

# PLAN A FEE WAIVER INFORMATION

*Fall 2023 – Spring 2024*

## Required Documents:

- Original Application (DVS-40)
- Copy of Student's Birth Certificate
- Copy of Veteran's Disability Percentage Letter
- VSD-020 Election to Receive CalVet Tuition Fee Waiver

## Adopted?

Our office also needs a copy of the court ordered adoption papers.

## Stepchild?

Our office also needs a copy of the marriage certificate between your parent and stepparent.

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The Veteran **MUST** be 100% service connected or died of a service connected condition.

The child **MUST** be under 27 years of age (extended to 30 if the child is a Veteran).

No age limit for a spouse.

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You **CANNOT** receive this benefit and VA Chapter 35. If you want to use the fee waiver, please fill out VSD-020 (attached to this package).

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Please fill out the **ENTIRE** application. If something does not apply, put N/A. If you have a question about something, ask our office.

MANDATORY: The student and Veteran **MUST** sign the application. If the Veteran cannot sign, then the other parent/Veteran's spouse can sign the application and fill out VSD-021 stating why the Veteran cannot sign. If you need VSD-021 let our office know.

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You can submit all required documents to our office via email, mail, or drop-off.

Email:       acsims@solanocounty.com  
Address:     Veterans Service Office  
               675 Texas Street, Suite 4700  
               Fairfield, CA 94533

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What happens next?

Our office will review your application within 3-5 business days. Once approved we will **email** the acceptance letter to the student. Please make sure the student's email is provided and legible. It is the student's responsibility to give the acceptance letter to the Veteran Center on campus. The Veteran Center on your campus will process and waive your tuition fees (only the tuition fees).

**PLEASE READ THE ATTACHED  
INFORMATION FROM CALVET**

## BENEFITS

Waiver of all mandatory system wide tuition and fees at any State of California Community College, Campus of the University of California, or Campus of the California State University system.

## WHO MAY APPLY?

- 1 -Students must meet the California residency requirements as determined by the college they will attend.
- 2 -Students who meet the requirements of *at least one* of the following plans:

- PLAN A:** The *spouse, unmarried child, or unmarried surviving spouse* of a veteran who is totally service-connected disabled (rating must have occurred prior to the child's 21st birthday) or who has died of service-related causes, may qualify. The veteran must have served during a period of war declared by Congress, or been awarded a Campaign or Expeditionary Medal. This program does not have an income limit. A child must be under 27 years of age to receive the fee waiver benefit. The age limit is extended to 30 years of age if the child is a veteran. There are no age limits for a spouse, unmarried surviving spouse or RDP.  
**\*NOTE:**A dependent cannot receive this benefit if they are in receipt of VA Chapter 35 benefits.
- OR,**
- PLAN B:** The *child* (no age limit) of a veteran who has a service-connected disability, or had a service-connected disability at the time of death, or who died of service-related causes, may also qualify for a waiver. The child's income, which includes the student's **ADJUSTED GROSS INCOME, PLUS THE VALUE OF ANY SUPPORT** received from a parent, *cannot exceed the "national poverty level" as published by the U.S. Census Bureau on December 31st of last year.*  
**\*NOTE:** This figure changes annually. To obtain the applicable national poverty level, contact your local County Veterans Service Office (CVSO). In cases where the DVS 40 reports \$0 AGI & \$0 Value of Support, a certified statement must be completed which explains how the student affords to attend college and supports themselves.
- OR,**
- PLAN C:** Any dependent or unmarried surviving spouse of a member of the California National Guard who was killed, permanently disabled or died of this disability that resulted from activation under Military and Veterans Code Section 146.
- OR,**
- PLAN D:** Available to Medal of Honor (also known as Congressional Medal of Honor) recipients and their children.

## HOW TO APPLY:

(1) This form must be fully completed and signed by the student and the veteran. If a question does not apply, write "N/A". If veteran is unable to sign, parent/veteran spouse must complete and attach a VSD-021.

