

**First 5 Solano Children and Families Commission  
Commission Meeting**

March 15, 2023, 3:00 PM – 5:00 PM  
3375 Sonoma Blvd, Suite 30, Vallejo, CA

**Minutes**

Commissioners present: Chair Tyffany Wanberg, Lisette Estrella-Henderson, Amy Fabi, Jerry Huber, Neely McElroy, Nimat Shakoor-Grantham

Commissioners present via Zoom videoconferencing; Tiffanee Jones

Chair Wanberg called the meeting to order at 3:07 PM

**I. Public Comment**

No public comment

**II. Consent Calendar**

***Motion:***

***A. Approve the March 15, 2023 Commission Meeting Agenda***

***B. Approve the December 14, 2022 Commission Meeting Minutes***

**Consent Calendar moved by Commissioner Huber; Seconded by Commissioner Fabi**

**Approved 6-0-0**

**Yea: Commissioners Estrella-Henderson, Fabi, Huber, Jones, McElroy, Wanberg**

**Nay: None**

**Abstain: None**

**III. Introduction of 2023 Officers; Chair Affirms Committee Assignments**

Commissioner Wanberg was introduced as Commission Chair and Commissioner Amy Fabi was introduced as Commission Vice Chair.

Commissioner Shakoor-Grantham joined the meeting

**IV. First 5 Solano FY2023/24 Annual Budget**

First 5 Solano Deputy Director Denise Winters presented the FY2023/24 Annual Budget. This budget will be effective July 1<sup>st</sup>, 2023 until June 30<sup>th</sup>, 2024. The budget does not include funds that are not secured. Projected revenue at \$xx is significantly higher than FY2022/23, as budget includes multiple contributions which will be used towards Vallejo's Early Learning Center (ELC) renovation. Expenditures at \$13.3M, include data collection,

administration, grants, and will also be significantly higher as funds are being used towards the ELC.

**Motion:**

**A. Approve the First 5 Solano FY2023/24 Proposed Budget**

**First 5 Solano FY2023/24 Annual Budget motion A moved by Commissioner Estrella-Henderson; Seconded by Commissioner McElroy**

**Approved 7-0-0**

**Yea: Commissioners Estrella-Henderson, Fabi, Huber, Jones, McElroy, Shakoor-Grantham, Wanberg**

**Nay: None**

**Abstain: None**

**B. Delegate authority to the Executive Director to incorporate additional grant funds in the FY2023/24 budget**

**First 5 Solano FY2023/24 Annual Budget motion B moved by Commissioner Huber; Seconded by Commissioner**

**Approved 7-0-0**

**Yea: Commissioners Estrella-Henderson, Fabi, Huber, Jones, McElroy, Shakoor-Grantham, Wanberg**

**Nay: None**

**Abstain: None**

**C. Approve an allocation of \$620,700 to Bay Area Community Resources for the First 5 Center**

**First 5 Solano FY2023/24 Annual Budget motion C moved by Commissioner Estrella-Henderson; Seconded by Commissioner McElroy**

**Approved 7-0-0**

**Yea: Commissioners Estrella-Henderson, Fabi, Huber, Jones, McElroy, Shakoor-Grantham, Wanberg**

**Nay: None**

**Abstain: None**

Commissioner Estrella-Henderson recused herself

**D. Approve an allocation of \$100,000 per year for 3 years, total allocation of \$300,000 for FY2023/24-FY2025/26 to Solano County Office of Education for School Readiness activities**

**First 5 Solano FY2023/24 Annual Budget motion D moved by Commissioner McElroy; Seconded by Commissioner Huber**

**Approved 6-0-0**

**Yea: Commissioners Fabi, Huber, Jones, McElroy, Shakoor-Grantham, Wanberg**

**Nay: None**

**Abstain: None**

Commissioner Estrella-Henderson rejoined the meeting

***E. Approve an allocation of \$100,000 per year for 3 years, total allocation of \$300,000 for FY2023/24-FY2025/26 to Solano County Health and Social Services via Aliados Health for prenatal and early parenting activities for black mothers***

Due to a lack of quorum physically present, this item will be continued to the April 19<sup>th</sup>, 2023 Commission meeting.

