



SOLANO COUNTY

FY2021/22 Recommended Budget



ON THE COVER: Pictured on the cover, from top to bottom:

- **COVID-19 Mass Vaccination Clinic – Solano County Fairgrounds, Vallejo:**

Getting a COVID-19 vaccine is one of the most important tools we have to slow and stop the spread of COVID-19 disease in our communities. Solano County Public Health, in coordination with our community healthcare providers, have hosted and continue to host vaccination clinic events throughout Solano County, making it easy for those eligible to receive a vaccination to get one. As of May 2021, the latest date the data is available, Solano County has successfully administered more than 338,000 doses. [PHOTO courtesy of @ThomClyma]

- **Almonds are the top crop in Solano County:**

Almonds are the top crop for 2020 in Solano County with Nursery Products and Processing Tomatoes rounding off the top three crops. Solano County farmers produce more than 80 different commodities including fruits, nuts, vegetables, grains, seed, nursery stock, livestock, poultry and apiary products and services. Early estimates indicate the Solano County overall farm gate to be valued at \$344 million. [PHOTO courtesy of the Solano County Department of Agriculture]

- **Recovery efforts continue after the LNU Lightning Complex fire:**

On August 16 and 17, 2020, a series of thunderstorms sparked hundreds of wildfires in northern California. Fed by strong winds, these fires grew into a single event called the LNU Lightning Complex. Thousands of acres were burned in Solano County, including the destruction of hundreds of homes, structures and utility poles. In addition to helping families evacuate, Solano County continues to play an active role in helping property owners through the recovery process, including standing up a local assistance center and providing financial resources, debris removal, document recovery and healthcare services. Additionally, Solano County is helping residents better prepare for future wildfires through a coordinated educational and messaging campaign with Cal Fire. [PHOTO courtesy of the Daily Republic Newspaper]

- **Small business grant funding helps businesses manage during pandemic:**

On August 25, 2020, the Solano County Board of Supervisors approved \$2 million in CARES Act funding to establish the Rebuild Solano's Small Business Grant Program, administered on behalf of the Solano County Workforce Development Board (WDB) and Solano County Small Business Development Center. More than 400 local businesses received grant funds to help prevent layoffs and closures, purchase new equipment and comply with state-mandated COVID-19 safety measures. Solano Dental Group, owned and operated by Dr. Frank Chen, was one of many small businesses to receive grant funds. Dr. Chen and his team used grant funding to create a safer environment for patients and staff, purchase PPE, and upgrade dentistry software to enable virtual dentistry capabilities. [PHOTO courtesy of the Solano County WDB]

From the County Administrator

May 28, 2021

Members of the Board of Supervisors:

I am pleased to transmit to you the FY2021/22 Recommended Budget, a roadmap that sets forth an expenditure requirement of \$1,226,418,997 for the County's Governmental Funds. The budget is balanced, although not structurally, and relies on local, State and federal revenues, the use of fund balances and draws from designated reserves and is essentially a status quo budget. The Recommended Budget continues funding county government services, addresses the challenges of recovering from multiple emergencies, and the unique challenges from a worldwide health pandemic. COVID-19 weighed on citizens, businesses, and the economy in a profound and unprecedented way. The recommendations herein seek to balance maintaining what we do as a County, including addressing challenges and opportunities we anticipate in the coming year.



The Recommended Budget includes funding allocations to address State and federal mandates, staff positions and labor costs, contracts for services, ongoing Maintenance of Effort obligations, investments in technology, maintenance of County infrastructure and the preservation of critical programs and services the Board has previously supported. It incorporates recommendations for known one-time revenues and expenditures to continue the recovery efforts from the COVID-19 pandemic, and the devastating LNU Lightning Complex Fire which destroyed homes, business, and damaged agricultural property including grazing land, as well as anticipating some of the impact from the new drought declaration that will likely impact agriculture in Solano County.

As we emerge from the restrictive COVID-19 environment, we can confidently say that testing and vaccines are available to those who need or want them, and that businesses will continue to reopen. However, as the local agency providing public services we anticipate a higher than pre-COVID-19 demand for social services, a higher unemployment and need for job retraining, a continued demand on health and the health care system, and increased need for mental health services. Our history has shown, and the current economic data suggests, Solano which is largely a commuter and bedroom community will likely see a slow recovery of the local economy. Remaining fiscally prudent and cautious in our recommendations will ensure Solano County's strength in recovery.

The Recommended Budget reflects that many Departments have renewed stability in ongoing revenues and are able to meet operational needs with existing resources and fill positions that were previously held vacant due to revenue uncertainties. However, a limited number of Departments face challenges that have been impacted by unfunded mandates, underfunded state programs, or operational issues due to COVID-19 and/or other outside factors which still need to be addressed as more information and potential solutions are identified. Examples include but are not limited to, the upcoming realignment of the Department of Juvenile Justice, Behavioral Health Programs, the Family Health Clinic operations, and losses of revenues in court fines and fees. The Recommended Budget provides further detail on these programs and Department updates to the Board will be necessary during FY2021/22.

Based on the timing of State and federal funding approvals, this Recommended Budget does not reflect funding or programs that will come out of the \$1.9 trillion American Rescue Plan Act (ARPA) signed by President Biden on March 11, 2021. Further, we have not included any of the one-time unprecedented allocation of federal ARPA funds of \$86.9 million per Board direction in this budget. Inclusion of the funds in FY2021/22 will be necessary once further Board direction is provided. The U.S. Treasury issued guidelines on May 10, 2021 which will help inform further Board decisions, and we anticipate that your Board will provide further direction on the development of a compliant, equitable, results focused, and perhaps transformational spending plan. Furthermore, the Recommended Budget currently does not reflect the impacts of the Governor's May Revise or the potential for additional funding from the unprecedented budget surplus as the State continues its work on the FY2021/22 budget.



County of Solano

Recommended Budget

The Recommended Budget includes appropriations to continue staff support for the recovery effort from the LNU Lightning Complex Fire that burned into Solano County in August 2020, impacting parts of four adjacent counties. In Solano the LNU Fire burned 42,000 acres, 711 structures, and 302 homes. The 2020 fire season was described as the worst fire season in California history and yet, as the Board contemplates this Recommended Budget, Solano and most of the State have already been included in a drought declaration, with early fire warnings being issued and the potential for Public Safety Power Shutoffs (PSPS) occurring in 2021.

The FY2021/22 Recommended Budget reflects an increase in the workforce to 3,132.83 full-time employee (FTE) positions, (excluding extra help positions) which is a net increase of 3.25 FTE from the FY2020/21 Adopted Budget. This 0.1% increase in positions represent minimal changes in the County's workforce, as Departments work to align the delivery of services and programs within the existing allocation of positions. In meeting the challenges of the COVID-19 environment, the County has continued to deploy a portion of our workforce to telecommuting, wherever possible, helping to further limit the spread of the disease. Maintaining flexibility in our workforce, including remote work, will continue to be part of the recovery discussions and the delivery of our services. The County's success in pivoting to respond to the changing work environment due to the COVID-19 pandemic is a credit to the hard work by the County team and the effort in the time leading up the pandemic to ready our workforce for the future, focusing on the deployment of technology to staff and the automation of our systems.

As the County moves into a third fiscal year of the COVID-19 pandemic impacts and the recovery efforts continue, we pause to reflect on what was lost in terms of lives and what we overcame this past year to remain open and serve. It is important that we consider what we have learned about resiliency and adaptation of services to meet the needs of our clients, and the importance of our essential services that help the most vulnerable and at risk or those in crisis. This past year and next year are pivotal for the economic recovery of the COVID-19 pandemic. There are 18 County departments including their staff, who have and will continue to focus on essential needs, desired and preferred outcomes, and have been working through the past 16 months of this worldwide pandemic tirelessly figuring out how to best serve the community needs with funding we can rely on. I thank them and all the community partners for the commitment to finding a way and making things happen.

In closing, the preparation of the Recommended Budget document does not come without a concerted team effort by many individuals. Our department heads and their fiscal staff, along with the members of my staff have spent the past year compiling data, projecting expenses and revenues, analyzing workloads and staffing needs, and reviewing programs to achieve a balanced budget. I am proud and appreciative of everyone who participated in this important process and would like to take this opportunity to express my sincere thanks and gratitude to all whose dedication and commitment to excellence makes this budget document possible, because the budget makes it possible for others to provide the services. I especially want to thank the County Administrator's Office Budget Team who compiled this Recommended Budget: Budget Officer Ian Goldberg; Assistant County Administrators Nancy Huston and Bill Emlen; and CAO team Chris Rogers, Anne Putney, Tami Lukens, Magen Yambao, Matthew A. Davis, Nancy Nelson, Michelle Heppner, Melinda Sandy, and Alicia Draves. I also want to thank Human Resource's Donna Caldwell and our Auditor-Controller's Office Phyllis Taynton, Sheila Turgo and the Auditor-Controller staff.

Respectfully submitted,



Birgitta E. Corsello
County Administrator

Board of Supervisors



Erin Hannigan
District 1



Monica Brown
Vice-Chair
District 2



James P. Spering
District 3



John M. Vasquez
Chair
District 4



Mitch Mashburn
District 5

SOLANO COUNTY'S MISSION

To serve the people and to provide a safe and healthy place to live, learn, work and play.

SOLANO COUNTY'S VISION

The County of Solano will be locally and nationally recognized for its partnerships and leadership in providing innovative, effective and fiscally responsible services that result in the highest quality of life for its residents.

CORE VALUES

Integrity: Be open and honest, trustworthy, ethical and fair

Dignity: Treat all persons with respect

Excellence: Provide quality, integrated, sustainable and innovative public services

Accountability: Take ownership, be fiscally responsible and result-driven

Leadership: Be personally responsible and a positive example for others

GOALS

Improve the health and well-being of those who live and work here

Ensure responsible and sustainable land use

Maintain a safe community

Invest in and for the future



County of Solano

Budget Team & Department Head Listings

Budget Team

County Administrator	Birgitta E. Corsello	784-6100
Assistant County Administrator.....	Nancy L. Huston	784-6107
Assistant County Administrator.....	Bill Emlen	784-3002
Budget Officer.....	Ian Goldberg	784-6116
Health & Social Services	Chris Rogers	784-6481
Law & Justice / Housing / Special Projects	Anne Putney	784-6933
Law & Justice / General Government.....	Tami Lukens.....	784-6112
General Services / General Government	Magen Yambao.....	784-1969
Legislation / Information Technology / Special Projects	Michelle Heppner	784-6122
Public Communications / Legislation / General Government	Matthew Davis	784-6111
Resource Management	Nancy Nelson	784-6113
Budget Document Production.....	Melinda Sandy	784-6661
General Revenues & Property Taxation	Phyllis Taynton	784-6280
Indirect Cost	Sheila Turgo.....	784-2956
Budget Training	Ray Catapang	784-6942
Information Technology Support.....	Suman Nair	784-3488

Department Head Listing

Agricultural Commissioner - Sealer of Weights & Measures.....	Ed King	784-1310
Assessor / Recorder	Marc Tonnesen	784-6200
Auditor - Controller	Phyllis Taynton.....	784-6280
Department of Information Technology / Registrar of Voters	Timothy Flanagan	784-6675
County Administrator	Birgitta E. Corsello.....	784-6100
County Counsel	Bernadette Curry	784-6140
Child Support Services	Pamela Posehn	784-3606
District Attorney	Krishna Abrams	784-6800
General Services	Megan Greve	784-7900
Health & Social Services	Gerald Huber	784-8400
Human Resources / Risk Management.....	Kimberly Williams	784-6170
Library.....	Bonnie Katz	784-1500
Probation	Christopher Hansen	784-7600
Public Defender - Alternate Public Defender	Elena D'Agustino	784-6700
Resource Management	Terry Schmidtbauer	784-6765
Sheriff / Coroner	Tom Ferrara	784-7030
Treasurer / Tax Collector / County Clerk.....	Charles Lomeli.....	784-6295
Veterans Services.....	Ted Puntillo	784-6590
Workforce Development Board (WDB).....	Heather Henry	863-3501

County of Solano Organizational Chart

Electorate

Board of Supervisors



Erin Hannigan
District 1



Monica Brown
District 2



James P. Spering
District 3



John M. Vasquez
District 4



Mitch Mashburn
District 5



County Counsel
Bernadette Curry



County Administrator
Birgitta E. Corsello

Elected Officials



Auditor - Controller
Phyllis Taynton



District Attorney
Krishna Abrams



Assessor / Recorder
Marc Tonnesen



Sheriff / Coroner
Tom Ferrara



Treasurer / Tax
Collector / County Clerk
Charles Lomeli

Appointed Officials



Assistant County
Administrator
Nancy L. Huston



Assistant County
Administrator
Bill Emlen



Ag. Comm. / Sealer
Ed King



General Services
Megan Greve



Human Resources
Kimberly Williams



H&SS
Gerald Huber



Public Defender
Elena D'Agustino



Library
Bonnie Katz



Resource Mgmt.
Terry Schmidtbauer



Veterans Services
Ted Puntillo



DoIT / ROV
Tim Flanagan



Child Support Svcs.
Pamela Posehn



Probation
Christopher Hansen

Table of Contents

BUDGET SUMMARY	
County Administrator's Budget Message.....	A-1
Budget Overview	A-2
Financial Summary.....	A-4
General Fund Reserves, Designations & Commitments and Fund Balance	A-6
COVID-19 Pandemic Update	A-10
Overview of the Federal and State Budgets.....	A-12
Economic Risks.....	A-16
FY2021/22 General Fund Recommended Budget	A-17
General Fund Fiscal Projections	A-17
Pending Issues.....	A-20
Summary of Recommendations	A-24
PERMANENT POSITION SUMMARY	B-1
SOLANO COUNTY STATISTICAL PROFILE	C-1
BUDGET CONSTRUCTION & LEGAL REQUIREMENTS	D-1
SUMMARY BUDGET SCHEDULES	
All Funds Summary (1)	E-1
Governmental Funds Summary (2).....	E-2
Fund Balance – Governmental Funds (3)	E-4
Obligated Fund Balances – By Governmental Funds (4).....	E-6
Summary of Additional Financing Sources by Source and Fund (5)	E-8
Detail of Additional Financing Sources by Fund and Account (6).....	E-10
Summary of Financing Uses by Function and Fund (7)	E-39
Detail of Financing Uses by Function, Activity and Budget Unit (8)	E-42
General Fund Financing Sources and Uses	E-47
Governmental Funds Financing Sources and Uses.....	E-48
Operating Transfers Out/In	E-49
GENERAL GOVERNMENT & SUPPORT SERVICES	
Board of Supervisors	F-1
Board of Supervisors – District 1	F-3
Board of Supervisors – District 2	F-9
Board of Supervisors – District 3	F-13
Board of Supervisors – District 4	F-17
Board of Supervisors – District 5	F-21
Board of Supervisors - Administration.....	F-25
County Administrator	F-26
Promotion	F-33
General Expenditures	F-35
Countywide Cost Allocation Plan	F-38
General Fund Other – Debt Service.....	F-39
Grand Jury	F-40
Other Public Defense.....	F-42
California Medical Facility (CMF) Cases	F-44
2011 Realignment-Administration.....	F-46
Assessor	F-48
Recorder	F-54
Recorder/Micrographic.....	F-58
Auditor-Controller.....	F-60
General Revenue.....	F-67
County Disaster Fund	F-69
Debt Service Overview	F-71
Pension Debt Service Fund	F-73
2017 Certificates of Participation	F-74
H&SS - Administration/Refinance SPHF.....	F-76
2013 Certificates of Participation (COP)	F-77
Tax Collector/County Clerk	F-78
Treasurer	F-85
County Counsel	F-88
Human Resources	F-94
Employee Development & Training.....	F-100
Risk Management	F-103
Registrar of Voters	F-109
General Services	F-115
Real Estate Services.....	F-124

Table of Contents

Fleet Management	F-127	Juvenile Hall Recreation-Ward Welfare Fund	H-85
Airport	F-130	Agricultural Commissioner/Weights & Measures	H-86
Airport Special Projects.....	F-133	Resource Management.....	H-93
Special Aviation	F-135	Delta Water Activities.....	H-104
Fouts Springs Youth Facility	F-137	Surveyor/Engineer	H-109
Department of Information Technology	F-138	Survey Monument Preservation.....	H-110
SCIPS Replacement Project.....	F-148	HOME 2010 Program	H-111
CAPITAL PROJECTS			
Accumulated Capital Outlay (ACO).....	G-1	Homeacres Loan Program.....	H-112
Public Art Projects.....	G-8	Housing Authority.....	H-114
Fairgrounds Development Project.....	G-9	Microenterprise Business.....	H-116
H&SS Capital Projects	G-12	Fish/Wildlife Propagation Program.....	H-117
Public Facilities Fee	G-13	Parks & Recreation	H-119
CJ Facility Temporary Construction Fund.....	G-15	PUBLIC WAYS	
Courthouse Temporary Construction Fund.....	G-16	Public Works.....	I-1
PUBLIC PROTECTION			
Department of Child Support Services	H-1	Regional Transportation Project.....	I-11
District Attorney.....	H-8	Public Works Improvements	I-13
DA Special Revenue Fund.....	H-17	HEALTH & PUBLIC ASSISTANCE	
Office of Family Violence Prevention	H-19	H&SS - Department Summary	J-1
Public Defender	H-23	H&SS - Administration	J-8
Alternate Public Defender	H-31	H&SS - Behavioral Health.....	J-12
Sheriff/Coroner.....	H-37	H&SS – Family Health Services.....	J-22
Civil Processing Fees	H-54	H&SS - Health Services.....	J-27
Sheriff Asset Seizure	H-56	H&SS - Social Services	J-35
Emergency Management Performance Grants.....	H-58	Employment and Eligibility Services	
Flood Emergency Response Grants	H-60	Welfare Administration and Special Projects	
Hazard Mitigation Grant	H-62	Child Welfare Services	
Urban Areas Security Initiative.....	H-63	Older and Disabled Adult Services	
Homeland Security Grants	H-65	In-Home Supportive Services–Public Authority Adm	J-46
Automated Identification	H-67	H&SS Assistance Programs	J-49
Vehicles Theft Investigation/Recovery	H-69	In-Home Supportive Services–Public Authority	J-53
Animal Care Services	H-71	Mental Health Services Act.....	J-56
Indigent Burial (Vets Cemetery Care)	H-76	Tobacco Prevention & Education.....	J-59
Probation.....	H-77	Napa/Solano Area Agency on Aging.....	J-63
First 5 Solano Children & Families Commission			
Grants/Programs Administration.....			

Table of Contents

Veterans Services.....	J-76	Recorder/Micrographic.....	L-14
EDUCATION			
Library	K-1	Homeacres Loan Program.....	L-15
Library Zone 1.....	K-9	Grants/Programs Administration.....	L-16
Library Zone 2.....	K-10	Home 2010 Program.....	L-17
Library Zone 6.....	K-11	Fish/Wildlife Propagation Program.....	L-18
Library Zone 7.....	K-12	Public Works Improvements	L-19
Library—Special Revenue.....	K-13	Public Works.....	L-20
Cooperative Extension.....	K-15	First 5 Solano & Families Commission	L-21
CONTINGENCIES			
General Fund.....	L-1	Tobacco Prevention & Education.....	L-22
Public Facilities Fee	L-2	Library.....	L-23
Accumulated Capital Outlay (ACO).....	L-3	Library Zone 1.....	L-24
Public Art Projects.....	L-4	Library Zone 6.....	L-25
Survey Monument Preservation.....	L-5	Library Zone 7.....	L-26
DA Special Revenue Fund.....	L-6	Parks & Recreation	L-27
California Med. Fac. (CMF) Cases	L-7		
Civil Processing Fees	L-8		
Sheriff Asset Seizure	L-9		
Sheriff Office of Emergency Services Fund	L-10		
Sheriff Special Revenue Fund	L-11		
CJ Facility Temporary Construction Fund.....	L-12		
Juvenile Hall Recreation-Ward Welfare Fund	L-13		
SPECIAL DISTRICTS & OTHERS			
East Vallejo Fire Protection District.....	M-1		
Consolidated County Service Area	M-3		
Workforce Development Board (WDB)	M-5		
Solano County Fair	M-9		
GLOSSARY			
Glossary of Budget Terms and Acronyms	N-1		

LISTING OF GRAPHS & TABLES

2021 <i>Estimated</i> Gross Agriculture Crop Values for Solano County	C-15	Comparison of Land Area and Population Density/ Distribution in Benchmark Counties.....	C-5
Age Group by Population in Solano County	C-4	Designated and Committed Funds	A-8
Average Housing Prices When Compared to Benchmark Counties	C-13	Distance Commuters Drive to get to Work (one-way).....	C-12
California Map of Benchmark Counties	C-1	Ethnic Composition of Solano County Residents	C-4
Change in Median Household Income in Benchmark Counties – 2019 Data.....	C-10	Fund Balance and Contingencies.....	A-6
Change in Per Capita Income in Benchmark Counties - 2019 Data.....	C-9	General Fund Fiscal Projections FY2021/22	A-18
		General Fund Reserve	A-7
		General Fund Spending Plan for FY2021/22.....	A-5
		Local Assessed Values for Solano County	C-16

Table of Contents

New Mandates Growing Workforce	B-4	Solano County-Estimated Population Change by Decade, 2010 to 2050	C-7
Percent of Residents with Healthcare In Benchmark Counties	C-11	Solano County Population Change 2020 to 2021.....	C-2
Percentage of Population in Poverty (All Ages) in Benchmark Counties	C-6	Solano County Population Change from 1990 to 2020, 2021.C-2	
Permanent Position Allocation (Detailed by Function)	B-5	Solano County Residential and Commercial Building Permits, Fiscal Years 2004-2005 to 2019-2020	C-17
Permanent Position Allocation by Functional Area: FY2012/13 to FY2021/22	B-1	Solano Share of Population by Age as Percentage of Total Population, 2010 to 2050.....	C-7
Permanent Position Summary	B-9	Sources of General Fund Revenue for FY2021/22	A-5
Population of Benchmark Counties and Population Growth.....	C-3	Spending Plan by Function for FY2021/22	A-4
Principal Taxpayers with over \$50,000,000 in Assessed Value for FY2021/22.....	C-20	Time Spent in the car to get to work (one-way)	C-12
Revenues by Source for FY2021/22.....	A-4	Total Financing Requirements – All Government Funds FY2021/22.....	A-2
Snapshot - Change in Populations under Supervision In Solano County Jails (3-Years)	C-18	Unemployment Rates from March 2017 to March 2021 in Benchmark Counties.....	C-8
Snapshot – Jail Population Trend, October 1, 2011 – May 7, 2021	C-19	Unemployment Rates from March 2017 to March 2021 in Solano County Cities	C-8
Solano County Cities Median Home Values, Year-Over-Year Change, 2020-2021	C-13	Workforce Changes Since FY2008/09	B-2
Solano County Cities Median Home/Rentals Costs, Year-over-Year Change, 2020-2021	C-14		

Index

BUDGET CONSTRUCTION & LEGAL REQUIREMENTS	D-1
BUDGET SUMMARY	
County Administrator's Budget Message.....	A-1
Budget Overview	A-2
Financial Summary.....	A-4
General Fund Reserves, Designations & Commitments and Fund Balance	A-6
COVID-19 Pandemic Update	A-10
Overview of the Federal and State Budgets.....	A-12
Economic Risks.....	A-16
FY2021/22 General Fund Preliminary Recommended Budget.....	A-17
General Fund Fiscal Projections	A-17
Pending Issues.....	A-20
Summary of Recommendations	A-24
PERMANENT POSITION SUMMARY	B-1
SOLANO COUNTY STATISTICAL PROFILE	C-1
SUMMARY BUDGET SCHEDULES	E-1
GLOSSARY	N-1
Budget Units	
2013 Certificates of Participation (8036).....	F-77
2017 Certificates of Participation (8037).....	F-74
2011 Realignment—Administration (6901)	F-46
- A -	
Accumulated Capital Outlay (ACO) (1700).....	G-1
Agricultural Commissioner/Weights & Measures (2830)	H-86
Airport (9000).....	F-130
Airport Special Projects (9010).....	F-133
Alternate Public Defender (6540)	H-31
Animal Care Services (2850).....	H-71
APPROPRIATION FOR CONTINGENCIES:	
Accumulated Capital Outlay (ACO) (9306).....	L-3
California Medical Facility (9391)	L-7
Civil Processing Fees (9117).....	L-8
CJ Facility Temporary Construction Fund (9119)	L-12
DA Special Revenue Fund (9116)	L-6
First 5 Solano & Families Commission (9153)	L-21
Fish/Wildlife Propagation Program (9312)	L-18
General Fund (9301).....	L-1
Grants/Programs Administration (9136).....	L-16
HOME 2010 Program (9165)	L-17
Homeacres Loan Program (9129)	L-15
Juvenile Hall Recreation-Ward Welfare Fund (9151)...	L-13
Library (9304)	L-23
Library Zone 1 (9150)	L-24
Library Zone 6 (9166)	L-25
Library Zone 7 (9167)	L-26
Parks & Recreation (9316).....	L-27
Public Art Projects (9402)	L-4
Public Facilities Fee (9124).....	L-2
Public Works (9401).....	L-20
Public Works Improvements (9122)	L-19
Recorder/Micrographic (9115)	L-14
Sheriff Asset Seizure (9118)	L-9
Sheriff Office of Emergency Fund (9256).....	L-10
Sheriff Special Revenue Fund (9125)	L-11
Survey Monument Preservation (9123)	L-5
Tobacco Prevention & Education (9290)	L-22
Assessor (1150).....	F-48
Auditor-Controller (1200).....	F-60
Automated Identification (4050)	H-67
- B -	
Board of Supervisors (1000)	F-1
Board of Supervisors – Administration (1008).....	F-25
Board of Supervisors – District 1 (1001)	F-3
Board of Supervisors – District 2 (1002)	F-9
Board of Supervisors – District 3 (1003)	F-13
Board of Supervisors – District 4 (1004)	F-17
Board of Supervisors – District 5 (1005)	F-21

- C -	
California Medical Facility (CMF) Cases (6800)	F-44
Civil Processing Fees (4110).....	H-54
CJ Facility Temporary Construction Fund (4130)	G-15
Consolidated County Service Area (9746)	M-3
Cooperative Extension (6200)	K-15
County Administrator (1100).....	F-26
County Counsel (1400).....	F-88
County Disaster Fund (5908).....	F-69
Countywide Cost Allocation Plan (1905)	F-38
Courthouse Temporary Construction Fund (4140)	G-16
- D -	
DA Special Revenue Fund (4100)	H-17
Debt Service Overview	F-71
Delta Water Activities (1450)	H-104
Department of Child Support Services (2480)	H-1
Department of Information Technology (1870)	F-138
District Attorney (6500).....	H-8
- E -	
East Vallejo Fire Protection District (9814)	M-1
Emergency Management Performance Grants (2535)	H-58
Employee Development & Training (1103).....	F-100
- F -	
Fairgrounds Development Project (1820).....	G-9
First 5 Solano Children & Families Commission (1530)	J-66
Fish/Wildlife Propagation Program (2950).....	H-117
Fleet Management (3100)	F-127
Flood Emergency Response Grants (2536)	H-60
Fouts Springs Youth Facility (2801).....	F-137
- G -	
General Expenditures (1903).....	F-35
General Fund Other – Debt Service (1906)	F-39
General Revenue (1101)	F-67
General Services (1117).....	F-115
Grand Jury (2400)	F-40
Grants/Programs Administration (1570)	J-72
- H -	
H&SS – Administration (7501)	J-8
H&SS – Assistance Programs (7900)	J-49
H&SS – Behavioral Health (7780).....	J-12
H&SS – Capital Projects (2490).....	G-12
H&SS – Department Summary (7500)	J-1
H&SS – Family Health Services (7580).....	J-22
H&SS – Health Services (7880).....	J-27
H&SS – Social Services (7680)	J-35
H&SS – Administration/Refinance SPHF (8034).....	F-76
Hazard Mitigation Grant (2537).....	H-62
Home 2010 Program (8215)	H-111
Homeacres Loan Program (8220).....	H-112
Homeland Security Grants (2539).....	H-65
Housing Authority (1510)	H-114
Human Resources (1500).....	F-94
- I -	
Indigent Burial (Vets Cem. Care) (5460)	H-76
In-Home Supportive Services–Public Authority (1520)	J-53
In-Home Supportive Services–Public Authority Adm (7690)	J-46
- J -	
Juvenile Hall Recreation-Ward Welfare Fund (8035).....	H-85
- L -	
Library (6300).....	K-1
Library–Special Revenue (2280).....	K-13
Library Zone 1 (6150)	K-9
Library Zone 2 (6180)	K-10
Library Zone 6 (6166)	K-11
Library Zone 7 (6167)	K-12
- M -	
Mental Health Services Act (9600).....	J-56
Microenterprise Business (2110)	H-116
- N -	
Napa/Solano Area Agency on Aging (2160)	J-63
- O -	
Office of Family Violence Prevention (5500).....	H-19
Other Public Defense (6730).....	F-42
- P -	
Parks & Recreation (7000).....	H-119

Index

Pension Debt Service Fund (8006).....	F-73
Probation (6650).....	H-77
Promotion (1750).....	F-33
Public Art Projects (1630).....	G-8
Public Defender (6530).....	H-23
Public Facilities Fee (1760)	G-13
Public Works (3010)	I-1
Public Works Improvements (3020).....	I-13

- R -

Real Estate Services (1640).....	F-124
Recorder (2909)	F-54
Recorder/Micrographic (4000).....	F-58
Regional Transportation Project (3030).....	I-11
Registrar of Voters (1550)	F-109
Resource Management (2910).....	H-93
Risk Management (1830)	F-103

- S -

SCIPS Replacement Project (1878).....	F-148
Sheriff/Coroner (6550)	H-37
Sheriff Asset Seizure (4120)	H-56
Solano County Fair (2350).....	M-9
Special Aviation (9050)	F-135
Survey Monument Preservation (1950)	H-110
Surveyor/Engineer (1904)	H-109

- T -

Tax Collector/County Clerk (1300).....	F-78
Tobacco Prevention & Education (7950)	J-59
Treasurer (1350)	F-85

- U -

Urban Areas Security Initiative (2538)	H-63
--	------

- V -

Vehicle Theft Investigation/Recovery (4052).....	H-69
Veterans Services (5800).....	J-76

- W -

Workforce Development Board (WDB) (7200)	M-5
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COUNTY ADMINISTRATOR'S BUDGET MESSAGE

DATE: May 28, 2021
TO: Board of Supervisors
FROM: Birgitta E. Corsello, County Administrator
SUBJECT: FY2021/22 Recommended Budget

The FY2021/22 Recommended Budget for the County of Solano reflects a financial plan that enables the Board to continue delivery of county services and programs, funds existing and ongoing COVID-19 response, and allocates staff to continue to work on the LNU Lightning Complex Fire recovery, one of the worst wildfire disasters in California history.

In preparing the Recommended Budget, Departments were asked to consider their requirements to provide services to the community and to factor in the ability to address increased operating needs while funding increased labor cost from the negotiated and approved labor agreements with County Bargaining Units, all while continuing to respond to demands and complications of the COVID-19 pandemic. Departments were asked to limit growth in General Fund costs where possible as the County was working to balance the pace of expenditure growth versus revenue.

This Recommended Budget reflects the continued recovery in local County revenues and the impact of a statewide change in methodology for allocating ABX1 26 pass-through and residual taxes. Additionally, one statewide revenue source we receive locally, Proposition 172 sales tax for public safety, is trending up driven by stronger than anticipated statewide sales tax revenue despite COVID-19 restrictions on many businesses. All other intergovernmental revenues, both State and federal may require adjustment once State and federal budgets are finalized.

The County Administrator's Office is recommending a return to a more typical budget approval process for FY2021/22. In response to the COVID-19 global pandemic emergency, the prior year budget approval process was modified to include the presentation of a Preliminary Recommended Budget in June 2020 followed by an extended Supplemental Budget process over the summer months to allow for adjustments resulting from a delayed State Budget approval in order to capture impacts to county revenues from the COVID-19 pandemic emergency. Final Budget Hearings were then conducted in September 2020. As we look to the FY2021/22 Recommended Budget, the County Administrator is recommending that the Board of Supervisors conduct Budget Hearings beginning at 9:00 a.m. on June 24, 2021 and adopt a County Budget for FY2021/22 at the conclusion of the hearings. During the hearings, the Board will be requested to consider the recommendations included in the FY2020/21 Recommended Budget as outlined herein.

The FY2021/22 Recommended Budget includes a section dedicated to the County Statistical Profile, which captures some of the economic impacts of the COVID-19 pandemic medical emergency. This section provides information on Solano County's current economic outlook and highlights indicators that we have monitored since the Great Recession and are tracking because of the COVID-19 shutdown of the economy and the substantial impact on life and health. This information includes population growth, unemployment, graduation rates, agricultural values, changes in personal income, commuter trends, housing market statistics and housing and rental affordability, and building trends. (See *County Statistical Profile Section*).

Included in this budget message are the following budget-related sections: 1) Budget Overview; 2) Financial Summary; 3) General Fund Reserves, Designations & Commitments and Fund Balance; 4) COVID-19 Pandemic Update; 5) Overview of the Federal and State Budgets; 6) Economic Risks; 7) FY2021/22 General Fund Recommended Budget; 8) General Fund Fiscal Projections; 9) Pending Issues; and 10) Summary of Recommendations.

BUDGET OVERVIEW

TOTAL FINANCING REQUIREMENTS - ALL GOVERNMENTAL FUNDS						
FY2021/22						
FUND NAME	FY2020/21 ADOPTED BUDGET	FY2021/22 RECOMMENDED	CHANGE	% CHANGE		
GENERAL FUND	\$ 301,171,784	\$ 325,611,371	\$ 24,439,587	8.1%		
SPECIAL REVENUE FUNDS	\$ 847,166,242	\$ 855,529,115	\$ 8,362,873	1.0%		
CAPITAL PROJECT FUNDS	\$ 33,795,695	\$ 28,071,956	\$ (5,723,739)	(16.9%)		
DEBT SERVICE FUNDS	\$ 15,350,661	\$ 17,206,556	\$ 1,855,895	12.1%		
TOTAL GOVERNMENTAL FUNDS	\$ 1,197,484,382	\$ 1,226,418,998	\$ 28,934,616	2.4%		
BUDGETED POSITIONS	3,129.58	3,132.83	3.25	0.1%		

The FY2021/22 Recommended Budget for Governmental Funds is balanced and totals \$1,226,418,998 (*Schedules 1 and 2*). The Recommended Budget represents an increase of \$28.9 million or 2.4% when compared to the FY2020/21 Adopted Budget and utilizes estimates for local, State, and federal revenues, as well as the use of Fund Balances with draws from reserves.

The budget reflects an increase of \$8.4 million in the Special Revenue Funds, primarily due to increases in Public Safety and other funds. The Capital Project Funds have decreased by \$5.7 million primarily due to the prior year funding for construction of a Solano Residential Mental Health Diversion Facility, funded by a State Community Services Infrastructure Grant and fluctuations in the capital projects funded as part of the County's Capital Project Plan. The increase in the General Fund of \$24.4 million is primarily due to a change in tax revenue allocation from ABX1 26 pass-through and residual taxes resulting from a court decision changing the statewide allocation methodology. The increases in various revenues are offset by increases in appropriations in General Fund departments, primarily reflecting increased labor costs and increased General Fund contributions to Public Safety, Health & Social Services, and IHSS when compared to the FY2020/21 Adopted Budget. The Debt Service Funds reflect an increase of \$1.9 million when compared to the FY2020/21 Adopted Budget. Overall, the FY2021/22 Recommended Budget for All Governmental Funds increased by 2.4% when compared to the FY2020/21 Adopted Budget.

The FY2021/22 Recommended Budget uses the March 2021 Midyear Financial Report projected Fund Balances for 6/30/2021 and draws down \$21.5 million from various Committed Fund Balances to meet planned for County obligations. Consistent with sound financial practices, one-time General Fund revenues are recommended to be used to offset one-time costs wherever feasible. FY2021/22 uses some draws from designated reserves for accrued leave and capital renewal to fund liabilities for employee accrued leave payoff costs and costs for the major maintenance and capital improvements of County buildings.

The Recommended Budget reflects a workforce of 3,132.83 FTE positions, excluding extra-help positions and make assumptions that most existing vacancies would be filled. Budgeted positions reflect a net increase of 3.25 FTE compared to the FY2020/21 Adopted Budget. This increase is the result of a net 0.75 FTE decrease in positions during the fiscal year, and a net 4.0 FTE increase included in the FY2021/22 Recommended Budget for the Board's consideration. The Recommended Budget positions changes are the net of 27.0 FTE additions, 19.0 vacant FTE deletions, 4.0 FTE expiring limited-term, and 3.0 FTE transfers between departments. The year to date position changes and those in this budget reflect the continued efforts to align allocated positions throughout the County with evolving operational requirements, staffing for changes in workload or services, implementation of new mandates, and use of automation and streamlining.

The following Budget Summary narrative is accompanied by a series of budget tables that are intended to describe the budgeted expenditures and associated revenue used to fund the programs and services outlined in the respective budget units. The individual Department Budget narratives provided within this document include the following information: the purpose; function and responsibilities; significant challenges and accomplishments as identified by the Department Head; workload indicators (where pertinent and relevant); a summary of significant adjustments to the operation or budget; summary of position changes; and identification of pending issues and policy considerations as identified by the Department Head.

The following pages include a financial overview of the FY2021/22 Recommended Budget.

FINANCIAL SUMMARY

The Governmental Funds Spending Plan by Function graph portrays a total of \$1.2 billion. The graph indicates the percent of the total for each functional area required within the Governmental Funds.

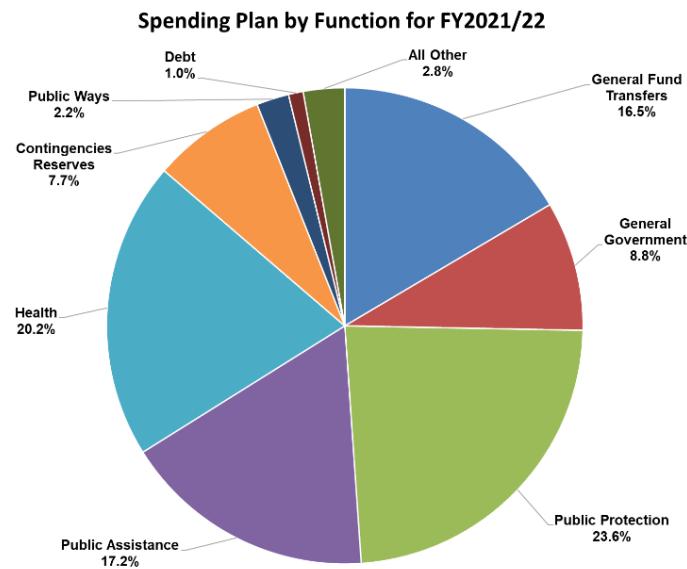
Public Protection represents the single largest category of County appropriations at 23.6% in the FY2021/22 Budget, which is an increase from 22.6% in the FY2020/21 Adopted Budget. Public Protection spending is projected to increase \$18.7 million in FY2021/22 with the largest increases being in labor costs including wages, medical and retirement, inmate costs, insurance costs, and Central Data Processing charges.

Public Assistance, at 17.2%, and Health, at 20.2%, represent the social safety net function of County government, which together represent a slight decrease from FY2020/21. Health spending is projected to decrease by \$1.4 million in FY2021/22, primarily due to decreases in contracted direct services related to COVID-19 and expenditures associated with Inter-Governmental transfer (IGT) transactions.

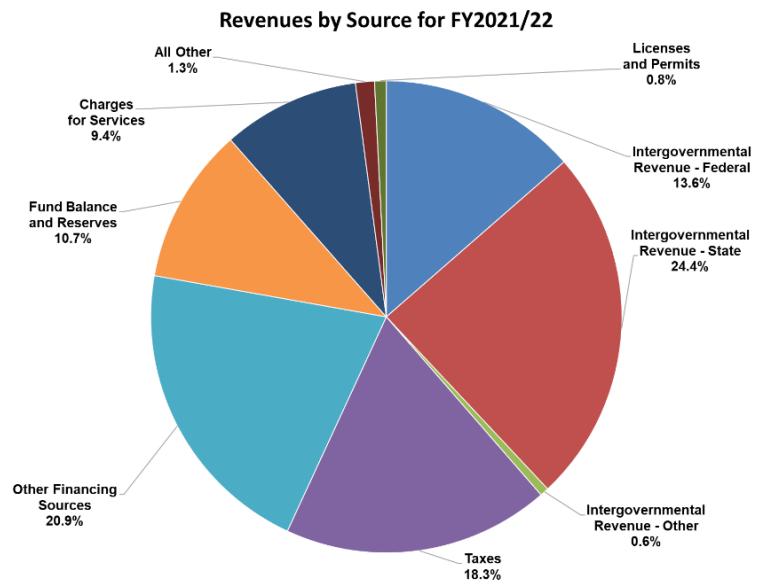
General Fund Transfers increase from a 14.7% share of the FY2020/21 Adopted Budget to a 16.5% share of the FY2021/22 Recommended Budget, reflecting the increases in Public Safety costs and increases in Public Assistance related to COVID-19.

The Revenues by Source graph illustrates the different sources of funding to finance the Governmental Funds Budget. The largest revenue sources are Intergovernmental Revenue from State and federal agencies, which collectively account for 38% of the Recommended Budget and generally have specific requirements on how funding can be used. Intergovernmental Revenue from State and federal agencies reflects a decrease of \$9 million primarily due to one-time federal CARES Act funding in FY2020/21. These revenues are subject to State and federal budget actions for FY2021/22. Taxes represent 18.3% of the FY2021/22 revenue projections, which is up from the 17.2% share in FY2020/21, primarily due to increases in ABX1 26 residual taxes and passthrough payments resulting from a change in methodology due to a recent court decision.

Other Financing Sources, which includes the transfer of funding between government budgets, represents 20.9% share of the FY2021/22 projected revenues, which is up from 19.6% share in FY2020/21. Fund Balance and Reserves represent a 10.7% share of the FY2021/22 revenues, which is consistent with FY2020/21.



GOVERNMENTAL FUNDS Total: \$1,226,418,997



Budget Message

County Administrator – Budget Summary Birgitta E. Corsello, County Administrator

The General Fund Spending Plan (Fund 001) graph portrays a total of \$325.6 million. The Public Safety category represents the single largest category of expenditures at 44.3% in FY2021/22, which is an increase from a 43.9% proportional share in FY2020/21. This category includes the Sheriff, District Attorney, Public Defender, Alternate Public Defender, Other Public Defense, and Probation.

The General Government/All Other category represents a 32.3% share in FY2021/22, a decrease from a 32.7% share in FY2020/21. Functions listed under this category include Agricultural Commissioner, Resource Management, Registrar of Voters (ROV), and General Government, courts MOE, and other MOEs.

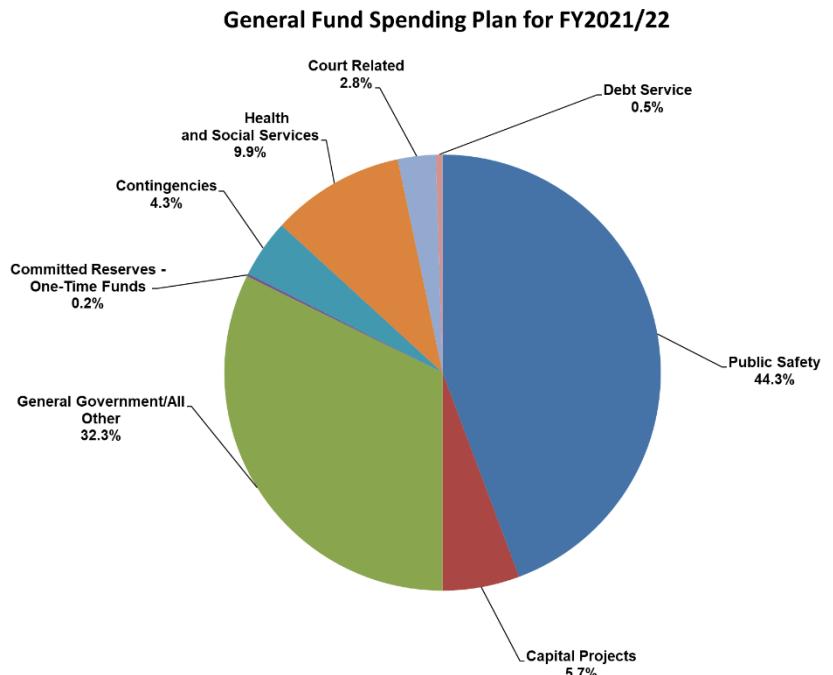
Health & Social Services is the third largest category of General Fund use at 9.9% of the total, which is up from a 9.3% share in FY2020/21. The General Fund contribution to Health & Social Services is projected to increase by \$4 million in FY2021/22. However, the contribution is subject to change pending the outcome of State and federal funding resulting from external factors due to COVID-19.

The FY2021/22 Recommended Budget excludes the allocation of one-time funds to committed Fund Balances to address impacts of known future obligations for capital renewal costs.

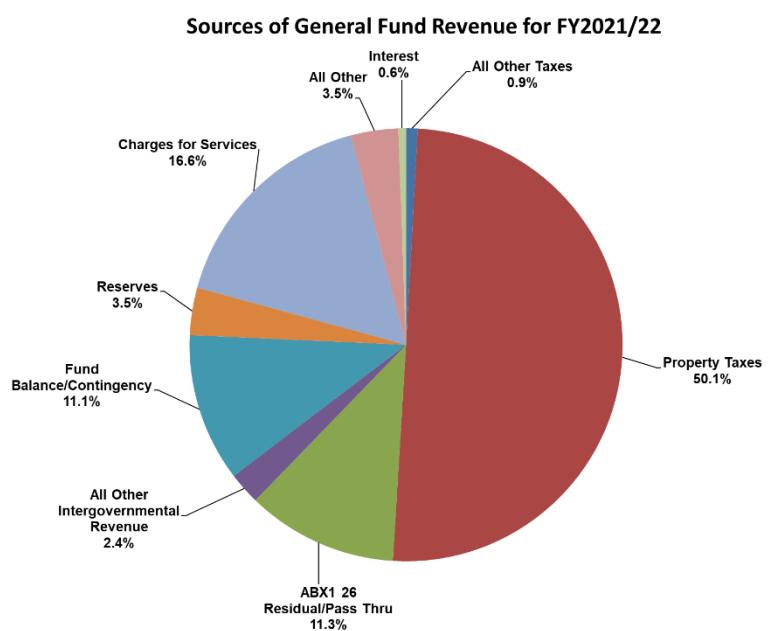
The Sources of General Fund Revenue graph provides information concerning General Fund financing for County operations. General Fund revenue is projected to increase by \$24.4 million from the FY2020/21 Adopted Budget, primarily due to impacts from a recent court decision resulting in increases in ABX1 26 residual taxes and passthrough payments, and an increased draw from Reserves to fund capital projects.

Revenues derived from property values account for over half of General Fund revenues, with Property Taxes at 50.1% and ABX1 26 residual taxes and passthrough at 11.3%. Property taxes include secured, unsecured, supplemental, unitary, property tax in lieu of Vehicle License Fee (VLF), and property transfer tax. The Budget projects a net increase of \$17.1 million in these property related revenues when compared to the FY2020/21 Adopted Budget.

The second largest source of revenue is Charges for Services at 16.6%, which includes fees, permits, licenses, property tax administration fees, and reimbursements for County costs of service. As shown, the third largest category is Fund Balance/Contingency at 11.1%. The General Fund projected Fund Balance at the end of FY2020/21 becomes a means of financing for the FY2021/22 Recommended Budget.



GENERAL FUND
Total: \$325,611,371

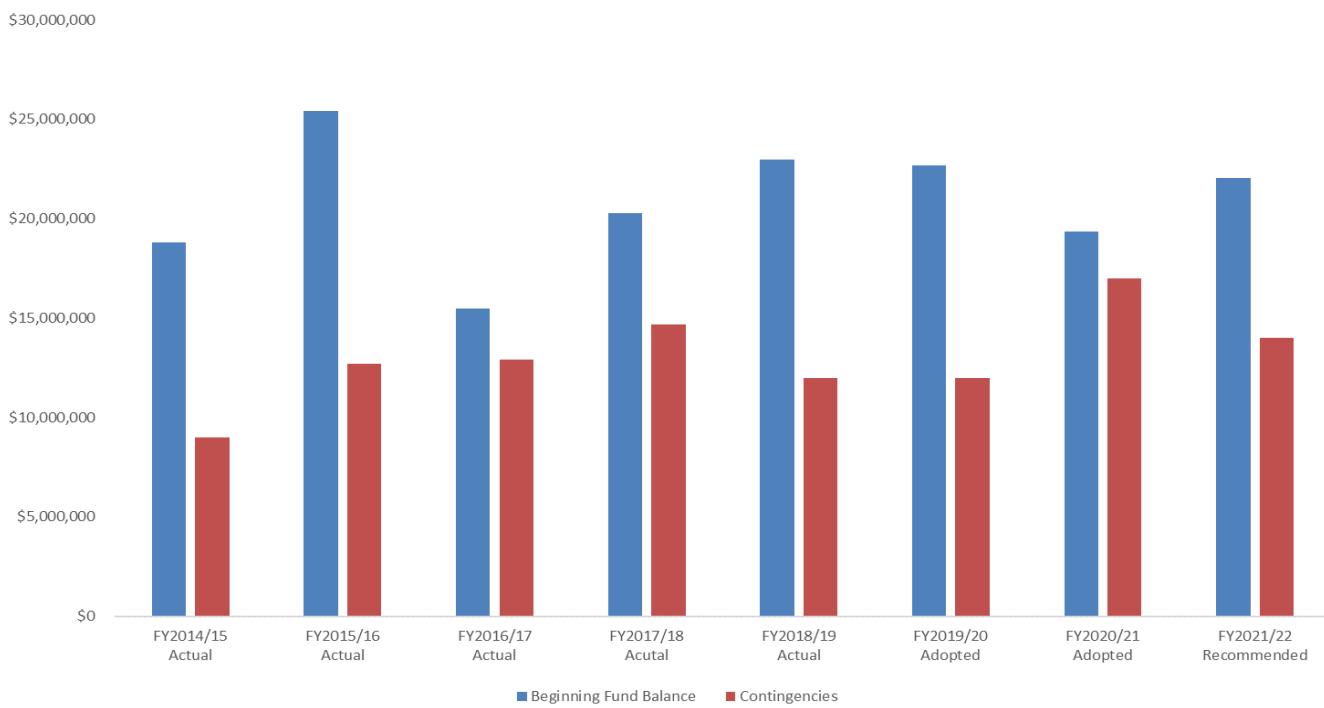


GENERAL FUND RESERVES, DESIGNATIONS & COMMITMENTS AND FUND BALANCE

The Board has a set of adopted financial policies and overarching principles intended to position the County to address the range of investments necessary to sustain and provide services. In establishing the Reserves, the County's intent is to have resources for the "rainy day" created by economic downturns; natural and manmade disasters; expected and unexpected costs for facility repairs as an insurance to draw from these resources; and strategically step-down programs to align ongoing expenditures with ongoing revenues. The State implemented changes in program responsibilities and funding in criminal justice, healthcare and social services programs, and dissolved redevelopment agencies. These changes provided one-time revenues that augmented cost containment efforts, which allowed the County to ensure sustainable sources of funds to manage known and unknown fiscal exposures.

In good economic times the Board has consciously set monies aside to fund and finance some of the General Fund obligations, liabilities, and responsibilities. The strong fiscal policies established in the 1990's and maintained by the Board and the execution of those policies by the County departments continues to strengthen the County's financial position and has enabled the County to manage through the Great Recession, other economic downturns and in FY2020/21 during the COVID-19 pandemic and LNU Fire. The establishment of the General Reserve and the funding of the various General Fund designated Reserves allowed the County to manage through the Great Economic Recession. Our Nation, State, and County economy continue to face significant uncertainty as a result of the COVID-19 global pandemic medical emergency that has resulted in numerous actions impacting the economy worldwide. As we look to the future, the Board polices, Reserves, and designations will be a critical source for managing in an economy with constricted resources. In the following paragraphs, the unfunded obligations and potential liabilities that lie ahead are discussed in connection with the General Fund Reserves, designations and commitments, and Fund Balances.

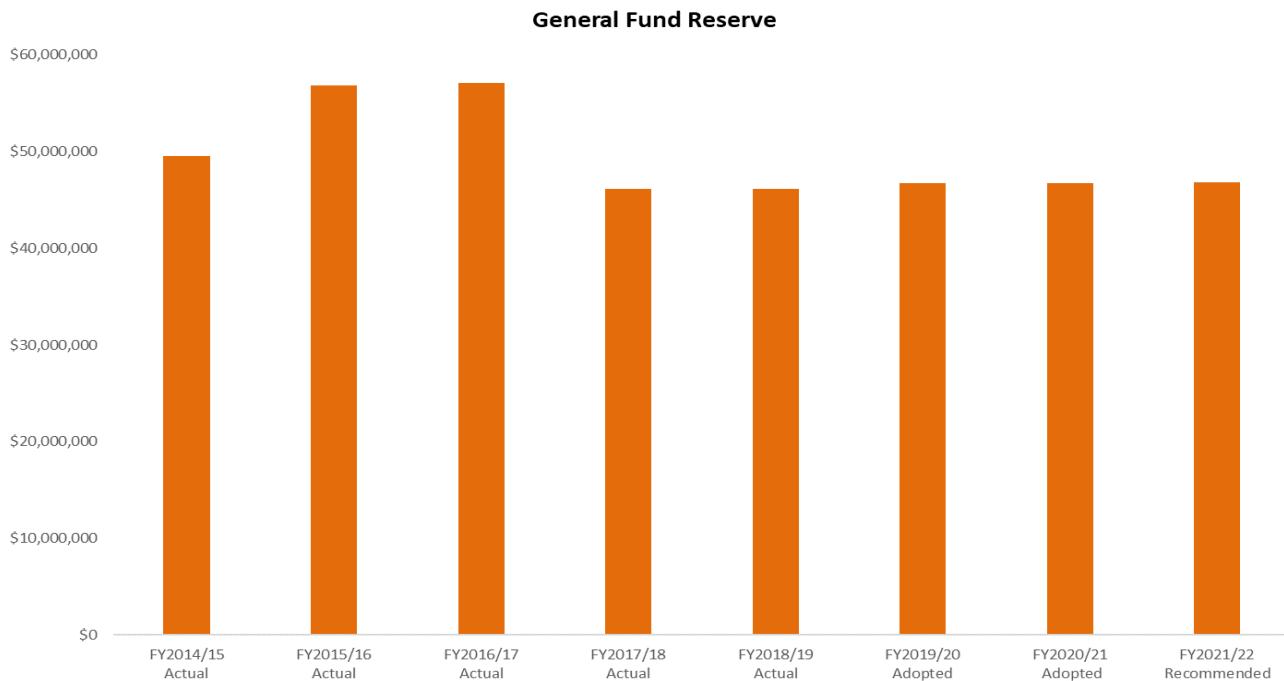
Fund Balance and Contingencies



The initial estimation for the Fund Balance at June 30, 2021 is projected at \$36 million and is based on the FY2020/21 Midyear projection; this may change as a result of the continuing potential impacts on actual revenue and expenditures due to the COVID-19 pandemic. Estimated Fund Balance includes \$14 million for Contingencies.

On February 13, 2007, the Board adopted the General Fund Contingency policy to establish a level equal to 10% of the General Fund total budget. The current recommendation from staff for FY2021/22 is to maintain a \$14 million contingency amount within

the General Fund which is approximately 4.3% of Proposed General Fund Expenditures. Based on the FY2021/22 Recommended Budget the contingency could be 10% of the General Fund or up to \$32.6 million. Appropriations for Contingencies are legal authorizations granted by the Board of Supervisors to be used for one-time, unexpected needs that arise outside of the regular budget planning process. Pursuant to Government Code §29130, access to the Appropriation for Contingency requires a 4/5th vote of the Board of Supervisors.



Per Board adopted policy, which is outlined in the Budget Construction and Legal Requirements section of the FY2021/22 Recommended Budget, the General Fund - General Reserve will be maintained at a level equal to 10% of the County's total budget excluding interfund transfers, with a minimum balance of \$20 million at all times. This level will be maintained to provide the County with sufficient working capital and a comfortable margin to support one-time costs for the following purposes:

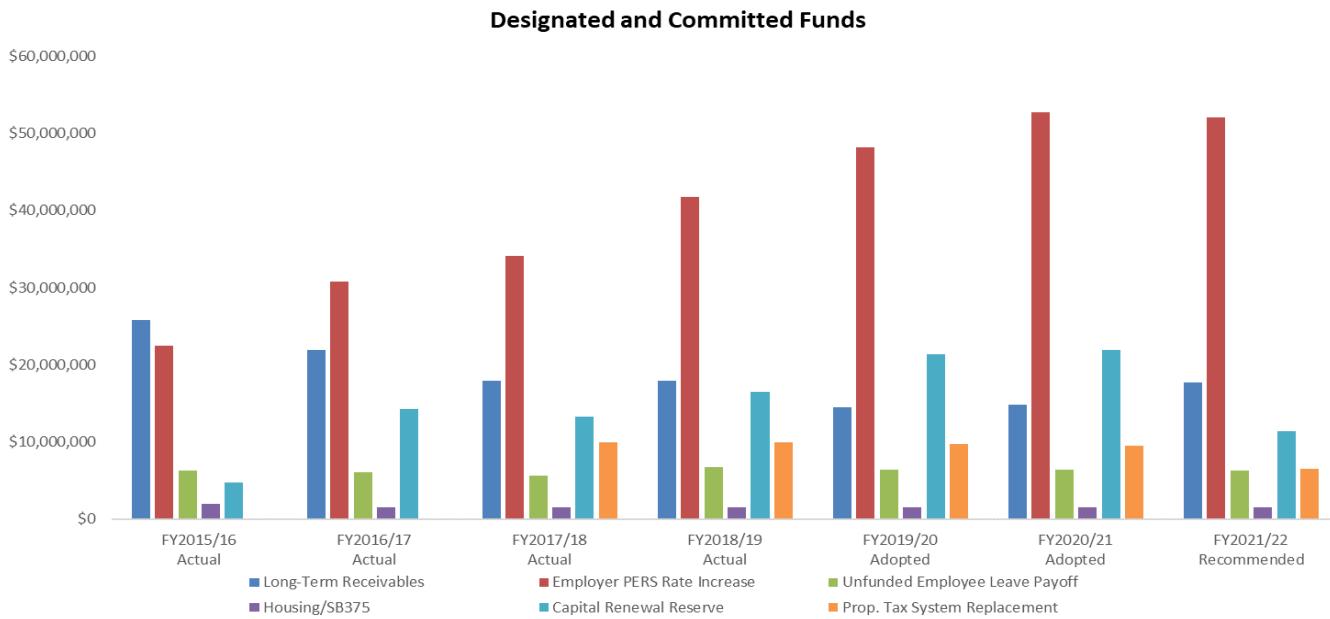
- When the County faces economic recession/ depression and the County must take budget action.
- When the County is impacted by a natural disaster or any other emergency.
- When the County experiences unexpected declines in revenues and/or when unpredicted large one-time expenditures arise.

In circumstances where the General Fund - General Reserve has fallen below the established level, the County shall replenish the deficiency within five fiscal years, or as soon as economic conditions allow, from the following revenue sources: year-end surpluses, non-recurring revenues, or if legally permissible and with a defensible rational, from excess resources in other funds.

Subject to the Board of Supervisors' restrictions, the following will guide how the General - Fund General Reserve should be used:

1. Use the General Fund - General Reserve to phase into fiscal distress periods gradually, focusing on maintaining the Board's priorities.
2. To the extent possible, use the General Fund - General Reserve as the last resort to balance the County Budget.
3. To the extent possible, the spending down of the General Fund - General Reserve should not exceed \$6 million a year (Board of Supervisors' policy direction on February 13, 2007).
4. The General Fund - General Reserve should not be used to support recurring operating expenditures.
5. The General Fund - General Reserve is subject to restrictions imposed by Government Code §29086, which limits the Board's access to the General Reserve during the annual budget process and requires 4/5th vote by the Board of Supervisors.

The FY2021/22 Recommended Budget for the General Fund - General Reserve is projected at \$46.8 million. Based on Board policy, the Reserve target is 10% of the County's total budget, excluding interfund transfers, which calculates to be \$98 million in FY2021/22. The current County General Reserve is \$46.8 million, which is 47.9% of the target goal.



Employer PERS Rate Increase – Designated Reserve

The Employer Public Employee Retirement System (PERS) Rate Increase Reserve was established to address both the County's unfunded actuarial accrued liability for the Miscellaneous & Safety Retirement Plans and to position the General Fund to address the future CalPERS rate increases for retirement costs should these rates initially exceed available ongoing revenues, as a means to allow a smoother transition year over year.

Actuarial changes were adopted and implemented by CalPERS beginning in FY2015/16 through FY2019/20 (over a 5-year period) and CalPERS is expected to continue to increase employer pension rates by as much as 50%. Given that pension rates were expected to increase in the next five years, coupled with a Board of Supervisors stated goal of achieving a retirement funding ratio of 90% for both CalPERS plans (Miscellaneous and Safety), the County Debt Advisory Committee reviewed options to reduce the unfunded liability in FY2014/15. On February 10, 2015, the Committee presented a funding policy to the Board that included placing one-time funds into a Pension Trust to help reduce the unfunded pension liabilities, thereby reducing future employer retirement rates. The Board approved this policy, authorized the creation of an IRS 115 Trust Account, and agreed to fund it with one-time funds in the amount of \$20 million at the end of FY2014/15. As of June 30, 2020, (most recent actuarial report), the County's unfunded actuarial accrued liability for both the Miscellaneous Plan and Safety Plan is \$632 million (72% Funded Ratio). This figure includes the former Court employees and Solano County Fair Association employees.

In FY2017/18 and FY2018/19 the Board of Supervisors authorized additional payments of \$6.6 million and \$6 million, respectively, to the CalPERS Public Safety Plan unfunded liability account funded by the Pension Obligation Fund and the CalPERS Rate Reserve. These additional payments reduce the unfunded liability and reduce future pension costs to the County.

The FY2021/22 Recommended Budget for the Employer PERS Rate Increases includes both the value of the IRS 115 Trust at \$31.8 million and the Reserve for Employer PERS Rate Increase at \$20.3 million for a total reserve of \$52.1 million. The FY2021/22 Recommended Budget anticipates \$0.6 million in additional contributions to the Reserve for Employer PERS Rate.

Capital Renewal Reserve (Deferred Capital/Maintenance Projects)

In 2007, the Board established a committed Fund Balance for capital renewal/deferred maintenance projects to fund deferred maintenance, unexpected maintenance, and/or future maintenance of County facilities. The Board's adopted policies and strategies to address unfunded liabilities center on the need to:

-
- Replace infrastructure and building systems in aging County facilities where County public services are provided.
 - Achieve code compliance in relation to current regulations.
 - Effectively manage and reduce the County's risks associated with the programs dispensed from County-occupied buildings.

Annually, through the review and approval of the 5-Year Capital Facilities Improvement Plan (CFIP), the Board reviews the status of County building infrastructure, building systems, and maintenance needs. The Board weighs these exposures against available resources to determine how to budget for these facility demands.

The Department of General Services provided the Board a report titled 2016 Facilities Condition Analysis, prepared by EMG of Walnut Creek (Consultant) and is scheduled to be updated in FY2021/22. The 2016 report recommended an annual investment of \$7.6 million to maintain County Facilities in “Very Good Condition”, while a lower investment of approximately \$2.8 million annually will maintain the portfolio within a “Good” range, which is the minimum maintenance level chosen by the Board in order to continue fixed asset protection, preservation, and renewal. The annual budget recommendations from the County Administrator’s Office sets aside a minimum of \$2.8 million and up to \$7.64 million, if feasible and when possible, available one-time funding to address capital facility needs.

On March 9, 2021, the General Services Department presented to the Board a status update on capital projects included in the FY2021/22 Recommended Budget. Based on a preliminary prioritization of projects under consideration, the Department provided recommendations for funding specific projects, some of which will require funding from the Capital Renewal Reserve.

The reserve has a current balance of \$21.4 million. It is recommended that the Board utilize \$10 million of this balance to fund projects in FY2021/22 (see Capital Projects budget for details). The FY2021/22 Recommended Budget for Capital Renewal Reserve is \$11.4 million after drawdowns recommended to address facility renewal needs.

Property Tax System Replacement

The Solano County Integrated Property System (SCIPS) is the County’s current internally developed and maintained property tax system, originally developed in 1982. On April 4, 2017, the Board of Supervisors authorized staff to proceed with the replacement of the SCIPS system. The total estimated cost to replace the SCIPS system is \$10 million and will be completed over multiple years. To fund the replacement system, including the data migration and full implementation, the Board authorized the creation of a reserve in FY2017/18 for the project in the amount of \$10 million, funded by reclassifying funds from the General Fund - General Reserve. These funds will be a loan to the project, repaid over time once the project is completed. The FY2021/22 Recommended Budget reflects a Property Tax System Replacement reserve remaining balance of \$6.5 million which is anticipated to be fully expended upon project completion in FY2022/23.

Unfunded Employee Accrued Leave Payoff

In accordance with the Board’s Fund Balance Policy, in FY2005/06 the Board established and maintains a General Fund Reserve for Accrued Employee Leave Payoff. Each year, the Auditor-Controller and Human Resources work with the County Administrator’s Office to assess the funds necessary to pay for any unanticipated leave payoff that departments cannot absorb with existing appropriations. Based on the County’s workforce, continued utilization of the Accrued Leave Payoff funds is anticipated in FY2021/22. The reserve has a current balance of \$7.8 million. It is recommended that the Board utilize \$1.5 million of this balance to fund Employee Accrued Leave Payoff in FY2021/22. The FY2021/22 Recommended Budget for the Unfunded Employee Leave Payoff reserve is \$6.3 million.

Long-Term Receivables

Long-Term Receivables represents amounts outstanding and payable to the County, not available as cash, which cannot be spent because they are either (a) not in a spendable form or (b) legally or contractually required to be maintained intact. It includes long-term loans and notes receivable, inventories and prepaid items. The FY2021/22 Recommended Budget for Long-Term Receivables is \$17.7 million.

Housing/SB 375

Effective February 1, 2012, the redevelopment agencies (RDA) were dissolved. During the existence of the RDA, a percentage of the redevelopment funding was required to be used to meet the housing needs of low/moderate-income residents. As a result of the dissolution of the redevelopment agencies, this restricted source of funding was no longer available to address housing needs.

As of February 1, 2012, any unspent housing funds in RDAs were redistributed to the local taxing agencies as one-time revenues. During this time, the State passed SB 375 (Chapter 728, Statutes of 2008) which directed the California Air Resources Board to set regional targets for reducing greenhouse gas emissions. SB 375 included requirements for coordinating regional housing needs allocation with the regional transportation process. In FY2013/14, the Board approved the County Administrator's recommendation to establish the Housing/SB 375 reserve using \$2 million of these one-time housing set-aside funds for SB 375 implementation and/or to address temporary and long-term housing needs for children, families, special needs clients, and older, indigent, and disabled adults. In the FY2021/22 Recommended Budget, the current balance in the Housing/SB 375 reserve is \$1.6 million. The County Administrator anticipates that some of these funds may be needed in FY2021/22 to provide local matching funds to State funding proposed in the Governor's FY2021/22 Budget and would be used in addressing housing needs for at risk or vulnerable populations.

COVID-19 PANDEMIC UPDATE

COVID-19 (Coronavirus) is the contagious virus causing the novel coronavirus global pandemic. Since 2020, the County and its employees have worked to continue to provide services to the residents of Solano County while keeping our employees safe. Led by our Solano County Public Health team, the County has coordinated, communicated, and collaborated with a multitude of partners, stakeholders, and residents to respond to the COVID-19 pandemic. Efforts include response strategies, such as communicating with healthcare providers and partners about the most recent State and national guidance; responding to outbreaks and providing support to businesses and facilities; ramping up drive-through and walk-in testing; conducting surveillance testing to quickly detect positive cases in high-risk settings; bolstering case investigation and contact tracing capacity; informing partners and the public about guidance, resources and updates; providing COVID-19 lab testing services to Solano County and three other counties; and COVID-19 screening at fire evacuation centers.

In December 2020, the Solano EMS Agency, with the County's healthcare partners and Public Health Officer, began focusing on vaccinating Solano County's population against COVID-19. The EMS team, comprised of hospital partners (Kaiser and Northbay), fire departments, Touro University of California, Medic Ambulance (the EMS Ambulance provider), Partnership HealthPlan, and County staff, has administered vaccinations to individuals commencing with first line responders, high risk and at risk populations, and focusing on state prioritized populations; visiting congregate care sites, hosting "pop-up" targeted sites, and supporting a mass vaccination site at the fairgrounds; and is currently expanding outreach to homebound, homeless, and incarcerated persons in Solano County. The multi-partner mass vaccination and community pop-up clinics have represented a unique and highly efficient model for vaccination. To date the County has provided 307,400 vaccine doses to 170,100 individuals, with approximately 137,300 individuals receiving a full course of vaccine. In addition to vaccination activities, the Solano County EMS staff have obtained and distributed critical supplies of personal protective equipment, testing supplies, and related materials throughout the pandemic to healthcare partners in the County — all in an effort to protect community members and curb the spread of Coronavirus in Solano County.

Thanks to the hard work of the team that came together on behalf of Solano County and the growing number of vaccinated residents we are seeing a steady reduction in new COVID-19 cases and fewer deaths and hospitalizations. Over the course of the response to COVID-19, several stimulus packages have been passed providing additional funding to state and local governments to assist in the response to the pandemic. Below is information regarding significant funding streams received or anticipated to aid in Solano County's recovery efforts.

COVID-19 Funding:

- CARES Act - The County was allocated \$44.8 million in Coronavirus Relief Funds (CRF) funding through December 30, 2020. All CRF funds have been spent and were applied to various eligible purposes, including: payroll for public health and safety employees; improvements to telework capabilities; medical expenses; and public health expenses, Project Roomkey expenses, funding the Solano County COVID-19 Rental Assistance program, and the Small Business COVID-19 Grant program administered through the Workforce Development Board. In FY2019/20 the County spent \$10.4 million and in FY2020/21 the County spent the remaining \$34.4 million of its CRF allocation.
- The Napa Solano Area Agency on Aging (AAA) received \$1.2 million in federal CARES Act funds from the California Department of Aging (CDA) for Area Agencies on Aging to mitigate issues for older adults caused or exacerbated by the COVID-19 pandemic. Service priorities for the allocation include access, transportation, and social isolation for older adults. The funding provided Napa County with an additional \$310,094 and Solano County with an additional \$870,881. In addition,

the Napa Solano AAA received \$372,620 for both Congregate and Home-Delivered Meals funded through the Families First Coronavirus Response Act (H.R. 6201).

- The County Medical Services Program (CMSP) Governing Board's COVID-19 Emergency Response Grant (CERG) Program was established to aid in the delivery of services that support local preparedness, containment, recovery, and response activities in CMSP counties. Solano County was awarded \$1 million to assist with COVID-19 related medical monitoring, testing, transportation, personal protective equipment, supplies, and wrap-around support with self-isolation for high-risk homeless and uninsured individuals.
- The U.S. Department of Health & Human Services provide the Solano County Family Health Services clinics with \$407,800 to provide financial assistance to physician practices, hospitals and other providers negatively impacted by the COVID-19 pandemic. The funds were provided for healthcare related expenses attributed to COVID-19 not reimbursed from other sources and to address lost revenues in the delivery of patient care.
- Public Health received notice from the California Department of Public Health (CDPH) Immunization Branch that Solano County will be allocated COVID-19 supplemental funding of \$2 million through June 30, 2022.
- Emergency Rental Assistance Program (ERAP) - Solano County received \$13.3 million in direct federal allocation from the U.S. Treasury to fund ERAP, which enables renters impacted by the COVID-19 pandemic to receive up to 100% of rental arrearages owed for the period between April 1, 2020 and March 31, 2021, and future rent for up to 12 months initially, and extended to 18 months through the American Recovery Act. It also provides for payments for overdue utility and home energy costs for the same time period. To further these tenant protections, on January 29, 2021, Governor Newsom signed SB 91, the COVID-19 Tenant Relief Act, which established new protections for tenants impacted by COVID-19 and extended previous emergency tenant protections through June 30, 2021. SB 91 also provided guidance on how the State would administer its \$1.5 billion in federal funding provided through ERAP. Under SB 91, Solano County residents will benefit from an additional \$14.3 million in Emergency Rental Assistance Program funds as administered by the State. These efforts will enable low-income households most impacted by the pandemic to stay in their homes and prevent displacement which will be crucial to an equitable recovery.
- Epidemiology and Laboratory Capacity (ELC) Enhancing Detection funding through Coronavirus Response and Relief Supplemental Funds – Public Health received \$4.9 million in FY2020/21 to support testing, contact tracing, vaccination, surveillance, containment, and mitigation through the federal Centers for Disease Control and Prevention (CDC). In FY2021/22 the County is anticipating Enhancing Detection Expansion funds in the amount of \$16.4 million covering the period of January 15, 2021 through July 31, 2023. This allocation is to augment the funding received in FY2020/21 and expands the use of funds to include vaccination activities and an expansion of health equity efforts.
- Family Health Services received a \$3.8 million American Rescue Plan Act funds notice of award from the Health Resources and Services Administration (HRSA) on April 1, 2021. These are one-time funds for a two-year period beginning April 1, 2021 through March 31, 2023. The funds may be used to support a wide range of activities in the following categories: COVID-19 Vaccination Capacity, COVID-19 Response and Treatment Capacity, Maintaining and Increasing Capacity, Recovery and Stabilization, and Infrastructure (Minor Alteration/Renovation, Mobile Units, and Vehicles). The H&SS Division is in the process of developing a spending plan for HRSA approval. Staff are determining if some of the funds can be appropriately used to offset current operating costs which will reduce the use of 1991 Public Health Realignment. The required budget adjustments to incorporate the spending plan in FY2021/22 will be included in the FY2021/22 Supplemental Budget.
- American Rescue Plan Act (ARPA) – On March 11, 2021, the President signed the American Rescue Plan Act of 2021 into law. The \$1.9 trillion package is intended to combat the COVID-19 pandemic, including the public health and economic impacts. The ARPA allocates funding for public health and vaccines, assistance for vulnerable populations, educational and housing stabilization, economic recovery assistance, and direct assistance for families and individuals. Funding is outlined to be distributed through various state and federal agencies with potential for the County to receive ARPA funding through specific program allocations or grant opportunities. The funding allocation and the detailed guidelines for spending remain in development. As funding opportunities are identified staff will return the Board. In addition to the State and federal agency funding opportunities, the County is anticipated to receive a direct funding allocation in the ARPA of approximately \$86.9 million. Initial guidelines on eligible uses of the direct funding allocation were released by the U.S. Treasury in May 2021 and remain under review. As additional guidelines become available on the direct funding allocation to the County, staff will return to the Board to address the process for allocating and appropriating ARPA funding.

In addition to the significant funding noted above, the County is also pursuing claims with the Federal Emergency Management Agency (FEMA) as part of its COVID-19 cost recovery strategy.

The Recommended Budget only partially addresses the continued impact of COVID-19 to the extent that state and federal funds received or authorized as of April 2021 have been included, with the exception of ARPA. The Budget will require adjustments to meet new challenges from the impacts of COVID-19 to the health of individuals and the economy should additional funds be allocated in the state and federal budget.

OVERVIEW OF THE FEDERAL AND STATE BUDGETS

Federal Budget Update

In March 2021, Congress finalized, and President Biden signed into law a \$1.9 trillion COVID-19 relief package. The legislation, known as the *American Rescue Plan Act* (ARPA; PL 117-2), represents the sixth coronavirus aid measure passed by Congress. To date federal lawmakers have approved over \$5.5 trillion for pandemic response efforts since the onset of the public health emergency in the United States in February/March 2020.

To follow is a breakdown of some of the major federal funding sources under ARPA.

Coronavirus Local Fiscal Recovery Fund – Pursuant to PL 117-2, flexible COVID-19 relief funding from the U.S. Department of the Treasury has been approved. Nationwide, county governments will receive \$65.1 billion in Recovery Fund payments, with dollars allocated based on population. In addition, ARPA will provide fiscal aid to states (\$193.5 billion), cities (\$65.1 billion), tribal governments (\$20 billion), and U.S. territories (\$4.5 billion). Locally cities are receiving direct funding of over \$58 million. Solano County will receive \$86.9 million as a direct allocation.

Local government cities and counties will receive payments in two disbursements, with ARPA legislation stipulating that 50 percent of the funds must be allocated in May 2021; the remaining 50 percent must be released by the Treasury Department no earlier than 12 months from the date of the first payment.

Pursuant to PL 117-2, funds will be available for expenditure through December 31, 2024, and can be used for the following purposes:

- to backfill a reduction in revenue that has occurred since 2018-19;
- to respond to the COVID-19 public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or to aid impacted industries such as tourism, travel, and hospitality;
- to make necessary investments in water, sewer, or broadband infrastructure;
- to support essential work by providing premium pay to certain workers or by providing grants to employers that have eligible workers.

Coronavirus Capital Projects Fund – PL 117-2 includes a \$10 billion Coronavirus Capital Projects Fund that will allow entities to finance capital projects “directly enabling work, education, and health monitoring, including remote options, in response to the public health emergency.” While states, territories, and tribal governments will be eligible for the new program, the funding will *not* be directly available to counties and cities.

Local Assistance and Tribal Consistency Fund – ARPA includes \$1.5 billion for eligible revenue sharing counties (public land counties that receive Payments-in-Lieu-of-Taxes (PILT)/Secure Rural School (SRS) payments). Pursuant to the Act, \$750 million will be allotted in fiscal year 2022 and 2023. (A separate pot of funding totaling \$500 million is available for eligible tribal governments). Eligible counties may use the funds for any governmental purpose, except for lobbying activity.

Public Health – PL 117-2 includes \$14 billion to speed up the distribution and administration of COVID-19 vaccines. The funding may be used to support the development of community vaccination centers, as well as mobile vaccination units. The Act also includes \$7.5 billion for the Centers for Disease Control and Prevention (CDC) to prepare, promote, administer, monitor, and track vaccines. Among other things, this funding can be used to support state and local public health departments.

Public Health Workforce – ARPA provides \$7.66 billion for a public health jobs program that will allow public health departments to hire new, full-time public health workers.

Medicaid – The Act increases the federal contribution for Medicaid by 10 percentage points for state expenditures on home and community-based services provided between April 1, 2021 and March 31, 2022. This increase is in addition to the current 6.2 percentage point increase in the federal financial share for Medicaid that is in place until the public health emergency (PHE) ends. HHS has informed states that it expects to continue the PHE declaration through the current calendar year. The bill also provides a 100 percent FMAP for states that opt to provide coverage to the uninsured for COVID-19 vaccines and treatment without cost sharing.

FEMA Disaster Relief Fund – PL 117-2 includes \$50 billion to help replenish FEMA's Disaster Relief Fund. The dollars will be available to reimburse state and local governments for various COVID-19-related costs, including vaccination efforts, deployment of the National Guard, and personal protective equipment. Funding will remain available through September 30, 2025. The funding also can be used to provide financial assistance for pandemic-related funeral expenses with a 100 percent federal cost share.

Temporary Assistance for Needy Families – The TANF/CalWORKs program will receive a \$1 billion increase, reflecting an approximate six percent boost to the program. States such as California, which provide relatively higher cash grants, will be given a slightly higher share of the \$1 billion relative to other states.

Elder Justice/Adult Protective Services (APS) – Building off the recent \$100 million federal appropriation for APS, the Act guarantees an additional \$100 million in FY2021/22. California recently received nearly \$9.5 million from the COVID-19 legislation enacted this past December.

Child Care – The Act provides a total of \$39 billion in emergency funds for the Child Care Development Block Grant (CCDBG) program, of which \$15 billion is for child care subsidies through FY2023/24. The remaining \$24 billion will be available to states to make subgrants directly to child care providers.

Child Abuse Prevention and Treatment – The Child Abuse Prevention and Treatment Act (CAPTA) is receiving a \$250 million increase with no state match required. The regular FY2020/21 appropriation was nearly \$270 million. These one-time only funds will be available through September 2023.

Low Income Home Energy Assistance Program – LIHEAP will receive a \$4.5 billion boost, with funding available through September 2022.

Substance Abuse Prevention and Treatment / Community Mental Health – The Act provides \$1.5 billion for the Substance Abuse and Mental Health Services Agency's (SAMHSA) Substance Abuse Prevention and Treatment (SAPT) block grant and \$1.5 billion for the Community Mental Health block grant.

Certified Community Behavioral Health Clinics – PL 117-2 includes \$420 million for Certified Community Behavioral Clinics, which assist counties and other local entities that provide a range of mental health and substance use disorder services to vulnerable individuals.

Emergency Rental Assistance – The Act provides \$21.55 billion for emergency rental assistance through the Treasury Department. It should be noted that this is in addition to the \$25 billion that Congress appropriated in December 2020. Of this funding, \$2.5 billion is reserved for low-income families that spend more than 50 percent of their income on rent or that live in sub-standard housing. Each state is guaranteed \$152 million, with further allocations based on population. Funds can be used to provide financial assistance to eligible households for up to 18 months for rent, rental arrears, utilities/home energy costs, and other expenses related to housing. Furthermore, states can put up to 10 percent of the funds they receive toward housing stability services and up to 15 percent for administrative costs.

While counties with populations greater than 200,000 will receive direct funding from the Treasury Department, counties below the threshold will be eligible to receive funds through the state.

Emergency Housing Vouchers – PL 117-2 provides \$5 billion for incremental emergency vouchers, renewals of vouchers, and fees for administering voucher programs through September 30, 2021. Qualifying individuals include those experiencing homelessness, those at risk of homelessness, those attempting to flee domestic violence/sexual assault/human trafficking, and those that are recently homeless. Public housing agencies will be notified of the number of emergency vouchers they are allocated within 60 days of enactment.

Homeless Assistance – ARPA provides \$5 billion to HUD for homeless prevention and supportive services through the HOME Investment Partnerships program.

Rural Housing – PL 117-2 includes \$100 million for rural housing through the U.S. Department of Agriculture for rental assistance.

Supplemental Nutrition Assistance Program (SNAP) – The Act extends the 15 percent increase in SNAP/CalFresh benefits for an additional three months (to September 30, 2021). Additionally, SNAP administrative reimbursement will receive another \$1.135 billion over the next three years to partially account for the increased workload to process the COVID-19 spike in SNAP applications. The SNAP state administration budget is roughly \$4.9 billion annually.

Pandemic EBT Program – The EBT benefit for youth eligible for school meals will continue through any school year during a designated public health emergency and the following summer period. The program has been running on short-term extensions until this time.

Older Americans Act Nutrition – Title III nutrition programs will be increased by \$750 million under ARPA. The annual appropriation in FY 2021 was \$951 million.

Special Supplemental Nutrition Program for Women, Infants and Children (WIC) – The Act includes \$880 million in emergency funds, \$490 million of which will enhance benefits for four months and \$390 million of which will support outreach innovation and program modernization funding.

Credits for Paid Sick and Family Leave – PL 117-2 makes public sector employers (including counties) eligible to receive a dollar-for-dollar payroll tax credit available through September 30, 2021, should they choose to offer paid leave. With the exception of the federal government, there is no employer mandate to provide such leave. It should be noted that counties were not eligible for the refundable tax credit under the *Families First Coronavirus Response Act* (FFCRA; PL 116-127). Among other things, PL 117-2 increases the amount of wages for which an employer may claim the paid family leave credit in a year from \$10,000 to \$12,000 per employee. It also expands the list of reasons that an employer may provide paid family leave. These provisions generally would be effective for leave taken after March 31, 2021.

Child Tax Credit – The Act temporarily expands the Child Tax Credit (CTC), increasing the amount to \$3,000 for children ages six to 17 and \$3,600 for children under the age of six. The amount is gradually reduced for individuals earning over \$75,000 and couples earning over \$150,000. From July through the end of the year, eligible families will receive periodic payments of up to \$300 per child per month for children under the age of six and \$250 monthly for those six to 17 years of age. When families file their 2021 taxes, they are eligible for an additional six months of CTC payments through a tax refund. Prior to passage of ARPA, the CTC was set at \$2,000 per child under 17.

Earned Income Tax Credit – The eligibility and amount of the Earned Income Tax Credit (EITC) will be expanded under PL 117-2. The eligibility age for claiming the “childless EITC” will be lowered from 25 to 19, except for full-time students, and the maximum credit amount will increase from \$543 to \$1,502.

Transit – PL 117-2 includes \$30.5 billion to help assist with transit operating costs, including payroll and personal protective equipment. According to estimates released by Congressman John Garamendi, rural areas across the state are expected to receive over \$27 million in public transit support, with Fairfield in line to receive over \$2.5 million and Vacaville slated to receive nearly \$790,000.

Airports – The Act includes \$8 billion in federal assistance for airports. Airports that receive funding will be required to retain at least 90 percent of personnel employed as of March 27, 2020, through September 30, 2021. However, the Department of Transportation may provide a waiver from the requirement if it determines that an airport is experiencing economic hardship or the requirement reduces aviation safety or security.

Elementary and Secondary School Emergency Relief Fund – PL 117-2 includes nearly \$123 billion in COVID-19 relief funding for K-12 schools nationwide, with schools in California expected to receive roughly \$15.3 billion.

FFY2022 Budget - The federal fiscal year 2022 budget which begins in October 2021 remains in process through a series of federal special appropriations bills. The House and Senate Appropriations Committee are beginning the process of developing the 12 regular annual spending measures, and appropriators have topline budget numbers to work with for the FFY2022 budget year. The uncertainty of the ongoing pandemic will likely impact spending decisions over the remainder of the federal budget cycle.

California State Budget Update

At the time of the Governor's initial proposed budget release on January 8, the nation was on the cusp of a Presidential transition and the impacts of the COVID-19 pandemic on the State's health system had nearly reached nearly a breaking point due to the high rates of positivity and hospitalizations. However, the State's revenues were outperforming estimates by billions of dollars – attributable to enormous taxpayer capital gains and increased income tax withholdings. The County should be prepared to see the State's surplus be spent down largely in "one-time" or short-term outlays instead of increasing existing funding of state mandated programs and services so forecasting or relying on these trends in revenue at this time would be very speculative.

The January Budget contained what the Governor described as \$34 billion in "budget resiliency" meaning budgetary reserves and surplus. The sources of the resiliency were \$15.6 billion in the Proposition 2 Budget Stabilization Account (Rainy Day Fund) for fiscal emergencies; \$3 billion in the Public-School System Stabilization Account; an estimated \$2.9 billion in the State's operating reserve; and \$450 million in the Safety Net Reserve. As of January 2021, the State was operating with a \$15 billion surplus.

The Legislature approved, and the Governor has signed budget-related packages since the January 2020 budget amendments in FY2020/21 and ahead of the June 2021 date for FY2021/22 to enhance and boost existing programs. However, many of these are "one-time" funding allocations including funds for school reopening, and another related to wildfire prevention and suppression. The wildfire package contains over \$500 million in new funding, much of which will flow through CalFire, for prevention and staff-up work ahead of this coming fire season.

Health - The Governor's proposed budget includes the creation of a new Office of Health Care Affordability, focused on quality and cost transparency. The budget also includes the California Advancing and Innovating Medi-Cal (CalAIM) initiative streamline and improve the Medi-Cal program and outcomes for Medi-Cal enrollees. There have been several hearings on the CalAIM proposal already in 2021 and it is a substantial proposal.

Public Safety - The final FY2020/21 State Budget included a Juvenile Justice (DJJ) realignment to counties and calls for the closure of DJJ facilities. The trailer bill to effectuate this was not supported by counties and contained errors. There is a trailer bill currently pending, as of this writing, to correct those errors. In addition to the corrective language, the proposed budget makes an additional investment of \$50 million in one-time General Fund in FY2021/22 for county probation departments in light of the additional work that counties must take on.

Wildfire - There will likely be additional investments made in the final budget to prevent and suppress wildfire. The early action package, already enacted in April 2021, included the following funding streams:

- \$155.1 million for the CalFire for forest health;
- \$123 million for fire prevention grants;
- \$15 million for prescribed fire and hand crews;
- \$10 million for urban forestry;
- \$10 million for CalFire Unit Fire Prevention Projects;
- \$10 million for the Forest Improvement Program for Small Landowners;
- \$8 million for the Forest Legacy and Reforestation Nursery;
- \$5.3 million for workforce development;
- \$4.1 million for home hardening;
- \$3 million for ecological monitoring, research, and adaptation management;
- \$2 million for defensible space inspectors.

Housing and Homelessness - The Governor is proposing a new round of \$500 million in low-income housing tax credits to support low-income housing development. Additionally, the proposed budget includes \$1.75 billion in one-time General Fund to purchase additional motels, develop short-term community mental health facilities, and purchase or preserve housing dedicated to seniors. Due to the higher revenues, it's possible these amounts would increase in the final budget; further there is growing support for ongoing programmatic funding for those persons housed through Project Homekey.

Initial information regarding the May Revision of the State budget indicates a historic \$75.6 billion budget surplus, plus the additional \$26.6 billion in federal relief funds for a total of over \$100 billion in discretionary spending for FY2021/22. The May Revision typically reflects minor changes to the Governor's January proposal; however, the significant budget surplus has resulted in significant budget changes and potentially new programs. As of May 15, 2021, the Governor presented his proposed May Revision for FY2021/22 which was preceded by five days of Governor press conferences on various budget spending priorities proposing to utilize the additional federal CARES and ARPA funding, the substantial budget surplus of \$75.6 billion, and addressing the excess Gann Limit disbursements required under Prop 13. Additional information on proposals included in the May Revision and the impacts to Solano County will be included in the FY2021/22 Supplemental Budget which will be issued in June 2021 prior to Budget Hearings.

ECONOMIC RISKS - POTENTIAL IMPACTS POST COVID-19 RECOVERY

Nationally

The Congressional Budget Office (CBO) released its ten-year Economic Outlook: 2021 to 2031 in February 2021, providing analysis of the impact of the COVID-19 pandemic. Citing expanded vaccinations and a reduced need for social distancing, the real (inflation-adjusted) gross domestic product (GDP) is projected to grow by 3.7% in 2021, returning to pre-pandemic levels but is projected to slow in future years due to slower labor force growth and absorption of those who lost their jobs due to the COVID-19 pandemic shutdown and restrictions. The Bureau of Labor Statistics (BLS) reports a 6.0% unemployment rate as of March 2021, and the CBO indicates unemployment should reach pre-pandemic levels by 2024. The 10-year Treasury note is projected to rise gradually to 3.4% by 2031, with interest rates expected to rise gradually. Interest rates on 3-month Treasury bills are expected to follow the 10-year note. Interest rates on federal borrowing are expected to rise, but may stay near zero through mid-2024, rising gradually after.

As of February, the CBO indicated inflation for personal consumption measures is anticipated to rise gradually and to rise above 2.0% by 2023. The Wall Street Journal reported in April that the Federal Reserve Bank of New York is expecting inflation levels to jump to 3.4% over the next year, settling at 3.1% by 2024. The CBO indicates a high level of uncertainty due to the pandemic, global financial markets, and public deficits and debt. Pandemic response will likely continue to influence economic activity for the foreseeable future. The CDC reports that nearly 46% of Americans have received one dose of the COVID-19 vaccine, with 34% receiving full vaccinations. At this time, experts such as Dr. Anthony Fauci, MD, chief White House medical advisor, feels it unlikely that herd immunity will be reached, and the pandemic will become endemic.

Federal debt held by the public may exceed 100% of GDP in 2021, rising to 107% by 2023. In response to the COVID-19 pandemic, there were five Federal stimulus bills approved in 2020, benefiting state and local governments: Coronavirus Preparedness & Response Supplemental Appropriations Act (HR 6074 – 116th Congress); Families First Coronavirus Response Act (HR 6201 – 116th Congress); Coronavirus Aid, Relief, and the Economic Security (CARES) Act (HR 748 – 116th Congress); Paycheck Protection Program and Health Care Enhancement Act (HR 266 – 116th Congress); and the Consolidated Appropriations Act (HR 113 – 116th Congress). These bills totaled nearly \$4 trillion in relief to mitigate the impacts of COVID-19 to the American economy. In 2021, the American Rescue Plan Act of 2021 was approved by the 117th Congress to continue assistance due to the continuation of the pandemic, totaling \$1.9 trillion.

California

The State of California faces its own uncertainty with variants to the virus circulating, a pending recall election for the Governor, a looming drought, wildfire risk, and the spring holiday season causing another spike in COVID-19 cases, leaving many counties in the red tier, preventing the continued gradual reopening of businesses to the public. Currently, if trends continue, Governor Gavin Newsom plans to fully reopen the California economy on June 15, 2021, removing all color-coded tiers and restrictions for Californians. It is likely masks will continue to be required.

Federal relief bills totaled \$298 billion in revenue to the State in FY2020/21, of which \$13 billion went to local governments. The Governor's FY2021/22 proposed January budget includes one-time COVID-19 related expenditures and increases to spending. This includes \$86 billion for schools, \$1.75 billion for one-time homelessness programs, \$1 billion to support forest health and fire prevention, \$1 billion in COVID-19 related emergency response, and \$3 billion for child transition support services. The Budget reflects \$34 billion in reserves and discretionary surpluses, including \$15.6 billion in "Rainy Day" funds and a \$15 billion surplus. Federal earmarks may also allow for larger infrastructure projects to receive priority funding this year. The Legislative Analyst's

Office predicts a sizable state budget surplus, independent of federal funds. The State will also have greater than usual flexibility on how and when to spend revenues allocated in response to the pandemic.

Two things of note for 2021 in California: the population decreased slightly, by approximately 0.5% due primarily to COVID-19 deaths and residents moving out of state; and housing remains costly in California, and employment due to remote work has allowed the workforce to increasingly live out-of-state. For the first time, California lost a congressional seat due to this population decline which could have implications in the future for federal funding based on population. The BLS reports the San Francisco Area Consumer Price Index as of February 2021 indicates an annual increase of 1.6%, with food prices rising 5%. The Employment Development Department reported the unemployment rate totaled 8.2% for April 2021.

Staff will be monitoring closely the State and federal economic developments and the budget decisions that this ongoing emergency requires and will return to the Board as necessary.

FY2021/22 GENERAL FUND RECOMMENDED BUDGET

The County's FY2021/22 Recommended Budget for the General Fund of \$325.6 million is balanced anticipating revenues of \$278.1 million, drawdowns from committed Fund Balances of \$10 million for Capital Renewal Reserve, \$1.5 million for Accrued Leave Payoff and use of Fund Balance (\$36 million).

The Recommended Budget for General Fund reflects revenues of \$278.1 million, an increase of \$13.3 million excluding reserves when compared to the FY2020/21 Adopted Budget of \$264.8 million. The increase in revenues anticipates a net increase in Tax Revenues, including taxes driven by the increased value in assessed roll, and other tax revenue totaling \$17.5 million primarily due to improved property values and increases in ABX1 26 Residual Taxes and pass-through payments due to the recent final court decision in the City of Chula Vista vs San Diego Auditor-Controller that resulted in a methodology change on passthrough caps and residual taxes. The cap was removed, and the County benefited due to our favorable passthrough agreements. As the County continues to recover from the economic decline due to the COVID-19 pandemic, other revenues derived from taxes are anticipated to increase, including: Current Unsecured, Penalties, and Sales and Use Tax revenue. Also anticipated is an increase in Interest Income of \$0.5 million as the economy recovers. These increases are partially offset by reductions in Intergovernmental Revenues driven by one-time federal CARES Act funding received in FY2020/21.

GENERAL FUND FISCAL PROJECTIONS

Solano County uses Fiscal Projections to provide insight into future trends for General Fund Revenues and Expenditures enabling the County to work proactively with departments to address potential program impacts in future years.

The fiscal projections shown in the table that follows reflect the FY2020/21 Midyear projections prepared in February 2021 and are provided for comparison only, using the FY2021/22 Recommended Budget as the starting point for the upcoming year. The table reflects projected revenues and expenditures through FY2023/24. It is not feasible to provide a meaningful longer forecast in light of the changing economic dynamics, an uncertain Federal Budget, and changes in State mandated programs.

The FY2021/22 Recommended Budget and the projections are subject to change pending revenue and expenditure impacts due to external factors resulting from the COVID-19 pandemic. Staff will be working to update projections based on the State's Budget, Governor's May Revise, and other potential changes in federal funding. Updated projections will be provided in connection with Supplemental Budget adjustments prior final approval of the FY2021/22 Adopted Budget.

Solano County

General Fund - Fiscal Projection

FY2021/22 Recommended Budget

(in million of dollars)

		Midyear Projection For 6/30/21	Recommended Budget FY2021/22	Projected Budget FY2022/23	Projected Budget FY2023/24
a	General Fund, Beginning Balance	\$ 36.36	\$ 36.04	\$ 14.00	\$ 2.31
	TO Reserves: General Reserves Unfunded Employee Leave Payoff Capital Renewal Reserve Employer CalPERS Rate Increases PARS 115 Trust	3.923	0.595		
b	Subtotal - TO Reserves	3.923	0.595	0.000	0.000
	FROM Reserves: General Reserves Unfunded Employee Leave Payoff Capital Renewal Reserve Employer CalPERS Rate Increases Encumbrances	0.471	10.000	1.500 4.000 4.000	1.500 4.000 4.000
c	Subtotal - FROM Reserves	1.395	11.500	9.500	9.500
d	Net Increase (Decrease) in Funding Sources: (b+c)	(2.528)	10.905	9.500	9.500
e	TOTAL AVAILABLE FINANCING (a+d)	33.832	46.945	23.496	11.810
f	Operating Expenditures (excluding Contingencies/transfers to Reserves)	284.621	311.016	307.939	316.277
g	Contingencies	0.000	14.000	12.000	12.000
h	Total Operating Expenditures	284.621	325.016	319.939	328.277
i	Operating Revenues (excluding transfers from Reserves)	284.829	278.067	286.753	297.084
j	Operating Expenditures (excluding Contingencies/transfers to Reserves)	284.621	311.016	307.939	316.277
k	Net operating Revenues over (under) Expenditures [known as Operational Deficit] (i-j)	\$ 0.208	\$ (32.949)	\$ (21.186)	\$ (19.193)

* General Fund, Beginning Balance in FY2021/22 includes estimated additional savings from County departments as projected at Midyear, however COVID-19 financial impacts may reduce the beginning fund balance for FY2021/22. FY2022/23 and FY2023/24 are anticipated to be higher than shown in chart above based on historical trends in savings realized in departments. Contributions to Reserves are not included in FY2022/23 and beyond.

* Operating Expenditures in FY2021/22 include an \$18.5 million General Fund contribution to Accumulated Capital Outlay for capital projects as outlined in the ACO BU1700 Departmental Budget. FY2022/23 and FY2023/24 are projected based on a \$4 million contribution for capital project funding per year, resulting in a decrease in projected Operated Expenditures when compared to FY2021/22.

Revenue Assumptions - From General Revenue Projections:

The County's General Fund Budget is financed with General Revenues (refer to BU 1101), the use of certain one-time revenues, Fund Balance, and General Reserves, if necessary. The FY2021/22 Recommended Budget includes the use of General Fund – Committed Fund Balances of \$10 million from Capital Renewal, and \$1.5 million from Unfunded Employee Leave Payoff.

The significant Revenue Assumptions from the General Revenues budget include:

- An estimated 2% increase in assessed values compared to the FY2020/21 corrected assessment roll, resulting in projected increases of \$2.3 million in Current Secured Property Taxes and \$2.2 million in Taxes in Lieu revenues. Projections in FY2022/23 and FY2024/25 reflected herein were based on assessed values changes prior to COVID-19 and include 3% increases. Based on the corrected assessment roll for FY2020/21 8,507 properties still remain on Prop 8 Tax Reduction status related to the negative economic impacts from the Great Recession. The number of properties under Prop 8 Tax Reduction status will remain under evaluation by the Assessor/Recorder.
- ABX1 26 Taxes are projected to increase by \$5.5 million in ABX1 26 passthrough, and to increase \$6.5 million in ABX1 26 Residual Tax Revenue, resulting from the recent final court decision in the City of Chula Vista vs San Diego Auditor-Controller that resulted in a methodology change on passthrough caps and residual taxes.
- Current Unsecured Property Taxes are projected to increase by \$0.1 million in FY2021/22 when compared to the FY2020/21 Adopted Budget. While the revenues have remained relatively stable, there is a potential for business inventory and valuation changes due to the COVID-19 pandemic resulting in closures which may negatively impact Unsecured Tax revenue. In the subsequent years, Unsecured Tax is anticipated to increase by only 1% per year in FY2022/23 and FY2023/24 as there are a number of appeals from large businesses that may continue to impact these revenues.

The County Budget is also financed by Proposition 172 revenues (sales tax) for Public Safety and 1991/2011 Realignment funds (State sales tax and vehicle license fees) primarily for Health and Social Services (H&SS) and Public Safety Departments, State and federal funding, and Fees for Services. While these revenues do not flow directly into the General Fund, they indirectly impact the General Fund.

- The Recommended Budget for FY2021/22 reflects \$43.9 million in Proposition 172 funding, an increase of \$5.1 million when compared to FY2020/21 Midyear projection. As Proposition 172 funds increase for the County, the Public Safety Fund Departments may require a decrease in County revenue support in the delivery of mandatory services. It is anticipated there will be an increase in the statewide projected sales tax revenue as the California economy recovers from the COVID-19 pandemic. County staff are monitoring the sales tax projections for Proposition 172 revenues and may provide update projections prior to final approval of the FY2021/22 Adopted Budget.
- The Recommended Budget for FY2021/22 reflects \$72 million drawdown in 1991 State – Local Realignment revenues, an increase of \$15.7 million; and \$64.5 million in 2011 Realignment funds, an increase of \$7.5 million. The increases reflect the increase need to draw Realignment funds to maintain programs and the recovery of state realignment funding resulting from the economic impacts of COVID-19 and the prior year's stay-at-home orders. If federal and State revenues come in higher than anticipated, then General Fund Contributions may be reduced as long as the County's Maintenance of Effort is met. If federal and State revenues are lower than anticipated, then there may be an increased demand for General Fund.

Expenditure Assumptions:

- Retirement costs are projected to continue to increase based on approved CalPERS actuarial assumptions for the proposed rates by CalPERS. Included is a rate of 28.96% for Miscellaneous and 38.39% for Safety in FY2021/22.
- Health insurance costs are projected to increase 5% per year based on past rate history for FY2021/22, with 5%-7% annual increases likely in future years.
- The County General Fund Contributions through FY2021/22 are listed below:
 - General Fund support for Public Safety is projected to increase from \$132.1 million to \$144.2 million; a \$12.1 million net increase. This increase is primarily due to Salaries and Employee Benefit increases, increases in insurance, inmate costs, and Countywide Administrative Overhead costs.

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- General Fund support for H&SS and IHSS Public Authority is projected to increase from \$28.2 million to \$32.1 million; a \$4 million increase. The increase is primarily due to changes in the General Fund costs for IHSS resulting from the modifications to the IHSS Maintenance of Effort (MOE), increases in assistance costs primarily due to Adoption Assistance and Foster Care Assistance program costs, and increases in the annual participation fee for the County Medical Services Program (CMSP) which were waived in the prior year.
 - The FY2021/22 Recommended Budget includes a Contingency appropriation of \$14 million.

General Fund Deficit Reduction Strategies for FY2021/22 if Revenue Shortfall:

The Department Heads and the CAO will continue to utilize the Board Adopted Budget Strategies to guide the Departments in their continuing efforts to contain costs and where possible reduce further and serve as guidelines if revenues do not materialize as anticipated.

Strategy 1: *Elimination or freezing of all vacant positions and only fill positions that are “Mission Critical” to the organization.*

Strategy 2: *Continue to review all discretionary and mandatory programs.*

Strategy 3: *Seek employee concessions, in addition to the current MOUs and agreements in place or in progress.*

Strategy 4: *Reduce General Fund Contribution to Health & Social Services and Public Safety departments, reducing the level of service to the community.*

Strategy 5: *Continue reducing the County’s footprint in buildings in Fairfield, Vallejo, and Vacaville and move employees out of leased space and into County-owned space; consider selling older/outdated County buildings to reduce operational expenses.*

Strategy 6: *Continue automating the delivery of services so reorganization/downsizing opportunities can continue.*

PENDING ISSUES

Supplemental Budget: Historically, the County Administrator's Office prepares a Supplemental Budget document following the completion and distribution of the Recommended Budget, as more of an administrative function, primarily to address accounting notations. To the degree possible, the Supplemental Budget may reflect additional program and service changes including possible reductions that can be expected based on the Governor's May Revision and ultimately approved legislation including budget Trailer Bills.

The Recommended Budget document was prepared early in the March/April timeframe to facilitate the mandated public release of the budget in May 2021. To accommodate the release, the departmental budgets reflect only the known and approved State and federal programs changes as of April 2021, which will take effect July 1, 2021.

COVID-19 Pandemic: The County continues to face challenges in responding to and recovering from the COVID-19 pandemic. In FY2021/22 the County will continue to expand the efforts to vaccinate our residents, shifting focus on vaccinations at pop-up sites and in our schools. To date the County has provided 307,400 vaccine doses to 170,100 individuals, with approximately 137,300 individuals receiving a full course of vaccine. As of the printing of this document Solano County is in the red tier of California's Blueprint for a Safer Economy. Funding for COVID-19 response and the impact on our local economy and the County Budget remain a focus. In an effort to recover costs related to COVID-19, County staff endeavor to maximize available funding from the State and federal government. Additionally, the County is pursuing claims with the Federal Emergency Management Agency (FEMA) as part of its COVID-19 cost recovery strategy. The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Public Health - The Recommended Budget for Public Health reflects limited anticipated impacts of COVID-19 and will require adjustments to meet these challenges as funding and the impacts of the pandemic are identified. The Department's Supplemental Budget will address necessary budgetary adjustments, including anticipated additional funding for critical programs to combat the pandemic, specifically the ELC Enhancing Detection Expansion funds in the amount of \$16,415,577 covering the period of January 15, 2021 through July 31, 2023. This allocation is to augment the funding received in FY2020/21 in the amount of \$4,893,927. Public Health also received a notice from the California Department of Public Health (CDPH) Immunization Branch that Solano County will be allocated COVID-19 supplemental funding of \$2,045,440 through June 30, 2022. The increase in relief funds may

impact normal program invoicing due to the redirection of County workforce to combat the effects of the pandemic resulting in a decrease in the use or draw of State and federal allocations and realignment funds.

Affordable Care Act (ACA): The Affordable Care Act (ACA) under the current federal administration has so far withstood several repeal attempts. Through ACA, counties' costs of serving the indigent population decreased as many formerly uninsured individuals obtained health coverage through the Medicaid expansion implemented under the ACA. In June 2013, the State signed into law AB 85 (see glossary for definition) which provided a mechanism for the State to redirect counties' 1991 PH Realignment funding previously dedicated to pay for indigent healthcare costs to fund social services programs, specifically the CalWORKs grant increases. For Solano County, the amount redirected each year is \$6.9 million. In the meantime, counties remain responsible for providing healthcare to the indigent population under Welfare and Institutions Code §17000. Any successful attempt to repeal the ACA will have drastic impacts across the healthcare spectrum. Specifically, for the county health centers, a repeal of the Medicaid expansion under ACA would significantly increase counties' indigent healthcare costs, leaving counties with no dedicated funding stream. Public Health programs could also be affected if the ACA Prevention and Public Health Fund is either cut or redirected, as these dollars are used to fund numerous programs at the Centers for Disease Control and Prevention, including funds directed to the State and local levels for immunizations, Tuberculosis control, and other Communicable Disease programs.

In-Home Supportive Services: IHSS PA and SEIU 2015 labor contract expired on June 30, 2020. Formal negotiations with SEIU 2015 began in February 2021. Negotiations continue at the time of this Budget document preparation. When the successor contract is completed it is anticipated that there will be changes in wages or benefits resulting in increased costs and adjustments.

The federal share of IHSS costs historically ranges between 50%-56%, the remainder is referred to as the non-federal share of cost for negotiated wage and benefit increases in the IHSS. The State legislation and Maintenance of Effort County Contribution is split 65% State and 35% County. In the FY2019/20 State budget, the State revised this formula to flip in 2022 to 65% County and 35% State for negotiated provider increases once minimum wage equals \$15/hour with State adoption currently scheduled for January 1, 2022. The change in sharing ratios will have an impact on the Department's FY2021/22 and future budgets. CSAC is in discussions with the State on this exposure to all counties at this time.

California Advancing and Innovating in Medi-Cal (CalAIM): DHCS plans to implement California Advancing and Innovating in Medi-Cal (CalAIM) as part of the State's renewed federal waiver in January 2022. The CalAIM initiative seeks to improve quality of life and health outcomes by implementing a statewide person-centered approach to providing services and payment reform for the Medi-Cal program. Part of the initiative is to create consistency by transitioning Kaiser Medi-Cal enrollees to Solano County for the provision of managed care specialty mental health services. The County will be fiscally and programmatically responsible for providing these services to Kaiser Medi-Cal enrollees as is already the case in all other counties except Solano and Sacramento.

Prior to 2011 Realignment, specialty mental health services provided to Medi-Cal Managed Care enrollees in Solano County were considered carved-in services under the managed care plan agreement between the State and Partnership HealthPlan of California (PHC). PHC in turn subcontracted these services to Solano County and Kaiser. The subcontract with Kaiser was for Kaiser Medi-Cal enrollees only. When the State realigned managed care mental health services under the 2011 Realignment Act, the subcontract between PHC and the County was terminated. The State allowed PHC to continue the existing arrangement with Kaiser as Kaiser did not have a system in place to bill under the Short Doyle Medi-Cal system and did not meet other program and data reporting requirements.

The 2011 Realignment baseline amount for Solano County for the realigned managed care mental health services was estimated by the State based on PHC's costs in annual capitation payments made to both Solano and Kaiser. Under the Realignment model, after baseline amounts are established, fluctuations in realignment receipts, generally driven by sales tax do not reflect fluctuations in the actual cost of providing realigned services. Although 2011 Realignment Behavioral Health growth distributions or allocations are partially based on a methodology using number of Medi-Cal enrollees, including Kaiser beneficiaries, each county's allocated share of the growth does not necessarily relate to increases in costs of providing services and caseload growth.

The 2011 Realignment baseline amounts were pre-Affordable Care Act (ACA). With the dramatic increase in the number of enrolled Medi-Cal individuals due to ACA, the steady increase in the cost of providing specialty mental health services, and the scarcity of mental health resources in terms of staffing and contracted services, H&SS anticipates that this transition will have very significant fiscal and programmatic impacts. It is still uncertain how significant these new costs will be to the County in both Realignment and General Fund dollars and how the County will serve this new client base with its current clinics. More information will be provided to the Board as the State continues to negotiate the new Medi-Cal (CalAIM) program with the federal government

with a transition expected to happen by January 2022. At this time, it is not known what the January 2022 deadline entails but H&SS has started conversations with Kaiser, PHC and the State and is gathering data to help analyze and quantify the impacts.

One of the goals of CalAIM is that service providers will be able to spend more time providing direct services and less time working on burdensome documentation. The major advantage would be the elimination of service by service “disallowances” due to inadequate documentation under the current rules, which were mostly the cause of the large payback the State and counties incurred following the Office of the Inspector General’s audit findings reported in 2018.

Payment reform will significantly impact Medi-Cal reimbursement. The current proposal changes reimbursement from a minute-based cost per unit to a fee for service based on Healthcare Common Procedure Coding System (HCPCS) codes. Reimbursement to counties will also be through an Intergovernmental Transfer (IGT) process. This change will require counties to pay the nonfederal share to DHCS where the current system does not. The current system requires counties to pay for expenditure prior to claiming the federal share. Matching revenues remain at the County. The proposed system would require counties to pay for expenditures, but also require the county to send payments to DHCS for the nonfederal share so the funds can be used for the IGT. Once DHCS is reimbursed the federal share, it will pay the County both the nonfederal and federal reimbursement. This change will impact cash flow for Behavioral Health.

2011 Public Safety Realignment/AB 109 Funding: The Recommended Budget reflects the County's share of the estimated total AB 109 base and growth funding allocations statewide. The budget recommendation by the Solano Community Corrections Partnership (CCP) includes the continued use of one-time carry forward funding from prior years' unspent allocations to fund these programs previously approved by the Board under the 2011 Solano Public Safety Realignment Act Implementation Plan. AB 109 Growth funding, which is based on statewide revenue estimates, is subject to change pending the final State revenue figures. County staff is continuing to monitor the State allocation of AB 109 funds as departments address the mandated changes resulting from the implementation of 2011 Public Safety Realignment. While one-time carry forward funds will provide necessary funding for FY2021/22, the continued use of unspent carryforward to balance the budget in future years is unsustainable. In an effort to align appropriations for programs and services with ongoing revenues, affected County departments continue to identify budget reductions and monitor annual revenue allocations. Further adjustments may have to be made to this budget in FY2021/22 based on actual FY2020/21 year-end figures in light of the economic impact of COVID-19 and any related loss of statewide sales tax and vehicle licensing fees revenue reflected in the State's FY2021/22 Adopted Budget.

Proposition 172 Public Safety Funding: Proposition 172 is a key revenue source for our County Public Safety Departments and is based on ½ cent statewide sales tax funding for Public Safety Services. Prop 172 was projected at \$43.9 million in the Budget recommendations. The budgeted Prop 172 funding represents the continued recovery of revenues following the swift reaction by consumers and businesses to the outbreak of COVID-19 in the U.S. which caused a huge decrease in spending on certain goods and services. The national and State response, combined with the uncertainty of how long the presence of the virus will disrupt the U.S. economy, has made revenue forecasting particularly challenging. Staff is working with HDL, the County Sales Tax consultant, to monitor the statewide trend in Prop 172 funding and will update the Board as necessary during the year. Additionally, SB792 (Glazer) introduced in February 2021, proposes to modify the methodology of online sales tax allocation, which may significantly impact the County's Prop 172 allocation. This bill remains in appropriations committee on the suspense file, County staff will monitor the Bill's progress and the impact.

Juvenile Justice SB823 - Senate Bill 823 outlines the process for the closure of the Division of Juvenile Justice (DJJ), effective July 1, 2021. Counties will be expected to serve these youths locally. The legislation also includes the development of a County Plan, which describes the programs, services, and interventions provided to youths as well as facility and operational changes that will take place at the local juvenile detention facility. The Department will continue to work with the Juvenile Justice Coordinating Council, treatment providers, and other stakeholders to meet the needs of this population in detention and in the community.

Bail Reform - Senate Bill 10, the California Money Bail Reform Act of 2017, failed in the 2020 election and to date, no other bail reform legislation has been brought forward. However, in March 2021, the California Supreme Court ruled on the Humphries case, and as a result, courts must now consider an arrestee's ability to pay alongside the efficacy of less restrictive alternatives when setting bail. As a large number of those typically detained in the County's jails are awaiting trial, the Supreme Court's ruling to uphold the Humphries decision could impact jail populations as well as Probation's Pretrial Program. Staff continues to monitor the results of the ruling and will adjust services as needed.

Property Tax Appeals/Prop 8 Values: As of May 12, 2021, there are 364 active property tax appeals on file with the Clerk of the Board. Property owners can appeal the value enrolled by the Assessor to the local Board of Equalization, the Assessment Appeals Board. The difference between the Assessor's value and the property owner's estimate of value is the assessed value "at risk" which is currently \$5.6 billion, over multiple years. The resolution of these appeals may have a significant impact on the County's property tax revenues. Efforts continue by the Assessor, with assistance from County Counsel, to address and resolve appeals and reduce the number and value of outstanding appeals to address the uncertainty. Nearly 90% of all appeals get resolved without going to hearing.

The recovering real estate market results in a decrease in the number of properties on Proposition 8 status (a temporary reduction in property values below their established Proposition 13 base year value). According to the Solano County Assessor-Recorder's Office, as of June 30, 2020, 8,507 of the County's 149,588 assessor parcels remain on Proposition 8 status, compared to 78,000 parcels in 2012. The Assessor's Office continues to monitor any potential impact the COVID-19 pandemic has on assessed value.

Redistricting: Every ten years the U.S. Census Bureau releases population data that is used to determine if federal, state, local and special districts need to adjust their boundary lines to ensure equal representation by each elected official in each agency. Solano County must evaluate the population data for the County Supervisorial Districts so that they have substantially equal populations and that they comply with the federal Voting Rights Act of 1965 and California State Laws, including the recently chaptered Fair and Inclusive Redistricting for Municipalities and Political Subdivisions (FAIR MAPS) Act. Normally the process would start in April when the U.S. Census Bureau releases the population data however, this year the data is not expected to be available until September. In accordance with the Fair Maps Act requirements, the County Board of Supervisors selected to appoint a 15-member Redistricting Advisory Committee (RAC21) to assist in conducting community outreach to identify the communities of interest countywide and within their respective districts. The RAC21 will begin their outreach efforts between now and when the 2020 Census data is released in the Fall to allow the Board sufficient opportunity to conduct public hearings to consider potential district map options before the December 15, 2021 deadline to approve final maps.

Transportation Funding SB-1-2017: In 2017, the Road Repair and Accountability Act (SB 1) increased several transportation related taxes and fees to improve the condition of California's roads. With the final component of SB 1 beginning July 1, 2020, Highway Users Tax Account (HUTA) and Road Maintenance and Rehabilitation Account (RMRA) revenue projections include full implementation of SB 1 for the fiscal year in FY2021/22. While the County has experienced significant increases in revenue since the law went into effect in November 2017, now that each component of SB 1 has been fully implemented, revenue increases will occur at a much slower rate. While fluctuations in fuel consumption, inflation, and vehicle registrations affect SB 1 revenue, gasoline prices no longer directly tie to fuel tax rates, providing more revenue stability. Since 70% of SB 1 revenue remains tied to fuel consumption, should there be a significant decline then revenue would be adversely impacted. Although fuel consumption has been declining in recent years, the rate of inflation has outpaced that decline, resulting in increased gas tax revenues. While the impact of COVID-19 resulted in a 7% decrease in FY2020/21 gas tax revenue, FY2021/22 is projected to see a 10% increase over FY2020/21.

Recall Election - The FY2021/22 Recommended Budget was prepared prior to the final notification regarding the effort to recall the California Governor. The Recommended Budget does not reflect the costs for a potential California Gubernatorial Recall Election. The ROV will return to the Board as necessary to adjust the Budget and address the cost for the Recall Election.

Energy Efficiency and Resiliency Project – On April 27, 2021 the Board authorized staff to move forward with the proposed energy and efficiency and resiliency project and related project financing. The project includes the installation of photovoltaic (solar) energy systems and other energy saving initiatives at County facilities. These initiatives are aimed in part at improving the energy resilience of the County's facility sites in preparation for Public Safety Power Shutoff (PSPS) events and other catastrophic outages to ensure continuity of County services, as well as identifying potential technologies to reduce reliance on fossil fuel, address greenhouse gas and reduce utility costs with the intention that the costs associated with these projects will be covered largely by the projected savings generated by the improvements. Staff will return to the Board as necessary to adjust the Budget and take other action regarding project financing in the coming months.

LNU Lightning Complex Fire Recovery – The County continues recovery efforts in the wake of one of the largest wildfires in California history. Staff in coordination with the Board of Supervisors are working with residents impacted by the fire to safely rebuild. In addition, the fire damaged several County facilities, which staff are also working to address. As the County works through the recovery process, staff primarily in the Resource Management Department in coordination with the Auditor-Controller,

Sheriff Office of Emergency Services (OES) and the County Administrator's Office will continue to monitor and recover all eligible expenditures through the FEMA disaster declaration claim process.

With the National Oceanic and Atmospheric Agency rating Solano County as experiencing an extreme drought, defined as fire season lasting year-round, fires occurring in typically wet parts of the State, and burn bans being implemented, the risk of additional fire-related emergencies in Solano County remains high. Due to the likelihood of fire danger, it is expected that there will be Public Safety Power Shutoffs (PSPS) events in FY2021/22 despite PG&E's efforts to refine PSPS boundaries and minimize the impacts on its customers. The County continues to focus on resiliency and prepare for fire-related emergencies. County staff remain ready to respond through the Emergency Operations Center (EOC) should an emergency occur.

American Rescue Plan Act (ARPA) – On March 11, 2021 the President signed the American Rescue Plan Act of 2021 into law. The \$1.9 trillion package is intended to combat the COVID-19 pandemic, including the public health and economic impacts. The ARPA allocates funding for public health and vaccines, assistance for vulnerable populations, educational and housing stabilization, economic recovery assistance, and direct assistance for families and individuals. Funding is outlined to be distributed through various state and federal agencies with potential for the County to receive ARPA funding through specific program allocations or grant opportunities. The funding allocation and the detailed guidelines for spending, remain in development. As funding opportunities are identified staff will return the Board. In addition to the State and federal agency funding opportunities, the County is anticipated to receive a direct funding allocation in the ARPA of approximately \$86.9 million. As detailed guidelines become available on the direct funding allocation to the County, staff will return to the Board to address the process for allocating and appropriating ARPA funding.

SUMMARY OF RECOMMENDATIONS

For Board consideration are recommended budgets as outlined in the following pages of this document. In submitting a balanced budget, the County Administrator utilized an available fund balance of \$36 million as reflected in the FY2020/21 Midyear projection. This fund balance projection may be impacted by COVID-19 pandemic response expenditures and revenues through June 30, 2021. If the FY2020/21 Midyear projection for Fund Balance is not met, or there is an unanticipated shortfall in the FY2021/22 General Fund operating budget the County Administrator will prepare additional recommendations for Board consideration in the Supplemental Budget document. However, if the amount of the General Fund's Year-end Fund Balance at June 30, 2021 exceeds the Midyear projections for FY2020/21, then the County Administrator is authorized to direct the Auditor-Controller to increase Unrestricted Fund Balance to finance the gap between revenues and expenditures for FY2021/22 of any amount and to transfer year-end General Fund Balances to all or some of the following committed Fund Balances and reserves in the following manner:

1. Any amount up to \$5 million to Deferred Maintenance/Capital Renewal Reserves.
2. Any amount up to \$5 million to the CalPERS Reserves and/or 115 Trust.
3. Any amount up to \$4 million to General Fund Reserves.

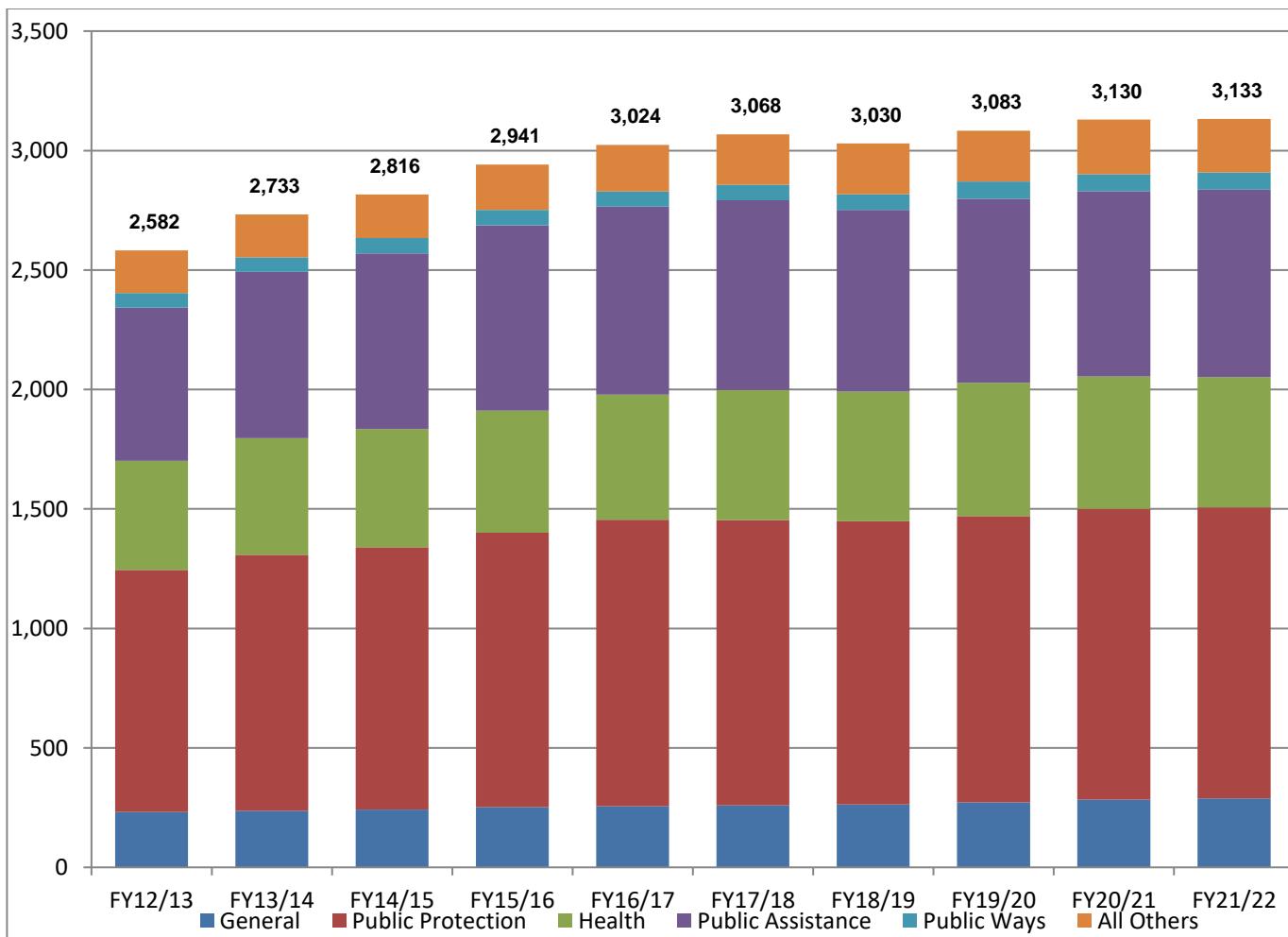
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Permanent Position Summary
Birgitta E. Corsello, County Administrator

PERMANENT POSITION ALLOCATION

The FY2021/22 Recommended Budget reflects a total of 3,132.83 allocated positions, an increase of 3.25 FTE positions when compared to the FY2020/21 Adopted Budget, of which there was a net 0.75 FTEs deleted during FY2020/21. The net difference of 4.0 FTE results from the addition of 27.0 FTE included in the FY2021/22 Recommended Budget, offset by the deletion of 19.0 FTE vacant positions, 3.0 FTE transfers between departments, and the deletion of 4.0 FTE Limited-Term positions. These changes over the past fiscal year, and the recommended changes, primarily reflect the County's continued efforts to align allocated positions with evolving operational requirements in public safety, public ways, and the delivery of health and social service programs.

Permanent Position Allocation by Functional Area: FY2012/13 to FY2021/22



Function	Staffing Changes During FY2020/21	Additional Staffing Changes for FY2021/22	Total Change From FY2020/21 to FY2021/22
General Government	3.00	2.00	5.00
Public Protection	(1.75)	5.00	3.25
Health Services	0.00	(10.00)	(10.00)
Public Assistance	(2.00)	11.00	9.00
Public Ways	0.00	0.00	0.00
All Others	0.00	(4.00)	(4.00)
ALL FUNCTIONS	(0.75)	4.00	3.25

Permanent Position Summary

Birgitta E. Corsello, County Administrator

Historically, the total number of Full Time Equivalent (FTE) positions has increased and decreased to reflect changing economic conditions and evolving operational requirements. FY2021/22 marks the peak of total allocated positions in our County's history at 3,132.83. The workforce in FY2008/09 was 3,113.80 allocated positions and declined to a low of 2,497.30 positions in the beginning of FY2011/12 as the County grappled with the financial effects of the Great Recession and the collapse of the local housing market and related revenue streams. The Board offered three rounds of early retirement incentives that resulted in 149 positions being eliminated, and by the end of FY2011/12 a total of 190 filled positions had been eliminated and a net of 277.54 vacant positions were deleted, resulting in a reduced level of services provided to the public and the organization.

The chart below reflects areas of government where workforce changes have occurred since FY2008/09. Public Protection, which includes Child Support Services, Probation, Recorder and Resource Management, is still below its FY2008/09 position allocations. Staffing has been added over the last five years; however, most of the increased staffing is due to new or expanded requirements of the County due to public safety realignment, contracted or grant funded services, and the additional staffing necessary for increased jail population after AB 109 Realignment and the opening of the new Stanton Correctional Facility.

Public Assistance Division staffing in the Department of Health and Social Services has increased since FY2008/09 due to new responsibilities under the Affordable Care Act (ACA) and more stringent requirements for performance-based outcomes and quality improvement. Health Services has also expanded primarily due to the expansion of Medi-Cal in Covered California and the Affordable Care Act (ACA) and the increases in demand for Primary Care Health Services under the Federally Qualified Health Care (FQHC) model and the opening of additional clinic capability.

The General Government area has not experienced as much of a decline in staffing but the Tax Collector/County Clerk, Treasurer and Assessor, have automated processes to manage increased activities and transactions, and streamline the delivery of services. In the All Others area, Public Works and the County Library have dedicated revenue streams that declined during the Great Recession and have slowly recovered.

WORKFORCE CHANGES SINCE FY2008/09

	FY2008/09 Adopted	FY2021/22 Recm'd	Change from FY2008/09 to FY2021/22		FY2008/09 Adopted	FY2021/22 Recm'd	Change from FY2008/09 to FY2021/22
PUBLIC PROTECTION	1,241.50	1,215.25	(23.25)	GENERAL GOVERNMENT	288.00	292.00	1.00
District Attorney & OFVP	145.50	146.25	0.75	Board of Supervisors	10.00	15.00	5.00
Child Support Services	120.00	85.00	(35.00)	County Administrator	18.00	18.00	0.00
Public Defender	68.00	74.00	6.00	Employment Dev. & Training	1.00	3.00	2.00
Public Defender - Alternate	21.00	24.00	3.00	General Services	106.00	95.00	(11.00)
Sheriff & VTIR	513.00	554.00	41.00	Assessor	45.00	49.00	4.00
Probation	255.00	218.00	(37.00)	Auditor/Controller	35.00	38.00	3.00
Agricultural Commissioner	23.00	23.00	0.00	Tax Collector/County Clerk	14.00	13.00	(1.00)
Animal Care Services	16.00	26.00	10.00	Treasurer	4.00	3.00	(1.00)
Recorder	19.00	14.00	(5.00)	County Counsel	21.00	21.00	0.00
Resource Management	61.00	54.00	(7.00)	Delta Water Activities	0.00	2.00	2.00
PUBLIC ASSISTANCE	726.50	785.00	58.50	Human Resources	19.00	22.00	3.00
First 5 Solano Children & Families	8.00	7.00	(1.00)	Registrar of Voters	12.00	9.00	(3.00)
Veterans Services	6.00	6.00	0.00	Real Estate Services	3.00	1.00	(2.00)
H&SS Administration	88.00	106.00	18.00	ALL OTHERS	352.73	295.93	(56.80)
Social Services	624.50	666.00	41.50	Public Works	75.50	71.00	(4.50)
HEALTH SERVICES	505.08	544.65	39.57	Library	141.48	129.23	(12.25)
In-Home Supportive Services	6.00	5.00	(1.00)	Cooperative Education	3.25	0.00	(3.25)
Behavioral Health	255.28	216.25	(39.03)	Parks and Recreation	9.00	7.00	(2.00)
Family Health Services	72.80	153.40	80.60	Risk Management	16.00	7.70	(8.30)
Health Services	171.00	170.00	(1.00)	Dept. of IT	56.00	68.00	12.00
				Reprographics	4.50	0.00	(4.50)
				Fouts Springs Youth Facility	30.00	0.00	(30.00)
				Fleet Management	12.00	10.00	(2.00)
				Airport	5.00	3.00	(2.00)

Permanent Position Summary
Birgitta E. Corsello, County Administrator

	Difference from FY14/15 Adopted to FY15/16 Adopted	Difference from FY15/16 Adopted to FY16/17 Adopted	Difference from FY16/17 Adopted to FY17/18 Adopted	Difference from FY17/18 Adopted to FY18/19 Adopted	Difference from FY18/19 Adopted to FY19/20 Adopted	Difference from FY19/20 Adopted to FY20/21 Adopted	Difference from FY20/21 Adopted to FY21/22 Recm'd	Net Difference from FY14/15 Adopted to FY20/21 Recm'd
General Government	10.25	3.70	3.00	4.00	9.00	11.25	6.00	47.20
Public Protection	49.50	51.50	(4.50)	(9.50)	13.00	18.50	1.25	119.75
Health Services	17.45	11.65	20.30	(1.60)	15.40	(3.25)	(10.00)	49.95
Public Assistance	39.60	11.00	8.50	(33.50)	10.00	4.25	10.00	49.85
Public Ways	0.00	0.00	0.00	2.00	5.00	0.00	0.00	7.00
Education	1.75	2.00	8.80	0.00	1.25	7.43	0.00	21.23
Recreation	(1.00)	0.00	0.00	0.00	0.00	0.00	0.00	(1.00)
All Others	7.70	3.00	8.40	0.00	0.00	8.00	(4.00)	23.10
TOTAL	125.25	82.85	44.50	(38.60)	53.65	46.18	3.25	317.08

In FY2011/12, as the County was struggling to stabilize from the economic downturn, the State, with its own financial challenges, took actions to realign a variety of public safety and health programs to the counties. The most significant of those changes was the 2011 Public Safety Realignment legislation (AB 109) and the State Budget Act of 2011 (AB 118), which realigned to local government specific prisoner populations and most human services programs, including mental health programs. Funding from the State to local government to hire staff to address increased responsibilities in impacted departments was approved and changes were made to the Sheriff, Probation, District Attorney, Public Defender, and Health and Social Services adding staff in FY2011/12.

- In FY2012/13, there were additional staffing increases related to public safety realignment and in H&SS as the County prepared to open Federally Qualified Health Care (FQHC) clinics in Vacaville in the fall of 2012 and addressed program changes resulting from the Affordable Care Act (ACA).
- The FY2013/14 Adopted Budget included additional staff related to these programs and staffing in preparation for the initial phase of the new Stanton Correctional Facility.
- In FY2014/15, the need to meet State and federal work participation rates in the Welfare to Work, or CalWORKs, program required additional resources.
- In FY2015/16, positions were included to support increased growth of the county's aging population, a more complex State/federal financial structure requiring intensive quality assurance, and additional accountability based on performance.
- In FY2016/17, additional positions were included to support increases in security services at the Court and County campuses, and additional correctional officers for those out on extended leave and grant funded positions. Additional staffing was added to the FQHC clinics to meet increased demand for services resulting from the ACA California expansions, and to address services needed for the county's aging population.
- FY2017/18 included a continuation of increased demand in the FQHC clinics, and increased service demands in social services and behavioral health related to new mandates from AB 403 – Continuum of Care Reform (CCR) (see glossary for definition). FY2017/18 included increased staffing in the Department of Information Technology to adjust to changes in expanded use of technology and customer service demands.
- FY2018/19 reflected a reduction in social services' caseloads accompanied by reductions in State funding; and a reduction in public protection resulting from departmental operational changes and/or State funding that was flat and expirations of grants.
- FY2019/20 included a restoration of Public Works staffing to address increased workload demands associated with the passage of the 2017 Road Repair Accountability Act (SB 1) and need to address deferred maintenance; the District

Permanent Position Summary
Birgitta E. Corsello, County Administrator

Attorney and Public Defender saw new mandates from SB 1437; Health Services experienced an increase in staffing to address mental health and family health services demands in the mental health outpatient clinics and primary care clinics; and Area on Aging.

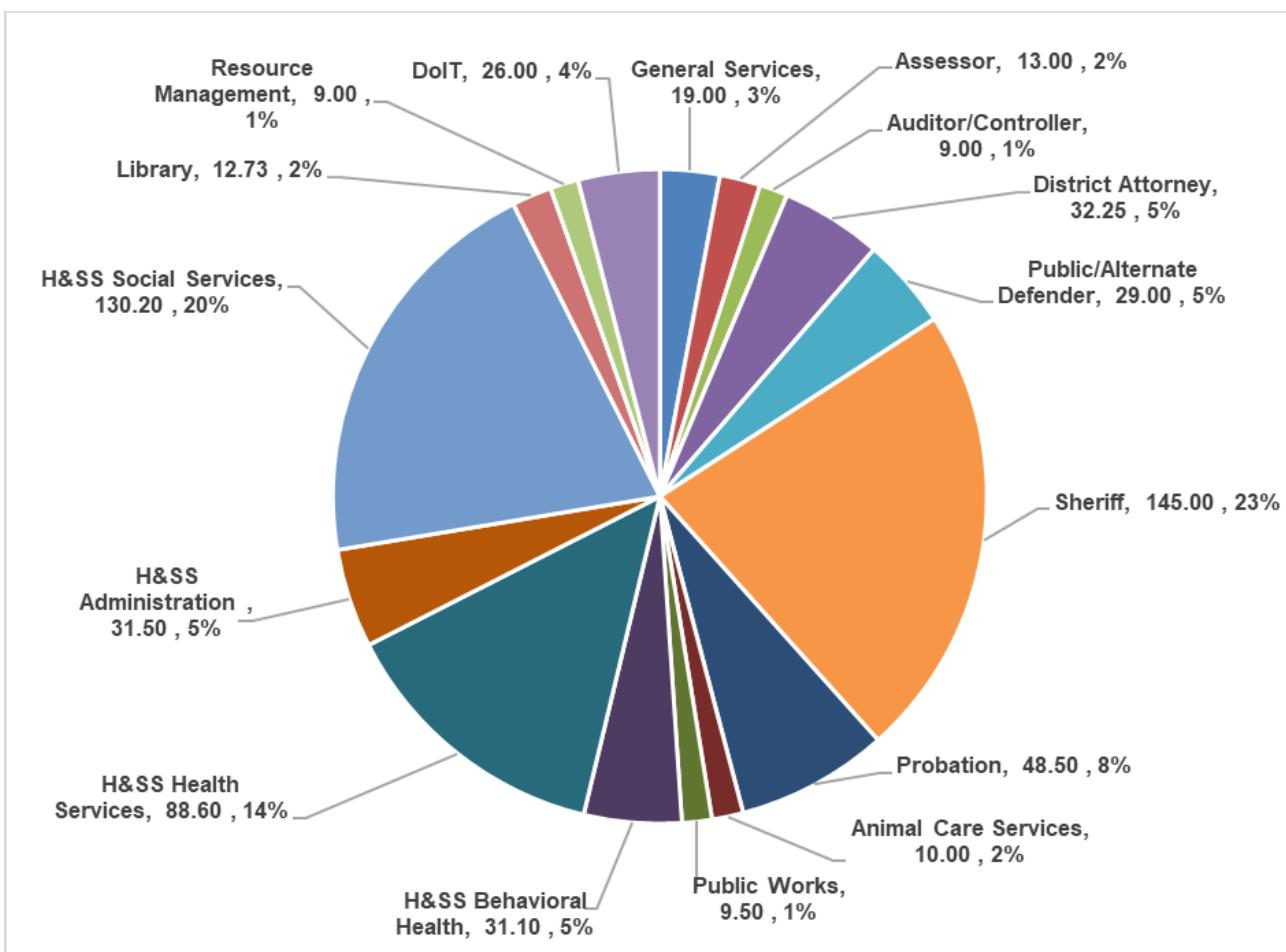
- FY2020/21 reflects decreases in Health Services and the Department of Child Support Services offset by increases in several departments related to operational changes, the LNU Fire Recovery, COVID-19 Recovery, and increases in workload.

FY2021/22 Recommended Budget reflects staffing related to operational changes, mandated programs, and changes in workload. Additional information regarding detailed justification and funding for individual positions are included in the budget units associated with each position.

	Difference from FY14/15 Adopted to FY15/16 Adopted	Difference from FY15/16 Adopted to FY16/17 Adopted	Difference from FY16/17 Adopted to FY17/18 Adopted	Difference from FY17/18 Adopted to FY18/19 Adopted	Difference from FY18/19 Adopted to FY19/20 Adopted	Difference from FY19/20 Adopted to FY20/21 Adopted	Difference from FY20/21 Adopted to FY21/22 Recm'd	Net Difference from FY14/15 Adopted to FY20/21 Recm'd	
General Government	10.25	3.70	3.00	4.00	9.00	11.25	6.00	47.20	
Public Protection	49.50	51.50	(4.50)	(9.50)	13.00	18.50	1.25	119.75	
Health Services	17.45	11.65	20.30	(1.60)	15.40	(3.25)	(10.00)	49.95	
Public Assistance	39.60	11.00	8.50	(33.50)	10.00	4.25	10.00	49.85	
Public Ways	0.00	0.00	0.00	2.00	5.00	0.00	0.00	7.00	
Education	1.75	2.00	8.80	0.00	1.25	7.43	0.00	21.23	
Recreation	(1.00)	0.00	0.00	0.00	0.00	0.00	0.00	(1.00)	
All Others	7.70	3.00	8.40	0.00	0.00	8.00	(4.00)	23.10	
TOTAL	125.25	82.85	44.50	(38.60)	53.65	46.18	3.25	317.08	

NEW MANDATES GROWING WORKFORCE

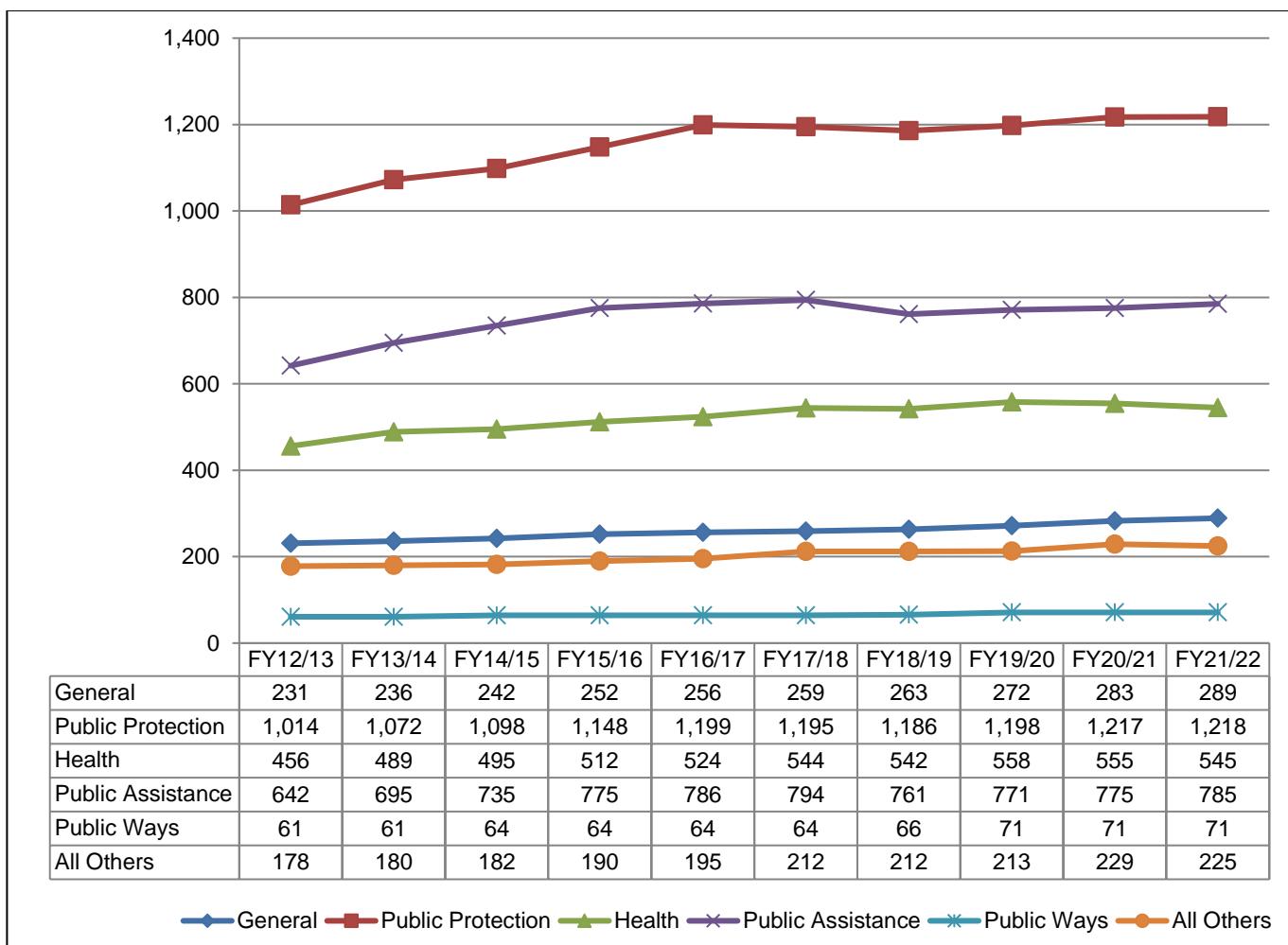
**Permanent Position Summary
Birgitta E. Corsello, County Administrator**



The pie chart above provides a snapshot of where positions have been added in the County, most of which were the result of new requirements and/or operational changes since FY2011/12; however, some reflect revenue recovery and the restoration of positions eliminated during the “Great Recession,” but once again, needed as levels of services were being restored. The growing workforce in the departments is primarily the result of new mandates and operational changes which include Public Safety Realignment, Affordable Care Act, CalWORKs, 2011 Realignment, Stanton Correctional Facility opening, contracted or grant funded services, Integrated Care Clinics, and Federal Qualified Health Clinics.

PERMANENT POSITION ALLOCATION (DETAILED BY FUNCTION)

Permanent Position Summary
Birgitta E. Corsello, County Administrator



**Permanent Position Summary
Birgitta E. Corsello, County Administrator**

FY2021/22 POSITION ADDITIONS AND DELETIONS

The Position Allocation List is a fluid document, recommendations are subject to change based on changes to revenue, including grants, and changes in State and federal funding and mandates. The Director of Human Resources has the ability to administratively create Limited-Term positions to backfill for employees on medical or military leave, or retiring/separating from the County, and for transition purposes so a pending retiree can train his/her replacement and manages the expirations for Limited-Term positions and other administrative actions delegated to the Director of Human Resources and the County Administrator by the Board.

The County Administrator's Office's FY2021/22 Recommended Budget reflects a net increase of 4.0 FTE positions. This is the net result of 27.00 new FTE positions, the deletion of 19.0 FTE vacant positions, the transfer of 3.0 FTE positions between departments, and the deletion of 4.0 FTE Limited-Term positions for consideration as part of the FY2021/22 Budget.

The recommended 27.00 new FTE positions (effective July 11, 2021, unless otherwise noted) are in the following departments:

GENERAL GOVERNMENT

1117 – General Services – *Operational changes; funded by Countywide Cost Allocation Plan*

- 1.0 FTE Buyer (Supervising) - TBD
- 1.0 FTE Office Coordinator – TBD
- 1.0 FTE Office Supervisor
- 1.0 FTE Facilities Superintendent – TBD
- 2.0 FTE Custodian

PUBLIC PROTECTION

2830 – Agricultural Commissioner – *Operational changes*

- 1.0 FTE Ag Bio/Wts & Meas Insp (Senior)

2910 – Resource Management – *Operational changes / workload; offset with County General Fund and Fees for Service*

- 1.0 FTE Environmental Health Specialist (Journey)

6530 – Public Defender – *Operational changes; offset with County General Fund*

- 2.0 FTE Deputy Public Defender (Supervising) – TBD

6550 – Sheriff – *Operational changes; offset with Prop 172 and County General Fund*

- 1.0 FTE Facilities Operations Supervisor

6650 – Probation – *Operational changes; offset with AB 109 and County General Fund*

- 1.0 FTE Social Services Worker (Adult)
- 1.0 FTE Social Services Worker (Juvenile Detention Facility)

PUBLIC ASSISTANCE

7650 – H&SS – Social Services – *Operational changes; offset primarily with federal and State Allocations*

- 1.0 FTE Social Services Supervisor
- 1.0 FTE Special Program Supervisor
- 1.0 FTE Project Manager
- 6.0 FTE Eligibility Benefits Specialist III
- 4.0 FTE Staff Development Trainer

Permanent Position Summary

Birgitta E. Corsello, County Administrator

OTHER FUNDS

1870 – Department of Information Technology – Operational changes; offset by Charges for Service to Departments

- 1.0 FTE Cadastral Mapping Technician II

The Recommended Budget recommends the deletion of 23.0 vacant FTE positions, including 4.0 FTE Limited-Term positions, which are either not funded or no longer meet the organizational needs of the County. These deletions do not include the positions deleted throughout FY2020/21. The positions identified for deletion in the FY2021/22 Recommended Budget are as follows:

GENERAL GOVERNMENT

1117 – General Services – Operational changes

- 1.0 FTE Stores Supervisor

PUBLIC PROTECTION

2830 – Agricultural Commissioner – Operational changes

- 2.0 FTE Ag Bio/Wts & Meas Inspector (Spvsing) - TBD

6550 – Sheriff – Operational changes

- 1.0 FTE Animal Control Officer – Limited-Term expiring 6/26/21

6650 – Probation – Operational changes

- 1.0 FTE Deputy Probation Officer
- 1.0 FTE Juvenile Correctional Counselor

HEALTH SERVICES

7580– H&SS – Family Health Services – Operational changes

- 1.0 FTE Accountant
- 1.0 FTE Accounting Clerk II
- 1.0 FTE H&SS Planning Analyst
- 1.0 FTE Health Education Specialist
- 3.0 FTE Office Assistant II
- 1.0 FTE Office Assistant III
- 1.0 FTE Public Health Nurse
- 1.0 FTE Clinic Registered Nurse – Limited-Term expiring 6/30/2021

PUBLIC ASSISTANCE

7650 – H&SS – Social Services – Operational changes

- 1.0 FTE Employment Resources Specialist II
- 1.0 FTE Employment Resources Specialist III

Permanent Position Summary
Birgitta E. Corsello, County Administrator

OTHER FUNDS

1870 – Department of Information of Technology – Operational changes

- 1.0 FTE Information Technology Analyst IV
- 2.0 FTE Communications Technician II
- 2.0 FTE Information Technology Analyst IV – Limited-Term Project

The County Administrator's Office is recommending the following departmental position transfers, conversions, reclassifications, Limited-Term extensions, and extension modifications resulting from departmental operational changes and/or departmental reorganizations for approval in the FY2021/22 Recommended Budget.

PUBLIC PROTECTION

6530 – Public Defender – Operational changes; offset with County General Fund

- Convert 1.0 FTE Investigative Assistant from Limited-Term to regular FTE

6550 – Sheriff – Operational changes; offset with Prop 172 funding and County General Fund

- Transfer 3.0 FTE Building Trades Mechanics from General Services (1117)
- Extend 1.0 FTE Custody Sergeant - Limited-Term to 06/30/2022

6650 – Probation – Operational changes; offset with Prop 172 funding and County General Fund

- Extend 1.0 FTE Deputy Probation Officer - Limited-Term to 09/30/2022
- Extend 1.0 FTE Deputy Probation Officer (Senior) - Limited-Term to 09/30/2022

As of June 1, 2021, the Board approved and/or authorized a net of 3,128.83 position allocations.

The following table summarizes the position allocation changes requested since FY2020/21 Adopted Budget.

Summary of Positions

Net of Prior Actions by Board and Human Resources during FY2020/21 and authorized as of June 1, 2021	(0.75)
Added in Recommended Budget	27.00
Deleted in Recommended Budget	(19.00)
Expiring Limited-Term	(4.00)
Net Allocated Position Changes	3.25

Position Allocation List

Allocated Positions in FY2020/21 Adopted Budget	3,129.58
Net Allocated Position Changes	3.25
Allocated Positions Recommended in FY2020/21 Budget	3,132.83

The *Permanent Position Summary* on the following pages is a digest of changes for each department from FY2016/17 through the Recommended Budget, including identifying changes occurring during FY2020/21.

