

GUBERNATORIAL GENERAL ELECTION

NOVEMBER 2, 2010

CANDIDATE GUIDE

County of Solano
675 Texas Street, Suite 2600
Fairfield, CA 94533
(707) 784-6675
www.solanocounty.com/elections

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A pastoral scene in Solano County

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REGISTRAR OF VOTERS

IRA J. ROSENTHAL
Registrar of Voters

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Assistant Registrar of Voters



675 TEXAS STREET SUITE 2600
FAIRFIELD, CA 94533

PHONE (707) 784-6675
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Dear Candidate:

Congratulations on your decision to run for office. We have compiled this guide to assist you in preparing for the upcoming election, and we urge you to study it carefully. This handbook does not contain all information concerning elections but rather is a summary of general provisions related to candidates running for office.

It is divided into several chapters, and we direct your attention in particular to sections pertaining to eligibility requirements, filing fees (if any), and the filing requirements and deadlines.

Our staff has attempted to make this handbook as informative as possible and will make every effort to answer your questions. However, this handbook is a general reference guide and is not intended to be a substitute for legal advice which the Registrar of Voters office is precluded by law from offering. We strongly urge all candidates to consult private legal counsel when legal questions arise.

The staff of the Registrar of Voters office joins me in wishing you the best of luck in your endeavors.

Sincerely,

SOLANO COUNTY REGISTRAR OF VOTERS

Lindsey McWilliams
Assistant Registrar of Voters

This Candidate Guide is intended to provide general information about the nomination and election of candidates and other election related issues. No duty is imposed upon the Registrar of Voters to determine whether a candidate meets the requirements for holding office. The Declaration of Candidacy, which each candidate must sign under penalty of perjury, states that the candidate meets the statutory and/or constitutional qualifications for office (including, but not limited to, citizenship, residency, etc).

This guide is intended to be a resource and is not legally sufficient. In the case of conflict with rule or law, the rule or law will apply. It is distributed with the understanding that the Solano County Registrar of Voters is not rendering legal advice and the individual, organization, or candidate using this guide must not consider it to be a substitute for legal counsel.

Unless otherwise indicated, all code section references are to the California Elections Code.

SOLANO COUNTY REGISTRAR OF VOTERS MISSION STATEMENT

Mission Statement

The mission of the Registrar of Voters Office is to ensure federal, state and local elections are conducted timely, responsibly, and with the highest level of professional election standards, accountability, security and integrity, intended to earn and maintain public confidence in the electoral process.

Departmental Functions

- Conduct fair and impartial federal, state, local and school elections
- Register voters and maintain voter registration records
- Develop instructional materials and administer candidate nominations
- Ensure the timely filing of campaign disclosure statements
- Act as Filing Officer for statements of economic interests
- Procure polling places
- Develop curriculum and recruit and train hundreds of poll workers
- Provide outreach services for voter registration and voter education
- File and verify state and local initiative, referendum and recall petitions
- Provide voter registration and election information to candidates and campaigns
- Maintain precinct and district maps
- Canvass and certify the results of all elections

There are five established election dates over a two-year election cycle. Elections are scheduled in Solano County in June of the even years and in November of each year. Initiative, referendum, recall and school bond elections are not limited to the regular election dates.

Costs for federal, state, and county elections are borne by the county, while the other jurisdictions (cities, schools, and special districts) reimburse the county for the cost of conducting their elections.

In addition to the conduct of elections, the department also maintains the voter registration file, conflict of interest and campaign statement filings, files and verifies petitions, (initiative, referendum, recall, formation, and annexation petitions), maintains precinct maps, issues certificates of registration and provides information on election related matters.

IMPORTANT ADDRESSES AND PHONE NUMBERS

SOLANO COUNTY REGISTRAR OF VOTERS – *Candidate filing for local offices. Vote by Mail voting period beginning October 4, 2010 to 8:00 p.m. on Election Day*

Ira J. Rosenthal, Registrar

Lindsey McWilliams, Assistant Registrar

Government Center Building

675 Texas Street, Suite 2600

Fairfield, CA 94533-6338

(707) 784-6675 or Toll Free (888) 933-VOTE

www.solanocounty.com/elections

Vallejo Satellite Office – *The satellite office is no longer open.*

Secretary of State

1500 11th Street, Room 495

Sacramento, CA 95814

www.ss.ca.gov

Elections Division Phone: 916-657-2166

Political Reform Division Phone: 916-653-6224

- Committee Identification Numbers
- Termination of Committees

Fair Political Practices Commission

428 J St., Suite 620

Sacramento, CA 95814

Advice Line: Toll Free 866-ASK-FPPC or 916-322-5660

www.fppc.ca.gov

- Campaign Disclosure
- State Contribution Limits
- Conflict of Interest Disclosure
- Lobbying Disclosure
- Conflict of Interest Disqualification
- Proper Use of Campaign Funds
- Reporting Enforcement Violations (800) 561-1861

Neighboring Counties

Below is a list of counties that are adjacent to Solano County or with whom we share a Congressional, State Senate or State Assembly District.

<p>Alameda Dave Mac Donald, Registrar of Voters 1225 Fallon St., Rm G-1 Oakland, CA 94612 510-272-6933 / FAX 510-272-6982 www.ac.gov.org</p>	<p>Lake Diane C. Fridley, Registrar of Voters 255 N. Forbes Street Lakeport, CA 95453 707-263-2372 / FAX 707-263-2742 www.co.lake.ca.us</p>
<p>Alpine Barbara K. Jones, County Clerk P.O. Box 158 Markleeville, CA 96120 530-694-2281 / FAX 530-694-2491 www.alpinecountyca.com</p>	<p>Mendocino Susan Ranochak, Assessor-County Clerk-Recorder 501 Low Gap Rd., Rm 1020 Ukiah, CA 95482 707-463-4371 / FAX 707-463-4257 www.acr@mendocino.ca.us</p>
<p>Amador Sheldon D. Johnson, Clerk-Recorder 500 Argonaut Lane Jackson, CA 95642 209-223-6468 www.co.amador.ca.us</p>	<p>Napa John Tuteur, Assessor-Recorder-County Clerk 900 Coombs Street Ste. 256 Napa, CA 94559-0298 707-253-4459 / FAX 707-259-8149 www.co.napa.ca.us</p>
<p>Calaveras Karen Varni, Clerk-Recorder 891 Mountain Ranch Road San Andreas, CA 95249 209-754-6376 / FAX 209-754-6733 www.co.calaveras.ca.us</p>	<p>Sacramento Jill Levine, Registrar of Voters 7000 65th St. , Suite A Sacramento, CA 95823 916-875-6451 www.elections.saccounty.net</p>
<p>Contra Costa Stephen L. Weir, County Clerk/Recorder/Registrar of Voters 555 Escobar Street Martinez, CA 94553 925-335-7800 www.covote.us</p>	<p>San Joaquin Deborah Hench, Registrar of Voters 44 N. San Joaquin Street, Suite 350 Stockton, CA 95202 209-468-2885 www.sjcrov.org</p>
<p>Humboldt Carolyn Crnich, County Clerk-Recorder-Registrar of Voters 3033 H Street, Room 20 Eureka, CA 95501 707-445-7678 www.co.humboldt.ca.us/election</p>	<p>Sonoma Eeve Lewis, County Clerk-Recorder-Assessor-Registrar of Voters 435 Fiscal Drive P.O. Box 11485 Santa Rosa, CA 95406-1485 707-565-6800 or 800-750-VOTE www.sonoma-county.org/regvoter</p>
	<p>Yolo County Freddie Oakley, County Clerk-Recorder 625 Court Street, Rm B05 Woodland, CA 95695 530-666-8133 www.co.yoloelections.org</p>

ELECTION SERVICES OFFERED

Voter Indexes *(Walking list – no history)*

Within each precinct, the voters are listed by street name and number, and the listing also provides political affiliation and telephone number *(if available)*. There is a limit of 2 copies per candidate and/or committee. The cost is fifty cents (\$.50) per thousand names.

Voter File *(Registered voters residing within a particular district or jurisdiction)*

Voter lists are available with or without voter history.

Printed List: The cost is ten cents (\$.10) per page. A set up fee of \$57.00 (without history) and \$114.00 (with history) is due upon placement of the order and the balance is due when the order is completed.

Email The set up fee of \$57.00 (without history) or \$114.00 (with history) is due upon placement of the order.

CD Rom/Disc \$2.00 for the CD plus the set up fee of \$57.00 (without history) or \$114.00 (with history) is due upon placement of the order.

Vote by Mail Labels / Registered Voter Labels

The cost is \$6.00 per thousand names. A set up fee of \$57.00 is due upon placing the order and the balance is due when the order is completed.

All transactions are nonrefundable, and there are no exchanges on ordered reports.

Prior to any voter information being purchased, an “Application to Purchase or View Voter Registration Information” must be submitted by the applicant, and approved by an authorized staff person.

The California Administrative Code, Title 2, Division 7, Article 1, specifies permissible uses for any data obtained from voter registration and election files. Permissible uses include direct election campaigning, surveys in conjunction with an election campaign and distribution of information of a political nature. Data obtained from voter registration and election files may not be sold, leased, loaned, or reproduced, and possession thereof may not be relinquished without receiving written authorization to do so from the Secretary of State or the Registrar of Voters. Prohibited uses include commercial purposes and solicitation of contributions or services for any purpose other than on behalf of a candidate or political party, or in support or opposition to a ballot measure.

SOLANO COUNTY REGISTRAR OF VOTERS FEE SCHEDULE
SOLANO COUNTY REGISTRAR OF VOTERS
FEE SCHEDULE
EFFECTIVE JULY 1, 2010

ITEM	FEE
Stock Reports (District List, Street Index, Election Results, Precinct List)	\$1 first page, \$.10 each add'l page
Custom Reports (Vote by Mail Voter List)	\$57 set up, plus \$.10 per page
Electronic Custom Report	\$57 set up, plus cost of media
Electronic Voter List Report	\$114 set up plus cost of media
Electronic Media (CD, Floppy, Zip Disk)	\$2 each plus set up charge for voter list
Walking List	\$.50 per thousand names
Certified Copy of Affidavit (includes verification of voter look-up)	\$1.50
Copies	\$1 first page, \$.10 each add'l page
Research of Records	\$172 per hr plus copy costs (1/4 hr min./ \$43.00)
FPPC and Campaign Statement Copies	\$.10 per page
FPPC and Campaign Statement Copies (5 Years or Older)	\$5 retrieval fee plus \$.10 per page
Vote-by-Mail Voters / Registered Voter Labels	\$57 set up + \$6 per thousand
Fax Long Distance	\$2 first page , \$.75 each add'l page
Travel Cards	\$11.00
Staff Time Billable Hourly/Elect. Support	\$55 per Hour + 90% overhead
Notice of Intent to Circulate Petition	\$200.00
Deposit to conduct Special Election	\$4.00 per registered voter
MAPS	
All production maps excluding Fairfield/Suisun and Assembly District 8	\$25.00
Production map – Fairfield/Suisun	\$37.00
Production map – Assembly District 8	\$77.00

**All services with a set-up fee will be charged the set-up fee upon placing the order. When the order is complete, the remaining per page charges must be paid upon pick-up.

LIST OF OFFICES AND INCUMBENTS FOR THE NOVEMBER 2, 2010 GENERAL ELECTION

STATE	INCUMBENT	
Governor	Arnold Schwarzenegger	
Lt. Governor	Abel Maldonado	
Secretary of State	Debra Bowen	
Attorney General	Edmund G. Brown Jr.	
Controller	John Chiang	
Treasurer	Bill Lockyer	
Insurance Comm.	Steve Poizner	
State Supt Public Instruction	Jack O'Connell	
Board of Equalization	Betty T. Yee	
State Assembly 7 th District	Noreen Evans	
State Assembly 8 th District	Mariko Yamada	
State Senate 2 nd District	Patricia Wiggins	
FEDERAL OFFICES	INCUMBENT	
United States Senate	Barbara Boxer	
U.S. Representative 3 rd District	Dan Lungren	
U.S. Representative 7 th District	George Miller	
U.S. Representative 10 th District	John Garamendi	
CITIES	INCUMBENT	INCUMBENT
City of Dixon-Councilmember (2)	Dane Besneatte	Kay Fulfs Cayler
City of Rio Vista-Councilmember (2)	Sam Richards	Ronald "Ron" Jones
City of Suisun-Mayor (1)	Pedro "Pete" Sanchez	
City of Suisun-Councilmember (2)	Mike Hudson	Jane Ann Day
City of Vacaville-Mayor	Leonard Augustine	
City of Vacaville-Councilmember (2)	Pauline Clancy	Curtis Hunt
SCHOOLS	INCUMBENT	INCUMBENT
Davis Jt. USD (3)	Gina M. Surkala-Daleiden Shelia Allen	Tim Taylor
River Delta USD (4)	Lee Williams TA1 William Schauer TA 3*	Jill "Happy" Callis TA 2* Alicia Fernandez TA 5*
Winters Jt. USD (5)	Robert R. Nickelson TA1 Jay Shepherd TA1 Stephanie Atherton TA2* (Short Term)	Robyn Rominger TA1* Rodney Orosco TA2*
Solano County Community College (4)	Sarah E. Chapman, TA 1 Pamela Keith, TA 3	Denis Honeychurch, TA 2 A. Marie Young, Area TA 3
San Joaquin Community College (3)	Janet A. Rivera, TA 3* Ted Simas, Area TA 7*	Taj Khan TA 4*
Yolo County Board of Education (1)	Nancy F. Lea TA 5	

*Represents Trustee Areas outside of Solano County but the jurisdiction is voted on at-large(By the entire jurisdiction).

ELECTION CALENDAR

Gubernatorial General Election

November 2, 2010

The materials contained in this calendar represent the research and opinions of the staff at the Solano County Elections Department. The contents of this calendar and any legal interpretations contained herein are not to be relied upon as being correct either factually or as legal opinion. Reliance on the content without prior submission to and approval of your appropriate public counsel is at the reader's risk.

Please call 707-784-6675 if you have any questions or comments or visit our website at www.solanocounty.com/elections Thank you.

All references are to the California Elections Code unless otherwise noted.

Calendar Key – **Asterisk “**”** indicates the legal date falls on a holiday or weekend. County offices will be closed. The date listed will be the next working day. **"E"** stands for Election. The minus sign and the number after **"E -"** indicates the number of days until the election. The plus sign and the number after **"E +"** indicate the number of days after the election. For example, **"E-29"** means 29 days before the election, while **"E+28"** means 28 days after the election.

EARLY suggested deadlines are provided in the calendar below for jurisdictions that can meet them. These EARLY deadlines are necessary in order for the Solano County Elections Department to meet printing and mailing schedules. FINAL deadlines are noted as such. Thank you for your cooperation.

<p>Apr. 23 – Jul. 22 2010 (E-193 to E-103)</p>	<p><u>PETITIONS IN LIEU OF FILING FEES - INDEPENDENT CANDIDATES</u></p> <p>Between these dates, any independent candidate for U. S Senate, Congress and State Legislative office, may obtain his or her forms from the County Elections Official or the Secretary of State for circulating petitions to secure signatures in lieu of all or part of the filing fee. Signatures may also be applied to the signature requirements for office on the nomination paper.</p> <p style="text-align: right;">§§ 8105, 8106, 8302, 8405</p>
<p>June 1, 2010 to July 31, 2010* (E-154 to E-94) (Dates fixed by law)</p>	<p><u>PETITIONS IN LIEU OF FILING FEES – SUPREME & APPELLATE COURTS</u></p> <p>Between these dates, any Justice of the Supreme or Appellate Court may obtain his or her forms from the County Elections Official for circulating petitions and securing signatures in lieu of all or part of the filing fee.</p> <p style="text-align: right;">Art. VI, § 16(d) Cal. Const. & §8106 E.C.</p>

<p>June 7 – August 6 (E-148 to E-88)</p>	<p><u>NOMINATION PAPERS - INDEPENDENT CANDIDATES - OFFICE FOR WHICH THERE IS A FILING FEE</u></p> <p>Between these dates, independent candidates shall circulate nomination papers and submit them to the County Elections Official for examination. If the candidate is filing for a district office that falls within two or more counties, the County Elections Official shall report in writing within two working days to the Secretary of State the total number of signatures submitted.</p> <p>Supplemental petitions-in-lieu-of-filing must be filed during this period. Any registered voter may sign an in-lieu-of-filing-fee petition for any candidate for whom he or she is eligible to vote. § 8106(b)(1)</p> <p>All independent candidates, for offices for which there is a filing fee, must pay the nonrefundable filing fee or present in-lieu signatures at the time they receive their nomination papers from the County Elections Official.</p> <p style="text-align: right;">§§ 8400, 8403, 8405, 8454, 8550</p>
<p>June 7 – August 6 (E-148 to E-88)</p>	<p><u>STATEMENT OF ECONOMIC INTEREST – ALL CANDIDATES EXCEPT US. SENATE & CONGRESS</u></p> <p>Between these dates, specified non incumbent candidates in an election shall file Statements of Economic Interests, (Form 700) disclosing their investments, interests in real property, and any income received during the preceding 12 months. Such statement shall not be required if the candidate has filed such a statement within the past 60 days for the same jurisdiction.</p> <p style="text-align: right;">Gov. Code §87200, 87201, 87500</p>
<p>June 7, 2010 (E-148)</p>	<p><u>GOVERNOR’S PROCLAMATION – ISSUANCE</u></p> <p>By this date, the Governor shall issue a proclamation calling the General Election and shall state the time of the election and the offices to be filled and transmit a copy of the proclamation to the Board of Supervisors of each county. The Secretary of State will send an informational copy of the proclamation to each County Elections Official.</p> <p style="text-align: right;">§ 12000</p>
<p>June 28 – July 12 (E-127 to E-113)</p>	<p><u>CITIES PUBLISH ELECTION NOTICE</u></p> <p>Between these dates, any city that is consolidating an election with the November General will publish a Notice of Election one time in a newspaper of general circulation stating:</p> <ul style="list-style-type: none"> • The date and polling hours of the election. • Any offices to be filled and any measures to be voted on, including a synopsis of each measure. <p style="text-align: right;">§§12101, 12111</p>

<p>June 30, 2010 (E-125)</p>	<p><u>SPECIAL DISTRICTS & CITIES DELIVER NOTICE OF ELECTION TO THE ELECTIONS OFFICE</u></p> <p>Last day for district secretaries and City Clerks to deliver Notice of Election listing the elective offices to be filled and any measure (if known at the time) to be voted on and to deliver a map of the District or City to the Elections Department. Cities and special districts should include the notice of how a tie vote will be resolved.</p> <p style="text-align: right;">§§10509, 10522, 10524, 15651</p>
<p>June 30,2010 (E-125)</p>	<p><u>SCHOOLS TO DELIVER SPECIFICATIONS OF THE ELECTION ORDER TO THE ELECTIONS OFFICE</u></p> <p>Last day for a school board to deliver a resolution known as the “Specifications of the Election Order” and file it with the County Superintendent of Schools and County Elections Official, stating the date and purpose of the election.</p> <p style="text-align: right;">Ed. Code §5322</p> <p>A clause to determine a tie vote is included in the “Specifications of the Elections Order”.</p> <p style="text-align: right;">Ed. Code §5016</p>
<p>July 5* – August 4 (E-120 to E-90)</p>	<p><u>NOTICE OF ELECTION</u></p> <p>Between these dates the County Elections Official, as a matter of policy, will publish a Notice of Election containing the date of the election, the offices to be filled, where nomination papers are available, and the deadline for filing Declarations of Candidacy. Notice of Central Counting Place may be combined with this notice.</p> <p style="text-align: right;">§12109</p>
<p>July 12 – August 6 (E-113 to E-88)</p>	<p><u>CANDIDATE STATEMENTS – JUDICIAL , COUNTY, & SCHOOLS</u></p> <p>Between these dates, nominees may prepare a statement of qualifications, not to exceed 200 words, to be included in the official sample ballot. The statement shall be filed and paid for at the time it is filed. Obtain cost information from the Elections Department.</p> <p style="text-align: right;">§13307</p>
<p>July 12 – August 6 (E-113 – E-88)</p>	<p><u>CANDIDATE STATEMENTS IN THE COUNTY OFFICIAL SAMPLE BALLOT</u></p> <p>Period in which United States House of Representatives and State Senate and Assembly candidates may purchase space for a 250-word candidate statement in the official sample ballot(s) of the county or counties in the jurisdiction. Candidates for State Senate and Assembly may purchase statement space only if they have agreed to voluntary expenditure limits.</p> <p style="text-align: right;">Gov. Code §85601©; § 13307.5</p>

<p>July 12, 2010 To August 6, 2010 (E-113 to E-88)</p>	<p><u>CANDIDATE NOMINATION PERIOD – SCHOOL/SPECIAL DISTRICTS</u> Candidate filing period for candidates running for special and school district offices. Forms are obtained from and filed with the County Elections Department. §§10510, 13307, 13311</p>
<p>July 14, 2010 (E-111) EARLY</p>	<p>Early date to submit resolutions and measure text to the County Elections Official. The date is recommended because of the printer's deadlines. (Suggested Date)</p>
<p>July 14, 2010 (E-111) Date designated by SOS</p>	<p><u>CANDIDATE STATEMENTS - STATEWIDE CANDIDATES ONLY</u> Last day candidate's statement for publication in the state ballot pamphlet will be accepted by the Secretary of State. § 9084(l); G.C. 85601(a)</p>
<p>July 16, 2010 To August 15, 2010* (E-109 – E-79) (Dates fixed by law)</p>	<p><u>DECLARATION OF CANDIDACY – SUPREME AND APPELLATE COURT JUSTICES</u> Between these dates, each Justice of the Supreme and Appellate Court who must stand for confirmation at the General Election may file a declaration of candidacy with the Secretary of State. The nonrefundable filing fee must be paid at the time the declaration of candidacy is filed. Art. VI, § 16; §§ 8103, 8105</p>
<p>July 22, 2010 (E-103)</p>	<p><u>PETITIONS IN LIEU OF FILING FEE DEADLINE - INDEPENDENT CANDIDATES</u> Last day for independent candidates to turn in their petitions to the County Elections Official of the county in which the petition signers reside and are registered to vote. Within ten days after receipt of a petition, the County Elections Official shall notify the candidate of any deficiency. The candidate shall then cover the deficiency either by submitting a supplemental petition or by paying a prorated portion of the filing fee not later than August 6, 2010 (E-88). Upon receipt of the required number of in-lieu signatures, or of a sufficient combination of signatures and the prorated filing fee, the County Elections Official shall issue the nomination papers provisionally. §§ 8105, 8106, 8302, 8405</p>
<p>July 31, 2010 (Date fixed by law)</p>	<p><u>CAMPAIGN FINANCIAL STATEMENT – SEMIANNUAL</u> Last day to file semiannual campaign financial statements for candidates and committees receiving contributions or making expenditures between January 1, 2010 and June 30, 2010. § 84200, 84218 G.C.</p>

