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MANDATORY PRE-BID CONFERENCE
Fleet Heavy Equipment Roofing Replacement Project
3255 N Texas Street
Fairfield, CA 94533

From: Tony Esposito, Project Manager
Project: Fleet Heavy Roofing Replacement
Meeting: Mandatory Pre-Bid Conference
Date/Locations: March 29, 2022, 10:00 AM, 675 Texas St., Conference Room 1600, Fairfield

1) Introduction

a) Sign-In Sheet – to be posted to the County’s website at www.solanocounty.com . All bidding contractors are required to sign-in and attend building tour. **PRINT CLEARLY!**

b) County’s Project Team

- i) Owner: Solano County
- ii) Architect of Record: N/A
- iii) Project Manager: Solano County – Antonio T. Esposito (Tony)
- iv) Project Manager: Solano County – Chris Chandler
- v) Project Manager: Solano County – Ellen Lee
- vi) CPM Manager Solano County-Mark Hummel
- vii) Facilities Opr. Mngr. Solano County-Jason Alvarez
- viii) Fleet Manager Solano County-Larry Devereaux
- ix) Asst. Proj. Coordinator Solano County-Justine Arvisu
- x) County Buyer Solano County- Karen Poole
- xi) Building Use (Project): Solano County-Robert Perry (Bob)
- xii) Haz Mat Consultant Terracon-Steffen Steiner

c) Lines of Communications during the bid period

- i) Through Project Managers:
Antonio T. Esposito, (707) 784-3428, ATEsposito@solanocounty.com
Chris Chandler, (408) 839-7262, CMChandler@solanocounty.com

- d) Project objective – Remove existing built up roof and replace with new. Contractor to field verify the square feet of roofing. Contractor to abate existing built up roofing with asbestos containing material and dispose properly at a permitted disposal facility.
 - i) Alternative 1: Caulk vertical expansion joint. Contractor to field verify linear feet of caulking.
 - ii) Alternative 2: Provide Access Ladder to the Roof.
 - iii) Alternative 3: Remove existing comp shingles and replace with new. Contractor to field verify the square feet of comp shingles.
 - iv) Alternative 4: Remove existing rain gutter and down spout to match existing. Contractor to field verify the linear foot of gutter and down spout to match existing. Contractor to abate existing lead base paint and dispose properly at a permitted disposal facility.
- e) Project Delivery: Informal Bidding
- 2) Review of Bidder Information
 - a) Bid Date/Time: **April 13, 2022, 2:00pm** (local time; bid opening to follow immediately)
 - b) Requests for Information: **April 1, 2022, 5:00pm**
 - c) Addenda No later than **April 6, 2022, 2:00pm**
 - d) Est. Construction Cost: \$100,000
 - c) Submittal of Bid (Sealed) – Per Specifications Volume 2
 - i) Statement of Experience
 - ii) Bid Form
 - iii) Subcontractor’s List
 - iv) Non-Collusion Declaration
 - v) Worker’s Compensation Certification
 - vi) Bid Bond: 10% Bid Bond, Certified or Cashier’s Check
- 3) Bids are to be held 90 calendar days from bid date
- 4) Lowest responsible bidder will be determined based on lump sum base bid
- 5) Prevailing Wage with no union requirement
- 6) Project Overview
 - a) Summary of Work: To be performed by B License Contractor or C-39 Roofing Contractor. (See 1D)
 - b) Project scope and specifications have been prepared by County of Solano General Services and Asbestos and Lead Base Paint Survey by Terracon.
 - c) Project Schedule (Milestones)
 - i) Est. Award Date May 24, 2022

ii)	Notice to Proceed	On or before May 26, 2022
iii)	Construction (Mobilization) Start Date	May 30, 2022
iv)	Complete Submittal Reviews	June 27, 2022
v)	Substantial Completion	October 17, 2022
vi)	Final Completion	November 4, 2022
vii)	Notice of Completion Filed Board Date	December 6, 2022
viii)	Warranty Period Expiration Date	December 5, 2027

d) Site Issues

- i) Clarification of normal work hours: 7:00-5:00pm (M-F)
- ii) After Hours Work:
 - (1) Extensive noise producing activities (e.g. demolition of existing elements, drilling, hammering, sawing, or disturbing current Heavy Fleet operations: Off hours (M-F, 5pm – 7am, or Saturday/Sunday)
 - (2) After hours work will require coordination with Project Manager
- iii) Building and Site Access
 - (1) Check in with Project Manager Daily.
 - (2) Movement of materials will happen during business hours. This includes material delivery, unloading and loading. If there is a need to move materials during off hours, coordination with the County Project Manager is required.
- iv) Safety – Building occupants and visiting public
 - (1) Waiver & Release Liability
 - (2) Wear PPE (hard hats, safety vest, safety glasses, safety gloves)
 - (3) Lock Out Tag Out procedures for energize utilities (ie. Water, electrical, gas)
 - (4) Fencing areas needs to be locked and secured daily
 - (5) Fencing needs kickers
 - (6) Elevated Work-Fall Protection
 - (a) Personal Fall Arrest System (PFA)
- v) Lay-down Areas:
 - (1) See Site Utility Plan
- vi) Parking:
 - (1) See Site Utility Plan
- vii) Cleanup – Daily

- 7) Additional Requirements:
 - a) Work after Substantial Completion includes punch walk with punch list. Punch list to be completed 30 days after substantial completion.
- 8) Document Review
 - a) Project Overview
 - i) Design Intent
 - b) Owner's PM Overview
 - i) Building Permit – Solano County Department of Resource Management, Building Division
 - (1) Permits are approved and ready for issuance
 - (a) BUILDING PERMIT B2021-1062**
 - (2) 675 Texas St., Suite 5500, Fairfield CA 94553-Office Number 707-784-6765
 - (3) 24 Hour Inspection Request Line 707-784-4750
 - (4) County has paid permit fees, Contractor to pull permits, submit license number
 - (5) Coordination of Inspections by Contractor
 - ii) Alternative 2: Provide Access Ladder to the Roof will require a submittal approval to Resource Management Division for deferred permit approval.
 - iii) Start Warranty Period-Date of Board Acceptance (Notice of Completion)
- 9) Review of General Conditions
 - a) Liquidated Damages: \$2,000 per calendar day.
 - b) Performance and Payment Bond: 100% performance and payment bond required.
 - e) Application for Payment
 - i) Format – AIA G702
 - ii) Requirements of SB 854
 - (1) Registration of General Contractor and Subcontractors with Department of Industrial Relations (at time of bid submittal)
 - f) Coordination and Meetings: Regular progress meetings will be held weekly following issuance of the Notice to Proceed.
 - g) Submittal Requirements
 - i) Within 5 calendar days of Notice to Proceed, provide the following documents
 - (1) Performance and Payment Bonds
 - (2) Insurance Certifications indicating the coverage amounts specified
 - (3) Priority List of Personnel, including personnel needed background clearances.
 - ii) Within 10 calendar days after the Notice to Proceed, the Contractor to provide:
 - (1) Construction Schedule and Submittal & Procurement Schedule

- iii) Within 15 calendar days after Notice to Proceed, the Contractor to provide:
 - (1) Substitution Request.
- h) Temporary Facilities
 - i) Water, Sanitary Facilities (Contractor to provide water and porta potty).
 - ii) Electrical Service / Power – may need temporary permit (Contractor to provide temp generator for power).
 - iii) Data and Telephone – by Contractor
- i) Safety:
 - i) Temporary measures with building occupied by staff and public
 - ii) Demolition and debris removal, housekeeping (Progress Cleaning by Contractor)
 - iii) Storage of materials in the building, scheduled delivery and transfers
 - iv) Protective equipment and measures
 - v) Air quality: dust and fume control (adhesives, paint, HVAC)
 - vi) Lead base paint abatement.
 - vii) Asbestos containing material abatement.
- 10) Questions and Answers
 - a) Questions asked by bidders at Pre-Bid Conferences will be answered in an informal manner and will not be considered as part of the Contract Documents. The reply does not change the bid documents unless it is issued in an Addendum. Formal questions will be answered in an addendum.
- 11) Site Inspections
- 12) Closing Remarks
 - a) Questions and answers from site inspection tour
 - b) Closing comments

Note: The above information does not change the Contract Documents. Bidders must review and confirm the items discussed in the Bid Documents, Plans and Specifications.

END OF MEETING