

CHILDREN ARE OUR BOTTOM LINE

SYSTEMS & POLICY COMMITTEE MEETING
May 16, 2017, 3:00 PM – 4:30 PM
601 Texas Street, Suite 210, Fairfield, CA 94533

CALL TO ORDER

I. Introductions, Public Comment, Commissioner Comment

II. Consent Calendar

Action

- A. Approve the May 16, 2017 SPC Meeting Agenda
- B. Approve the February 15, 2017 SPC Meeting Minutes
- C. Receive the Commissioner Meeting Attendance Status Report

III. 4th Annual Children, Youth, and Families Policy Forum

Information

Receive a presentation on the 4th Annual Children, Youth, and Families Policy Forum
Alan Kerzin, Executive Director, Children's Network

IV. Systems Change Update

Action

- A. First 5 Solano Children and Families Legislative Platform
Motion: Consider recommending approval of the First 5 Solano Children and Families Commission 2017 Legislative Platform
- B. Brandman University Partnership
Motion: Consider recommending approval of an allocation of funding of up to \$10,330 to Brandman University to assist in development of a Master of Social Work Program in Solano (*Source of Funding: 2016-2018 Program Investment Plan, System Change Priority*)
Michele Harris, Executive Director, Lorraine Fernandez, Program Manager

V. 2017 Retreat Planning

Discussion

Discuss the 2017 First 5 Solano Retreat
Michele Harris, Executive Director

VI. First 5 Solano Staffing and Finance Update

Information

Receive a report on First 5 Solano staffing and financials
Megan Richards, Deputy Director

VII. Future Agenda Items, Meeting Time/Date/Location

Information

The Systems and Policy Committee is scheduled to meet next on Tuesday, July 18, 2017, 3:00 PM, at 601 Texas Street, Suite 210, Fairfield, CA. Future agenda items include: Co-Sponsorships of Training and Conferences, and Staffing and Finance Update

ADJOURN

Vision: All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities.
Mission: First 5 Solano Children and Families Commission creates and fosters programs and partnerships with community entities to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.

**First 5 Solano Children and Families Commission
Systems & Policy Committee Meeting**
February 15, 2017, 3:00 PM – 4:30 PM
601 Texas Street, Suite 210, Fairfield, CA

Minutes

Commissioners present: Erin Hannigan (exited 4:15PM), Marisela Barbosa

First 5 Solano Staff present: Michele Harris, Megan Richards, Juanita Morales, Gene Ibe, Lorraine Fernandez, and Andrew Boatright

Members of the public present: Dr. Zoe Bartholomew (Children's Alliance)

Chair Hannigan called the meeting to order at 3:00 PM.

I. Public Comment

There were no public comments.

II. Consent Calendar

A. Approve the February 15, 2017 SPC Meeting Agenda

Motion: Approve the SPC Meeting Agenda for February 15, 2017.

**Moved by Commissioner Hannigan; Seconded by Commissioner Barbosa
Approved 2-0-0**

Yea: Commissioners Barbosa, Hannigan

Nay: None

Abstain: None

B. Approve the September 6, 2016 SPC Meeting Minutes

Motion: Approve the SPC Meeting Minutes for September 6, 2016.

**Moved by Commissioner Hannigan; Seconded by Commissioner Barbosa
Approved 2-0-0**

Yea: Commissioners Barbosa, Hannigan

Nay: None

Abstain: None

C. Receive the Commissioner Meeting Attendance Status Report

III. Co-Sponsorship of Training and Conferences Fund Application

Megan Richards gave an overview of Children's Alliance's interest in holding two potential trainings for child care providers to work with children with disabilities in the area of behavior management, communication, and nutrition.

Dr. Zoe Bartholomew gave details regarding the trainings and the impact to providers attending the trainings as well as challenges the target providers may have in accessing further trainings.

Motion: Approve Co-Sponsorship of Training and Conferences Fund Application

Moved by Commissioner Barbosa; Seconded by Commissioner Hannigan

Approved 2-0-0

Yea: Commissioners Barbosa, Hannigan

Nay: None

Abstain: None

IV. Systems Change Implementation Plan Update

Michele Harris spoke about four areas covered since the implementation of the systems change plan. Systems being strengthened had two examples: JFK University is connecting students whose families have not attended college with Solano County Office of Education (SCOE) to create a career pathway program; Brandman University is fast-tracking a master's of social work program and creating a pathway in education to fill the need for social workers.