<p>July 27, 2010 (E-98)</p>	<p><u>CHANGE OF CANDIDATE'S DESIGNATION ON BALLOT</u></p> <p>The last day that any candidate may request in writing a different ballot designation than that used at the Primary Election. This request should be made to both the Secretary of State and the County Elections Official.</p> <p style="text-align: right;">§ 13107(e)</p>
<p>July 31, 2010 (E-94) (Date fixed by law)</p>	<p><u>PETITIONS IN LIEU OF FILING FEES – SUPREME & APPELLATE COURTS</u></p> <p>The last day for Justices of the Supreme and Appellate Courts to turn in their petitions to the County Elections Official of the county in which the petition signers reside and are registered to vote. The County Elections Official shall notify the candidate of any deficiency within ten days following receipt of the petitions. The candidate may then cover the deficiency either by submitting a supplemental petition or by paying a prorated portion of the filing fee not later than August 6, 2010.</p> <p style="text-align: right;">§ 8106</p>
<p>August 6, 2010 5:00 p.m. (E-88)</p>	<p><u>DECLARATION OF CANDIDACY AND NOMINATION PAPERS - INDEPENDENT CANDIDATES</u></p> <p>Last day for an independent candidate to leave his or her Declaration of Candidacy and to circulate and leave the nomination papers with the County Elections Official.</p> <p style="text-align: right;">§§ 8403, 8550</p>
<p>August 6, 2010 5:00 p.m (E-88)</p>	<p><u>DEADLINE FOR FILING TAX RATE STATEMENT FOR BOND MEASURES</u></p> <p>Statement for any bond measure appearing on the November ballot.</p> <p style="text-align: right;">§9401</p>
<p>August 6, 2010 5:00 p.m (E-88)</p>	<p><u>LAST DAY TO FILE A REQUEST FOR CONSOLIDATION</u></p> <p>Last day for local governing body to file with Board of Supervisors a resolution requesting consolidation of a local election for candidates and/or measures to be voted upon. A copy of the resolution must also be filed with the Registrar of Voters on or before this date.</p> <p>Earlier filing dates are encouraged in order to meet printing schedules.</p> <p>The request for consolidation shall set forth the exact form of any question, proposition, or office to be voted on, as it is to appear on the ballot.</p> <p style="text-align: right;">§§10401, 10402,10403</p>

<p>August 6, 2010 (E-88) FINAL</p>	<p><u>CANDIDATE'S STATEMENT – COUNTY NOMINEES WHO WILL RUNOFF IN THE NOVEMBER ELECTION</u></p> <p>Last day, nominees may prepare a statement of qualifications, not to exceed 200 words, to be included in the official sample ballot. The statement shall be filed and paid for at the same time it is filed. Obtain cost information from the County Elections Department §13307</p>
<p>August 6, 2010 (E-88) FINAL</p>	<p><u>DEADLINE FOR SUBMISSION OF ARGUMENTS DUE FOR BALLOT MEASURES</u></p> <p>Deadline for submission of direct arguments to the Registrar for or against ballot measures for receipt of County Counsel's Analysis. Based on 88-day order of election. (300 word limit)</p>
<p>August 7, 2010 To August 11,2010 (E-87 – E-83)</p>	<p><u>EXTENTION OF NOMINATION PERIOD</u></p> <p>Extension period for anyone other than the incumbent to file a Declaration of Candidacy and Nomination Petition if the incumbent did not file by August 6. This provision does not apply if there is no incumbent eligible or if there is a vacancy.</p> <p style="text-align: right;">§§8022,8024,8204</p>
<p>Aug 11 (E-83)</p>	<p><u>INSUFFICIENT NOMINEES – SCHOOLS / COUNTY BOARDS OF EDUCATION</u></p> <p>If by 5 p.m. on this day, only one person has been nominated or there are no nominees for the office(s) to be filled or in the case to members elected at large or by trustee areas, there are fewer than the number to be elected, and no petition is signed by 10% or 50 voters (whichever is the smaller number) an appointment will be made. The qualified person nominated shall be seated at the organizational meeting of the board, or, if an insufficient number is nominated, the governing board shall appoint as necessary at a meeting prior to Election Day. Persons so appointed shall be seated at the organizational meeting as if they had been elected.</p> <p>In the event no one is nominated, the governing board shall publish a notice one time in a newspaper of general circulation in the district stating the board intends to make an appointment and informing the public how to apply for the office. Ed. Code §5326, 5328, 5328.5</p> <p>Cities: If by this day (or the 88th day if there is no extension) there are no nominees or only one nominee for an elective city office, the city council may decide to fill the office by appointment or proceed with the election.</p> <p>Prior to the council's action, the City Clerk must publish a one-time notice of the facts and options under Elec. Code §10229. The council may not make an appointment until five days after this publication. If no appointment is made by the 75th day, Aug 19th, the election is held. If any citywide office or measure is on the ballot, the election is held regardless of insufficient nominees. §10229</p>

<p>August 12, 2010 11 a.m.</p> <p>(E-82)</p>	<p>Randomized Alphabet Drawing Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidates will appear on the general election ballot.</p> <p>On this same day, the elections official shall conduct a randomized alphabet drawing for the offices of State Senate and Assembly. §13112(b)</p>
<p>August 13, 2010 (E-81)</p>	<p><u>DEADLINE FOR SUBMISSION OF REBUTTALS AND ANALYSIS FOR BALLOT MEASURES</u></p> <p>Deadline for proponents and opponents to submit rebuttal arguments based on 81 day deadline for direct arguments. (250 word limit) §9167</p> <p>County Counsel to submit analysis (§9160, 9313) for county and school/special district measures; city attorney to submit analysis of city measures. §9280</p> <p>County Auditor, if previously directed by the Board of Supervisors, to submit fiscal analysis of measures. §9160</p>
<p>August 13, 2010 to August 23, 2010</p> <p>(E-81-E-71*)</p> <p>FINAL</p>	<p><u>10-DAY PUBLIC INSPECTION FOR REBUTTALS AND ANALYSIS</u></p> <p>10-calendar day public inspection of arguments, analysis, rebuttals, and ballot materials for measures. Documents will be on public display at the Solano County Registrar of Voters at 675 Texas St, Suite 2600, Fairfield. Any person may obtain a copy of the materials for a fee not to exceed the actual cost incurred by the county to provide them.</p> <p>During this period, any voter of the jurisdiction or the County Elections Official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted. §9190, 9380</p>
<p>August 15, 2010* (E-79) (Date fixed by law)</p>	<p><u>DECLARATION OF CANDIDACY – SUPREME & APPELLATE COURT JUSTICES</u></p> <p>The last day for each Justice of the Supreme and Appellate Court who must stand for confirmation at the General Election to file with the Secretary of State a declaration of candidacy and pay the nonrefundable filing fee.</p> <p>Art. VI § 16 Cal. Const.; §8103 E.C.</p>

<p>August 26, 2010 (E-68)</p>	<p><u>CERTIFIED LIST OF CANDIDATES – FEDERAL AND STATE OFFICES</u></p> <p>Last day for the Secretary of State to send to each elections official a list showing the name, party affiliation, and ballot designation of every person who has been nominated as a candidate for public office and is entitled to receive votes within the county at the general election. §8148</p>
<p>September 6, 2010 to October 19, 2010 (E-57 to E-14)</p>	<p><u>STATEMENT OF WRITE-IN CANDIDACY AND NOMINATION PAPERS</u></p> <p>During this period, all write-in candidates must file their statement of write-in candidacy and nomination papers with the County Elections Official. There is no filing fee for write-in candidates.</p> <p style="text-align: right;">§8601</p>
<p>September 15, 2010 (E-48) (Date fixed by law)</p>	<p><u>CANDIDATE NOMINATION – SUPREME & APPELLATE COURTS</u></p> <p>The last day for the Governor to nominate a candidate for Justice of the Supreme Court or Justice of the Court of Appeal when an incumbent justice who was to have stood for confirmation at the General Election did not file his or her declaration of candidacy with the Secretary of State.</p> <p style="text-align: right;">Art. VI, § 16, sub(d) Cal. Const.</p>
<p>September 23, 2010 to October 12, 2010 (E-40 to E-21)</p>	<p><u>STATE BALLOT PAMPHLET MAILING</u></p> <p>Between these dates, the Secretary of State shall mail state ballot pamphlets to all households in which voters were registered by Friday, September 3, 2010 (E-60). This mailing is based on the information provided by the Calvoter files that are transmitted to the Secretary of State by September 3, 2010 (E-60).</p> <p style="text-align: right;">§ 9094</p>
<p>September 23, 2010 to October 12, 2010 (E-40 to E-21)</p>	<p><u>COUNTY SAMPLE BALLOT MAILING</u></p> <p>Between these dates, the County Elections Official shall mail a polling place notice and sample ballot to each registered voter. The polling place notice shall state whether the polling place is accessible to the physically handicapped.</p> <p style="text-align: right;">§§ 13300-13304</p>
<p>October 5, 2010 (Date fixed by law)</p>	<p><u>FIRST PRE-ELECTION STATEMENT</u></p> <p>Last day for candidates and committees to file campaign financial statements covering the period ending September 30, 2010.</p> <p style="text-align: right;">§§ 84200.5, 84200.7(b) G.C.</p>

<p>October 4, 2010 to October 26, 2010 (E-29 to E-7)</p>	<p><u>VOTE BY MAIL VOTING PERIOD</u></p> <p>Between these dates, any registered voter may apply in the County Elections Official for a Vote by Mail ballot. Applications received before October 4, 2010 shall be kept and processed during this application period.</p> <p style="text-align: right;">§§ 3001, 3003</p>
<p>October 17, 2010* to November 1, 2010 (Within 24 hours) (E-16 to E-1)</p>	<p><u>LATE CONTRIBUTION REPORT</u></p> <p>All candidates and ballot measure committees that make or receive a late contribution and all other committees that make a late contribution totaling \$1000 or more on any date during the 16 days before an election must report it by <u>guaranteed overnight mail, telegram, personal delivery, or facsimile transmission</u> within 24 hours. Late contribution reports may be reported on Form 497.</p> <p style="text-align: right;">§§ 84203, 84203.3 G.C.</p>
<p>October 17, 2010 to November 1, 2010 (Within 24 hours) (E-16 to E-1)</p>	<p><u>LATE INDEPENDENT EXPENDITURE REPORT</u></p> <p>All candidates and committees that make a late independent expenditure totaling \$1000 or more on any date during the 16 days before an election must report it by <u>guaranteed overnight mail, telegram, personal delivery, or facsimile transmission</u> within 24 hours. Late independent expenditure reports may be reported on Form 496.</p> <p style="text-align: right;">§§ 84204, 85500 G.C.</p>
<p>October 18, 2010 (E-15)</p>	<p>Close of Voter Registration</p> <p>The county elections official shall accept an affidavit of registration executed as part of a voter registration card in the forthcoming election if the affidavit is executed on or before the 15th day prior to the election, and if any of the following apply:</p> <ol style="list-style-type: none"> 1) The affidavit is postmarked on or before the 15th day prior to the election and received by mail by the county elections official. 2) The affidavit is submitted to the Dept. of Motor Vehicles or accepted by any other public agency designated as a voter registration agency pursuant to the National Voter Registration Act of 1993(42 U.S.C. Sec 1973gg) prior to the election. 3) The affidavit is delivered to the county elections official by means other than those described in paragraphs (2) and (3) on or before the 15th day prior to the election. <p style="text-align: right;">§2107</p>

