

# Solano County Sheriff's Office - Special Event Request

If you have any questions regarding the Special Event process, please contact us at (707) 784-7042  
530 Union Avenue, Ste. 100, Fairfield, CA 94533

## Event Details

Event Name:

Event Start Date:

Event End Date:

Event Week Day(s):  Sunday  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday

Event start time:   AM  PM Event end time:   AM  PM

Total time (Hrs):  Estimated # of Participants & Attendees:

If event occurs at a business, Business Name:

Event Address:

Location & Time of Assembly, and Route, if applicable:

VIPs/Special Guests:

What unit (Patrol, K9, etc.), swag & anything else of note:

Brief narrative of our requested participation:

## Event Point of Contact

First & Last Name:

Email:

Cell Phone:  Driver's Lic #:

Address:

*While we will attempt to fill every request, events requested within 14 days of the event are not guaranteed to be filled. Due to the nature of our work, our participation can be cancelled last minute. The Sheriff's Office will determine staffing levels and ranks based on the event. I hereby swear the above information is true and correct and have agreed to the terms set forth by the Sheriff's Office.*

Signature

Date

TO SUBMIT YOUR REQUEST, CHOOSE ONE OF THE FOLLOWING OPTIONS

Mail: [Sheriff's Office – Att Kaitlyn Galileo](mailto:kmgalileo@solanocounty.com)  
530 Union Ave, Fairfield, CA 94533

Email: [kmgalileo@solanocounty.com](mailto:kmgalileo@solanocounty.com)  
Fax: (707) 421 - 6412