

Solano County Board of Supervisors
County Administrator's Office



NOFA #2022-03
American Rescue Plan Act (ARPA) Emergency/Bridge Funding
Addendum 1

December 21, 2022
Applicant Questions & Answers

- 1. Will the responses to these questions be published?**
Yes, they will be emailed to everyone who registered and/or attended the Applicants' Conference, as well as posted on the Solano County ARPA website as an addendum to the NOFA.
- 2. This is only for Non-Profit Organizations, no other types of businesses?**
Yes, as described in Section 2.1, eligible Applicants for this NOFA must be 501(c) organizations.
- 3. What if you have current funding that is ending, can we apply to keep a program continuing?**
Yes, funding under this NOFA may be used for programs for which other funding sources are no longer available.
- 4. Do you need to know our prior funding that is ending and the NOFA will extend our program?**
If funding for an existing effort is ending and you are requesting funding to continue the activities, please describe the decrease or gap in funding which you are requesting under this NOFA.
- 5. Can the funding go toward anticipated losses moving forward, like fewer patients and/or days we are closed due to lack of staff due to COVID infection?**
The requested funding must be related to activities provided during the period of performance. Applicants may describe increased costs for activities due to the effects of the COVID-19 pandemic.
- 6. Can you choose to fund a lower amount than requested in the application?**
The County will follow the evaluation and recommendation process outlined in Section 4 of the NOFA and final funding amounts are at the sole discretion of the Solano County Board of Supervisors.
- 7. Can funding be used for sign on bonuses or increases for hard to hire staff to fill vacancies?**
Applicants may propose line-item budgets, including staff costs, which meet the terms described in the NOFA.
- 8. Will expedited needs be funded prior to the February date?**
No, no funds will be available to awarded applicants prior to contract execution.

- 9. Does Solano County's ARPA NOFA allow for losses or unfunded activities back to March 2020?**
No, the NOFA only funds activities during the project period which is approximately February 15, 2023-June 30, 2024. No expenditure prior to the execution of an awarded contract may be reimbursed.
- 10. Who is on the review panel?**
The review panel will be composed of parties that have relevant expertise or experience.
- 11. Can we provide multiple activities such as rental assistance and outreach or emergency shelter and rental assistance?**
Yes, multiple activities may be proposed in one Application.
- 12. To confirm funds cannot be used to support losses that have already been incurred due to the pandemic prior to the project period of 2/15/23-6/30/24?**
Correct.
- 13. Can the services be complete after 16 months, therefore, not needing sustainability.**
The completion of services may be described as part of the sustainability plan.
- 14. I have a question about our budget proposal. We have an employee that will be taking maternity leave and Paid Family leave from Jan. 19 to May 15, 2023. Her annual salary is \$87,360 and will not begin to get paid until she returns on May 15, 2023. There are 7 pay periods that she will miss in this annual budget. Our Executive Director will be filling in on supporting our Peer Case Managers and will be paid 50% of the salary for the 7 pay periods. Do I list the Executive Director under Personnel and show this compensation - \$11,760 and then adjust the salary of the Director that will be out on leave to \$63,840? This leaves \$11,760 left in our budget. I would like to use this money for some or our direct costs. Can I show this?**
Please describe any budget calculations in the Budget Narrative under section 3B.
- 15. Can we submit tax returns for financial statements?**
No, per the NOFA, if you do not have audited financial statements please provide unaudited statements of revenue and expenditures and balance sheet if applicable as a separate attachment and explain why the Applicant has no audited financial statements.
- 16. We've experienced a lot of Covid-related funding made available over the last few years, but a lot of people in need who have NOT been directly impacted by Covid have been left by the wayside. We're looking for funds to help those individuals. Do you think that might constitute a reasonable argument - or MUST these funds be used for those directly impacted by Covid?**
Per the NOFA, activities must sustain or expand services provided by community agencies for populations which were impacted by the COVID-19 pandemic and its consequences. Applicants may describe other consequences in addition to the direct effects of COVID-19.
- 17. Are additional attachments such as program policies/procedures, job descriptions, and resumes permitted? If so, are the pages unlimited?**
No, additional attachments that are not requested in the NOFA will not be forwarded to the Evaluation Committee.