<p>October 19, 2010 (E-14)</p>	<p><u>NEW CITIZENS REGISTRATION PERIOD</u></p> <p>Registration for new citizens begins the 14th day prior to an election and ends on the 7th day prior to the election. A new citizen registering to vote after the close of registration shall provide the County Elections Official with proof of citizenship (between these dates) prior to voting, and shall declare that he or she has established residency in California. New citizens vote within the Registrar of Voters' office.</p> <p style="text-align: right;">§§ 331, 3500, 3501, 3502</p>
<p>October 21, 2010 (E-12)</p>	<p><u>SECOND PRE-ELECTION CAMPAIGN FINANCIAL STATEMENT</u></p> <p>Last day to file campaign statements for candidates and committees for the reporting period October 1, 2010 through October 16, 2010. Candidates being voted upon, their controlled committees, and committees primarily formed to support or oppose a candidate or measure must file the second pre-election statement by <u>guaranteed overnight mail</u> or <u>personal delivery</u>.</p> <p style="text-align: right;">§§ 84200.5, 84200.7(a) G. C.</p>
<p>October 21, 2010 (E-12)</p>	<p><u>SUPPLEMENTAL INDEPENDENT EXPENDITURE REPORT</u></p> <p>Last day to file supplemental independent expenditure reports for candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure. Independent expenditure reports are filed at the same time, and in the same places, as would be required if the filer were primarily formed to support or oppose the candidate, measure, or measure qualification affected by the independent expenditure.</p> <p style="text-align: right;">§ 84203.5 G.C.</p>
<p>Oct. 23, 2010* (E-10)</p>	<p><u>NOTICE OF CENTRAL COUNTING PLACE</u></p> <p>Last day for County Elections Official to publish the notice that the general election ballots will be counted at a specified public place. The notice shall be published one time in a newspaper of general circulation in the county.</p> <p style="text-align: right;">§12109</p>
<p>October 26, 2010 (E-7)</p>	<p><u>VOTE BY MAIL VOTER BALLOT APPLICATION</u></p> <p>Last day for the County Elections Official to receive any voter's application for a vote-by-mail ballot and to issue such ballot for the general election.</p> <p style="text-align: right;">§ 3001</p>

<p>October 26, 2010 (E-7)</p>	<p><u>NEW CITIZENS REGISTRATION PERIOD – LAST DAY</u></p> <p>Registration for new citizens begins the 14th day prior to an election and ends on the 7th day prior to the election. A new citizen registering to vote after the close of registration shall provide the County Elections Official with proof of citizenship (between these dates) prior to voting, and shall declare that he or she has established residency in California. New citizens vote within the Registrar of Voters' office.</p> <p style="text-align: right;">§§ 331, 3500, 3501, 3502</p>
<p>October 27, 2010 to November 1, 2010 (E-6 to E-1)</p>	<p><u>SPECIAL ABSENTEE VOTER – RECALLED TO MILITARY SERVICE</u></p> <p>On or between these dates, a registered special absentee voter recalled to military service after October 26, 2010, but before 5:00 p.m. on November 1, 2010 may appear before the County Elections Official and obtain an absentee voter's ballot which may be voted in the County Election Official's office or outside the County Election Official's office on or before the close of the polls and returned as are other voted absentee voter ballots.</p> <p style="text-align: right;">§ 3110</p>
<p>October 27, 2010 to November 2, 2010 (E-6 to E-0)</p>	<p><u>REQUEST FOR VOTE BY MAIL BALLOTS - LATE CONDITIONS</u></p> <p>On or between these dates, vote by mail ballots are available at the elections offices for voters who have conditions preventing them from voting at a polling place. A written application signed by the voter under penalty of perjury is required. The voter may designate any authorized representative to return the voted Vote by Mail ballot.</p> <p style="text-align: right;">§ 3021</p>
<p>November 2, 2010 (E-0)</p>	<p>General Election Day Polls open at 7 a.m. and close at 8 p.m.</p> <p style="text-align: right;">§1000, 14212</p>
<p>Nov. 2, 2010 (E-0)</p>	<p><u>UNOPPOSED SUPERIOR COURT JUDGE</u></p> <p>On this date; the County Elections Official will declare any incumbent superior court judge whose name did not appear on either the primary or general election ballot re-elected.</p> <p style="text-align: right;">§ 8203</p>

<p>November 30, 2010 (E+28)</p>	<p><u>COMPLETION OF OFFICIAL CANVASS BY ELECTIONS OFFICIAL</u></p> <p>The elections official shall prepare a certified statement of the results of the election and submit it to the Board of Supervisors. The Board of Supervisors shall declare the winners for each office and each measure. The elections official shall make out and deliver to each person elected or nominated a Certificate of Election or Nomination.</p> <p style="text-align: right;">§§ 15372, 15400,15401</p>
<p>December 3, 2010 (E+31)</p>	<p><u>STATEMENT OF RESULTS TO SECRETARY OF STATE</u></p> <p>By this date the County Elections Official shall send to the Secretary of State in an electronic format, one complete copy of the returns for all candidates for statewide office, Representative in Congress, Member of the State Senate, Assembly, Member of the State Board of Equalization, and for all statewide measures.</p> <p style="text-align: right;">§ 15375</p>
<p>January 31, 2011 (Date fixed by law)</p>	<p><u>CAMPAIGN FINANCIAL STATEMENT – SEMIANNUAL</u></p> <p>Last day to file semiannual campaign financial statements for all candidates and committees receiving contributions or making expenditures between July 1, 2010 and December 31, 2010.</p>

ELIGIBILITY REQUIREMENTS FOR PUBLIC OFFICES

GENERAL REQUIREMENTS

“Unless otherwise specifically provided, no person is eligible to be elected or appointed to an elective office unless that person is a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued to the person or at the time of the person’s appointment.” §201

A person is disqualified from holding any office upon conviction of designated crimes specified in the Constitution and laws of the State. Government Code §1021

If a candidate is seeking a nonpartisan office, all reference to party affiliation shall be omitted on all required forms. §8002

COUNTY OR DISTRICT OFFICES IN GENERAL

“...A person is not eligible to a county or district office, unless he or she is a registered voter of the county or district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the appointment of the person. The board of supervisors or any other legally constituted appointing authority in a county or district may, if it finds that the best interests of the county or district will be served, waive the requirements of this section for an appointed county or district office.” Government Code §24001

PROHIBITIONS

Neither a candidate nor members of a candidate’s household are eligible to serve as precinct officials or to provide polling place facilities for any election at which the candidate’s name appears on the ballot. However, the candidate or members of a candidate’s household may serve as precinct officials or provide polling place facilities outside the candidate’s jurisdiction but within the county.

NON-PARTISAN OFFICES

SCHOOL DISTRICT GOVERNING BOARD MEMBER

Any person who is 18 years of age or older, a citizen of the state, a resident of the school district, a registered voter, and who is not disqualified by the Constitution of laws of the state from holding a civil office, is eligible to be elected or appointed a member of a governing board of a school district. Education Code § 35107(a)

A person may not be an employee of the school district and a governing board member at the same time. Education Code § 35107(b)

Solano Community College and the Yolo County Board of Education Board Members must be registered voters residing within the trustee area and are elected by trustee area.

San Joaquin Delta Community College Board of Trustees must be registered voters residing within the trustee area of the district boundaries and are elected at large.

Davis Joint Unified School District Governing Board Members must reside within the school district and are elected at large.

River Delta Unified School District Board of Trustees must be registered voters residing within the trustee area of the district boundaries and are elected at large.

Winters Joint Unified School District Governing Board Members must reside within the district boundaries and are elected at large.

DECLARATION OF CANDIDACY

The period for filing the Declaration of Candidacy is from 8:00 a.m., July 12, 2010, to 5:00 p.m. on Friday, August 6, 2010. The Declaration of Candidacy must be filed with the Solano County Registrar of Voters no later than 5:00 p.m., on August 6, 2010.

Candidates must meet the qualifications for the office. They must complete the Declaration of Candidacy and file with the office of the Solano County Registrar of Voters. Candidates for non-partisan offices may pay for a Candidate's Statement of Qualifications. Additionally, they may choose to complete the Fair Campaign Pledge, which is provided by the Fair Political Practices Commission (included in packet).

The candidate should pick up the Declaration in person during regular office hours. However, if the candidate chooses to designate a person to receive a Declaration of Candidacy form for them, they may do so. However, they must send a dated, written statement, indicating that the candidate is aware that the Declaration of Candidacy must be properly executed and delivered to the office of the Solano County Registrar of Voters by the close of the filing period (5:00 p.m., August 6, 2010). This statement is kept on file in the office of the Solano County Registrar of Voters. (Elections Code §8028)

EXTENSION PERIOD TO FILE DECLARATION OF CANDIDACY

(For persons other than the incumbent)

If an incumbent fails to return his Declaration of Candidacy by the last day prescribed for the close of the nomination period (5:00 p.m., August 6, 2010), the nomination period will be extended for five (5) days (August 11, 2010). During this extended period, persons other than the incumbent may file Declaration of Candidacy Papers for Office. The extension period does not apply to those offices for which there is no incumbent or where there is a vacancy.

BALLOT DESIGNATION

The ballot designation is the word, or group of not more than three (3) words, which will appear on the ballot under the candidate's name, designating the current principal profession, vocation, or occupation of the candidate.

Multiple designations are **usually** acceptable, provided that the three-word limitation is met.

The ballot designation that a candidate may use is governed by Elections Code §13107, which states the following:

- (a) With the exception of candidates for Justice of the State Supreme Court or Court of Appeal, immediately under the name of each candidate, and not separated from the name by any line, may appear at the option of the candidate only one of the following designations:
 - (1) Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by the vote of the people, or to which he or she was appointed, in the case of a superior, municipal, or justice court judge.
 - (2) The word “**incumbent**” if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination documents, and was elected to that office by a vote of the people, or, in the case of a superior, municipal, or justice court judge, was appointed to that office.
 - (3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. For purposes of this section, all California geographical names shall be considered to be one word.
 - (4) The phrase “**appointed incumbent**” if the candidate holds an office other than a judicial office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word “**appointed**” and the title of the office. In either instance, the candidate may not use the unmodified word “**incumbent**” or any word designating the office unmodified by the word “**appointed.**” However, the phrase “**appointed incumbent**” shall not be required of a candidate who seeks reelection to an office, which he or she holds, and to which he or she was appointed, as a nominated candidate, in lieu of an election, pursuant to §5326 and §5328 of the Education Code or §7228, §7423, §7673, §10229 or §10515 of the Elections Code.

- (b) Neither the Secretary of State nor any other election official shall accept a designation of which any of the following would be true:
- (1) It would mislead the voter.
 - (2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.
 - (3) It abbreviates the word “**retired**” or places it following any word or words which it modifies.
 - (4) It uses a word or prefix, such as “**former**” or “**ex-**,” which means a prior status. The only exception is the use of the word “retired.”
 - (5) It uses the name of any political party, whether or not it has qualified for the ballot.
 - (6) It uses a word or words referring to a racial, religious, or ethnic group.
 - (7) It refers to any activity prohibited by law.
- (c) If, upon checking the nomination documents, the election official finds the designation to be in violation of any of the restrictions set forth in this section, the election official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address appearing on the candidate’s nomination documents.
- (1) The candidate shall, within three days from the date of receipt of the notice, appear before the election officer or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide an alternate designation.
 - (2) In the event the candidate fails to provide an alternate designation, no designation shall appear after the candidate’s name.
- (d) No designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (c) or as provided in subdivision (e).
- (e) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days prior to the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.
- (f) In all cases, words so used shall be printed in 8-point roman uppercase and lowercase type except that, if the designation selected is so long that it would conflict with the space requirements of Elections Code §13207 and §13211, the elections official shall use a type size for the designation for each candidate for that office sufficiently smaller to meet these requirements. No title or degree shall appear on the same line on a ballot as a candidate’s name, either before or after the candidate’s name, in the case of any election to any office. §13106

Guidelines

The following are guidelines to assist candidates in selecting appropriate ballot designations. The guidelines were issued by the Secretary of State's office and incorporate past Secretary of State and court interpretations on acceptable and unacceptable designations.

Acceptable Designations

1. A principal profession, vocation, or occupation is the primary job or work one does which is the means of livelihood or production of income, as opposed to a hobby or avocation. Some persons may work at more than one profession, vocation, or occupation. Exceptions may apply for persons retired or unemployed by choice or by circumstance. No designation, which connotes a status, is acceptable.
2. A candidate may use either his or her current principal profession, vocation, occupation, regardless of the amount of time in which the candidate has engaged in such or, in the alternative, any principal profession, vocation or occupation in which the candidate was engaged over the course of the previous calendar year even though it may no longer be one in which the candidate is currently engaged. In choosing between the alternatives, the candidate must ask himself or herself: "What is my primary job right now?" and "What was my primary job last year?" Either job, if otherwise proper, based on the statutory criteria, may be used as a ballot designation. For purposes of this section, the "calendar year immediately preceding the filing of nomination documents" is defined as that year beginning January 1 immediately preceding the year in which nomination documents for the office are allowed to be filed.

Organization names must be replaced with generic references. For example, "**President, Computer Company**" would be acceptable; "**President, Apple Computer**" would not be allowed. Similarly, based on previous court interpretation, a designation such as "**Director, ABC Club**" would not be permissible, whereas, "**Administrator, Environmental Club**" would be. Ballot designations are not intended to advertise a specific product, corporation, or organization; they are intended to reveal what a candidate does, not for whom the work or service is performed.

The word "**retired**" may be allowed, but it must precede the word(s), which it modifies and may not be abbreviated. "**Retired Policeman**" is acceptable, but "**Policeman, Retired**" is not. Retired is defined as having given up one's work, business, career, etc. especially because of advanced age. Generally, a retired status **may** be allowed if the candidate can demonstrate retirement.

The following are examples of evidence supporting retired status:

- a. Served in the position being requested to be listed as retired from for more than 5 years;
- b. Is collecting or eligible to collect retirement benefits/pension (i.e., is vested);
- c. Is 55 or more years old;
- d. Left the position voluntarily after serving a minimum of 5 years;
- e. If requesting the use of a retired public office designation was not recalled from or did not fail to win that office or surrender it to run for another office in a previous election campaign;
- f. Has not had another more recent occupation;
- g. Retirement benefits are providing a principal source of income.

Because the Elections Code specifically forbids the use of a prior profession, vocation or occupation, unless the candidate is retired there from, the election official **may** require candidates to provide substantiating evidence or documentation in support of the requested designation.

Unacceptable Designations

A political party central committee designation is not a principal profession, vocation, or occupation as prescribed in this statute, nor is it an elective county or state office.

Ballot designations suggesting an evaluation of a candidate such as “**Best** _____,” “**Exalted** _____,” “**Prominent** _____,” “**Advocate**,” “**Activist**,” “**Reformer**,” “**Pro-**” and “**Anti-**” anything conveying a philosophy, or words connoting a status are unacceptable designations. Statements of philosophy belong in campaign ads and literature, not as ballot designations.

Commercial or proper names such as “**IBM President**,” “**Director, Health Services**,” or “**Sierra Club Secretary**,” are not permissible. Generic descriptions of specific jobs should be substituted; for example, “**Computer Corporation President**,” “**State Agency Director**,” or “**Nonprofit Organization Secretary**.”

Certain requested designations may connote a status, which also suggest an evaluation; for example, “**Patriot**” or “**Presidential Appointee**.” These are unacceptable designations.

Examples of unacceptable status claims include “**taxpayer**,” “**citizen**,” “**patriot**,” and “**renter**.”

Use of “Community Volunteer”

The phrase “Community Volunteer” shall constitute a valid principal vocation or occupation subject to the following conditions:

1. A candidate’s community volunteer activities constitute his or her principal profession, vocation or occupation.
2. A candidate is not engaged concurrently in another principal profession, vocation or occupation.
3. A candidate may not use the designation of “community volunteer” in combination with any other principal profession, vocation or occupation designation.

The Secretary of State shall by regulation define what constitutes a community volunteer. §13107.5

Change of Ballot Designation

No ballot designation given by a candidate may be changed after the final date for filing nomination documents, except as specifically requested by the Registrar of Voters because the designation requested is not acceptable under Elections Code §13107(c).

CANDIDATE STATEMENT GUIDELINES

CANDIDATE INFORMATION

The statement contains the candidate's name and a description of his or her education and qualifications. The age and occupation of the candidate is optional. The occupation is not limited to three words and may be more descriptive than the ballot designation. **The text of the statement shall not exceed 200 words for local candidates and 250 words for state candidates.** Word count standards shall be pursuant to Elections Code Section 9.

Under the provision of Proposition 34 adopted by the voters in November of 2000, all candidates for state legislative office who agree to abide by voluntary spending limits. By accepting these voluntary spending limits they will be afforded the opportunity to purchase space in the county ballot pamphlet.

Candidate's statement may make no reference to another candidate. Candidate's statement submitted shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities. No statement shall contain any demonstrably false, slanderous or libelous statements or any obscene or profane language.

The elections official shall not cause to be printed or circulated any statement that the elections official determines is not so limited or that includes any reference prohibited by this section. §13308

All statements must be submitted via **CD** or by **e-mail**. If you **must** submit the statement in hard copy form there will be a \$25.00 charge for retyping. Statements must be formatted pursuant to the guidelines provided by each county. Statements not submitted in the appropriate format will be reformatted by the county election official. The County Election Official bears no responsibility for the correct typesetting of statements that must be reformatted.

A candidate may request a Spanish translation of his or her statement at an additional cost.

Filing Information

Candidates' statements shall be filed in the office of the election official of each county when the candidate's nomination papers are returned for filing which is not later than 5:00 p.m. on the 88th day prior to the election, or in the event that the nomination period has been extended, until 5:00 p.m. on the 83rd day prior to the election. Candidates'

statements are confidential until the expiration of the period for filing such statements. Statements may be withdrawn, but not changed, until 5:00 p.m. of the next working day after the 88th or 83rd day prior to the election, whichever is applicable. **Statements may not be changed after filing.**

Counties do require candidates to deposit the estimated cost of printing the statement at the time of filing the statement. If the actual cost of printing the statement exceeds the deposited amount, the candidate will be invoiced for the remainder of the cost. If the actual cost of printing the statement is less than the deposited amount, the candidate will receive a refund of the overpayment.

Preparation and Format of Candidate's Statement of Qualification

Statements shall be written in the first person (i.e. "I am running..." not "She is running..." or "Jane Doe is running...") and shall be limited to a recitation of the candidate's own personal background and qualifications. Each statement shall be accompanied by a declaration executed under penalty of perjury declaring that the information contained therein is true and correct.

Statements will be printed in the Voter Information Pamphlet portion of the Sample Ballot, in the order determined by the random alphabet drawn pursuant to Elections Code §13112. Rotation shall not apply to the order in which statements are printed.

In order to ensure uniformity, please use the following guidelines when preparing your candidate statement:

- Statements must be submitted on a CD or by e-mail. We can read Word, Word Perfect, and txt files. This saves us valuable time. If you must, a typed statement may be submitted, however; there will be a charge of \$25.00 for us to retype it to properly prepare it for the printer.
- Statements must be prepared in a **block format** and no more than **200 words for local candidates, 250 words for state candidates**. The following pages show an example of a block formatted statement and presents guidelines and examples for counting words.
- Within your statement do NOT use bullets, lists, tables, underlines, **bolded type**, all CAPITALS, italics or information requiring indentation.

Statements not conforming to these guidelines will be reformatted and set in uniform type by the Registrar of Voters. The Registrar of Voters bears no responsibility for the correct typesetting of statements which must be reformatted.

NO EDITING OF COPY BY THE REGISTRAR OF VOTERS

The Registrar's office does not edit the material, and candidates should **not** expect errors in spelling, punctuation, or grammar to be corrected. Since the statement cannot be changed after it is submitted, it is especially important for candidates to take the time to prepare and proofread their statements carefully.

Withdrawal of statement

The statement may be withdrawn, but not changed, during the period for filing nomination documents and until 5:00 p.m. of the next working day after the close of the nomination period. Any request for withdrawal of a candidate statement must be submitted in writing and signed by the candidate.

Cost

Candidate statement costs are based on translating, typesetting, printing and distribution. Payment is required at the time the statement is filed.

The candidate statement cost is an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Solano County Registrar of Voters may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. §13307(c).

JURISDICTIONS	ENGLISH	SPANISH*
City of Dixon	312.00	480.00
City of Rio Vista	270.00	438.00
City of Suisun	357.00	525.00
City of Vacaville	706.00	874.00
River Delta Unified School District	273.00	441.00
Davis Unified School District	215.00	383.00
Winters Unified School District	222.00	390.00
Yolo County Board of Education	222.00	390.00
Solano Community College Area #1	864.00	1,032.00
Solano Community College Area #2	791.00	959.00
Solano Community College Area #3	808.00	976.00

***Cost of a Spanish statement is in addition to the cost of the English Statement.**

Indigent Candidates

If a candidate claims to be indigent and unable to pay for the candidate statement in advance, he or she must submit proof of indigence to the elections official at the time that the statement is filed. Proof includes a statement of financial worth and the candidate's most recent Federal income tax returns. The statement of financial worth includes candidate's employer, income, real estate holdings, tangible personal property, and financial obligations. The candidate must certify the statement as true and correct under penalty of perjury, under the laws of the State of California.

If the elections official determines that the candidate is indigent, his or her statement will be printed and mailed without advance payment. If the Registrar of Voters determines that the candidate is not indigent, he or she must pay the required fee or withdraw the statement within three days of notification. The Registrar of Voters is not obligated to print and mail the statement if payment is not received. As with all other nomination documents, the statement of financial worth and accompanying documents are a public record.

THIS INDIGENCE PROVISION DOES NOT WAIVE THE PAYMENT OF A CANDIDATE STATEMENT FEE. IT ONLY DELAYS PAYMENT OF THE FEE UNTIL AFTER THE ELECTION. TOTAL FEE IS DUE AND PAYABLE UPON RECEIPT OF THE BILL.

THE PRINTED CANDIDATE'S STATEMENT

Below is an example of a formatted Candidate's Statement of Qualifications, as it would appear in the Voter's Information Pamphlet. This example is set in Block Format.

STATEMENT OF CANDIDATE FOR MEMBER OF CITY COUNCIL City of Candidate	
DAVID HOWELL	AGE: 42
Occupation: Attorney	
Education and Qualifications: My credentials include: Graduate of local high schools; UCLA graduate with a B.S. and MBA; US Air Force sergeant.	
I can bring to the office a diversity of viewpoints and experience. Born and raised in Solano County, with my family still small business owners, I can appreciate the concerns of the city. Having been in business since my undergraduate days at UCLA, and with my experience in the rental and real estate fields, I appreciate the practical housing requirements of our community.	
I support a shopping area center in the city and would insist on a plan to encourage the commercial enterprises which complement our shopping needs. Our Council should actively consider subsidized housing for senior citizens and perhaps others.	
If elected to this office, I will do my best to continue to serve as a leader and role model for our community and children. www.dhowellforcity.net	

Viewing Opportunity

Candidate statements are available for viewing after the deadline for filing has passed. There is a 10-calendar day public examination period when the documents may be reviewed. During this 10-calendar day review period, any voter of the affected jurisdiction may take legal action in Superior Court to challenge the contents of the statement. §13313

Candidates may review their statements for omissions or typographical errors made by this office, the certified translators, and/or the printers. If the candidate believes there is a translation error, the translated statement will be sent back to the certified translators for review and a **final determination**. During the viewing period, candidates are not allowed to change any errors or formatting **they** may have made when preparing their statement. Before printing, candidates will be required to approve the proof copy prepared by the printer.

HOW TO COUNT WORDS

(Pursuant to Elections Code Section 9)

This section shall not apply to counting words for ballot designations.

Each word is counted as one word except:

- PUNCTUATION:** Punctuation is not counted.
- CITIES/COUNTIES:** All geographical names shall be counted as one word. Areas that have political boundaries with an elected or appointed board are considered geographic areas by this office. *For example "County of Solano" and "Fairfield-Suisun Unified School District" shall each be counted as one word.*
- ABBREVIATIONS:** Each abbreviation for a word, phrase, or expression shall be counted as one word. *For example, "etc.," "PTA" and "U.S.M.C." shall each be counted as one word.*
- CHARACTERS:** Characters used in place of a word or number shall be counted as one word. *For example, "&" or "#" shall be counted as one word.*
- HYPHENATIONS:** Hyphenated words that appear in any generally available dictionary shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word. *Examples are: "Mother-in-law" shall be counted as one word, whereas "One-half" shall be counted as two words.*
- DATES:** Dates consisting of a combination of words and digits shall be counted as two words. Dates consisting of only a combination of digits shall be counted as one word. *January 1, 2000 shall be counted as two words, whereas 01/01/00 shall be counted as one word.*
- NUMBERS:** Any number consisting of a digit or digits shall be considered as one word. Any number, which is spelled, such as "One", shall be considered as a separate word or words. *For example, "One" shall be counted as one word whereas "one hundred" shall be counted as two words. "100" shall be counted as one word.*

PHONE & INTERNET: Website addresses and telephone numbers consisting of a digit or digits shall be counted as one word.

COUNTING OF WORDS These guidelines are for computing the word count. The Registrar of Voters will make final determination.

WORD(S)

- The title and signatures are not counted, only the text is counted.
- Punctuation does not count. Free
- Dictionary words
The words "I", "a", "the", "and", etc. are counted as individual words. One
- Abbreviations/Acronyms One
Examples are: PTA, U.S.M.C.
- Geographical names One
*Examples are: Rio Vista
Solano County
Fairfield-Suisun Unified School District*
- Numbers/Numerical combinations: One
Digits (1, 10, or 100, etc.) One for each
Spelled out (one, ten, or one hundred) One for each
50%, 1/2, etc. One
- Numbers or letter used to identify a portion of text One
Examples are: (1) or (a)
- Dates: One
All digits (01/01/08)
Two
Words and digits (January 1, 2008)
- Characters used in place of a word or number One
Examples are: & or #
- Hyphenated words:
Hyphenated words that appear in any generally available dictionary shall be considered as one word. Each part of all other hyphenated words shall be counted as separate words.
Mother-in-law One
One-half Two
- Internet web site addresses & telephone numbers One

CAMPAIGN DISCLOSURE GENERAL INFORMATION

A candidate must establish separate committees for each campaign account for which, \$1,000 or more has been received. A Statement of Organization (Form 410) must be filed with the Secretary of State and a copy to the local filing officer for each committee.

For details, refer to the Information Manual on Campaign Disclosure Provisions for Officeholders, Candidates, and their Controlled Committees, or call the Fair Political Practices Commission toll free advice line 1-866-ASK-FPPC (1-866-275-3772) if you have questions or need assistance.

Within 10 days of receiving \$1,000 in contributions, a Statement of Organization (Form 410) must be filed with the Secretary of State and a copy to the local filing officer. This will establish your committee and give you an identifying number. To terminate a committee, the termination section on the Form 410, Statement of Organization must be completed and filed with the Secretary of State and local filing officer.

During the campaign, you will have to file at least four campaign disclosure statements.

Who must file?

The Political Reform Act was adopted by voter initiative in 1974 and has been periodically amended by legislation and initiatives. The Act requires that campaign disclosure reports provide the public with the identity of contributors and amounts they give; and the amount officeholders, candidates, and committees spend.

The following candidates and committees **must** file campaign statements and should use the Fair Political Practices Commission Campaign Manual 2 (May 2007) as a guide for their filing obligations. The manual is available at Registrar of Voters office or online at www.fppc.ca.gov.

- Candidates for state and local elective office.
- State and local elected officeholders.
- Committees controlled by state and local officeholders and candidates.
- Jointly controlled (slate) committees.

Filing Obligations

All state and local elected officeholders, candidates for state and local elective offices and their controlled committees are required to file campaign statements at specified intervals. (See filing schedule.) These dates are set by law and cannot be changed. You will be required to amend your statement if your report is not completed correctly. All committees should file with the appropriate method of delivery, as well.

Failure to file appropriate statements and reports in compliance with the Act can result in substantial criminal, civil, and administrative penalties. In addition, failure to file within the prescribed deadlines can lead to late filing penalties of \$10 for each day the statement is late. The law does not allow for extensions of the due dates for the filing of campaign statements. If you file your statement late, you must also submit a written statement explaining why it was late in order to request a waiver of your fine. However,

after the filing officer has sent you a specific, written notice regarding your failure to file and if you do not file within ten days of receipt of the notice, the law precludes the filing officer from waiving any fine.

Please refer to the campaign disclosure manual for where to file the various Campaign Statements. The Secretary of State will only consider waiver of fines based upon specified “good cause” reasons for late filings. Acceptable “good cause” reasons involve situations beyond a filer’s control (for example, incapacitating physical illness and natural disasters). The rules for fine waivers are very specific and limited.

Questions regarding filing obligations should be addressed to the Fair Political Practices Commission (FPPC) Toll-free advice line: 1-866-ASK-FPPC (1-866-275-3772)

Use of Surplus Funds

Campaign funds held by a candidate or officeholder become “surplus” on the closing date for the post-election filing period if defeated in an election, or the date of leaving office, whichever occurs last, unless the funds have been re-designated for a future election prior to that date. **Surplus funds may be spent only in the following manner:**

- Payment of outstanding campaign debts;
- Refunding to contributors on a pro-rata basis;
- Donations to a bona fide charitable, educational, civic, religious, or similar tax-exempt, nonprofit organization, provided no substantial part of the proceeds will have a material financial effect on the candidate, on any member of the candidate’s immediate family (spouse and children under age 18 who are claimed as deductions for tax purposes), or the campaign treasurer;
- Contributions to a political party or committee, so long as the funds are not used to make contributions in support of or opposition to a candidate for elective office. (The funds must be used for the party or committee’s overhead expenses.)
- Contributions to support or oppose any candidate for federal office, any candidate for elective office in a state other than California, or any ballot measure; or
- Payment for professional services or attorneys’ fees for litigation which arises out of campaign or election activities. Government Code §89519

Termination

Once contributions and expenditures cease for a particular office, all funds are expended, the ending cash balance is \$0.00, and the bank account is closed, an original and one copy of the Form 410 Statement of Organization Termination must be filed with the Secretary of State; and a copy of the Form 410 Statement of Organization Termination, along with an original and one copy of your Form 450 or 460 must be filed with the Registrar of Voters.

SUMMARY OF FORMS

FORM 501: Candidate Intention. Any candidate for state or local offices in California must file this form with the elections official before soliciting or receiving campaign contributions (including loans and use of personal funds).

FORM 410: Statement of Organization. Individuals or groups organizing a committee must file a Form 410 with the Secretary of State and a copy with the Registrar of Voters within 10 Days of receiving \$1,000.00.

FORM 460: Recipient Committee Campaign Statement. Is for use by **ALL** recipient committees, including Candidates, Officeholders, and their Controlled Committees who raise or spend \$1,000 or more. This form is used for the pre-election and semi-annual disclosure statements.

FORM 470: Candidate and Officeholder Campaign Statement - Short Form. Candidates and officeholders who spend less than \$1000 for the calendar year file the Form 470. If the Form 470 is filed with the declaration of candidacy, or before the first pre-election filing deadline, no additional campaign statement needs to be filed in connection with the election so long as total receipts and expenditures remain less than \$1000.

FORM 497: Late Contribution Report. A late contribution is a monetary or non monetary contribution, including a loan that totals \$1,000 or more from a single source that is made to or received by a candidate, a controlled committee, or ballot measure committee during the 16 days before the election. This must be filed by personal delivery, guaranteed overnight mail, fax or telegram within 24 hours. Regular mail may not be used.

ADDRESS OF FILING LOCATIONS

Solano County Registrar of Voters

Government Center Building
675 Texas Street, Suite 2600
Fairfield, CA 94533
707-784-6675
Toll Free 1-888-933-VOTE
FAX: 707-784-6678

Secretary of State

Political Reform Division
1500 11th St., 4th Floor
P.O. Box 1467
Sacramento, CA 95812-1467
916-653-6224

Fair Political Practices Commission (FPPC)

428 J Street, Suite 620
Sacramento CA 95812-0807
Advice Line: 1-866-ASK-FPPC (1-866-275-3772)
www.fppc.ca.gov

INSERT
FPPC
FILING
SCHEDULE

CAMPAIGN LITERATURE

Mass Mailing

If you are planning any type of mass mailing, please contact the post office in advance for specific postal regulations.

“Mass mailing” means more than two hundred (200) substantially similar pieces of mail, but does not include a form letter or other mail which is sent in response to an unsolicited request, letter, or other inquiry. Government Code §82041.5

Government Code §84305 provides as follows:

- (a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization’s address is a matter of public record with the Secretary of State.
- (b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.
- (c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

Mass Mailing Prohibitions

No newsletter or other mass mailing shall be sent at public expense.

Government Code §89001

Political Advertising Requirements--Newspapers

Any paid political advertisement that refers to an election or to any candidate for state or local elective office and that is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type of lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type (whichever is larger), the words “Paid Political Advertisement.” The words shall be set apart from any other printed matter. As used in this section, “paid political advertisement” shall mean and shall be limited to published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office. §20008

Simulated Ballot Requirements

Elections Code §20009 provides as follows:

- (a) Every simulated ballot or simulated sample ballot shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

“NOTICE TO VOTERS

(Required by Law)

This is not an official ballot or any official sample ballot prepared by the county elections official, or the Secretary of State.” This is an unofficial, marked ballot prepared by

(insert name and address of the person or organization responsible for preparation thereof).”

Nothing in this section shall be construed to require this notice in any editorial or other statement appearing in a regularly published newspaper or magazine other than a paid political advertisement.

- (b) No simulated ballot or simulated sample ballot referred to in subdivision (a) shall bear any official seal or the insignia of any public entity, nor shall that seal or insignia appear upon the envelope in which it is mailed or otherwise delivered.
- (c) The superior court, in any case brought before it by any registered voter, may issue a temporary or permanent restraining order or injunction against the publication, printing, circulation, posting, or distribution of any matter in violation of this section, and all cases of this nature shall be in a preferred position for purposes of trial and appeal, so as to assure the speedy disposition thereof.

Truth in Endorsements Law

Elections Code §20000-§20009 provide additional information regarding restrictions on endorsements, representation requirements, etc. A copy of the code is available for viewing at The Registrar of Voters office, or a copy of the applicable pages may be purchased for the standard copy fee.

Campaign Literature Containing Polling Place of Voter

Candidates are requested not to distribute or mail campaign literature telling voters where their polling places are. Invariably some polling place changes occur in the last few days before an election. This would be confusing to the voters, and this misinformation would cause problems for voters and staff, as well as for the candidates.

ELECTION DAY PROHIBITIONS

Electioneering Near Polling Place

No person, on Election Day shall, within 100 feet of a polling place:

- (a) Circulate an initiative, referendum, recall, or nomination petition or any other petition.
- (b) Solicit a vote or speak to a voter on the subject of marking his ballot.
- (c) Place a sign related to voters' qualifications or speak to a voter on the subject of his qualifications except as provided in Elections Code §14240.
- (d) Do any electioneering.

As used in this section "100 feet of a polling place" means a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots.

Any person who violates any of the provisions of this section is guilty of a misdemeanor. §18370

Electioneering During Vote by mail Voting

No candidate or representative of a candidate, shall solicit the vote of an vote by mail voter, or do any electioneering, while in the residence or in the immediate presence of the voter, and during the time he or she knows the vote by mail voter is voting. §18371

Solicitation Dissuading Persons From Voting

Within 100 feet of a polling place, no person shall, with the intent of dissuading another person from voting, speak to a voter about marking their ballot or about their qualifications to vote. §18371

Offering/Accepting Rewards For Voting

Persons must not pay, offer to pay or accept payment for voting, registering to vote, for or against any candidate in any election that includes a federal candidate. Fed Law -42 U.S.C. 1973i(c), 18 U.S.C. 597, 608(b)

Exit Polling

Court decisions (*National Broadcasting Co, Inc et al vs Cleland, et al No. 88-320 M.D. Ga., March 1, 1988*) and (*The Daily Herald Co. v Munro No. 84-4005 9th Circuit, November 2, 1984*) indicated that the 100 foot limit was not justified when applied to exit polling.

Based on these decisions, the Secretary of State, in consultation with the California Attorney General's Office, in the 1980's concluded that a 25-foot limit on exit polling was enforceable.

TEMPORARY POLITICAL SIGNS

State Requirements

Section 54053.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from the normal outdoor advertising display requirements. The following pages contain information from the Department of Transportation together with a “Statement of Responsibility for Temporary Political Signs” and a map of their district offices.

County Code Regarding Campaign Signs

Sec. 28.66.070(2) **Campaign signs.** Campaign signs are allowed without a sign permit provided that the signs:

- (A) May be installed on private property with the property owner(s) consent for up to 60 days prior to an election ;
- (B) Shall not exceed 12 square feet in area within residential zoning districts and 32 square feet in area within nonresidential zoning districts; and
- (C) Shall be removed within seven days following the election

Signs Within City Limits

The placement of signs within city limits is regulated by each respective city. It is recommended that you contact the City Clerk prior to the placement of any political or campaign sign within their jurisdiction. Below is the contact information of the City Clerk’s within Solano County.

CITY CLERKS OF SOLANO COUNTY

<p>CITY OF BENICIA Lisa M. Wolfe, City Clerk 250 East "L" Street Benicia, CA 94510 (707) 746-4201 Fax: 747-8120 E-mail: lwolfe@ci.benicia.ca.us E-mail: jyork@ci.benicia.ca.us</p>	<p>CITY OF RIO VISTA Carolyn Parkinson, City Clerk 1 Main Street Rio Vista, CA 94571 (707) 374-6451 Fax: 374-6763 E-mail: cityclerk@ci.rio-vista.ca.us</p>
<p>CITY OF DIXON Janice Beaman, City Clerk 600 East "A" Street Dixon, CA 95620 (707) 678-7000 Fax: 678-1489 E-mail: jbeaman@ci.dixon.ca.us E-mail: sjohnston@ci.dixon.ca.us</p>	<p>CITY OF SUISUN CITY Linda Hobson, City Clerk 701 Civic Center Blvd. Suisun City, CA 94585 (707) 421-7300 Fax: 421-7366 E-mail: dpock@suisun.com, lhobson@suisun.com</p>
<p>CITY OF FAIRFIELD Arletta K. Cortright, City Clerk 1000 Webster Street Fairfield, CA 94533 (707) 428-7400 or 428-7384 Fax: 428-7798 E-mail: acortright@ci.fairfield.ca.us E-mail: carcher@ci.fairfield.ca.us</p>	<p>CITY OF VACAVILLE Michelle Thornbrugh, City Clerk 650 Merchant Street Vacaville, CA 95688 (707) 449-5100 Fax: 449-5149 (City Mgr) E-mail: mthornbrugh@cityofvacaville.com</p>
<p>CITY OF VALLEJO Aileen Weddell, Acting City Clerk 555 Santa Clara Street PO Box 3068 Vallejo, CA 94590 (707) 648-4527 Fax: 648-4535 E-mail: aweddell@ci.vallejo.ca.us</p>	

DEPARTMENT OF TRANSPORTATION

DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM

Dear Candidate or Committee Member:

As a candidate or campaign worker for either office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

- A. Encourages a particular vote in a schedule election.
- B. Is placed not sooner than 90 days prior to the schedule election and is removed within 10 days after that election.
- C. Is no larger than 32 square feet.
- D. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign (Attached).

A completed Statement of Responsibility must be submitted to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

Temporary Political Signs shall not be placed within the right-of-way of any highway, or be visible within 660 feet from the edge of the right-of-way of a classified "Landscaped freeway".

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. We are calling these provisions to your attention to avoid possible embarrassment to you and your supporters. Please pass this information along to those assisting in your campaign.

Should you have any questions, comments or need additional information, please call (916) 654-6473.

Enclosure

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM

**STATEMENT OF RESPONSIBILITY FOR TEMPORARY
POLITICAL SIGNS**

Election Date: _____ June _____ November Other: _____

Candidate's Name: _____

Office sought or Proposition Number: _____

County where sign(s) will be placed: _____

Number of signs to be placed: _____

RESPONSIBLE PARTY:

Name: _____

Address: _____

Phone Number (Include Area Code) _____

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

It is understood and agreed that any Temporary Political Signs placed sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

SIGNATURE OF RESPONSIBLE PARTY

DATE

Mail Statement of Responsibility to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001



CALTRANS DISTRICTS AND DISTRICT OFFICES

Issued by: Department of Transportation
 Division of Transportation System Information
 Produced by: GIS - Mapping & Development Branch
 April 19, 2007

STATE OF CALIFORNIA
 DEPARTMENT OF TRANSPORTATION
 1120 N STREET
 P.O. Box 942874
 SACRAMENTO, CA. 94274-0001
 PHONE: (916) 654-2852
 CALNET: 8-464-2852



DISTRICT 1
 1656 UNION STREET
 EUREKA, CA. 95501
 P.O. BOX 3700
 EUREKA, CA. 95502-3700
 PHONE: (707) 445-6600
 CALNET: 8-538-6600

DISTRICT 2
 1657 RIVERSIDE DRIVE
 P.O. BOX 496073
 REDDING, CA. 96048-6073
 PHONE: (530) 225-3426
 CALNET: 8-442-3426

DISTRICT 3
 703 B STREET
 P.O. BOX 911
 MARYSVILLE, CA. 95901
 PHONE: (530) 741-4211
 CALNET: 8-457-4211

DISTRICT 4
 111 GRAND AVENUE
 P.O. BOX 23660
 OAKLAND, CA. 94623-0660
 PHONE: (510) 286-4444
 CALNET: 8-541-4444

DISTRICT 5
 50 HIGUERA STREET
 SAN LUIS OBISPO,
 CA. 93401-5415
 PHONE: (805) 549-3111
 CALNET: 8-629-3111

DISTRICT 6
 1352 WEST OLIVE AVENUE
 FRESNO, CA. 93778
 P.O. BOX 12616
 FRESNO, CA. 93278-2616
 PHONE: (559) 488-4082
 CALNET: 8-422-4082

DISTRICT 7
 100 MAIN STREET
 LOS ANGELES, CA. 90012
 PHONE: (213) 897-3656
 CALNET: 8-647-3656

DISTRICT 8
 464 WEST FOURTH STREET, 6TH FLR
 SAN BERNARDINO, CA. 92401-0064
 PHONE: (909) 383-4561
 CALNET: 8-670-4561

DISTRICT 9
 500 SOUTH MAIN STREET
 BISHOP, CA. 93514
 PHONE: (760) 872-0601
 CALNET: 8-627-0601

DISTRICT 10
 1976 EAST CHARTER WAY
 STOCKTON, CA. 95205
 P.O. BOX 2048
 STOCKTON, CA. 95201
 PHONE: (209) 948-7543
 CALNET: 8-423-7543

DISTRICT 11
 4050 TAYLOR STREET
 SAN DIEGO, CA. 92110
 PHONE: (619) 688-6670
 CALNET: 8-688-6670

DISTRICT 12
 3337 MICHELSON DRIVE SUITE CN 380
 IRVINE, CA. 92612-8894
 PHONE: (949) 724-2000
 CALNET: 8-655-2000

WHERE TO REPORT CAMPAIGN COMPLAINTS

The following is a list of resources that you may contact regarding possible election violations or fraud.

The Solano County Elections Division is not an enforcement agency and is therefore unable to investigate any violations. When our office receives reports of violations, we refer the person reporting the violation to one of the following agencies:

Fair Political Practices Commission at www.fppc.ca.gov, (866) ASK-FPPC for violations of the Political Reform Act, i.e. mass mailing requirements; slate mailers; campaign disclosure; proper use of campaign funds; and disclosure of economic interests.

California Secretary of State at www.ss.ca.gov, (916) 657-2166 or the local District Attorney at (707) 784-6800 for election fraud.

California State Attorney General at www.caag.state.ca.us, (800) 952-5225 or the local District Attorney at (707) 784-6800 for unlawful use of public funds, violations of the California Elections Code, the Penal Code, or any laws other than those governed by the Political Reform Act.

Federal Election Commission at www.fec.gov, (800) 424-9530 for federal campaigns i.e., Congressional, U.S. Senate, and President of the United States.

Local City Attorney or local District Attorney for enforcement of local ordinances or vandalism.

Campaign signs and Temporary Political Signs, contact the Dept. of Transportations Division of traffic Operations at 916-654-6473.

There is no agency enforcement to deal with false or misleading campaign materials. These issues should be handled through the local court system.