Permanent Position Summary
Birgitta E. Corsello, County Administrator

PERMANENT POSITION SUMMARY

	FY2016/17 Adopted Budget	FY2017/18 Adopted Budget	FY2018/19 Adopted Budget	FY2019/20 Adopted Budget	FY2020/21 Adopted Budget	FY2020/21 Adjusted as of 06/01/2021	FY2021/22 Recm'd Budget	Difference Recm'd vs Adopted
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GENERAL GOVERNMENT

1000	Board of Supervisors	14.00	14.75	14.75	14.75	15.00	15.00	15.00	0.00
1100	County Administrator	16.00	16.00	16.00	17.00	18.00	18.00	18.00	0.00
1103	Employee Development & Training	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
1117	General Services	87.00	88.00	88.00	92.00	93.00	93.00	95.00	2.00
1150	Assessor	38.00	38.00	40.00	40.00	49.00	49.00	49.00	0.00
1200	Auditor/Controller	34.00	34.00	35.00	37.00	37.00	38.00	38.00	1.00
1300	Tax Collector/County Clerk	11.00	11.00	12.00	12.00	12.00	13.00	13.00	1.00
1350	Treasurer	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
1400	County Counsel	19.75	20.00	20.00	20.00	20.00	21.00	21.00	1.00
1450	Delta Water Activities	1.00	1.00	1.00	1.00	1.00	2.00	2.00	1.00
1500	Human Resources	19.00	20.00	20.00	22.00	22.00	22.00	22.00	0.00
1550	Registrar of Voters	9.00	9.00	9.00	9.00	9.00	9.00	9.00	0.00
1640	Real Estate Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total General Government		255.75	258.75	262.75	271.75	283.00	287.00	289.00	6.00

PUBLIC PROTECTION

6500	District Attorney	129.00	131.00	133.00	139.00	142.00	142.25	142.25	0.25
2480	Dept. of Child Support Services	102.00	97.00	95.00	93.00	90.00	85.00	85.00	(5.00)
6530	Public Defender	62.50	65.00	66.50	71.00	72.00	72.00	74.00	2.00
6540	Public Defender - Alternate	21.50	21.50	20.50	24.00	24.00	24.00	24.00	0.00
4052	Vehicle Theft Investigation & Recovery	2.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00
6550	Sheriff	540.00	535.00	531.00	532.00	548.00	548.00	552.00	4.00
6650	Probation	223.50	223.50	219.50	218.50	218.00	218.00	218.00	0.00
5500	Office of Family Violence Prevention	5.00	4.00	3.00	3.00	3.00	4.00	4.00	1.00
2830	Agricultural Commissioner (1)	25.00	24.00	23.00	24.00	26.00	24.00	23.00	(3.00)
2850	Animal Care Services	28.00	28.00	28.00	27.00	26.00	27.00	26.00	0.00
2909	Recorder	14.00	14.00	14.00	14.00	14.00	14.00	14.00	0.00
2910	Resource Management	47.00	50.00	50.00	51.00	52.00	53.00	54.00	2.00
Total Public Protection		1199.50	1195.00	1185.50	1198.50	1217.00	1213.25	1218.25	1.25

PUBLIC WAYS

3010	Public Works	64.00	64.00	66.00	71.00	71.00	71.00	71.00	0.00
Total Public Ways		64.00	64.00	66.00	71.00	71.00	71.00	71.00	0.00

HEALTH SERVICES

7690	In-Home Supportive Services	7.00	6.00	5.00	5.00	5.00	5.00	5.00	0.00
7950	Tobacco Prevention & Education	0.00	0.00	2.00	2.00	2.00	2.00	2.00	0.00
7780	Behavioral Health	203.20	205.70	206.00	216.25	216.25	216.25	216.25	0.00
7580	Family Health Services (3)	0.00	0.00	0.00	0.00	170.15	163.40	153.40	(16.75)
7880	Health Services (3)	313.60	332.40	329.50	334.65	161.25	168.00	168.00	6.75
Total Health Services		523.80	544.10	542.50	557.90	554.65	554.65	544.65	(10.00)

Permanent Position Summary
Birgitta E. Corsello, County Administrator

	FY2016/17 Adopted Budget	FY2017/18 Adopted Budget	FY2018/19 Adopted Budget	FY2019/20 Adopted Budget	FY2020/21 Adopted Budget	FY2020/21 Adjusted as of 06/01/2021	FY2021/22 Recm'd Budget	Difference Recm'd vs Adopted
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PUBLIC ASSISTANCE

1530	First 5 Solano Children & Families	7.00	6.00	7.00	7.00	7.00	7.00	0.00
5800	Veterans Services	6.00	6.00	6.00	6.00	6.00	6.00	0.00
7501	H&SS Administration	94.00	96.00	95.00	106.00	106.00	106.00	0.00
7680	Social Services	678.75	686.25	652.75	651.75	656.00	655.00	666.00
Total Public Assistance		785.75	794.25	760.75	770.75	775.00	774.00	785.00
								10.00

EDUCATION

6300	Library	111.75	120.55	120.55	121.80	129.23	129.23	129.23	0.00
Total Education		111.75	120.55	120.55	121.80	129.23	129.23	129.23	0.00

RECREATION

7000	Parks and Recreation	7.00	7.00	7.00	7.00	7.00	7.00	7.00	0.00
Total Recreation		7.00	0.00						

OTHER FUNDS

1830	Risk Management	7.70	7.70	7.70	7.70	7.70	7.70	7.70	0.00
1870	Dept. of Information Technology	55.00	64.00	64.00	64.00	72.00	72.00	68.00	(4.00)
2801	Fouts Springs Youth Facility (2)	0.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3100	Fleet Management	10.00	10.00	10.00	10.00	10.00	10.00	10.00	0.00
9000	Airport	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Total Other Funds		76.30	84.70	84.70	84.70	92.70	92.70	88.70	(4.00)

TOTAL COUNTY ALLOCATION **3,023.85** **3,068.35** **3,029.75** **3,083.40** **3,129.58** **3,128.83** **3,132.83** **3.25**

- (1) Department's FY2016/17 allocation reflects overlap of 2 limited-term FTEs used February-October.
- (2) Program ended October 2011.
- (3) In FY2020/21, Family Health Services became a separate Division within the Department of H&SS. Prior to FY2020/21, Family Health Services was included in BU 7880 - Health Services.

Solano County Statistical Profile

Birgitta E. Corsello, County Administrator

SOLANO COUNTY STATISTICAL PROFILE

The County of Solano is strategically located along Interstate 80 between San Francisco and Sacramento. As one of California's original 27 Counties, Solano County is rich in history and offers many resources to the public and the business community. In addition to the unincorporated area, the County serves seven cities: Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo. Solano County is comprised of 909 total square miles, including 675 square miles of rural and farm lands, 150 square miles of urban land area, including cities and unincorporated areas, and 84 square miles of water.

The County provides the following services:

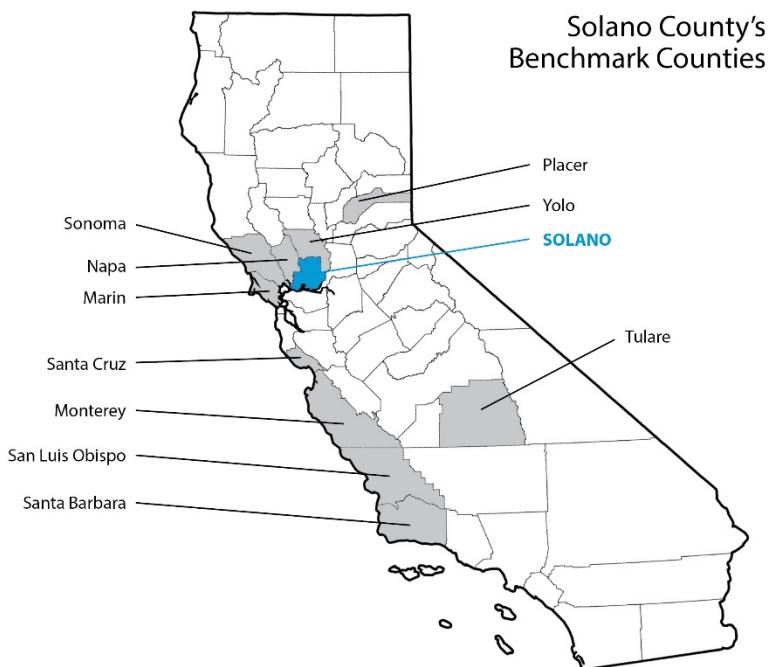
- Libraries (as contract services for cities)
- Jails and Juvenile Facilities
- Probationary Supervision
- District Attorney
- Public Defender and Alternative Defense
- Grand Jury
- Coroner and Forensic Services
- Airport
- Family Support Collection
- Public Health and Behavioral Health Services
- Dental Services
- Indigent Medical Services
- Child Protection and Social Services
- Public Assistance
- Environmental Health
- Parks
- Veterans Services
- Agricultural Commissioner
- Weights and Measures
- U.C. Cooperative Extension Services
- Oversight and Permitting of Landfills and Solid Waste Disposal and Collection
- Elections and Voter Registration
- Clerk-Recorder
- Tax Assessment and Collection
- Emergency Medical Services
- Animal Care Services
- Building and Safety (unincorporated County only)
- Maintenance of County Roads and Bridges
- Law Enforcement (primarily unincorporated County)
- Land Use Issues (unincorporated County only)
- Napa/Solano Area Agency on Aging (staff support)

BENCHMARK COUNTIES

The following pages provide a graphical summary of statistical, employment, and demographic information about Solano County. When reviewing Solano County's economic health, the County government's financial capacity, and the County's delivery of services to residents in unincorporated areas, the County inevitably compares itself from the current year to past years.

Additionally, the question of how Solano County compares with other counties is often asked. This leads to the question: Which counties should be used for comparison purposes?

A group of ten counties have been selected to be used for comparison in seven of the following charts. Solano County has the following characteristics in common with each of these counties:



Solano County Statistical Profile

Birgitta E. Corsello, County Administrator

- They are the ten counties closest to Solano County in population – four with higher population and six with lower population.
- A total population of more than 125,000 but less than 525,000.
- All include both suburban and rural environments.
- None contain a city with more than 300,000 in population.
- Seven are coastal or Bay Area Counties.
- Most have the same urban growth versus rural preservation challenges facing Solano County.

COUNTY POPULATION OVER TIME

The California Department of Finance's May 7, 2021 estimate of the population of Solano County is 438,527, decreasing by 684 residents or 0.16% when compared to 2020 (see chart A). Of California's 58 counties, Solano County ranks number 20 in terms of population size. Three of the seven cities saw growth between 2020 and 2021, with the highest growth rate in the City of Dixon at 1.33%. Four cities, including Benicia, Suisun City, Vacaville, and Vallejo all saw declines in population between 2020 and 2021.

California's population estimate was 39.46 million as of May 7, 2021, a 0.5% decrease from 2020, per the State Department of Finance. California, the nation's most populous State, represents 12.2% of the nation's population, or one out of every eight persons. Solano County's population represents 1.1% of the State population.

When you look at the County population since 2000, the rate of growth has tapered off to small annual increments. Between 2000 and 2010, the County grew by 18,802 or 4.8%, which is significantly less than the 54,121 or 15.9% gains of the previous decade. Between 2010 and 2020, the County grew by 25,867 residents or 6.3% (see chart B).

CHART A: SOLANO COUNTY POPULATION CHANGE FROM 2020 TO 2021

AREA	2020 POPULATION	2021 POPULATION	DIFFERENCE	PERCENTAGE
COUNTY TOTAL	439,211	438,527	(684)	(0.16%)
Benicia	27,114	27,111	(3)	(0.01%)
Dixon	19,932	20,197	265	1.33%
Fairfield	117,553	118,005	452	0.38%
Rio Vista	10,063	10,080	17	0.17%
Suisun City	28,907	28,882	(25)	(0.09%)
Vacaville	98,339	98,041	(298)	(0.03%)
Vallejo	118,151	117,846	(305)	(0.03%)
Unincorporated	19,152	18,365	(787)	(4.10%)

CHART B: SOLANO COUNTY POPULATION CHANGE FROM 1990 TO 2020, 2021

	1990	1990 to 2000	2000	2000 to 2010	2010	2010 to 2020	2020	2021			
Benicia	24,437	2,428	9.9%	26,865	132	0.5%	26,997	117	0.4%	27,114	27,111
Dixon	10,401	5,702	54.8%	16,103	2,248	14.0%	18,351	1,581	8.6%	19,932	20,197
Fairfield	77,211	18,967	24.6%	96,178	9,143	9.5%	105,321	12,232	11.6%	117,553	118,005
Rio Vista	3,316	1,255	37.9%	4,571	2,789	61.0%	7,360	2,703	36.7%	10,063	10,080
Suisun City	22,686	3,432	15.1%	26,118	1,993	7.6%	28,111	796	2.8%	28,907	28,882
Vacaville	71,479	17,146	24.0%	88,625	3,803	4.3%	92,428	5,911	6.4%	98,339	98,041
Vallejo	109,199	7,561	6.9%	116,760	(818)	(0.7%)	115,942	2,209	1.9%	118,151	117,846
Unincorporated	21,692	(2,370)	(10.9%)	19,322	(488)	(2.5%)	18,834	318	1.7%	19,152	18,365
Solano County	340,421	54,121	15.9%	394,542	18,802	4.8%	413,344	25,867	6.3%	439,211	438,527

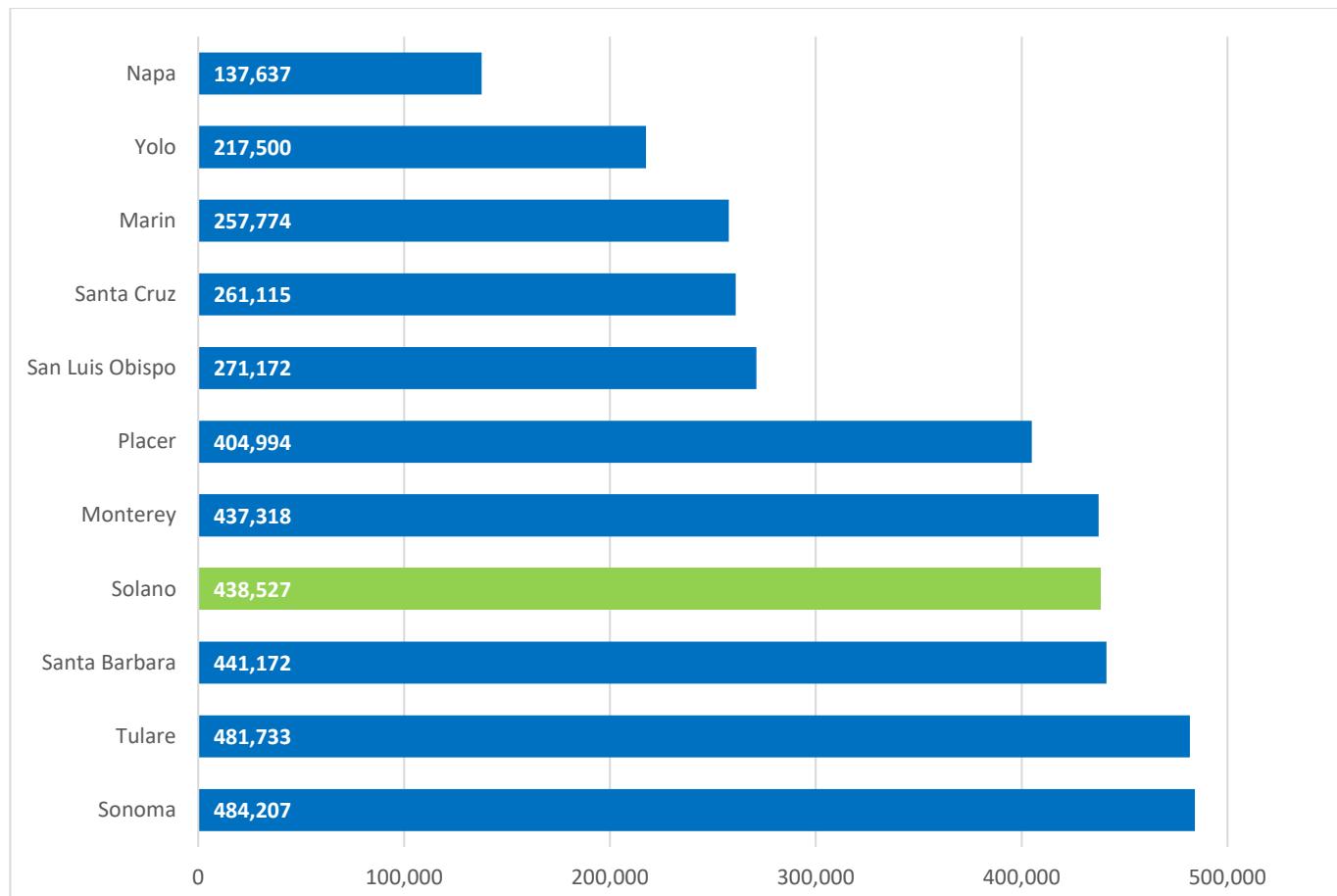
Chart A and Chart B: Source: U.S. Census Bureau; California Department of Finance, Demographic Research Unit, May 2021

Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

OUR CHANGING POPULATION – HOW WE COMPARE TO BENCHMARK COUNTIES

California's population contracted by 0.5% in 2020, with 182,083 fewer residents per the California Department of Finance. Among the ten comparable benchmark counties, Placer and Tulare Counties were the only counties adding residents, with 5,979 or 1.5% and 2,330 or 0.5% residents, respectively. Solano County contracted at a modest rate, with 684 fewer residents, or about 0.2% of the County's total population. Santa Cruz County lost the greatest number of residents among comparable counties, when comparing overall percentage of the population, losing 9,258 residents, or 3.4%. Sonoma, Santa Barbara, Monterey, San Luis Obispo, Marin, Yolo, and Napa all lost residents, contracting 1.5%, 2.1%, 0.7%, 2.0%, 1.0%, 1.7% and 1.0%, respectively.

POPULATION OF BENCHMARK COUNTIES AND POPULATION GROWTH AND PERCENTAGE FROM 2020



Source: California Department of Finance, Demographic Research Unit, May 2021

Solano County Statistical Profile

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SNAPSHOT – SOLANO AT A GLANCE, DEMOGRAPHICS

EDUCATIONAL ATTAINMENT

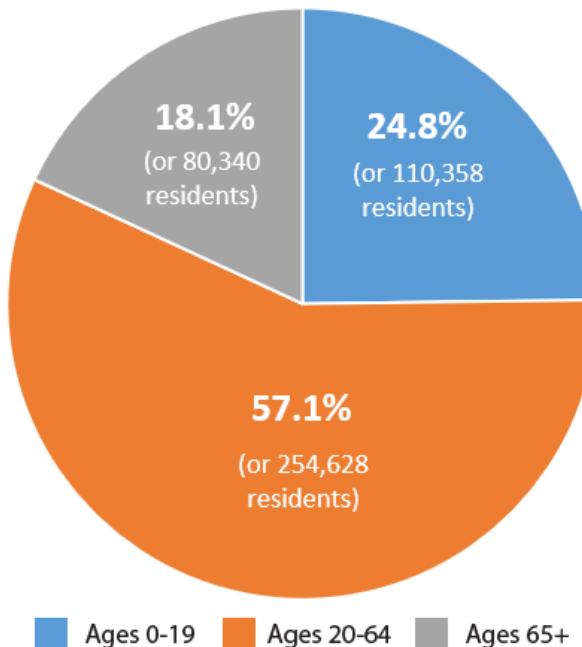
Per the 2020 *Index of Economic and Community Progress*, Solano County's graduation rate (86.9%) rose slightly by 2% in 2019/20 (the latest data available) from the previous academic year (84.9%) and remains above the State of California's graduation rate of 84.2%. Per the 2015-2019 *American Community Survey*, more than a quarter of Solano County residents age 25 years and older (26.6%) have attended some college and 19.1% have earned either an associates and/or bachelor's degree, lower (2.8%) than the State average of 21.9%. Solano County residents age 25 and older with a post graduate degree is 9.8%, 3.3% less than the State average of 13.1%.

AGE GROUP BY POPULATION

In Solano County, the number of young and working age adults closely mirrors the national average, whereas the gap between Solano's senior and retirement age population continues to widen.

Approximately 24.8% of all people living in Solano County is age 19 or younger. This closely mirrors the State percentage of 25.9%, a difference of 1.1%.

Age Groups by Population in Solano County



Source: 2015-2019 American Community Survey, May 2021

More than half (57.1%) of Solano County's total population is comprised of working age adults between 20 and 64 years of age. This is lower (8.0%) than the State of California's average of 65.2% of the total population.

In Solano County, individuals age 65 years and older represent approximately 18.1% of the total population, widening by 0.9% over the course of a year (up from 17.1% in 2020). In the State of California, this age demographic makes up approximately 13.2% of the total population.

RACE IDENTIFICATION

The California Department of Finance generates population projections for all counties in California. Research projects that over the next 10 years Solano County will be increasingly more ethnically diverse. According to the Association of Bay Area Governments and the Metropolitan Transportation Commission, Solano County is the most diverse County in the nation.

By the end of 2021, preliminary predictions indicate that Solano County will be approximately 38.9% White, 26.3% Hispanic, 14.4% African-American, 14.2% Asian, and 6.2% Mixed Race, just a slight shift from today's estimates. Please see population estimates chart for estimates for 2025 and 2030 below.

Ethnic Composition of Solano County Residents	2021 Population Estimates (year-end)	2025 Population Estimates	2030 Population Estimates
White, non-Hispanic	38.9%	38.4%	37.7%
Hispanic or Latino	26.3%	26.9%	27.6%
African American, non-Hispanic	14.4%	14.4%	14.5%
Asian, non-Hispanic	14.2%	13.9%	13.5%
Mixed Race, non-Hispanic	6.2%	6.4%	6.8%

Source: California Department of Finance, May 2021

Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

SOLANO COUNTY – SIZE, DISTRIBUTION AND WHERE PEOPLE LIVE

According to the California Department of Finance's May 2021 City/County Population Estimates, statewide 83% of California residents live in incorporated cities and 17% in unincorporated areas. In contrast, 95.8% of residents in Solano County live within the County's seven cities. This phenomenon is by design. In the early 1980s the residents of the County passed an Orderly Growth Initiative, which was extended in 1994, that focuses most urban growth to the incorporated cities. The voters reaffirmed this measure through the adoption of the 2008 Solano County General Plan, sustaining a commitment to city focused growth through 2028.

In comparison to its benchmark counties, Solano County is one of the smaller counties in terms of square miles of land area. According to the U.S. Census Bureau, Solano County consists of 909 square miles, of which 84 square miles is covered with water. The San Pablo Bay, Suisun Bay, the Carquinez Straits, and the Sacramento River provide the County with natural borders to the south and east. Rich agricultural land lies in the northern area of the County while rolling hills are part of the southern area. Approximately 62% of the County land area is comprised of farmland.

This unique mixture of a sizeable urban population and a large rural/agricultural base may create some unique challenges for County government, including:

- Challenges in the transition zones between urbanized areas and agricultural areas (i.e., land use, pesticide use, dust, noise, odors, and vermin).
- Coordination of infrastructure transitions from the urban areas to the rural areas (i.e., reliever routes, upgraded feeder streets/roads, flood control, limited intercity connectivity, and public transportation).
- With limited resources and a reliance on property taxes and State and federal funding, it is a challenge to provide urban-driven needs (as indicated by the high density per square mile) for health, mental health, public assistance, and law and justice services.

COMPARISON OF LAND AREA AND POPULATION DENSITY / DISTRIBUTION IN BENCHMARK COUNTIES

Total square miles, land and water			Persons per square mile		Percent of residents living in unincorporated areas	
COUNTY	LAND	WATER	COUNTY	PERSONS	COUNTY	PERCENT
Tulare	4,824	15	Santa Cruz	622	Santa Cruz	48.5%
Monterey	3,322	449	Solano	530	San Luis Obispo	43.1%
San Luis Obispo	3,304	311	Marin	507	Santa Barbara	31.4%
Santa Barbara	2,737	1,052	Sonoma	319	Tulare	30.3%
Sonoma	1,576	192	Placer	277	Placer	29.1%
Placer	1,404	98	Yolo	221	Sonoma	28.3%
Yolo	1,015	9	Napa	188	Marin	26.2%
Solano	825	84	Santa Barbara	166	Monterey	24.2%
Napa	789	40	Monterey	133	Napa	18.6%
Marin	520	308	Tulare	99	Yolo	14.0%
Santa Cruz	445	162	San Luis Obispo	85	Solano	4.2%

Source: U.S. Census Bureau, California Department of Finance, Demographic Research Unit, May 2021

Solano County Statistical Profile

Birgitta E. Corsello, County Administrator

SOLANO'S POPULATION LIVING IN POVERTY – HOW WE COMPARE

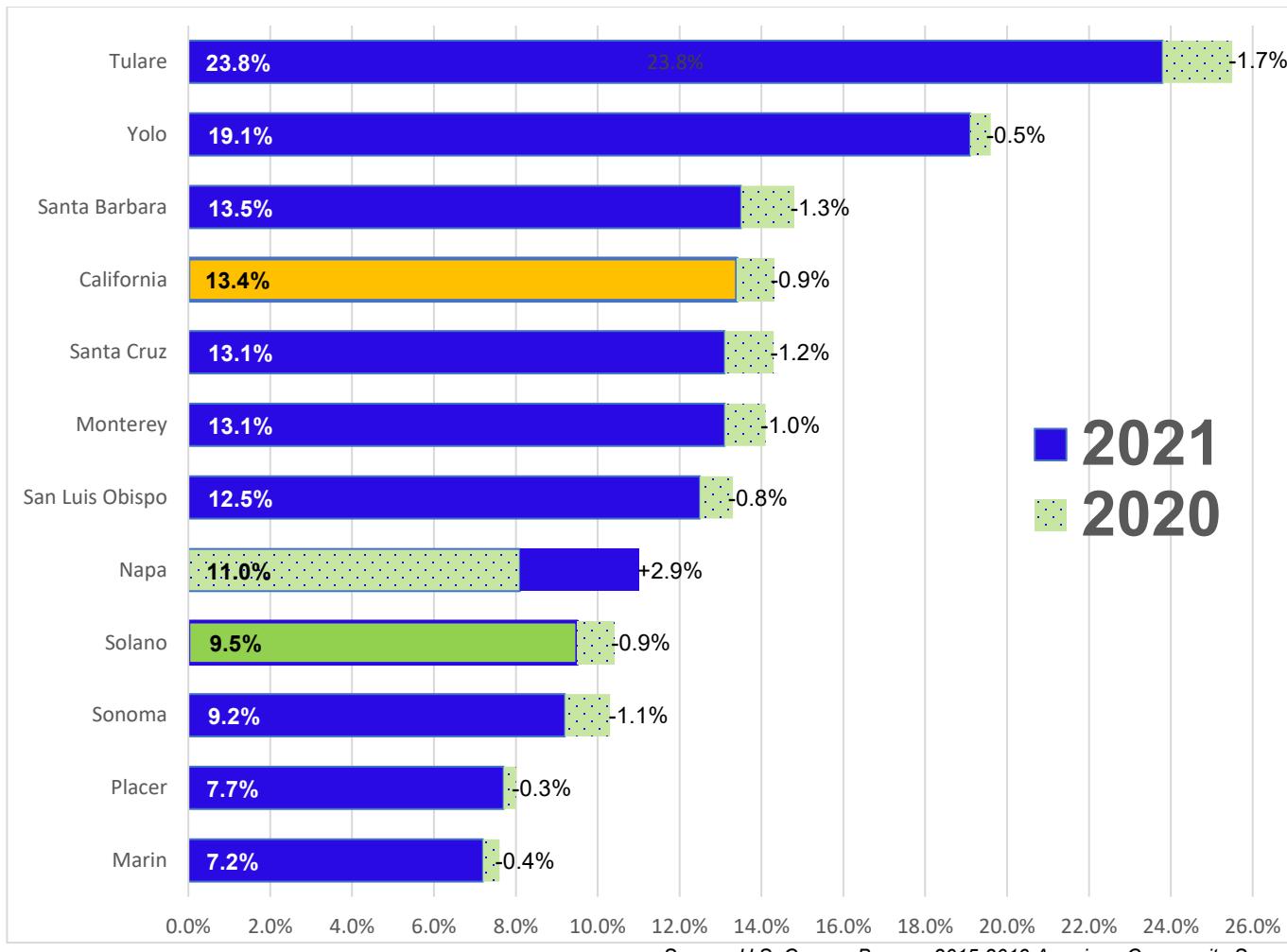
The U.S. Census Bureau defines the poverty threshold for an average family of four living in the United States (48 contiguous states and the District of Columbia, not including Alaska and Hawaii) as having a median annual family income of \$26,500 or less for calendar year 2021. The average median annual family income for families of four living in Solano County is \$81,472 or 207.4% higher than the national average.

Per the 2015-2019 American Community Survey by the U.S. Census Bureau, the latest date the data is available, 9.5% of all people are living at or below the federal poverty level in Solano County. This estimate compares to 7.2% of all families, 3.5% of married couples and 13.3% of people under the age of 18 living under the federal poverty level in Solano County. The poverty rate was the highest, estimated at 18.9% among households with only a female householder and no spouse present.

The number of all people living at or below the poverty level varies considerably among Solano County's seven cities, including Benicia, 7.1% or 1,924 people; Dixon, 10.3% or 2,080 people; Fairfield, 8.6% or 10,148 people; Rio Vista, 10.7% or 1,078 people; Suisun City, 9.2% or 2,657 people; Vacaville, 7.4% or 7,255 people, and Vallejo, 12.6% or 14,848 people.

Solano County is located fourth when compared to benchmark counties, with seven counties having higher poverty rates, including Napa, San Luis Obispo, Monterey, Santa Cruz, Santa Barbara, Yolo, and Tulare and three counties with lower poverty rates, including Marin, Placer, and Sonoma. Solano County is 3.9% lower than the statewide average for families living at or below the poverty level. It should be noted that every county except Napa County had an improvement (or reduction) in their unemployment rates.

PERCENTAGE OF POPULATION IN POVERTY (ALL AGES) IN BENCHMARK COUNTIES



Source: U.S. Census Bureau, 2015-2019 American Community Survey

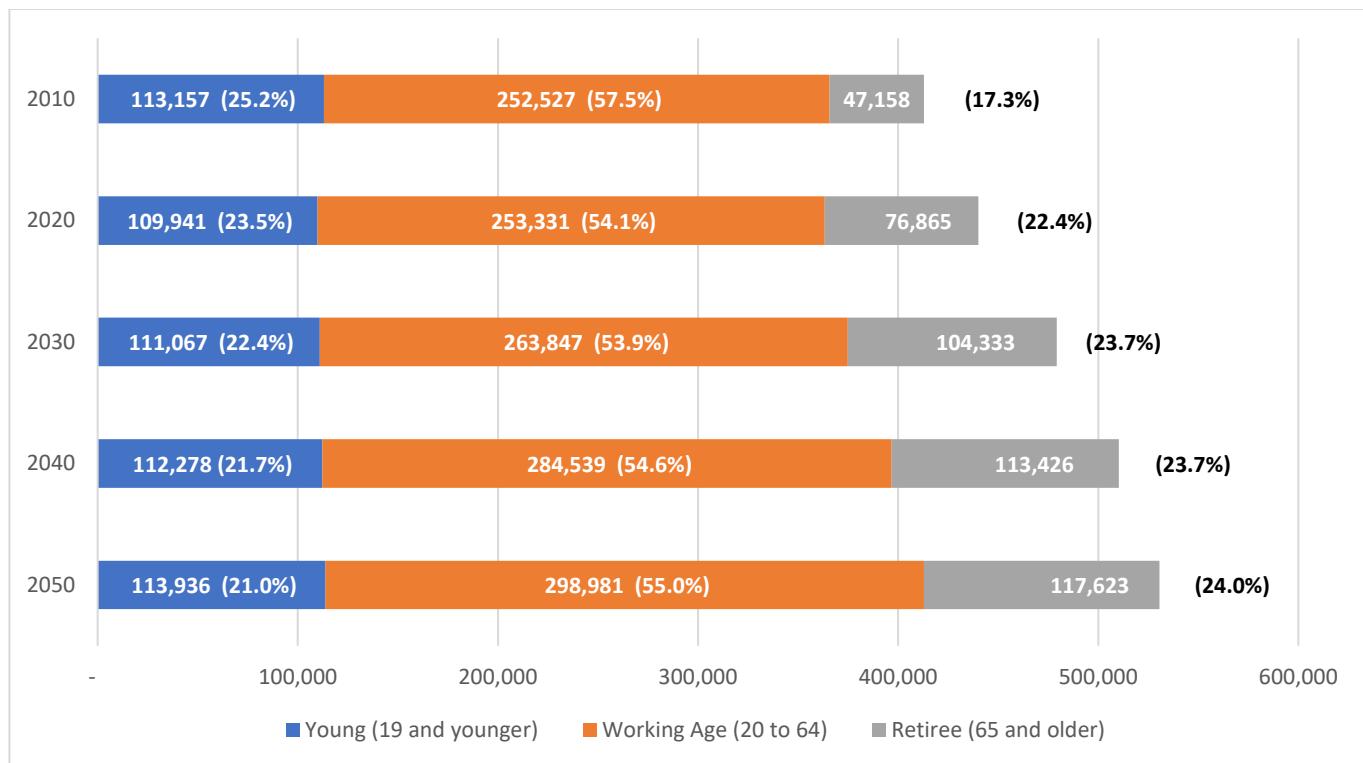
Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

OUR CHANGING POPULATION – THE NEXT SEVERAL DECADES

Solano County's population is projected to grow from 412,842 in 2010 to 530,540 or 28.5% by 2050, according to projections by the California Department of Finance. The composition of this population is expected to shift significantly over the next 30 years, with the median age increasing from 37.5 in 2010 to 42.2 in 2050. The aging population will likely affect the types of service demands placed on the County and may impact statewide and regional planning efforts.

One way to evaluate this population change is to analyze the dependency ratio, which examines the population changes in relationship to the traditional working age population of individuals between age 19 to 64. In 2010, for every 6.2 people in the County workforce there were 2.6 children and 1.2 retirees. By 2050, the young population (19 and younger) is expected to increase slightly by 779 or 0.7%; the working age population will increase by 46,454 or 18.4% and retiree population by 70,465 or 149.4%. The Department of Finance projects more people will be entering the retiree population than those entering the workforce.

SOLANO SHARE OF POPULATION BY AGE AS PERCENTAGE OF TOTAL POPULATION, 2010 TO 2050



SOLANO COUNTY - ESTIMATED POPULATION CHANGE BY DECADE, 2010 TO 2050 AND 2021 SNAPSHOT

AGE DEMOGRAPHIC	2010	2020	2021	2030	2040	2050
Young (19 and younger)	113,157	109,941	110,358	111,067	112,278	113,936
Working Age (20 to 64)	252,527	253,331	254,628	263,847	284,539	298,981
Retiree (65 and older)	47,158	76,865	80,304	104,333	113,426	117,623
TOTAL POPULATION	412,842	440,137	445,290	479,247	510,243	530,540

Source: 2015-2019 American Community Survey, May 2021

Solano County Statistical Profile

Birgitta E. Corsello, County Administrator

UNEMPLOYMENT AND THE ECONOMY

Per the *2020 Index of Economic and Community Progress*, the annual trend of job growth in Solano County was interrupted by the COVID-19 pandemic. Through the end of 2020, employers in the County retained 10,500 fewer non-farm employees than at the start of the year. In addition, there were 16,500 fewer employed residents in Solano County (those both employed in and out of the County). Prior to March of 2020, the unemployment rate had been relatively stable and near four percent, a level considered “full employment” by most economists. At the start of 2021 the unemployment rate reached 9.5%. This was an improvement over previous months leading to December 2020, with unemployment in Solano County reaching a peak of 15.7% in April of 2020. **Chart A** below shows the year over year unemployment rates in benchmark Counties (March to March). As of March 2021, the unemployment rate in Solano County is 7.8%. **Chart B** below shows the year over year unemployment rates in Solano County cities (March to March) and how they have changed over time.

CHART A: UNEMPLOYMENT RATES FROM MARCH 2017 TO MARCH 2021 IN BENCHMARK COUNTIES

COUNTY	2017	2018	2019	2020	2021
MARIN	3.0%	2.3%	2.7%	3.0%	4.8%
PLACER	4.3%	3.2%	3.7%	4.0%	5.5%
SONOMA	3.8%	2.8%	3.3%	3.6%	6.0%
YOLO	5.9%	5.0%	5.3%	5.9%	6.4%
NAPA	3.9%	3.2%	3.5%	4.0%	6.6%
SANTA BARBARA	5.5%	4.4%	4.9%	5.6%	6.6%
SOLANO	5.4%	4.1%	4.6%	5.0%	7.8%
SANTA CRUZ	8.5%	6.3%	6.9%	7.9%	8.1%
CALIFORNIA	5.2%	4.2%	4.6%	5.6%	8.2%
MONTEREY	10.5%	9.4%	10.1%	11.8%	10.4%
TULARE	12.1%	11.0%	12.1%	14.5%	11.6%

Source: California Employment Development Department, March 2017 to March 2021

CHART B: UNEMPLOYMENT RATES FROM MARCH 2017 TO MARCH 2021 IN SOLANO COUNTY CITIES

CITY	2017	2018	2019	2020	2021
BENICIA	3.3%	2.8%	3.0%	3.6%	5.5%
VACAVILLE	4.3%	3.4%	3.7%	4.2%	7.4%
FAIRFIELD	4.8%	3.7%	4.3%	4.8%	7.4%
DIXON	4.6%	3.5%	5.1%	5.0%	7.4%
SUISUN CITY	4.7%	3.7%	4.4%	4.8%	7.5%
VALLEJO	7.3%	4.3%	4.8%	5.1%	8.8%
RIO VISTA	10.7%	3.3%	3.6%	5.0%	9.6%

Source: California Employment Development Department, March 2017 to March 2021

SUPPORTING SMALL EMPLOYERS AND EMPLOYEES DURING THE PANDEMIC

On August 25, 2020, the Solano County Board of Supervisors unanimously approved \$2 million in federal CARES Act funding to establish the Rebuild Solano’s Small Business Grant Program. The Rebuild Solano’s Small Businesses Grant Program, administered on behalf of the Workforce Development Board (WDB) of Solano County and the Solano County Small Business Development Center (SBDC), collaborated to administer grant funding to small businesses throughout Solano County. The grant funds were designed to help prevent layoffs and closures, all while giving employers the opportunity to pivot their business operations in response to the COVID-19 pandemic health emergency. The program was a huge success, helping more than 400 local small businesses receive critical funding to help them maintain business operations, purchase new equipment, pay for personal protective gear, implement new marketing strategies and replace product inventory that has been lost or spoiled due to the ongoing COVID-19 pandemic health emergency. Because businesses received much needed support, they were able to defer or even avoid layoffs which helped the overall Solano County economy.

Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

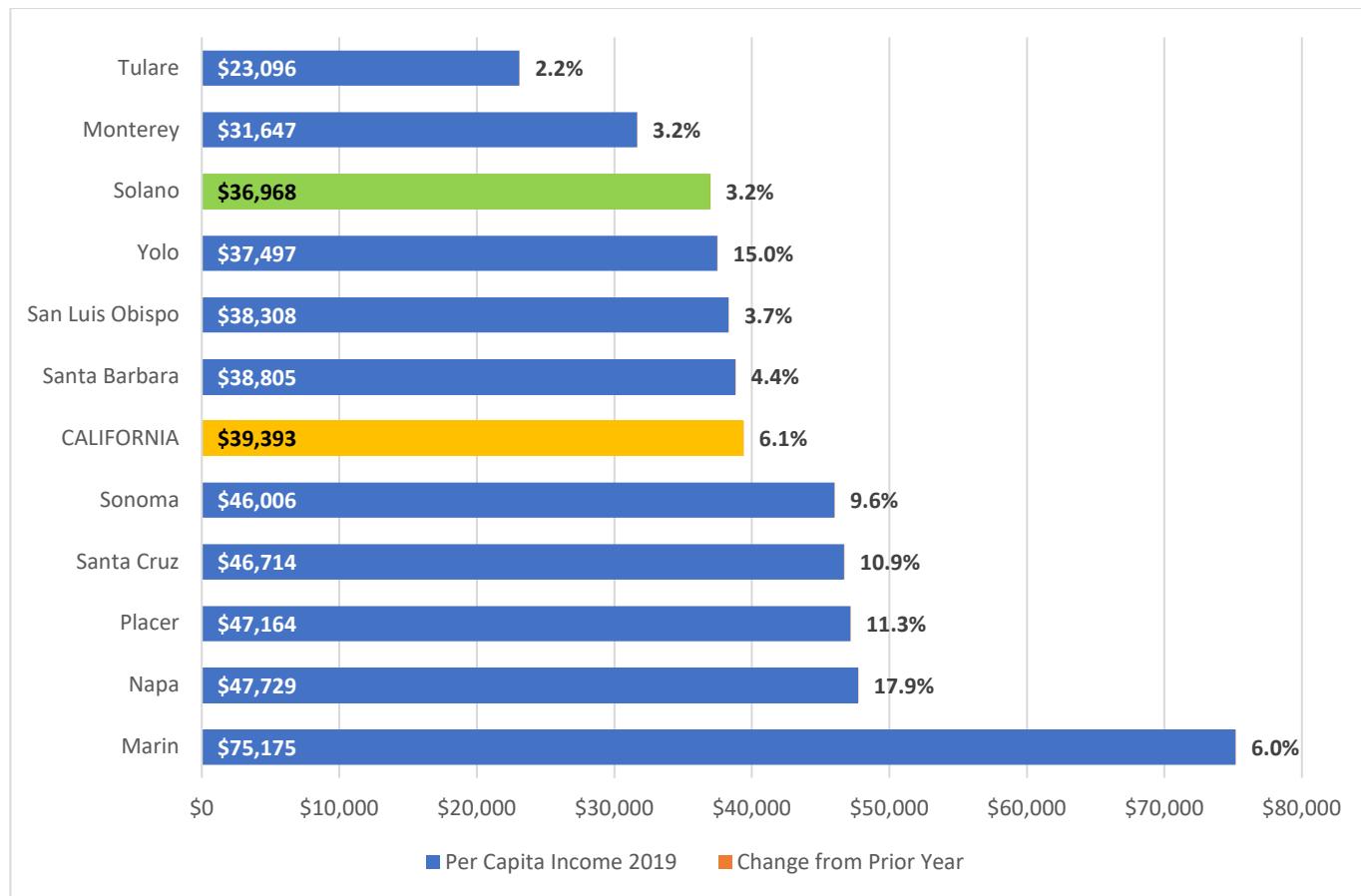
CHANGE IN PERSONAL INCOME – HOW IT AFFECTS PURCHASING POWER

Personal income is made up of wages and salaries, transfer payments from all levels of government, investment income (dividends, interest, and rents), business income from owning a business (proprietor's income), and other income sources. The *California Department of Finance, May 7, 2021 report* indicates that per capita income in Solano County, the metric used to determine average per-person income for an area, outpaced the national economy per capita income of \$34,103, but was slightly slower than California's per capita income of \$39,393.

Per the 2019 statistics from the *California Department of Finance, 2015-2019 American Community Survey* (the latest date the data is available), Solano County ranks as the third lowest in per capita income when compared to benchmark counties. Solano County's growth rate in per capita income increased by 3.2% (or \$4,364) between 2018 and 2019, growing at a slower pace than most of the benchmark counties. Solano County's per capita income of \$36,968 in 2019 is 6.6% or \$2,425 less than the State's per capita income of \$39,393.

Because the change in per capita income data lags by one-year, the data collected in May 2021 has again shown an increase in personal income, as it is pulling data collected from 2019, however, the data collected in 2022 is likely to show a decline due to lost personal income related to the COVID-19 pandemic. It is difficult to speculate how much of a decline this will be as Solano County, the State of California, and the rest of the world is still recovering from the dynamic effects of the pandemic.

CHANGE IN PER CAPITA INCOME IN BENCHMARK COUNTIES – 2019 DATA



Source: California Department of Finance, American Community Survey, May 7, 2021 (2019 data)

Solano County Statistical Profile

Birgitta E. Corsello, County Administrator

MEDIAN HOUSEHOLD INCOME COMPARISONS AMONG BENCHMARK COUNTIES

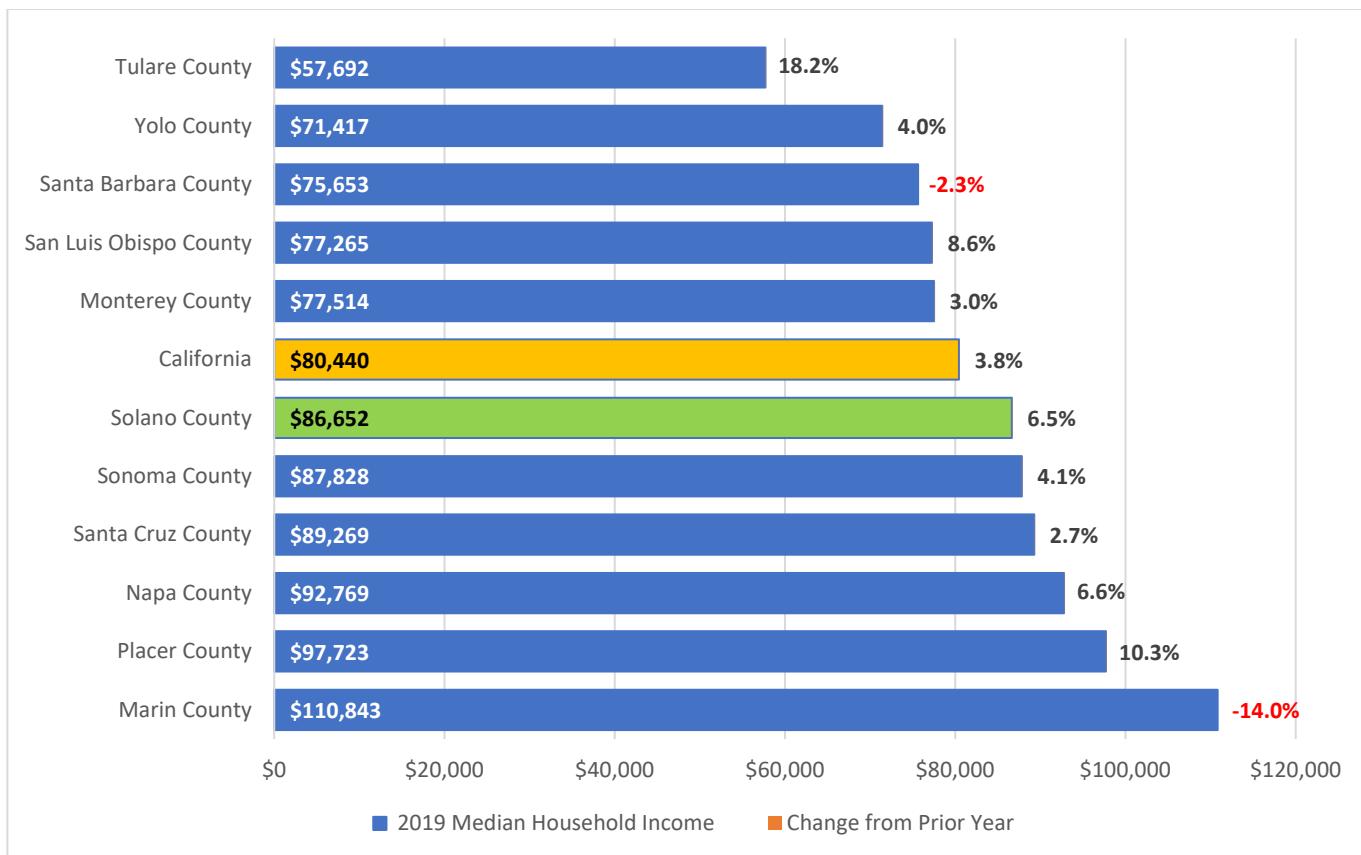
Median household income is comprised of the average income of every resident (within that household) over the age of 15. Sources of income include personal wages and salaries, disability payments, including child support payments received, along with personal business earnings, investments, and other routine sources of income.

The *California Department of Finance, 2015-2018 American Community Survey* reports that along with per capita income, median household income (MHI) is a good indicator of how typical households generate and use income, including spending and savings.

Per the 2021 statistics from the California Department of Finance, Solano County ranks as the sixth highest in MHI when compared to benchmark counties. Solano County's MHI of \$86,652 in 2019 is an increase of \$5,257 per household or 6.5% over the previous year (2018). With these modest gains, Solano County sits in the middle of the benchmark counties when comparing MHI, with five counties with a higher MHI, including Marin, Placer, Napa, Santa Cruz, and Sonoma Counties, and five counties with a lower MHI, including Monterey, San Luis Obispo, Santa Barbara, Yolo, and Tulare Counties. It is important to note that while eight of the ten benchmark counties all saw year over year gains in MHI, two counties saw a decline, including Marin and Santa Barbara. Additionally, Solano County outperformed the State of California's MHI of \$80,440 by \$6,212 or 7.7%.

Because the change in MHI data lags by one-year, the data collected in May 2021 has again shown an increase in MHI for most benchmark counties, as it is pulling data collected from 2019; however, the data collected in 2022 is likely to show a decline due to lost MHI related to the COVID-19 pandemic. It is difficult to speculate how much of a decline this will be as Solano County, the State of California, and the rest of the world is still recovering from the dynamic effects of the pandemic.

CHANGE IN MEDIAN HOUSEHOLD INCOME IN BENCHMARK COUNTIES – 2019 DATA



Source: 2015-2019 American Community Survey, CA Department of Finance – Figures are based on 2019 inflation dollars

Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

HEALTH INSURANCE COVERAGE, HOW WE COMPARE

Percent of Residents with Healthcare in Benchmark Counties				
BENCHMARK COUNTY	Health Insurance Coverage	Private Health Insurance	Public Health Insurance	No Health Insurance Coverage
Marin	96	76.3	35.9	4
Yolo	95.9	73	34.3	4.1
Placer	95.8	80	32.9	4.2
Solano	95.3	74.4	34.8	4.7
Santa Cruz	94.7	71.9	36.2	5.3
San Luis Obispo	94.2	74.2	36.6	5.8
Sonoma	94.2	72.9	36.6	5.8
Napa	93.4	74.7	32.8	6.6
Tulare	92.9	46.7	54.6	7.1
California	92.3	63.9	29	7.7
Monterey	90.3	57.4	43.1	9.7
Santa Barbara	89.2	62.4	38.4	10.8

Source: 2015-2019 American Community Survey. Percentages do not sum up to 100% as numbers reflect partial coverage and may be counted in both columns.

Health insurance is a means for financing a person's health care expenses. While the majority of people in the United States have private health insurance, primarily through an employer, many others obtain coverage through programs offered by the government. Other individuals do not have health insurance at all, which can greatly impact the services they receive and escalate the costs associated with healthcare, the poor, and the long-term outcomes of those without coverage.

Nationally, in 2019 (the latest date the data is available) 8% of people, or 26.3 million, did not have health insurance at any point during the year, meaning the percentage of people with health insurance coverage for all or part of 2019 was 92%. Between 2018 and 2019, the number of people with health insurance coverage increased by 1.6 million, up to 301.9 million. The increase in coverage can be attributed to a 0.7% increase in Medicare and a 0.2% increase in military/veteran coverage.

In California, between 2018 and 2019, the number of uninsured residents increased slightly from 7.2% in 2018 to 7.7% in 2019 or 0.5%, and because several different survey methodologies are used to collect population survey data, estimates of California's uninsured populations can vary depending on the data source. It is important

to note, however, that the uninsured rate in California has dropped by 10% since 2013, before implementation of the Affordable Care Act (ACA) – the largest reduction of any U.S. states.

DEMAND FOR PUBLIC ASSISTANCE PROGRAMS INCREASE DURING PANDEMIC

The economic crisis created by COVID-19 immediately manifested in food insecurity with a 140% increase in CalFresh applications from February to May 2020 accompanied by an increase in application approval rate from 57% to 72%. Similarly, although the number of applications remained stable, the Medi-Cal application approval rate increased from 46% to 62%. However, applications and active caseloads for cash assistance (CalWORKs and General Assistance) declined, probably due to the COVID-19 related stimulus and unemployment insurance benefits. Overall, the number of unduplicated county residents receiving public assistance increased 16.2% from 110,907 in March 2020 to 128,832 in March 2021.

COMMUNITY HEALTH ASSESSMENT SURVEY IDENTIFIES TOP HEALTH CONCERNs

In 2020, the Solano County Health and Social Services Department, Public Health division (SPH), commissioned the Community Health Assessment (CHA), a community-wide survey to capture data for SPH and partners to understand county health issues and emerging trends and to inform planning. Overall, eight health needs emerged as top concerns in Solano County, including economic security, housing, access to care, education, violence and injury prevention, behavioral health, health eating and active living, and maternal and infant health. The CHA is part of an ongoing broader community health improvement process and is developed in preparation for the Community Health Improvement Plan (CHIP) which will use CHA data to identify priority.

Public Health's next steps to start the implementation of programming aimed at improving the eight areas identified in the survey include publishing the CHA on Solano County Public Health website, sharing the CHA with community partners to raise awareness of County health issues and emerging trends to inform program planning and grant writing, and collaboratively develop Community Health Improvement Plan (CHIP) to co-create a vision of health for Solano County with local partners and community members. The public can read the full survey and its findings by visiting the Solano County Public Health website at <https://www.solanocounty.com/civicax/filebank/blobdload.aspx?BlobID=34814>.

Solano County Statistical Profile

Birgitta E. Corsello, County Administrator

COMMUTING DISTANCES IN BENCHMARK COUNTIES

Per the U.S. Census Bureau, Overflow Data estimates that Californians spend more time in the car than commuters in most other states, with an average drive time of 32.6 minutes one-way. The distance to work also plays a major role in how long workers spend in the car or time spent using regional public transportation as they travel farther and farther to get to their jobs. When compared to the benchmark counties, Solano County ranks third lowest in the number of drivers who drive more than 50 miles one-way to get to work (17.8%), just behind Marin (15.0%) and Napa (15.6%) Counties. Monterey County workers travel the furthest to get to work with more than a quarter of all workers (26.6%) traveling more than 50 miles one-way.

DISTANCE COMMUTERS DRIVE TO GET TO WORK (ONE-WAY)

BENCHMARK COUNTIES	Less than 10 miles		10 to 24 miles		25 to 50 miles		More than 50 miles	
	Count	Share	Count	Share	Count	Share	Count	Share
Marin	41,671	36.6%	35,609	31.2%	19,592	17.2%	17,134	15.0%
Napa	30,524	40.2%	23,742	31.3%	9,774	12.9%	11,842	15.6%
Solano	61,143	39.8%	36,065	23.5%	29,095	18.9%	27,256	17.8%
Santa Cruz	52,236	51.8%	22,339	22.2%	7,701	7.6%	18,596	18.4%
Sonoma	104,368	51.2%	40,760	20.0%	19,697	9.7%	38,963	19.1%
Placer	72,214	43.2%	44,189	26.5%	16,966	10.2%	33,571	20.1%
Tulare	77,007	48.6%	33,828	21.4%	14,655	9.2%	32,867	20.8%
Yolo	29,755	36.2%	22,497	27.4%	12,477	15.2%	17,447	21.2%
San Luis Obispo	46,076	41.8%	30,578	27.7%	9,648	8.8%	23,958	21.7%
Santa Barbara	94,601	49.5%	23,898	12.5%	21,908	11.5%	50,628	26.5%
Monterey	80,027	45.4%	33,699	19.1%	15,645	8.9%	46,787	26.6%

(Source: Longitudinal Employment and Housing Dynamics, 2019 data set, <http://onthemap.ces.census.gov>)

TIME SPENT IN THE CAR TO GET TO WORK (ONE-WAY)

Time to work data can provide ways of understanding length of commuting and potential traffic conditions. As the Solano County economy has experienced more hiring and more economic growth since 2010, the time it takes to work has increased (the 2019 data is the latest available). While commute times were up in 2019 from 2018 and mean travel time the highest on record, the 2020 commute data is likely quite different due to COVID-19 and reduced movements of workers, students, and residents. One of the opportunity costs for reduced commute times is lower fuel tax revenues and thus lower, recurring funding for road and bridge improvements. It is important to note the COVID-19 crisis in 2020 may provide an opportunity to reduce commuter time in the car because more people are working from home, a development that will likely show up in the 2020 data release in 2022. As economic development continues to attract, retain, and expand businesses in Solano County, matching formerly commuting workers to local job or entrepreneurial opportunities also helps achieve goals of Moving Solano Forward.

TIME TO WORK (minutes)	2009		2010		2017		2019	
	Count	Share	Count	Share	Count	Share	Count	Share
Less than 10 minutes	22,948	13.1%	22,618	12.7%	21,478	11.2%	22,937	11.2%
10 to 14 minutes	26,101	14.9%	26,714	15.0%	27,614	14.4%	23,961	11.7%
15 to 19 minutes	24,524	14.0%	25,111	14.1%	27,039	14.1%	25,395	12.4%
20 to 24 minutes	18,919	10.8%	19,056	10.7%	19,177	10.0%	19,865	9.7%
25 to 29 minutes	7,357	4.2%	7,480	4.2%	8,821	4.6%	7,987	3.9%
30 to 34 minutes	19,619	11.2%	20,837	11.7%	19,944	10.4%	27,852	13.6%
35 to 44 minutes	12,262	7.0%	12,110	6.8%	12,848	6.7%	11,264	5.5%
45 to 59 minutes	17,167	9.8%	17,631	9.9%	18,985	9.9%	22,118	10.8%
60 or more minutes	26,276	15.0%	26,536	14.9%	35,860	18.7%	43,417	21.2%
Mean travel time (minutes)	29.4		29.5		32.6		34.7	

(Source: United States Census Bureau, <http://data.census.gov>)

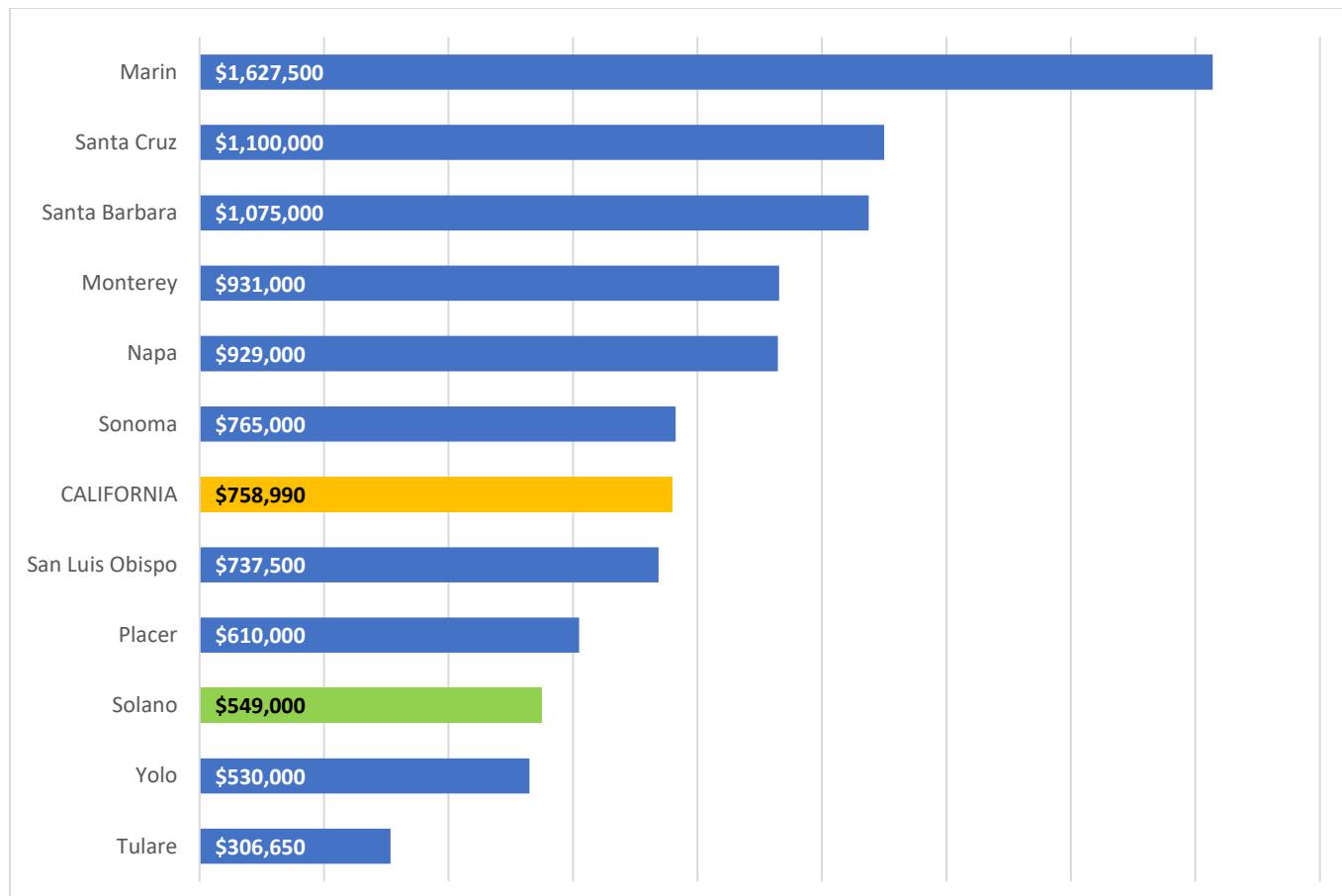
Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

HOUSING AFFORDABILITY

The California Association of REALTORS® reports that Solano County's median home price in March 2021, the latest the data was available, was \$549,000, a \$91,050 or 19.8% increase compared to March 2020. Despite the significant increase over the past year, housing prices in Solano County remain affordable when compared to the Bay Area, where the average home price is \$1,225,000 (May 2021).

Solano County ranks third in housing affordability among the ten benchmark counties and two spots below the statewide average. The average home price in Solano County is 27.7% or \$209,990 lower than the State average. Solano County's average home price is \$61,000 or 10.0% less than the next highest benchmark county; Placer County, and \$1,078,500 or 196.4% less than the most expensive of the benchmark counties; Marin County.

AVERAGE HOUSING PRICES WHEN COMPARED TO BENCHMARK COUNTIES



(Source: The California Association of REALTORS®)

SOLANO COUNTY CITIES MEDIAN HOME VALUES, YEAR-OVER-YEAR CHANGE, 2020-2021

CITY	March 1, 2021	March 1, 2020	% Change
Benicia	\$734,784	\$650,012	11.5%
Dixon	\$527,529	\$454,550	16.1%
Fairfield	\$543,013	\$474,437	14.5%
Rio Vista	\$439,837	\$390,629	12.6%
Suisun City	\$477,081	\$419,815	13.6%
Vacaville	\$542,485	\$473,319	14.6%
Vallejo	\$492,727	\$435,140	13.2%

(Source: Zillow Research, a division of the Zillow® Group Real Estate Company)

Solano County Statistical Profile

Birgitta E. Corsello, County Administrator

SINGLE-FAMILY HOME AND APARTMENT RENTAL PRICES

Housing and rental prices have both increased year over year in Solano County; however, rental prices have only increased modestly when compared to home values. Per Zillow Research, in March 2020, the average rental price for two-bedroom apartments in Solano County was \$1,713 per month. In March 2021, that figure was \$1,780 per month, an increase of 3.9%.

Per the *2020 Index of Economic and Community Progress*, the average price of a two-bedroom apartment in Solano County continues to rise slowly year-over-year. By comparison, the average two-bedroom apartment in San Francisco County is \$2,879, nearly 61.7% higher than in Solano County, making Solano County a much more affordable place to live. It should be noted that the COVID-19 pandemic health emergency has caused average rental prices in the San Francisco region to drop by nearly one-third over the past year as people moved in search of more affordable housing options due to the newfound ability to work remote.

Regional fires in 2017, 2018, and 2020 may have placed additional pressure on rental pricing in Solano County. In contrast, Sacramento County has consistently been between \$200 and \$300 less than Solano County since 2011 in all terms of rental prices, including single-family homes and one and two-bedroom apartments.

The table below illustrates the year-over-year change in the median cost to rent a two-bedroom apartment in each of Solano County's seven cities. The City of Benicia has the highest rent, as of March 1, 2021, at \$2,035 per month, whereas the City of Rio Vista has the lowest rent at \$1,401 per month. Rental prices increased in all seven cities, with rental prices increasing the most year-over-year in Suisun City at 7.5%. The lowest year-over-year increase was in Fairfield at 0.4%.

SOLANO COUNTY CITIES MEDIAN HOME/RENTALS COST, YEAR-OVER-YEAR CHANGE, 2020-2021

CITY	March 1, 2021	March 1, 2020	% Change
Benicia	\$2,035	\$1,991	2.2%
Vacaville	\$1,956	\$1,868	4.7%
Vallejo	\$1,904	\$1,802	5.7%
Fairfield	\$1,881	\$1,873	0.4%
Suisun City	\$1,734	\$1,613	7.5%
Dixon	\$1,549	\$1,495	3.6%
Rio Vista	\$1,401	\$1,350	3.8%

(Source: Zillow Research, a division of the Zillow® Group Real Estate Company)

As of March 2021, the Solano County housing market continues to provide increased values and take advantage of incentives for home ownership. Like other markets, the current rise is not only a function of slow-growing supply, it is also a function of rising demand due to a lower cost of credit (lower interest rates) and also relatively-lower prices in Solano County versus Bay Area counties otherwise.

With the Regional Housing Needs Allocation (RHNA) process coming to a close, local agencies are providing updates to the Housing Elements of their General Plans, there is likely to be continued emphasis on providing additional housing for people of all income levels. For Solano County, 2020 did not see a reduction in home construction despite the impact of the COVID-19 pandemic health emergency. The Public Health office worked with the local construction community to develop protective measures which helped with employment during 2020, as well as addressing the demand for housing in parts of the County, including the cities of Fairfield, Vacaville and Rio Vista. Additionally, what the RHNA estimates suggest is more, new units are coming to Solano County; their mix (rental versus ownership focused) helps to determine the supply side through 2030. The regional mix must also be considered, as well as how workers may have the option or be asked explicitly to work from home.

Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

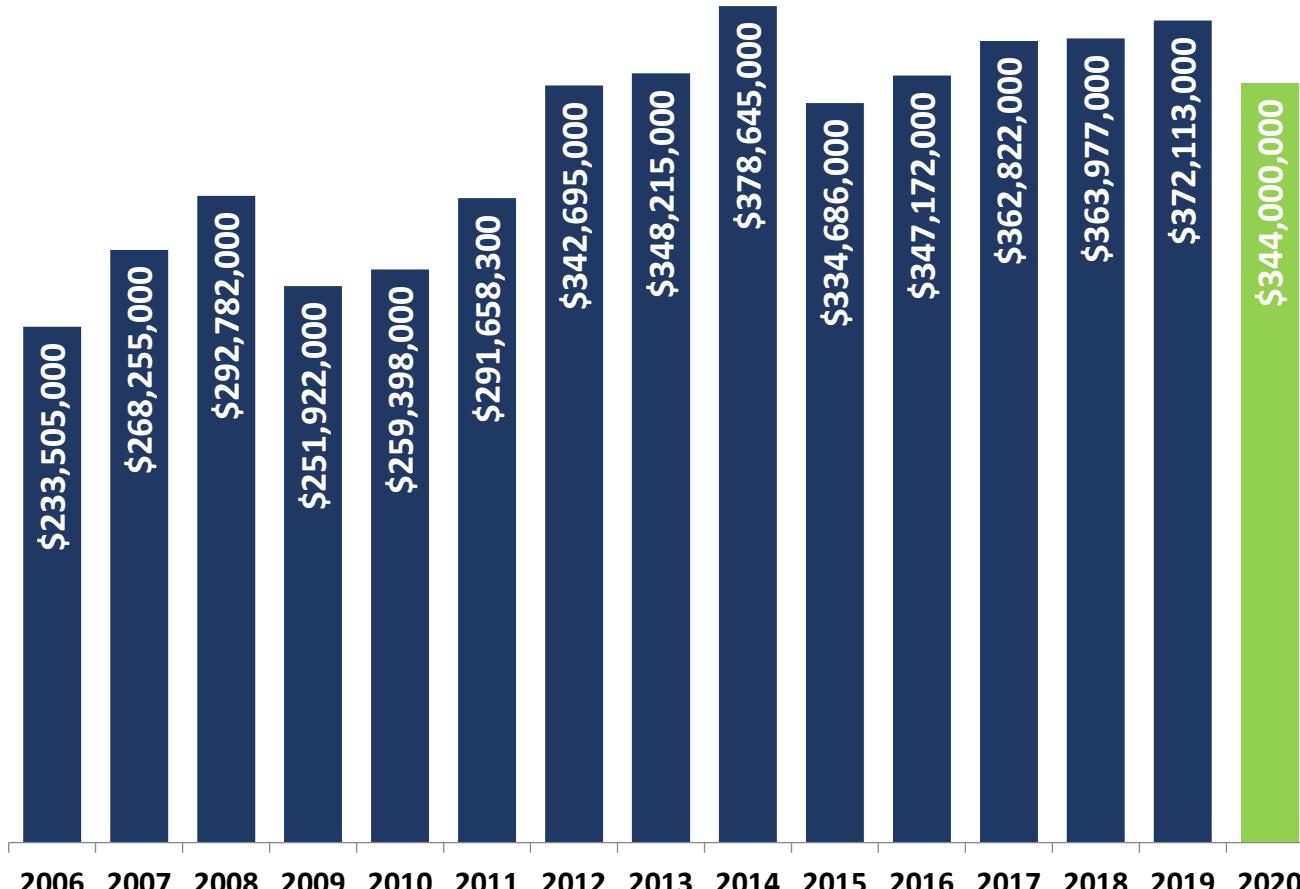
SOLANO COUNTY AGRICULTURAL CROP AND LIVESTOCK VALUE

Solano County Department of Agriculture, Weights and Measures is still working with local growers to determine farm gate value (the net value of a product when it leaves the farm and after marketing costs have been subtracted) for 2020. Early estimates by the Department put this number at \$344,000,000, a potential decrease of over \$28.1 million or 7.6% compared to the previous year's total of \$372,113,000, initially attributed to a statewide decrease in almond production, exports, local wildfires and drought conditions.

Almonds are the top crop for 2020 with Nursery Products and Processing Tomatoes rounding off the top three crops. Solano County farmers produce more than 80 different commodities including fruits, nuts, vegetables, grains, seed, nursery stock, livestock, poultry, and apiary products and services.

According to the State of California Employment and Development Department's (EDD) March 2021 report, Solano County supports approximately 1,400 farm related jobs, a 7.7% increase from the previous year. While agricultural jobs only make up a small fraction of all jobs in the County (less than 1%), agricultural production is part of a much larger industry cluster that spans the full spectrum of economic activity, including activity from before the crops get into the field to the value-added processing in consumer products. The Moving Solano Forward project identifies this food-chain cluster as supporting more than 8,750 jobs and \$1.48 billion in economic output (as of 2019, the latest date the data is available), representing approximately 7.5% of the County's total \$19.66 billion-dollar Gross Regional Product.

2021 ESTIMATED GROSS AGRICULTURE CROP VALUES FOR SOLANO COUNTY



Source: County of Solano Agricultural Commissioner (*early estimates for the 2020 Crop Report)

Solano County Statistical Profile

Birgitta E. Corsello, County Administrator

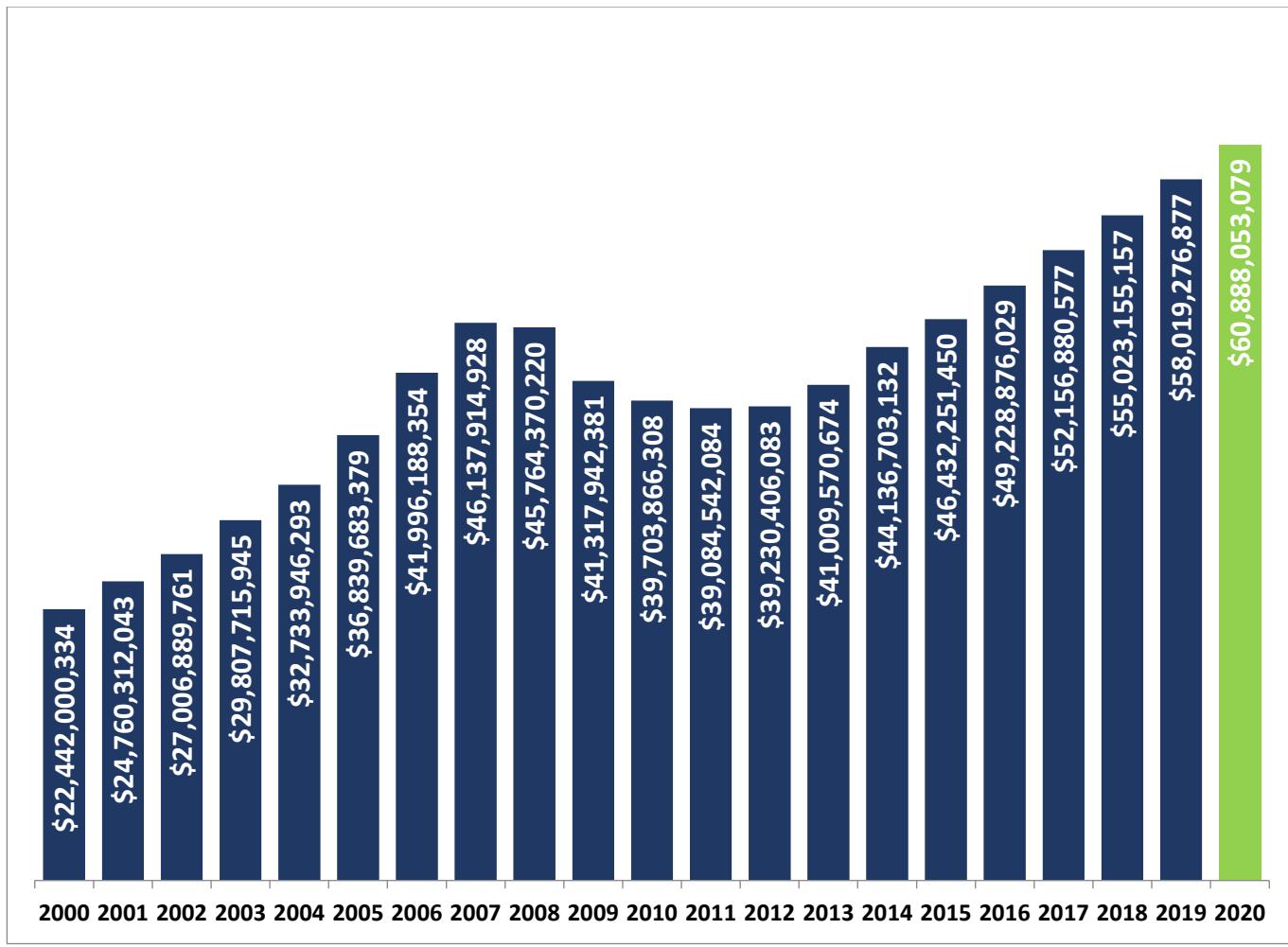
COUNTY ASSESSED VALUES AND GROWTH

Property taxes are a major source of local governmental revenues and are determined by assessed values. The annual property tax rate throughout the State of California is 1% of assessed values. The FY2020/21 Property Assessment Roll of \$60.8 billion increased 4.9% or \$2.9 billion from the prior year's roll value and represents property ownership in Solano County as of January 1, 2020. This is the eighth year of increasing assessed values since the bottom of the market in 2011 and is a result of new construction, a recovery in existing real estate values and competitive housing market.

As real estate market values continue to rise, the number of properties on Proposition 8 status – which is a temporary reduction in a property value below the established Proposition 13 base year value – has decreased, however, per the Solano County Recorder's Office, there are currently 8,507 parcels on Proposition 8 status, a decrease of 367 from the previous fiscal year. The total number of parcels on Proposition 8 status peaked 2012 at 78,000 parcels with an assessed value below purchase price.

It is important to note that the COVID-19 pandemic health emergency may have an impact on future property tax rolls. As far as values are concerned, since the values in this roll are derived based on the January 1, 2020 assessment date, the overall impact COVID-19 has had on local property values will not be reflected until we begin work on the FY2021/22 assessment roll.

LOCAL ASSESSED VALUES FOR SOLANO COUNTY



Source: County of Solano, Assessor-Recorder's Office, July 2020

Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

BUILDING PERMITS IN SOLANO COUNTY

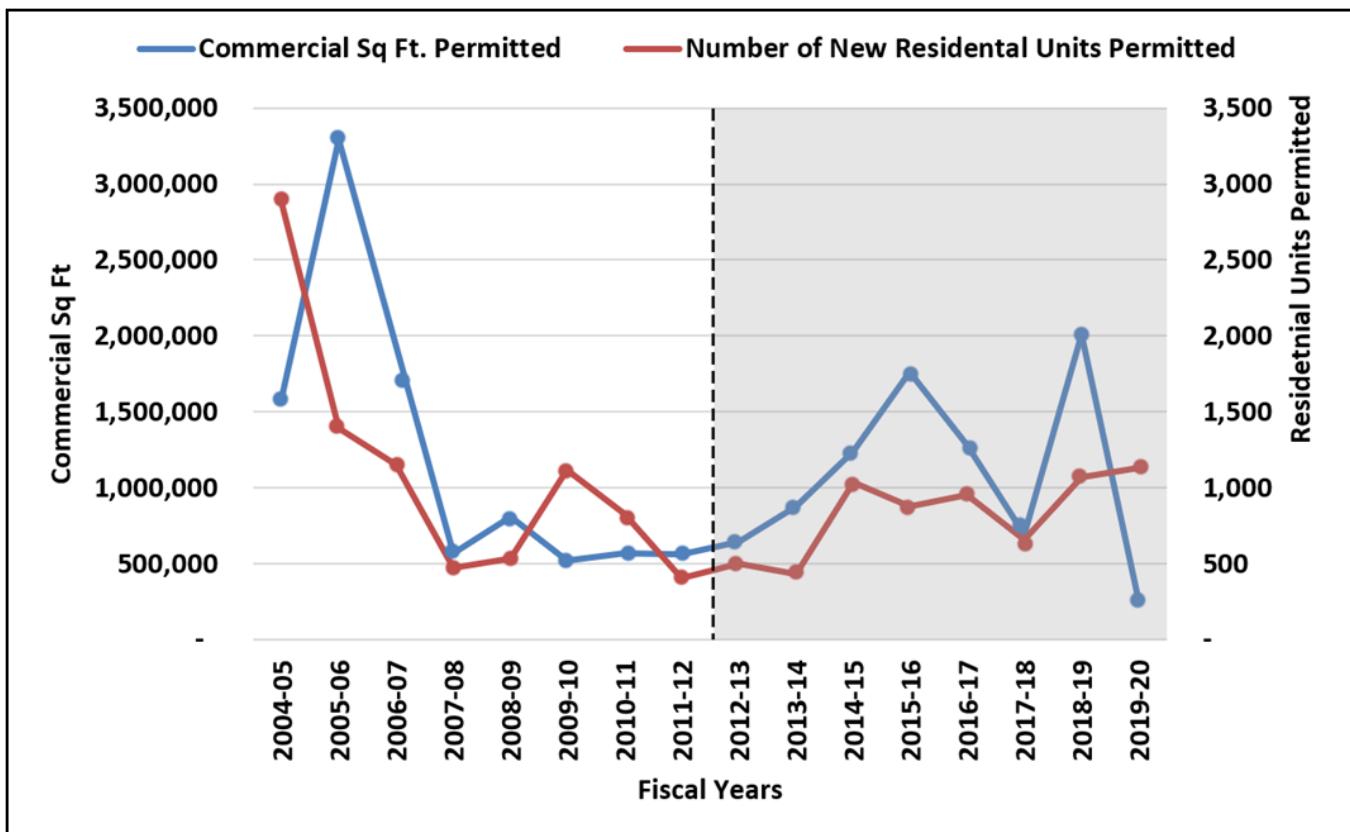
Per the *US Census Bureau for Construction Spending and 2020 Index of Economic and Community Progress*, building permits generally act as a leading indicator of economic activity, predicting the growth of construction jobs, and the demand for raw materials to build residential and commercial units.

Solano County's commercial real estate building permit activity was mixed in FY2019/20 compared to FY2018/19. Commercial square feet under construction was up 251,000 new square feet of space between July 2019 and June 2020 (the previous fiscal year permitted over 2.1 million square feet). The COVID-19 recession has created uncertainty in office space demand. According to Colliers International, office-vacancy rates in Solano County remained relatively flat during 2020 at 18.1%, with rents also relatively flat at \$2.40 per square foot as 2020 ended.

Building permits for residential units in Solano County increased at a faster pace in FY2019/20, despite the COVID-19 recession beginning in that fiscal year's final quarter. There were 1,131 residential building permits issued in FY2019/20 by Solano County, permits may help to achieve RHNA regional housing needs goals for Solano County and the cities moving forward.

The chart below indicates that building permits for new homes increased in FY2019/20, slightly more units than the previous fiscal year, permitting 2,197 units in two fiscal years, and that new commercial space permitted dropped sharply. The impacts of COVID-19 for commercial real estate markets is being monitored and could leave significant vacancies in retail and restaurant spaces where smaller businesses or restaurants have not been successful traversing the 2020 and 2021 COVID-19 restrictions. New commercial spaces are more likely to occur in industrial and warehousing markets, given the increase in logistics demand from internet purchases. In the short-term, this is a concern over the fate of office and retail spaces in Solano County, which is likely to take until 2022 to be completely known.

SOLANO COUNTY RESIDENTIAL AND COMMERCIAL BUILDING PERMITS, FISCAL YEARS 2004-2005 TO 2019-2020 / COMMERCIAL SQUARE FEET AND RESIDENTIAL UNITS PERMITTED



Sources U.S. Census Bureau & 2020 Index of Economic and Community Progress

Solano County Statistical Profile

Birgitta E. Corsello, County Administrator

2011 PUBLIC SAFETY REALIGNMENT AND ASSEMBLY BILL 109

Due to the passage of Assembly Bill 109 (AB 109, Public Safety Realignment) in October 2011, the Solano County jail population has changed over time. As of March 1, 2021, the County jail was housing 38 parole violators (known as 3056 PC), 47 Post Release Community Supervision (PRCS) violators, and 22 locally sentenced offenders (known as 1170 offenders) making up approximately one-third of the jail population. Due to the COVID-19 pandemic health emergency, the jail population contracted to 374 inmates as of May 2020 and an average 2020 daily population of 540 inmates. As the County begins to recover, the daily average jail population as of May 7, 2021 is 658.

Prior to Public Safety Realignment, the County jail population consisted of individuals awaiting trial and inmates serving sentences of less than one year. Today, after realignment, some convicted individuals are now serving sentences up to ten years in local county jails rather than in State prisons.

To address the evolving inmate population because of realignment, the County increased capacity within the jail system and incorporated training programs into the jails. Training programs, like those offered at the Rourk Vocational Training Center at the Claybank / Stanton Correctional Facility in Fairfield, provide offenders with additional skills to enhance their ability to successfully re-enter the community. Non-serious, non-violent, non-sex (non-non-non) offenders have transitioned from supervision by State parole officers to county probation officers. While this shift did not increase the population of supervised offenders in Solano County, it shifted the supervising agency, leaving counties to address supervision and mandated parole programs designed to reduce recidivism.

SNAPSHOT – CHANGES IN POPULATION UNDER SUPERVISION IN SOLANO COUNTY JAILS (3-YEARS)

	Solano County Probation			Solano County Sheriff - Custody				Total
	PRCS	1170h PC	Adults	3056 PC	1170h PC	PRCS	Other	
March 1, 2019	413	100	2,373	46	65	56	583	3,636
March 1, 2020	407	82	2,309	54	34	51	578	3,515
March 1, 2021	374	61	2,189	38	22	47	557	3,288
Change from 2020	(33)	(21)	(120)	(16)	(12)	(4)	(21)	(227)
% Change	-8.8%	-34.4%	-5.5%	-42.1%	-54.5%	-8.5%	-3.8%	-6.9%
Change from 2019	(39)	(39)	(184)	(8)	(43)	(9)	(26)	(348)
% Change	-10.4%	-39.0%	-8.4%	-21.1%	-195.4%	-19.1%	-4.0%	-10.6%

Source: Solano County Community Corrections Partnership and California Department of Corrections and Rehabilitation

SB 823 – JUVENILE JUSTICE REALIGNMENT: OFFICE OF YOUTH AND COMMUNITY RESTORATION

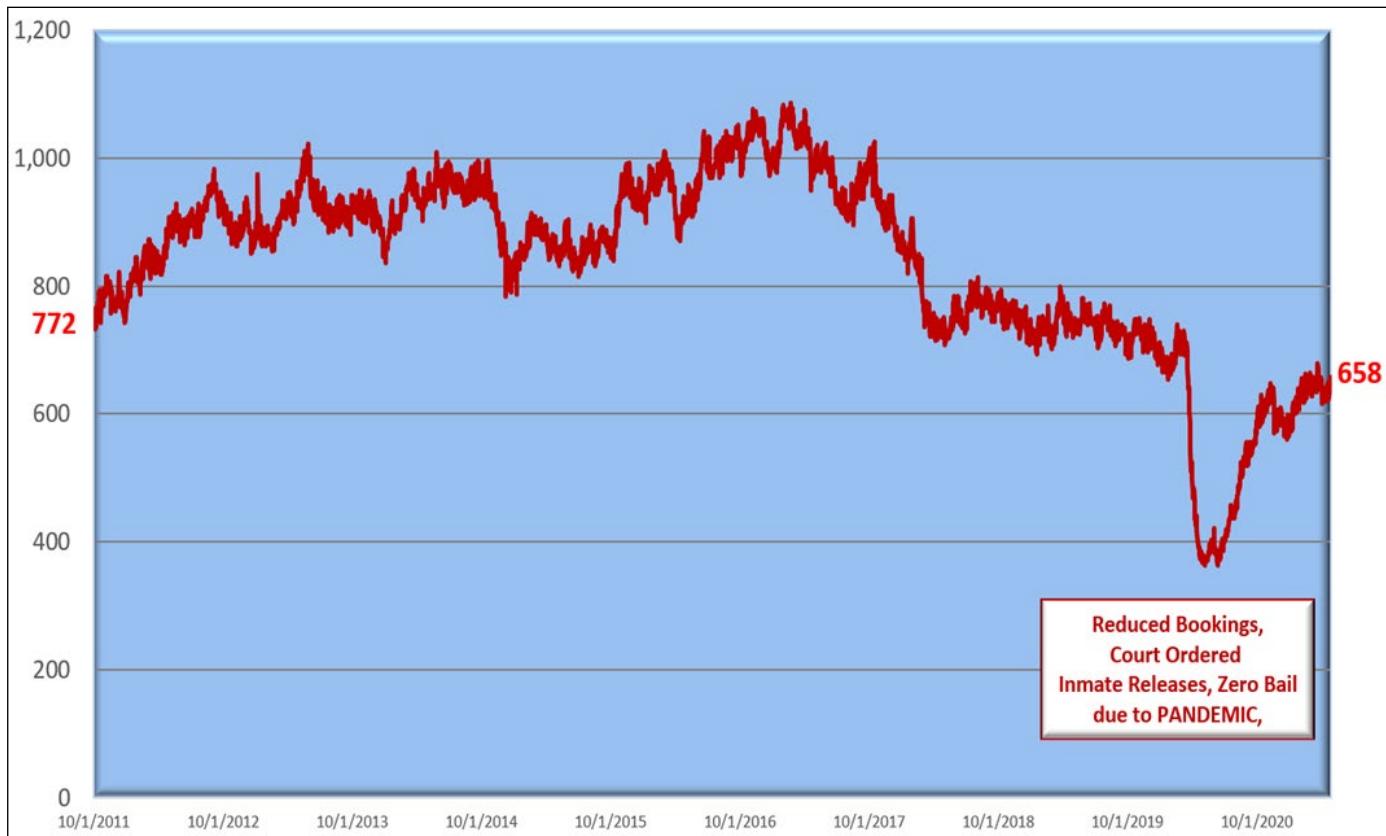
SB 823 was signed by California Governor Newsom on September 30, 2020. Among other things, the bill will close the State's Division of Juvenile Justice (DJJ) as of June 30, 2023. DJJ will stop taking new intakes from counties beginning on July 1, 2021. As a companion bill to AB 109 (adult realignment), the bill will send juveniles who are committed (sentenced) to the counties in lieu of DJJ to provide care and custody during the term of their commitment.

What does this bill mean for Solano County? This bill will have a significant impact on the Juvenile Detention Facility (JDF). Juveniles who would have otherwise gone to DJJ will now be housed at JDF. JDF was built as a short-term holding facility, and as a consequence of SB 823, youth may potentially be held for several years at the JDF, including if the youth was committed to the JDF as a juvenile, they could remain up until age 25.

The State has allocated funding through FY2023/24 to serve this population with the following allocations, including Year One (FY2021/22) \$496,773, Year Two (FY2022/23) \$1,471,567, and Year Three (FY2023/24) \$2,437,942. To be eligible for the funding each county was required to create a subcommittee of the multiagency juvenile justice coordinating council (JJCC), to develop a plan describing the facilities, programs, placements, services, supervision, and reentry strategies that are needed to provide appropriate rehabilitation and supervision services for the realigned youth. Solano County established a subcommittee and began meeting monthly starting in January 2021 to work on a plan a plan that must be filed with the Office of Youth and Community Restoration (OYCR) by January 1, 2022. To continue receiving funding, the subcommittee will convene to consider the plan every third year, but at a minimum the County must submit the most recent plan regardless of changes to the OYCR.

Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

SNAPSHOT – JAIL POPULATION TREND, OCTOBER 1, 2011 – MAY 7, 2021



Source: Solano County Sheriff's Office

On October 1, 2011 – the day AB 109 went into effect – the Solano County 30-day average daily jail population was 772 inmates. As illustrated in the chart above, over the next nine and one-half years, the average daily jail population grew and contracted several times, with an average population in 2019 of 752, the steep decline in inmates starting in late February, early March 2020 is related to emergency measures taken by the state, local courts and the Sheriff to address increased concerns regarding the COVID-19 pandemic medical risks.

The long-term decrease pre-COVID-19 in the County's jail population over the past several years, (jail population peaking in 2016) can be attributed to many factors, including an increase in pre-trial releases; split sentencing by the Courts, reducing time served; implementation of the Humphrey Decision (January 2018), whereby judges may consider offender's ability to post bail and when appropriate, reduced bail amounts, bail alternatives and the reduction of leased jail beds (March 2018). The Solano County Sheriff continues to see an increase in the number of inmates requiring Administrative Separation (AdSep). Inmates requiring AdSep are more prone to disrupt jail operations and are therefore placed in a cell by themselves – a cell that would normally house two inmates.

Because of the COVID-19 pandemic health emergency, the Sheriff's Office coordinated the early release of hundreds of inmates between March and May 2020. The steady increase to the inmate population, from 374 to 658, over the past year (May 2020 to May 2021) is primarily due to two factors, including the ongoing booking of inmates and implementation of several health and safety accommodations made at the jails to safely house inmates during the pandemic. As of May 7, 2021, the Solano County jail population is 658 inmates. By contrast, this is 114 fewer inmates on average than when AB 109 jail population data was first collected, with a starting average jail population of 772 inmates.

Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

COUNTY OF SOLANO, CALIFORNIA

Principal Taxpayers with over \$50,000,000 in Assessed Value for FY2021-22

Principal Property Tax Payers	Parcels	Assessed Value	Tax Obligation
VALERO REFINING COMPANY CALIF	28	\$934,879,797	\$11,106,193
PACIFIC GAS & ELECTRIC CO	16	\$796,534,005	\$13,307,813
GENENTECH INC	27	\$772,926,337	\$9,217,900
ANHEUSER-BUSCH COMM STRAT LLC	2	\$302,159,336	\$3,457,309
STAR-WEST SOLANO LLC	7	\$195,105,645	\$2,225,238
CALIFORNIA NORTHERN RAILROAD	169	\$178,583,671	\$2,459,446
PW FUND A LP	8	\$173,019,210	\$2,107,854
SACRAMENTO MUNICIPAL UTIL DIST	42	\$166,608,620	\$1,703,965
INVITATION HOMES INC	427	\$164,128,458	\$2,132,554
ICON OWNER POOL 1 SF N-B P LLC	28	\$144,422,516	\$1,718,575
SHILOH WIND PROJECT II LLC	1	\$137,347,783	\$1,400,810
SHILOH III WIND PROJECT	1	\$133,245,631	\$1,358,972
COLONY STARWOOD HOMES	304	\$117,520,830	\$1,508,259
SFPP, L.P.	148	\$115,434,838	\$1,693,865
CPG FINANCE II LLC	3	\$112,436,202	\$1,521,230
SHILOH IV WIND PROJECT LLC	1	\$106,023,210	\$1,081,331
GATEWAY 80 OWNER LP	4	\$104,040,000	\$1,263,598
NT DUNHILL I LLC	8	\$101,188,871	\$1,374,797
PARK MANAGEMENT CORP	3	\$98,316,386	\$1,326,790
APS WEST COAST INC	37	\$95,533,919	\$1,132,348
MEYER COOKWARE INDUSTRIES INC	7	\$94,880,270	\$1,124,931
THE NIMITZ GROUP	102	\$94,500,000	\$1,675,547
MG NORTH POINTE APARTMENTS LLC	2	\$89,279,488	\$1,073,583
ALZA CORPORATION	6	\$89,099,157	\$1,063,549
CENTRO WATT PROPERTY OWNER II	8	\$87,105,975	\$1,163,740
FLANNERY ASSOCIATES LLC	143	\$86,933,874	\$944,541
CORDELIA WINERY LLC	17	\$86,854,296	\$998,098
DBA AT&T CALIFORNIA	3	\$83,216,671	\$1,283,323
NEXTERA ENERGY MONTZMA II WIND	1	\$82,281,282	\$839,187
KAISER FOUNDATION HOSPITALS	5	\$74,572,589	\$1,067,062
WRPV XIII BV VALLEJO LLC	2	\$65,892,952	\$971,775
JDM 111 2600 NAPA LLC	1	\$65,487,145	\$707,683
BALL METAL BEVERAGE CONT CORP	3	\$64,798,293	\$688,730
SHILOH I WIND PROJECT LLC	1	\$64,264,246	\$655,431
PRIME ASCOT LP	281	\$64,199,866	\$1,238,566
ARDAGH METAL BEVERAGE USA INC	1	\$64,156,461	\$645,999
WAL-MART REAL ESTATE BUS TRUST	5	\$61,243,826	\$710,107
SEQUOIA EQUITIES-RIVER OAKS	2	\$60,258,726	\$733,545
GPT FERMI DRIVE OWNER LP	1	\$60,180,000	\$685,061
STATE COMPENSATION INSRN FUND	4	\$59,968,084	\$755,807
SRGMF III WEST TEXAS FF LLC	1	\$59,931,903	\$695,377
N/A ROLLING OAKS-88 LP	1	\$59,875,679	\$695,752
HIGH WINDS LLC	1	\$54,817,841	\$559,087
FPA6 VILLAGE GREEN LLC	1	\$52,879,106	\$606,212
NORTH VILLAGE DEVELOPMENT INC	2	\$50,426,774	\$668,167
THE CLOROX INTERNATIONAL CO	3	\$50,131,158	\$540,018

*NOTE: The tax obligation is calculated at 1 percent + voter approved bonds and any special assessments. Rates may vary by Tax Area Code. LLC - Limited Liability Company | LP - Limited Partnership

\$6,776,690,927

\$85,889,724

Source: County of Solano, Tax Collector/County Clerk, March 2021

PURPOSE

This segment of the Budget document sets forth the Government Code sections and administrative directives, as issued by the Office of the State Controller, pertaining to the form and content of the Annual County Budget. It describes the format of the Solano County Budget document and includes County ordinances and specific policies adopted relating to the County Budget.

LEGAL BASIS

The Government Code specifies the content of the Budget, budget adoption procedures and dates by which actions must be taken. (Government Code §29000-29144)

FORMS

The Budget document must be on forms prescribed by the State Controller in consultation with the Committee on County Accounting Procedures. (Government Code §29005)

PERMISSION TO DEVIATE

A county may add to the information required, or show it in more detail, providing the financial information and the classifications or items required to be included in the Budget are clearly and completely set forth. Any change proposed by a county in the arrangement of the information required on the forms shall be subject to review and approval by the State Controller.

FUNDS AND ACCOUNTS

Fund and account titles to be used by counties in the preparation of the Budget are those contained in the publication, Accounting Standards and Procedures for Counties, issued by the State Controller. Special districts required to be included in the Budget document must use fund and account titles contained in the publication, Special District Uniform Accounting and Reporting Procedures.

Fund Types

- General Fund - The chief operating fund of a government. The General Fund is used to account for all financial resources except those required to be accounted for in another fund.
- Special Revenue Funds - Special revenue funds are used to account for and report the proceeds of specific revenue sources restricted or committed to expenditures for specified purposes other than debt service or capital projects.
- Capital Projects Funds - These funds are used to account for and report financial resources restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.
- Debt Service Funds - These funds are used to account for and report the financial resources restricted, committed, or assigned to expenditures for principal and interest and related administrative charges.
- Enterprise Funds - These funds are used to account for operations financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (i.e., Airport)
- Internal Service Funds - These funds are used to account for the financing of goods or services provided by one department or agency to another department or agency of a government on a cost-reimbursement basis. (i.e., Fleet, Department of Information Technology, Risk Management)

BASIS OF ACCOUNTING/BUDGETING

The general operating group of funds (governmental fund types) are budgeted and accounted for using the modified accrual basis of accounting. Governmental fund types include General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Funds. This group of funds is summarized on Schedule 2 of the Budget document.

Internal service and enterprise funds are budgeted and accounted for using the full accrual basis of accounting.

The basis of accounting used in this budget document is required by directive of the State Controller and Governmental Generally Accepted Accounting Principles (GAAP) and prescribed by pronouncements of the Governmental Accounting Standards Board (GASB).

Budget Construction & Legal Requirements

LEGAL DUTIES AND DEADLINES

State Controller (Government Code §29005)

- To promulgate budget rules, regulations and classification, and to prescribe forms.

Supervisors (Government Code §29061, 29063, 29064, 29065, 29080, 29081, 29088, 29100, 29101)

- To hold hearings on budget estimates prepared by officials.
- To make revisions, reductions and additions to estimates.
- To formally approve the tabulations, as revised, as the Recommended Budget.
- To make the Recommended Budget available to the general public.
- To publish notice that the Budget is available and to announce and conduct public hearings, as prescribed by law.
- To adopt the Budget by resolution for the County and dependent Special Districts.
- To adopt tax rates.
- To levy property taxes.

All County Officials (Government Code §29040)

- To submit itemized requests of estimates for available financing, financing requirements and any other matter required by the Board on or before June 10th of each year.

Auditor or Administrative Officer as Designated by Board (Government Code §29040, 29042, 29045, 29060, 29062)

- To receive budget requests from officials.
- To prescribe and supply budget work sheets.
- To submit budget estimates when the official responsible has not done so.
- To compile budget requests.
- To submit Recommended Budget to the Board.

Auditor (Government Code §29043, 29044, 29083, 29103, 29109, 29093, 29124)

- To provide financial statements or data to officials.
- To attend public hearings on Recommended Budget and provide any financial statements and data required.
- To revise the Recommended Budget to reflect changes made by the Board.
- To calculate property tax rates.
- To forward to the State Controller a statement of all County tax rates, assessed valuations and amount of taxes levied and allocated.
- To file a copy of the Adopted Budget with the Office of the State Controller.
- To approve all payments in accordance with the Adopted Budget.

COUNTY STRATEGIC PLAN IMPLEMENTATION

The FY2021/22 Recommended Budget supports several of the 2007 County Strategic Plan, Goals and Initiatives. A key priority is financially supporting the Goals, Strategic Objectives and departmental activities consistent with the Plan.

Following is a description of each of the Strategic Plan's Goals:

Goal: Improve the health and well-being of those who live and work here

The County will encourage healthy, active lifestyles by promoting change toward wellness through healthy programs, partnering with schools, hospitals and cities, early intervention with children and families, providing for access to services including health care, dental care and mental health, assisting our vulnerable including seniors, children and the disabled. As a large employer, the County will continue to model the importance of health and wellness throughout its workforce.

Goal: Ensure responsible and sustainable land use

The County, working with the cities, education, workforce training and business leaders, non-profit providers and interested citizens, encouraging environmentally friendly building and business activities that helps create a high quality of life in Solano County.

The County General Plan was updated and approved by the voters in 2008. The implementation of the various components of the General Plan is still ongoing, including working on plans for a sustainable Travis Air Force Base, a regional park district, and groundwater and water resource management.

Goal: Maintain a safe community

The County and its partners will offer services, programs and projects that move from incarceration to an integrated approach aimed at eliminating recidivism and reducing the growing need for jail beds. Programs on gang prevention, methamphetamine prevention, juvenile and adult recidivism, emphasizing education and training, positive parenting and restorative justice as parts of the integrated systems approach. Emergency preparedness will continue to play a key role in maintaining a safe community.

Goal: Invest in and for the future

Focused both internally and externally, work efforts involve customer service training and continuous quality improvement, survey and focus groups, succession planning, employee training and development, technology investment and financing of capital projects and renewal efforts to ensure access to services in the future.

BUDGET GOALS AND OBJECTIVES

The County Budget sets forth the foundation for major Board policy actions and provides a fiscal "road map" for the direction of County government to follow, now and in the future. As such, the County Budget represents the single most important document that is prepared, reviewed and approved on an annual basis. It is the document that reflects the County's fiscal commitment to the Strategic Plan, its goals and objectives through programs and services.

The intent of the Budget document is to:

- Provide a document in a format that is user friendly and readable in order to give the public a clear understanding about County government operations and funding. The County Statistical Profile gives the reader a comprehensive profile of the County.
- Identify the strategic goals and objectives upon which budget allocations are made and to measure the progress of County departments and operations in fulfilling their departmental goals and objectives as well as the County's overall mission.
- Provide the Board and the public with a clear understanding of revenues and appropriations in the areas of strategic importance to the County, such as Public Safety and Health and Social Services.

The basic principles, goals and objectives of the Board of Supervisors for Solano County have been maintained as the underlying foundation for the Budget. These include:

- The Budget must be balanced with appropriations equaling the combined total of estimated revenues, Fund Balance and/or reserves.
- Wherever possible, the Budget should be balanced with identified ongoing revenue sources equaling ongoing and reasonably expected appropriations.
- To the extent possible, one-time money should not be used to fund ongoing operations.

Budget Construction & Legal Requirements

- Service levels should be maintained at the highest level possible, within funding constraints.
- Contingencies and Reserves should be increased in good years to guard against future uncertainties.
- The Budget should have a goal to annually add \$2-3 million to Deferred Maintenance Capital Renewal Reserves.
- Discretionary revenues should be maximized to allow the Board options for the funding of beneficial local programs and services.
- Every effort should be made to ensure accuracy and accountability in estimating and monitoring both revenues and expenditures throughout the fiscal year.
- The Budget should, wherever possible, anticipate and make provisions for uncertain funding for County-operated programs.

In reference to the stated goals and objectives above, several policy guidelines were followed and maintained in developing this Budget:

- Revenues from Property Tax Administration Fees are recognized in the budgets of the Departments (Auditor-Controller, the Clerk of the Board, the Assessor, and the Tax Collector) actually incurring the expenditures.
- Proposition 172 funds have been allocated to maximize public safety services to the public.
- 1991 Realignment revenues have been allocated to Health and Social Services.
- 2011 Realignment revenues have been allocated to certain corrections and human services programs, in accordance with Chapter 40, Statutes of 2011 (AB 118, Committee on Budget) and Chapter 35, Statutes of 2011 (SB 89, Committee on Budget and Fiscal Review) and several 2011 trailer bills. 2011 Realignment Revenues include AB 109 funds reviewed and programmed through the Community Corrections Partnership.
- General Fund Contingencies and Reserves are increased, whenever possible, to safeguard against future uncertainties and are drawn down as directed and/or authorized by the Board when necessary. Consideration will be given during Budget Hearings to increase Committed General Fund Balances, such as the General Fund Balances for Accrued Leave Payoff, Pension 115 Trust/CalPERS Reserve, and for Deferred Maintenance/Capital Renewal, from available year-end Fund Balance whenever the Balance is in excess of the incoming fiscal year's financing needs.

BUDGET POLICIES OF THE BOARD OF SUPERVISORS

In addition to the legally required duties, there are certain actions to implement the budget process which the Board may take, including:

- Changing the arrangement of information on budget forms, upon approval of the State Controller. (Government Code §29005)
- Inclusion of other data, in addition to presenting the minimum information on available financing and financing requirements as submitted by the Departments in their estimates. (Government Code §29006)
- Selection of the method of presenting supporting data for salaries and allocated positions. (Government Code §29007)
- Designation of Auditor or Administrative Officer to receive budget requests. (Government Code §29040, 29042)
- Designation of Auditor or Administrative Officer to submit budget requests in event of non-performance by responsible official. (Government Code §29045)
- Designation of Administrative Officer to prepare recommended budget on prescribed forms. (Government Code §29061, 29062)
- Approval of new positions and capital assets prior to Budget adoption. (Government Code §29124)
- Designation of official to approve transfers and revisions of appropriations within a budget unit. (Government Code §29125)
- Approval of budgetary adjustments. (Government Code §29125, 29126, 29126.1, 29127, 29130)
- Designation of an official to whom Auditor shall submit statements showing conditions of budget appropriations and estimated available financing. (Government Code §29126.2)

ADOPTED BUDGET POLICY

The FY2021/22 Budget Hearings will commence Thursday, June 24, 2021 and continue for a period not to exceed 14 calendar days.

The Board of Supervisors (Board) has designated the County Administrator as the official responsible to carry out all County budgetary responsibilities not specifically reserved to the Board, Auditor or State Controller.

Chapter 2 of the Solano County Ordinance provides additional information on established County policies. Sections 2-40 through 2-47 specifically address the duties of the County Administrator. Section 2-45 delineates the County Administrator's role in budgetary matters. These duties include:

- Develop budget instructions and policies, revenue estimates and departmental budget targets to guide departments in budget preparations.
- Recommend to the Board an annual County operating budget based on revenue projections, budget targets and proposed work programs and projects developed by the various departments.
- Recommend to the Board a capital budget based upon long-range plans for acquiring, constructing or improving buildings, roads and other County facilities.
- Recommend to the Board the acquisition and disposition of real property, except for County roads, easements and rights-of-way, which shall be the responsibility of the Director of Resource Management.
- Establish a control system or systems to ensure the various County departments and other agencies under the jurisdiction of the Board are operating within their respective budgets.
- Recommend requests to the Board for unforeseen and unbudgeted expenditures.
- Approve fund transfers and budget revisions within appropriations.
- Recommend to the Board fund transfer requests requiring Board action under State law.
- Establish policies for acquiring additional or replacement capital assets.
- Keep the Board informed of the financial status of the County and of other matters of major significance to the County.

BUDGET AND FISCAL POLICIES FOR FY2021/22

Budget Policy

1. **General Fund Emphasis:** Pending the outcome of actual Year-End Fund Balance, Departments' budgets should be prepared with a goal that the FY2021/22 Net County Cost or General Fund (GF) Contribution to programs will not exceed their FY2020/21 Midyear projection where possible and have no new programs or positions unless revenue-offset.
2. **Labor Costs:** The County has successfully completed negotiations with all labor units during FY2019/20. The resulting Memorandum's of Understanding (MOU) with all labor units include wage increase which are reflected in the FY2021/22 Recommended Budget. The County anticipates continued increases in PERS employer rate effective FY2021/22, with significant increases in the future. In this regard, Departments should continue to pursue minimizing or leveraging labor costs where possible, developing efficiencies in the delivery of services, searching for opportunities to automate, streamline services where feasible, share back office operations, and eliminating vacant non- "Mission Critical" positions. A "Mission Critical" position is defined as "a position that provides essential life, safety and/or public health services to the community or required to be filled by the County to avoid liability and to limit impairment or disruption to the delivery of mandated services."
3. **Contributions to Outside Organizations:** The Budget should not include contributions to outside organizations not controlled by the Board, such as the State Courts, unless the organization is carrying out a priority of the Board based on the community's needs.
4. **Maximize the Board's Discretion:** Wherever legally possible, revenues are to be treated as discretionary resources, rather than as dedicated to a particular program or service. The goal is to give the Board as much flexibility as possible in allocating resources to local priorities, including the Goals and Objectives outlined in the County Strategic Plan. To the extent allowed

Budget Construction & Legal Requirements

by law, existing programs or activities should be funded with dedicated funding sources. This will free up scarce discretionary resources to fund Board priorities.

5. **Pursuit of New Revenues:** Pursue additional revenue sources to the fullest extent possible for all services; and, for fee-setting purposes, identify total cost (including indirect costs) to enable full recovery of all costs associated with the service provided when allowed by law and economic/market considerations.
6. **Discretionary Programs:** Do not recommend new discretionary programs unless the programs are stated Board priorities, offset by savings or efficiencies creating capacity for the new program, or are fully funded by non-General Fund sources in FY2021/22 and will continue to be in future years. Seek legislative relief or reform for programs when feasible to facilitate service outcomes over prescribed processes and procedures.
7. **Pursue Operational Efficiencies:** Explore reducing expenditures and maximizing revenues through automation and moving toward self-help service delivery where feasible, consolidation of functions and streamlining of County operations.
8. **County Share:** If funding is reduced, there should be no increased County share for programs funded primarily from non-General Fund sources, unless increased County share is mandated, or the program is a high priority for the Board of Supervisors, and the amounts are feasible in light of the County's fiscal situation.

Fund Balance Policy

On February 13, 2007, the Board adopted a policy on the General Fund Reserve. On June 14, 2011, the Board approved changes to the General Fund Reserve Policy to conform to Government Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. While the changes primarily affect reporting and not budgeting, changes in terminology are notable.

The General Fund Reserve and Other Designations Policy was updated and renamed Fund Balance Policy. The classifications for governmental funds of designations, reserves and unreserved/undesignated were replaced by the five categories of non-spendable, restricted, committed, assigned and unassigned.

Examples of these five categories of Fund Balance are:

- a. Non-spendable: Long-term loans
- b. Restricted: Public Facilities Fees
- c. Committed: General Fund Balance for Accrued Leave Payoff
- d. Assigned: General Fund Contribution to other funds
- e. Unassigned: Residual net Fund Balance

Key provisions of the Board's updated Fund Balance Policy include:

The General Fund General Reserve will be maintained at a target level equal to 10% of the County's total budget excluding interfund transfers, with a minimum balance of \$20 million at all times. The current reserve is \$46.7 million which is currently 48% of the target Reserve of \$97 million. This level will be maintained to provide the County with sufficient working capital and a comfortable margin to support one-time costs for the following purposes:

- When the County faces economic recession/depression and the County must take budget action.
- When the County is impacted by a natural disaster or any other emergency.
- When the County experiences unexpected declines in revenues and/or when unpredicted large one-time expenditures arise.

In circumstances where the General Fund General Reserve has fallen below the established level, the County shall replenish the deficiency within five fiscal years or as soon as economic conditions allow from the following revenue sources: year-end surpluses, non-recurring revenues, or if legally permissible and with a defensible rational, from excess resources in other funds.

Subject to the Board of Supervisors' restrictions, the following will guide how the General Fund General Reserve should be used:

1. Use the General Fund General Reserve to phase into fiscal distress periods gradually, focusing on maintaining the Board's priorities.
2. To the extent possible, use the General Fund General Reserve as the last resort to balance the County Budget.
3. To the extent possible, the spending down of the General Fund General Reserve should not exceed \$6 million a year (Board of Supervisors' policy direction on February 13, 2007).
4. The General Fund General Reserve should not be used to support recurring operating expenditures.
5. The General Fund General Reserve is subject to restrictions imposed by Government Code §29086, which limits the Board's access to the General Reserve during the annual budget process and requires 4/5 vote by the Board.

General Fund Balance for Accrued Leave Payoff

During FY2005/06 Budget Hearings, the Board established a **Reserve for Accrued Leave Payoffs**. In accordance with GASB 54, this Reserve has been renamed as General Fund Balance for Accrued Leave Payoff. The purpose of this Fund Balance is to minimize the fiscal impact of employee retirements on County departments' budgets. These funds are to be used for large employee payoffs upon retirement or employment separation from the County when the respective department has insufficient appropriations during the fiscal year to fund these payoffs. The following criteria and procedures were approved by the Board for managing the General Fund Balance for Accrued Leave Payoff:

1. **Minimum General Fund Balance for Accrued Leave Payoff.** On an annual basis, the Auditor-Controller shall calculate the projected leave payout requirements for the subsequent five years, net of federal and State reimbursements, and provide the information to the County Administrator's Office for inclusion in the following year's Recommended Budget. The Board's policy is to maintain General Fund Balance for Accrued Leave Payoff equal to 40% of the five-year projected leave payout requirements net of State and federal reimbursements, with a minimum of \$2 million balance maintained at all times.
2. **Replenishing General Fund Balance for Accrued Leave Payoff.** In circumstances where the General Fund Balance for Accrued Leave Payoff has fallen below the established requirement, the County shall replenish the deficiency within three fiscal years or as soon as economic conditions allow from the following revenue sources: year-end surpluses, non-recurring revenues, or if legally permissible and with a defensible rational, from excess resources in other funds.
3. **Anticipated Accrued Leave Payoffs.** During the budget process, a General Fund Department or a Department that receives a General Fund Contribution should determine the amount needed to cover anticipated Accrued Leave Payoffs for the upcoming year and include the amount in their budget and work with the County Administrator's Office (CAO) to determine the funding strategy to include the appropriate amount in the Recommended Budget. Strategies may be:
 - a. If the Department has sufficient appropriations to fund the Accrued Leave Payoff, the Department shall absorb the cost.
 - b. If the Department cannot absorb the cost, the Department must work with the CAO to determine the funding source(s) to offset the increased costs. Funding from the **General Fund Balance for Accrued Leave Payoff** may serve as a resource to provide the affected Department with the General Fund share of the employee payoff.
 - c. The General Fund share of the estimated Accrued Leave Payoff will be appropriated in the General Expenditures budget during the budget process. This appropriation will be funded from the **General Fund Balance for Accrued Leave Payoff**.
 - d. The CAO is authorized to make necessary budget adjustments to the affected Department(s) **without** Board approval up to the amount appropriated in 3. c. above.
4. **Unanticipated Accrued Leave Payoffs.** During the budget year, Departments may have employees retire/terminate that were not factored in the Accrued Leave Payoff calculation. Departments should consult with the CAO to determine the most appropriate funding strategy.
 - a. General Fund Departments or Departments that receive a General Fund Contribution should determine if sufficient appropriations are available in their budget to absorb the payoff, and, if not, work with the CAO to determine the appropriate level of funding from the **General Fund Balance for Accrued Leave Payoff** as indicated above in 3. c. If

Budget Construction & Legal Requirements

there are insufficient appropriations in General Expenditures Accrued leave Payoff the CAO may choose to use the General Fund Contingency to fund the costs. Use of General Fund Contingency requires a 4/5 vote of the Board.

- b. Non-General Fund Departments or Departments that do not receive General Fund Contributions will need to determine if their respective program has sufficient appropriations or contingencies to support the Accrued Leave Payoff and should adjust their budget accordingly at Midyear, if necessary. If their respective program does not have sufficient appropriations or contingencies to support the Accrued Leave Payoff, the Department(s) should work with the CAO to determine the appropriate funding strategy.

Contingency Policy

On February 13, 2007, the Board adopted the General Fund Contingency policy to establish a level equal to 10% of the General Fund total budget. The current recommendation from staff for FY2021/22 is to fund the General Fund Contingency at \$14 million. The final amount will be determined by close out of the Budget reconciliation. Appropriations for Contingencies are legal authorizations granted by the Board of Supervisors to be used for one-time unexpected needs that arise outside of the regular budget planning process. Pursuant to Government Code §29130, access to the Appropriation for Contingency requires a 4/5 vote of the Board of Supervisors.

Investment Policy

The County maintains an Investment Pool managed by the Treasurer-Tax Collector-County Clerk. The Pool acts as a depository for funds from over 80 units of local government, including funds of the county school districts, special districts and other entities.

Amounts deposited in the Investment Pool are invested in accordance with investment policy guidelines established by the County Treasurer and approved by the Board.

The primary objectives of the Policy are:

- Safety - Maintain the security of principal
- Liquidity - Ensure adequate liquidity to meet its cash flow needs for pool participants
- Yield - Generate returns commensurate with the inherent risks being managed

The Policy addresses the soundness of financial institutions in which the County deposits funds, types of investment instruments as permitted by the California Government Code §53601, and the percentage of the portfolio that may be invested in certain instruments with longer maturity.

Debt Policy

The County Administrator's Office maintains a Debt Advisory Committee, consisting of the Assistant County Administrator and/or Budget Officer, Auditor/Controller, and Treasurer/Tax Collector/County Clerk. The Committee provides analyses and recommendations through the County Administrator for policy implementation and oversight.

The County establishes fund accounts to manage and budget resources for the payment of interest and principal for general long-term debt. The County also incurs debt when prudent to reduce future costs, such as pension obligation bonds.

Conditions for debt issuance are as follows:

- Purpose and Use of Debt - long-term General Fund debt will be incurred based on the County's needs and ability to repay, and where appropriate, methods and sources of funding will be maximized. Long-term debt will be restricted to those capital improvements that cannot be funded from current revenues.
- Types of Debt - includes General Obligation Bonds, Revenue Bonds, Certificates of Participation, Commercial Paper, Lease-Purchase Agreements and other obligations.
- Project Life - debt shall not exceed the useful life of the asset being acquired or constructed.
- Refunding Policies - the County maintains a debt structure that allows for early retirement of debt.

Restrictions on debt issuance include:

- The use of debt to fund operating costs or projects associated with operating costs are prohibited.
- Short-term debt will not be used to finance long-term debt.

Debt service limitations include:

- Debt is a policy decision which requires a financial condition analysis that incorporates economic trends, benchmark studies, and all other forces impacting the future finances of the County.
- Analysis of debt burden is measured, but not limited to, the following ratios:
 - Debt service requirements as a percentage of General Fund Revenue.
 - Debt service as a percentage of Per Capita Income.
 - Debt service as a percentage of General Fund Expenditures.

In addition to the policy above, California Government Code §29909 states the total amount of bonded indebtedness shall not at any time exceed 5% of the taxable property of the County as shown by the last equalized assessment roll.

Resource Reduction Strategy

In the event reductions in resources in any fiscal year require actions to balance the Budget, the Board of Supervisors approved in 2007 Resource Reduction Strategies intended to guide the County including the following:

1. General Philosophy

- a. To the extent possible, across-the-board reductions in expenditures will be avoided. Reductions will be made on a case-by-case basis. The emphasis will be on conserving General Fund discretionary resources to finance high priority programs, as set forth in the Solano County Strategic Plan adopted by the Board on December 11, 2007, and as further defined by the Board annually. If necessary, funding for lower priority programs will be reduced or eliminated to ensure appropriations remain in balance with resources;
- b. The County administers a number of costly State programs that are heavily funded by State and federal dollars. Compared to the State and federal governments, the County has only limited ability to raise revenues. Recognizing that, in the event of a substantial reduction in resources for these programs, the County's goal, to the extent legally possible, is to avoid back-filling reductions in State and federal dollars with County discretionary dollars;
- c. Maintaining a highly professional service delivery system is of foremost importance to the County. Thus, if it becomes necessary to make significant service delivery reductions, the goal will be to reduce the quantity of a service provided rather than the quality of service; and
- d. Finally, every effort will be made to continue capital and planning programs geared toward meeting the County's long-term needs.

2. Resource Reduction Priorities

a. Short-Term Actions

The following actions, listed in priority order, will be considered when dealing with the immediate impact of a reduction in resources. The purpose of these actions is to achieve immediate savings and/or better position the County to deal with the impact of longer-term actions once they are implemented.

- i. A Selective Hiring process will be implemented. Funding sources, Board priorities, the nature of the program, the potential for service delivery disruption, and the type of position – is it "Mission Critical?" will be considered by the CAO in implementing the hiring process.
- ii. Implementation of new programs, not fully operational, that are not fully revenue-offset, will be subject to further CAO review and recommendation to the Board.

Budget Construction & Legal Requirements

- iii. Purchase of equipment will be selectively deferred and reviewed annually. Funding source and impact on service delivery will be considered in implementing the deferral.
 - iv. Voluntary Time Off (VTO) is available to employees only during periods designated by the Board of Supervisors as times of economic hardship. Under this program, the department head may grant a permanent employee voluntary time off with the right to return to the same position according to the provisions outlined in the policy. The employee will be granted VTO in the form of personal unpaid leave of absence without pay as an alternative method of reducing County costs.
- b. Long-Term Actions
- The following actions will be considered when dealing with the longer-term impact of a significant reduction in resources. As appropriate, these reductions will be reflected in the Recommended Budget, and/or Midyear or Third Quarter budget adjustments. The actions are listed in priority order and lower priority actions will be implemented only if higher priority actions are insufficient to deal with the fiscal shortfall:
- i. General Fund discretionary contributions to certain programs that are primarily the State's responsibility will be capped at current levels, to the extent legally possible. Except as required by law, the County will not use General Fund dollars to backfill reductions in State or federal funding for these programs.
 - ii. A moratorium will be placed on implementing new programs or expanding existing programs if the cost of those programs or expansions is not fully revenue-offset and a secure long-term funding source is not identified.
 - iii. Moderate service level reductions will be proposed on a case-by-case basis. These service level reductions will focus first on reducing General Fund support for those programs that have not been identified as a high priority by the Board.
 - iv. Discretionary resources that have been earmarked by the Board for certain purposes will be proposed for re-allocation to fund on-going programs that are a priority for the Board.
 - v. General Fund support to outside agencies not controlled by the Board should be greatly reduced or eliminated. This refers to the use of General Fund to support outside agencies whose programs are not aligned with Board priorities, and/or the County has determined would not be provided directly by the County.
 - vi. Major program reductions will be proposed in accordance with the Solano County Strategic Plan and the General Philosophy described above. These reductions will fall into two general categories:
 - Program reductions that will be made in response to significant reductions in State funding for programs that are primarily the State's responsibility. In this case, the County will consider returning responsibility to the State for operating those programs to the extent permitted by law. Where returning responsibility to the State is not legally possible, County General Fund support for these programs will be reduced to the minimum level possible, consistent with State mandate requirements.
 - Program reductions will be proposed in response to a reduction in County discretionary revenue. In this case, reductions will be made first in those programs that are not related to the Board's priorities and goals.

Hiring Policy-Past Actions by the Board of Supervisors

In FY2010/11, a Selective Hiring Freeze process was instituted to help contain costs due to the State's continuing budget shortfall and to help balance the County's Budget. The County Administrative Officer (CAO) was authorized to selectively fill vacant positions based on the affected Department's need and the particular position's function. Authorization to recruit for vacant positions was reviewed in terms of the definition of "Mission Critical" positions presented to the Board on October 4, 2011 and was further defined in June 2013.

Due to Increasing Salaries and Employee Benefits costs associated for current and new positions authorized to meet mandates and Board approved promotions, the County Administrator recommends to the Board that the County continues a hiring policy that requires the CAO to deliberately review all permanent, limited-term, part-time, and extra-help positions when they become vacant to see if they should be retained and rehired with new employees. Departments will have to demonstrate the critical need in operations and funding strategies to the CAO for any new additional positions to be added during the fiscal year.

1. Duration

This Policy will be in effect for FY2021/22 and until the State and federal budgets and fiscal policies and their impacts on the County are known, and a long-term plan to address those impacts addressing the remaining structural deficit in the General Fund has been accomplished is formulated and/or approved by the Board.

2. Goal of Hiring Process

The goal of this Policy is to contain costs and to provide clear direction for hiring and implementing staffing reductions, if necessary.

3. Hiring Guidelines

The County Administrator's approval is required to fill departmental position requests. In evaluating whether to fill a vacant position, the following is to be considered:

- a. Is the position critical to the operation of an essential public safety activity, such that not filling the position will put the lives, health or safety of residents or other staff at risk? Is the position critical to avoid liability and limit impairment or disruption to the delivery of mandated services? If the answer is yes to both questions, the position can be considered for approval by the CAO.
- b. Is the program that the position supports funded on an ongoing basis by a dedicated and assured revenue source? Is the position unique to that program? If the answer is yes to both these questions, then, absent other considerations, the position can be advanced for CAO consideration.
 - i. A position is considered unique to a program when the classification is not located in any other Department or program. Examples might be Librarians or Engineers. In this context, an Office Assistant would not be a unique position, because this classification is found in many different programs and, in the event of the potential need to eliminate filled positions, an Office Assistant could be transferred from one program to another within the County organization.
 - ii. Before consideration will be given to a position that meets the stated criteria, departments should evaluate whether the resources involved could instead be used to help mitigate the impact on the County of revenue reductions in other areas.
- c. If a position is not filled, is the resulting reduction of services for a program below a legally mandated level? If the answer is yes, the position can be considered, but subject to the following:
 - i. The Department should first explore obtaining a waiver of any service level mandate or the feasibility of ending the program or returning responsibility for the program to the State.
 - ii. To the extent practical, efforts should be made to fill the position using the call-back of a laid-off County employee formerly serving in the same classification, or extra-help or through internal recruitment.
- d. If a position is not filled, is the result a diminished service level where, in the Department's judgment, the program's effectiveness is seriously compromised? If the answer is yes, the Department should further consider the following:
 - i. Is this a high priority program as determined by the Board of Supervisor's Strategic Plan and priorities?
 - ii. A thorough exploration of alternative means of providing adequate services has determined they are not feasible or are more costly.
 - iii. To the extent practical, efforts should be made to fill the vacant position using the call-back of a laid off County employee formerly serving in the same classification, or extra-help or through internal recruitment.
- e. Is the position in question a critical and hard-to-fill position, as evidenced by repeated, unsuccessful attempts by the Department to recruit? If the answer is yes, and if the program is a high priority for the Board of Supervisors, then the position can be considered.

The Board approved in February 2008 actions in preparation for reductions that may be required for the future. These actions, reaffirmed by the Board in 2011. If possible, in times of economic uncertainty, to help maintain the County's financial stability:

Budget Construction & Legal Requirements

- Departments are directed to immediately halt the implementation of all new programs without a dedicated funding source and that are not already fully implemented.
- Departments are required to obtain CAO approval for the purchase of all capital assets or any computer-related purchase that has not been previously included in the Refresh Policy. Approval will only be granted if the cost of the equipment is fully revenue-offset or is critical to program operations.
- Departments may be directed to take whatever steps necessary to end the fiscal year with no increase in County Contribution.

SUMMARY OF DESIGNATED RESPONSIBILITIES FOR ACTIONS

As previously discussed, State laws and County ordinances prescribe the manner and form in which the Budget is presented. Additional responsibilities and the delegation for preparation, review, approval and amending the Budget are also established by statute and ordinance, and by policies coordinated through the Board of Supervisors, the County Administrator and the Auditor-Controller's Office.

Listed below are additional actions requiring a four-fifths vote of the Board of Supervisors:

- Appropriation increases within a fund.
- Appropriations from contingencies.
- Appropriations of unanticipated revenues.
- Transfers between funds.
- Transfers from designated reserves.
- Transfers from equipment replacement reserves.
- Transfers from the General Fund General Reserve (only during budget hearings).

Listed below are additional actions requiring a majority vote of the Board of Supervisors:

- Approval of a capital asset over \$75,000 that does not increase the overall department budget.
- Reduction of appropriations and revenues for funding not realized.
- Approval of contracts and amendments when the aggregate amount of the contract and amendment(s) is equal to or in excess of \$75,000 per fiscal year.
- Approval of petty cash accounts over \$3,000, with the exception of the County Library's petty cash account of \$5,000.
- Transfers between Departments within a Fund.
- Transfers between Capital Projects.
- Transfers equal to or more than \$75,000 from Salaries and Employee Benefits (accounts 1110 through 1999) within a Department.
- Approval of grant application submissions when the amount of the grant is equal to or more than \$75,000 per fiscal year or when the grant-funded activity has General Fund impacts after the grant funds run out.

Listed below are the actions delegated to the County Administrator:

- Approval of a capital asset up to \$75,000 that does not increase the Department's budget.
- Approval of a type of capital asset in lieu of one already budgeted.
- Approval of appropriation transfers to reclassify capital asset appropriations incorrectly budgeted in the categories of Services and Supplies or Other Charges.
- Transfers between divisions, bureaus and sections within a Department provided the total appropriation of the Department is not changed.

Budget Construction & Legal Requirements

- Approval of appropriation transfers to ensure proper classification in accordance with generally accepted accounting principles.
- Transfers less than \$75,000 from Salaries and Employee Benefits (accounts 1110 through 1999) to other object categories within a Department.
- Transfers to and from expenditure categories 2000 – Services and Supplies, 3000 – Other Charges, 5000 – Other Financing Uses, and 7000 – Intrafund Transfers, provided the total appropriation of the Budget is not changed.
- Transfers to and from the following accounts: Salary/Wages-Regular (1110); Other Post-Employment Benefits (1213); Compensation Insurance (1240); Insurance-Property (2050); Liability Insurance (2051); Central Data Processing Services (2266); Countywide Administrative Overhead (3710); Building Use Allowance (3712); and Pension Obligation Bonds (5040), provided the total budget is not changed.
- Approval of contracts and amendments when the aggregate amount of the contract and amendment(s) is less than \$75,000 per fiscal year.
- Approval of appropriation transfers to increase the Fleet Management budget when departments have received approval from the Board to purchase new vehicles.
- Approval of appropriation transfers for Operating Transfers In when an Operating Transfers-Out has already received Board approval.
- Approval of appropriation transfers for Interfund Services provided (subobjects 0009690-0009698) when an Interfund Services used (subobjects 0003690-0003698) has already been budgeted/used and the total budgeted revenue is not increased.
- Approval of appropriation transfers to fund the General Fund share of the estimated Accrued Leave Payoff which cannot be absorbed within existing department budget appropriations, up to the amount appropriated in the General Expenditures budget during the budget process. (See General Fund Balance for Accrued Leave Payoff section 3 d.)
- Approval of modified work weeks and flexible work schedules for County departments provided the County departments can demonstrate a benefit for the County, and if applicable, meet its obligation under the Meyers-Milias-Brown Act (MMBA) with represented employees.
- Approval of grant application submissions when the amount of the grant is less than \$75,000 per fiscal year.
- Authority to release a Department head from accountability of unaccounted capital assets if it has a Fair Market Value of less than \$5,000 or it has been stolen and has a Fair Market Value of less than \$75,000. The Department must provide a copy of the police report, and the CAO must determine no negligence occurred.
- Authority to delete positions that have been vacant for over six months, in accordance with the 2011 Budget Reduction Strategy of eliminating or freezing vacant positions and only filling positions that are “Mission Critical” to the organization, and to direct the Director of Human Resources to make technical changes to the Position Allocation List.

Listed below are actions delegated to the Director of Human Resources:

- Affirm the appropriate jurisdictions are utilized for comparison purposes when determining compensation for County positions.
- Affirm the County's policy of no retroactivity for compensation during negotiation with its bargaining units.
- Affirm that the Director of Human Resources, as provided for in the Employer/Employee Relations Rules and Regulations, may enter into side letter agreements or MOU amendments with represented bargaining units to resolve employee/employer disputes and/or issues in consultation with County Counsel and the County Administrator.
- Affirm the County's practice that extra-help employees are limited to working 999 hours per fiscal year. In the event the employee works over 999 hours per fiscal year, affirm the County's policy of either separating the employee from service or, with the justification, continuing the employment and providing retirement benefits in the same manner as represented employees. Authorize the Director of Human Resources to review the classifications for unrepresented and at-will employees.

Budget Construction & Legal Requirements

- Affirm that the Director of Human Resources shall implement benefit changes for unrepresented employees in the Executive Management, Senior Management and the Confidential Group consistent with the benefits received by represented employees.

Listed below are additional actions delegated to the Auditor-Controller:

- Deposit prior year SB 90 revenues in General Revenues when a Department has a Net County Cost or receives a General Fund Contribution.
- Authorize the Auditor-Controller, in consultation with the County Administrator, to carry forward Board-approved capital project appropriations into subsequent years to facilitate the accounting and management of multi-year capital projects.
- Authorize the Auditor-Controller, in consultation with the County Administrator, to carry forward Board-approved unspent grant appropriations into subsequent years to facilitate the accounting and management of multi-year grants.
- Approve petty cash requests up to \$3,000, with the exception of requests of up to \$5,000 for the County Library's petty cash account.
- Process Appropriation Transfer Requests (ATR) as approved by the Board of Supervisors or County Administrator.
- Authorize the Auditor-Controller, with concurrence from the County Administrator, to reclassify appropriations between the maintenance accounts, interfund services, and capital outlay accounts within the same project budget, so long as total appropriations are not increased.
- Authorize the Auditor-Controller, with concurrence from the County Administrator, to decrease capital outlay appropriations within the respective capital project funds, and to increase appropriations in Public Art Fund to cover costs associated with the public art project to ensure compliance with Solano County Public Art Ordinance, Code Section 5-5.
- Direct the Auditor-Controller, with the County Administrator's recommendation and approval, to:
 - As part of FY2020/21 closeout, transfer and/or redistribute BOS approved County General Fund Contribution between Departments within Fund 900 (Public Safety) and between Departments/Divisions for Fund 902 (Health & Social Services), provided that the BOS approved General Fund Contribution/Appropriation amount directed to each of the individual Funds 900 and 902 remains within the approved County General Fund Contribution/Appropriations amount.
 - In addition, as part of FY2020/21 closeout, if the Midyear projection of Fund Balance for the General Fund is not met (estimated at \$36 million), then County Administrator will authorize the Auditor-Controller to reduce, in this order, Accrued Leave Payoff, Capital Renewal, CalPERS Reserve, and then General Fund Contingency for FY2021/22 by the amount short of the projection.
 - As part of the FY2020/21 closeout, authorize the Auditor-Controller, with the County Administrator's approval, to transfer available Accrued Leave Payoff funds appropriated in the General Expenditures Budget to any Department/Fund which has incurred unanticipated accrued leave payoff costs which cannot be covered within existing Department budget appropriations.
 - As may be authorized by the Board of Supervisors following Budget Hearing deliberations:
Increase Deferred Maintenance/Capital Renewal, and CalPERS Reserves as recommended by the County Administrator based on excess year end fund balance not otherwise budgeted. (Reference Schedule 4)
If the amount of the General Fund's Year-end Fund Balance at June 30, 2021, exceeds the Midyear projections for FY2020/21, the County Administrator is authorized to direct the Auditor-Controller to increase unrestricted Fund Balance to finance the gap between revenues and expenditures for FY2021/22 of any amount and to transfer year-end General Fund Balances to all or some of the following committed/restricted reserves in the following manner:
 - Any amount up to \$5 million to Deferred Maintenance/Capital Renewal Reserves.
 - Any amount up to \$5 million to the CalPERS Reserves and/or 115 Trust.
 - Any amount up to \$4 million to General Fund Reserves.

Budget Construction & Legal Requirements

In addition:

- Authorize the Auditor-Controller, with the County Administrator's approval, to increase the General Fund Balance or the General Fund Balance for Accrued Leave Payoff by the amount appropriated in the General Expenditures Budget for Accrued Leave Payoff not used by the end of the fiscal year.

Listed below are actions delegated to the Chief Information Officer (Director of Information Technology):

- Authority to adopt countywide standards for and acceptable manufacturers of hardware, software, and automation technology that may be purchased by the County.
- Authority to adopt standards for and acceptable manufacturers of technology devices and components that may be incorporated into public works projects.
- Approval of all automation hardware and software purchases to ensure conformity with established information technology (IT) standards, procedures and policies through automated purchase order workflow model.
- Approval of all software license agreements for applications previously approved through established County Purchasing Policies.
- Approval of all end-user license agreements for applications previously approved through established County Purchasing Policies.
- Approval of all software escrow agreements for applications previously approved through established County Purchasing Policies.
- Approval of all work orders for IT contractors, up to \$75,000, and within annual appropriations of the Department of Information Technology (DoIT).
- Approval of all agreements for communications services, up to \$75,000, within annual appropriations of DoIT.
- Approval of annual software maintenance agreements and hardware maintenance agreements for acquisitions previously approved by the Board and within annual appropriations of DoIT.
- Approval of appropriation transfers within the Department between fixed assets and services and supplies for the acquisition of hardware and software and within annual appropriations of DoIT.
- Approval of all hardware and software acquisitions, up to \$75,000, as well as substitutions of like or similar technology products included in County departments budgeted fixed assets, and within Board approved annual appropriations.
- Approval of all county computer and peripheral purchases, within Board approved annual appropriations.
- Approval within 60 days of an election for the purchase of any election materials and services necessary for the successful conduct of a specific election, up to \$50,000 per purchase, and within annual appropriations of the Registrar of Voters.

Listed below is an additional action delegated to the Director of Library Services:

- Approval of all Library materials acquisitions and Library materials processing, up to \$75,000, within annual appropriations of the Library materials budget.

Listed below is an additional action delegated to Departments:

- Request individual purchase of materials and services under \$7,500 in compliance with County Purchasing Policies.