(2) A child, under PLAN B, must submit either a student-**SIGNED** copy of their federal income tax form 1040 or state income tax form 540, from "Last Year" or, if a child does not have a copy of their income tax, or if a child did not file a return, they must submit a *statement* from the Internal Revenue Service (800-829-1040) or the Franchise Tax Board (800-852-5711) which **must verify the amount of Adjusted Gross Income** or the fact that a return was not filed.  
**\*\*NOTE\*\*:** CURRENT ACADEMIC YEAR ENTITLEMENT IS BASED UPON LAST YEAR'S ADJUSTED GROSS INCOME AND VALUE OF SUPPORT FROM PARENT.

(3) If you are a child of a veteran, **you must attach a Verification of Dependency.** Acceptable verifications include, government-issued birth certificates, adoption records, and marriage certificates. Those seeking status as an Adopted Child or as a Stepchild must have entered into such status prior to the child's 23rd birthday.

## WHEN TO APPLY:

You should apply for these benefits prior to attending school. Benefits are awarded on an academic year basis and students are required to reapply each year for ongoing benefits. **NOTE:** The earliest effective date fee waiver benefits may be awarded is the first day of the academic year in which an application is received.

## WHERE TO APPLY:

To obtain an application, additional information and to apply for benefits under this program, contact your local County Veterans Service Office at: [www.cacvso.org](http://www.cacvso.org)

If eligibility criteria are met, use of the CalVet College Fee Waiver for Veterans Dependents may be applied to state-supported programs in the CCC, CSU, and UC systems. Some academic programs at these institutions that are considered self-supported, commonly referred to as extension courses or extended education are not covered under the CalVet College Fee Waiver program because these courses, degrees, and certificates are neither funded by the state nor are they system-wide programs. **Veteran dependents applying for this waiver should research residency requirements and specific academic programs thoroughly before applying to the college or university.**

## TO LEARN MORE ABOUT THE BENEFITS YOU HAVE EARNED, VISIT:

[www.cacvso.org](http://www.cacvso.org) or [www.calvet.ca.gov](http://www.calvet.ca.gov)

## PRIVACY NOTIFICATION

Act of 1977 (Civil Code Section 1798.17) and the Federal Privacy Act (Public Law 93-579) require that this notice be provided when collecting personal information from individuals. Information requested on this form is voluntary and will be used for the purposes of identification and to determine eligibility for benefits under the provisions of Education Code Section 66025.3. The program is administered by: Deputy Secretary, Veterans Services Division, 1227 "O" Street, Sacramento, CA 95814. Failure to provide requested information will result in the delay or denial of benefits. Individuals may review available personal records during normal business hours. Appeals of denied benefits shall be filed with the Veterans Services Division (note address above) and must be in writing, stating the reasons the benefits should be granted, and filed within 90 days after the date of the "letter of denial."

## **HOW TO OBTAIN YOUR INDIVIDUAL STATUS LETTER**

### **Option 1:**

- Email the CA Franchise Tax Board (will not give letter until the day after tax season ends)

ftbindividualstatusletter@ftb.ca.gov

### **Option 2:**

- Go to the CA Franchise Tax Board (will not give letter until the day after tax season ends)

3321 Power Inn Rd  
Sacramento, CA 95826

### **Option 3:**

- Go to the IRS (will not give a letter until mid-June or later)

4330 Watt Ave  
Sacramento, CA 95821

\*The CA Franchise Tax Board and IRS have locations throughout the state; if you need a location closer to where you live you can use google to find nearest locations or call them.

FTB Telephone: 1-800-829-1040

IRS Telephone: 1-800-852-5711

**If applying for academic year 2023-2024, the student needs  
the 2022 Individual Status Letter**

**CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS**  
**COLLEGE FEE WAIVER PROGRAM FOR VETERAN DEPENDENTS**  
 PLEASE READ THE INSTRUCTIONS AND INFORMATION  
 CONTAINED ON THE REVERSE SIDE