***F. Approve an allocation of \$50,000 per year for 3 years, total allocation of \$150,000 for FY2023/24-FY2025/26 to Solano County Health and Social Services, Mental Health Division for EPSDT mental health services***

Due to a lack of quorum physically present, this item will be continued to the April 19<sup>th</sup>, 2023 Commission meeting.

***G. Approve an allocation of \$42,000 per year for 3 years, total allocation of \$126,000 for FY2023/24-FY2025/26 to Rio Vista CARE for neighborhood-based family support activities***

**First 5 Solano FY2023/24 Annual Budget motion G moved by Commissioner Huber; Seconded by Commissioner Shakoor-Grantham**

**Approved 7-0-0**

**Yea: Commissioners Estrella-Henderson, Fabi, Huber, Jones, McElroy, Shakoor-Grantham, Wanberg**

**Nay: None**

**Abstain: None**

***H. Approve an allocation of up to \$80,000 to the following Pre-Kindergarten Academy providers for Summer 2023:***

- a. Up to \$50,000 to Fairfield-Suisun Unified School District***
- b. Up to \$10,000 to Dixon Unified School District***
- c. Up to \$20,000 to Vallejo City Unified School District***

**First 5 Solano FY2023/24 Annual Budget motion H moved by Commissioner McElroy; Seconded by Commissioner Fabi**

**Approved 7-0-0**

**Yea: Commissioners Estrella-Henderson, Fabi, Huber, Jones, McElroy, Shakoor-Grantham, Wanberg**

**Nay: None**

**Abstain: None**

**V. Equity Audit**

This item will be continued to the April 19<sup>th</sup>, 2023 Commission meeting as the Consultant was ill and unable to attend.

**VI. Executive Director's Report**

First 5 Solano Executive Director Michele Harris noted that the County Administrator and Assistant County Administrator made a site visit to F5S to discuss the Early Learning Center and the progress that has been made. F5S is working with F5 CA on a Home Visiting Coordination Grant. Due to a lack of staffing with F5 CA, the process has been slowed but funding is expected to be received within the next fiscal year. In addition, the First 5 Center in Vallejo celebrated it's third birthday. Several Commissioners came to the Center to celebrate with families and staff. Commissioners Fabi and Estrella-Henderson both noted that it was a wonderful and fun event.

**VII. Commissioner Remarks**

Commissioner Estrella-Henderson congratulated F5S Deputy Director Winters on her first budget presentation as Deputy Director. Per Commissioner Huber, CalFresh funding will see a cut starting in April. In addition, Medi-Cal redetermination paperwork is due 04/01/2023. As there was no redetermination during the COVID pandemic, there is no projection on how many families will be lost (due to address changes, income changes, failure to respond, etc.). Commissioner Wanberg encouraged those who have not visited Vacaville's Play 4 All park to do so.

**VIII. Future Agenda Items, Meeting Time/Date/Location**

The next regularly scheduled Commission Meeting is April 19, 2023 at 3:00PM at 3375 Sonoma Boulevard, Suite 30, Vallejo. Future agenda items include: Strategic Plan Review, Community Indicators Review, Allocations of Funding, April Children's Month

**IX. CLOSED SESSION**

CONFERENCE WITH REAL PROPERTY NEGOTIATIONS: (Pursuant to Government code §54956.8): a. Property: 1450 Coronel Avenue, Vallejo, California (APN 0074-195-010); Agency negotiators Michele Harris, Executive Director, First 5 Solano Children and Families Commission, Scott Sheldon, Terra Realty Advisors – Negotiating party: Vallejo

City Unified School District Under negotiation: Price and terms

**Adjourn**

Chair Wanberg adjourned the meeting for the public at 3:55 PM.

Caitlin Brakefield, Office Assistant III

Approved:

A handwritten signature in blue ink, appearing to be "Caitlin Brakefield", written in a cursive style.