

**First 5 Solano Children and Families Commission
Commission Meeting**

March 16, 2022, 3:00 PM – 5:00 PM
3375 Sonoma Blvd, Suite 30, Vallejo, CA

Minutes

Commissioners present via Zoom videoconferencing: Chair Erin Hannigan, Vice Chair Tyffany Wanberg, Jennifer Barton, Lisette Estrella-Henderson, Amy Fabi, Jerry Huber, Tiffanee Jones, Nimat Shakoor-Grantham, Marla Stuart

Chair Hannigan called the meeting to order at 3:01 PM

I. Public Comment

No public comment

II. Consent Calendar

Motion:

A. Approve the March 16, 2022 Commission Meeting Agenda.

B. Approve the January 19, 2021 Commission Meeting Minutes.

C. Adopt Resolution 2022-04 authorizing remote teleconference meetings under the State of California Proclaimed State of Emergency issued March 4, 2020 and pursuant to AB361 requirements, for a term of March 16, 2022 to April 16, 2022.

D. Approve the FY2022/23 Commission Meeting Schedule

Consent Calendar moved by Commissioner Jones; Seconded by Commissioner Huber

Approved 9-0-0

Yea: Commissioners Barton, Estrella-Henderson, Fabi, Hannigan, Huber, Jones, Shakoor-Grantham, Stuart, Wanberg

Nay: None

Abstain: None

III. First 5 Solano FY2022/23 Annual Budget

First 5 Solano Deputy Director Megan Richards presented the First 5 Solano Children and Families Commission Fiscal Year 2022/23 proposed budget. Deputy Director Richards explained the budget process, budget assumptions, and budget components. Total projected revenue for FY2022/23 is \$4,525,324, which is an increase of \$292,486 from FY2021/22. Ms. Richards advised that Proposition 10, the tobacco tax, has decreased over time but has remained stable in recent years. FY2022/23 projected expenditures increased, compared to FY2021/22, by \$1,053,852 and totals \$5,676,973. Deputy Director

Richards also explained the Systems Change Budget, which includes staffing and operations costs.

Deputy Director Richards proposed allocations to various entities, including Bay Area Community Resources (BACR), who runs the First 5 Center, Pre-Kindergarten Academy providers throughout Solano County, and Solano Shared Services Alliance Network, specifically Solano County Office of Education and Solano Family & Children's Services.

Motion A: Consider approval of the First 5 Solano FY2022/23 Proposed Budget

First 5 Solano FY2022/23 Annual Budget, Motion A moved by Commissioner Estrella-Henderson; Seconded by Commissioner Jones

Approved 9-0-0

Yea: Commissioners Barton, Estrella-Henderson, Fabi, Hannigan, Huber, Jones, Shakoor-Grantham, Stuart, Wanberg

Nay: None

Abstain: None

Motion B: Delegate authority to the Executive Director to incorporate additional grant funds in the FY2022/23 budget

First 5 Solano FY2022/23 Annual Budget, Motion B moved by Commissioner Barton; Seconded by Commissioner Wanberg

Approved 9-0-0

Yea: Commissioners Barton, Estrella-Henderson, Fabi, Hannigan, Huber, Jones, Shakoor-Grantham, Stuart, Wanberg

Nay: None

Abstain: None

Motion C: Consider approval of an allocation of \$620,700 to Bay Area Community Resources for the Vallejo First 5 Center for FY2022/23 (Source of funds: 2018-2023 Program Investment Plan and Mental Health Services Act Prevention and Early Intervention Funds)

First 5 Solano FY2022/23 Annual Budget, Motion C moved by Commissioner Stuart; Seconded by Commissioner Wanberg

Approved 9-0-0

Yea: Commissioners Barton, Estrella-Henderson, Fabi, Hannigan, Huber, Jones, Shakoor-Grantham, Stuart, Wanberg

Nay: None

Abstain: None

Commissioner Estrella-Henderson recused herself

Motion D: Consider approval of up to \$160,000 allocation of funding to the following Pre-Kindergarten Academy providers for Summer 2022:

- a. Up to \$10,000 to Benicia Unified School District**
- b. Up to \$20,000 to Dixon Unified School District**
- c. Up to \$50,000 to Fairfield-Suisun Unified School District**
- d. Up to \$10,000 to Fairfield-Suisun Adult School**
- e. Up to \$10,000 to River Delta Unified School District**
- f. Up to \$30,000 to Vacaville Unified School District**
- g. Up to \$20,000 to Vallejo City Unified School District**
- h. Up to \$10,000 to Solano County Office of Education**

The Commission discussed the lack of pre-k academies happening with the Vallejo City Unified School District. After discussing, Commissioner Tiffanee Jones stated she would reach out to the Vallejo City Unified School District to advocate that they increase the number of pre-k academies offered in the city.

First 5 Solano FY2022/23 Annual Budget, Motion D as amended: to add up to \$40,000 to Vallejo City Unified School District, should the District have the capacity to use the funds for additional pre-k academies for this summer AMENDED*) moved by Commissioner Barton; Seconded by Commissioner Huber

Approved 8-0-0

Yea: Commissioners Barton, Fabi, Hannigan, Huber, Jones, Shakoor-Grantham, Stuart, Wanberg

Nay: None

Abstain: None

Motion E: Consider approval of up to \$250,000 in allocations of funding for the Solano Shared Services Alliance Network for the period of April 1, 2022-June 30, 2023 to the following agencies (source of funds: First 5 California):

- a. Up to \$229,453 to Solano County Office of Education**
- b. Up to \$20,547 to Solano Family and Children's Services**

First 5 Solano FY2022/23 Annual Budget, Motion E moved by Commissioner Barton; Seconded by Commissioner Jones

Approved 8-0-0

Yea: Commissioners Barton, Fabi, Hannigan, Huber, Jones, Shakoor-Grantham, Stuart, Wanberg

Nay: None

Abstain: None

Commissioner Estrella-Henderson rejoined meeting

IV. Community Indicators of Child Well-Being

Due to time constraints, this item was tabled until the next Commission meeting, scheduled for April 20, 2022.

V. Policy and Oversight Committee

No action items to report.

VI. Executive Director's Report

Executive Director Harris, along with Commissioner Lisette Estrella-Henderson, presented to the Solano County Board of Supervisors earlier this month on the proposed renovation of the Beverly Hills School in Vallejo to an early learning site for approximately \$4 million. First 5 Solano received an allocation of \$1.87M to be used towards renovations at the Beverly Hills Early Learning Center site. In addition, City Council member Pippin Dew offered to advocate to Vallejo City Council to allocate \$500,000 to the Beverly Hills Early Learning Site.

Also, Executive Director Harris advised that there is a great deal of legislative advocacy currently. In particular is a legislative ask put forward by Triple P America on behalf of a coalition of First 5 Commissions that support Triple P Parent Education, of which First 5 Solano is included, that would result in First 5 Solano receiving a one time allocation of \$800,000 every year for 3 years.

VII. Commissioner Remarks

Commission Chair Erin Hannigan recognized outgoing Commissioner Marla Stuart, as Commissioner Stuart (upon confirmation) will be leaving Solano County to take a position with Contra Costa County. Commissioner Jerry Huber and Commissioner Lisette Estrella-Henderson also recognized Commissioner Stuart and thanked her for her service to both the Commission and Solano County.

VIII. Future Agenda Items, Meeting Time/Date/Location

The next commission meeting will be held on April 20, 2022 at 3:00 PM at 3375 Sonoma Boulevard, Suite 30, Vallejo. Future agenda items include: Long-Term Financial Plan, First 5 CA Annual Report.

Adjourn

Chair Hannigan adjourned the meeting at 5:01 PM.

Caitlin Brakefield, Office Assistant III

Approved:

Two handwritten signatures in blue ink are present. The first signature is a stylized 'C' followed by 'A', likely representing Caitlin Brakefield. The second signature is a more fluid, cursive signature, likely representing the Commissioner.