Megan Richards reviewed the Train the Trainer opportunities regarding capacity building with the QRIS program in Solano County communities.

Ms. Harris gave an overview of expanding systems by detailing the approach First 5 Solano has employed in meeting with funders, including Northern California Grantmakers, Zellerbach Foundation, and the McKenzie Foundation. One discussion was of funding a fund development officer position with Children's Network to allow a joint effort with First 5 Solano to attract and direct new funding from foundations.

Ms. Harris informed the committee members that the LCAPs for school districts will have a prioritization of early learning.

Ms. Richards presented information regarding systems integration in the form of integrating developmental screenings into primary care clinics – the opportunity to explore implementation of integrating an app at the cost of \$1.5 million was discussed with commissioners.

Commissioner Hannigan recommended First 5 Solano staff to create a legislative platform modified from Solano County's legislative platform to allow First 5 Solano to make changes, as needed, in policy when state and federal level changes occur.

First 5 Staff was directed by commissioners to revisit First 5 Solano's participation in the Giving Guide.

V. First 5 Solano Staffing and Finance Update

Michele Harris announced the addition of Program Manager Lorraine Fernandez to First 5 staff.

Megan Richards gave an overview of revenues projected for the next fiscal year per the backfill of tobacco tax money from Proposition 56.

Ms. Richards noted the two Pre-K Academy additional sessions requested for Vallejo by commissioners, discussed in the last PCE meeting, are able to be funded through the surplus of \$4,000 from last year and \$6,000 pulled from underused budget item “collaboration”.

VI. Children Now Solano County Scorecard

Megan Richards shared the Children Now Solano County Scorecard highlighting some of the successes and challenges identified in the scorecard.

VII. Future Agenda Items, Meeting Time/Date/Location

The next Systems and Policy Change Committee is scheduled to meet next on Tuesday, March 21, 2017, 3:00PM, at 601 Texas Street, Suite 210, Fairfield, CA. Future agenda items include: Co-Sponsorships of Training and Conferences, and Staffing and Finance Update.

Adjourn

Commissioner Barbosa adjourned the meeting at 4:25 PM.

Andrew Boatright, Office Assistant III

Approved:



CHILDREN ARE OUR BOTTOM LINE

DATE: May 11, 2017

TO: Erin Hannigan, Systems and Policy Committee (SPC) Chair
Liz Niedziela and Marisela Barbosa, SPC Members

FROM: Megan Richards, SPC Staff

CC: Michele Harris, Executive Director

SUBJ: **Systems and Policy Committee Meeting Staff Report**

Agenda Item II: Consent Calendar

Commissioner Meeting Attendance: The First 5 Solano Commissioner Meeting Attendance Log (Attachment A) is submitted for Committee review to ensure adherence to County and Commission policies for Commission and Committee meeting attendance. A staff review of the Log shows that all Commissioners are currently in compliance with meeting attendance policies.

Agenda Item III: 4th Annual Children, Youth, and Families Policy Forum

The 4th Annual Solano Children, Youth, and Families Policy Forum, hosted by the Solano Children's Alliance, occurred on March 11, 2017. Forum topics emphasized youth engagement and youth making a difference in local communities. Youth leaders were recognized for their outstanding civic engagement efforts in all cities of Solano County. Youth leaders discussed a county-wide anti-bullying campaign, the importance of voting, and the importance of employment opportunities for young people in our county. In addition, a panel of local elected officials was convened to discuss how community members can become engaged in influencing policy that directly impacts youth lives.

Alan Kerzin, Executive Director of the Children's Network, will be presenting a brief video that was created documenting the event.

Agenda Item IV: Systems Change Update

A. First 5 Solano Children and Families Legislative Platform

Motion: Consider recommending approval of the First 5 Solano Children and Families Commission 2017 Legislative Platform

At the February 15, 2017 Systems and Policy Committee meeting, staff presented an update on the Systems Change Implementation Plan. During the discussion of systems change activities, staff noted that the changing landscape was providing opportunities to weigh in and/or support/oppose legislation impacting children and families; however, First 5 Solano currently does not have a mechanism to provide support/oppose stances without action from the full Commission. With these opportunities often being time-sensitive, this situation is not ideal.