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State of California Schedule 1
All Funds Summary

COUNTY OF SOLANO
SCHEDULE 1
ALL FUNDS SUMMARY
FY2021/22

FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
	FUND BALANCE AVAILABLE 06/30/2020 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
GOVERNMENTAL FUNDS							
GENERAL FUND	36,044,258	11,500,000	278,067,113	325,611,371	325,016,054	595,317	325,611,371
SPECIAL REVENUE FUNDS	76,586,027	9,947,223	768,995,864	855,529,114	855,029,114	500,000	855,529,114
CAPITAL PROJECT FUNDS	(4,769,185)	0	32,841,141	28,071,956	28,071,956	0	28,071,956
DEBT SERVICE FUNDS	1,706,465	13,500	15,486,591	17,206,556	12,795,716	4,410,840	17,206,556
TOTAL GOVERNMENTAL FUNDS	109,567,565	21,460,723	1,095,390,709	1,226,418,997	1,220,912,840	5,506,157	1,226,418,997
OTHER FUNDS							
INTERNAL SERVICE FUNDS	0	2,204,187	67,368,874	69,573,061	69,573,061	0	69,573,061
ENTERPRISE FUNDS	0	0	4,996,680	4,996,680	4,611,992	384,688	4,996,680
SPECIAL DISTRICTS AND OTHER AGENCIES	0	83,834	820,915	904,749	845,968	58,781	904,749
TOTAL OTHER FUNDS	0	2,288,021	73,186,469	75,474,490	75,031,021	443,469	75,474,490
TOTAL ALL FUNDS	109,567,565	23,748,744	1,168,577,178	1,301,893,487	1,295,943,861	5,949,626	1,301,893,487

State of California Schedule 2
Governmental Funds Summary

COUNTY OF SOLANO
SCHEDULE 2
GOVERNMENTAL FUNDS SUMMARY
FY2021/22

FUND	FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
		FUND BALANCE AVAILABLE 06/30/2021 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
GENERAL FUND								
001	GENERAL FUND	36,044,258	11,500,000	278,067,113	325,611,371	325,016,054	595,317	325,611,371
	TOTAL GENERAL FUND	36,044,258	11,500,000	278,067,113	325,611,371	325,016,054	595,317	325,611,371
SPECIAL REVENUE FUNDS								
004	COUNTY LIBRARY	15,792,568	0	23,960,417	39,752,985	39,252,985	500,000	39,752,985
012	FISH/WILDLIFE PROPAGATION	33,712	0	4,879	38,591	38,591	0	38,591
016	PARKS AND RECREATION	276,930	0	2,069,988	2,346,918	2,346,918	0	2,346,918
035	JH REC HALL - WARD WELFARE	120,424	0	5,500	125,924	125,924	0	125,924
036	LIBRARY ZONE 1	336,349	0	1,881,943	2,218,292	2,218,292	0	2,218,292
037	LIBRARY ZONE 2	0	0	47,165	47,165	47,165	0	47,165
066	LIBRARY ZONE 6	779	0	22,385	23,164	23,164	0	23,164
067	LIBRARY ZONE 7	7,938	0	534,646	542,584	542,584	0	542,584
101	ROAD	5,456,712	0	28,512,125	33,968,837	33,968,837	0	33,968,837
105	HOUSING REHABILITATION	37,912	0	444	38,356	38,356	0	38,356
120	HOMEACRES LOAN PROGRAM	1,954,296	0	23,450	1,977,746	1,977,746	0	1,977,746
150	HOUSING & URBAN DEVELOPMENT	0	0	2,616,000	2,616,000	2,616,000	0	2,616,000
151	FIRST 5 FUTURE INITIATIVE	392,454	0	1,615,000	2,007,454	2,007,454	0	2,007,454
152	IN HOME SUPP SVCS-PUBLIC AUTHORITY	0	0	19,956,210	19,956,210	19,956,210	0	19,956,210
153	FIRST 5 SOLANO	3,076,325	0	4,222,838	7,299,163	7,299,163	0	7,299,163
215	RECORDER SPECIAL REVENUE	10,523,644	0	1,017,000	11,540,644	11,540,644	0	11,540,644
216	AAA NAPA/SOLANO	0	0	3,572,602	3,572,602	3,572,602	0	3,572,602
228	LIBRARY - FRIENDS & FOUNDATION	127,928	0	86,337	214,265	214,265	0	214,265
233	DISTRICT ATTORNEY SPECIAL REVENUE	3,252,218	0	302,000	3,554,218	3,554,218	0	3,554,218
241	CIVIL PROCESSING FEES	313,489	0	128,506	441,995	441,995	0	441,995
253	SHERIFF'S ASSET SEIZURE	156,569	0	1,000	157,569	157,569	0	157,569
256	SHERIFF OES	52,092	0	1,058,372	1,110,464	1,110,464	0	1,110,464
263	CJ TEMP CONSTRUCTION	534,914	0	220,484	755,398	755,398	0	755,398
264	CRTHSE TEMP CONSTRUCTION	70,016	0	215,318	285,334	285,334	0	285,334
278	PUBLIC WORKS IMPROVEMENT	343,081	0	475,387	818,468	818,468	0	818,468

**State of California Schedule 2
Governmental Funds Summary**

FUND	FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
		FUND BALANCE AVAILABLE 06/30/2021 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
281	SURVEY MONUMENT PRESERVATION	11,099	0	10,345	21,444	21,444	0	21,444
282	COUNTY DISASTER	0	0	12,088,669	12,088,669	12,088,669	0	12,088,669
296	PUBLIC FACILITIES FEES	30,929,561	0	5,580,580	36,510,141	36,510,141	0	36,510,141
326	SHERIFF - SPECIAL REVENUE	523,084	0	993,209	1,516,293	1,516,293	0	1,516,293
369	CHILD SUPPORT SERVICES	119,898	0	12,810,204	12,930,102	12,930,102	0	12,930,102
390	TOBACCO PREVENTION & EDUCATION	1,095	0	931,514	932,609	932,609	0	932,609
900	PUBLIC SAFETY	0	0	240,506,512	240,506,512	240,506,512	0	240,506,512
901	C M F CASES	77,333	0	450,000	527,333	527,333	0	527,333
902	HEALTH & SOCIAL SERVICES	0	5,342,766	370,956,718	376,299,484	376,299,484	0	376,299,484
903	WORKFORCE DEVELOPMENT BOARD	0	0	6,705,862	6,705,862	6,705,862	0	6,705,862
905	COUNTY LOCAL REVENUE FUND 2011	17,746	0	150,000	167,746	167,746	0	167,746
906	MHSA	2,045,861	4,604,457	25,262,255	31,912,573	31,912,573	0	31,912,573
	TOTAL SPECIAL REVENUE FUNDS	76,586,027	9,947,223	768,995,864	855,529,114	855,029,114	500,000	855,529,114
CAPITAL PROJECT FUNDS								
006	CAPITAL OUTLAY	0	0	22,904,920	22,904,920	22,904,920	0	22,904,920
106	PUBLIC ARTS PROJECTS	3,988	0	3,048	7,036	7,036	0	7,036
107	FAIRGROUNDS DEVELOPMENT PROJECT	(4,773,173)	0	9,933,173	5,160,000	5,160,000	0	5,160,000
	TOTAL CAPITAL PROJECT FUNDS	(4,769,185)	0	32,841,141	28,071,956	28,071,956	0	28,071,956
DEBT SERVICE FUNDS								
306	PENSION DEBT SERVICE	1,706,465	0	7,656,037	9,362,502	4,951,662	4,410,840	9,362,502
332	GOVERNMENT CENTER DEBT SERVICE	0	0	7,368,066	7,368,066	7,368,066	0	7,368,066
336	2013 COP ANIMAL CARE PROJECT	0	13,500	462,488	475,988	475,988	0	475,988
	TOTAL DEBT SERVICE FUNDS	1,706,465	13,500	15,486,591	17,206,556	12,795,716	4,410,840	17,206,556
	TOTAL GOVERNMENTAL FUNDS	109,567,565	21,460,723	1,095,390,709	1,226,418,997	1,220,912,840	5,506,157	1,226,418,997

APPROPRIATIONS LIMIT
(2021/22)

APPROPRIATIONS LIMIT \$ 760,903,543

APPROPRIATIONS SUBJECT TO LIMIT \$ 214,671,806

State of California Schedule 3
Fund Balance - Governmental Funds

COUNTY OF SOLANO
SCHEDULE 3
FUND BALANCE - GOVERNMENTAL FUNDS
FY2021/22

FUND	FUND NAME	TOTAL FUND BALANCE 6/30/2021 ESTIMATED	LESS: OBLIGATED FUNDS			FUND BALANCE AVAILABLE 6/30/2021 ESTIMATED
			ENCUMBRANCES ESTIMATED	NONSPENDABLE RESTRICTED AND COMMITTED	ASSIGNED	
GENERAL FUND						
001	GENERAL FUND	190,238,754	900,000	153,294,496	0	36,044,258
	TOTAL GENERAL FUND	190,238,754	900,000	153,294,496	0	36,044,258
SPECIAL REVENUE FUNDS						
004	COUNTY LIBRARY	19,529,151	500,000	3,236,583	0	15,792,568
012	FISH/WILDLIFE PROPAGATION	38,722	0	5,010	0	33,712
016	PARKS AND RECREATION	277,380	0	450	0	276,930
035	JH REC HALL - WARD WELFARE	120,424	0	0	0	120,424
036	LIBRARY ZONE 1	336,349	0	0	0	336,349
066	LIBRARY ZONE 6		0	0	0	779
067	LIBRARY ZONE 7	7,938	0	0	0	7,938
101	ROAD	10,303,152	2,000,000	2,846,440	0	5,456,712
105	HOUSING REHABILITATION	1,087,884	0	1,049,972	0	37,912
120	HOMEACRES LOAN PROGRAM	2,244,166	0	289,870	0	1,954,296
151	FIRST 5 FUTURE INITIATIVE	392,454	0	0	0	392,454
153	FIRST 5 SOLANO	10,168,052	2,000	7,089,727	0	3,076,325
215	RECORDER SPECIAL REVENUE	10,523,644	0	0	0	10,523,644
228	LIBRARY - FRIENDS & FOUNDATION	127,928	0	0	0	127,928
233	DISTRICT ATTORNEY SPECIAL REVENUE	3,456,802	0	204,584	0	3,252,218
241	CIVIL PROCESSING FEES	1,001,546	0	688,057	0	313,489
253	SHERIFF'S ASSET SEIZURE	156,569	0	0	0	156,569
256	SHERIFF OES	52,092	0	0	0	52,092
263	CJ TEMP CONSTRUCTION	534,914	0	0	0	534,914
264	CRTHSE TEMP CONST	70,016	0	0	0	70,016
278	PUBLIC WORKS IMPROVEMENT	364,876	0	21,795	0	343,081
281	SURVEY MONUMENT PRESERVATION	11,099	0	0	0	11,099

State of California Schedule 3
Fund Balance - Governmental Funds

FUND	FUND NAME	TOTAL FUND BALANCE 6/30/2021 ESTIMATED	LESS: OBLIGATED FUNDS			FUND BALANCE AVAILABLE 6/30/2021 ESTIMATED
			ENCUMBRANCES ESTIMATED	NONSPENDABLE RESTRICTED AND COMMITTED	ASSIGNED	
282	COUNTY DISASTER	2,879,579	2,879,579	0	0	0
296	PUBLIC FACILITIES FEES	34,321,636	0	3,392,075	0	30,929,561
323	COUNTY LOW/MOD HSNG SET ASIDE	1,700,000	0	1,700,000	0	0
326	SHERIFF - SPECIAL REVENUE	533,709	10,625	0	0	523,084
369	CHILD SUPPORT SERVICES	119,898	0	0	0	119,898
390	TOBACCO PREVENTION & EDUCATION	1,290	0	195	0	1,095
900	PUBLIC SAFETY	522,831	504,000	18,831	0	0
901	C M F CASES	110,125	32,792	0	0	77,333
902	HEALTH & SOCIAL SERVICES	0	0	30,856,380	0	0
903	WORKFORCE DEVELOPMENT BOARD	620	0	620	0	0
905	COUNTY LOCAL REVENUE FUND 2011	17,746	0	0	0	17,746
906	MHSA	18,818,177	0	16,772,316	0	2,045,861
TOTAL SPECIAL REVENUE FUNDS		150,687,928	5,928,996	68,172,905	0	76,586,027
CAPITAL PROJECT FUNDS						
006	CAPITAL OUTLAY	5,717,315	5,717,315	0	0	0
106	PUBLIC ARTS PROJECTS	3,988	0	0	0	3,988
107	FAIRGROUNDS DEVELOPMENT PROJECT	(4,663,768)	109,405	0	0	(4,773,173)
TOTAL CAPITAL PROJECT FUNDS		1,057,535	5,826,720	0	0	(4,769,185)
DEBT SERVICE FUNDS						
306	PENSION DEBT SERVICE	6,823,655	0	740,995	4,376,195	1,706,465
332	GOVERNMENT CENTER DEBT SERVICE	2,819,985	0	0	2,819,985	0
336	2013 COP ANIMAL CARE PROJECT	24,349	0	0	24,349	0
TOTAL DEBT SERVICE FUNDS		9,667,989	0	740,995	7,220,529	1,706,465
TOTAL GOVERNMENTAL FUNDS		351,652,206	12,655,716	222,208,396	7,220,529	109,567,565

State of California Schedule 4
Obligated Fund Balances – By Governmental Funds

COUNTY OF SOLANO
SCHEDULE 4
OBLIGATED FUND BALANCES - BY GOVERNMENTAL FUNDS
FY2021/22

FUND	FUND NAME AND FUND BALANCE DESCRIPTIONS	OBLIGATED FUND BALANCES 06/30/2021	DECREASES OR CANCELLATIONS		INCREASES OR NEW OBLIGATED FUND BALANCES		TOTAL OBLIGATED FUND BALANCES FOR THE BUDGET YEAR 2021/22
			RECOMMENDED	ADOPTED	RECOMMENDED	ADOPTED	
001	GENERAL FUND						
	GENERAL						
	General Reserve	46,813,729					46,813,729
	Non-Spendable - LT Receivable	17,718,737					17,718,737
	Non-Spendable - Inventory	24,036					24,036
	Committed - Unfunded Employee Leave Payoff	7,801,185	1,500,000				6,301,185
	Committed - Capital Renewal Reserve	21,393,213	10,000,000				11,393,213
	Committed - Employer PERS Rate Increase	19,660,510			595,317		20,255,827
	Committed - PARS 115	31,803,316					31,803,316
	Committed - Housing/SB375	1,551,689					1,551,689
	Committed - Property Tax System Replacement	6,524,521					6,524,521
	Assigned - Imprest Cash	3,560					3,560
	FUND TOTAL	153,294,496	11,500,000		595,317		142,389,813
	TOTAL GENERAL FUND	153,294,496	11,500,000	0	595,317	0	142,389,813
004	SPECIAL REVENUE FUNDS						
	COUNTY LIBRARY						
	General Reserve	3,234,258			500,000		3,734,258
	Assigned - Imprest Cash	2,325					2,325
	FUND TOTAL	3,236,583			500,000		3,736,583
012	FISH/WILDLIFE PROPAGATION FUND						
	General Reserve	5,010					5,010
016	PARKS AND RECREATION						
	Assigned - Imprest Cash	450					450
101	ROAD						
	General Reserve	2,622,134					2,622,134
	Non-Spendable - Inventory	224,306					224,306
	FUND TOTAL	2,846,440					2,846,440
105	HOME INVESTMENT PARTNERSHIP						
	Non-Spendable - LT Receivable	1,049,972					1,049,972
120	HOMEACRES LOAN PROGRAM						
	Non-Spendable - LT Receivable	289,040					289,040
	General Reserve	830					830
	FUND TOTAL	289,870					289,870
153	FIRST 5 SOLANO						
	General Reserve	7,089,727					7,089,727
233	DISTRICT ATTORNEY SPECIAL REV						
	General Reserve	204,584					204,584

State of California Schedule 4
Obligated Fund Balances – By Governmental Funds

FUND	FUND NAME AND FUND BALANCE DESCRIPTIONS	OBLIGATED FUND BALANCES 06/30/2021	DECREASES OR CANCELLATIONS		INCREASES OR NEW OBLIGATED FUND BALANCES		TOTAL OBLIGATED FUND BALANCES FOR THE BUDGET YEAR 2021/22
			RECOMMENDED	ADOPTED	RECOMMENDED	ADOPTED	
241	CIVIL PROCESSING FEES General Reserve	688,057					688,057
278	PUBLIC WORKS IMPROVEMENT General Reserve	21,795					21,795
296	PUBLIC FACILITIES FEES General Reserve	3,392,075					3,392,075
323	COUNTY LOW/MOD HSNG SET ASIDE General Reserves	1,700,000					1,700,000
390	TOBACCO PREVENTION & EDUCATION Assigned - Imprest Account Debit Card	195					195
900	PUBLIC SAFETY Assigned - Imprest Cash	6,150					6,150
	Assigned - Imprest Account GiftCard	9,226					9,226
	Assigned - Imprest Account Debit Card	3,455					3,455
	FUND TOTAL	18,831					18,831
902	HEALTH & SOCIAL SERVICES Assigned - Mission Solano Rescue	300,000					300,000
	Assigned - Imprest Cash	4,090					4,090
	Restricted - Whole Person Care	292,062					292,062
	Restricted - Imprest Account Debit Card	26,050					26,050
	Restricted - IGT Public Health	26,523,726	5,342,766				21,180,960
	Restricted - Perm Sup Housing	1,000,000					1,000,000
	Restricted - Mental Health	2,710,452					2,710,452
	FUND TOTAL	30,856,380	5,342,766				25,513,614
903	WORKFORCE INVESTMENT BOARD Assigned - Imprest Cash	620					620
906	MENTAL HEALTH SERVICES ACT General Reserve	16,772,316	4,604,457				12,167,859
	TOTAL SPECIAL REVENUE FUNDS	68,172,905	9,947,223	0	500,000	0	58,725,682
	DEBT SERVICE FUNDS						
306	PENSION DEBT SERVICE Non-Spendable - LT Receivable	740,995					740,995
	Assigned - Debt Requirement	4,376,195			4,410,840		8,787,035
	FUND TOTAL	5,117,190			4,410,840		9,528,030
332	GOVERNMENT CENTER DEBT SERVICE Assigned - Debt Requirement	2,819,985					2,819,985
336	2013 COP ANIMAL CARE Restricted - Debt Financing	24,349	13,500				10,849
	TOTAL DEBT SERVICE FUNDS	7,961,524	13,500	0	4,410,840	0	12,358,864
	TOTAL GOVERNMENTAL FUNDS	229,428,925	21,460,723	0	5,506,157	0	213,474,359

State of California Schedule 5
Summary of Additional Financing Sources by Source and Fund

COUNTY OF SOLANO
SCHEDULE 5
SUMMARY OF ADDITIONAL FINANCING SOURCES BY SOURCE AND FUND
GOVERNMENTAL FUNDS
FY2021/22

DESCRIPTION	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
SUMMARIZATION BY SOURCE				
TAXES	200,785,419	205,849,648	225,017,067	9.3%
LICENSES, PERMITS & FRANCHISE	8,832,141	8,336,040	9,002,633	8.0%
FINES, FORFEITURES & PENALTY	4,080,823	3,330,663	2,937,067	(11.8%)
REVENUE FROM USE OF MONEY/PROPERTY	10,358,706	3,253,338	4,753,397	46.1%
INTERGOVERNMENTAL REVENUES	417,124,635	486,458,807	474,125,702	(2.5%)
CHARGES FOR SERVICES	105,096,802	113,602,843	114,680,662	0.9%
MISC REVENUES	9,385,290	13,232,086	8,004,561	(39.5%)
OTHER FINANCING SOURCES	198,622,688	234,838,009	256,869,620	9.4%
TOTAL SUMMARIZATION BY SOURCE	954,286,504	1,068,901,434	1,095,390,709	2.5%
SUMMARIZATION BY FUND				
001 GENERAL FUND	261,302,198	264,807,731	278,067,113	5.0%
004 COUNTY LIBRARY	22,745,956	22,528,348	23,960,417	6.4%
012 FISH/WILDLIFE PROPAGATION	7,476	4,506	4,879	8.3%
016 PARKS AND RECREATION	1,648,272	1,860,046	2,069,988	11.3%
035 JH REC HALL - WARD WELFARE	2,447	5,069	5,500	8.5%
036 LIBRARY ZONE 1	1,778,700	1,804,588	1,881,943	4.3%
037 LIBRARY ZONE 2	45,751	46,843	47,165	0.7%
066 LIBRARY ZONE 6	20,829	21,249	22,385	5.3%
067 LIBRARY ZONE 7	513,254	518,250	534,646	3.2%
101 ROAD	20,429,211	25,766,877	28,512,125	10.7%
105 HOUSING REHABILITATION	2,726	145	444	206.2%
120 HOMEACRES LOAN PROGRAM	40,518	18,925	23,450	23.9%
150 HOUSING & URBAN DEVELOPMENT	2,490,139	2,600,000	2,616,000	0.6%
151 FIRST 5 FUTURE INITIATIVE	941,909	1,758,250	1,615,000	(8.1%)
152 IN HOME SUPP SVCS-PUBLIC AUTHORITY	17,036,151	19,440,827	19,956,210	2.7%
153 FIRST 5 SOLANO	5,451,829	4,330,062	4,222,838	(2.5%)

State of California Schedule 5
Summary of Additional Financing Sources by Source and Fund

DESCRIPTION	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
215 RECORDER SPECIAL REVENUE	1,056,105	789,902	1,017,000	28.8%
216 AAA NAPA/SOLANO	3,741,128	3,876,491	3,572,602	(7.8%)
228 LIBRARY - FRIENDS & FOUNDATION	144,606	148,000	86,337	(41.7%)
233 DISTRICT ATTORNEY SPECIAL REVENUE	729,247	324,120	302,000	(6.8%)
241 CIVIL PROCESSING FEES	158,423	141,206	128,506	(9.0%)
253 SHERIFF'S ASSET SEIZURE	8,061	2,143	1,000	(53.3%)
256 SHERIFF OES	767,857	1,205,254	1,058,372	(12.2%)
263 CJ TEMP CONSTRUCTION	537,038	302,912	220,484	(27.2%)
264 CRTHSE TEMP CONST	329,859	299,674	215,318	(28.1%)
278 PUBLIC WORKS IMPROVEMENT	455,218	471,856	475,387	0.7%
281 SURVEY MONUMENT PRESERVATION	10,025	10,255	10,345	0.9%
282 COUNTY DISASTER	268,002	14,396,546	12,088,669	(16.0%)
296 PUBLIC FACILITIES FEES	7,855,566	5,714,460	5,580,580	(2.3%)
323 COUNTY LOW/MOD HSNG SET ASIDE	250,000	0	0	0.0%
326 SHERIFF - SPECIAL REVENUE	1,117,197	1,025,570	993,209	(3.2%)
369 CHILD SUPPORT SERVICES	12,391,521	12,832,164	12,810,204	(0.2%)
390 TOBACCO PREVENTION & EDUCATION	525,260	823,487	931,514	13.1%
900 PUBLIC SAFETY	205,721,538	222,789,226	240,506,512	8.0%
901 C M F CASES	396,602	450,000	450,000	0.0%
902 HEALTH & SOCIAL SERVICES	330,800,173	377,786,189	370,956,718	(1.8%)
903 WORKFORCE DEVELOPMENT BOARD	5,391,547	8,536,626	6,705,862	(21.4%)
905 COUNTY LOCAL REVENUE FUND 2011	158,725	150,000	150,000	0.0%
906 MHSA	17,937,547	20,259,578	25,262,255	24.7%
006 CAPITAL OUTLAY	14,321,128	26,555,788	22,904,920	(13.7%)
106 PUBLIC ARTS PROJECTS	5,306	3,617	3,048	(15.7%)
107 FAIRGROUNDS DEVELOPMENT PROJECT	503,073	7,933,173	9,933,173	25.2%
249 HSS CAPITAL PROJECTS	(4)	0	0	0.0%
306 PENSION DEBT SERVICE	6,280,531	8,722,840	7,656,037	(12.2%)
332 GOVERNMENT CENTER DEBT SERVICE	7,486,133	7,376,153	7,368,066	(0.1%)
334 H&SS SPH ADMIN/REFINANCE	19,026	0	0	0.0%
336 2013 COP ANIMAL CARE PROJECT	462,701	462,488	462,488	0.0%
TOTAL SUMMARIZATION BY FUND	954,286,504	1,068,901,434	1,095,390,709	2.5%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

COUNTY OF SOLANO
SCHEDULE 6
DETAIL OF ADDITIONAL FINANCING SOURCES BY FUND AND ACCOUNT
GOVERNMENTAL FUNDS
FY2021/22

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
01	GENERAL FUND					
001	GENERAL FUND					
		9000 TAXES				
		CURRENT SECURED	85,588,744	90,067,530	92,372,305	2.6%
		CURRENT UNSECURED	3,175,931	2,814,040	2,900,000	3.1%
		PRIOR UNSECURED	157,915	95,000	95,000	0.0%
		SUPPLEMENTAL SECURED	2,105,136	1,600,000	1,500,000	(6.3%)
		PRIOR SECURED	63,101	50,000	50,000	0.0%
		PENALTIES	367,051	200,000	310,000	55.0%
		SALES & USE TAX	2,417,736	2,350,000	2,650,000	12.8%
		TRANSIENT OCCUPANCY TAX	28,935	27,000	50,000	85.2%
		PROPERTY TRANSFER TAX	3,260,399	3,000,000	3,500,000	16.7%
		PROPERTY TAX-IN LIEU OF VLF	55,246,928	56,904,336	59,137,560	3.9%
		UNITARY	3,327,588	3,327,554	3,400,000	2.2%
		ABX1 26 RESIDUAL TAXES	5,613,562	5,781,969	12,240,000	111.7%
		ABX1 26 PASS THROUGH	18,439,296	18,992,475	24,480,000	28.9%
		Total 9000 TAXES	179,792,322	185,209,904	202,684,865	9.4%
		9200 LICENSES, PERMITS & FRANCHISE				
		ANIMAL LICENSES	33,055	33,075	29,960	(9.4%)
		BUSINESS LICENSES	99,013	92,302	97,983	6.2%
		BUILDING PERMITS	854,305	741,912	1,423,145	91.8%
		BUILDING PERMITS-ECOMMERCE	47,749	45,000	0	(100.0%)
		ZONING PERMITS	179,214	161,096	176,003	9.3%
		SOLID WASTE PERMITS	2,171,142	2,109,397	2,208,671	4.7%
		SEPTIC CONSTRUCTION PERMITS	269,069	247,728	281,800	13.8%
		FRANCHISE-PG&E ELECTRIC	353,988	350,000	350,000	0.0%
		FRANCHISE-PG&E GAS	69,933	75,000	75,000	0.0%
		FRANCHISE-CATV	99,657	100,000	100,000	0.0%
		FRANCHISE-GARBAGE	204,592	166,726	161,200	(3.3%)
		FRANCHISES - OTHER	29,286	25,000	25,000	0.0%
		LICENSES & PERMITS-OTHER	432,709	301,796	313,126	3.8%
		MARRIAGE LICENSES	144,760	155,000	157,000	1.3%
		FOOD PERMITS	1,664,450	1,644,570	1,480,113	(10.0%)
		PENALTY FEES	70,768	52,790	28,700	(45.6%)
		HOUSING PERMITS	101,487	92,166	90,199	(2.1%)
		RECREATIONAL HEALTH PERMITS	175,275	171,500	171,093	(0.2%)
		WATER PERMITS	4,709	7,122	7,397	3.9%
		HAZARDOUS MATERIALS PERMITS	1,377,153	1,380,514	1,380,514	0.0%
		MIDDLE GREEN VALLEY SP PL FEE	7,035	0	0	0.0%
		BODY ART ACTIVITIES	30,034	29,143	21,858	(25.0%)
		Total 9200 LICENSES, PERMITS & FRANCHISE	8,419,383	7,981,837	8,578,762	7.5%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
9300 FINES, FORFEITURES, & PENALTY						
	VEHICLE CODE FINES		706,489	625,000	550,000	(12.0%)
	OTHER COURT FINES		75,327	75,000	50,000	(33.3%)
	VEHICLE FINES-DRUNK DRIVING		19,655	25,000	10,000	(60.0%)
	SB 1127 CONVICTIONS		9,426	10,000	5,000	(50.0%)
	WARRANT REVENUE - TRAFFIC		0	500	0	(100.0%)
	HEALTH & SAFETY		142	0	0	0.0%
	FORFEITURES & PENALTIES		9,184	5,000	5,000	0.0%
	OTHER ASSESSMENTS		455,397	351,600	326,600	(7.1%)
Total 9300 FINES, FORFEITURES, & PENALTY			1,275,620	1,092,100	946,600	(13.3%)
9400 REVENUE FROM USE OF MONEY/PROP						
	INTEREST INCOME		3,697,892	500,000	1,000,000	100.0%
	BUILDING RENTAL		747,439	687,618	709,942	3.2%
	CONCESSIONS		15,576	12,000	12,000	0.0%
	LEASES		152,622	132,203	126,862	(4.0%)
	ROYALTIES		408	510	510	0.0%
Total 9400 REVENUE FROM USE OF MONEY/PROP			4,613,936	1,332,331	1,849,314	38.8%
9501 INTERGOVERNMENTAL REV STATE						
	FISH & GAME		7,768	7,800	7,800	0.0%
	STATE HIGHWAY RENTALS		285	300	300	0.0%
	MOTOR VEHICLES IN-LIEU		291,652	165,000	165,000	0.0%
	HOMEOWNERS PROPERTY TAX RELIEF		917,801	891,146	905,000	1.6%
	STATE UNCLAIMED GAS TAX		825,604	695,617	725,000	4.2%
	STATE GLASSY WINGED SHARPSHOOT		242,115	159,611	159,611	0.0%
	STATE PESTICIDE MILL		371,558	363,363	375,000	3.2%
	SB90 CLAIMS REIMBURSEMENT		33,618	0	0	0.0%
	STATE 4700 P.C.		6,695	8,900	6,066	(31.8%)
	STATE VETERANS AFFAIRS		321,194	330,000	330,000	0.0%
	STATE PEST DETECTION		221,692	220,000	248,909	13.1%
	STATE REIMBURSEMENT PUE		5,858	0	0	0.0%
	ST SALES TX 1991 REALIGNMNT-SS		351,000	351,000	351,000	0.0%
	TRIAL COURT-ADM EFF & MOD FUND		(150)	0	0	0.0%
	STATE OTHER		1,808,482	2,162,783	1,504,938	(30.4%)
Total 9501 INTERGOVERNMENTAL REV STATE			5,405,171	5,355,520	4,778,624	(10.8%)
9502 INTERGOVERNMENTAL REV FEDERAL						
	FEDERAL CARES ACT REVENUE		948,030	1,060,197	0	(100.0%)
	REVENUE SHARING		2,556	1,300	1,300	0.0%
	GRANT REVENUE		2,614,708	0	84,718	100.0%
	FED OTHER		3,609	3,500	3,500	0.0%
Total 9502 INTERGOVERNMENTAL REV FEDERAL			3,568,903	1,064,997	89,518	(91.6%)
9503 INTERGOVERNMENTAL REV OTHER						
	LMIHF & OTHER ASSETS		193,427	795,000	44,000	(94.5%)
	OTHER GOVERNMENTAL AGENCIES		2,545,908	2,968,526	2,889,210	(2.7%)
Total 9503 INTERGOVERNMENTAL REV OTHER			2,739,335	3,763,526	2,933,210	(22.1%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
9600 CHARGES FOR SERVICES						
	PHOTO/MICROFICHE COPIES		245,942	285,930	254,935	(10.8%)
	CONTRACT SERVICES		613,895	631,356	668,364	5.9%
	FILING FEES		22,020	0	25,000	100.0%
	CIVIL PROCESS FEES		3,183	3,700	2,650	(28.4%)
	RECORDING FEES		2,157,050	1,751,000	2,300,000	31.4%
	COURT FEES		6,846	6,500	3,100	(52.3%)
	PHYTOSANI FIELD INSP FEE		147,297	145,000	145,000	0.0%
	CERTIFIED SEED INSP FEE		2,242	2,246	2,138	(4.8%)
	ADMIN SERVICES FEES		408,841	314,295	454,295	44.5%
	ASSMT & TAX COLLECTION FEES		3,933,412	4,090,500	4,311,957	5.4%
	AUDITING & ACCOUNTING FEES		1,487,393	1,560,684	1,623,127	4.0%
	LEGAL FEES		212,346	186,000	211,000	13.4%
	ELECTION SERVICES		25,148	981,983	120,000	(87.8%)
	ENGINEERING SERVICES		41,351	50,000	50,000	0.0%
	PLANNING SERVICES		405,679	353,087	607,142	72.0%
	LAND DIVISION FEES		39,368	40,394	39,943	(1.1%)
	REDEMPTION FEES		20,740	20,000	20,000	0.0%
	OTHER PROFESSIONAL SERVICES		284,164	510,851	494,366	(3.2%)
	33% PROOF OF CORRECTION		27,787	30,000	15,000	(50.0%)
	PRIVATE PAY PATIENT		35	0	0	0.0%
	\$24 TRAFFIC SCHOOL FEES		1,251,865	1,200,000	900,000	(25.0%)
	CLERK'S FEES		179,687	191,000	191,000	0.0%
	ADMINISTRATION OVERHEAD		25,956,318	24,786,634	22,776,443	(8.1%)
	HUMANE SERVICES		187,801	234,050	205,808	(12.1%)
	DEPARTMENTAL ADMIN OVERHEAD		545,567	620,224	596,633	(3.8%)
	SB 813 COLLECTION FEES		788,768	620,000	635,000	2.4%
	DISPOSAL FEES		7,830,189	8,000,000	8,000,000	0.0%
	WATER WELL PERMITS		145,453	108,077	122,000	12.9%
	OTHER CHARGES FOR SERVICES		1,390,708	2,646,632	2,967,926	12.1%
	SPAY-NEUTER FEES		35,700	72,000	62,110	(13.7%)
	ANIMAL VACCINATION-MEDICATION		15,174	55,000	44,996	(18.2%)
	MICROCHIPS		10,553	14,300	16,800	17.5%
	INTERFUND SVCES PROVIDE-COUNTY		31,362	716,140	2,082,550	190.8%
	INTERFUND SVCES-ACCTNG & AUDIT		200,964	317,763	313,930	(1.2%)
	INTERFUND SVCES-LEGAL SRVCS		528,351	475,000	539,000	13.5%
	INTERFUND SVCES-PRO SVCES		2,987,687	3,288,984	2,800,611	(14.8%)
	INTERFUND SVCES-MAINT/MATERIAL		185,668	112,301	81,617	(27.3%)
	INTERFUND SVCES-SMALL PROJECTS		121,984	70,379	77,509	10.1%
	INTERFUND SVCES-POSTAGE		312,602	307,926	381,252	23.8%
	INTERFUND SVCES-MAINT/LABOR		176,544	71,499	55,555	(22.3%)
	Total 9600 CHARGES FOR SERVICES		52,967,681	54,871,435	54,198,757	(1.2%)
9700 MISC REVENUE						
	MISC SALES - TAXABLE		3,340	1,800	400	(77.8%)
	CASH OVERAGE		5,544	5,000	4,000	(20.0%)
	OTHER REVENUE		846,801	793,136	727,879	(8.2%)
	DONATIONS AND CONTRIBUTIONS		112,203	45,000	9,000	(80.0%)
	INSURANCE PROCEEDS		256,999	0	0	0.0%
	MISCELLANEOUS SALES-OTHER		69,823	166,145	136,184	(18.0%)
	EXCESS TAX LOSSES RESERVE		0	3,000,000	1,000,000	(66.7%)
	.33 HORSE RACING REVENUES		37,611	50,000	50,000	0.0%
	Total 9700 MISC REVENUE		1,332,321	4,061,081	1,927,463	(52.5%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
9800 OTHER FINANCING SOURCES						
		SALE OF NONTAXABLE FIXED ASSET	20,369	20,000	25,000	25.0%
		OPERATING TRANSFERS IN	1,101,480	0	0	0.0%
		SALE OF TAXABLE FIXED ASSETS	65,678	55,000	55,000	0.0%
		Total 9800 OTHER FINANCING SOURCES	1,187,527	75,000	80,000	6.7%
TOTAL GENERAL FUND FINANCING SOURCES						
			261,302,198	264,807,731	278,067,113	5.0%
TOTAL GENERAL FUND FINANCING SOURCES						
			261,302,198	264,807,731	278,067,113	5.0%
02 SPECIAL REVENUE FUNDS						
004	COUNTY LIBRARY					
9000 TAXES						
		CURRENT SECURED	6,804,076	7,010,936	7,230,603	3.1%
		CURRENT UNSECURED	249,610	282,500	253,517	(10.3%)
		PRIOR UNSECURED	12,342	5,000	5,000	0.0%
		SUPPLEMENTAL SECURED	156,335	100,919	105,524	4.6%
		PRIOR SECURED	6,373	1,500	451	(69.9%)
		LIBRARY SALES TAX - MEASURE B	4,633,420	4,082,503	4,994,524	22.3%
		UNITARY	154,705	154,705	160,731	3.9%
		ABX1 26 RESIDUAL TAXES	638,529	578,517	724,089	25.2%
		ABX1 26 PASS THROUGH	1,011,644	888,048	1,112,108	25.2%
		Total 9000 TAXES	13,667,032	13,104,628	14,586,547	11.3%
9400 REVENUE FROM USE OF MONEY/PROP						
		INTEREST INCOME	403,288	74,948	151,798	102.5%
		BUILDING RENTAL	6,560	2,900	0	(100.0%)
		Total 9400 REVENUE FROM USE OF MONEY/PROP	409,848	77,848	151,798	95.0%
9501 INTERGOVERNMENTAL REV STATE						
		FISH & GAME	562	0	0	0.0%
		STATE HIGHWAY RENTALS	19	0	0	0.0%
		HOMEOWNERS PROPERTY TAX RELIEF	66,363	65,078	64,604	(0.7%)
		STATE OTHER	99,274	72,920	72,920	0.0%
		Total 9501 INTERGOVERNMENTAL REV STATE	166,218	137,998	137,524	(0.3%)
9502 INTERGOVERNMENTAL REV FEDERAL						
		FEDERAL CARES ACT REVENUE	204,171	67,189	0	(100.0%)
		REVENUE SHARING	224	0	0	0.0%
		FED OTHER	261	0	0	0.0%
		Total 9502 INTERGOVERNMENTAL REV FEDERAL	204,656	67,189	0	(100.0%)
9503 INTERGOVERNMENTAL REV OTHER						
		LMIHF & OTHER ASSETS	22,472	0	0	0.0%
		OTHER GOVERNMENTAL AGENCIES	188,724	199,650	211,011	5.7%
		Total 9503 INTERGOVERNMENTAL REV OTHER	211,195	199,650	211,011	5.7%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9600 CHARGES FOR SERVICES				
		PHOTO/MICROFICHE COPIES	18,315	16,234	12,650	(22.1%)
		LIBRARY SERVICES	104,961	27,365	12,170	(55.5%)
		MEDIATION FEES	114	0	0	0.0%
		OTHER PROFESSIONAL SERVICES	5,080,297	6,068,317	6,055,636	(0.2%)
		Total 9600 CHARGES FOR SERVICES	5,203,687	6,111,916	6,080,456	(0.5%)
		9700 MISC REVENUE				
		CASH OVERAGE	38	0	0	0.0%
		OTHER REVENUE	1,003	0	0	0.0%
		DONATIONS AND CONTRIBUTIONS	90,425	0	0	0.0%
		Total 9700 MISC REVENUE	91,466	0	0	0.0%
		9800 OTHER FINANCING SOURCES				
		OPERATING TRANSFERS IN	2,478,425	2,508,291	2,449,249	(2.4%)
		Total 9800 OTHER FINANCING SOURCES	2,478,425	2,508,291	2,449,249	(2.4%)
		9801 GENERAL FUND CONTRIBUTION				
		TRANSFER IN-COUNTY CONTRIB	313,430	320,827	343,832	7.2%
		Total 9801 GENERAL FUND CONTRIBUTION	313,430	320,827	343,832	7.2%
		9900 RESIDUAL EQUITY TRANSFERS				
		TOTAL COUNTY LIBRARY FINANCING SOURCES	22,745,956	22,528,347	23,960,417	6.4%
012	FISH/WILDLIFE PROPAGATION					
		9300 FINES, FORFEITURES, & PENALTY				
		VEHICLE CODE FINES	6,495	4,300	4,300	0.0%
		Total 9300 FINES, FORFEITURES, & PENALTY	6,495	4,300	4,300	0.0%
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	981	206	579	181.1%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	981	206	579	181.1%
		TOTAL FISH/WILDLIFE PROPAGATION FINANCING SOURCES	7,476	4,506	4,879	8.3%
016	PARKS AND RECREATION					
		9000 TAXES				
		CURRENT SECURED	570,284	587,767	599,522	2.0%
		CURRENT UNSECURED	21,228	22,000	22,000	0.0%
		PRIOR UNSECURED	1,057	700	700	0.0%
		SUPPLEMENTAL SECURED	14,014	13,000	11,830	(9.0%)
		PRIOR SECURED	397	250	255	2.0%
		UNITARY	18,881	19,000	19,000	0.0%
		ABX1 26 RESIDUAL TAXES	46,945	40,000	40,800	2.0%
		ABX1 26 PASS THROUGH	109,422	100,000	102,000	2.0%
		Total 9000 TAXES	782,228	782,717	796,107	1.7%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9300 FINES, FORFEITURES, & PENALTY				
		OTHER COURT FINES	1,464	1,464	1,449	(1.0%)
		Total 9300 FINES, FORFEITURES, & PENALTY	1,464	1,464	1,449	(1.0%)
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	8,579	5,653	2,659	(53.0%)
		CONCESSIONS	7,601	8,250	17,000	106.1%
		LEASES	3,420	3,500	3,500	0.0%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	19,600	17,403	23,159	33.1%
		9501 INTERGOVERNMENTAL REV STATE				
		FISH & GAME	51	52	52	0.0%
		STATE HIGHWAY RENTALS	2	2	2	0.0%
		HOMEOWNERS PROPERTY TAX RELIEF	6,085	6,150	6,150	0.0%
		STATE OFF-HIGHWAY MOTOR VEHICL	1,150	2,100	2,100	0.0%
		STATE OTHER	7,000	0	0	0.0%
		Total 9501 INTERGOVERNMENTAL REV STATE	14,288	8,304	8,304	0.0%
		9502 INTERGOVERNMENTAL REV FEDERAL				
		FEDERAL CARES ACT REVENUE	3,273	10,000	0	(100.0%)
		REVENUE SHARING	17	9	9	0.0%
		GRANT REVENUE	0	20,545	0	(100.0%)
		FED OTHER	24	25	25	0.0%
		Total 9502 INTERGOVERNMENTAL REV FEDERAL	3,314	30,579	34	(99.9%)
		9503 INTERGOVERNMENTAL REV OTHER				
		LMIHF & OTHER ASSETS	1,282	1,500	1,500	0.0%
		Total 9503 INTERGOVERNMENTAL REV OTHER	1,282	1,500	1,500	0.0%
		9600 CHARGES FOR SERVICES				
		RECREATION SERVICES	404,543	440,500	623,500	41.5%
		INTERFUND SVCES PROVIDE-COUNTY	1,453	1,000	1,000	0.0%
		Total 9600 CHARGES FOR SERVICES	405,996	441,500	624,500	41.4%
		9700 MISC REVENUE				
		MISC SALES - TAXABLE	3,971	4,000	5,000	25.0%
		DONATIONS AND CONTRIBUTIONS	3,000	0	0	0.0%
		Total 9700 MISC REVENUE	6,971	4,000	5,000	25.0%
		9800 OTHER FINANCING SOURCES				
		OPERATING TRANSFERS IN	0	0	37,356	0.0%
		Total 9800 OTHER FINANCING SOURCES	0	0	37,356	0.0%
		9801 GENERAL FUND CONTRIBUTION				
		TRANSFER IN-COUNTY CONTRIB	413,131	572,579	572,579	0.0%
		Total 9801 GENERAL FUND CONTRIBUTION	413,131	572,579	572,579	0.0%
		TOTAL PARKS AND RECREATION FINANCING SOURCES	1,648,272	1,860,046	2,069,988	11.3%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
035	JH REC HALL - WARD WELFARE					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		2,422	534	625	17.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		2,422	534	625	17.0%
	9600 CHARGES FOR SERVICES					
	ADMINISTRATION OVERHEAD		25	0	0	0.0%
	Total 9600 CHARGES FOR SERVICES		25	0	0	0.0%
	9700 MISC REVENUE					
	OTHER REVENUE		0	4,535	4,875	7.5%
	Total 9700 MISC REVENUE		0	4,535	4,875	7.5%
	TOTAL JH REC HALL - WARD WELFARE FINANCING SOURCES		2,447	5,069	5,500	8.5%
036	LIBRARY ZONE 1					
	9000 TAXES					
	CURRENT SECURED		1,073,046	1,098,294	1,135,635	3.4%
	CURRENT UNSECURED		32,558	35,905	31,589	(12.0%)
	PRIOR UNSECURED		3,055	0	0	0.0%
	SUPPLEMENTAL SECURED		25,038	20,642	23,307	12.9%
	PRIOR SECURED		1,305	0	0	0.0%
	UNITARY		18,896	18,896	19,737	4.5%
	ABX1 26 RESIDUAL TAXES		219,649	229,926	247,085	7.5%
	ABX1 26 PASS THROUGH		369,586	384,004	407,444	6.1%
	Total 9000 TAXES		1,743,133	1,787,667	1,864,797	4.3%
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		12,794	2,659	2,877	8.2%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		12,794	2,659	2,877	8.2%
	9501 INTERGOVERNMENTAL REV STATE					
	FISH & GAME		123	0	0	0.0%
	STATE HIGHWAY RENTALS		6	0	0	0.0%
	HOMEOWNERS PROPERTY TAX RELIEF		14,543	14,262	14,269	0.0%
	Total 9501 INTERGOVERNMENTAL REV STATE		14,672	14,262	14,269	0.0%
	9502 INTERGOVERNMENTAL REV FEDERAL					
	FED OTHER		57	0	0	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		57	0	0	0.0%
	9503 INTERGOVERNMENTAL REV OTHER					
	LMIHF & OTHER ASSETS		8,043	0	0	0.0%
	Total 9503 INTERGOVERNMENTAL REV OTHER		8,043	0	0	0.0%
	TOTAL LIBRARY ZONE 1 FINANCING SOURCES		1,778,700	1,804,588	1,881,943	4.3%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
037 LIBRARY ZONE 2						
		9000 TAXES				
		CURRENT SECURED	40,360	41,858	41,266	(1.4%)
		CURRENT UNSECURED	779	794	1,170	47.4%
		PRIOR UNSECURED	45	0	0	0.0%
		SUPPLEMENTAL SECURED	926	807	494	(38.8%)
		PRIOR SECURED	22	0	0	0.0%
		UNITARY	1,156	1,156	1,197	3.5%
		ABX1 26 RESIDUAL TAXES	175	152	891	486.2%
		ABX1 26 PASS THROUGH	1,778	1,715	1,800	5.0%
		Total 9000 TAXES	45,241	46,482	46,818	0.7%
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	180	42	45	7.1%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	180	42	45	7.1%
		9501 INTERGOVERNMENTAL REV STATE				
		FISH & GAME	3	0	0	0.0%
		HOMEOWNERS PROPERTY TAX RELIEF	326	319	302	(5.3%)
		Total 9501 INTERGOVERNMENTAL REV STATE	329	319	302	(5.3%)
		9502 INTERGOVERNMENTAL REV FEDERAL				
		FED OTHER	1	0	0	0.0%
		Total 9502 INTERGOVERNMENTAL REV FEDERAL	1	0	0	0.0%
		TOTAL LIBRARY ZONE 2 FINANCING SOURCES	45,751	46,843	47,165	0.7%
066 LIBRARY ZONE 6						
		9000 TAXES				
		CURRENT SECURED	18,515	19,198	20,407	6.3%
		CURRENT UNSECURED	888	897	912	1.7%
		PRIOR UNSECURED	38	0	0	0.0%
		SUPPLEMENTAL SECURED	431	342	225	(34.2%)
		PRIOR SECURED	9	0	0	0.0%
		UNITARY	651	651	672	3.2%
		Total 9000 TAXES	20,532	21,088	22,216	5.3%
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	126	26	31	19.2%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	126	26	31	19.2%
		9501 INTERGOVERNMENTAL REV STATE				
		FISH & GAME	1	0	0	0.0%
		HOMEOWNERS PROPERTY TAX RELIEF	138	135	138	2.2%
		Total 9501 INTERGOVERNMENTAL REV STATE	139	135	138	2.2%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
9502 INTERGOVERNMENTAL REV FEDERAL						
	REVENUE SHARING		31	0	0	0.0%
	FED OTHER		1	0	0	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		32	0	0	0.0%
TOTAL LIBRARY ZONE 6 FINANCING SOURCES						
067	LIBRARY ZONE 7		20,829	21,249	22,385	5.3%
9000 TAXES						
	CURRENT SECURED		450,771	461,786	478,563	3.6%
	CURRENT UNSECURED		14,034	13,948	13,908	(0.3%)
	PRIOR UNSECURED		1,242	0	0	0.0%
	SUPPLEMENTAL SECURED		9,708	9,196	5,877	(36.1%)
	PRIOR SECURED		2,656	0	0	0.0%
	UNITARY		9,844	9,844	10,236	4.0%
	ABX1 26 RESIDUAL TAXES		10,862	10,572	13,323	26.0%
	ABX1 26 PASS THROUGH		7,593	8,694	8,630	(0.7%)
	Total 9000 TAXES		506,710	514,040	530,537	3.2%
9400 REVENUE FROM USE OF MONEY/PROP						
	INTEREST INCOME		2,695	571	511	(10.5%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP		2,695	571	511	(10.5%)
9501 INTERGOVERNMENTAL REV STATE						
	FISH & GAME		31	0	0	0.0%
	STATE HIGHWAY RENTALS		2	0	0	0.0%
	HOMEOWNERS PROPERTY TAX RELIEF		3,710	3,639	3,598	(1.1%)
	Total 9501 INTERGOVERNMENTAL REV STATE		3,743	3,639	3,598	(1.1%)
9502 INTERGOVERNMENTAL REV FEDERAL						
	REVENUE SHARING		93	0	0	0.0%
	FED OTHER		14	0	0	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		107	0	0	0.0%
TOTAL LIBRARY ZONE 7 FINANCING SOURCES						
101	ROAD		513,254	518,250	534,646	3.2%
9000 TAXES						
	CURRENT SECURED		979,345	1,013,828	1,034,105	2.0%
	CURRENT UNSECURED		34,698	45,000	45,000	0.0%
	PRIOR UNSECURED		2,110	1,700	1,700	0.0%
	SUPPLEMENTAL SECURED		22,750	25,000	22,750	(9.0%)
	PRIOR SECURED		518	500	510	2.0%
	UNITARY		70,106	70,000	70,000	0.0%
	Total 9000 TAXES		1,109,527	1,156,028	1,174,065	1.6%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
9200 LICENSES, PERMITS & FRANCHISE						
	BUILDING PERMITS		6,083	13,000	32,801	152.3%
	ZONING PERMITS		5,945	0	0	0.0%
	ROAD PERMITS		3,360	0	0	0.0%
	ENCROACHMENT PERMITS		204,380	150,000	175,000	16.7%
	TRANSPORTATION PERMIT		15,475	19,000	17,500	(7.9%)
	GRADING PERMITS		75,272	75,000	75,000	0.0%
	LICENSES & PERMITS-OTHER		7,097	1,600	1,500	(6.3%)
Total 9200 LICENSES, PERMITS & FRANCHISE			317,612	258,600	301,801	16.7%
9300 FINES, FORFEITURES, & PENALTY						
	FORFEITURES & PENALTIES		75,340	0	0	0.0%
Total 9300 FINES, FORFEITURES, & PENALTY			75,340	0	0	0.0%
9400 REVENUE FROM USE OF MONEY/PROP						
	INTEREST INCOME		257,328	46,906	163,638	248.9%
	BUILDING RENTAL		47,016	47,016	47,016	0.0%
Total 9400 REVENUE FROM USE OF MONEY/PROP			304,344	93,922	210,654	124.3%
9501 INTERGOVERNMENTAL REV STATE						
	HIGHWAY USERS TAX		8,511,141	9,406,961	10,183,712	8.3%
	FISH & GAME		62	65	65	0.0%
	STATE HIGHWAY RENTALS		3	4	4	0.0%
	HOMEOWNERS PROPERTY TAX RELIEF		7,307	7,500	7,500	0.0%
	STATE CONSTRUCTION		100,000	100,000	100,000	0.0%
	STATE OTHER		0	300,000	330,000	10.0%
	RMRA-TRANSPORTATION		7,134,353	6,594,509	7,561,406	14.7%
Total 9501 INTERGOVERNMENTAL REV STATE			15,752,866	16,409,039	18,182,687	10.8%
9502 INTERGOVERNMENTAL REV FEDERAL						
	FEDERAL CARES ACT REVENUE		33,301	0	0	0.0%
	REVENUE SHARING		229	125	153	22.4%
	FED CONSTRUCTION		740,449	4,396,488	4,529,283	3.0%
	FED OTHER		30	30	1,000,030	100.0%
Total 9502 INTERGOVERNMENTAL REV FEDERAL			774,009	4,396,643	5,529,466	25.8%
9503 INTERGOVERNMENTAL REV OTHER						
	OTHER GOVERNMENTAL AGENCIES		733,539	1,300,000	603,603	(53.6%)
Total 9503 INTERGOVERNMENTAL REV OTHER			733,539	1,300,000	603,603	(53.6%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
9600 CHARGES FOR SERVICES						
	PHOTO/MICROFICHE COPIES		11	12	12	0.0%
	ENGINEERING SERVICES		31,627	40,000	20,000	(50.0%)
	DEPARTMENTAL ADMIN OVERHEAD		140,524	159,714	167,842	5.1%
	ROAD SVCES ON COUNTY ROADS		42,587	45,000	0	(100.0%)
	NON-ROAD SVCES - COUNTY		537,936	531,600	841,100	58.2%
	NON-ROAD SVCES - NON-COUNTY		0	10,000	0	(100.0%)
	INTERFUND SVCES PROVIDE-COUNTY		249,582	263,544	260,210	(1.3%)
	INTERFUND SVCES-ACCTNG & AUDIT		38,177	35,787	41,574	16.2%
	INTERFUND SVCES-PRO SVCES		116,618	150,988	275,000	82.1%
	Total 9600 CHARGES FOR SERVICES		1,157,062	1,236,645	1,605,738	29.8%
9700 MISC REVENUE						
	OTHER REVENUE		3	0	0	0.0%
	INSURANCE PROCEEDS		18,570	0	40,000	100.0%
	MISCELLANEOUS SALES-OTHER		1,542	2,000	2,000	0.0%
	Total 9700 MISC REVENUE		20,116	2,000	42,000	2000.0%
9800 OTHER FINANCING SOURCES						
	SALE OF NONTAXABLE FIXED ASSET		70,120	15,000	60,000	300.0%
	LONG-TERM DEBT PROCEEDS		0	25,000	15,111	(39.6%)
	OPERATING TRANSFERS IN		114,679	874,000	787,000	(10.0%)
	Total 9800 OTHER FINANCING SOURCES		184,799	914,000	862,111	(5.7%)
TOTAL ROAD FINANCING SOURCES						
			20,429,211	25,766,877	28,512,125	10.7%
105	HOUSING REHABILITATION					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		730	145	444	206.2%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		730	145	444	206.2%
	9600 CHARGES FOR SERVICES					
	ADMINISTRATION OVERHEAD		790	0	0	0.0%
	Total 9600 CHARGES FOR SERVICES		790	0	0	0.0%
	9800 OTHER FINANCING SOURCES					
	OPERATING TRANSFERS IN		1,206	0	0	0.0%
	Total 9800 OTHER FINANCING SOURCES		1,206	0	0	0.0%
TOTAL HOUSING REHABILITATION FINANCING SOURCES						
			2,726	145	444	206.2%
TOTAL MICROENTERPRISE BUSINESS FINANCING SOURCES						
			0	0	0	0.0%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
120	HOMEACRES LOAN PROGRAM					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		40,518	18,925	23,450	23.9%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		40,518	18,925	23,450	23.9%
	TOTAL HOMEACRES LOAN PROGRAM FINANCING SOURCES		40,518	18,925	23,450	23.9%
150	HOUSING & URBAN DEVELOPMENT					
	9502 INTERGOVERNMENTAL REV FEDERAL					
	FED OTHER		2,490,139	2,600,000	2,616,000	0.6%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		2,490,139	2,600,000	2,616,000	0.6%
	TOTAL HOUSING & URBAN DEVELOPMENT FINANCING SOURCES		2,490,139	2,600,000	2,616,000	0.6%
151	FIRST 5 FUTURE INITIATIVE					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		8,578	0	0	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		8,578	0	0	0.0%
	9600 CHARGES FOR SERVICES					
	INTERFUND SVCS-PRO SVCS		116,772	12,000	0	(100.0%)
	Total 9600 CHARGES FOR SERVICES		116,772	12,000	0	(100.0%)
	9700 MISC REVENUE					
	OTHER REVENUE		200,000	0	0	0.0%
	Total 9700 MISC REVENUE		200,000	0	0	0.0%
	9801 GENERAL FUND CONTRIBUTION					
	TRANSFER IN-COUNTY CONTRIB		616,560	1,746,250	1,615,000	(7.5%)
	Total 9801 GENERAL FUND CONTRIBUTION		616,560	1,746,250	1,615,000	(7.5%)
	TOTAL FIRST 5 FUTURE INITIATIVE FINANCING SOURCES		941,909	1,758,250	1,615,000	(8.1%)
152	IN HOME SUPP SVCS-PUBLIC AUTH					
	9501 INTERGOVERNMENTAL REV STATE					
	ST ADM IHSS		1,341,024	2,404,900	2,373,014	(1.3%)
	PRIOR YEAR REV-STATE & OTHERS		43,654	0	0	0.0%
	ST SALES TX 1991 REALIGNMNT-SS		7,563,828	7,793,167	6,779,351	(13.0%)
	Total 9501 INTERGOVERNMENTAL REV STATE		8,948,507	10,198,067	9,152,365	(10.3%)
	9502 INTERGOVERNMENTAL REV FEDERAL					
	FED ADM HEALTH RELATED SVS		2,017,914	2,701,058	2,729,264	1.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		2,017,914	2,701,058	2,729,264	1.0%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9600 CHARGES FOR SERVICES				
		ADMINISTRATION OVERHEAD	0	653	1,942	197.4%
		Total 9600 CHARGES FOR SERVICES	0	653	1,942	197.4%
		9801 GENERAL FUND CONTRIBUTION				
		TRANSFER IN-COUNTY CONTRIB	6,069,731	6,541,048	8,072,639	23.4%
		Total 9801 GENERAL FUND CONTRIBUTION	6,069,731	6,541,048	8,072,639	23.4%
		TOTAL IN HOME SUPP SVCS-PUBLIC AUTH FINANCING SOURCES	17,036,151	19,440,827	19,956,210	2.7%
153	FIRST 5 SOLANO					
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	177,423	161,085	0	(100.0%)
		Total 9400 REVENUE FROM USE OF MONEY/PROP	177,423	161,085	0	(100.0%)
		9501 INTERGOVERNMENTAL REV STATE				
		STATE OTHER	3,387,000	3,027,292	3,266,897	7.9%
		Total 9501 INTERGOVERNMENTAL REV STATE	3,387,000	3,027,292	3,266,897	7.9%
		9502 INTERGOVERNMENTAL REV FEDERAL				
		FEDERAL CARES ACT REVENUE	54,034	45,887	0	(100.0%)
		GRANT REVENUE	394,426	321,402	321,402	0.0%
		Total 9502 INTERGOVERNMENTAL REV FEDERAL	448,459	367,289	321,402	(12.5%)
		9600 CHARGES FOR SERVICES				
		INTERFUND SVCS PROVIDE-COUNTY	42,771	54,396	59,609	9.6%
		INTERFUND SVCS-PRO SVCS	424,984	715,000	536,930	(24.9%)
		Total 9600 CHARGES FOR SERVICES	467,755	769,396	596,539	(22.5%)
		9700 MISC REVENUE				
		OTHER REVENUE	465,092	5,000	38,000	660.0%
		DONATIONS AND CONTRIBUTIONS	506,100	0	0	0.0%
		Total 9700 MISC REVENUE	971,192	5,000	38,000	660.0%
		TOTAL FIRST 5 SOLANO FINANCING SOURCES	5,451,829	4,330,062	4,222,838	(2.5%)
215	RECORDER SPECIAL REVENUE					
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	198,191	39,902	102,000	155.6%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	198,191	39,902	102,000	155.6%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9600 CHARGES FOR SERVICES				
		RECORDING FEES	641,584	520,000	650,000	25.0%
		AUTOMATION-MICROGRAPHICS FEE	110,726	110,000	125,000	13.6%
		ADMIN SERVICES FEES	105,604	120,000	140,000	16.7%
		Total 9600 CHARGES FOR SERVICES	857,914	750,000	915,000	22.0%
		TOTAL RECORDER SPECIAL REVENUE FINANCING SOURCES	1,056,105	789,902	1,017,000	28.8%
216	AAA NAPA/SOLANO					
		9501 INTERGOVERNMENTAL REV STATE				
		STATE OTHER	714,491	855,281	711,531	(16.8%)
		COVID-19 STATE PASS-THROUGH	0	372,620	0	(100.0%)
		Total 9501 INTERGOVERNMENTAL REV STATE	714,491	1,227,901	711,531	(42.1%)
		9502 INTERGOVERNMENTAL REV FEDERAL				
		FED OTHER	2,764,009	2,333,943	2,428,209	4.0%
		Total 9502 INTERGOVERNMENTAL REV FEDERAL	2,764,009	2,333,943	2,428,209	4.0%
		9700 MISC REVENUE				
		OTHER REVENUE	66,388	82,418	111,722	35.6%
		Total 9700 MISC REVENUE	66,388	82,418	111,722	35.6%
		9800 OTHER FINANCING SOURCES				
		OPERATING TRANSFERS IN	196,240	232,229	321,140	38.3%
		Total 9800 OTHER FINANCING SOURCES	196,240	232,229	321,140	38.3%
		TOTAL AAA NAPA/SOLANO FINANCING SOURCES	3,741,128	3,876,491	3,572,602	(7.8%)
228	LIBRARY - FRIENDS & FOUNDATION					
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	3,376	3,500	1,337	(61.8%)
		Total 9400 REVENUE FROM USE OF MONEY/PROP	3,376	3,500	1,337	(61.8%)
		9501 INTERGOVERNMENTAL REV STATE				
		STATE OTHER	31,500	0	0	0.0%
		Total 9501 INTERGOVERNMENTAL REV STATE	31,500	0	0	0.0%
		9600 CHARGES FOR SERVICES				
		INTERFUND SVCS PROVIDE-COUNTY	13,193	0	0	0.0%
		Total 9600 CHARGES FOR SERVICES	13,193	0	0	0.0%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
	9700 MISC REVENUE					
	OTHER REVENUE		11,000	16,500	0	(100.0%)
	DONATIONS AND CONTRIBUTIONS		85,537	128,000	85,000	(33.6%)
	Total 9700 MISC REVENUE		<u>96,537</u>	<u>144,500</u>	<u>85,000</u>	<u>(41.2%)</u>
	TOTAL LIBRARY - FRIENDS & FOUNDATION FINANCING SOURCES		144,606	148,000	86,337	(41.7%)
233	DISTRICT ATTORNEY SPECIAL REV					
	9300 FINES, FORFEITURES, & PENALTY					
	FORFEITURES & PENALTIES		624,627	302,000	302,000	0.0%
	Total 9300 FINES, FORFEITURES, & PENALTY		<u>624,627</u>	<u>302,000</u>	<u>302,000</u>	<u>0.0%</u>
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		104,097	22,112	0	(100.0%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP		<u>104,097</u>	<u>22,112</u>	<u>0</u>	<u>(100.0%)</u>
	9501 INTERGOVERNMENTAL REV STATE					
	STATE OTHER		524	0	0	0.0%
	Total 9501 INTERGOVERNMENTAL REV STATE		<u>524</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
	9600 CHARGES FOR SERVICES					
	ADMINISTRATION OVERHEAD		0	8	0	(100.0%)
	Total 9600 CHARGES FOR SERVICES		<u>0</u>	<u>8</u>	<u>0</u>	<u>(100.0%)</u>
	TOTAL DISTRICT ATTORNEY SPECIAL REV FINANCING SOURCES		729,247	324,120	302,000	(6.8%)
241	CIVIL PROCESSING FEES					
	9300 FINES, FORFEITURES, & PENALTY					
	CIVIL ASSESSMENT		77,147	83,401	98,763	18.4%
	OTHER ASSESSMENTS		4,060	4,389	8,118	85.0%
	Total 9300 FINES, FORFEITURES, & PENALTY		<u>81,207</u>	<u>87,790</u>	<u>106,881</u>	<u>21.7%</u>
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		26,604	5,416	14,627	170.1%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		<u>26,604</u>	<u>5,416</u>	<u>14,627</u>	<u>170.1%</u>
	9600 CHARGES FOR SERVICES					
	CIVIL PROCESS FEES		50,612	48,000	6,998	(85.4%)
	Total 9600 CHARGES FOR SERVICES		<u>50,612</u>	<u>48,000</u>	<u>6,998</u>	<u>(85.4%)</u>
	9800 OTHER FINANCING SOURCES					
	TOTAL CIVIL PROCESSING FEES FINANCING SOURCES		158,423	141,206	128,506	(9.0%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
253	SHERIFF'S ASSET SEIZURE					
	9300 FINES, FORFEITURES, & PENALTY	FORFEITURES & PENALTIES	2,968	0	0	0.0%
	Total 9300 FINES, FORFEITURES, & PENALTY		2,968	0	0	0.0%
	9400 REVENUE FROM USE OF MONEY/PROP	INTEREST INCOME	5,093	1,500	1,000	(33.3%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP		5,093	1,500	1,000	(33.3%)
	9600 CHARGES FOR SERVICES	ADMINISTRATION OVERHEAD	0	643	0	(100.0%)
	Total 9600 CHARGES FOR SERVICES		0	643	0	(100.0%)
	TOTAL SHERIFF'S ASSET SEIZURE FINANCING SOURCES		8,061	2,143	1,000	(53.3%)
256	SHERIFF OES					
	9501 INTERGOVERNMENTAL REV STATE	ST SALES TX 1991 REALIGNMNT-SS	56,406	0	0	0.0%
	Total 9501 INTERGOVERNMENTAL REV STATE		56,406	0	0	0.0%
	9502 INTERGOVERNMENTAL REV FEDERAL	GRANT REVENUE	701,726	1,205,254	1,058,372	(12.2%)
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		701,726	1,205,254	1,058,372	(12.2%)
	9700 MISC REVENUE	OTHER REVENUE	9,725	0	0	0.0%
	Total 9700 MISC REVENUE		9,725	0	0	0.0%
	TOTAL SHERIFF OES FINANCING SOURCES		767,857	1,205,254	1,058,372	(12.2%)
263	CJ TEMP CONSTRUCTION					
	9300 FINES, FORFEITURES, & PENALTY	VEHICLE CODE FINES	26,679	26,271	12,868	(51.0%)
	Total 9300 FINES, FORFEITURES, & PENALTY		26,679	26,271	12,868	(51.0%)
	9400 REVENUE FROM USE OF MONEY/PROP	INTEREST INCOME	19,045	3,938	5,501	39.7%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		19,045	3,938	5,501	39.7%
	9600 CHARGES FOR SERVICES	COURT FEES	300,575	272,703	202,115	(25.9%)
	Total 9600 CHARGES FOR SERVICES		300,575	272,703	202,115	(25.9%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9800 OTHER FINANCING SOURCES				
		OPERATING TRANSFERS IN	190,739	0	0	0.0%
		Total 9800 OTHER FINANCING SOURCES	190,739	0	0	0.0%
		TOTAL CJ TEMP CONSTRUCTION FINANCING SOURCES	537,038	302,912	220,484	(27.2%)
264	CRTHSE TEMP CONST					
		9300 FINES, FORFEITURES, & PENALTY				
		VEHICLE CODE FINES	26,623	26,175	12,868	(50.8%)
		Total 9300 FINES, FORFEITURES, & PENALTY	26,623	26,175	12,868	(50.8%)
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	2,603	562	368	(34.5%)
		Total 9400 REVENUE FROM USE OF MONEY/PROP	2,603	562	368	(34.5%)
		9600 CHARGES FOR SERVICES				
		COURT FEES	300,632	272,937	202,082	(26.0%)
		Total 9600 CHARGES FOR SERVICES	300,632	272,937	202,082	(26.0%)
		TOTAL CRTHSE TEMP CONST FINANCING SOURCES	329,859	299,674	215,318	(28.1%)
278	PUBLIC WORKS IMPROVEMENT					
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	9,064	1,856	7,887	324.9%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	9,064	1,856	7,887	324.9%
		9600 CHARGES FOR SERVICES				
		ROAD SVCES ON COUNTY ROADS	425,686	425,000	425,000	0.0%
		Total 9600 CHARGES FOR SERVICES	425,686	425,000	425,000	0.0%
		9700 MISC REVENUE				
		OTHER REVENUE	20,467	45,000	42,500	(5.6%)
		Total 9700 MISC REVENUE	20,467	45,000	42,500	(5.6%)
		TOTAL PUBLIC WORKS IMPROVEMENT FINANCING SOURCES	455,218	471,856	475,387	0.7%
281	SURVEY MONUMENT PRESERVATION					
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	1,385	255	885	247.1%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	1,385	255	885	247.1%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9600 CHARGES FOR SERVICES				
		RECORDING FEES	8,640	10,000	9,460	(5.4%)
		Total 9600 CHARGES FOR SERVICES	<u>8,640</u>	<u>10,000</u>	<u>9,460</u>	<u>(5.4%)</u>
		TOTAL SURVEY MONUMENT PRESERVATION FINANCING SOURCES	10,025	10,255	10,345	0.9%
282	COUNTY DISASTER					
		9501 INTERGOVERNMENTAL REV STATE				
		STATE OTHER	4,914	0	0	0.0%
		Total 9501 INTERGOVERNMENTAL REV STATE	<u>4,914</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
		9502 INTERGOVERNMENTAL REV FEDERAL				
		FEDERAL CARES ACT REVENUE	238,919	14,390,528	0	(100.0%)
		FED OTHER	0	0	12,088,669	100.0%
		Total 9502 INTERGOVERNMENTAL REV FEDERAL	<u>238,919</u>	<u>14,390,528</u>	<u>12,088,669</u>	<u>(16.0%)</u>
		9600 CHARGES FOR SERVICES				
		ADMINISTRATION OVERHEAD	24,169	6,018	0	(100.0%)
		Total 9600 CHARGES FOR SERVICES	<u>24,169</u>	<u>6,018</u>	<u>0</u>	<u>(100.0%)</u>
		TOTAL COUNTY DISASTER FINANCING SOURCES	268,002	14,396,546	12,088,669	(16.0%)
296	PUBLIC FACILITIES FEES					
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	611,529	98,305	115,580	17.6%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	<u>611,529</u>	<u>98,305</u>	<u>115,580</u>	<u>17.6%</u>
		9600 CHARGES FOR SERVICES				
		CAPITAL FACILITIES FEES	7,244,037	5,616,155	5,465,000	(2.7%)
		Total 9600 CHARGES FOR SERVICES	<u>7,244,037</u>	<u>5,616,155</u>	<u>5,465,000</u>	<u>(2.7%)</u>
		TOTAL PUBLIC FACILITIES FEES FINANCING SOURCES	7,855,566	5,714,460	5,580,580	(2.3%)
323	COUNTY LOW/MOD HSNG SET ASIDE					
		9700 MISC REVENUE				
		OTHER REVENUE	250,000	0	0	0.0%
		Total 9700 MISC REVENUE	<u>250,000</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
		TOTAL COUNTY LOW/MOD HSNG SET ASIDE FINANCING SOURCES	250,000	0	0	0.0%
326	SHERIFF - SPECIAL REVENUE					
		9300 FINES, FORFEITURES, & PENALTY				
		VEHICLE REGISTRATION ADDON FEE	1,025,933	938,516	924,651	(1.5%)
		COURT ASSESSMENTS	77,758	83,496	65,000	(22.2%)
		Total 9300 FINES, FORFEITURES, & PENALTY	<u>1,103,690</u>	<u>1,022,012</u>	<u>989,651</u>	<u>(3.2%)</u>

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	12,642	3,558	3,558	0.0%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	12,642	3,558	3,558	0.0%
		9600 CHARGES FOR SERVICES				
		COURT FEES	16	0	0	0.0%
		Total 9600 CHARGES FOR SERVICES	16	0	0	0.0%
		9700 MISC REVENUE				
		OTHER REVENUE	643	0	0	0.0%
		Total 9700 MISC REVENUE	643	0	0	0.0%
		9800 OTHER FINANCING SOURCES				
		SALE OF NONTAXABLE FIXED ASSET	206	0	0	0.0%
		Total 9800 OTHER FINANCING SOURCES	206	0	0	0.0%
		TOTAL SHERIFF - SPECIAL REVENUE FINANCING SOURCES	1,117,197	1,025,570	993,209	(3.2%)
369	CHILD SUPPORT SERVICES					
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	16,134	3,784	8,832	133.4%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	16,134	3,784	8,832	133.4%
		9501 INTERGOVERNMENTAL REV STATE				
		STATE SUPPORT ENFORCEMENT INC	4,175,363	4,253,005	4,088,341	(3.9%)
		Total 9501 INTERGOVERNMENTAL REV STATE	4,175,363	4,253,005	4,088,341	(3.9%)
		9502 INTERGOVERNMENTAL REV FEDERAL				
		FEDERAL CARES ACT REVENUE	93,564	34,040	0	(100.0%)
		FED CHILD SUPPORT	8,105,117	8,255,835	7,936,191	(3.9%)
		FED OTHER	0	190,000	519,800	173.6%
		Total 9502 INTERGOVERNMENTAL REV FEDERAL	8,198,681	8,479,875	8,455,991	(0.3%)
		9600 CHARGES FOR SERVICES				
		INTERFUND SVCES PROVIDE-COUNTY	1,342	500	0	(100.0%)
		Total 9600 CHARGES FOR SERVICES	1,342	500	0	(100.0%)
		9800 OTHER FINANCING SOURCES				
		OPERATING TRANSFERS IN	0	55,000	0	(100.0%)
		Total 9800 OTHER FINANCING SOURCES	0	55,000	0	(100.0%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9801 GENERAL FUND CONTRIBUTION TRANSFER IN-COUNTY CONTRIB	0	40,000	257,040	542.6%
		Total 9801 GENERAL FUND CONTRIBUTION	0	40,000	257,040	542.6%
		TOTAL CHILD SUPPORT SERVICES FINANCING SOURCES	12,391,521	12,832,164	12,810,204	(0.2%)
390	TOBACCO PREVENTION & EDUCATION					
		9400 REVENUE FROM USE OF MONEY/PROP INTEREST INCOME	11,546	5,000	500	(90.0%)
		Total 9400 REVENUE FROM USE OF MONEY/PROP	11,546	5,000	500	(90.0%)
		9501 INTERGOVERNMENTAL REV STATE STATE OTHER	508,210	818,487	931,014	13.7%
		Total 9501 INTERGOVERNMENTAL REV STATE	508,210	818,487	931,014	13.7%
		9600 CHARGES FOR SERVICES INTERFUND SVCES-PERSONNEL	5,504	0	0	0.0%
		Total 9600 CHARGES FOR SERVICES	5,504	0	0	0.0%
		TOTAL TOBACCO PREVENTION & EDUCATION FINANCING SOURCES	525,260	823,487	931,514	13.1%
900	PUBLIC SAFETY					
		9200 LICENSES, PERMITS & FRANCHISE BUSINESS LICENSES	1,314	1,653	1,900	14.9%
		LICENSES & PERMITS-OTHER	74,961	69,950	96,170	37.5%
		Total 9200 LICENSES, PERMITS & FRANCHISE	76,275	71,603	98,070	37.0%
		9300 FINES, FORFEICTIONS, & PENALTY VEHICLE CODE FINES	1,964	2,459	1,000	(59.3%)
		OTHER COURT FINES	2,865	1,850	1,850	0.0%
		VEHICLE FINES-DRUNK DRIVING	9,732	10,192	10,192	0.0%
		SB 1127 CONVICTIONS	34,548	30,000	30,000	0.0%
		HEALTH & SAFETY	42	0	0	0.0%
		FORFEICTIONS & PENALTIES	158,879	154,000	151,000	(1.9%)
		WORK RELEASE FEES	32,371	30,000	0	(100.0%)
		ELECTRONIC MONITOR DAILY FEES	199,446	157,500	0	(100.0%)
		ASP OTHER FEES	1,861	2,070	0	(100.0%)
		COURT ASSESSMENTS	77,623	73,496	65,000	(11.6%)
		Total 9300 FINES, FORFEICTIONS, & PENALTY	519,331	461,567	259,042	(43.9%)
		9400 REVENUE FROM USE OF MONEY/PROP BUILDING RENTAL	12,000	2,000	0	(100.0%)
		Total 9400 REVENUE FROM USE OF MONEY/PROP	12,000	2,000	0	(100.0%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
9501 INTERGOVERNMENTAL REV STATE						
HIGHWAY USERS TAX		98,343	0	0	0	0.0%
STATE CATEGORICAL AID		19,217	26,844	19,000	(29.2%)	
STATE 4700 P.C.		1,096,745	1,116,434	1,128,526	1.1%	
STATE VLF REALIGNMENT - SS		32,859	32,859	32,859	0.0%	
PRIOR YEAR REV-STATE & OTHERS		5,104	0	0	0.0%	
STATE REIMB POLICE OFF TRAININ		61,837	23,000	20,000	(13.0%)	
ST ADM CWS/LIC FFH		64,876	19,460	52,000	167.2%	
STATE AID PUBLIC SAFETY SVCES		38,305,762	36,197,477	43,864,118	21.2%	
STATE - 2011 REALIGNMENT		17,995,158	19,985,510	20,755,172	3.9%	
ST SALES TX 1991 REALIGNMNT-SS		884,657	884,657	884,657	0.0%	
STATE OTHER		4,468,470	4,807,994	5,571,249	15.9%	
2011 REALIGNMENT REVOCATION		233,156	378,000	378,000	0.0%	
2011 REALIGNMENT BOOKING		848,012	848,012	848,012	0.0%	
2011 REALIGNMENT SLESF		294,496	391,838	254,754	(35.0%)	
2011 REALIGNMENT CALMET		27,218	392,768	384,877	(2.0%)	
2011 REALIGNMENT FCARE ASSIST		466,656	539,400	558,000	3.4%	
2011 REALIGNMENT-CWS		97,494	59,570	67,000	12.5%	
CALWORKS - CHILD POVERTY		215	250	250	0.0%	
Total 9501 INTERGOVERNMENTAL REV STATE		65,000,274	65,704,073	74,818,474	13.9%	
9502 INTERGOVERNMENTAL REV FEDERAL						
FEDERAL CARES ACT REVENUE		3,424,166	4,674,264	0	(100.0%)	
FEDERAL AID		309,833	279,000	372,000	33.3%	
FED ADM CWS SERVICES IVE		143,550	142,700	214,300	50.2%	
GRANT REVENUE		34,028	57,458	105,100	82.9%	
PRIOR YEAR REV-FEDERAL		(21,018)	0	0	0.0%	
FED OTHER		839,797	692,251	624,525	(9.8%)	
Total 9502 INTERGOVERNMENTAL REV FEDERAL		4,730,356	5,845,673	1,315,925	(77.5%)	
9503 INTERGOVERNMENTAL REV OTHER						
OTHER GOVERNMENTAL AGENCIES		563,785	623,435	825,669	32.4%	
Total 9503 INTERGOVERNMENTAL REV OTHER		563,785	623,435	825,669	32.4%	
9600 CHARGES FOR SERVICES						
PHOTO/MICROFICHE COPIES		421	400	300	(25.0%)	
CONTRACT SERVICES		5,994,307	6,713,422	7,467,547	11.2%	
CIVIL PROCESS FEES		140,996	145,381	93,829	(35.5%)	
RECORDING FEES		622,159	792,330	858,074	8.3%	
COURT FEES		360	180	180	0.0%	
ADMIN SERVICES FEES		2,127	2,183	1,380	(36.8%)	
LEGAL FEES		27,746	26,500	17,000	(35.8%)	
OTHER PROFESSIONAL SERVICES		11,231	12,500	3,600	(71.2%)	
MEDICAL CARE-OTHER		273,454	200,000	210,000	5.0%	
DEPARTMENTAL ADMIN OVERHEAD		24,774	68,656	78,973	15.0%	
LAW ENFORCEMENT SERVICES		1,907,217	3,721,827	3,862,343	3.8%	
OTHER CHARGES FOR SERVICES		214,736	226,043	200,759	(11.2%)	

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		WORK RELEASE APPLICATION FEES	46,599	42,230	0	(100.0%)
		ELECTRONIC MONITOR APPL FEES	41,815	43,560	0	(100.0%)
		INTERFUND SVCS PROVIDE-COUNTY	1,558	2,929	20,382	595.9%
		INTERFUND SVCS-LEGAL SRVCS	52,873	50,000	50,000	0.0%
		INTERFUND SVCS-PERSONNEL	644	0	0	0.0%
		INTERFUND SVCS-PRO SVCS	2,227,455	2,387,324	2,696,430	12.9%
		Total 9600 CHARGES FOR SERVICES	11,590,475	14,435,465	15,560,797	7.8%
		9700 MISC REVENUE				
		CASH OVERAGE	115	250	500	100.0%
		OTHER REVENUE	737,056	931,338	733,764	(21.2%)
		DONATIONS AND CONTRIBUTIONS	65,583	150,000	73,000	(51.3%)
		INSURANCE PROCEEDS	446,132	446,350	446,206	(0.0%)
		Total 9700 MISC REVENUE	1,248,885	1,527,938	1,253,470	(18.0%)
		9800 OTHER FINANCING SOURCES				
		OPERATING TRANSFERS IN	2,415,764	2,039,969	2,194,600	7.6%
		Total 9800 OTHER FINANCING SOURCES	2,415,764	2,039,969	2,194,600	7.6%
		9801 GENERAL FUND CONTRIBUTION				
		TRANSFER IN-COUNTY CONTRIB	119,564,394	132,077,501	144,180,465	9.2%
		Total 9801 GENERAL FUND CONTRIBUTION	119,564,394	132,077,501	144,180,465	9.2%
		TOTAL PUBLIC SAFETY FINANCING SOURCES	205,721,538	222,789,226	240,506,512	8.0%
901	C M F CASES					
		9501 INTERGOVERNMENTAL REV STATE				
		STATE 4700 P.C.	396,602	450,000	450,000	0.0%
		Total 9501 INTERGOVERNMENTAL REV STATE	396,602	450,000	450,000	0.0%
		9502 INTERGOVERNMENTAL REV FEDERAL				
		TOTAL C M F CASES FINANCING SOURCES	396,602	450,000	450,000	0.0%
902	HEALTH & SOCIAL SERVICES					
		9200 LICENSES, PERMITS & FRANCHISE				
		LICENSES & PERMITS-OTHER	6,730	11,000	11,000	0.0%
		BURIAL PERMITS	12,142	13,000	13,000	0.0%
		Total 9200 LICENSES, PERMITS & FRANCHISE	18,872	24,000	24,000	0.0%
		9300 FINES, FORFEITURES, & PENALTY				
		FORFEITURES & PENALTIES	336,781	306,984	301,408	(1.8%)
		Total 9300 FINES, FORFEITURES, & PENALTY	336,781	306,984	301,408	(1.8%)
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	2,477,605	1,017,602	1,296,506	27.4%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	2,477,605	1,017,602	1,296,506	27.4%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
9501 INTERGOVERNMENTAL REV STATE						
STATE VLF 1991 REALIGNMNT - PH		18,069,161	13,653,259	17,860,186	30.8%	
ST ADM FOOD STAMPS		7,376,027	8,527,990	8,467,157	(0.7%)	
STATE CALWORK SINGLE		4,760,397	5,976,113	4,670,709	(21.8%)	
ST ADM IHSS		3,629,561	4,118,519	3,664,235	(11.0%)	
STATE CATEGORICAL AID		1,419,313	1,870,294	697,060	(62.7%)	
SHORT DOYLE QUALITY ASSURANCE		968,781	1,755,354	1,087,647	(38.0%)	
ST ADM COUNTY SVS BLOCK GRANT		2,865	2,865	0	(100.0%)	
ST CMSP		10,575	5,421	19,615	261.8%	
STATE VLF REALIGNMENT - SS		3,317,234	14,058	3,278,778	23223.2%	
PRIOR YEAR REV-STATE & OTHERS		3,385,506	4,775,981	1,702,033	(64.4%)	
ST ADM CWS/LIC FFH		29,866	172,008	170,891	(0.6%)	
STATE VLF 1991 REALIGNMNT-MH		1,013,214	1,013,213	1,013,213	0.0%	
STATE NON CWS ALLOCATION		872,033	660,436	623,147	(5.6%)	
STATE - 2011 REALIGNMENT		276,859	259,108	216,073	(16.6%)	
ST SALES TX 1991 REALIGNMNT-SS		13,185,771	9,158,110	16,131,155	76.1%	
ST SALES TX 1991 REALIGNMNT-MH		11,612,997	12,481,853	13,946,652	11.7%	
ST SALES TX 1991 REALIGNMNT-PH		4,776,815	2,339,464	3,544,069	51.5%	
STATE OTHER		2,966,926	9,597,880	5,521,773	(42.5%)	
IGT REVENUES		9,934,852	17,158,740	5,579,436	(67.5%)	
FEDERAL NON CWS ALLOCATION		848,333	929,328	1,240,759	33.5%	
FEDERAL KINGAP		25,796	27,835	22,426	(19.4%)	
COVID-19 STATE PASS-THROUGH		29,888	0	4,416,568	0.0%	
1991 REALIGNMENT CALWORKS MOE		12,773,189	9,444,195	11,499,625	21.8%	
2011 REALIGNMENT AAP		3,539,694	4,149,457	4,308,694	3.8%	
2011 REALIGNMENT SA-DMC		1,149,812	1,440,836	1,182,694	(17.9%)	
2011 REALIGNMENT SA-NON DMC		825,050	605,972	1,551,621	156.1%	
2011 REALIGNMENT FCARE ASSIST		3,127,227	3,272,093	3,839,704	17.3%	
2011 REALIGNMENT FCARE ADMIN		322,407	406,927	348,210	(14.4%)	
2011 REALIGNMENT ADOPTIONS		656,933	805,712	883,276	9.6%	
2011 REALIGNMENT-DRUG COURT		166,061	181,157	181,157	0.0%	
2011 REALIGNMENT-CHILD ABUSE		0	129,834	56,337	(56.6%)	
2011 REALIGNMENT-CWS		6,576,340	5,605,227	9,372,472	67.2%	
2011 REALIGNMENT-APS		1,429,583	1,755,141	1,489,500	(15.1%)	
2011 REALIGNMENT-MANAGED CARE		10,273,261	9,820,651	11,288,020	14.9%	
2011 REALIGNMENT-EPSDT		1,870,922	5,804,190	6,397,363	10.2%	
CALWORKS MOE-FAMILY SUPPORT		4,943,973	3,922,449	0	(100.0%)	
CALWORKS - CHILD POVERTY		4,813,050	10,634,708	10,105,000	(5.0%)	
STATE S/D MEDI-CAL		571,252	1,255,753	1,377,990	9.7%	
Total 9501 INTERGOVERNMENTAL REV STATE		141,551,522	153,732,131	157,755,245	2.6%	
9502 INTERGOVERNMENTAL REV FEDERAL						
FEDERAL CARES ACT REVENUE		4,401,433	13,324,022	48,524	(99.6%)	
FED S/D MEDI-CAL		16,105,473	21,652,757	20,782,916	(4.0%)	
FED SHORT DOYLE ADMIN		21,514,417	21,368,812	24,504,684	14.7%	
FED ADM ILP IV-E		118,711	118,711	117,764	(0.8%)	
COVID-19 FEDERAL DIRECT		478,443	2,110,502	495,895	(76.5%)	
FED ADM CWS TANF		1,633,515	1,633,515	1,633,515	0.0%	
FED ADM FOSTER CARE IV-E		219,140	303,243	191,942	(36.7%)	
FEDERAL AID		20,057,253	20,602,357	25,496,486	23.8%	
FED ADM ADOPTIONS IV-E		476,836	627,222	599,829	(4.4%)	
FED ADM PSSF IV-B		172,767	301,590	207,520	(31.2%)	
FEDERAL TITLE XX-CWS		267,288	267,289	356,385	33.3%	
FED CALWORKS TANF		14,207,235	20,052,497	19,489,585	(2.8%)	
FEDERAL TITLE XX-CALWORKS		329,728	329,728	329,728	0.0%	

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		FED ADM FOOD STAMPS	7,849,125	12,033,317	8,885,125	(26.2%)
		FED ADM HEALTH RELATED SVS	5,110,753	5,190,822	5,507,737	6.1%
		FEDERAL ALCOHOL & DRUG-SAPT	1,180,521	1,537,726	1,061,000	(31.0%)
		FED ADM CWS IV-B	162,555	162,555	178,550	9.8%
		FED ADM CWS SERVICES IVE	2,995,208	3,091,942	3,218,737	4.1%
		GRANT REVENUE	4,472,448	4,765,299	3,590,380	(24.7%)
		PRIOR YEAR REV-FEDERAL	14,150,885	9,198,886	7,620,705	(17.2%)
		FED OTHER	829,401	845,223	1,139,407	34.8%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		116,733,134	139,518,015	125,456,414	(10.1%)
9503	INTERGOVERNMENTAL REV OTHER	OTHER GOVERNMENTAL AGENCIES	695,701	757,493	862,013	13.8%
	Total 9503 INTERGOVERNMENTAL REV OTHER		695,701	757,493	862,013	13.8%
9600	CHARGES FOR SERVICES					
		PHOTO/MICROFICHE COPIES	9,401	20,498	11,234	(45.2%)
		CONTRACT SERVICES	376,484	137,438	142,215	3.5%
		ESTATE & PUBLIC ADMIN FEES	168,504	200,000	150,000	(25.0%)
		RECORDING FEES	358,441	340,000	340,000	0.0%
		ADMIN SERVICES FEES	936,689	650,823	1,319,265	102.7%
		OTHER PROFESSIONAL SERVICES	459,696	429,220	497,545	15.9%
		PRIVATE PAY PATIENT	232,497	255,056	188,632	(26.0%)
		INSTITUTIONAL CARE	220,804	153,000	122,435	(20.0%)
		ADMINISTRATION OVERHEAD	28,951	23,559	61,231	159.9%
		INSURANCE PAYMENTS	230,810	84,016	58,093	(30.9%)
		MEDI-CAL SERVICES	12,108,638	17,898,014	17,597,144	(1.7%)
		MEDICARE SERVICES	1,163,117	419,688	275,304	(34.4%)
		PRIOR YEAR REV-OTHER CHARGES	275,060	75,000	121,388	61.9%
		CMSP SERVICES	43,641	6,671	0	(100.0%)
		OTHER CHARGES FOR SERVICES	282,222	350,000	150,000	(57.1%)
		MANAGED CARE SERVICES	4,028,683	4,050,768	4,419,729	9.1%
		INTERFUND SVCES PROVIDE-COUNTY	14,482	0	0	0.0%
		INTERFUND SVCES-PERSONNEL	153,350	174,476	171,586	(1.7%)
		INTERFUND SVCES-PRO SVCES	69,650	203,300	196,693	(3.2%)
	Total 9600 CHARGES FOR SERVICES		21,161,120	25,471,527	25,822,494	1.4%
9700	MISC REVENUE					
		OTHER REVENUE	2,891,579	2,751,781	1,777,812	(35.4%)
		DONATIONS AND CONTRIBUTIONS	15,000	826,466	322,000	(61.0%)
		INSURANCE PROCEEDS	51,413	0	0	0.0%
	Total 9700 MISC REVENUE		2,957,993	3,578,247	2,099,812	(41.3%)
9800	OTHER FINANCING SOURCES					
		OPERATING TRANSFERS IN	2,095,199	1,958,469	1,534,100	(21.7%)
		TRANSFERS IN - MHSA	21,899,497	30,301,417	31,912,218	5.3%
	Total 9800 OTHER FINANCING SOURCES		23,994,697	32,259,886	33,446,318	3.7%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9801 GENERAL FUND CONTRIBUTION TRANSFER IN-COUNTY CONTRIB	20,872,749	21,120,303	23,892,508	13.1%
		Total 9801 GENERAL FUND CONTRIBUTION	20,872,749	21,120,303	23,892,508	13.1%
		TOTAL HEALTH & SOCIAL SERVICES FINANCING SOURCES	330,800,173	377,786,189	370,956,718	(1.8%)
903	WORKFORCE DEVELOPMENT BOARD					
		9400 REVENUE FROM USE OF MONEY/PROP INTEREST INCOME	6,026	(225,624)	3,000	(101.3%)
		Total 9400 REVENUE FROM USE OF MONEY/PROP	6,026	(225,624)	3,000	(101.3%)
		9501 INTERGOVERNMENTAL REV STATE STATE OTHER	330	0	0	0.0%
		Total 9501 INTERGOVERNMENTAL REV STATE	330	0	0	0.0%
		9502 INTERGOVERNMENTAL REV FEDERAL GRANT REVENUE	3,943,279	4,540,921	4,643,142	2.3%
		Total 9502 INTERGOVERNMENTAL REV FEDERAL	3,943,279	4,540,921	4,643,142	2.3%
		9503 INTERGOVERNMENTAL REV OTHER OTHER GOVERNMENTAL AGENCIES	1,223,493	4,164,196	2,011,020	(51.7%)
		Total 9503 INTERGOVERNMENTAL REV OTHER	1,223,493	4,164,196	2,011,020	(51.7%)
		9700 MISC REVENUE OTHER REVENUE DONATIONS AND CONTRIBUTIONS	36,231 15,075	8,133 49,000	17,700 31,000	117.6% (36.7%)
		Total 9700 MISC REVENUE	51,306	57,133	48,700	(14.8%)
		9800 OTHER FINANCING SOURCES OPERATING TRANSFERS IN	167,113	0	0	0.0%
		Total 9800 OTHER FINANCING SOURCES	167,113	0	0	0.0%
		TOTAL WORKFORCE DEVELOPMENT BOARD FINANCING SOURCES	5,391,547	8,536,626	6,705,862	(21.4%)
905	COUNTY LOCAL REVENUE FUND 2011					
		9501 INTERGOVERNMENTAL REV STATE STATE - 2011 REALIGNMENT	158,725	150,000	150,000	0.0%
		Total 9501 INTERGOVERNMENTAL REV STATE	158,725	150,000	150,000	0.0%
		TOTAL COUNTY LOCAL REVENUE FUND 2011 FINANCING SOURCES	158,725	150,000	150,000	0.0%
906	MHSA					
		9400 REVENUE FROM USE OF MONEY/PROP INTEREST INCOME	686,365	396,653	248,307	(37.4%)
		Total 9400 REVENUE FROM USE OF MONEY/PROP	686,365	396,653	248,307	(37.4%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9501 INTERGOVERNMENTAL REV STATE				
		STATE OTHER	17,251,182	19,862,925	25,013,941	25.9%
		Total 9501 INTERGOVERNMENTAL REV STATE	17,251,182	19,862,925	25,013,941	25.9%
		TOTAL MHSA FINANCING SOURCES	17,937,547	20,259,578	25,262,255	24.7%
		TOTAL SPECIAL REVENUE FUNDS FINANCING SOURCES	663,906,413	753,039,639	768,995,864	2.1%
03	CAPITAL PROJECT FUNDS					
006	CAPITAL OUTLAY					
		9000 TAXES				
		CURRENT SECURED	2,272,557	2,344,098	2,417,827	3.1%
		CURRENT UNSECURED	84,595	95,603	78,112	(18.3%)
		PRIOR UNSECURED	4,216	2,356	2,356	0.0%
		SUPPLEMENTAL SECURED	55,840	60,101	38,443	(36.0%)
		PRIOR SECURED	1,582	3,006	3,006	0.0%
		UNITARY	75,177	75,177	77,656	3.3%
		ABX1 26 RESIDUAL TAXES	185,839	194,415	224,840	15.6%
		ABX1 26 PASS THROUGH	438,890	452,338	468,875	3.7%
		Total 9000 TAXES	3,118,695	3,227,094	3,311,115	2.6%
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	411,115	68,086	275,000	303.9%
		BUILDING RENTAL	0	0	360,000	100.0%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	411,115	68,086	635,000	832.6%
		9501 INTERGOVERNMENTAL REV STATE				
		FISH & GAME	205	205	205	0.0%
		STATE HIGHWAY RENTALS	8	8	8	0.0%
		HOMEOWNERS PROPERTY TAX RELIEF	24,247	23,779	23,535	(1.0%)
		STATE CONSTRUCTION	0	6,301,108	0	(100.0%)
		Total 9501 INTERGOVERNMENTAL REV STATE	24,460	6,325,100	23,748	(99.6%)
		9502 INTERGOVERNMENTAL REV FEDERAL				
		REVENUE SHARING	66	35	35	0.0%
		FED OTHER	95	600	100	(83.3%)
		Total 9502 INTERGOVERNMENTAL REV FEDERAL	161	635	135	(78.7%)
		9503 INTERGOVERNMENTAL REV OTHER				
		LMIHF & OTHER ASSETS	5,108	11,000	40,922	272.0%
		OTHER GOVERNMENTAL AGENCIES	140,655	0	0	0.0%
		Total 9503 INTERGOVERNMENTAL REV OTHER	145,763	11,000	40,922	272.0%
		9600 CHARGES FOR SERVICES				
		ADMINISTRATION OVERHEAD	11,700	9,183	0	(100.0%)
		Total 9600 CHARGES FOR SERVICES	11,700	9,183	0	(100.0%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
	9700 MISC REVENUE					
	OTHER REVENUE		35	43,072	0	(100.0%)
	Total 9700 MISC REVENUE		35	43,072	0	(100.0%)
	9800 OTHER FINANCING SOURCES					
	OPERATING TRANSFERS IN		2,981,200	9,702,309	445,000	(95.4%)
	Total 9800 OTHER FINANCING SOURCES		2,981,200	9,702,309	445,000	(95.4%)
	9801 GENERAL FUND CONTRIBUTION					
	TRANSFER IN-COUNTY CONTRIB		7,628,000	7,169,309	18,449,000	157.3%
	Total 9801 GENERAL FUND CONTRIBUTION		7,628,000	7,169,309	18,449,000	157.3%
	TOTAL CAPITAL OUTLAY FINANCING SOURCES		14,321,128	26,555,788	22,904,920	(13.7%)
106	PUBLIC ARTS PROJECTS					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		836	176	450	155.7%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		836	176	450	155.7%
	9600 CHARGES FOR SERVICES					
	ADMINISTRATION OVERHEAD		2	64	0	(100.0%)
	Total 9600 CHARGES FOR SERVICES		2	64	0	(100.0%)
	9800 OTHER FINANCING SOURCES					
	OPERATING TRANSFERS IN		4,468	3,377	2,598	(23.1%)
	Total 9800 OTHER FINANCING SOURCES		4,468	3,377	2,598	(23.1%)
	TOTAL PUBLIC ARTS PROJECTS FINANCING SOURCES		5,306	3,617	3,048	(15.7%)
107	FAIRGROUNDS DEVELOPMENT PROJ					
	9700 MISC REVENUE					
	OTHER REVENUE		3,073	0	0	0.0%
	Total 9700 MISC REVENUE		3,073	0	0	0.0%
	9800 OTHER FINANCING SOURCES					
	LONG-TERM DEBT PROCEEDS		0	7,933,173	7,933,173	0.0%
	Total 9800 OTHER FINANCING SOURCES		0	7,933,173	7,933,173	0.0%
	9801 GENERAL FUND CONTRIBUTION					
	TRANSFER IN-COUNTY CONTRIB		500,000	0	2,000,000	100.0%
	Total 9801 GENERAL FUND CONTRIBUTION		500,000	0	2,000,000	100.0%
	TOTAL FAIRGROUNDS DEVELOPMENT PROJ FINANCING SOURCES		503,073	7,933,173	9,933,173	25.2%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
249	HSS CAPITAL PROJECTS					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		(4)	0	0	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		(4)	0	0	0.0%
	TOTAL HSS CAPITAL PROJECTS FINANCING SOURCES		(4)	0	0	0.0%
	TOTAL CAPITAL PROJECT FUNDS FINANCING SOURCES		14,829,504	34,492,578	32,841,141	(4.8%)
04	DEBT SERVICE FUNDS					
306	PENSION DEBT SERVICE					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		42,223	9,788	2,500	(74.5%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP		42,223	9,788	2,500	(74.5%)
	9600 CHARGES FOR SERVICES					
	ADMINISTRATION OVERHEAD		0	2,270	1,967	(13.3%)
	Total 9600 CHARGES FOR SERVICES		0	2,270	1,967	(13.3%)
	9700 MISC REVENUE					
	OTHER REVENUE		2,058,172	3,677,162	2,346,019	(36.2%)
	Total 9700 MISC REVENUE		2,058,172	3,677,162	2,346,019	(36.2%)
	9800 OTHER FINANCING SOURCES					
	OPERATING TRANSFERS IN		4,180,137	5,033,620	5,305,551	5.4%
	Total 9800 OTHER FINANCING SOURCES		4,180,137	5,033,620	5,305,551	5.4%
	TOTAL PENSION DEBT SERVICE FINANCING SOURCES		6,280,531	8,722,840	7,656,037	(12.2%)
332	GOVERNMENT CENTER DEBT SERVICE					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		70,878	72,000	24,800	(65.6%)
	BUILDING RENTAL		16,632	16,965	16,965	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		87,511	88,965	41,765	(53.1%)
	9600 CHARGES FOR SERVICES					
	BUILDING USE FEES-CAC		2,781,419	2,838,825	2,961,810	4.3%
	Total 9600 CHARGES FOR SERVICES		2,781,419	2,838,825	2,961,810	4.3%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
		9800 OTHER FINANCING SOURCES				
		OPERATING TRANSFERS IN	4,617,203	4,448,363	4,364,491	(1.9%)
		Total 9800 OTHER FINANCING SOURCES	<u>4,617,203</u>	<u>4,448,363</u>	<u>4,364,491</u>	<u>(1.9%)</u>
		TOTAL GOVERNMENT CENTER DEBT SERVICE FINANCING SOURCES	7,486,133	7,376,153	7,368,066	(0.1%)
334	H&SS SPH ADMIN/REFINANCE					
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	19,026	0	0	0.0%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	<u>19,026</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
		TOTAL H&SS SPH ADMIN/REFINANCE FINANCING SOURCES	19,026	0	0	0.0%
336	2013 COP ANIMAL CARE PROJECT					
		9400 REVENUE FROM USE OF MONEY/PROP				
		INTEREST INCOME	520	307	307	0.0%
		Total 9400 REVENUE FROM USE OF MONEY/PROP	<u>520</u>	<u>307</u>	<u>307</u>	<u>0.0%</u>
		9503 INTERGOVERNMENTAL REV OTHER				
		OTHER GOVERNMENTAL AGENCIES	417,211	417,211	417,211	0.0%
		Total 9503 INTERGOVERNMENTAL REV OTHER	<u>417,211</u>	<u>417,211</u>	<u>417,211</u>	<u>0.0%</u>
		9801 GENERAL FUND CONTRIBUTION				
		TRANSFER IN-COUNTY CONTRIB	44,970	44,970	44,970	0.0%
		Total 9801 GENERAL FUND CONTRIBUTION	<u>44,970</u>	<u>44,970</u>	<u>44,970</u>	<u>0.0%</u>
		TOTAL 2013 COP ANIMAL CARE PROJECT FINANCING SOURCES	462,701	462,488	462,488	0.0%
		TOTAL DEBT SERVICE FUNDS FINANCING SOURCES	14,248,390	16,561,481	15,486,591	(6.5%)
		TOTAL ALL FUNDS	<u>954,286,504</u>	<u>1,068,901,434</u>	<u>1,095,390,709</u>	<u>2.5%</u>

State of California Schedule 7
Summary of Financing Uses by Function and Fund

COUNTY OF SOLANO
SCHEDULE 7
SUMMARY OF FINANCING USES BY FUNCTION AND FUND
GOVERNMENTAL FUNDS
FY2021/22

DESCRIPTION	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
SUMMARIZATION BY FUNCTION				
GENERAL GOVERNMENT	240,151,568	292,565,771	310,099,264	6.0%
PUBLIC PROTECTION	249,501,153	270,754,243	289,484,533	6.9%
PUBLIC WAYS & FAC	18,787,627	29,775,418	27,450,654	(7.8%)
HEALTH & SANITATION	210,409,274	250,697,113	247,495,256	(1.3%)
PUBLIC ASSISTANCE	172,491,670	209,366,835	211,187,886	0.9%
EDUCATION	22,652,733	30,809,684	31,075,513	0.9%
RECREATION & CULTURAL SERVICES	1,722,595	1,934,828	2,065,943	6.8%
DEBT SERVICE	14,262,935	12,632,073	12,795,716	1.3%
TOTAL FINANCING USES BY FUNCTION	929,979,556	1,098,535,965	1,131,654,765	3.0%
APPROPRIATIONS FOR CONTINGENCIES				
001 GENERAL FUND	0	17,000,000	14,000,000	(17.6%)
004 COUNTY LIBRARY	0	15,331,703	11,207,389	(26.9%)
012 FISH/WILDLIFE PROPAGATION	0	35,083	27,210	(22.4%)
016 PARKS AND RECREATION	0	172,879	280,975	62.5%
035 JH REC HALL - WARD WELFARE	0	119,458	120,424	0.8%
036 LIBRARY ZONE 1	0	226,185	336,349	48.7%
066 LIBRARY ZONE 6	0	0	779	100.0%
067 LIBRARY ZONE 7	0	637	7,938	1146.2%
101 ROAD	0	4,057,720	7,268,183	79.1%
105 HOUSING REHABILITATION	0	37,613	38,356	2.0%
120 HOMEACRES LOAN PROGRAM	0	1,909,477	1,897,289	(0.6%)
151 FIRST 5 FUTURE INITIATIVE	0	283,703	392,454	38.3%
153 FIRST 5 SOLANO	0	2,308,680	2,673,101	15.8%
215 RECORDER SPECIAL REVENUE	0	10,095,806	10,720,801	6.2%
228 LIBRARY - FRIENDS & FOUNDATION	0	125,789	0	(100.0%)
233 DISTRICT ATTORNEY SPECIAL REV	0	3,205,103	2,009,414	(37.3%)
241 CIVIL PROCESSING FEES	0	512,621	334,162	(34.8%)
253 SHERIFF'S ASSET SEIZURE	0	141,473	143,645	1.5%
256 SHERIFF OES	0	6,135	52,092	749.1%
263 CJ TEMP CONSTRUCTION	0	555,826	303,850	(45.3%)

State of California Schedule 7
Summary of Financing Uses by Function and Fund

DESCRIPTION	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
264 CRTHSE TEMP CONST	0	115,814	0	(100.0%)
278 PUBLIC WORKS IMPROVEMENT	0	344,636	68,468	(80.1%)
281 SURVEY MONUMENT PRESERVATION	0	10,469	21,107	101.6%
282 COUNTY DISASTER	0	11,001	0	(100.0%)
296 PUBLIC FACILITIES FEES	0	29,729,336	34,164,887	14.9%
326 SHERIFF - SPECIAL REVENUE	0	567,104	494,436	(12.8%)
369 CHILD SUPPORT SERVICES	0	94,893	0	(100.0%)
390 TOBACCO PREVENTION & EDUCATION	0	1,095	1,095	0.0%
901 C M F CASES	0	15,914	122,192	667.8%
006 CAPITAL OUTLAY	0	1,568,382	2,567,041	63.7%
106 PUBLIC ARTS PROJECTS	0	3,708	4,438	19.7%
TOTAL APPROPRIATIONS FOR CONTINGENCIES	0	88,588,243	89,258,075	0.8%
SUBTOTAL FINANCING USES	929,979,556	1,187,124,208	1,220,912,840	2.8%
PROVISIONS FOR OBLIGATED FUND BALANCES				
001 GENERAL FUND	0	3,923,177	595,317	(84.8%)
004 COUNTY LIBRARY	0	1,000,000	500,000	(50.0%)
306 PENSION DEBT SERVICE	0	2,677,499	4,410,840	64.7%
332 GOVERNMENT CENTER DEBT SERVICE	0	41,089	0	(100.0%)
902 HEALTH & SOCIAL SERVICES	0	2,718,409	0	(100.0%)
TOTAL OBLIGATED FUND BALANCES	0	10,360,174	5,506,157	(46.9%)
TOTAL FINANCING USES	929,979,556	1,197,484,382	1,226,418,997	2.4%
SUMMARIZATION BY FUND				
001 GENERAL FUND	247,741,627	301,171,784	325,611,371	8.1%
004 COUNTY LIBRARY	19,861,144	44,011,733	39,752,985	(9.7%)
012 FISH/WILDLIFE PROPAGATION	690	46,536	38,591	(17.1%)
016 PARKS AND RECREATION	1,722,595	2,107,707	2,346,918	11.3%
035 JH REC HALL - WARD WELFARE	3,810	125,493	125,924	0.3%
036 LIBRARY ZONE 1	1,756,156	2,125,776	2,218,292	4.4%
037 LIBRARY ZONE 2	43,663	51,044	47,165	(7.6%)
066 LIBRARY ZONE 6	19,607	24,649	23,164	(6.0%)
067 LIBRARY ZONE 7	508,565	565,819	542,584	(4.1%)
101 ROAD	18,787,627	32,996,138	33,968,837	2.9%
105 HOUSING REHABILITATION	0	37,613	38,356	2.0%
110 MICROENTERPRISE BUSINESS	1,206	0	0	0.0%

State of California Schedule 7
Summary of Financing Uses by Function and Fund

DESCRIPTION	2019/20 ACTUAL	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
120 HOMEACRES LOAN PROGRAM	2,239	1,990,517	1,977,746	(0.6%)
150 HOUSING & URBAN DEVELOPMENT	2,490,139	2,600,000	2,616,000	0.6%
151 FIRST 5 FUTURE INITIATIVE	869,935	2,091,954	2,007,454	(4.0%)
152 IN HOME SUPP SVCS-PUBLIC AUTH	17,036,151	19,440,827	19,956,210	2.7%
153 FIRST 5 SOLANO	5,431,494	7,014,181	7,299,163	4.1%
215 RECORDER SPECIAL REVENUE	526,204	10,928,306	11,540,644	5.6%
216 AAA NAPA/SOLANO	3,741,128	3,876,491	3,572,602	(7.8%)
228 LIBRARY - FRIENDS & FOUNDATION	137,058	340,054	214,265	(37.0%)
233 DISTRICT ATTORNEY SPECIAL REV	1,149,813	4,555,405	3,554,218	(22.0%)
241 CIVIL PROCESSING FEES	270,973	650,187	441,995	(32.0%)
253 SHERIFF'S ASSET SEIZURE	102,787	179,216	157,569	(12.1%)
256 SHERIFF OES	767,858	1,211,388	1,110,464	(8.3%)
263 CJ TEMP CONSTRUCTION	503,901	1,136,749	755,398	(33.5%)
264 CRTHSE TEMP CONST	399,810	514,232	285,334	(44.5%)
278 PUBLIC WORKS IMPROVEMENT	0	1,181,636	818,468	(30.7%)
281 SURVEY MONUMENT PRESERVATION	1,620	83,882	21,444	(74.4%)
282 COUNTY DISASTER	242,986	14,401,535	12,088,669	(16.1%)
296 PUBLIC FACILITIES FEES	2,000,773	37,095,877	36,510,141	(1.6%)
323 COUNTY LOW/MOD HSNG SET ASIDE	250,000	0	0	0.0%
326 SHERIFF - SPECIAL REVENUE	1,473,114	1,550,678	1,516,293	(2.2%)
369 CHILD SUPPORT SERVICES	12,298,227	13,170,218	12,930,102	(1.8%)
390 TOBACCO PREVENTION & EDUCATION	525,260	824,582	932,609	13.1%
900 PUBLIC SAFETY	206,064,293	222,789,226	240,506,512	8.0%
901 C M F CASES	380,724	424,343	527,333	24.3%
902 HEALTH & SOCIAL SERVICES	326,998,555	377,786,189	376,299,484	(0.4%)
903 WORKFORCE DEVELOPMENT BOARD	5,345,101	8,766,350	6,705,862	(23.5%)
905 COUNTY LOCAL REVENUE FUND 2011	204,710	167,746	167,746	0.0%
906 MHSA	21,899,923	30,301,965	31,912,573	5.3%
006 CAPITAL OUTLAY	13,788,948	30,694,044	22,904,920	(25.4%)
106 PUBLIC ARTS PROJECTS	4,740	7,085	7,036	(0.7%)
107 FAIRGROUNDS DEVELOPMENT PROJ	194,926	3,094,566	5,160,000	66.7%
249 HSS CAPITAL PROJECTS	166,538	0	0	0.0%
306 PENSION DEBT SERVICE	4,575,133	7,459,634	9,362,502	25.5%
332 GOVERNMENT CENTER DEBT SERVICE	7,394,116	7,417,242	7,368,066	(0.7%)
334 H&SS SPH ADMIN/REFINANCE	1,818,959	0	0	0.0%
336 2013 COP ANIMAL CARE PROJECT	474,727	473,785	475,988	0.5%
TOTAL FINANCING USES	929,979,556	1,197,484,382	1,226,418,997	2.4%

State of California Schedule 8
Detail of Financing Uses by Function, Activity, and Budget Unit

COUNTY OF SOLANO
SCHEDULE 8
DETAIL OF FINANCING USES BY FUNCTION, ACTIVITY AND BUDGET UNIT
GOVERNMENTAL FUNDS
FY2021/22

FUNCTION, ACTIVITY AND BUDGET UNIT	2019/20 ACTUALS	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
GENERAL GOVERNMENT				
LEGISLATIVE & ADMIN				
1001 BOS-DISTRICT 1	578,069	597,938	615,294	2.9%
1002 BOS-DISTRICT 2	522,001	549,181	582,434	6.1%
1003 BOS-DISTRICT 3	592,582	623,117	648,000	4.0%
1004 BOS-DISTRICT 4	587,643	606,898	619,267	2.0%
1005 BOS-DISTRICT 5	493,008	539,133	596,794	10.7%
1008 BOS-ADMINISTRATION	176,819	308,887	286,814	(7.1%)
1100 ADMINISTRATION	3,916,848	5,005,414	5,248,664	4.9%
1101 GENERAL REVENUE	440,059	600,000	600,000	0.0%
1103 EMPLOYEE DEVELOPMENT & TRAINING	622,082	689,775	777,191	12.7%
1450 DELTA WATER ACTIVITIES	452,988	1,126,572	1,149,696	2.1%
Total LEGISLATIVE & ADMIN	8,382,097	10,646,915	11,124,154	4.5%
FINANCE				
1150 ASSESSOR	6,885,023	8,871,996	8,942,744	1%
1200 AUDITOR-CONTROLLER	5,027,135	5,861,582	6,217,768	6.1%
1300 TAX COLLECTOR/COUNTY CLERK	2,520,247	2,679,282	2,818,273	5.2%
1350 TREASURER	1,034,762	1,193,211	1,155,891	(3.1%)
Total FINANCE	15,467,166	18,606,071	19,134,676	2.8%
COUNSEL				
1400 COUNTY COUNSEL	4,545,924	5,187,987	5,387,893	3.9%
Total COUNSEL	4,545,924	5,187,987	5,387,893	3.9%
PERSONNEL				
1500 HUMAN RESOURCES	4,202,044	4,840,848	4,847,267	0.1%
Total PERSONNEL	4,202,044	4,840,848	4,847,267	0.1%
ELECTIONS				
1550 REGISTRAR OF VOTERS	7,233,101	4,992,325	5,663,856	13.5%
Total ELECTIONS	7,233,101	4,992,325	5,663,856	13.5%
PROPERTY MANAGEMENT				
1640 REAL ESTATE SERVICES	781,482	957,410	990,747	3.5%
Total PROPERTY MANAGEMENT	781,482	957,410	990,747	3.5%

State of California Schedule 8
Detail of Financing Uses by Function, Activity, and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2019/20 ACTUALS	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
PLANT ACQUISITION				
1700 CAPITAL PROJECTS	13,788,948	29,125,662	20,337,879	(30.2%)
1630 PUBLIC ART	4,740	3,377	2,598	(23.1%)
1820 FAIRGROUNDS DEVELOPMENT PROJECT	194,926	3,094,566	5,160,000	66.7%
2490 HSS CAPITAL PROJECTS	166,538	-	-	0.0%
1760 PUBLIC FACILITIES FEES	2,000,773	7,366,541	2,345,254	(68.2%)
Total PLANT ACQUISITION	16,155,925	39,590,146	27,845,731	(29.7%)
PROMOTION				
1750 PROMOTION	112,206	155,444	155,515	0.0%
Total PROMOTION	112,206	155,444	155,515	0.0%
OTHER GENERAL				
1117 GENERAL SERVICES	20,569,687	23,914,003	24,274,918	1.5%
1903 GENERAL EXPENDITURES	164,906,245	185,913,693	212,283,943	14.2%
1904 SURVEYOR/ENGINEER	141,508	141,426	140,957	(0.3%)
1905 COUNTYWIDE COST ALLOCATION PLAN	(4,408,762)	(4,347,768)	(3,677,106)	(15.4%)
1906 GENERAL FUND OTHER-DEBT SERV	2,061,324	1,893,858	1,926,376	1.7%
1950 SURVEY MONUMENT	1,620	73,413	337	(99.5%)
Total OTHER GENERAL	183,271,622	207,588,625	234,949,425	13.2%
Total GENERAL GOVERNMENT	240,151,568	292,565,771	310,099,264	6.0%
PUBLIC PROTECTION				
JUDICIAL				
2400 GRAND JURY	121,432	132,315	132,964	0.5%
4100 DA SPECIAL REVENUE	1,149,813	1,350,302	1,544,804	14.4%
2480 DEPT OF CHILD SUPPORT SERVICES	12,298,227	13,075,325	12,930,102	(1.1%)
6500 DISTRICT ATTORNEY	26,540,007	29,454,037	32,300,710	9.7%
6530 PUBLIC DEFENDER	13,618,841	15,981,920	17,459,558	9.2%
6540 ALTERNATE PUBLIC DEFENDER	4,615,831	5,138,182	5,624,560	9.5%
6730 OTHER PUBLIC DEFENSE	3,722,302	3,425,910	3,493,947	2.0%
6800 C M F CASES	380,724	408,429	405,141	(0.8%)
Total JUDICIAL	62,447,178	68,966,420	73,891,786	7.1%
POLICE PROTECTION				
4110 CIVIL PROCESSING FEES	270,973	137,566	107,833	(21.6%)
4120 SHERIFF ASSET SEIZURE	102,787	37,743	13,924	(63.1%)
2535 EMERGENCY MGMT PERFORM GRANTS	167,767	85,836	101,163	17.9%
2536 FLOOD EMERGENCY RESPONSE GRANT	0	131,000	38,000	(71.0%)
2537 HAZARD MITIGATION GRANTS	0	0	23,070	0.0%
2538 URBAN AREAS SEC INITIATIVE	211,528	128,800	114,126	(11.4%)

State of California Schedule 8
Detail of Financing Uses by Function, Activity, and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2019/20 ACTUALS	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
2539 HOMELAND SECURITY GRANTS	388,563	859,617	782,013	(9.0%)
4050 AUTOMATED IDENTIFICATION	949,722	439,639	453,157	3.1%
4052 VEHICLE THEFT INVES/RECOVERY	523,392	543,935	568,700	4.6%
6550 SHERIFF	116,119,963	123,750,461	133,410,290	7.8%
Total POLICE PROTECTION	118,734,695	126,114,597	135,612,276	7.5%
DETENTION & CORRECT				
8035 JH REC HALL - WARD WELFARE	3,810	6,035	5,500	(8.9%)
4130 CJ FAC TEMP CONST FUND	503,901	580,923	451,548	(22.3%)
4140 CRTHSE TEMP CONST FUND	399,810	398,418	285,334	(28.4%)
6650 PROBATION	41,447,349	45,038,716	48,217,447	7.1%
6901 2011 REALIGNMENT-ADMINISTRATION	204,710	167,746	167,746	0.0%
Total DETENTION & CORRECT	42,559,579	46,191,838	49,127,575	6.4%
PROTECTION & INSPECT				
2830 AGRICULTURAL COMMISSIONER	3,828,816	4,371,203	4,945,550	13.1%
2850 ANIMAL CARE SERVICES	4,368,147	5,038,930	4,772,169	(5.3%)
Total PROTECTION & INSPECT	8,196,963	9,410,133	9,717,719	3.3%
OTHER PROTECTION				
2909 RECORDER	1,883,295	2,045,603	2,137,667	4.5%
2910 RESOURCE MANAGEMENT	11,391,130	13,574,486	14,553,559	7.2%
5500 OFFICE OF FAMILY VIOLENCE PREVENTION	1,017,835	926,173	916,270	(1.1%)
2950 FISH/WILDLIFE PROPAGATION PROGRAM	690	11,453	11,381	(0.6%)
2110 MICROENTERPRISE BUSINESS	1,206	0	0	0.0%
8220 HOMEACRES LOAN PROGRAM	2,239	81,040	80,457	(0.7%)
1510 HOUSING & URBAN DEVELOPMENT	2,490,139	2,600,000	2,616,000	0.6%
4000 RECORDER SPECIAL REVENUE	526,204	832,500	819,843	(1.5%)
3230 CNTY LOW/MOD HOUSING SET ASIDE	250,000	0	0	0.0%
Total OTHER PROTECTION	17,562,739	20,071,255	21,135,177	5.3%
Total PUBLIC PROTECTION	249,501,153	270,754,243	289,484,533	6.9%
PUBLIC WAYS & FACILITIES				
PUBLIC WAYS				
3010 TRANSPORTATION DEPARTMENT	18,765,414	28,913,418	26,685,543	(7.7%)
3030 REGIONAL TRANSPORTATION PROJECT	22,213	25,000	15,111	(39.6%)
3020 PUBLIC WORKS IMPROVEMENT	0	837,000	750,000	(10.4%)
Total PUBLIC WAYS	18,787,627	29,775,418	27,450,654	(7.8%)
Total PUBLIC WAYS & FACILITIES	18,787,627	29,775,418	27,450,654	(7.8%)

State of California Schedule 8
Detail of Financing Uses by Function, Activity, and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2019/20 ACTUALS	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
HEALTH & SANITATION				
HEALTH				
1520 IN HOME SUPP SVCS-PUBLIC AUTHORITY	17,036,151	19,440,827	19,956,210	2.7%
1530 FIRST 5 SOLANO	5,431,494	4,705,501	4,626,062	(1.7%)
7950 TOBACCO PREVENTION & EDUCATION	525,260	823,487	931,514	13.1%
7580 FAMILY HEALTH SERVICES	28,185,877	30,758,925	30,898,653	0.5%
7690 IN-HOME SUPPORTIVE SERVICES PA	825,167	925,673	855,338	(7.6%)
7780 BEHAVIORAL HEALTH	93,330,007	106,985,132	109,558,320	2.4%
7880 HEALTH SERVICES	43,175,394	56,755,603	48,756,586	(14.1%)
9600 MHSA	21,899,923	30,301,965	31,912,573	5.3%
Total HEALTH	210,409,274	250,697,113	247,495,256	(1.3%)
Total HEALTH & SANITATION	210,409,274	250,697,113	247,495,256	(1.3%)
PUBLIC ASSISTANCE				
ADMINISTRATION				
1570 GRANTS/PROGRAMS ADMIN	869,935	1,808,251	1,615,000	(10.7%)
7501 ADMINISTRATION DIVISION	4,420,595	3,554,291	3,907,647	9.9%
7680 SOCIAL SERVICES DEPARTMENT	103,131,626	118,972,040	124,005,470	4.2%
7900 ASSISTANCE PROGRAMS	53,929,888	57,116,116	58,317,470	2.1%
Total ADMINISTRATION	162,352,045	181,450,698	187,845,587	3.5%
GENERAL RELIEF				
5460 IND BURIAL VETS CEM CARE	29,479	37,558	36,704	(2.3%)
Total GENERAL RELIEF	29,479	37,558	36,704	(2.3%)
VETERANS SERVICES				
5800 VETERANS SERVICE	780,931	845,204	938,462	11.0%
Total VETERANS SERVICES	780,931	845,204	938,462	11.0%
OTHER ASSISTANCE				
2160 AAA FOR NAPA/SOLANO	3,741,128	3,876,491	3,572,602	(7.8%)
5908 COUNTY DISASTER	242,986	14,390,534	12,088,669	(16.0%)
7200 WORKFORCE INVESTMENT BOARD	5,345,101	8,766,350	6,705,862	(23.5%)
Total OTHER ASSISTANCE	9,329,215	27,033,375	22,367,133	(17.3%)
Total PUBLIC ASSISTANCE	172,491,670	209,366,835	211,187,886	0.9%

State of California Schedule 8
Detail of Financing Uses by Function, Activity, and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2019/20 ACTUALS	2020/21 ADOPTED	2021/22 RECOMMENDED	PERCENT CHANGE
EDUCATION				
LIBRARY SERVICES				
6300 LIBRARY	19,861,144	27,680,030	28,045,596	1.3%
6150 LIBRARY ZONE 1	1,756,156	1,899,591	1,881,943	(0.9%)
6180 LIBRARY ZONE 2	43,663	51,044	47,165	(7.6%)
6166 LIBRARY ZONE 6	19,607	24,649	22,385	(9.2%)
6167 LIBRARY ZONE 7	508,565	565,182	534,646	(5.4%)
2280 LIBRARY - FRIENDS & FOUNDATION	137,058	214,265	214,265	0.0%
Total LIBRARY SERVICES	22,326,194	30,434,761	30,746,000	1.0%
AGRICULTURAL EDUCATION				
6200 COOPERATIVE EXT SERVICE	326,539	374,923	329,513	(12.1%)
Total AGRICULTURAL EDUCATION	326,539	374,923	329,513	(12.1%)
Total EDUCATION	22,652,733	30,809,684	31,075,513	0.9%
REC & CULTURAL SERVICES				
RECREATION FACILITY				
7000 PARKS & RECREATION	1,722,595	1,934,828	2,065,943	6.8%
Total RECREATION FACILITY	1,722,595	1,934,828	2,065,943	6.8%
Total REC & CULTURAL SERVICES	1,722,595	1,934,828	2,065,943	6.8%
DEBT SERVICE				
RETIRE-LONG TERM DEBT				
8006 PENSION DEBT SERVICE FUND	4,575,133	4,782,135	4,951,662	3.5%
8037 2017 CERTIFICATES OF PARTICIPATION	7,394,116	7,376,153	7,368,066	(0.1%)
8034 HSS ADMIN/REFINANCE SPHF	1,818,959	0	0	0.0%
8036 2013 COP ANIMAL CARE PROJECT	474,727	473,785	475,988	0.5%
Total RETIRE-LONG TERM DEBT	14,262,935	12,632,073	12,795,716	1.3%
Total DEBT SERVICE	14,262,935	12,632,073	12,795,716	1.3%
GRAND TOTAL FINANCING USES BY FUNCTION	929,979,556	1,098,535,965	1,131,654,765	3.0%

State of California
General Fund Financing Sources and Uses

**COUNTY OF SOLANO
 STATE OF CALIFORNIA**
GENERAL FUND FINANCING SOURCES AND USES
FISCAL YEAR 2021-2022

FINANCING SOURCES AND USES CLASSIFICATIONS	2020/21 ADOPTED	2021/22 RECOMMENDED	DIFFERENCE	PERCENTAGE CHANGE
FINANCING SOURCES				
TAXES	185,209,904	202,684,865	17,474,961	9.4%
LICENSES, PERMITS & FRANCHISE	7,981,837	8,578,762	596,925	7.5%
FINES, FORFEITURES, & PENALTY	1,092,100	946,600	(145,500)	(13.3%)
REVENUE FROM USE OF MONEY/PROP	1,332,331	1,849,314	516,983	38.8%
INTERGOVERNMENTAL REV STATE	5,355,520	4,778,624	(576,896)	(10.8%)
INTERGOVERNMENTAL REV FEDERAL	1,064,997	89,518	(975,479)	(91.6%)
INTERGOVERNMENTAL REV OTHER	3,763,526	2,933,210	(830,316)	(22.1%)
CHARGES FOR SERVICES	54,871,435	54,198,757	(672,678)	(1.2%)
MISC REVENUE	4,061,081	1,927,463	(2,133,618)	(52.5%)
OTHER FINANCING SOURCES	75,000	80,000	5,000	6.7%
FROM RESERVE	0	11,500,000	11,500,000	0.0%
TOTAL FINANCING SOURCES	264,807,731	289,567,113	24,759,382	9.3%
FINANCING USES				
SALARIES AND EMPLOYEE BENEFITS	60,288,508	64,195,881	3,907,373	6.5%
SERVICES AND SUPPLIES	30,347,112	30,510,679	163,567	0.5%
OTHER CHARGES	13,277,045	13,733,834	456,789	3.4%
F/A EQUIPMENT	218,373	9,000	(209,373)	(95.9%)
OTHER FINANCING USES	176,117,569	202,566,660	26,449,091	15.0%
CONTINGENCIES AND RESERVES	20,923,177	14,595,317	(6,327,860)	(30.2%)
TOTAL FINANCING USES	301,171,784	325,611,371	24,439,587	8.1%
NET COUNTY COST	36,364,053	36,044,258	(319,795)	(0.9%)

State of California
Governmental Funds Financing Sources and Uses

**COUNTY OF SOLANO
 STATE OF CALIFORNIA
 GOVERNMENTAL FUNDS FINANCING SOURCES AND USES
 FOR THE FISCAL YEAR 2021-2022**

FINANCING SOURCES And USES CLASSIFICATIONS	2020/21 ADOPTED	2021/22 RECOMMENDED	DIFFERENCE	PERCENTAGE CHANGE
FINANCING SOURCES				
TAXES	205,849,648	225,017,067	19,167,419	9.3%
LICENSES, PERMITS & FRANCHISE	8,336,040	9,002,633	666,593	8.0%
FINES, FORFEITURES, & PENALTY	3,330,663	2,937,067	(393,596)	(11.8%)
REVENUE FROM USE OF MONEY/PROP	3,253,338	4,753,397	1,500,059	46.1%
INTERGOVERNMENTAL REV STATE	287,678,197	299,487,002	11,808,805	4.1%
INTERGOVERNMENTAL REV FEDERAL	187,542,599	166,732,541	(20,810,058)	(11.1%)
INTERGOVERNMENTAL REV OTHER	11,238,011	7,906,159	(3,331,852)	(29.6%)
CHARGES FOR SERVICES	113,602,843	114,680,662	1,077,819	0.9%
MISC REVENUE	13,232,086	8,004,561	(5,227,525)	(39.5%)
OTHER FINANCING SOURCES	65,205,222	57,441,587	(7,763,635)	(11.9%)
GENERAL FUND CONTRIBUTION	169,632,787	199,428,033	29,795,246	17.6%
FROM RESERVE	4,051,371	21,460,723	17,409,352	429.7%
TOTAL FINANCING SOURCES	1,072,952,805	1,116,851,432	43,898,627	4.1%
FINANCING USES				
SALARIES AND EMPLOYEE BENEFITS	417,268,001	449,727,434	32,459,433	7.8%
SERVICES AND SUPPLIES	155,475,611	162,621,527	7,145,916	4.6%
OTHER CHARGES	261,002,857	238,844,407	(22,158,450)	(8.5%)
F/A LAND	860,488	119,000	(741,488)	(86.2%)
F/A BLDGS AND IMPRMTS	29,271,917	28,234,000	(1,037,917)	(3.5%)
F/A EQUIPMENT	7,894,323	2,755,458	(5,138,865)	(65.1%)
F/A - INTANGIBLES	24,000	540,000	516,000	2150.0%
OTHER FINANCING USES	226,738,768	248,812,939	22,074,171	9.7%
CONTINGENCIES AND RESERVES	98,948,417	94,764,232	(4,184,185)	(4.2%)
TOTAL FINANCING USES	1,197,484,382	1,226,418,997	28,934,615	2.4%
NET COUNTY COST	124,531,577	109,567,565	(14,964,012)	(12.0%)

**County of Solano
Operating Transfers-Out/In**

**COUNTY OF SOLANO
OPERATING TRANSFERS OUT/IN
FY2021/22**

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
001 - GENERAL FUND		
1001 - BOS-DISTRICT 1	4,759	0
1002 - BOS-DISTRICT 2	2,732	0
1003 - BOS-DISTRICT 3	4,952	0
1004 - BOS-DISTRICT 4	4,800	0
1005 - BOS-DISTRICT 5	2,800	0
1100 - ADMINISTRATION	43,118	0
1103 - EMPLOYEE DEVELOPMENT & TRAINING	4,151	0
1117 - GENERAL SERVICES	183,430	0
1150 - ASSESSOR	62,903	0
1200 - AUDITOR-CONTROLLER	54,342	0
1300 - TAX COLLECTOR/COUNTY CLERK	16,146	0
1350 - TREASURER	5,589	0
1400 - COUNTY COUNSEL	51,323	0
1450 - DELTA WATER ACTIVITIES	4,464	0
1500 - HUMAN RESOURCES	36,080	0
1550 - REGISTRAR OF VOTERS	12,592	0
1640 - REAL ESTATE SERVICES	1,573	0
1903 - GENERAL EXPENDITURES	199,829,178	0
1906 - GENERAL FUND OTHER-DEBT SERVICE	1,926,376	0
2830 - AGRICULTURAL COMMISSIONER	95,076	0
2850 - ANIMAL CARE SERVICES	24,955	0
2909 - RECORDER	14,712	0
2910 - RESOURCE MANAGEMENT	168,058	0
5500 - OFFICE OF FAMILY VIOLENCE PREVENTION	5,566	0
5800 - VETERANS SERVICE	6,985	0
FUND TOTAL	202,566,660	0
004 - COUNTY LIBRARY		
6300 - LIBRARY	144,499	2,793,081
FUND TOTAL	144,499	2,793,081
006 - CAPITAL OUTLAY		
1700 - CAPITAL PROJECTS	902,598	18,894,000
FUND TOTAL	902,598	18,894,000
016 - PARKS AND RECREATION		
7000 - PARKS & RECREATION	7,914	609,935
FUND TOTAL	7,914	609,935
034 - FLEET MANAGEMENT		
3100 - FLEET MANAGEMENT	13,080	190,000
FUND TOTAL	13,080	190,000
036 - LIBRARY ZONE 1		
6150 - LIBRARY ZONE 1	1,860,801	0
FUND TOTAL	1,860,801	0

County of Solano
Operating Transfers-Out/In

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
037 - LIBRARY ZONE 2 6180 - LIBRARY ZONE 2 FUND TOTAL	44,263 44,263	0 0
047 - AIRPORT ENTERPRISE 9000 - AIRPORT FUND TOTAL	215,067 215,067	10,000 10,000
060 - RISK MANAGEMENT 1830 - RISK MANAGEMENT FUND TOTAL	12,144 12,144	0 0
066 - LIBRARY ZONE 6 6166 - LIBRARY ZONE 6 FUND TOTAL	21,768 21,768	0 0
067 - LIBRARY ZONE 7 6167 - LIBRARY ZONE 7 FUND TOTAL	522,417 522,417	0 0
101 - ROAD 3010 - TRANSPORTATION DEPARTMENT FUND TOTAL	111,748 111,748	787,000 787,000
106 - PUBLIC ARTS PROJECTS 1630 - PUBLIC ART FUND TOTAL	0 0	2,598 2,598
107 - FAIRGROUNDS DEVELOPMENT PROJ 1820 - FAIRGROUNDS DEVELOPMENT PROJECT FUND TOTAL	0 0	2,000,000 2,000,000
151 - FIRST 5 FUTURE INITIATIVE 1570 - GRANTS/PROGRAMS ADMIN FUND TOTAL	0 0	1,615,000 1,615,000
152 - IN HOME SUPP SVCS-PUBLIC AUTH 1520 - IN HOME SUPP SVCS-PUBLIC AUTHORITY FUND TOTAL	782,365 782,365	8,072,639 8,072,639
153 - FIRST 5 SOLANO 1530 - FIRST 5 SOLANO FUND TOTAL	11,526 11,526	0 0
216 - AAA NAPA/SOLANO 2160 - AAA FOR NAPA/SOLANO FUND TOTAL	626,760 626,760	321,140 321,140
233 - DISTRICT ATTORNEY SPECIAL REVENUE 4100 - DA SPECIAL REVENUE FUND TOTAL	1,543,805 1,543,805	0 0
241 - CIVIL PROCESSING FEES 4110 - CIVIL PROCESSING FEES FUND TOTAL	107,833 107,833	0 0

**County of Solano
Operating Transfers-Out/In**

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
253 - SHERIFF'S ASSET SEIZURE 4120 - SHERIFF ASSET SEIZURE FUND TOTAL	13,831 13,831	0 0
263 - CJ TEMP CONSTRUCTION 4130 - CJ FAC TEMP CONST FUND FUND TOTAL	445,000 445,000	0 0
264 - CTHRSE TEMP CONST 4140 - CTHRSE TEMP CONST FUND FUND TOTAL	280,788 280,788	0 0
278 - PUBLIC WORKS IMPROVEMENT 3020 - PUBLIC WORKS IMPROVEMENT FUND TOTAL	750,000 750,000	0 0
296 - PUBLIC FACILITIES FEES 1760 - PUBLIC FACILITIES FEES FUND TOTAL	1,302,297 1,302,297	0 0
306 - PENSION DEBT SERVICE 8006 - PENSION DEBT SERVICE FUND FUND TOTAL	0 0	5,305,551 5,305,551
310 - SPECIAL AVIATION 9050 - SPECIAL AVIATION FUND TOTAL	10,000 10,000	210,916 210,916
326 - SHERIFF - SPECIAL REVENUE 4050 - AUTOMATED IDENTIFICATION 4052 - VEHICLE THEFT INVES/RECOVERY FUND TOTAL	437,131 7,054 444,185	0 0 0
332 - GOVERNMENT CENTER DEBT SERVICE 8037 - 2017 CERTIFICATES OF PARTICIPATION FUND TOTAL	0 0	4,364,491 4,364,491
336 - 2013 COP ANIMAL CARE PROJECT 8036 - 2013 COP ANIMAL CARE PROJECT FUND TOTAL	0 0	44,970 44,970
369 - CHILD SUPPORT SERVICES 2480 - DEPT OF CHILD SUPPORT SERVICES FUND TOTAL	108,309 108,309	257,040 257,040
370 - DEPARTMENT OF INFO TECHNOLOGY 1870 - DEPARTMENT OF INFO TECHNOLOGY FUND TOTAL	129,022 129,022	0 0

County of Solano
Operating Transfers-Out/In

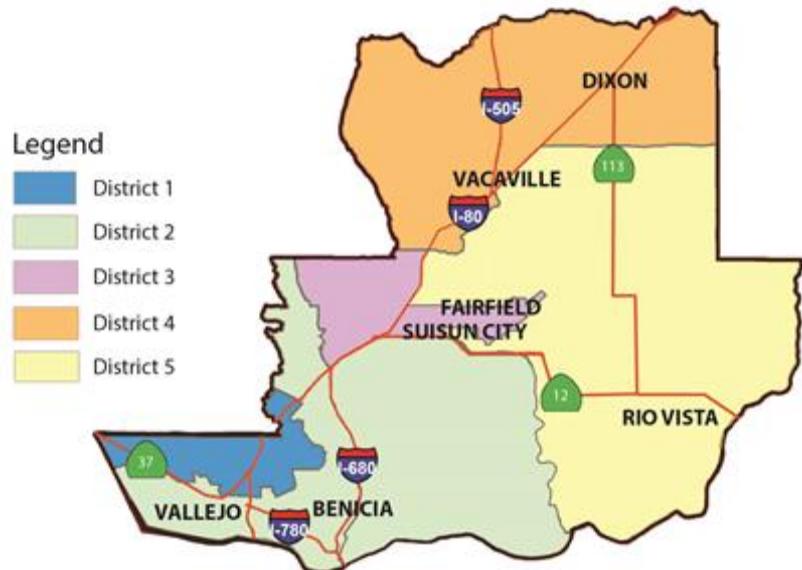
FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
390 - TOBACCO PREVENTION & EDUCATION		
7950 - TOBACCO PREVENTION & EDUCATION	2,760	0
FUND TOTAL	<u>2,760</u>	<u>0</u>
900 - PUBLIC SAFETY		
6500 - DISTRICT ATTORNEY	281,904	20,857,767
6530 - PUBLIC DEFENDER	146,277	16,245,178
6540 - ALTERNATE PUBLIC DEFENDER	45,564	5,463,403
6550 - SHERIFF	1,410,683	75,009,208
6650 - PROBATION	504,109	25,305,562
6730 - OTHER PUBLIC DEFENSE	2,146	3,493,947
FUND TOTAL	<u>2,390,683</u>	<u>146,375,065</u>
902 - HEALTH & SOCIAL SERVICES		
7501 - ADMINISTRATION DIVISION	133,839	1,563,745
7580 - FAMILY HEALTH SERVICES	216,437	0
7680 - SOCIAL SERVICES DEPARTMENT	933,262	8,546,383
7690 - IN-HOME SUPPORTIVE SERVICES PA	7,024	782,365
7780 - BEHAVIORAL HEALTH	384,582	38,365,892
7880 - HEALTH SERVICES	232,767	2,249,471
7900 - ASSISTANCE PROGRAMS	0	5,830,970
FUND TOTAL	<u>1,907,911</u>	<u>57,338,826</u>
906 - MHSA		
9600 - MHSA	31,912,218	0
FUND TOTAL	<u>31,912,218</u>	<u>0</u>
TOTAL	<u>249,192,252</u>	<u>249,192,252</u>

Board of Supervisors



James P. Spering-District 3, Erin Hannigan-District 1, Mitch Mashburn-District 5, Monica Brown-District 2, John M. Vasquez-District 4
Picture Taken: January 2021

County of Solano



1000 – Fund 001-Board of Supervisors

**John M. Vasquez, Chair
Legislative & Administration**

STATEMENT OF PURPOSE

Solano County is a political subdivision of the State of California, established pursuant to Article XI of the State Constitution and vested with the powers necessary to provide for the health and welfare of the people within its borders.

The Board of Supervisors (Board) serves as the County's Governing Body and sets policies for County Government, subject to changing demands and expectations.

The Board approves and sets priorities for an annual balanced budget for operations of County government, including general government, public protection, public assistance, health and sanitation, as well as education and recreation and is committed to remaining fiscally prudent. To provide these service needs, the County's budget is linked to the State and federal budgets as well as the nation's economy.

As we continue recovering from the ongoing COVID-19 pandemic health emergency – both personally and financially – we remain optimistic about the future of Solano County, the State, our Nation, and the world. In responding to the health emergency, the Solano County Board of Supervisors continues to provide direction, and leadership as the County manages operational challenges, while providing for the needs and essential services of the residents of Solano County and supporting programs that will help to restore the local economy.

The Board's responsibilities include:

- Approve a balanced budget for all operations of County government, including general government, public protection, public assistance, health and sanitation, and recreation.
- Enact ordinances and resolutions which may apply to the entire County or only to unincorporated areas (not under the jurisdiction of a city or town).
- Determine land use zoning and policy for the unincorporated area of the County through the preparation and implementation of a voter-approved General Plan and enabling ordinances.
- Establish salary and benefits for employees.
- Approve additions/deletions to the County's position allocation list.
- Direct and control litigation.
- Approve contracts and appropriate funds.
- Acquire and sell property.
- Act as the final arbiter of decisions made by commissions and committees appointed by and serving the Board.
- Represent the County of Solano on other County, Regional and State boards and commissions.

Budget Summary:	
FY2020/21 Midyear Projection:	584,588
FY2021/22 Recommended:	615,294
County General Fund Contribution:	615,294
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 1 Supervisor, Erin Hannigan, represents citizens residing within the central and northern sections of the City of Vallejo and maintains an office at 675 Texas Street in Fairfield. Supervisor Hannigan also holds office hours on a regular basis at the Florence Douglas Center in Vallejo. Over the years, she has been joined by representatives from Adult Protective Services, Solano Mobility, Meals on Wheels, Public Health, Veteran Services, Area Agency on Aging, and a Nutritionist. The District 1 Supervisor's Office budget provides for the expenditures of the elected Supervisor and two full-time staff positions.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

2020 has been an unprecedented year in our Nation's history with the COVID-19 Pandemic and racial discourse. As the 2020 Chairwoman of the Board of Supervisors, Hannigan led the County discussion on the Shelter at Home (SAH) order, worked with local, regional, and statewide leadership to understand the complexities of SAH, virus transmission and the multitude of orders and changes to orders as put forward by Governor Newsom and the CA Department of Public Health (CDPH) and implemented in Solano County by our Public Health staff. Assisting Public Health messaging, providing personal protective equipment to seniors and involving Elected Officials Countywide to participate in updates and ask questions regarding the COVID-19 virus, treatments, virus spread and containment, vaccines and the tiering systems as ordered by the CDPH for opening and closing businesses and schools. During the early months of the SAH, the Supervisor along with the County Administrator's support, brought back former Health and Social Services Director Patrick Duterte to lead an effort to work with our County volunteer coordinator Rhonda Smith to set up a warm line and contact all registered voters over the age of 65 to offer help with basic needs and accessing personal protective equipment. Over 35,000 voters were contacted within a few months.

Supervisor Hannigan and City of Suisun Mayor Pro Tem Wanda Williams were assisted by Public Health Specialist Kirbee Brooks in creating a Health Equity Cohort to address health advocacy in the medical environment, introduction to healthy eating and exercise habits and discussions around the flu vaccine and the inevitable COVID-19 vaccine. The cohort was comprised of local influential and health conscious African-American women who met consistently twice monthly, once for training and another for fellowship for over 6 months. In our first meeting of January 2021, all participants indicated they would receive the vaccine and would share with their family and personal networks (friends, churches, sororities, and clubs). We are in the final stages of planning for the 2nd Williams-Hannigan Challenge Cohort.

Supervisor Hannigan has participated and presented in several COVID-19 vaccine advocacy events throughout her district.

Supervisor Hannigan represents the Board of Supervisors on over 25 County, State, Regional, and District boards and commissions. She is directly working with County initiatives serving as Chairwoman of the Board's Legislative Committee and its Solano360 Implementation Committee. She serves on the First 5 Solano Commission, and also serves as a member on the Board Committees including Solano Regional Park Committee, Public Art Committee, the Lakes Water Policy Committee, Health & Human Services and Family Justice Committee, and the Human Services Needs Assessment Committee.

Supervisor Hannigan is the Solano County Board Member to the California State Association of Counties (CSAC) where she is a member of the Executive Committee, and an Instructor for the New Supervisors Institute.

Supervisor Hannigan connects with regional organizations through her service as a Board Member of the Solano County Water Agency Board, as a Joint Steering Committee and Regular Member of the City County Coordinating Committee, as Executive Committee Member and Board Member of the Solano Economic Development Corporation, as a member of the Community Action Partnership Solano's Tripartite Advisory Board, and as an Alternate Member to each the Napa/Solano Area Agency on Aging, the Northern CA Counties Tribal Matters Consortium, and the Solano Transportation Authority. In January of 2021, Supervisor Hannigan joined the Board of Directors of the Bay Area Air Quality Management District.

Erin Hannigan**Legislative & Administration**

In Vallejo, the former City Councilmember serves as the County Representative and Trustee to the Vallejo Flood and Wastewater District, Member of the Vallejo Interagency Committee, and as a Founding Board Member of the Vallejo Education Business Alliance.

Accomplishments:

- As a member of the Solano County Local Board for the “Emergency Food and Shelter National Board Program” which is funded through FEMA and the Department of Homeland Security, Supervisor Hannigan advocates for local non-profit organizations. This program has always been a unique public-private partnership between the federal government and the United Way. United Way of the Bay Area staffs the program locally. This program is one of the few dedicated sources of federal funding that nonprofits can use to buy food for meals programs and pantries. Organizations receiving funding over the years include Catholic Charities, Children’s Network, Food Bank of Contra Costa and Solano, Meals on Wheels, Shelter Inc. Solano, Solano Dream Center, and the Sparrow Project.
- Supervisor Hannigan developed a partnership with the Yocha Dehe Wintun Nation which continues in this fourth year with to date contributions totaling \$3,750,000 to assist people in need in Solano County. The FY2020/21 year's robust collection of programs includes the following: First 5 Solano provides basic needs support with \$200,000 that will directly assist families in crisis by addressing immediate needs, and \$300,000 is committed to providing programs related to Early Learning, School Readiness, Social Engagement & Peer Support as well as Community Resource Information at the First 5 Center in Vallejo. The project with Family Health Services continues with an additional \$200,000 to operate the Mobile Food Pharmacy and its Food Rx Program in collaboration with the Food Bank of Contra Costa and Solano Counties. This Mobile Food Pharmacy visits our County medical clinics where medical professionals will provide a food prescription, called Food Rx, to their patients. Vibe Solano is funded with \$30,000 to provide The Early Learning Center and Senior Falls Prevention.
- Ongoing programs that were previously funded offer high school diplomas and transportation for seniors. Through a match with funding from the State Library, our libraries continue to offer adults the opportunity to earn a high school diploma. Through our partnership with the Solano Transportation Authority, we have identified the great need to improve transportation options for seniors, especially those with mobility issues. Prior funding in the amount of \$100,000 made it possible for the STA to purchase two paratransit vans which are operated by volunteer drivers who will bring seniors to various appointments and social events.
- The successful program developed thanks to the partnership with the Yocha Dehe Wintun Nation called “Transition Support for At Risk Youth” continues and received another \$20,000 for its youth mentoring program. Our County Chief of Probation has identified several gaps that, if filled, would help young people during probation supervision and/or exit from the juvenile justice system. This program will help fill a gap by providing youth in transition with: professional attire, educational and vocational materials, celebrations, motivational speakers, a challenge day, mentoring, and other support such as housing and transportation assistance.
- The partnership with the Yocha Dehe Wintun Nation dovetails into her priority of enhancing a Foundation Giving campaign. Supervisor Hannigan is working with First 5 Solano and the Department of Health and Social Services to improve foundation giving to the non-profits of our County. Since 2006, Solano has remained the most under-resourced of all Bay Area counties in terms of foundation investment. Solano County's per capita foundation funding increased by approximately 46% between 2012 and 2016. In contrast, foundation funding per capita in other Bay Area counties has increased by as much as 321% in the same 4-year period. Developing relationships with foundations around the Bay Area and the Sacramento Valley has required that Solano stakeholders identify the foundations that have similar investment priorities and meet with the foundation representatives to clearly articulate the County's needs and how Solano agencies intend to address them.
- After a two-year process, in February of 2020, Supervisor Hannigan, as Chairwoman of the First 5 Solano Commission on Children and Families, helped open Solano County's First 5 Center in Vallejo with over 400 people in attendance. This is the first Center of its kind in Solano County. The location of the Center was determined through an equity lens that identified risk factors of children living in poverty throughout Solano County. The Center, run by Bay Area Community Resources, provides free classes and resources (County and non-profit partners) for family members with children under the age of 6. The Center has an indoor play area, free books, three activity rooms and a staff to support our most

vulnerable residents. Tenant improvements totaled \$1.8 million and Supervisor Hannigan was able to help raise \$1.2 million.

- In order to combat human trafficking, Supervisor Hannigan participates on the Commercially Sexually Exploited Children (CSEC) Steering Committee. The mission of the interagency CSEC Steering Committee is to establish a protocol to foster collaboration and coordination among multi-jurisdictional agencies to improve the capacity to identify victims and to provide services for them and their family/caregivers. They work to end their exploitation and to hold exploiters accountable. The committee has formed a Memorandum of Understanding (MOU) to establish multidisciplinary teams on behalf of commercially sexual exploited children in Solano County. The CSEC Steering Committee convenes quarterly, and includes activity reports from member agencies, updated prevalence data, reports from contractors, and legislative updates. Solano County CWS formally joined the 10-County collaborative Preventing and Addressing Child Trafficking “PACT” through the Child & Family Policy Institute of California as a three year project of CDSS in December 2020. PACT presented at the quarterly CSEC Steering Committee on January 21, 2021 and included developing information and trends in labor and other types of trafficking.
- Advocacy for Solano County to State and federal governments is a priority. Supervisor Hannigan participates annually in the National Association of Counties (NACo) Legislative Conference. These visits include in-person meetings with our Senators and Congressional members as well as various agencies that impact Solano County. She regularly participates in the California State Association of Counties (CSAC) and attended conferences and meetings in Sacramento and around the State.
- SB 365 was passed in 2020 by the California State Legislature and signed by the Governor giving Solano County the foundation to develop a Countywide parks district. Supervisors Vasquez and Hannigan are working with County staff and community stakeholders to further define the operation of the Regional Parks District and create a roadmap going forward that will include addressing access and funding.
- Supervisor Hannigan is involved in providing a network for mentoring, supporting and empowering elected women leaders who are affiliated with the California State Association of Counties (CSAC) as they engage in leadership roles in their communities and within the CSAC organization. She co-founded the Woman’s Leadership Forum (WLF) which serves as a forum to introduce and elevate issues and policy matters affecting women and bringing them to the forefront of CSAC leadership. Supervisor Hannigan continues to work with the WLF to stay informed on legislation of interest that will be appropriate for Solano County.
- In 2018, she championed and participated in forming a committee for the establishment of the Solano Commission on Women and Girls (SCWG), a nonprofit, which was established as an advisory committee comprised of concerned citizens of Solano County to provide the Board of Supervisors input on general or specific issues relating to enabling women to have greater equality in the areas of housing, education, employment, community services, and related activities. The Commission is made up of a diverse group of women and girls from throughout the County who are working to establish a report card on the status of women and girls.
- What started as a \$30,000 “Walking for Health” grant from Sutter Health, when Supervisor Hannigan partnered with the Florence Douglas Senior Center in Vallejo to provide shoes for seniors, has grown. This program has given away over 1,500 pairs of walking shoes and continues to offer opportunities to encourage walking and healthy lifestyles. Supervisor Hannigan actively promotes exercise through her weekly “Walk with the Supervisor” which takes place every Friday at 9:00 am along the Vallejo Waterfront.
- State Route 37 traffic and flood protection is an issue of concern for Supervisor Hannigan. She serves on the Solano Transportation Authority SR 37 Policy Committee. The committee compared the impacts of status quo and solutions to address traffic congestion and environmental impacts which focuses on protecting the existing roadway while exploring options to accommodate long-term solutions to address the traffic demands.
- During the 2020 County budget hearings, Supervisor Hannigan put forward an Equity Initiative along with \$150,000, Board funding request, to fund a consultant to assist the County with an internal review of equity policies, practices, and procedures. Supervisors Hannigan and Chair Vasquez were appointed to the Board of Supervisors Equity subcommittee.

Goals and Objectives:

- Collaborate effectively with the City of Vallejo.
- Engage residents of District 1 in the action and operations of the County.
- Invigorate all of Solano County in advancing the County's mission, vision, core values and goals.
- Lead collaboratively and energetically with each member of the Board of Supervisors.
- Listen to the concerns of the citizens of Solano County.
- Implement a healthy community strategy.
- Work to bring solutions to homelessness and an end to the sexual exploitation of children.
- Expand Foundation funding for the County and our non-profit organizations.
- Continue to foster our partnership with the Yocha Dehe Winton Nation and its tribal members.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$17,356 or 2.9% in appropriations when compared to the FY2020/21 Adopted Budget primarily due to increases in Salaries and Employee Benefits resulting from negotiated and approved wage increases, CalPERS retirement costs and changes in health benefit costs and workers compensation rates. Additionally, the Recommended Budget includes increases in Services and Supplies due to increases in insurance and central data processing charges, offset by decreases in Other Charges associated with Countywide Administrative Overhead costs.

DEPARTMENT COMMENTS

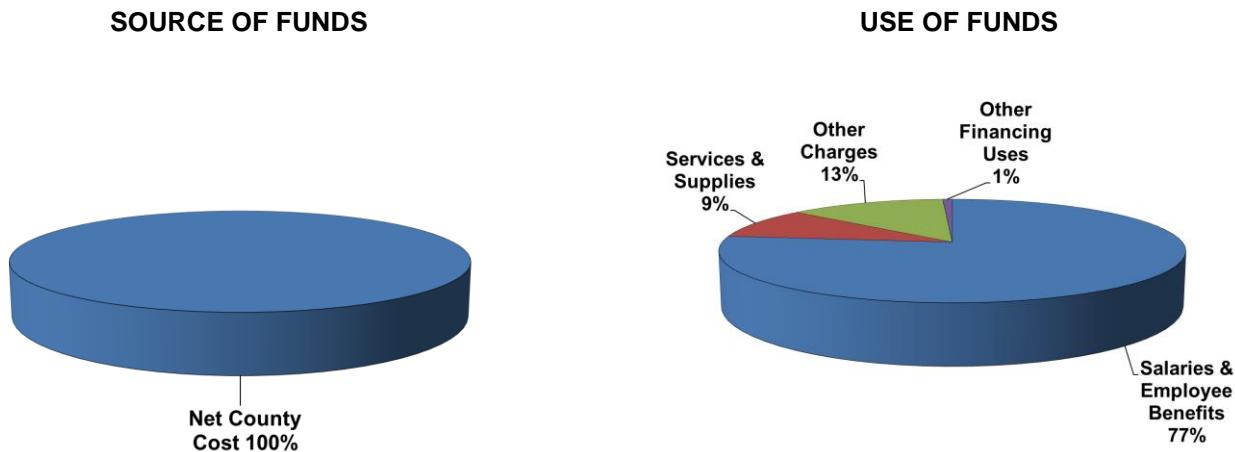
As the Solano County District 1 Supervisor, Erin Hannigan brings her experience of balancing budgets, improving the quality of life, and protecting the environment. As a mother, Erin understands the importance of the health and well-being of the family. She is seeking solutions to connecting essential services to those in our communities who need them the most. Supervisor Hannigan is very present in the local community, attending and participating in community, veterans, and civic events.

Since being sworn into office in January of 2013, Supervisor Hannigan has been working diligently to connect the services and operations of the County to the community. She has worked on issues related to public safety and the Center for Positive Change, homelessness and human trafficking, health care, including mental health services and the environment and connecting County services to the citizens. Since the implementation of the County contract with the City of Vallejo for Animal Control Services in Vallejo, her office has assisted in connecting District 1 residents with Animal Control Services. A large population of military veterans resides in District 1, and Supervisor Hannigan spends time connecting our veterans with Veteran's Services at federal, State and County levels.

Supervisor Hannigan and her staff continue to be significantly involved in legislative issues at all levels of government. Supervisor Hannigan works to ensure that the County's interests are included in discussions of legislation in the City of Vallejo, the State of California, and at our Nation's Capital.

One significant project of Solano County is located in District 1. The Solano360 project is a partnership between Solano County and the City of Vallejo. This project will continue to see development of a proposed land plan supported by feasibility/market studies consistent with the uses defined in the Specific Plan which was approved in 2013. In 2018, the County cleared the grandstands and the old horse barns to prepare the property for development. In 2020 and 2021, the County along with its partner, the City of Vallejo are in the process of bringing on a private partner to help make that project become a reality.

Supervisor Hannigan is honored to serve as a member of the Solano County Board of Supervisors. With the assistance of her staff, she is able to serve as a conduit between the Board of Supervisors and the County Administration. Her greatest priority is serving the people who live, work, and visit Solano County. As she often says, "I love the work I do and will always work to further improve our community." In January 2021, Supervisor Hannigan began her 3rd term as County Supervisor.



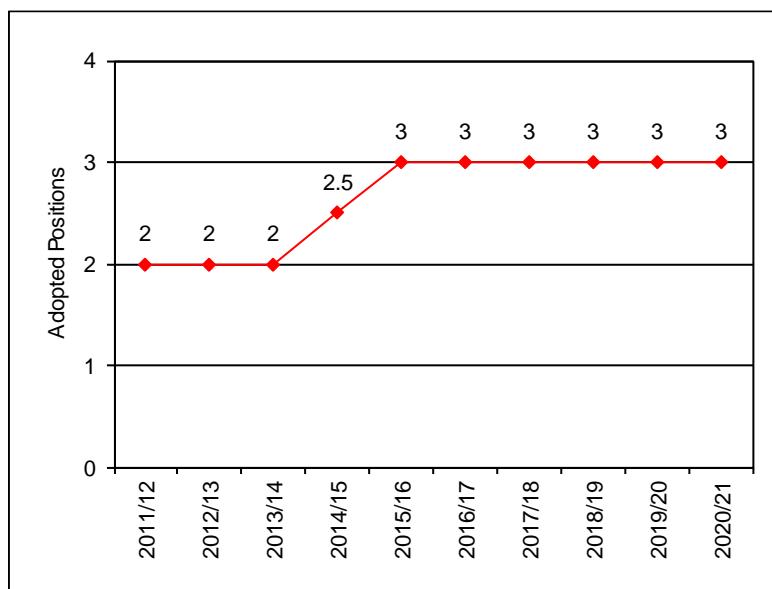
DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	ADOPTED TO RECOMMENDED		
APPROPRIATIONS						
SALARIES AND EMPLOYEE BENEFITS	440,730	452,159	473,193	21,034	4.7%	
SERVICES AND SUPPLIES	41,444	53,393	58,696	5,303	9.9%	
OTHER CHARGES	86,422	87,621	78,546	(9,075)	(10.4%)	
OTHER FINANCING USES	4,333	4,665	4,759	94	2.0%	
INTRA-FUND TRANSFERS	5,140	100	100	0	0.0%	
TOTAL APPROPRIATIONS	578,069	597,938	615,294	17,356	2.9%	
NET COUNTY COST	578,069	597,938	615,294	17,356	2.9%	

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19.

Budget Summary:	
FY2020/21 Midyear Projection:	555,882
FY2021/22 Recommended:	582,434
County General Fund Contribution:	582,434
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 2 Supervisor represents citizens residing within the City of Benicia, a portion of the Cities of Vallejo and Fairfield, the unincorporated areas of Home Acres, Cordelia, Green Valley, and the Suisun Marsh. The District maintains an office at the County Government Center at 675 Texas Street in Fairfield and schedules monthly office hours in Benicia, Vallejo, and Fairfield. The District 2 Supervisor's Office budget provides for the expenditures of the elected Supervisor and two staff positions.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Brown, Vice-Chair of the Board, represents the Board of Supervisors on more than 15 County and regional boards and commissions. Supervisor Brown is the Chair of the Area Agency on Aging of Napa and Solano Counties and serves on the Association of Bay Area Governments (ABAG) Executive Board (Alternate), General Assembly (Alternate) and the Regional Planning Committee, as well as the California State Association of Counties (CSAC) Board of Directors (Alternate), Yolo-Solano Air Quality Board, City-County Coordinating Council (CCCC), East Vallejo Fire Protection District, In-Home Support Services Public Authority, Mental Health Advisory Board, Solano Open Space, Solano County Water Agency, Vallejo Sanitation & Flood Control District (Alternate), Historical Records Committee, and the Solano Children's Alliance.

Challenges:

- The COVID-19 pandemic created a significant number of challenges including budgets, in-person meetings, information dissemination, and continuously changing orders at the state and local level, challenging the Board members to be creative in continuing to meet with the community.
- Emergency wildfire response throughout the County, including the District 2 areas, has also been a significant undertaking requiring reallocation of resources to respond to fire impacts and communicating with those at risk in the County.
- There continues to be challenges with managing air quality and environmental issues in District 2.

Accomplishments:

- As the Chair for the Area Agency on Aging of Napa and Solano Counties, successfully helped reform the engagement and focus on much needed services to seniors.
- Sponsored resolutions at the Board of Supervisors to recognize contributions in the community and society.
- Advocated for and provided personal protective equipment (PPE) to In-Home Support Services (IHSS) staff and Veterans throughout Solano County.
- Serving on the Solano County Mental Health Advisory Board has advocated and aided in the procurement of mobile crisis services for Solano County residents and first responders.
- Continued ongoing support and approval of implementation of Laura's Law in support of individuals in need for assisted outpatient mental health treatment.
- Continues to actively advocate and oppose legislation at the state level on behalf of constituents in District 2.
- Continuing to meet monthly with Health and Social Services regarding issues related to mental health and housing concerns in the community.

Monica Brown**Legislative & Administration**

-
- Worked with the Solano County Department of Resource Management-Public Works division and the Solano County Water Agency to address and remediate flooding in Cordelia at Thomasson Lane and on the Erikson Ranch, where residents were affected by storms in the past.
 - Meet with many Solano County Department Heads and leaders to discuss backgrounds, plans, and policies of each Department and Supervisor priorities as it relates to each Department's areas of focus.
 - Continued advocacy at the Board level for further expanded homeless services and resources.
 - Work with the Department of Resource Management to utilize SB 1 funding to improve roads in District 2.
 - Work with Solano Transportation Authority on the Safe Routes to Schools program.
 - Address constituent concerns on a variety of issues including code enforcement, land use planning, traffic, water, and assistance with various State and local agencies.
 - Disseminate monthly District 2 newsletters to constituents with current public notices, links to events, and information on County government and other subjects of interest to the community.

Priorities:

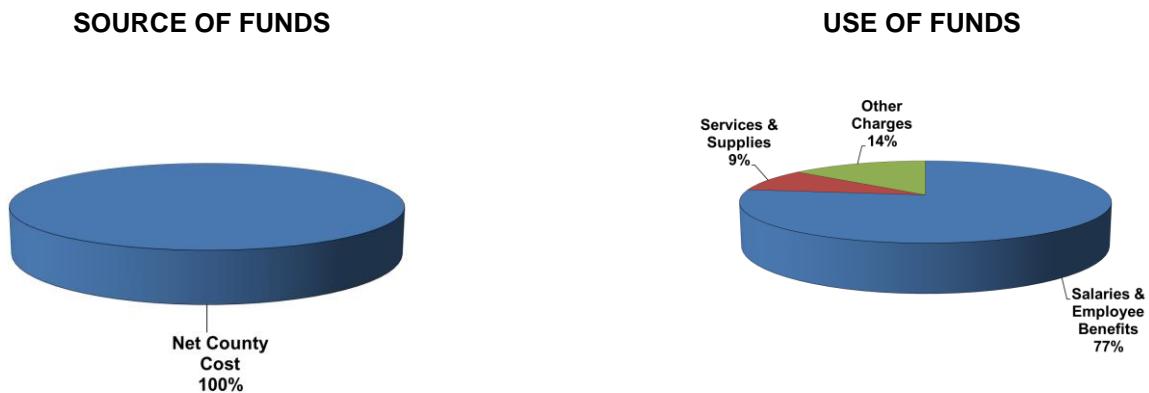
- Serving District 2 constituents by investigating and responding to their concerns concerning the County programs and services, meeting with them on requests, and reaching out to them through community meetings and forums.
- Supporting and initiating efforts that will enhance the lives of the residents of Solano County through collaboration with County stakeholders, local, State, and federal legislators, business communities, and non-profit organizations serving various communities such as children and families, the homeless, mental health, and veterans' advocates.
- Working to address homelessness throughout Solano County including homeless students and persons needing permanent housing in District 2.
- Collaborating with the County Mental Health Services Department staff, the Mental Health Advisory Board members, and non-profit organizations to increase services and resources available to mental health patients and their families.
- Addressing water issues within the County, specifically the root causes of flooding and emergencies many District 2 residents have experienced with the 2017 and 2019 storm events. This includes working with cities within the District as well as State, cities, and local water agencies to prevent further emergency situations and provide relief to those affected by disasters.
- Expand food distribution to address the issue of food insecurity throughout District 2.
- Continued dissemination of important information for constituents via social media and the District 2 newsletter.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$33,253 or 6.1% in appropriations when compared to the FY2020/21 Adopted Budget primarily due to increases in Salaries and Employee Benefits resulting from negotiated and approved wage increases, CalPERS retirement costs and changes in health benefit costs and workers compensation rates. These increases are partially offset by decreases in Other Charges associated with Countywide Administrative Overhead costs.

DEPARTMENT COMMENTS

None.



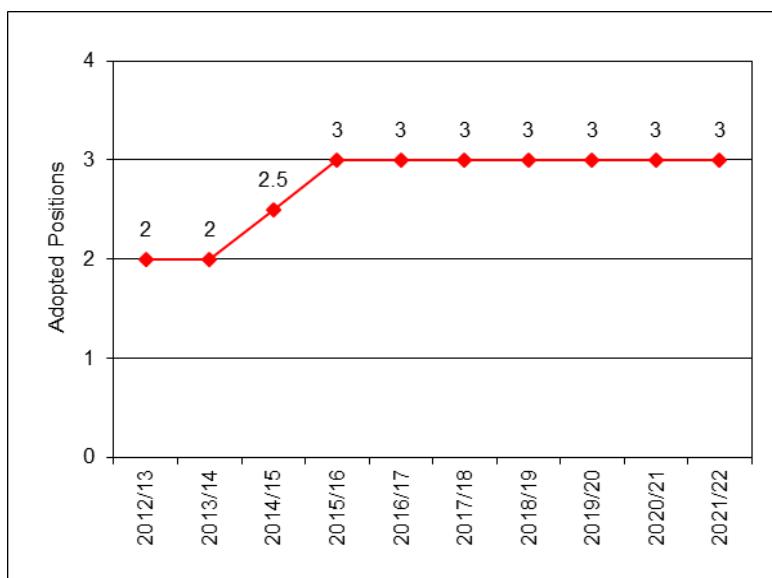
CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	RECOMMENDED	RECOMMENDED	
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	393,683	408,172	447,162	38,990	9.6%
SERVICES AND SUPPLIES	40,513	51,908	51,032	(876)	(1.7%)
OTHER CHARGES	84,885	86,809	81,458	(5,351)	(6.2%)
OTHER FINANCING USES	2,254	2,292	2,732	440	19.2%
INTRA-FUND TRANSFERS	666	0	50	50	0.0%
TOTAL APPROPRIATIONS	522,001	549,181	582,434	33,253	6.1%
NET COUNTY COST	522,001	549,181	582,434	33,253	6.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19.

Budget Summary:	
FY2020/21 Midyear Projection:	620,619
FY2021/22 Recommended:	648,000
County General Fund Contribution:	648,000
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 3 Supervisor represents residents residing within the City of Fairfield (excluding the section north of Air Base Parkway), portions of Suisun City and Travis Air Force Base, Suisun Valley, and parts of Green Valley, and maintains an office at the County Government Center at 675 Texas Street in Fairfield. The District 3 Supervisor's Office budget provides for the salaries and expenditures of the elected Supervisor, and two full-time staff positions.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Spering serves on over 20 County and regional boards and commissions, including the Association of Bay Area Governments Executive Board, Metropolitan Transportation Commission (MTC), Solano Local Agency Formation Commission (LAFCo), Solano Transportation Authority (STA), Solano County Water Agency and Executive Committee, and Board of Supervisor's Land Use and Transportation Committee.

Challenges:

- Providing transportation services to people who depend on transit to get to their jobs and for seniors with low incomes or have mobility challenges with major reductions in transit services due to the pandemic.
- Finding ways to generate affordable housing so that the next generation of residents can afford to live in Solano County, especially with housing prices soaring in response to the influx of Bay Area residents relocating to take advantage of lower cost housing and working virtually.
- Developing the infrastructure for an affordable and sustainable water source for Green Valley, Gordon Valley and Suisun Valley.
- Relieving congestion along the I-80 corridor and locating funding to make the improvements.
- Developing a sustainable fire service that protects rural and urban parts of the county from the increasing threat of wildfires.

Accomplishments:

- Under Supervisor Spering's leadership as chair of the Metropolitan Transportation Commission Blue Ribbon Transit Recovery Task Force, the 30 member Task Force - made up of elected officials, transit operators and community stakeholder representatives - has distributed federal CARES (Coronavirus Aid, Relief and Economic Security) Act funding, developed and implemented safety protocols to keep riders and drivers safe, and addressed the most critical issues associated with keeping transit operating in the 9 Bay Area counties during the pandemic.
- Serving on the Solano Transportation Authority (STA) Board of Directors, Supervisor Spering led the effort to have an STA headquarters building built in the downtown Suisun area - central to Solano County - to house the staff, help revitalize the area and bring more jobs. The groundbreaking was held in April 2020 and the building is expected to be completed by the end of 2021.
- Supervisor Spering assisted in procuring an additional allocation of \$69 million dollars from Senate Bill 1 (SB 1) funds for the I-80/I-680/Highway 12 Interchange project to allow construction to move forward. The project includes a 2-lane connection from Highway 12 Jameson Canyon to I-80 in the east bound direction and will greatly improve traffic flow and safety.
- Supervisor Spering was instrumental in securing SB 1 funds to add an additional lane on I-80 to reduce congestion and fund design of the I-80 West Bound Truck Scales.

James P. Spering**Legislative & Administration**

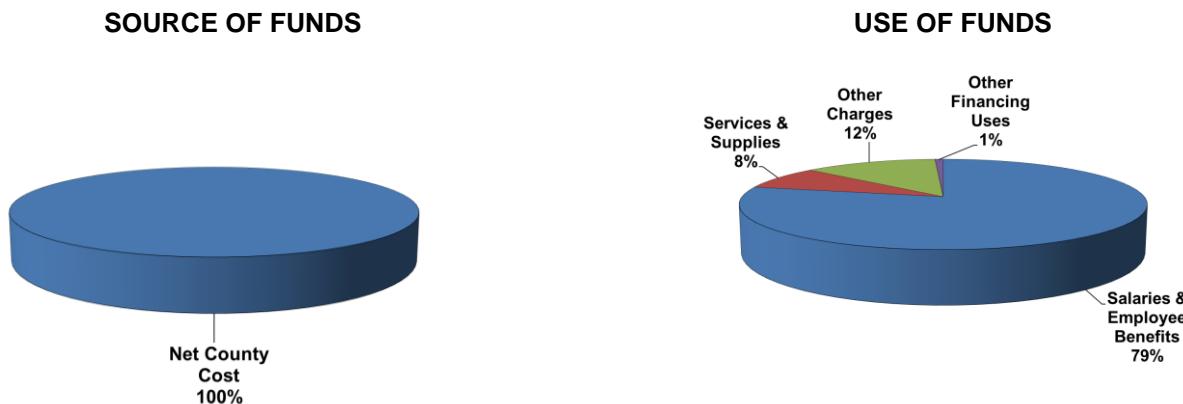
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- With the ever-increasing risk of wildfires in the County, and the LNU Lightning Complex Fire devastation in August 2020, Supervisor Spering and Supervisor Vasquez have been leading the effort to meet with the Fire Protection District chiefs – for Cordelia, Suisun, Vacaville and Montezuma, and the Fire Chiefs of Fairfield and Vacaville - and address the long-term challenges, including funding, location of fire stations and decentralized dispatching. Progress is being made in developing a plan towards ensuring sustainable, adequate fire protection to all residents, whether living in the cities or in the rural parts of the county.
 - Supervisor Spering was a key player in getting the new Joint Exercise of Powers Agreement (JEPA) approved after four years of negotiations between the City of Vallejo and Solano County. This agreement spells out the relationship between the city and county for the Lakes Water System and its customers, including those residents in unincorporated Solano County, with the potential for cost sharing for future studies and improvements to the system.
 - Supervisor Spering continues to co-lead the effort with Supervisor Hannigan, to develop the Solano Fairgrounds into a “destination place” for Solano County and implement the Solano360 Specific Plan. In this past year, and working closely with staff, the supervisors have made significant strides forward. A Request for Qualifications process was developed and issued to competitive firms, followed by an extensive Request for Proposals process. The Board of Supervisors has approved a developer and is proceeding with the design.
 - Supervisor Spering is working with Resource Management staff and Travis Air Force Base personnel to address long-standing congestion issues at the North Gate due to large truck traffic being at the incorrect gate for admittance to the base. Funding has been identified and staff is exploring the best options to reduce the incidence of this reoccurrence.
 - Supervisor Spering continues to serve on the Solano Consolidated Oversight Board in its third year of oversight. The Consolidated Oversight Board took over from the Successor Agencies of the six former city redevelopment agencies in Solano County. As part of this Board, the supervisor is responsible for the winding down of redevelopment activities in the county.
 - Consolidated Transportation Services Agency (CTSA) – Supervisor Spering chairs a consortium of transit stakeholders who work to address the gaps in mobility services for seniors, people with disabilities and low-income residents. Under his direction, the consortium members continue to identify strategies and funding streams and work to expand existing transportation services. Under Supervisor Spering’s guidance, the CTSA participated in a survey to prioritize projects from the Solano Mobility Study for Older Adults – six projects were approved by the STA Board for implementation, including Sutter/Solano medical trips, Veterans Mobility study, and improving non-profit partnerships.
 - Locally serves on many Solano committees including the Solano County Transit Joint Powers Authority (SolTrans JPA), Solano County Water Agency, and the Solano Local Agency Formation Commission (LAFCo) - committees that focus on transportation and development needs on behalf of Solano County residents and businesses.
 - Regionally serves on the Metropolitan Transportation Commission and four of its associated committees, including the Bay Area Regional Collaborative; the Capitol Corridor Joint Powers Authority; the Mega Region Working Group; and the California Association of Councils of Governments (CALCOG) – representing the needs and interests of Solano County at the regional level.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$24,883 or 4.0% in appropriations when compared to the FY2020/21 Adopted Budget primarily due to increases in Salaries and Employee Benefits resulting from negotiated and approved wage increases, CalPERS retirement costs and changes in health benefit costs and workers compensation rates. Additionally, the Recommended Budget includes increases in Services and Supplies due to increases in insurance and central data processing charges, offset by decreases in Other Charges associated with Countywide Administrative Overhead costs.

DEPARTMENT COMMENTS

None.



CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	RECOMMENDED	RECOMMENDED	
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	466,700	471,172	509,388	38,216	8.1%
SERVICES AND SUPPLIES	39,336	49,821	52,878	3,057	6.1%
OTHER CHARGES	81,939	96,729	80,682	(16,047)	(16.6%)
OTHER FINANCING USES	4,188	4,795	4,952	157	3.3%
INTRA-FUND TRANSFERS	418	600	100	(500)	(83.3%)
TOTAL APPROPRIATIONS	592,582	623,117	648,000	24,883	4.0%
NET COUNTY COST	592,582	623,117	648,000	24,883	4.0%

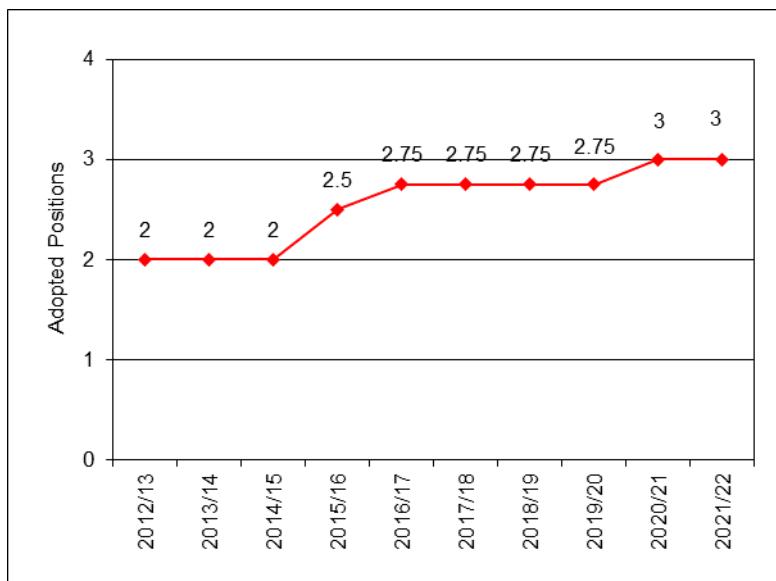
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19.

Budget Summary:	
FY2020/21 Midyear Projection:	602,787
FY2021/22 Recommended:	619,267
County General Fund Contribution:	619,267
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 4 Supervisor represents the cities of Vacaville and Dixon and the Northern part of Solano County including the agricultural areas of Pleasants Valley, Vaca Valley, Lagoon Valley, English Hills, Winters, and Dixon Ridge. The District 4 Supervisor's budget provides for the expenditures of the elected supervisor and two full-time staff positions. As the elected representative for District 4, Supervisor Vasquez is available to meet or speak with his constituents to assist them in resolving issues that arise. The District 4 office is maintained at the County Administration Center at 675 Texas Street in Fairfield.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Vasquez serves as current chair of the Board of Supervisors and represents the citizens of Solano County on more than 30 County, regional and State boards and commissions as a member or alternate member. These appointments include the Bay Conservation and Development Commission, Delta Counties Coalition, Delta Protection Commission, Delta Conservancy Board, Northern California Counties Tribal Matters Consortium, Solano County Water Agency, Yolo-Solano Air Quality Management District, LAFCO, Legislative Committee, and Board Committees on Land and Transportation, Regional Parks, and Social Equity. The preservation of agriculture and natural resources and fire safety, along with issues affecting seniors and those in poverty, remain significant priorities for Supervisor Vasquez.

Since being sworn into office in 2003, Supervisor Vasquez has been selected by his peers to act as Chair six times. He has been recognized nationally as a leader on the issue of childhood obesity and continues to work toward ensuring Solano County is the best place to Live, Work, Learn, Play and Age.

Accomplishments:

- In August 2020, a number of lightning-sparked fires coalesced to become the LNU Lightning Complex Fire. 42,000 acres and more than 300 homes were destroyed in Solano County and 854 total structures were damaged in the rural Vacaville and Greater Winters Area. Between October and December 2020, Supervisor Vasquez worked with Yolo County Supervisor Don Saylor and Winters Mayor Wade Cowan to host a series of listening sessions for residents impacted by the LNU Lightning Complex Fire. His office has fielded a multitude of calls and e-mails from those seeking assistance and continues to be a liaison between residents and staff to assist in the recovery process. Supervisor Vasquez continues to work with partners in Yolo County as well as Senator Bill Dodd and Napa County Supervisor Diane Dillon to address future wildfire preparedness and planning efforts at a local and regional level.
- Continues to support an intergovernmental agreement with the Yocha Dehe Wintun Nation to operate a Mobile Food Rx program. The effort, led by District 1 Supervisor Erin Hannigan, to create a partnership between the Yocha Dehe Wintun Nation, Solano County and the Food Bank of Contra Costa and Solano in 2018, has continued. In 2019, the partnership with the Yocha Dehe Wintun Nation allowed the Solano Transportation Authority (STA) to create a new Vehicle Share Program. The program was identified as a need after several Senior Mobility Summits were held across the county. Supervisor Vasquez co-hosted summits in Vacaville and Dixon in partnership with STA.
- The Coronavirus pandemic presented an incredible challenge for local government in 2020; however, Supervisor Vasquez worked with his peers on the Board of Supervisors and Public Health and the partners in the healthcare community to create a robust mass vaccination site at the Solano County Fairgrounds, as well as individual clinics throughout the county that continue to focus on specific communities and agricultural workers.
- Celebrated Solano County's 49 centenarians during the 14th Annual Centenarian Celebration during a virtual presentation before the Board of Supervisors due to the ongoing Coronavirus pandemic. The event provides the opportunity to recognize and honor our oldest living residents for the wonderful things they have achieved and continue to experience in their lives.

John M. Vasquez, Chair
Legislative & Administration

- Continues to engage with the public through a monthly newsletter that highlights issues affecting District 4 and the County as a whole. In addition, the use of social media such as Twitter and Facebook have added more opportunity to interact with constituents and promote exceptional people and events in Solano County.

Goals and Commitments in the Coming Fiscal Year:

- Continue to work with residents impacted by the LNU Lightning Complex Fire to rebuild their properties. Ongoing work also includes fire prevention and preparedness initiatives which may include the formation of Fire Safe Councils throughout the county, and further work on enhanced alert systems.
- Closely monitor legislation that impacts water, our most important natural resource. Supervisor Vasquez is committed to being an advocate for all of Solano County at the local, State and federal level on matters involving water. It is critical to all residents that our current water sources are protected while working to create more storage for growing demands.
- With agriculture being a large part of the District 4 land use and business community Supervisor Vasquez represents, he will continue to be a proponent of Solano County's farmers and ranchers.
- Continue the conversation of developing a Pleasants Valley Specific Plan to address the growing appeal for agritourism while taking into consideration rural-urban interface issues.
- Homelessness in Solano County is a concern to Supervisor Vasquez, and he will continue to work with the Board of Supervisors to collaborate and partner with the cities, non-profit agencies and service providers to address the myriad of issues contributing to homelessness.
- Building upon his work that began in FY2015/16 to address women in poverty in Solano County, Supervisor Vasquez looks forward to continuing efforts to raise public awareness of Alzheimer's, a disease that unfairly affects women in greater numbers than men and oftentimes poses a financial burden for those suffering from the disease and their families.
- Supervisor Vasquez looks forward to celebrating the re-dedication of the Nut Tree Airport in 2021.

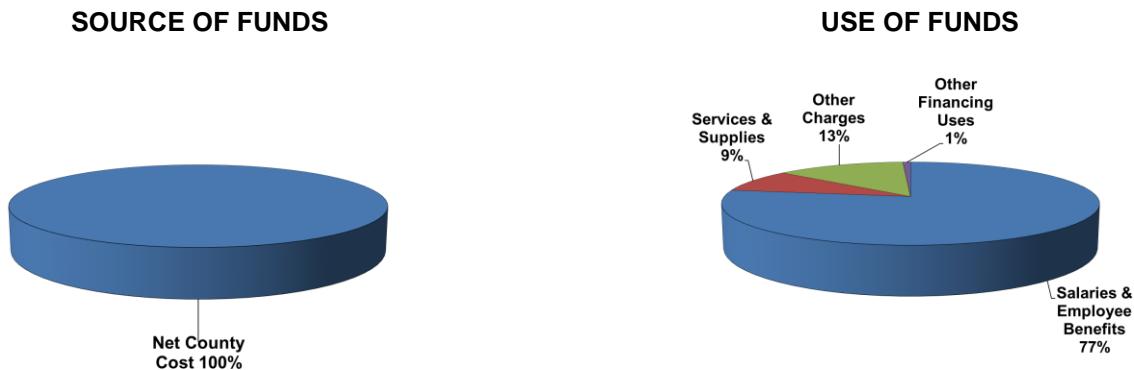
Supervisor Vasquez will continue to support and promote the hard work of County workers who, day in and day out, care for the health of our residents, ensure our roads are safe, protect our safety and property, serve our veterans, sustain agricultural and it's heritage, educate our children and so much more.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$12,369 or 2.0% in appropriations when compared to the FY2020/21 Adopted Budget primarily due to increases in Salaries and Employee Benefits resulting from negotiated and approved wage increases, CalPERS retirement costs and changes in health benefit costs and workers compensation rates. Additionally, the Recommended Budget includes increases in Services and Supplies due to increases in insurance and central data processing charges, offset by decreases in Other Charges associated with Countywide Administrative Overhead costs.

DEPARTMENT COMMENTS

None.



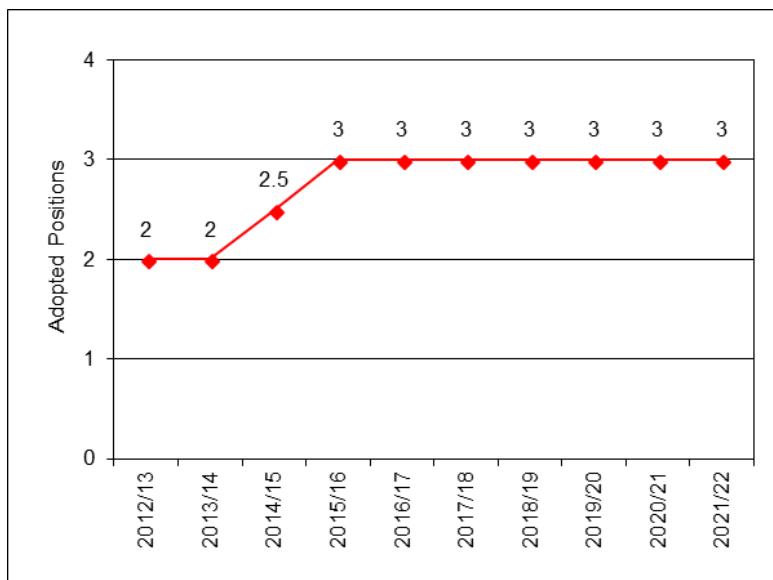
CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
		BUDGET	RECOMMENDED	RECOMMENDED	
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	449,657	461,869	480,327	18,458	4.0%
SERVICES AND SUPPLIES	43,545	52,971	53,610	639	1.2%
OTHER CHARGES	89,103	87,396	80,480	(6,916)	(7.9%)
OTHER FINANCING USES	4,401	4,662	4,800	138	3.0%
INTRA-FUND TRANSFERS	937	0	50	50	0.0%
TOTAL APPROPRIATIONS	587,643	606,898	619,267	12,369	2.0%
NET COUNTY COST	587,643	606,898	619,267	12,369	2.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19.

Budget Summary:	
FY2020/21 Midyear Projection:	565,481
FY2021/22 Recommended:	596,794
County General Fund Contribution:	596,794
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 5 Supervisor, Mitch Mashburn, represents citizens residing in the City of Rio Vista, parts of the cities of Vacaville, Fairfield, Suisun City, and the unincorporated areas of Elmira, Collinsville, Birds Landing, and Ryer Island. Since taking office on January 4, 2021, Supervisor Mashburn serves on the Delta Conservancy Board of Directors, the Delta Counties Coalition, Yolo Solano Air Quality Management District, the Solano Subbasin Groundwater Sustainability Agency, City County Coordinating Council, the Travis Community Consortium and the Board of Directors and Executive Committee of the Solano County Water Agency. Additionally, he serves as the alternate representative on the Delta Protection Commission and Solano Local Agency Formation Commission (LAFCo). The Supervisor maintains an office at the County Government Center, located at 675 Texas Street, Suite 6500 in Fairfield, California. The District 5 Office budget provides for the expenditures of the elected Supervisor and two full-time staff members.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Taking office in the middle of the pandemic has created unique challenges in setting up an office to serve the people of a large and diverse district with many needs. The District includes one of the busiest installations in Air Mobility Command, some of the nation's richest farm and grazing land, a significant delta ecosystem, and the people who call this region home. Starting strong with a background in public service as a City Planning Commissioner, City Councilmember, and retired Sheriff's Lieutenant in Corrections, Supervisor Mashburn has decades of budget experience. Supervisor Mashburn began with a healthy background to prepare him to hit the ground running and with a keen interest in improving long-standing problems.

Accomplishments:

- Supervisor Mashburn has helped coordinate pop-up vaccination clinics to combat the spread of COVID-19, partnering with government agencies and local organizations to lead by example in stressing the importance of options for those wishing to take one of the vaccines throughout his district.
- With his background in the Solano County's jail system under Sheriff Tom Ferrara and his experience as a former foster parent, Supervisor Mashburn has seen first-hand the importance of a strong and capable juvenile justice system. In his new role, Supervisor Mashburn has started briefings to identify how the Board of Supervisors can engage with the Sheriff and Probation to strengthen the system and create new opportunities for diversion programs that benefit youth on the edge.
- In keeping with his commitment to public safety, Supervisor Mashburn has met with leadership, county staff and bargaining groups from Deputy Sheriffs, Corrections and Probation, to ensure their needs are met and that their voices are heard.
- Supervisor Mashburn is taking a hands-on approach to code enforcement within the unincorporated areas in Solano County, to ensure health and safety violations are addressed before becoming a larger problem. He and his staff have engaged in regular meetings with landowners and residents in areas of the 5th District that have seen significant problems with unsafe structures, fire prevention, illicit drugs, groundwater contamination and numerous other issues that demand attention.
- Listening and leading by example will be hallmarks of Supervisor Mashburn's tenure on the Board of Supervisors. In just a few short months and under COVID-19 conditions, he has spoken before the Rio Vista Rotary, met with Montezuma Hills, Cache Slough and Hastings Island landowners about issues ranging from water to biosolids, gave blood in the "Battle of the Badge" blood drive, met with hospital and community clinic leaders, helped the Leaven raise the profile of their important

Mitch Mashburn**Legislative & Administration**

programs, participated in the first annual State of the Base at Travis, and welcomed a new Habitat for Humanity Veteran's Housing project to Rio Vista.

- Thousands of veterans and their families live within the 5th District, many of whom stayed following their service at Travis AFB or at the former Mare Island Naval Shipyard because of access to base benefits and quality health care at the VA and David Grant Medical Center. Supervisor Mashburn takes meeting the needs of those who served very seriously and has already called for a Veterans' Services Zoom event that was held highlighting available services provided by the County of Solano and others. It is his intention to continue to make events like these a regular part of the calendar.
- Addressing the chronic problems connected with Homelessness, Supervisor Mashburn continues to work toward a joint approach that leverages existing programs within cities, the County, State, and local non-profits that provide a path out and path up for the homeless population and a healthier and safer community for all. He has served on the TAY Homeless Services Review Panel to assess the RFP for transitional age youth homeless services and continues to meet and collaborate with local leaders and experts.
- With California four decades behind in creating new water storage, the demands of urban, agricultural, and environmental protection compete with a growing population and another drought. Supervisor Mashburn has already started meeting with representatives of each of these groups to ensure that Solano County does not pay the price for growing water demands from Southern California, and protecting the Solano Project, aquifer and delta intakes that provide much of Solano County's water.
- With his strong background in government budgeting, Supervisor Mashburn has taken an early approach to meeting with department heads to understand the role each department plays in the shared responsibility of serving the residents of Solano County. Among others, he has met with the County Administrator regularly, with Health and Social Services, Resource Management, the Public Defender, Veterans Services, First 5, County Counsel, the Assessor/Recorder, General Services, and County lobbyists at the federal and State levels.

Goals and Objectives:

Supervisor Mashburn has the benefit of serving in this new position with a wealth of experience in public service, and he intends to use that life experience to bring a new voice and new approaches to meeting the needs of the Solano County of today and tomorrow. To that end, Supervisor Mashburn is eager to prioritize the following issue areas with a clear set of goals and metrics:

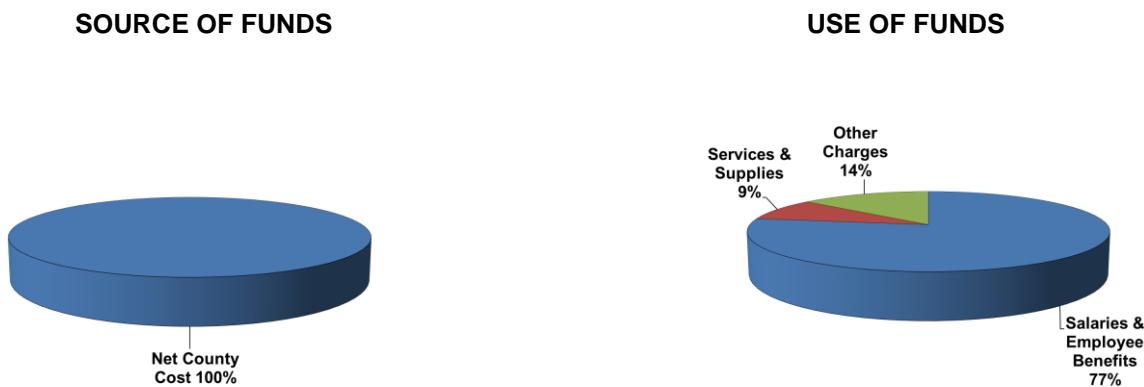
- Ensuring safe neighborhoods and safe communities in a responsive public safety structure.
- Protecting Solano County's long-standing commitment to balanced budgets and strong reserves.
- Enforcing the Right to Farm commitment to family farmers and ranchers in Solano County.
- Serving those who have served us through comprehensive and appropriate Veterans Services.
- Ending the explosion of the homelessness crisis by helping those who seek a path out while enforcing safety needs of our entire community.
- Putting teeth to our Code Enforcement programs as a preventive measure.
- Protecting Solano County's needs of water for urban use, agriculture, and the environment without allowing our communities to mitigate for the state.
- Protecting the Delta for recreation, water supply and habitat for future generations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$57,661 or 10.7% in appropriations when compared to the FY2020/21 Adopted Budget primarily due to increases in Salaries and Employee Benefits resulting from negotiated and approved wage increases, CalPERS retirement costs and changes in health benefit costs and workers compensation rates. Additionally, the Recommended Budget includes increases in Services and Supplies due to increases in insurance and central data processing charges, offset by decreases in Other Charges associated with Countywide Administrative Overhead costs.

DEPARTMENT COMMENTS

None.



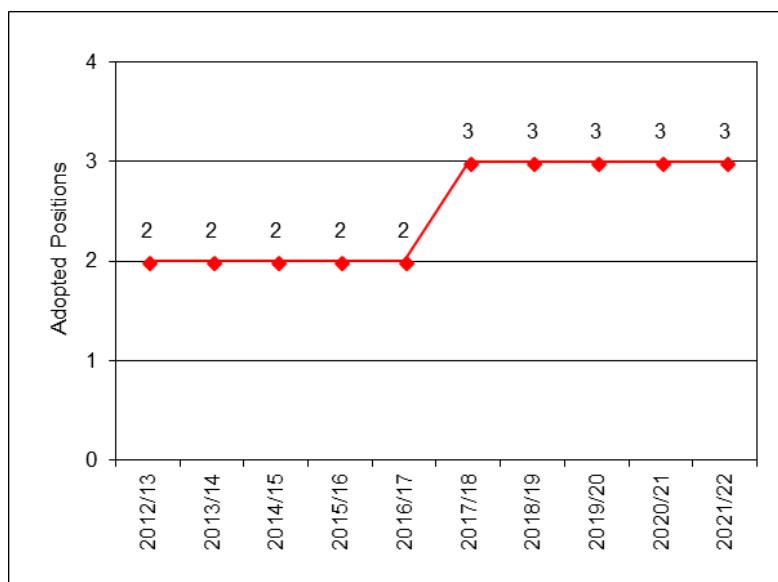
CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	373,720	392,402	460,594	68,192	17.4%
SERVICES AND SUPPLIES	39,089	50,115	52,411	2,296	4.6%
OTHER CHARGES	78,179	94,066	80,889	(13,177)	(14.0%)
OTHER FINANCING USES	2,010	2,450	2,800	350	14.3%
INTRA-FUND TRANSFERS	10	100	100	0	0.0%
TOTAL APPROPRIATIONS	493,008	539,133	596,794	57,661	10.7%
NET COUNTY COST	493,008	539,133	596,794	57,661	10.7%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19.

Budget Summary:	
FY2020/21 Midyear Projection:	309,990
FY2021/22 Recommended:	286,814
County General Fund Contribution:	286,814
Percent County General Fund Supported:	100%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

This budget unit reflects the administrative costs of the Board of Supervisors' operations which are not unique to an individual Board Member's District. Appropriations include shared services and supplies; memberships in the Association of Bay Area Governments (ABAG), National Association of Counties (NACo) and the Travis Community Consortium (TCC).

DEPARTMENTAL BUDGET SUMMARY

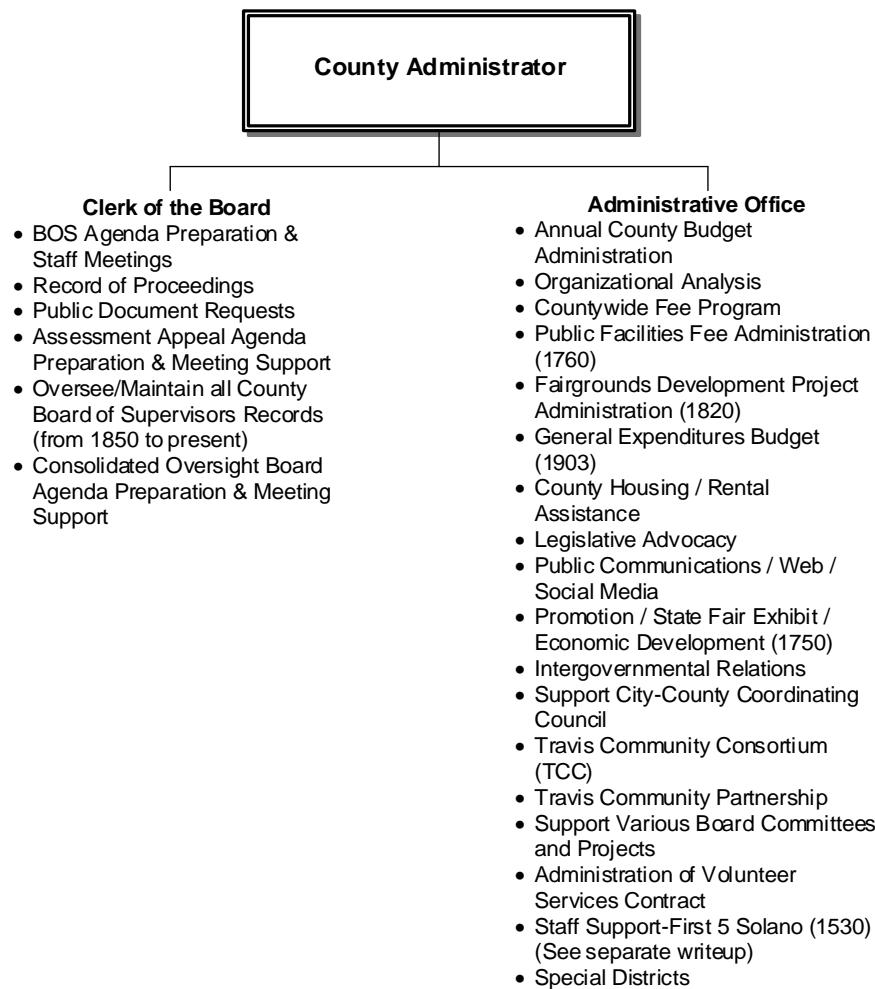
The Recommended Budget represents a decrease of \$22,073 or 7.1% in appropriations when compared to the FY2020/21 Adopted Budget. The decrease is primarily due to a decrease in Services and Supplies, including membership costs for the Association of Bay Area Governments (ABAG) and a reduction in travel expenses. Services and Supplies also includes costs for recording, editing, and copying of the Board of Supervisors meetings, usage and maintenance of phone lines, liability insurance, equipment maintenance, office expenses, managed print services, consulting services, lease for copiers, travel expenses for the Board of Supervisors Chair, and meals and refreshments for the Board of Supervisors Closed Sessions.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
	2019/20 ACTUAL	ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	187	0	0	0	0.0%
TOTAL REVENUES	187	0	0	0	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	26,499	32,437	28,871	(3,566)	(11.0%)
SERVICES AND SUPPLIES	124,934	245,450	226,943	(18,507)	(7.5%)
OTHER CHARGES	25,000	30,000	30,000	0	0.0%
INTRA-FUND TRANSFERS	387	1,000	1,000	0	0.0%
TOTAL APPROPRIATIONS	176,819	308,887	286,814	(22,073)	(7.1%)
NET COUNTY COST	176,819	308,887	286,814	(22,073)	(7.1%)

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

The Recommended Budget does not reflect a potential increase of costs resulting from possible future legislation associated with altering the format of Board of Supervisors meetings to include changes such as web-based presentations or continued alternate means of participation from the public.



DEPARTMENTAL PURPOSE

The County Administrator is the Chief Administrative Officer of the County and is responsible to the Board of Supervisors for the proper and efficient administration of all County offices, Departments, Institutions and Special Districts under the jurisdiction of the Board of Supervisors. (Solano County Code sections 2-43)

Budget Summary:

FY2020/21 Midyear Projection:	4,717,685
FY2020/21 Recommended:	5,248,664
County General Fund Contribution:	2,046,256
Percent County General Fund Supported:	39.0%
Total Employees (FTEs):	18

FUNCTION AND RESPONSIBILITIES

Responsibilities of the County Administrator are:

- Plan, monitor, and oversee County operations to ensure Board policies are carried out in the most efficient, cost-effective, and service-oriented manner.
- Review and monitor County structure, programs, services, and budgets and make recommendations to the Board regarding reorganizations, funding, and positions necessary to conduct departmental functions.
- As Clerk of the Board of Supervisors, prepare and coordinate Board agendas and minutes, coordinate appointments to County Boards and Commissions and provide support to the Assessment Appeals Board, Solano Consolidated Oversight Board and to the Solano County City Selection Committee.

-
- Implement the County's Legislative Advocacy Program; review impacts of federal and State legislation; initiate legislative proposals and prepare position recommendations.
 - Formulate short- and long-range plans through strategic planning and the Annual Budget.
 - Supervise the performance of County departments and appointed Department Heads.
 - Staff and support Board committees including Legislation, Delta County Coalition, Land Use and Transportation, Solano360, Economic Development, Vallejo Lakes Water System, Human Services Needs Assessment, Social Equity Advisory, and Redistricting.
 - Represent the Board in the County's intergovernmental relations and perform general administrative duties and provide staff support to the City-County Coordinating Council.
 - Provide administrative and fiscal oversight to First 5 Solano Commission.
 - Oversee the contracts for the Administrative Entity services with the Workforce Development Board (WDB) and the Solano County Fair.
 - Administer and supervise the Risk Management and Loss Prevention programs (Solano County Code sections 2-44).
 - Serve as Incident Commander for emergency services (Solano County Code Chapter 7).

The County Administrator is responsible for the preparation of and oversight of the County Budget, which is mandated under the California Government Code (GC §29000 et. seq.). Additionally, the County Administrator serves as the Clerk of the Board of Supervisors, which under the California Government Code (GC §25101 et. seq.) is subject to a number of legal requirements regarding the Board meetings, minutes, maintenance of records and files.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments:

- Continued work with the Solano360 partners – the County, the City of Vallejo, and the Solano County Fair Association to advance the development of the Fairgrounds property in Vallejo based on Solano360 Specific Plan.
- Continued to engage and participate with Travis Air Force Base with the goal of enhancing capacity of the base while reducing ongoing operational costs, a collaboration between Air Force, County and 7 cities, and coordinated closely with Travis Community Consortium (TCC) partners.
- Continued work with the CAO's Pension Advisory Committee to implement strategies to address escalating retirement costs and established investment guidelines for Post-Employment Benefits Trust program.
- Continued to provide guidance on the implementation of the 2011 Public Safety Realignment for program and funding with the public safety departments.
- Continued partnership and support for "Moving Solano Forward," economic development strategies with Solano EDC.
- Continued to produce the annual Solano Economic Index in collaboration with Solano EDC and Dr. Robert Eyler (13th Report).
- Continued to provide guidance and support to the Delta Counties Coalition.
- Provided staff support to the annual Board Centenarian reception.
- Continued support of CAP Solano JPA, as work efforts focus on the strategic plan to address homeless issues throughout the County in partnership with all seven cities and began work on implementation strategies and partnerships.
- Coordinated the annual Counties Care Holiday Food Drive and the friendly competition with the employees of Contra Costa County, which resulted in a record breaking \$46,295 donated by Solano County employees toward the 2019 "Holiday Food Fight" campaign for a grand total of \$505,440 donated by Solano County employees since 2004.
- Continued to provide support to Board subcommittee on the Solano Fairgrounds for both the Solano 360 Implementation and the operational agreements with the Fair.
- Oversaw and coordinated the federal CARES Act funding received in 2020 through multiple contracts and departments.

- Administrated the federal CARES funded Rental Assistance program and overseeing the 2020 Federal Emergency Rental Assistance Program through Catholic Charities.
- Producing the Midyear Financial Forecast for the County Budget and preliminary budget figures while keeping the COVID-19 pandemic medical emergency impacts in mind.
- With First 5 staff, a consultant Board Committee and department representative continued to implement County Human Services Needs Assessment (2nd year).
- Actively monitoring legislative proposals and advocating for resources at State and federal levels to ensure delivery of services to County residents with the assistance of the County's federal and State legislative advocates.
- Continued to coordinate with County Public Health and County OES on countywide and County responses to the impacts and emergency actions taken to address the concerns of the COVID-19 pandemic on county residents and County employees.
- Working with the Board, County Public Health, Resource Management, Workforce Development, and County OES on the COVID-19 recovery, including RoadMap to reopening businesses and restoring County services.
- Working with General Services, Auditor-Controller, Resource Management, and County OES on recovery efforts from the LNU Fire.
- Working with LAFCo and Board Subcommittee reviewing Fire Districts services and fire preparedness.
- Provided temporary department oversight of the Department of Human Resources.

WORKLOAD INDICATORS

During FY2020/21, it is anticipated the County Administrator/Clerk of the Board will have:

- Participated and provided assistance at 32 various Board of Supervisors meetings in person and virtual with expanded and modified public participation access.
- Provided staff support to multiple Board of Supervisor subcommittees.
- Processed 617 Agenda submittals and developed/published Minutes for 25 Board of Supervisors' Regular Meetings, 3 City Selection Committees, and processed 285 Public Comments from the public related to items under the jurisdiction of the Board, through April 29, 2021.
- Provided staff administrative support to ten Assessment Appeals Hearing and meeting dates.
- Provided administrative support to two Consolidated Oversight Board Meetings.
- Recorded 9 Ordinances and 155 Resolutions adopted by the Board.
- Processed 259 Assessment Appeals applications (individual application for multiple parcels counted as one).
- Provided staff support to the City-County Coordinating Committee, Executive Committee and Joint Committee for a total of six meetings.
- Received 16 requests for information under the California Public Records Act (GC §6250).
- Filed 170 California Environmental Quality Act (CEQA) documents.
- Processed 54 claims against the County and 21 lawsuits.

Functional Area Summary

1100 – Fund 001-County Administrator Birgitta E. Corsello, County Administrator Legislative & Administration

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CLERK OF THE BOARD	47,561	37,920	41,537	3,617	9.5%
ADMINISTRATIVE OFFICE	3,889,402	3,540,815	3,160,871	(379,944)	(10.7%)
TOTAL REVENUES	3,936,963	3,578,735	3,202,408	(376,327)	(10.5%)
APPROPRIATIONS					
CLERK OF THE BOARD	447,801	571,762	554,002	(17,760)	(3.1%)
ADMINISTRATIVE OFFICE	3,469,047	4,433,652	4,694,662	261,010	5.9%
TOTAL APPROPRIATIONS	3,916,848	5,005,414	5,248,664	243,250	4.9%
NET COUNTY COST					
CLERK OF THE BOARD	400,240	533,842	512,465	(21,377)	(4.0%)
ADMINISTRATIVE OFFICE	(420,355)	892,837	1,533,791	640,954	71.8%
NET COUNTY COST	(20,115)	1,426,679	2,046,256	619,577	43.4%

STAFFING					
CLERK OF THE BOARD	2	2	2	0	0.0%
ADMINISTRATIVE OFFICE	15	16	16	0	0.0%
TOTAL STAFFING	17	18	18	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The County Administrator's primary cost centers are Administration (BU 1115) and Clerk of the Board (BU 1114). The County Administrator also administers eight other budgets, discussed in the following pages under the heading of Summary of Other Administered Budgets (excludes First 5 budget).

1115 - Administration:

The FY2021/22 Recommended Budget represents a decrease of \$379,944 or 10.7% in revenues and an increase of \$261,010 or 5.9% in appropriations when compared to the FY2020/21 Adopted Budget. The Net County Cost for the Administration budget increased by \$640,954 or 71.8%. This budget is primarily funded by County General Fund.

The principal factor leading to the increase in appropriations is increases in salaries and employee benefits of \$205,135 or 5.4% primarily due to negotiated and approved wage increases, CalPERS retirement costs, increase in employee accrued leave payouts, and having fully staffed positions.

Contracts

The FY2021/22 Recommended Budget includes a total of \$179,100 or 3.8% in contracted services which includes the following significant contract:

- \$179,100 Legislative Advocacy Services on General County Issues.

Fixed Assets

None.

1114 - Clerk of the Board:

The FY2021/22 Recommended Budget represents an increase of \$3,617 or 9.5% revenues and a decrease of \$17,760 or 3.1% in appropriations when compared to the FY2020/21 Adopted Budget. This budget is primarily funded by County General Fund.

Contracts

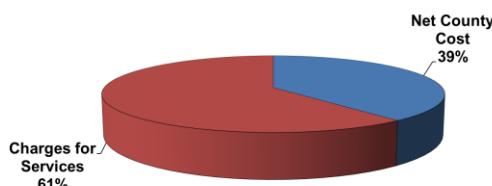
The FY2021/22 Recommended Budget includes a total of \$49,415 or 8.9% in contracted services which includes the following significant contracts:

- \$19,845 Support to live-stream meetings in the Board Chamber.
- \$29,570 Software maintenance and/or service agreements for the Legistar Agenda Management Program.

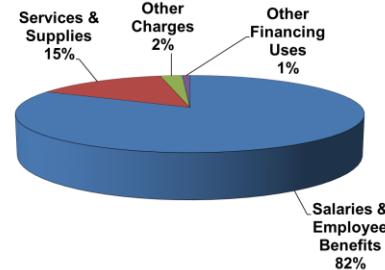
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



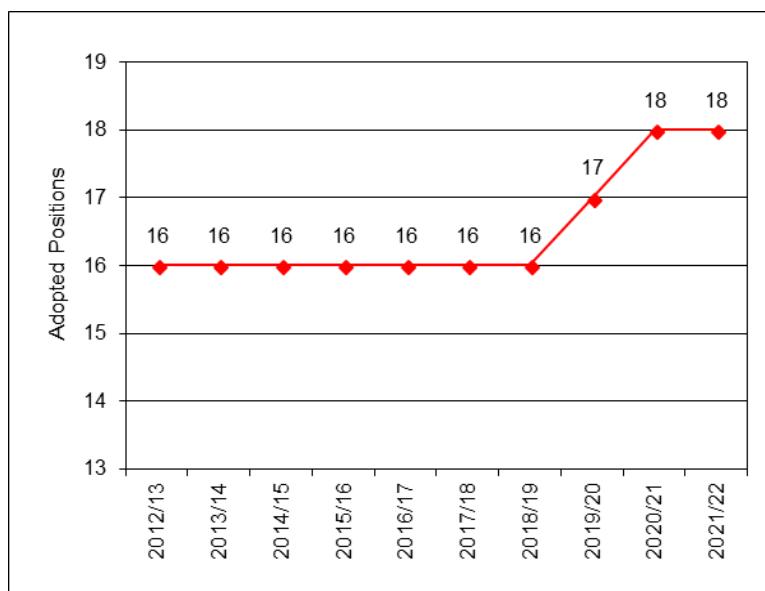
USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
			2021/22 RECOMMENDED	RECOMMENDED	
REVENUES					
INTERGOVERNMENTAL REV STATE	(150)	0	0	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	138,877	0	0	0	0.0%
CHARGES FOR SERVICES	3,798,237	3,578,690	3,202,408	(376,282)	(10.5%)
MISC REVENUE	0	45	0	(45)	(100.0%)
TOTAL REVENUES	3,936,963	3,578,735	3,202,408	(376,327)	(10.5%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	3,206,331	4,132,422	4,319,216	186,794	4.5%
SERVICES AND SUPPLIES	547,779	702,005	756,364	54,359	7.7%
OTHER CHARGES	126,883	126,636	126,282	(354)	(0.3%)
OTHER FINANCING USES	29,779	41,346	43,118	1,772	4.3%
INTRA-FUND TRANSFERS	6,076	3,005	3,684	679	22.6%
TOTAL APPROPRIATIONS	3,916,848	5,005,414	5,248,664	243,250	4.9%
NET COUNTY COST	(20,115)	1,426,679	2,046,256	619,577	43.4%

SUMMARY OF POSITION CHANGES

There are no changes in position allocation in FY2021/22 Recommended Budget.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

Effecting a good transfer of knowledge within and between departments given the number of retirements that have occurred in FY2020/21 and a number anticipated in FY2021/22 to insure continuity in government and the County's ability to continue to respond, advance, and complete Board priorities and provide the wide range of services and addressing needs thought the County.

Leveraging and balancing the programming and use of the short-term infusion of the federal CARES and ARPA funding beyond recovery and into sustainable or transformational investments to pay it forward.

Using the information and experiences from our communities impacted most adversely by PSPS, COVID-19, fire, and flood and adding the underlying contributing socioeconomic factors to change the future risk of repetitive results.

COVID-19 - The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

1100 – Fund 001-County Administrator
Birgitta E. Corsello, County Administrator
Legislative & Administration

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	
		ADOPTED BUDGET	2021/22 RECOMMENDED	PERCENT CHANGE	
REVENUES					
1750 PROMOTION	4,064	0	0	0	0.0%
1903 GENERAL EXPENDITURES	2,727,197	2,320,500	1,857,000	(463,500)	(20.0%)
1905 COUNTYWIDE COST ALLOCATION PLA	(4,408,762)	(4,347,768)	(3,677,106)	670,662	(15.4%)
1906 GENERAL FUND OTHER-DEBT SERV	0	0	0	0	0.0%
2400 GRAND JURY	2,198	0	0	0	0.0%
6730 OTHER PUBLIC DEFENSE	3,722,302	3,425,910	3,493,947	68,037	2.0%
6800 C M F CASES	396,602	450,000	450,000	0	0.0%
6901 2011 REALIGNMENT-ADMINISTRATIO	158,725	150,000	150,000	0	0.0%
APPROPRIATIONS					
1750 PROMOTION	112,206	155,444	155,515	71	0.0%
1903 GENERAL EXPENDITURES	164,906,245	185,913,693	212,283,943	26,370,250	14.2%
1905 COUNTYWIDE COST ALLOCATION PLA	(4,408,762)	(4,347,768)	(3,677,106)	670,662	(15.4%)
1906 GENERAL FUND OTHER-DEBT SERV	2,061,324	1,893,858	1,926,376	32,518	1.7%
2400 GRAND JURY	121,432	132,315	132,964	649	0.5%
6730 OTHER PUBLIC DEFENSE	3,722,302	3,425,910	3,493,947	68,037	2.0%
6800 C M F CASES	380,724	408,429	405,141	(3,288)	(0.8%)
6901 2011 REALIGNMENT-ADMINISTRATIO	204,710	167,746	167,746	0	0.0%
NET CHANGE					
1750 PROMOTION	108,142	155,444	155,515	71	0.0%
1903 GENERAL EXPENDITURES	162,179,048	183,593,193	210,426,943	26,833,750	14.6%
1905 COUNTYWIDE COST ALLOCATION PLA	0	0	0	0	0.0%
1906 GENERAL FUND OTHER-DEBT SERV	2,061,324	1,893,858	1,926,376	32,518	1.7%
2400 GRAND JURY	119,234	132,315	132,964	649	0.5%
6730 OTHER PUBLIC DEFENSE	0	0	0	0	0.0%
6800 C M F CASES	(15,878)	(41,571)	(44,859)	(3,288)	7.9%
6901 2011 REALIGNMENT-ADMINISTRATIO	45,985	17,746	17,746	0	0.0%

A summary of the budgets administered by the County Administrator's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

The purpose of the Promotions budget is to provide accounting for County contributions to various entities supported by the Board of Supervisors. At the direction of the Board, contributions are designated and reflected in this budget to serve a variety of social needs and public purposes that are considered in the best interests of the County and the general public. The Promotions budget finances County marketing and promotional efforts, the State Fair exhibit, and economic development and tourism initiatives.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSChallenges:

- State Fair for Summer 2020 and Summer 2021 have been canceled and the fair exhibit has been suspended due to the ongoing COVID-19 pandemic.

Accomplishments:

- Published the *2020 Index of Economic and Community Progress* in May 2021 that addressed the changing Solano County economy, focusing on jobs, housing, and population trends. The *Index* was prepared by Economic Forensics and Analytics as a project of the County Administrator's Office in partnership with the Solano Economic Development Corporation (EDC).

DEPARTMENTAL BUDGET SUMMARY

The FY2021/22 Recommended Budget represents an increase of \$71 in appropriations when compared to the FY2020/21 Adopted Budget. The additional costs are a result of increased Countywide Administration Overhead.

Primary Funding Sources

The funding source for the Department is County General Fund.

Primary Costs

The FY2021/22 Recommended Budget includes the following significant projects:

- \$47,500 for the continued implementation of the "Solano Means Business" economic development strategies with Solano EDC.
- \$35,000 for consulting fees related to the branding update of the Solano County website, SolanoCounty.com.
- \$25,000 for Economic Development projects relating to Business Retention, Expansion and Attraction.
- \$20,000 for a comprehensive contract to design, construct, and staff a Solano County exhibit at the 2022 California State Fair. It is important to note that the California State Fair has been cancelled for 2020 and 2021 due to the ongoing COVID-19 health emergency.
- \$20,000 for economic development studies to produce the *2021 Index of Economic and Community Progress*.
- \$5,000 for the cost of promotional campaigns and projects that market the County throughout the region.

Contracts

None.

Fixed Assets

None.

Birgitta E. Corsello, County Administrator
Promotion

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	3,009	0	0	0	0.0%
CHARGES FOR SERVICES	1,055	0	0	0	0.0%
TOTAL REVENUES	4,064	0	0	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	111,510	153,800	152,800	(1,000)	(0.7%)
OTHER CHARGES	0	1,644	2,715	1,071	65.1%
INTRA-FUND TRANSFERS	697	0	0	0	0.0%
TOTAL APPROPRIATIONS	112,206	155,444	155,515	71	0.0%
NET COUNTY COST	108,142	155,444	155,515	71	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

ECONOMIC DEVELOPMENT – The County will continue to work with Solano EDC and other partners to attract and retain industries that drive our economy and increase competitive efforts to support business expansion and job growth and attract, create, and grow employment opportunities locally. This will be accomplished through an inclusive collaboration of public and private stakeholders, as part of the ongoing implementation of the “Solano Means Business” initiative – a forward-thinking strategy based on extensive research, data, and community engagement.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Summary of Other Administered Budgets

1903 – Fund 001-General Expenditures
Birgitta E. Corsello, County Administrator
Other General

FUNCTION AND RESPONSIBILITIES

The General Expenditures budget exists to reflect the financing of programs outside of the General Fund such as Public Safety, Health and Social Services, In-Home Supportive Services Public Authority, Parks and Recreation, and the Library Director's position. This budget also contains funding to the Courts as a County obligation under agreements for Maintenance of Efforts (MOE) with the State and other legally required funding of programs. Other expenditures budgeted in this budget unit cover costs not readily allocated to departmental budgets.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	1,264,282	1,085,500	940,000	(145,500)	(13.4%)
CHARGES FOR SERVICES	1,284,710	1,235,000	917,000	(318,000)	(25.7%)
OTHER FINANCING SOURCES	178,206	0	0	0	0.0%
TOTAL REVENUES	2,727,197	2,320,500	1,857,000	(463,500)	(20.0%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	0	1,500,000	1,500,000	0	0.0%
SERVICES AND SUPPLIES	620,889	1,455,619	1,455,451	(168)	(0.0%)
OTHER CHARGES	9,439,919	9,445,832	9,499,314	53,482	0.6%
OTHER FINANCING USES	154,844,881	173,512,242	199,829,178	26,316,936	15.2%
INTRA-FUND TRANSFERS	556	0	0	0	0.0%
TOTAL APPROPRIATIONS	164,906,245	185,913,693	212,283,943	26,370,250	14.2%
NET COUNTY COST	162,179,048	183,593,193	210,426,943	26,833,750	14.6%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget represents a decrease of \$463,500 or 20.0% in revenues and an increase of \$26,370,250 or 14.2% in appropriations when compared to the FY2020/21 Adopted Budget. The Net County Cost increased by \$26,833,750 or 14.6%.

The appropriations increase of \$26,370,250 is primarily the net result of an increase of \$26,316,936 in Other Financing Uses and \$53,314 in Services and Supplies and Other Charges. The appropriations include the following:

Accrued Leave Payoff allocation of \$1,500,000, which is in line with the FY2020/21 Adopted Budget. This appropriation is funded by the General Fund Reserve for Accrued Leave Payoff to cover payoffs to employees retiring or separating from County service and is used when a Department's operating budget is unable to absorb the cost.

Services and Supplies include the following appropriations:

- \$215,200 for technology investments to fund automation projects in County departments that promote efficiency through the use of technology.
- \$355,701 for the County's share of LAFCo's costs for FY2021/22 Budget.
- \$400,000 for contracted and other professional services for management reviews, organizational studies and other services that may be required to identify or implement opportunities for efficiencies in Departments.
- \$134,750 for the cost of the Solano County Volunteer Coordinator contract through June 30, 2022.
- \$200,000 rebudget from FY2020/21 for the purchase and implementation of new budget software and for maintaining software licensing and support of existing systems to promote efficiency in the budget process.

Other Charges includes payments to the Trial Courts in accordance with the Maintenance of Effort (MOE) agreement and contributions to Non-County Agencies and includes the following appropriations:

- \$8,174,426 for the required Maintenance of Effort (MOE) to the Trial Court.

- \$1,054,115 for the County Facility Payment MOE to the Trial Court.
- \$270,773 for General Fund Contribution to Non-County Agencies, which includes the following:
 - \$130,325 contribution to CASA of Solano County to provide for ongoing operational support necessary to address case load.
 - \$140,448 contribution to the Solano County Superior Court for a Legal Process Clerk II (\$88,801), and a 1/3 FTE Case Manager for the Veterans Court (\$20,541) and partial funding for the Collaborative Courts Manager (\$31,106).
 - Additional General Fund Contributions to Non-County Agencies are reflected in the respective Department budgets responsible for administering the contributions and related services.

Other Financing Uses reflects the General Fund Contributions to other Non-General Fund County Departments totaling \$199,829,178 an increase of \$26,316,936 when compared to the FY2020/21 Adopted Budget as noted below:

Public Safety Fund

The General Fund Contribution to the Public Safety Departments, Fund 900, is \$144,180,465, an increase of \$12,102,964 or 9.1% when compared to the FY2020/21 Adopted Budget and is the net result of the following:

- Sheriff's Office: \$74,450,413 General Fund Contribution which represents a \$7,366,485 increase primarily the result of increases in labor costs, liability insurance, inmate medical costs, and Countywide Administrative Overhead.
- Probation: \$25,213,562 General Fund Contribution which represents an increase of \$1,670,028 primarily the result of increases in labor costs, liability insurance.
- District Attorney: \$19,313,962 General Fund Contribution which represents a \$1,416,474 increase to the District Attorney, primarily due to increases in labor costs, liability insurance, and Countywide Administrative Overhead.
- Public Defender: \$16,245,178 General Fund Contribution which represents a \$1,206,377 increase. The increased need for General Fund support is primarily the result of increased labor costs.
- Alternate Public Defender: \$5,463,403 General Fund Contribution which represents a \$375,563 increase. The increased need for General Fund support is primarily the result of increased labor costs.
- Other Public Defense: \$3,493,947 in General Fund Contribution which represents an increase of \$68,037 due to a higher projection of expenditures for Court-appointed private attorney services.

Public Safety revenues, including Proposition 172 and AB 109 funding, are largely dependent on sales tax generated statewide. In the past, these revenue sources have been utilized to defray some Public Safety department program cost increases, thereby offsetting a portion of the cost increases and the General Fund Contribution. In FY2021/22, the County Administrator in coordination with Public Safety departments are monitoring these revenue sources closely as a result of the potential ongoing impacts on the economy and statewide sales tax revenues from the COVID-19 emergency. For more detail see Public Safety section of the Budget.

Health & Social Services Fund

The General Fund Contribution to Health and Social Services (H&SS), Fund 902, is \$24,017,483, an increase of \$2,404,984 or 11.1% when compared to the FY2020/21 Adopted Budget. The increase is comprised of the following:

- \$2,283,831 increase to Assistance Programs primarily due to increases in Adoptions Assistance and Foster Care Assistance program costs.
- \$809,548 increase in Health Services represents the annual participation fee for the County Medical Services Program (CMSP) which was waived in FY2020/21.
- \$321,174 decrease in Social Services is primarily due to decreases in County share of cost for the administration of CalFresh, CalWORKs, Public Guardian, and SSI advocacy programs; and offset by increases in the administration of Medi-Cal, General Assistance, CalWIN and In-Home Supportive Services programs.

-
- \$367,221 decrease in additional transfers to H&SS – Administration, Public Health, and Social Services, representing changes in the General Fund Contribution to Non-County Agencies contracted through H&SS.

IHSS Public Authority Fund

The General Fund Contribution to IHSS Public Authority, Fund 152, is \$8,072,639, an increase of \$1,531,591 or 23.4% when compared to the FY2020/21 Adopted Budget due to changes in the IHSS Maintenance of Effort (MOE) as required by State law. This represents the 4% inflation factor and an equal funding share between 1991 Realignment and County General Fund for the IHSS Maintenance of Effort (MOE).

Transfers-Out to Other County Departments/Funds

- \$18,449,000 to (Fund 006 - BU 1700) to fund capital projects and deferred maintenance for various projects. Funded projects represent available resources to fund new projects and previously authorized projects to support the County's Capital Improvement Plan (CIP) (See the Accumulated Capital Outlay (BU 1700) for more detail). Funding source for transfer is the General Fund Capital Renewal Reserves and General Fund - Fund Balance.
- \$2,000,000 to (Fund 107 – BU 1820) – Fairgrounds Development Project to fund continued efforts in the demolition and development of the Solano County Fairgrounds property in Vallejo, California.
- \$343,832 to (Fund 004 - BU 6300) – Library for the Library Director's salaries and employee benefits in accordance with Education Code §19147.
- \$572,579 to (Fund 016 - BU 7000) - Parks & Recreation which reflects the County's share of cost for operation of the Parks supported by the General Fund.
- \$1,615,000 to (Fund 151 - BU 1570) - First 5 for contract services and direct services through the County's Community Investment Fund.
- \$257,040 to (Fund 369 – BU 2480) – Department of Child Support Services to fund one-time transition costs.
- \$321,140 to (Fund 216 – BU 2160) – Area Agency on Aging for Solano County's share of cost and overmatch.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. The General Expenditure reflects the financing of programs outside of the General Fund such as Public Safety, Health and Social Services, In-Home Supportive Services Public Authority, Parks and Recreation, and the Library. The impacts of COVID-19 on these programs outside of the General Fund may result in significant changes to the General Expenditure budget. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

1905 – Fund 001-Countywide Cost Allocation Plan Summary of Other Administered Budgets

Birgitta E. Corsello, County Administrator

Other General

FUNCTION AND RESPONSIBILITIES

This budget is a “contra” budget. It is used to offset the operating expenditures allocated to all General Fund User Departments for Administrative Overhead costs, and the revenues received by the General Fund Central Services Departments for the same. There are five Central Services Departments: County Administrator, County Counsel, Human Resources, Auditor-Controller and General Services. The allocated costs and revenues are shown on the Countywide Cost Allocation Plan, calculated yearly by the Auditor-Controller’s Office, and approved by the State Controller’s Office.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$670,662 or 15.4% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. The net offset for FY2021/22 is \$3,677,106. The offset can vary from year to year depending on the level and cost of the services provided between General Fund departments when calculated and accounted for by the Auditor-Controller in the preparation of the annual mandated Countywide Administrative Overhead Plan calculation.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	(4,408,762)	(4,347,768)	(3,677,106)	670,662	(15.4%)
TOTAL REVENUES	(4,408,762)	(4,347,768)	(3,677,106)	670,662	(15.4%)
APPROPRIATIONS					
OTHER CHARGES	(4,408,762)	(4,347,768)	(3,677,106)	670,662	(15.4%)
TOTAL APPROPRIATIONS	(4,408,762)	(4,347,768)	(3,677,106)	670,662	(15.4%)
NET COUNTY COST	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets 1906 – Fund 001-General Fund Other - Debt Service
Birgitta E. Corsello, County Administrator
Other General

FUNCTION AND RESPONSIBILITIES

This budget is used as a General Fund conduit to finance the 2017 and 2013 Certificates of Participation (COP).

The 2017 COP were issued to refund the 2007 COP at a lower rate of interest, resulting in interest savings to the County. The COP were issued for the construction of the 6-story Government Center, 5-story parking structure, 2-story Probation Facility, and improvement to the Central Utility Plant and the Library, all located in Fairfield. Departments using the Government Center and the Probation Facility are allocated their corresponding share of the Debt Service due on the 2017 COP based on their building space usage and a share of the parking structure. Any vacant office space in the Government Center is assigned to the General Fund for purpose of allocating the costs of the 2017 COP debt service payments. This is the General Fund share for (BU 8037).

The 2013 COP were issued to finance the Animal Care Expansion Project at 2510 Clay Bank Road in Fairfield. The Animal Care Expansion Project includes the installation of a new pre-engineered kennel (12,500 square feet), and the renovation of the 2,600 square-foot portion of the existing 13,000 square-foot Animal Shelter building. In accordance with a Memorandum of Understanding, the County and the seven cities in the County agreed to share in the annual debt service requirements of the 2013 COP. The County General Fund share is approximately 10% of the annual debt service requirements. This is the General Fund share for (BU 8036).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$32,518 or 1.7% in appropriations when compared to the FY2020/21 Adopted Budget. This represents the General Fund share of the principal and interest payments on the 2017 COPs (\$1,881,406), and the 2013 COPs (\$44,970).

See related 2013 Certificates of Participation (BU 8036) and 2017 Certificates of Participation (BU 8037) under the Auditor-Controller.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
OTHER FINANCING USES	2,061,324	1,893,858	1,926,376	32,518	1.7%
TOTAL APPROPRIATIONS	2,061,324	1,893,858	1,926,376	32,518	1.7%
NET COUNTY COST	2,061,324	1,893,858	1,926,376	32,518	1.7%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

In FY2021/22 the General Fund share of the principal and interest payments on the 2017 COPs includes \$115,785 in costs which would otherwise be funded by (BU 4140) Courthouse Temporary Construction Fund. However, projected court fines and vehicle violations in (BU 4140) are not trending to meet the debt service obligations in FY2021/22. As a result, the General Fund is funding the shortfall. See (BU 4140) Courthouse Temporary Construction Fund for additional details.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DEPARTMENTAL PURPOSE

The Civil Grand Jury is organized under the State constitution. It examines all aspects of local government (the County and cities and special districts within the County) to ensure the best interests of the residents of Solano County are served.

FUNCTION AND RESPONSIBILITIES

The Civil Grand Jury is an independent institution that monitors the legislative and administrative departments that make up County, City, and special district government. Composed of 19 citizens, the Civil Grand Jury examines the performance of local government and makes recommendations on the appropriation of public funds and service delivery. The Civil Grand Jury is required by State law to investigate and report on the conditions of the seven "public prisons" in Solano County. It may also investigate citizen complaints and allegations of misconduct and examine fiscal and management practices within local governments. Grand Jury members are selected annually by the Superior Court of California. State law requires the Grand Jury to publish an annual report of its findings and recommendations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Solano County Grand Jury anticipates issuing 12 reports which will be released later in June 2021.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$649 or a 0.5% in appropriations when compared to the FY2020/21 Adopted Budget. The increase in appropriations is primarily due to an increase in the County portion of salary and benefits for the Civil Grand Jury's Administrative Assistant. The Budget is funded within the County General Fund and has no revenue.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	2,198	0	0	0	0.0%
TOTAL REVENUES	2,198	0	0	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	103,540	113,400	115,634	2,234	2.0%
OTHER CHARGES	17,055	18,165	16,580	(1,585)	(8.7%)
INTRA-FUND TRANSFERS	837	750	750	0	0.0%
TOTAL APPROPRIATIONS	121,432	132,315	132,964	649	0.5%
NET COUNTY COST	121,432	132,315	132,964	649	0.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The unpredictable cost for mileage reimbursement of grand jurors (rate per mile set by the Internal Revenue Service) impacts the budget if the total allocated funds remain static. Ongoing expenses in the form of per diem and mileage reimbursement for active jurors vary from year to year depending on where the jurors are located and whether they choose to submit claims for

their reimbursable expenses. This creates budget forecast challenges because the Civil Grand Jury is selected after the Recommended Budget is completed.

The Civil Grand Jury does not have the option to eliminate positions as a budget management tool. An Administrative Assistant occupies a part-time position through the Court Administrative Office to support the Civil Grand Jury clerical needs. The work of the Civil Grand Jury would not be able to move forward in an effective and efficient way without an Administrative Assistant.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DEPARTMENTAL PURPOSE

This budget unit funds the cost of indigent defense in cases where a conflict is present with the County-staffed Public Defender or Alternate Public Defender Offices, and the services of Court-appointed counsel are arranged. The United States Supreme Court decisions *Gideon v. Wainright* and *Argersinger v. Hamlin* provide that no accused may be deprived of liberty as the result of any criminal prosecution in which they were denied the assistance of counsel.

FUNCTION AND RESPONSIBILITIES

California Penal Code Section 987.2 (a) (3) provides that in any case in which a person desires but is unable to employ counsel, and in which the Public Defender has properly refused to represent the accused, counsel is assigned by the Superior Court and shall receive a reasonable sum for compensation and necessary expenses, paid out of the County General Fund.

While the County Administrator is responsible for management of this budget, the Court has historically served as its *ad hoc* administrator by appointing private attorneys subject to Court screening, and by providing initial processing of claims for services rendered consistent with a set of fees of services guidelines.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$68,037 or 2.0% in both revenues and appropriations when compared to FY2020/21 Adopted Budget. The primary funding source for the budget is the County General Fund. The increase in Net County Cost is primarily due to an increase in the number of projected cases needing psychological and legal services.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
GENERAL FUND CONTRIBUTION	3,722,302	3,425,910	3,493,947	68,037	2.0%
TOTAL REVENUES	3,722,302	3,425,910	3,493,947	68,037	2.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	258	197,081	206,790	9,709	4.9%
SERVICES AND SUPPLIES	3,644,979	3,186,731	3,263,152	76,421	2.4%
OTHER CHARGES	77,065	40,047	21,859	(18,188)	(45.4%)
OTHER FINANCING USES	0	2,051	2,146	95	4.6%
TOTAL APPROPRIATIONS	3,722,302	3,425,910	3,493,947	68,037	2.0%
NET CHANGE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget; however, extra help assists with cases where a legal conflict is present with the County-staffed Public Defender or Alternate Defender Offices, and the services of Court appointed counsel are arranged.

PENDING ISSUES AND POLICY CONSIDERATIONS

General Fund costs in this Department are a Constitutional responsibility. The County's General Fund exposure, represented by the Court's appointment of private attorneys, is driven by two factors: the availability of Public Defender and/or Alternate Public Defender staff to provide representation where appropriate, and the number of hours required by private attorney/investigator/special witness/psychiatric evaluations/court reporter to properly represent indigent defendants. Cost exposures related to the number of private defense hours and, by implication, the incidence of criminal activity and arrest rates, are beyond the County's control.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

6800 – Fund 901-California Med. Fac. (CMF) Cases Summary of Other Administered Budgets
Birgitta E. Corsello, County Administrator
Judicial

DEPARTMENTAL PURPOSE

This budget unit provides for the payment of County costs for adjudicating crimes committed on the grounds of the California Medical Facility and Solano State Prison in Vacaville.

FUNCTION AND RESPONSIBILITIES

The California Department of Corrections and Rehabilitation operates two institutions within Solano County, the California Medical Facility and Solano State Prison, which together house more than 5,000 inmates. The District Attorney prosecutes crimes committed on the grounds of the facilities, while the County is also responsible for ensuring the accused's defense.

The Superior Court, serving as lead agency in this matter, has entered into agreements with private attorneys to provide defense services to inmates at the County's cost. The agreements also include the provision of investigative, psychological and transcription services in connection with the assigned case when required. Pursuant to California Penal Code section 4750, these costs are, in turn, eligible for almost full reimbursement by the State. Countywide Administrative Overhead, interest expense, and certain treatment costs covered under PC §2970 are not reimbursed by the State.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in revenues and a decrease of \$3,288 or 0.8% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The primary funding source for the budget unit is State reimbursement, which does not cover Countywide Administrative Overhead, interest expense, and certain treatment costs. Due to the timing of State reimbursement, some revenues are accrued into the next fiscal year.

Primary Costs

The decrease in appropriations is due to a decrease in County Administrative Overhead.

Contracts

None requiring Board action.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	396,602	450,000	450,000	0	0.0%
TOTAL REVENUES	396,602	450,000	450,000	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	370,118	397,442	397,442	0	0.0%
OTHER CHARGES	10,606	10,987	7,699	(3,288)	(29.9%)
TOTAL APPROPRIATIONS	380,724	408,429	405,141	(3,288)	(0.8%)
CHANGE IN FUND BALANCE	(15,878)	(41,571)	(44,859)	(3,288)	7.9%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

Summary of Other Administered Budgets 6800 – Fund 901-California Med. Fac. (CMF) Cases
Birgitta E. Corsello, County Administrator
Judicial

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

6901 – Fund 905-2011 Realignment-Administration Summary of Other Administered Budgets

Birgitta E. Corsello, County Administrator

Judicial

FUNCTION AND RESPONSIBILITIES

In April 2011, the State enacted legislation intended to ease State prison overcrowding and bring its penal system into compliance with the Supreme Court's decision in *Brown v. Plata*. Collectively known as the 2011 Public Safety Realignment (Realignment), the legislation, which included AB 109, AB 117, AB 118, AB 116, ABX1 16 and ABX1 17, took effect on October 1, 2011. Realignment is intended to reduce State prison overcrowding, save the State money, and reduce recidivism by expanding local responsibility for custody and control of specified offenders and their treatment and rehabilitation.

The legislation provided funding to counties and required the development of a local plan for the implementation of Realignment. The Implementation Plan was to be developed by a body created under AB 109 and modified by AB 117 known as the Community Corrections Partnerships (CCP) Executive Committee. On November 1, 2011, the Board of Supervisors approved the County of Solano 2011 Public Safety Realignment Act Implementation Plan. This plan is periodically required to be updated. The most recent update occurred in 2021.

To enable counties to plan for the implementation of Realignment, the State provided two separate "buckets" of one-time funds. The first was for planning and/or technical assistance for the County's CCP Executive Committee to develop the local Implementation Plan, and the second was to cover County departments' implementation start-up costs. This budget was created to track the expenditure of these one-time funds. Additionally, this budget is used to track ongoing general administration expenditures related to the actions of the County's CCP.

The 2011 Realignment-Administration budget represents a small component of the Solano County AB 109 budget, with the majority of the County's AB 109 funding allocated within each of the respective County Departments where AB 109 operations occur, including but not limited to the Probation Department, Sheriff, District Attorney, Public Defender, Alternate Defender, Health & Social Services, and Solano Courts.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in revenues or appropriations when compared to the FY2020/21 Adopted Budget, funded entirely by one-time AB 109 planning funds. The Recommended Budget includes \$93,971 which will be provided to the Superior Court of California County of Solano for partial funding of the Court's Collaborative Court Manager and \$15,177 for partial funding of the Veterans Court Case Manager. The Budget also includes \$58,598 allocated for the continued implementation of the approved Local Realignment Implementation Plan funded by the allocation of one-time funds from the State.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	158,725	150,000	150,000	0	0.0%
TOTAL REVENUES	158,725	150,000	150,000	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	95,136	58,598	58,598	0	0.0%
OTHER CHARGES	109,574	109,148	109,148	0	0.0%
TOTAL APPROPRIATIONS	204,710	167,746	167,746	0	0.0%
NET CHANGE	45,985	17,746	17,746	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

Summary of Other Administered Budgets 6901 – Fund 905-2011 Realignment–Administration

Birgitta E. Corsello, County Administrator

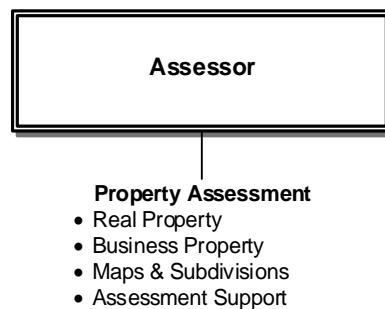
Judicial

PENDING ISSUES AND POLICY CONSIDERATIONS

The State allocation of AB 109 funding is dependent on the statewide sales tax and Vehicle License Fees (VLF) collections. In FY2021/22 the State allocation of funds to Solano County remains insufficient to cover AB 109 associated program costs. To balance the AB 109 budget, the programming of services and staff in department budgets for Sheriff, Probation, Public Defender, District Attorney, Health and Social Services, and Solano Courts rely on the use of one-time unspent carryforward AB 109 revenue from prior years. The continued use of unspent carryforward to balance the budget in future years is unsustainable. In an effort to align appropriations for programs and services with ongoing revenues, affected County departments continue to identify budget reductions and program changes where possible to control ongoing costs, monitor annual revenue allocations, and refine the services funded to focus on reducing recidivism.

AB 109 Growth funding is a component of the statewide allocation and is based on the County's success in achieving performance measures established by the State. In FY2020/21 AB 109 Growth revenues were projected to decrease due to the disruption in the economy caused by COVID-19. The actual decrease in revenue was less than anticipated, and the County did receive \$1.1 million in AB 109 Growth funding in FY2020/21 based on statewide allocations not anticipated in the initial budget. The amount of annual Growth funding received is subject to fluctuation and may impact the County's utilization of available carryforward balance. AB 109 Growth Funding in FY2021/22 is projected based on initial Statewide estimates and is subject to change.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.



DEPARTMENTAL PURPOSE

The County Assessor, an elected official, is governed by the California Constitution, the laws passed by the Legislature, and the rules adopted by the State Board of Equalization. The primary purpose of the County Assessor is to determine annually the full value of all taxable property within the County. In accordance with specific mandates by State, County and local jurisdictions, the County Assessor is responsible for identifying property, its ownership, and placing value on all taxable property within the County. This information is compiled into the Annual Assessment Roll and is reported to the State, the County Administrator's Office, Treasurer/Tax Collector/County

Clerk, Auditor-Controller, other public agencies, and to the public. In Solano County, the elected office of the County Assessor is combined with the County Recorder as a single Countywide elected office.

Budget Summary:

FY2020/21 Midyear Projection:	8,624,535
FY2021/22 Recommended:	8,942,744
County General Fund Contribution:	4,366,867
Percent County General Fund Supported:	48.8%
<u>Total Employees (FTEs):</u>	<u>49</u>

FUNCTION AND RESPONSIBILITIES

The County Assessor annually identifies, locates, inspects, analyzes, and determines the assessed value of approximately 149,588 parcels, 7,500 business properties, 7,000 boats, 1,300 manufactured homes, and 200 aircraft located in the County. Additionally, the County Assessor office reviews approximately 20,141 parcels from recorded documents, with full or partial ownership changes, analyzes legal descriptions, and verifies accurate ownership; performs annual mandatory audits; 600 Possessory Interest properties, 116 government-owned properties, and 2,246 California Land Conservation (Williamson) Act properties; responds to formal and informal appeals from property owners contesting the assessed value of their property; receives, examines and processes applications from taxpayers requesting property tax exemptions (homeowners, disabled veterans and non-profits); maintains a complete set of assessment maps geographically identifying all real property within the County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments:

- The close of property tax year ending June 30, 2020 saw 367 properties removed from Proposition 8 status, which brings the estimated remaining properties on Proposition 8 status to 8,507 properties during FY2020/21. Proposition 8 properties are where the value remains temporarily reduced due to the decline of the real estate market. Proposition 8 requires the Assessor to value property at the lesser of market value or factored base year value, also known as Proposition 13 value.
- Completed 13,652 changes in ownership and new construction valuations, representing a decrease in assessment work over the prior year.
- Resolved 155 assessment appeals matters during the year.
- Made 258 assessment reductions due to the LNU Lightning Complex Fire destroying homes and other structures in unincorporated Solano County outside the City of Vacaville.
- Assisted Department of Resource Management to verify ownership of approximately 200 parcels impacted by the LNU Fire to process Right of Entry forms.

Functional Area Summary

1150 – Fund 001-Assessor
Marc Tonnesen, Assessor/Recorder
Finance

- Continued successfully using the automated valuation model (AVM) software program to streamline the processing of residential property assessments.
- Maintained online e-filing option for businesses throughout Solano County businesses to submit Business Property Statements. The Standard Data Record (SDR) site that hosts e-filing is a complete online solution for filing Business Property Statements in the State of California. The ability to e-file is provided to the public on a secured, county government-controlled website. All eligible businesses were sent secured login information in order to participate.
- Timely responsiveness to a high volume of customer inquiries due to real estate market activity and changes in market values.
- Efforts to shift more of the daily processing work to paperless solutions have been ongoing and emphasized due to the COVID-19 restrictions.
- Actively participated in Phase 0 (preparation) and began Phase 1 (data configuration) to implement the new County Assessment Tax System (CATS) property tax system. Utilized staff resources to plan and review project details. Trained new Limited-Term staff and assigned data cleanup projects necessary for the information in the current Solano County Property Tax System (SCIPS) to be ready for conversion to CATS.

WORKLOAD INDICATORS

- Performed annual review of 8,449 residential parcels and approximately 458 non-residential property types for Proposition 8 valuation purposes.
- Reviewed, analyzed, and defended enrolled assessed values of 155 residential and non-residential properties under appeal by property owners.
- Reviewed and processed 5,200 business property statements, 3,000 of which were submitted through e-filing, which were used to determine unsecured assessments, assess 3,500 boats and 200 aircraft.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
PROPERTY ASSESSMENT	3,197,167	3,731,000	4,575,877	844,877	22.6%
TOTAL REVENUES	3,197,167	3,731,000	4,575,877	844,877	22.6%
APPROPRIATIONS					
PROPERTY ASSESSMENT	6,885,023	8,871,996	8,942,744	70,748	0.8%
TOTAL APPROPRIATIONS	6,885,023	8,871,996	8,942,744	70,748	0.8%
NET COUNTY COST					
PROPERTY ASSESSMENT	3,687,856	5,140,996	4,366,867	(774,129)	(15.1%)
NET COUNTY COST	3,687,856	5,140,996	4,366,867	(774,129)	(15.1%)

STAFFING	40	49	49	0	0.0%
TOTAL STAFFING	40	49	49	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$844,877 or 22.6% in revenues and \$70,748 or 0.8% in appropriations when compared to FY2020/21 Adopted Budget. As a result, the Net County Cost decreased by \$774,129 or 15.1%.

Primary Funding Source

The primary funding sources for the Department are the General Fund, which comprises \$4,366,867 or 48.8%, and Charges for Services revenue consisting of \$4,575,877 or 51.2%.

The FY2021/22 Recommended Budget includes an \$844,877 or 22.6% increase in revenues due to the increase in Charges for Services for the reimbursement made by Department of Information Technology (DoIT) for labor cost associated with County Assessment Tax System (CATS) Project and for the Department's share of Property Tax Administration Fee (PTAF) charged to cities and agencies (excluding schools) for the administration of property tax assessment, collection, and allocation.

Primary Costs

The FY2021/22 Recommended Budget of \$8,942,744 includes a \$70,748 or 0.8% net increase in appropriations due to the following:

- Salaries and Employee Benefits of \$6,404,615 reflect a net increase of \$412,416 or 6.9% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation and unemployment rates.
- Services and Supplies of \$2,144,896 reflect a net decrease of \$339,316 or 13.7% and is primarily driven by decreases in SCIPS-data processing service rates and central data processing services. An additional decrease in Software expenditures was noted as the one-time software purchase was completed in FY2020/21.
- Other Charges of \$520,501 reflect an increase of \$16,045 or 3.2%, due to increase in Countywide Administrative Overhead.
- Intrafund Transfers - Revenue of \$190,171 reflect an increase of \$21,556 or 12.8% driven by the share of the Assessor in the salaries and employee benefits for the Department Head, Assistant Department Head, and Office Coordinator.

Contracts

The FY2021/22 Recommended Budget includes a total of \$543,000 for contracted services which include the following significant contracts:

- \$373,000 for legal and consulting services for property tax appeals.
- \$170,000 for consultant for mineral rights assessment services.

Fixed Assets

None.

DEPARTMENT COMMENTS

In response to the August 2020 LNU Lightning Complex Fire, the Assessor assisted Solano County property owners in the calamity assessment process for property tax relief and aided Resource Management to verify property ownership for Rights to Entry.

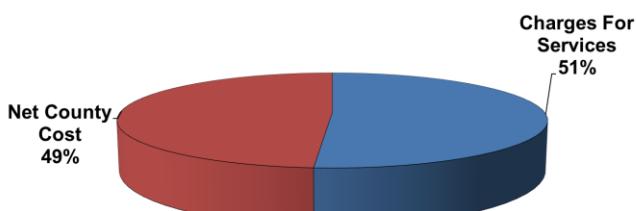
The Department continues to leverage the additional Limited-Term Staff granted to the Assessor in FY2019/20 to allow current staff and subject matter experts to participate in the CATS project, computer system and software replacement.

Continued changes in the real estate market impacts the Assessor's workload in a variety of ways. The number of properties on Proposition 8 has declined. The volume of customer inquiries remains steadily high as the Department continues to educate the public on property value increases, new Proposition 19 legislation, and restoration of Proposition 13 base values. In response to COVID-19 safety precautions, the Department also continues to increase paperless processes which allows for additional employee telecommuting options.

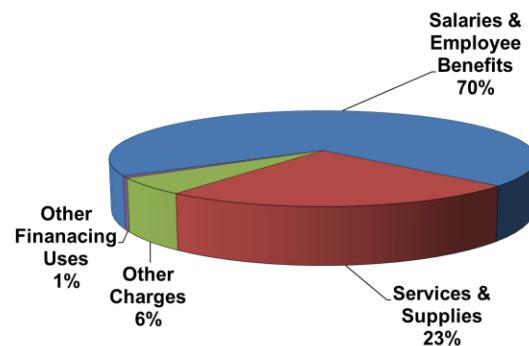
Functional Area Summary

1150 – Fund 001-Assessor
 Marc Tonnesen, Assessor/Recorder
 Finance

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
		ADOPTED BUDGET		RECOMMENDED	
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	25,082	0	0	0	0.0%
CHARGES FOR SERVICES	3,165,941	3,731,000	4,575,877	844,877	22.6%
MISC REVENUE	6,143	0	0	0	0.0%
TOTAL REVENUES	3,197,167	3,731,000	4,575,877	844,877	22.6%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	4,595,932	5,992,199	6,404,615	412,416	6.9%
SERVICES AND SUPPLIES	1,915,367	2,484,212	2,144,896	(339,316)	(13.7%)
OTHER CHARGES	483,121	504,456	520,501	16,045	3.2%
OTHER FINANCING USES	44,545	59,744	62,903	3,159	5.3%
INTRA-FUND TRANSFERS	(153,942)	(168,615)	(190,171)	(21,556)	12.8%
TOTAL APPROPRIATIONS	6,885,023	8,871,996	8,942,744	70,748	0.8%
NET COUNTY COST	3,687,856	5,140,996	4,366,867	(774,129)	(15.1%)

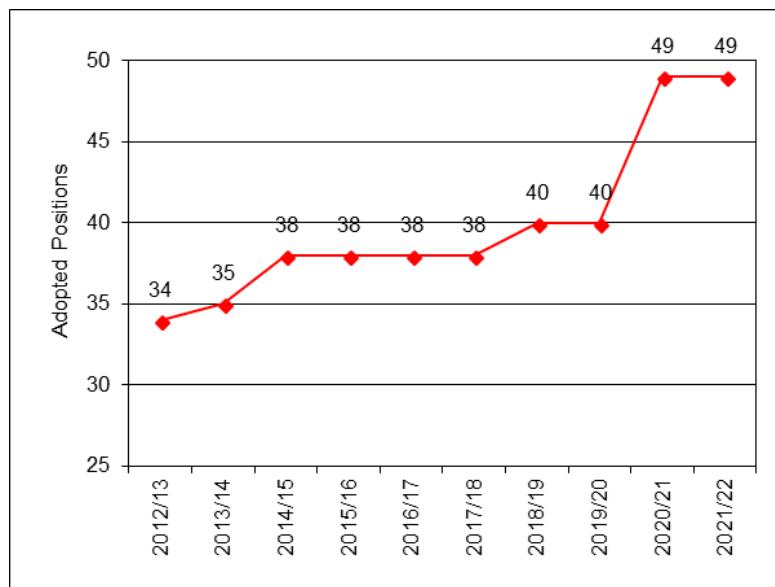
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation in the FY2021/22 Recommended Budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The Assessor/Recorder, Auditor-Controller and Treasurer/Tax Collector/County Clerk continue to work with DoIT to replace the Solano County Integrated Property System approved by the Board of Supervisors in FY2016/17. The CATS project is a multiyear project with an expected project cost of \$10 million. In a continued effort with the CATS Project team, the Assessor will dedicate experienced personnel who are subject matter experts of various fields to map, test, and validate the CATS data. This work will be done concurrently with preparing and closing the annual roll utilizing the current software program.

On November 3, 2020, voters in California approved Proposition 19 “The Home Protection for Seniors, Severely Disabled, Families, and Victims of Wildfires or Natural Disasters Act.” This Constitutional amendment to Proposition 13 removes and changes some of the parent to child and grandparent to grandchild property tax exclusions and expands provisions for base year value transfers of a primary residence for persons at least 55 years of age, severely disabled, victims of wildfires or natural disasters. Proposition 19 did not have companion legislation from the California Legislature that would direct the Assessor’s office on implementing many aspects of the new law. However, the Assessor continues to work with the California Assessors’ Association, the Legislature, and the Board of Equalization to provide guidance on this new law so that a smooth transition will take place. Every effort will be made to apply the law as written, while awaiting further guidance from the California Legislature.

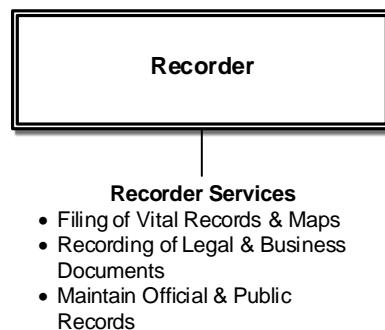
The Assessor’s Office is currently focused on closing the assessment roll by July 1, 2021. COVID-19 is expected to impact the assessed values of select commercial properties which could result in an increase in the assessment appeals workload. However, the extent of the increase in assessment appeals or the impact on assessed values will not be known until after the appeals filing period opens on July 1, 2021.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Summary of Other Administered Budgets**1150 – Fund 001-Assessor****Marc Tonnesen, Assessor/Recorder
Finance**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2020/21		FROM		
	2019/20 ACTUAL	ADOPTED BUDGET	2021/22 RECOMMENDED	ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
2909 RECORDER	2,345,436	2,047,000	2,518,500	471,500	23.0%
4000 RECORDER SPECIAL REVENUE	1,056,105	789,902	1,017,000	227,098	28.8%
APPROPRIATIONS					
2909 RECORDER	1,883,295	2,045,603	2,137,667	92,064	4.5%
4000 RECORDER SPECIAL REVENUE	526,204	832,500	819,843	(12,657)	(1.5%)
NET CHANGE					
2909 RECORDER	(462,141)	(1,397)	(380,833)	(379,436)	27160.8%
4000 RECORDER SPECIAL REVENUE	(529,901)	42,598	(197,157)	(239,755)	(562.8%)

A summary of the budgets administered by the Assessor/Recorder's Office is provided on the following pages.



DEPARTMENTAL PURPOSE

The County Recorder is an elected official who acts as the perpetual guardian of land, birth, death, and marriage records that have been entrusted to his safety and care. All functions of the Recorder are conducted under and adhere to the provisions of the State Constitution, and State and County Codes. In Solano County, the elected office of the County Recorder is combined with the County Assessor as a single countywide elected office.

Budget Summary:	
FY2020/21 Midyear Projection:	1,992,459
FY2021/22 Recommended:	2,137,667
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
<u>Total Employees (FTEs):</u>	<u>14</u>

FUNCTION AND RESPONSIBILITIES

Under the Recorder's Office, four units work together to securely handle a variety of documents on behalf of the public and state.

- The Examining Unit receives, examines and records land title documents, military records, maps, and construction contracts. It also provides certified copies of documents and assists the public.
- The Indexing/Verifying Unit indexes all land title and vital records to create a searchable database, so all records are easily retrievable. To ensure accuracy of the recorded documents index, every document is quality-control checked by the unit's staff.
- The Scanning Unit images all records, filed and registered, that are accepted by the Recorder's Office. To ensure accuracy and reproducibility, every document is quality-control checked by the unit's staff. In addition, microfilm copies of records are produced for archival storage in compliance with law.
- The Vital Records Unit, by statute, provides search, retrieval, and certified record services where the public can obtain legal copies of birth, death, and marriage documents.

In accordance with the California Revenue and Taxation Code, a tax is imposed on each recorded document in which real property is sold; a tax on deeds transferring, granting, assigning, or otherwise conveying title of property within the County. The Recorder's Office collects and distributes these Documentary Transfer Taxes on behalf of the County and cities.

The Recorder's Office also acts as the central collector of additional mandated fees associated with the recording of documents and distributes that revenue to the benefiting agencies. On a daily basis, the Recorder collects and disburses special fees and surcharges over and above actual recording fees for these agencies. Presently, the Recorder's Office collects funds for trial court funding, family violence prevention, local spousal and child abuse programs, the Assessor, the District Attorney, Resource Management's Public Works Division, State Department of Health, State Controller, and all cities in Solano County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS**Accomplishments:**

- The Recorder's Office indirectly supports health and public safety programs by collecting revenues on their behalf. In 2020, the Recorder's Office collected \$13,300 for the State of California's Family Law Trust Fund, \$31,400 for the County's Office of Family Violence Prevention, and \$61,500 for the County's Children's Trust, which funds child neglect and abuse prevention and intervention programs. Also collected was \$578,600 for the Trial Court Fund to help State court operating costs, \$937,600 for the District Attorney's Real Estate Fraud Prosecution Fund, and \$6.7 million to the State Controller for the Building Homes and Jobs Act. The Recorder's Office collected Property Transfer Tax fees on behalf of the County and its cities in the amount of \$7.6 million.
- The Recorder's Office continues to aid the District Attorney in the expansion of the Real Estate Fraud Prosecution Fund. Pursuant to Government Code section 27388, State Bill 1342, the County Board of Supervisors approved the District Attorney's permanent increase of the Real Estate Fraud Fee to \$10.00 effective November 3, 2015, which applied to 58 types of documents. The Recorder's Office examines each document to determine the qualifications and distributes the fee to the District Attorney's Office. In 2020, the fee was applied to 104,000 of the over 141,000 official documents recorded. In collaboration with the District Attorney's Office, a visual monitoring system has been connected in the Recorder's lobby area to aid in the identification of individuals filing fraudulent real estate documents.
- In 2007, the then Governor signed into law Assembly Bill 1168 which requires county recorders to establish a social security number truncation program. Under the current program any social security number contained in the public record may be truncated by redacting the first five digits of the number. In 2020, a total of 1,200 social security numbers were redacted from current official documents. The Recorder has let the collection of the Social Security Truncation fee sunset. However, the Recorder continues to dedicate staff time and effort to continue truncating all social security numbers recorded with the Department.
- In September 2017, the Governor signed into law Senate Bill 2 Building Homes and Jobs Act, which requires the County recorder to collect a fee on real estate instruments, paper, or notices on behalf of the State of California. These funds are dedicated to the development of affordable housing throughout the State. In 2020, the Recorder collected the SB 2 fee on 93,600 qualifying official records.
- In 2006, the Board of Supervisors adopted Resolution 2006-220 which approved the County participation in the Electronic Recording Delivery Act of 2004 (ERDA) and authorized the Assessor/Recorder to execute a Memorandum of Understanding with the State Department of Justice (DOJ) in accordance with the ERDA and approved the Assessor/Recorder to issue payments to the DOJ for the County's allocated share of the direct cost of program oversight. On November 17, 2020, the Recorder's Office received Board of Supervisors approval to withdraw from the Joint Powers Agreement with California Electronic Recording Transaction Authority effective July 1, 2021. The department also received Board approval to participate in the Statewide Electronic Courier Universal Recording Environment (SECURE), a multi-county Electronic Recording Delivery System (ERDS) owned and operated by Los Angeles, Orange, Riverside and San Diego Counties. The system is compliant with Gov Code 27392 (a) which requires recording delivery system to be operational only with system certification by the Attorney General. The change to the new system is anticipated to occur by July 1, 2021. In 2020, 57,400 documents were recorded electronically, which is a 47% increase in E-Recording over last year. E-Recorded documents now accounts for 41% of recorded documents.

WORKLOAD INDICATORS

- In 2020, the Department examined, recorded, indexed, and verified over 141,000 documents: 57,400 E-Recorded, 83,600 submitted by mail or in person.
- In 2020, approximately 15,700 official birth, death, and marriage certificates were issued as well as over 3,500 certified copies of official records.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$471,500 or 23% in revenues and an increase of \$92,064 or 4.5% in appropriations when compared to FY2020/21 Adopted Budget. As a result, the Net County Cost is decreased by \$379,436.

Primary Funding Sources

The primary funding source for the Department is Charges for Services, which comprises \$2,490,000 or 98.9% of the total revenue representing the Recording Fees for the recording of official documents.

Primary Costs

The FY2021/22 Recommended Budget includes a \$92,064 or 4.5% net increase in appropriations due to the following:

- Salaries and Employee Benefits reflect an increase of \$24,144 or 1.6% primarily attributed to CalPERS retirement costs, and changes in health benefit costs and workers compensation rates. The increase is offset by decreases in salaries/wages regular due to the replacement of long-term retired employees with new hired employees at a lower step with no longevity.
- Services and Supplies reflect an increase of \$57,092 or 38.4% primarily due to an increase in Central Data Processing Services.
- Other Charges reflect a decrease of \$3,484 or 2.5% due to a decrease in Countywide Administration Overhead.
- Intra-Fund Transfers reflect an increase of \$14,431 or 6.6% due to an increase in the share of the Department's portion of the salaries and employee benefits of the Department Head, Assistant Department Head and Office Coordinator offset by a decrease in postage due to the continued use of Electronic Recording.

Contracts

None.

Fixed Assets

None.

DEPARTMENT COMMENTS

The Recorder was able to mitigate the majority of COVID-19 restrictions through electronic recording and mail requests. There was a decrease in vital records sales which was expected due to a reduction of in-person customers and the extension of the Real ID due date by the California Department of Motor Vehicles.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	25,050	0	0	0	0.0%
CHARGES FOR SERVICES	2,294,289	2,021,000	2,490,000	469,000	23.2%
MISC REVENUE	26,097	26,000	28,500	2,500	9.6%
TOTAL REVENUES	2,345,436	2,047,000	2,518,500	471,500	23.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,331,333	1,525,954	1,550,098	24,144	1.6%
SERVICES AND SUPPLIES	165,795	148,824	205,916	57,092	38.4%
OTHER CHARGES	182,615	137,058	133,574	(3,484)	(2.5%)
OTHER FINANCING USES	12,576	14,831	14,712	(119)	(0.8%)
INTRA-FUND TRANSFERS	190,977	218,936	233,367	14,431	6.6%
TOTAL APPROPRIATIONS	1,883,295	2,045,603	2,137,667	92,064	4.5%
NET COUNTY COST	(462,141)	(1,397)	(380,833)	(379,436)	27160.8%
STAFFING					
RECORDER	14	14	14	0	0.0%
TOTAL STAFFING	14	14	14	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The purpose of this special revenue fund is to recognize and account for the restricted use of fees collected as part of the Recorder's Office Micrographic, Modernization, Social Security Number (SSN) Truncation and Electronic Recording Program funds. Under the authority of Government Code sections 27361.4, 27361(c), 27361(d), 27388, and 27319 these funds allow for public reporting and provide the appropriate safeguards for taxpayer investments. Each fund's budget unit (BU) and use is described below.

- (BU 4001): The Micrographics fund defrays the cost of converting the Recorder's document storage system to micrographics. These funds are used only for the process of converting images to microfilm for archival purposes. Government Code section 27361.4.
- (BU 4002): The Modernization fund is available solely to support, maintain, improve, and provide for the full operation for modernized creation, retention, and retrieval of information in the Recorder's system for recorded documents. Examples in the use of this fund is to enhance and maintain the document management system, upgrade computers used by staff and the general public, and for the purpose of training staff on the system. Government Code section 27361 (c).
- (BU 4003): The SSN Truncation Program fund is used for the creation and maintenance of the Recorder's SSN Truncation Program. This program protects Solano County citizens and the public from identity theft. Funds from this program are strictly dedicated to creating and maintaining a dual records system, containing two separate yet similar databases, one for "Official Records" which contain Social Security Numbers but are exempt from the Public Records Act (except pursuant to a subpoena or Court Order), and the other for "Public Records" that are an exact copy of the "Official Records" except for a truncated Social Security Number. Government Code section 27361 (d). Pursuant to Government Code 27361 (d) (2), the Recorder's Office ceased collection of this fee effective January 1, 2018. It is anticipated that existing Fund Balance can sustain the program until the year 2038.
- (BU 4005): The Electronic Recording Fund was implemented in FY2018/29 by the Recorder to collect the \$1.00 fee per recorded document to support and administer an Electronic Recording Delivery System (ERDS). Government Code section 27391 Et Seq. enacted the Electronic Recording Delivery Act of 2004 (Act), authorizing a county recorder, upon approval by resolution of the Board of Supervisors and system certification by the Department of Justice, to establish an electronic recording delivery system for use by title companies, lending institutions and certified submitters who wish to avail themselves of the electronic recording service.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$227,098 or 28.8% in revenues and a decrease of \$12,657 or 1.5% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, the fund balance is increased by \$239,755.

Primary Funding Sources

The primary funding source for the Department is Charges for Services, which comprise of \$915,000 or 90.0% of the total revenues.

The FY2021/22 Recommended Budget includes a \$165,000 or 22.0% increase in Charges for Services revenue over last fiscal year primarily due to a rise in Official Documents being recorded. Interest Income shows an increase of \$62,098 or 155.6% resulting from a conservative projection from prior year in anticipation of the prior year's effect of COVID-19 to the economy.

Primary Costs

The FY2021/22 Recommended Budget includes a \$12,657 or 1.5% decrease in appropriations primarily due to decreases in equipment maintenance agreements, credit card processing fees, fees and permits associated with E-Recording, offset by increases in anticipated costs for computer refresh.

Contracts

None.

Summary of Other Administered Budgets

4000 – Fund 215-Recorder/Micrographic

Marc Tonnesen, Assessor/Recorder

Other Protection

Fixed Assets

None.

See related Budget Unit 9115 - Fund 215 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

On November 17, 2020, the Board of Supervisors approved a withdrawal from the Joint Powers Agreement with California Electronic Recording Transaction Authority effective July 1, 2021. The Board also approved participation in the Statewide Electronic Courier Universal Recording Environment (SECURE), a multi-county Electronic Recording Delivery System (ERDS) owned and operated by Los Angeles, Orange, Riverside and San Diego Counties. The system is compliant with Gov Code 27392 (a) which requires recording delivery system to be operational only with system certification by the Attorney General. The change to the new system is anticipated to occur by July 1, 2021.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	198,191 857,914	39,902 750,000	102,000 915,000	62,098 165,000	155.6% 22.0%
TOTAL REVENUES	1,056,105	789,902	1,017,000	227,098	28.8%
APPROPRIATIONS					
SERVICES AND SUPPLIES OTHER CHARGES	525,600 604	832,500 0	819,843 0	(12,657) 0	(1.5%) 0.0%
TOTAL APPROPRIATIONS	526,204	832,500	819,843	(12,657)	(1.5%)
CHANGE IN FUND BALANCE	(529,901)	42,598	(197,157)	(239,755)	(562.8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

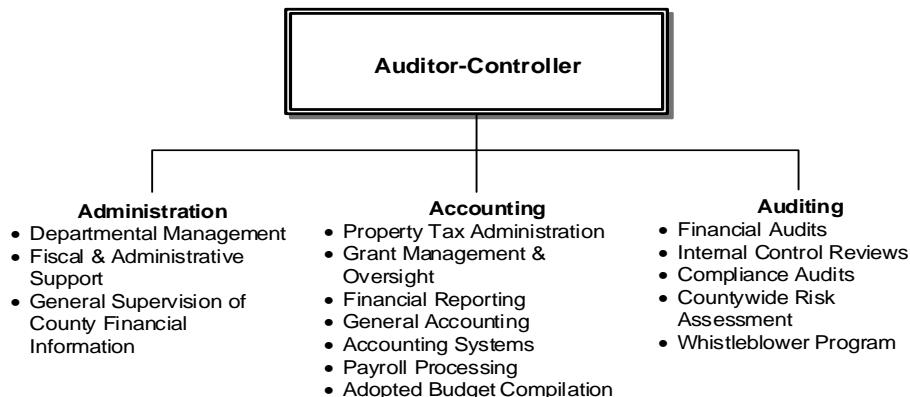
None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.



DEPARTMENTAL PURPOSE

The elected Auditor-Controller performs the duties of the office under the legal authority provided within Government Code sections 26880 and 26900. The Auditor-Controller is the principal financial and accounting officer of the County.

Budget Summary:

FY2020/21 Midyear Projection:	5,695,497
FY2021/22 Recommended:	6,217,768
County General Fund Contribution:	839,935
Percent County General Fund Supported:	13.5%
Total Employees (FTEs):	38

FUNCTION AND RESPONSIBILITIES

The Auditor-Controller exercises general supervision of the financial information and accounts of all Departments, districts, and agencies under the control of the Board of Supervisors. The Auditor-Controller exercises this authority through its Administrative, Accounting and Auditing functions. The Auditor-Controller develops and enforces accounting policies and procedures; enforces budgetary controls and other administrative policies; ensures financial reporting in accordance with County policies, State and federal laws, and Governmental Accounting Principles; processes payroll and related transactions for over 3,100 employees; calculates and processes all State Disability Insurance (SDI) integration for employees on disability leave; manages the debt service funds for all long-term debt of the County; manages the countywide Financial Information System, the PeopleSoft System (for payroll-related functions) and IntelliTime countywide time keeping system; administers the property tax apportionment system of the County; monitors all federal and State assistance; prepares the Countywide Cost Allocation Plan; performs audits, internal control reviews; administers the County's Whistleblower Program; and promotes internal controls.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Implementation of the County Assessment and Taxation System (CATS), the new property tax system replacing the Solano County Integrated Property System (SCIPS). The CATS, formally known as the Aumentum System, owned by Harris Computer Corporation, is a more integrated and efficient property tax system. On April 4, 2017, the Board of Supervisors approved the replacement of SCIPS, a multiyear project, at an estimated cost of \$10 million (excluding staff resources for project management and testing).
- Worked with County departments to monitor and report the \$44.8 million in Federal Coronavirus Relief Funds (CRF), ensuring compliance with federal and State requirements. Completed contract reviews of three major contracts awarded using these funds.
- In coordination with the Department of Human Resources and County Counsel, administered the Federal Families First Coronavirus Response Act (FFCRA) employer-mandated leave programs for County employees relating to the COVID-19 pandemic. The FFCRA required employers to provide paid sick leave and expanded family and medical leave for specified reasons related to COVID-19 through December 31, 2020. In addition, coordinated the implementation of changes in workers' compensation relating to the COVID-19 pandemic as required by the State of California and implementation of California's COVID-19 Supplemental Leaves, which at the time of this writing expire September 30, 2021.

- Worked with Sheriff's Office of Emergency Services, Resource Management, CalOES, and FEMA to claim and report County expenditures related to the LNU Lightning Complex Fire and COVID-19 pandemic disasters.
- Worked with the Sheriff's Department to implement a pilot project to decentralize accounts payable invoice processing. Due to this change as well as the pandemic and teleworking, there was an increase in forms received electronically during the fiscal year requiring a change in how documents are reviewed and processed.
- Recipient of two awards for excellence in financial reporting from the Government Finance Officers Association and the State Controller's Office. Continue to receive unqualified (clean) audit opinion on the County's Comprehensive Annual Financial Report.

WORKLOAD INDICATORS

During FY2020/21, the Department:

- Processed over 62,000 vendor claims, deposit permits, journal entries, contract encumbrances, encumbrance adjustments, appropriation transfers, and wire/electronic fund transfers into the financial system.
- Processed over 62,000 forms received electronically or in paper for countywide department access via Documentum or OneSolution.
- Processed over 90,000 payroll transactions, payroll and benefit adjustments, direct deposit changes, disability integration adjustments, provider payments, accrued leave payoffs, and COBRA payments.
- Administered the County tax apportionment process for over 1,000 countywide tax rate areas generating over \$883 million in property taxes, which were calculated, allocated, and paid to 75 taxing entities and over 60 ad valorem bonds to school districts, community colleges, special districts, and cities. Administered over 400,000 special assessments levied by cities, agencies and special districts totaling \$106 million. Researched, calculated, and paid over 1,500 property tax refunds.
- Administered the requirements under the laws for the monitoring and reporting on redevelopment dissolution. Distributed over \$30.6 million to taxing entities pursuant to redevelopment pass-through agreements, \$19.2 million to the six successor agencies for payment of recognized obligations and \$63.5 million in residual balances to the taxing entities.
- Employed over 2,500 hours on Redevelopment Dissolution Act (ABX1 26). Effective July 1, 2018, the six successor agencies' oversight boards were eliminated, and a countywide consolidated oversight board was established pursuant to Health & Safety Code §34179(j). The Auditor-Controller's Office provides staff support to this countywide consolidated oversight board.
- Employed over 7,000 hours of staff time to perform financial/compliance audits, process reviews, reviews of internal controls, and administration of the Whistleblower Program. The audit hours were allocated as follow:
 - 3,893 hours to Countywide Reviews and Other Activities.
 - 358 hours to Mandated Financial Audits.
 - 2,076 hours to Special Districts and Other Financial Audits.
 - 703 hours to Health and Social Services.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ACO-ADMINISTRATION	26,002	13,900	16,200	2,300	16.5%
ACO-ACCOUNTING	4,752,157	4,883,749	4,571,268	(312,481)	(6.4%)
ACO-AUDITING	871,143	770,295	790,365	20,070	2.6%
TOTAL REVENUES	5,649,302	5,667,944	5,377,833	(290,111)	(5.1%)
APPROPRIATIONS					
ACO-ADMINISTRATION	14,480	13,900	(37,869)	(51,769)	(372.4%)
ACO-ACCOUNTING	4,262,395	4,950,974	5,299,736	348,762	7.0%
ACO-AUDITING	750,259	896,708	955,901	59,193	6.6%
TOTAL APPROPRIATIONS	5,027,134	5,861,582	6,217,768	356,186	6.1%
NET COUNTY COST					
ACO-ADMINISTRATION	(11,522)	0	(54,069)	(54,069)	0.0%
ACO-ACCOUNTING	(489,762)	67,225	728,468	661,243	983.6%
ACO-AUDITING	(120,884)	126,413	165,536	39,123	30.9%
NET COUNTY COST	(622,168)	193,638	839,935	646,297	333.8%
STAFFING					
ACO-ADMINISTRATION	3	3	3	0	0.0%
ACO-ACCOUNTING	29	29	30	1	3.4%
ACO-AUDITING	5	5	5	0	0.0%
TOTAL STAFFING	37	37	38	1	2.7%

DEPARTMENTAL BUDGET SUMMARY

The Requested Budget represents a net decrease of \$290,111 or 5.1% in revenues and a net increase of \$356,186 or 6.1% in appropriations when compared to FY2020/21 Adopted Budget. As a result, the Net County Cost increased by \$646,297 or 333.8%, when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The primary funding sources for the Auditor-Controller's Office are charges and fees for services and include:

- County Administrative Overhead revenues of \$2,968,856 reflect a decrease of \$523,583 or 15.0% compared to prior year primarily due to a decrease in the Department's net recoverable costs. Administrative Overhead revenues are received from County Departments for their allocated share of costs for accounting, financial and/or audit services provided by the Auditor-Controller's Office.
- Assessment and tax collection fees of \$972,600 reflect an increase of \$36,600 or 3.9% over prior year. These revenues are for financial and accounting services provided to other funds, taxing entities and special districts and include the Property Tax Administration Fees (PTAF) charged to the local taxing entities excluding school districts that are exempt by law. The Auditor-Controller also recovers direct costs related to the Redevelopment Agencies (RDA) dissolution from the successor agencies of the former redevelopment agencies. See Other Charges for Services revenues below.
- Auditing and accounting fees of \$466,736 reflect an increase of \$99,763 or 27.2%. These are fees/charges for accounting and auditing services to special districts and other governmental agencies. The increase is primarily due to the biennial audit schedule for some special districts.

-
- Other Charges for Services revenues of \$350,200 reflect a decrease of \$1,100 or 0.3%. This revenue represents charges to redevelopment successor agencies and the Countywide Consolidated Oversight Board for administrative support costs and annual auditing services of the successor agencies' Prior Period Adjustments Schedule.
 - Revenues from Interfund Services of \$525,930 reflect an increase of \$155,193 or 41.9%. These are revenues from non-General Fund Departments, such as Health and Social Services, First 5 Solano, Sheriff, Public Facilities Fee and East Vallejo Fire Protection District, for accounting, payroll and/or auditing services. This revenue also includes reimbursements for the labor associated with the CATS project (property tax system).
 - Revenues from Intrafund Services – Accounting and Audit of \$189,200 reflect a decrease of \$13,860 or 6.8%. These revenues are charges to the Treasury for required accounting and auditing services.

The FY2021/22 Recommended Budget also reflects a decrease of \$52,700 resulting from the use of one-time Federal CARES Act revenue in FY2020/21 to fund eligible costs in responding to the COVID-19 pandemic emergency.

Primary Costs

The FY2021/22 Requested Budget includes a \$356,186 or 6.1% net increase in appropriations due to the following:

- Salaries and Employee Benefits include a net increase of \$343,811 or 6.7% when compared to FY2020/21 Adopted Budget. The net increase is primarily due to the following:
 - Salaries/wages/benefits are expected to increase by a net \$443,811 primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, the changes in health benefit costs, and the addition of a 1.0 FTE Limited-Term position during FY2020/21.
 - Salary savings remained the same compared to FY2020/21 Adopted Budget. Salary savings includes \$50,000 for vacant Limited-Term Accounting Technician which is being underfilled with a contract extra help employee and \$50,000 for other vacancies that may occur during the year.
- Services and Supplies include a net increase of \$3,610 or 0.5% with minor increases and decreases across multiple accounts.
- Intrafund Transfers increased \$12,760 or 7% primarily related to decreased charges for accounting and audit services related to special district audits taking place on a biennial audit schedule.

Contracts

The FY2021/22 Recommended Budget includes a total of \$151,000 or 2.4% in contracted services, which includes accounting and financial services contracts primarily for audit services and possible software/assistance for implementation of the new accounting standard on leases (GASB 87).

Fixed Assets

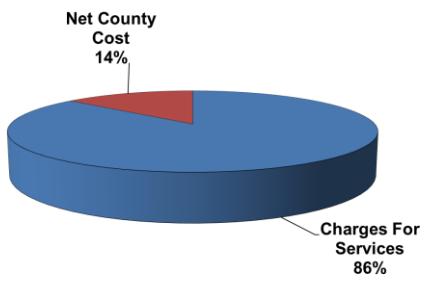
None.

DEPARTMENT COMMENTS

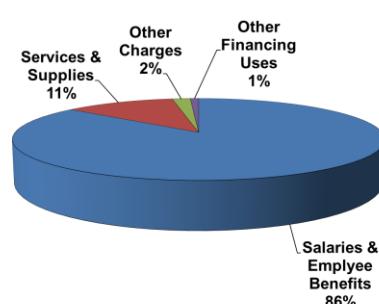
The Auditor-Controller performs countywide functions and enforces budgetary controls for the County budgeted appropriations of over \$1.0 billion as reflected in the FY2020/21 Adopted Budget. The Department continues to work with DoIT to implement countywide technology solutions to improve efficiency and provide countywide automated solutions to current manual processes as follows:

- Upgrade the OneSolution financial system to remain current on the software and to allow for future automation improvements.
- Upgrade PeopleSoft and IntelliTime Systems to remain current on the software and to allow for future automation improvements.
- Implement the County Assessment and Taxation System (CATS), a more integrated and efficient property tax system to replace the aging SCIPS.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
		ADOPTED BUDGET		RECOMMENDED	
REVENUES					
INTERGOVERNMENTAL REV STATE	6,695	8,900	6,066	(2,834)	(31.8%)
INTERGOVERNMENTAL REV FEDERAL	53,313	52,700	0	(52,700)	(100.0%)
CHARGES FOR SERVICES	5,589,250	5,606,344	5,371,767	(234,577)	(4.2%)
MISC REVENUE	45	0	0	0	0.0%
TOTAL REVENUES	5,649,302	5,667,944	5,377,833	(290,111)	(5.1%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	4,369,549	5,148,080	5,491,891	343,811	6.7%
SERVICES AND SUPPLIES	622,122	719,814	723,424	3,610	0.5%
OTHER CHARGES	118,395	118,429	118,061	(368)	(0.3%)
F/A EQUIPMENT	0	7,000	0	(7,000)	(100.0%)
OTHER FINANCING USES	40,800	50,969	54,342	3,373	6.6%
INTRA-FUND TRANSFERS	(123,732)	(182,710)	(169,950)	12,760	(7.0%)
TOTAL APPROPRIATIONS	5,027,134	5,861,582	6,217,768	356,186	6.1%
NET COUNTY COST	(622,168)	193,638	839,935	646,297	333.8%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

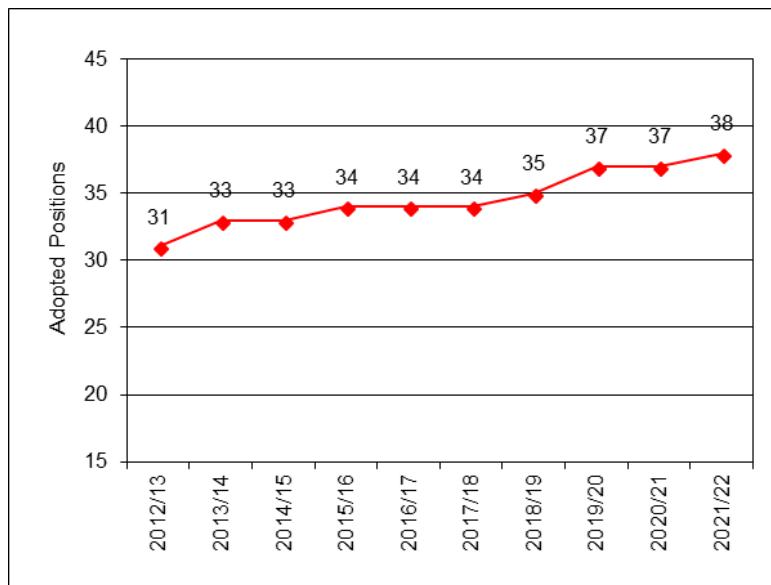
Changes in the position allocations since the adoption of the FY2020/21 Budget are provided below:

On March 9, 2021 the Board approved the following position change:

- Added 1.0 FTE Limited-Term Accountant-Auditor I, through June 30, 2022 position for additional assistance related to accounting for and monitoring of the disaster relief funds, including but not limited to the federal CARES Act, FEMA funds due to the LNU Lightning Complex Fire and the COVID-19 pandemic, and other funds that may become available related to declared disasters.

There are no changes in position allocation in the FY2021/22 Recommended Budget.

STAFFING TREND

**PENDING ISSUES AND POLICY CONSIDERATIONS**

The Auditor-Controller, Treasurer/Tax Collector/County Clerk, and Assessor/Recorder continue to work with DoIT to replace the Solano County Integrated Property System approved for funding by the Board of Supervisors in FY2016/17. The CATS project is in the early phase of a multi-year project with an estimated project cost of \$10 million.

COVID-19 - The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	
		ADOPTED BUDGET	2021/22 RECOMMENDED	PERCENT CHANGE	
REVENUES					
1101 GENERAL REVENUE	195,288,677	199,810,450	215,215,265	15,404,815	7.7%
5908 COUNTY DISASTER	268,002	14,396,546	12,088,669	(2,307,877)	(16.0%)
8006 PENSION DEBT SERVICE FUND	6,280,531	8,722,840	7,656,037	(1,066,803)	(12.2%)
8037 2017 CERTIFICATES OF PARTICIPA	7,486,133	7,376,153	7,368,066	(8,087)	(0.1%)
8034 HSS ADMIN/REFINANCE SPHF	19,026	0	0	0	0.0%
8036 2013 COP ANIMAL CARE PROJECT	462,701	462,488	462,488	0	0.0%
APPROPRIATIONS					
1101 GENERAL REVENUE	440,059	600,000	600,000	0	0.0%
5908 COUNTY DISASTER	242,986	14,390,534	12,088,669	(2,301,865)	(16.0%)
8006 PENSION DEBT SERVICE FUND	4,575,133	4,782,135	4,951,662	169,527	3.5%
8037 2017 CERTIFICATES OF PARTICIPA	7,394,116	7,376,153	7,368,066	(8,087)	(0.1%)
8034 HSS ADMIN/REFINANCE SPHF	1,818,959	0	0	0	0.0%
8036 2013 COP ANIMAL CARE PROJECT	474,727	473,785	475,988	2,203	0.5%
NET CHANGE					
1101 GENERAL REVENUE	(194,848,618)	(199,210,450)	(214,615,265)	(15,404,815)	7.7%
5908 COUNTY DISASTER	(25,016)	(6,012)	0	6,012	(100.0%)
8006 PENSION DEBT SERVICE FUND	(1,705,398)	(3,940,705)	(2,704,375)	1,236,330	(31.4%)
8037 2017 CERTIFICATES OF PARTICIPA	(92,017)	0	0	0	0.0%
8034 HSS ADMIN/REFINANCE SPHF	1,799,933	0	0	0	0.0%
8036 2013 COP ANIMAL CARE PROJECT	12,026	11,297	13,500	2,203	19.5%

A summary of the budgets administered by the Auditor-Controller's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

The General Revenue budget accounts for revenues not attributable to a specific County service or department. These revenues are the source of funding to support the County's general-purpose appropriations including mandated Maintenance of Effort contributions, mandated minimum levels of program service, general government programs and services, as well as other Board priorities.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a net increase of \$15,404,815 or 7.7%, in revenues and no change in appropriations when compared to the FY2020/21 Adopted Budget. As a result, the net increase to the General Fund is \$15,404,815 or 7.7%.

Primary Funding Sources

General Revenues include property tax, property transfer tax, sales tax, property tax in-lieu of vehicle license fees, interest earnings, redevelopment dissolution revenues including pass-through and residual taxes, business license tax, and disposal fees. The significant changes in projected revenues over FY2020/21 Adopted Budget are due to the following:

- \$2,304,775 increase in Current Secured Property Taxes due to an estimated increase of 2.0% in assessed values from the FY2020/21 corrected assessment roll.
- \$2,233,224 increase in Property Tax in Lieu due to an estimated increase of 2.0% in assessed values.
- \$6,458,031 increase in ABX1 26 Residual Taxes and \$5,487,525 in ABX1 26 Pass-Through due to the final court decision in City of Chula Vista vs San Diego Auditor-Controller which resulted in a change in methodology in allocating Pass-Through revenues and Residual Taxes to the taxing entities.
- \$300,000 increase in Sales & Use Tax due to anticipated improvement in the economy.
- \$500,000 increase in Property Transfer Tax which is based on property sales and values; property values remain strong on residential properties.
- \$500,000 increase in interest income as interest yield is anticipated to be better than budgeted in FY2020/21, but still at historical lows.
- \$200,000 increase in Recording Fees due to anticipated increase in volume of recorded documents due to low interest rates and refinancing by homeowners.
- \$751,000 decrease in Low Moderate Income Housing Fund (LMIHF) & Other Assets. This represents distribution of proceeds from sales of former redevelopment properties. This revenue can fluctuate year to year.
- \$2,000,000 decrease in excess tax loss reserve due to projected decrease in penalties and interest collections.

Primary Costs

Appropriations of \$600,000 include: \$500,000 for the General Fund's share of property tax refunds, \$50,000 for professional services for sales tax financial services, and \$50,000 for general accounting and auditing services for the Solano County Fair.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	179,640,687	185,082,904	202,524,865	17,441,961	9.4%
LICENSES, PERMITS & FRANCHISE	730,812	600,000	600,000	0	0.0%
REVENUE FROM USE OF MONEY/PROP	3,698,289	500,500	1,000,500	500,000	99.9%
INTERGOVERNMENTAL REV STATE	1,602,124	1,415,246	1,429,100	13,854	1.0%
INTERGOVERNMENTAL REV FEDERAL	6,165	4,800	4,800	0	0.0%
INTERGOVERNMENTAL REV OTHER	255,427	857,000	106,000	(751,000)	(87.6%)
CHARGES FOR SERVICES	8,311,177	8,300,000	8,500,000	200,000	2.4%
MISC REVENUE	120,722	3,050,000	1,050,000	(2,000,000)	(65.6%)
OTHER FINANCING SOURCES	923,274	0	0	0	0.0%
TOTAL REVENUES	195,288,677	199,810,450	215,215,265	15,404,815	7.7%
APPROPRIATIONS					
SERVICES AND SUPPLIES	12,676	50,000	50,000	0	0.0%
OTHER CHARGES	427,383	550,000	550,000	0	0.0%
TOTAL APPROPRIATIONS	440,059	600,000	600,000	0	0.0%
NET COUNTY COST	(194,848,618)	(199,210,450)	(214,615,265)	(15,404,815)	7.7%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

In FY2020/21 the County implemented the final court decision in the City of Chula Vista vs San Diego Auditor-Controller which resulted in a change in methodology in allocating pass-through revenues and residual taxes to the taxing entities. This change in methodology resulted in a \$12 million increase in ABX1 26 Residual Taxes and ABX1 26 Pass-Through revenue reflected in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

Solano County utilizes the County Disaster Fund (Fund 282) to provide a separate budget unit to account for the payment of County costs associated with disasters impacting Solano County and the related subsequent reimbursement from the State and federal government. In prior years the Disaster Fund was utilized for tracking costs for the 2014 Napa Earthquake, 2017 Winter Storm Flooding, the 2017 October Wildfires, and the 2019 Public Safety Power Shutoffs (PSPS) and Wildfires. The following are the recent and/or active disaster events which are being accounted for in the Disaster Fund.

COVID-19

On February 26, 2020, the U.S. Centers for Disease Control confirmed the first person-to-person transmission of the Novel Coronavirus COVID-19 had affected a Solano County resident. On February 27, 2020, the County Administrator proclaimed a local emergency pursuant to Government Code section 8630 which was ratified by the Board on March 3, 2020. Governor Newsom issued an emergency proclamation proclaiming a state of emergency in relation to the COVID-19 pandemic on March 4, 2020, and on March 22, 2020, President Trump approved the request for a Major Disaster Declaration, allowing for the provision of federal aid to assist with recovery efforts.

In FY2020/21, the County received \$45 million in CARES Act funding to stop the spread and mitigate the impacts of the COVID-19 pandemic. All CARES Act funds were fully expended by the December 30, 2020 State deadline. In addition to one-time COVID-19 response funding, such as the CARES Act, the County is also seeking reimbursement for eligible COVID-19 costs through the Federal Emergency Management Agency (FEMA) COVID-19 Disaster declaration claim process. The pandemic response will continue into FY2021/22, with continued expenditures and recoupment of federal aid ongoing as of the time of this budget.

As part of the Federal Relief and Supplemental Appropriations Act passed on December 27, 2020, the County received \$13,309,204 in FY2020/21 to implement the Emergency Rental Assistance Program (ERAP). The County contracted with Catholic Charities to administer ERAP, who began accepting applications in April 2021. It is anticipated that not all of the funds will be expended in FY2020/21 and approximately half be carried forward into FY2021/22. This Recommended Budget includes \$6,654,602 in carryforward and appropriations for rental assistance payments.

LNU Lightning Complex Fire

The LNU Lightning Complex Fire consisted of a series of wildfires that burned during the 2020 California wildfire season across Lake, Napa, Sonoma, Mendocino, Yolo, and Solano counties from August 17 to October 2, 2020, for a total burn area of 363,220 acres. At the time of containment, the LNU Lighting Complex Fire was the fourth-largest wildfire in the recorded history of California. For Solano County, the LNU Lightning Complex Fire, which resulted in the loss of life and serious injuries, and destroyed a total of 711 structures on 501 parcels. Of the 302 homes destroyed, 261 were primary residences and 41 were accessory dwelling units. The remaining 409 accessory structures destroyed included barns, detached garages, storage buildings, and sheds.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$2,307,877 or 16.0% in revenues and a decrease of \$2,301,865 or 16.0% in appropriations when compared to the FY2020/21 Adopted Budget. The FY2021/22 Recommended Budget includes projected federal reimbursement as well as appropriations for continued clean up and recovery activities associated with both the LNU Fire and COVID-19, as well as payments under the Emergency Rental Assistance Program.

See related Budget Unit 9382 - Fund 282 Contingencies (refer to Contingencies section of the Budget).

5908 – Fund 282-County Disaster Fund

Phyllis S. Taynton, Auditor-Controller
Other Assistance

Summary of Other Administered Budgets

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	4,914	0	0	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	238,919	14,390,528	12,088,669	(2,301,859)	(16.0%)
CHARGES FOR SERVICES	24,169	6,018	0	(6,018)	(100.0%)
TOTAL REVENUES	268,002	14,396,546	12,088,669	(2,307,877)	(16.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	238,919	4,385,000	12,088,669	7,703,669	175.7%
OTHER CHARGES	4,067	10,005,534	0	(10,005,534)	(100.0%)
TOTAL APPROPRIATIONS	242,986	14,390,534	12,088,669	(2,301,865)	(16.0%)
NET CHANGE	(25,016)	(6,012)	0	6,012	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

LNU Lightning Complex Fire Recovery – The County continues recovery efforts in the wake of one of the largest wildfires in California history. Staff in coordination with the Board of Supervisors are working with residents impacted by the fire to safely rebuild. In addition, the fire damaged several County facilities, which staff are also working to address. As the County works through the recovery process, staff primarily in the Resource Management Department in coordination with the Auditor-Controller, Sheriff Office of Emergency Services and the County Administrator's Office will continue to monitor and recover all eligible expenditures through the FEMA disaster declaration claim process.

With the National Oceanic and Atmospheric Agency rating Solano County as experiencing an extreme drought, defined as fire season lasting year-round, fires occurring in typically wet parts of state, and burn bans being implemented, the risk of additional fire-related emergencies in Solano County remains high. Due to the likelihood of fire danger, it is expected that there will be Public Safety Power Shutoff (PSPS) events in FY2021/22 despite PG&E's efforts to refine PSPS boundaries and minimize the impacts on its customers. The County continues to focus on resiliency and prepare for fire-related emergencies. County staff remain ready to respond through the Emergency Operations Center (EOC) should an emergency occur.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

American Rescue Plan (ARP) – On March 11, 2021 the President signed the American Rescue Plan Act of 2021 into law. The \$1.9 trillion package is intended to combat the COVID-19 pandemic, including the public health and economic impacts. The ARP allocates funding for public health and vaccines, assistance for vulnerable populations, educational and housing stabilization, economic recovery assistance and direct assistance for families and individuals. Funding is outlined to be distributed through various State and federal agencies with potential for the County to receive ARP funding through specific program allocations or grant opportunities. The funding allocation and the detailed guidelines for spending, remain in development. As funding opportunities are identified staff will return to the Board as necessary. In addition to the State and federal agency funding opportunities, the County is anticipated to receive a direct funding allocation in the ARP of approximately \$86.9 million. As detailed guidelines become available on the direct funding allocation to the County, staff will return to the Board to address the process for allocating and appropriating ARP funding.

Debt Service Overview
Phyllis S. Taynton, Auditor-Controller
Debt

Long-term Financial Obligations

The County has no outstanding general obligation bonds. The County's outstanding long-term debt as of June 30, 2021 are as follows:

<u>Type</u>	<u>Total</u>
Notes payable	\$ 1,023,890
Certificates of Participation	56,845,000
Pension Obligation Bonds	17,040,000
Total	<u>\$ 74,908,890</u>

Notes payable

The County entered into a note payable agreement with the Suisun Redevelopment Agency to finance the County's share of the construction costs of the Suisun City Library. Due to the dissolution of redevelopment agencies under ABX1 26, effective February 1, 2012 this note was transferred to the Suisun City Successor Agency.

Certificates of Participation

The County issued Certificates of Participation (COP) for the acquisition and construction of major capital facilities. The proceeds of the COP were used for the construction of the Health and Social Services Administration Building in Fairfield, the County Administration Center in downtown Fairfield, the Probation Facility in Fairfield, the improvements to the Central Utility Plant, the Library in Fairfield, and the Animal Shelter.

Taxable Pension Obligation Bonds

On November 1, 2005, the County issued \$42.3 million of Taxable Pension Obligation Bonds (POB) to prepay an obligation under its contract with CalPERS for the County's Unfunded Accrued Actuarial Liability (UAAL), thus reducing its UAAL.

Credit Rating

Moody's and Standard & Poor's both rated the County's pension obligation bonds as A1 and AA+, respectively. In addition, the County currently has two certificates of participation series outstanding. The credit ratings are as follows:

2013 COP is private placement with no rating.

2017 COP AA from S&P.

The affirmation of the ratings on the County's certificates of participation and pension obligation bonds reflect the County's large tax base, solid financial and liquidity position, recovering but sound long-term economic fundamentals, and slightly above average socioeconomic profile compared to similarly rated counties nationally.

Debt Service Overview

Phyllis S. Taynton, Auditor-Controller

Debt

COUNTY OF SOLANO, CALIFORNIA

Legal Debt Margin Information

Last Ten Fiscal Years

Fiscal Year	(1) Assessed Value of Property	(2) Debt Limit, 5% of Assessed Value	(3) Debt Applicable to the Limit	(4) Legal Debt Margin	Total net debt applicable to the limit as a percentage of debt limit
2019-20	\$60,493,772,968	\$3,024,688,648	\$20,375,000	\$3,004,313,648	0.67%
2018-19	57,621,468,703	2,881,073,435	23,375,000	2,857,698,435	0.81%
2017-18	54,604,488,570	2,730,224,429	26,085,000	2,704,139,429	0.96%
2016-17	51,753,424,096	2,587,671,205	32,880,000	2,554,791,205	1.27%
2015-16	48,822,843,080	2,441,142,154	40,810,000	2,400,332,154	1.67%
2014-15	46,023,290,342	2,301,164,517	47,810,000	2,253,354,517	2.08%
2013-14	43,722,958,674	2,186,147,934	53,945,000	2,132,202,934	2.47%
2012-13	40,593,049,481	2,029,652,474	61,285,000	1,968,367,474	3.02%
2011-12	38,799,632,098	1,939,981,605	69,630,000	1,870,351,605	3.59%
2010-11	38,644,020,806	1,932,201,040	77,805,000	1,854,396,040	4.03%

Notes:

- (1) Assessed property value data can be found in Schedule "Assessed Value of Taxable Property and Actual Value of Property."
- (2) California Government Code, Section 29909, states the total amount of bonded indebtedness shall not at any time exceed 5 percent of the taxable property of the County as shown by the last equalized assessment roll.
- (3) Bonded debt financed with general governmental resources include Pension Obligation Bonds.
- (4) The legal debt margin is the County's available borrowing authority under State finance statutes and is calculated by subtracting the debt applicable to the legal debt limit from the legal debt limit.

FUNCTION AND RESPONSIBILITIES

This budget unit is the conduit for the principal and interest payments for the Pension Obligation Bonds (POB) Series 2005. The proceeds from the POB were used to reduce the County's obligation with the California Public Employees' Retirement System (CalPERS) for the Unfunded Accrued Actuarial Liability for retirement benefits.

The POBs were issued to reduce the future interest rate risk and to stabilize retirement contribution rates through defined fixed rates and fixed maturity terms, thereby allowing the County to predict trends and manage the retirement program. Funding for this debt is collected through regular bi-weekly deductions from all County departments and the Solano County Fair.

The Auditor-Controller is responsible for administering the debt service of the POBs through the date of redemption: January 15, 2025.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$1,066,803 or 12.2% in revenues and an increase of \$169,527 or 3.5% in appropriations when compared to the FY2020/21 Adopted Budget.

The primary factors contributing to the significant changes in revenues are:

- Decrease of \$1,331,143 in Other Revenue due to a decrease in estimated savings from the prepayment of the FY2021/22 unfunded liability.
- Increase of \$271,931 in Operating Transfers In due to higher wages subject to pension contribution from County departments.

Significant changes in appropriations include:

- Increase of \$345,000 in Bond Redemption and a decrease of \$178,623 in Interest on Long-Term Debt per the 2005 POB debt service amortization schedule.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	42,223	9,788	2,500	(7,288)	(74.5%)
CHARGES FOR SERVICES	0	2,270	1,967	(303)	(13.3%)
MISC REVENUE	2,058,172	3,677,162	2,346,019	(1,331,143)	(36.2%)
OTHER FINANCING SOURCES	4,180,137	5,033,620	5,305,551	271,931	5.4%
TOTAL REVENUES	6,280,531	8,722,840	7,656,037	(1,066,803)	(12.2%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,032	1,100	3,000	1,900	172.7%
SERVICES AND SUPPLIES	3,058	4,750	6,000	1,250	26.3%
OTHER CHARGES	4,571,042	4,776,285	4,942,662	166,377	3.5%
TOTAL APPROPRIATIONS	4,575,133	4,782,135	4,951,662	169,527	3.5%
CHANGE IN FUND BALANCE	(1,705,398)	(3,940,705)	(2,704,375)	1,236,330	(31.4%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Phyllis S. Taynton, Auditor-Controller**Debt****FUNCTION AND RESPONSIBILITIES**

This budget unit is the conduit for the principal and interest payments for the 2017 Certificates of Participation (COP).

The 2017 COP were issued to refund the 2007 COP at a lower rate of interest, resulting in interest savings to the County of approximately \$16.2 million in present value dollars over the term of the bonds. The Certificates of Participation were issued to finance the construction of the County Administration Center, the Probation Facility, improvements to the Central Utility Plant and the Library in Fairfield.

The Auditor-Controller is responsible for administering the debt service on the 2017 COP through the date of redemption on November 1, 2030. Debt service payments are financed through Operating Transfers-In from Public Facilities Fees, the Accumulated Capital Outlay Fund, the General Fund, the Courthouse Temporary Construction Fund, and the depreciation charged to the departments occupying offices in the County Administration Center and the Probation building.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$8,087 or 0.1% in revenues and appropriations when compared to FY2020/21 Adopted Budget.

Primary Funding Source

The Recommended Budget includes revenues of \$7,368,066, a decrease of \$8,087 or 0.1% compared to FY2020/21.

The primary funding sources include the following:

- The \$4,364,491 Operating Transfers-In are as follows:
 - \$724,728 from the Public Facilities Fees - Public Protection.
 - \$577,569 from the Public Facilities Fees - General Government.
 - \$396,573 from the Courthouse Temporary Construction Fund.
 - \$900,000 from the Accumulated Capital Outlay Fund.
 - \$1,765,621 from the General Fund.
- \$2,961,810 from a depreciation charge allocated to departments occupying the County Administration Center and the Probation building.
- \$16,965 from the Solano Local Agency Formation Commission (LAFCo) for the lease of office space in the County Administration Center.

Primary Costs

The FY2021/22 appropriations reflect principal and interest payments, accounting and financial services, and Countywide Administrative Overhead charges due in FY2021/22.

Summary of Other Administered Budgets**8037 – Fund 332-2017 Certificates of Participation**

Phyllis S. Taynton, Auditor-Controller

Debt

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	87,511	88,965	41,765	(47,200)	(53.1%)
CHARGES FOR SERVICES	2,781,419	2,838,825	2,961,810	122,985	4.3%
OTHER FINANCING SOURCES	4,617,203	4,448,363	4,364,491	(83,872)	(1.9%)
TOTAL REVENUES	7,486,133	7,376,153	7,368,066	(8,087)	(0.1%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	3,938	6,200	7,000	800	12.9%
OTHER CHARGES	7,390,178	7,369,953	7,361,066	(8,887)	(0.1%)
TOTAL APPROPRIATIONS	7,394,116	7,376,153	7,368,066	(8,087)	(0.1%)
CHANGE IN FUND BALANCE	(92,016)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Phyllis S. Taynton, Auditor-Controller

Debt

FUNCTION AND RESPONSIBILITIES

This budget serves as the conduit for the principal and interest payments for the 2009 Refunding Certificates of Participation. The proceeds of the 2009 Certificates of Participation (COP) were used to redeem the 1999 Refunding Certificates of Participation.

The 1999 Certificates of Participation (COP) were used to acquire a 4.89-acre parcel of undeveloped land to construct the Health and Social Services Administration Building adjacent to the Solano Park Health Facility and to defease the 1994 Certificates of Participation.

On November 15, 2019, the Series 2009 Refunding Certificates of Participation were fully redeemed. Debt service payments were financed from Health and Social Services and Public Facilities Fees. The residual balance was transferred to the General Fund which funded the initial contribution at the onset of the debt financing.

DEPARTMENTAL BUDGET SUMMARY

The 2009 COP matured in FY2019/20 with final payments and closeout of the debt on November 15, 2019. In connection with the final closeout of the Certificates, the remaining Fund Balance of \$923,274 was returned to the General Fund which represented the initial General Fund Contribution at the onset of the debt financing.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	ADOPTED TO RECOMMENDED	
REVENUES					
REVENUE FROM USE OF MONEY/PROP	19,026	0	0	0	0.0%
TOTAL REVENUES	19,026	0	0	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	4,503	0	0	0	0.0%
OTHER CHARGES	891,181	0	0	0	0.0%
OTHER FINANCING USES	923,274	0	0	0	0.0%
TOTAL APPROPRIATIONS	1,818,959	0	0	0	0.0%
CHANGE IN FUND BALANCE	1,799,933	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

This budget unit is the conduit for the principal and interest payments for the 2013 Certificates of Participation (COP).

The 2013 COP were issued on April 17, 2013 to finance the Animal Care Expansion Project at 2510 Clay Bank Road in Fairfield. The Project includes the installation of a new pre-engineered kennel (12,500 square feet), and the renovation of the 2,600 square-foot portion of the existing 13,000 square-foot Animal Shelter Building.

The source of funding for the debt is the General Fund and the seven cities within the County. The County has entered into a Memorandum of Understanding (MOU) with all of the cities in the County in which each city agrees to pay its share of debt service.

The Auditor-Controller is responsible for administering the debt service on the 2013 COP through maturity on November 15, 2027.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in revenues and an increase of \$2,203 or 0.5% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The Recommended Budget includes revenues of \$462,488 from the Operating Transfers-In from County General Fund and Other Governmental Agencies from the seven cities in accordance with the MOU. The County General Fund contribution is \$44,970. The difference of \$13,500 will be funded from Fund Balance.

Primary Costs

The appropriations reflect principal and interest payments, accounting and financial services, and Countywide Administrative Overhead charges due in FY2021/22.

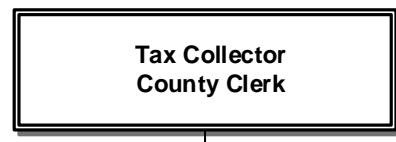
DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	520	307	307	0	0.0%
INTERGOVERNMENTAL REV OTHER	417,211	417,211	417,211	0	0.0%
GENERAL FUND CONTRIBUTION	44,970	44,970	44,970	0	0.0%
TOTAL REVENUES	462,701	462,488	462,488	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	1,695	3,500	3,500	0	0.0%
OTHER CHARGES	473,032	470,285	472,488	2,203	0.5%
TOTAL APPROPRIATIONS	474,727	473,785	475,988	2,203	0.5%
CHANGE IN FUND BALANCE	12,027	11,297	13,500	2,203	19.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



Tax Collection

- Secured, Unsecured Property Taxes Billings and Collections
- Sale of Tax Defaulted Properties
- Transient Occupancy Taxes

County Clerk Services

- Marriage Licenses
- Marriage Ceremonies
- Fictitious Business Names
- Notary Public Registrations
- Process Server Registrations
- Administer Public Oaths

DEPARTMENTAL PURPOSE

Headed by an elected official, the Divisions of the Tax Collector and of the County Clerk are mandated by Sections 24000 and 24009 of the California Government Code. The duties and responsibilities of the Divisions are further mandated by Sections 274000 - 27401 and 268001 - 26863 of the California Government Code. In Solano County, the Divisions of the Tax Collector, County Clerk and Treasurer are a combined countywide elected position.

The Tax Collector collects real and personal property taxes on behalf of various tax-levying entities in Solano County. This revenue is then distributed to the tax-levying agencies as a funding source they can use to provide services to the residents of Solano County.

The County Clerk has a four-fold mission:

- Issue a variety of official public records, including marriage licenses and fictitious business names;

FUNCTION AND RESPONSIBILITIES

The Tax Collector is responsible for billing and collecting secured, supplemental, unsecured, and transient occupancy taxes. The Division carries out these responsibilities primarily through its property tax bill issuance and collection process, a process which provides all taxing agencies fully or partially within Solano County one of their primary sources of discretionary revenues. The Division's activities are partially funded through property tax administration fees paid by the local taxing agencies for tax collection.

The County Clerk is responsible for issuing marriage licenses and other official non-court related official documents. The Division carries out these responsibilities through its lobby kiosks, online portal, and public service counter.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Initiated migration of the Solano County Integrated Property Tax System (SCIPS) to the intended replacement County Assessment and Taxation System (CATS).
- In response to the COVID-19 Pandemic, implemented remote working capability for all staff, to allow a continuation of operations and public service.
- Complied with Emergency Executive Orders N-28-20, N-37-20, and N-91-20 related to the collection of property taxes, imposition of delinquency charges, and conducting of tax defaulted sales.

- Register all professional photocopiers, process servers, unlawful detainer assistants and legal document assistants;
- Administer public notary oaths of office and deputy oaths of office; and
- File, maintain and verify a variety of documents, schedules, and official reports for public view.

In addition, the County Clerk conducts wedding ceremonies.

Budget Summary:

FY2020/21 Midyear Projection:	2,656,076
FY2021/22 Recommended:	2,818,273
County General Fund Contribution:	1,011,324
Percent County General Fund Supported:	35.9%
Total Employees (FTEs):	13

-
- Implemented a Voluntary Collection Agreement (VCA) with HomeAway to provide additional collection of Transient Occupancy Taxes (TOT) applicable to online home sharing rentals resulting in additional TOT collections. VCA agreements have contributed to more than seven-fold increase in TOT revenues over the past two fiscal years.
 - Joined the Easy Smart Pay service that allows taxpayers in Solano County to make monthly installment payments to a third-party service provider, who in turn makes the property tax installment payments when they are due. This program is overseen by the California State Association of Counties Financing Corporation.
 - Working to implement AB 716 that authorizes the County Clerk to streamline the Fictitious Business Name registration and renewal process by allowing for a 100% electronic filing process that includes fee and electronic signature collection.
 - Within two weeks of State authorization, implemented the issuance of marriage licenses, and the conducting of marriage ceremonies over the internet. The rapid implementation was made possible by staff efforts to successfully adapt existing county technology infrastructure, including marriage license issuance software, and virtual meeting & secure document delivery tools, in a new process that allowed for the provision of formerly in-person only services in a way that provided optimal safety and accessibility for all.
 - Within hours of the original pandemic declaration, staff had developed and implemented a new work schedule that allowed for expanded phone and e-mail response capabilities designed to address specific questions and concerns related to the pandemic and its impact on then currently due property taxes.

WORKLOAD INDICATORS

- In FY2020/21, the Tax Collector – County Clerk expects to issue and process payments on 170,000 property tax bills; the Division estimates the amount to increase by approximately 2,000 bills in FY2020/21.
- In FY2020/21, the Tax Collector – County Clerk expects to issue 2,100 marriage licenses, 2,300 fictitious business name statements, and 250 notary oaths. In addition, the Tax Collector County Clerk anticipates conducting 100 marriage ceremonies and providing a variety of other County Clerk related services. Projections for FY2021/22 include the issuance of 2,000 marriage licenses, 2,300 fictitious business name statements, and 300 notary oaths. In addition, the Tax Collector – County Clerk anticipates conducting 400 marriage ceremonies and providing other clerk related functions on par with previous years.
- Answered approximately 20,000 requests for additional information received via phone and e-mail in FY2020/21
- The COVID 19 Pandemic caused a dramatic shift in the provision of services, with in-person marriage ceremonies seeing an unprecedented decline as a result of required safety measures making the provision of this service unavailable for much of the fiscal year. By contrast the increase in demand was for marriage licenses issued via the internet. As one of the earliest counties to deploy online capability, the County saw an uptick in demand from other parts of the State.
- With the undertaking of the CATS migration, the Tax Collector – County Clerk is anticipating the need for 7,740 or 28.6% of all available productive hours of staff time will be dedicated to migration related work in FY2021/22

1300 – Fund 001-Tax Collector/County Clerk
Charles Lomeli, Tax Collector/County Clerk
Finance

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	ADOPTED TO RECOMMENDED		
REVENUES						
TAX COLLECTOR	941,082	910,927	1,519,949	609,022	66.9%	
COUNTY CLERK	274,631	285,000	287,000	2,000	0.7%	
TOTAL REVENUES	1,215,713	1,195,927	1,806,949	611,022	51.1%	
APPROPRIATIONS						
TAX COLLECTOR	2,234,743	2,396,856	2,580,429	183,573	7.7%	
COUNTY CLERK	285,504	282,426	237,844	(44,582)	(15.8%)	
TOTAL APPROPRIATIONS	2,520,247	2,679,282	2,818,273	138,991	5.2%	
NET COUNTY COST						
TAX COLLECTOR	1,293,662	1,485,929	1,060,480	(425,449)	(28.6%)	
COUNTY CLERK	10,872	(2,574)	(49,156)	(46,582)	1809.7%	
NET COUNTY COST	1,304,534	1,483,355	1,011,324	(472,031)	(31.8%)	
STAFFING						
TAX COLLECTOR	10	10	11	1	10.0%	
COUNTY CLERK	2	2	2	0	0.0%	
TOTAL STAFFING	12	12	13	1	8.3%	

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$611,022 or 51.1% in revenues and an increase of \$138,991 or 5.2% in appropriations when compared to FY2020/21 Adopted Budget. As a result, Net County Cost is decreased by \$472,031 or 31.8%.

The Department has two major functions, Tax Collection and County Clerk Services.

Primary Funding Sources

The primary funding sources for the Department are General Fund, which comprises of \$1,011,324 or 35.9%, Charges for Services, which comprises of \$1,534,949 or 54.5%, and Taxes and Licenses, which combined total \$272,000 and comprise 9.7% of the Recommended Budget.

The FY2021/22 Recommended Budget includes \$576,022 or 60.1% increase in charges for services as a result of the departmental cost recovery for the CATS migration.

Primary Costs

The FY2021/22 Recommended Budget includes a \$138,991 or 5.2% increase in appropriations attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates. Increase is also due to addition of Limited-Term staff to perform departmental functions while current staff are engaged in CATS Project migration and anticipated increase in overtime during the migration process.