**I. STUDENT INFORMATION**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_  
 Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Marital Status:  Married  Single  
 Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Telephone Number: (\_\_\_\_) - \_\_\_\_ - \_\_\_\_\_ Student E-mail: \_\_\_\_\_  
 STUDENT'S relationship to veteran in Section III below:  Adopted Child  Biological Child  Step Child  Spouse  Surviving Spouse  
 HAVE YOU APPLIED FOR THIS BENEFIT BEFORE?  YES  NO  
 VA EDUCATIONAL BENEFITS UNDER CHAPTER 35: Are you *ELIGIBLE* to receive?  YES  NO Currently receiving?  YES  NO  
 ADJUSTED GROSS INCOME (AGI) of student from last year (January 1st through December 31st): \$ \_\_\_\_\_  
 \*NOTE: Refer to "Who May Apply Under Plan B" on the next page for required statements if you entered zero and AGI and Annual Value of Support.  
 ANNUAL VALUE OF ANY SUPPORT RECEIVED FROM PARENT: \$ \_\_\_\_\_  
 \*NOTE: Examples of support include, but are not limited to: college housing, transportation, books, school supplies, medical care etc. Under plan B, the total amount of the child's AGI and value of support, as listed above, cannot exceed the "national poverty level" as determined by the U.S. Census Bureau and published by the California Department of Veterans Affairs.

**II. SCHOOL INFORMATION**

CALIFORNIA COLLEGE or UNIVERSITY you are attending or plan to attend: \_\_\_\_\_  
 ACADEMIC YEAR for which you are requesting waiver of tuition/fees: \_\_\_\_\_

**III. VETERAN INFORMATION**

Name Served Under: Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_  
 SS# / VA Claim #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Date of Death (if applicable): \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Branch of Service: \_\_\_\_\_ Dates of Active Duty Service FROM: \_\_\_\_\_ UNTIL: \_\_\_\_\_  
 Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Telephone Number: (\_\_\_\_) - \_\_\_\_ - \_\_\_\_\_ VETERAN'S E-mail: \_\_\_\_\_  
 If the veteran is alive, current percentage of service-connected disability adjudicated by the military or USDVA: \_\_\_\_\_ %  
 If the veteran is deceased, was the death "service-connected", or did the veteran have a service-connected disability at the time of death?  
 YES  NO

I hereby certify under penalties of perjury that the information contained in this application and supporting documents is given for the purpose of obtaining educational benefits and is true, correct, and complete. I authorize the California Department of Veterans Affairs (CalVet) employees, officers, and designees to verify these documents. I hereby authorize the U.S. Department of Veterans Affairs, Department of Defense, Internal Revenue Service, and the Franchise Tax Board, to release information regarding my service-connected disability rating and/or income to CalVet with the understanding that the department will keep such information confidential. I hereby authorize the release of my CalVet College Fee Waiver Program for Veterans Dependents award letter to the College or University for which I am applying. I understand that educational benefits may be denied or found to be my responsibility to repay if any information is found to be false, intentionally incomplete, or misleading.

Signature of VETERAN: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 (If veteran is unable to sign, parent/veteran spouse must complete and attach a VSD-021)

Signature of STUDENT: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**ALFRED SIMS**  
Director

Natalie Silva  
Joel Ceja  
Ryan Labar  
Nancy Hobbs  
Danielle Hawkins

**DEPARTMENT OF VETERANS SERVICES**



**SOLANO  
COUNTY**

675 Texas Street, Suite 4700  
Fairfield, CA 94533-6338  
(707) 784-6590  
Fax (707) 784-0927

[www.solanocounty.com](http://www.solanocounty.com)

**VSD-020 - Election to Receive CalVet College Fee Waiver Benefits  
Plan A in lieu of Chapter 35 Benefits  
CalVet College Fee Waiver for Veteran Dependents**

ACADEMIC YEAR 2023-2024

I understand that state law, specifically the Military and Veterans Code, Section 896.1, prohibits me from receiving State of California Department of Veterans Affairs (CalVet) college fee waiver benefits under Plan A if I am in receipt of United States Department of Veterans Affairs (USDVA) Dependents Education (Chapter 35) benefits.

I understand that if I apply for and receive USDVA Chapter 35 benefits, after being awarded CalVet college fee waiver benefits under Plan A for the same period, my CalVet college fee waiver benefits will be revoked retroactively, my college will be notified of actions taken, and that I shall be held financially responsible for any associated fees waived.

Understanding the above, I elect to receive CalVet college fee waiver benefits under Plan A, and certify under penalties of perjury, that I am not currently nor will I apply and receive USDVA Chapter 35 benefits for AY 2023-2024.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Signed