The Committee discussed this issue and directed staff to develop a legislative platform for review and recommendation to the full Commission. By the Commission having a legislative platform in place, this would allow staff to work directly with the Chair of the Commission to provide letters of

support/oppose that align with the First 5 Solano Legislative Platform. Staff has developed the First 5 Solano Children and Families Commission 2017 Legislative Platform (Attachment B).

In the development of this legislative platform, staff reviewed the Solano County Federal and State 2017 Legislative Program and Policy Guidelines, as well as the policy platforms from the First 5 Association, First 5 California, and Children Now. These platforms were reviewed alongside the 2016 First 5 Solano Strategic Plan and Strategic Plan Framework to create a platform that is a best fit for the First 5 Solano Commission's Strategic Plan.

The First 5 Solano Children and Families Legislative Platform is presented for Committee discussion and to consider recommendation to the Commission for approval.

B. Brandman University Partnership

Motion: Consider recommending approval of an allocation of funding of up to \$10,330 to Brandman University to assist in development of a Master of Social Work Program in Solano (*Source of Funding: 2016-2018 Program Investment Plan, System Change Priority*)

As part of First 5 Solano's systems change strategy, in the spring of 2016 staff met with representatives from local universities to discuss strategies related to strengthening outcomes for families with children 0-5 years old in Solano, and to develop the pipeline of health and social services workers in the county. Brandman University emerged as a potential partner to achieve these goals, offering a new bachelor-level social work program at the Fairfield campus anticipated to begin fall 2017, and currently developing a Master of Social Work program to commence in fall 2018.

First 5 Solano allocated initial funding (under \$5,000) in FY2016/17 to assist in beginning development of the Master of Social Work program. A second allocation of up to \$10,330 is requested for FY2017/18 to continue curriculum design.

The funding requested will meet First 5 Solano's systems change objectives through:

- 1) Capacity Building: Providing new employment opportunities for Solano County Health and Social Services staff and First 5 Solano partner agencies.
- 2) Workforce Development: Increasing the overall number of skilled social workers in Solano County and the region.

The second allocation of funding is to be used toward Brandman University's accreditation requirements, compliance benchmarks, and required activities, for creation and development of a Master of Social Work course curriculum.

Agenda Item V: 2017 Retreat Planning

The 2017 First 5 Solano Commission Retreat is scheduled for Saturday, October 21, 10am-3pm. At the retreat the Commission will be making funding decisions beyond the current funding cycle which ends June 30, 2018.

In planning for the 2017 retreat and upcoming funding decisions, staff is revisiting the Commission's prioritization to review any changes in the current landscape, including legislative or policy changes, which may impact how the Commission could direct its limited resources. In addition, staff is working

with Applied Survey Research (ASR), the Commission's evaluator, to provide further information to the Commission in the areas of on Early Childhood Mental Health and Family Support.

In the area of Early Childhood Mental Health, ASR will be assessing the current local need for early childhood mental and development health services from prevention to treatment using a combination of data collection/analysis and key informant interviews. In the area of Family Support, ASR will be looking at best practices in neighboring counties and across the state and any changes in local resources. Both reviews have the goal of assisting the Commission in identifying how it may be able to utilize its limited resources for the greatest impact.

A draft timeline of activities from now until future funding begins in July 2018 is as follows:

- Present-early October 2017: Collect and present information to assist the Commission with future funding decisions; discuss process and criteria to inform funding decisions
- August 2017 Commission Meeting: Commission reviews Strategic Plan and considers overall budget level based upon Long Term Financial Plan (LTFP) scenarios
- October 2017 retreat: Commission makes future funding decisions, including funding by priority area and length of funding cycle
- December 2017: Commission approves Program Investment Plan
- January 2018: Staff release Request for Proposals (as appropriate, per Solano County Purchasing Policy)
- March 2018: Commission approves FY2018/19 Budget
- April 2018: Commission approves FY2018/19 allocations of funding
- July 2018: New contracts for services begin

Staff is requesting Committee input on the above activities and timeline. Additionally, staff is requesting input from the Committee on any additional information that may be necessary for staff to bring forward to assist the Commission in making funding decisions.

Agenda Item VI. Staffing and Finance Update

Staffing Update: First 5 Solano remains fully staffed.

Finance Update: With 83% of the year complete (through April 30, 2017), \$1,629,433 (60%) of the revenue (monthly disbursements, state match, interest, and other revenue) has been received. Additionally, \$644,484 (75%) of the salaries & benefits budget has been expended, \$77,366 (59%) of the services & supplies budget has been expended, and \$1,850,367 (50%) of the grants budget has been expended. Overall, \$1,629,433 (60%) of revenues have been received, and \$2,591,858 (54%) of expenses were incurred.

Attachment A: Commission Meeting Attendance Log

Attachment B: Draft First 5 Solano Legislative Platform

2016 First 5 Solano Children and Families Commission Attendance Log

2017 COMMISSIONER MEETING ATTENDANCE LOG

COMMISSION MEETINGS													
	1/10/17	FEB	3/7/17	4/4/17	MAY	6/6/17	JUL	8/8/17	SEP	10/3/17	10/21/17	NOV	12/5/17
BARBOSA	Present	NO MEETING	Present	Absent	NO MEETING		NO MEETING		NO MEETING			NO MEETING	
NIEDZIELA	Present		Present	Present									
ESTRELLA-HENDERSON	Present		Present	Present									
CRANE	Present		Absent	Present									
HUBER	Present		Present	Present									
AYALA	Present		Present	Present									
HANNIGAN	Absent		Present	Present									
CRUTISON	Present		Present	Present									
DEAN	Present		Present	Absent									
PROGRAM AND COMMUNITY ENGAGEMENT COMMITTEE MEETINGS													
	JAN	2/2/17	3/16/17	APR	5/4/17	JUN	7/6/17	AUG	9/7/17	OCT	11/16/17	12/14/17	
ESTRELLA-HENDERSON	NO MEETING	Present	Present	NO MEETING		NO MEETING		NO MEETING		NO MEETING			
AYALA		Present	Present										
CRUTISON		Present	Present										
SYSTEM AND POLICY COMMITTEE MEETINGS													
	JAN	2/15/17	3/21/17	APR	5/16/17	JUN	7/18/17	AUG	9/19/17	OCT	11/14/17	12/19/17	
HANNIGAN	NO MEETING	Present	Cancelled	NO MEETING		NO MEETING		NO MEETING		NO MEETING			
NIEDZIELA		Absent											
BARBOSA		Present											

FIRST 5 SOLANO CHILDREN AND FAMILIES COMMISSION MEETING ATTENDANCE POLICY

The Solano County Code (Chapter 7.3) and First 5 Commission Policy set forth the requirements of Commissioner meeting attendance. Per these documents, Commissioners cannot miss three Meetings in a row or more than 50% of Meetings in a calendar year, whereas "Meetings" are defined as meetings of the full Commission per the approved annual Commission Meeting Schedule. In addition, Commissioners serving on a standing Committee cannot miss more than 50% of Committee Meeting.



2017 LEGISLATIVE PLATFORM

PURPOSE

The ability of First 5 Solano and its partners to serve its residents and provide for a thriving and sustainable community requires support from all levels of government. As a part of this governmental structure, First 5 Solano recognizes its role as a content expert in the field of children ages 0-5 and their families. First 5 Solano has developed this legislative platform to be responsive to the changing landscape for our constituents and to allow the First 5 Solano Children and Families Commission a mechanism with which to weigh in on activities that will impact children and families.

POLICY INFLUENCE PARTNERS

The First 5 Solano Children and Families Commission is an agency of Solano County, and as such, supports and aligns with the Solano County State and Federal Legislative Platforms. In addition, First 5 Solano partners with many outside agencies to develop and influence legislative and policy changes on behalf of the children of Solano County. This legislative platform is designed to support and enhance the work of the many partners engaged in this critical work, including Solano County, The First 5 Association, First 5 California, Children Now, The Solano County Children's Alliance, and many others.

HEALTH AND WELL-BEING

Health Goal 1: Children and their parents and caregivers have robust, continuous and affordable health coverage and health care services.

Policy Opportunities:

- A. Protect children and families' access to health care.
- B. Ensure every pregnant mother and child ages 0-5 has affordable and comprehensive health insurance coverage, including medical, dental, vision and mental health services.

Health Goal 2: Children grow up healthy and stay on track developmentally.