Contracts

The FY2021/22 Recommended Budget includes a total of \$182,500 or 6.4% for contracted services and financial services which include the following significant contracts:

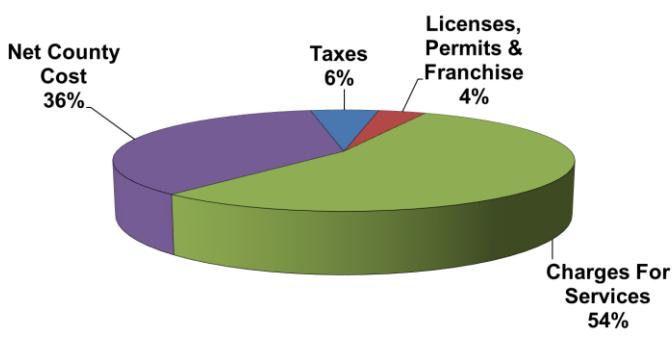
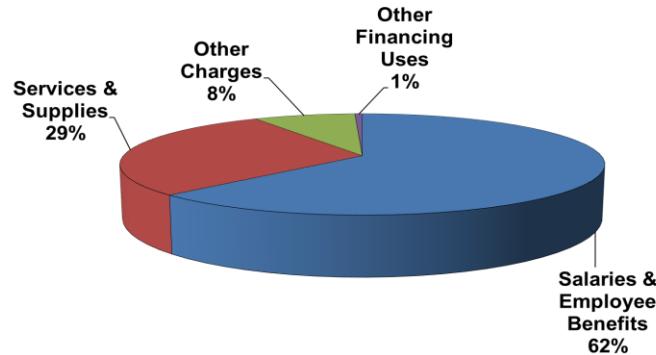
- \$60,000 for lock box services.
- \$65,000 for tax bill printing services.
- \$57,500 for tax Sale/Auction services.

Fixed Assets

None.

DEPARTMENT COMMENTS

The Tax Collector/County Clerk anticipates that supporting the enterprise system migration to replace the Solano County Integrated Property System (SCIPS) will require a directing of experienced staff resources to the project. During the migration process, the focus of the Department will be on maintaining quality public service, maintaining appropriate internal controls, and completing the project as efficiently as possible.

SOURCE OF FUNDS**USE OF FUNDS**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	151,635	127,000	160,000	33,000	26.0%
LICENSES, PERMITS & FRANCHISE	101,267	110,000	112,000	2,000	1.8%
INTERGOVERNMENTAL REV FEDERAL	20,848	0	0	0	0.0%
CHARGES FOR SERVICES	922,339	958,927	1,534,949	576,022	60.1%
MISC REVENUE	19,623	0	0	0	0.0%
TOTAL REVENUES	1,215,713	1,195,927	1,806,949	611,022	51.1%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,434,148	1,508,429	1,714,928	206,499	13.7%
SERVICES AND SUPPLIES	784,894	800,847	791,496	(9,351)	(1.2%)
OTHER CHARGES	261,309	298,419	218,613	(79,806)	(26.7%)
OTHER FINANCING USES	13,666	14,717	16,146	1,429	9.7%
INTRA-FUND TRANSFERS	26,230	56,870	77,090	20,220	35.6%
TOTAL APPROPRIATIONS	2,520,247	2,679,282	2,818,273	138,991	5.2%
NET COUNTY COST	1,304,534	1,483,355	1,011,324	(472,031)	(31.8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

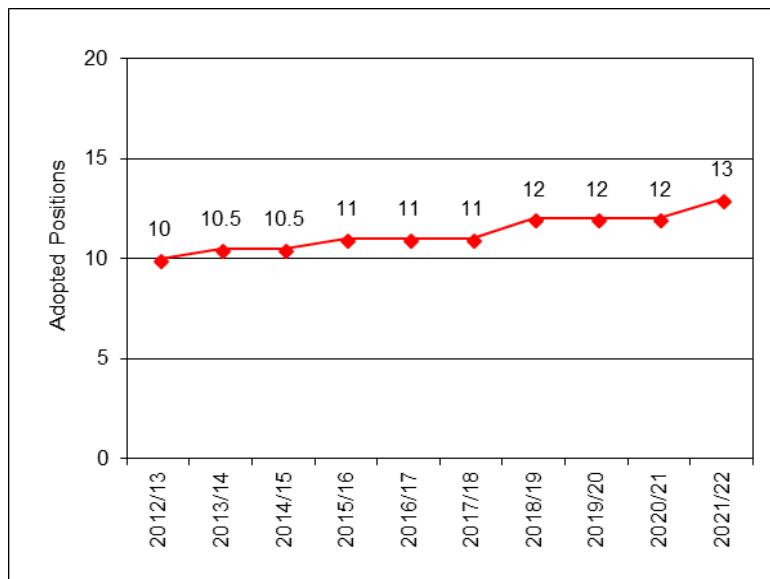
Change in the position allocation since the adoption of the FY2020/21 Budget is provided below.

On March 9, 2021 the Board approved the following position change:

- Added 1.0 FTE Accounting Clerk II Limited-Term CATS Project through June 30, 2023

There are no changes in position allocation in the FY2021/22 Recommended Budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The Treasurer/Tax Collector/County Clerk, Auditor-Controller, and Assessor/Recorder continue to work with the Department of Information Technology (DoIT) to replace SCIPS approved by the Board of Supervisors in FY2016/17. This project is in the early phase of a multiyear project with an expected project cost of \$10 million. As the project progresses, additional demands on limited staff resources may require the adding of additional positions to provide public service while existing staff is focused on migration related efforts.

In recognition of the operational and economic disruptions resulting from the COVID-19 pandemic, the Department has developed more robust tools to improve communications, enterprise systems, and operational procedures to maintain expected service standards under even the most disruptive of circumstances. The Department continues to be active in coordinating with state and local leaders in efforts to assist homeowners, small business, and other property owners that have been impacted by the COVID-19 crisis.

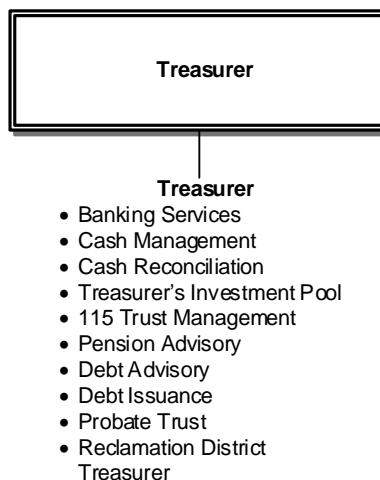
COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

**1300 – Fund 001-Tax Collector/County Clerk
Charles Lomeli, Tax Collector/County Clerk
Finance**

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	RECOMMENDED	
REVENUES						
1350 TREASURER	1,034,762	1,193,211	1,155,891	(37,320)	(3.1%)	
APPROPRIATIONS						
1350 TREASURER	1,034,762	1,193,211	1,155,891	(37,320)	(3.1%)	
NET CHANGE						
1350 TREASURER	0	0	0	0	0.0%	

A summary of the budgets administered by the Tax Collector/County Clerk's Office is provided on the following pages.



DEPARTMENTAL PURPOSE

Headed by the elected County Treasurer as prescribed in Government Code §27000, the Division of the Treasurer is responsible for managing funds not needed for immediate use, as mandated by Sections 24000 and 24009 of the California Government Code. The duties and responsibilities are further mandated by Sections 27000 - 27137 of the Code. In Solano County, the County Treasurer function is combined with the County Tax Collector-County Clerk as one countywide elected position.

Budget Summary:

FY2020/21 Midyear Projection:	1,109,700
FY2021/22 Recommended:	1,155,891
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The Treasurer is responsible for receiving and safely investing all funds belonging to the County, school districts, and special districts within the County and all other monies directed by law to be paid out of the Treasury. The Treasurer is also designated as the County's fiduciary expert in the area of debt issuance. The Division manages over \$1.4 billion in funds not immediately needed for use by County, local school districts and other local agencies participating in the pool.

The Treasurer serves on the County's Debt Advisory Committee and Pension Oversight Committee and provides fund management on all debt proceeds.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Welcomed CalBright College and Little Egbert Joint Powers Authority as newly formed districts and implemented new funds, Perfect Presentment warrant clearing, ACH origination services, and fraud controls to facilitate their provision of services to their constituents.
- Facilitated the acceptance of electronic payments for the Dixon Library as a part of the Solano County Library District.
- Actively managed more than \$1.5 billion in pooled deposits.
- Processed approximately 103,000 inbound payments, 225,000 deposited items, and 350,000 outbound payments. This includes deposits of cash, checks, ACH credits, book transfers, and related inbound funds; and withdrawals of cash, checks, ACH originated debits, book transfers, Federal Wires, and related outbound funds as directed.
- Provided reconciliation information to schools and other pool participants on a daily basis to afford them the ability to independently verify all Treasury activity.

-
- Arranged the provision of up to \$137.6 million in Constitutionally mandated advances, and \$21.6 million in Bridge Loans to the six school districts in Solano County.
 - Managed \$12.6 million in Vallejo City Unified School District nontaxable investments.
 - Managed the County's PARS 115 \$32.7 million investment trust to provide additional income above pool rates.

WORKLOAD INDICATORS

During FY2021/22, the Treasurer anticipates processing 10,000 deposit permits.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents decreases of \$37,320 or 3.1% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. In accordance with Government Code §27013, the Treasurer's Division is funded by a portion of the interest earnings from funds under management, and therefore has no Net County Cost.

Primary Funding Sources

The primary funding source for the Department is Charges for Services which comprises \$1,154,891 or 99.9% of the Recommended Budget.

Primary Costs

The FY2021/22 Recommended Budget includes \$37,320 or 3.1% decrease in appropriations primarily due to decreases in Countywide Administrative Overhead charges and Intra Fund Transfers offset by an increase in Salaries and Employee Benefits and Services and Supplies.

Contracts

The FY2020/21 Recommended Budget includes a total of \$260,000 for contracted services primarily for banking and securities trust services.

Fixed Assets

None.

DEPARTMENT COMMENTS

The Treasury is focused on migrating the investment accounting system to a cloud solution to provide uninterrupted system access under all foreseeable circumstances. The department will also be focused on ways to support the migration of the County Assessment and Tax Collection (CATS) system.

Summary of Other Administered Budgets

1350-Treasurer
Charles Lomeli, Tax Collector/County Clerk
Finance

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	1,033,700	1,192,211	1,154,891	(37,320)	(3.1%)
MISC REVENUE	1,062	1,000	1,000	0	0.0%
TOTAL REVENUES	1,034,762	1,193,211	1,155,891	(37,320)	(3.1%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	501,700	529,525	557,447	27,922	5.3%
SERVICES AND SUPPLIES	281,855	395,284	412,629	17,345	4.4%
OTHER CHARGES	77,190	81,255	27,716	(53,539)	(65.9%)
OTHER FINANCING USES	5,001	5,339	5,589	250	4.7%
INTRA-FUND TRANSFERS	169,016	181,808	152,510	(29,298)	(16.1%)
TOTAL APPROPRIATIONS	1,034,762	1,193,211	1,155,891	(37,320)	(3.1%)
NET CHANGE	0	0	0	0	0.0%

STAFFING					
TREASURER	3	3	3	0	0.0%
TOTAL STAFFING	3	3	3	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the position allocation since the adoption of the FY2020/21 Budget are provided below.

On March 9, 2021 the Board approved the following position changes:

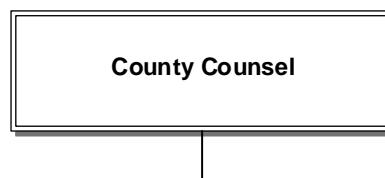
- Added 1.0 FTE Accountant
- Deleted 1.0 FTE Accounting Clerk

There are no changes in position allocation in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

As a result of COVID-19, and other market forces, the market yield on allowable investments has declined considerably, and may remain at the current low levels for an extended period of time. While this has no direct impact on the Treasury budget or Treasury funding, the reduced yields are, over time, expected to greatly reduce the amount of interest earnings the pool is able to apportion to participant funds.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.



- Legal Services**
- General Government
 - Public Protection
 - Health & Social Services
 - Land Use, Transportation & Public Works
 - Direct Billings – Special Districts, Outside Agencies & Special Projects

DEPARTMENTAL PURPOSE

The Office of County Counsel was created by statute under Government Code §26526, §26529 and §27640. The Office provides both discretionary and mandated legal services to more than 150 separate areas of County responsibility, including all of its elected and appointed officials, officers, departments, boards, commissions and committees. It also serves several special districts and agencies within the County, including the Rural North Vacaville Water District, the Solano Transportation Authority, Solano County Transit (SolTrans), the Fairfield Suisun Sewer District, the Collinsville Levee and Maintenance District, the Solano

County Office of Education, and some school, cemetery, fire, resource conservation, and reclamation districts.

Budget Summary:

FY2020/21 Midyear Projection:	4,607,319
FY2021/22 Recommended:	5,387,893
County General Fund Contribution:	1,442,359
Percent County General Fund Supported:	26.8%
Total Employees (FTEs):	21

FUNCTION AND RESPONSIBILITIES

The broad scope of the Office's duties involves all areas of County government which includes such diverse areas as labor and employment, real estate development, purchasing and contracting, public works projects, criminal justice, planning and environmental matters, water law and groundwater regulation, public finance, tax assessment and collection, child and older adult protection, public health and safety, civil litigation, and other matters of great interest to the citizens of Solano County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Response to the COVID-19 pandemic occupied a great deal of time over the last year and will continue to present challenging legal issues. The issues presented are varied and span from public health, workplace safety and labor issues, community response and business guidelines, an eviction moratorium to the vaccination effort. Unfortunately, public health emergencies were not limited to the pandemic. After the County experienced the devastating LNU Fire, County Counsel provided leadership in fire disaster response and has provided legal support in all aspects of the recovery effort including the local health emergency proclamation, re-entry and re-population, debris removal, nuisance abatement, property restoration and fee waivers.

The Office will continue to respond to legal issues arising from public health emergencies as well as work proactively to provide innovative legal solutions to address other on-going public health needs such as homelessness and mental health court diversion programs. Our extensive work with and for the County's most vulnerable populations has continued and expanded over the past year, a trend we expect to continue. As significant, a focus on local issues will include a review and improvement to County's code enforcement procedures while continuing to provide legal direction to facilitate strategic land use development in accordance with Board-approved policies.

Accomplishments:

- Worked collaboratively with Resource Management and Agriculture to develop and draft comprehensive hemp regulations, which the Board adopted in November 2020.
- Drafted significant revisions to the County Code provisions related to code compliance for the Board's consideration in early 2021.
- Assisted in the negotiation and execution of a Joint Exercise of Powers Agreement (JEPA) between the City of Vallejo and the County of Solano regarding the provision of potable water serving the Lakes Water System area of unincorporated Solano County.
- Partnered with H&SS, Resource Management, and the Sheriff's Office and coordinated with the City of Vallejo and State agencies in a services-first response to a large encampment of unsheltered homeless persons on private property in an unincorporated location at the border of the County and City, a response which one local advocate for the homeless described it as 'the most humane thing I've seen in relocating.' This was an important effort to shelter individuals and protect the environment.
- Petitioned the court for 50 new conservatorship cases to protect those unable to provide food, clothing, or shelter for themselves, and continue to maintain 250 conservatorship cases.
- A new area of legal advice provided by our office has been for Diversion, Assisted Outpatient Treatment and Mental Health Court. In addition to providing legal advice and regularly appearing in Court to represent Behavioral Health's forensic triage team, staff has worked cooperatively with the court to develop policy and procedures for Diversion matters, which was approved by the Court in early January 2021. Staff is now working on mental health court policy and procedures.
- Negotiated a resolution of an assessment appeal filed by SMUD resulting in a master settlement agreement for tax years 2014-2015 through 2019-2020.
- Worked closely with Department of Information Technology to implement a process for contract execution using e-signatures.

WORKLOAD INDICATORS

The Office currently provides legal services to all County departments and 28 external clients. In FY2019/20, the Office's attorneys logged a total of 22,172 billable legal service hours to internal and external clients, a decrease of 646 hours or 3% from the previous year primarily due to several attorney vacancies. Despite these vacancies, the average number of billable legal service hours per attorney increased from 1,630 hours in FY2018/19 to 1,752 in FY2019/20.

- In addition to providing legal services, the Office provided several trainings and workshops, including Child Protective Services procedures and legal updates, purchasing policy and contract law, personnel policies and procedures, Introduction to Public Sector Employment Law, Brown Act and parliamentary procedures, Health Information Portability and Accountability Act requirements, and records and subpoenas. Training audiences included County personnel and appointed and elected members of various public boards, commissions, and committees.
- Legal support staff assisted the attorneys in the processing and maintenance of several hundred cases, the majority of which relate to Child Welfare Services and LPS/Probate Conservatorships. Staff are also responsible for maintaining, processing, and accounting for several programs to include subpoenas, personnel files, the law library, and various administrative tasks. To assist staff, the Office Supervisor continues to maintain the bail bond recovery program, which includes summary judgement accounting and distribution functions of forfeited bail bonds.

1400 – Fund 001-County Counsel
Bernadette Curry, County Counsel
General Counsel

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LEGAL SERVICES	5,078,159	4,542,643	3,945,534	(597,109)	(13.1%)
TOTAL REVENUES	5,078,159	4,542,643	3,945,534	(597,109)	(13.1%)
APPROPRIATIONS					
LEGAL SERVICES	4,545,924	5,187,987	5,387,893	199,906	3.9%
TOTAL APPROPRIATIONS	4,545,924	5,187,987	5,387,893	199,906	3.9%
NET COUNTY COST					
LEGAL SERVICES	(532,235)	645,344	1,442,359	797,015	123.5%
NET COUNTY COST	(532,235)	645,344	1,442,359	797,015	123.5%
STAFFING					
LEGAL SERVICES	20	20	21	1	5.0%
TOTAL STAFFING	20	20	21	1	5.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$597,109 or 13.1% in revenues and an increase of \$199,906 or 3.9% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, the Net County Cost increased by \$797,015 or 123.5%.

Primary Funding Sources

The primary funding source for the Office are charges for legal services provided to County departments that are reimbursed through the Countywide Cost Allocation Plan, and fees directly billed to outside agencies and certain non-General Fund County departments. Expenditures that are not offset by direct billed revenues become General Fund costs. Although County Counsel, as a central services department, recovers net operating costs from user departments through the Countywide Cost Allocation Plan, there are certain legal services provided to County departments, such as the Board of Supervisors, that are non-reimbursable under the provisions of 2 CFR part 225 (formerly OMB Circular A-87). Another more recent non-reimbursable item is the legal services billed relating to the vexing costs associated with the administration of cannabis programs as directed by the California State Controller in accordance with the Federal Office of Management and Budget Circular 2 CFR part 200. These unreimbursed expenditures remain General Fund costs.

The FY2021/22 Recommended Budget includes a \$597,109 or 13.1% decrease in revenues primarily due to a decrease of \$692,469 in Countywide Administration Overhead charges offset by increases of \$25,000 in Legal Fees and \$64,000 in Interfund Legal Services.

Primary Costs

The FY2021/22 Recommended Budget includes a \$199,906 or 3.9% increase in appropriations due to the following:

- Salaries and Employee Benefits reflect an increase of \$189,981, or 4.1% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, changes in health benefit costs and workers compensation rates, and the addition of a 1.0 FTE position during FY2020/21.
- Services and Supplies reflect an increase of \$25,549 or 6.1% primarily due to increases in Software in order to modernize the Office's programs and systems to include ProLaw case management and time collection, and WestLaw online research and Central Data Processing Service charges per the Department of Information Technology.

- Intrafund Transfers reflect a decrease of \$17,800 or 81.3% related to the defunding of a small project budgeted in FY2020/21.

Contracts

The FY2021/22 Recommended Budget includes a total of \$131,489 or 2.4% in contracted services, which include the following significant contracts:

- \$45,219 WestLaw for online legal research services.
- \$80,490 ProLaw for case management and time collection.
- \$5,000 for Code Publishing services.

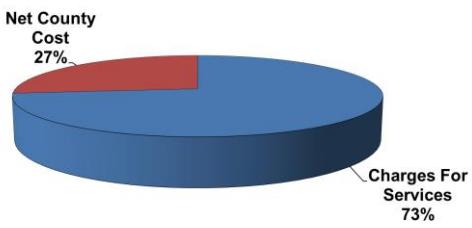
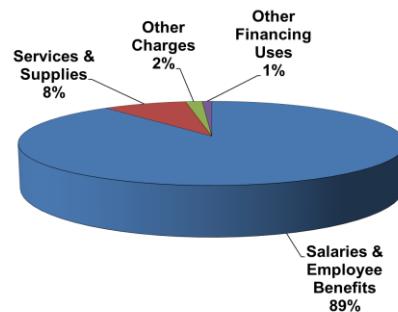
Fixed Assets

None.

DEPARTMENT COMMENTS

In addition to providing legal representation to all County departments, the Office continues to offer its expertise and legal services to outside governmental agencies. The Office currently provides legal representation and hearing officer services to 28 external clients which are direct billed for services. These clients include transportation entities, levee, sewer and water districts, and resource conservation, reclamation, fire, and school districts.

The Productive Hourly Rate (PHR) recommended amount is \$209 per hour, a 2.5% increase. The increase in the PHR is due to the previously discussed increases in salaries and employee benefits.

SOURCE OF FUNDS**USE OF FUNDS**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	120,397	0	0	0	0.0%
CHARGES FOR SERVICES	4,767,836	4,542,643	3,945,534	(597,109)	(13.1%)
MISC REVENUE	189,926	0	0	0	0.0%
TOTAL REVENUES	5,078,159	4,542,643	3,945,534	(597,109)	(13.1%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	4,066,812	4,611,149	4,801,130	189,981	4.1%
SERVICES AND SUPPLIES	341,689	417,663	443,212	25,549	6.1%
OTHER CHARGES	88,409	88,380	88,128	(252)	(0.3%)
OTHER FINANCING USES	41,733	48,895	51,323	2,428	5.0%
INTRA-FUND TRANSFERS	7,281	21,900	4,100	(17,800)	(81.3%)
TOTAL APPROPRIATIONS	4,545,924	5,187,987	5,387,893	199,906	3.9%
NET COUNTY COST	(532,235)	645,344	1,442,359	797,015	123.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

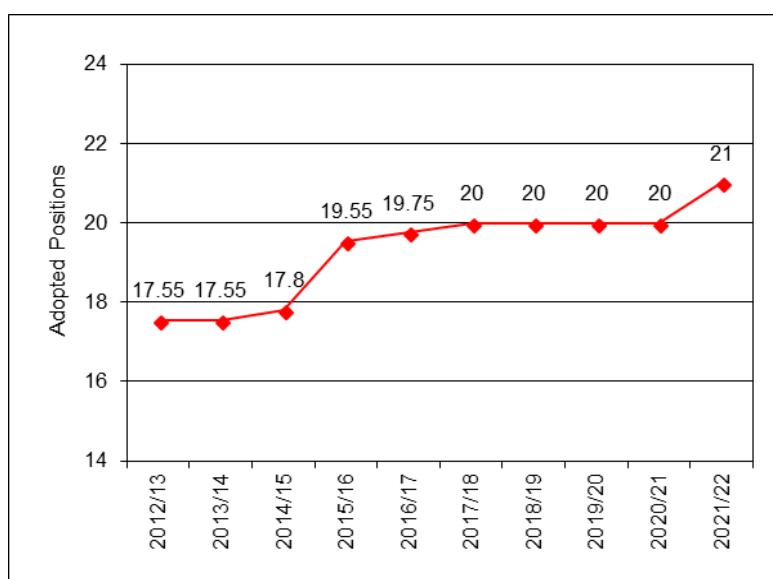
Changes in the position allocations since the adoption of the FY2020/21 Budget are provided below.

On March 9, 2021, the Board approved the following position change:

- Added 1.0 FTE Claims and Civil Litigation Manager position to oversee the processing of liability claims filed against the County.

There are no changes in position allocation in the FY2021/22 Recommended Budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

With the increase in self-insured retention deductible in the County's Self-Insured General Liability Program and the addition of the Claims and Civil Litigation Manager, the Office anticipates a greater role in working with risk management to coordinate litigation defense and related services, including increasing the number of cases litigated by the Office and decreasing the number of smaller cases referred to outside counsel.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.



DEPARTMENTAL PURPOSE

The Department provides centralized administrative support services to assist County Departments in addressing the Board's priorities in relation to the County's workforce.

Budget Summary:

FY2020/21 Midyear Projection:	4,478,180
FY2021/22 Recommended:	4,847,267
County General Fund Contribution:	477,149
Percent County General Fund Supported:	9.8%
Total Employees (FTEs):	22

FUNCTION AND RESPONSIBILITIES

The Human Resources Department's mission is to be a strategic partner who provides internal customers with high quality services and fosters an environment where a well-qualified and trained workforce succeeds. The Department aims to be a trusted and credible partner, providing quality human resources programs and services which meet the ever-changing needs of the County and its employees. The Department has three principal units.

Human Resources (BU 1500) provides centralized human resources services in all areas including personnel and civil service administration, recruitment and selection, equal employment opportunities, employee and labor relations, classification, and benefits administration.

Employee Development and Training (BU 1103) provides skill development and supervisory training, oversees a leadership development program, funds the County's tuition reimbursement program, and provides recognition to employees for exceptional service contributions to the County.

Risk Management (BU 1830) administers loss control insurance, workers' compensation and safety programs, and manages the disability and disabled employee leave programs.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- The County continues to experience significant staff turnover, resulting in a high vacancy rate in County allocated positions.
- The County saw a dramatic increase in Equal Employment Opportunity (EEO) complaints and spent a substantial amount of time on the annual EEO Policy update, COVID-19 related leave benefits, and Department service assistance.
- HR and the County is focusing on ensuring greater diversity and inclusion in County policies and practices.

Accomplishments:

- In early 2020, planned the first-ever Solano County hosted job fair in which 470 participants pre-registered for the event; however, the job fair was cancelled due to the COVID-19 pandemic and State and local stay-at-home orders.

Functional Area Summary

1500 – Fund 001-Human Resources Kimberly Williams, Director of Human Resources Personnel

- In response to the Public Health stay-at-home orders, implemented online testing to include bilingual-Spanish exams and skills testing (e.g., typing, word processing), created customized training products for department users, and transitioned mandated courses to an online format.
- Went paperless to decrease response turnaround time, decrease errors, and support teleworking beyond the pandemic. Converted nearly 200,000 files to electronic documents stored in Documentum, converted many required forms to a fillable format, implemented electronic signatures, and moved from manually routing documents to an electronic process which reduced processing times from days to minutes.
- Expanded recruitment outreach to target dozens of diversity and industry-specific outlets to seek potential applicants.
- Implemented numerous process improvements that reduced recruitment timelines from months to 28 days.
- Continued to increase social media presence on Facebook with a total of 15,698 page likes and followers and expanded social media presence to Instagram and LinkedIn.
- Redesigned classification process to reflect comparable market qualifications, job duties, and to integrate behavioral competencies into position descriptions.
- Revamped discipline and complaint process resulting in an accelerated response time to complaints and the ability to close investigations in a timelier manner.

WORKLOAD INDICATORS

During the period July 1, 2020 – February 28, 2021, the Department of Human Resources:

- Processed 361 requisitions to fill vacancies compared to 524 during the same period in FY2019/20.
- Opened 133 recruitments compared to 173 in FY2019/20.
- Reviewed 7,667 job applications compared to 8,833 during that same period in FY2019/20.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	RECOMMENDED	
REVENUES						
HUMAN RESOURCES SERVICES	4,801,194	4,360,041	4,370,118	10,077	10,077	0.2%
TOTAL REVENUES	4,801,194	4,360,041	4,370,118	10,077	10,077	0.2%
APPROPRIATIONS						
HUMAN RESOURCES SERVICES	4,202,044	4,840,848	4,847,267	6,419	6,419	0.1%
TOTAL APPROPRIATIONS	4,202,044	4,840,848	4,847,267	6,419	6,419	0.1%
NET COUNTY COST						
HUMAN RESOURCES SERVICES	(599,150)	480,807	477,149	(3,658)	(3,658)	(0.8%)
NET COUNTY COST	(599,150)	480,807	477,149	(3,658)	(3,658)	(0.8%)
STAFFING						
HUMAN RESOURCES SERVICES	22	22	22	0	0	0.0%
TOTAL STAFFING	22	22	22	0	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$10,077 or 0.2% in revenues and an increase of \$6,419 or 0.1% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, Net County Cost decreased by \$3,658 or 0.8%.

Primary Funding Sources

The primary funding source for the Department of Human Resources (HR) is Countywide Administrative Overhead of \$4,247,818 for reimbursements from County departments for their allocated share of costs for recruiting, classification, benefits administration, and other HR functions provided by the Department. In addition, HR receives departmental Administrative Overhead revenue for the HR Director's time spent in Risk Management, and other revenue for the administrative allowances received from the County's 457 Deferred Compensation Plan provider.

The FY2021/22 Recommended Budget includes an increase of \$10,077 or 0.2% in revenues primarily due to the following:

- Countywide Administrative Overhead reflects an increase of \$20,077.
- Departmental Administrative Overhead reflects a decrease of \$10,000.

Primary Costs

The FY2021/22 Recommended Budget of \$4,847,267 reflects an increase of \$6,419 or 0.1% in appropriations primarily due to the following:

- Salaries and Employee Benefits reflect an increase of \$123,875 or 3.4% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and workers compensation rates.
- Services and Supplies reflect a decrease of \$116,263 primarily due to a decrease of \$144,350 in other professional services resulting from decreases in software implementation costs, actuarial studies, and investigation services. These savings are partially offset by an increase in other professional services for labor negotiations services, as well as increases in software maintenance for annual support fees for a new applicant tracking system, and in equipment costs to purchase equipment and supplies for reconfiguration of the storage room.

Contracts

The FY2021/22 Recommended Budget includes a total of \$674,700 or 13.9% in contracted services, which included the following contracts:

- \$150,000 for Equal Employment Opportunity (EEO) investigation services.
- \$102,000 for CalPERS health administration fees.
- \$100,000 for labor negotiations services.
- \$96,000 for NeoGov Applicant Tracking and OnBoarding system and OrgPublisher software.
- \$70,000 for recruitment and bilingual testing services.
- \$54,200 for third party administration fees for the flexible spending accounts and PARS Retirement Enhancement Plan.
- \$35,000 for ongoing investment fund review of the County's Internal Revenue Code 457 deferred compensation plan, 401(a) and Retirement Health Savings accounts.
- \$30,000 for outside recruiter for executive-level recruitments.
- \$20,000 for compensation studies and arbitration fees.
- \$15,000 for special projects.
- \$2,500 for CalPERS social security administrator fees.

Functional Area Summary

1500 – Fund 001-Human Resources
Kimberly Williams, Director of Human Resources
Personnel

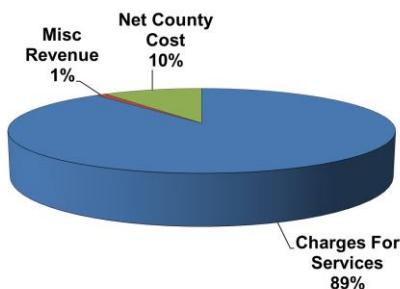
Fixed Assets

None.

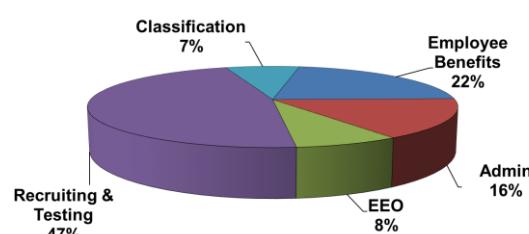
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



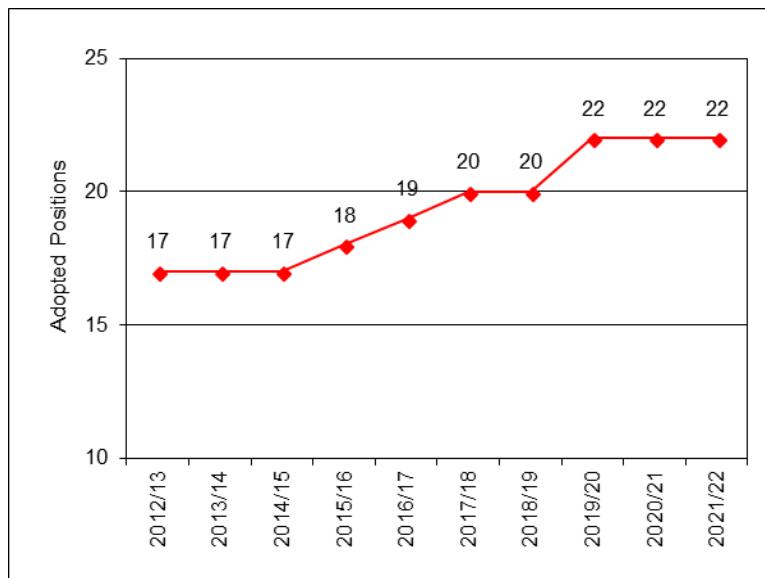
CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
		ADOPTED BUDGET		RECOMMENDED	
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	30,853	0	0	0	0.0%
CHARGES FOR SERVICES	4,716,976	4,309,741	4,319,818	10,077	0.2%
MISC REVENUE	53,364	50,300	50,300	0	0.0%
TOTAL REVENUES	4,801,194	4,360,041	4,370,118	10,077	0.2%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	3,229,822	3,590,216	3,714,091	123,875	3.5%
SERVICES AND SUPPLIES	833,236	1,106,438	990,175	(116,263)	(10.5%)
OTHER CHARGES	99,310	97,478	97,671	193	0.2%
OTHER FINANCING USES	30,216	35,966	36,080	114	0.3%
INTRA-FUND TRANSFERS	9,459	10,750	9,250	(1,500)	(14.0%)
TOTAL APPROPRIATIONS	4,202,044	4,840,848	4,847,267	6,419	0.1%
NET COUNTY COST	(599,150)	480,807	477,149	(3,658)	(0.8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation in the FY2021/22 Recommended Budget.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

As the County continues to experience turnover and retirements, the recruitment team continues to expand its presence through social media outreach, streamlining processes including reviewing/updating applicable County rules, and advertising for well-qualified talent. Further, the Department is looking to increase workforce retention through employee engagement.

The Human Resources Department is working on amendments to County policies and the Civil Service Rules. The Department is also changing its applicant tracking system to include onboarding which will automate existing processes and integrate with the County's PeopleSoft Human Resources Management System. The new system, when implementation is complete, will enhance the applicant's experience with "one-click" apply functionality as well as increase the Department's efficiencies.

The Department is preparing for labor negotiations to begin in FY2021/22 for all 19 successor collective bargaining agreements which will go into effect in FY2022/23.

COVID-19 - The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Summary of Other Administered Budgets

1500 – Fund 001-Human Resources
Kimberly Williams, Director of Human Resources
Personnel

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	
		ADOPTED BUDGET	2021/22 RECOMMENDED	PERCENT CHANGE	
REVENUES					
1103 EMPLOYEE DEVELOPMENT & TRAININ	748,394	624,508	628,815	4,307	0.7%
1830 RISK MANAGEMENT	18,160,979	19,027,108	23,927,657	4,900,549	25.8%
APPROPRIATIONS					
1103 EMPLOYEE DEVELOPMENT & TRAININ	622,082	689,775	777,191	87,416	12.7%
1830 RISK MANAGEMENT	16,861,722	22,100,487	25,309,894	3,209,407	14.5%
NET CHANGE					
1103 EMPLOYEE DEVELOPMENT & TRAININ	(126,312)	65,267	148,376	83,109	127.3%
1830 RISK MANAGEMENT	(1,299,257)	3,073,379	1,382,237	(1,691,142)	(55.0%)

A summary of the budgets administered by the Human Resources Department is provided on the following pages.

1103 – Fund 001-Employee Development & Training Summary of Other Administered Budgets

**Kimberly Williams, Director of Human Resources
Legislative & Administration**

FUNCTION AND RESPONSIBILITIES

The Employee Development and Training Program provides skill development and supervisory training, funds the County's tuition reimbursement program, and provides recognition to employees for exceptional service contributions to the County.

Budget Summary:	
FY2020/21 Midyear Projection:	672,253
FY2021/22 Recommended:	777,191
County General Fund Contribution:	148,376
Percent County General Fund Supported:	19.1%
Total Employees (FTEs):	3

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

Target Solutions has been the County's primary Learning Management System (LMS) for online training since it was implemented in 2008. It provides mandated and elective online training courses that range from Leadership Development and Health and Safety to Regulatory/Compliance. However, Target Solutions does not interface with the County's PeopleSoft Human Resources Management System. Target Solutions expanded their online course trainings to include Microsoft Office Computer Training, Wellness, and Skill Development courses. The new training courses have resulted in an increase in the number of courses employees can take online. The challenge is to find an LMS that will interface with Peoplesoft, thereby reducing the extra work and tracking employees' training records more efficiently.

Accomplishments:

- Due to the COVID-19 pandemic, all County Trainings and New Employee Orientations were transitioned from an in-person to an online format using Target Solutions and virtual platforms, such as Microsoft Teams, WebEx, and Zoom.
- Partnered with Anthem, the County's Employee Assistance Program vendor, to provide virtual trainings on the following topics: Communicating Change to Employees; Compassion Fatigue; What You Need to Know About Demonstrations; Motivate, Recognize, and Energize Employees; Conquering Fear and Anxiety; Overcoming Burnout; Keeping Your Cool When it Counts; Managing Priorities to Maximize Your Day; and Supporting Employee's Emotional Well-Being.
- Hosted 6 virtual Education Fairs for County employees.
- Added new mandatory training courses due to COVID-19, such as Coronavirus Courses 101 – 106, General Office Ergonomics, Preventing Phishing, Safe Remote and Mobile Computing, COVID-19 Certification Training, and Tips for Managing Teleworking Employees.
- Coordinated Anti-Harassment Prevention Training compliant with Senate Bill 1343 and Senate Bill 778 which County employees were mandated to complete by December 31, 2020.
- Hosted new Suicide Prevention and Recognizing and Addressing the Ill Effects of Toxic Stress training courses from GETraining Solutions.
- Revised the Solano County Leadership Model to include new competencies that are needed for development of County staff and to help update the leadership training and development opportunities for staff.
- Provided countywide internship opportunities for three college interns working in various County departments.
- Re-established County Training Advisory Committee to promote a culture of learning and development that will help Solano County employees be successful, assist in prioritizing training needs, identify areas where training resources/technology can be shared, and provide recommendations on County trainings and content.

Summary of Other Administered Budgets 1103 – Fund 001-Employee Development & Training
Kimberly Williams, Director of Human Resources
Legislative & Administration

WORKLOAD INDICATORS

- 16,291 training spaces were occupied by employees from July 1, 2020 through February 28, 2021, compared to 7,629 training spaces during that same period in FY2019/20. The significant increase is due to requirements resulting from the COVID-19 pandemic, teleworking, SB 1343, and SB 778. Additionally, the mandatory Driver Safety Training increased from one training course to twelve training courses in Target Solutions.
- Offered 74 professional development/training sessions, excluding County-mandated sessions, to County employees compared to 125 sessions last fiscal year. This decrease in sessions was due to COVID-19 and the primary focus shifting to employee well-being and compliance with mandatory training requirements.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$4,307 or 0.7% in revenues and an increase of \$87,416 or 12.7% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, Net County Cost increased by \$83,109.

Primary Funding Source

The primary funding source for this Division is Charges for Services, which includes Countywide Administrative Overhead of \$623,815 for reimbursements from County departments for their allocated share of costs for training services provided by the Employee Development and Training Division in the Human Resources Department.

The FY2021/22 Recommended Budget includes an increase of \$4,307 or 0.7% in revenues due to an increase in Countywide Administrative Overhead reimbursement.

Primary Costs

The FY2021/22 Recommended Budget includes an increase of \$87,416 or 12.7% in appropriations primarily due to the following:

- Salaries and Employee Benefits reflect an increase of \$26,166 primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates.
- Services and Supplies reflect an increase of \$61,404 primarily due to an increase of \$60,500 in education and training and meals and refreshments primarily for the Solano Leadership Academy, which is offered biennially, and a \$10,000 increase in tuition reimbursement. These increases are offset by decreases of \$9,600 in controlled assets for replacement computers per the County's Computer Refresh policy.

Contracts

The FY2021/22 Recommended Budget includes a total of \$114,500 or 14.7% in contracted services which includes the following contracts:

- \$50,000 for the Solano Leadership Academy
- \$30,000 to offer Microsoft Office computer training classes
- \$12,000 for SkillSoft Learning Management System
- \$12,000 for CPS HR Training Program in Diversity, Equity, and Inclusion
- \$5,500 for Liebert Cassidy Whitmore Training
- \$5,000 for video production to create online training courses

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

1103 – Fund 001-Employee Development & Training Summary of Other Administered Budgets

Kimberly Williams, Director of Human Resources

Legislative & Administration

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL CHARGES FOR SERVICES	308 748,086	0 624,508	0 628,815	0 4,307	0.0% 0.7%
TOTAL REVENUES	748,394	624,508	628,815	4,307	0.7%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	397,832	454,904	481,070	26,166	5.8%
SERVICES AND SUPPLIES	199,389	211,062	272,466	61,404	29.1%
OTHER CHARGES	15,049	15,775	15,204	(571)	(3.6%)
OTHER FINANCING USES	3,681	3,934	4,151	217	5.5%
INTRA-FUND TRANSFERS	6,132	4,100	4,300	200	4.9%
TOTAL APPROPRIATIONS	622,082	689,775	777,191	87,416	12.7%
NET COUNTY COST	(126,312)	65,267	148,376	83,109	127.3%

STAFFING					
EMPLOYEE DEV. & TRAINING	3	3	3	0	0.0%
TOTAL STAFFING	3	3	3	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County of Solano continues to plan and anticipate the challenges of an aging workforce with mid, senior, and executive managers in the County nearing retirement in larger numbers, and a competitive job market giving employees career options and the potential for a gap. In anticipation of the forecasted change, the County reinstated the Solano Leadership Academy training program in FY2013/14 to help address development of mid-managers and supervisors and has established another senior leadership development training cohort to prepare individuals for executive leadership roles. These programs will continue to be offered every other fiscal year. In FY2018/19, the County developed and rolled-out a new lead worker training program, called HR Insight Academy, which provides lead workers with an overview of supervision principles and best practices, as well as employment and labor law to help better prepare workers for supervision. The County will also need to expand and fund strategies designed to recruit and retain those entering the workforce in the coming years.

County departments are providing internship assignments to offer youth and college students the opportunity to gain County work experience. The average assignment allows individuals to work up to a maximum of 29 hours per week. Annual recruitment efforts will be made to provide interns the opportunity to begin their internship in July each fiscal year.

COVID-19 - Due to the COVID-19 pandemic, trainings and New Employee Orientation sessions continue to be offered in a virtual environment using internal and external trainers. Training materials/content have been modified to support both virtual training and the Department of Human Resources' efforts to eliminate excessive paper use and production. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Risk Management Division administers loss control insurance, workers' compensation and safety programs, and manages the disability and disabled employee leave programs.

Budget Summary:	
FY2020/21 Midyear Projection:	21,334,721
FY2021/22 Recommended:	25,309,894
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
<u>Total Employees (FTEs):</u>	<u>7.7</u>

1821 Administration

This program oversees and directs the administration and management of the Liability and Workers' Compensation Programs; directs the administration and management of the Occupational Health Program; coordinates employee wellness programs, pre-appointment physical examinations, ADA accommodations and disability leave management; purchases commercial property insurance for County-owned and/or leased buildings, and purchases other insurance for specific risks associated with operations of various departments.

1822 Liability

This program administers the County's Liability Insurance programs; monitors and directs administration of the program through the Public Risk Innovation, Solutions, and Management (PRISM) General Liability I Insurance Program, Medical Malpractice Insurance Program; and Cyber Liability Program; works collaboratively with County Counsel on civil lawsuits; and manages County risks.

1823 Workers' Compensation and Safety

This program monitors and directs administration of the Workers' Compensation program through the County's self-insurance program and excess coverage through PRISM; provides disability management services; implements Cal/OSHA mandated loss prevention and safety programs; administers the County's Occupational Health and Safety Program; staffs the countywide Safety Committee; and administers the County's Employee Wellness Program.

1824 Property

This program ensures that all County property is covered by adequate property casualty, boiler and machinery, and earthquake insurance policies, and works on behalf of departments and with departments to recover losses from the County's insurer.

1825 Unemployment

This program provides unemployment insurance coverage for all County employees on a self-insured basis.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS**Challenges:**

- Reducing workers' compensation costs and implementing programs to effectively reduce the County's overall program expenses.
- Continued implementation of cost containment programs countywide to maintain decreased workers' compensation costs per \$100 of payroll and reinforce safety initiatives to maintain this trend.
- With an estimated increase of at least 40% in general liability insurance premiums over FY2020/21 and anticipated increases in the near term, the Department is developing risk mitigation strategies for the County's self-insurance of liability program.
- Reducing liability and property claims experience that includes assessing the current loss deductibles charged to departments, evaluating frequency, severity and types of claims leading to loss prevention initiatives throughout the County.
- Continue to engage employee participation in the Solano County Wellness Program by offering personal, financial, and wellness trainings and activities.

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- COVID-19 has impacted, and continues to impact, all Risk Management programs including, but not limited to, workers' compensation, leave management, safety and loss prevention, and insurance renewals. FY2020/21 changes to existing, as well as newly introduced, legislation for COVID-19 at both the State and federal levels could increase costs and workloads significantly in FY2021/22.

Accomplishments:

- Solano County received the American Heart Association's "Healthy Workplace Achievement" recognition in 2020 for the fifth consecutive year.
- The wellness program and its partners were able to shift most all programs to virtual online webinars and classes in April 2020 with 131 wellness webinars offered to employees.
- The wellness program created and distributed 7 issues of "*Coping in COVID-19 Times*" wellness newsletter to provide employees information on wellness, resilience, and mental health support resources.
- Created policies, procedures, and communications about COVID-19.
- Implemented virtual ergonomic evaluation program to evaluate remote and onsite workspaces for County employees.

WORKLOAD INDICATORS

During the period July 1, 2020 – February 28, 2021:

- The number of reported workers' compensation claims was 287 compared to 221 during the same period in FY2019/20; 99 of the 287 claims reported were COVID-19 related.
- Closed 200 workers' compensation claims as compared to 204 during the same period in FY2019/20.
- Processed 5,156 FMLA/Discretionary/Labor Code 4850 leave of absence letters compared to 2,270 in FY2019/20.
- Completed 850 ergonomic evaluations compared to 145 in FY2019/20. Of the 850 evaluations completed, 10 were Ergo Express evaluations, 9 were in-person evaluations, and 831 were completed virtually.
- Solano County's Wellness Ambassador program continues with volunteer employees who enthusiastically promote employee wellness in their departments. The Wellness Ambassador program has been active with 41 ambassadors, down from 49 last year.
- Registered users on the County's "My Well Site" increased by 35% with total participation at 1,279 as of February 28, 2021.
- Completed 262 ADA interactive meetings compared to 343 in last fiscal year. A majority of these are related to workers' compensation claims and the return-to-work process. The decrease is most likely due to COVID-19 related absences and an increase in teleworking opportunities.
- Coordinated 120 pre-appointment physicals compared to 211 in the prior year.
- 1,075 vaccines, including 611 flu vaccinations, administered for the Aerosol Transmissible Disease and Blood-Borne Pathogen Cal/OSHA standard vaccine requirements compared to 1,602, including 817 flu vaccinations in FY2019/20. The County did provide additional clinics in collaboration with Kaiser Permanente, but turnout was not as high as expected and only accounted for administration of approximately 50 additional flu shots.
- Coordinated 120 pre-appointment drug screens compared to 154 in FY2019/20.
- Provided 69 respirator fit tests for employees who are expected to wear respirators as personal protective equipment compared to 79 last year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$4,900,549 or 25.8% in revenues and an increase of \$3,209,407 or 14.5% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, use of Fund Balance decreased by \$1,691,142.

1821 Administration**Primary Funding Source**

The Administration Division is funded through Intrafund Transfers of \$1,242,891 to the Risk Management operating divisions. These charges are estimated to decrease by \$199,699 or 13.8% when compared to FY2020/21 Adopted Budget.

Primary Costs

The primary costs for the Administration Division are:

- Salaries and Employee Benefits of \$660,235 reflect an increase of \$7,579 primarily due to increases in CalPERS retirement costs and workers' compensation insurance, which are offset by decreases in salary and benefit costs for employees hired at lower steps than their predecessors.
- Services and Supplies of \$213,443 reflect a decrease of \$2,086 primarily due to a reduction in Central Data Processing and Communication-Telephone System charges.
- Other Charges of \$362,924 reflect a decrease of \$203,225 primarily due to a decrease of \$193,341 in Countywide Administrative Overhead charges.

Contracts

None.

Fixed Assets

None.

1822 Liability

The Recommended Budget of \$8,851,000 represents an increase of \$969,079 or 12.3% in revenues and an increase of \$951,589 or 12.1% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, use of Fund Balance decreased by \$17,490.

Primary Funding Sources

The primary funding source for the Liability Division is \$8,348,452 from charges to user departments for their allocated share of liability insurance costs. These revenues are estimated to increase by \$1,179,339 or 16.5% when compared to the FY2020/21 Adopted Budget.

Miscellaneous/Other Revenue of \$492,548 is received from the Department of Health and Social Services as reimbursement for malpractice insurance payments paid on its behalf.

Primary Costs

The primary costs for the Liability Division are:

- Insurance – Other of \$6,559,600 reflects an increase of \$846,509 or 14.8% due to an increase in the preliminary insurance rates received from PRISM which include:
 - General Liability Insurance of \$6,527,000.
 - Cyber Liability of \$23,400.
 - Special Liability Insurance Program of \$5,000.
 - Pollution Program Insurance of \$4,200.
- Malpractice Insurance of \$492,548 reflects an increase of \$42,250 when compared to last fiscal year. There is offsetting revenue from the Department of Health and Social Services included in Other Revenue.
- Insurance Claims of \$549,485 for general liability claims costs under the \$200,000 self-insured retention reflects an increase of \$24,485 or 4.7% compared to FY2020/21.

Kimberly Williams, Director of Human Resources**Other General**

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- Other Professional Services of \$186,000 is increased by \$130,000 for a new third-party administration services contract for general liability claims due to a change in funding structure.
 - Non-Covered Liability Claims of \$250,000, for claims that are not covered by the General Liability Program, remains unchanged when compared to the FY2020/21 Adopted Budget.

Contracts

None.

Fixed Assets

None.

1823 Workers' Compensation and Safety

The Recommended Budget of \$11,956,000 represents an increase of \$2,825,786 or 36.1% in revenues and an increase of \$1,125,786 or 10.4% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, use of Fund Balance decreased by \$1,700,000.

Primary Funding Source

The primary funding source for the Workers' Compensation Division is from charges to user departments for their allocated share of workers' compensation insurance. These revenues are estimated to increase by \$2,727,000 or 35.2% when compared to last fiscal year for a total recovery in FY2021/22 of \$10,476,000.

Primary Costs

The primary costs for Workers' Compensation and Safety Division are:

- Insurance – Other of \$3,126,000 reflects a decrease of \$54,000 or 1.7% due to a decrease in the preliminary insurance rates received from PRISM. Included are:
 - Excess Workers' Compensation Insurance of \$2,826,000.
 - Department of Industrial Relations of \$300,000.
- Insurance Claims of \$7,058,549 reflects an increase of \$1,447,024 or 25.8% due to an increase in anticipated payouts for workers' compensation insurance claims.
- Psychological Services of \$52,000 reflects a decrease of \$73,000 due to the change in Employee Assistance Program providers from MHN to Anthem with lower per employee per month costs.
- Other Professional Services of \$794,510 reflects a decrease of \$103,188 mainly due to a decrease for workers' compensation claims third party administration services.

Contracts

The Recommended Budget includes a total of \$794,510 or 6.6% in contracted services which includes the following contracts:

- \$463,812 for Workers' Compensation third party claims administration fees.
- \$160,698 with Department of Health and Social Services for Occupational Health medical-related services.
- \$135,000 Occu-Med contract.
- \$20,000 for industrial hygienist for indoor air quality evaluations and noise monitoring related to Hearing Conservation Program.
- \$10,000 for ergonomic evaluations.
- \$5,000 for annual actuarial valuation.

Fixed Assets

None.

1824 Property**Primary Funding Source**

The primary funding source for the Property Insurance Division is \$3,509,943 in charges to user departments for their allocated share of property insurance expenses. These revenues are estimated to increase by \$584,891 or 20.0% when compared to last fiscal year. For FY2021/22, the Department will use \$340,000 in Fund Balance to offset the cost of property insurance for departments.

Primary Costs

The primary costs for the Property Division are:

- Insurance – Other of \$3,667,798 reflects an increase of \$833,876 or 29.4% due to higher projected insurance rates which includes the following programs:
 - Property Insurance of \$3,580,298.
 - Equipment Maintenance Management Program of \$50,000.
 - Bond Insurance of \$28,300.
 - Airport Liability Insurance of \$5,000.
 - Watercraft Insurance of \$4,200.
- Insurance Claims of \$125,000 to reimburse Fleet Management for the costs of repairing County-owned vehicles damaged in accidents or vandalism and to reimburse County departments for deductibles for property insurance claims remains the same when compared to FY2020/21.

Contracts

None.

Fixed Assets

None.

1825 Unemployment**Primary Funding Source**

The primary funding source for the Unemployment Insurance Division is cost recovery from departments through rates allocated based on a percentage of payroll. These revenues from charges to user departments are estimated at \$904,814 which reflects an increase of \$517,554 or 133.6% when compared to last fiscal year.

Primary Costs

The primary costs for the Unemployment Division are Insurance Claims of \$582,307 an increase of \$316,276 or 118.9%.

Contracts

None.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

1830 – Fund 060-Risk Management**Summary of Other Administered Budgets****Kimberly Williams, Director of Human Resources****Other General**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	391,990	86,385	195,900	109,515	126.8%
INTERGOVERNMENTAL REV FEDERAL	79,224	260,000	0	(260,000)	(100.0%)
CHARGES FOR SERVICES	17,252,665	18,230,425	23,239,209	5,008,784	27.5%
MISC REVENUE	437,101	450,298	492,548	42,250	9.4%
TOTAL REVENUES	18,160,979	19,027,108	23,927,657	4,900,549	25.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,049,751	1,231,909	1,234,786	2,877	0.2%
SERVICES AND SUPPLIES	14,954,616	20,040,094	23,450,040	3,409,946	17.0%
OTHER CHARGES	847,156	816,149	612,924	(203,225)	(24.9%)
OTHER FINANCING USES	10,200	12,335	12,144	(191)	(1.5%)
TOTAL APPROPRIATIONS	16,861,722	22,100,487	25,309,894	3,209,407	14.5%
NET GAIN(LOSS)	1,299,257	(3,073,379)	(1,382,237)	1,691,142	(55.0%)

STAFFING						
RISK MANAGEMENT	7.7	7.7	7.7	7.7	0	0.0%
TOTAL STAFFING	7.7	7.7	7.7	7.7	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County participates in the General Liability I Program through PRISM (formerly CSAC-EIA). The liability market continues to harden. Plaintiff demands, settlements and jury verdicts are much higher than they have been in years past and that is affecting industry surplus. Insurance market capacity continues to deteriorate, and markets continue to be judicious with how and where to deploy their capacity and/or limit exposure. PRISM is proactive in the management and approach to making funding decisions. Coupled with the self-insured retention level increase that the County implemented in FY2020/21, the County is expecting moderate increases for FY2021/22.

Although the County purchases General Liability coverage, there are some instances of non-coverage that would include, for example, contract liability. In these instances, County Counsel reviews these claims with the Board of Supervisors and establishes a budget for those unfunded liabilities which are included in the Risk Management Budget.

Property coverage is provided through PRISM and has been challenging for the last several years as the industry has experienced unprecedented losses in California and across the globe.

As the County is self-insured for unemployment insurance claims, the Human Resources Department-Risk Management Division, will continue to monitor increases in unemployment insurance utilization as a result of the COVID-19 pandemic.

The impact on the insurance industry due to the COVID-19 pandemic is unclear and may impact the underwriting cycle for public entity insurance coverage. PRISM continues to look at claims, renewals, messaging, and resources to mitigate the risk to help members manage exposures moving forward.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Solano County Risk Management, along with PRISM, will continue to monitor market capacity, as well as the impacts of COVID-19 across all insurance lines.

**DEPARTMENTAL PURPOSE**

The Registrar of Voters (ROV) is a Division of the Department of Information Technology charged with conducting fair and impartial federal, State, local and school elections as mandated by the Constitutions of the United States and the State of California, the State of California Elections Code, Government Code, Education Code, Health & Safety Code, and the Water Code.

Budget Summary:	
FY2020/21 Midyear Projection:	\$6,162,077
FY2021/22 Recommended:	\$5,663,856
County General Fund Contribution:	\$5,498,356
Percent County General Fund Supported:	97.1%
Total Employees (FTEs):	9

FUNCTION AND RESPONSIBILITIES

There are six established election dates over a two-year election cycle. Elections are scheduled in Solano County in November every year, March in even years. Additional elections may be scheduled in April in even years, and March in odd years. Mail ballot elections may be conducted in May and August of each year as well as in March of even-numbered years. Special, initiative, referendum, recall, and school bond elections are not limited to the regular election dates.

Costs for federal, State, and County elections are borne by the County, while the other jurisdictions (cities, schools, and special districts) reimburse the County for the cost of conducting their elections. State special elections may be reimbursed at the discretion of the Legislature and Governor.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- In November 2020, the ROV successfully conducted the largest turnout election in County history reporting over 85% of results submitted using vote-by-mail. Significant challenges included:
 - Providing safety and security of staff and over 1,600 poll workers for COVID-19 conditions.
 - Operating under multiple State executive orders and last-minute legislative changes.
 - Conducting extensive outreach about various new options to vote.
 - Expanded ballot drop-off locations from three to ten and picked up ballots daily from all locations.
 - Managed updated boundary line changes for 17 new local election districts participating in the November election.
- Continued to work closely with the Secretary of State in 2020 and 2021 to implement business process improvements to the statewide voter registration system known as "VoteCal." Solano County Registrar's Office continues to chair the VoteCal Business Process Committee providing direction on business process decisions to all 58 counties and helping the State to implement new business processes. Our role in coordinating and providing input from local registrars and including testing continues to be critical to help direct the State to implement and address programs such as the automatic registration through the Department of Motor Vehicles (DMV), conditional or same-day registration statewide, and statewide ballot processing guidelines to minimize voter fraud in elections.

- The current schedule of elections provides for large gaps of time where community partners are not involved with County operations. The ROV continues to work with election partners to increase “adopted” polling places by groups and organizations (44% of locations were adopted in the 2020 November General Election).
- Received \$1.2 million in grants for personal and protective equipment (PPE) supplies for the election plus a donation of 10,000 masks from Levi Strauss & Co. Continued outreach to community partners and schools in disseminating the election process and providing education on services offered by ROV to ensure voters’ needs for accessibility and alternative language requirements are being met in preparation for new requirements in future elections.
- Significantly improved production time to deliver vote-by-mail ballots ahead of schedule for the November 2020 General Election.
- Election preparations allowed staff to maintain a same-day processing schedule for all ballots received prior to election day. This allowed for faster results released on election night, and fewer ballots to count post-election compared to other California counties.
- Continued to experience and manage an additional 10% increase in registered voters and an additional 10% increase in vote-by-mail voters with minimal increase to operational expenses in November 2020.

WORKLOAD INDICATORS

- ROV staff processed a total of 219,998 voter file transactions in FY2020/21. This represents an overall voter registration increase of 25,842 or 11.74%. The increase in registrations during the fiscal year were handled primarily through the online voter registration system or automated through the DMV automatic registration system (189,576 records). ROV maintains significant efficiencies through the increased use of online voter registration and the statewide VoteCal system.
- Consistent with previous years, 2020 vote-by-mail turnout continued at a high level and constitutes a significant portion of the work for the ROV office. Approximately 82% of all voters are permanent vote-by-mail voters, and typically 85% of all voters return their ballots each election. For November 2020, over 45% of vote-by-mail voters returned their ballots at the polls, at a drop-off location or in the ROV office on election day. The ROV continues to see increases in vote-by-mail returns on election day and has implemented procedures to process most of them on election night.
- ROV has implemented a significant number of legislative changes modifying election processing. These changes along with cross-training of staff have required conducting multiple test or mock elections to ensure procedures are updated and the system works according to legislative requirements. In FY2021/22 the ROV staff will conduct one coordinated statewide mock election, a City of Dixon election in November 2021 and the scheduled statewide 2022 Primary election in June.

Functional Area Summary

1550 – Fund 001-Registrar of Voters
Timothy P. Flanagan, Chief Information Officer
Elections

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ELECTIONS	2,600,334	1,224,483	165,500	(1,058,983)	(86.5%)
TOTAL REVENUES	2,600,334	1,224,483	165,500	(1,058,983)	(86.5%)
APPROPRIATIONS					
ELECTIONS	7,233,101	4,992,325	5,663,856	671,531	13.5%
TOTAL APPROPRIATIONS	7,233,101	4,992,325	5,663,856	671,531	13.5%
NET COUNTY COST					
ELECTIONS	4,632,768	3,767,842	5,498,356	1,730,514	45.9%
NET COUNTY COST	4,632,768	3,767,842	5,498,356	1,730,514	45.9%

STAFFING	9	9	9	0	0.0%
ELECTIONS	9	9	9	0	0.0%
TOTAL STAFFING	9	9	9	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$1,058,983 or 86.5% in revenues and an increase of \$671,531 or 13.5% in appropriations when compared to FY2020/21 Adopted Budget. As a result, the Net County Cost increased by \$1,730,514 or 45.9%.

Primary Funding Sources

The primary funding sources for the Department is General Fund, which comprises \$5,498,356 or 97.1% of the Recommended Budget.

The FY2021/22 Recommended Budget includes a \$1,058,983 or 86.5% decrease in revenues primarily due to the following:

- Intergovernmental Revenues reflect a decrease of \$222,000 or 92.3% related to reimbursements for federal and State grants for COVID-19 related supplies and expenses purchased in FY2020/21.
- Charges for Services reflect a decrease of \$836,983 or 85.1% which represents billings to participating entities and filing fees. The billings in FY2020/21 included prior reimbursable expenses from the November 3, 2020 Presidential General Election that will not apply in FY2021/22. To the greatest extent permitted by law, ROV costs are billed to the entities participating in each election. Generally, federal and State election costs are borne by the County, which is the case in the June 8, 2022 Primary election occurring in FY2021/22; the department will direct bill all costs for any districts conducting special or vacancy elections in the Fiscal Year.

Primary Costs

The FY2021/22 Recommended Budget of \$5,663,856 reflects a \$671,531 or 13.5% increase in appropriations primarily due to the following:

- Salaries and Employee Benefits of \$1,666,421 reflect a decrease of \$53,023 or 3.1% primarily due to reduced Extra Help wages in FY2021/22 as the prior year included increased use of Extra Help for the high-turnout during the November 3, 2020 Presidential General Election and as a result of State changes in voting process.
- Services and Supplies of \$3,204,923 reflects an increase of \$503,855 or 18.7% primarily due to increases in anticipation of needs for the 2021 Dixon City Election in November, and the 2022 Statewide Primary Election, increases in central data

processing services, additional GIS services required to maintain additional district boundaries and provide redistricting support post-census and continued expenses related to providing COVID supplies, postage increases, increasing vote by mail return locations, and paying postage on all returned ballots.

- Other Charges of \$745,870 reflect an increase of \$236,844 or 46.5% primarily due to increases in Countywide Admin Overhead and building use charges.

Contracts

The FY2021/22 Recommended Budget includes a total of \$434,680 in contracted services, which includes the following significant contracts:

- \$167,825 for election equipment and supply deployment and retrieval.
- \$96,500 for election setup and support services.
- \$70,000 for electronic poll book annual maintenance and support.
- \$47,000 for poll worker management system, online training, and election night reporting.
- \$35,000 for ballot access application for military/overseas and disabled voters.

Fixed Assets

None.

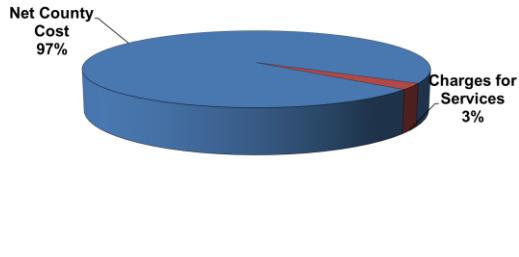
DEPARTMENT COMMENTS

The FY2021/22 Recommended Budget includes an increase in services and supplies related to a special election for City of Dixon, plus normal primary election, and cost increases for COVID-19, postage, and increasing vote-by-mail ballot return options for voters. The ROV continues to review business process improvements to further streamline services and reduce operating costs.

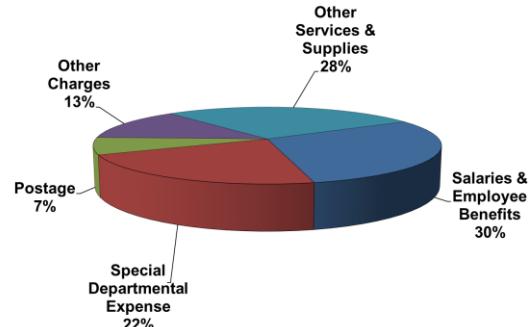
The ROV is responsible for managing a significant increase in election district boundaries due to cities and school districts implementing district-based elections vs. former at-large elections. This increase in workload and subsequent election complexities has required the ROV to request additional support from the County GIS team to manage the precinct lines, street updates, annexations, and validation of correct assignment of voters within each district. The ROV will be required to update its election management system for new boundaries based on Redistricting changes from the 2020 U.S. Census.

The ROV continues to meet with stakeholders throughout the calendar year to discuss election process changes and how these changes may impact the citizens of Solano County.

SOURCE OF FUNDS



USE OF FUNDS



Functional Area Summary

1550 – Fund 001-Registrar of Voters
Timothy P. Flanagan, Chief Information Officer
Elections

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	12,987	120,500	18,500	(102,000)	(84.6%)
INTERGOVERNMENTAL REV FEDERAL	2,538,117	120,000	0	(120,000)	(100.0%)
CHARGES FOR SERVICES	48,880	983,983	147,000	(836,983)	(85.1%)
MISC REVENUE	349	0	0	0	0.0%
TOTAL REVENUES	2,600,334	1,224,483	165,500	(1,058,983)	(86.5%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,523,995	1,719,444	1,666,421	(53,023)	(3.1%)
SERVICES AND SUPPLIES	2,981,445	2,701,068	3,204,923	503,855	18.7%
OTHER CHARGES	517,883	509,026	745,870	236,844	46.5%
F/A EQUIPMENT	2,137,324	0	0	0	0.0%
OTHER FINANCING USES	9,034	11,387	12,592	1,205	10.6%
INTRA-FUND TRANSFERS	63,421	51,400	34,050	(17,350)	(33.8%)
TOTAL APPROPRIATIONS	7,233,101	4,992,325	5,663,856	671,531	13.5%
NET COUNTY COST	4,632,768	3,767,842	5,498,356	1,730,514	45.9%

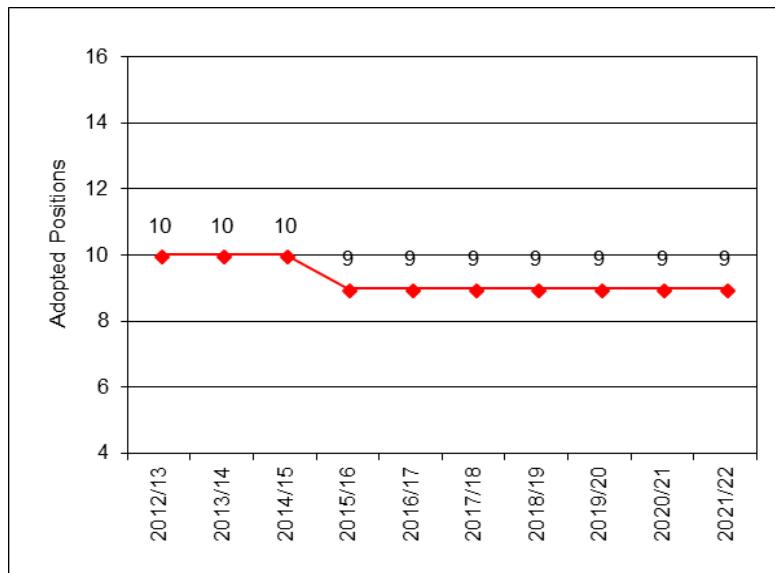
SUMMARY OF SIGNIFICANT ADJUSTMENTS

- \$836,983 decrease in Charges for Services due to a reduction in reimbursable expenses resulting from the November 3, 2020 Presidential General Election will not apply in FY2021/22.
- \$671,531 increase in appropriations primarily attributable to expenses related to conducting an election for the city of Dixon, the June 2022 Primary election, increasing services to voters, and additional charges for GIS support.

SUMMARY OF POSITION CHANGES

There are no position allocation changes in the FY2021/22 Recommended Budget.

STAFFING TREND



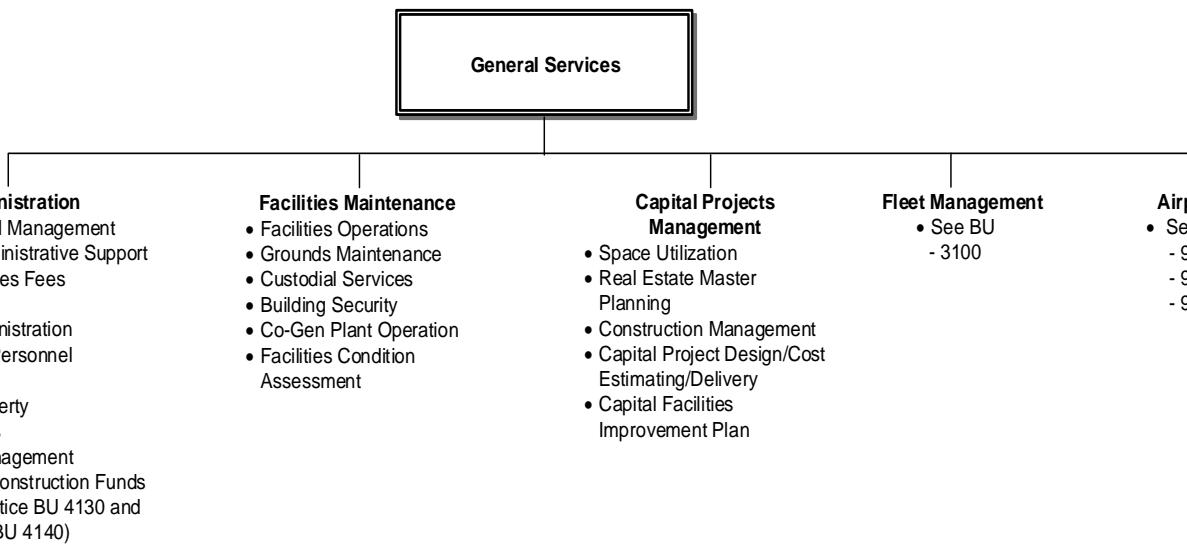
PENDING ISSUES AND POLICY CONSIDERATIONS

The ROV will have additional and continued election costs for administrative changes required by the State legislation for the 2022 elections and beyond. Specifically, the ROV will continue to pay the cost of postage for all returned vote-by-mail ballots, allow for same day registrations to take place at all polling places in the county, increase vote-by-mail return locations and provide additional countywide notices to voters to inform them of the upcoming election process changes.

The ROV will monitor State and federal legislation related to election administration and vote-by-mail processing. Many counties in California have removed neighborhood polling places in favor of regional voting centers (Voters Choice Act model). The Department will continue to research the cost and long-term impact of this alternative method while continuing to monitor costs related to reduced voter turn-out at polling places.

The FY2021/22 Recommended Budget was prepared prior to the final notification regarding the effort to recall the California Governor and does not reflect the estimated costs for a potential California Gubernatorial Recall Election in FY2021/22. The ROV will return to the Board as necessary to seek adjustment to the ROV Budget and address the cost for the Recall Election once it is confirmed and set.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. ROV will continue to monitor health directives as it relates to the COVID-19 pandemic for ensuring public health protocols are enforced for the upcoming elections. Steps will likely include providing additional PPE for staff and poll workers, increasing use of vote-by-mail options, and encouraging voting from home when possible. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

**DEPARTMENTAL PURPOSE**

The purpose of the Department of General Services is to provide County Departments with reliable, quality, innovative support services in the areas of facilities management, capital projects management and central services that promote a clean, safe, and healthy place to live, learn, work, and play.

Budget Summary:

FY2020/21 Midyear Projection:	24,016,335
FY2021/22 Recommended:	24,274,918
County General Fund Contribution:	5,447,432
Percent County General Fund Supported:	22.4%
Total Employees (FTEs):	95

FUNCTION AND RESPONSIBILITIESAdministration - Support Services

Sets and administers departmental policies and procedures and monitors for compliance; provides financial administration and fiscal control; manages personnel and payroll; provides administrative support for the department's five operating divisions; provides support services to County departments, including purchasing, surplus property disposal, mail and courier services, and central records storage; supports the County Historical Records Commission; and administers the County's capital projects and departmental budgets.

Capital Projects Management

Leads capital improvement planning, development, real estate management (see BU 1640) and facility renewal of new and existing County facilities, providing comprehensive project management services. Capital Projects funding is included in Accumulated Capital Outlay (BU 1700).

Facilities Operations

- Building Maintenance

Provides a comprehensive facilities operations and management program including project support services, HVAC, electrical, life safety, building security services, and plumbing systems maintenance for the counties over 2 million sq. ft. of buildings and associated grounds including parking lots. Facilities Operations also oversees the County's energy management functions, which include operating and maintaining a cogeneration plant, solar arrays, monitoring of utility usage, and developing and implementing utility efficiency measures and projects.

- Grounds Maintenance

Provides a comprehensive landscaping program to include maintaining turf, shrubs, trees, gardens, irrigation systems and weed/litter control on county owned property.

- Custodial Services

Provides a comprehensive custodial program to include daily cleaning, floor and carpet care, window washing, floor restoration, recycling, and procurement of sanitary products for county owned facilities.

The Department of General Services also oversees Fleet Management (BU 3100) and Airport (BU 9000, 9010 and 9050).

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Monitor and maintain buildings that are aging, requiring increased maintenance and repairs and increased possibilities of equipment failures. The International Facility Management Association industry benchmark is 40,000 sq. ft. of space per staff person. Currently, Solano County's maintained space is over 55,000 per sq. ft. of space per staff person. (*Facilities Management*)
- Implement a robust preventive maintenance program to extend the lifecycle of building infrastructure reducing downtime, failures, and costs associated with reacting to emergencies. (*Facilities Management*)
- Adapt to key staff changes through attrition and retirements in Facilities which left holes in institutional knowledge and a challenge with fewer highly skilled staff to train and mentor new staff. (*Facilities Management*)
- Continue to provide overtime for Custodial staff working 12-hour days to provide increased cleaning for COVID-19 pandemic. (*Facilities Management*)
- Continued procurement focused on COVID-19 related products and needs, will delay other operational purchases as staff is prioritizing the pandemic related purchases. (*Administration - Support Services*)
- Identify appropriate project delivery strategies, including funding, for larger capital projects proposed for FY2021/22 and future years including the Solano County Justice Campus Asset Protection project and new H&SS Health Services and Clinics facility at Solano Business Park, e.g. whether via traditional design-bid-build, design-build, Best-Value, or lease-leaseback procurement approach given the respective objectives and constraints of the project. (*Capital Projects Management*)
- Coordinate site and facility impacts of recently proposed energy projects, proposed new Fairfield court house, changes in State adult and youth detention policies and real estate acquisition opportunities with prior Board-approved master plans for County campuses. (*Capital Projects Management*)
- The grounds maintenance staff are currently maintaining 180 acres. Some open ground is susceptible to fire and the remaining is grass and landscape areas which provides hiding space for individuals experiencing homelessness which increases staff time to clean debris around buildings. The International Facility Management Association industry benchmark is 10 acres per staff person. The current staff maintain approximately 30 acres per staff, which limits efforts to general maintenance and reduces available time to work on water saving initiatives or projects to discourage individuals experiencing homelessness around the buildings. (*Facilities Management*)
- Monitor the California Energy Commission (CEC) new standards updating the 2015 Appliance Efficiency Regulations (Title 20) for lighting appliances. As systems approach the end of useful life, staff will need to replace with new CEC Title 20 versions which are larger and more expensive. For some fixtures there is not enough room for the larger ballasts, which will result in the replacement of the entire fixture. (*Facilities Management*)

Accomplishments:

- Completed 12,000 sq. ft. of new tenant improvements at the County Administration Center allowing relocation of the Department of Child Support Services from leased space to lower-cost, more efficient owned office space co-located with other County services. (*Capital Projects Management*)

- Advanced forward-looking planning for site and facility utilization at the County Administration Center, downtown Fairfield Justice Campus, Juvenile Detention Facility, Justice enter Detention Facility and Solano County Justice Center in Vallejo. (*Capital Projects Management*)
- Completed emergency LNU Lightning Complex Fire damage repairs at Mt. Vaca radio communications tower site; finished work on the new Solano County Fairgrounds public safety communications tower. (*Capital Projects Management*)
- As critical shortages of Personal Protective Equipment (PPE) supplies developed and the country entered into crisis mode, GSD conducted contingency planning for PPE stock shortages and the Purchasing Team began scouring the internet, cold-calling potential suppliers, community organizations, cooperative purchasing opportunities with other states, etc. These non-traditional mediums enabled the Purchasing Unit to source high-demand commodities in a saturated market. (*Administration - Support Services*)
- Established a virtual Local Assistance Center (LAC) and a physical LAC at the Vacaville Center of Solano Community College. The LAC provided victims of the LNU Lightning Complex Fire with access to County services, the State of California (CalOES) and the Federal Government (FEMA). Residents received mental health counseling, assistance with recovery of vital records, adjustments to property valuations, site cleanup, building permits, hazardous materials cleanup, etc. (*Administration - Support Services*)
- Designed and built 70+ custom sneeze guards for various locations throughout County facilities as part of social distancing measures in response to the COVID-19 pandemic. (*Facilities Management*)
- Continued monitoring energy efficiency measures and resiliency measures in countywide property portfolio to prepare for future public safety power shutoffs. (*Facilities Management*)
- Placed over 1,000 signs related to COVID-19 regulations throughout County facilities. (*Facilities Management*)
- Assembled and distributed 131 sanitation stands in County facilities to provide easily accessible hand sanitizing opportunities to employees and the public. (*Facilities Management*)
- Maintained a higher cleaning level at all County facilities so that staff and Departments who occupy them could do so despite COVID-19, fire and smoke impacts, and PSPS events in the past year. (*Facilities Management*)

WORKLOAD INDICATORSAdministration - Support Services

- Responsible for the oversight and fiscal management of 11 departmental budgets, totaling approximately \$125 million. These departmental budgets include 99 individual budgets requiring direct oversight and fiscal management.
- Processed over 10,325 invoices totaling over \$27.3 million in FY2019/20 payments and tracked 511 departmental purchase orders. Responsible for tracking 123 Countywide utility accounts (51 Gas/Electric, 14 Garbage & 58 Water).
- From March 2020 through February 2021 processed 272 personnel actions, audited 88 employees time studies each pay-period to ensure accurate documentation of time for billing purposes, and scheduled/completed 672 mandated trainings for over 100 employees.
- Processed 2,286 purchase orders and processed 46 bids and RFPs from March 2020 through February 2021.
- Provided oversight and support for County records storage services to ensure appropriate retention period in accordance with County retention schedules and policies.
- Conducted surplus auctions which generated \$96,048 in revenues from March 2020 to February 2021.
- Reached 74,626 people through the Solano County Surplus Facebook page between July 1, 2020 and March 8, 2021, one outreach tool for surplus property sales.
- Processed and metered 1,223,770 individual pieces of USPS and Inter-office mail.

Capital Projects Management

- Managed over 65 completed or ongoing design, planning, accounting of construction projects, with a value of approximately \$51.6 million in FY2020/21.
- Reviewed and processed hundreds of furniture/work station change requests for County departments.
- Maintained space utilization and document databases for 2.5 million sq. ft. of County facilities.

Facilities Management

- Received 6,066 work orders for maintenance and improvements of County facilities of which, 4998 have been completed.
- Produced over 10,117,261 kilowatt hours of electricity from the County's Cogeneration Plant.
- Processed 130 purchase orders for services and supplies in support of Facilities Management.
- Processed over 3,128 invoices for payments pertaining to facilities services, supplies, and equipment.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	1,067,130	1,169,020	934,268	(234,752)	(20.1%)
CAPITAL PROJECTS MANAGEMENT	1,452,891	2,112,960	2,362,651	249,691	11.8%
SUPPORT SERVICES	2,253,785	2,105,644	2,000,984	(104,660)	(5.0%)
FACILITIES MAINTENANCE	<u>15,269,338</u>	<u>15,107,102</u>	<u>13,529,583</u>	<u>(1,577,519)</u>	<u>(10.4%)</u>
TOTAL REVENUES	20,043,144	20,494,726	18,827,486	(1,667,240)	(8.1%)
APPROPRIATIONS					
ADMINISTRATION	1,691,378	1,928,002	2,320,846	392,844	20.4%
CAPITAL PROJECTS MANAGEMENT	1,813,499	2,445,517	2,436,308	(9,209)	(0.4%)
SUPPORT SERVICES	1,838,097	1,882,278	1,838,906	(43,372)	(2.3%)
FACILITIES MAINTENANCE	<u>15,226,712</u>	<u>17,658,206</u>	<u>17,678,858</u>	<u>20,652</u>	<u>0.1%</u>
TOTAL APPROPRIATIONS	20,569,686	23,914,003	24,274,918	360,915	1.5%
NET COUNTY COST					
ADMINISTRATION	624,248	758,982	1,386,578	627,596	82.7%
CAPITAL PROJECTS MANAGEMENT	360,608	332,557	73,657	(258,900)	(77.9%)
SUPPORT SERVICES	(415,687)	(223,366)	(162,078)	61,288	(27.4%)
FACILITIES MAINTENANCE	<u>(42,626)</u>	<u>2,551,104</u>	<u>4,149,275</u>	<u>1,598,171</u>	<u>62.6%</u>
NET COUNTY COST	526,543	3,419,277	5,447,432	2,028,155	59.3%

STAFFING	11	12	15	3	25.0%
ADMINISTRATION	11	12	15	3	25.0%
CAPITAL PROJECTS MANAGEMENT	6	6	6	0	0.0%
SUPPORT SERVICES	11	10	9	(1)	-10.0%
FACILITIES MAINTENANCE	<u>64</u>	<u>65</u>	<u>65</u>	<u>0</u>	<u>0.0%</u>
TOTAL STAFFING	92	93	95	2	2.2%

The Recommended Budget represents a decrease of \$1,667,240 or 8.1% in revenues and an increase of \$360,915 or 1.5% in expenditures when compared to the FY2020/21 Adopted Budget. As a result, the Net County Cost has increased by \$2,028,155 or 59.3%.

Primary Funding Sources

The primary funding source for the Department is Charges for Services which is comprised of \$18,023,312 or 95.7% of the total revenue recovered through detailed cost accounting.

The FY2021/22 Recommended Budget includes a \$1,667,240 or 8.1% net decrease in revenues primarily due to reimbursements from operational costs from County departments for their share of facilities maintenance, custodial services, grounds maintenance, project management, and administrative support services and are recovered through A-87 charges and direct charges. An additional decrease is also due to the use of one-time Federal CARES Act revenue in FY2020/21 to fund eligible costs in responding to the COVID-19 pandemic emergency.

Primary Costs

The FY2021/22 Preliminary Recommended Budget includes a \$360,915 or 1.5% net increase in appropriations primarily due to:

- Salaries and Employee Benefits reflect an increase of \$508,327 or 4.4% primarily attributed to negotiated and approved labor contract wage increases, merit/longevity increases, CalPERS retirement costs, changes in health benefit costs and workers compensation rates and requests for new positions including a Supervising Buyer, Office Coordinator, 2 FTE Custodians, a Facilities Superintendent and deletion of a Stores Supervisor. This increase is partially offset by salary savings due to timing of filling up the new positions being requested.
- Services and Supplies reflect an increase of \$180,422 or 1.7% primarily due to increases in contracted capital project management, insurance costs, utilities and central data processing services, renewal of facilities' workorder system, and the addition of two vehicles. These increases are partially offset by decreases in building maintenance and improvements, maintenance equipment and purchases for resale.
- Other Charges reflect a decrease of \$225,293 or 14.3% primarily due to a decrease in Countywide Administrative Overhead.
- Fixed Assets reflect a decrease of \$151,373, no fixed assets are anticipated for FY2021/22.
- Other Financing Uses reflects an increase of \$29,319 or 19.0% primarily due to a transfer of funds to Fleet Management for the purchase of two vehicles for the Facilities Operations Division and a slight increase in pension obligation bonds cost.
- Intrafund Transfers reflects an increase of \$19,513 or 5.4% representing postage, service, and small project requests by various general fund departments.

Contracts

The FY2021/22 Recommended Budget includes a total of \$1,423,089 for contracted and professional services which include the following significant contracts:

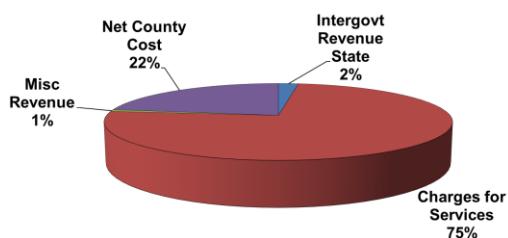
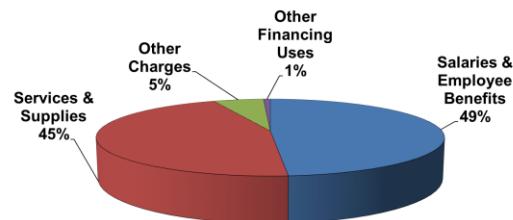
- \$561,750 for project management services to assist with capital project management.
- \$250,000 for floor care, window care/maintenance, and upholstery cleaning services.
- \$250,000 for uninterruptible power supply testing, hazmat handling, fire suppression system, elevator and underground storage tank inspections and certifications.
- \$145,000 for power washing, parking lot sweeping, palm tree, and other tree trimming services.
- \$120,000 for advanced diagnostic and engineering services.
- \$65,000 for building automation systems programming, boiler source testing, and boiler/chiller annual testing.
- \$30,000 for presort mail services to presort bar code compatible mail.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS**USE OF FUNDS**

CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	
REVENUES					
REVENUE FROM USE OF MONEY/PROP	15,576	12,000	12,000	0	0.0%
INTERGOVERNMENTAL REV STATE	1,087,153	530,000	530,000	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	249,903	443,045	0	(443,045)	(100.0%)
CHARGES FOR SERVICES	18,195,340	19,277,312	18,023,312	(1,254,000)	(6.5%)
MISC REVENUE	409,125	157,369	182,174	24,805	15.8%
OTHER FINANCING SOURCES	86,047	75,000	80,000	5,000	6.7%
TOTAL REVENUES	20,043,144	20,494,726	18,827,486	(1,667,240)	(8.1%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	9,958,608	11,458,268	11,966,595	508,327	4.4%
SERVICES AND SUPPLIES	9,530,275	10,934,170	11,114,592	180,422	1.7%
OTHER CHARGES	1,290,404	1,576,691	1,351,398	(225,293)	(14.3%)
F/A EQUIPMENT	26,661	151,373	0	(151,373)	(100.0%)
OTHER FINANCING USES	117,850	154,111	183,430	29,319	19.0%
INTRA-FUND TRANSFERS	(354,111)	(360,610)	(341,097)	19,513	(5.4%)
TOTAL APPROPRIATIONS	20,569,687	23,914,003	24,274,918	360,915	1.5%
NET COUNTY COST	526,543	3,419,277	5,447,432	2,028,155	59.3%

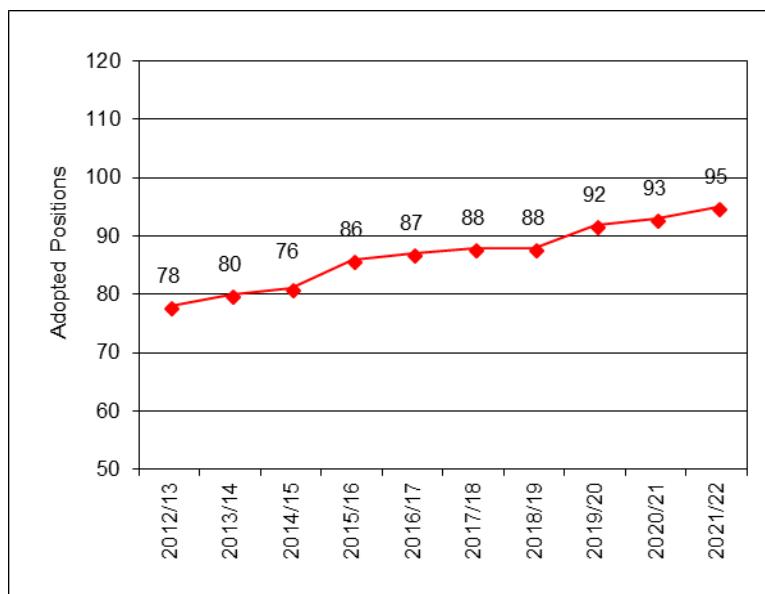
SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget reflects a decrease in appropriations due to the transfer of 3.0 FTE Building Trade Mechanic (BTM) positions to the Sheriff's Office to perform general repairs primarily to the jail facilities. The budget also reflects a decrease of the same amount in revenue representing billable hours to Sheriff for services to be performed by the 3.0 FTE BTM positions.

SUMMARY OF POSITION CHANGES

The FY2021/22 Recommended Budget includes the following organizational and proposed position changes:

- Delete 1.0 FTE Stores Supervisor – The responsibilities of this position will be disseminated to the new Office Supervisor.
- Add 1.0 FTE Office Supervisor – This position will provide supervisory duties for administrative functions including payroll, personnel and training and oversight of purchasing stores and mail services for the Department of General Services as well as Countywide services.
- Add 1.0 FTE Supervising Buyer (TBD) – This position will provide supervision of the Purchasing Unit and provide oversight of the Records and Inventory Units, Purchasing Stores and Mail Services for the Department of General Services as well as Countywide services.
- Add 1.0 FTE Facilities Superintendent (TBD) – This position will provide operational support to the Facilities Operations Division Manager. The addition of the Superintendent will allow the Manager to share after-hour callout responsibilities and improve the span of control for the Department of General Services as well as Countywide services.
- Add 1.0 FTE Office Coordinator (TBD) – This position will provide administrative support to Purchasing and Capital Project for the Department of General Services as well as Countywide services.
- Add 2.0 FTE Custodians - These positions will provide additional custodial services to accommodate the build out of the County Administration Center at 675 Texas Street in Fairfield and additional sanitization of County buildings.
- Transfer 3.0 FTE Building Trades Mechanics to Sheriff's Office to perform general repairs primarily to the jail facilities.

STAFFING TREND

In FY2008/09, staffing allocations for all divisions totaled 103.0 FTE. However, with the 2008-2011 Recession and due to operation funding deficits, staffing allocations were reduced to a low of 76.0 FTE in FY2011/12. As the economy progresses, along with increased responsibilities and demands, including expanded county space, additional grounds to maintain, and increased protocols due to COVID-19 the department is addressing staffing needs to meet regulatory and service requirements.

PENDING ISSUES AND POLICY CONSIDERATIONS

Increasing regulation from the Federal and State Legislatures related to Greenhouse Gas emissions requires diligence in continuing to address energy usage and alternate sources as we construct or refurbish facilities. Concerns related to Public Utility Power Shutoffs (PSPS) has led to increased concerns regarding resiliency for our campuses providing much needed services to the county population.

Continued high rate of staff retirements has led to gaps in knowledge and service delivery.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Summary of Other Administered Budget

1117-General Services

Megan M. Greve, Director of General Services

Other General

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
	2019/20 ACTUAL	ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	
REVENUES					
1640 REAL ESTATE SERVICES	1,114,731	1,043,760	1,054,735	10,975	1.1%
3100 FLEET MANAGEMENT	5,919,194	5,608,746	5,701,746	93,000	1.7%
9000 AIRPORT	2,034,049	2,124,040	2,160,122	36,082	1.7%
9010 AIRPORT SPECIAL PROJECTS	26,851	0	826,875	826,875	100.0%
9050 SPECIAL AVIATION	13,489	206,901	220,916	14,015	6.8%
2801 FOUTS SPRINGS RANCH	2,754	0	0	0	0.0%
APPROPRIATIONS					
1640 REAL ESTATE SERVICES	781,482	957,410	990,747	33,337	3.5%
3100 FLEET MANAGEMENT	5,611,724	6,545,155	5,754,056	(791,099)	(12.1%)
9000 AIRPORT	1,426,406	1,770,974	1,827,602	56,628	3.2%
9010 AIRPORT SPECIAL PROJECTS	404,333	0	875,000	875,000	0.0%
9050 SPECIAL AVIATION	220,916	223,789	220,916	(2,873)	(1.3%)
2801 FOUTS SPRINGS RANCH	259,096	0	0	0	0.0%
NET CHANGE					
1640 REAL ESTATE SERVICES	(333,249)	(86,350)	(63,988)	22,362	(25.9%)
3100 FLEET MANAGEMENT	(307,470)	936,409	52,310	(884,099)	(94.4%)
9000 AIRPORT	(607,643)	(353,066)	(332,520)	20,546	(5.8%)
9010 AIRPORT SPECIAL PROJECTS	377,482	0	48,125	48,125	0.0%
9050 SPECIAL AVIATION	207,427	16,888	0	(16,888)	(100.0%)
2801 FOUTS SPRINGS RANCH	256,342	0	0	0	0.0%

A summary of the budgets administered by the General Services Department is provided on the following pages.

DEPARTMENTAL PURPOSE

The Real Estate Services office provides real estate and property management services in support of the County's operational needs.

FUNCTION AND RESPONSIBILITIES

Real Estate Services manages the County's portfolio of real estate assets to evaluate disposition and development potential, adaptive reuse, and to minimize operating expenses and maximize revenues, including but not limited to, the acquisition, sale, and lease of real properties. In addition, Real Estate Services administers the franchise agreements with service providers for the collection of garbage, recyclables, and yard waste in the unincorporated areas of the County. Real Estate Services is also responsible for the management of the County Events Center and the County Administration Center common conference rooms.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- COVID-19 lockdowns on the use of County facilities and the County's Veterans Memorial Halls present significant restrictions to normal property management functions.
- Rent collections during COVID-19 restrictions were unpredictable and anticipated to be lower during FY2021/22 as a result of anticipated business slowdowns.
- Continued demand for light industrial leased space for County operational storage and warehousing in the face of low inventory in the Fairfield market area remains challenging.
- Public-benefit site acquisitions, involving multiple stakeholders, requires balancing the organizational landscape with established deadlines.

Accomplishments:

- Property Acquisition analyses, agreements and purchases totaling 84.62 acres:
 - 3373 Sackett Lane, Winters (portion of 90 acres) providing opportunities for environmental mitigation, water rights, and education.
 - 1624-1634 Rockville Road, Fairfield (9.99 acres) allowing for the continued leasing of 0.17 acres of the parcel by the Cordelia Fire Protection District.
 - Completed the purchase of additional land buffer between the north Claybank detention campus and adjacent property (.33 acres) in order to maintain adequate security between detention operations and neighboring uses.
- US Post Office five-year lease renewed for 14,113 square feet of retail/industrial space at 600 Kentucky Street in Fairfield.
- 431 Executive Court, Fairfield lease for 12,288 square feet renewed under favorable terms including conference room tenant improvements of \$108,123.
- Less favorable lease for DCSS terminated, allowing relocation to County Administrative Center.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$10,975 or 1.1% in revenues and \$33,337 or 3.5% in appropriations when compared to FY2020/21 Adopted Budget. As a result, the Net County Cost increased by \$22,362 or 25.9%.

Primary Funding Sources

The primary funding source for Real Estate Services is Revenue from Use of Money/Property which reflects a \$16,983 or 2.1% increase primarily due to an increase in building rental revenue. Licenses, Permits and Franchise reflects a \$5,526 or 3.3% decrease due to garbage service-related costs returning to pre-COVID-19 volumes where during COVID-19 period garbage volumes were high due to Stay-at-Home orders. A net increase of \$5,082 or 9.8% in Charges for Services is attributable to service charges from the rate reimbursements for real estate management services to capitalizable project budgets. A decrease

Summary of Other Administered Budgets

1640 – Fund 001-Real Estate Services
Megan M. Greve, Director of General Services
Property Management

of \$5,564 in Intergovernmental Revenue – Federal resulting from the use of one-time Federal CARES Act revenue in FY2020/21 to fund eligible costs in responding to the COVID-19 pandemic emergency.

Primary Costs

The FY2021/22 Recommended Budget includes a \$33,337 or 3.5% net increase in appropriations when compared to the FY2020/21 Adopted Budget due to an increase of \$6,706 in Salaries and Employee Benefits resulting from the negotiated and approved labor contract wage increase and CalPERS retirement costs. As well as an increase of \$59,233 in Services and Supplies for property and liability insurance, central data processing services and wastewater and storm drainage charges. Increase in Intra Fund Transfer of \$26,226 is primarily attributable to maintenance and routine repairs for the Fairfield Post Office. These increases are offset with a \$58,952 decrease in Other Charges from reduced Countywide Cost Allocation Plan charges from roll forward adjustments in the Plan for costs attributed to Real Estate Services.

Contracts

None.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	204,592	166,726	161,200	(5,526)	(3.3%)
REVENUE FROM USE OF MONEY/PROP	900,072	819,831	836,814	16,983	2.1%
INTERGOVERNMENTAL REV FEDERAL	3,073	5,564	0	(5,564)	(100.0%)
CHARGES FOR SERVICES	6,994	51,639	56,721	5,082	9.8%
TOTAL REVENUES	1,114,731	1,043,760	1,054,735	10,975	1.1%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	74,216	158,205	164,911	6,706	4.2%
SERVICES AND SUPPLIES	253,889	305,301	364,534	59,233	19.4%
OTHER CHARGES	479,623	497,574	438,622	(58,952)	(11.8%)
OTHER FINANCING USES	636	1,449	1,573	124	8.6%
INTRA-FUND TRANSFERS	(26,882)	(5,119)	21,107	26,226	(512.3%)
TOTAL APPROPRIATIONS	781,482	957,410	990,747	33,337	3.5%
NET COUNTY COST	(333,248)	(86,350)	(63,988)	22,362	(25.9%)

STAFFING	1	1	1	0	0.0%
TOTAL STAFFING	1	1	1	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared in anticipation that the COVID-19 restrictions would be lifted during a portion of the year allowing for a steady increase in the use of County facilities at the County Events Center and County Administrative Center.

At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DEPARTMENTAL PURPOSE

Fleet Management provides comprehensive fleet management and transportation services to County departments, the City of Dixon, and two Special Districts within Solano County.

FUNCTION AND RESPONSIBILITIES

Fleet Management is responsible for providing the following services: monthly and daily vehicle rentals; equipment maintenance and repair; management of five fuel sites; and acquisition and disposal of vehicles and equipment. Fleet Management is a Division within the General Services Department.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Fleet has 79 hybrid vehicles in service, 14% of the light and medium duty fleet, an increase of 2% when compared to FY2020/21.
- After a successful transition from Diesel No. 2 fuel to renewable diesel, Fleet is reviewing other renewable gasoline options and hopes to continue reducing our carbon footprint.
- There are 41 vehicles on the replacement plan for FY2021/22 and 57 vehicles on the replacement plan for FY2022/23. In addition, there are 4 vehicles to be purchased in FY2021/22, which are requested by departments.
- Fleet has evaluated several electric vehicles (EV's) and Plug-In Hybrid Electric Vehicles (PHEV's) and is ready to integrate many of them into our fleet as EV charging stations come on-line.

WORKLOAD INDICATORS

- Maintains and services 522 County fleet vehicles including 49 vehicles leased to outside agencies.
- Maintains and services over 110 department owned vehicles and heavy equipment including road graders, loaders, and other public works type heavy equipment.
- During calendar year 2020, completed 2,657 work orders comprised of 5,470 mechanic labor hours.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget reflects an increase of \$93,000 or 1.7% in revenues and a decrease of \$791,099 or 12.1% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Source

The primary funding source is Charges for Services with revenues of \$5,274,615 representing a decrease of \$25,000 or 0.5% when compared to the FY2020/21 Adopted Budget. This revenue is primarily comprised of Vehicle Rental Fees, Other Charges for Services, and Fuel and Oil delivery.

Primary Costs

The FY2021/22 Recommended Budget includes \$5,754,056 in appropriations representing a \$791,099 or 12.1% net decrease due to the following:

- Salaries and Employee Benefits of \$1,394,755 reflect an increase of \$76,625 or 5.8% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates.
- Services and Supplies of \$2,236,436 reflect an increase \$62,418 or 2.9% due to increases in Software Cost and Support, Maintenance for Equipment and Building, Central Data Processing, Communication and Purchases for Resale.
- Other Charges of \$352,785 reflect an increase of \$88,013 or 33.2% primarily due to increased Countywide Administrative Overhead costs.
- Fixed Assets of \$1,757,000 reflects a decrease of \$1,018,673 or 36.7% due to a decrease in the number of replacement vehicles and department requests for new vehicles in FY2021/22. The decrease is also attributed to computer equipment purchased in FY2020/21 related to the conversion of the Fleet Computer System into windows-based platform.

Contracts

None.

Fixed Assets

The FY2021/22 Recommended Budget includes:

- \$1,690,000 for 45 vehicle purchases.
- \$67,000 for purchase of tools, tool boxes, an etcher and a new tire mounting machine.

DEPARTMENT COMMENTS

In FY2020/21, the City of Suisun and Solano Community College chose not to renew their contracts with Fleet Management for Fleet services, surrendering 10 vehicles to Fleet Management upon their termination of services. The vehicles returned to Fleet were repurposed, resulting in minimal impact to Fleet revenue and operations.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	74,325	14,131	12,131	(2,000)	(14.2%)
INTERGOVERNMENTAL REV FEDERAL	973	0	0	0	0.0%
CHARGES FOR SERVICES	5,284,993	5,299,615	5,274,615	(25,000)	(0.5%)
MISC REVENUE	92,705	105,000	105,000	0	0.0%
OTHER FINANCING SOURCES	466,198	190,000	310,000	120,000	63.2%
TOTAL REVENUES	5,919,194	5,608,746	5,701,746	93,000	1.7%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,106,808	1,318,130	1,394,755	76,625	5.8%
SERVICES AND SUPPLIES	1,946,032	2,174,018	2,236,436	62,418	2.9%
OTHER CHARGES	305,224	264,772	352,785	88,013	33.2%
F/A EQUIPMENT	2,123,878	2,775,673	1,757,000	(1,018,673)	(36.7%)
OTHER FINANCING USES	129,782	12,562	13,080	518	4.1%
TOTAL APPROPRIATIONS	5,611,724	6,545,155	5,754,056	(791,099)	(12.1%)
NET GAIN(LOSS)	307,470	(936,409)	(52,310)	884,099	(94.4%)

STAFFING					
FLEET	10	10	10	0	0.0%
TOTAL STAFFING	10	10	10	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Fleet continues with the implementation of several modules to the Fleet Management Software, converting the Fleet System to a windows-based platform which will interface with Telematics, and a GPS vehicle system in County vehicles. This will allow staff to better analyze the needs of the various departments, improving vehicle utilization and allowing departments to better manage their fleet needs.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

With state initiatives to reduce petroleum powered vehicle emissions, Fleet will continue to explore ways to adapt our vehicle portfolio to include hybrid, plug-in hybrid, and electric vehicles where appropriate. Furthermore, Fleet is working with Facilities, Capital Projects Management and Solano Transportation Authority to identify opportunities to install charging stations within the current infrastructure and for funding to expand infrastructure and charging stations around the county.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DEPARTMENTAL PURPOSE

The General Services Department is responsible for providing a safe, convenient, well-maintained regional airport for general aviation and business aviation use.

FUNCTION AND RESPONSIBILITIES

The Nut Tree Airport is located in Vacaville and serves both businesses and residents of Solano County and the surrounding region by providing a safe and well-maintained airport which includes a runway, taxiways, tie down areas, helicopter parking, County-owned hangars, ground lease space for privately-owned hangars, and office space for airport customers, businesses, and events. The Airport Manager is responsible for planning and implementing airport capital projects funded primarily by federal and state grants in addition to administering day-to-day maintenance and operation of the Airport.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSChallenges:

- All office and hangar spaces at the Airport are at full occupancy. The Airport's current waiting list for hangar space has increased considerably over the last 5 years. The Airport's aircraft tie-down apron is also nearing capacity.
- The Airport Manager began in August 2020 at the same time the Airport's Building Trades Mechanic resigned. The Airport is in the process of reclassifying the position to an Airport Maintenance Worker. An Extra Help Groundskeeper was assigned to the Airport to assist with maintaining the grounds, but the Airport has been shorthanded.

Accomplishments:

- The Airport sent out an Invitation for Bids for a new fuel supplier and signed a five-year Fuel Supply Agreement with EPIC Fuel. The Airport has completed deferred maintenance on the self-serve fuel island and negotiated a Fuel Truck Lease with EPIC Fuel to replace its aging leased fuel trucks.
- In coordination with the Federal Aviation Administration (FAA), the Airport updated the Airport Capital Improvement Plan (ACIP) for 2020 - 2025 which identifies FAA funding for eligible capital improvement projects. The Airport has also completed design on Phase One of a Taxi Lane Reconstruction Project and applied for both federal and state grant funding for construction in 2021.
- The Airport was awarded a \$13,000 Coronavirus Response and Relief Supplemental Appropriations Act grant from the FAA to offset expenses incurred by COVID-19.

WORKLOAD INDICATORS

- The Airport manages, operates, and maintains the airport fuel system, and provides fuel services and retail sales of aviation fuel to the flying public, including over 133,796 gallons of fuel sold and involving more than 6,000 customer transactions during FY2020/21. Fuel sales for FY2021/22 are estimated to generate over \$696,000 in Airport operating revenue.
- The Airport manages, rents, and maintains County hangars, office spaces, private ground leases and other aircraft storage spaces which is estimated to generate over \$875,000 during FY2020/21.
- The Airport maintains 301 acres of Airport property and operates infrastructure and airport systems including runway and taxiway lighting and navigation systems; water, sewer, and storm drainage systems; storm water pollution prevention; weed control and abatement, and repair and maintenance of airfield facilities.

DEPARTMENTAL BUDGET SUMMARY

The Requested Budget for the Airport reflects an increase of \$36,082 or 1.7% in revenues and a decrease of \$56,628 or 3.2% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

- Property tax revenue in the amount of \$485,742 reflects an increase of \$14,042 or 3.0% when compared to the FY2020/21 Adopted Budget.
- Revenue from Use of Money in the amount of \$875,004 which reflects an increase of \$54,294 or 6.6% when compared to the FY2020/21 Adopted Budget due to an increase of income from leases, hangar, office and building rentals.
- Charges for Services in the amount of \$753,898 which reflects a decrease of \$27,381 or 3.5% primarily attributable to fuel and oil revenue and reduced tie down fees.
- Miscellaneous Revenues in the amount of \$31,000 which reflects a decrease of \$2,000 or 6.1% is a reflection of decreased aeronautical activity due to COVID-19 and a correlating decrease in opportunities to achieve miscellaneous revenues.
- Operating Transfers-In in the amount of \$10,000 which reflects a decrease of \$2,873 or 22.3% representing transfers from the Special Aviation fund for grant from Caltrans. The grant agreement requires that the receipts and disbursements be accounted for in the Special Aviation Fund. The Special Aviation fund does not anticipate interest income which decreases the transfers of funds to the Airport operating budget.

Primary Costs

- Salaries and Employee Benefits of \$431,443, represents a decrease of \$3,578 or 0.8% due to savings in salaries and wages reflecting vacancy of the Airport Maintenance Worker which is anticipated to be hired at a lower step with no longevity pay.
- Services and Supplies of \$998,553, represents a net increase of \$45,013 or 4.7% due to increases in deferred maintenance and required preventive maintenance for leased equipment and buildings.
- Other Financing Uses of \$215,067 represents an increase of \$16,751 or 8.4% primarily due to Operating Transfer to Special Aviation Fund to pay the loan from California Department of Transportation. The Caltrans loan agreement requires that the loan be accounted for in the Special Aviation Fund.

Contracts

None.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

Megan M. Greve, Director of General Services
Public Ways

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	459,517	471,700	485,742	14,042	3.0%
REVENUE FROM USE OF MONEY/PROP	803,395	820,710	875,004	54,294	6.6%
INTERGOVERNMENTAL REV STATE	13,606	3,538	3,538	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	69,024	5	5	0	0.0%
INTERGOVERNMENTAL REV OTHER	753	935	935	0	0.0%
CHARGES FOR SERVICES	651,779	781,279	753,898	(27,381)	(3.5%)
MISC REVENUE	25,974	33,000	31,000	(2,000)	(6.1%)
OTHER FINANCING SOURCES	10,000	12,873	10,000	(2,873)	(22.3%)
TOTAL REVENUES	2,034,049	2,124,040	2,160,122	36,082	1.7%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	397,870	435,021	431,443	(3,578)	(0.8%)
SERVICES AND SUPPLIES	825,755	953,540	998,553	45,013	4.7%
OTHER CHARGES	199,330	184,097	182,539	(1,558)	(0.8%)
OTHER FINANCING USES	3,452	198,316	215,067	16,751	8.4%
TOTAL APPROPRIATIONS	1,426,406	1,770,974	1,827,602	56,628	3.2%
NET GAIN(LOSS)	607,643	353,066	332,520	(20,546)	(5.8%)

STAFFING					
AIRPORT	3	3	3	0	0.0%
TOTAL STAFFING	3	3	3	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the position allocation since the adoption of the FY2020/21 Budget are provided below:

On April 27, 2021 the Board approved the following position changes:

- Added 1.0 FTE Airport Maintenance Worker
- Deleted 1.0 FTE Building Trades Mechanic

There are no changes in position allocation in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

This budget is used for Airport improvement projects at the County Nut Tree Airport of which a percentage is funded through State and Federal Aviation Administration (FAA) grants.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Completed the design work for a major taxiway rehabilitation project during FY2020/21 in anticipation of a future phased construction project.
- Applied for an FAA Airport Improvement Program construction grant and there are plans to apply for Caltrans matching grant for phase 1 construction of taxiway rehabilitation project to be completed in FY2021/22.

WORKLOAD INDICATORS

- With the financial assistance of the FAA, and financing through the Caltrans matching grant program, the Airport plans to complete an estimated amount of \$875,000 in capital improvements in FY2021/22.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for Airport Special Projects represents an increase of \$826,875 or 100% in revenues and an increase of \$875,000 or 100% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, the use of Fund Balance increases by \$48,125. The increases in revenue and appropriations are the result of a planned phase 1 construction of a taxiway rehabilitation project in FY2021/22.

Primary Funding Source

The primary funding source for the Airport Special Projects are the federal grant from Federal Aviation Administration for \$787,500, funding from the Caltrans matching grant of \$39,375 and use of Airport Special Projects fund balance of \$48,125.

Primary Costs

The primary costs for the taxi-lane rehabilitation project (Phase 1) budgeted in FY2021/22 are construction and construction management.

Contracts

The FY2021/22 Recommended Budget includes a total of \$150,000 in construction management services and \$725,000 construction services for taxiway rehabilitation project (Phase 1).

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	0	0	39,375	39,375	100.0%
INTERGOVERNMENTAL REV FEDERAL	26,851	0	787,500	787,500	100.0%
TOTAL REVENUES	26,851	0	826,875	826,875	100.0%
APPROPRIATIONS					
F/A BLDGS AND IMPRMTS	404,333	0	875,000	875,000	100.0%
TOTAL APPROPRIATIONS	404,333	0	875,000	875,000	100.0%
NET GAIN(LOSS)	(377,481)	0	(48,125)	(48,125)	100.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Revenue generation and improving airport revenues through further economic development of the airport property will continue to be important in the future to provide local matching funds for FAA and State capital improvement grants. The FAA has recently indicated that federally-funded Airport Improvement Program Projects for FY2021/22 may allow for additional funding of up to 100%. Staff will continue to monitor the progress of the current grant and plans to seek Board approval for grant application.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be impacted by COVID-19.

FUNCTION AND RESPONSIBILITIES

This budget is used to record receipt of the annual California Aid to Airports program including loans and grants provided by Caltrans. Funds received from Caltrans under these programs are restricted and may only be used to fund Nut Tree Airport operations and or capital projects.

In FY2018/19 the Airport Special Aviation Fund entered into the following loan agreements:

- In August 2018, the Airport Special Aviation Fund entered into a loan agreement with Caltrans to fund the Airport T-Hangar Construction Project (BU 9019) in the amount of \$1,857,313. The loan is amortized over 17 years at an annual interest rate of 3.91%, maturing in February 2035. In FY2021/22 payment is due in September 2021 for a principal payment of \$85,284 and interest of \$66,313.
- In March 2019, the Airport Special Aviation Fund entered into a loan agreement with Caltrans to fund Airport office building improvements (BU 9016) in the amount of \$759,924. The loan is amortized over 17 years at an annual interest rate of 3.34%, maturing in March 2036. In FY2021/22 payment is due in May 2022 for a principal payment of \$36,229 and interest of \$23,089.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The annual \$10,000 grant from Caltrans will be applied to airport operations.
- The Airport is in the third year of paying loans that were provided by Caltrans to fund the completed T-hangars and office building renovations at the Nut Tree Airport.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$14,015 or 6.8% in revenues and a decrease of \$2,873 or 1.3% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Source

The primary funding source for this budget is an Operating Transfer-In from the Airport Operating Budget (BU 9000) of \$210,916 which reflects an increase of \$16,888 or 8.7%. The increase results from loan payments due that are funded through hanger rent. The annual payment of the Caltrans loan in FY2021/22 receives funding from Airport Operating Budget. The Transfer-In revenue is from hangar and administrative building lease/space rental payments. Additional funding in this budget includes an annual airport operation grant from Caltrans of \$10,000.

Primary Costs

The Special Aviation Project budget includes the annual payment of the Caltrans loan and an Operating Transfer-Out of the Caltrans grant funds to the Airport operating budget to fund Airport operations.

Contracts

None.

Fixed Assets

None.

DEPARTMENT COMMENTS

Loan payments to Caltrans are required to be accounted for and paid out of the Airport Special Aviation Fund. Accordingly, the Airport Operating Budget (BU 9000) will transfer funds for annual principal and interest due on the Caltrans loans to the Airport Special Aviation Budget (BU 9050).

Megan M. Greve, Director of General Services
Public Ways

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	3,489	2,873	0	(2,873)	(100.0%)
INTERGOVERNMENTAL REV STATE	10,000	10,000	10,000	0	0.0%
OTHER FINANCING SOURCES	0	194,028	210,916	16,888	8.7%
TOTAL REVENUES	13,489	206,901	220,916	14,015	6.8%
APPROPRIATIONS					
OTHER CHARGES	210,916	210,916	210,916	0	0.0%
OTHER FINANCING USES	10,000	12,873	10,000	(2,873)	(22.3%)
TOTAL APPROPRIATIONS	220,916	223,789	220,916	(2,873)	(1.3%)
NET GAIN(LOSS)	(207,427)	(16,888)	0	16,888	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be impacted by COVID-19.

Summary of Other Administered Budgets

2801 – Fund 031-Fouts Springs Youth Facility

Megan M. Greve, Director of General Services

Detention & Corrections

FUNCTION AND RESPONSIBILITIES

In August 2011, after nearly 50 years of operation, the Board of Supervisors terminated the Probation Department's program at the Fouts Springs Youth Facility (Fouts) in Colusa County because of a loss of a State Youth Authority funded program and a State driven change in philosophy regarding juvenile detention. The Special Use Permit for the Fouts facility issued to Solano County by the United States Forest Service required the County to remove approximately 34 existing buildings/structures (approximately 62,000 square feet) and return the site to its natural state. The County developed the Fouts decommissioning and site restoration plan pursuant to the Forest Service requirements.

The Department of General Services oversaw the maintenance and safeguarding of the grounds and facilities and led the decommissioning process to terminate the Special Use Permit with the U.S. Department of Agriculture/Forest Service which owns the land. The decommissioning and site clearance were completed in phases with final close out in 2019. Acceptance of site restoration and Special Use Permit closure authorization by the United States Forest Service took place in July 2019. The budget unit was closed at the end of FY2019/20.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Final decommissioning of the Fouts Springs Youth Facility relieved the County of associated maintenance and operations costs.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no revenues and no appropriations for FY2021/22.

DEPARTMENT COMMENTS

None.

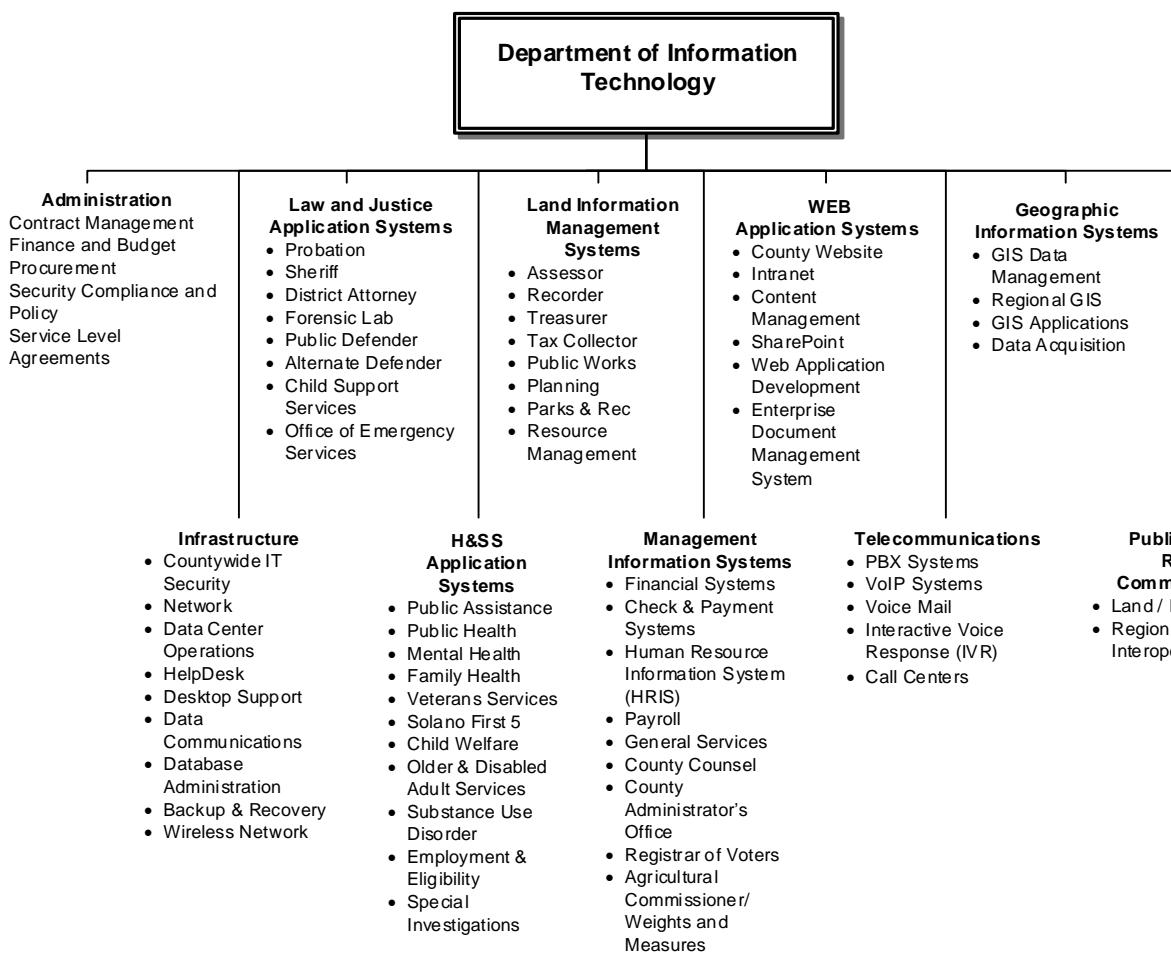
DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	2,754	0	0	0	0.0%
TOTAL REVENUES	2,754	0	0	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	73,944	0	0	0	0.0%
OTHER CHARGES	6,946	0	0	0	0.0%
OTHER FINANCING USES	178,206	0	0	0	0.0%
TOTAL APPROPRIATIONS	259,096	0	0	0	0.0%
NET GAIN(LOSS)	(256,342)				

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.



DEPARTMENTAL PURPOSE

The mission of the Department of Information Technology (DoIT) is to make Solano County departments better at what they do through the use of technology. DoIT develops, implements, and supports a wide variety of IT services in support of the County's business processes. DoIT supports all County departments in automating and improving the delivery of programs and services to the public.

Budget Summary:

FY2020/21 Midyear Projection:	\$29,201,542
FY2021/22 Recommended:	\$32,621,294
County General Fund Contribution:	\$0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	68

FUNCTION AND RESPONSIBILITIES

DoIT is responsible for providing information technology and communications infrastructure, software application development and technology support services to all County departments. It carries out this responsibility through ten divisions. Six divisions, organized by business area, provide application development and management services to departments. Three divisions provide infrastructure support for all computing technologies, telecommunications, and public safety radio communications. The department also includes one administrative division responsible for fiscal activities, security and operational policies and project coordination.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The COVID-19 pandemic took center stage and DoIT pivoted to crisis management, rapidly standing up teleworking capabilities, and enabling broad adoption of online collaboration tools to allow much of the business of Solano County to continue remotely. Multiple disasters struck Solano county simultaneously that played a pivotal role in the priorities for IT Services to include the COVID-19 pandemic, the LNU Lightning Complex Fire, and Public Safety Power Shutoffs (PSPS). DoIT, with the support of its business partners in departments throughout the County, has been able to make significant progress in improving the technology tools and capabilities available to County users, and in the automation of business processes.

Accomplishments:**Information Technology Service Management (ITSM):**

- Deployment of Windows Virtual Desktops to every Solano employee enabling a remote workforce within two weeks of the onset of the pandemic.
- Reduced laptop deployments from 2-4 months to 2 weeks by re-engineering our internal processes and standardizing computer equipment.
- Countywide deployment of Microsoft Teams, with full virtual audio & video communication within a week of the pandemic's emergence.

Information Security Improvements:

- Deployed advanced security tools to:
 - Only allow users with unique ID and Password to authenticate to Active Directory and connect to the County's wireless network.
 - Provide "Guest" access to the wireless network and provide Internet access.
 - Allow users to connect personal devices to the wireless network and provide Internet access.
- Deployed Microsoft Password Protection System to prevent users from creating weak passwords.
- Deployed Multi-Factor Authentication for Virtual Private Network to replace RSA Software Tokens.
- Deployed network monitoring tools to provide enterprise-wide visibility to detect and respond to threats in real-time.
- Migrated the end-of-life IronPort physical machines to virtual machines.
- Retired all Windows 2003 servers in the network. Windows 2003 is an obsolete operating system.
- Retired all machines running Windows XP operating system. Windows XP is an obsolete operating system.
- Worked with Systems Admin team to retire Domain Controllers running Windows 2008 servers.
- Implemented Multi-Factor Authentication for the Law and Justice group.
- All Windows servers and workstations now have anti-malware software installed.
- Implemented MediaPro, a Software-as-a-Service tool to provide security and awareness training to County users.
- Implemented a cloud-based service to provide Web Application Firewall and cloud hosted Domain Name System (DNS).

Network Improvements:

- Implemented VPN concentrator for Law & Justice Data Center, which doubled the VPN capacity for Solano County users.
- Implemented Microsoft Azure Express Routes circuit to allow Windows Virtual Desktop (WVD) cloud connectivity to Solano County.
- Completed the major overhaul (hardware and software upgrade) of Solano County phone system (VoIP).
- Upgraded the Library System Wide Area Network (WAN) circuit to ASE (Digital).

Timothy P. Flanagan, Chief Information Officer**Other General**

-
- Completed network and Voice services to support the move of the Department Child Support Services office to the CAC 5th floor.
 - Moved the WAN hub to 427 Executive Court for the campus.
 - Deployed Fire Emergency Assistance Center (LNU Fire) network connectivity to Solano County.
 - Completely re-built the alternate Emergency Operations Center (EOC) network. Added VoIP and wireless access.
 - Full wireless connectivity for Transportation Corp Yard Heavy Duty Shop.
 - Created a public WiFi at Vallejo to assist COVID-19 hit population.
 - Created Public Wireless for H&SS public lobby access at 275 Beck, 1119 E Monte Vista, 365 Tuolumne locations and Probation lobby.
 - For Election activities, provided Cell signal enhancement for Registrar of Voters (ROV).
 - Upgraded Grand Jury network including a new circuit.
 - Created a Call Center for Solano County COVID-19 relief efforts.
 - Major update to the Interactive Voice Response (IVR) system for Human Resources.

Management Information Systems:

- Deployed eSignatures in the County contracting process and other areas.

Geographic Information Systems (GIS):

- New GIS flyover contract/agency agreements with Sanborn Aerial.

WORKLOAD INDICATORS

- During the period of March 1, 2020 to February 28, 2021 there were a total of 22,709 work orders and trouble tickets received by the Helpdesk.
- A total of 461 servers were hosted on 61 physical servers, and over 700 terabytes of data were maintained in operation and exceeded the 99.9% system availability service level threshold.
- Over 4,869 computers, 4,397 telephones, 200 tablets, and 800 printers are supported across the Counties' wide-area network locations.

Functional Area Summary
1870 – Fund 370-Department of Information Technology
Timothy P. Flanagan, Chief Information Officer
Other General

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
DOIT-ADMINISTRATION	1,198,996	1,694,669	1,722,987	28,318	1.7%
INFRASTRUCTURE	13,852,571	13,894,616	15,640,534	1,745,918	12.6%
LAW & JUSTICE APPLICATION SYSTEMS	1,692,799	1,702,539	1,824,869	122,330	7.2%
H&SS APPLICATION SYSTEMS	2,544,730	3,999,597	3,893,551	(106,046)	(2.7%)
MANAGEMENT INFORMATION SYSTEMS	1,713,855	1,721,368	2,015,177	293,809	17.1%
LAND INFORMATION MANAGEMENT SYSTEMS	2,066,371	1,990,924	1,468,363	(522,561)	(26.2%)
WEB APPLICATION SYSTEMS	812,088	972,544	942,019	(30,525)	(3.1%)
GEOGRAPHIC INFORMATION SYSTEMS	1,322,924	1,452,365	2,009,923	557,558	38.4%
TELECOMMUNICATIONS	1,454,229	1,899,003	1,823,815	(75,188)	(4.0%)
PUBLIC SAFETY RADIO COMMUNICATION	569,143	488,106	510,416	22,310	4.6%
TOTAL REVENUES	27,227,706	29,815,731	31,851,654	2,035,923	6.8%
APPROPRIATIONS					
DOIT-ADMINISTRATION	1,204,113	1,694,669	1,722,988	28,319	1.7%
INFRASTRUCTURE	13,605,328	14,404,166	16,369,374	1,965,208	13.6%
LAW & JUSTICE APPLICATION SYSTEMS	1,621,191	1,702,539	1,824,869	122,330	7.2%
H&SS APPLICATION SYSTEMS	2,483,647	3,999,597	3,893,551	(106,046)	(2.7%)
MANAGEMENT INFORMATION SYSTEMS	1,540,781	1,721,368	2,015,177	293,809	17.1%
LAND INFORMATION MANAGEMENT SYSTEMS	2,075,917	1,990,924	1,468,363	(522,561)	(26.2%)
WEB APPLICATION SYSTEMS	660,078	972,544	942,019	(30,525)	(3.1%)
GEOGRAPHIC INFORMATION SYSTEMS	1,263,995	1,452,365	2,009,923	557,558	38.4%
TELECOMMUNICATIONS	1,413,986	1,899,003	1,823,815	(75,188)	(4.0%)
PUBLIC SAFETY RADIO COMMUNICATION	485,636	553,106	551,215	(1,891)	(0.3%)
TOTAL APPROPRIATIONS	26,354,672	30,390,281	32,621,294	2,231,013	7.3%
NET GAIN (LOSS)					
DOIT-ADMINISTRATION	(5,117)	0	0	0	0.0%
INFRASTRUCTURE	247,242	(509,550)	(728,840)	(219,290)	43.0%
LAW & JUSTICE APPLICATION SYSTEMS	71,608	0	0	0	0.0%
H&SS APPLICATION SYSTEMS	61,083	0	0	0	0.0%
MANAGEMENT INFORMATION SYSTEMS	173,074	0	0	0	0.0%
LAND INFORMATION MANAGEMENT SYSTEMS	(9,545)	0	0	0	0.0%
WEB APPLICATION SYSTEMS	152,010	0	0	0	0.0%
GEOGRAPHIC INFORMATION SYSTEMS	58,929	0	0	0	0.0%
TELECOMMUNICATIONS	40,243	0	0	0	0.0%
PUBLIC SAFETY RADIO COMMUNICATION	83,507	(65,000)	(40,799)	24,201	(37.2%)
NET GAIN (LOSS)	873,034	(574,550)	(769,639)	(195,089)	34.0%

STAFFING	6	8	8	0	0.0%
DOIT-ADMINISTRATION	6	8	8	0	0.0%
INFRASTRUCTURE	11	12	13	1	8.3%
LAW & JUSTICE APPLICATION SYSTEMS	9	9	9	0	0.0%
H&SS APPLICATION SYSTEMS	14	17	16	(1)	(5.9%)
MANAGEMENT INFORMATION SYSTEMS	5	5	5	0	0.0%
LAND INFORMATION MANAGEMENT SYSTEMS	10	12	8	(4)	(33.3%)
WEB APPLICATION SYSTEMS	4	4	4	0	0.0%
GEOGRAPHIC INFORMATION SYSTEMS	1	1	3	2	200.0%
TELECOMMUNICATIONS	2	2	0	(2)	(100.0%)
PUBLIC SAFETY RADIO COMMUNICATION	2	2	2	0	0.0%
TOTAL STAFFING	64	72	68	(4)	-5.6%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$2,035,923 or 6.8% in revenues and \$2,231,013 or 7.3% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The Department is an Internal Service Fund and as such its funding source is through charges for services to County departments and other agencies. The Department's cost plan assumes that revenues will equal expenses within the accounting period with an allowance for working capital and except for capital asset expenditures, which are charged to departments based on standard depreciation schedules. There is no expected change in fund balance.

Primary Costs

The Department's three primary cost centers include: Infrastructure; Applications Development Management and Support; and, Communications. The Recommended Budget continues to focus on maintenance and support of current systems with limited development of new systems to support high-priority department objectives and State and federal mandates. The Recommended Budget reflects some increases in expenses to enhance IT security needs, maintaining hardware and software support of critical systems, and investing in tools to improve both IT and end-user's productivity.

Infrastructure:

Total appropriations for Infrastructure are projected to be \$16,369,000 which consists of \$5,402,000 in contract staffing (Avenu), \$2,851,000 for County staff, \$342,000 in cost allocations for Administrative Overhead, Building Use, and Insurances, with \$7,774,000 for software licenses, hardware, Operating, and communications services. Infrastructure functions include Network Administration, Data Communications, Network Security, Computer Operations, Help Desk, Desktop Support, Database and Operating Systems Administration, Data Storage Management, and Backup and Recovery.

Applications Development Management and Support:

Applications Development Management and Support includes Law & Justice Application Systems, H&SS Applications Systems, Management Information Systems, Land information Management Systems, Web Application Systems, Geographic Information Systems, and Administration. Applications Development Management and Support provides software application development and management, contract management, project management, support for production processes, implementations of software patches and upgrades, business systems process improvement, and public access to information and services. Total appropriations for Applications Development Management and Support are projected to be \$12,409,000 which consists of \$8,042,000 for staffing, \$1,031,000 in Contractor (Avenu) cost, \$895,000 in County cost allocations for Administrative Overhead, Building Use, Insurances, and \$2,441,000 for hardware, software and other third-party services.

Communications:

Communications cost centers include: Telecommunications, which provides telecommunications installation, programming, and support for phone systems, voice mail, and interactive voice response systems; and, Public Safety Radio Communications, which provides engineering, installation, programming, and support of the public safety radio system. Total appropriations for Communications are projected to be \$2,375,000 which consists of \$348,000 in staffing, \$72,000 in County Administrative Overhead, Building Use, and Insurances, \$932,000 as pass-through telephone usage, voicemail and other charges, and \$1,023,000 for hardware, software and vendor services.

Contracts

The FY2021/22 Recommended Budget includes a total of \$14,830,000 or 46.82% in contracted services which includes the following significant contracts:

- \$7,234,000 for Avenu staffing.
- \$1,560,000 for Microsoft Office 365.
- \$400,000 for SolanoCounty.com Update.
- \$385,000 for ConvergeOne Cisco VoIP Annual Maintenance.

-
- \$361,000 for Arial Imagery for Geographical Information Systems.
 - \$270,000 for ServiceNow Subscription.
 - \$222,000 for Cisco Umbrella, Web Security, StealthWatch, and IronPort.
 - \$220,000 for PeopleSoft Maintenance.
 - \$185,000 for Veritas NetBackup and Maintenance.
 - \$181,000 for McAfee Annual Maintenance.
 - \$180,000 for Cisco SmartNet.
 - \$175,000 for Microsoft Azure Roadmap and Cloud Infrastructure.
 - \$166,000 for Microsoft Premier Services.
 - \$163,000 for ONEsolution Annual Maintenance.
 - \$150,000 for ServiceNow Consulting.
 - \$150,000 for PaloAlto Appliances and Traps.
 - \$147,000 for PeopleSoft Consulting.
 - \$100,000 for Gartner Subscription Based Research.
 - \$99,000 for IBM Systems Maintenance.
 - \$98,000 for Privilege Account Management.
 - \$97,000 for GIS Software Maintenance.
 - \$91,000 for Upgrade to Security Tools.
 - \$80,000 for Security Incident Response Remediation and Awareness
 - \$80,000 for GIS Consulting Services.
 - \$80,000 for Security Information & Event Management.
 - \$75,000 for Upgrade to Security Tools.
 - \$75,000 for Proofpoint Cloud Mail Security.
 - \$60,000 for Documentum Annual Maintenance.
 - \$40,000 for Documentum Professional Services.

Fixed Assets

The FY2021/22 Recommended Budget includes the following fixed assets:

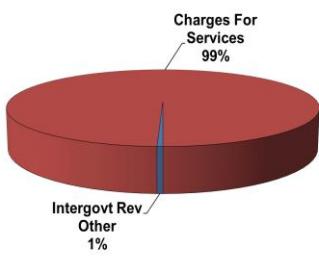
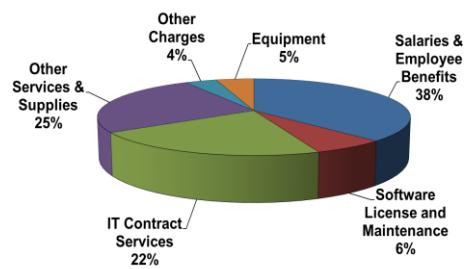
- \$500,000 for data center infrastructure refresh.
- \$400,000 for Solano County Website re-platform.
- \$200,000 for server replacement and server maintenance costs.
- \$150,000 for Virtual Machine (VM) hardware and software for additional virtual servers.
- \$130,000 for spare switches and routers for break/fix and refresh of County systems.
- \$85,000 for Cisco Infrastructure refresh.
- \$41,000 for Public Safety Radio System infrastructure equipment.
- \$32,000 for WAN Routers for Solano County ASE Circuits.

DEPARTMENT COMMENTS

For the FY2021/22 budget the Department of Information Technologies (DoIT) outlined six priorities that the budget must address. These priorities focus on establishing fundamentals that enable operational efficiencies and achieve greater return for County funds. The departmental budget request seeks to address:

- Teleworking capabilities and a focus on a mobile workforce.
- Systems & Data Security to protect our investments.
- Technology standardization to improve efficiency.
- Disaster Recovery and Business Continuity.
- Anticipated Growth of Information Technology demand from Departments.
- Building flexibility and adaptability to respond to rapidly evolving demands.

Many ongoing and planned projects seek to meet these priorities. They address areas such as network security, IT infrastructure refresh, Wi-Fi security, technologies to aid in disaster recovery, and implementing software solutions for process improvements. The department continues to look for ways to partner with other departments to find greater efficiencies, ensure data is secure, and ensure continuity of County services to the public.

SOURCE OF FUNDS**USE OF FUNDS**

Functional Area Summary
1870 – Fund 370-Department of Information Technology
Timothy P. Flanagan, Chief Information Officer
Other General

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	128,605	53,800	97,970	44,170	82.1%
INTERGOVERNMENTAL REV STATE	390,000	0	0	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	996,667	179,352	0	(179,352)	(100.0%)
INTERGOVERNMENTAL REV OTHER	156,311	156,311	156,311	0	0.0%
CHARGES FOR SERVICES	25,137,487	29,330,963	30,950,351	1,619,388	5.5%
MISC REVENUE	311,472	95,305	647,022	551,717	578.9%
OTHER FINANCING SOURCES	107,165	0	0	0	0.0%
TOTAL REVENUES	27,227,706	29,815,731	31,851,654	2,035,923	6.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	10,263,822	12,765,026	12,584,076	(180,950)	(1.4%)
SERVICES AND SUPPLIES	13,806,450	15,254,399	17,918,006	2,663,607	17.5%
OTHER CHARGES	1,047,589	1,108,276	1,281,835	173,559	15.7%
F/A EQUIPMENT	1,106,822	1,445,702	1,137,800	(307,902)	(21.3%)
F/A - INTANGIBLES	0	0	400,000	400,000	0.0%
OTHER FINANCING USES	129,990	131,878	129,022	(2,856)	(2.2%)
INTRA-FUND TRANSFERS	0	(315,000)	(829,445)	(514,445)	163.3%
TOTAL APPROPRIATIONS	26,354,673	30,390,281	32,621,294	2,231,013	7.3%
NET GAIN(LOSS)	873,033	(574,550)	(769,640)	(195,090)	34.0%

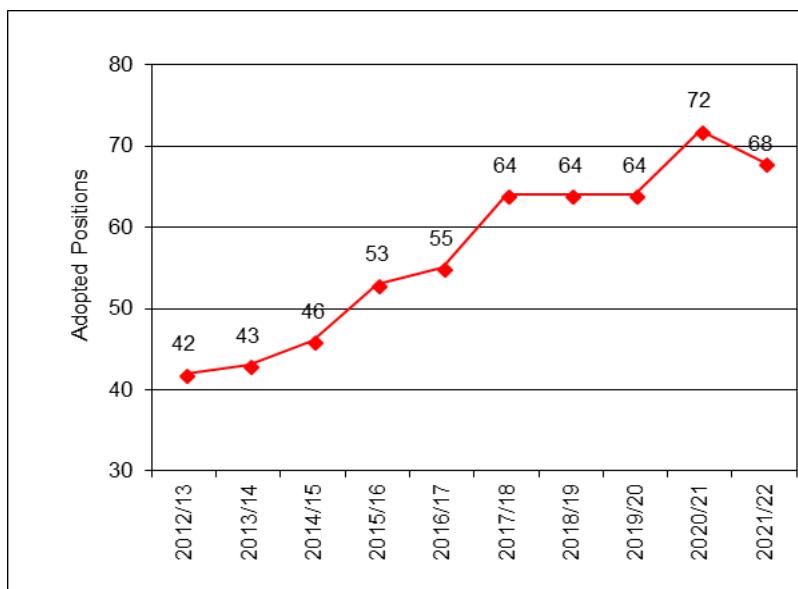
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

The FY2021/22 Recommended Budget includes the following position changes:

- Delete 1.0 Information Technology Analyst IV assigned to support the Health & Social Services department. The deletion of this position is offset by the addition of staff approved in the FY2020/21 Adopted Budget.
- Delete 2.0 Information Technology Analyst IV - Limited-Term Project postions for the Solano County Integrated Property System (SCIPS) project.
- Delete 2.0 Communications Technician II that supported the Communications Unit.
- Add 1.0 Mapping Technician II due to a new position in 1896 Countywide Geographic Information System (GIS) to provide mapping support to the Registrar of Voters.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

Changing demand for IT services due to the COVID-19 pandemic has the potential to impact projects underway and planned starts of future projects. Service to maintain viable operations is a priority and DoIT continues to support a flexible workforce through use of technology.

The Solano County Integrated Property System (SCIPS) Replacement Project Phase 0 started February 25, 2019. It is a multi-year project with vendor support for property tax and assessment. The primary stakeholders are Tax Collector, Auditor Controller, Assessor, and Department of Information Technology. Phase 3 through Phase 11 are expected to be completed by June 30, 2022.

The Department of Information Technology is evaluating options to modernize the Solano County public facing website in FY2020/21. After the evaluation and scope is complete, a project is expected to be proposed in FY2021/22 to update the public facing website. If approved, this project may go beyond FY2021/22.

The IT Managed Services with Avenu Insights and Analytics is set to expire on December 31, 2021. As forecast at the Board, a contract extension will be negotiated and brought forward in FY2021/22 for approval and continuation of services.

Functional Area Summary**1870 – Fund 370-Department of Information Technology**

Timothy P. Flanagan, Chief Information Officer

Other General

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	PERCENT CHANGE
REVENUES					
1878 SCIPS REPLACEMENT PROJECT	0	3,387,044	5,887,817	2,500,773	73.8%
APPROPRIATIONS					
1878 SCIPS REPLACEMENT PROJECT	280,922	3,387,044	5,887,817	2,500,773	73.8%
NET CHANGE					
1878 SCIPS REPLACEMENT PROJECT	280,922	0	0	0	0.0%

A summary of the budgets administered by the Department of Information Technology is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

This Budget has been established to track separately the costs for the replacement of the Solano County property tax system which was initially created in 1982. The technology platform of the original system reached obsolescence over 18 years ago and it was re-architected with a combination of modern components and emulation technologies that allow much of the system to mimic the way the old technology worked. The re-architected system was placed in production use in 2010. The Board in 2017, approved a loan for the County General Fund to fund a multi-year multi department project to replace the Solano County Integrated Property Systems (SCIPS).

Implementation of the new property tax system is planned over a three-year period and across fifteen phases of work as outlined below:

<u>Phase</u>	<u>Completion Date</u>	<u>Description</u>
Phase 0	Completed	Pre-Project Startup-Database Cleanup, Validation, and Migration to staging environment
Phase 1	March 2021	Project team Start Up
Phase 2	Completed	Base Configuration
Phase 3	May 2021	Initial Data Conversion
Phase 4	April 2021	Business Process Analysis and Mapping
Phase 5	Completed	System/Client Configuration
Phase 6	September 2021	Full Conversion mapping, extraction, and migration
Phase 7	October 2021	User Acceptance Testing (UAT) Configuration
Phase 8	February 2022	User Acceptance Testing Conversion
Phase 9	October 2021	Implementation Services-Engineering/Programming (reports, interfaces, documentation)
Phase 10	April 2022	Final User Acceptance Testing
Phase 11	June 2022	Client Training
Phase 12	November 2022	Go-Live

On April 4, 2017, a \$10,000,000 General Fund (GF) loan was approved by the Board of Supervisors to finance the SCIPS Replacement Project. Most costs related to the SCIPS replacement project will be funded by this loan and later recovered via user charges once the system is up and running. On an annual basis, as costs are incurred, the Department of Information Technology (DoIT) submits a summary of costs eligible for funding by the GF loan to the Auditor-Controller's Office (ACO) and the County Administrator for review and approval. Upon approval, ACO prepares a journal entry to transfer cash from the GF loan to the DoIT Fund. The following shows the current and upcoming drawdowns from this loan:

Project Funding:	\$10,000,000
Actual Cost Through FY2019/20:	\$530,738
Midyear Projection FY2020/21:	\$2,954,011
<u>Requested Budget FY2021/22:</u>	<u>\$5,887,817</u>
Balance Remaining:	\$627,434

Summary of Other Administered Budgets

1878 – Fund 370-SCIPS Replacement Project

Timothy P. Flanagan, Chief Information Officer

Other General

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments:

- Phases: Phase 0-5 are projected to be completed by June 30, 2021 while phases 6-11 are expected to be completed by June 30, 2022.
- Upgraded SCIPS platform to a supported version completing a two year collaborative effort with the Assessor and Auditor's line of business.

Challenges:

- Upcoming Retirements: Three of the current SCIPS Subject Matter Experts (SME) are eligible for retirement with each SME having around 20 years' experience specific to the legacy SCIPS system. The system is "home grown" and it would be difficult to find new hires who could be as effective without a lot of training.
- Mitigation: DoIT has hired three Avenu contract staff to take over daily legacy SCIPS duties which will allow the current IT SME's to spend more time on the migration project.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$2,500,773 or 73.8% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. These funds will be utilized by the Department to continue work on Phases 6 through 11 of the implementations of the new property tax system. The SCIPS replacement project is anticipated to be completed in FY2021/22 and within the current budget.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	0	3,387,044	5,887,817	2,500,773	73.8%
TOTAL REVENUES	0	3,387,044	5,887,817	2,500,773	73.8%
APPROPRIATIONS					
SERVICES AND SUPPLIES	271,585	552,000	1,531,442	979,442	177.4%
OTHER CHARGES	684	653,022	2,021,090	1,368,068	209.5%
F/A - INTANGIBLES	8,653	1,867,022	1,505,840	(361,182)	(19.3%)
INTRA-FUND TRANSFERS	0	315,000	829,445	514,445	163.3%
TOTAL APPROPRIATIONS	280,922	3,387,044	5,887,817	2,500,773	73.8%
NET GAIN(LOSS)	(280,922)		0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget unit.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

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Functional Area Summary

1700 – Fund 006-Accumulated Capital Outlay (ACO)

Megan M. Greve, Director of General Services Plant Acquisition

DEPARTMENTAL PURPOSE

The Accumulated Capital Outlay budget reflects funding used to administer capital projects, acquire real property, plan for capital improvements, construct new facilities, and repair/improve existing County facilities.

Budget Summary:	
FY2020/21 Midyear Projection:	51,690,323
FY2021/22 Recommended:	20,337,879
County General Fund Contribution:	18,449,000
Percent County General Fund Supported:	90.7%
Total Employees (FTEs):	0.0

FUNCTION AND RESPONSIBILITIES

Responsibilities include overseeing construction projects, tracking and monitoring expenditures and revenues associated with approved projects, recommending use of available funds for new capital projects, performing planning studies, acquiring real property, and improving existing County facilities. The Department of General Services oversees this budget.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In FY2020/21, projects and studies completed or anticipated to be completed by June 30, 2021 includes:

- 1664 - Main Jail Security Camera Upgrade 500 Union Avenue, Fairfield
 - 1665 - Dept of Child Support Services Relocation and Tenant Improvement 675 Texas Street, Fairfield
 - 1666 - Law and Justice Communication Tower 900 Fairgrounds Drive, Vallejo
 - 1676 - Fleet Light Equipment Roof Recoating 477 Texas Street, Fairfield
 - 1683 - H&SS UPS Replacement 275 Beck Avenue, Fairfield
 - 1686 - Suisun Veterans Hall Exterior Wall Repair 427 Main Street, Suisun
 - 1721 - H&SS Substance Abuse Re-carpeting 2101 Courage Drive, Fairfield
 - 1737 - Solano County Master Plan Implementation Phase I 2102 Courage Drive, Fairfield
 - 1773 - Animal Care Shelter Tenant Improvements, Security Systems, and Equipment Upgrade 2501 Claybank Road, Fairfield
 - 1775 - Justice Center Detention Facility Intake Area Reconfiguration 500 Union Avenue, Fairfield
 - 1776 - CAC Grand Staircase Handrails 675 Texas Street, Fairfield
 - 1884 - Mt. Vaca Radio Power Panel Replacement Blue Ridge Road, Vacaville
 - 1970 - Health Services and Clinic Facility Study 1119 E. Monte Vista, Vacaville
 - 1980 - New H&SS Clinics Facility (study) 2201 Courage Drive, Fairfield

**Megan M. Greve, Director of General Services
Plant Acquisition**

WORKLOAD INDICATORS

Previously approved and funded projects to be carried into FY2021/22:

- 1663 - Solano Avenue Parking 1500 Solano Avenue, Vallejo
- 1669 - Energy Conservation Assessment Countywide
- 1675 - Juvenile Detention Facility Shower Renovation 740 Beck Avenue, Fairfield
- 1677 - Juvenile Detention Facility Interior Repainting 740 Beck Avenue, Fairfield
- 1680 - Justice Center Detention Facility Elevator Cab Upgrades 500 Union Avenue, Fairfield
- 1681 - Claybank Detention Shower Replacements 2500 Claybank Road, Fairfield
- 1684 - Countywide Card Access System Update Countywide
- 1685 - Claybank Detention AHU Replacement and Duct Repair 2500 Claybank Road, Fairfield
- 1688 - Forensic Laboratory Facility Study 530 Union Avenue, Fairfield
- 1705 - H&SS Headquarters Security Upgrades 275 Beck Avenue, Fairfield
- 1709 - 701 Texas St. Building HazMat Remediation 701 Texas Street, Fairfield
- 1715 - Building Management System 275 Beck Avenue, Fairfield
- 1717 - Code Compliance Implementation Countywide
- 1719 - 701 Texas Reuse Study 701 Texas Street, Fairfield
- 1722 - CAC-CEC Security Camera Updates Fairfield Campus
- 1729 - Fleet Heavy Equipment Roof Replacement 3255 N. Texas Street, Fairfield
- 1740 - Claybank Perimeter Fence Replacement 2500 Claybank Road, Fairfield
- 1741 - H&SS Roof Recoating 275 Beck Avenue, Fairfield
- 1748 - 510/512 Clay Street Exterior Repainting 510/512 Clay Street, Fairfield
- 1749 - Juvenile Detention Security System Upgrades 740 Beck Avenue, Fairfield
- 1782 - Vallejo Court Facility Operation Study 321 Tuolumne Street, Vallejo
- 1783 - Solano Residential Mental Health Diversion South Watney Way, Fairfield
- 1788 - Justice Campus Site and Facility Utilization Assessment Fairfield Justice Campus
- 1791 - Justice Campus Asset Protection 550/600 Union Avenue, Fairfield
- 1792 - Solano Justice Center HVAC Controls/Equipment Replacement 321 Tuolumne Street, Vallejo

Functional Area Summary**1700 – Fund 006-Accumulated Capital Outlay (ACO)**

**Megan M. Greve, Director of General Services
Plant Acquisition**

- 1796 - CAC/CEC Audio Visual Upgrade 601/675 Texas Street, Fairfield
- 1797 - Juvenile Detention Campus Site and Facility Assessment 740 Beck Avenue, Fairfield
- 1798 - H&SS Public Reception Updates 275 Beck Ave, Fairfield
365 Tuolumne St, Vallejo
- 1799 - JCDF Consolidated Plumbing Upgrades 500 Union Avenue, Fairfield
- 1971 - County Regional Health Services Study 1119 E. Monte Vista Avenue,
Vacaville
- 1972 - Juvenile Detention Facility Training Room Modification 740 Beck Avenue, Fairfield
- 1973 - CAC Space Utilization Study and Implementation 675 Texas Street, Fairfield
- 1974 - Solano Adult Board & Care Facility South Watney Way, Fairfield
- 1975 - CAC Plaza Fountain Upgrade 675 Texas Street, Fairfield
- 6311 - Library Literacy Program Space Conversion 1150 Kentucky Street, Fairfield
- 6316 - Fairfield Library New Back-Up Power Generation 1150 Kentucky Street, Fairfield

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CAPITAL PROJECTS	14,321,128	26,555,788	22,904,920	(3,650,868)	(13.7%)
TOTAL REVENUES	14,321,128	26,555,788	22,904,920	(3,650,868)	(13.7%)
APPROPRIATIONS					
CAPITAL PROJECTS	13,788,948	29,125,662	20,337,879	(8,787,783)	(30.2%)
TOTAL APPROPRIATIONS	13,788,948	29,125,662	20,337,879	(8,787,783)	(30.2%)
NET CHANGE					
CAPITAL PROJECTS	(532,180)	2,569,874	(2,567,041)	(5,136,915)	(199.9%)
NET CHANGE	(532,180)	2,569,874	(2,567,041)	(5,136,915)	(199.9%)

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$3,650,868 or 13.7% in revenues and a decrease of \$8,787,783 or 30.2% in appropriations when compared to the FY2020/21 Adopted Budget. This is primarily attributed to the new projects recommended for funding.

Each year, any funded projects which are not completed are carried forward into or are re-budgeted in the succeeding year increasing the total appropriation and revenue in the Working Budget.

