

**First 5 Solano Children and Families Commission
Commission Meeting**

May 18, 2022, 3:00 PM – 5:00 PM
3375 Sonoma Blvd, Suite 30, Vallejo, CA

Minutes

Commissioners present via Zoom videoconferencing: Chair Erin Hannigan (exited meeting at 4:36 PM), Vice Chair Tyffany Wanberg, Jennifer Barton, Lisette Estrella-Henderson, Amy Fabi, Nimat Shakoor-Grantham

Chair Hannigan called the meeting to order at 3:00 PM

I. Public Comment

No public comment

II. Consent Calendar

Motion:

A. Approve the May 18, 2022 Commission Meeting Agenda

B. Approve the April 20, 2022 Commission Meeting Minutes

Consent Calendar moved by Commissioner Barton; Seconded by Commissioner Wanberg

Approved 6-0-0

**Yea: Commissioners Barton, Estrella-Henderson, Fabi, Shakoor-Grantham,
Wanberg, Hannigan**

Nay: None

Abstain: None

III. Public Hearing: First 5 California Annual Report

Motion:

Consider acceptance of the First 5 California Children and Families Commission's FY2020-21 Annual Report, pursuant to Health and Safety Code Section 130150

First 5 Solano Program Manager Juanita Morales presented the FY2020/21 First 5 CA Annual Report. Outgoing Executive Director of First 5 California Camille Maben offered a message of hope and commitment to improving the lives of California's children through the pandemic and beyond.

Local First 5s are funded by Proposition 10, the tax imposed on cigarettes, and funding is based on annual number of births in the County. The County then invests in California state programs and locally designed programs. First 5 CA collaborates with local agencies, policymakers, and other advocates to strengthen advocacy efforts to realize shared goals.

Public Hearing: First 5 California Annual Report moved by Commissioner Estrella-Henderson; Seconded by Commissioner Barton

Approved 6-0-0

Yea: Commissioners Barton, Estrella-Henderson, Fabi, Shakoor-Grantham, Wanberg, Hannigan

Nay: None

Abstain: None

IV. Long-Term Financial Plan Update

Deputy Director Megan Richards presented an update to the Long-Term Financial Plan (LTFP). DD Richards further presented 5 decision points to be made, which include how should the Commission handle unknown of flavor ban and its impacts on future Prop 10 revenue? Recommended course of action is to budget for average between high and low with difference going in/coming out of reserve. How much should the Commission plan for unexpended funds? Recommended action is to budget for 15% unexpended. How should the Commission account for other funding besides Prop 10? Recommended action is to conduct risk assessment. What types of time-limited funding should First 5 Solano seek? Recommended action is to seek grants or one-year opportunities. How should First 5 Solano handle its reserve funds? In comparison to counties in similar size, reserve policies from other Commission identify minimum reserve amounts. For Solano County's size, comparable counties with Policies identify 6 months in reserve. Recommended action is to establish Reserve Policy with reserves staying between \$5m-\$8m dollars, and spend excess reserve on one-time projects.

V. First 5 Solano 2022 Community Update

Executive Director Michele Harris suggested moving this item to the next Commission meeting, scheduled for June 15th, 2022.

Commissioner Hannigan Departed

VI. Executive Director's Report

Executive Director Michele Harris reported that Commissioner Hannigan and Program Manager Lorraine Fernandez attended Vallejo City Council meeting on 05/17/2022 and secured a unanimous vote for tenant improvements at the Vallejo Early Learning Center (ELC) in the amount of \$500,000. Additionally, ED Harris reported that the Federal request for funds associated with the \$5M HVAC and roof costs for the Vallejo ELC was declined but the State request is still in consideration.

First 5 Solano will be hosting First 5 Family Fun Zone at the 2022 Solano County Fair, running from June 17th-June 19th, 12 PM-6 PM each day. Commissioners are welcome to visit the Fair's Family Fun Zone and read to the children attendees Juanita Morales, First 5 Solano Program Manager, has additional information if interested.

Commissioner Amy Fabi and First 5 Solano Health Education Specialist Kwiana Algere recently visited Vacaville park, The Play for All Park. The developer of this inclusive park is in talks with First 5 Solano to explore opportunities in coming months.

VII. Commissioner Remarks

No Commissioner remarks.

VIII. Future Agenda Items, Meeting Time/Date/Location

The next Commission meeting will be held on June 15, 2022 at 3:00 PM at 3375 Sonoma Boulevard, Suite 30, Vallejo. Future agenda items include: Long-Term Financial Plan, Committee Report, Program Investment Planning

Adjourn

Commissioner Estrella-Henderson adjourned the meeting at 4:53 PM.

Caitlin Brakefield, Office Assistant III

Approved:



