

Solano County Department of Resource Management

675 Texas Street, Suite 5500 • Fairfield, California 94533 • (707) 784-6765

PROCEDURE FOR ESTABLISHMENT OF AGRICULTURAL PRESERVES AND LAND CONSERVATION CONTRACTS IN SOLANO COUNTY

Establishment of Agricultural Preserves and Land Conservation Contracts as enabled by the California Land Conservation Act of 1965 (Williamson Act), as mended.

1. A land owner may petition the Solano County Board of Supervisors for establishment of an agricultural preserve and enter into a land conservation contract with the County pursuant to the Act by filing an application with:

The Solano County Department of Resource Management 675 Texas Street, Suite 5500, Fairfield, CA 94533

- 2. One ownership only is permitted under each application and may consist of a single parcel or several contiguous parcels.
- 3. Each application must be completed and accompanied by:
 - a. Assessor's Parcel Map showing the proposed preserve outlined in red and matching the legal description. (Secure map from Assessor's Office.)
 - b. A copy of the written legal or deed description of the property to be placed under contract.
 - c. Two (2) standard form contracts signed by the applicant-owner(s) and notarized restricting the property to agricultural or compatible uses. (Secure forms from the Resource Management office.)
 - e. Evidence that the property is in commercial agricultural use by submitting documentation that the production value for the property meets or exceeds the minimum production value for 3 out of the last 5 years as established in the County's Uniform Rules and Procedures Governing Agricultural Preserves and Land Conservation Contracts
 - d. Filing Fee: As determined by the Board of Supervisors

The Application Filing Fee includes the cost of time and materials for Planning Services Division processing, reporting, public notice and hearing for this type of application. This fee does not include environmental review. If time and materials needed to process your application exceed the application filing fee amount plus 100% of the fee amount, you will be billed for the additional costs incurred by the County.

Note: All application materials must be submitted $8\frac{1}{2}$ x 11 inches in size to be recorded. Application materials may not be taped or stapled to any sheet.

See reverse side.....

4. Upon acceptance of the application by Resource Management, the steps below will be followed:

- a. The Solano County Planning Commission will hold a public hearing on applications that require an interpretation of consistency with the County's Uniform Rules and Procedures Governing Agricultural Preserves and Land Conservation Contracts or the Williamson Act.
- b. The Board of Supervisors will hold a public hearing and decide whether or not to establish the agricultural preserve and enter into the land conservation contract.
- c. The contract referred to in 3(b) above will be executed by the Board of Supervisors, if the decision is to approve and establish the agricultural preserve.
- d. One copy of the executed contract will be mailed to the applicant-owner(s) and the other copy will be retained by the County and recorded.
- 5. Applicant will be notified of public hearings and resulting actions. Applicants are encouraged to attend and be available to answer questions which may arise at each of the public hearings.

Note: Applications may require up to 90 days or longer in some cases to process. Applications accepted after October 1 may not be processed in time to meet the following year tax roll effective January 1.

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