**Megan M. Greve, Director of General Services
Plant Acquisition**

Primary Funding Sources

The primary funding sources for capital projects are:

- \$3,311,115 from property taxes. The Budget reflects an increase of \$84,021 or 2.6% when compared to FY2020/21 Adopted Budget.
- \$635,000 from Revenue from Use of Money for interest income and building rental from Department of Child Support Services.
- \$64,805 from Intergovernmental Revenues for State and federal tax relief.
- \$18,894,000 Other Financing Sources for Transfers-In, \$445,000 from Criminal Justice Temporary Construction Fund and \$18,449,000 in Transfers-In – County Contribution from County General Fund – Capital Renewal Reserve to fund several recommended capital projects for FY2021/22.

Primary Costs

The primary costs in the ACO budget include the direct and indirect costs for each facility improvement project. The projects are driven by the need for construction of new county facilities for new or evolving programs, renovations, major repairs, and other improvements to support delivery of County services and major equipment replacements that add value or extend the useful life of real property assets.

The Recommended Budget includes the following new appropriations for administration and capital projects, which were presented to the Board as part of the 5 Year Capital Facilities Improvements Plan (CFIP) on March 9, 2021.

1701 - Other Financing Uses

Appropriations of \$1,253,879 include:

- Transfer-Out of \$900,000 to cover the Accumulated Capital Outlay (ACO) Fund obligation for the repayment of the 2002 Certificate of Participation (COP). This is an annual payment covering principal and interest payments.
- Transfer-Out of \$2,598 to cover the costs of County Administrative Overhead for the Public Art Budget.
- Countywide Administration Overhead (formerly A-87) expenses of \$291,650 estimated for FY2021/22.
- \$32,000 for property tax administration fees; \$20,000 for prior year tax refunds, \$7,500 for interest charges on use of the County pool whenever there is a negative cash flow within the fund, and \$131 for estimated CAC building charges.

1668 - CAC Public Area Re-carpeting

- \$115,000 funded by Accumulated Capital Outlay Fund to support CAC Public Area Re-carpeting (first and second floor levels).

1672 - Miscellaneous Projects

- \$75,000 funded by Accumulated Capital Outlay Fund to support emergency project requests during the fiscal year that have not otherwise been previously funded.

1674 - Stanton Facility Roof and Wall Moisture Evaluation

- \$75,000 funded by Criminal Justice Temporary Construction Fund to provide services and recommendations regarding the Roof and Wall moisture intrusion.

1680 - Justice Center Detention Facility Elevator Cab Upgrade

- Additional \$300,000 in FY2021/22 funded by Capital Renewal Reserve Fund to support the Elevator Cab Remodel.

1690 - Stanton Correctional Facility Acoustical Study

- \$65,000 funded by Criminal Justice Temporary Construction Fund to support the Acoustical Study.

Functional Area Summary

1700 – Fund 006-Accumulated Capital Outlay (ACO)

**Megan M. Greve, Director of General Services
Plant Acquisition**

1691 - Stanton Visitor Control Station Security Upgrade

- \$305,000 funded by Criminal Justice Temporary Construction Fund to provide Visitor Center Security Upgrades.

1694 - Claybank Housing Waterline Valve Replacements

- \$570,000 funded by General Fund – Capital Renewal Reserve Fund to replace old Water line Valve.

1699 - Law and Justice East Elevator Upgrades (Shared Cost)

- \$460,000 funded by General Fund – Capital Renewal Reserve Fund to reconstruct the Law & Justice East Elevator.

1741 - H&SS Headquarters Roof Recoat

- \$3,500,000 funded by General Fund – Capital Renewal Reserve to replace the existing roof on the building at 275 Beck Avenue in Fairfield to extend its useful life.

1791 - Justice Campus Asset Protection

- \$10,000,000 funded by General Fund – Capital Renewal Reserve for construction barrier to divert floodwater away from low-lying areas to protect Solano County Justice Center infrastructure from overland flooding to reduce the cost of damage and avoid disruptions to essential services.

1799 - Justice Center Detention Facility Consolidated Plumbing Upgrade

- Additional \$500,000 in FY2021/22 funded by General Fund – Capital Renewal Reserve for Phase 4: Assessment of additional Sewer Line Repairs and design of final phase sewer repairs and water management.

1973 - CAC Space Utilization Study

- Additional \$800,000 funded by General Fund – Capital Renewal Reserve to cover security and improvements design for the CAC Building in Fairfield.

1976 - Family Justice Center Reroofing

- \$332,000 funded by General Fund – Capital Renewal Reserve to Re-roof the Family Justice Center Building at 604 Empire Street, Fairfield.

1978 - CAC Back-up Power Generation Design

- \$870,000 funded by General Fund – Capital Renewal Reserve to fund the design phase in FY2021/22 for the installation of the Stand-by Generator to provide back-up power to the County Administration Center (CAC) in downtown Fairfield, CA. The estimated total project cost is \$5,870,000. This design project will be folded into the Engie Energy Project if approved by the Board of Supervisors in May 2021 and these costs will be paid through future debt instead of the General Fund.

1979 - CAC Parking Structure Security Study

- \$200,000 funded by General Fund - Capital Renewal Reserve to fund the design phase in FY2021/22 to enhance perimeter security. The estimated total project cost is \$450,000.

1980 - H&SS Health Services & Clinic Facility Design

- \$917,000 funded by General Fund – Capital Renewal Reserve to fund the design phase in FY2021/22 to identify the project's delivery approach needs.

Contracts

Significant contracts are appropriated in each project recommended for FY2021/22. The Department seeks Board approval during the year prior to awarding the contract.

Fixed Assets

Fixed Assets are appropriated in each project recommended for FY2021/22.

Megan M. Greve, Director of General Services
Plant Acquisition

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	3,118,695	3,227,094	3,311,115	84,021	2.6%
REVENUE FROM USE OF MONEY/PROP	411,115	68,086	635,000	566,914	832.6%
INTERGOVERNMENTAL REV STATE	24,460	6,325,100	23,748	(6,301,352)	(99.6%)
INTERGOVERNMENTAL REV FEDERAL	161	635	135	(500)	(78.7%)
INTERGOVERNMENTAL REV OTHER	145,763	11,000	40,922	29,922	272.0%
CHARGES FOR SERVICES	11,700	9,183	0	(9,183)	(100.0%)
MISC REVENUE	35	43,072	0	(43,072)	(100.0%)
OTHER FINANCING SOURCES	2,981,200	9,702,309	445,000	(9,257,309)	(95.4%)
GENERAL FUND CONTRIBUTION	<u>7,628,000</u>	<u>7,169,309</u>	<u>18,449,000</u>	<u>11,279,691</u>	<u>157.3%</u>
TOTAL REVENUES	14,321,128	26,555,788	22,904,920	(3,650,868)	(13.7%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,317,962	3,299,385	287,000	(3,012,385)	(91.3%)
OTHER CHARGES	710,177	502,995	394,281	(108,714)	(21.6%)
F/A LAND	50,000	684,488	0	(684,488)	(100.0%)
F/A BLDGS AND IMPRMTS	8,149,905	18,335,417	17,884,000	(451,417)	(2.5%)
F/A EQUIPMENT	887,468	5,345,000	870,000	(4,475,000)	(83.7%)
OTHER FINANCING USES	<u>1,673,437</u>	<u>958,377</u>	<u>902,598</u>	<u>(55,779)</u>	<u>(5.8%)</u>
TOTAL APPROPRIATIONS	13,788,948	29,125,662	20,337,879	(8,787,783)	(30.2%)
NET CHANGE	(532,180)	2,569,874	(2,567,041)	(5,136,915)	(199.9%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Functional Area Summary
1700 – Fund 006-Accumulated Capital Outlay (ACO)

**Megan M. Greve, Director of General Services
Plant Acquisition**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2020/21		FROM ADOPTED TO RECOMMENDED		
	2019/20 ACTUAL	ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	PERCENT CHANGE
REVENUES					
1630 PUBLIC ART	5,306	3,617	3,048	(569)	(15.7%)
1820 FAIRGROUNDS DEVELOPMENT PROJ	503,073	7,933,173	9,933,173	2,000,000	25.2%
2490 HSS CAPITAL PROJECTS	(4)	0	0	0	0.0%
1760 PUBLIC FACILITIES FEES	7,855,566	5,714,460	5,580,580	(133,880)	(2.3%)
4130 CJ FAC TEMP CONST FUND	537,038	302,912	220,484	(82,428)	(27.2%)
4140 CRTHSE TEMP CONST FUND	329,859	299,674	215,318	(84,356)	(28.1%)
APPROPRIATIONS					
1630 PUBLIC ART	4,740	3,377	2,598	(779)	(23.1%)
1820 FAIRGROUNDS DEVELOPMENT PROJ	194,926	3,094,566	5,160,000	2,065,434	66.7%
2490 HSS CAPITAL PROJECTS	166,538	0	0	0	0.0%
1760 PUBLIC FACILITIES FEES	2,000,773	7,366,541	2,345,254	(5,021,287)	(68.2%)
4130 CJ FAC TEMP CONST FUND	503,901	580,923	451,548	(129,375)	(22.3%)
4140 CRTHSE TEMP CONST FUND	399,810	398,418	285,334	(113,084)	(28.4%)
NET CHANGE					
1630 PUBLIC ART	(567)	(240)	(450)	(210)	87.5%
1820 FAIRGROUNDS DEVELOPMENT PROJ	(308,147)	(4,838,607)	(4,773,173)	65,434	(1.4%)
2490 HSS CAPITAL PROJECTS	166,542	0	0	0	0.0%
1760 PUBLIC FACILITIES FEES	(5,854,793)	1,652,081	(3,235,326)	(4,887,407)	(295.8%)
4130 CJ FAC TEMP CONST FUND	(33,137)	278,011	231,064	(46,947)	(16.9%)
4140 CRTHSE TEMP CONST FUND	69,951	98,744	70,016	(28,728)	(29.1%)

A summary of the budgets administered by the Accumulated Capital Outlay (ACO)'s Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

The purpose of this budget is to account for the purchase or commission of public art and the maintenance of public art within designated public areas owned by the County (Ordinance No. 1639, Chapter 5, and Section 5.5-5.6). The County budgets for public art in County facilities to promote the arts and culture in Solano County. For capital construction projects in excess of \$1 million, 1.5% of construction costs, at the time of the initial contract award (excluding maintenance projects), is allocated for public art. In addition, 5% of the 1.5% is to be reserved for maintenance of the public art projects.

Funds appropriated to this budget will be used for: design services of artists; selection, acquisition, purchase, commissioning, installation, examination and/or display of artworks; maintenance of artworks; education concerning the artwork; and administrative costs of the Art Committee in connection with the Art Program.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Identification of a sufficient funding source for maintenance of public art is needed. Also, longer-term restoration costs for certain deteriorating works and associated logistical challenges of performing restoration under the supervision of the original artist remains challenging.

Accomplishments:

- No activities in FY2020/21 because the approved capital projects did not require public art components.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$569 or 15.7% in revenues and a decrease of \$779 or 23.1% in appropriations when compared to the FY2020/21 Adopted Budget.

There is no funding for new public art projects in FY2021/22. The appropriations represent charges to the Countywide Administrative Overhead and the revenues reflect estimated interest income and Operating Transfers-In from the Accumulated Capital Outlay Fund to support County Administrative Overhead charges.

See related Budget Unit 9402 – Fund 106 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	836	176	450	274	155.7%
CHARGES FOR SERVICES	2	64	0	(64)	(100.0%)
OTHER FINANCING SOURCES	4,468	3,377	2,598	(779)	(23.1%)
TOTAL REVENUES	5,306	3,617	3,048	(569)	(15.7%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	272	0	0	0	0.0%
OTHER CHARGES	4,468	3,377	2,598	(779)	(23.1%)
TOTAL APPROPRIATIONS	4,740	3,377	2,598	(779)	(23.1%)
NET COUNTY COST	(567)	(240)	(450)	(210)	87.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets 1820 – Fund 107-Fairgrounds Development Project
Birgitta E. Corsello, County Administrator
Plant Acquisition

FUNCTION AND RESPONSIBILITIES

This budget unit is designed to cover the costs of the redevelopment of the Solano County Fairgrounds, the “Solano360 Project” or “Project”, that will revitalize and redevelop the 149.1-acre site. It is recommended that this budget unit be used to pay for the initial design permitting process and site preparation started in FY2017/18. This multiyear project is a cooperative effort between the County, City of Vallejo, and the Solano County Fair Association (SCFA) that began in 2008.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Background:

In FY2008/09, the County entered into a Memorandum of Understanding with the City of Vallejo regarding the redevelopment of the Fairgrounds. The Board initially established an Ad Hoc Fairgrounds Committee and authorized the Auditor-Controller to establish an initial loan of \$2.0 million from the County General Fund for the development of a Vision for the site which became known as the Solano360 Vision.

In FY2009/10, the Board increased the loan for the Project to an amount not to exceed \$4.4 million, and in coordination with the Vallejo City Council, authorized the Project team to proceed with Phase II of the Project. Phase II included the preparation of a Specific Plan for the site with associated studies and reports and the preparation of an environmental document.

The Board approved a Project Budget in February 2010, and in May 2010, authorized the first of several professional service agreements to advance the planning effort.

In FY2010/11, the Project team was modified to bring in a new Project Manager to coordinate the Project consultants, and staff from both the County and the City of Vallejo, to focus on the work required for a Specific Plan, Environmental Impact Report (EIR), Development Agreement and Tentative Map for the Project known as the Solano360 Specific Plan.

The Notice of Preparation (NOP) for the EIR was issued on September 9, 2011, and the comment period on the NOP was extended through October 26, 2011. The Draft Specific Plan, Draft EIR, Draft Public Facilities Financing Plan and Draft Fiscal Impact Analysis were released for public review on November 9, 2012, and the comment period on the Draft EIR ended on January 10, 2013.

In FY2012/13, the Solano360 Committee, which served as the project oversight and consisted of two Board members, three city council members, and three Solano Fair Board members met periodically to review and take public comment on the consultant work. The Solano360 project was reviewed in 19 public meetings and there have been five presentations before the Vallejo City Council, a joint Vallejo City Council-Planning Commission meeting held on January 7, 2013 to receive public input on the project, and a public workshop on the financial aspects of the project on February 7, 2013. There have been over 40 Fair Board meetings at which the project was discussed. Staff has also been before this Board 14 times on various project-related issues and has maintained a County website on the project.

The Board conducted a public hearing on the draft Specific Plan, associated studies, and draft EIR/EIS documents at a joint session with the Solano County Fair Board on December 11, 2012. The Vallejo City Council held a joint meeting with its Planning Commission on January 7, 2013 to receive feedback on the documents. Based on concerns raised at that meeting, the City of Vallejo facilitated a community workshop on February 7, 2013 to further discuss the fiscal impact of the Project in Vallejo.

On February 26, 2013, the Board certified the Final Environmental Impact Report (FEIR) for the Project and approved the Solano360 Specific Plan and recommended that application be sent to the City of Vallejo for the Development Agreement and Tentative Map. On April 29, 2013, the Vallejo City Planning Commission approved the Tentative Map for the Project and recommended approval of the Specific Plan, Development Agreement, Vallejo General Plan Amendments and Zoning Amendments to the Vallejo City Council. The Vallejo City Council approved the Solano360 Specific Plan, a tentative map, and the Development Agreement on May 14, 2013.

In FY2013/14, the Project team, after engaging the services of three consultants (MacKay & Somp, ENGEO, and First Carbon Solutions), began the preliminary design of Phase 1A of the Project which included the preparation of the required environmental surveys and wetland delineations, the geotechnical analysis, and the preliminary engineering for the Project.

1820 – Fund 107-Fairgrounds Development Project Summary of Other Administered Budgets

Birgitta E. Corsello, County Administrator

Plant Acquisition

In FY2014/15, the County received a Conditional Letter of Map Revision from the Federal Emergency Management Agency which is the first milestone in removing the Phase 1 work from a flood plain.

The inaugural Solano360 Implementation Committee, which consists of two Board members and two city council members, was convened pursuant to the Project's Development Agreement. In consultation with the Implementation Committee, a Request for Qualifications for the development of Solano360 was issued on December 23, 2014, and proposals were submitted on March 13, 2015 and presented to the committee. The committee recommendation was forwarded to the Board of Supervisors on April 14, 2015. Staff was directed to proceed with negotiating an Exclusive Right to Negotiate (ERN) Agreement with the selected proposer, Solano Community Development, LLC (SCD). The ERN was executed in May 2015 with an initial term of nine months.

In FY2015/16, staff worked with SCD on development of their proposed land plan for utilization of all or a portion of the 149.1-acre project site. SCD proposes to develop uses consistent with the Solano360 Specific Plan, which initially included an Exposition Hall, Retail Shops, Amphitheatre, Hotel, Sports Fields, and Fair of Future venues organized along an iconic water feature that includes a public promenade. On January 26, 2016, the Board agreed to a 2-month extension of the ERN to allow SCD to further refine their land plan and develop a market study. On March 22, 2016, the Board, upon receipt of the updated land plan and market study granted a second extension through October 25, 2016 to allow the developer to finalize the land plan and coordinate with the County on a project phasing plan, facilities financing plan and Lease Disposition and Developer Agreement. The project team provided progress updates to the City of Vallejo and the Solano360 Implementation Committee as well as pursuing jurisdictional and permitting requirements through the County's engineering and environmental consultants.

In FY2016/17, staff continued discussions with SCD under the ERN for their proposed utilization of the 149.1-acre project site. Staff and its consultants analyzed SCD's proposed land concepts, uses and phasing; proposed financial models; and development of key terms to validate compliance with the Specific Plan and County goals for the Solano360 project. The Board of Supervisors provided two extensions to the ERN with SCD, including an extension to expire on June 27, 2017. On a concurrent path, staff continued with environmental and engineering evaluations to pursue jurisdictional clearance of the entire project site as well as development of bid documents for demolition of the grandstands, horse barns and ancillary structures. Staff worked with Solano Transportation Authority (STA) and the City of Vallejo on an amended and restated funding agreement for the Solano360 project share of offsite improvements identified as mitigation measures in the Specific Plan FEIR for the Redwoods Parkway and Fairgrounds Drive Improvement project.

In FY2017/18, the County entered into an amended and restated funding agreement with the STA and the City of Vallejo and agreed to provide \$750,000 to begin pre-design and design documentation for the Redwoods Parkway and Fairgrounds Drive Improvement project.

The Board of Supervisors made the determination to not renew the Exclusive Right to Negotiate with SCD, LLC. The County continued to evaluate its options with regards to the future implementation of the Solano360 Specific Plan which included demolition/clean-up of specific areas of the site, targeted upgrades to existing facilities and potential solicitation of a new developer(s) for the 149.1-acre project site.

In April of 2018, the County solicited and received bids for the demolition of grandstands, horse barns and ancillary structures and awarded the contract for demolition in June 2018.

In FY2018/19, demolition of the grandstands, horse barns and ancillary structures was completed and site grading to collect site storm water was performed including installation of associated storm water conveyance infrastructure. The Project experienced some delays from wildfires in neighboring counties, which impacted PG&E abilities to demolish utility infrastructure and is anticipated to issue a Notice of Completion in early FY2019/20.

In FY2019/20, the Board issued the Notice of Completion for the demolition of the grandstands, horse barns and ancillary structures and improvements for site grading to collect site storm water was performed including installation of associated storm water conveyance infrastructure. In January of 2020, the County, in conjunction with the City of Vallejo, issued a Request for Qualifications (RFQ) for development of the Solano360 Specific Plan. Four (4) responses were received, but due to operational impacts as a result of COVID-19, the review process of the four developer submittals continued into FY2020/21.

In FY2020/21, County Staff, City of Vallejo Staff, and a representative from the Solano Economic Development Corporation reviewed responses to the Request for Proposals for development of the 149.1 acre Fairgrounds site and after evaluation the

Summary of Other Administered Budgets 1820 – Fund 107-Fairgrounds Development Project
Birgitta E. Corsello, County Administrator
Plant Acquisition

Solano360 Implementation Committee, comprised of Solano County Board of Supervisors Erin Hannigan and Jim Spering, and Vallejo City Councilmembers Pippen Dew and Hermie Sunga, selected IRG/JLL as the preferred development team for the Solano360 development and recommended that the Board of Supervisors enter into an Exclusive Right to Negotiate (ERN) Agreement with IRG/JLL. The committee recommendation was forwarded to the Board of Supervisors on November 17, 2020 and Staff was directed to proceed with negotiating an ERN with the selected proposer, IRG/JLL. The ERN was fully executed in January 2021 with an initial term of nine months. Staff continues to work with IRG/JLL on their proposed land uses with the goal of entering a long-term ground lease for the site. Concurrently, staff is working with Solano Transportation Authority on proposed infrastructure improvements to Fairgrounds Drive and the Highway 37 Interchange which will bring benefit to the future Solano360 development. Staff anticipates bringing forward an updated land plan and a Lease Disposition and Development Agreement (LDDA) and other associated agreements to the Board of Supervisors in the Fall of 2021.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$2,000,000 or 25.2% in revenues and an increase of \$2,065,434 or 66.7% in appropriations when compared to the FY2020/21 Adopted Budget. The appropriations will be used for coordination of the Solano360 RFQ/RFP process, consultant services, permit fees, infrastructure/site improvements and demolition costs for unused/obsolete facilities on an as needed basis as determined by the Board. The total General Fund loan for the Solano360 Project remains \$8.2 million.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	RECOMMENDED	
REVENUES						
MISC REVENUE	3,073	0	0	0	0	0.0%
OTHER FINANCING SOURCES	0	7,933,173	7,933,173	0	0	0.0%
GENERAL FUND CONTRIBUTION	500,000	0	2,000,000	2,000,000	2,000,000	0.0%
TOTAL REVENUES	503,073	7,933,173	9,933,173	2,000,000	2,000,000	25.2%
APPROPRIATIONS						
SERVICES AND SUPPLIES	155,025	3,021,500	5,154,245	2,132,745	2,132,745	70.6%
OTHER CHARGES	39,901	73,066	5,755	(67,311)	(67,311)	(92.1%)
TOTAL APPROPRIATIONS	194,926	3,094,566	5,160,000	2,065,434	2,065,434	66.7%
NET CHANGE	(308,147)	(4,838,607)	(4,773,173)	65,434	65,434	(1.4%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- Long-Term Debt Proceeds revenue will remain at \$8.2 million to cover anticipated project costs for implementation of the Solano360 Specific Plan, and for repair, demolition, and renovation of existing fair structures. These funds are part of the overall General Fund loan to the project approved in FY2017/18.
- \$2,000,000 one-time General Fund Contribution to the Fairgrounds Development Project is reflected in the FY2021/22 Recommended Budget to continue to advance implementation of the Solano360 Specific Plan including addressing drainage and infrastructure.

PENDING ISSUES AND POLICY CONSIDERATIONS

County staff continues to work with IRG/JLL during the ERN period to bring forward an updated land plan for Board of Supervisor's consideration and disposition scheduled for the Fall of 2021. The City of Vallejo is an active partner to the Solano360 Development under the executed Development Agreement between the County and the City (June 27, 2013).

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

This budget unit previously supported the renovation and construction of Health and Social Services facilities in Fairfield, Vacaville, and Vallejo. Facility projects included construction of clinics and laboratories; the Integrated Care Pediatric Clinic with exam and treatment rooms in Fairfield; the Crisis Stabilization Unit in Fairfield that provides psychiatric services to serve Solano County residents; the Vacaville Dental Clinic; and the William J. Carroll Government Center in Vacaville. Projects were financed by a combination of funding sources including Tobacco Settlement Revenue, Public Facilities Fees, grant funds, and other revenue sources.

All outlined projects have been completed and any remaining funds have been returned to appropriate funding sources. No further functions are anticipated for use of this budget unit or its corresponding contingency budget (Budget Unit 9149 – Fund 249). This budget was deactivated at the end of FY2019/20.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no revenues and no appropriations for FY2021/22 as all projects have been completed and all remaining funds have been returned to appropriate funding sources.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	(4)	0	0	0	0.0%
TOTAL REVENUES	(4)	0	0	0	0.0%
APPROPRIATIONS					
OTHER FINANCING USES	166,538	0	0	0	0.0%
TOTAL APPROPRIATIONS	166,538	0	0	0	0.0%
NET CHANGE	166,542	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Public Facilities Fee (PFF) budget is the conduit for receipt and distribution of Public Facilities Fees collected and used for capital project expenses. The fee is imposed on all new non-exempt construction within all incorporated and unincorporated areas of Solano County. The fee, set under the authority of Government Code §66000-66009, was implemented through County Ordinance 1466 adopted on February 9, 1993. The purpose of the fee is to provide funding for expansion and/or new construction of County facilities required to accommodate new demands for facilities needed to house government services in the County. Fees collected under the Ordinance provide funding for needs assessments, planning, designing, construction, lease-purchase, acquisition, improvements, fixed assets and furnishings for County services, including jails, justice services, general administration, public and mental health services, public assistance services, regional transportation, County parks, libraries and animal shelters.

The Department of General Services oversees the PFF program budget and is responsible for administering the disbursement of funds. The County Administrator's Office acts as the liaison between the County and the incorporated cities that collect the fees for the County related to all construction within city limits.

In FY2019/20, Solano County completed a 5-year Public Facilities Fee Study required by the Mitigation Fee Act (Government Code §66000, et. seq), resulting in an update to the Public Facilities Fee rates.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Solano County collects PFF in six categories: Countywide Public Protection (including Courts), Health and Social Services, Library, General Government, and Regional Transportation Part A and Part B.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$133,880 or 2.3% in revenues and a decrease of \$5,021,287 or 68.2% in appropriations when compared to the FY2020/21 Adopted Budget. The decrease in revenues is the result of a reduction in the FY2020/21 estimated fee collections in the Fund due to the impacts of COVID-19 on construction in the County. The decrease in appropriations is the result of a one-time transfer in the prior year of \$5,000,000 to fund a portion of the construction of a 32-bed licensed Residential Mental Health Diversion Board and Care Facility at the Health & Social Services' Beck Avenue Campus.

Appropriations include:

- \$724,728 Transfers-Out from the PFF Public Protection Division (BU 1761) to COP Debt Service (BU 9803) used to finance the Probation Facility and improvements to the Central Utility Plant.
- \$577,569 Transfers-Out to COP Debt Service (BU 8037) used to finance the County Administration Center (CAC) and improvements to the Central Utility Plant.
- \$1,000,000 from the PFF Vacaville Library District Division (BU 1764) to the Vacaville Library District for facility expansion and related debt.
- \$42,957 for accounting, auditing, Countywide Administrative Overhead, legal, and other professional services.

See related Budget Unit 9124 – Fund 296 Contingencies (refer to Contingencies section of the Budget).

1760 – Fund 296-Public Facilities Fee
Birgitta E. Corsello, County Administrator
Plant Acquisition

Summary of Other Administered Budgets

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	611,529 7,244,037	98,305 5,616,155	115,580 5,465,000	17,275 (151,155)	17.6% (2.7%)
TOTAL REVENUES	7,855,566	5,714,460	5,580,580	(133,880)	(2.3%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	34,103	2,050	1,550	(500)	(24.4%)
OTHER CHARGES	483,734	1,060,440	1,041,407	(19,033)	(1.8%)
OTHER FINANCING USES	1,482,936	6,304,051	1,302,297	(5,001,754)	(79.3%)
TOTAL APPROPRIATIONS	2,000,773	7,366,541	2,345,254	(5,021,287)	(68.2%)
NET CHANGE	(5,854,793)	1,652,081	(3,235,326)	(4,887,407)	(295.8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

Several bills have been introduced in the California State Legislature over past two years seeking to limit local government's ability to impose impact fees and/or to make modifications to reduce fees or increase reporting requirements. The status of these bills varies, with some failing to pass, and others like recently introduced AB-602 (Grayson) remaining in committee review. Department staff will continue to monitor these bills and their potential impact on Solano County's Public Facilities Fee.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. Revenue projections in the FY2021/22 Recommended Budget are consistent with the FY2020/21 Adopted Budget but may decline in FY2021/22 depending on new construction activity in Solano County. Additionally, Interest Income in the Fund has been projected to remain low in anticipation of the continued economic impacts from COVID-19. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Summary of Other Administered Budgets

4130 – Fund 263-CJ Facility Temp. Const. Fund

Megan M. Greve, Director of General Services

Justice/Detention & Corrections

DEPARTMENTAL PURPOSE

This budget unit receives and distributes funds originating in surcharges on fines and vehicle violations, which have been set aside for criminal justice facility needs.

FUNCTION AND RESPONSIBILITIES

The Board of Supervisors established this Fund under Resolution No. 81-256, pursuant to California Government Code section 76101, authorizing counties to establish a Criminal Justice Facilities Construction Fund to assist in the construction, reconstruction, expansion, improvement, operation or maintenance of county criminal justice and court facilities. Eligible facilities include jails, women's centers, detention facilities, juvenile halls, and courtrooms. Government Code penalties on criminal fines and parking violations constitute the proceeds of the Fund, which includes no General Fund support.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents decreases of \$82,428 or 27.2% in revenues and 129,375 or 22.3% in appropriations when compared to the FY2020/21 Adopted Budget. The decrease in appropriations is due to one-time Operating Transfers-Out in FY2021/22 to fund maintenance projects in criminal justice facilities. Appropriations in this Fund include Countywide Administrative Overhead charges. The primary funding sources in this Fund are surcharges on fines and vehicle violations.

See related Budget Unit 9119 - Fund 263 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
		ADOPTED BUDGET		RECOMMENDED	
REVENUES					
FINES, FORFEITURES, & PENALTY	26,679	26,271	12,868	(13,403)	(51.0%)
REVENUE FROM USE OF MONEY/PROP	19,045	3,938	5,501	1,563	39.7%
CHARGES FOR SERVICES	300,575	272,703	202,115	(70,588)	(25.9%)
OTHER FINANCING SOURCES	190,739	0	0	0	0.0%
TOTAL REVENUES	537,038	302,912	220,484	(82,428)	(27.2%)
APPROPRIATIONS					
OTHER CHARGES	3,901	2,923	6,548	3,625	124.0%
OTHER FINANCING USES	500,000	578,000	445,000	(133,000)	(23.0%)
TOTAL APPROPRIATIONS	503,901	580,923	451,548	(129,375)	(22.3%)
NET CHANGE	(33,137)	278,011	231,064	(46,947)	(16.9%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

The State Legislator, over of the past few years, has proposed and passed legislation to reduce or eliminate many Court ordered fees thereby reducing the surcharges revenue that can be collected.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

**Megan M. Greve, Director of General Services
Justice/Detention & Corrections**

DEPARTMENTAL PURPOSE

The budget unit receives and distributes revenues received from surcharges on fines and vehicle violations, which have been set aside for facilities necessary to the operation of the courts.

FUNCTION AND RESPONSIBILITIES

The Board of Supervisors established this Fund under Resolution Number 83-266, pursuant to California Government Code §76100, authorizing counties to establish a Courthouse Temporary Construction Fund to assist in the acquisition, rehabilitation, construction, and financing of facilities necessary or incidental to the operation of the courts or the justice system. Government Code penalties on criminal fines and parking violations constitute the proceeds of the Fund, which includes no General Fund support.

The Department of General Services administers and disburses Fund monies, with concurrence of the Administrative Office of the Courts.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$84,356 or 28.1% in revenues and a decrease of \$113,084 or 28.4% in appropriations when compared to the FY2020/21 Adopted Budget. Appropriations in this Fund include Countywide Administrative Overhead charges and an Operating Transfers-Out for a payment toward principal and interest on the 2017 Certificates of Participation issued for, among other purposes, improvements to the Central Utility Plant. The primary funding sources in this Fund are surcharges on fines and vehicle violations.

See related Budget Unit 9120 - Fund 264 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	26,623	26,175	12,868	(13,307)	(50.8%)
REVENUE FROM USE OF MONEY/PROP	2,603	562	368	(194)	(34.5%)
CHARGES FOR SERVICES	300,632	272,937	202,082	(70,855)	(26.0%)
TOTAL REVENUES	329,859	299,674	215,318	(84,356)	(28.1%)
APPROPRIATIONS					
OTHER CHARGES	3,622	2,994	4,546	1,552	51.8%
OTHER FINANCING USES	396,188	395,424	280,788	(114,636)	(29.0%)
TOTAL APPROPRIATIONS	399,810	398,418	285,334	(113,084)	(28.4%)
NET CHANGE	69,951	98,744	70,016	(28,728)	(29.1%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

In FY2021/22, the Fund will not generate enough revenue to fund the full contribution of \$396,573 to the 2017 Certificates of Participation (COP). The shortfall in revenue will be funded by the County General Fund.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County Administrator is closely monitoring ongoing revenues from Court fines and vehicle violations, which are not trending to meet the current debt service obligations. The State decision to repeal certain fees leveraged by Courts are resulting in reduced fines on which the surcharge can be applied thereby reducing revenue in this budget. If revenues do not continue to improve, the County may be required to use additional General Fund monies to satisfy debt service payments.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

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**Child Support Case Management**

- Customer Service
- Case Opening
- Child Support & Paternity Establishment
- Court Order Enforcement
- Interstate Case Management
- Child Support Collections and Distributions
- Court Proceedings
- Compliance Auditing
- Public Relations/Outreach

Administration

- Budgeting
- Fiscal Administration
- Strategic Planning
- Contract Administration
- Personnel Services
- Performance Monitoring
- Labor Relations

Clerical Support Services

- Legal Document Processing
- Mail Processing
- Purchasing
- Inventory Control
- Document Management

Infrastructure/Operations

- Genetic Testing
- Service of Process
- Building & Equipment Maintenance
- Information Technology Services
- Communication Services
- Liability and Risk Management
- Duplicating Services
- Consulting Services

DEPARTMENTAL PURPOSE

Under provisions of Title IV-D of the Federal Social Security Act, the Department of Child Support Services (DCSS) enriches our community by promoting parental responsibility to enhance the well-being of children by providing child support services to establish parentage and collect child support.

Budget Summary:

FY2020/21 Midyear Projection:	13,035,752
FY2021/22 Recommended:	12,930,102
County General Fund Contribution:	257,040
Percent County General Fund Supported:	2.0%
Total Employees (FTEs):	85

FUNCTION AND RESPONSIBILITIES

DCSS works closely with parents and guardians to ensure families needing child support services receive them. A wide variety of activities are undertaken by DCSS to achieve these objectives, including: establishing parentage, which may include genetic testing, locating parents and their income and assets, obtaining court-ordered child support and health insurance coverage, enforcing monthly and past due child support utilizing appropriate enforcement tools, modifying existing child support orders, working with the State Disbursement Unit (SDU) to collect and distribute child support payments, and conducting complaint resolution and formal hearings. The Department partners with parents and guardians to set realistic child support orders that allow steady and reliable income for the child and family. For underemployed or unemployed parents, services are available to assist parents in finding sustainable work through our partnership with the Workforce Development Board.

In keeping with a program recognized for providing economic stability for low-income families, all parents and guardians, regardless of income or immigration status, are eligible for child support services. Research has shown that the child support program is among the most effective means of reducing child poverty and improving outcomes for children.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

Since FY2003/04, child support funding from the State and federal government has remained relatively flat, resulting in continuous downsizing of the Department, mostly through attrition. In FY2020/21, the Department experienced an additional \$795,961 reduction in State and federal funding as a result of the COVID-19 pandemic and anticipated impacts on the State Budget. The reductions, which are expected to carry forward in FY2021/22, were absorbed by deleting seven vacant positions, reducing or eliminating contract services, travel and education expenses, and redesigning business processes to reduce office expenses.

Accomplishments:

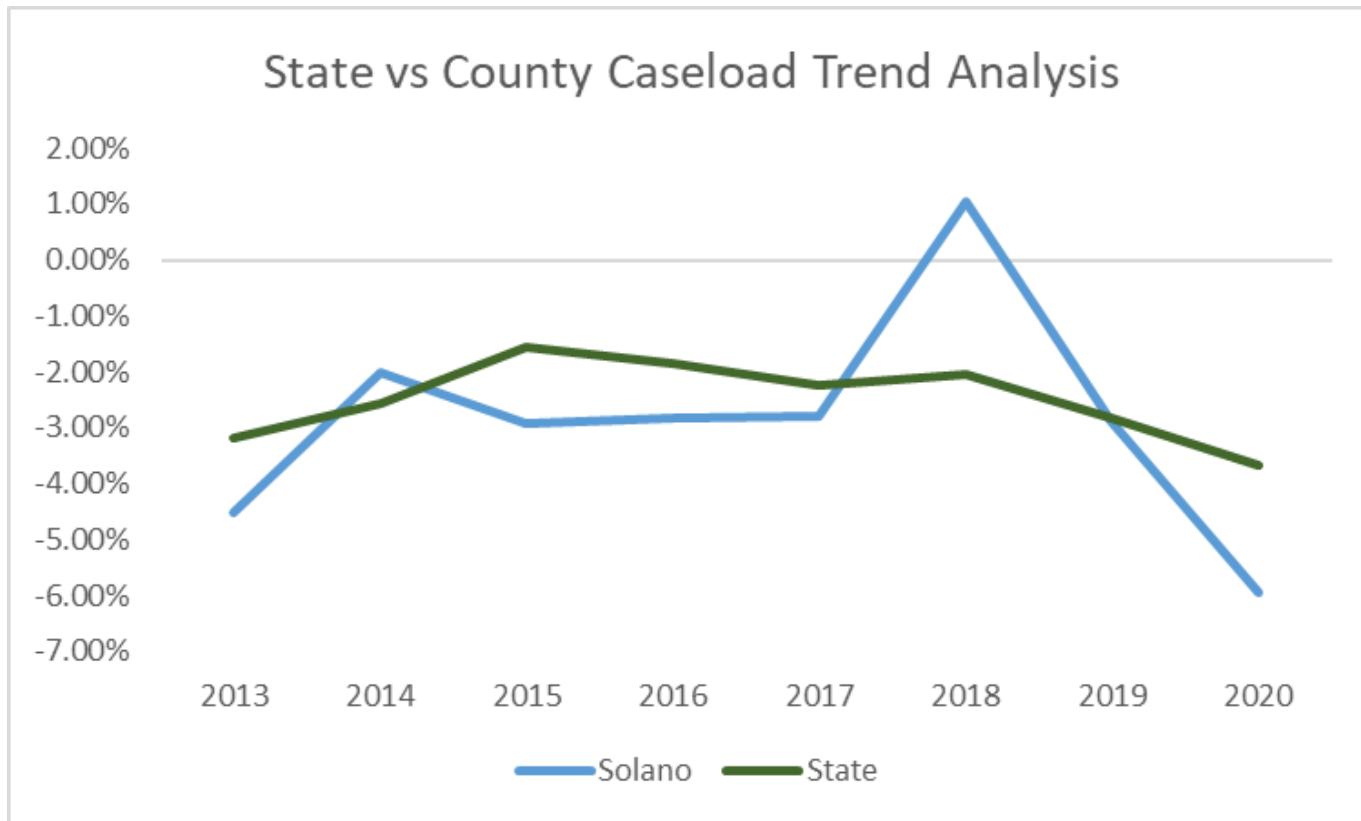
- Provided continuity of services to customers during the COVID-19 pandemic by accelerating the roll-out of the Department's successful telework program.
- Introduced new technologies, such as texting and electronic document signatures, providing a convenient and secure way to provide services to customers from the safety and comfort of their homes.
- Building on the strong partnership between Child Support Services and the Superior Court of California, Solano County court hearings were offered via Zoom, ensuring continued access to the legal system.
- Distributed \$44,517,604 in child support payments in the Federal Fiscal Year (FFY) 2020, a \$5,042,870 (12.7%) increase in collections over FFY2019, which represents needed money that helps families reach and maintain economic security. This increase is a larger increase than prior years due to increased collections for unemployment and the federal stimulus payments being intercepted in FFY2020.
- Achieved a collection rate of 81.4% on cases with past due child support.

WORKLOAD INDICATORS

- During the period of October 2019 through September 2020 (FFY2020), the Department opened and administered 1,779 new child support cases through referrals from Solano County Department of Health and Social Services or applications received via the internet, by mail, or in person. The Department managed approximately 14,574 child support cases throughout the year. Of those cases, 94.9% had child support orders established.
- During the same 12-month period, the Department:
 - Collected \$27,076,941 through income withholding orders in cooperation with employers.
 - Collected \$6,311,297 of past due child support owed through federal and State tax intercepts including stimulus payments.
 - With a staff of three attorneys, attended 1,237 court hearings to establish, modify, or enforce child support on behalf of children and families.
 - Reviewed 1,828 requests to review court ordered child support obligations due to a change in circumstances. Of those requests, 426 resulted in a modification of the monthly child support obligations that better reflected the parents' ability to pay.

Caseload Trends FY2012 to FY2020

The Solano County Department of Child Support Services (DCSS) has experienced a decline of 1,667 cases or 10.3% over the last five (5) years and a decline of 3,825 or 20.8% over the past nine (9) years. During the same timeframe, the Statewide DCSS has experienced a decline of 126,040 cases or 10.38% and 244,008 cases or 18.3%, respectively. The number of cases continues to decline both statewide and within Solano County DCSS at an average of just over 2.7% per year. In the Caseload Trend graph below, the percent change in caseload when compared to the prior year is illustrated for Solano County and the State of California.



There has been a decline in statewide and Solano County caseloads during recent years and State and federal revenue have been relatively flat for the past eighteen years. Revenues have not kept pace with the increased costs in staffing and operating costs. Therefore, as vacancies continue in the Department, management is reviewing and assessing the most efficient staffing needs and eliminating positions through attrition. Since FY2002/03, when the Department had a staffing high of 181 FTEs, the number of positions has steadily declined to a current 85 FTEs; this decline has averaged 4% per year. The Department is also looking for other ways to reduce operating costs through technology and other efficiencies.

**2480 – Fund 369-Department of Child Support Services
Pamela Posehn, Director of Department of Child Support Services
Judicial**

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHILD SUPPORT CASE MANAGEMENT	72,594	0	0	0	0.0%
ADMINISTRATION	19,009	0	0	0	0.0%
CLERICAL SUPPORT SERVICES	1,961	0	0	0	0.0%
OPERATIONS	<u>12,297,956</u>	<u>12,832,164</u>	<u>12,810,204</u>	<u>(21,960)</u>	<u>(0.2%)</u>
TOTAL REVENUES	12,391,520	12,832,164	12,810,204	(21,960)	(0.2%)
APPROPRIATIONS					
CHILD SUPPORT CASE MANAGEMENT	7,771,694	7,920,779	8,579,144	658,365	8.3%
ADMINISTRATION	541,737	569,375	598,133	28,758	5.1%
CLERICAL SUPPORT SERVICES	2,207,176	2,085,236	1,825,765	(259,471)	(12.4%)
OPERATIONS	<u>1,777,620</u>	<u>2,499,935</u>	<u>1,927,060</u>	<u>(572,875)</u>	<u>(22.9%)</u>
TOTAL APPROPRIATIONS	12,298,227	13,075,325	12,930,102	(145,223)	(1.1%)
CHANGE IN FUND BALANCE					
CHILD SUPPORT CASE MANAGEMENT	7,699,100	7,920,779	8,579,144	658,365	8.3%
ADMINISTRATION	522,728	569,375	598,133	28,758	5.1%
CLERICAL SUPPORT SERVICES	2,205,214	2,085,236	1,825,765	(259,471)	(12.4%)
OPERATIONS	<u>(10,520,336)</u>	<u>(10,332,229)</u>	<u>(10,883,144)</u>	<u>(550,915)</u>	<u>5.3%</u>
CHANGE IN FUND BALANCE	(93,294)	243,161	119,898	(123,263)	(50.7%)
STAFFING					
CHILD SUPPORT CASE MGMT	69	69	65	(4)	(5.8%)
ADMINISTRATION	2	2	2	0	0.0%
CLERICAL SUPPORT SERVICES	<u>22</u>	<u>19</u>	<u>18</u>	<u>(1)</u>	<u>(5.3%)</u>
TOTAL STAFFING	93	90	85	(5)	(5.6%)

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$21,960 or 0.2% in revenues and a decrease of \$145,223 or 1.1% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The Department receives 34% of its intergovernmental funding from the State and 66% from the federal government. However, the State and federal allocated revenues for FY2021/22 are not sufficient to meet the Department's expenditures. Consequently, the FY2021/22 Recommended Budget includes a County General Fund contribution in the amount of \$257,040 to partially fund salary and benefit cost increases due to cost of living, merit, and longevity adjustments, as well as increases in retirement and health benefits costs given the loss of State revenue. By providing a General Fund contribution, the Department can leverage the dollars to draw down an additional \$519,800 in federal monies as part of the Federal Financial Participation (FFP) Match Program. It is recommended the General Fund continue to provide bridge funding as DCSS rebalances their FTEs, caseload, and revenues to bring the Department back in line with Board Budget Policies.

Primary Costs

The FY2021/22 Recommended Budget includes a \$145,223 or 1.1% decrease in appropriations due to the following:

- Salaries and Employee Benefits reflect a net increase of \$430,360 mainly due to a decrease in salary savings as the Department expects a reduction in the number of retirements or other staff turnover as well as the deletion of five vacant positions in FY2020/21. However, due to increases in wages from approved labor agreements, merit/step/longevity increases for staff, increases in CalPERS rates on higher salaries, increases in health benefit costs and coverage levels for staff, Salary and Employee Benefit costs increased for the remaining full-time positions.

- Services and Supplies reflect a net decrease of \$30,644 primarily due to a decrease in Central Data Processing Services charges. In addition, due to the Department's relocation to the Solano County Administration Center (CAC) in FY2020/21, the Department will no longer have costs for leased rental space, janitorial services, and utilities; however, these decreases are partially offset by an increase in Rents & Leases for payments to the County per the MOU reflecting costs for the Tenant Improvements made to the CAC.
- Other Charges reflect a net increase of \$241,370 primarily due to increases in Countywide Administration Overhead and Building Charges of \$286,670 reflecting a shift in expenditure categories as the Department is now a full-time tenant in the Solano County Administration Center.
- Other Financing Uses reflect a net decrease of \$784,309 in Operating Transfers Out due to the elimination of one-time State funding received for tenant improvements for new office space at the Solano County Administration Center in FY2020/21.

Contracts

The FY2021/22 Recommended Budget includes a total of \$65,000 or 0.5% in contracted services, which include the following:

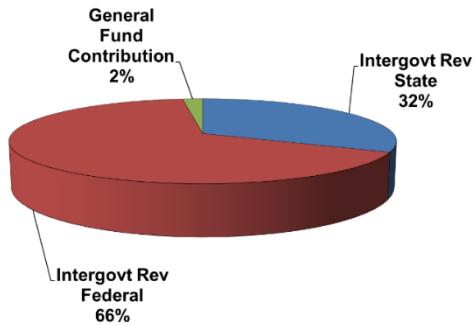
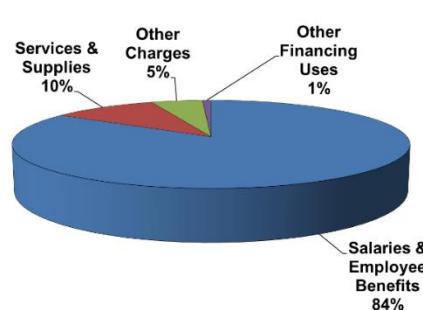
- \$65,000 Team Legal for the service of legal documents to customers.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS**USE OF FUNDS**

**2480 – Fund 369-Department of Child Support Services
Pamela Posehn, Director of Department of Child Support Services
Judicial**

Functional Area Summary

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	ADOPTED	RECOMMENDED	
REVENUES						
REVENUE FROM USE OF MONEY/PROP	16,134	3,784	8,832	5,048	133.4%	
INTERGOVERNMENTAL REV STATE	4,175,363	4,253,005	4,088,341	(164,664)	(3.9%)	
INTERGOVERNMENTAL REV FEDERAL	8,198,681	8,479,875	8,455,991	(23,884)	(0.3%)	
CHARGES FOR SERVICES	1,342	500	0	(500)	(100.0%)	
OTHER FINANCING SOURCES	0	55,000	0	(55,000)	(100.0%)	
GENERAL FUND CONTRIBUTION	0	40,000	257,040	217,040	542.6%	
TOTAL REVENUES	12,391,521	12,832,164	12,810,204	(21,960)	(0.2%)	
APPROPRIATIONS						
SALARIES AND EMPLOYEE BENEFITS	10,411,580	10,456,010	10,886,370	430,360	4.1%	
SERVICES AND SUPPLIES	1,455,817	1,334,286	1,303,642	(30,644)	(2.3%)	
OTHER CHARGES	330,542	390,411	631,781	241,370	61.8%	
OTHER FINANCING USES	100,289	894,618	108,309	(786,309)	(87.9%)	
TOTAL APPROPRIATIONS	12,298,227	13,075,325	12,930,102	(145,223)	(1.1%)	
CHANGE IN FUND BALANCE	(93,293)	243,161	119,898	(123,263)	(50.7%)	

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

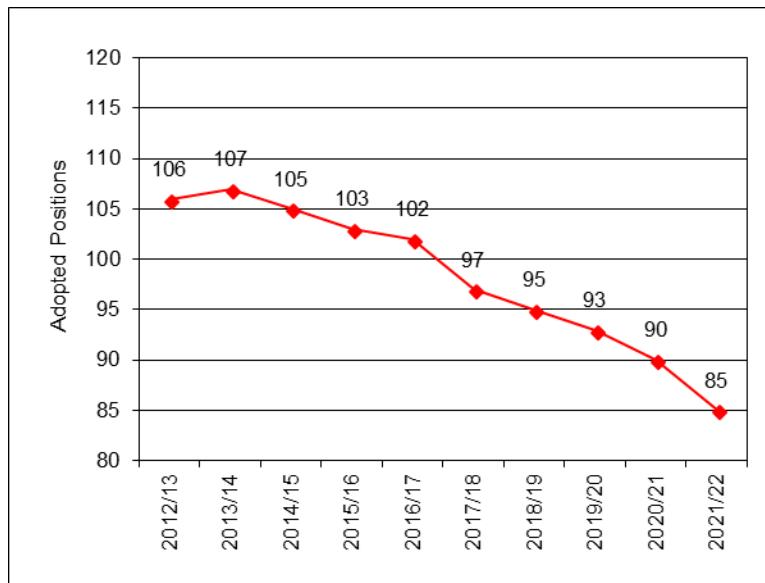
SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2020/21 Budget are provided below.

On March 9, 2021, the Board approved the following position changes:

- Deleted 4.0 FTE Child Support Specialists.
- Deleted 1.0 FTE Office Assistant II.
- Deleted 1.0 FTE Accountant.
- Added 1.0 FTE Staff Analyst.

There are no changes in position allocation in the FY2021/22 Recommended Budget.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

Additional Program Funding - Governor Newsom's FY2021/22 Proposed Budget included an increase in local child support agency (LCSA) funding of \$25 million (\$8.5 million in State general fund and \$16.5 million in federal match). In an announcement issued by Governor Newsom's press office on February 17, 2021, there is mention of restoring the funding cuts made to Child Support Services in FY2020/21 (\$56.5 million for LCSA's). This increase is expected to be included in the May Revise.

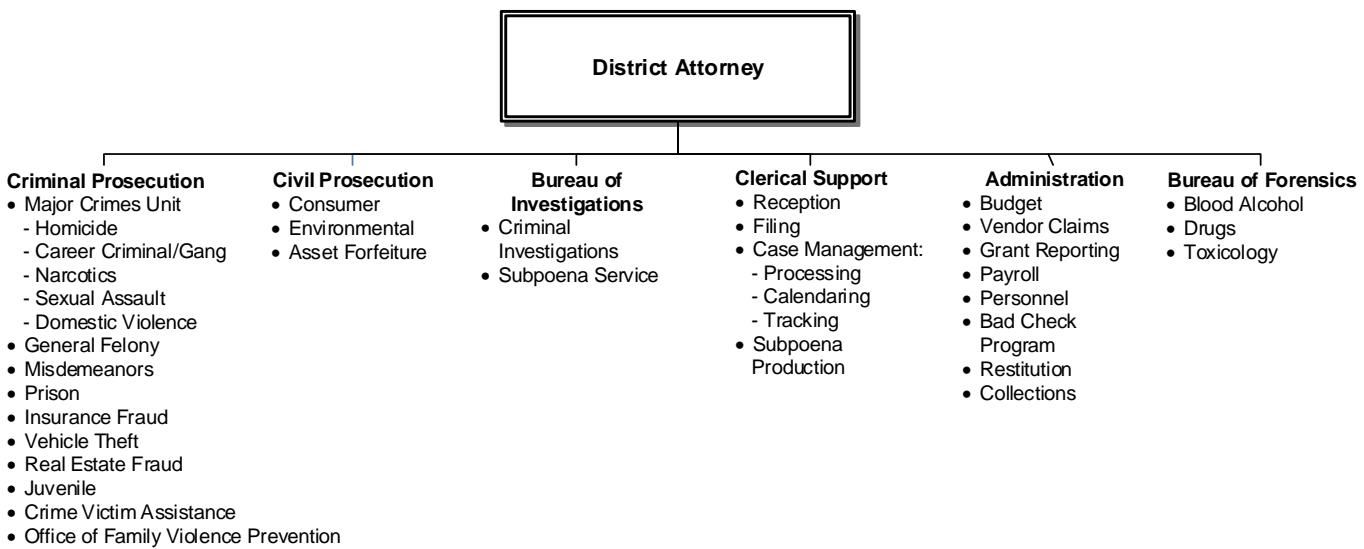
As reported last year, in a joint effort between the Child Support Directors Association (CSDA) and State DCSS, a funding methodology was developed to address longstanding differences in funding across LCSA's and address concerns that some LCSA's don't have enough resources to perform core child support tasks. Additional funding is expected to be allocated to the most underfunded LCSA's. It is unclear at this time if Solano will receive additional funding.

FY2020/21 Budget Language - Current law requires the first \$50 of any amount of child support collected in a month in payment of the required child support obligation for that month to be paid to the recipient of CalWORKs and prohibits this amount from being considered income or being deducted from the amount of aid to which the family would otherwise be eligible. The remaining child support collected in the same month is distributed to the County, State, and federal government as recoupment.

Commencing January 1, 2022, or when the State Department of Social Services and the Department of Child Support Services provides the Legislature with a specific notification, whichever date is later, that amount increases to \$100 for a family with one child and \$200 for a family with two or more children.

Legislation is also expected to be reintroduced at the federal level that would phase out cost recovery by the Child Support Program. If enacted, the entire child support amount collected on behalf of a CalWORKs recipient would be retained by the family.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19, more specifically additional funding proposed in prior year's State Budgets, current caseloads, and support revision review requests. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.



DEPARTMENTAL PURPOSE

The District Attorney is the County's public prosecutor and chief law enforcement official, initiating and conducting, on behalf of the people, all prosecutions for public offenses.

Budget Summary:

FY2020/21 Midyear Projection:	28,648,834
FY2021/22 Recommended:	32,300,710
County General Fund Contribution:	19,313,962
Percent County General Fund Supported:	59.8%
Total Employees (FTEs):	142.25

FUNCTION AND RESPONSIBILITIES

Headed by the elected District Attorney, as set forth in both the California Constitution and Government Code section 26500, the District Attorney's Office is responsible for assisting law enforcement and other public agencies in the prosecution of those cases that can be proven beyond a reasonable doubt. The District Attorney carries out these responsibilities through various bureaus, located in the cities of Fairfield and Vallejo, including: homicide, family protection, general felony, misdemeanors, DUI prosecutions, auto theft prosecutions, fraud prosecutions, prison crimes, and civil prosecutions. The Office also provides county law enforcement agencies with forensic laboratory services and evidence collection and storage in support of criminal offense prosecution. Additionally, the District Attorney may sponsor, supervise, or participate in any project or program to improve the administration of justice. Through these efforts, the District Attorney's Office pursues its mission to seek and do justice for victims of crime.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Despite the significant challenges presented by COVID-19, the District Attorney's Office remained open to the public and continued to serve our community by providing services and support to victims of crime and seeking to hold offenders accountable for crimes committed in Solano County. Throughout the pandemic, the District Attorney's Office continued to work closely with our law enforcement partners to ensure continuity in reviewing cases for filing. Shortly after Governor Newsom declared a State of Emergency due to COVID-19, the Solano County Superior Court sought and was granted an emergency order reducing court operations. Despite this reduction in court operations, the Solano County District Attorney's Office continued to staff the criminal departments. After the County shelter-at-home Order went into effect, the Solano County District Attorney's Office worked with the Court and defense counsel to move to a virtual platform where court appearances and hearings could be conducted remotely. The health crisis posed additional challenges to our law enforcement partners and the District Attorney's Office when the Judicial Council issued an emergency order allowing

numerous inmates to be released from the county jail on \$0 bail. During the pandemic, Governor Newsom also issued an order allowing for the early release of thousands of inmates in State prison. Despite the inability to object to such release, our office exercised due diligence in attempting to notify the victims that would be impacted by such release.

Accomplishments:

- **Major Crimes Task Force:** On November 12, 2020, the District Attorney announced the establishment of the Solano County Major Crimes Task Force (SCMCTF) one of the first of its kind in the State. The task force is now responsible for conducting independent investigations into the use of deadly force by law enforcement officers in the county. Investigation will be performed in a manner that provides a thorough, transparent, and professional investigation, free of any perceived conflicts of interest. The SCMCTF will conduct investigations to determine the presence or absence of criminal liability on the part of all those involved in the incident. The criminal investigation will take precedence over the administrative investigation, which is done by the department where the involved officer is employed. The SCMCTF is comprised of a Supervising DA Investigator, and one full-time detective from Vallejo Police Department, Vacaville Police Department, Fairfield Police Department, and the Solano County Sheriff's Office. Three half time investigators from Benicia Police Department, Suisun Police Department, and Dixon Police Department are also part of the SCMCTF.
- **LNU Lightning Complex Fire:** On Tuesday, August 19, 2020, the Bureau of Investigations responded to a call to assist the coordinated efforts from the Sheriff's Office of Emergency Services (OES) for the LNU Lightning Complex Fire. For the next week, the Bureau's Investigators assisted with evacuations of county residents, provided security patrols of evacuated areas, and manned shifts at the OES command post at Solano Community College.
- **District Attorney Krishna Abrams accepts the US Department of Justice Outstanding Local Prosecutor's Office Award:** The Department of Justice recognized the Solano County District Attorney's Office for being an Outstanding Local Prosecutor's Office in support of the Project Safe Neighborhoods (PSN) Initiative and its work with the U.S. Attorney's Office. PSN seeks to promote greater public safety by reducing violent crime through the removal of illegally possessed weapons, body armor, ammunition, and the confiscation of narcotics. Since the start of the PSN program in July 2018, the District Attorney's Office and U.S. Attorney's Office has collaborated on 46 cases that resulted in federal prosecution.
- **City of Fairfield's Neighborhood Court Program:** In February 2021, the Neighborhood Court Program was expanded to include the City of Fairfield in partnership with the Solano County District Attorney's Office and the Fairfield Police Department. By expanding the use of community-based Restorative Justice, the District Attorney's Office is working towards a goal of diverting more low-level offenders outside of the criminal justice system. This results in a fair and equitable resolution of their cases. The City of Fairfield is currently recruiting community volunteers to serve as panelists and it is anticipated that cases will start being heard in July 2021. Although COVID-19 has presented some unique challenges to the program, Neighborhood Court has been able to quickly and successfully transition to remote hearings in an effort to continue providing this important program.
- **Bureau of Forensic Services (BFS) 10 Year Anniversary:** October 2020 marked the 10-year anniversary of the opening of the forensic lab in Solano County. The Bureau of Forensic Services is responsible for testing seized drug samples, along with forensic alcohol and toxicology testing for Solano County law enforcement agencies. In addition, the BFS manages and maintains the breath alcohol instruments utilized by Solano County law enforcement agencies and participates in the District Attorney's DUI Vertical Prosecution Unit quarterly meetings with Solano County law enforcement agencies.
- **COVID-19 Consumer Alerts:** During the shelter-at-home order that was issued for Solano County due to COVID-19, the District Attorney's Office issued consumer alerts warning residents about scams and fraudulent activities related to COVID-19. These consumer alerts warned the community about scammers representing government agencies, scammers selling fraudulent cures and test kits for COVID-19, scammers fraudulently representing themselves as suppliers of personal protective equipment, and scammers fraudulently using contacts from emails and texts to solicit gift cards and cash.
- **Consumer and Environmental Crimes Unit-People v. Walgreen Co.:** In December 2020, a Stipulated Judgment was reached in a civil enforcement action against Walgreen Co., which settled allegations that Walgreens unlawfully disposed of hazardous waste in violation of State laws and violated injunctive terms from a prior 2012 stipulated judgment. Prosecutors from a multi-jurisdictional task force alleged that Walgreens improperly disposed of hazardous waste into company trash bins destined for municipal landfills that are not authorized to accept hazardous waste. Hazardous waste included items such as over-the counter and prescription medication, electronic devices, batteries, aerosol products, cleaning agents, as

well as other hazardous items generated through the company's regular business activities. Walgreens was ordered to pay \$3.5 million in civil penalties, including \$300,000 for Solano County. The settlement also includes provisions requiring Walgreens to continue to employ four California-based compliance employees to oversee its hazardous waste compliance program.

- Victim Witness Assistance Program: The District Attorney's Office continued to operate its Victim Witness Assistance Program as part of its commitment to obtaining justice for crime victims despite the impacts of COVID-19. The Program's staff, including a Victim Witness Program Coordinator, nine Victim Witness Assistants, and two Office Assistant II assigned to both the Fairfield and Vallejo offices, provided victims of crime with virtual direct services and support both on-site and off-site. For 2020, the Program received 2,813 new cases, a 16% increase from 2019. The Program provided support for 1,223 victims of domestic violence in 2020, an increase of 36% from 2019. The Program supported 189 families of homicide victims, 98 adult victims of sexual assault, and 209 child victims of sexual assault and their families. The Program also filed 169 new Victim Compensation Board claims, accompanied 382 victims to court, and assisted 226 victims with restitution claims.

WORKLOAD INDICATORS

- As of March 2021, the District Attorney's Major Crimes Unit has 61 active homicide cases.
- In 2020, the District Attorney received and reviewed 14,683 cases, which is a 707 decrease from the preceding year.
- In 2020, the District Attorney's Office filed 2,571 felony cases and 5,415 misdemeanor cases.
- In FY2019/20, the Auto Theft Prosecution Unit prosecuted 277 cases.
- During 2020, the forensic laboratory received the following submissions:

Alcohol:	947 requests for analysis (decrease of 31% from 2019)
Controlled Substances:	1,079 requests for analysis (increase of 11% from 2019)
Toxicology Screening:	393 requests for analysis (decrease of 28% from 2019)
Toxicology Confirmation:	349 requests for confirmations (decrease of 31% from 2019)

Functional Area Summary

6500 – Fund 900-District Attorney

Krishna A. Abrams, District Attorney

Judicial

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CRIMINAL PROSECUTION	25,183,897	27,872,129	30,618,623	2,746,494	9.9%
CIVIL PROSECUTION	1,203,501	1,425,310	1,518,805	93,495	6.6%
INVESTIGATIONS	0	0	0	0	0.0%
CLERICAL SUPPORT	0	0	0	0	0.0%
ADMINISTRATION	6,683	5,000	5,000	0	0.0%
BUREAU OF FORENSICS	140,248	151,598	158,282	6,684	4.4%
TOTAL REVENUES	26,534,329	29,454,037	32,300,710	2,846,673	9.7%
APPROPRIATIONS					
CRIMINAL PROSECUTION	16,628,077	18,004,235	20,130,178	2,125,943	11.8%
CIVIL PROSECUTION	1,198,473	1,425,310	1,518,405	93,095	6.5%
INVESTIGATIONS	2,919,401	3,756,628	3,787,418	30,790	0.8%
CLERICAL SUPPORT	3,450,201	3,687,777	4,134,885	447,108	12.1%
ADMINISTRATION	796,200	827,835	900,818	72,983	8.8%
BUREAU OF FORENSICS	1,547,655	1,752,252	1,829,006	76,754	4.4%
TOTAL APPROPRIATIONS	26,540,007	29,454,037	32,300,710	2,846,673	9.7%
NET CHANGE					
CRIMINAL PROSECUTION	8,555,820	9,867,894	10,488,445	620,551	6.3%
CIVIL PROSECUTION	5,028	0	400	400	0.0%
INVESTIGATIONS	(2,919,401)	(3,756,628)	(3,787,418)	(30,790)	0.8%
CLERICAL SUPPORT	(3,450,201)	(3,687,777)	(4,134,885)	(447,108)	12.1%
ADMINISTRATION	(789,517)	(822,835)	(895,818)	(72,983)	8.9%
BUREAU OF FORENSICS	(1,407,407)	(1,600,654)	(1,670,724)	(70,070)	4.4%
NET CHANGE	5,678	0	0	0	0.0%
STAFFING					
CRIMINAL PROSECUTION	68.75	70.75	70.75	0.00	0.0%
CIVIL PROSECUTION	6.00	6.00	6.00	0.00	0.0%
INVESTIGATIONS	19.50	20.50	20.50	0.00	0.0%
CLERICAL SUPPORT	32.00	32.00	32.00	0.00	0.0%
ADMINISTRATION	5.75	5.75	6.00	0.25	4.3%
BUREAU OF FORENSICS	7.00	7.00	7.00	0.00	0.0%
TOTAL STAFFING	139.00	142.00	142.25	0.25	0.2%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$2,846,673 or 9.7% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. As a result, the General Fund Contribution increased by \$1,416,474 or 7.9%.

Primary Funding Sources

The primary funding source for the Department is the General Fund, which comprises approximately \$19,313,962 or 59.8% of the Recommended Budget. The Department continues to seek alternative ways to meet mandated service requirements while decreasing General Fund Contributions by seeking grants and other funding sources.

The FY2021/22 Recommended Budget includes revenues of \$32,300,710 an increase of \$2,846,673 or 9.7% primarily due to the following:

- The General Fund Contribution of \$19,313,962 increased by \$1,416,474 or 7.9% when compared to the FY2020/21 Adopted Budget. The increase is primarily due to increases in Salaries and Benefits, Liability Insurance, and Central Data Processing costs.

- Fine, Forfeitures, and Penalties of \$111,600 represents no change compared to the FY2020/21 Adopted Budget.
- Intergovernmental Revenue, which includes federal and State grants as well as State allocations, includes \$10,277,032, an increase of \$1,249,759 or 13.8%, which includes the following:
 - State allocation of \$6,037,731 from the Public Safety Augmentation Fund, which is funded from the public safety-dedicated ½ cent sales tax (Proposition 172), reflects an increase of \$1,055,284 or 21.2% when compared to the FY2020/21 Adopted Budget.
 - State reimbursement of \$1,100,000 for the prosecution of crimes committed within California State Prison (CSP) Solano and California Medical Facility under Penal Code section 4700, reflecting no change when compared to the FY2020/21 Adopted Budget.
 - State 2011 Realignment of \$662,295 for parole revocation, prosecution of cases related to the Post-Release to Community Supervision (PRCS), and other program services under AB 109, reflecting no change when compared to the FY2020/21 Adopted Budget.
 - Federal/State grant of \$154,256 from CalOES Victim Services XC for crime victim advocacy services. The grant period is through December 31, 2021, and funds social worker staff that provide direct services at the Solano Family Justice Center and a contract with CASA Solano for increased the number of advocates for abused and neglected children within the court system.
 - Federal/State grant of \$798,156 from the Crime Victim Assistance Program to assist victims of crime.
 - Recurring State grant of \$223,978 from the DUI Vertical Prosecution Program for the prosecution of Driving Under the Influence (DUI) cases.
 - Vehicle License Fees of \$275,500 for the prosecution of vehicle theft criminal cases.
 - State grant of \$138,970 from CalOES XV Unserved/Underserved Victim Advocacy to assist victims of crimes and provide counseling and grief services. The grant period is through December 31, 2021.
 - Recurring State grant of \$169,220 from the Workers' Compensation Fraud Program for the prosecution of workers' compensation fraud cases.
 - Recurring State grant of \$102,860 from the Auto Insurance Fraud Program for the investigation and prosecution of auto insurance fraud cases.
 - Victim Compensation Board (VCB) funds of \$75,586 for the recovery of restitution owed to VCB by a defendant.
 - Recurring Federal formula grant of \$51,682 from the Paul Coverdell Forensic Science Improvement Program for education and training.
- Charges for Services includes \$921,938, or an increase of \$66,308 or 7.8%, due to a \$46,308 increase in salary and benefit costs for the Real Estate Fraud Unit and \$20,000 related to the purchase of a new Case Management Software System.
- Misc. Revenue represents \$132,373, a decrease of \$79,363 or 37.5% in vital record fees revenue used to offset costs of 2.0 FTE Victim Witness Assistants from the CalOES Underserved Victims grant program for the period of July 1, 2021 through December 31, 2021.
- Other Financing Sources represents Operating Transfers In of \$1,543,805, an increase of \$193,495 or 14.3% related to transfers from the Consumer Protection Division.

Primary Costs

The Office's primary cost centers are the Criminal Prosecution Division, Clerical, Investigations, Civil Division, and Bureau of Forensics Services. The FY2021/22 Recommended Budget of \$32,300,710 includes a \$2,846,673 or 9.7% net increase in appropriations due to the following:

- Salaries and Employee Benefits of \$25,704,727 reflect an increase of \$1,753,784 or 7.3% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, changes in health benefit costs and workers

compensation rates, and funding for three positions that were not funded in FY2020/21. These increases are offset by \$300,000 in Salary Savings, an increase of \$150,000 when compared to the FY2020/21 Adopted Budget.

- Services and Supplies of \$3,963,212 reflect an increase of \$585,772 or 17.3% primarily due to increases in Liability Insurance, Central Data Processing charges, Other Professional Services, Risk Management Insurance, Travel Expense, and Moving/Freight/Towing expense.
- Other Charges of \$1,760,679 reflect a decrease of \$30,091 or 1.7% when compared to the FY2020/21 Adopted Budget, primarily due to a decrease in Countywide Administrative Overhead cost.
- Fixed Assets of \$540,000 reflect an increase of \$513,988 related to the purchase of a new Case Management Software System.

Contracts

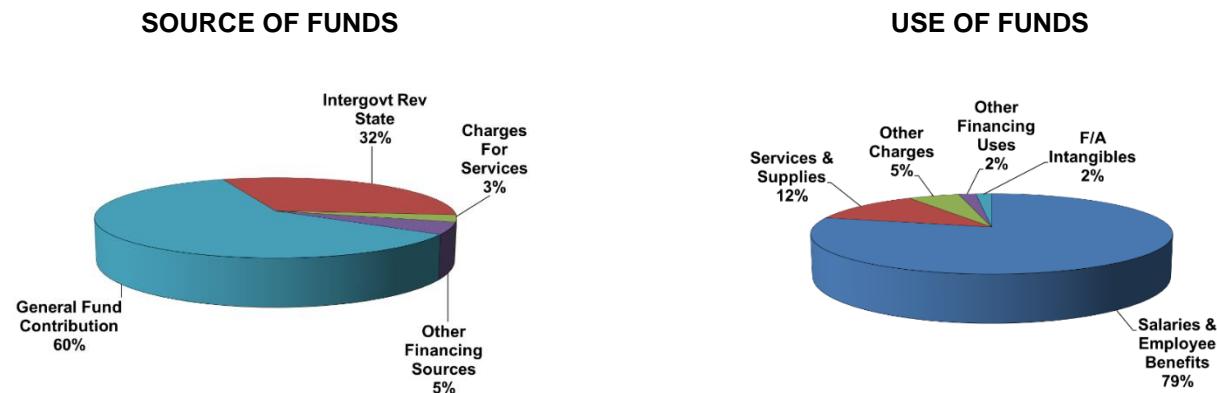
The FY2021/22 Recommended Budget includes a total of \$376,400 or 1.2% in contract expense which includes the following significant contracts:

- \$125,000 with American Forensic Nurses for phlebotomy services on suspects accused of driving under the influence of alcohol and/or drugs.
- \$25,000 with Redwood Toxicology for Xanax and Valium toxicology services and testimony.
- \$12,500 with CASA to fund a volunteer supervisor to recruit and train CASA volunteers, funded by a CalOES grant through December 31, 2021.

Fixed Assets

The FY2021/22 Recommended Budget includes the following fixed assets:

- \$540,000 for a Case Management Software System.



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	97,096	111,600	111,600	0	0.0%
INTERGOVERNMENTAL REV STATE	9,592,049	9,027,273	10,277,032	1,249,759	13.8%
INTERGOVERNMENTAL REV FEDERAL	33,887	0	0	0	0.0%
CHARGES FOR SERVICES	685,990	855,630	921,938	66,308	7.7%
MISC REVENUE	140,972	211,736	132,373	(79,363)	(37.5%)
OTHER FINANCING SOURCES	1,149,242	1,350,310	1,543,805	193,495	14.3%
GENERAL FUND CONTRIBUTION	14,835,092	17,897,488	19,313,962	1,416,474	7.9%
TOTAL REVENUES	26,534,329	29,454,037	32,300,710	2,846,673	9.7%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	21,377,762	23,950,943	25,704,727	1,753,784	7.3%
SERVICES AND SUPPLIES	3,103,842	3,377,440	3,963,212	585,772	17.3%
OTHER CHARGES	1,757,465	1,790,770	1,760,679	(30,091)	(1.7%)
F/A EQUIPMENT	27,283	26,012	0	(26,012)	(100.0%)
F/A - INTANGIBLES	0	0	540,000	540,000	0.0%
OTHER FINANCING USES	229,278	265,677	281,904	16,227	6.1%
INTRA-FUND TRANSFERS	44,376	43,195	50,188	6,993	16.2%
TOTAL APPROPRIATIONS	26,540,007	29,454,037	32,300,710	2,846,673	9.7%
NET CHANGE	5,678	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2020/21 Budget are provided below.

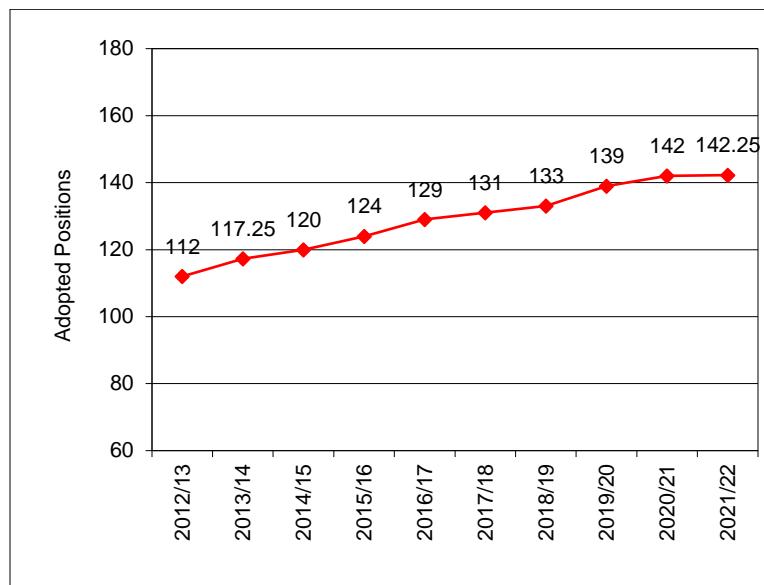
On March 9, 2021, the following position allocation changes occurred in connection with Midyear:

- Extended 1.0 FTE Deputy District Attorney IV Limited-Term to June 30, 2022, assigned to the Consumer and Environmental Crimes Unit.
- Extended two 0.5 FTE Office Assistant II Limited-Term to September 30, 2022, funded with CalOES Victim Witness Grant revenue.
- Extended 3.0 FTE Victim Witness Assistant Limited-Term to September 30, 2022, funded with CalOES Victim Witness Grant revenue.
- Extended 1.0 FTE Legal Secretary Limited-Term to June 30, 2022, funded by 1991 Realignment for the Juvenile Prosecution Unit.
- Extended 1.0 FTE Deputy District Attorney IV Limited-Term to June 30, 2022, assigned to Auto Theft Unit and funded with Vehicle License Fee revenue.
- Extended 2.0 FTE Deputy District Attorney IV Limited-Term to September 30, 2022, assigned to the DUI Vertical Prosecution Unit.
- Extended 1.0 FTE DA Investigator Limited-Term to June 30, 2022, assigned to the General Criminal Unit.

On April 27, 2021, the Board approved the following positions:

- Delete 0.75 FTE Account Clerk III
- Add 1.0 FTE Account Clerk II

There are no changes in position allocation for the FY2021/22 Recommended Budget.

STAFFING TREND

The number of positions has steadily increased since FY2011/12 when the Department had a low of 110.0 FTE due to 2008-2011 Recession. FY2020/21 was the first time since FY2009/10, when the Department had a staffing of 141.0 FTE, that the Department returned to a pre-recession level of staffing. Approximately 11.0 of the 32.0 FTE positions were added for new grant programs, 6.0 were added due to 2011 Realignment, 2.0 were added due to Proposition 47, the remaining 13.0 are a restoration of previously eliminated positions or increased funding.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 - The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. As the courts continue to ease restrictions due to COVID-19 and courtrooms resume full calendars, the District Attorney's Office will continue to serve victims of crime and hold offenders accountable by making efficient use of current staff and resources. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

**6500 – Fund 900-District Attorney
Krishna A. Abrams, District Attorney
Judicial**

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	
		ADOPTED BUDGET	2021/22 RECOMMENDED	PERCENT CHANGE	
REVENUES					
4100 DA SPECIAL REVENUE	729,247	324,120	302,000	(22,120)	(6.8%)
5500 OFFICE OF FAMILY VIOLENCE PREV	319,844	243,966	195,255	(48,711)	(20.0%)
APPROPRIATIONS					
4100 DA SPECIAL REVENUE	1,149,813	1,350,302	1,544,804	194,502	14.4%
5500 OFFICE OF FAMILY VIOLENCE PREV	1,017,835	926,173	916,270	(9,903)	(1.1%)
NET CHANGE					
4100 DA SPECIAL REVENUE	420,566	1,026,182	1,242,804	216,622	21.1%
5500 OFFICE OF FAMILY VIOLENCE PREV	697,991	682,207	721,015	38,808	5.7%

A summary of the budgets administered by the District Attorney's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

This special revenue fund provides a funding source for the investigation, detection, and prosecution of crime, including drug use and gang activity, consumer protection, and environmental protection.

This budget is under the direction of the District Attorney (DA) and is divided into three principal budgetary divisions:

Division 4101 – DA Narcotic Asset Forfeiture Fund - Pursuant to the California Health and Safety Code section 11489, the sources of revenue for this fund are cash and proceeds from the sale of seized property that has been used or obtained through illegal narcotics trafficking, including vehicles, boats, and real estate. Asset forfeiture proceeds provide a source of funding for general investigation, training, and all aspects of the prosecution of crimes.

Division 4102 – DA Consumer Protection Fund – Pursuant to the provisions of the California Business and Professions Code, court-ordered fines and forfeitures accrue to this fund for the support of general investigation and all aspects of the prosecution of consumer protection cases.

Division 4103 – DA Environmental Protection Fund – California Health and Safety Code section 25192 provides that a percentage of fines levied against the commission of environmental offenses be provided to the prosecuting agency bringing the action. The District Attorney has established this division of the DA Special Revenue Fund to provide a funding source in support of general investigation and all aspects of the investigation and prosecution of environmental crimes. This division reimburses the DA's operating budget in (Fund 900 - BU 6500).

The Fund Balance in this Fund is restricted by funding source for each of the applicable divisions above.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a \$22,120 or 6.8% decrease in revenues and a \$194,502 or 14.4% increase in appropriations when compared to the FY2020/21 Adopted Budget. Budgeted revenues and appropriations may vary depending on the status and outcomes of various cases. The difference between the budgeted revenues and appropriations is funded by available Fund Balance. Any unused fund balance is appropriated in Contingencies (BU 9116).

Division 4101 – The District Attorney's Narcotic Asset Forfeiture Fund Recommended Budget of \$2,000 in revenue, a decrease of \$1,175 when compared to the FY2020/21 Adopted Budget, is primarily related to interest income. The Division's budget reflects \$100,999 in appropriations, an increase of \$101,007 when compared to the FY2020/21 Adopted Budget, primarily related to a \$100,000 transfer out to the District Attorney's operating budget to partially offset a new Case Management Software System.

Division 4102 – The District Attorney's Consumer Protection Recommended Budget funds the Consumer Protection Unit (BU 6500) via an Operating Transfer-Out. The Division's budgeted revenues of \$300,000 are consistent with FY2019/20 and FY2020/21. Appropriations of \$1,443,805 reflect an increase of \$93,495 or 6.9% when compared to the FY2020/21 Adopted Budget primarily due to increases in Salaries and Employee Benefits costs related to staff support for a new Case Management Software System.

Division 4103 – The District Attorney's Environmental Protection Fund does not budget any revenue or appropriations until funds are actually received.

See related BU 9116 – Fund 233 Contingencies (refer to Contingency section of the Budget).

4100 – Fund 233-DA Special Revenue Fund**Krishna A. Abrams, District Attorney****Judicial****Summary of Other Administered Budgets**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	0	0	0	0	0.0%
FINES, FORFEITURES, & PENALTY	624,627	302,000	302,000	0	0.0%
REVENUE FROM USE OF MONEY/PROP	104,097	22,112	0	(22,112)	(100.0%)
INTERGOVERNMENTAL REV STATE	524	0	0	0	0.0%
CHARGES FOR SERVICES	0	8	0	(8)	(100.0%)
TOTAL REVENUES	729,247	324,120	302,000	(22,120)	(6.8%)
APPROPRIATIONS					
OTHER CHARGES	571	(8)	999	1,007	(12587.5%)
OTHER FINANCING USES	1,149,242	1,350,310	1,543,805	193,495	14.3%
TOTAL APPROPRIATIONS	1,149,813	1,350,302	1,544,804	194,502	14.4%
NET CHANGE	420,566	1,026,182	1,242,804	216,622	21.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Office of Family Violence Prevention (OFVP) was established by the Board of Supervisors on June 23, 1998, to reduce family violence in Solano County through collaborative and coordinated activities with County departments, community-based organizations, and non-profit victim service agencies with a focus on countywide prevention efforts.

In June 2008, the Board approved a proposed Family Justice Center which began providing collocated services at the OFVP on February 2, 2011.

This budget unit was established in the General Fund to record funding to administer violence prevention activities on a countywide basis and enable the Office of Family Violence Prevention to receive and separately account for various federal, State, and private foundation grants, as mandated by funding agency guidelines. A portion of OFVP's appropriations are offset by dedicated revenue sources including Domestic Violence Oversight/Vital Records Fees. The OFVP also serves as a pass-through agency for award of Battered Women's Shelter Fees and Marriage License Fee Surcharge Funding collected pursuant to the California State Domestic Violence Centers Act.

The principal budgetary activities are:

5501 OFVP Administration

Monitoring available funding opportunities, collaborating with County departments and non-profit community partners to write and submit grant applications; providing education/training on the negative effects of family violence on children; providing oversight of AB 2405 (2008) funding imposed and collected by the Courts upon convictions of crimes of domestic violence California Penal Code §1463.27. (Fees are restricted to enhance services for Domestic Violence (DV) victims who are immigrants, refugees, and/or rural community members); providing direction and staff support to the Solano Partnership Against Violence, the Board-Appointed DV Coordinating Council and advisory board; and providing program oversight and fiscal support for the grant or dedicated revenue-funded projects outlined below.

5511 Solano Family Justice Center

The Solano Family Justice Center (SFJC) is a coordinated and collaborative victim service delivery model that co-locates victim services professionals in a single location. The goals are to improve victim safety, reduce costs through shared resources, improve offender accountability through increased successful prosecutions, and decrease children's exposure to violence by supporting victims' long-term safety through economic empowerment. General Services' Facilities Division costs for building maintenance, grounds, and custodial services at the SFJC are included in this unit.

5503 OFVP Domestic Violence Oversight — Vital Records Fees (DVO-VRF's)

Solano County's Vital Records Fees (Health and Safety Code §103628 and Welfare and Institutions Code §18309.5) authorized pursuant to State legislation first enacted in 2005 AB 2010 allowed for collection of an extra \$2 on certain vital records requests in order to fund governmental coordination and oversight of domestic violence related services. Subsequent legislation SB 154 (Wolk) enacted in 2011 eliminated the sunset date for this legislation, ensuring Solano County a continued revenue source dedicated to oversight of domestic violence related services. DVO-VRF funding was instrumental in the planning, development, and launch of the Solano Family Justice Center and supports its operational costs.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS**Accomplishments:**

- Solano Family Justice Center Collaboration with Fighting Back Partnership: In June 2020, SFJC Social Workers began holding office hours as an onsite partner of Fighting Back Partnership located on the 3rd floor of the JFK Library in Vallejo. The SFJC was provided a satellite office to provide direct services to victims of violence via walk-in or referral. Services include assistance with filing Protection Orders, comprehensive needs assessment, referrals for public benefits (cash aid, MediCal, food stamps), court accompaniment, Safe at Home applications, completion of Cal VCB applications, and referrals for many other services located at the SFJC.
- Solano Family Justice Center adds SafeQuest Solano as Daily On-Site Partner: The Solano Family Justice Center added SafeQuest Solano as an onsite partner to provide services for victims of domestic violence and sexual assault. Services include, confidential advocacy services, referrals to shelter services, assistance with Temporary Restraining Orders

5500 – Fund 001-Office of Fam. Violence Prevention Summary of Other Administered Budgets

**Krishna A. Abrams, District Attorney
Other Protection**

(TRO's), Court accompaniment, Domestic Violence Peer counseling services, and Domestic Violence Education. SafeQuest advocates work directly with SFJC Social Workers to ensure victims of violence receive the services they desperately need.

- Community Action Partnership Domestic Violence Coordinated Entry Systems Grant Program: On September 1, 2020, the Board of Supervisors accepted the Community Action Partnership Domestic Violence Coordinated Entry Systems Grant Program. This grant provides funds for Social Worker who provide coordinated services to those fleeing domestic violence. These services include a client needs assessment, case management services, and referrals to homeless housing services.

WORKLOAD INDICATORS

- In 2020, SFJC Social Workers served 1,019 clients and received 945 new cases which included 671 domestic violence cases, 58 elder abuse cases, 39 child sexual assault cases, and 43 child abuse/neglect cases.
- In 2020, SFJC partner agency, the *Courage Center* 2 forensically interviewed 111 children.
- In 2020, SFJC partner agency, the *Trauma Recovery Center* served 145 new clients.
- In 2020, SFJC partner agency, the *Health & Social Services Help Bureau – Family Stabilization & Housing Unit* served 832 new clients.
- In 2020, SFJC partner agency, *Solano Advocates for Victims of Violence (SAVV)* served 289 new clients.
- In 2020, SFJC partner agency, *Ombudsman of Contra Costa and Solano County* served 95 new clients.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$48,711 or 20% in revenues and a decrease of \$9,903 or 1.1% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, the Net County Cost increased \$38,808 or 5.7% when compared to the FY2020/21 Adopted Budget. The General Fund Contribution is \$721,015.

Primary Funding Sources

The primary funding source for the OFVP is the General Fund at \$721,015 or 78.7% of total revenues. Other revenues of \$195,255 includes Marriage License Fees, Battered Women fee revenue, grant revenue, and vital record fee revenue.

The FY2021/22 Recommended Budget includes a \$48,711 or 20% net decrease in revenues primarily due to the following:

- State Other revenue decreased by \$133,429 as the CalOES Family Justice Center (FJ) Grant program expired March 31, 2021.
- Grant revenue increased by \$84,718 due to the Joint Powers Authority Domestic Violence Housing grant program awarded to OFVP in September 2020.

Primary Costs

The FY2021/22 Recommended Budget includes a \$9,903 or 1.1% net decrease in appropriations due to the following:

- Salaries and Employee Benefits reflect an increase of \$100,853 or 21.3% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates.
- Services and Supplies reflect a decrease of \$95,172 or 36.0% primarily due to reductions of \$106,000 in grant funded contracted services, and a \$10,000 decrease in grant funded professional services, offset by an increase of \$18,351 in central data processing services expense, and \$2,994 increase in liability insurance.
- Other Charges reflect a decrease of \$4,740 or 8.8% primarily due to a decrease in Countywide Administrative Overhead charges.
- Intrafund Transfers reflect a decrease of \$12,270 or 9.4% related to General Services' Facilities Division costs for building maintenance, grounds, and custodial services at the SFJC.

Summary of Other Administered Budgets 5500 – Fund 001-Office of Fam. Violence Prevention
Krishna A. Abrams, District Attorney
Other Protection

Contracts

The FY2021/22 Recommended Budget includes a total of \$40,000 or 4.4% in contracted services which includes the following:

- \$40,000 for local domestic violence crisis shelter services funded with Marriage License Fee and Battered Women Fee revenue pursuant to California Penal Code §1203.097(a).

Fixed Assets

None.

DEPARTMENT COMMENTS

The District Attorney remains committed to increasing direct services at the SFJC. The SFJC continues to add new services and programming specific for victims of elder abuse and child victims of abuse and sexual assault. Collaborative efforts between the on-site social workers and the Victim Witness Unit at the SFJC continue to result in increased outreach and support to victims of domestic violence, sexual assault, and elder abuse, helping to both heal the victim and strengthen offender accountability. SFJC clients continue to receive confidential victim advocacy, crisis intervention, protection order services with court accompaniment, pro-bono family law and U-Visa attorney consultations, referrals for mental health services, child support services, and benefit eligibility.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED		
REVENUES					
LICENSES, PERMITS & FRANCHISE	43,493	45,000	45,000	0	0.0%
FINES, FORFEITURES, & PENALTY	2,154	1,600	1,600	0	0.0%
INTERGOVERNMENTAL REV STATE	151,553	133,429	0	(133,429)	(100.0%)
INTERGOVERNMENTAL REV FEDERAL	84,989	0	84,718	84,718	0.0%
MISC REVENUE	37,655	63,937	63,937	0	0.0%
TOTAL REVENUES	319,844	243,966	195,255	(48,711)	(20.0%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	443,066	473,168	574,021	100,853	21.3%
SERVICES AND SUPPLIES	371,006	264,555	169,383	(95,172)	(36.0%)
OTHER CHARGES	81,873	53,871	49,131	(4,740)	(8.8%)
OTHER FINANCING USES	3,757	4,140	5,566	1,426	34.4%
INTRA-FUND TRANSFERS	118,133	130,439	118,169	(12,270)	(9.4%)
TOTAL APPROPRIATIONS	1,017,835	926,173	916,270	(9,903)	(1.1%)
NET COUNTY COST	697,992	682,207	721,015	38,808	5.7%

STAFFING					
OFFICE OF FAMILY VIOLENCE MGMT	3	3	4	1	33.3%
TOTAL STAFFING	3	3	4	1	33.3%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2020/21 Budget are provided below.

On September 1, 2020, the Board approved the following position changes:

- Convert Extra Help Social Worker II position into a 1.0 FTE Social Worker II Limited-Term, expiring June 30, 2021.

5500 – Fund 001-Office of Fam. Violence Prevention Summary of Other Administered Budgets

Krishna A. Abrams, District Attorney

Other Protection

On March 9, 2021, the Board approved the following position changes:

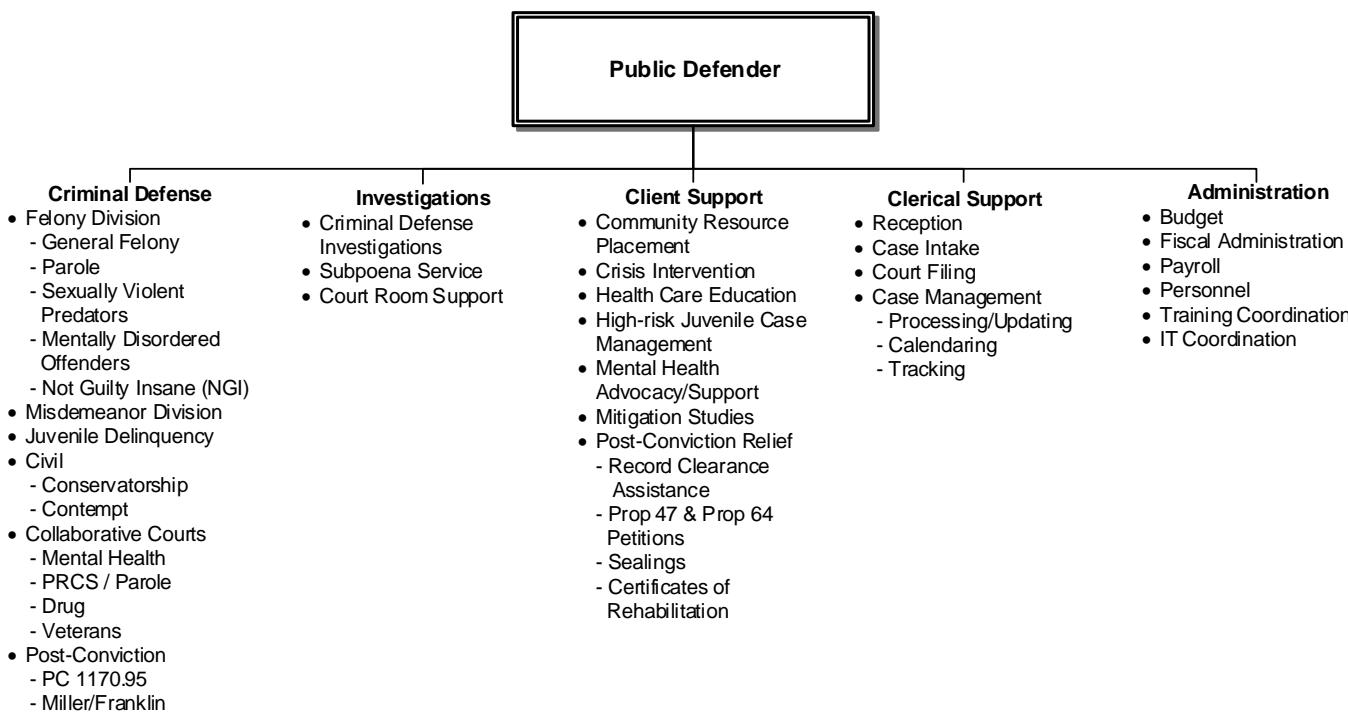
- Extend 1.0 FTE Social Worker III, Limited Term, to June 30, 2022, funded with County General Fund.
- Extend 1.0 FTE Social Worker II, Limited Term, to June 30, 2022, funded with Joint Powers Authority DV Housing Grant.

There are no changes in position allocation requested in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Office of Family Violence Prevention is continually looking for additional resources for victims of violence in Vallejo and Benicia. Through a partnership with Fighting Back Partnership in Vallejo, Vallejo victims are provided the same services they would receive at the Fairfield location as well as linkages to services within the vicinity. The Office of Family Violence Prevention will continue to seek ways to increase access to direct services for victims of violence in Vallejo and Benicia.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.



DEPARTMENTAL PURPOSE

The Public Defender's Office provides legal representation for indigents accused of criminal conduct, or who are in danger of losing a substantial right. In its 1963 decision, *Gideon v. Wainright*, the United States Supreme Court found a Constitutional, Sixth Amendment right to counsel for criminal defendants unable to afford their own attorney. Subsequent United States Supreme Court cases extended this right to persons in danger of losing a substantial right.

Budget Summary:

FY2020/21 Midyear Projection:	16,024,419
FY2021/22 Recommended:	17,459,558
County General Fund Contribution:	16,245,178
Percent County General Fund Supported:	93.0%
Total Employees (FTEs):	74

FUNCTION AND RESPONSIBILITIES

Like most California counties, Solano County fulfills its Constitutional mandate by means of a Public Defender's Office, established in 1968, pursuant to Government Code §27700-27712 and Penal Code §987.2.

The Public Defender maintains offices in Fairfield and Vallejo where Superior Court proceedings are held. The scope of representation includes all phases of criminal litigation from arraignment through some post-conviction proceedings. As appropriate to each client, legal issues are researched, investigations are conducted, written motions are prepared, and oral presentations are made in all court hearings, including court and jury trials.

Most of the Public Defender's clients are adults and juveniles accused of criminal offenses ranging from misdemeanors to serious felonies, including capital offenses. The Civil Unit provides competent legal representation to individuals threatened with conservatorship proceedings.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- COVID-19 was a significant challenge in 2020, impacting every aspect of the Public Defender's Office's work. While the courts shut down most, but not all operations for several months, staff continued to make court appearances for clients who were incarcerated, and to provide legal services to the clients whose cases were delayed by the pandemic. Staff were able to quickly shift to remote work without additional investment due to their nearly complete transition to fully paperless files.

Because of the overall delays and the suspension of jury trials, in March 2021 the Public Defender's Office had almost 40% more open cases than they did in March 2020, which increases workloads for all employees. In addition, the Department has been experiencing challenges as a result of employee absences due to leaves, both medical and related to school closures, as well as delays filling some vacancies. This, combined with the increased workload, has put a great deal of pressure on staff to maintain their standard of high-quality legal representation.

- Starting in January 2019, Penal Code section 1001.36 significantly expanded the availability of pre-trial diversion to defendants charged with either felonies or misdemeanors who suffer from a mental disorder that was a significant factor in the commission of the crime. A recent appellate court opinion held that the Public Defender's Office must investigate and pursue this option for all clients who may be eligible for diversion in order to provide effective assistance of counsel. While this assists their clients with mental illness access treatment, which results in improved outcomes and reduced incarceration, there are significantly increased costs in obtaining psychological assessments and treatment plans, and an increased workload on their social workers.
- As of July 1, 2021, the Department of Juvenile Justice will close their facilities to intake of new wards and will realign the treatment of these youth to local jurisdictions. The Public Defender's Office anticipates that as a result of this change, the prosecution is likely to increase the number of youths they seek to transfer to adult court. These transfer hearings require a complete mitigation investigation which would increase the workload for investigators, lawyers and clerical, and requires the retention of experts in several different fields.
- For clients under the age of 26 who are facing lengthy sentences, the Public Defender's Office is similarly required to investigate, and present mitigation related to the client's development, maturity, and growth. They are required to utilize experts, compile relevant records, conduct necessary investigations, and present a record of the relevant factors as they relate to youths' diminished culpability at sentencing.
- State prison inmates who are serving lengthy sentences committed under the age of 26 can request assistance in collecting and presenting evidence of their diminished culpability and capacity for growth to support a Youthful Offender Parole request. These require the same level of representation described above, with the added challenge that the investigation is historical, sometimes decades in the past. The Public Defender's Office has not been able to provide this service to all who are eligible, but they do assist former clients who request help and cases where they are appointed by the court.
- Body-worn and dash video cameras have proliferated in recent years, resulting in a significant and new volume of material that attorneys must review in order to provide effective assistance of counsel. Depending on the number of officers present at the scene and the type of investigation, the videos range from a couple to many dozens of hours, if not more in the most complex cases. This is a significant consumption of time, and Public Defender attorneys are required to review anything disclosed prior to litigation or plea bargain in order to provide effective assistance of counsel.

Accomplishments:

- The Public Defender's Office provided representation in approximately 9,000 new and ongoing cases to over 6,000 clients.
- Recent investments in technology paid off in 2020 with the need to shift operations due to the COVID-19 pandemic. Using eDefender, the Public Defender's paperless case management system, the Public Defender's Office was able to easily move most staff to remote work to effectuate the social distancing requirements in the office. The result was a minimal impact to their operations and to the service provided to clients. With Uptrust, a text messaging service, staff were able to quickly and efficiently notify many clients of the court closure. Attorneys took advantage of the iWebVisit video jail visitation to minimize their need to visit clients in person, the costs of which were covered by the CARES Act.
- Collaborated with Health & Social Services and other local organizations to inform the community of the availability of services to expunge criminal records.
- Collaborated with the Solano Community Corrections Partnership (CCP) to continue providing services included in the County's 2011 Public Safety Realignment Act Implementation Plan (AB 109).
- Received a grant of \$637,000 from the Board of State and Community Corrections to increase access to post-conviction litigation.

-
- Created or reinstated internal committees: Community Outreach, Wellness, and Racial Justice. These groups work to improve the Public Defender's internal practices and to educate the community. For example, staff have volunteered at the Food Bank, collected donated toys for foster children, and clothing and toiletries for people released from the jail.

WORKLOAD INDICATORS

- In 2020, relying on a legal team of 39 attorneys, 7 investigators, and 21.5 administrative/support staff, the Public Defender's Office opened approximately 2,400 felony cases, 5,000 misdemeanor cases, 215 juvenile petitions, and 425 civil client cases.
- Workload in the Public Defender's Office continues to increase in the severity of charges filed, requiring increased resources for representation of clients. The prosecution continues to file the most serious charges and enhancements available, including filing second and third strikes. These cases require significant use of expert witnesses and consultants in order to provide constitutionally effective assistance of counsel. In addition, the time required to review the increasing volume of body camera footage is significant. Attorneys must review all recordings prior to conducting hearings or advising a client whether to accept a plea bargain or move forward with litigation.
- While the number of cases opened in 2020 dipped slightly, the Public Defender's Office has seen a 40% increase in currently open cases from March 2020 to March 2021. This is likely due to the impact of the COVID-19 pandemic. The misdemeanor courtrooms were shut down for four months, and during that time felony courts significantly reduced their calendars. In addition, for many months the courts did not conduct any jury trials, the setting of which helps to keep cases moving to either trial, dismissal, or plea bargain.
- The passage of California Proposition 57 in November 2016 requires increased legal, investigation and clerical work. The measure changed State law to require that, before youths can be transferred to adult court, they must have a full hearing in juvenile court to determine whether they should be prosecuted as juveniles or adults. The Public Defender has continued to litigate transfer hearings in 2020 and they anticipate that due to the closure of DJJ, the prosecution will seek transfer in a larger number of cases to adult court.
- The US Supreme Court ruled in *Miller* and the California Supreme Court ruled in *Franklin*, and Senate Bill 260 took effect on January 1, 2014. This has significantly increased the requirement for "youthful offenders." This is a retroactive requirement outlined above. Currently, the Department represents nine inmates on post-conviction *Miller/Franklin* proceedings. The Department is not seeking out these former clients or doing any community outreach but receives requests regularly. In addition, when they have clients under the age of 26 facing lengthy sentences, they must conduct an investigation and develop a mitigation presentation for the court at sentencing so that future parole hearings consider the youth's development at the time of the criminal acts.
- Mental Health Diversion will provide needed services to clients who, as a result of their mental illness, committed crimes. For these clients, the Department is required to conduct psychological assessments to determine the nexus and the level of treatment, with increased costs for experts and consultants. These costs are expected to be offset by decreased incarceration and recidivism.
- In July 2021, a new tiered system regarding Penal Code section 290 registration will take effect, allowing some offenders to seek relief from registration. It is anticipated that a large number of Public Defender clients will seek assistance with the tiered system and representation is expected to require significant resources.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
PUBLIC DEFENDER	13,618,841	15,981,920	17,459,558	1,477,638	9.2%
TOTAL REVENUES	13,618,841	15,981,920	17,459,558	1,477,638	9.2%
APPROPRIATIONS					
PUBLIC DEFENDER	13,618,841	15,981,920	17,459,558	1,477,638	9.2%
TOTAL APPROPRIATIONS	13,618,841	15,981,920	17,459,558	1,477,638	9.2%
NET CHANGE	0	0	0	0	0.0%
NET CHANGE	0	0	0	0	0.0%

STAFFING	71	72	74	2.0	2.8%
TOTAL STAFFING	71	72	74	2.0	2.8%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$17,459,558 represents an increase of \$1,477,638 or 9.2% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. As a result, the General Fund Contribution increased by \$1,206,377 or 8.0%. The increase in General Fund Contribution is primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, as well as the addition of positions.

Primary Funding Sources

The primary funding source for the Department is General Fund Contribution, which comprises \$16,245,178 or 93.0% of the FY2021/22 Recommended Budget.

The FY2021/22 Recommended Budget includes a \$1,477,638 or 9.2% increase in revenues primarily due to the following:

- Intergovernmental Revenues of \$1,202,380 reflect an increase of \$279,261 or 30.2% due to a new BSCC grant award and an anticipated increase in State 2011 Realignment allocation.
- Charges for Services of \$12,000 reflects a decrease of \$8,000 for the collection of legal fees charged to Public Defender clients who are determined by the Court to have the ability to pay. AB 1869 eliminated the ability to collect many of these fees.
- Other Financing Sources of \$16,245,178 represent the General Fund Contribution, an increase of \$1,206,377 or 8.0% from the FY2020/21 Adopted Budget. The increase in the General Fund Contribution is primarily the result of the increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, as well as the addition of positions. The Public Defender focuses on services and programs that are constitutionally mandated and seeks grant funding when available to offset General Fund Contribution. However, very few grants and other sources of funding for the Department to enhance its revenues exist for criminal defense work.

Primary Costs

The FY2021/22 Recommended Budget includes a \$1,477,638 or 9.2% net increase in appropriations due to the following:

- Salaries and Employee Benefits reflect an increase of \$1,348,640 or 10.4% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation

rates, as well as the addition of positions. In FY2020/21, the Board of Supervisors approved the addition of 2.0 FTE grant funded positions, including 1.0 FTE Limited-Term Deputy Public Defender and 1.0 FTE Limited-Term Paralegal. In addition, included in the FY2021/22 Recommended Budget, the Department is requesting to make permanent the Limited-Term Investigative Assistant currently approved through the end of FY2021/22 and add 2.0 FTE Supervising Deputy Public Defenders.

- Services and Supplies of \$2,199,264 reflect an increase of \$129,947 or 6.3% primarily due to an increase in psychological, consulting and professional services, and subscription costs for iWeb services.
- Other Charges of \$766,426 reflect a decrease of \$20,593 or 2.6% primarily due to a decrease in Countywide Administrative Overhead.
- Other Financing Uses of \$146,277 reflect an increase of \$16,016 due to increase in pension obligation costs.
- Intrafund Services of \$29,396 reflect a net increase of \$3,628 for Sheriff's security services at the Vallejo campus.

Contracts

The FY2021/22 Recommended Budget includes a total of \$134,810 for contracted services which includes the following significant contracts:

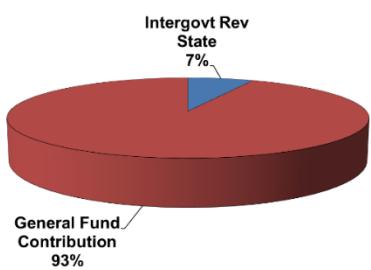
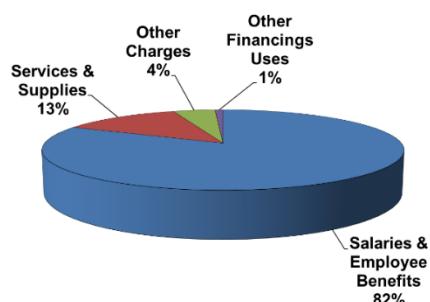
- \$78,950 with Journal Technologies for the annual software maintenance/license of the Department's new case management system. The cost represents 75% of the annual contract amount as 25% of software maintenance/license cost is budgeted in the Alternate Defender's Recommended Budget (BU 6540).
- \$55,860 with Lawyers for America to support a Legal Fellowship.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS**USE OF FUNDS**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	869,832	923,119	1,202,380	279,261	30.3%
INTERGOVERNMENTAL REV FEDERAL	24,594	0	0	0	0.0%
CHARGES FOR SERVICES	23,477	20,000	12,000	(8,000)	(40.0%)
MISC REVENUE	5,375	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	12,695,564	15,038,801	16,245,178	1,206,377	8.0%
TOTAL REVENUES	13,618,841	15,981,920	17,459,558	1,477,638	9.2%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	11,043,933	12,969,555	14,318,195	1,348,640	10.4%
SERVICES AND SUPPLIES	1,699,691	2,069,317	2,199,264	129,947	6.3%
OTHER CHARGES	739,270	787,019	766,426	(20,593)	(2.6%)
OTHER FINANCING USES	110,111	130,261	146,277	16,016	12.3%
INTRA-FUND TRANSFERS	25,836	25,768	29,396	3,628	14.1%
TOTAL APPROPRIATIONS	13,618,841	15,981,920	17,459,558	1,477,638	9.2%
NET CHANGE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2020/21 Budget are provided below.

On December 31, 2020, the following position allocation changes occurred:

- Expiration of 1.0 FTE Limited-Term Deputy Public Defender IV.
- Expiration of 1.0 FTE Limited-Term Paralegal.

On March 9, 2021, the following position allocation changes were approved for continued support of operational changes:

- Extended 1.0 FTE Limited-Term Deputy Public Defender IV through June 30, 2022.
- Extended 1.0 FTE Limited-Term Investigative Assistant through June 30, 2022.
- Extended 1.0 FTE Limited-Term Process Server through June 30, 2022.
- Extended 2.0 FTE Limited-Term Office Assistant IIs through June 30, 2022.

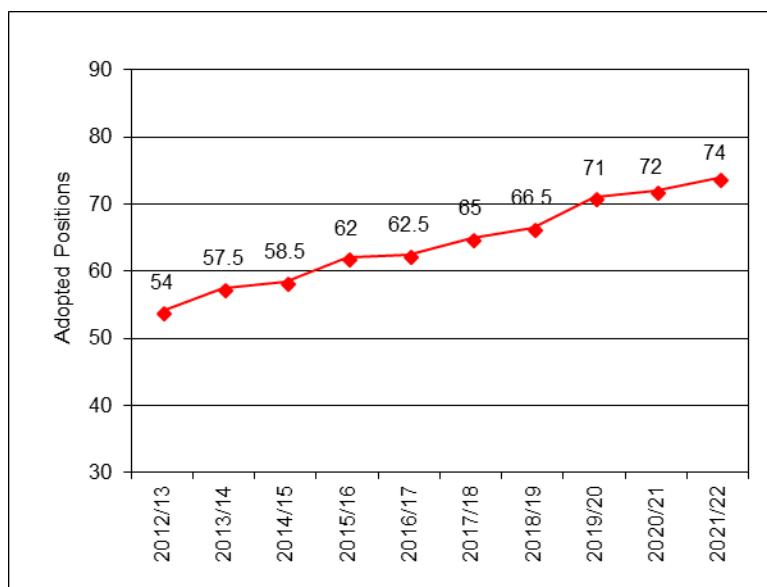
On March 23, 2021, the following position allocation changes were approved:

- Added 1.0 FTE Limited-term Deputy Public Defender approved through May 31, 2023.
- Added 1.0 FTE Limited-Term Paralegal approved through May 31, 2023.

The FY2021/22 Recommended Budget includes the following position allocation changes primarily funded with County General Fund:

- Convert 1.0 FTE Limited-Term Investigative Assistant to a regular FTE for continued investigative support.
- Add 2.0 FTE Deputy Public Defender (Supervising) - TBD. The addition of two Supervising Deputy Public Defenders will improve management's ability to monitor, develop and evaluate staff. The two existing Chief Deputy Public Defenders are responsible for supervising 39 attorneys and 4 non-clerical support staff. By adding Supervisors, duties can be reassigned

from the Chief Deputies to the Supervisors who will be able to provide more hands-on training to less-experienced attorneys. This will ensure that the office continues to provide constitutionally effective and high-quality representation.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

The COVID-19 pandemic has had significant impact on the Public Defender's operations. While staff were able to quickly shift to remote operations and telework, the court shutdown has resulted in a sizable increase in their caseloads. While there was some reduction in the number of new misdemeanors filed in 2020, misdemeanor courts ceased operations for nearly four months, and the felony courts were limited to urgent matters during that time. This has resulted in a large backlog of cases.

The Department continues to monitor the impact of changes in the law. SB 823 closes the State Department of Juvenile Justice; the Department anticipates that the prosecution will increase the number of youth they seek to transfer to adult court, resulting in increased costs of representation. SB 384 created a system for some Penal Code 290 registrants to terminate their registration starting July 1, 2021; staff continue to monitor the number of petitions filed and the extent of the resulting litigation.

The Department continues to see increased costs due to evaluations for Mental Health Diversion at one end of the spectrum, and the requirement to conduct a full mitigation investigation for clients under the age of 26 who are facing lengthy sentences.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

**6530 – Fund 900-Public Defender
Elena D'Agustino, Public Defender
Judicial**

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	
		ADOPTED BUDGET	2021/22 RECOMMENDED	PERCENT CHANGE	
REVENUES					
6540 ALTERNATE PUBLIC DEFENDER	4,615,831	5,138,182	5,624,560	486,378	9.5%
APPROPRIATIONS					
6540 ALTERNATE PUBLIC DEFENDER	4,615,831	5,138,182	5,624,560	486,378	9.5%
NET CHANGE					
6540 ALTERNATE PUBLIC DEFENDER	0	0	0	0	0.0%

A summary of the budgets administered by the Public Defender's Office is provided on the following pages.

DEPARTMENTAL PURPOSE

The Alternate Public Defender provides Court-appointed legal representation to indigents for whom the Public Defender is unable to provide representation due to a conflict of interest or unavailability.

Budget Summary:	
FY2020/21 Midyear Projection:	5,138,182
FY2021/22 Recommended:	5,624,560
County General Fund Contribution:	5,463,403
Percent County General Fund Supported:	97.1%
Total Employees (FTEs):	24

FUNCTION AND RESPONSIBILITIES

The Constitutions of both the State of California and the United States of America extend the right of appointed legal representation to indigents accused of criminal conduct or in danger of losing a substantial right. Most counties in California, including Solano County, fulfill their Constitutional duty by establishment of a Public Defender's Office. In certain cases, however, the Public Defender may have a conflict of interest, commonly occurring when a single case involves multiple indigent defendants, or some prior relationship exists with a party to the case. In these instances, the Public Defender must decline appointment, and the County's obligation to provide counsel are met by the Alternate Public Defender's Office, unless a conflict of interest exists there as well. If both the Public Defender and the Alternate Defender are unable to provide representation, the case is assigned to private counsel under Other Public Defense (BU 6730).

The Office of the Alternate Public Defender maintains separate offices in Fairfield and Vallejo, where the Superior Courts hear cases. The Office provides representation at all phases of criminal litigation, from arraignment through post-conviction proceedings. As appropriate to each client, legal issues are researched, investigations are conducted, written motions are prepared, and oral presentations are made in all court hearings, including court and jury trials.

Since approximately June 2000, the Alternate Public Defender's Office has operated under the administrative authority of the Public Defender. The Office's duties and characteristics are similar to those of the main Public Defender's Office (BU 6530). However, pursuant to California Penal Code section 987.2 and the case law, the Alternate Public Defender's Office is organized as a separate division of the Public Defender's Office, under the direct supervision of a Chief Deputy Public Defender.

The majority of the clients represented by the Office are adults and juveniles accused of criminal offenses. The offenses range from traffic misdemeanors to serious felonies, including capital offenses. A small portion of the cases involve advising witnesses, whose testimony could be incriminating, and conservatorships.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSChallenges:

- COVID-19 was a significant challenge in 2020, impacting every aspect of the Department's work. While the courts shut down most but not all operations for several months, they continued to make court appearances for clients who were incarcerated, and to provide legal services to the clients whose cases were delayed by the pandemic. The Department was able to quickly shift to remote work without additional investment due to the nearly complete transition to fully paperless files. Because of the overall delays and the suspension of jury trials, in March 2021 the Alternate Public Defender's Office had almost 19% more open cases than they did in March 2020, which increases workloads for all employees. In addition, the Department has been experiencing challenges as a result of employee absences due to leaves, both medical and related to school closures, as well as delays filling some vacancies. This, combined with the increased workload, has put a great deal of pressure on staff to maintain their standard of high-quality legal representation.
- Starting in January 2019, Penal Code section 1001.36 significantly expanded the availability of pre-trial diversion to defendants charged with either felonies or misdemeanors who suffer from a mental disorder that was a significant factor in the commission of the crime. A recent appellate court opinion held that the Alternate Public Defender's Office must investigate and pursue this option for all clients who may be eligible in order to provide effective assistance of counsel. While this assists clients with mental illness access treatment, which results in improved outcomes and reduced incarceration, there are significantly increased costs in obtaining psychological assessments and treatment plans, and an increased workload on assigned social workers.

**Elena D'Agustino, Public Defender
Judicial**

- As of July 1, 2021, the Department of Juvenile Justice will close their facilities to intake of new wards and will realign the treatment of these youth to local jurisdictions. The Alternate Public Defender's Office anticipates that as a result of this change, the prosecution is likely to increase the number of youths they seek to transfer to adult court. If this change occurs and more transfer hearings are required, a complete mitigation investigation for each will be needed which increases the workload for investigators, lawyers and clerical, and requires the retention of experts in several different fields.
- For clients under the age of 26 who are facing lengthy sentences, the Alternate Public Defender's Office is similarly required to investigate and present mitigation related to the client's development, maturity, and growth. They are required to utilize experts, compile relevant records, conduct necessary investigations, and present a record of the relevant factors as they relate to youths' diminished culpability at sentencing.
- State prison inmates who are serving lengthy sentences committed under the age of 26 can request assistance in collecting and presenting evidence of their diminished culpability and capacity for growth to support a Youthful Offender Parole request. These require the same level of representation described above, with the added challenge that the investigation is historical, sometimes decades in the past. The Alternate Public Defender's Office has not been able to provide this service to all who are eligible, but they do assist former clients who request help and cases where they are appointed by the court.
- Body-worn and dash video cameras have proliferated in recent years, resulting in a significant and new volume of material that attorneys must review in order to provide effective assistance of counsel. Depending on the number of officers present at the scene and the type of investigation, the videos range from a couple to many dozens of hours, if not more in the most complex cases. This is a significant consumption of time, and department attorneys are required to review anything disclosed prior to litigation or plea bargain in order to provide effective assistance of counsel.

Accomplishments:

- Provided representation in approximately 2,000 new and ongoing cases to 1,200 clients.
- Recent investments in technology paid off in 2020 with the need to shift operations due to the COVID-19 pandemic. Using eDefender, the Department's paperless case management system, the Alternate Public Defender's Office was able to easily move most staff to remote work to effectuate the social distancing requirements in the office. The result was a minimal impact to their operations and to the service provided to clients. With Uptrust, a text messaging service, staff were able to quickly and efficiently notify many clients of the court closure. Attorneys took advantage of the iWebVisit video jail visitation to minimize their need to visit clients in person, the costs of which were covered by the CARES Act.
- Collaborated with Health & Social Services and other local organizations to inform the community of services to expunge criminal records.
- Collaborated with the Solano Community Corrections Partnership (CCP) to continue providing services included in the County's 2011 Public Safety Realignment Act Implementation Plan (AB 109).
- Received a grant of \$215,600 from the Board of State and Community Corrections to increase access to post-conviction litigation.
- Created or reinstated internal committees: Community Outreach, Wellness, and Racial Justice. These groups are working to improve the Department's internal practices and to educate the community. For example, staff have volunteered at the Food Bank, collected donated toys for foster children and clothing and toiletries for people released from the jail.

WORKLOAD INDICATORS

- In 2020, relying on a legal team of 13 attorneys, 2 investigators, 0.5 process servers, and 6 clerical support staff, the Alternate Public Defender's Office opened approximately 800 felony cases, 1,200 misdemeanor cases, 40 civil cases, and 55 juvenile petitions.
- Workload in the Alternate Public Defender's Office continues to increase in the severity of charges filed, requiring increased resources for representation of clients. The prosecutor continues to file the most serious charges and enhancements available, including filing second and third strikes. These cases require significant use of expert witnesses and consultants in order to provide constitutionally effective assistance of counsel. In addition, the time required to review the increasing

volume of body camera footage is significant. Attorneys must review all recordings prior to conducting hearings or advising a client whether to accept a plea bargain or move forward with litigation.

- While the number of cases opened in 2020 dipped slightly, the Alternate Public Defender's Office has seen a 19% increase in currently open cases from March 2020 to March 2021. This is likely due to the impact of the COVID-19 pandemic. The misdemeanor courtrooms were shut down for four months, and during that time felony courts significantly reduced their calendars. In addition, for many months the courts did not conduct any jury trials, the setting of which helps to keep cases moving to either trial, dismissal, or plea bargain.
- The passage of California Proposition 57 in November 2016 requires increased legal, investigation and clerical work. The measure changed State law to require that, before youths can be transferred to adult court, they must have a full hearing in juvenile court to determine whether they should be prosecuted as juveniles or adults. The Alternate Public Defender has continued to litigate transfer hearings in 2020 and they anticipate that due to the closure of DJJ, the prosecution will seek transfer in a larger number of cases.
- The US Supreme Court ruled in *Miller* and the California Supreme Court ruled in *Franklin*, and Senate Bill 260 took effect on January 1, 2014. This has significantly increased the requirement for "youthful offenders." This is a retroactive requirement outlined above. Currently, the Department represents nine inmates on post-conviction *Miller/Franklin* proceedings. The Department is not seeking out these former clients or doing any community outreach but receives requests regularly. In addition, when they have clients under the age of 26 facing lengthy sentences, they must conduct an investigation and develop a mitigation presentation for the court at sentencing so that future parole hearings consider the youth's development at the time of the criminal acts.
- Mental Health Diversion will provide needed services to clients who, as a result of their mental illness, committed crimes. For these clients, the Department is required to conduct psychological assessments to determine the nexus and the level of treatment, with increased costs for experts and consultants. These costs are expected to be offset by decreased incarceration and recidivism.
- In July 2021, a new tiered system regarding Penal Code section 290 registration will take effect, allowing some offenders to seek relief from registration. It is anticipated that a large number of Alternate Public Defender clients will seek assistance with the tiered system and representation is expected to require significant resources.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$486,378 or 9.5% in revenues and appropriations when compared to the FY2020/21 Adopted Budget. As a result, the General Fund Contribution increased by \$375,563, or 7.4%. The increase in General Fund Contribution is primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates.

Primary Funding Sources

The primary funding source for the Department is the General Fund Contribution, which comprises \$5,463,403 or 97.1% of the Recommended Budget.

The FY2020/21 Recommended Budget of \$5,624,560 includes an increase of \$486,378 or 9.5% in revenues primarily due to the following:

- Intergovernmental Revenues of \$161,157 reflect an increase of \$112,315 or 230.0% primarily due to the new Board of State and Community Corrections (BSCC) grant to increase access to post-conviction litigation. Intergovernmental revenue also consists of 2011 Public Safety Realignment (AB 109) for representation of clients affected by the State's 2011 Realignment of the criminal justice system.
- Other Financing Sources of \$5,463,403 represent the General Fund Contribution, an increase of \$375,563 from the FY2020/21 Adopted Budget. The increase in the General Fund Contribution is primarily the result of the increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates. The Alternate Public Defender focuses on services and programs that are constitutionally mandated and seeks grant funding when available to offset

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General Fund Contribution. However, very few grants and other sources of funding for the Department to enhance its revenues exist for criminal defense work.

- Charges for Services revenues reflect the repeal of the Alternate Public Defender's fees resulting in a loss of \$1,500 in the collection of legal fees. AB 1869 eliminated the ability to collect many of these fees.

Primary Costs

The FY2021/22 Recommended Budget of \$5,624,560 includes an increase of \$486,378 or 9.5% in appropriations due to the following:

- Salaries and Employee Benefits of \$4,642,430 reflect an increase of \$416,774 or 9.9% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates as well as the addition of 1.0 FTE Limited-Term Paralegal funded through the BSCC grant award.
- Services and Supplies of \$646,069 reflect an increase of \$51,642 or 8.7% primarily due to an increase in psychological, consulting, and professional services, and subscription costs for iWeb services.
- Other Charges of \$280,353 reflect an increase of \$15,192 or 5.7% primarily due to a decrease in countywide administrative overhead costs.
- Intrafund Transfers of \$10,144 reflect an increase of \$1,252 for Sheriff's security services at the Vallejo campus.

Contracts

The FY2021/22 Recommended Budget includes the following contract:

- \$27,038 with Journal Technologies for the annual software maintenance/license of the Department's new case management system. The cost represents 25% of the total annual contract amount as 75% of software maintenance/license cost is budgeted in the Public Defender (BU 6530).

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

Summary of Other Administered Budgets

6540 – Fund 900-Alternate Public Defender

Elena D'Agustino, Public Defender
Judicial

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	46,981	48,842	161,157	112,315	230.0%
INTERGOVERNMENTAL REV FEDERAL	3,188	0	0	0	0.0%
CHARGES FOR SERVICES	1,340	1,500	0	(1,500)	(100.0%)
GENERAL FUND CONTRIBUTION	4,564,323	5,087,840	5,463,403	375,563	7.4%
TOTAL REVENUES	4,615,831	5,138,182	5,624,560	486,378	9.5%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	3,822,833	4,225,656	4,642,430	416,774	9.9%
SERVICES AND SUPPLIES	469,762	594,427	646,069	51,642	8.7%
OTHER CHARGES	275,378	265,161	280,353	15,192	5.7%
OTHER FINANCING USES	38,949	44,046	45,564	1,518	3.4%
INTRA-FUND TRANSFERS	8,909	8,892	10,144	1,252	14.1%
TOTAL APPROPRIATIONS	4,615,831	5,138,182	5,624,560	486,378	9.5%
NET CHANGE	0	0	0	0	0.0%

STAFFING					
ALTERNATE PUBLIC DEFENDER	24	24	24	0	0.0%
TOTAL STAFFING	24	24	24	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2020/21 Budget are provided below:

On December 31, 2020, the following position changes occurred:

- Expiration of 1.0 FTE Limited-Term Deputy Public Defender IV.

On March 9, 2021, the following position allocation changes were approved to address operational changes and are funded with County General Fund:

- Extended 1.0 FTE Limited-Term Office Assistant II through June 30, 2022.

On March 23, 2021 the following position allocation change was approved through the Mid-Year Budget process:

- Added 1.0 FTE Limited-Term Paralegal approved through May 31, 2023 funded through a BSCC grant award.

There are no changes in position allocation requested in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The COVID-19 pandemic has had significant impact on the Alternate Public Defender's operations. While staff were able to quickly shift to remote operations and telework, the court shutdown has resulted in a sizable increase in caseloads. While there was some reduction in the number of new misdemeanors filed in 2020, misdemeanor courts ceased operations for nearly four months, and the felony courts were limited to urgent matters during that time. This has resulted in a large backlog of cases.

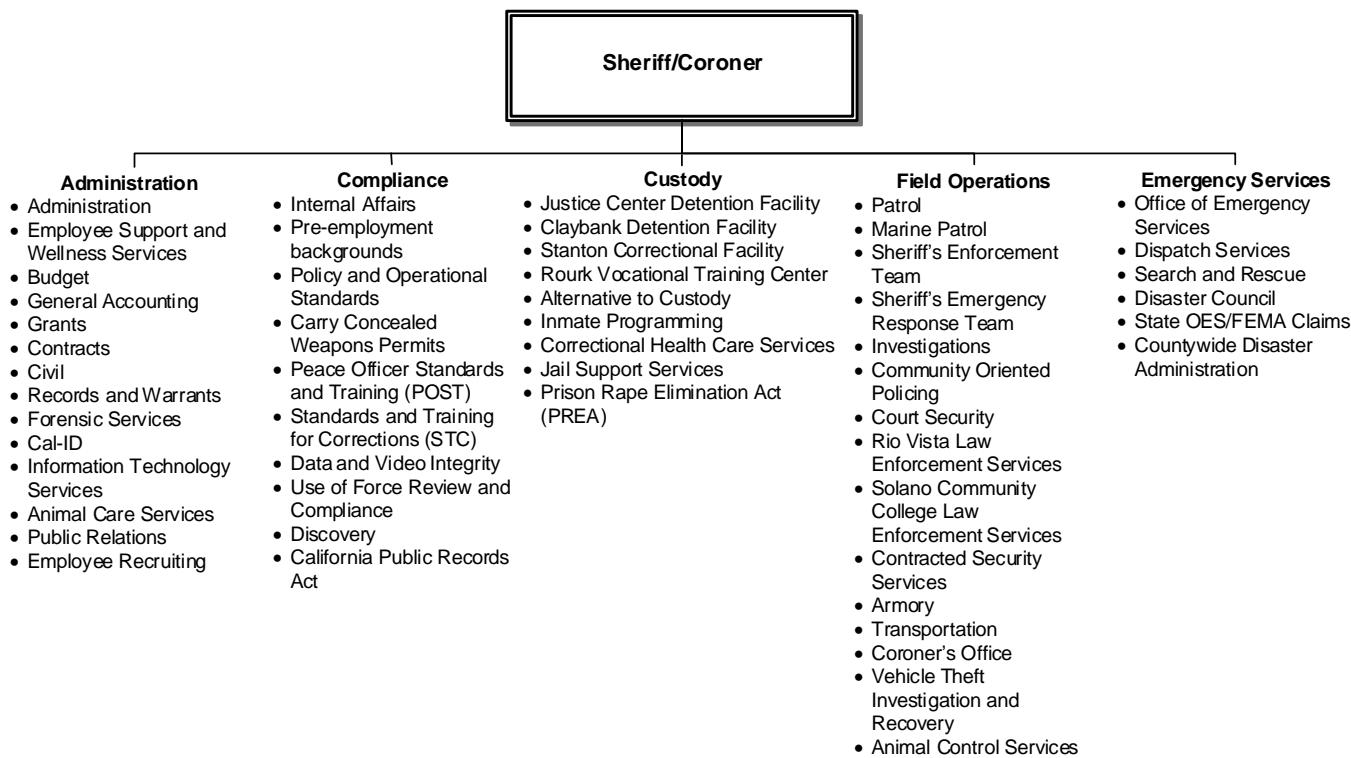
The Department continues to monitor the impact of changes in the law. SB 823 closes the state Department of Juvenile Justice; the Department anticipates that the prosecution will increase the number of youths they seek to transfer to adult court, resulting in increased costs of representation. SB 384 created a system for some Penal Code 290 registrants to terminate their

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registration starting July 1, 2021; staff will continue to monitor the number of petitions filed and the extent of the resulting litigation.

The Department continues to see increased costs due to evaluations for Mental Health Diversion at one end of the spectrum, and the requirement to conduct a full mitigation investigation for clients under the age of 26 who are facing lengthy sentences.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.



DEPARTMENTAL PURPOSE

Headed by the elected Sheriff as prescribed in Government Code §24000(b), the Sheriff's Office is responsible for providing public safety services in the County, including patrol, investigations and custody of adult offenders, and overseeing the Coroner's Office, Animal Care/Control, and the Office of Emergency Services (OES). The Sheriff's Office also provides a variety of support services including dispatch of public safety personnel and maintenance of criminal records.

Budget Summary:

FY2020/21 Midyear Projection:	123,377,100
FY2021/22 Recommended:	133,410,290
County General Fund Contribution:	74,450,413
Percent County General Fund Supported:	55.8%
Total Employees (FTEs):	552

FUNCTION AND RESPONSIBILITIES

The Sheriff's Office:

- The Field Operations function houses multiple service units that provide protection for County residents in unincorporated areas and supports law enforcement efforts in the cities within the County as needed or upon request. These service units include:
 - *Patrol:* Patrol is a broad umbrella for a variety of functions. Deputy Sheriffs and other staff in this unit provide 24-hour a day/7-day a week law enforcement services in the unincorporated area of the County for the protection of life and property of the residents. This includes 911 calls, alarms, crimes in progress and mutual aid for the seven police departments in the County. Other tasks include welfare and security checks, missing persons reports, hospital detail and transport for incarcerated persons, and traffic and parking enforcement.

- *Marine Patrol:* Deputy Sheriffs working marine patrol render aid and assistance to vessels stranded in Solano County waterways, investigate boating accidents, participate in search and rescue efforts and crime prevention on the waterways, and enforce state and local laws, as well as federal maritime law.
- *Investigations:* Deputy Sheriffs conduct a variety of types of investigations in this unit. They include but are not limited to: felony crimes; family violence crimes; missing persons; Child Welfare Services referrals; cold case investigations; narcotics investigations; and crime scene investigations. They also assist in registering sex and arson offenders and perform sex registrant compliance checks.
- *Community Policing:* Deputy Sheriffs in Community Policing work to address issues such as illegal dumping and environmental crimes, coordinate neighborhood watches and community meetings and events and other community policing projects. A Deputy Sheriff serves as a Homeless Intervention Deputy to coordinate communication of services to people experiencing homelessness and to clean up hazardous conditions at encampments.
- *Transportation:* Deputy Sheriffs provide mandated transportation of inmates to and from courts; to mental health facilities and medical/dental appointments; to other jail and prison facilities; and extraditions to and from other jurisdictions.
- *Sheriff's Enforcement Team:* Deputy Sheriffs in the Sheriff's Enforcement Team perform mandated residence compliance checks and to locate absconders and wanted individuals.
- *Coroner:* Solano County contracts with pathologists to conduct mandated inquests and autopsies, and the unit also provides transportation to the morgue, toxicology testing, and indigent burial as required. Deputy Sheriffs and other staff conduct death investigations.
- *Contracted Services:*

Rio Vista: On October 24, 2019, the Rio Vista City Council adopted a resolution approving a Memorandum of Agreement with the Sheriff's Office to provide law enforcement services, which has been extended through June 30, 2023. The contract offsets costs to the County and staff provides 24-hour a day/7-day a week law enforcement services to the City of Rio Vista for the protection of life and property of its residents. Additional contracted services include vehicle collision/accident investigation, traffic control/citations, civil disputes, and code enforcement.

Mandated Superior Court Security: State law requires the Sheriff's Office to provide security to the courthouses in both Fairfield and Vallejo; State funding offsets some but not all of these costs. Some of the duties required include bailiff functions; jury supervision; and building security screening and patrol.

Contracted Security Services: Under contract, staff assigned to this unit provide a safe and secure environment for students, faculty, staff, and visitors on the Solano Community College campuses in Fairfield, Vacaville, and Vallejo, and various County office locations, including Probation, the District Attorney, the County Administration Center, Health and Social Services, County parks, and the libraries.

- *Animal Care:* At the direction of the County Administrator and approval of the Board of Supervisors, the Sheriff's Office is responsible for the operation and management of the County's Animal Care shelter and provision of animal control services to the unincorporated areas, and oversight of indigent burials.
- The Custody function provides for the custodial care of the inmates housed at the three jail facilities, including both sentenced and pre-trial inmates, through supervision of the inmate population and provision of clothing and meals, and medical, mental health, and dental services. In addition to these basic care requirements, Custody staff works to successfully prepare inmates for return to the community through Inmate Support Programming. Support includes a variety of education and job readiness services; vocational training; parenting classes; and Women's Re-Entry Achievement Program support. The Jail based competency treatment programs work to provide mental health treatment to restore individuals' competency to stand trial. Mental health case management services, as well as substance abuse treatment services, further prepare individuals for life upon release. Also available through the Custody unit are Alternatives to Custody, including the work furlough, work release and electronic monitoring programs for low-level offenders.

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- The Compliance function provides for the implementation of operational standards; pre-employment background investigations; internal investigations; responses to public records requests; oversight of employee training and standards; and carry concealed weapons permitting.
 - The Emergency Services function provides countywide dispatch for local fire personnel and equipment through the countywide consolidated fire dispatch center, and will soon provide emergency medical dispatch, giving basic life-saving instructions until emergency personnel arrive on site. This function also serves as the central coordination in all County disaster events, when the Office of Emergency Services establishes an emergency operations plan, provides direction to first responders, and enlists and coordinates aid from various State and local agencies. It also coordinates local search and rescue efforts. Emergency Services coordinates disaster recovery with the State and the Federal Emergency Management Agency (FEMA) after a disaster to obtain reimbursement for County costs and is responsible for maintaining disaster plans and coordinating the HazMat Team. The Emergency Services Manager represents the County on the Disaster council.
 - The Administration function provides a variety of administrative and support services to the department including maintenance of criminal records; crime reporting; evidence collection and storage; service of legal notices such as restraining orders, actions of divorce, and eviction notices; collection and distribution of civil judgments; strategic planning; management of the automated biometrics identification system; maintenance and implementation of its automated systems; fiscal administration; payroll and extended leave administration; employee wellness; and peer support.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS**Challenges:**

- Emergency Management: Emergency Operations Center (EOC) activations have significantly increased with more frequent wildfires and Public Safety Power Shutoffs (PSPS) to prevent fires. During activations, public safety and health are paramount and the routine work of the Office of Emergency Services (OES) including grants management, training and exercises, volunteer recruitment, and public outreach activities are greatly curtailed. Activations for PSPS are not considered emergencies and therefore have no reimbursements for overtime or other expenditures during the events. Most recently, the LNU Lightning Complex Fire and the COVID-19 pandemic has contributed to extra workload in OES. As disasters and events continue to occur more frequently, OES is faced with challenges in maintaining adequate staffing levels to respond.
- Need for Continued Maintenance: The Justice Center Detention Facility (JCDF) was built in 1989 and the Claybank Detention Facility in 1979, and both campuses and auxiliary buildings are in need of infrastructure renewal. Two capital projects for the JCDF began in FY2020/21: the hot water piping and shower replacement, and elevator replacement. Additionally, a study began for the JCDF intake area reconfiguration project. The Stanton Correctional Facility was built in 2015 and the Rourk Vocational Training Center in 2019. Although newer, these buildings require annual preventative maintenance. The Sheriff's Office is working with General Services to develop building maintenance plans to address 24/7 building maintenance needs and ongoing needs of aging facilities.
- Inmate Programming: With the onset of the Coronavirus pandemic, together with criminal justice reforms that have occurred over the last few years (including Prop 47 and bail and sentencing reforms), the jail population has rapidly decreased. As a result, the number of inmates targeted for case management assistance, educational opportunities, vocational training, and work crews has continued to decrease. The greatest challenge lies with the Rourk Vocational Training Center (Center) in identifying a population eligible to receive programming and creating a variety of vocational program choices that vary in length and provide certification that will lead to employment. The Sheriff's Office has adjusted the classification criteria to expand the population for the Center's programming and is considering partnering with the Probation Department to offer vocational training programs to their clients.
- Staffing Resources: Over the last several years, the vacancy rate has risen, averaging around 13 percent largely due to an influx in retirements and resignations. The Sheriff's Office has made significant strides in mitigating this rise in vacancies and has implemented strategies to reduce the vacancy rate to approximately 9 percent year-to-date. In collaboration with Human Resources, the strategies consist of aggressively recruiting and reaching out to prospective candidates through extensive social media avenues. Coupled with the COVID-19 pandemic in 2020, recruiting efforts had to evolve from an in-person process to virtual recruiting and testing. This came with some technological challenges; however, the Sheriff's Office has been successful in overcoming some of the obstacles and has hired 67 employees. Given all the efforts to hire

new employees, the influx of 85 employees who have retired and separated from service in 2020 and 2021 continues to be a challenge to manage and hinders the Sheriff's Office's ability to maintain stable staffing levels.

Accomplishments:

- Continuity of Operations during the Coronavirus Pandemic: In response to the pandemic, the Sheriff's Office implemented protective measures to include closures to the public, together with adding public drop boxes, offering appointments only, and an expanded online presence; employee social distancing, teleworking, and use of Microsoft Teams and ZOOM for meetings; use of personal protective equipment and sanitizing stations; and changes to operations, both in the jail facilities and in the field. These changes allowed the Sheriff's Office to continue operations uninterrupted.
- LNU Lightning Complex Fire: The Lightning Complex Fire began on August 16, 2020, in Napa County and crossed into Solano County on August 18, 2020. During the immediate response to the fire, the Solano County Emergency Operations Center (EOC) was activated for 19 days. The Solano Dispatch Center brought in additional personnel to handle the rapid increase in call volume and to facilitate evacuation efforts in the Pleasant Valley, Blue Ridge, Lagoon Valley and Nelson Hill areas. The fire, which was fully contained by October 2, 2020, scorched a total of 363,220 acres, destroyed 1,491 structures and damaged a further 232. The fire resulted in the loss of life and multiple injuries to residents. Office of Emergency Services and County staff continued to work overtime and on weekends in September and October to support recovery efforts.

The EOC staff, utilizing personnel from many County departments, worked around the clock to support fire evacuation efforts, conduct damage assessments, disseminate public information, develop neighborhood repopulation plans, and facilitated the creation of a large animal shelter at the Solano County Fairgrounds in Vallejo. Shortly after the fire was contained, the County opened a Local Assistance Center (LAC) with State and FEMA support to assist fire victims. Public outreach and LAC visitors were provided debris removal guidance, instructions on safe clean-up methods, information on possible sources of financial aid and information on the health effects of ash and dust.

- Transparency and Accountability: The Sheriff's Office entered into a long-term agreement with AXON Enterprises to provide body-worn cameras for uniformed officers in the Field Operations and Custody divisions and in-car camera systems in Field Operations division vehicles. This expansion to outfit all uniformed officers is expected to strengthen officer performance and enhance agency transparency while documenting encounters between the officers and the public/inmates.
- Prison Rape Elimination Act Compliance (PREA): In Fall 2020, the Stanton Correctional Facility successfully completed the PREA compliance audit process. Solano County jail facilities continue to be PREA compliant, upholding the County's zero-tolerance policy for sexual harassment and/or abuse. To remain PREA compliant, the jail facilities must undergo an audit every three years. The next audit of the Claybank Detention Facility is set to begin in July 2021.
- Jail-Based Competency Treatment: In partnership with the Department of State Hospitals, the Solano Courts, and the County's inmate mental health provider, WellPath, the Sheriff's Office implemented an in-house Jail-Based Competency Treatment program in February 2019. The goal is to restore competency to felony defendants who are declared Incompetent to Stand Trial. The program continues to be very successful. As of April 2021, 40 inmates have been restored to competency.
- Inmate Education: The Sheriff's Office continues to partner with Five Keys Charter School to deliver high school educational programming to inmates housed in the Solano County jail facilities. The Sheriff's Office is now partnering with Solano Community College (SCC) to deliver college correspondence courses to inmates. SCC offers between 6 and 10 college courses each semester from which inmates may choose. Between 80 and 115 inmates receive educational services on a daily basis.
- Custody Gang Unit: The Custody Gang Unit works with State, local, and federal agencies to monitor gang intelligence and criminal activity in the Custody setting. Their duties include but are not limited to assisting in the inmate classification process, providing discovery on criminal cases, social media intelligence gathering, countywide threat assessments, and PREA investigations. In 2020, the Custody Gang Unit conducted more than 100 investigations.
- ABIS Software Application: In partnership with the Department of Information Technology, replacement software for the Automated Biometric Identification System (ABIS) application was successfully installed and went live in August 2020. The

new ABIS has improved algorithms that result in a better success rate when trying to identify and match fingerprints or other biometric identifiers stored in the County's database and/or the California Department of Justice and Federal Bureau of Investigation databases.

- GovQA: In partnership with the Department of Information technology, Solano County received access to GovQA's hosted application effective in January 2021. GovQA includes a public records act module that allows the Sheriff's Office and other County departments to better manage information requests under the Public Records Act.
- Narcan: The Narcan program equipped deputies and correctional officers with Narcan nasal spray for use in emergency situations to reverse the effects of an opioid overdose. The program has been very successful and, as of April 2021, 23 lives have been saved.
- Durable Medical Equipment: The County is required to provide inmates with durable medical equipment (DME) such as eyeglasses, arch-support shoes, hearing aids, braces, and prosthetics under accommodations. Custody established a new Aids to Impairment policy surrounding DME and implemented corresponding procedures to manage DME to include authorization, purchase, issuance, and oversight. The Health Services Manager developed an internal system to track the DME.

WORKLOAD INDICATORS

Administration	2016	2017	2018	2019	2020
Total annual civil papers received for processing	8,244	7,887	7,588	7,480	4,165
Number of restraining orders processed	2,143	2,143	1,690	1,734	1,487
Number of warrants processed	9,999	10,324	9,946	9,224	6,054
Number of Forensic Services' crime scene call-outs	49	41	36	29	44
Number of property items processed	4,877	3,870	4,136	3,638	6,862
Number of suspect fingerprints analyzed	395	382	354	343	260

Compliance	2016	2017	2018	2019	2020
Number of background investigations processed	486	346	510	562	466
Number of CCW permit applications (new/renewal/modified)	999	1,742	1,316	1,536	1,943
Number of public records requests processed	754	876	1,134	1,212	921
Number of training hours provided to staff	30,130	30,771	27,139	31,465	27,000

Custody	2016	2017	2018	2019	2020
Number of bookings	16,205	15,555	15,356	13,238	10,509
Felonies	6,719	6,499	6,236	5,789	5,030
Misdemeanors	8,977	8,617	8,926	7,175	4,890
Other	498	439	194	272	588
Average daily population	985	975	769	733	540
Average stay (days)	22.4	22.9	18.3	20.3	18.8

6550 – Fund 900-Sheriff/Coroner
Thomas A. Ferrara, Sheriff/Coroner
Public Protection

Functional Area Summary

Law Enforcement and Investigative Services	2016	2017	2018	2019	2020
Number of calls for service - Patrol	60,413	58,624	57,600	46,159	46,382
Number of arrests	3,449	2,802	2,402	2,180	2,041
Number of Sheriff Emergency Response Team call-outs	9	7	14	31	36
Number of illegal dumping cases investigated	478	447	481	361	317
Number of calls for service – Court Security	1,970	1,700	1,714	1,693	1,036
Number of prisoners transported - Court and other facilities	18,704	12,912	12,887	12,749	7,505
Number of prisoners transported – Medical & hospitalizations	365	416	323	469	172
Number of crime investigations	1,051	1,098	1,262	1,132	1,381
Number of felony sexual assault offender sweeps	9	12	8	8	3
Number of vessel inspections	556	704	406	577	483
Number of vessel assists	47	55	86	34	82
Number of Sheriff Enforcement Team compliance checks	210	245	209	385	347
Number of decedents received by Coroner	1,257	1,281	1,220	1,201	1,400
Number of autopsies	232	238	270	240	266

Emergency Services	2016	2017	2018	2019	2020
Number of Emergency Operations Center Activations	0	3	3	6	3
Number of search and rescue operations	14	16	13	11	14
Number of calls for service - Dispatch	108,388	104,654	108,295	92,262	101,728

Functional Area Summary

6550 – Fund 900-Sheriff/Coroner
Thomas A. Ferrara, Sheriff/Coroner
Public Protection

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	94,365,866	99,201,507	107,869,898	8,668,391	8.7%
COMPLIANCE	438,899	264,550	280,270	15,720	5.9%
CUSTODY	8,781,324	8,379,187	7,850,076	(529,111)	(6.3%)
FIELD OPERATIONS	11,890,002	15,360,927	16,704,595	1,343,668	8.7%
EMERGENCY SERVICES	591,398	544,288	705,451	161,163	29.6%
TOTAL REVENUES	116,067,489	123,750,459	133,410,290	9,659,831	7.8%
APPROPRIATIONS					
ADMINISTRATION	25,198,088	26,020,120	28,386,253	2,366,133	9.1%
COMPLIANCE	3,228,641	3,549,131	3,596,267	47,136	1.3%
CUSTODY	55,175,708	57,238,701	61,455,300	4,216,599	7.4%
FIELD OPERATIONS	28,921,763	32,387,333	35,272,847	2,885,514	8.9%
EMERGENCY SERVICES	3,595,764	4,555,176	4,699,623	144,447	3.2%
TOTAL APPROPRIATIONS	116,119,964	123,750,461	133,410,290	9,659,829	7.8%
NET CHANGE					
ADMINISTRATION	(69,167,778)	(73,181,387)	(79,483,645)	(6,302,258)	8.6%
COMPLIANCE	2,789,742	3,284,581	3,315,997	31,416	1.0%
CUSTODY	46,394,384	48,859,514	53,605,224	4,745,710	9.7%
FIELD OPERATIONS	17,031,761	17,026,406	18,568,252	1,541,846	9.1%
EMERGENCY SERVICES	3,004,366	4,010,888	3,994,172	(16,716)	(0.4%)
NET CHANGE	52,475	2	0	(2)	0.0%

STAFFING	57	56	58	2	3.6%
ADMINISTRATION	57	56	58	2	3.6%
COMPLIANCE	12	12	13	1	0.0%
CUSTODY	283	286	287	1	0.3%
FIELD OPERATIONS	155	167	166	(1)	(0.6%)
EMERGENCY SERVICES	25	27	28	1	3.7%
TOTAL STAFFING	532	548	552	4	0.7%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$9,659,829 or 7.8% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. As a result, the General Fund Contribution is increased by \$7,366,485 or 11.0%. The increase is largely attributed to Salaries and Employee Benefits, which reflect an increase of \$7,972,502 or 9.5% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, the need to fill vacancies, as well as the addition of four positions for jail support, entirely offset by savings from interfund services, and one position for the Office of Emergency Services which is partially offset through an Emergency Management Performance Grant. Department of Information Technology charges for communication and central data processing, County Fleet charges, and increased jail population and associated inmate medical and food costs also contributed to the increase.

The primary funding source for the Sheriff's Office is County General Fund Contribution of \$74,450,413 or 55.8% of the Recommended Budget. The primary source of non-County revenue is Proposition 172 Public Safety Tax; \$32,531,538 or 24.4% of total revenues. The Public Safety Tax is tied to State sales tax revenue and is directly impacted by the State's

economy. The Sheriff's Office is projecting an increase of \$5,685,914 or 21.2% in Proposition 172 tax revenues over the current year's Adopted Budget as the State's economy continues to rebound from the effects of the Coronavirus pandemic. Other principal funding sources include: State payments for providing court security services, \$7,467,547 or 5.6% of total revenues; and State allocations under the 2011 Public Safety Realignment of \$7,063,723 or 5.3% of total revenues.

Field Operations

The primary units under Field Operations are Patrol, including services in Rio Vista, Court Services, Security Services, Marine Patrol, Resident Deputy, Transportation, Investigations, the Sheriff's Emergency Response Team, and the Coroner's Office.

The Recommended Budget for Field Operations overall is \$16,704,595 in revenues and \$35,272,847 in appropriations. This represents an increase of \$1,343,668 or 8.8% in revenues and an increase of \$2,885,514 or 8.9% in appropriations when compared to the FY2020/21 Adopted Budget. The increase in revenues is primarily due to the increased cost for contracted law enforcement and security services.

The primary units under Field Operations are detailed as follows:

- *Patrol:* Patrol is a broad umbrella for a variety of functions. Deputy Sheriffs and other staff in this unit provide 24-hour a day/7-day a week law enforcement services in the unincorporated area of the County for the protection of life and property of the residents. The Recommended Budget for Patrol includes \$9,775,081 in appropriations, a net increase of \$797,149 or 8.9% primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates. The 2011 Public Safety Realignment program provides partial funding of \$1,320,885 for FY2021/22, which offsets costs for 5.0 FTE positions: 1 Sergeant-Sheriff and 4 Deputy Sheriffs, and certain operating costs associated with these positions, such as County garage service, fuel, communications, and office expense. The Recommended Budget assumes State Supplemental Law Enforcement Services Fund (SLESF) monies will continue to support warrant service activities.

The Recommended Patrol budget funds 42.5 FTE positions.

- *Marine Patrol:* Deputy Sheriffs working marine patrol render aid and assistance to vessels stranded in Solano County waterways, investigate boating accidents, participate in search and rescue efforts and crime prevention on the waterways, and enforce state and local laws, as well as federal maritime law. The Recommended Budget for Marine Patrol includes \$1,357,218 in appropriations, a net increase of \$176,185 or 14.9%, primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, as well as increases in contract services. The Recommended Budget assumes the State Boating, Safety & Enforcement Financial Aid Program will continue to support Marine Patrol operations.

The Recommended Marine Patrol budget funds 5.0 FTE positions.

- *Investigations:* Deputy Sheriffs conduct a variety of types of investigations in this unit. They include but are not limited to: felony crimes; family violence crimes; missing persons; Child Welfare Services referrals; cold case investigations; narcotics investigations; and crime scene investigations. The Recommended Budget for Investigations includes \$2,528,846 in appropriations, a net increase of \$153,666 or 6.5%, primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, as well as increases in contract services. The Recommended Budget assumes Cal-MMET funding will continue to support narcotics investigations.

The Recommended Investigations budget funds 11.0 FTE positions.

- *Community Policing:* Deputy Sheriffs in Community Policing work to address issues such as illegal dumping and environmental crimes, coordinate neighborhood watches and community meetings and events and other community policing projects. The Recommended Budget for Community Policing is \$1,663,440 in appropriations and includes a net increase of \$111,729 or 7.2% primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, as well as an increase in county garage services.

The Recommended Community Policing budget funds 7.0 FTE positions.

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- **Transportation:** Deputy Sheriffs provide mandated transportation of inmates to and from courts; to mental health facilities and medical/dental appointments; to other jail and prison facilities; and extraditions to and from other jurisdictions. The Recommended Budget for transportation is \$2,461,324 in appropriations and includes an increase of \$176,847 or 7.7% primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates. The Recommended Budget assumes State Supplemental Law Enforcement Services Fund (SLESF) monies will continue to support Transportation operations.

The Recommended Transportation budget funds 10.25 FTE positions.

- **Sheriff's Enforcement Team:** Deputy Sheriffs in the Sheriff's Enforcement Team perform mandated residence compliance checks and to locate absconders and wanted individuals. The Recommended Budget for the Sheriff's Enforcement Team is \$1,320,885 an increase of \$165,440 or 14.3% primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates.

The Recommended Sheriff's Enforcement Team budget funds 5 FTE positions.

- **Coroner:** Solano County contracts with pathologists to conduct mandated inquests and autopsies, and the unit also provides transportation to the morgue, toxicology testing, and indigent burial as required. Deputy Sheriffs and other staff conduct death investigations. The Recommended Budget for the Coroner includes \$2,285,817 in appropriations, an increase of \$256,677 or 12.7% primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates and contracted services for pathologists.

The Recommended Coroner's budget funds 7.5 FTE positions.

Contracted Services:

- Rio Vista: On October 24, 2019, the Rio Vista City Council adopted a Resolution approving a Memorandum of Agreement with the Sheriff's Office to provide law enforcement services, which has been extended through June 30, 2023. The Recommended Budget includes \$2,825,255 in appropriations and is offset by the contract with the City of Rio Vista. The contract provides 24-hour a day/7-day a week law enforcement services to the City of Rio Vista for the protection of life and property of its residents. Additional contracted services include vehicle collision/accident investigation, traffic control/citations, civil disputes, and code enforcement.

The Recommended Rio Vista budget funds 12.0 FTE positions.

- Mandated Superior Court Security: State law requires the Sheriff's Office to provide security to the courthouses in both Fairfield and Vallejo; State funding offsets some but not all of the costs. Some of the duties required include bailiff functions; jury supervision; and building security screening and patrol. The Recommended Budget for Superior Court Security is \$7,467,547 and is partially offset by State revenue. It includes an increase of \$820,609 or 12.4% primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates. The Recommended Budget assumes State Trial Court Security monies will continue to support court security activities.

The Recommended Court Security budget funds 41.0 FTE positions.

- Contracted Security Services: Under contract, staff assigned to this unit provides a safe and secure environment for students, faculty, staff, and visitors on the Solano Community College campuses in Fairfield, Vacaville and Vallejo, and various County office locations, including Probation, the District Attorney, the County Administration Center, Health and Social Services Offices, County parks, and the County operated libraries. The Recommended Budget for Contracted Security Services includes \$3,187,183 in appropriations, a net increase of \$43,157 or 2.1%, including \$1,071,341 in appropriations for Solano Community College and \$2,115,842 in appropriations for contracted security services provided to other County departments and is offset through contracts with the respective parties. Increases in appropriations are primarily due to an increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor

contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, as well as an increase in county garage services.

The Recommended Contracted Security Services budget funds 24.75 FTE positions.

Custody

The primary programs for Custody are the Justice Center Detention Facility, the Claybank Detention Facility, and the Stanton Correctional Facility. Other programs include Alternative to Custody, Inmate Health Care, Inmate Programming, and the Rourk Vocational Training Center.

The Recommended Budget for Custody is \$7,850,076 in revenues and \$61,455,300 in appropriations and includes \$2.9 million for Inmate Support Programming. This represents a decrease of \$529,111 or 6.3% in revenues and an increase of \$4,216,599 or 7.4% in appropriations when compared to the FY2020/21 Adopted Budget. The decrease in revenues is primarily due to new legislation repealing the authority to charge offenders alternative sentencing fees. Custody's Recommended Budget assumes State Supplemental Law Enforcement Services Fund (SLESF) monies will continue to fund maintenance projects; State funding for Jail Based Competency Treatment (JBCT) will continue to fund mental health services to return offenders to competency to stand trial; and 2011 Public Safety Realignment funding, SCAAP, and State booking allocation will continue to support Custody operations and inmate programming. Custody's Recommended Budget further assumes County Mental Health Services Act monies from Health and Social Services will continue to fund re-entry services for mentally ill offenders. The net increase in expenditures is primarily due to increases in Salaries and Employee Benefits which reflect an increase of \$3,456,194 or 8.8% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, as well as three positions transferred from the General Services department. Other significant cost increases are for contracted inmate food service costs, and contracted medical, mental health, and dental services based on the assumption of average daily population of 6500.

The 2011 Public Safety Realignment funding for Community Corrections is \$4,255,195 for FY2021/22. These funds help to offset much of the costs of housing Public Safety Realignment (AB 109) inmates, such as staff Salaries and Employee Benefits, operational costs including medical and food costs, and programming costs.

The Recommended Custody Budget funds 287.0 FTE positions.

Compliance

The primary programs for Compliance are Professional Standards and Training. Other programs include Internal Investigations and Carry Concealed Weapons Permitting Services.

The Recommended Budget for Compliance is \$280,270 in revenues and \$3,596,267 in appropriations. These represent an increase of \$15,720 or 5.9% in revenues and an increase of \$47,136 or 1.3% in appropriations when compared to the FY2020/21 Adopted Budget. The increase in revenues is primarily due to more anticipated carry and concealed weapons permits issued. Compliance's Recommended Budget assumes State monies from Standards and Training for Corrections and Peace Officer Standards and Training will continue to offset training costs for Correctional Officers and Deputies. The increase in expenditures is primarily due to increases in Salaries and Employee Benefits which reflect an increase of \$62,892 or 2.2% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, and an increase in training costs.

The Compliance Recommended Budget funds 13.0 FTE positions.

Emergency Services

The primary programs for Emergency Services are the Office of Emergency Services (OES) and Dispatch. Other volunteer programs within OES include Search and Rescue, the Dive Team, and the Cadet program.

The Recommended Budget for Emergency Services is \$705,451 in revenues and \$4,699,623 in appropriations. This represents an increase of \$161,163 or 29.6% in revenues and an increase of \$144,447 or 3.2% in appropriations when compared to the FY2020/21 Adopted Budget. The increase in revenues is due to higher contracted dispatch services revenue from local law enforcement and fire agencies. Emergency Services' Recommended Budget assumes all other agencies will continue to use dispatch services at or near the same number of calls as in prior years. The increase in expenditures is primarily due to

increased Salaries and Employee Benefits which reflect an increase of \$185,038 or 4.9% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates and an increase for one new position approved through the FY2020/21 Mid-Year Budget process.

The Recommended Emergency Services division funds 28.0 FTE positions.

Administration and Support

The primary programs for Administration are Administrative Services and Employee Services. Other programs include Records and Warrants, Civil, Forensic Identification Services, and Technology Services.

The Recommended Budget for Administration is \$107,869,898 in revenues and \$28,386,253 in appropriations. These represent an increase of \$8,668,391 or 8.7% in revenues and an increase of \$2,366,133 or 9.1% in appropriations when compared to the FY2020/21 Adopted Budget. The increase in revenues is primarily from increases to General Fund contribution and Proposition 172 revenues. Administration's Recommended Budget assumes Transfers-In from the Sheriff's Other Administered Funds will continue to offset costs of the Civil and Cal-ID programs. The increase in expenditures is primarily due to increases in insurance rates, Countywide Administrative Overhead costs, central data processing services, fleet charges, one-time building improvement costs, and Salaries and Employee Benefits which are primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates.

The Administration Recommended Budget funds 58.0 FTE positions.

Contracts

Contract services (excluding software maintenance and support) represent a significant portion of the services and supplies section of the budget with a total of \$17.9 million. Ten services with significant appropriations represented by individual and/or multiple service contracts are listed below. Several contracts are revenue-offset.

- \$12,011,000 for medical, dental & mental health care to inmates.
- \$2,142,000 for food service to inmates.
- \$1,091,000 for Jail-Based Competency Treatment for defendants.
- \$540,000 for forensic pathology services.
- \$485,000 for re-entry services for mentally ill offenders.
- \$250,000 for case management service to inmates.
- \$120,000 for employment readiness skills for inmates.
- \$116,000 for security guard services necessary for Sheriff to meet contracted obligations.
- \$80,000 for body transport services of decedents.
- \$70,000 for decedent toxicology services.

Fixed Assets

The FY2021/22 Recommended Budget includes the following fixed assets:

- \$68,000 for a replacement server with increased Network Attached Storage capacity that stores high-resolution security video for the Stanton Correctional Facility as the existing server is nearing end of life.
- \$45,000 for a replacement dishwashing unit at the Claybank Detention Facility's inmate food service kitchen as the existing dishwasher has reached its end of life.

DEPARTMENT COMMENTS

Public Safety Realignment for Community Corrections (AB 109)

The 2020 calendar year reflects little change as the combined average daily population at the three detention facilities consists of 109 AB 109 inmates, down significantly from 178 inmates for the 2019 calendar year of the total average population of 650.

Using the 2020 average daily population and the FY2021/22 Board-approved daily bed rate of \$385.00, approximately \$15.3 million of costs may be attributed to Public Safety Realignment inmates. Although the Sheriff's Office anticipates receiving \$4.3 million of the County's share of Public Safety Realignment for custody operations, the revenue is insufficient to cover the full program costs. County General Fund dollars must make up the difference.

Inmate Population

The inmate population has steadily risen over the past 12 months and is nearing pre-COVID levels. The Sheriff's Office anticipates an average daily population of 650 inmates for FY2021/22, up 150 inmates from the 500 anticipated for FY2020/21. The Recommended Budget reflects increased appropriations for inmate food service, inmate medical, mental health and dental services, and inmate supplies.

Overtime Costs

The Sheriff's Office continues to implement strategies to reduce overtime costs. The Recommended Budget includes a \$207,000 or 4.5% reduction in overtime when compared to the FY2020/21 Adopted Budget. The Sheriff's Office has implemented 12-hour shifts for Custody Sergeants and Correctional Officers working operational posts in the jails resulting in reduced absenteeism and less overtime backfill costs.

Jail Maintenance

Prior to 2009, the Sheriff's Office had 1.0 FTE Facility Operations Supervisor and 4.0 FTE Building Trades Mechanics (BTM) under its management; however, with the recession, the positions were transferred to the General Services department. The Sheriff's Office has worked with the County Administrator's Office and General Services to return 3.0 FTE BTM positions to the Sheriff's Office. With this change, the Sheriff's Office anticipates greater efficiency in completing general repairs. The Sheriff's Office is requesting a new 1.0 FTE Facility Operations Supervisor to provide oversight of maintenance activities and perform supervisory duties. The Recommended Budget includes \$766,463 in salary and benefits costs, tools, training, vehicle expenses, and clothing for these four positions, offset by costs previously paid to the General Services department.

Contracted Jail-Based Competency Treatment

On November 12, 2018, the Board approved a \$7,238,669 five-year agreement with the California Department of State Hospitals to implement an in-house Jail-Based Competency Treatment (JBCT) program. Projections using the five-year average daily rate of \$388.61 for 10 JBCT patient inmates reflect excess revenue over expenditures in Years 1 and 2, with break-even in Year 3, and excess expenditures over revenue in Years 4 and 5. The Sheriff's Office retained excess funds collected in Years 1 and 2 as deferred revenue to fully offset expenditures in Years 4 and 5 when expenditures exceed revenues to ensure there is no impact to the General Fund.

Rourk Vocational Training Center

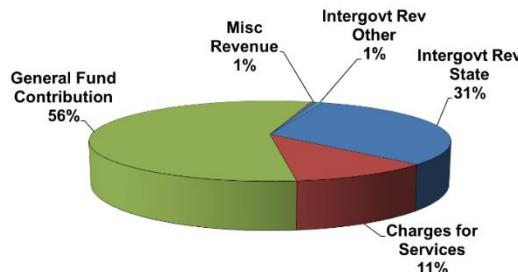
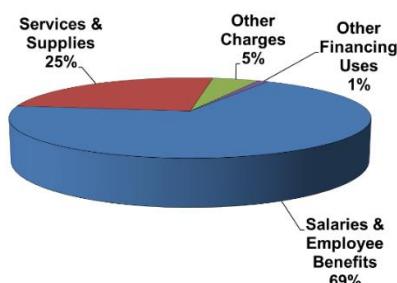
With the low number of low-risk inmates eligible for programs during the Rourk Vocational Training Center's first year, together with the onset of the COVID-19 pandemic, most programs were delayed or transitioned to virtual where feasible. The Recommended Budget includes appropriations of \$30,030 for program start-up/ongoing supplies as the Sheriff's Office anticipates restarting programs and introducing new vocational training programs in FY2021/22. Approximately \$150,000 in additional supplies and instructor expenses are being purchased through the Inmate Welfare Fund.

Rio Vista Law Enforcement Services

The Sheriff's Office anticipated a longer term agreement with the City of Rio Vista to continue to provide law enforcement services to the City, the City Council approved an extension through June 30, 2024. The Recommended Budget includes \$2,825,255 in appropriations and offsetting revenue to fund law enforcement services through June 30, 2022.

Departmental Fees

Department-wide fee increases are primarily due to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, as well as from merit/step increases. The Recommended Budget reflects a small increase in fee revenue.

SOURCE OF FUNDS**USE OF FUNDS**

CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED		
REVENUES					
LICENSES, PERMITS & FRANCHISE	76,275	71,603	98,070	26,467	37.0%
FINES, FORFEITURES, & PENALTY	410,140	337,066	136,000	(201,066)	(59.7%)
REVENUE FROM USE OF MONEY/PROP	12,000	2,000	0	(2,000)	(100.0%)
INTERGOVERNMENTAL REV STATE	37,214,843	36,142,972	41,632,733	5,489,761	15.2%
INTERGOVERNMENTAL REV FEDERAL	3,688,094	4,707,854	404,100	(4,303,754)	(91.4%)
INTERGOVERNMENTAL REV OTHER	563,785	623,435	825,669	202,234	32.4%
CHARGES FOR SERVICES	10,527,607	13,339,915	14,498,913	1,158,998	8.7%
MISC REVENUE	857,819	844,027	805,597	(38,430)	(4.6%)
OTHER FINANCING SOURCES	1,266,522	597,659	558,795	(38,864)	(6.5%)
GENERAL FUND CONTRIBUTION	61,450,404	67,083,928	74,450,413	7,366,485	11.0%
TOTAL REVENUES	116,067,489	123,750,459	133,410,290	9,659,831	7.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	78,842,189	84,253,350	92,225,852	7,972,502	9.5%
SERVICES AND SUPPLIES	27,701,429	30,844,065	33,791,097	2,947,032	9.6%
OTHER CHARGES	7,749,982	7,379,905	6,547,739	(832,166)	(11.3%)
F/A EQUIPMENT	556,814	554,464	113,000	(441,464)	(79.6%)
F/A - INTANGIBLES	743,221	24,000	0	(24,000)	(100.0%)
OTHER FINANCING USES	1,115,747	1,311,959	1,410,683	98,724	7.5%
INTRA-FUND TRANSFERS	(589,419)	(617,282)	(678,081)	(60,799)	9.8%
TOTAL APPROPRIATIONS	116,119,963	123,750,461	133,410,290	9,659,829	7.8%
NET CHANGE	52,474	2	0	(2)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- \$7,973,000 net increase in employer-paid costs largely attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates, as well as the addition of 5.0 FTE since the FY2020/21 Adopted Budget (1.0 FTE Emergency Services Coordinator (TBD) approved

through the Midyear Budget process; the transfer of 3.0 FTE Building Trades Mechanic transfers from General Services, and the requested new 1.0 FTE Facility Operations Supervisor).

- \$5,686,000 increase in Proposition 172 Sales Tax revenue.
- \$4,376,000 decrease for one-time Federal CARES Act revenue.
- \$1,270,000 increase in contracted medical, mental health and dental services provided to inmates resulting from a Request For Proposal that included an expansion to mental health services.
- \$1,159,000 net increase in charges for services as the Sheriff's Office returns to pre-COVID service levels at the Courts and the County Libraries.
- \$348,000 increase in fleet charges resulting from a change in methodology to charge costs.
- \$201,000 decrease to alternative sentencing fee revenues.
- \$162,000 decrease for leasing body-worn cameras and subscription costs for hosted video and audio storage as the next payment under the new consolidated agreement will be due in FY2022/23.

Changes in allocated Share of County Costs:

- \$1,195,000 increase to worker's compensation insurance.
- \$449,000 increase in central data processing costs.
- \$732,000 increase to liability insurance.
- \$127,000 increase to property insurance.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2020/21 Budget are provided below:

In July 2020, Human Resources approved:

- Add 1.0 FTE Limited-Term Custody Lieutenant to provide extended medical leave backfill.

In September 2020, the Board approved:

- Convert 2.0 FTE Limited-Term Public Safety Dispatchers (Senior) to 2.0 FTE Public Safety Dispatchers (Senior) to provide emergency pre-arrival medical instructions to 911 callers.

In September 2020, the following Limited-Term position expired:

- 1.0 FTE Limited-Term Mental Health Clinician (Licensed) to coincide with the end of the Medicated-Assisted Treatment grant term.

In December 2020, the County Administrator deleted 1.0 FTE Limited-Term Custody Lieutenant.

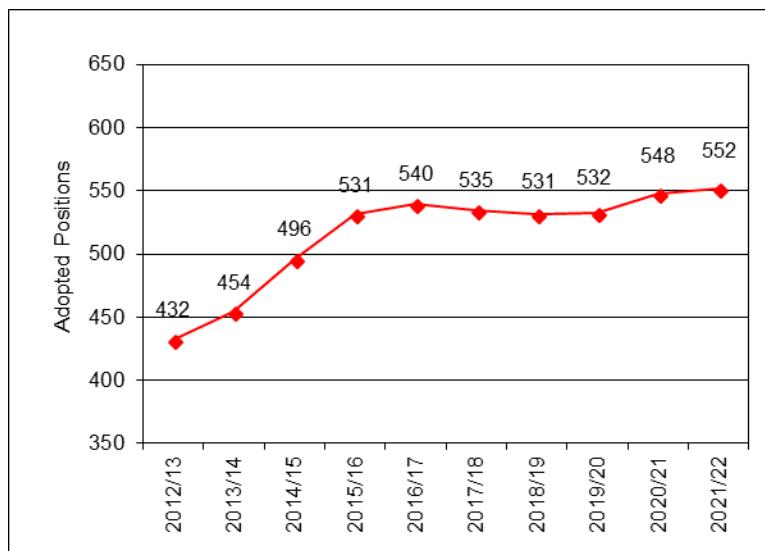
Through the Midyear budget process, the Board approved:

- Add 1.0 FTE Emergency Services Coordinator (TBD) to maintain countywide plans for multi-hazard and disaster response.

The FY2021/22 Recommended Budget includes the following position allocation changes:

- Add 1.0 FTE Facility Operations Supervisor to provide oversight of maintenance activities and perform supervisory duties, funded by Proposition 172 and General Fund.
- Transfer 3.0 FTE Building Trades Mechanics from General Services to the Sheriff's Office to perform routine general repairs primarily to the jail facilities, funded by offset costs previously paid to the General Services department.
- Extend 1.0 FTE Custody Sergeant Limited-Term through June 30, 2022, to provide extended medical leave backfill, funded by Proposition 172 and General Fund.

- Extend 1.0 FTE Mental Health Specialist Limited-Term through June 30, 2022, to provide services to WRAP participants, funded by 2011 Public Safety Realignment (AB109).

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

Changes in legislation have altered current or required additional training, procedures, and equipment which have been approved in recent years, specifically:

AB 392 Peace Officer Use of Force Standards

Signed into law by the Governor in August of 2019, AB 392 updates California's legal standard governing when force can be used by law enforcement officers, and how it is to subsequently be evaluated. It modifies the State standard so that it is consistent with the federal standard of "objective reasonableness," as articulated in numerous United States Supreme Court and lower federal court rulings.

The new language requires that law enforcement use deadly force only when "necessary," instead of the current wording of when it is "reasonable." Prosecutors can also consider the actions both of officers and of the victim leading up to a deadly encounter, to determine whether the officer acted within the scope of law, policy, and training.

SB 230 Law Enforcement Use of Deadly Force

SB 230 was signed by the Governor in September 2019 and the Sheriff's Office met the requirement of establishing, by January 1, 2021, and maintaining a policy that provides guidelines on the use of force, utilizing de-escalation techniques and other alternatives to force when feasible, specific guidelines for the application of deadly force, and factors for evaluating and reviewing all use of force incidents. It requires each agency to make their use of force policy accessible to the public, creating a state-mandated local program. It also establishes uniform use of force training programs that reflect the new standard, requiring officers be trained on de-escalation techniques, crisis intervention tactics, alternatives to force, duty to intercede, rendering medical aid, and when deadly force can be employed.

Both AB 392 and SB 230 will increase the Sheriff's Office training costs. The Sheriff's Office has taken proactive steps with the support of the Board of Supervisors to purchase and lease equipment that will enable the department to be successful in complying with these new laws. In 2019, the Sheriff's Office purchased a virtual training simulator which provides low risk, yet intense and realistic scenario-based training on judgmental use-of-force and how different variables warrant different reactions and outcomes. In 2021, the Department purchased more tools for uniformed personnel, primarily correctional officers, which gives them use of force options to use the lowest force necessary with the goal of de-escalating situations. As a part of the

options, the Sheriff's Office entered into a ten-year agreement with Axon to provide all uniformed personnel with body worn cameras and emergency vehicle cameras to record interactions with the public to enhance transparency and accountability.

Additional pending legislation for FY2021/22:

[H.R.1280 - George Floyd Justice in Policing Act of 2021](#)

The United States (U.S.) House of Representatives passed the George Floyd Justice in Policing Act in March of 2021, and the bill is currently awaiting review and vote by the U.S. Senate. If passed, signed by the President, and enacted as currently written, the bill will enhance existing enforcement mechanisms to remedy violations by law enforcement. Specifically, it will:

- Lower the criminal intent standard—from willful to knowing or reckless—to convict a law enforcement officer for misconduct in a federal prosecution.
- Limit qualified immunity as a defense to liability in a private civil action against a law enforcement officer.
- Grant administrative subpoena power to the Department of Justice (DOJ) in pattern-or-practice investigations.
- Establish a framework to prevent and remedy racial profiling by law enforcement at the federal, State, and local levels.
- Limit the unnecessary use of force and restricts the use of no-knock warrants, chokeholds, and carotid holds.
- Create a national registry, the National Police Misconduct Registry, to compile data on complaints and records of police misconduct.
- Establish new reporting requirements on the use of force, officer misconduct, and routine policing practices such as stops and searches.
- Direct DOJ to create uniform accreditation standards for law enforcement agencies and requires law enforcement officers to complete training on racial profiling, implicit bias, and the duty to intervene when another officer uses excessive force.

As staff monitors H.R. 1280, the impacts of the bill would be significant. First, it would result in the addition of administrative requirements for the Sheriff's Office to include tracking and storing data that would be reported to both State and federal authorities. It could also cause difficulty retaining and hiring new Deputies with the removal or limiting of qualified immunity.

[COVID-19](#) – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Summary of Other Administered Budgets

6550 – Fund 900-Sheriff/Coroner Thomas A. Ferrara, Sheriff/Coroner Public Protection

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2020/21		FROM		
	2019/20 ACTUAL	ADOPTED BUDGET	2021/22 RECOMMENDED	ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
4110 CIVIL PROCESSING FEES	158,423	141,206	128,506	(12,700)	(9.0%)
4120 SHERIFF ASSET SEIZURE	8,061	2,143	1,000	(1,143)	(53.3%)
2535 EMERGENCY MGMT PERFORM GRANTS	167,766	85,837	101,163	15,326	17.9%
2536 FLOOD EMERGENCY RESPONSE GRANT	0	131,000	38,000	(93,000)	(71.0%)
2537 HAZARD MITIGATION GRANTS	0	0	23,070	23,070	0.0%
2538 URBAN AREAS SEC INITIATIVE	257,486	128,800	114,126	(14,674)	(11.4%)
2539 HOMELAND SECURITY GRANTS	342,605	859,617	782,013	(77,604)	(9.0%)
4050 AUTOMATED IDENTIFICATION	607,249	506,705	488,209	(18,496)	(3.7%)
4052 VEHICLE THEFT INVESTIGATION/RECOVERY	509,948	518,865	505,000	(13,865)	(2.7%)
2850 ANIMAL CARE SERVICES	3,725,570	4,253,038	4,044,970	(208,068)	(4.9%)
5460 IND BURIAL VETS CEM CARE	8,500	8,890	8,500	(390)	(4.4%)
APPROPRIATIONS					
4110 CIVIL PROCESSING FEES	270,973	137,566	107,833	(29,733)	(21.6%)
4120 SHERIFF ASSET SEIZURE	102,787	37,743	13,924	(23,819)	(63.1%)
2535 EMERGENCY MGMT PERFORM GRANTS	167,767	85,836	101,163	15,327	17.9%
2536 FLOOD EMERGENCY RESPONSE GRANT	0	131,000	38,000	(93,000)	(71.0%)
2537 HAZARD MITIGATION GRANTS	0	0	23,070	23,070	0.0%
2538 URBAN AREAS SEC INITIATIVE	211,528	128,800	114,126	(14,674)	(11.4%)
2539 HOMELAND SECURITY GRANTS	388,563	859,617	782,013	(77,604)	(9.0%)
4050 AUTOMATED IDENTIFICATION	949,722	439,639	453,157	13,518	3.1%
4052 VEHICLE THEFT INVESTIGATION/RECOVERY	523,392	543,935	568,700	24,765	4.6%
2850 ANIMAL CARE SERVICES	4,368,147	5,038,930	4,772,169	(266,761)	(5.3%)
5460 IND BURIAL VETS CEM CARE	29,479	37,558	36,704	(854)	(2.3%)
NET CHANGE					
4110 CIVIL PROCESSING FEES	112,550	(3,640)	(20,673)	(17,033)	467.9%
4120 SHERIFF ASSET SEIZURE	94,726	35,600	12,924	(22,676)	(63.7%)
2535 EMERGENCY MGMT PERFORM GRANT	1	(1)	0	1	(100.0%)
2536 FLOOD EMERGENCY RESPONSE GRANT	0	0	0	0	0.0%
2537 HAZARD MITIGATION GRANTS	0	0	0	0	0.0%
2538 URBAN AREAS SEC INITIATIVE	(45,958)	0	0	0	0.0%
2539 HOMELAND SECURITY GRANTS	45,958	0	0	0	0.0%
4050 AUTOMATED IDENTIFICATION	342,473	(67,066)	(35,052)	32,014	0.0%
4052 VEHICLE THEFT INVESTIGATION/RECOVERY	13,444	25,070	63,700	38,630	154.1%
2850 ANIMAL CARE SERVICES	642,577	785,892	727,199	(58,693)	(7.5%)
5460 IND BURIAL VETS CEM CARE	20,979	28,668	28,204	(464)	(1.6%)

A summary of the budgets administered by the Sheriff's Office is provided on the following pages.

4110 – Fund 241-Civil Processing Fees**Summary of Other Administered Budgets**

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

FUNCTION AND RESPONSIBILITIES

Under authority of Government Code §26720 et seq., the Sheriff collects certain fees related to services provided through the Department's Civil Bureau (i.e., service of process, etc.). The specific code sections cited below provide for portions of fees collected to be deposited into a special fund to be used for specified purposes.

Recommended Budget revenues are driven by Government Code (GC) §26731 (Portion of Civil Fees Collected) and §26746 (Debtor Processing Assessment Fee):

- GC §26731 – \$18 of any fee collected by the Sheriff's Civil Division is deposited into a special fund. Ninety-five percent (95%) of revenue in this special fund supplements costs for the implementation, maintenance and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings necessary for the Sheriff's Civil Division. The remaining five percent (5%) of revenue in the special fund supplements expenses of the Sheriff's Civil Division in administering the funds.
- GC §26746 – A \$12 processing fee is assessed for certain specified disbursements. Monies collected and deposited pursuant to this section supplement the cost for civil process operations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$12,700 or 9.0% in revenues and a decrease of \$29,733 or 21.6% in appropriations when compared to the FY2020/21 Adopted Budget. The decrease in revenues is primarily due to a decrease in fee revenue from civil actions. The decrease in expenditures is due to a reduction in Operating Transfer-Out that funded one-time purchase of an additional module for the new civil case management system in the Sheriff's operating budget (Fund 900 - BU 6550). Other Financing Uses includes an Operating Transfer-Out of \$107,833 to the Sheriff's operating budget (Fund 900 - BU 6550) to offset costs within the Civil program.

No County General Fund dollars are included in this budget.

Fixed Assets

None.

See related Budget Unit 9117 – Fund 241 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Revenue from GC section 26731 is limited in how funds can be expended with 95% restricted for the implementation, maintenance and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings. These funds are not available for operations. The Recommended Budget includes \$18,155 of restricted funds in Operating Transfer-Out.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	81,207	87,790	106,881	19,091	21.7%
REVENUE FROM USE OF MONEY/PROP	26,604	5,416	14,627	9,211	170.1%
CHARGES FOR SERVICES	50,612	48,000	6,998	(41,002)	(85.4%)
TOTAL REVENUES	158,423	141,206	128,506	(12,700)	(9.0%)
APPROPRIATIONS					
OTHER FINANCING USES	270,973	137,566	107,833	(29,733)	(21.6%)
TOTAL APPROPRIATIONS	270,973	137,566	107,833	(29,733)	(21.6%)
CHANGE IN FUND BALANCE	112,550	(3,640)	(20,673)	(17,033)	467.9%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes a \$29,733 decrease in Operating Transfers-Out to the Sheriff's operating budget (Fund 900 - BU 6550) for one-time costs in FY2020/21 for an additional module for the new civil case management system.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Government Code section 26731 restricts 95% of funds for implementation, maintenance and purchase of auxiliary equipment and furnishings for automated systems for the Sheriff's Civil Division and only 5% can be used for operations. It would be advantageous for Solano County to pursue a legislative change to modify these percentages.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Sheriff's Office, in its role as a law enforcement agency, arrests and assists other local law enforcement agencies with the arrests of suspected drug dealers. Personal property associated with illegal drug activity is often seized by the arresting agencies, declared "forfeited" by a court order, and then sold. The Sheriff's Office's portion of any applicable sale proceeds is deposited in a special revenue fund and expended to support programs in the Sheriff's operating budget for the investigation, detection, and prosecution of criminal activities, and to combat drug abuse and gang activity.

Health and Safety Code §11489 authorizes the distribution of net sale proceeds from the sale of forfeited property seized from illegal drug activity. Sixty-five percent of the net sale proceeds are distributed to the agencies that participated in the seizure, on a proportionate contribution basis, with 15% of the 65% distributed into a special fund administered by the County District Attorney for the sole purpose of funding programs designed to combat drug abuse and divert gang activity, and shall, wherever possible, involve educators, parents, community-based organizations, local businesses, and uniformed law enforcement officers. Further distributions include 24% to the State of California General Fund, and 10% to the County District Attorney for reimbursement of the costs of publication and agreed upon deposition costs. The remaining 1% is distributed to the State Asset Forfeiture Distribution Fund.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$1,143 or 53.3% in revenues and a decrease of \$23,819 or 63.1% in appropriations when compared to the FY2020/21 Adopted Budget, resulting in a decrease use of Fund Balance of \$22,676. The decrease in revenues is due one-time Countywide Administrative Overhead revenue in FY2020/21. The decrease in appropriations is due to reductions in Operating Transfers-Out that had funded overtime for narcotics investigations and the one-time replacement of a Custody Division vehicle in the Sheriff's operating budget in the prior year. Other Financing Uses include an Operating Transfers-Out of \$13,831 to the Sheriff's operating budget (Fund 900 – BU 6550) to support the Narcotics Canine Program. No County General Fund dollars are included in this budget.

Fixed Assets

None.

See related Budget Unit 9118 – Fund 253 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

The U.S. Department of Justice budgetary guidelines states that revenues should not be budgeted before they are actually received. The Recommended Budget assumes Fund Balance can continue to fund the Sheriff's canine program and some overtime costs related to narcotics investigations.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	2,968	0	0	0	0.0%
REVENUE FROM USE OF MONEY/PROP	5,093	1,500	1,000	(500)	(33.3%)
CHARGES FOR SERVICES	0	643	0	(643)	(100.0%)
TOTAL REVENUES	8,061	2,143	1,000	(1,143)	(53.3%)
APPROPRIATIONS					
OTHER CHARGES	41,337	0	93	93	0.0%
OTHER FINANCING USES	61,450	37,743	13,831	(23,912)	(63.4%)
TOTAL APPROPRIATIONS	102,787	37,743	13,924	(23,819)	(63.1%)
CHANGE IN FUND BALANCE	94,726	35,600	12,924	(22,676)	(63.7%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes:

- \$10,000 decrease in appropriations as overtime costs for narcotics investigations have dramatically decreased during the COVID-19 pandemic.
- \$6,000 decrease in appropriations for the prior year one-time purchase of a replacement Custody vehicle to transport the officer and his canine.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Emergency Management Performance Grants (EMPG) budget is used to track grant dollars received from the U.S. Federal Emergency Management Agency (FEMA) via the California Governor's Office of Emergency Services that supports countywide emergency management activities that prevent, prepare for, mitigate against, respond to, and recover from emergencies and natural and manmade disasters. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to improve preparedness, mitigation, response, and recovery efforts of all hazards. OES participates with other members of the Solano County Operational Approval Authority, consisting of representatives from local fire, health, and law enforcement agencies (i.e., city fire departments, fire districts, city police departments, and County Health & Social Services) to apply for federal EMPG program funds. The collective grant funds received are administered by OES and used in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$15,326 or 17.9% in revenues and an increase of \$15,327 or 17.9% in appropriations when compared to the FY2020/21 Adopted Budget. The net increases in revenues and expenditures are due to the expected completion of the 2019 EMPG grant and the result of the carryforward balances from the 2019 Supplemental EMPG grant and the 2020 EMPG grant.

The appropriations reflect the 2019 Supplemental EMPG grant and the 2020 EMPG funded projects which primarily include:

- \$90,000 to contract for a consultant to update multiple annexes of the Solano Emergency Operations Plan.
- \$4,000 for advertising the need for emergency preparedness as required by Cal-OES.
- \$1,000 for a download of reverse 911 data.

No County General Fund dollars are included in this budget.

DEPARTMENT COMMENTS

The 2020 EMPG grant period ends June 30, 2022 and the 2019 Supplemental EMPG grant period ends October 31, 2021. The 2021 EMPG grant is expected to be awarded around October 2021, and the Sheriff's Office will return to the Board to recognize the unanticipated revenue and related project expenditures based on the grant award. The 2021 EMPG grant will partially fund the new Emergency Operations Coordinator position approved by the Board through the FY2020/21 Midyear Budget process.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	56,406	0	0	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	111,360	85,837	101,163	15,326	17.9%
TOTAL REVENUES	167,766	85,837	101,163	15,326	17.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	40,389	0	5,345	5,345	0.0%
SERVICES AND SUPPLIES	127,378	85,836	95,818	9,982	11.6%
TOTAL APPROPRIATIONS	167,767	85,836	101,163	15,327	17.9%
CHANGE IN FUND BALANCE	1	(1)	0	1	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes an increase of \$15,326 or 17.9% in revenue and an increase of \$15,327 or 17.9% in appropriations and includes:

- \$85,837 decrease in grant revenue and appropriations due to the completion of the 2019 EMPG grant projects.
- \$42,481 increase in grant revenues and appropriations to re-budget the 2020 EMPG grant projects.
- \$58,682 increase in grant revenues and appropriations to re-budget the 2019 Supplemental EMPG grant projects.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

2536 – Fund 256-Flood Emergency Response Grants Summary of Other Administered Budgets

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

FUNCTION AND RESPONSIBILITIES

The Flood Emergency Response Grant budget is used to track grant dollars received from the State Department of Water Resources that supports County activities to improve local flood emergency response and contribute to increased public safety. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to enhance catastrophic incident planning, preparedness, response, and recovery, and strengthen public safety communication capabilities. OES participates with other members of the Solano County Operational Area Working Group, consisting of representatives from local fire, health, and law enforcement agencies (i.e., city fire departments, fire districts, city police departments, and County Health & Social Services) to apply for Flood Emergency Response Grant program funds. The collective grant funds received are administered by OES and expended in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$93,000 or 71.0% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. The net decreases in revenue and appropriations are the result of re-budgeting the remaining projects from the 2017 Emergency Flood Response – Delta Round 2 grant in FY2021/22.

The appropriations support the remaining 2017 Delta Round 2 funded projects which include:

- \$38,000 for Standardized Emergency Management System (SEMS) and Incident Command System (ICS) trainings.

No County General Fund dollars are included in this budget.

Contracts

None.

Fixed Assets

None.

DEPARTMENT COMMENTS

The 2017 Emergency Flood Response - Delta Round 2 grant period ends July 26, 2022.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	0	131,000	38,000	(93,000)	(71.0%)
TOTAL REVENUES	0	131,000	38,000	(93,000)	(71.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	0	43,000	38,000	(5,000)	(11.6%)
OTHER CHARGES	0	88,000	0	(88,000)	(100.0%)
TOTAL APPROPRIATIONS	0	131,000	38,000	(93,000)	(71.0%)
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes:

- \$38,000 increase in grant revenues and appropriations to re-budget the 2017 Emergency Flood Response – Delta Round 2 grant project.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

Summary of Other Administered Budgets 2536 – Fund 256-Flood Emergency Response Grants

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Hazard Mitigation Grant (HMG) budget is used to track grant dollars received from the U.S. Federal Emergency Management Agency (FEMA) via the California Governor's Office of Emergency Services that supports countywide hazard mitigation planning activities. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to identify hazards, determine likely impacts, set mitigation goals, and determine and prioritize appropriate mitigation strategies. These efforts culminate in a local hazard mitigation plan to serve as a blueprint for hazard mitigation planning to better protect the people and property of the Solano Operational Area from the effects of future natural hazard events such as wildfires, flooding, earthquakes, landslides, severe weather storms, and drought. The Office of Emergency Services participates with other members of the Solano County Operational Area, consisting of representatives from the cities and special districts within the County boundaries, and neighboring counties. The collective grant funds received are administered by OES and expended in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$23,070 in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. The net increases in revenue and appropriations are the result of the carryforward balance from the 2020 Hazard Mitigation Grant.

The appropriations support the remaining 2020 HMG funded project which includes:

- \$23,070 to contract for a consultant to update Solano County's Hazard Mitigation Plan.

No County General Fund dollars are included in this budget.

DEPARTMENT COMMENTS

The 2020 Hazard Mitigation grant period ends June 20, 2022.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	0	0	23,070	23,070	0.0%
TOTAL REVENUES	0	0	23,070	23,070	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	0	0	23,070	23,070	0.0%
TOTAL APPROPRIATIONS	0	0	23,070	23,070	0.0%
NET COUNTY COST	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes:

- \$23,070 increase in grant revenue and appropriations to re-budget the remaining 2020 UASI grant projects in FY2021/22.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Urban Area Security Initiative (UASI) Grant budget is used to track grant dollars received from the U.S. Department of Homeland Security via the California Governor's Office of Emergency Services and the City and County of San Francisco that supports countywide homeland security activities. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to build and sustain the capabilities necessary to prevent, protect against, mitigate, respond to, and recover from acts of terrorism. OES participates with other members of the Solano County Operational Approval Authority, consisting of representatives from local fire, health, and law enforcement agencies (i.e., city fire departments, fire districts, city police departments, and County Health & Social Services) to apply for federal Urban Area Security Initiative Grant program funds. The collective grant funds received are administered by OES and used in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$14,674 or 11.4% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. The net decreases in revenue and appropriations are due to the expected completion of the 2019 UASI award and the re-budgeting of the 2020 UASI grant projects in FY2021/22.

The appropriations support the 2020 UASI funded projects which include:

Fixed Assets

- \$114,126 to purchase interoperable radio communications equipment such as antennas, a radio repeater, and backhaul network equipment to support existing towers.

No County General Fund dollars are included in this budget.

DEPARTMENT COMMENTS

The 2020 UASI grant period ends December 31, 2021.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	247,761	128,800	114,126	(14,674)	(11.4%)
MISC REVENUE	9,725	0	0	0	0.0%
TOTAL REVENUES					
	257,486	128,800	114,126	(14,674)	(11.4%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	11,883	0	0	0	0.0%
F/A EQUIPMENT	199,645	128,800	114,126	(14,674)	(11.4%)
TOTAL APPROPRIATIONS					
	211,528	128,800	114,126	(14,674)	(11.4%)
CHANGE IN FUND BALANCE					
	(45,959)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- \$128,800 decrease in grant revenue and appropriations due to the completion of the 2019 UASI grant projects.
- \$114,126 increase in grant revenue and appropriations to re-budget the remaining 2020 UASI grant projects in FY2021/22.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Homeland Security Grants (HSG) budget is used to track grant dollars received from the U.S. Department of Homeland Security via the California Governor's Office of Emergency Services that supports countywide homeland security activities. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to address high-priority preparedness gaps where a nexus to terrorism exists to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. OES participates with other members of the Solano County Operational Approval Authority, consisting of representatives from local fire, health, and law enforcement agencies (i.e., city fire departments, fire districts, city police departments, and County Health & Social Services) to apply for federal Homeland Security Grant program funds. The collective grant funds received are administered by OES and used in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$77,604 or 9.0% in revenues and appropriations when compared to the FY2020/21 Adopted Budget. The net decreases in revenues and expenditures are due to the expected completion of the 2018 HSG award, and the result of the re-budgeting of the 2019 and the 2020 HSGs awarded in FY2019/20 and FY2020/21, respectively in FY2021/22.

The appropriations support the remaining 2018 and 2019 HSG funded projects which include:

- \$196,022 to purchase a customized truck to tow Urban Search and Rescue equipment for the Fairfield Fire Department.
- \$75,571 for joint-agency Hazardous Materials Team training.
- \$45,385 to conduct a multi-jurisdictional operational area full scale multi-casualty exercise.
- \$26,385 to purchase 16 modems with encryption and accessories for the Sheriff's Office.
- \$25,000 to purchase supplies for the County Public Health laboratory.
- \$22,576 for swift water training and supplies for the Benicia Fire Department.
- \$19,431 to purchase flash suits for the joint-agency Hazardous Materials Team.
- \$17,000 to purchase five ballistic helmets with communication capabilities for the Vallejo Police Department.
- \$12,000 to purchase three portable generators for County Public Works.
- \$48,759 to support Management and Administration costs to administer the accounting and fiscal activities of the grant.

Contracts

- \$20,000 for consultant to manage the multi-jurisdictional operational area full scale multi-casualty exercise.

Fixed Assets

- \$230,246 for the purchase of Interoperable Radio Communications equipment to include portable radios, radio repeaters, microwave radio equipment, radio towers, and antennas.
- \$26,385 for the purchase of three automated license plate reader systems including cameras and mounts.
- \$17,254 to purchase a multi-gas detector for the joint-agency Hazardous Materials Team.

No County General Fund dollars are included in this budget.

DEPARTMENT COMMENTS

None.

2539 – Fund 256-Homeland Security Grants
Thomas A. Ferrara, Sheriff/Coroner
Public Protection

Summary of Other Administered Budgets

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	342,605	859,617	782,013	(77,604)	(9.0%)
TOTAL REVENUES	342,605	859,617	782,013	(77,604)	(9.0%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	919	26,374	48,759	22,385	84.9%
SERVICES AND SUPPLIES	34,777	39,064	83,385	44,321	113.5%
OTHER CHARGES	114,487	461,851	375,985	(85,866)	(18.6%)
F/A EQUIPMENT	22,363	332,328	273,884	(58,444)	(17.6%)
F/A - INTANGIBLES	216,018	0	0	0	0.0%
TOTAL APPROPRIATIONS	388,563	859,617	782,013	(77,604)	(9.0%)
CHANGE IN FUND BALANCE	45,958	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes the following significant adjustments:

- \$332,130 decrease in grant revenue and appropriations due to the completion of the 2018 HSG projects.
- \$479,256 increase in grant revenue and appropriations due to re-budget of the 2019 HSG projects.
- \$302,757 increase in grant revenue and appropriations due to re-budget of the 2020 HSG projects.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Automated Identification budget was established to enable accounting for receipt of special revenues accruing from add-on vehicle registration fees approved by the Board of Supervisors and levied by the California Department of Motor Vehicles in accordance with State statutes. Each of the special revenues within Fund 326 maintains its own dedicated Fund Balance. The specific special revenue streams cited below provide for fees collected to be deposited into a special fund to be used for specified purposes as designated by statute.

- Automated Fingerprint Fees. Under the authority of Government Code §76102 and California Vehicle Code §9250.19f, the County Automated Fingerprint Identification Fund is intended to assist the County in the implementation of an Automated Fingerprint Identification System (AFIS), including the purchase, lease, operation, maintenance, or replacement of automated fingerprint equipment. The source of revenue is assessments on criminal and traffic fines collected by the Court, and a fee of \$1 tied to the State vehicle registration fee. Expenditures are approved by a seven-member Remote Access Network (RAN) Board as required by the California Penal Code.
- Cal-ID Auto Fees Fingerprint. The California Identification System (Cal-ID), as described in Penal Code §11112.2, is the automated system maintained by the State Department of Justice for retaining fingerprint files and identifying latent fingerprints. This special revenue funds the conduct of automated fingerprint searches and fingerprint identification services for Solano County and the surrounding allied law enforcement agencies.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$18,496 or 3.7% in revenue and an increase of \$13,518 or 3.1% in appropriations when compared to the FY2020/21 Adopted Budget, resulting in an increase in Fund Balance of \$35,052. The decrease in revenues reflects a decrease in court assessments and a projected decrease in the number of vehicles to be registered in the county. The increase in expenditures is due to an increase in Operating Transfer-Out to offset salary and benefit costs in the Sheriff's operating budget. Other Financing Uses includes an Operating Transfer-Out of \$437,131 to the Sheriff's operating budget (Fund 900 – BU 6550) to offset costs within the Cal-ID program. No County General Fund dollars are included in this budget.

Fixed Assets

None.

See related Budget Unit 9125 – Fund 326 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

None.

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	599,098	503,147	484,651	(18,496)	(3.7%)
REVENUE FROM USE OF MONEY/PROP	8,136	3,558	3,558	0	0.0%
CHARGES FOR SERVICES	16	0	0	0	0.0%
TOTAL REVENUES	607,249	506,705	488,209	(18,496)	(3.7%)
APPROPRIATIONS					
OTHER CHARGES	15,623	17,289	16,026	(1,263)	(7.3%)
OTHER FINANCING USES	934,099	422,350	437,131	14,781	3.5%
TOTAL APPROPRIATIONS	949,722	439,639	453,157	13,518	3.1%
CHANGE IN FUND BALANCE	342,473	(67,066)	(35,052)	32,014	(47.7%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Vehicle Theft Investigation and Recovery budget was established to enable accounting for receipt of special revenues accruing from add-on vehicle registration fees approved by the Board of Supervisors and levied by the California Department of Motor Vehicles in accordance with State statutes that have restricted uses. Under the authority of Government Code §76102 and California Vehicle Code §9250.14, funds are accrued from a \$2 State vehicle registration fee assessment for the enhancement of programs to investigate and prosecute vehicle theft crimes. The Auto Theft Task Force is a proactive investigative unit consisting of undercover detectives from the Sheriff's Office and the California Highway Patrol. Detectives devote their full efforts to combat and reduce auto thefts. To achieve its goal of reducing vehicle theft in Solano County, the task force conducts surveillance in high theft areas, seeks out possible "chop shop" operations, and conducts probation and parole searches on persons previously convicted of vehicle theft.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSAccomplishments:

In 2020, the task force recovered 222 stolen vehicles valued at \$2,088,318 and made 43 arrests during the course of their investigations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$13,865 or 2.7% in revenues and an increase of \$24,765 or 4.6% in appropriations when compared to the FY2020/21 Adopted Budget, resulting in a decrease to Fund Balance of \$63,700. The decrease in revenues reflects a decrease in the number of vehicles projected to be registered within the County. The increase in expenditures is primarily due to Salaries and Employee Benefits that reflect an increase of \$27,805 or 7.4% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates. No County General Fund dollars are included in this budget.

Contracts

Contract services include \$36,000 in Contributions to Other Agencies for vehicle theft investigation and recovery assistance provided by the California Highway Patrol.

Fixed Assets

The FY2021/22 Recommended Budget includes \$8,348 for the purchase of a vehicle tagging system to tag and locate fleeing vehicles of interest.

See related Budget Unit 9125 – Fund 326 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

None.

Thomas A. Ferrara, Sheriff/Coroner
Public Protection/Protection & Inspect

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	504,593	518,865	505,000	(13,865)	(2.7%)
REVENUE FROM USE OF MONEY/PROP	4,506	0	0	0	0.0%
MISC REVENUE	643	0	0	0	0.0%
OTHER FINANCING SOURCES	206	0	0	0	0.0%
TOTAL REVENUES	509,948	518,865	505,000	(13,865)	(2.7%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	347,573	376,313	404,118	27,805	7.4%
SERVICES AND SUPPLIES	83,748	146,002	113,180	(32,822)	(22.5%)
OTHER CHARGES	28,387	0	36,000	36,000	0.0%
F/A EQUIPMENT	58,074	15,000	8,348	(6,652)	(44.3%)
OTHER FINANCING USES	5,609	6,620	7,054	434	6.6%
TOTAL APPROPRIATIONS	523,392	543,935	568,700	24,765	4.6%
CHANGE IN FUND BALANCE	13,444	25,070	63,700	38,630	154.1%

STAFFING					
VEHICLE THEFT INVES/RECOVERY	2	2	2	0	(1.0%)
TOTAL STAFFING	2	2	2	0	(1.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DEPARTMENTAL PURPOSE

Animal Care Services is organized into two distinct functions: Animal Care and Animal Control. The Animal Care division provides countywide shelter services, which includes the seven cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo. The Animal Control Division provides services for the unincorporated areas of the County and for the City of Vallejo through a service contract.

FUNCTION AND RESPONSIBILITIES**Animal Care**

Under the authority of Chapter 4 of the Solano County Ordinances and Memorandum of Understanding with the seven cities, Animal Care is responsible for providing animal care services through the following activities: care, shelter and placement of stray and/or abandoned animals; spay and neutering of adoptable animals; and countywide dog licensing. Moreover, Animal Care provides the public with low-cost spay/neuter and low-cost vaccination services.

Animal Control

Animal Control is responsible for providing animal control services and promoting responsible animal ownership through education and enforcement to the City of Vallejo and the unincorporated areas through patrols in areas of jurisdiction, enforcement of animal codes and regulations, and investigation of charges of animal abuse. Animal Control administers the countywide rabies control program that is legally mandated by the California Code of Regulations (CCR), Title 17(Public Health), and CCR section 2606 (Rabies, Animal) and associated State regulations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS**Challenges:**

- *Staffing:* Retention of experienced office staff remains a constant challenge as most County employees work Monday through Friday 8:00 a.m. to 5:00 p.m.; however, for public convenience, Animal Care office staff work Tuesday through Saturday 9:30 a.m. to 6:30 p.m. Poor retention is often attributed to the difference in work schedules. When there is a vacancy, the Sheriff's Office adjusts the Animal Care clinic hours, remaining open for selected days and times. This closure impacts the revenue streams for vaccinations and spay/neuter surgeries and reduces services to the community for low-cost spay and neuter procedures.
- *Volunteer Program:* Eighty to one hundred volunteers are needed to help with adoption events, outreach opportunities, fundraising, animal transports, office assistance, clinic support, shelter upkeep, and with providing additional care to the shelter animals. Animal Care has five active volunteers. The Animal Care Outreach and Volunteer Coordinator has broad responsibilities that limit the time available for building up the volunteer program. The Sheriff's Office is working to find a dedicated volunteer to fill this need in the interim.
- *COVID-19:* The onset of the COVID-19 pandemic in the Spring of 2020 brought closures of the Animal Shelter lobby, and temporary suspension of low-cost public services such as vaccinations, spay/neuters surgeries, and microchip implanting due to safety concerns for the employees and the public. During the pandemic, individuals sought out companions to ease the burden of social isolation and as animals were available, they were quickly adopted to new homes. Safety procedures were implemented and contact with the public was by appointment only. Public services with modifications resumed near the end of 2020. Shelter staff is remaining optimistic that full services will resume in July 2021 and are preparing for a potential surge in animals surrendered by the public due to economic hardship, should the pandemic continue.

Accomplishments:

The Shelter live release rate continues to increase from 39% in 2011 to 85% in 2020.

- *Live Saving Measures:* Animal Care has implemented a number of services and programs that have drastically reduced the euthanasia rate in the County. These efforts include the community cat program and the dedication and passion of the Animal Care Services Team to promote adoptions and live releases of all the animals entrusted in their care. This dedication has led to strengthened partnerships with rescue organizations and increased opportunities to transfer animals to other shelters to fill adoption demand opportunities elsewhere by partnering with other California counties, as well as

shelters in other states and Canada. As a result, the number of animals euthanized has dramatically declined from 6,013 in 2011 to 429 in 2020, a 92.9% reduction.

- *Coordinated Intake:* Prior to coordinated intake, the shelter often operated at or above capacity in terms of space and staffing availability. Coordinated or managed intake approach is an appointment-based system that was implemented in response to expanding our lifesaving programs and impact from COVID-19. Coordinated intake allows shelter staff to manage and reduce the flow of both owned pets and homeless animals into the shelter. With coordinated intake, staff is better able to provide individual care and attention to each animal and sometimes their owners, since the population is more manageable. Through this approach, the shelter is better able to dedicate its resources to the animals and people most in need, possible alternatives to impoundment are identified, and more robust resources are provided, resulting in an increase in live outcomes for the animals that do have to be impounded into the shelter.
- *Pet Food Pantry:* To support pet owners and to help ensure they can provide basic needs and care for their pets, the Pet Food Pantry was developed for individuals facing financial hardship. Animal Care's Pet Food Pantry is open 5 days a week during business hours. By providing pet food, they help keep pets with their families and out of the shelter.

WORKLOAD INDICATORS

Animal Shelter Services	2016	2017	2018	2019	2020
Number of animals received for processing	8,350	8,187	7,584	7,516	4,846
Number of animals adopted	1,398	1,704	1,524	1,743	820
Number of animals returned to their owner	884	989	851	954	942
Number of animals rescued by nonprofits	985	1,415	1,124	1,071	704
Number of animals transferred to other shelters	754	774	1,102	1,298	957
Number of public clinic vaccinations	108	1,049	2,662	1,222	31

Animal Control Services	2016	2017	2018	2019	2020
Number of call outs for animal bites	547	908	896	919	810
Number of animals quarantined	842	567	681	632	771
Number of animal abuse investigations conducted	97	49	46	40	39

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$208,068 or 4.9 % in revenues and a decrease of \$266,761 or 5.3% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, the Net County Cost decreased by \$58,693 or 7.5%. The decrease is largely attributed to a decrease in Administrative Overhead for supportive services provided by other County departments.

Primary Funding Sources

The primary funding sources are Charges for Services and Intergovernmental Revenues which represent \$3,875,596 or 95.8% of total revenues. Intergovernmental Revenues of \$2,797,710 reflect cost recovery of prior year expenditures from the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun, Vacaville, and Vallejo in accordance with the prevailing Memorandum of Understanding. Charges for Services of \$1,077,886 include City of Vallejo payments totaling \$644,364 (15.9% of total revenue) for providing animal control services in Vallejo city limits, and fees charged to the public for services such as spay/neuter procedures and dog licensing totaling \$433,522 (10.7% of total revenues).

Animal Care

The Recommended Budget for Animal Care is \$3,349,668 in revenues and \$3,734,564 in appropriations. This represents a decrease of \$257,454 or 7.1% in revenues and a decrease of \$203,102 or 5.2% in appropriations when compared to the

Summary of Other Administered Budgets

2850 – Fund 001-Animal Care Services

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection/Protection & Inspect**

FY2020/21 Adopted Budget. The revenue decrease is primarily from lower shares-of-cost by city partners and reductions in revenues due to lower projected animal intake over previous years as well as reduction in one-time CARES Act revenue in FY2020/21. The Recommended Budget assumes city payments will continue to support shelter operations. The decrease in expenditures is primarily due to a reduction in Departmental Admin Overhead and one-time Fixed Assets costs for a generator and x-ray equipment in FY2020/21 and is somewhat offset by an increase in Salaries and Employee Benefits costs due to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates.

The Animal Care Recommended Budget funds 21 FTE positions, including 1.0 FTE Animal Control Officer providing rabies services under the Animal Care MOU with the cities.

Animal Control

The Recommended Budget for Animal Control is \$695,302 in revenues and \$1,037,605 in appropriations. This represents an increase of \$49,386 or 7.6% in revenues and a decrease of \$63,659 or 5.8% in appropriations when compared to the FY2020/21 Adopted Budget. The increase in revenues is primarily from the increased costs of providing animal control services to the City of Vallejo. The Recommended Budget assumes services will be renewed for FY2021/22. The decrease in expenditures is primarily due to a reduction in Departmental Admin Overhead and one-time replacement costs for two climate-controlled animal transport boxes for animal control vehicles in FY2020/21 and is partially offset by an increase Salaries and Employee Benefits costs due to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates.

The Animal Control Recommended Budget funds 5.0 FTE positions.

Contracts

The FY2021/22 Recommended Budget includes a total of \$428,000 in contracted services which includes the following significant contracts:

- \$312,000 for veterinary services (performed by Contract Employees).
- \$94,000 for animal licensing (County and cities).
- \$22,000 for software maintenance service and support for Chameleon.

Fixed Assets

The FY2021/22 Recommended Budget includes the following fixed assets:

- \$9,000 for industrial floor scrubber to maintain a clean and professional appearance at the shelter business office, clinic, and kennels; fully offset with donation revenue.

DEPARTMENT COMMENTS

Best Friends National Animal Welfare Society

Animal Care entered into a partnership with Best Friends in 2019 to conduct an assessment of the County's animal shelter operations. Of the recommendations for lifesaving programs and industry standards from the Best Friends assessment, spay-neuter funding was provided, a community cat program and coordinated intake were both implemented, and barriers to adoption were overcome by placing all animals in the adoptable building and updating the adoption process. The shelter is still working on increasing their volunteer program and to continue to provide more community outreach.

The Animal Care Manager has participated in the Best Friends Executive Leadership Certification (BFEELC) program, the nation's first university-endorsed program for animal welfare leaders. The BFEELC is a comprehensive, six-month blended learning program utilizing in-person and online interactive instruction between Best Friends and Southern Utah University. The goal of the program is to end the killing of companion animals in shelters by educating our top-level leaders. The course covers data and proven strategies, organizational action plans, personal development plans, the history of animal welfare in the United States, the current roles of animal shelters, and a final business plan. Graduates of the BFEELC program have the choice to apply their credits to an undergraduate or master's degree program.

City Payments for Animal Shelter Services

The Memorandum of Understanding requires the cities to make payments covering the prior year net shelter costs based on the percentages of animals received from each city to the total animals received by the shelter. Due to the fact that the recovery method is in arrears, General Fund Contribution fluctuates.

Spay/Neuter and Vaccination Clinic

The clinic is open to the public for spay/neuter services Tuesday, Wednesday, and Thursday 8:00 a.m. – 4:30 p.m. and for vaccinations Tuesday, Wednesday, and Thursday from 2:00 p.m. - 4:30 p.m. The FY2021/22 Recommended Budget includes a projection for revenue of \$141,300 from spay/neuter and vaccination services; however, this revenue stream is not guaranteed and will fluctuate based on the need of County residents.

Donations

Donations are received at the counter, through the mail and online and topped \$36,000 for the 2020 calendar year. As a practice, the Sheriff's Office does not budget for donations as they are deposited into a deferred revenue account. Donation revenue is recognized only when funds are used to offset discounted costs for adoptions, spay/neuters, and microchipping, and for occasional third-party surgical procedures.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	40,346	38,815	35,890	(2,925)	(7.5%)
INTERGOVERNMENTAL REV FEDERAL	48,562	51,956	0	(51,956)	(100.0%)
INTERGOVERNMENTAL REV OTHER	2,527,287	2,871,526	2,797,710	(73,816)	(2.6%)
CHARGES FOR SERVICES	936,332	1,092,866	1,077,886	(14,980)	(1.4%)
MISC REVENUE	173,042	197,875	133,484	(64,391)	(32.5%)
TOTAL REVENUES	3,725,570	4,253,038	4,044,970	(208,068)	(4.9%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	2,677,786	3,072,082	3,256,127	184,045	6.0%
SERVICES AND SUPPLIES	1,059,449	1,284,758	1,193,942	(90,816)	(7.1%)
OTHER CHARGES	594,785	591,860	286,207	(305,653)	(51.6%)
F/A EQUIPMENT	7,581	60,000	9,000	(51,000)	(85.0%)
OTHER FINANCING USES	24,784	28,355	24,955	(3,400)	(12.0%)
INTRA-FUND TRANSFERS	3,762	1,875	1,938	63	3.4%
TOTAL APPROPRIATIONS	4,368,147	5,038,930	4,772,169	(266,761)	(5.3%)
NET COUNTY COST	642,577	785,892	727,199	(58,693)	(7.5%)
STAFFING					
ANIMAL CARE	21	20	20.0	0	(1.0%)
ANIMAL CONTROL	6	6	6.0	0	0.0%
TOTAL STAFFING	27	26	26.0	0	(1.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes the following significant adjustments:

- \$316,000 decrease in Countywide Administrative Overhead.
- \$56,000 decrease in Liability Insurance.
- \$51,000 decrease in Fixed Assets due to the one-time purchase of an x-ray machine for clinic operations in FY2020/21.

-
- \$48,000 decrease in County Garage Service due to the purchases of two new animal transportation units for replacement Animal Control trucks in FY2020/21.
 - \$44,000 increase in Central Data Processing Services.
 - \$30,000 decrease in Drugs & Pharmaceutical Supplies due to lower projected intake of animals to the shelter.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

Chapter 4 of the County Code requires updating and should cover some topics such as licensing and adoptions more fully. The County Code still refers to General Services as having oversight over Animal Care and Animal Control even though the Sheriff's Office has been responsible for oversight since July 2011. In addition, the Code currently reflects that license tags will be issued every year; however, to reduce costs and increase efficiency, the Sheriff's Office after consultation with the cities, County Counsel and County Administrator's Office, have proposed to revisit this practice. The Sheriff's Office will be working with County Counsel and the County Administrator's Office to propose changes to Chapter 4. These changes will be brought to the Board for approval.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Thomas A. Ferrara, Sheriff/Coroner
General Relief

FUNCTION AND RESPONSIBILITIES

This budget is administered by the Sheriff/Coroner and provides for the cost of indigent burials. According to Government Code §27462, if the value of the estate of a deceased person is insufficient to cover the costs of burial, the expenses are a legal charge against the County.

Pursuant to Health and Safety Code §103680, \$2.00 of the fee for the issuance of a permit for the disposition of human remains shall be paid to the County Treasury for indigent burial.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$390 or 4.4% in revenues and a decrease of \$854 or 2.3% in appropriations when compared to the FY2020/21 Adopted Budget, resulting in a decrease of \$464 or 1.6% in General Fund support for the State mandated functions for costs not supported by available fee revenue collected. The decrease in appropriations primarily reflects an expected decrease in the projected number of indigent cases, partially offset by an increase in the cost for cremations/burials.

Contracts

Contract services represent a significant portion of the FY2021/22 Recommended Budget with a total of \$36,000 for indigent cremation/burial services.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
MISC REVENUE	8,500	8,890	8,500	(390)	(4.4%)
TOTAL REVENUES	8,500	8,890	8,500	(390)	(4.4%)
APPROPRIATIONS					
OTHER CHARGES	29,479	37,558	36,704	(854)	(2.3%)
TOTAL APPROPRIATIONS	29,479	37,558	36,704	(854)	(2.3%)
NET COUNTY COST	20,979	28,668	28,204	(464)	(1.6%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

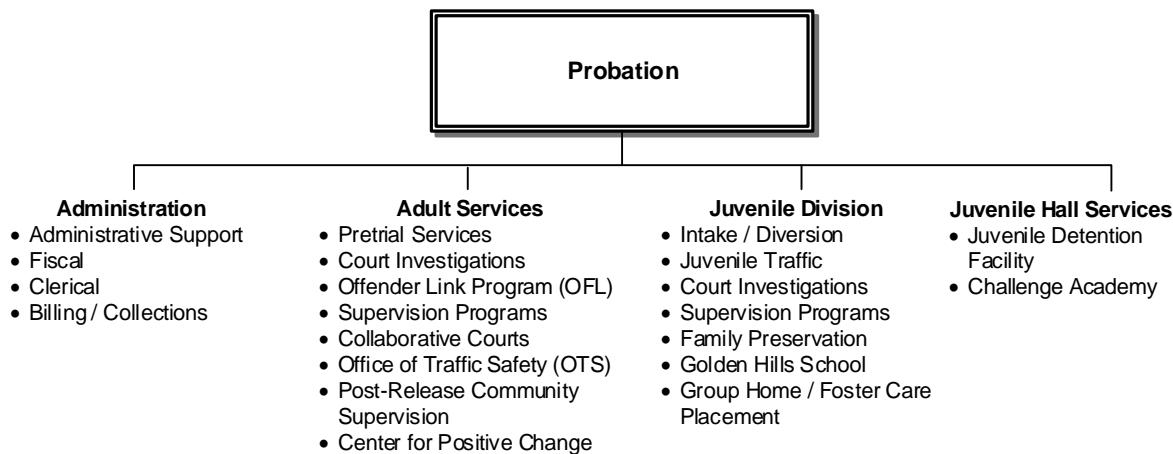
None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the COVID-19 emergency and Shelter at Home Order. At this time, it is unclear how COVID-19 will impact the Indigent Burial budget. Department staff will continue to evaluate COVID-19 impacts and will provide any necessary revisions to the Recommended Budget prior to final approval of the FY2020/21 Budget.



DEPARTMENTAL PURPOSE

Under the direction of the Chief Probation Officer as prescribed in section 270 of the California Welfare and Institutions Code and sections 1203.5 and 1203.6 of the California Penal Code (PC), the Department provides community protection by providing treatment services and interventions to justice involved adults and juveniles. California Welfare and Institutions Code §850 establishes the requirement for a Juvenile Hall, and California Welfare and Institutions Code §854 places the appointment of the staff assigned to a Juvenile Hall under the direction of the Chief Probation Officer.

Budget Summary:

FY2020/21 Midyear Projection:	44,965,891
FY2021/22 Recommended:	48,217,447
County General Fund Contribution:	25,213,562
Percent County General Fund Supported:	52.3%
Total Employees (FTEs):	218

FUNCTION AND RESPONSIBILITIES

The Probation Department (Department) is responsible for providing safe and secure juvenile detention and treatment programs, conducting investigations for the Court, holding clients accountable through enforcement and supervision, addressing treatment needs, and supporting victim restoration efforts. The Department consists of four (4) divisions which are: Administration Services, Adult Field Services, Juvenile Field Services, and the Juvenile Detention Facility (JDF). The Department's goal is to rehabilitate clients by reducing recidivism through positive behavior change. The Department employs staff who are firm, fair, and care about the community and the clients under their jurisdiction. The Department provides a variety of support services including the maintenance of criminal records, fiscal administration, grant administration, collection of mandatory fines and court-mandated fees for adults, and victim restitution. The Department supervises 3748 adult clients under Post Release Community Supervision (PRCS), Mandatory Supervision, and/or Formal Probation. The Department provides diversion services to 194 youths, supervision services to 280 youth in the community, and support to 20 youth in out-of-home placement programs. Additionally, the Department provides treatment, rehabilitation, and restorative justice services to an average of 28 youths detained at the JDF. In FY2021/22, the Department will continue to enhance treatment services offered through the Centers for Positive Change (CPC), the Youth Achievement Center (YAC), and the Challenge Academy. In addition, the Department will be focusing on the implementation of Senate Bill 823 which outlines the closure of the California Department of Corrections and Rehabilitation, Division of Juvenile Justice (DJJ). Lastly, the Department will continue to focus on providing evidence-based/evidence-informed interventions to clients, continuous quality assurance and improvement efforts, training for staff, and support for staff wellness through the Department's Wellness App and Peer Support Program.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS**Challenges:**

- The COVID-19 pandemic presented many challenges in the Juvenile Detention Facility (JDF). In collaboration with Public Health, the JDF implemented screening, operational and testing protocols, minimized exposure to the population, reduced group sizes, and modified housing arrangements. Although challenging, the JDF ensured family connections were maintained via video visitation, and programs were moved to a virtual platform where possible.
- The Department quickly modified operations, including contacts made and programs offered to clients during the COVID-19 pandemic. The Department was challenged with adjusting to a virtual environment with limited technology. This resulted in the need to invest in Wi-Fi hotspots, and purchase laptops and cameras to facilitate groups virtually.
- The Department continued to focus on meeting the treatment needs of adults and youths under its jurisdiction. For adult clients, the Department is challenged with front loading services to ensure that treatment needs are met prior to jurisdiction ending. In FY2021/22, the Department will provide pre-treatment services to increase engagement and continue to explore ways to make quicker contact with clients once they are under supervision.
- Adjusting to a virtual environment was a challenge for many youths under supervision. The Probation Officers worked hard and were creative in engaging youths and keeping them engaged while providing services in a blended environment (virtual and online). This included providing Chromebooks and Wi-Fi hotspots to those in need.

Accomplishments:

- In collaboration with the Solano County Office of Education (SCOE), JDF applied for the Solano County Behavioral Health and Solano County Office of Education School Wellness Center grant and received the award. Youths from the JDF were selected to participate in the development of a wellness center and their input resulted in the acquisition of furniture and equipment to create a wellness center within the JDF.
- As a result of the great work of the staff at the JDF and following the safety precautions put in place, no youths tested positive for COVID-19 in calendar year 2020.
- During FY2020/21, in collaboration with Partnership Health, Solano County's Medi-Cal Administrator, the Department has staff certified to administer the American Society of Addiction Medicine (ASAM) assessment. This will positively impact the timeliness of coordinated services and enable the Department to connect clients with the appropriate level of services in a more streamlined manner.
- The Department received three (3) separate housing grants to assist in addressing housing needs for clients. These grants include the Transitional Housing Program (THP) for young adults aged 18-25, the Permanent Local Housing Allocation (PLHA) grant to help meet the need for affordable housing and increase the supply of affordable housing units, and the California Emergency Solutions and Housing (CESH) grant which aims to help individuals/families to quickly exit homelessness and return to permanent housing.
- Through the flexible funding afforded through the Yocha Dehe Wintun Nation tribe, the Department continued to remove barriers to success for many youths. This included offering a motivational Youth Summit event called "Elevate" which included justice involved youths countywide, youths at the JDF, and a presenter from the XL Mentoring Program who joined from London.
- During FY2020/21, the Department collected \$130,000 in restitution as a part of victim restoration efforts.

WORKLOAD INDICATORS

- During FY2020/21, due to staff training, the implementation of Cognitive Behavioral Therapy (CBT) 2.0 and the refinement of the Behavior Management System, the JDF has experienced a 20% reduction in the rate of mutual combat fights, and assaults on staff. There was also a 24% reduction in the rate of injuries to youths and staff in calendar year 2020.
- During FY2020/21, 50 Child and Family Team (CFT) meetings were facilitated, with 26 being completed to prevent out of home placement. In 19 of the 26 cases, the youth remained in the home of the parent/guardian.

Functional Area Summary

6650 – Fund 900-Probation Christopher Hansen, Chief Probation Officer Public Protection/Detention & Corrections

- During FY2020/21, the Department offered the mandated Domestic Violence 52-Program in-house and virtually to accommodate client needs and safety protocols. Forty-eight clients have participated in the program, with 162 total classes being offered. Nineteen clients completed the program and there is an 88% attendance rate for groups.
- During FY2020/21, a review of the latest data from Beyond the Arc (an independent data analytics organization) continued to show a downward trend in reconviction rates for adults. There was a 45% two-year reconviction rate for very high-risk clients and a 35% reconviction rate for high-risk clients for Cohort 6, which began in 2016. In comparison, Cohort 1, which began in 2011 and did not have the benefits of many of the services currently provided, had a 64% two-year reconviction rate for very high-risk clients and a 52% reconviction rate for high-risk clients. The Department attributes this reduction to the great work of staff, the implementation of a new supervision policy, the work completed at the CPCs, and providing targeted interventions and programs to clients.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	22,954,534	24,254,266	26,250,910	1,996,644	8.2%
ADULT SERVICES	8,100,689	8,420,297	9,627,811	1,207,514	14.3%
JUVENILE DIVISION	8,102,606	10,335,894	10,443,417	107,523	1.0%
JUVENILE HALL SERVICES	2,004,917	2,028,259	1,895,309	(132,950)	(6.6%)
TOTAL REVENUES	41,162,746	45,038,716	48,217,447	3,178,731	7.1%
APPROPRIATIONS					
ADMINISTRATION	4,746,889	4,645,088	4,810,892	165,804	3.6%
ADULT SERVICES	14,752,718	15,609,794	16,989,312	1,379,518	8.8%
JUVENILE DIVISION	9,945,298	12,377,519	12,702,814	325,295	2.6%
JUVENILE HALL SERVICES	12,002,444	12,406,315	13,714,429	1,308,114	10.5%
TOTAL APPROPRIATIONS	41,447,349	45,038,716	48,217,447	3,178,731	7.1%
NET CHANGE					
ADMINISTRATION	(18,207,645)	(19,609,178)	(21,440,018)	(1,830,840)	9.3%
ADULT SERVICES	6,652,029	7,189,497	7,361,501	172,004	2.4%
JUVENILE DIVISION	1,842,691	2,041,625	2,259,397	217,772	10.7%
JUVENILE HALL SERVICES	9,997,527	10,378,056	11,819,120	1,441,064	13.9%
NET CHANGE	284,602	0	0	0	0.0%
STAFFING					
ADMINISTRATION	15.0	15.0	14.0	(1)	(6.7%)
ADULT SERVICES	91.5	91.0	94.0	3	3.3%
JUVENILE DIVISION	43.0	45.0	43.0	(2)	(4.4%)
JUVENILE HALL SERVICES	69.0	67.0	67.0	0	0.0%
TOTAL STAFFING	218.5	218.0	218.0	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$3,178,731 or 7.1% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. There is an increase in the General Fund Contribution of \$1,670,028 or 7.1% from the FY2020/21 Adopted Budget.

Primary Funding Sources

The primary funding sources for the Department are the General Fund and Intergovernmental Revenues, which account for \$47,670,559 or 98.9% of total revenues. The Recommended Budget reflects a decrease of \$298,089 resulting from the use of one-time Federal CARES Act revenue in FY2020/21 to fund eligible costs in responding to the COVID-19 pandemic emergency, resulting in a net increase of \$3,178,731 or 7.1% in revenues primarily due to the following:

- Intergovernmental Revenue, which includes federal and State grants as well as State allocations, which includes \$22,456,997, an increase of \$1,757,311 or 8.5% based on the following significant funding sources:
 - \$13,959,020 in Safety Realignment Funding - These revenues fund the implementation of the Post Release Community Supervision (PRCS) and the Center for Positive Change (CPC) programs under AB117/AB109, the Juvenile Justice Crime Prevention Act (JCPA), Juvenile Probation and Camps Funds (JPCF), and the Youthful Offender Block Grant (YOBG). JCPA and YOBG are anticipating a reduction of 15-20 percent in revenue due to negative economic impacts resulting from the COVID-19 pandemic.
 - \$5,294,849 in the State Public Safety Augmentation Fund – These revenues are funded by the public safety dedicated ½ cent sales tax (Proposition 172) and are tied to State sales tax revenues which are directly impacted by the State's economy.
 - \$1,238,062 in State Other revenues – These revenues are comprised of reimbursements for the Department's costs for mandated training for peace officers, the youth breakfast/lunch programs at the JDF, and efforts to reduce prison overcrowding and enhance public safety under SB678.
 - \$558,000 in 2011 Realignment Foster Care Assistance – These revenues support the State's share of placement costs for youth in foster care/group home placement.
 - \$344,206 in State Sales Tax 1991 Realignment – These revenues are allocated to the Department through the 1991 Realignment Sales Tax receipts used to fund Social Services. The funds are used to support juvenile programs.
 - \$325,525 in Federal Other – These revenues include the federal share of the State Nutrition Program, which provides breakfast and lunch for youth detained at the JDF, and funding for the Office of Traffic and Safety (OTS) grant.
 - \$372,000 in Federal Aid – These revenues support the federal share of placement costs for youth in foster care/ group home placement.
 - \$214,300 in the Title IV-E Grant – These revenues pay for services provided to youths who are "at imminent risk" of entering foster care/group home placement.
- \$127,946 in Charges for Services, which includes \$116,566 in Interfund Services and \$11,380 in Other Charges for Services.
- \$315,500 in Miscellaneous Revenues, which includes \$174,000 in Other Revenue, \$73,000 for the Yocha Dehe Community Fund, and \$68,500 in Worker's Compensation proceeds.

Primary Costs

The Department's primary costs are:

- \$31,028,182 in Salaries and Employee Benefits reflect an increase of \$2,226,751 or 7.7% primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs and workers compensation rates.

- \$9,972,933 in Services and Supplies, which reflect an increase of \$682,958 or 7.4%. The major appropriations in this category include \$5,119,868 in contracts to provide mental health, medical, dental, and substance abuse treatment services at the JDF and other services (see list of significant contracts below), and \$2,243,967 in Central Data Processing services.
- \$6,123,870 in Other Charges, which reflect an increase of \$230,403 or 3.9% primarily due to an increase in projections for the cost of custodial and building trade mechanic services through the General Services Department and transitional housing and job readiness services for adult clients. The major appropriations in this category include:
 - \$2,023,687 in Countywide Administrative Overhead to cover the costs of central services support.
 - \$1,860,000 in Support/Care of Persons to cover the costs of foster care placements for justice involved youth.
 - \$650,000 in job readiness services for clients at the CPC programs (AB109 funded).
 - \$438,696 in County building use charges.
 - \$260,700 Youth Authority for youth commitments to California Department of Corrections and Rehabilitation (CDCR), Division of Juvenile Facilities.
- \$588,353 in Intrafund Transfers, an increase of \$48,924 or 9.1% which include security services for the Fairfield Office and CPC, dispatch services, and the maintenance of Live Scan machines through the County Sheriff's Office.

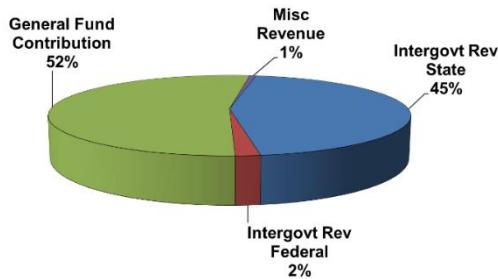
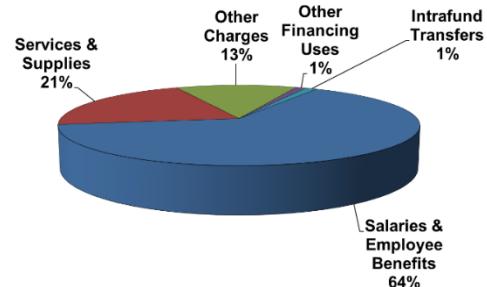
Contracts

The FY2021/22 Recommended Budget includes a total of \$5,119,868, an increase of \$162,077 or 3.3%, in contracted services which includes the following significant contracts:

- \$1,910,742 for mental health, medical, and dental services at the JDF.
- \$881,657 for family engagement services to youths and electronic monitoring services for both adults and youths.
- \$480,000 for mental health services to include cognitive behavioral therapy for youths.
- \$202,500 for drug testing services.
- \$244,522 for substance abuse treatment services.
- \$220,596 for food services at the JDF.

DEPARTMENT COMMENTS

The Department continues to be committed to changing lives and enhancing public protection and victim restoration efforts. Through the work of outstanding staff, the Department continues to move forward in implementing programs and services to meet the needs of the adults and youths under its jurisdiction. During FY2021/22, the Department met the challenges presented by the COVID-19 pandemic head on. The Department never closed nor reduced hours, and never stopped supervising those most in need of supervision and services. Staff are guided by a Firm, Fair, and Caring approach when dealing with their clients. Due to COVID-19, the Department's mantra became Firm, Fair, Care, and Here! As the Department embarks on FY2021/22, the Firm, Fair, Care, and Here approach will continue. With the addition of social workers and social service workers, probation officers will have additional resources to address those most in need of a team approach to address the myriad of problems they present. Innovative programming offered during the pandemic will continue to be refined and offered to clients during FY2021/22. Lastly, staff wellness will continue to be at the forefront. Just over a year ago, the Department launched its wellness app, being the first probation office in the nation to offer such a valuable tool to all staff. The wellness app and overall staff wellness will continue to be a priority as the Department continues its innovative approach to clients and staff wellness and recognition.

SOURCE OF FUNDS**USE OF FUNDS**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	12,095	12,901	11,442	(1,459)	(11.3%)
INTERGOVERNMENTAL REV STATE	17,276,569	19,561,867	21,545,172	1,983,305	10.1%
INTERGOVERNMENTAL REV FEDERAL	980,592	1,137,819	911,825	(225,994)	(19.9%)
CHARGES FOR SERVICES	352,062	218,420	127,946	(90,474)	(41.4%)
MISC REVENUE	244,719	472,175	315,500	(156,675)	(33.2%)
OTHER FINANCING SOURCES	0	92,000	92,000	0	0.0%
GENERAL FUND CONTRIBUTION	22,296,709	23,543,534	25,213,562	1,670,028	7.1%
TOTAL REVENUES	41,162,746	45,038,716	48,217,447	3,178,731	7.1%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	26,096,750	28,801,431	31,028,182	2,226,751	7.7%
SERVICES AND SUPPLIES	8,334,842	9,289,975	9,972,933	682,958	7.4%
OTHER CHARGES	6,004,603	5,893,467	6,123,870	230,403	3.9%
F/A EQUIPMENT	95,396	38,646	0	(38,646)	(100.0%)
OTHER FINANCING USES	405,459	475,768	504,109	28,341	6.0%
INTRA-FUND TRANSFERS	510,298	539,429	588,353	48,924	9.1%
TOTAL APPROPRIATIONS	41,447,349	45,038,716	48,217,447	3,178,731	7.1%
NET CHANGE	284,603	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Significant Adjustments are discussed in the Department Budget Summary herein.

SUMMARY OF POSITION CHANGES

The FY2021/22 Recommended Budget includes the following position changes:

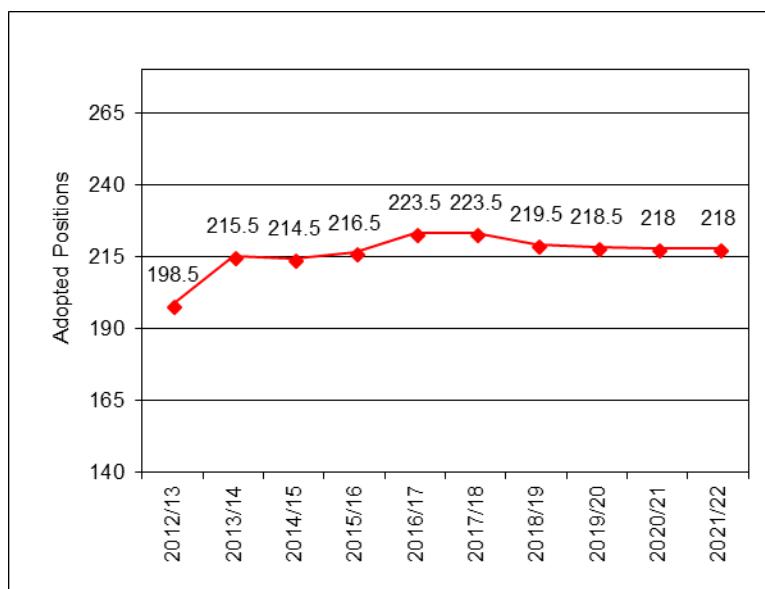
- Delete 1.0 FTE Juvenile Correctional Counselor as the department has determined an increased need for a Social Services Worker to work with youth.
- Delete 1.0 FTE Deputy Probation Officer as the department has determined an increased need for a Social Services Worker to work with hard-to-reach populations.
- Add 1.0 FTE Social Services Worker (Adult) to collaborate with program staff and supervision officers to provide increased support to hard-to-reach populations. Cost offset by recommended deletion of 1.0 FTE Deputy Probation Officer.

Functional Area Summary

6650 – Fund 900-Probation
Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections

- Add 1.0 FTE Social Services Worker (Juvenile Detention Facility) to collaborate with program staff and supervision officers to provide increased support to hard-to-reach juvenile population and provide services to SB 823 youths. Cost offset by recommended deletion of 1.0 FTE Juvenile Correctional Counselor.
- Extend 1.0 FTE Limited-Term Sr. Deputy Probation Officer fully funded by the California Office of Traffic Safety through September 30, 2022.
- Extend 1.0 FTE Limited-Term Deputy Probation Officer fully funded by the California Office of Traffic Safety through September 30, 2022.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Assembly Bill 1950 amends sections 1203a and 1203.1 of the California Penal Code and will reduce probationary terms for many felonies and misdemeanors. The Probation Department will modify operations to address treatment needs sooner as a result. The Department will continue to work with the other justice partners to identify probation cases that are affected by this legislation.

Senate Bill 823 outlines the process for the closure of the Division of Juvenile Justice (DJJ), effective July 1, 2021. Counties will be expected to serve these youths locally. The legislation also includes the development of a County Plan, which describes the programs, services, and interventions provided to youths as well as facility and operational changes that will take place at the local juvenile detention facility. The Department will continue to work with the Juvenile Justice Coordinating Council, treatment providers, and other stakeholders to meet the needs of this population in detention and in the community.

The California Supreme Court recently ruled on the Humphries case which may have an impact on the Department's Pretrial Services Program. The Department is continuing to access the Court's decision and will work with the Solano County Superior Court to make any needed modifications to the Pretrial Program.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

6650 – Fund 900-Probation

**Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections**

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	
		ADOPTED BUDGET	2021/22 RECOMMENDED	PERCENT CHANGE	
REVENUES					
8035 JH REC HALL - WARD WELFARE	2,446	5,069	5,500	431	8.5%
APPROPRIATIONS					
8035 JH REC HALL - WARD WELFARE	3,810	6,035	5,500	(535)	(8.9%)
NET CHANGE					
8035 JH REC HALL - WARD WELFARE	1,364	966	0	(966)	(100.0%)

A summary of the budgets administered by the Probation Department is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

Pursuant to Welfare and Institutions Code section 873, the source of revenue for this fund was from the telephone company that facilitated collections attributable to collect calls made by youth detained at the Juvenile Detention Facility (JDF). In March 2017, the Probation Department revised its contract with the telephone company providing collect call services to the youth detained at JDF to reduce the amount of transaction fees charged and eliminated commissions received for these services in order to encourage youths to contact their families. As a result, there will be no new revenue in the future. The Department maintains a Fund Balance from prior years' collections and is utilizing those funds as the primary funding source. Interest on the balance of the funds continues to accrue.

The money in the Ward Welfare Fund must be expended by the Probation Department for the benefit, education, and welfare of the youth detained within the JDF or other juvenile facilities.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$431 or 8.5% in revenues and a decrease of \$535 or 8.9% in appropriations when compared to the FY2020/21 Adopted Budget. Misc Revenues projected in FY2021/22 will be transferred from Fund 035 to offset expenditures in the 8035 operating budget for the education, benefit, and welfare of youth detained in JDF. This fund account may only be used for the benefits of the youth in JDF.

See related Budget Unit 9151 – Fund 035 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	2,422 25	534 0	625 0	91 0	17.0% 0.0%
MISC REVENUE	0	4,535	4,875	340	7.5%
TOTAL REVENUES	2,447	5,069	5,500	431	8.5%
APPROPRIATIONS					
SERVICES AND SUPPLIES	771	0	0	0	0.0%
OTHER CHARGES	3,039	6,035	5,500	(535)	(8.9%)
TOTAL APPROPRIATIONS	3,810	6,035	5,500	(535)	(8.9%)
CHANGE IN FUND BALANCE	1,363	966	0	(966)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

**Agricultural Commissioner
and
Sealer of Weights and Measures**

Agriculture

- Apiary Inspection
- Crop Statistics
- Direct Marketing
- Egg Quality Control
- Export Certification
- Nursery Inspection
- Organics
- Pest Detection
- Pest Eradication
- Pest Exclusion
- Pest Management
- Seed Inspection

Pesticide Use Enforcement

- Business Registrations
- Continuing Education
- Hazardous Materials
- Investigations
- Pesticide Permits
- Records / Safety Training Inspections
- Use Monitoring Inspections
- Use Reporting

Weights & Measures

- Device Inspections
- Consumer Complaints
- Petroleum
- Quantity Control
- Registered Service Agents
- Weighmaster

DEPARTMENTAL PURPOSE

The Department of Agriculture combines the functions of the County Agricultural Commissioner and County Sealer of Weights and Measures into a consolidated unit. The Agricultural Commissioner / Sealer of Weights and Measures is licensed by the Secretary of the California Department of Food and Agriculture (CDFA) and is appointed by the Board of Supervisors. Specific duties and responsibilities of the Department are enumerated in the provisions of the Food and Agricultural Code and the Business and Professions Code. The Department is responsible for the implementation and enforcement of specified State laws and regulations, and local ordinances; as well as other duties as assigned or directed by the Board of Supervisors.

Budget Summary:

FY2020/21 Midyear Projection:	4,312,960
FY2021/22 Recommended:	4,945,550
County General Fund Contribution:	2,710,661
Percent County General Fund Supported:	54.8%
Total Employees (FTEs):	23

FUNCTION AND RESPONSIBILITIES

The Agricultural Commissioner's Office is responsible for protecting and promoting agriculture in the county. This is accomplished through its Pesticide Use Enforcement, Pest Prevention, Export Certification, and Inspection Services programs.

The Sealer of Weights and Measures verifies equity in commercial transactions through device, weighmaster, petroleum products, quantity control, and point-of sale (price scanner) inspections.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- The County Weights and Measures program uses a 2010 International truck equipped with 22,000 lbs. of certified weights to test vehicle, livestock, winery, and other heavy capacity industrial scales at 100 business locations in the county annually. In 2022, this truck will no longer meet diesel emission standards and is scheduled for replacement. While the truck is included in Fleet's FY2021/22 replacement plan, the custom bed and crane mounted on the truck, used to securely hold and maneuver 500 and 1,000 lb. weight standards, are not. The bed and crane are over 30 years old and require replacement with acquisition of a new truck.
- As of January 1, 2021, all newly installed commercial AC electric vehicle charging stations are subject to weight and measures regulations including periodic inspection and testing. There are currently 200 Level 2 AC and 80 DC fast charge stations at over 100 locations in the county. Under newly adopted regulations existing stations are exempt from weights

and measures regulations for the next 10 years, but the Department expects that new charging station installations will steadily increase in upcoming years as California strives to phase out gasoline powered vehicles and agencies come into compliance with State regulation for increased EV usage. This momentous change is expected to gradually expand the Department's weights and measures workload as new commercial charging stations are placed into service.

- The Agriculture Department expanded its apiary protection program, *BeeSafe*, in recent years with funding support from CDFA. Beekeeper registrations increased 185% between 2018-2020 with nearly 33,000 bee colonies registered in 2020. The program requires beekeepers to properly mark hives for identification and theft prevention, facilitates pesticide application notifications between growers and beekeepers, mitigates bee pests and diseases and carries out abatement actions when necessary. *BeeSafe* funding is secured through FY2020/21, but future support remains uncertain for FY2021/22. The Agricultural Commissioners Association, CDFA and the apiary industry are discussing options for ongoing program funding to protect this essential component of California agriculture.

Accomplishments:

- Bilingual Agricultural Biologists conducted four COVID-19 safety trainings with 95 agricultural workers in 2020. The Department has also distributed 78,500 surgical masks, 17,250 N95 respirators, 4,500 cloth masks, 9,250 pairs of gloves and 200 bottles of hand sanitizer to farmers, ranchers, and agricultural processors to help protect this essential workforce in confronting the COVID-19 pandemic and has assisted Public Health with outreach and standing up pop-up shot clinics for agricultural works and their families.
- The Agriculture Department assisted in LNU Lightning Complex Fire response efforts by issuing over 500 agriculture verification passes to farmers, ranchers and other property owners allowing them to access evacuation areas during the emergency to tend to crops and livestock.

WORKLOAD INDICATORS

- During FY2020/21, Agricultural Biologists/Weights and Measures Inspectors accomplished the following work:
 - Issued 425 pesticide permits and conducted 150 pesticide use monitoring inspections.
 - Inspected 406 agricultural fields covering 7,137 acres for phytosanitary certifications.
 - Issued 856 federal certificates of inspection for commodity exports to 43 different countries.
 - Issued 161 inter and intra-state commodity inspection certifications.
 - Inspected 2,535 incoming shipments for pests of concern.
 - Completed 24,823 monitoring checks of 2,808 pest detection traps.
 - Inspected 6,564 different weighing and measuring devices at 844 commercial locations.
 - Conducted 7 weighmaster audits, 74 petroleum audits and issued 46 violation notices with associated follow-up activities.
- Since the early 1970s, unrefunded gas taxes (UGT) from fuels purchased for agricultural uses have been allocated to support core agricultural protection programs. County Agriculture Departments are annually apportioned UGT payments from CDFA based on their net county costs of administering agricultural programs like pest detection and eradication, high risk pest exclusion, apiary protection, noxious weed management and seed and nursery inspections. The Department expects UGT revenue to continue at a rate of approximately \$700,000 per year which is a \$250,000 increase above the average amounts received in the five years preceding implementation of the 2017 Road Repair and Accountability Act (SB 1). In addition, during FY2019/20 and FY2020/21, the Department received supplemental UGT payments of \$77,500 resulting from an initial delay in disbursement of new SB 1 revenues. In November 2021, the Department will receive a third and final \$77,500 installment from this additional allotment of SB 1 funding. This funding is being used to support a Limited-Term Agricultural Biologist/Inspector position through FY2021/22.

**2830 – Fund 001-Agricultural Commissioner/Weights & Measures
Ed King, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect**

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	2,430,476	2,252,326	2,234,889	(17,437)	(0.8%)
TOTAL REVENUES	2,430,476	2,252,326	2,234,889	(17,437)	(0.8%)
APPROPRIATIONS					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	3,828,816	4,371,203	4,945,550	574,347	13.1%
TOTAL APPROPRIATIONS	3,828,816	4,371,203	4,945,550	574,347	13.1%
NET COUNTY COST					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	1,398,340	2,118,877	2,710,661	591,784	27.9%
NET COUNTY COST	1,398,340	2,118,877	2,710,661	591,784	27.9%
STAFFING					
AGRICULTURE COMMISSIONER/ WEIGHTS & MEASURE	24	26	23	-3	(11.5%)
TOTAL STAFFING	24	26	23	-3	(11.5%)

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$17,437 or 0.8% in revenues and an increase of \$574,347 or 13.1% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, the Net County Cost increased by \$591,784 or 27.9%.

Primary Funding Sources

The primary funding sources for the Department are the County General Fund and intergovernmental revenues. Intergovernmental revenues are mainly received from the State and are associated with various contracted agricultural inspection services, other mandated and subvented agricultural activities and pesticide use enforcement work and UGT revenues. These contract revenues are driven by workloads and staffing.

The Department's other significant funding sources are: (1) Licenses, Permits and Franchise revenue received in the form of user fees for weights and measures device registration, pest control business registrations and other inspections and certifications provided by the Department, and (2) Charges for Services, which are received for various agricultural and weights and measures inspections.

The FY2021/22 Recommended Budget includes a net decrease of \$17,437 or 0.8% in revenues. The decrease is primarily due to the one-time federal CARES Act revenue included in the FY2020/21 Adopted Budget for COVID-19 related safety measures and outreach to the agricultural industry and increased overtime costs for staff assisting as contact tracers. This revenue is not anticipated in FY2021/22. Changes in revenues from FY2020/21 Adopted Budget are as follows:

- Licenses, Permits and Franchise revenues, inclusive of weights and measures device registration fees and pest control business registration fees, reflect an increase of \$10,892.
- Intergovernmental Revenues reflect a decrease of \$26,721 primarily due to the non-inclusion of \$75,267 in one-time federal CARES Act revenue that was included in FY2020/21, as well as a projected reduction in the Department's sudden oak death contract with CDFA, offset by increases in State pest detection contracts and pesticide mill revenue.
- Charges for Services reflect a decrease of \$1,608 in revenue received for phytosanitary field inspections.

Primary Costs

The FY2021/22 Recommended Budget includes a net increase of \$574,347 or 13.1% in appropriations due to the following:

- Salaries and Employee Benefits reflect an increase of \$505,031 and includes Board approved parity wage adjustments to the Agricultural Biologist/Weights and Measures Inspector classification series (FY2021/22 is final year of the three-year

phase in), and approved labor contract wage increases, CalPERS retirement costs, and workers' compensation rate increases; and a reduction in salary savings.

- Services and Supplies reflect an increase of \$45,723 primarily due to increases in fuel and garage service charges for departmental vehicles, specialized tool boxes, and costs to host a proposed County Ag Tour in Spring 2022.
- Other Charges reflect a decrease of \$11,591 primarily due to a decrease in Countywide Administrative Overhead charges.
- Other Financing Uses reflect an increase of \$29,934 primarily due to the replacement of the crane used in the Weights and Measures program to test vehicle, livestock, winery, and other heavy capacity industrial scales at 100 business locations in the county annually.
- Intrafund Transfers reflect an increase of \$5,250 for maintenance related costs for the Cordelia and Dixon facilities.

Contracts

The FY2021/22 Recommended Budget includes the following contract:

- \$92,855 for USDA Wildlife Services.

Fixed Assets

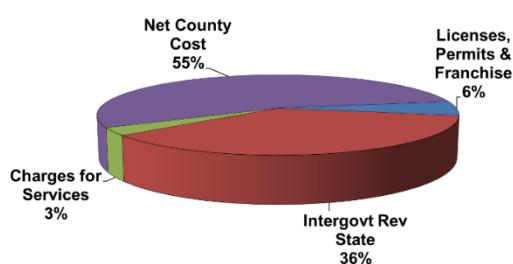
- \$60,000 for a custom truck bed and crane to be outfitted onto the scheduled Fleet replacement of the 12-ton International weight truck which is used to test heavy capacity scales. (Reflected in Other Financing Uses as an Operating Transfer-Out to Fleet)

DEPARTMENT COMMENTS

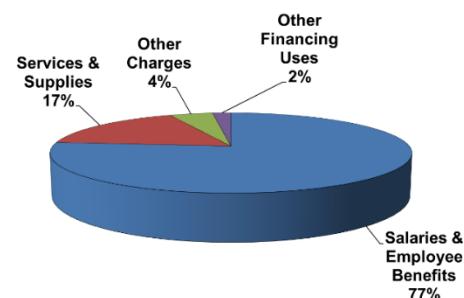
The Department is continuing use of a Limited-Term Agricultural Biologist allocation in FY2021/22 to assist with workloads that have expanded in recent years to further protect Solano's agricultural industry using State funding. The FY2021/22 Recommended Budget also includes replacement purchases for critically important weights and measures equipment. Scheduled replacement of the Department's weight truck next year necessitates purchase of a new custom truck bed and crane used to securely hold and maneuver test weights.

Negotiated wage increases and associated benefits costs are outpacing the Department's ability to cover these expenditures with new revenue. Revenues in upcoming years are projected to be consistent with the FY2020/21 Adopted Budget and the FY2021/22 Recommended Budget of \$2.2 million.

SOURCE OF FUNDS



USE OF FUNDS



**2830 – Fund 001-Agricultural Commissioner/Weights & Measures
Ed King, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect**

Functional Area Summary

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	287,567	269,886	280,778	10,892	4.0%
FINES, FORFEITURES, & PENALTY	9,184	5,000	5,000	0	0.0%
INTERGOVERNMENTAL REV STATE	1,901,934	1,746,627	1,795,173	48,546	2.8%
INTERGOVERNMENTAL REV FEDERAL	74,876	75,267	0	(75,267)	(100.0%)
CHARGES FOR SERVICES	156,739	155,546	153,938	(1,608)	(1.0%)
MISC REVENUE	176	0	0	0	0.0%
TOTAL REVENUES	2,430,476	2,252,326	2,234,889	(17,437)	(0.8%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	2,811,525	3,271,211	3,776,242	505,031	15.4%
SERVICES AND SUPPLIES	718,298	790,160	835,883	45,723	5.8%
OTHER CHARGES	192,644	235,490	223,899	(11,591)	(4.9%)
F/A EQUIPMENT	0	0	0	0	0.0%
OTHER FINANCING USES	79,652	65,142	95,076	29,934	46.0%
INTRA-FUND TRANSFERS	26,697	9,200	14,450	5,250	57.1%
TOTAL APPROPRIATIONS	3,828,816	4,371,203	4,945,550	574,347	13.1%
NET COUNTY COST	1,398,340	2,118,877	2,710,661	591,784	27.9%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Salaries and Employee Benefits in FY2021/22 are increasing 15.4% above the previous years' budget due to negotiated wage increases and escalating PERS and workers compensation charges. Other proposed significant adjustments include purchase of a crane and custom truck bed at a cost of \$60,000 for the Department's weights and measures heavy capacity scale testing truck which is on Fleet's replacement list for FY2021/22.

The FY2021/22 Recommended Budget includes additional UGT revenue resulting from implementation of SB 1. CDFA collected \$17 million in UGT between April 2017 to November 2018 which is being proportionally distributed to County Agricultural Commissioners between 2019-2021. In FY2021/22, the Department will receive its third and final payment of \$77,530 from this initial allotment. The additional funding is being used support a limited-term Agricultural Biologist.

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2020/21 Budget are provided below.

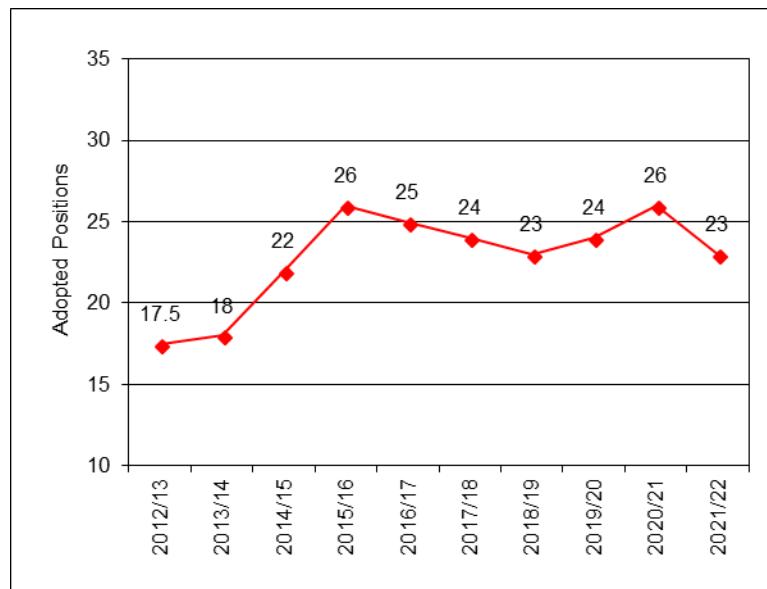
On March 9, 2021, the Board approved the following position changes:

- Extended 1.0 FTE Limited-Term Project Agricultural Biologist/Weights and Measures Inspector (Senior) through June 30, 2022. This position is revenue offset as the Department received additional UGT revenue resulting from the passage of SB 1, and additional State contract revenue for the Noxious Weed, High Risk Pest Detection and Pest Detection Trapping programs. The position covers the expanded workload.
- Deleted 1.0 FTE Accountant and 1.0 FTE Office Assistant II as the Office Supervisor position added in FY2019/20 oversees the accounting/financial functions, including budgetary activities, accounting and payroll, and contractual reporting requirements.

Additionally, as part of the FY2020/21 Recommended Budget, the Department requested that the Department of Human Resources review and develop a classification to provide supervision, oversight, and training of field staff, and was allocated 2.0 FTE positions as part of the FY2020/21 Adopted Budget for the classification of Supervising Agricultural Biologist/Weights and Measures Inspector (TBD). Also, included as part of the recommended action, was the deletion of 1.0 FTE vacant Agricultural Biologist/Weights and Measures Inspector (Senior) to occur only if the proposed classification was eventually adopted. After Human Resources analysis and review, it was determined that the classification of Deputy Agricultural Commissioner/Sealer of

Weights and Measures fulfills the job duties of the proposed classification; therefore, the new proposed classification is not needed. The following is recommended to reverse adopted actions taken on June 25, 2020 on Resolution 2020-135:

- Delete 2.0 FTE Agricultural Biologist/Weights and Measures Inspector (Supervising) - TBD
- Add 1.0 FTE Agricultural Biologist/Weights and Measures Inspector (Senior) - TBD

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

Development and retention of Agricultural Biologist/Weights and Measures Inspectors remains a Department priority for consistent high-quality service delivery and long-term succession planning. Due to turnover in recent years, 85% of the Department's biologistinspectors have less than five years' experience. To foster growth and advancement, the Department continues to devote resources to train and cross-train staff and support efforts to acquire State issued biologistinspector and deputy licenses.

The Board of Supervisors adopted an industrial hemp cultivation ordinance in November 2020. Since the ordinance went into effect in December 2020 the Agriculture Department has received periodic inquiries from potential hemp growers about the new local restrictions, but no growers have yet formally applied for a hemp cultivation permit through Resource Management. The Agriculture Department has a revenue contract with CDFA that provides reimbursement for costs associated with registering industrial hemp growers and the Recommended Budget includes \$2,000; however, this revenue will only be realized if growers are approved for cultivation permits through Resource Management.

The Agriculture Department will begin pest detection surveys for two species of invasive shot hole borer beetles during FY2020/21 and FY2021/22 that have caused widespread damage to southern California riparian areas and urban trees. University of California research indicates that the beetles may infest and impact commercial fruit and nut orchards. This new work is fully funded through a \$10,763 agreement with U.C. Agriculture and Natural Resources.

The Governor's FY2021/22 Proposed Budget includes a proposal to replace the current flat-fee mill assessment on pesticide sales with a tiered fee based on product toxicity. If approved by the legislature, the fee increase would be phased in over the next four years. The Agriculture Department received \$363,363 in mill revenue in FY2019/20 and is expecting a similar amount in FY2020/21. If approved, new revenues generated from this proposal will in part support local pesticide use enforcement by County Agricultural Commissioners.

2830 – Fund 001-Agricultural Commissioner/Weights & Measures Functional Area Summary
Ed King, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.



DEPARTMENTAL PURPOSE

The Department of Resource Management consists of seven organizational divisions that receive general direction from the Office of the Director and provide a variety of legally mandated and non-mandated programs and services summarized below.

Budget Summary:

FY2020/21 Midyear Projection:	12,767,135
FY2021/22 Recommended:	14,553,559
County General Fund Contribution:	4,558,775
Percent County General Fund Supported:	31.3%
Total Employees (FTEs):	54

FUNCTION AND RESPONSIBILITIES

Planning Services Division has administrative authority over land use within the unincorporated areas of the County. Its primary responsibilities are to:

- Oversee the County's General Plan for land use; implement policy planning activities including General Plan amendments and updates; prepare specific plans and neighborhood plans; and provide staff support to special projects and functions as County liaison to other planning efforts and organizations.
- Implement the functions associated with land use planning, including the application of zoning regulations, processing of subdivision maps, conducting environmental review of proposed projects, facilitating the public review process, and implementing the Surface Mining and Reclamation Act requirements.
- Provide technical support for various long-range and regional planning-related projects, including the Housing Element, the Decennial Census, the Association of Bay Area Government's (ABAG) Regional Housing Needs Allocation process and Priority Conservation Area programs.
- Support the Board of Supervisors and Planning Commission in developing land use policy and assisting in the decision-making process on land use matters.
- Provide technical and staff support to the Solano County Airport Land Use Commission and Solano Open Space (Tri-city & County Cooperative Planning Group).
- Operate the Integrated Waste Management Program that prepares, maintains, administers, and implements the Countywide Integrated Waste Management Plan (CIWMP) to ensure locally generated solid and hazardous wastes are managed based on the established hierarchy prioritizing of source reduction first, then recycling and composting, before environmentally safe transformation and land disposal in compliance with the California Integrated Waste Management Act of 1989 (AB 939), as amended.

Terry Schmidtbauer, Director of Resource Management
Other Protection

Building and Safety Services Division has administrative authority over the unincorporated areas of the County and County-owned buildings within the various cities. Its primary responsibilities are to:

- Administer State and federal codes and County ordinances related to all functions of construction, including the California codes for building, plumbing, electrical, mechanical, fire prevention, accessibility, energy and addressing.
- Implement the functions associated with the responsibility of being the County Flood Plain Administrator for construction and development.
- Administer the County's Code Enforcement program in the areas of zoning, grading, construction, inoperable/abandoned vehicles, and business licenses.
- Perform assessment of fire damage, including that resulting from the LNU Lightning Complex Fire.

Environmental Health Services Division has a mission to protect public health and the environment by ensuring compliance with environmental laws and regulations by providing training, permitting and inspection services to businesses and residents throughout Solano County. Various programs within this division are:

- Consumer Protection programs, which include retail food protection, ensuring safety and sanitation of public pools, and implementing minimum health standards for housing and institutions, vector management, and body art and massage practitioners and facilities. Consumer Protection also assists Public Health Nursing by assessing and abating environmental lead hazards for children, and in 2020 and 2021, with response to the COVID-19 pandemic.
- Water Protection and Waste Management programs, which include land development standards for sewage disposal, landfill operations and refuse disposal, land application of biosolids, State small public water systems, water wells, and large confined animal facilities; participates in activities related to the Solano Subbasin Groundwater Sustainability Agency and other regional water supply issues, and for reviewing the required forms and assisting property owners with participating in State sponsored clean-up programs of their private property as a result of the LNU Lightning Complex Fire.
- Hazardous Materials programs that ensure compliance with Health and Safety codes pertaining to the handling and storage of hazardous materials and hazardous waste, treatment of hazardous wastes, the operation of underground and aboveground petroleum storage tanks, health and safety inspections at the refinery, technical assistance, and oversight of the cleanup of hazardous materials spills, proper storage and reporting of waste tires, and in 2020 and 2021, with review and approval of work plans for private property cleanup after the LNU Lightning Complex Fire.

Administrative Support Division:

- Provides administrative support to all Department divisions, including handling incoming phone calls and public inquiries; maintaining and assisting with inspection recordkeeping; maintaining office equipment inventories; performing accounting functions, including assisting with invoicing and activities associated with permitting; performing imaging processing and implementing retention schedules; maintaining and updating data information systems; and assisting in coordination of recruitments and other personnel matters. Support included helping LNU Lightning Complex Fire impacted residents by assisting Environmental Health with the processing forms from property owners, so they could be included in the State sponsored private property cleanup program.
- Administers the County Business License Program.

Public Works Divisions:

- Public Works Divisions are described under the narrative (BU 3010) because it is not part of the General Fund and includes Engineering Services and Public Works operations.

Parks and Recreation Division:

- The Parks & Recreation Division is described under the narrative (BU 7000) because it is not part of the General Fund.

Delta Water Activities

- The Water Resources and Delta Water Activities program is described under the narrative (BU 1450).

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Department staff continued to respond to a high demand for plan check, permit inspection, and complaint response services for various programs.
- Newer state mandated requirements, such as those related to State Responsibility Areas (SRA's per Cal Fire), Accessory Dwelling Units, update of the County's Climate Action plan, update of Chapter 29 – Surface Mining and Reclamation (SMARA), along with new non-mandated programs, such as LNU Fire recovery efforts, Williamson Act Audits, Interstate 80 Economic Development initiatives, staff participation in State Route 37 resiliency, Solano 360 Fairground of the Future projects, and implementation of the Short-Term Vacation Rental Ordinance, place additional time demands on existing staff.
- Every division in Resource Management has been involved in the LNU Lightning Complex Fire response, cleanup, and recovery. Integrated Waste Management staff worked with the State, contractors, the County Public Health Officer, and other County agencies to develop safe re-entry guidelines and debris cleanup processes while other Planning staff assisted in the Emergency Operations Center. The Building Division inspected fire damaged properties for safety and issued temporary power permits. Currently, they are beginning to issue building permits for rebuilding of residences destroyed in the fire. All divisions worked at the Local Assistance Center to help property owners navigate through the recovery process.
- The Environmental Health Services Division provided oversight of the cleanup of LNU Lightning Complex Fire impacted properties. Hazardous Materials staff were initially involved with County and State contractors in the assessment and limited removal of hazardous materials on impacted properties (known as Phase I). Once Phase I was complete, both Hazardous Materials and Environmental Health staff oversaw the cleanup of structural ash and fire debris through review and approval of either private work plans submitted by property owners who preferred to privately clean up their property, or by processing State required forms so property owners could participate in the State sponsored private property cleanup program. The workload created by the LNU Lightning Complex Fire cleanup response impacted Environmental Health and Hazardous Materials staff time significantly, impacting their ability to meet other routine workloads. While Hazardous Materials staff are currently in the process of completing the cleanup of impacted properties, other Environmental Health staff will soon see an increase in workload from processing septic and well repairs, along with permitting and plan check activities, once the rebuilding process of destroyed structures begins within the burn zone.
- The Department committed significant staff resources towards migrating its existing electronic data management system for all Environmental Health programs to a new system known as Accela Environmental Health. This new system will improve staff efficiency and enhance customer service by providing automated, mandated data exchange with the State for hazardous materials programs, providing automated updates of the latest code requirements instead of requiring staff to perform those updates, allowing real-time mobile inspections through a variety of devices, and by improving communication between the inspectors and regulated businesses. Accela Environmental Health is slated to be fully implemented at the end of FY2020/21.
- The onset of the COVID-19 pandemic in the beginning of 2020 created an unprecedented crisis, impacting the Department's workload by shifting priorities for the Environmental Health Division. Environmental Health dealt with establishing social distancing criteria for employees, created guidelines for conducting safe inspections, and provided COVID-19 education and guidance to various industry groups. Consumer protection staff relocated to the Public Health Division of Health and Social Services during the initial stages of the COVID-19 pandemic to assist with calls from the public regarding the local and State health orders' restrictions and guidelines. Consumer protection staff have also been responsible for responding to all COVID-19 related complaints throughout the County. Although response to COVID-19 has required considerable staff resources, Environmental Health has continued to perform inspections, approve plans, and inspect new and remodeling construction during this time.

Accomplishments:

- The County Building and Safety Services Division completed plan checks and permitted large projects such as a shower upgrade at the Solano County Justice Center Detention Facility, a Gotham Greens greenhouse (100,644 square feet), Caymus Winery equipment connections and foundation, Tenant Improvement at Collins Aerospace (30,000 square feet), County Administration Center Child Support Services offices, and a large residential renovation.

Terry Schmidtbauer, Director of Resource Management
Other Protection

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- The Planning Division has completed a major overhaul of 19 separate development applications and documents to ensure clarity of customer expectations and to expedite entitlement processing. A Planning Division Customer Service Plan will be generated and implemented in Spring of 2021.
 - Due to the pandemic, coordination of the traditional single-day Coastal Cleanup Day with a large gathering of volunteers was adjusted to encourage cleanup close to a volunteer's home while following public health guidelines through the month of September 2020. Over 350 volunteers registered their participation online and prevented a total of 3,498 pounds of trash and 544 pounds of recyclable beverage containers from flowing into our storm drains and ultimately the San Francisco Bay.

WORKLOAD INDICATORS

- During the period of July 1, 2019 - June 30, 2020, the Planning Division evaluated 25 Use Permits, 6 Minor Use Permits, 14 Administrative Permits, 3 Lot Line Adjustment, 1 Minor Subdivision, 1 Variance, 2 Sign Permits, 2 certificates of compliance, and conducted numerous plan checks of building permits and business license reviews to ensure compliance with zoning regulations.
- During the period of July 1, 2019 - June 30, 2020, the Building Division performed 3,753 building permit inspections associated with 1,151 building permits, including permits for 14 new primary single-family dwelling units, 20 new secondary dwelling units, and 220 for photo-voltaic (Solar) systems.
- During the period of July 1, 2019 - June 30, 2020, Code Compliance received 236 requests to investigate 268 different complaints, including 106 complaints for building violations, 34 complaints for land use violations, 18 complaints for junk and debris, 40 complaints about weeds, 36 complaints for inoperative vehicles and 34 complaints about operating without a business license.
- During the period of July 1, 2019 - June 30, 2020, Environmental Health staff completed 2,874 routine food facility inspections throughout Solano County, including 2,642 routine inspections at 1,655 permanent retail food establishments, to ensure safe food handling practices were being used, and responded to 587 initial complaints concerning the areas of food protection, housing, and waste management programs. Staff also responded to 179 COVID-19 related complaints during this time and an additional 392 COVID-19 complaints from July 1, 2020 through December 31, 2020.
- During the period of July 1, 2019 - June 30, 2020, Hazardous Materials staff performed 285 inspections of businesses in Solano County that handle reportable quantities of hazardous materials to ensure that their chemical inventories were accurate and that their emergency response plans were complete and 462 inspections of underground fuel tanks to ensure they were not leaking; and performed 136 routine inspections at business that generate or haul waste tires to ensure compliance with State requirements for the Waste Tire Enforcement Program.
- During the period of July 1, 2019 - June 30, 2020, Environmental Health Services Division staff implemented a contract with the Fairfield Suisun Sewer District by performing storm water inspections at 237 retail food establishments and businesses handling reportable quantities of hazardous materials to ensure that grease traps were being maintained and hazardous chemicals were not discharged into the sewer system within the district's boundaries.
- From July 1, 2020 - June 30, 2021, Environmental Health and Hazardous Materials staff processed 348 work plans or State Right of Entry forms for cleanup of structural fire debris and ash from properties impacted by the LNU Lightning Complex Fire.

Functional Area Summary

2910 – Fund 001-Resource Management

Terry Schmidtbauer, Director of Resource Management
Other Protection

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	534,551	535,656	518,470	(17,186)	(3.2%)
PLANNING SERVICES	704,477	1,071,470	863,611	(207,859)	(19.4%)
CODE ENFORCEMENT	31,683	22,254	20,939	(1,315)	(5.9%)
BUILDING & SAFETY SERVICES	1,260,602	1,056,454	1,903,542	847,088	80.2%
ENVIRONMENTAL HEALTH SERVICES	4,470,103	4,534,948	4,236,040	(298,908)	(6.6%)
HAZARDOUS MATERIALS PROGRAM	1,680,181	1,933,385	1,758,087	(175,298)	(9.1%)
INTEGRATED WASTE MANAGEMENT	452,338	560,924	694,095	133,171	23.7%
TOTAL REVENUES	9,133,935	9,715,091	9,994,784	279,693	2.9%
APPROPRIATIONS					
ADMINISTRATION	2,108,729	2,174,825	2,282,991	108,166	5.0%
PLANNING SERVICES	2,376,967	3,095,847	3,031,320	(64,527)	(2.1%)
CODE ENFORCEMENT	423,423	566,784	591,501	24,717	4.4%
BUILDING & SAFETY SERVICES	1,011,552	1,270,884	1,560,067	289,183	22.8%
ENVIRONMENTAL HEALTH SERVICES	3,499,735	4,129,403	4,710,691	581,288	14.1%
HAZARDOUS MATERIALS PROGRAM	1,518,584	1,775,819	1,682,893	(92,926)	(5.2%)
INTEGRATED WASTE MANAGEMENT	452,139	560,924	694,096	133,172	23.7%
TOTAL APPROPRIATIONS	11,391,129	13,574,486	14,553,559	979,073	7.2%
NET COUNTY COST					
ADMINISTRATION	1,574,178	1,639,169	1,764,521	125,352	7.6%
PLANNING SERVICES	1,672,491	2,024,377	2,167,709	143,332	7.1%
CODE ENFORCEMENT	391,741	544,530	570,562	26,032	4.8%
BUILDING & SAFETY SERVICES	(249,049)	214,430	(343,475)	(557,905)	(260.2%)
ENVIRONMENTAL HEALTH SERVICES	(970,367)	(405,545)	474,651	880,196	(217.0%)
HAZARDOUS MATERIALS PROGRAM	(161,597)	(157,566)	(75,194)	82,372	(52.3%)
INTEGRATED WASTE MANAGEMENT	(199)	0	0	0	0.0%
NET COUNTY COST	2,257,198	3,859,395	4,558,774	699,380	18.1%

STAFFING	7	7	7	0	0.0%
ADMINISTRATION	7	7	7	0	0.0%
PLANNING SERVICES	8	9	9	0	0.0%
CODE ENFORCEMENT	2	2	2	0	0.0%
BUILDING & SAFETY SERVICES	6	6	7	1	16.7%
ENVIRONMENTAL HEALTH SERVICES	20	20	21	1	5.0%
HAZARDOUS MATERIALS PROGRAM	7	7	7	0	0.0%
INTEGRATED WASTE MANAGEMENT	1	1	1	0	0.0%
TOTAL STAFFING	51	52	54	2	3.8%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$279,693 or 2.9% in revenues and an increase of \$979,073 or 7.2% in appropriations when compared to FY2020/21 Adopted Budget. As a result, the Net County Cost increased by \$699,380 or 18.1%.

Primary Funding Sources:

The primary funding source for the Department are fees charged for permits and services with the remaining funding coming from grants, contracts or fees for service, and the General Fund.

The FY2021/22 Recommended Budget includes a \$279,693 or 2.9% increase in revenues primarily due to the following:

- Licenses, Permits and Franchises revenue of \$7,343,894 reflects an increase of \$592,484 primarily from permits and fees related to the LNU Lightning Complex Fire rebuilding process. This is offset by a decrease in revenues for businesses impacted by COVID-19 restrictions, such as food permits, body art activities, and late fee penalties; as well as a 30% reduction of permit fees for properties impacted by the LNU Fire.
- Intergovernmental Revenues of \$516,375 reflect a decrease of \$436,748 primarily from a reduction in CARES Act revenue, as it is unknown at this time what or if funding will be available to reimburse COVID-19 expenditures in FY2021/22, and a reduction in State grant revenue, including the CalRecycle Waste Tire Program, and SB2 and Local Early Action Planning (LEAP) housing grants.
- Charges for Services of \$1,725,147 reflect an increase of \$218,154 primarily from a significant increase in Building permits due to the LNU Lightning Complex Fire recovery, which factors in the 30% reduction. This is offset by decreases due to the allocation of each division's proportional share of administration costs, decreased reimbursements from applicants on land use projects being reviewed or implemented during the fiscal year compared to FY2020/21, and a decrease in the State contract related to environmental investigations to protect children from lead exposure performed by the Department.
- Miscellaneous Revenue of \$409,368 is decreasing by \$94,197 as less costs are being reimbursed by the hazardous waste enforcement trust.

Primary Costs

The FY2021/22 Recommended Budget includes a \$979,073 or 7.2% increase in appropriations primarily due to the following:

- Salaries and Employee Benefits reflect an increase of \$625,807 or 7.8% primarily due to negotiated and approved labor contracts resulting in increases in wages, CalPERS retirement costs, and insurance rates; extra help; and the addition of 1.0 FTE Environmental Health Specialist and 1.0 FTE Limited-Term Building Permit Tech II. The salary for extra-help provides project specific assistance to the Department, Integrated Waste Management, Environmental Health, Hazardous Materials, and Code Compliance at 78% to 100% revenue offset, and for Land Use Administration at 55% revenue offset.
- Services and Supplies reflect an increase of \$59,882 or 1.7% primarily due to increases in the Department's use of technology to facilitate efficient service to the public and businesses, resulting in increases to Central Data Processing Services and Software Maintenance and Support. Liability Insurance costs are also increasing. This is offset by decreases in contracts primarily due to a decrease in environmental impact work for major subdivisions.
- Other Charges are increasing by \$287,235 or 15.6% predominantly from a contribution to the City of Vallejo to conduct studies on the Lakes Water System and for Resource Management to fully reimburse Public Works for their cost in responding to illegal dumping.

Contracts

The FY2021/22 Recommended Budget includes a total of \$1,568,519 or 10.8% in contracted services which includes the following significant contracts:

Contractual and Other Professional Work that is revenue offset includes:

- \$200,000 for environmental work related to major subdivision paid by the applicant(s).
- \$140,000 for work associated with SB-2 housing grant from the state to facilitate increasing housing units.
- \$114,300 for evaluation of compliance with use permit conditions at various existing wind turbine projects paid by the Wind Turbine operators.
- \$112,200 for work to implement energy efficiency programs countywide paid by the Bay Area Regional Energy Network.

-
- \$100,000 for continuing research on the land application of biosolids paid from fees collected from the applicators.
 - \$100,000 to amend Solano County's Housing Element of which \$45,000 is offset by the LEAP grant and \$55,000 is General Fund.
 - \$80,000 for a contractor to assist with K-12 educational fieldtrips and community cleanups paid from integrated waste revenues.
 - \$70,000 contractor to assist the Technical division with LNU Fire permits for well and septic to be reimbursed from the Disaster Fund.
 - \$60,000 for a consultant to assist in compliance inspections related to the State Mine and Reclamation Act (SMARA) and rewrite the SMARA ordinance, of which \$12,000 is reimbursable by inspection fees, and \$48,000 is General Fund.
 - \$50,000 contract with a waste hauler to support cleanup of roadside litter/debris paid from solid waste fees.
 - \$50,000 contract to be reimbursed by the new hazardous waste grant from CalRecycle.
 - \$50,000 for building inspection/permitting and plan check services as needed, paid through fees.
 - \$20,000 for contractors to collect, sample and remove hazardous wastes paid by the hazardous materials enforcement trust fund.

Contractual and Other Professional Work that is General Fund supported includes:

- \$60,000 to expand an existing data management system to include Code Compliance and to convert the existing data into the expanded system. This project had been approved in FY2020/21 but had to be deferred to FY2021/22 due to the unanticipated need to replace servers.
- \$55,000 for update to the Housing Element. This may be revenue offset at a later date should grant funding become available.
- \$50,000 for consultants to assist with various zoning code updates, such as a nuisance ordinance, gateway design standards, evaluation of commercial opportunities in compliance with zoning at various locations throughout the County, and creation of standard conditions to help streamline application reviews.
- \$50,000 for a contractor to assist with various policy planning projects.
- \$48,000 for a consultant to assist in compliance inspections related to the State Mine and Reclamation Act (SMARA) and rewrite the SMARA ordinance.
- \$40,000 for the Pleasants Valley zoning update.
- \$40,000 for Accela conversion work.
- \$25,000 for a consultant to assist with on-going compliance review of Williamson Act contracts.

Fixed Assets

None.

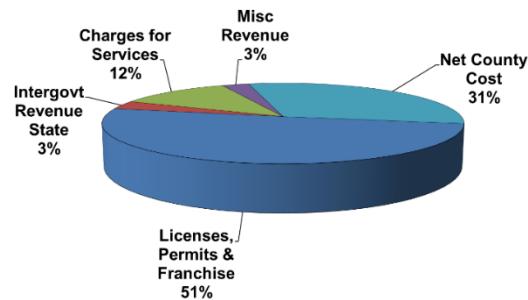
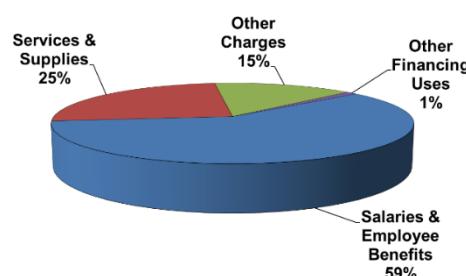
DEPARTMENT COMMENTS

The Department is driven largely by permit activity, special projects to address Board directives, and work to meet State requirements. During FY2021/22, the Department will be involved in several ongoing and new projects at the request of the Board or in response to new State laws. These include staff participation in State Route 37 resiliency and Solano 360 Fairground of the Future projects, update of the County's Climate Action Plan, update of Chapter 29 – Surface Mining and Reclamation (SMARA), study of Interstate 80 freeway interchanges for economic development activities, changes to zoning in the Pleasants Valley area, and revisiting of the County's short term vacation rental ordinance and review of Williamson Act contracts.

The Department continues to experience a high-level of permit activity, resulting in additional demands from the public and businesses for assistance and service, which must be balanced with meeting mandated State inspection or program

implementation requirements. These requirements are placing increased demands on staff and the Department is shifting available staff based on current workload and implementing a variety of technology improvements, from electronic plan review to computer to computer data transfers with State agencies to help increase staff efficiencies. At the same time, the Department is becoming involved in more regional activities, such as review of affordable housing opportunities to help underserved populations, and work with the City of Vallejo to evaluate necessary improvements to the Lakes Water System. As the costs for providing these services and implementing these programs increases, the Department will continue to balance its mission to provide service to the public and businesses and to protect public health and safety, while also looking for methods to generate revenue and control costs to limit impacts to businesses and the General Fund.

Recovery of the LNU Lightning Complex Fire burn area is and will be a high priority in the Department's efforts. It is anticipated that work load increases in Building Division to process permits to rebuild fire destroyed structures will increase in FY2021/22 and continue for a minimum of three years. The Department added a Building Permits Technician in FY2020/21 to assist in this endeavor. Staff will also be stationed in a proposed Local Assistance Center in Vacaville to assist impacted fire victims and local residents.

SOURCE OF FUNDS**USE OF FUNDS**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	7,011,305	6,751,410	7,343,894	592,484	8.8%
INTERGOVERNMENTAL REV STATE	321,680	606,458	486,875	(119,583)	(19.7%)
INTERGOVERNMENTAL REV FEDERAL	139,407	311,665	0	(311,665)	(100.0%)
INTERGOVERNMENTAL REV OTHER	19,121	35,000	29,500	(5,500)	(15.7%)
CHARGES FOR SERVICES	1,356,656	1,506,993	1,725,147	218,154	14.5%
MISC REVENUE	285,765	503,565	409,368	(94,197)	(18.7%)
TOTAL REVENUES	9,133,934	9,715,091	9,994,784	279,693	2.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	7,213,011	8,047,496	8,673,303	625,807	7.8%
SERVICES AND SUPPLIES	2,161,894	3,580,539	3,640,421	59,882	1.7%
OTHER CHARGES	1,927,175	1,846,399	2,133,634	287,235	15.6%
OTHER FINANCING USES	129,876	143,454	168,058	24,604	17.2%
INTRA-FUND TRANSFERS	(40,826)	(43,402)	(61,857)	(18,455)	42.5%
TOTAL APPROPRIATIONS	11,391,130	13,574,486	14,553,559	979,073	7.2%
NET COUNTY COST	2,257,196	3,859,395	4,558,775	699,380	18.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- Salaries and Benefits are increasing by \$625,807 due to implementation of various bargaining agreements for existing staff, the addition of the 1.0 FTE Environmental Health Specialist and 1.0 FTE Building Permit Tech II, and increased use of Extra Help employees.
- Interfund Services is increasing by \$151,109 to fully reimbursing Public Works for their litter pick up costs, along with an increase in costs for the Environmental Crimes Deputy.
- Contributions to Other Agencies is increasing by \$144,704 for the City of Vallejo to conduct studies on the Lakes Water System.
- Revenues associated with LNU Lightning Complex Fire rebuilding are increasing for the following permits: Building Permits will increase by \$636,000, Plan Check for Building Permits by \$254,100, Solid Waste Permits will increase by \$99,300, and Septic Permits by \$34,000, all primarily due to the rebuilding of residences and accessory dwellings destroyed in the LNU Fire and increased tonnage at the landfills from LNU Fire debris.
- Revenues for businesses affected by COVID-19 restrictions will decrease including Food Permits decreasing by \$164,457, Body Art Activities by \$7,285, and late fee penalties will decrease by \$23,700.
- Intergovernmental Revenues will decrease by \$436,748 from a reduction in CARES Act revenue and State grants.

SUMMARY OF POSITION CHANGES

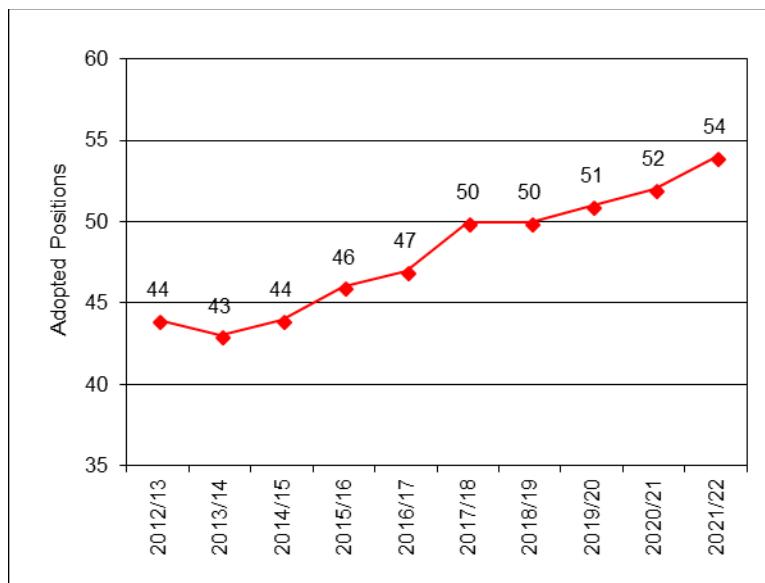
Changes in position allocations since the adoption of the FY2020/21 Budget are provided below.

On December 15, 2020 the Board approved the following:

- Add 1.0 FTE Limited-Term Building Permit Tech II position through June 30, 2021, to provide additional staff to support LNU Fire Lightning Complex Fire recovery efforts.

The FY2021/22 Recommended Budget includes the following position change:

- Add 1.0 FTE Environmental Health Specialist (Journey) to provide appropriate staffing for implementation of the SB 1383 regulations related to solid waste and food facility outreach, education, and enforcement program. This position is funded by revenue generated from tipping fees received based on per ton solid waste deposited in permitted landfills within the County and inspection fees.

STAFFING TREND

PENDING ISSUES AND POLICY CONSIDERATIONS

Due to the increase in devastating fires statewide the Board of Forestry and Fire Prevention is preparing State Minimum Fire Safe Standards, 2021. The final standards could have a significant impact on future development in areas within the unincorporated Solano County, located in the State Responsibility Areas for fire response. The Department along with County Council's Office continues to monitor the development of these regulations.

The Department will work on several planning issues during FY2021/22. This includes working with residents to review and recommend updates for the land uses and zoning standards for Pleasant Valley, studying potential for economic improvement opportunities at various areas in the County primarily focused on the I-80 corridor, updating the County's Climate Action Plan, updating Chapter 29 – Surface Mining and Reclamation (SMARA), Microenterprise Home Kitchen Operations (MEHKO) program implementation, and continuing to evaluate conformance with Williamson Act contracts. Completion of these endeavors will be impacted if staffing levels are not maintained or due to other priorities that may occur during the fiscal year.

The legislature continues to propose amendments to housing laws, which could, at some point, affect the County's discretionary ability to locate affordable housing in particular areas of the County and places additional demands on staff resources to recommend amendments to zoning code to reflect state law requirements. At the same time, the Department is increasing its involvement to assist the County with finding solutions for the various housing needs of hard to place individuals throughout the County. The FY2021/22 budget also includes \$140,000 in appropriations for a consultant to perform work related to SB2 grant from the state and \$100,000 to amend Solano County's Housing Element. As work on housing issues continues, or escalates, there may be a need to adjust staff assignments or to recommend further increases to staffing and budget to support the effort while maintaining existing program service levels.

The Department's Building and Safety Division and Environmental Health Division (Hazardous Materials and Technical Section) will continue to be involved in the cleanup and recovery of the LNU Lightning Complex Fire impacted properties. While the cleanup is likely to continue into FY2021/22, the rebuilding process is anticipated to last for up to four years. The Department will continue to address staffing needs as it responds to the needs of residents rebuilding in the fire impacted area.

CalRecycle finalized SB 1383 regulations which become effective on January 1, 2022. These regulations aim to achieve a 75% solid waste reduction by year 2025 compared to the 2014 levels by enhancing recycling of organic waste. These regulations will increase the workload of Consumer Protection staff to educate food facility operators about organics recycling and diversion requirements during their routine food facility inspections and assist Integrated Waste Management staff with evaluating compliance. Local Enforcement Agency (LEA) staff responsible for solid waste permitting and enforcement within the County will also be required to perform additional record reviews, education of businesses on organic waste recycling, load checking, sampling, and increased inspection frequency at regulated facilities. The Department proposes the addition of a 1.0 FTE Environmental Health Specialist to assist in implementing these new requirements.

Solano County received its portion of a settlement award (approx. \$4.9M) from a joint lawsuit filed against the paint industry regarding past health impacts from use of lead paint. This funding is to be used for implementing an outreach, educational and abatement program with a goal of benefitting lead impacted properties throughout the County. It is anticipated that the program will commence upon Board of Supervisors approval once COVID-19 restrictions are lifted. Staff from Environmental Health along with the Public Health Division of Health and Social Services will utilize various contractors to carry out remediation and lead abatement of the lead impacted properties.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Functional Area Summary

2910 – Fund 001-Resource Management

Terry Schmidtbauer, Director of Resource Management
Other Protection

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2020/21		FROM		
	2019/20 ACTUAL	ADOPTED BUDGET	2021/22 RECOMMENDED	ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1450 DELTA WATER ACTIVITIES	(58,812)	464,360	182,910	(281,450)	(60.6%)
1904 SURVEYOR/ENGINEER	42,632	52,900	51,000	(1,900)	(3.6%)
1950 SURVEY MONUMENT	10,025	10,255	10,345	90	0.9%
8215 HOME 2010 PROGRAM	2,726	145	444	299	206.2%
8220 HOMEACRES LOAN PROGRAM	40,518	18,925	23,450	4,525	23.9%
1510 HOUSING & URBAN DEVELOPMENT	2,490,139	2,600,000	2,616,000	16,000	0.6%
2110 MICROENTERPRISE BUSINESS	0	0	0	0	0.0%
2950 FISH/WILDLIFE PROPAGATION PROG	7,476	4,506	4,879	373	8.3%
7000 PARKS & RECREATION	1,648,272	1,860,046	2,069,988	209,942	11.3%
APPROPRIATIONS					
1450 DELTA WATER ACTIVITIES	452,988	1,126,572	1,149,696	23,124	2.1%
1904 SURVEYOR/ENGINEER	141,508	141,426	140,957	(469)	(0.3%)
1950 SURVEY MONUMENT	1,620	73,413	337	(73,076)	(99.5%)
8215 HOME 2010 PROGRAM	0	0	0	0	0.0%
8220 HOMEACRES LOAN PROGRAM	2,239	81,040	80,457	(583)	(0.7%)
1510 HOUSING & URBAN DEVELOPMENT	2,490,139	2,600,000	2,616,000	16,000	0.6%
2110 MICROENTERPRISE BUSINESS	1,206	0	0	0	0.0%
2950 FISH/WILDLIFE PROPAGATION PROG	690	11,453	11,381	(72)	(0.6%)
7000 PARKS & RECREATION	1,722,595	1,934,828	2,065,943	131,115	6.8%
NET CHANGE					
1450 DELTA WATER ACTIVITIES	511,800	662,212	966,786	304,574	46.0%
1904 SURVEYOR/ENGINEER	98,876	88,526	89,957	1,431	1.6%
1950 SURVEY MONUMENT	(8,405)	63,158	(10,008)	(73,166)	(115.8%)
8215 HOME 2010 PROGRAM	(2,726)	(145)	(444)	(299)	206.2%
8220 HOMEACRES LOAN PROGRAM	(38,279)	62,115	57,007	(5,108)	(8.2%)
1510 HOUSING & URBAN DEVELOPMENT	0	0	0	0	0.0%
2110 MICROENTERPRISE BUSINESS	1,206	0	0	0	0.0%
2950 FISH/WILDLIFE PROPAGATION PROG	(6,786)	6,947	6,502	(445)	(6.4%)
7000 PARKS & RECREATION	74,323	74,782	(4,045)	(78,827)	(105.4%)

A summary of the budgets administered by the Department of Resource Management is provided on the following pages.

1450 – Fund 001-Water Res & Delta Water Activities Summary of Other Administered Budgets

Terry Schmidtbauer, Director of Resource Management

Legislative & Administration

DEPARTMENT PURPOSE

The Water Resources and Delta Water Activities budget funds monitoring, engagement, and proactive actions related to Delta and other water related plans, programs, and projects at the federal, State, and local levels that have potential to impact the County and is a Division of the Department of Resource Management. It provides support to Board members, the Board's Legislative Committee, and County departments in evaluating water-related legislation and bond initiatives, regulations, and policy development.

FUNCTION AND RESPONSIBILITIES

This budget unit addresses federal, State, and local water-related planning and project proposals with potential impacts to Solano County. These include the ever-changing Delta Water Tunnel plan to convey water supplies south via a new, single, large-scale tunnel infrastructure, posing significant impacts to the Delta region, including Solano County. State and federal proposed flood infrastructure improvements and habitat restoration programs, such as those in the Cache Slough and the Yolo By-Pass region, have direct and indirect impacts on agricultural lands within the County's jurisdictional area if implemented. During FY2020/21, the Delta Water Activities Division added a hydro-geological analyst position to assist the program manager in highly technical analysis and support. Previously, the Division funded efforts through a single manager position, with support from other technical professionals in the Department of Resource Management, as well as utilizing consultants and contractors.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- The level of activity associated with the Division in FY2020/21 continues to warrant commitment of significant staff resources on behalf of the County. This included initiating development of the Cache Slough Habitat Conservation Plan (HCP) to provide endangered species incidental take permits for continued water intake capabilities for agricultural operations in the Cache Slough region. Over the next two years, through FY2022/23, the Department will complete the HCP (December 2022), including all environmental documents to comply with the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA), applying for 30-year incidental take permits through wildlife and resource agencies, and initiating long-term implementation of HCP mitigation actions (starting in Jan 2023). As part of this long-term project, the Division was awarded a grant through Proposition 68, Protecting California's Rivers, Streams, and Watersheds Program for \$2.5 million to implement HCP mitigation measures. In order to secure grant funding, the Division will prepare and submit executed grant application documents in FY2021/22.
- The Division staff coordinated with the Department of Water Resources (DWR), local reclamation districts, and flood management engineers on overseeing funding for flood risk reduction projects that are designated to receive \$2.5 million from DWR for flood risk reduction and levee projects in the Cache Slough Region. Work will be ongoing in FY2021/22 and beyond to identify high priority flood management projects and to assist local agencies in securing funding for priority levee projects.
- Over the next three years, staff within the Division will participate in and coordinate various technical advisory and ad hoc work groups for the Solano Subbasin Groundwater Sustainability Agency (GSA) in preparation of the Solano Subbasin Groundwater Sustainability Plan (GSP), which is due in 2022. The additional staff time will include research and map preparation, review, and comment on various technical documents for the GSP, coordination of administrative work with other agencies, meeting coordination, outreach, and other support activities for the GSA.
- The Division staff oversees and/or coordinates with other County departments and local agencies on additional ongoing and proposed projects and programs, including: water system evaluation coordination with the City of Vallejo regarding the Lakes Water System; Flood Management Policy preparation with the Solano County Water Agency Water Policy Committee; participation on the Solano Water Advisory Commission; assisting other staff in Water Resources and Delta Water Activities and working groups; continued monitoring of the proposed Delta Water Tunnel project; participation in meetings, media outreach, and messaging of the Delta Counties Coalition; and engagement with State and federal agencies on large-scale ecosystem and flood planning efforts in the Yolo Bypass/Cache Slough region. This has involved and will continue to include ongoing interactions on several levels to obtain a suite of regional protection assurances for agriculture, property owners, businesses, and residents. The many potential large-scale ecosystem projects with clear

Summary of Other Administered Budgets 1450 – Fund 001-Water Res & Delta Water Activities

**Terry Schmidtbauer, Director of Resource Management
Legislative & Administration**

impacts to agriculture will require staff efforts and add urgency for solutions involving collaborative approaches and new programs to address potential impacts in FY2021/22 and beyond.

Accomplishments:

- Prepared a Board adopted resolution allowing the County to create the Cache Slough Habitat Conservation Plan (HCP) as funded by the Department of Water Resources (DWR). The HCP proposes to continue water diversion operations in the Cache Slough region in the face of potential increasing endangered and threatened aquatic species as state and private tidal habitat restoration projects come online. Development of the HCP includes coordinating with multiple stakeholders, consultants, wildlife permitting agencies, and ongoing outreach and plan reviews. This work will be ongoing through December 2022 to obtain incidental take permits to allow continuation of water intake operations.
- Presented, and the Board executed, a Joint Exercise Powers of Agreement between Solano County and the City of Vallejo for long-term management of the Lakes Water System in the unincorporated Solano County. The action paves the way for greater rate certainty and necessary system improvements for customers in the subject area.
- Coordinated with the Department of Water Resources (DWR) and hosted a levee funding workshop to align funding opportunities to reduce flood risk and improve levees in Solano County. The Water and Natural Resources Program Manager also coordinated with various levee district engineers and managers to identify levee projects that may qualify for the DWR funding of \$5.1 million as part of the Lookout Slough settlement agreement.
- Participated in subcommittees and outreach meetings for the Solano Subbasin Groundwater Sustainability Agency (GSA) and reviewed and provided comments on draft chapters of the Groundwater Sustainability Plan (GSP). The GSP development will be ongoing through FY2021/22 in order to submit the GSP to DWR by January 2022.
- The Program Manager presented at the Central Valley Flood Protection Board workshop on development of the HCP and the importance of agricultural sustainability in the Lower Yolo/Cache Slough delta region and with an ecosystem-flood focus as part of the 2022 Central Valley Flood Protection Plan update.
- The Program Manager monitored and provided substantial support to the members of the County Board of Supervisors serving on various Delta Boards and Commissions to provide useful analysis to the County's Board members serving in these functions. This included invitations to participate in other delta/water-related activities, such as the Water Resilience Portfolio, Delta Stewardship Council's Delta Adapts planning, and other processes initiated by the Governor.
- Instituted a monthly meeting of a working group of landowners in the Cache Slough region to hear their concerns, disseminate information and inform agencies and residents about projects that have significant impacts to their communities and also to inform direction as part of the HCP development.
- Participated in subcommittees of "The Partnership," which is comprised of representatives from local, state, and federal agencies in the Yolo Bypass/Cache Slough region. Partnership subcommittees meet regularly to collaborate on addressing regional impacts, including development of the above-mentioned HCP, flood risk reductions, and agricultural sustainability measures, among other critical programs for Yolo Bypass improvements.

DEPARTMENT BUDGET SUMMARY

The Recommended Budget represents a decrease of \$281,450 or 60.6% in revenues and an increase of \$23,124 or 2.1% in appropriations when compared to FY2020/21 Adopted Budget. As a result, the Net County Cost increased by \$304,574 or 46.0%. This Department is funded primarily by the General Fund.

The decrease of \$281,450 or 60.6% in revenue is for the second year of an agreement with the Department of Water Resources (DWR) to develop a Cache Slough Habitat Conservation Plan. At the end of FY2019/20, the County entered into a \$750,000 agreement with DWR through December 2022 to develop a Habitat Conservation Plan for Cache Slough and the lower Yolo Bypass. The grant provided \$464,360 in funding for FY2020/21 and \$182,910 for FY2021/22, resulting in a \$281,450 decrease in Intergovernmental Revenues.

1450 – Fund 001-Water Res & Delta Water Activities Summary of Other Administered Budgets

**Terry Schmidtbauer, Director of Resource Management
Legislative & Administration**

Primary Costs

The FY2021/22 Recommended Budget decreased primarily due to the following:

- Salaries and Employee Benefits increased by \$213,521 due to increases in salary and retirement costs and nominal changes in various other pay and benefits for the existing Water and Natural Resources Program Manager and reflects a full year of funding of the Hydro-Geological Analyst position to assist with Delta and Sustainable Groundwater Management Act work, implementing habitat conservation planning and restoration projects, and coordinating with other agencies on the development of safe water supplies and flood control plans.
- Services and Supplies decreased by \$235,331 due primarily to a decrease in Other Professional Services for contract work to develop a Cache Slough Habitat Conservation Plan. This work is reimbursable by the Department of Water Resources grant, which was also reduced in FY2021/22.
- Other Charges increased by \$23,440 primarily due to an increase in Countywide Administrative Overhead charges, resulting from an increase in the reimbursable services used from other County agencies, such as County Counsel.
- Intrafund Professional Services increased by \$19,289 primarily for departmental administrative support to Water Resources and Delta Water Activities based on the allocation of costs to divisions within Resource Management.

Contracts

The FY2021/22 Recommended Budget includes a total of \$572,944 or 49.6% in contracted services which includes the following significant contracts:

- \$232,910 ICF Jones & Stokes contract to continue development of the Cache Slough Habitat Conservation Plan program, of which \$152,910 is reimbursed by the Department of Water Resources.
- \$100,000 for Cache Slough Habitat Conservation Plan outreach.
- \$94,745 to support various on-going partnership efforts with other stakeholders in support of County interests in the Delta, Cache Slough, and Yolo Bypass regions as they arise.
- \$37,620 for Shaw/Yoder/Antwhi Associates to provide legislative and regulatory advocacy services specific to Delta water issues.
- \$35,000 for the County's share of the Delta Counties Coalition Coordinator. Due to the level of expertise necessary to effectively negotiate the political and technical environment of Delta issues, there is funding of shared resources between Contra Costa, Sacramento, San Joaquin, and Yolo Counties with Sacramento County providing the administrative lead as the Coordinator.
- \$35,000 for the County's share of continued work by Soluri Meserve on the Delta-Cache Slough-Yolo Bypass and proposed Delta Conveyance. This contract is shared by three of the DCC counties.
- \$32,410 for Larson Wurzel and Associates to perform storm water and flood control work, especially in the Cache Slough region.

Fixed Assets

None.

DEPARTMENT COMMENTS

The Water Resources and Delta Water Activities budget continues to support an increasing number of complex water-related issues and is overseeing long-term projects that will have lasting effects on Solano County. Staff monitors various commissions, councils and committees, and coordinate with contractors and other professional experts to respond to issues involving the Delta. Manager led work teams utilizing staff from other divisions in the Department and within the County have been utilized in the past to accomplish goals. There is now an increasing level of technical oversight work under the Water and Natural Resources Program, along with monitoring, coordinating, and interacting with various flood and delta-centric agencies, programs, and projects. The Division is in the process of developing and implementing several long-term and complex projects, plans and agreements that will need additional support to fully oversee and implement. Specifically, the Groundwater

Summary of Other Administered Budgets 1450 – Fund 001-Water Res & Delta Water Activities

**Terry Schmidtbauer, Director of Resource Management
Legislative & Administration**

Sustainability Management Act and preparation of the Groundwater Sustainability Plan, due January 2022, development of the Cache Slough Habitat Conservation Plan in 2022, the multiple years for oversight and implementation of both the GSP and HCP, and coordination of the Lakes Water System as part of the recently adopted Joint Exercise Powers of Agreement with the City of Vallejo.

Department of Resource Management has been successful in establishing partnerships with other local agencies to accomplish tasks and shared costs to achieve mutually beneficial outcomes. While the Department believes the Recommended Budget can address work demands to protect County interest in the Delta, it may be necessary to request additional funding once State and federal projects are better delineated and the extent of our partner agencies' involvement corresponding with County interests are known.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	ADOPTED TO RECOMMENDED	
REVENUES					
INTERGOVERNMENTAL REV STATE	0	464,360	182,910	(281,450)	(60.6%)
INTERGOVERNMENTAL REV FEDERAL	3,688	0	0	0	0.0%
INTERGOVERNMENTAL REV OTHER	(62,500)	0	0	0	0.0%
TOTAL REVENUES	(58,812)	464,360	182,910	(281,450)	(60.6%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	226,214	219,690	433,211	213,521	97.2%
SERVICES AND SUPPLIES	168,437	826,537	591,206	(235,331)	(28.5%)
OTHER CHARGES	(2,415)	14,465	37,905	23,440	162.0%
OTHER FINANCING USES	2,044	2,259	4,464	2,205	97.6%
INTRA-FUND TRANSFERS	58,708	63,621	82,910	19,289	30.3%
TOTAL APPROPRIATIONS	452,988	1,126,572	1,149,696	23,124	2.1%
NET COUNTY COST	511,800	662,212	966,786	304,574	46.0%
STAFFING					
DELTA WATER ACTIVITIES	1	1	2	1	100.0%
TOTAL STAFFING	1	1	2	1	100.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- Salaries and Employee Benefits are increasing by \$213,521 primarily due to the addition of a 1.0 FTE Hydro-Geological Analyst position added late in FY2020/21 to assist with growing technical needs. Beginning in January of 2023, the Department of Water Resources has committed to giving the County up to \$200,000 per year for ten years to administer the Habitat Conservation Plan, which will fund 75% of this position. The General Fund share will be 25% from that point forward.
- Other Professional Services is decreasing by \$233,036 due primarily to a decrease in Other Professional Services for contract work to develop a Cache Slough Habitat Conservation Plan. This work is reimbursable by the Department of Water Resources grant, which was also reduced in FY2021/22.
- State Other revenue is decreasing by \$281,450 due to less work required in the second year of an agreement with the Department of Water Resources (DWR) to develop a Cache Slough Habitat Conservation Plan. At the end of FY2019/20, the County entered into a \$750,000 agreement with DWR through December 2022 to develop a Habitat Conservation Plan for Cache Slough and the lower Yolo Bypass. The grant provided \$464,360 in funding in FY2020/21 and \$182,910 in FY2021/22, resulting in a \$281,450 decrease in Intergovernmental Revenues.