Policy Opportunities:

- A. Ensure that all children receive regular, routine developmental screenings, and are linked to needed supports as appropriate.
- B. Invest in and improve coordination across systems of care to efficiently connect young children to early intervention.

Health Goal 3: Pregnant women, children and their families are nourished and healthy.

Policy Opportunities:

- A. Support high-quality programs and services that increase access to affordable, quality and nutritious foods for all children and families.
- B. Increase supports for breastfeeding, family leave, and baby-friendly policies in all settings.
- C. Maximize enrollment in WIC and CalFresh for eligible families and individuals.

Health Goal 4: Young children are not abused or neglected, and receive robust services to heal from maltreatment.

Policy Opportunities:

- A. Ensure that all professionals working with young children and families complete training on trauma-informed practices, and the identification and reporting of child abuse and neglect.
- B. Expand access to evidence-based family strengthening programs, including voluntary home visiting, which optimize child development and reduce the risk of abuse and neglect.
- C. Expand access to timely, high-quality services that reduce the impact of trauma on young children.

FAMILY SUPPORT

Family Support Goal 1: Families' basic needs are met.

Policy Opportunities:

- A. Strengthen the social safety-net to ensure families are self-sufficient and can meet their basic economic needs, such as food, housing, child care, transportation and health care.
- B. Support sustainability of Family Resource Centers and other community hubs for integrated services for children and families.
- C. Support streamlined application processes for critical safety net programs such as CalWORKs, CalFresh and Medi-Cal.

Family Support Goal 2: Parents and caregivers forge healthy bonds with their newborns and very young children.

Policy Opportunities:

- A. Ensure that maternal and early childhood home visiting programs, including evidence-based programs for the highest-need parents and children, are available to all families who wish to participate.
- B. Support evidence-based parent education and engagement initiatives that strengthen the bond between parent and child.

Family Support Goal 3: Families experiencing risk factors or circumstances that may jeopardize their health or well-being are identified early and provided with the resources they need.

Policy Opportunities:

- A. Ensure that every parent and caregiver has easy access to a place in their community that can guide and support them in finding the help they need.
- B. Ensure that young foster children are placed with safe, nurturing and supportive caregivers, and experience minimal placement disruptions.

EARLY CHILDHOOD LEARNING AND DEVELOPMENT

Early Learning Goal 1: Adults have the information, skills and support they need to help children learn.

Policy Opportunities:

- A. Ensure every parent and caregiver has access to educational programs that offer information and guidance to aid in their child's learning.
- B. Ensure every parent and caregiver has the opportunity to learn about early social/emotional and cognitive development, and that caregiver-ready tools to promote healthy attachment, early language, numeracy and problem-solving skills are available.

Early Learning Goal 2: Child care and development programs for infants and toddlers are affordable, accessible, high quality, and meet the needs of families.

Policy Opportunities:

- A. Increase the quality and number of state-funded early learning slots for infants, toddlers and preschoolers.
- B. Embed high-quality standards in all state-funded early learning programs and support state and local efforts to meet them.
- C. Strengthen the qualifications, compensation and stability of the early learning workforce.

STRONG COMMUNITIES

Strong Community Goal 1: Ensure that existing systems are sustainable so that Solano's youngest children and their families thrive.

Policy Opportunities:

- A. Explore and advance opportunities to preserve and increase funding streams dedicated to early childhood, including Proposition 10 revenues.
- B. Improve state and county data systems to track children's outcomes.
- C. Promote inclusion of funding for children ages 0-5 and their families in existing and new revenue policy discussions.
- D. Promote legislation that increases taxes on combustible tobacco products, tobacco-based inhalation devices, and electronic cigarettes, and uses the revenue for children and family programs, including smoking cessation programs.

Strong Community Goal 2: Families are connected with one another and to their communities.

Policy Opportunities:

- A. Sustain efforts of local First 5 Commissions, libraries, hospitals and community-based organizations to provide family-friendly space for parents and caregivers to gather.
- B. Foster community engagement in local and state government decision-making, such as parent and caregiver councils in early learning programs and representation on public service system boards.

REFERENCE DOCUMENTS

Children Now Policy Vision

2017 Solano County State & Federal Legislative Platforms

First 5 Association Policy Platform

First 5 California Policy Platform