INDEPENDENT CANDIDATES

Only candidates running as members of one of California’s six qualified political parties are eligible to participate in the primary election process. To provide a method for the nomination of nonpartisan candidates to partisan public offices, the independent nomination provisions of Part 2 of Division 8 of the Elections Code, Beginning at Section 8300, were established. There is no limit on the number of independent candidates who can be nominated and placed on the ballot at the general election, provided each meets the legal requirements.

To eligible as an independent candidate at the November 2010 General Election, the potential candidate:

1. cannot have filed as a partisan candidate at the June 2010 Primary Election and have been defeated for the party’s nomination at the primary election; and,
2. cannot have been registered to vote in California since October 2, 2009, as being affiliated with a qualified political party (ie., Democratic, Republican, American Independent, Green, Libertarian, or Peace and Freedom).

The nomination signature requirement for persons seeking an independent candidacy is based on the previous general election’s registration figures. Depending on the office sought, nomination papers require either 1% or 3% of the number of registered voters in the election jurisdiction. For this election, the Report of Registration dated October 20, 2008, for the November 2008 General Election will be used. The charts on the following pages provide the specific signature requirements for each district.

Nomination Signatures Required for Independent Candidates for Statewide Offices

Office	October 2008 Registration	Signatures Required
Governor	17,304,091	173,041
Lieutenant Governor	17,304,091	173,041
Secretary of State	17,304,091	173,041
Controller	17,304,091	173,041
Treasurer	17,304,091	173,041
Attorney General	17,304,091	173,041
Insurance Commissioner	17,304,091	173,041
United States Senator	17,304,091	173,041

Independent candidates for statewide office need registered voter signatures equaling 1% of the previous general election’s registration total. § 8400

Nomination Signatures Required
for Independent Candidates for U. S. Representative in Congress

District	Oct 2008 Registration	Signatures Required
3	412,101	12,364
7	297,110	8,914
10	370,113	11,104

Candidates for U. S. Representative in Congress need registered voter signatures equaling 3% of the total district registration from the last Report of Registration dated October 20, 2008, prior to the November 4, 2008 General Election. §8400

Nomination Signatures Required
for Independent Candidates for State Senate

District	Oct 2008 Registration	Signatures Required
2	477,949	14,339

Candidates for State Senate need registered voter signatures equaling 3% of the total district registration from the last Report of Registration dated October 20, 2008, prior to the November 4, 2008, General Election. §8400

Nomination Signatures Required
for Independent Candidates for State Assembly

District	Oct 2008 Registration	Signatures Required
7	220,418	6,613
8	229,641	6,890

Candidates for State Assembly need registered voter signatures equaling 3% of the total district registration from the last Report of Registration dated October 20, 2008, prior to the November 4, 2008, General Election. §8400

Write – in Candidates

Persons who did not file a Declaration of Candidacy and fulfill their nomination requirements to place their name on the ballot may run for office as a write-in candidate. For the general election, between September 6, 2010 and October 19, 2010, circulate nomination papers for signatures within the jurisdiction and leave them for examination with the county elections official of the county in which the signers reside.

There is no party affiliation requirement for signers of write-in nomination petitions in the general election.

To qualify as a write-in candidate, a person must file with the Elections Department the following documents:

1. A statement of write-in candidacy including:
 - Candidate's name
 - Residence address
 - Declaration stating that he or she is a write in candidate
 - Title of the office for which he or she is running
 - Date of election §8600
2. The required number of signatures for the office on the nomination papers (if applicable).

Signers of nomination papers for a write-in candidate must be voters in the district or political subdivisions in which the candidate is to be voted on. There will be no fee or charge for write-in candidates. §8600-8604, 15342

Disclosure Requirements

Write-in candidates are subject to the same requirements as other candidates with regard to disclosure of economic interests and campaign disclosure.

GC 82007, §305

Tally of write-in votes

Write-in votes will be counted and certified only for qualified write-in candidates who file the required forms with the Registrar of Voters no later than **14** days prior to Election Day (**October 19, 2010**). Any name written upon a ballot for a qualified write-in candidate, including a reasonable facsimile of the spelling of the name, shall be counted for the office, if it is written in the blank space provided and voted as specified. The write-in space will appear on the ballot directed below the list of candidates for that office. Use a pen to write-in the name of the candidate and mark the oval next to the write-in candidate's name. No write-in vote will be counted unless the voting space next to the write-in space is marked as directed by the voting instructions. §15342(a)

The Elections Department will provide polling places with a list of the qualified write-in candidates.

The required numbers of signers to a write-in candidate's nomination paper for the respective offices are as follows:

- Statewide constitutional officers and Insurance Commissioner: not fewer than 65 or more than 100.
- United States Senator: not fewer than 65 or more than 100.
- Member of House of Representatives, and state legislative office: not fewer than 40 or more than 60.

PLACEMENT OF NAMES ON THE BALLOT

The order in which candidates' names shall be placed on the ballot is specified in Elections Codes §13111 and §13112. Election Code §13109 specifies the order of precedence of offices on the ballot.

Random Alphabet Drawing

At 11:00 a.m. on the 82nd day before the election (August 12, 2010), the Secretary of State's office pulls each letter of the alphabet at random according to the procedure specified in Elections Code §13112 and compiles a randomized alphabet. The Registrar of Voters conducts random alphabet drawing to determine the order of candidates on ballot for multi-county state legislative districts. The randomized alphabet is used in the same manner as the conventional alphabet in determining the order of all candidates' names in all elections. It is used statewide for the placement of names on the ballot, except as otherwise specified.

Rotation of Names on the Ballot

Candidates for Statewide Offices

Candidates for offices voted on throughout the state are placed on the ballot in the random order in the First State Assembly District. In the next district, the candidates listed first move to the bottom of the list and all other candidate move up one position. This rotation continues through all 80 State Assembly Districts.

Candidates for Congress

Candidates are placed on the ballot in the random order in the lowest numbered State Assembly District within the Congressional District. The candidates' names are rotated in the same way as described above but only by the State Assembly Districts within the Congressional or State Board of Equalization District.

Candidates for Countywide Offices

Candidates for countywide offices are placed on the ballot in random order and rotated by Supervisorial Districts within the county.

Candidates for State Senate and Member of the Assembly in Districts that Cross County Lines

Candidates are placed on the ballot in a random order drawn by the Registrar of Voters Office within each county.

Candidates running for other offices

Candidates are placed on the ballot in the Secretary of State's random order and are not rotated

REGISTRATION AND ELECTION PROCEDURES FOR THE NOVEMBER 2, 2010 GUBERNATORIAL GENERAL ELECTION

REGISTRATION DEADLINE

October 18, 2010 is the last day to register to vote for the November 2, 2010 election.

ELECTION DAY

On Election Day, November 2, 2010, the polls will be open from 7:00 a.m. to 8:00 p.m.

VOTE BY MAIL VOTER INFORMATION

The vote by mail voting period for the November 2, 2010 election begins on October 4, 2010.

Application for a vote by mail ballot

From October 4 through October 26, voters can apply for their vote by mail ballots by mail or in person at the Registrar of Voters office. The application form is available from:

- The back of the sample ballot booklets mailed to all registered voters
- Online at our website www.solanocounty.com/elections. The application may be downloaded and mailed to the Registrar of Voters or submitted electronically.
- Voters may request a vote by mail ballot by mailing a request with their name, residence address, mailing address if any, and signature to the Registrar of Voters.

Phone applications are not permitted.

Issuing Ballots

Ballots for permanent vote by mail voters will be mailed 29 days before the election. Regular vote by mail ballots will be mailed approximately 24 hours after receipt of the request for a vote by mail ballot. The last day to request a vote by mail ballot is October 26, 2010.

Beginning October 26, 2010 vote by mail ballots can only be issued in the office of the Solano County Registrar of Voters. If the voter is unable to come to our office to pick up their vote by mail ballot they may authorize someone else to do so. The authorized person must provide a completed application and a statement signed by the voter, designating the authorized representative by name.

Returning vote by mail ballot

A vote by mail voter who was issued a ballot between the 29th day and the 7th day before the election shall either return their ballot by mail, in person to the Solano County Registrar of Voters offices, or to any polling place in Solano County on Election Day.

However, a vote by mail voter who because of illness or other physical disability, is unable to return the ballot, may designate his or her spouse, child, parent, grandparent, grandchild, brother, sister, or a person residing in the same household as the vote by mail voter to return the ballot to the Solano County Registrar of Voters or to any polling place in Solano County on election day.

Vote by mail ballots issued between October 26 and November 2nd may not be returned by mail.

PREPARATION OF VOTE BY MAIL BALLOT APPLICATIONS BY CANDIDATES OR CAMPAIGNS

Candidates planning vote by mail voter drives should contact the Registrar of Voters for a camera-ready copy of the application. Whenever possible, the voter identification number of the voter should be bar coded on the application to speed processing of the application when it is mailed to the Registrar of Voters office. The voter identification number is available on the Multi-Purpose Voter Report, which is also available on CD-ROM.

Applications must meet the requirements of the Elections Code sections 3006-3008. The name, address and telephone number of the organization, which authorized the distribution of the applications, must be included on the application.

For more information about the vote by mail voting, please call the Registrar of Voters office at 784-6675 or Toll free 888-933-VOTE (8683).

BALLOT COUNTING, ELECTION RESULTS AND CANVASS RESULTS

After 8:00 p.m. on Election night, cumulative results will be available on our website at:

www.solanocounty.com/elections

Or via telephone at **(707) 784-6675 or Toll Free 1-888-933-VOTE (8683)**

Headquarters for public and media viewing of election night returns will be at the Solano County Registrar of Voters Office, 675 Texas Street, Suite 2600, Fairfield, CA 94533.

Processing vote by mail ballots

The Registrar of Voters begins processing vote by mail ballots 7 business days before the election. The processing of vote by mail ballots, which includes opening the ballot envelope, is open to the public. The vote count is not released until after 8:00 p.m. on Election Day. §15100

Vote by mail ballots turned in at the polls will be counted during the official canvass, not on election night, in order to allow time for checking signatures.

Precinct Results

The polls close at 8:00 p.m. After the polls close, the precinct officers must complete poll closing procedures required by law, and deliver the ballots, supplies and ballot cartridges to their return center. This process takes approximately 1.5 hours in a major election. The first precinct results will be available around 9:15 p.m.

Post Election Night

Semi-final election results will be available by phone and on printed reports between 8:00 a.m. and 5:00 p.m. at the Registrar of Voters on the day after the election and on the Registrar of Voters web page at the Internet address listed above.

Official Canvass of the Election Returns

The canvass is a process of reconciling numbers and the supplemental counting of vote by mail ballots turned in at the polls, provisional and write-in ballots. The numbers of voted ballots reported by pollworkers and vote by mail ballots are matched to what the computer counted. California law permits 28 days to complete the final, official canvass and certify the results of the election. This provision of the law recognizes the

complexity of completing the ballot count and conducting a thorough audit of the election results to ensure accuracy. Part of the canvass process is a legally required manual recount of the votes cast for all candidates and measures on the ballot in 1% of the voting precincts. This manual process verifies and accuracy of the computer count. Candidates and members of the general public are invited to observe supplemental ballot counting and the manual tally of ballots from the randomly selected 1% of the voting precincts. The canvass is complete when the elections official signs the c certification of the election results. §15620

STATEMENT OF VOTES CAST

The Semifinal Official Canvass Statement of Votes Cast (SVC) which reports election results by individual voting precincts is available after the election at the elections office. For most elections, this report is also posted on the department's website. Once the election is certified, the Final Official Canvass Statement of Votes Cast is made available at our office and on the website