

**First 5 Solano Children and Families Commission
Commission Meeting
June 15, 2022, 3:00 PM – 5:00 PM
3375 Sonoma Blvd, Suite 30, Vallejo, CA**

Minutes

Commissioners present via Zoom videoconferencing: Chair Erin Hannigan, Vice Chair Tyffany Wanberg, Lisette Estrella-Henderson, Amy Fabi, Jerry Huber (exited at 3:30 PM), Tiffanee Jones, Neely McElroy, Nimat Shakoor-Grantham (exited at 4:00 PM)

Chair Hannigan called the meeting to order at 3:01 PM

I. Public Comment

No public comment

II. Consent Calendar

Motion:

- A. Approve the June 15, 2022 Commission Meeting Agenda***
- B. Approve the May 18, 2022 Commission Meeting Minutes***
- C. Adopt Resolution 2022-10 authorizing remote teleconference meetings under the State of California Proclaimed State of Emergency issued March 4, 2020, and pursuant to AB 361 requirements, for a term of June 15, 2022 to July 14, 2022.***

Consent Calendar moved by Commissioner Estrella-Henderson; Seconded by Commissioner Tiffanee Jones

Approved 7-0-0

Yea: Commissioners Estrella-Henderson, Fabi, Huber, Jones, McElroy, Shakoor-Grantham, Hannigan

Nay: None

Abstain: None

III. Annual Grant Awards of Funding

Motion:

Consider approval of allocations of funding of up to \$159,832 for FY2022/23 Annual Grants in response to Request for Applications 32022-04 as follows:

- A. Up to \$20,000 to Vallejo Naval and Historic Museum to provide story time and books during children's programming and Literacy events at the museum***
- B. Up to \$20,000 to Loving care 4 Kids to provide a mobile book storyteller at family child care homes and provide new multicultural books to children in the homes***

- C. Up to \$20,000 to City of Suisun Recreation, Parks and Marina Department to provide a series of recreation programs for children 2-4 years old free of cost**
- D. Up to \$20,000 to Fairfield Adult School to provide an Early Transitional Kindergarten/Transitional Kindergarten class that includes a family/parent education component**
- E. Up to \$20,000 to Child Start Inc. to provide trauma-informed, mental health based, reflective practice and supervision to Solano County Child Start staff**
- F. Up to \$20,000 to Vacaville Unified School District to provide a parent engagement series for families of children ages 3-5**
- G. Up to \$19,832 to Jayda Learning Center to provide respite temporary care to families/caregivers of children aged 0-5 as a neighborhood-based family resource**
- H. Up to \$20,000 to Parenting After Trauma to provide ACEs and trauma awareness and increase access to trauma-informed approaches to parents of children 0-5**

First 5 Solano Program Manager Juanita Morales presented on the 5th annual cycle of grants aimed at filling gaps in the community, partnering with new community partners, or funding a novel idea or project. Grants of up to \$20,000 were made available in this request for applications funding cycle, with 11 applications submitted. It is recommended that up to \$159,832 in total for FY2022/23 be allocated to grantees. Should the Commission approve the recommended awards of funding, the next steps would include contract negotiations, approval of contracts with County Counsel and the County Administrator, with services to begin July 2022.

Approved 8-0-0

Yea: Commissioners Estrella-Henderson, Fabi, Huber, Jones, McElroy, Shakoor-Grantham, Wanberg, Hannigan

Nay: None

Abstain: None

Commissioner Huber Departed

IV. 2023 Program Investment Planning

Deputy Director Megan Richards presented the plan to develop the First 5 Solano 2023-2028 Program Investment Plan (PIP). The purpose of this plan is to recommend how investment funds should be made and how to strategize appropriately. Its functions include reviewing recent allocations against Long-Term Financial Plan (LTFP) policies, directs program investment funds to initiatives shared with strategic priority areas, goals, and results and provides a timetable for funding. PIP has the following timetable: in May, LTFP decisions determine annual expenditure by category, in June PIP discussions on initiatives commence, August will see annual grant evaluation, Universal TK presentation, and discussion around gaps in services and potential strategies, October will see PIP strategies and funding finalized, and in December PIP and LTFP will be approved by Commission.

Commissioners discussed ongoing program recommendations and agreed that continuing the major strategies from 2016 was a good plan. The Commission also reviewed the

smaller strategies they have funded in the last cycle, considered the additions of possible strategies to add based upon the year-long Strategic Planning efforts, and agreed that the other programs list was comprehensive. Staff will bring back more in-depth information on each of these funding areas for Commission consideration at the August Meeting..

Commissioner Shakoор-Grantham Departed

V. First 5 Solano 2022 Community Update

Lorraine Fernandez, First 5 Solano Program Manager, presented the brochure procured for First 5 Solano, which explains what First 5 Solano (F5S) is, what it does, what future projects are planned. In addition to sharing this brochure with community partners, Ms. Fernandez explained that a PowerPoint was made to accompany the brochure so a F5S staff member and Commissioner, or just a Commissioner, can go into the community and make a presentation about First 5 Solano.

VI. Policy and Oversight Committee

Nothing noteworthy to report.

VII. Executive Director's Report

Executive Director Michele Harris reported that F5S received a \$5,000 grant from Genentech to help fund Pre-K Academies.

VIII. Commissioner Remarks

Commissioner Erin Hannigan noted that the Solano County Fair starts June 16th at 4 PM. F5S Program Manager Juanita Morales furthered this by adding that F5S will be hosting the Family Zone June 17th-June 19th and will be joined by 18 community partners, hosting activities for children. Commissioner Lisette Estrella-Henderson encouraged other Commission members to visit Pre-K Academy sites. Commissioner Tiffanee Jones thanked all for the warm wishes on her new position and noted that the Vallejo Juneteenth celebration is June 18th at Martin Luther King park. The Fairfield Juneteenth celebration will be held across from the County office. Commissioner Amy Fabi encouraged all to visit the Pista Sa Nayon Festival on June 18th on Mare Island.

IX. Future Agenda Items, Meeting Time/Date/Location

The next Commission meeting will be held on August 17, 2022 at 3:00 PM via teleconference. Support staff located at 3375 Sonoma Boulevard, Suite 30, Vallejo. Future agenda items include: Program Investment Planning, Annual Grant Evaluation, Pre-K Academies, Committee Report

Adjourn

Chair Hannigan adjourned the meeting at 4:38 PM.

Caitlin Brakefield, Office Assistant III

Approved:

Two handwritten signatures in blue ink. The first signature is a cursive 'C' followed by a horizontal line. The second signature is a cursive 'B' followed by a horizontal line.