1450 – Fund 001-Water Res & Delta Water Activities Summary of Other Administered Budgets

Terry Schmidtbauer, Director of Resource Management

Legislative & Administration

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2020/21 Budget are provided below.

On May 4, 2021 the Board approved the following positions:

- Add 1.0 FTE Hydro-Geological Analyst position.

There are no changes in position allocation requested in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Water Resources and Delta Water Activities Department continues to support an increasing number of complex water-related issues and will continue working with regional groups and State agencies to provide necessary oversight on long-term projects that will have lasting effect on Solano County and the region. The Water and Natural Resources/Delta Program is in the process of developing and implementing several long-term and complex projects, plans, and agreements that will need additional support to fully oversee and implement. The Delta Water Tunnel project will continue requiring continued consultant expertise and staff time as well as legal support on the proposed project. It is anticipated that funding to fully complete and initially implement the Solano Subbasin GSP will be required and the County may be approached to contribute to this effort. The Department will bring this matter separately for the Board's consideration should such a request occur.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Summary of Other Administered Budgets

1904 – Fund 001-Surveyor/Engineer

Terry Schmidtbauer, Director of Resource Management
Other General

FUNCTION AND RESPONSIBILITIES

The Surveyor/Engineer Budget exists to fund non-road-related surveying and engineering services provided to the public. Services funded include map checking of parcel maps, subdivision maps and records of survey; the reproduction of maps on file; parcel map indexing for records of survey; map amendment correction and survey filing; and filing of corner records. Map checking services are performed for the cities of Benicia, Dixon, and Suisun City on a reimbursable basis. In addition, the Division maintains a central repository and source of information on non-road surveying and engineering matters and responds to public requests for information and service. The work is performed by Public Works Engineering Division employees on a reimbursable basis through fees for services, or the General Fund.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$1,900 or 3.6% in revenues and a decrease of \$469 or 0.3% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, the Net County Cost increased by \$1,431 or 1.6%. The decrease in revenue is primarily due to a decrease in map reproduction fee revenues as the Assessor-Recorder's office is now labeling and scanning maps in place of Resource Management. The decrease in appropriation is a result in a reduction in the Countywide Administrative Overhead cost.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	41,907	50,800	50,800	0	0.0%
MISC REVENUE	725	2,100	200	(1,900)	(90.5%)
TOTAL REVENUES	42,632	52,900	51,000	(1,900)	(3.6%)
APPROPRIATIONS					
OTHER CHARGES	141,508	141,426	140,957	(469)	(0.3%)
TOTAL APPROPRIATIONS	141,508	141,426	140,957	(469)	(0.3%)
NET COUNTY COST	98,876	88,526	89,957	1,431	1.6%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Department continues to evaluate potential fees and administrative adjustments to cover a larger percentage of the Surveyor/Engineer's budget.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified

1950 – Fund 281-Survey Monument Preservation Summary of Other Administered Budgets**Terry Schmidtbauer, Director of Resource Management****Other General****FUNCTION AND RESPONSIBILITIES**

The Survey Monument Preservation Budget exists to account for and fund the establishment of survey monuments at critical points in the County, including within the cities. Survey monuments are markers of known location and elevation set at key points throughout the County for use as reference points when entities survey property for land development and public works construction projects. The work is funded by a small fee imposed on recorded deeds and is performed by Public Works Engineering Division employees on a reimbursable basis.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$90 or 0.9% in revenues and a decrease of \$73,076 or 99.5% in appropriations when compared to the FY2020/21 Adopted Budget. The change in the overall budget is due primarily to no survey monument repair or replacement project proposed for FY2021/22.

Contracts

None.

Fixed Assets

None.

See related Budget Unit 9123 – Fund 281 Contingencies (refer to Contingences section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	
REVENUES					
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	1,385 8,640	255 10,000	885 9,460	630 (540)	247.1% (5.4%)
TOTAL REVENUES	10,025	10,255	10,345	90	0.9%
APPROPRIATIONS					
SERVICES AND SUPPLIES OTHER CHARGES	455 1,165	70,000 3,413	0 337	(70,000) (3,076)	(100.0%) (90.1%)
TOTAL APPROPRIATIONS	1,620	73,413	337	(73,076)	(99.5%)
CHANGE IN FUND BALANCE	(8,405)	63,158	(10,008)	(73,166)	(115.8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

There is a decrease of \$73,076 in Other Professional Services as no survey monument repair or replacement is planned for FY2021/22.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

This budget unit is part of Fund 105, which includes past housing rehabilitation programs funded under Community Development Block Grants (CDBG) and the State Housing and Community Development (HOME) program that provided low-interest loans to income-qualified homeowners to conduct housing rehabilitation work to address health and safety problems and bring structures up to current building codes. While grant programs have closed (CDBG 1999, CDBG 2000, HOME 2006, HOME 2010), funds return to the County as program income when property owners sell or refinance their homes. Each funding source maintains its own dedicated Fund Balance. The program income from the repayment of loans is made available to loan out to other qualified homeowners based on the lending guidelines of the originating grant program as part of a revolving loan fund. Fund 105 represents approximately \$1 million in loans from four programs, with repayment schedules primarily linked to the sale or refinancing of residences.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget demonstrates \$444 in revenues from interest on the HOME program fund balance, which is a \$299 or 206.2% increase when compared to FY2020/21, with no appropriation in FY2021/22. There is no County Contribution for this program. The primary funding sources for Fund 105 are repayment of loans when property owners refinance or sell their homes, and interest on the fund balance.

See related Budget Unit 9165 – Fund 105 Contingencies (refer to Contingencies section in the Budget), which reflects funds available for qualified low-interest loans to income-qualified homeowners.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	
REVENUES					
REVENUE FROM USE OF MONEY/PROP	730	145	444	299	206.2%
CHARGES FOR SERVICES	790	0	0	0	0.0%
OTHER FINANCING SOURCES	1,206	0	0	0	0.0%
TOTAL REVENUES	2,726	145	444	299	206.2%
NET COUNTY COST	(2,726)	(145)	(444)	(299)	206.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Homeacres Loan Program (Program) was funded by initial housing set-aside funds from the Southeast Vallejo Redevelopment Project, interest earned over time on those set-aside funds, and from interest payments and loan balance payoffs made by loan recipients on existing loans. The services offered by this Program have included housing rehabilitation/reconstruction loans, relocation grants, and exterior lead-based paint abatement grants.

In the past, the County has contracted with Mercy Housing California and NeighborWorks Sacramento to administer the Program. Under the Program, income qualified homeowners, specifically within the Homeacres area of unincorporated Vallejo, may apply for low interest loans to rehabilitate their homes for the purposes of abating health and safety deficiencies and bring the structure up to current building code standards. Presently, Fund 120 represents approximately \$289,915 in existing loans to income-qualified homeowners, with approximately \$1.9 million in funds available for loans (see Fund 120 Contingencies). In recent years, activity to promote available homeowner assistance programs did not generate interested homeowners who qualified under the program guidelines. In late FY2018/19, the Department procured a contractor to update the 2001 Solano County Owner-Occupied Loan Program Guidelines (Guidelines) and actively advertise and market fund availability, however the LNU Lightning Complex Fire and the COVID-19 pandemic delayed the program. This marketing and liaison activity will continue in FY2021/22, and the contractor will serve as the liaison between homeowners and building contractors to facilitate structure rehabilitation and updates through the Fund should the marketing generate community interest to utilize the Program.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$4,525 or 23.9% in revenues and a decrease of \$583 or 0.7% in appropriations when compared to the FY2020/21 Adopted Budget. There is no County Contribution to this fund.

The primary source of revenue to the Fund is interest earnings and loan payoffs when they occur. Total anticipated revenue is \$23,450 in accrued interest income, which represents an increase of \$4,525 compared to the FY2020/21 Adopted Budget. Appropriations of \$80,457 result from an \$80,000 fee for the contractor to continue implementation of a program to re-vitalize the use of the Fund and serve as its administrator, should community interest warrant such actions, while \$306 is appropriated for accounting services, and \$151 for Countywide Administrative Overhead.

Contracts

The FY2021/22 Recommended Budget includes a total of \$80,000 or 99.4% in professional services, which includes the following significant contracts:

- \$80,000 for marketing, community outreach, and administration of the Housing Rehabilitation program.

Fixed Assets

None.

See related Budget Unit 9129 – Fund 120 Contingencies (see Contingencies section in the Budget), which reflects funds available for qualified low-interest loans to income-qualified homeowners.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
				RECOMMENDED	ADOPTED TO RECOMMENDED	
REVENUES						
REVENUE FROM USE OF MONEY/PROP	40,518	18,925	23,450	4,525	4,525	23.9%
TOTAL REVENUES	40,518	18,925	23,450	4,525	4,525	23.9%
APPROPRIATIONS						
SERVICES AND SUPPLIES	1,841	80,600	80,306	(294)	(294)	(0.4%)
OTHER CHARGES	398	440	151	(289)	(289)	(65.7%)
TOTAL APPROPRIATIONS	2,239	81,040	80,457	(583)	(583)	(0.7%)
CHANGE IN FUND BALANCE	(38,279)	62,115	57,007	(5,108)	(5,108)	(8.2%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget continues to provide \$80,000 for a contractor to administer the Fund, including actively advertising/marketing the availability of the Program, gauging community interest, serving as a liaison between homeowners and building contractors as needed, and track individual project costs and reimbursements. The first phase of this work, a \$16,000 contract to update the Guidelines, began in FY2019/20 with additional marketing and outreach efforts anticipated in FY2021/22.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

This budget was established to encompass programs funded directly from the U.S. Department of Housing and Urban Development (HUD), and where other public agencies are tasked with the administration of programs through contracts or agreements. For these programs, funds are passed through the County to the administration agencies. Each Division within the budget unit maintains its own dedicated Fund Balance. The principal and current budgetary activities are:

1517 Housing Authority

The Solano County Housing Authority (SCHA), under an agreement with the U.S. Department of Housing and Urban Development (HUD), provides housing assistance through the Section 8 Housing Assistance Program for the unincorporated areas of Solano County and the cities of Dixon and Rio Vista. From Program inception in 1978, SCHA has contracted out for the day-to-day administration and financial management of the Section 8 Housing Assistance Program and its companion Family Self-Sufficiency Program (Programs). In July 2002, the Solano County Housing Authority entered into a contractual agreement with the City of Vacaville Housing Authority (VHA) for the administration and financial management of the Programs.

The Board of Supervisors serve as the SCHA Board. The Department of Resource Management, as staff to the SCHA, is responsible for the administration of contracts with HUD and the contractual agreements for housing program administration with the City of Vacaville.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$16,000 or 0.6% in both revenue and appropriations when compared to the FY2020/21 Adopted Budget. This increase results from a \$25,000 Moving to Work grant for upgrading software and other technical systems in order to operate as a Moving to Work agency. The Moving to Work program will provide efficiencies and funding flexibility to public housing authorities. It is anticipated that \$16,000 of the grant will be spent in FY2021/22 and \$9,000 in FY2022/23. The Housing Authority budget tracks the pass-through of up to \$2.6 million in Federal Revenue for the Section 8 Housing Program for the unincorporated areas of Solano County and the cities of Rio Vista and Dixon. There is no County Contribution for this program.

Contracts

The FY2021/22 Recommended Budget includes a total of \$2,616,000 or 100.0% in appropriations for professional services, which includes the following significant contracts:

- \$2,600,000 for an existing agreement with the City of Vacaville to administer SCHA programs. The FY2021/22 Section 8 program projects 295 active vouchers serviced, totaling 3,540 months of assistance for participants. Administrative costs total \$392,900, approximately 15% of program expenditures.
- \$16,000 for the City of Vacaville to upgrade software and other technical systems in order to operate as a Moving to Work agency.

Fixed Assets

None.

Summary of Other Administered Budgets**1510 – Fund 150-Housing Authority**

**Terry Schmidtbauer, Director of Resource Management
Other Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	2,490,139	2,600,000	2,616,000	16,000	0.6%
TOTAL REVENUES	2,490,139	2,600,000	2,616,000	16,000	0.6%
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,490,139	2,600,000	2,616,000	16,000	0.6%
TOTAL APPROPRIATIONS	2,490,139	2,600,000	2,616,000	16,000	0.6%
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget. The Housing Authority is staffed by the City of Vacaville Housing Authority through an approved agreement. General program oversight is conducted by Department of Resource Management staff.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

When active, this fund served as a conduit for a \$400,000 Community Development Block Grant from the California Department of Housing and Community Development (HCD) to provide a grant-funded program to offer technical assistance to microenterprise businesses. The program was administered with assistance of a sub-recipient agreement with the Solano Community College Small Business Development Center. The grant expired, and the program closed in March 2017 and is now inactive.

Under the Microenterprise Technical Assistance Program, existing and potential microenterprise businesses could receive training and counseling to grow their business. By definition, microenterprise means the business consists of five or fewer people. Technical assistance services were available to microenterprise businesses located in the unincorporated area of the County and the non-entitled communities of Benicia, Dixon, Rio Vista, and Suisun City. The Microenterprise Loan Program provided businesses located in the unincorporated area of Solano County (and non-entitlement cities) with an opportunity to receive working capital to enhance the viability of their business. The program targeted businesses that were either owned by or employed residents who earned 80% or less of the median family income in Solano County.

During initial implementation of this program it was discovered that the loans were not suited for businesses typically located in the unincorporated area, and that they are more geared to city “store front” businesses and designed to bring economic development into a specific, defined area. Also, the loan rates were no better than businesses could find in the open marketplace. This resulted in underutilization of the loans and this program. The Department worked closely with HCD to extend the time frame for implementation and to restructure the program so that the revenue previously allocated for loans could be used for technical assistance. This has resulted in this program being utilized by businesses located in the unincorporated area of Solano County and non-entitlement cities during the grant period.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Microenterprise fund is inactive as a result of the expiration of the grant in 2017 and the program was closed in 2019.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in revenues or appropriations when compared to the FY2020/21 Adopted Budget. As no future revenues or expenses are anticipated, this budget unit was closed in FY2018/19 and remaining fund balance was transferred out of the Fund in FY2019/20 and the Budget was closed.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
OTHER FINANCING USES	1,206	0	0	0	0.0%
TOTAL APPROPRIATIONS	1,206	0	0	0	0.0%
CHANGE IN FUND BALANCE	(1,206)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Summary of Other Administered Budgets 2950 – Fund 012-Fish/Wildlife Propagation Program

Terry Schmidtbauer, Director of Resource Management

Other Protection

FUNCTION AND RESPONSIBILITIES

The program is responsible for distributing fine monies collected within the County from violation of Fish and Game laws and mitigation funds collected from settlements involving wetlands. Funds collected are distributed through a competitive grant process to local applicant organizations and agencies for the improvement of wildlife habitat and propagation, environmental education, and wildlife rescue. Grant awards are distributed via the Fish and Wildlife Propagation Fund (FWPF) Grant Program and Suisun Marsh Specific Fund (SMSF) Grant Program. These programs are administered by the Department of Resource Management, Parks and Recreation Division. The Division solicits and receives grant applications and forwards them to the Solano County Park and Recreation Commission for evaluation. After evaluation, the Commission recommends grant awards to the Board of Supervisors for approval.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$373 or 8.3% in revenues and a decrease of \$72 or 0.6% in appropriations when compared to the FY2020/21 Adopted Budget, resulting in a \$455 decrease in the use of the Fish and Wildlife Propagation Fund Balance.

Primary Funding Sources

The primary funding sources for the fund are fine monies collected within the County from violation of Fish and Game laws and mitigation funds collected from settlements involving wetlands. It is anticipated that revenues from Vehicle Code Fines will be \$4,300 and interest income on the fund will be \$579, which results in total revenue increase of \$373 into the fund compared to the FY2020/21 Adopted Budget.

Primary Costs

The FY2021/22 Recommended Budget includes a \$72 or 0.6% decrease in appropriations primarily due to a decrease in Personal Mileage and Countywide Administrative Overhead. The FY2021/22 Recommended Budget includes the use of \$10,000 for grant awards.

Contracts

None.

Fixed Assets

None.

See related Budget Unit 9312 – Fund 012 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Interest in grant awards from the fund for the betterment of our environment continued during the FY2020/21 competitive grant cycle. The Department intends to continue its successful outreach strategy in FY2021/22 and expects to award up to \$10,000 in grants for projects. The Department will continue to monitor use of the Fund to ensure adequate awards can be provided during each grant cycle. If the Fund Balance is not sufficient in subsequent fiscal years, then the Department will need to refrain from opening the competitive grant cycle until the Fund Balance is sufficient for projects to be awarded grant funding.

2950 – Fund 012-Fish/Wildlife Propagation Program Summary of Other Administered Budgets**Terry Schmidtbauer, Director of Resource Management****Other Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	6,495	4,300	4,300	0	0.0%
REVENUE FROM USE OF MONEY/PROP	981	206	579	373	181.1%
TOTAL REVENUES	7,476	4,506	4,879	373	8.3%
APPROPRIATIONS					
SERVICES AND SUPPLIES	326	400	350	(50)	(12.5%)
OTHER CHARGES	363	11,053	11,031	(22)	(0.2%)
TOTAL APPROPRIATIONS	690	11,453	11,381	(72)	(0.6%)
CHANGE IN FUND BALANCE	(6,786)	6,947	6,502	(445)	(6.4%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DEPARTMENTAL PURPOSE

The Parks and Recreation Division is responsible for providing park services to the public at Solano County's four parks, Sandy Beach County Park, Lake Solano County Park, Belden's Landing Water Access Facility, and Lynch Canyon Open Space Park.

FUNCTION AND RESPONSIBILITIES

The functions of the Parks and Recreation Division include promoting a high quality outdoor experience and ensuring excellent customer service and safety for park patrons, park revenue fee collection, park maintenance and repairs, and being responsible stewards of our parks' resources so the parks remain available for public use and enjoyment. The Division is responsible for public access, public safety and maintenance operations of three campgrounds, two picnic areas, one sand beach, two motorized and one small craft boat launches, two fishing piers, one trail access and staging area and the Lake Solano Nature Center. Additional responsibilities include ongoing cleaning and maintenance of over 200 acres of turf, landscaping, paved roads and parking lots, restrooms and shower buildings, a fishing pond, water wells, sewage systems, exhibits, and other park facilities, assets, and equipment.

The Division, with the assistance of two contracted volunteer coordinators, administers a Park Volunteer Program that provides camp hosts, tour docent environmental education programs and volunteer labor for trail and environmental restoration projects. The Division also manages contracts and ensures completion of work to improve fish and wildlife education and habitat restoration efforts awarded through the County's Fish and Wildlife Propagation Fund.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSChallenges:

- The COVID-19 pandemic significantly impacted operations at Lake Solano Park and Sandy Beach Park from capacity restrictions in camping, beach, and picnic areas to periods of full closure. Revenue from day use, camping, boat launch, and annual passes was down 35% in FY2019/20 and 55% in FY2020/21 when compared to FY2018/19, before the COVID-19 pandemic. Not only did stay-at-home restrictions affect revenue, but the LNU Lightning Complex Fire burning into the northern part of Pleasant Valley into parts of the park closed Lake Solano Park for the majority of FY2020/21, impacting revenue further. Parks staff have implemented social distancing protocols, enhanced cleaning, and imposed capacity limits to follow COVID-19 safety guidelines, so visitors can enjoy the parks again. The FY2021/22 budget projects park use at pre-pandemic levels, however, should State or local restrictions significantly affect park operations in FY2021/22, these revenue projections will not be met.
- Lake Solano Park was impacted by the LNU Lightning Complex Fire, which destroyed over a mile of fencing, all maintenance equipment and supplies, a workshop, the park residence, and observation decks. The fire also damaged plumbing and electrical infrastructure, and caused extensive habitat and natural resource damage, including damage or destruction to over four hundred trees. This caused closure of the park for the majority of FY2020/21 for debris removal and repair, leading to a significant loss of revenue. The Division will continue recovery efforts while adapting public access to areas where it is safe for the public and appropriate for natural resource recovery.
- Once Lake Solano Park and Sandy Beach Park are fully reopened, the use of recreational vehicles (RV) at the parks, compared to the more historical tent camping, will continue to impact demand for electricity and RV dump station use, resulting in higher costs to provide these services. Electrical systems at these parks were not designed for today's RV electrical demands. The Department will continue to explore possible methods to upgrade the electrical system in the campgrounds during this and subsequent fiscal years. In FY2019/20 the Department completed installation of an automated pay dump station at Sandy Beach Park and will continue to monitor its effectiveness at stabilizing maintenance costs before considering adding a similar system at Lake Solano Park. This monitoring process was interrupted by public access closures as a result of the COVID-19 pandemic.

Accomplishments:

- Parks' staff continue to exhibit their dedication to the public. The night of the LNU Lightning Complex Fire, one of the Park Ranger staff evacuated five occupied campsites and the family of the resident ranger between the hours of 11 p.m. and 1 a.m. when the fire entered Lake Solano Park. After clearing operations at the park, the Park Ranger reported to the

**Terry Schmidtbauer, Director of Resource Management
Recreation Facility**

emergency operations command center and assisted Sheriff's deputies with evacuations throughout the disaster area, then later assisted the animal control efforts for coordinating animal rescues for ranches and farms in the evacuation area.

- The Park Manager led the County's Watershed Protection and Erosion control efforts related to recovery from the LNU Lightning Complex Fire. This included collaboration with local agencies, including Solano Resource Conservation District, Solano Water Agency, the City of Vacaville, and State and federal agencies including California Department of Water Resources, California Office of Emergency Services, and FEMA for identifying watershed risk areas and ultimately the coordination and installation of Best Maintenance Practices (BMP) in high risk to watershed areas, as well as outreach and education efforts for Storm Readiness. The Parks Manager also worked with Solano County Office of Emergency Services and the Department's Engineering Manager throughout these efforts.
- Coordination efforts with partners such as Solano Resource Conservation District, Putah Creek Council, the Bureau of Reclamation, Suisun Resource Conservation District, and California State Fish and Wildlife, have been underway this year for much needed habitat restoration grant opportunities at Lake Solano Park and Belden's Landing Water Access Facility, with one project awarded and underway at Belden's Landing.
- The Division continues to participate with partners such as California Department of Fish and Wildlife and the Audubon Society for wildlife habitat and migratory wildlife studies.

WORKLOAD INDICATORS

- During the period of July 1, 2019 through June 30, 2020, an estimated 139,258 visitors were served at the County Parks, down from 196,813 in FY2018/19 due to the COVID-19 pandemic and LNU Lightning Complex Fire.
- After implementing social distancing protocols, enhancing cleaning, and imposing capacity limits to follow COVID-19 safety guidelines, Sandy Beach campground and day use were able to open at 75% capacity during the time periods allowed by stay-at-home orders, and Lake Solano Park operated at 60% of its capacity prior to the LNU Lightning Complex Fire.
- Parks staff have spent over 2,000 hours repairing damage to Lake Solano Park caused by the LNU Lightning Complex Fire and work will continue into FY2021/22.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$209,942 or 11.3% in revenues and an increase of \$131,115 or 6.8% in appropriations when compared to FY2020/21 Adopted Budget. As a result, use of Park Fund Balance decreased by \$78,827 or 105.4%. The General Fund Contribution remains the same.

Primary Funding Sources

The primary funding sources for the Division are fees charged for services, property tax revenues, and ABX1 26 pass-through revenues (formerly redevelopment pass-through revenues); with the remaining funding coming from the General Fund and grants.

For FY2021/22 the increase of \$209,941 or 11.3% in revenues is primarily due to the following:

- Revenue from Taxes, including property taxes and ABX1-26 pass-through revenues, show a net increase of \$13,400.
- Intergovernmental Revenues is projected to decrease by \$30,545 primarily from a \$20,500 National Fish and Wildlife Foundation grant for restoration work at Belden's Landing ending in FY2020/21 and a \$10,000 decrease in CARES revenue as it is unknown at this time if reimbursement will be available for COVID-19 expenditures.
- Revenue from Charges for Services is expected to increase by \$183,000 due to camping, boat launch, and day use facilities being anticipated to operate without COVID-19 reduced capacity restrictions and closures and LNU Lightning Complex Fire clean-up and repairs being completed in FY2020/21.
- Other Financing Sources is expected to increase by \$37,400 due to reimbursement from other Resource Management Departments for GIS charges to the Parks Department.

Primary Costs

The FY2021/22 Recommended Budget includes an increase of \$131,115 or 6.8% in appropriations due to the following:

- An increase in Salary and Benefits by \$13,837 or 1.5% is primarily due to negotiated and approved labor contracts resulting in increases in wages, CalPERS retirement costs, and insurance rates.
- An increase in Services and Supplies of \$133,437 or 20.4% is primarily due to the parks operating at full capacity when compared to reduced levels in FY2020/21. This includes increases in Utilities, Water, Household Expenses, and Maintenance and Building Improvements. In addition, the Parks reservation system requires an upgrade to remain functional, and Parks was charged for GIS services used by the Department, a portion of which will be reimbursed by other Resource Management divisions.
- A decrease in Other Charges of \$54,305 primarily from decreased costs for Countywide and Departmental Administrative Overhead.

Contracts

The FY2021/22 Recommended Budget includes a total of \$67,746 or 3.3% in contracted services, significant contracts include the following:

- \$26,346 Solano Land Trust docent and stewardship events at Lynch Canyon.
- \$25,000 Putah Creek Council docent and stewardship events at Lake Solano.
- \$8,200 Solano Resource Conservation District for docent and stewardship events at Lake Solano.

Fixed Assets

The FY2021/22 Recommended Budget includes the following fixed assets:

- \$38,000 for a utility tractor at Lake Solano Park, which will be used for mowing fire breaks at the park to help mitigate damage from wild fires, which have become an annual occurrence in recent years, and significantly damaged the park in FY2020/21, shutting down operations for several months. In addition, the tractor will be used for landscape material handling, tree debris removal, and bulk order deliveries such as firewood and cleaning supplies.

See related Budget Unit 9316 – Fund 016 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

The Recommended Budget continues the Division's current initiatives to maintain quality park facilities and open space resources, ensure correct staffing levels to meet public demands for park operating hours and a 365-day per year schedule, expand public outreach and promotional efforts to improve revenues, and enhance park stewardship and environmental education by working with our partners, such as the Solano Land Trust.

7000 – Fund 016-Parks & Recreation
Summary of Other Administered Budgets

**Terry Schmidtbauer, Director of Resource Management
Recreation Facility**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	782,228	782,717	796,107	13,390	1.7%
FINES, FORFEITURES, & PENALTY	1,464	1,464	1,449	(15)	(1.0%)
REVENUE FROM USE OF MONEY/PROP	19,600	17,403	23,159	5,756	33.1%
INTERGOVERNMENTAL REV STATE	14,288	8,304	8,304	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	3,314	30,579	34	(30,545)	(99.9%)
INTERGOVERNMENTAL REV OTHER	1,282	1,500	1,500	0	0.0%
CHARGES FOR SERVICES	405,996	441,500	624,500	183,000	41.4%
MISC REVENUE	6,971	4,000	5,000	1,000	25.0%
OTHER FINANCING SOURCES	0	0	37,356	37,356	0.0%
GENERAL FUND CONTRIBUTION	413,131	572,579	572,579	0	0.0%
TOTAL REVENUES	1,648,272	1,860,046	2,069,988	209,942	11.3%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	805,279	912,853	926,690	13,837	1.5%
SERVICES AND SUPPLIES	613,276	652,717	786,154	133,437	20.4%
OTHER CHARGES	285,269	361,490	307,185	(54,305)	(15.0%)
F/A EQUIPMENT	12,135	0	38,000	38,000	0.0%
OTHER FINANCING USES	6,636	7,768	7,914	146	1.9%
TOTAL APPROPRIATIONS	1,722,595	1,934,828	2,065,943	131,115	6.8%
CHANGE IN FUND BALANCE	74,324	74,782	(4,045)	(78,827)	(105.4%)

STAFFING					
PARKS & RECREATION	7	7	7	0	0.0%
TOTAL STAFFING	7	7	7	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- Recreation Services revenue is projected to increase by \$183,000 resulting from pre-pandemic park usage levels projected for FY2021/22.
- Computer services are increasing by \$64,644 for upgrading the parks reservation system and GIS charges to the Department, which will be partially offset by \$37,355 in Operating Transfer In from other Resource Management divisions.
- Equipment is increased by \$38,000 for purchasing a tractor for fire mitigation, landscaping and hauling work at Lake Solano Park.
- Operating expenditures for increased park usage are increasing by a combined \$67,007 in Water, Utilities, Household Expenses, and Maintenance of Buildings and Improvements.
- Other Professional Services is decreasing by \$26,500 and Grant Revenue is decreasing by \$20,545 due to completion of restoration work at Belden's Landing.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

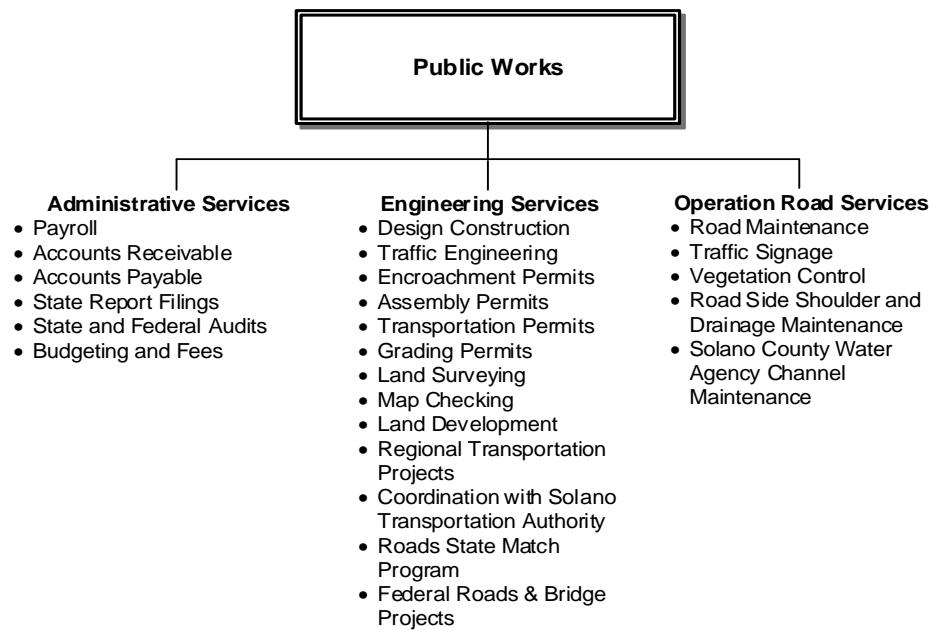
The COVID-19 pandemic has significantly impacted operations and revenue at Lake Solano Park and Sandy Beach Park. Parks staff have implemented social distancing protocols, enhanced cleaning, and imposed capacity limits to follow COVID-19 safety guidelines so visitors can enjoy the parks again and plan to operate at full capacity in FY2021/22 unless new COVID-19 restrictions are imposed. The COVID-19 pandemic illustrated the intrinsic value of parks and open spaces to the public. As a result, the Department expects attendance to increase in the coming years as the public continues to participate in activities they discovered passions for during the pandemic. This increased attendance will impact daily operations activities (cleaning and maintenance of equipment and assets) and is a potential nexus point for increased hours of operations and asset replacement due to wear and tear.

Maintaining adequate levels and availability of staff with proper authorities to support operations year-round will continue to be a challenge as the Parks fully reopen. The Park and Recreation Division's operational model is based on six permanent ranger staff being supported by up to nine Park Aides, which is intended to allow Parks' staffing to expand and contract to efficiently meet seasonal use demands. In recent years (prior to COVID-19 and the LNU Lightning Complex Fire) high visitation rates by the public extended into typically lower use, off-peak season periods when seasonal Park Aide staffing traditionally has been reduced and permanent staff use accrued leaves in preparation for the peak season. The increased days and hours of operations implemented to increase public access to the parks also impact Park Ranger availability at each of the parks on some days, especially given the distance between parks and use of leaves, planned or unplanned, and long-term vacancies. One of the ranger staff with over a decade of institutional knowledge at Lake Solano Park retired this year, presenting several incidental challenges as staff adapt to working without this valuable background knowledge. Retention and recruitment of both seasonal and permanent staff has been problematic, specifically the seasonal park aide positions. The Department will continue to evaluate staffing models, both for number and type of positions, during FY2021/22 to determine recommended changes should these staffing issues and use trends continue.

The LNU Lightning Complex Fire impacts to Lake Solano Park were devastating to both the natural resources and several park assets, including maintenance structures, equipment, and the park residence. The extensive destruction of natural resources in the park is still being evaluated and will not be fully known until the area recovers. Park recovery efforts require extensive staff and contract work coordination. All maintenance assets were destroyed in the fire and the gradual replacement of items known and those yet to be discovered will continue.

Fire continues to be a concern in the hills around Lake Solano Park. The level of fire activity that has become an annual occurrence has caused staff to increase fire prevention activities including maintaining fire breaks along property lines, trimming vegetation to reduce fire fuel loads, and raising the tree canopy height to allow for fire equipment response within the park. Many of these maintenance activities are performed with the use of the tractor shared by all parks, resulting in significant planning, and reduced productive times for transportation between parks. For this reason, included in the Requested Budget is purchase of a tractor to be kept at Lake Solano Park to aid fire mitigation efforts. Staff have performed emergency park evacuations as a result of fire activity at least once a year for the past six years with three separate fire related emergency evacuations occurring between May and August of 2020. The LNU Lightning Complex Fire entered the park causing over \$1.5 million in damages to park assets and natural resources. Due to the diligence and dedication of Park's staff no park users were harmed as a result of fire entering the park

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DEPARTMENTAL PURPOSE

Public Works is responsible for providing and maintaining a safe, reliable roadway network and associated infrastructure in unincorporated Solano County for the benefit of the traveling public.

Budget Summary:

FY2020/21 Midyear Projection:	32,668,090
FY2021/22 Recommended:	26,685,543
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	71

FUNCTION AND RESPONSIBILITIES

The Public Works Budget of the Department of Resource Management consists of two organizational Divisions – Operations and Engineering. These units receive general direction from the Director of Resource Management, have administrative authority over the unincorporated areas of the County, and provide a variety of legally mandated and non-mandated programs and services as summarized below:

Public Works Operations' primary responsibilities are to:

- Maintain 576 miles of County roads and bridges, including pavement surfaces, roadside drainage ditches and culverts, vegetation management, signing and striping, sidewalks, curbs, gutters, and gravel roads.
- Maintain 93 bridges and 52 large drainage culverts, including the bridge/culvert structures, the roadway surfaces, and the associated drainage channels within the road right-of-way.
- Perform maintenance work on road, airport, parking lot, and drainage facilities for County departments, cities, and other agencies on a reimbursable basis.
- Maintain 58 miles of drainage channels under contract with the Solano County Water Agency.

Public Works Engineering's primary responsibilities are to:

- Design and construct County roads and bridges, including major road and bridge rehabilitation and reconstruction projects.
- Participate in regional transportation planning and the development of regional transportation projects as a member agency of the Solano Transportation Authority (STA).

-
- Provide traffic engineering services, including traffic orders and signage.
 - Issue various permits, including transportation, encroachment, grading and assembly permits.
 - Provide engineering, surveying and construction work on road, airport, parking lot, and drainage facilities for County departments, cities, and other agencies on a reimbursable basis.
 - Contract with local public agencies to maintain Solano County's three traffic signals.
 - Contract with PG&E and local contractors to maintain Solano County's 590 existing street lights and install additional lights as needed. Costs are reimbursed from the Consolidated County Service Area budget (BU9746).
 - Administer the County's storm water pollution prevention program.

Federal Roads & Bridge Projects:

Public Works Engineering uses federal funds to pay for the replacement and rehabilitation of deficient bridges, the paving of federally eligible roads, and the construction of road improvement projects. The funds come from a variety of federal programs and reimburse the County for project costs at a rate ranging from 80 to 100 percent, depending on the specific program.

Administrative Support:

Administration supports the Division by handling incoming phone calls and inquiries, accounting, budgeting, payroll, recordkeeping, inventory, fees, State reporting, State and Federal audits, imaging processing and retention schedules, and data processing information system operations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS**Challenges:**

- In FY2020/21 Public Works spent a substantial amount of time and resources, over 9,000 labor hours and \$2,000,000, repairing culverts, replacing guardrail, and removing hazardous trees from damage caused by the LNU Lightning Complex Fire. Crews continue to respond to downed trees and burned out culverts ten months later. With resources diverted to this response, routine maintenance work and numerous projects have been delayed. The County is working to secure reimbursement from FEMA, the Federal Highway Administration, and the County's insurance policy broker for these costs.
- Initial estimates for FY2021/22 anticipate an increase in funding as a result of SB 1 (statewide revenue). This increase necessitates delivery of projects in a timely manner and mandates maintenance and safety improvements to the County's roads. Since the passage of SB 1, the Department has added two new Engineering positions and three new Operations positions since FY2017/18, to meet the need for design, review, and inspection of the increased road construction project demand and to meet the SB 1 goals of improving the maintenance and safety of the County's roads. At the same time, hiring experienced staff with the qualifications to perform higher level work continues to be a challenge due to a tighter job market for civil engineers and technicians.
- The cleanup of illegally dumped roadside solid waste continues to impact the availability of road crews to perform other road repair and maintenance projects. Over the past four years, the cost to Public Works has more than doubled, with an annual cost of approximately \$275,000. The Resource Management Department is collaborating across its Divisions and with the Sheriff's Office to address this issue, including more robust investigation and enforcement of illegal dumping. The required time commitment to collect and dispose of roadside solid waste led to the formation of an illegal dumping crew in FY2019/20 to address the problem County-wide. An increasing number of homeless encampments require additional staff training and personal protective equipment. One of the biggest cleanup challenges Public Works faces is an increase in abandoned boats, travel trailers, and recreational vehicles in the County's right-of-way. Public Works crews also partner with Integrated Waste Management staff within the Department and other providers to recycle items and reduce the amount of waste sent to disposal at the landfill.
- Securing funding to rehabilitate and reconstruct the County's aging bridges is becoming more of a challenge. The federal bridge funding system is oversubscribed, with increased competition for funding. In addition, new roadside barrier standards make rehabilitating historic bridges more difficult. The County will continue to work with Caltrans to move forward with the Stevenson Road Bridge project and will work to secure funding for the Pedrick Road Bridge and Bunker Station

Road Bridge projects. The Maine Prairie Road Bridge is now included in Caltran's funding plan for a future fiscal year, and all are included in the Public Works Capital Improvement Plan.

Accomplishments:

- Achieved a pavement condition index of 79, which is an average of the County's road pavement conditions. This ranking places Solano County roads in the "very good" category and among the highest ranked jurisdictions in the Bay Area.
- Delivered a significant number of road improvement projects including road widening and box culvert replacement on Timm Road, full depth reclamation on McCormack Road, sidewalk installation at five locations in Vallejo, replacing two box culverts and road widening on Cherry Glen Road, intersection realignment at Farrell and Gibson Canyon Roads, widening and full depth reclamation on Lake Herman Road, replacing damaged guardrails at 31 locations, and significant improvements to the Rio Vista corporation yard, including the installation of a modular office, fencing, and sidewalk and parking lot improvements.
- Operations cleared the road to the top of Mount Vaca during the LNU Lightning Complex Fire response, removing fallen trees, many of which were still on fire and had to be extinguished. This provided access for repairing an antenna damaged in the fire, restoring communications between the Sheriff and other emergency workers.

WORKLOAD INDICATORS

- Road Operations chip-sealed 30 miles on 25 County roads, and over three miles of roads for the cities of Benicia and Vallejo, to extend the life of paved surfaces.
- Public Works repaired 11 damaged culverts, removed 1,730 fire damaged hazardous trees, and replaced approximately 800 linear feet of guardrail damaged in the LNU Lightning Complex Fire.
- Engineering staff completed work on six moderate to large sized road improvement projects and managed three LNU Fire debris removal contracts.
- Engineering staff processed 250 encroachment permits, 40 grading permits, 411 single transportation permits, 107 annual transportation permits, 38 record of surveys, 16 corner records, and reviewed 86 land use permits.

3010 – Fund 101-Public Works
Functional Area Summary

**Terry Schmidtbauer, Director of Resource Management
Public Ways**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ENGINEERING SERVICES	2,248,198	7,473,059	7,890,132	417,073	5.6%
OPERATION ROAD SERVICES	871,668	761,189	1,206,893	445,704	58.6%
ADMINISTRATIVE SERVICES	17,309,345	17,507,629	19,399,989	1,892,360	10.8%
TOTAL REVENUES	20,429,211	25,741,877	28,497,014	2,755,137	10.7%
APPROPRIATIONS					
ENGINEERING SERVICES	8,191,249	16,525,423	14,433,500	(2,091,923)	(12.7%)
OPERATION ROAD SERVICES	8,633,860	10,033,166	10,190,584	157,418	1.6%
ADMINISTRATIVE SERVICES	1,940,306	2,354,829	2,061,459	(293,370)	(12.5%)
TOTAL APPROPRIATIONS	18,765,415	28,913,418	26,685,543	(2,227,875)	(7.7%)
NET CHANGE					
ENGINEERING SERVICES	5,943,050	9,052,364	6,543,368	(2,508,996)	(27.7%)
OPERATION ROAD SERVICES	7,762,193	9,271,977	8,983,691	(288,286)	(3.1%)
ADMINISTRATIVE SERVICES	(15,369,040)	(15,152,800)	(17,338,530)	(2,185,730)	14.4%
NET CHANGE	(1,663,797)	3,171,541	(1,811,471)	(4,983,012)	(157.1%)

STAFFING	21	21	21	0	0.0%
ENGINEERING SERVICES	21	21	21	0	0.0%
OPERATION ROAD SERVICES	45	45	45	0	0.0%
ADMINISTRATIVE SERVICES	5	5	5	0	0.0%
TOTAL STAFFING	71	71	71	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$2,755,137 or 10.7% in revenues and a decrease of \$2,227,875 or 7.7% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, the Net Road Fund Cost is decreased by \$4,983,012 or 157.1%, and the Net Road Fund Balance is increased by \$1,811,471.

Primary Funding Sources

The primary funding sources for Public Works are the Highway Users Tax Account (HUTA), commonly referred to as the gas tax, the Road Repair and Accountability Act (SB 1), and property taxes.

HUTA - There are two components of HUTA, often referred to as old HUTA and new HUTA. Old HUTA consists of Solano County's portion of the federal gas tax which was established at 18 cents per gallon in 1995. Due to the passage of SB 1, inflationary adjustments to this rate have increased HUTA funding significantly over the last three years. New HUTA represents Solano County's portion of the State's gas tax established in 2010, which prior to SB 1 was indexed on the price of gas and included an inflation factor. However, effective July 1, 2019, SB 1 eliminated the annual rate adjustment and reset the rate to July 1, 2010 levels, or 17.3 cents per gallon. This is a significant increase over the FY2018/19 rate of 11.7 cents per gallon. HUTA funding increased by \$777,000 in FY2021/22, resulting in total HUTA funding of \$10.1 million.

SB 1 - Passed into law in 2017, the Road Repair and Accountability Act, also known as SB 1, provided new revenues for maintenance, repairs, and safety improvements on California's roadways. Local agencies began receiving funding in early

2018, and the County is anticipating \$7.6 million in revenue in FY2021/22 from the Road Maintenance and Rehabilitation Account (RMRA).

In Summary, Public Works anticipates receiving a total of \$10.2 million of HUTA funding, \$7.6 million of RMRA (SB 1) revenue, and \$1.2 million in property taxes in FY2021/22. Public Works also receives federal funding on a project specific reimbursement basis. In FY2021/22, \$4.5 million in federal funding is anticipated.

The FY2021/22 Recommended Budget includes a \$2,755,137 or 10.7% increase in revenues primarily due to the following:

- Taxes of \$1,174,065 an increase of \$18,037 or 1.6%.
- Licenses and Permits of \$301,801 are increasing by \$43,201 or 16.7% for Grading and Encroachment permits and review of Building Permits.
- Intergovernmental Revenues of \$24,315,756 are increasing by \$2,210,074 or 10.0% primarily due to the following:
 - State Revenue of \$18,182,687 is increasing by \$1,773,648 or 10.8% primarily due to Highway Users Tax increasing \$776,751, RMRA (SB 1) increasing \$966,897, Cal Recycle grant funding of \$300,000 which will partially fund the Rubberized Chip Seal project, and a \$30,000 State grant to partially reimburse the street light LED conversion project.
 - Federal Revenue of \$5,529,466 is increasing by \$1,132,823 or 25.8% due to federally funded projects, including improvements to Stevenson Road Bridge, Abernathy Road, Suisun Valley Road, Midway Road Overlay, Rockville Road, and Mankas Corner Road and \$1,000,000 for a federal Solano Transportation Authority (STA) grant to help fund the Benicia Road Improvement project.
 - Other Intergovernmental Revenue of \$603,603 is decreasing by \$696,397 or 53.6% due mainly to Other Governmental Agency work reimbursement by the City of Vallejo for Benicia Road Improvements, the Yolo Solano Air Quality Management District (YSAQMD) for paving Winters Road, and Regional Transportation Impact Fee (RTIF) funding.
- Charges for Services of \$1,605,738 are increasing by \$369,093 or 29.9% primarily due to a combined reimbursement of \$246,000 for chip sealing roads in the Cities of Vacaville and Fairfield, an increase of \$124,012 from Environmental Health for litter pick-up, and a \$13,915 increase for administrative and accounting services provided to the other Resource Management divisions.
- Miscellaneous Revenues of \$42,000 are increasing by \$40,000 for insurance reimbursement of damaged roads and guardrails.
- Other Financing Sources of \$847,000 are decreasing by \$42,000 or 4.7% and include \$750,000 in Recology road damage fees to be used for repairs on Fox and Weber Roads.

Primary Costs

The FY2021/22 Recommended Budget includes a \$2,227,875 or 7.7% decrease in appropriations due to the following:

- Salaries and Employee Benefits of \$9,799,777 reflect an increase of \$961,077 or 10.9% primarily due to increases in wages from negotiated and approved labor agreements, merit/step/longevity increases for staff, increases in CalPERS rates on higher salaries, increases in health benefit costs and coverage levels for staff, and accrued leave payouts for retiring employees.
- Services and Supplies of \$7,239,478 reflect a decrease of \$3,639,974 or 33.5% due primarily to a decrease in road maintenance contract costs, along with increases and decreases in various operational expenditures. This includes decreases in liability insurance, consultant costs, fuel and lubricants for light and heavy equipment in Public Works' fleet, and computer purchases. These decreases are partially offset by increases in GIS costs for Central Data Processing, County Garage Service to operate the Department's vehicles and heavy equipment, repairs to the corporation yards, and for bridge and culvert fees and permits. Road maintenance projects, projected to cost \$3,415,537, include Rubberized Chip Seal, Environmental, Geotechnical, Right-of-Way services, and Street Light LED Conversion.
- Fixed Assets of \$8,515,500 reflect an increase of \$1,011,500 primarily from increases to Construction in Progress attributed to improvements on Benicia Road, Foothill Drive, Cantelow culvert replacements, Paving Project 2021, and RTIF safety

**Terry Schmidbauer, Director of Resource Management
Public Ways**

improvements, increases for heavy equipment necessary for road maintenance activities, and decreases to land acquisition costs.

Contracts

The FY2021/22 Recommended Budget includes a total of \$10,424,463 or 39.1% in contracted service which includes the following significant contracts:

- \$3,000,000 for Benicia Road Improvements.
- \$2,700,000 for Rubberized Chip Seal.
- \$1,600,000 for Paving Project 2021.
- \$1,200,000 for Cantelow Culvert Replacement.
- \$600,000 for Foothill Drive Safety Improvements.
- \$600,000 for RTIF Safety Improvements.
- \$250,000 for On-Call Guardrail Repair.

Fixed Assets

- \$500,000 Chip Spreader to maintain and resurface the County's roads.
- \$200,000 Water Truck for vegetation management and dust suppression.
- \$175,000 Transport Truck to transport heavy equipment.
- \$110,000 Side Mount Mower for vegetation management.
- \$55,000 Forklift to load/unload deliveries and materials.
- \$55,000 Sign Plotter to make road signs.
- \$25,000 Enclosed Cargo Trailer for emergency rapid response.
- \$20,000 Plotter to print and scan large maps.
- \$6,500 Compactor for compacting dirt, rock, and sand.

See related Budget Unit 9401 - Fund 101 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Due to the passage of the RRMA (SB 1), State revenue to the Road Fund has doubled since FY2017/18 and is projected to increase in FY2021/22. This has allowed the Department to significantly increase its project road work to address road maintenance and safety needs.

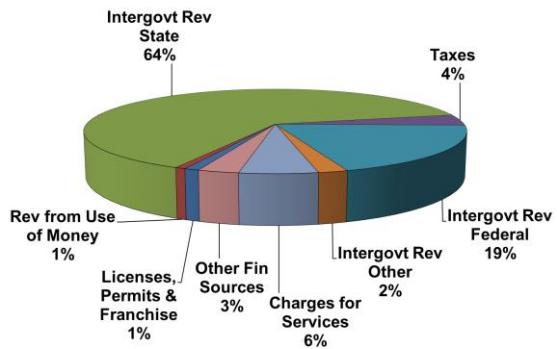
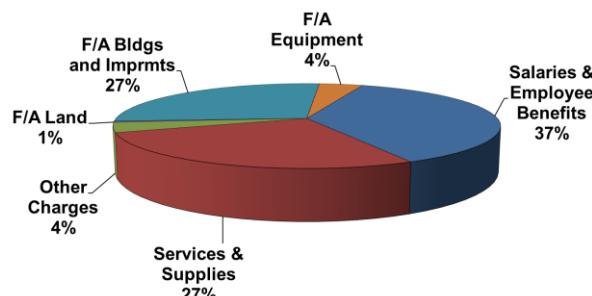
In addition to road and bridge repair, the County began focusing on its culvert system in FY2018/19, implementing the Culvert Inventory Project to establish a framework for inspecting and assessing the remaining life of concrete box culverts. The County has a large inventory of aging culverts that will need replacement, and this inspection process will aid in prioritizing these culvert projects. Construction on Cherry Glen culverts began in FY2020/21, and the replacement of Cantelow culverts will take place in FY2021/22.

In FY2019/20, the Department began taking inventory of its culverts, bridges, roads, signs, street lights, striping, and traffic signals, tracking their location, condition, size, material type, and age using GIS. This data will be used to assist with infrastructure needs assessments, planning future projects, scheduling of traffic-related asset replacement, and real-time web-based road closure reporting. GIS is also being used to track illegal dumping locations, improving enforcement efforts by the Sheriff's Department.

Public Works owns corporation yards in Fairfield, Vacaville, Rio Vista, and Dixon. The buildings at these locations were constructed in the 1950s and 1960s and have not undergone major renovations since originally constructed. These aging

facilities will need to be replaced or renovated in the near future. Installation of a modular trailer to replace the office space at the Rio Vista corporation yard, including new fencing, sidewalks, and driveway improvements took place in FY2020/21 and has been a significant improvement at that facility. The Fairfield corporation yard also houses Fleet's heavy equipment shop. The Department will work with the County Administrator's Office and General Services to evaluate potential facility upgrades, consolidation, and relocation to determine a short and long-term plan for these facilities.

The Department will continue to seek opportunities to collaborate with the cities and regional agencies to pool resources to complete mutually beneficial projects. Such collaboration increases available funding for these regional road projects, which attracts quality contractors and results in more competitive bids. In FY2020/21 the Department worked with several local agencies for regional projects, including improvements to Lake Herman Road, McCormack Road, Porter Road, Cherry Glen Culverts, and a Pedestrian Safety project.

SOURCE OF FUNDS**USE OF FUNDS**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	1,109,527	1,156,028	1,174,065	18,037	1.6%
LICENSES, PERMITS & FRANCHISE	317,612	258,600	301,801	43,201	16.7%
FINES, FORFEITURES, & PENALTY	75,340	0	0	0	0.0%
REVENUE FROM USE OF MONEY/PROP	304,344	93,922	210,654	116,732	124.3%
INTERGOVERNMENTAL REV STATE	15,752,866	16,409,039	18,182,687	1,773,648	10.8%
INTERGOVERNMENTAL REV FEDERAL	774,009	4,396,643	5,529,466	1,132,823	25.8%
INTERGOVERNMENTAL REV OTHER	733,539	1,300,000	603,603	(696,397)	(53.6%)
CHARGES FOR SERVICES	1,157,062	1,236,645	1,605,738	369,093	29.8%
MISC REVENUE	20,116	2,000	42,000	40,000	2000.0%
OTHER FINANCING SOURCES	184,799	889,000	847,000	(42,000)	(4.7%)
TOTAL REVENUES	20,429,211	25,741,877	28,497,014	2,755,137	10.7%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	7,897,124	8,838,700	9,799,777	961,077	10.9%
SERVICES AND SUPPLIES	4,828,331	10,879,452	7,239,478	(3,639,974)	(33.5%)
OTHER CHARGES	1,243,990	1,463,295	1,019,040	(444,255)	(30.4%)
F/A LAND	352,320	176,000	119,000	(57,000)	(32.4%)
F/A BLDGS AND IMPRMTS	3,398,677	6,297,000	7,250,000	953,000	15.1%
F/A EQUIPMENT	895,555	1,031,000	1,146,500	115,500	11.2%
OTHER FINANCING USES	149,418	227,971	111,748	(116,223)	(51.0%)
TOTAL APPROPRIATIONS	18,765,414	28,913,418	26,685,543	(2,227,875)	(7.7%)
NET CHANGE	(1,663,797)	3,171,541	(1,811,471)	(4,983,012)	(157.1%)

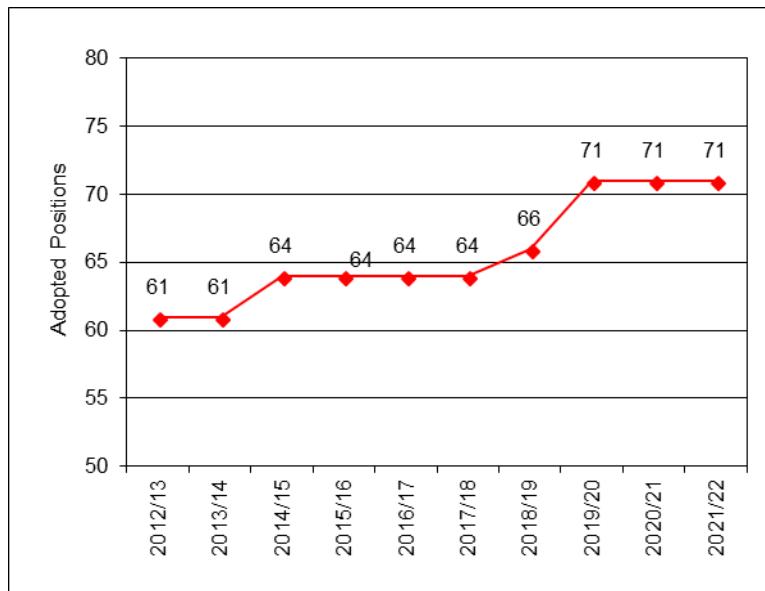
SUMMARY OF SIGNIFICANT ADJUSTMENTS

- The County is anticipating receiving gas tax revenue in the amount of \$17.7 million from the State for road construction and improvement projects via HUTA and RMRA which reflects an increase of \$1.7 million due to the passage of SB 1.
- Federal revenue is increasing by \$1,132,823 primarily due to a Solano Transportation Authority grant to help fund the Benicia Road Improvement project and reimbursement for Stevenson Road Bridge work.
- Revenue from other agencies is decreasing by \$696,397 which partially funds several road improvement projects.
- Contract costs are decreasing by \$2,462,537 for road maintenance and improvement projects.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation for the FY2021/22 Recommended Budget.

Since the economic collapse in 2009-2011 when the Road Fund lost revenues, and before the passage of SB 1, the Division struggled to have sufficient funding for maintenance and staffing. As revenue has recovered, the Division has been able to restore positions held vacant and deleted so that it is able to address engineering, construction management, and road maintenance with County staff.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

With the final component of SB 1 beginning July 1, 2020, Highway Users Tax Account (HUTA) and Road Maintenance and Rehabilitation Account (RMRA) revenue projections include full implementation of SB 1 for the fiscal year in FY2020/21. While the County has experienced significant increases in revenue since the law went into effect in November 2017, now that each component of SB 1 has been fully implemented, revenue increases will occur at a much slower rate. While fluctuations in fuel consumption, inflation, and vehicle registrations affect SB 1 revenue, gasoline prices no longer directly tie to fuel tax rates, providing more revenue stability. Since 70% of SB 1 revenue remains tied to fuel consumption, should there be a significant decline then revenue would be adversely impacted. Although fuel consumption has been declining in recent years, the rate of inflation has outpaced that decline, resulting in increased gas tax revenues. While the impact of COVID-19 resulted in a 7% decrease in FY2020/21 gas tax revenue, FY2021/22 is projected to see a 10% increase over FY2020/21.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

**Terry Schmidtbauer, Director of Resource Management
Public Ways**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	RECOMMENDED	
REVENUES						
3030 REGIONAL TRANSPORTATION PROJ	0	25,000	15,111	(9,889)	(39.6%)	
3020 PUBLIC WORKS IMPROVEMENT	455,218	471,856	475,387	3,531	0.7%	
APPROPRIATIONS						
3030 REGIONAL TRANSPORTATION PROJ	22,213	25,000	15,111	(9,889)	(39.6%)	
3020 PUBLIC WORKS IMPROVEMENT	0	837,000	750,000	(87,000)	(10.4%)	
NET CHANGE						
3030 REGIONAL TRANSPORTATION PROJ	22,213	0	0	0	0.0%	
3020 PUBLIC WORKS IMPROVEMENT	(455,218)	365,144	274,613	(90,531)	(24.8%)	

A summary of the budgets administered by the Public Works Department is provided on the following pages.

Summary of Other Administered Budgets 3030 – Fund 101-Regional Transportation Project
Terry Schmidtbauer, Director of Resource Management
Public Ways

FUNCTION AND RESPONSIBILITIES

This Budget tracks funds for regional transportation projects. Regional transportation projects typically consist of local roads that provide major points of access to the State highway system or provide regional connections between communities and key transportation facilities. The Public Works Engineering Services Division of the Department of Resource Management typically represents the County in the planning and implementation of such projects, many of which are coordinated with the Solano Transportation Authority (STA).

In FY2006/07, the Board of Supervisors approved a loan of up to \$3 million from the General Fund to support regional transportation projects, with the goal of repaying the loan with future transportation impact fees. The current principal loan balance outstanding as of June 30, 2021 is \$881,000.

On December 3, 2013, the Board adopted a resolution as part of the County Public Facilities Fee (PFF) Update which included a transportation fee component. This fee was established to address the impact of growth on the county regional road system. The transportation fee has two parts: The first part, Part A, of the fee is designed to generate fair-share funding from new development to recover County debt service obligations on the Vanden Road segment of the Jepson Parkway and Suisun Parkway in the unincorporated area. The second part, Part B, is the Regional Transportation Impact Fee (RTIF), which was included at the request of the Solano Transportation Authority (STA), in consultation with the STA's RTIF Policy Committee, composed of the seven City Managers, the Mayors, County Administrator, and one County Supervisor. The County completed a 5-year Public Facilities Fee Update approved by the Board of Supervisors in FY2019/20. Based on the update the County will continue to receive approximately 5% of all RTIF fee revenue for county road projects. This revenue is reflected in the Public Facilities Fund (Fund 296).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$9,889 or 39.6% in revenues and appropriations when compared to the FY2020/21 Adopted Budget, which represents long-term debt proceeds and the interest payment towards the debt.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	0	25,000	15,111	(9,889)	(39.6%)
TOTAL REVENUES	0	25,000	15,111	(9,889)	(39.6%)
APPROPRIATIONS					
OTHER CHARGES	22,213	25,000	15,111	(9,889)	(39.6%)
TOTAL APPROPRIATIONS	22,213	25,000	15,111	(9,889)	(39.6%)
NET CHANGE	22,213	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

There are currently no new projects planned for FY2021/22.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

FUNCTION AND RESPONSIBILITIES

The Public Works Improvement Fund Budget exists to fund the construction of roads and other public works improvements in certain areas of the County. Property owners who make an application to develop their property, such as a subdivision or building permit, are required in some locations to pay for road improvements. The payments are placed in this fund as a holding account until the road improvements are made, at which time the funds are used to reimburse the actual cost of the work performed. The improvements are restricted to the area where the property development occurred. The largest sources of such payments are the English Hills Zone of Benefit, Green Valley Zone of Benefit, and the Recology Hay Road, Road Damage Agreement. The work is performed by Public Works Division employees on a reimbursable basis.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$3,531 or 0.7% in revenues and a decrease of \$87,000 or 10.4% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The primary funding sources include: \$425,000 in impact fees from Recology Road Damage Agreement and \$42,500 in impact fees from the English Hills Zone of Benefit area, which represents a decrease of \$2,500 or 5.6% when compared to the FY2020/21 Adopted Budget due to a reduction in home construction, resulting in less impact fee revenue.

Primary Costs

The primary costs include \$750,000 in Operating Transfers to the Road Fund to help cover expenses for Fox and Weber Road pavement preservation/restoration due to the heavy truck traffic on county roads from Recology landfill use. No projects are scheduled for the English Hills Zone of Benefit area.

Contracts

None.

Fixed Assets

None.

See related Budget Unit 9122 - Fund 278 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	9,064	1,856	7,887	6,031	324.9%
CHARGES FOR SERVICES	425,686	425,000	425,000	0	0.0%
MISC REVENUE	20,467	45,000	42,500	(2,500)	(5.6%)
TOTAL REVENUES	455,218	471,856	475,387	3,531	0.7%
APPROPRIATIONS					
OTHER FINANCING USES	0	837,000	750,000	(87,000)	(10.4%)
TOTAL APPROPRIATIONS	0	837,000	750,000	(87,000)	(10.4%)
NET CHANGE	(455,218)	365,144	274,613	(90,531)	(24.8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

Terry Schmidtbauer, Director of Resource Management

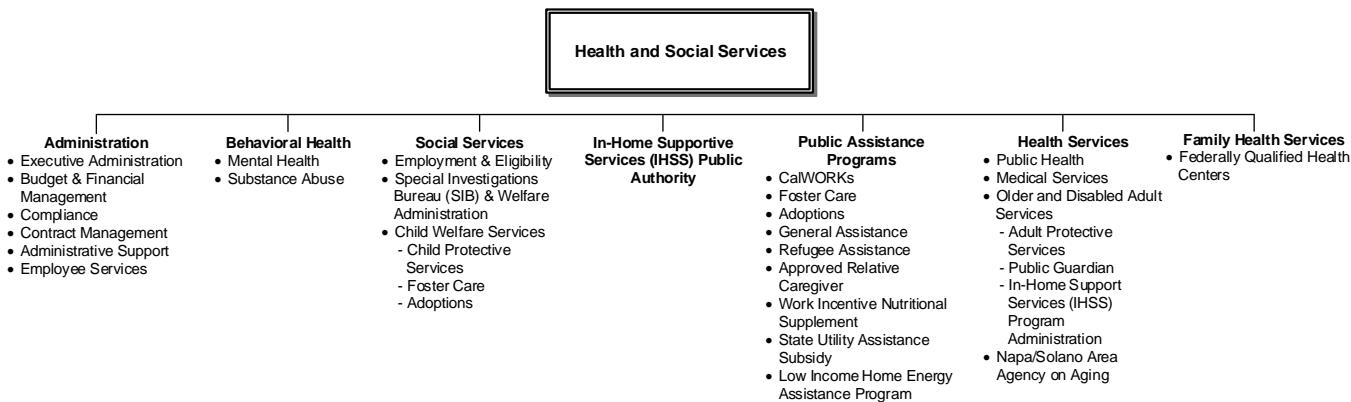
Public Ways

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified

Functional Area Summary

7500 – Fund 902-H&SS-Department Summary Gerald Huber, Director of Health & Social Services Health & Public Assistance



DEPARTMENTAL PURPOSE

The Department of Health and Social Services (H&SS) provides cost-effective services that promote self-reliance and safeguard the physical, emotional, and social well-being of the residents of Solano County. The Department administers Health, Mental Health, and Social Service programs that counties are mandated to provide under State and federal law.

Budget Summary:

FY2020/21 Midyear Projection:	355,992,819
FY2021/22 Recommended:	376,299,484
County General Fund Contribution:	23,892,508
Percent County General Fund Supported:	6.4%
Total Employees (FTEs):	1,314.65

FUNCTION AND RESPONSIBILITIES

H&SS is divided into seven financial divisions for budget reporting purposes: Administration, Behavioral Health, Social Services, In-Home Supportive Services (IHSS) – Public Authority, Public Assistance Programs, Family Health Services and Health Services.

Administration Budget (BU 7501) provides day-to-day executive management and direction, budget and fiscal management, compliance activities, contract management, payroll, recruitment, and departmental training.

Behavioral Health Services Budget (BU 7780) includes the Mental Health Plan and Substance Abuse Programs. The Division provides treatment, case management, rehabilitation, and community support services to seriously emotionally disturbed youth and mentally ill adults. The programs include emergency psychiatric services and involuntary hospitalizations. Proposition 63, the Mental Health Services Act (MHSA) (see glossary for definition), provides a large portion of the funds for intensive case management for high-risk clients and funds a variety of early intervention and prevention services, information technology projects to assist with this work, and supportive housing. The Substance Abuse program provides assessment, authorization, and treatment services through a subcontract with the Partnership HealthPlan of California (PHC) under a federally-approved Organized Delivery Services (ODS) regional model. Substance Abuse also provides case management and sober living housing for clients under the Proposition 47 grant program set to expire in September 2021.

Social Services Budget (BU 7680) includes Employment and Eligibility Services, Welfare Administration, Child Welfare Services, and Older and Disabled Adult Services, which includes the Public Guardian's Office, Napa/Solano Area Agency on Aging (AAA) serving Planning Service Area (PSA) 28, and In-Home Supportive Services (IHSS) Public Authority.

Employment and Eligibility Services (E&ES) promotes self-sufficiency by assisting low-income families and individuals with obtaining employment, access to health care, and food and cash assistance.

Welfare Administration (WA) includes Fiscal Issuance and the Special Investigations Bureau (SIB).

Child Welfare Services (CWS) intervenes on behalf of children who need protection from abuse and neglect. The functions of CWS include programs to strengthen families, adoption assistance, foster home licensing, placement assessment, and independent living guidance so children may grow into healthy productive adults.

Older and Disabled Adult Services (ODAS) focuses on comprehensive, integrated assistance for older and disabled adults, including domestic and personal in-home care services (In-Home Supportive Services (IHSS)), the investigation and prevention

of elder abuse and neglect, and assistance accessing Medi-Cal (see glossary for definition), CalFresh (see glossary for definition) and cash assistance programs. ODAS IHSS staff provide coordinated case management services which include program eligibility, intake assessments, annual reassessments, community referral resources, payroll assistance, and referrals to the IHSS Public Authority - Administration for recipient – provider matching services. The Public Guardian's Office serves as the County's guardian/conservator. Appointed by the Courts for individuals who are unable to care for themselves and/or manage their own affairs, the Public Guardian also serves as the Public Administrator when the decedent has no next of kin. The Public Administrator directs the disposition of remains and decedents' estate, as needed. ODAS integrated under the Public Health Division in 2015.

In September 2018, the California Department of Aging (CDA) designated Solano County as the lead agency for the Napa/Solano Area Agency on Aging (AAA) for PSA 28. ODAS provides program management and administrative support to the AAA.

IHSS Public Authority-Administration Budget (BU 7690) includes H&SS staff and operating expenditures needed to fulfill the requirements for administering the IHSS Public Authority responsibility under a Memorandum of Understanding with the IHSS Public Authority Board (provider payments are not included in the County Budget; wages are paid directly to the provider by the State).

Public Assistance Programs Budget (BU 7900) includes federal, State and County funding for all of the welfare cash assistance programs administered by H&SS. Programs include California Work Opportunity and Responsibility to Kids (CalWORKs) (see glossary for definition), Refugee Resettlement, Adoptions Assistance Program, Foster Care Assistance, General Assistance (GA) funding, Approved Relative Caregiver (ARC) funding, Work Incentive Nutritional Supplement (WINS), State Utility Assistance Subsidy (SUAS), and Low Income Home Energy Assistance Program (LIHEAP). H&SS also administers the CalFresh (see glossary for definition) program eligibility; however, CalFresh (food subsidy) benefits are issued directly to the recipient via a debit card from the State; thus, these costs are not included in the County budget.

Family Health Services Budget (BU 7580) includes operations of the Federally Qualified Health Center (FQHC) medical and dental clinics in Fairfield, Vacaville, and Vallejo. These are comprised of three primary care clinics and a pediatric clinic, three dental clinics, dental services at Women, Infant, and Children (WIC) clinics, as well as mobile dental and mobile primary care services. The majority of patients served by FHS are Medi-Cal recipients; however, there are a number of uninsured, vulnerable underinsured and homeless patients served by the clinics as mandated by Welfare and Institutions Code section 17000.

Health Services Budget (BU 7880) includes Public Health and Medical Services. The Public Health Division provides mandated community health services to promote a healthy environment for all county residents. The services include support to Public Health Laboratory testing, Public Health Nursing and home visiting, Communicable Disease surveillance, Maternal, Child and Adolescent Health programs, and Emergency Medical Services (EMS). The Medical Services budget provides funds for the County's medically indigent adult services through participation in the County Medical Services Program (CMSP).

Functional Area Summary

7500 – Fund 902-H&SS-Department Summary Gerald Huber, Director of Health & Social Services Health

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION DIVISION	4,419,766	3,554,290	3,907,647	353,357	9.9%
BEHAVIORAL HEALTH DIVISION	93,330,499	106,985,132	109,558,320	2,573,188	2.4%
SOCIAL SERVICES DIVISION	103,130,107	118,972,040	124,005,470	5,033,430	4.2%
IHSS - PA ADMINISTRATION	825,167	925,673	855,338	(70,335)	(7.6%)
PUBLIC ASSISTANCE PROGRAMS	53,929,888	57,116,116	58,317,470	1,201,354	2.1%
FAMILY HEALTH SERVICES DIVISION	28,185,877	30,758,925	30,898,653	139,728	0.5%
HEALTH SERVICES DIVISION	46,978,868	59,474,012	43,413,820	(16,060,192)	(27.0%)
TOTAL REVENUES	330,800,172	377,786,188	370,956,718	(6,829,470)	(1.8%)
APPROPRIATIONS					
ADMINISTRATION DIVISION	4,420,595	3,554,291	3,907,647	353,356	9.9%
BEHAVIORAL HEALTH DIVISION	93,330,007	106,985,132	109,558,320	2,573,188	2.4%
SOCIAL SERVICES DIVISION	103,131,626	118,972,040	124,005,470	5,033,430	4.2%
IHSS - PA ADMINISTRATION	825,167	925,673	855,338	(70,335)	(7.6%)
PUBLIC ASSISTANCE PROGRAMS	53,929,888	57,116,116	58,317,470	1,201,354	2.1%
FAMILY HEALTH SERVICES DIVISION	28,185,877	30,758,925	30,898,653	139,728	0.5%
HEALTH SERVICES DIVISION	43,175,394	56,755,603	48,756,586	(7,999,017)	(14.1%)
TOTAL APPROPRIATIONS	326,998,554	375,067,780	376,299,484	1,231,704	0.3%
NET CHANGE	(3,801,618)	(2,718,408)	5,342,766	8,061,174	(296.5%)

STAFFING					
ADMINISTRATION DIVISION	106.00	106.00	106.00	0.00	0.0%
BEHAVIORAL HEALTH DIVISION	216.25	216.25	216.25	0.00	0.0%
SOCIAL SERVICES DIVISION	651.75	656.00	666.00	10.00	1.5%
IHSS - PA ADMINISTRATION	5.00	5.00	5.00	0.00	0.0%
PUBLIC ASSISTANCE PROGRAMS	0.00	0.00	0.00	0.00	0.0%
FAMILY HEALTH SERVICES DIVISION	178.15	170.15	153.40	(16.75)	(9.8%)
HEALTH SERVICES DIVISION	156.50	161.25	168.00	6.75	4.2%
TOTAL STAFFING	1,313.65	1,314.65	1,314.65	0.00	0.0%

Primary Funding Sources

The primary funding sources for H&SS are federal and State Program revenues of approximately \$187.4 million (50.5% of total); 1991 Realignment (see glossary for definition) a Statewide (sales tax based) revenue - \$55.8 million; 2011 Public Safety Realignment (see glossary for definition) a Statewide (VLF and sales tax based) revenue - \$40.9 million; and Charges for Services estimated at \$25.8 million in reimbursements for services. The County General Fund Contribution of \$23.9 million represents 6.4% of H&SS funding and includes the required local (County) maintenance of effort (MOE) for several State and federal program areas.

Program Revenue

Program revenues are earned primarily by two methods. The first method is through reimbursement for actual costs from State and federal government based upon time studies in which staff document hours worked in each program/activity, cost reports, or other methods of documenting actual program costs. The second method is through fee for service revenue as a result of billing various third-party payers, primarily Medi-Cal, on either a unit-of-service basis, a capitated payment, or a per-visit payment.

County overhead and departmental administrative costs are distributed to all programs in H&SS and are included in each program's budget. The administrative costs include fixed operational expenses such as: utilities, Department of Information Technology (DoIT), and Countywide Administrative Overhead charges that are incorporated into the Department's federal/State claims for cost reimbursement and are used in calculating H&SS billing rates paid by third parties. As a result, the majority of revenues received by H&SS include reimbursement for both the direct costs associated with the individual employee providing specific service as well as departmental administrative costs and direct charges from other County departments providing support services to H&SS. In FY2021/22, direct charges from other County departments plus Countywide Administrative

Overhead total \$24.7 million of which 93.7%, or approximately \$23 million in federal, State and realignment funds are used to offset the County General Fund costs for various County central service departments that provide services to H&SS programs.

COVID-19 Related One-Time Funds

The FY2021/22 Recommended Budget reflects a decrease of \$20,606,762 in COVID-19 related one-time funds that expired in FY2020/21, as follows:

Decrease in Federal CARES Act funds	\$13,275,498
Decrease in COVID-19 Federal direct grants	\$1,614,607
Decrease in one-time State general fund Realignment backfill	\$5,716,657

The decrease of \$20.6 million is partially offset by a \$4.4 million increase in COVID-19 State Pass Through funds for the Epidemiology and Laboratory Capacity (ELC) grant to support Health Services' (Public Health) ongoing COVID-19 response and expansion efforts.

H&SS was also notified of additional State pass-through and federal direct grant awards for Health Services and Family Health Services Divisions. The Department is in the process of developing spending plans for these awards and will return to the Board for approval as part of the Supplemental Budget.

Realignment Revenue

The State Budget Act of 2011 included a major realignment of public safety programs from the State to local governments with the majority of human services programs receiving State General Fund allocations realigned to counties. 2011 Realignment shifted the funding and program responsibility for Adoption Services, Foster Care, Child Welfare Services, Adult Protective Services, Substance Abuse, Early Periodic Screening Diagnostic and Treatment (EPSDT), and Managed Care from the State to local government (County) and redirected specified tax revenues to fund this effort. The State share of funding for realigned programs has been replaced by funding based on a percentage of realignment funds (State sales tax and vehicle license fees) collected. However, the County still receives State allocations for a few programs that are matched 50% by federal funds, which includes the administration of the CalFresh, Medi-Cal, and CalWORKs programs. Federal revenues are often matching funds for programs where the State and local governments share costs; however, the federal portions are based upon the actual cost of providing the service. Federal revenues included in the budget are developed using a number of factors: caseload; number of filled positions each quarter, the cost for each position, and overhead and other costs associated with each filled position; productivity rates; and interim, estimated or approved, reimbursement rates.

1991 Realignment

1991 Realignment, a dedicated percentage of State sales tax and vehicle license fees (VLF), is the second major funding source for H&SS. The distribution of funds amongst counties is based upon formulas established in 1991. Funds are designated for specified human services programs, mostly federal, which the State and the County have traditionally shared the "local" costs to draw down federal matching funds. In order to continue to receive 1991 Realignment funds, the County is obligated to fund the State share of program costs, and/or has a fixed maintenance of effort (MOE) amount. Regardless of actual 1991 Realignment revenues received, the County's share of costs for the realigned programs is a fixed percentage.

Since realignment funds are generated by sales tax and VLF, the funding can fluctuate based on economic conditions; the amount of State collected and distributed revenues substantially declined from \$46.2 million in FY2006/07 to \$34 million in FY2009/10. However, since FY2011/12 these revenues have been slowly trending upward. The FY2021/22 Recommended Budget includes \$55.8 million in 1991 Realignment funds that will be drawn down and recognized as revenues.

1991 Realignment funds are allocated to three main areas:

- Health Services – a portion of the Health Realignment funding (approximately \$6.87 million) previously set aside for the County Medi-Cal services Program (CMSP) for indigent health care is being redirected at the State level to fund Social Services programs. The balance is available to support uncompensated costs in the Family Health Services budget and to fund the realigned Public Health programs.

- Social Services – funds are dedicated for Child Welfare Services, Foster Care and IHSS programs. By statute, any growth (funding above the established base amount) in overall 1991 Realignment Revenue is first used to fund caseload growth for Social Services statewide.
- Mental Health – funds are used to pay the 50% local share for services for adult Medi-Cal clients (the balance is reimbursed by federal funds) and for the full costs of services provided to indigents and other low-income clients. Under 2011 Realignment, and following the federal approval of the ACA (see glossary for definition) and State adoption of the Medi-Cal expansion and Healthcare Exchange, the funds previously allocated to this account have been shifted to pay for the County's increased share of costs for the CalWORKs assistance programs (approximately \$9.4 million); however, the State is required to fully replace the 1991 Realignment funds shifted from Mental Health to CalWORKs and is responsible for any shortfall in funding.

A portion of the 1991 Realignment funds previously set aside for the County's obligation to pay for indigent health care (W&I Code §17000) has been redirected at the State level to fund Social Services programs with enactment of AB 85, January 1, 2014, including increases in CalWORKs grants. With the implementation of the Affordable Care Act in 2010, the State anticipated that County costs and responsibilities for healthcare services for the indigent population would decrease because a majority of this population, previously uninsured, would now be eligible for Medi-Cal or Covered California. The enactment of AB 85 provided the mechanism for redirecting these realignment funds.

AB 85, effective January 2014, also changed the growth distribution within the three areas of 1991 Realignment. Specifically, Social Services receives first call on growth in funds (to fund caseload growth) but no longer receives general growth. Health Services receives significantly less from general growth, from approximately 52% to 18.5%, while Mental Health remains the same at approximately 40%.

AB 130 and SB 90 created a new County IHSS MOE, effective July 1, 2017. The State increased In-Home Supportive Services (IHSS) costs to counties partially by redirecting VLF growth from the Health, Mental Health and CMSP accounts to Social Services. Social Services received the sales tax growth due to the IHSS caseload increase resulting in Health and Mental Health's sales tax bases being flat funded. Health and Mental Health lost funding of \$613,283 in FY2017/18 and \$509,458 in FY2018/19 as a result of the redirected growth funds. If the MOE structure had continued, the VLF base for Health and Mental Health would not have shared in any general growth funds until FY2020/21. However, on July 1, 2019, SB 80 was enacted into law to create a more sustainable IHSS MOE structure which included rebasing counties' MOE to a lower amount, ceasing the redirection of VLF growth revenues, reducing the MOE inflation factor from 7% to 4%, and enacting changes to wage and benefit bargaining.

2011 Realignment

The major portion of the 2011 Public Safety Realignment funding is dedicated to human service programs and substantially changed how those programs are funded in California. H&SS estimates \$40.9 million in 2011 Realignment funds for FY2021/22. These funds are dedicated to Child Welfare Services, Foster Care, Mental Health, and Substance Abuse programs. Previously, under the 1991 Realignment, counties were required to fund a certain percentage of the program costs; starting in 2011, counties are fully responsible for funding the non-federal share of these programs using the 2011 Realignment revenue.

Both realignment funding streams (1991 and 2011) are heavily dependent upon economic conditions since the source is sales tax and VLF. During periods of economic downturn, funding declines while demand for human services programs increases. The increased risk of revenue loss during periods of peak demand requires H&SS to monitor cash receipts, project future revenues based on economic indicators, track service level demand, and develop cost-effective service delivery systems.

County General Fund Contribution

The FY2021/22 Recommended Budget includes a County General Fund Contribution in the amount of \$23,892,508, an increase of \$2,772,205 when compared to the FY2020/21 Adopted Budget. The above amount excludes \$124,975, a decrease of \$367,221 from FY2020/21 Adopted Budget, in additional transfers to H&SS – Administration, Public Health, and Social Services, representing the General Fund Contribution to Non-County Agencies contracted through H&SS.

The increase is comprised of the following:

- \$321,174 decrease in Social Services due to reduced spending in CalFresh and CalWORKs administration, Public Guardian, and SSI Advocacy program offset by increased spending in the administration of Medi-Cal and General Assistance, CalWIN and In-Home Supportive Services.
- \$809,548 increase in Health Services reflects the annual CMS participation fee, which was waived in FY2020/21.
- \$2,283,831 increase in Assistance due to increased contribution in the County share of cost of Foster Care and Adoptions Assistance.

The County General Fund Contribution of \$23,892,508 is appropriated with \$5,830,970 funding the Assistance Programs, and \$18,061,538 funding the following operations in H&SS:

- \$2,844,528 for required Maintenance of Efforts for Public Health, California Children's Services, Mental Health, and CalWORKs Administration.
- \$809,548 for the required CMS participation fee.
- \$2,861,608 in mandatory match or County share of costs for federal/State programs for Child Welfare Services, CalWIN, and administration of CalWORKs, CalFresh, Medi-Cal and IHSS programs (see glossary for definitions).
- \$5,704,565 for mandated substance abuse and adult psychiatric outpatient and inpatient services.
- \$3,384,578 to fund some programs at the minimum level necessary. These programs include Public Health Laboratory, Public Guardian, General Assistance eligibility determination and administration. In most cases, these programs are supplemented by outside sources of funding including competitive grants and charges for services.
- \$921,944 for administrative costs that are non-claimable.
- \$1,534,767 to support H&SS integration, homeless outreach and community services efforts, Medi-Cal Administrative Activities, SSI advocacy, and Nurse Family Partnership.

Primary Operational Expenditures

Primary costs included in the Health and Social Services Department (Fund 902) allocated by Division:

- Administration (BU 7501) includes \$3,907,647 in appropriations which recovers most costs through Administrative Overhead Intrafund Transfers.
- Social Services (BU 7680) includes \$124,005,470 in appropriations which includes Employment and Eligibility Services, Welfare Administration, Child Welfare Services, and Older and Disabled Adult Services.
- IHSS Public Authority - Administration (BU 7690) includes \$855,338 in appropriations which includes H&SS staff support and operating costs for the administration of the IHSS-Public Authority covered under a Memorandum of Understanding (MOU) between the County and the IHSS Public Authority.
- Behavioral Health (BU 7780) includes \$109,558,320 in appropriations which includes Mental Health and Substance Abuse.
- Family Health Services (BU 7580) includes \$30,898,653 in appropriations which includes primary and dental care clinics, including mobile vans.
- Health Services (BU 7880) includes \$48,756,586 in appropriations which includes Public Health and Medical Services.
- Assistance Programs (BU 7900) includes \$58,317,470 in appropriations which includes above referenced assistance programs.

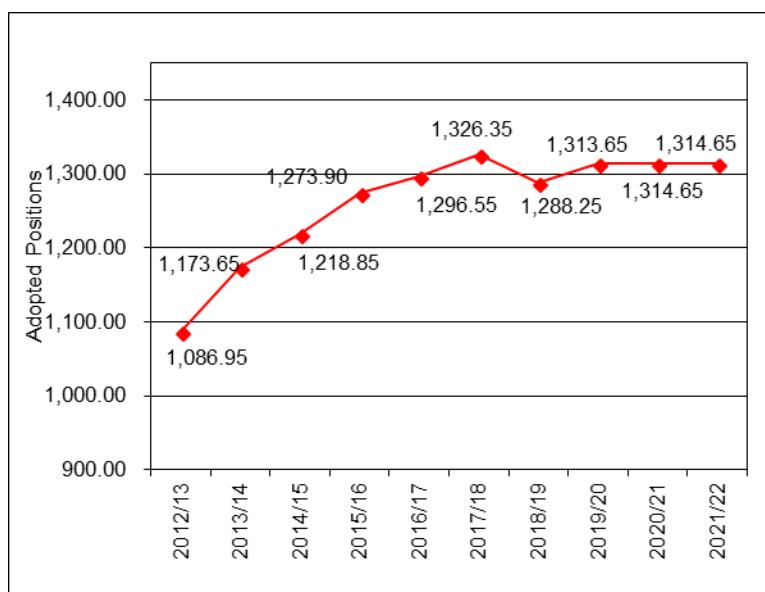
Other Administered Budgets not part of Fund 902 include \$19,956,210 for the IHSS Public Authority (Fund 152 - BU 1520), \$931,514 for Tobacco Prevention and Education (Fund 390 - BU 7950), \$3,572,602 Napa/Solano Area Agency on Aging (Fund 216 – BU 2160) and a Transfers-Out of \$31,912,218 from the Mental Health Services Act (Fund 906 - BU 9600) to Behavioral Health Services (Fund 902 - BU 7780). Additional details on the program costs can be found in the H&SS Divisions and Other Administered Budget sections of the Recommended Budget for Health and Public Assistance.

DEPARTMENT COMMENTS

None.

SUMMARY OF POSITION CHANGES

Details on position changes are described in each H&SS Division in the subsequent pages of the budget section writeup.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Additional details on Pending Issues and Policy Considerations are described in each H&SS Division.

DEPARTMENTAL PURPOSE

Health and Social Services Administration Division provides day-to-day management and direction of support functions needed for the Health and Social Services Department (H&SS) to promote self-reliance and safeguard the physical, emotional, and social well-being of Solano County residents.

FUNCTION AND RESPONSIBILITIES

The Administration Division provides managerial leadership and support to the six H&SS divisions in various program areas. The Administration Division includes Executive Administration, Administrative Support Bureau, Budget and Financial Management, Compliance & Quality Assurance, Contracts Management, and Employee Services which includes recruitment and department training.

Executive Administration

Executive Administration provides leadership and support to H&SS divisions in fulfilling organizational goals, strategic planning, and developing effective partnerships with organizations and stakeholders within the community, as well as coordinating and implementing Department initiatives.

Administrative Support Bureau

The Administrative Support Bureau (ASB) is responsible for the Department's purchasing and receiving, asset inventory management, including cellular and multi-function devices, records management, courier services, workspace utilization, vehicle management for H&SS assigned vehicles, logistics and coordination of facilities maintenance and general operations.

Budget and Financial Management

Budget and Financial Management is responsible for financial services functions including budgeting, accounting, revenue claiming, billing and collections, and financial oversight.

Compliance & Quality Assurance

The Compliance & Quality Assurance Unit provides an integrated system of compliance oversight and ensures that the Department's business and provider practices are compliant with federal, State, and local regulations and requirements. Additionally, the Compliance & Quality Assurance Unit identifies and conducts risk assessments and analysis in collaboration with H&SS divisions and with the Auditor-Controller's Office; and investigates federal and State privacy breaches.

Contracts Management

Contracts Management is responsible for coordinating the administration and monitoring of more than 500 contracts and service agreements with a value of approximately \$133 million.

Employee Services

Employee Services oversees H&SS employee hiring and coordinates department-wide County mandated training for H&SS employees. This unit is also responsible for department-wide payroll, which includes processing of time reporting, extended leave, and documentation of personnel processes such as new hires, terminations, and promotions. Additionally, Employee Services manages organizational development and culture agreements, and leads the coordination of departmental equity initiatives, which works to align federal and State cultural competency requirements across programs and services and to promote an equity framework in the development and implementation of programs, services, policies, and procedures across the Department.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Coordinated the annual Single Audit for all federally funded programs managed by H&SS. The federally required single audit is a rigorous audit of an entity that expends \$750,000 or more of federal funds. H&SS manages approximately \$79 million in federal expenditures. The FY2019/20 Single Audit noted no findings.
- During FY2020/21, in addition to standard operational duties, the Administrative Support Bureau (ASB) served as an integral team in the H&SS COVID-19 pandemic response for public and staff safety. COVID-19 response related duties included: sourcing and purchasing limited Personal Protective Equipment (PPE) supplies and disinfection items for

distribution to the Department's programs and building reception and common areas; supporting the large volumes of PPE received by the Emergency Management Services (EMS) team from the State; facilitating additional loaner vehicles from Fleet Operations to allow field workers to have individually assigned vehicles and arranging for PPE and disinfection items placed in vehicles; leading the effort to produce and post signage recommended by the Centers for Disease Control (CDC) and California Department of Public Health (CDPH), County specific messaging, and State and Cal/OSHA signage in H&SS occupied buildings; ensuring social distancing measures were implemented including determining room occupancy limits, and reducing lobby seating and directing foot traffic by installing floor markers; identifying the locations for sneeze guard installations and standing hand sanitizer stations placement in H&SS occupied buildings; coordinating with the Department of Information Technology for the purchase of computer equipment and peripherals needed to enable employees to telework effectively; and augmenting Public Health Laboratory couriers' route in transporting COVID-19 test samples during identified gaps in services.

- The Compliance & Quality Assurance Unit participated in weekly collaboration meetings with H&SS management and the Department of Information Technology (DoIT) to address COVID-19 related business requirements and processes; participated in the Public Health COVID Data Exchange, Validation and Case Reporting Project and developed and implemented the Multi-agency Release of Information as part of the Integrated Data System (IDS) project.
- The Budget and Financial Management Unit in coordination with Contracts Unit, Compliance & Quality Assurance, completed subrecipient monitoring site visits for 23 contracts during FY2020/21.
- Contracts Unit, in coordination with Compliance & Quality Assurance, updated and implemented formal procedures for subrecipient determination and risk assessments as required by State and federal regulations. The unit also partnered with Risk Management to refine the process for reviewing contractors' compliance with the County's insurance requirements. The unit held a series of kick-off meetings in November 2020 and January 2021 to review these changes.
- During FY2020/21, Employee Services provided critical COVID-19 support to H&SS operations. This included processing telework agreements and supporting Public Health in the coordination of contact tracing volunteers. In addition, the unit was successful in converting some in-person trainings to online versions to accommodate the varying work locations of staff due to COVID-19.

WORKLOAD INDICATORS

- Administrative Support Bureau (ASB) facilitated over 3,600 purchase transactions (through purchase orders, credit cards, office depot) with expenditures totaling approximately \$9.5 million across the Department, including COVID-19 expenditures of \$4.3 million.
- ASB completed the annual physical inventory of approximately 7,685 fixed assets assigned to H&SS.
- Budget and Financial Management Unit managed approximately \$553 million in funds including COVID-19 direct and State pass-thru funds: \$386 million including Assistance and In-Home Supportive Services Program for provider wages, benefits and Public Authority Administration and Napa/Solano Area Agency on Aging administration; \$99 million in client benefits paid by the State; \$19 million in client assets; and \$49 million in other funds (including restricted trust funds).
- The Billing and Collections Unit processed approximately \$34 million in Medi-Cal, Medicare, and private insurance claims.
- Accounts Payable and Contracts Units processed approximately 17,887 vendor claims totaling \$103 million.
- The Employee Services Unit processed 696 telework agreements during the first round of approvals and 765 agreements during the second round; processed over 100 telework amendments; and 335 Leave of Absence requests for the Families First Coronavirus Response Act; and scheduled Live Scans, organized trainings, and completed forms for over 250 employees countywide volunteering to support contact tracing efforts.
- The Employee Services Unit coordinated the processing of 51 FTE new hires, 16 FTE retirements and 55 separations, 30 FTE promotions, and 20 FTE transfers; prepared and processed 3,148 personnel action requests (ePARs); and monitored and troubleshooted the timecard reporting of approximately 1,164 employees in the IntelliTime payroll system. Workload data covers the period July 1, 2020 to February 6, 2021.

DIVISION BUDGET SUMMARY

The Recommended Budget represents increases of \$353,357 or 9.9% in revenues and \$356,356 or 9.9% in appropriations when compared to the FY2020/21 Adopted Budget. The County General Fund Contribution in the Recommended Budget remains unchanged.

Primary Funding Sources

The primary sources of funding for Administration include Intrafund Transfers representing reimbursement of allowable administrative costs from various H&SS program divisions, Operating Transfers-In and General Fund Contribution to fund Board approved contributions to non-County agencies and non-reimbursable costs, and grant revenues with department-wide benefit or impact.

The FY2021/22 Recommended Budget includes a \$353,357 or 9.9% net increase in revenues primarily due to the following:

- Increase of \$237,908 in Intergovernmental Revenues due to the COVID-19 Emergency Response Grant (CERG) unspent carryforward funds of \$1 million and offset by a decrease of \$749,392 in one-time Federal CARES Act funds received in FY2020/21 to fund eligible costs in responding to the COVID-19 pandemic emergency.
- Increase of \$146,534 in Miscellaneous Revenues due to the Kresge Foundation unspent carryforward funds to support the Department's integration efforts.
- Decrease of \$30,221 in Other Financing Sources as funding will not be provided to the Senior Coalition as the Board declassified them as an advisory committee on March 2, 2021.

Primary Costs

The FY2021/22 Recommended Budget includes a \$353,356 or 9.9% net increase in appropriations primarily due to the following:

- Increase of \$1,496,627 or 11.2% in Salaries and Employee Benefits primarily due to negotiated and approved labor contracts resulting in increases in wage, CalPERS retirement costs, health insurance and worker's compensation costs and a decrease in budgeted salary savings.
- Decrease of \$248,800 in Services and Supplies due to a decrease in one-time COVID-19 expenditures funded with CARES Act funds offset by increases in DoIT and central data processing charges, other professional services, and property insurance.
- Increase of \$983,063 in Other Charges due to increases in contracted direct services funded with CERG carryforward funds and interfund charges from General Services and other departments offset by a decrease in Countywide Administrative Overhead.
- Increase of \$9,567 in Other Financing Uses due to an increase in pension obligation bond costs.
- Increase of \$1,887,101 in offsetting Intrafund Transfers due to an increase in net claimable H&SS administration costs transferred to program divisions and an increase in intergovernmental transfer (IGT) revenues from Public Health to fund H&SS reorganization costs.

Contracts

The FY2021/22 Recommended Budget includes a total of \$2,189,360 or 9.4% in contracted services. H&SS will return to the Board in June 2021 with a master list of contracts for the Board's consideration.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

Summary of Division Budget

7501 – Fund 902-H&SS Administration
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	1,621,893	1,017,402	1,017,402	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	1,067,183	788,592	1,026,500	237,908	30.2%
CHARGES FOR SERVICES	15,609	864	0	(864)	(100.0%)
MISC REVENUE	42,518	153,466	300,000	146,534	95.5%
OTHER FINANCING SOURCES	185,042	155,196	124,975	(30,221)	(19.5%)
GENERAL FUND CONTRIBUTION	1,487,520	1,438,770	1,438,770	0	0.0%
TOTAL REVENUES	4,419,766	3,554,290	3,907,647	353,357	9.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	11,128,731	13,351,588	14,848,215	1,496,627	11.2%
SERVICES AND SUPPLIES	3,547,384	4,770,519	4,521,719	(248,800)	(5.2%)
OTHER CHARGES	3,821,947	2,739,248	3,722,311	983,063	35.9%
OTHER FINANCING USES	261,608	124,272	133,839	9,567	7.7%
INTRA-FUND TRANSFERS	(14,339,075)	(17,431,336)	(19,318,437)	(1,887,101)	10.8%
TOTAL APPROPRIATIONS	4,420,595	3,554,291	3,907,647	353,356	9.9%
NET CHANGE	830	1	0	(1)	(100.0%)

STAFFING	106	106	106	0	0.0%
ADMINISTRATION DIVISION	106	106	106	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2020/21 Budget are provided below.

On March 9, 2021, the Midyear Report included:

- Deletion 1.0 FTE Public Health Nurse.
- Added 1.0 FTE Social Worker II.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear in the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DIVISION PURPOSE

The Department of Health and Social Services - Behavioral Health Division includes the Mental Health Plan (MHP) and Substance Use Disorder services. Integration of these programs allows the Department of Health and Social Services (H&SS) to efficiently monitor and manage programs and expenses as a comprehensive behavioral health system of care.

FUNCTION AND RESPONSIBILITIES

Behavioral Health provides mental health services in accordance with Title 9, California Code of Regulations, sections 1820.205, 1830.205, and 1830.210. Substance Use Disorder Services are delivered under the authority of Title 45, Code of Federal Regulations and California Health and Safety Code §11750-11997.

The Mental Health Division provides a continuum of care across the age span for those individuals qualify for specialty mental health services, which include individuals with moderate to high mental health disorders, as defined under the Medi-Cal Mental Health Plan (MHP), and the indigent and uninsured. Federal law requires that service must be provided in the least restrictive setting appropriate to the individualized needs. The County operates as a managed care plan under contract with the State Department of Health Care Services (DHCS), providing both direct services and contracting with community-based providers to provide services. The Behavioral Health Quality Improvement Unit oversees compliance with the contractual obligations associated with the MHP as well as quality of care. Services are primarily funded by Medi-Cal, which has federal, State, and local funding components. The Mental Health Services Act – Proposition 63 (MHSA) (see glossary for definition) provides a funding structure designed to expand and transform the mental health system beyond those services traditionally billed to Medi-Cal.

Service provision within the mental health programs of the Division include:

- A 24-hour toll-free Access line to obtain mental health care operated by a team of County licensed clinicians during the day and the Crisis Stabilization Unit after hours.
- Recovery oriented treatment, rehabilitation, and community support services to seriously emotionally disturbed youth, adults, and older adults. Most individuals are served through outpatient clinics with County operated clinics for youth and adults in Vallejo, Fairfield, and Vacaville.
- An “Open Access” drop-in model for accessing outpatient care which operates at all three adult Integrated Care Clinic (ICC) sites at the Fairfield, Vacaville and Vallejo campuses. Under this model, individuals seeking care are not required to schedule intake appointments but rather are encouraged to come to the clinic “today or tomorrow, or any business day by 3:30 p.m.” Urgent psychiatric care is provided through a “Provider of the Day,” who provides same or next day services.
- A contracted network augments the County’s outpatient capacity and includes adult case management and specialized services for youth such as the 0-5 programs, counseling for youth at school sites, and therapeutic behavioral services (TBS) which is an intensive behavior-focused program for youth and families.
- Crisis intervention, crisis stabilization and inpatient services for youth or adults with acute needs. The County is responsible for funding psychiatric inpatient hospitalizations for any Solano County Medi-Cal beneficiary or uninsured Solano resident who is admitted to a hospital in a psychiatric emergency.
- Community-Based Multidisciplinary service teams, or Full Service Partnerships (FSP), can include psychiatrists, nurse practitioners (NP), physician assistants (PA), nurses, mental health clinicians, specialists, and peers in recovery; these programs serve the entire county region but operate out of the Fairfield campus for county administered programs and out of Vallejo and Fairfield through CBOs. Programs partner with clients to provide care including:
 - Supportive case management services geared to promote mental health recovery for clients who live in long-term care facilities (locked and unlocked), board and care homes, foster homes, and youth group homes in order to support successful transitions to the community.
 - Intensive community-based services to adults, older adults, forensic, homeless adults, transition age youth, commercially sexually exploited youth, and other children and families.
 - Outreach, supportive housing/homeless services, peer support, and employment services offer linkage, psychiatric rehabilitation, recovery planning, and independent living supports to maintain clients in the least restrictive settings.

- Care provided in the State Hospital. Often, individuals enter the State Hospital through a forensic felony pathway, determined not guilty by reason of insanity or incompetent to stand trial. The County is responsible for the care to misdemeanants. Felony admissions are the responsibility of the California Department of Community Corrections, but after a time period equivalent to a comparable jail sentence, the financial responsibility and oversight of the care generally transfers to the Mental Health Plan.
- Collaborative services provided by co-locating behavioral health staff at Court, Probation, County jail facilities, and Child Welfare Services locations. Collaborating across systems has also been a key aspect of outreach, engagement, and service delivery to the homeless population.
- Intensively coordinated, in-home services to youth and families involved with the Child Welfare system under the Katie A. (see glossary for definition) court mandate and AB 403, Continuum of Care (CCR) (see glossary for definition), which expanded this service previously required to include other youth who qualify for a more intensive level of outpatient care.
- Administrative functions including quality assurance; utilization management; beneficiary related issue resolution; authorization and denial of services; maintenance of financial records, policies and procedures, and electronic health records; and assurance of cultural competency in the provision of services.
- MHSA funded programs which may include prevention and early intervention, community services and supports, information technology, innovative programs, and capital housing projects. The County, through the Mental Health Division, completes a Three-Year Plan that is County organized but community driven, and an annual report of delivered services which is provided to the Board of Supervisors and posted online.

Substance Use Disorder services provide prevention, intervention, treatment, and recovery services for alcoholism and other drug addictions for youth and adults, including probationers and parolees, through:

- Assessment of a client's alcohol and drug abuse treatment needs and authorization of appropriate services for delivery by contracted providers. Services include residential treatment for adults, with preferential placement given to pregnant and postpartum women and IV drug users.
- Case management and outpatient counseling through individual, group, and family sessions for adults and adolescents.
- Counseling services for California Work Opportunity and Responsibility to Kids (CalWORKs) (see glossary for definition) participants whose behavioral health issues interfere in their ability to obtain employment toward self-sufficiency.
- Administration of drug diversion services through Penal Code section 1000, Substance Abuse and Crime Prevention Act of 2000 – Proposition 36 (SACPA) (see glossary for definition), and Adult and Dependency Drug Courts.
- Oversight of services for Driving Under the Influence (DUI) programs operated at contract agencies.
- Federally mandated Primary Prevention Services, administered by the Public Health Division, to delay or prevent the onset of youthful substance use.
- Administration of the Proposition 47 grant project which provides housing and supportive case management while a client with a high-risk criminal history progresses through levels of substance use treatment and recovery.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Mental Health

The Mental Health Division prioritizes identifying the most appropriate service delivery with assertive engagement to promote mental wellness at the onset of an illness or episode of care to prevent or reduce the need for acute inpatient services or long-term care.

- Along with implementing the Drug Medi-Cal Organized Delivery System (ODS), the Division implemented a co-occurring integrated model for care through reassignment of substance use disorder staff as liaisons to each of the three Adult outpatient Integrated Care Clinics and various youth/adult FSP programs to provide American Society of Addiction Medicine (ASAM) assessments and link clients to Drug Medi-Cal ODS services while maintaining mental health services as needed with the goal of treating both mental health and substance use disorders concurrently. Data from the first half of 2020 showed that out of a total of 3,777 adult client with mental health diagnoses, 1,755 or 47% of the clients also had a

co-occurring substance use disorder, which often affects their ability to fully engage in mental health treatment. Training continues for staff and community partners for better coordination of care.

- Reorganized staffing to develop two focus areas to address emerging behavioral health needs in a comprehensive and collaborative manner: Forensic Triage Team to address mental health needs for justice involved clients and the Community Integration Team to focus on the housing and supportive service needs of clients.
- The Mental Health diversion program received 45 referrals in the first three months of operation and the Laura's Law/Assisted Outpatient Program received 29 referrals in the initial two-year pilot period. The programs continue due to the success of engaging clients into treatment and lowering recidivism rates.
- Affordable supportive housing is critical to the service continuum and several grants were awarded to address this need:
 - The Division has been awarded two No Place Like Home (NPLH) grants in coordination with housing developers and the cities, which will bring affordable housing units dedicated to mental health clients in both Fairfield (Fair Haven Commons with 34 NPLH units) and Vallejo (Sacramento Street Apartments with 23 NPLH units) in the coming years. In partnering for these grants, the Division commits to providing mental health services under a permanent supportive housing model for 20 years, as needed, to the clients living in the units.
 - The Division is working with the Department of State Hospitals to implement a felony diversion grant which provides \$3.2 million to provide intensive services, including housing, to 23 high need diversion clients.
 - The Homeless Housing, Assistance and Prevention (HHAP) grant was awarded to support the development of the board and care site on the Beck Campus. A second HHAP grant is pending award and is anticipated to be used for permanent supportive housing expansion as required for the NPLH units. The facility is in final design and will be constructed in FY2020/21.
- Services relied heavily on telehealth in order to minimize the potential for COVID-19 transmission during the pandemic. Behavioral Health has a history of providing reimbursable services through telehealth for psychiatry and easily transitioned to telehealth across other programs. However, the largest challenge was for clients without or with a weak internet connection as well as lack of familiarity with navigating through the telehealth software. Telehealth was less useful for young children but quite engaging for teens and younger adults. The pandemic also impacted the Division's ability to provide services in inpatient and subacute congregate care settings as these settings generally did not allow visitors due to potential risk of a facility outbreak and telehealth connections were difficult in these settings as well.
- The continued lack of sufficient board and care and community housing (locally and regionally) poses a challenge for care providers (emergency rooms, hospitals, facilities) to transition people needing lower levels of services to live independently in the community. Not only does this negatively affect client recovery goals but it also creates a financial burden when people stay longer in high cost services and complicates planned discharge from long-term care facilities and acute hospitals when adults are ready to live in the community with intensive supports. Affordable supportive housing is critical to the service continuum and the Division continues to look for options with the support of the Board of Supervisors.
- There is an increasing need for a specialized medical case management community team as the number of people receiving services that have high complex medical needs is increasing as the population ages. Many clients are remaining on case management caseloads but would benefit from a program that is community-based with more emphasis on complex medical concerns. Other models that have existed previously (e.g. Whole Person Care program) and the care coordination through Partnership HealthPlan (telephonic care coordination) do not adequately address co-occurring moderate/severe mental health and medical complications. This creates a potential opportunity for service integration within Health and Social Services across Behavioral Health and Public Health Divisions that is being discussed.

Substance Use Disorders

- Beginning July 1, 2020, the County, along with six other counties and Partnership HealthPlan (PHP), implemented the Organized Delivery System (ODS) State waiver for Drug Medi-Cal services. The ODS represents an expanded substance use disorder (SUD) service benefit, and the County subcontracts the oversight of the service network and quality management to PHP. The County continues to provide for services to the uninsured and reimburses providers for services

through the PHP-provider contracts. The County maintains the contract with DHCS and is responsible to oversee the activities completed by PHP.

- Four staff were repurposed to serve as SUD liaisons in County behavioral health programs, bringing much needed expertise to strengthen co-occurring service capability for the County's mental health clients who also have substance use disorder issues. These staff were authorized to assess and refer clients directly to appropriate providers within the service network to provide simultaneous efforts and reduce client barriers.
- Community agencies have been impacted by decreasing numbers of referrals over the past several years as fewer drug crimes are prosecuted, and within those, treatment is provided through the Probation Department's day reporting centers. Developing relationships with the Probation Department, including authorizing Probation's licensed clinicians to directly refer parties to the network of community agencies, should help mitigate some of the caseload decreases. There remains no outpatient provider in Vacaville since Caminar closed its Healthy Partnerships program there in May 2019 due to low client volume and the leased site was repurposed by the owner. COVID-19 impacted the Division's ability to work on this in FY2020/21.

WORKLOAD INDICATORS

The following workload indicators cover calendar year 2020:

- Solano County Behavioral Health provided mental health services to approximately 5,549 severely mentally ill adults and youth through County programs, contract programs and the Managed Care Provider Network. The County adult outpatient clinic services served 3,938 adults, a 14% increase over 2019. In addition, 722 adults were enrolled in County or contract provider therapy, case management, or FSP programs in addition to psychiatry services. Programs served 1,611 youth, many served in both contractor and County programs, as youth often receive case management and therapy services from a contractor and their psychiatric medication services, if needed, from a County provider. The demand for children's services has been largely stable over the last four years, though significantly lower compared to 2015 when the mild/moderate benefit was added to managed care plans for children.
- Private therapists in contract with Solano County continue to provide fewer services to Medi-Cal beneficiaries. In 2020, 72 clients were served in the network for an average of 15 sessions each. This is 19% fewer clients than in 2019 and 41% lower than 2018. For comparison with 2014, before the provider network entered into contracts with the managed care plans (namely Partnership HealthPlan locally) to provide mild-moderate mental health services (there previously had been no such benefit), changing the client to severely mentally ill. Previously, the client base was 675 clients served in the provider network. This is a decrease in caseload by 89% over the seven-year time frame, with decreases in clients served each year. Despite continued efforts to bring on more providers, the impact of the network of about 20 therapists provides minimal but necessary service impact for the system.
- Fewer adults were referred to inpatient hospitals and long-term care settings. In 2020, there were 22 new admissions to locked Institutes for Mental Disease (IMD), less than half of 2019. Additionally, more clients were discharged than were admitted, both resulting in fewer IMD days and lower costs to the County, as IMDs are generally not reimbursable by Medi-Cal. Individuals transitioning from IMDs have successfully stepped down to lower levels of care which include group homes such as Augmented Board and Cares (ABCs), Board and Cares, Room and Boards, reunited with family and/or other community supportive housing options.
- Solano received placement of fewer foster/probation youth than were transferred to placement in other counties under Presumptive Transfer (PT). There were 72 youth transferred into the County for placement and treatment and 120 were transferred to other counties where they were placed. This pattern may reverse itself with two former group homes pending licensure as Short-Term Residential Treatment Programs (STRTP) in Solano County; the Division is required to enter into a contract with all STRTPs in the County.
- The CalWORKs clinical team served 262 clients for substance use disorders, averaging 24 services per client.
- There were 118 clients served in the Proposition 47 case management program where they received supportive services and sober living in coordination with their outpatient or residential substance use disorder treatment. In 2020, 22 clients dropped out and 17 clients successfully completed the program by completing treatment and obtaining independent housing or moving to a lower level of supportive housing. Others remain in the program and in treatment.

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- In the first half of 2020, prior to the County transition to the Organized Delivery System (ODS):
 - 151 unduplicated clients were served in detox, averaging 7 days per client (some required more than one admission).
 - 626 clients received Narcotic Treatment, averaging 137 services per client.
 - 335 clients received outpatient SUD treatment, averaging 22 services per client.
 - 90 clients received residential treatment, averaging 50 days of residential care each.

DIVISION BUDGET SUMMARY

The Recommended Budget represents increases of \$2,573,188 or 2.4% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. The County General Fund Contribution of \$6,453,674 remains unchanged.

Primary Funding Sources

COVID-19 Modified Funding

Federal revenues are a primary funding source for Behavioral Health Services. Federal revenue provides 50% reimbursement for adult mental health and Drug Medi-Cal services provided to traditional Medi-Cal recipients. Children's mental health services are also primarily reimbursed at 50%. As part of the Coronavirus Aid, Relief and Economic Security (CARES) Act, federal reimbursement for traditional Medi-Cal recipients was enhanced by 6.2% effective January 2020. The increase will be in effect until the public health emergency ends. For those Medi-Cal recipients who became eligible under the Affordable Care Act (ACA), the federal reimbursement is 90%. To ensure that counties receive 100% reimbursement for the ACA population, State General Fund provides the difference. In addition to Federal Drug Medi-Cal revenues, services that are not Medi-Cal billable are funded with a federal Substance Abuse Block Grant (SABG) (previously referred to as Substance Abuse Prevention and Treatment or SAPT).

Billing for Mental Health Medi-Cal services is on a cost per unit basis. Counties receive an interim reimbursement rate that is based on the most recent filed cost report with an inflation factor added. During the public health emergency, counties were given flexibly on setting the interim reimbursement rate. All interim rates are cost settled to actual costs. As final cost settlements typically happen five years after the close of a fiscal year, any changes to the process during the time between the cost report filing and the final reconciliation can impact final adjustments to the cost report. These adjustments may change the final cost per unit. If the final cost per unit is lower than what the County has been paid, then the County will owe the State the overpayment. Typically, the State will withhold amounts owed from the County's interim reimbursement in the current fiscal year. Predicting when withholding may happen and for which fiscal year is difficult as the State is often delayed in its cost settlement process.

New Funding in FY2020/21

The Drug Medi-Cal Organized Delivery System (DMC-ODS) was implemented July 1, 2020. Partnership HealthPlan administers the Drug Medi-Cal services on behalf of the County. The County pays Partnership HealthPlan an interim per utilizer per month rate. Federal and State reimbursement is provided after the County pays Partnership HealthPlan. A reconciliation process to actual allowable costs between the County, Partnership HealthPlan, and the Department of Healthcare Services (DHCS) will occur yearly starting Midyear FY2021/22.

Existing Funding

MHSA is the primary State funding source for mental health services. MHSA funding provides cost reimbursement for mental health community support services, prevention and early intervention, and mental health workforce education. MHSA funding also provides the non-federal match for MHSA programs that include Medi-Cal billable services.

1991 and 2011 Realignment (see glossary for definitions) are the other significant funding sources for Behavioral Health. Counties receive a guaranteed amount of 1991 Realignment for Mental Health. In addition, counties may receive additional revenue after the guaranteed amount statewide is met. Once the guarantee is met, funding will be distributed up to an established base amount. If funding exceeds the base, growth is distributed and added to the base in the next fiscal year.

In 2011, State General Funds for children's mental health services, substance abuse treatment services, drug court activities, and substance abuse Drug Medi-Cal (DMC) were realigned to the County. Proposition 30 constitutionally protected this funding

in 2012. The Department receives an established percentage of the State's determined base amount for 2011 Realignment yearly. Any growth above the State's base amount is distributed among counties. Growth is added to the base to establish a new base for the next fiscal year.

2011 and 1991 Realignment are principal funding sources for core services and the primary non-federal match for Medi-Cal along with MHSA funding. Realignment funding, however, is subject to fluctuations because it is primarily State sales tax based. Concerns remain that the growth in sales tax revenues will not keep pace with the cost of realigned programs responsibilities.

Mental Health also receives County General Fund to support program operations, primarily for the Integrated Care Clinics (ICCs), indigent inpatient stays, Institutes for Mental Disease (IMDs), and Augmented Board and Care (ABC) costs.

The FY2021/22 Recommended Budget includes a \$2,573,188 or 2.4% net increase in revenues primarily due to the following:

- Increase of \$2,748,049 in the use of 2011 Realignment primarily due to a decrease of \$1,783,196 in one-time State General Fund Backfill for realignment in FY2020/21 and increases for non-DMC substance abuse expenses not covered by SABG allocations. The FY2021/22 Recommended Budget includes prior year 2011 Realignment anticipated rollover and projected FY2021/22 receipts to fund ongoing operations.
- Increase in MHSA funding of \$1,610,801 primarily due to a projected increase in the use of MHSA revenues to fund a Mobile Crisis program.
- Increase of \$1,464,799 in the use of 1991 Realignment due to higher inpatient costs and more bed days and rate increases for clients in Augmented Board and Care facilities. The FY2020/21 Recommended Budget includes prior year 1991 Realignment anticipated rollover and projected FY2021/22 receipts to fund ongoing operations.
- Increase of \$296,712 in Federal Short Doyle Administration revenue primarily due to the 15% cap on Medi-Cal billable services increased to 30% during the public health emergency. The Recommended Budget assumes that two prior year quarters and two current year quarters will be received in FY2021/22.
- Increase of \$179,820 in federal SABG funding due to budgeting available Discretionary and Prevention SABG allocations. The Recommended Budget assumes two prior year quarters and two current year quarters will be received in FY2021/22.
- Increase of \$77,348 in Federal Other revenues primarily due to an increase in expenses for the Substance Abuse Mental Health Services Administration (SAMHSA) block grant.
- Decrease of \$1,045,176 in grant revenues primarily due to the Proposition 47 grant ending September 30, 2021. Funding for these services in FY2021/22 is SABG or 2011 Realignment.
- Decrease of \$459,911 in Prior Year Revenue for State and Others primarily due to the Proposition 47 grant ending September 30, 2021, and partially offset with an increase in prior year State General Fund from prior year DMC services where the revenues will be received in FY2021/22.
- Decrease of \$181,804 in Federal CARES Act revenue due to costs reimbursed through December 30, 2020.
- Decrease of \$143,094 in Federal/State Short Doyle Medi-Cal revenues primarily due to decreases in billable adult and children's contracted services. The Recommended Budget includes the 6.2% federal enhancement through December 2021.
- Decrease of \$118,844 in Charges for Services primarily due to fewer Medicare revenues projected.
- Decrease of \$43,035 in State 2011 Realignment revenues (AB 109) due to a reduction in substance abuse treatment costs as the services are now provided under the DMC-ODS.
- Decrease of \$17,705 in Federal Quality Assurance revenues due to fewer costs claimable to this revenue source. The Recommended Budget assumes that two prior year quarters and two current year quarters will be received in FY2021/22.
- Decrease of \$11,576 in Forfeitures and Penalties due to fewer fees projected to be received from Probation for drug and alcohol offenses.

Primary Costs

Primary costs for Behavioral Health are: \$32,681,791 for Salaries and Employee Benefits; \$6,275,926 for Services and Supplies; \$67,003,273 for Other Charges; \$384,582 for Other Financing Uses; and \$3,212,748 for Intrafund Transfers.

The recommended appropriations for the Behavioral Health Division include \$96,478,795 for Mental Health (BU 7700) and \$13,079,525 for Substance Abuse (BU 7560).

The FY2021/22 Preliminary Recommended Budget includes \$2,573,188 or 2.4% net increase in appropriations primarily due to the following:

- Increase of \$2,511,278 or 8.3% in Salary and Benefits primarily due to negotiated and approved labor contracts resulting in increases in wages, increases in CalPERS retirement, health insurance and worker's compensation costs, and a decrease in budgeted salary savings.
- Decrease of \$934,238 in Services and Supplies primarily due to decreases in costs for County IT support staff, reductions in contracted services for substance abuse prevention and services related to Proposition 47, consulting services, technical assistance for Mental Health Services Act (MHSA) programs, education and training, program advertising and marketing; and partially offset with an increase in central data processing services.
- Increase of \$1,080,419 in Other Charges due to a net increase of \$254,122 in IMD State Hospital due to more inpatient bed days at fee for service inpatient facilities offset with a decrease in the use of state hospital beds, an increase of \$146,848 in Institutions for Mental Disease (IMD) due to a legislated 5% rate increase, a net increase of \$865,205 in Contracted Direct Services due to increases in DMC-ODS costs, rates for inpatient facilities, augmented board and care costs and implementation of a Mobile Crisis program, an increase of \$359,310 in Housing for mental health clients due to rate increases and an increased need for this type of placement, and a net increase of \$10,202 for miscellaneous costs. These are partially offset by a decrease of \$126,020 in Interfund Services due to a decrease in the MOU with First Five for community education and services to children 0-5, and a \$429,248 decrease in Countywide Administrative Overhead.
- Increase of \$47,671 in Other Financing Uses primarily due to one vehicle to be purchased in FY2021/22.
- Decrease of \$131,942 in Intrafund Transfers due to a net reduction of \$316,720 due to a change in budgeting for SABG Prevention contracts, staffing adjustments for staff providing services for Child Welfare Services and Substance Abuse Prevention, and revenue from Child Welfare Services to support Family Urgent Responses System (FURS) services offset with an increase of \$184,778 in departmental administration overhead charges.

Contracts

The recommended appropriations for Behavioral Health include \$60,781,481 or 56% in contracted services for the provision of an array of substance abuse and mental health services. The list of contracts is submitted separately to the Board for approval.

Fixed Assets

The FY2021/22 Recommended Budget includes the following fixed asset:

- \$30,500 for a vehicle to support the Forensics Triage Team and funded with Mental Health Services Act revenue.

DIVISION COMMENTS

None.

Summary of Division Budget

7780 – Fund 902-Behavioral Health
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	35,888	37,984	26,408	(11,576)	(30.5%)
INTERGOVERNMENTAL REV STATE	29,872,344	37,089,660	38,470,896	1,381,236	3.7%
INTERGOVERNMENTAL REV FEDERAL	33,369,836	32,420,128	32,131,699	(288,429)	(0.9%)
CHARGES FOR SERVICES	750,810	682,269	563,425	(118,844)	(17.4%)
MISC REVENUE	781,912	0	0	0	0.0%
OTHER FINANCING SOURCES	22,066,035	30,301,417	31,912,218	1,610,801	5.3%
GENERAL FUND CONTRIBUTION	6,453,674	6,453,674	6,453,674	0	0.0%
TOTAL REVENUES	93,330,499	106,985,132	109,558,320	2,573,188	2.4%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	27,236,580	30,170,513	32,681,791	2,511,278	8.3%
SERVICES AND SUPPLIES	5,413,133	7,210,164	6,275,926	(934,238)	(13.0%)
OTHER CHARGES	56,683,113	65,922,854	67,003,273	1,080,419	1.6%
OTHER FINANCING USES	1,627,240	336,911	384,582	47,671	14.1%
INTRA-FUND TRANSFERS	2,369,942	3,344,690	3,212,748	(131,942)	(3.9%)
TOTAL APPROPRIATIONS	93,330,007	106,985,132	109,558,320	2,573,188	2.4%
NET CHANGE	(492)	0	0	0	0.0%

STAFFING					
BEHAVIORIAL HEALTH	216.25	216.25	216.25	0.00	0.0%
TOTAL STAFFING	216.25	216.25	216.25	0.00	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

On March 9, 2021, as part of the FY2020/21 Midyear Report, the Board approved the following position changes:

- Extended 1.0 FTE Limited-Term project Mental Health Specialist II through June 30, 2022 to provide outreach and coordination services to individuals in the criminal justice system seeking treatment for substance use and funded with Proposition 47 grant funding, Substance Abuse Block grant and 2011 Realignment.

There are no position changes included in the FY2020/21 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

California Advancing and Innovating in Medi-Cal (CalAIM):

The California State Department of Health Care Services (DHCS) plans to implement a new program, California Advancing and Innovating in Medi-Cal (CalAIM) as part of the State's renewed federal Medicare waiver in January 2022. The CalAIM objective is to improve quality of life and health outcomes by implementing a statewide person-centered approach to providing services and payment reform for the Medi-Cal program. The State is seeking consistency across all 58 counties; unfortunately, part of the initiative fall out for Solano is transitioning current Kaiser Medi-Cal enrollees to Solano County for the provision of managed care specialty mental health services. The County could be fiscally and programmatically responsible for providing these services to an estimated 2,800 Kaiser Medi-Cal enrollees (although the actual numbers are still being defined as to who meets our level of care) as is already the case in all other counties except Solano and Sacramento.

Background on Solano County

Prior to 2011 Realignment, specialty mental health services provided to Medi-Cal Managed Care enrollees in Solano County were considered carved-in services under the managed care plan agreement between the State and Partnership HealthPlan of California (PHC). PHC in turn subcontracted these services to Solano County and Kaiser. The subcontract with Kaiser was for Kaiser Medi-Cal enrollees only. When the State realigned managed care mental health services under the State approved 2011 Realignment Act, the subcontract between PHC and the County was terminated. The State allowed PHC to continue the existing arrangement with Kaiser as Kaiser did not have a system in place to bill under the federal funding for Short Doyle Medi-Cal system and meet other program and data reporting requirements.

The 2011 Realignment baseline amount for Solano County for the realigned managed care mental health services was estimated by the State based on PHC's costs in annual capitation payments made to both Solano and Kaiser. Under the Realignment model, after baseline amounts are established, fluctuations in realignment receipts, generally driven by sales tax do not reflect fluctuations in the actual cost of providing realigned services. Although 2011 Realignment Behavioral Health growth distributions or allocations are partially based on a methodology using the number of Medi-Cal enrollees, including Kaiser beneficiaries, each county's allocated share of the growth does not necessarily relate to increases in costs of providing services and caseload growth.

The 2011 Realignment baseline amounts were pre-Affordable Care Act (ACA). With the dramatic increase in the number of enrolled Medi-Cal individuals due to ACA, the steady increase in the cost of providing specialty mental health services, and the scarcity of mental health resources in terms of staffing and contracted services, H&SS anticipates that this transition will have very significant fiscal and programmatic impacts. It is still uncertain how significant these new costs will be to the County in both Realignment and General Fund dollars and how the County will serve this new client base with its current clinics. More information will be provided to the Board as the State continues to negotiate the new Medi-Cal (CalAIM) program with the federal government with a transition expected to happen by January 2022. At this time, it is not known what the January 2022 deadline entails but H&SS has started conversations with Kaiser, PHC, and the State and is gathering data to help analyze and quantify the impacts.

One of the goals of CalAIM is that service providers will be able to spend more time providing direct services and less time working on burdensome documentation. The major advantage would be the elimination of service by service "disallowances" due to inadequate documentation under the current rules, which were mostly the cause of the large payback the State and counties incurred following the Office of the Inspector General's audit findings reported in 2018.

Payment reform will significantly impact Medi-Cal reimbursement. The current CalAIM proposal changes reimbursement from a minute-based cost per unit to a fee for service based on Healthcare Common Procedure Coding System (HCPCS) codes. Reimbursement to counties will also be through an Intergovernmental Transfer (IGT) process. This change will require counties to pay the nonfederal share to the State DHCS where the current system does not. The current system requires counties to pay for expenditures prior to claiming the federal share. Matching revenues remain at the County. The proposed system would require counties to pay for expenditures, but also require the County to send payments to DHCS for the nonfederal share so the funds can be used for the IGT. Once DHCS is reimbursed the federal share, it is supposed to pay the County both the nonfederal and federal reimbursement per the current proposal. This change will impact cash flow for Behavioral Health and could change reimbursement as the State has been keeping an administrative share of IGT funding.

Other Pending Issues and Policy Considerations:

Several flexibilities remain due to the COVID-19 pandemic and it is currently unknown when the public health emergency will end. The Recommended Budget was prepared with the assumption that the 6.2% FFP enhancement will end December 30, 2021 based on the assumption in the Governor's Proposed Budget for FY2021/22. How long the pandemic will continue and if additional federal revenue is available for Behavioral Health is unknown. Prior year unspent rollover of 1991 Realignment, 2011 Realignment, and MHSA was used to balance the Behavioral Health Division's FY2021/22 Recommended Budget. These three revenue sources are affected by economic conditions, and fluctuations can occur. Concerns remain about the pace of revenue generation keeping up with program cost increases.

The regional Drug Medi-Cal Waiver (DMC-ODS), which includes Solano and six other Partnership HealthPlan counties, was implemented July 1, 2020. Counties and the Partnership HealthPlan continue to work together with DHCS to address implementation issues. Initial projections based on limited data suggest that the project may cost the County more than initially

Summary of Division Budget**7780 – Fund 902-Behavioral Health****Gerald Huber, Director of Health & Social Services
Health & Public Assistance**

projected and anticipated. However, until reconciliation occurs, the actual cost to the County will not be known. Reconciliation may occur a minimum of 18 months after the implementation date. While the County pays Partnership HealthPlan a per utilizer per month rate, DHCS provides the federal and State reimbursement to the County. Delays in establishing that process at DHCS has resulted in delays in receiving reimbursement to date. Cash flow may be impacted if the system continues to be delayed.

DIVISION PURPOSE

The mission of the Department of Health and Social Services – Family Health Services Division is to optimize the health of the community through individual and population-based services which promote health and safety through prevention and treatment of disease and injury.

FUNCTION AND RESPONSIBILITIES

The Family Health Services (FHS) Division operates fixed-site, Federally Qualified Health Center (FQHC) (see glossary for definition) medical and dental clinics in Fairfield, Vacaville, and Vallejo, as well as satellite and mobile clinics that provide medical services, dental services, and limited mental health services. The majority of patients served by FHS are Medi-Cal recipients; however, there are a number of uninsured, vulnerable underinsured and homeless patients served by the clinics as mandated by Welfare and Institutions Code §17000 for counties to serve.

The key functional areas in Family Health Services include primary care, dental care, and behavioral health care.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- In March 2020, Solano County Family Health Services was significantly impacted by the COVID-19 pandemic with the shelter-at-home orders and clients reluctant for in-person visits. The Vacaville clinic was temporarily transitioned during the initial shelter-at-home order to be a telemedicine only clinic. The dental clinics were temporarily closed to all patients, with the exception of urgent dental care, for a month during March 2020-April 2020, and reopened when additional safety measures were implemented but with reduced patient flow to manage social distancing. The Vallejo and Fairfield medical clinics continued to offer to serve all patients in-person and provided telemedicine. After the initial shelter-at-home order was lifted, and as each clinic implemented COVID-19 additional safety measures, the Vacaville clinic re-opened to in-person visits and all clinics continue to serve patients through both telemedicine and in-person visits at reduced flow to allow for COVID-19 protocols. The decrease in patient visits during the first few months of the pandemic contributed substantially to the annual decrease in patient visits in FY2020/21.
- In FY2020/21, Solano Family Health Services was assigned 30,535 Medi-Cal enrollees through the PartnershipHealth Medi-Cal Managed Care Plan.
- Solano County Family Health Services Quality Improvement (QI) program saw a significant increase in payments from what was initially anticipated under COVID-19 due to achieving certain benchmarks on measures including: Asthma Medication Ratio, Controlling High Blood Pressure, Diabetes HbA1C Good Control, Colorectal Cancer Screening, and Well Child Checks for the first 15 Months of Life. This is due to Partnership HealthPlan shifting the QI benchmarks due to COVID-19 from the originally planned 2020 benchmarks, improvement in County processes, and availability of staffing during the COVID-19 pandemic.
- The COVID-19 pandemic and resulting economic downturn intensified local and national communities' food insecurity. The We're All Family! Mobile Food Pharmacy (MFP) Program, sponsored by the Yocha Dehe Wintun Nation, experienced this firsthand through an increased utilization of their program's healthy and nutritious food distribution. In comparison to the program period prior to the pandemic, the average number of households served increased by 158% and the average total pounds of produce increased by 204%. Since the official launch of the program, the MFP has provided more than 291,000 pounds of free and fresh produce.

WORKLOAD INDICATORS

- In 2020, FHS provided primary care and dental health services to 19,569 patients, a reduction of 3,129 patients from 2019, reflecting the impact of COVID-19 pandemic on the ability to see clients and their willingness to be seen, coupled with the increased presence of other non-County FQHCs in the county providing services. There was a total of 61,255 patient visits or a 21% decrease from the prior fiscal year.
- In 2020, 52% of FHS patients lived below 100% of the Federal Poverty Line (FPL) and 91% of FHS patients had Medi-Cal Managed Care as their primary insurance or are dually enrolled in Medicare and Medi-Cal. Uninsured patients represented 8% of patients and the remaining 1% were enrolled with a private insurer.

Summary of Division Budget

7580 – Fund 902-Family Health Services
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	5,946,116	3,704,322	5,390,686	1,686,364	45.5%
INTERGOVERNMENTAL REV FEDERAL	3,306,119	3,976,079	1,967,999	(2,008,080)	(50.5%)
CHARGES FOR SERVICES	17,616,815	22,410,291	22,361,488	(48,803)	(0.2%)
MISC REVENUE	1,316,827	668,233	1,178,480	510,247	76.4%
TOTAL REVENUES	28,185,877	30,758,925	30,898,653	139,728	0.5%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	19,065,474	19,649,977	19,879,025	229,048	1.2%
SERVICES AND SUPPLIES	4,390,850	5,885,760	5,287,974	(597,786)	(10.2%)
OTHER CHARGES	2,463,797	3,044,769	3,009,268	(35,501)	(1.2%)
F/A EQUIPMENT	24,241	19,000	20,000	1,000	5.3%
OTHER FINANCING USES	175,647	231,502	216,437	(15,065)	(6.5%)
INTRA-FUND TRANSFERS	2,065,868	1,927,917	2,485,949	558,032	28.9%
TOTAL APPROPRIATIONS	28,185,877	30,758,925	30,898,653	139,728	0.5%
NET CHANGE	0	0	0	0	0.0%

STAFFING					
FAMILY HEALTH SVS	178.15	170.15	153.40	(16.75)	-9.8%
TOTAL STAFFING	178.15	170.15	153.40	(16.75)	-9.8%

DIVISION BUDGET SUMMARY

The Recommended Budget represents increases of \$139,728 or 0.5% in revenues and appropriations when compared to the FY2020/21 Adopted Budget. There is no County General Fund contribution to this budget.

Primary Funding Sources

The primary funding source for the Family Health Services Division is the Federally Qualified Health Center (FQHC) funds and reimbursements for eligible clients. Primary care and dental clinics are designated as FQHC sites through the Healthcare for the Homeless grant administered by the Health Resources and Services Administration (HRSA). FQHCs are non-profit or public entities that serve designated medically underserved populations/areas or special medically underserved populations comprised of migrant and seasonal farmworkers, the homeless or residents of public housing. The FQHC designation allows clinics to bill a bundled rate per visit (PPS – prospective payment system) instead of a fee-for-service rate.

FQHC reimbursement is based on a site-specific encounter rate with an interim encounter rate established during a designated rate setting year. The Federal Department of Health Care Services (DHCS) conducts an audit of the interim rate at a much later date in order to set a permanent rate. H&SS has already received permanent rates for 365 Tuolumne in Vallejo in FY2010/11, 2101 Courage in Fairfield in FY2005/06, 2201 Courage in Fairfield in FY2010/11, 1119 E. Monte Vista in Vacaville in FY2013/14, and the dental van FY2012/13. An interim rate was established for the Primary Care Van in FY2016/17. Other important funding sources for Family Health Services include the Healthcare for the Homeless Grant and the Ryan White (HIV/AIDS) Grant.

Family Health Services continues to experience operating losses due to insufficient FQHC revenues partly caused by circumstances beyond the clinics' control such as unanticipated leaves of absence of the staff providing the medical services in the County clinics, reduced face-to-face visits to comply with COVID-19 social distancing requirements, and currently established reimbursement rates not keeping up with rising costs to operate the clinics. H&SS has recommended and used State 1991 Public Health Realignment to cover the funding gap, which is a key funding source for the County to provide all Public Health services.

The FY2021/22 Recommended Budget for Family Health Services includes a \$139,728 or 0.5% net increase in revenues compared to the FY2020/21 Adopted Budget primarily due to the following:

- Decrease of \$321,716 in Intergovernmental Revenues due to decreases in one-time funds comprised of \$716,152 in Federal CARES Act revenues, \$1,260,797 in COVID-19 Federal Direct grants awarded to FHS both of which addressed repurposing of staff during COVID-19 and revenue losses as a result of the pandemic, and \$64,935 in Medication Assisted Treatment grant. A projected increase of \$1,686,364 in the use 1991 Public Health Realignment is needed to partially offset the loss of these one-time funds. The FY2021/22 use of 1991 Public Health Realignment is projected at \$5,390,686 compared to \$3,704,322 in FY2020/21, as a result of no increases in projected encounters along with reimbursements on keeping up with operational costs.
- Decrease of \$48,803 in FQHC revenues under Charges for Services to reflect slight variations in payer mix. Overall projections for billable encounters remain flat.
- Increase of \$510,247 in Miscellaneous Revenues due to an increase in quality incentive revenues from Partnership HealthPlan.

Primary Costs

The FY2021/22 Recommended Budget includes \$30,898,653 in appropriations, an increase of \$139,728 or 0.5%. Primary costs are \$19,879,025 for Salaries and Employee Benefits, \$5,287,974 for Services and Supplies, \$3,009,268 for Other Charges; \$20,000 in Fixed Assets; \$216,437 for Other Financing Uses, and \$2,485,949 for Intrafund Transfers.

The \$139,728 or 0.5% net increase in appropriations is primarily due to the following:

- Increase of \$229,048 or 1.2% in Salaries and Employee Benefits due to negotiated and approved labor contracts resulting in increases in wages, retirement, and health insurance costs offset by a decrease in the costs of positions transferred to Health Services Division.
- Decrease of \$597,786 in Services and Supplies due to decreases in controlled assets – computer related based on lower number of refresh computers, contracted services due to removal of placeholders for coding and pharmacy consultants, Department of Information Technology (DoIT) costs, and special departmental expense offset by increases in malpractice insurance, building maintenance, drugs, pharmaceuticals, and dental supplies.
- Decrease of \$35,501 in Other Charges due to increases in contracted direct services with Touro University and a placeholder for locum tenens for provider coverage and interfund charges from General Services. These are offset by a decrease in Countywide Administration Overhead.
- Decrease of \$15,065 in Other Financing Uses due to the pension obligation bond costs associated with the positions transferred to Health Services Division.
- Increase of \$558,032 in Intrafund Transfer primarily due to the permanent transfer of allocated positions performing Public Health functions to the Health Services Division.

Contracts

The FY2021/22 Recommended Budget for Family Health Services includes a total of \$1,329,000 or 4.3% in contracted services. H&SS will return to the Board in June 2021 with a master list of contracts for the Board's consideration.

Fixed Assets

The FY2021/22 Recommended Budget includes \$20,000 for the purchase of a Dexis Dental X-Ray for the Fairfield Dental Clinic.

DEPARTMENT COMMENTS

None.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2020/21 Budget are provided below.

As part of an ongoing effort to mitigate Family Health Services' structural deficit, which relies on 1991 Public Health Realignment to cover the funding gap, Family Health Services is making some operational changes to reduce the deficit on a gradual and sustained basis, including changes in positions. As part of the operational changes, the following positions were transferred to Health Services during the fiscal year:

- 1.0 FTE Clinic Physician (Board Certified)
- 1.0 FTE Clinic Registered Nurse (Senior)
- 0.75 FTE Health Assistant
- 1.0 FTE Health Education Specialist
- 2.0 FTE Medical Assistant
- 1.0 FTE Project Manager

On October 6, 2020, as part of the H&SS proposed reorganization to create a more effective organizational structure and strengthen leadership to support client/population-centric service delivery, the Board adopted a resolution to:

- Delete 1.0 FTE Health Services Administrator
- Add 1.0 FTE Clinic Operations Officer

On March 9, 2021, as part of the Midyear Report, the Board approved the following position changes:

- Extended 1.0 FTE Dental Assistant (Registered) Limited-Term through June 30, 2022. The position assists in providing dental services to the community and is funded with FQHC payer revenues.
- Extended 2.0 FTE Medical Assistants Limited-Term through June 30, 2022. The positions provide medical services to the community and are funded with FQHC payer revenues and 1991 Health Realignment.
- Extended 1.0 FTE Mental Health Clinician (Licensed) Limited-Term through June 30, 2022. The position provides behavioral health services to the community and is funded with FQHC payer revenues and 1991 Health Realignment.

The FY2021/22 Recommended Budget includes the deletion of the following vacant positions:

- Delete 1.0 FTE Accountant
- Delete 1.0 FTE Accounting Clerk II
- Delete 1.0 FTE Clinic Registered Nurse Limited-Term, expiring on June 30, 2021. The position is not recommended for extension.
- Delete 1.0 FTE H&SS Planning Analyst
- Delete 1.0 FTE Health Education Specialist
- Delete 3.0 FTE Office Assistant II
- Delete 1.0 FTE Office Assistant III
- Delete 1.0 FTE Public Health Nurse

PENDING ISSUES AND POLICY CONSIDERATIONS

Family Health Services received a \$3,789,500 in American Rescue Plan Act (ARPA) Funds notice of award from the Health Resources and Services Administration on April 1, 2021 as a direct allocation from the federal ARPA legislation. These are one-time funds for a two-year period beginning April 1, 2021 through March 31, 2023. The funds may be used to support a wide range of activities in the following categories: COVID-19 Vaccination Capacity, COVID-19 Response and Treatment Capacity, Maintaining and Increasing Capacity, Recovery and Stabilization, Infrastructure (Minor Alteration/Renovation, Mobile Units, and

Vehicles). The Division is in the process of developing a proposed spending plan for HRSA approval. Staff are determining if some of the funds can be appropriately used to offset current operating costs which will reduce the use of 1991 Public Health Realignment. The required budget adjustments to incorporate the spending plan in FY2021/22 will be included in the Supplemental Budget.

Staff also continue to review and make operational changes to address Family Health Services structural deficit and monitor the budget. The Division will provide an update as part of the FY2021/22 Midyear Report.

Challenges remain in streamlining processes within NextGen, the Electronic Medical Record system, which is key to gaining productivity improvements. Efforts to overcome these challenges include care teams that have been created within the health centers to map current processes and find opportunities for improved performance and efficiencies.

The federal Affordable Care Act (ACA) has so far withstood several repeal attempts. Through ACA, counties' costs of serving the indigent population decreased as many formerly uninsured individuals obtained health coverage through the Medicaid expansion implemented under the ACA. In June 2013, the State signed into law AB 85 (see glossary for definition) which provided a mechanism for the State to redirect counties' 1991 PH Realignment funding previously dedicated to pay for indigent healthcare costs to fund social services programs, specifically the CalWORKs grant increases. For Solano County, the amount redirected each year is \$6.9 million. In the meantime, counties remain responsible for providing healthcare to the indigent population under Welfare and Institutions Code section 17000. Any successful attempt to repeal the ACA will have drastic impacts across the healthcare spectrum. Specifically, for the County health centers, a repeal of the Medicaid expansion under ACA would significantly increase counties' indigent healthcare costs, leaving counties with no dedicated funding stream.

DIVISION PURPOSE

The mission of the Department of Health and Social Services - Health Services Division is to optimize the health of the community through individual and population-based services which promote health and safety through prevention and treatment of disease and injury.

FUNCTION AND RESPONSIBILITIES**Emergency Services**

The Emergency Medical Services (EMS) Agency is comprised of Emergency Medical Services, Emergency Preparedness and Response, and Immunization Programs, and is responsible for designation and oversight of specialty care medical centers, including Trauma Centers, ST Elevation Myocardial Infarction (STEMI) Centers (hospitals that receive heart attack cases), Stroke Centers, Emergency Departments approved for Pediatrics, and Hospital/EMS Communication Base Stations. The Bureau also provides oversight of emergency medical licensed and accredited personnel, such as Mobile Intensive Care Nurses, Paramedics, and Emergency Medical Technicians. Under normal circumstances, the Agency coordinates and conducts the annual Statewide Medical and Health Exercise (SWMHE) designed to test the County's medical partners' ability to effectively respond to, and recover from, catastrophic events and/or disasters. Unfortunately, due to COVID-19 pandemic response activities, the SWMHE for 2020 was cancelled.

The key functional areas in Emergency Medical Services are emergency medical services, emergency preparedness and response, and immunization services.

Public Health

Public Health (PH) is responsible for monitoring, understanding, and helping to address health concerns facing the community. Public Health performs surveillance for communicable diseases, chronic diseases and injuries, risk factors for health conditions, and it responds to emerging disease threats and outbreaks. It provides services to vulnerable populations and focuses on prevention of disease, disability, and harmful health outcomes. Public Health communicates with the healthcare community and community partners to inform and coordinate on issues of importance, and with the public to provide residents with sufficient information to make healthy choices. Public Health is in the forefront of fostering and participating in community coalitions and professional networks, as well as in developing public health policies, and it is responsible for enforcing public health laws and regulations. Public Health also assists with emergency planning and response activities.

Key functional areas in Public Health include: communicable disease control, surveillance and epidemiology, health promotion and community wellness, public health laboratory, maternal, child and adolescent health, nutrition services, and vital statistics. In 2015, the Older and Disabled Adult Services Bureau merged with Public Health along with services provided through In-Home Supportive Services, Adult Protective Services, Public Administrator/Public Guardian/Conservator, and the Public Authority. In 2019, the Napa/Solano Area Agency on Aging was established in the Older and Disabled Adults Services Bureau.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS**Emergency Services**

- Beginning in December 2020, the Solano EMS Agency, with the County's healthcare partners and Public Health Officer, began focusing on vaccinating Solano County's population against COVID-19. The EMS team, comprised of hospital partners, Medic Ambulance, fire departments, Touro University of California, Partnership HealthPlan, and County staff, has provided life protecting vaccinations to individuals working in essential industries, residents and patients in congregate and senior living and medical facilities, eligible community members visiting community pop-up clinics and mass vaccination clinics, as well as homebound and homeless persons residing in Solano County. The multi-partner mass vaccination and community pop-up clinics have represented a unique and highly efficient model for vaccination. In addition to vaccination activities, the EMS Agency has obtained and distributed critical supplies of personal protective equipment, testing supplies and related materials throughout the pandemic to healthcare partners in the county.
- The EMS Agency established a countywide Stroke Program on November 1, 2020. Each of the hospitals situated in Solano County, including Kaiser Permanente, NorthBay Healthcare, and Sutter Health have applied for and received designation as a Stroke Receiving Center in Solano County. This allows the Agency to collect and monitor associated data, develop improvement plans, and track progress.

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- The Public Private Partnership (PPP) for non-transport medical services between Medic Ambulance and selected Advanced Life Support Fire Agencies was updated and revised during this reporting period. As a part of that revision, the franchise fee collected by the Agency was increased to better support the costs associated with services provided by the Solano Emergency Medical Services Cooperative (SEMSC), Joint Powers Authority (JPA). Also worthy of note is the fact that PPP payments are no longer managed by the County's Auditor Controller's Office; these functions are now managed by the City of Fairfield.

Public Health**COVID-19 Response:**

- In 2020, Solano Public Health coordinated, communicated, and collaborated with a multitude of partners, stakeholders, and residents to respond to the COVID-19 pandemic. The Public Health staff across bureaus and programs were redirected to newly-formed teams with specific response strategies, such as communicating with health care providers and partners about the most recent State and national guidance; responding to outbreaks and providing support to businesses and facilities; ramping up drive-through and walk-in testing; conducting surveillance testing to quickly detect positive cases in high-risk settings; bolstering case investigation and contact tracing capacity; informing partners and the public about guidance, resources and updates; providing COVID-19 lab testing services to Solano County and three other counties; and COVID-19 screening at fire evacuation centers—all in an effort to protect community members and curb the spread of coronavirus in Solano County.
- In 2020, the Infection Prevention Team was developed to evaluate and train high-risk locations to decrease the spread of the coronavirus in their facilities and to date, the team has trained staff at 51 facilities, visiting several of these sites multiple times and protecting nearly 2,500 residents in congregate homes.
- In 2020, the Surveillance Testing Team conducted ongoing surveillance screening testing in an effort to identify positive cases before outbreaks occur. These teams have reached out to all 186 long-term care facilities in the county, three homeless shelters, and the county jails/juvenile detention facility.
- In 2020, the Case Investigation and Contact Tracing Team trained a workforce of more than 100 contact tracers/case investigators comprised of County employees, State employees, and Touro University students to investigate thousands of individuals diagnosed with COVID-19, trace their close contacts, and provide both cases and contacts with guidance and resources.
- In 2020, the Public Health Lab began to offer new tests for coronavirus. Between March and June of 2020, the laboratory expanded capacity from 100 specimens verified per day to more than 500 specimens per day. The U.S. National Guard, H&SS staff from Environmental Health and Administrative Support Bureau, and individual volunteers contributed to the laboratory's pandemic efforts, providing specimen accessioning, data entry, and courier support.
- In 2020, the Epidemiology Unit played a lead role in coordinating and providing technical assistance to healthcare providers, partner agencies and other stakeholders in preventing additional deaths and illnesses due to COVID-19. Additionally, the Outbreak Response Team in the Epidemiology Unit investigated close to 100 outbreaks in locations such as the prison/correctional setting, skilled nursing and other residential care facilities for the elderly, day cares, adult developmental facilities, warehouse/manufacturing/business establishments and more.
- The Public Information Team developed a communications outreach strategy to update Solano County residents about the COVID-19 pandemic. These efforts included: press releases, newsletters, social media posts, public service announcements, video updates, newspaper columns, public services announcements, and public health guidance documents. The team maintained the COVID-19 website and SolanoCares.org, which housed the list of COVID-19 related resources for the community. The team organized several townhall presentations with partner agencies and granted media interviews throughout the year. Media outreach focused on communities disproportionately affected by COVID-19 by providing information in English, Spanish and Tagalog through multiple media channels, including social media, television, radio, newspapers, and bus shelter advertising.
- In 2020, Public Health continued implementation of its Population and Public Health Hub (Solano Hub), a public health data health information exchange. Data relating to COVID-19, immunizations, electronic laboratory reports, and encounters (including syndrome surveillance) is received from the County's five hospitals and the Family Health Services Clinics, and

successfully transmitted to the California Department of Public Health. This system is helping Solano Public Health transition to electronic data exchange from paper-based and State required faxed data transmissions, resulting in more efficient and accurate data transmission.

Additional Highlights:

- CalFresh Healthy Living (CFHL) promoted health and wellness in Solano County during the COVID-19 pandemic. CFHL partnered with Fairfield-Suisun Unified School District Summer Meal Program to provide healthy eating, kid-friendly cookbooks. CFHL provided nutrition education materials at community drive-through events and CFHL funding was used to distribute vegetable plants for urban cultivation to families and youth.
- In December 2019, the Benicia City Council passed two tobacco control ordinances to expand protection of residents and visitors from exposure to secondhand smoke and to reduce access to flavored, menthol, and vaping products in their city; several partners, community members and the Tobacco Prevention and Education Program (TPEP) contributed to this effort. Benicia is the first city in Solano County to pass such a comprehensive package of updated smoke-free ordinances and joins just 20% of all California jurisdictions that will earn straight A's on the American Lung Association's report card for advanced protections to reduce tobacco use and exposure to secondhand smoke.
- In 2020, Solano Public Health facilitated a process with the H&SS Resilient Solano internal workgroup and community collaborative Solano Kids Thrive to partner with Trauma Transformed in offering opportunities focusing on real-time response to mass trauma and systems change. In May 2020, as a result of this collaboration, H&SS offered the first of many two-part virtual trainings entitled Trauma Informed Systems 101 (TIS 101): Transforming Stress and Trauma, and Resilient Organizations, to more than 100 participants throughout Solano County. The TIS 101 focuses on understanding how stress and trauma impact individuals, communities, organizations, and systems.
- In 2020, the HIV Prevention Program, in partnership with Mercury Pharmacies, successfully launched the initial phase of PrEP Navigation for the county. PrEP is pre-exposure prophylaxis to prevent new HIV transmissions in those with ongoing high risk of contracting HIV. The "getprepsolano.org" website provides information on where to get tested throughout the county, including via the County mobile testing van.
- In 2020, Solano Public Health notified the California Department of Health Care Services that Solano County will cease the Whole Person Care project concurrent with the expiration of Whole Person Care funding. Solano Public Health will continue to work with the Behavioral Health Division and Department of Information Technology to implement the Health and Social Services Integrated Data System started under the Whole Person Care project for case management automation. This new system integrates data and allows H&SS divisions serving the same clients to share pertinent data and coordinate client services.

WORKLOAD INDICATORS**Emergency Services**

- In 2020, 339 Emergency Medical Technicians were certified, recertified, and/or registered in Solano County. Of the 339 individuals processed, 83 were initial certifications, 149 were recertifications, and 107 were registrations.
- A total of 74 Paramedics were newly accredited or recertified in Solano County for 2020.

Public Health

- The Women, Infants and Children (WIC) Program's caseload significantly increased by 15% from 7,149 in April 2019 to 8,213 in June 2020, in part attributed to a short-term COVID-19 related program change. With WIC WISE, the State's WIC Web Information System Exchange, staff can conveniently issue client benefits remotely and, due to the pandemic, the California Department of Public Health (CDPH)/WIC granted local agencies waivers allowing clients easier access to WIC. WIC is serving 97% of the funded caseload in Solano County.
- In 2020, Healthy Families Solano enrolled 42 new families, served a total of 82 families, and completed 997 home visits.
- In 2020, the Black Infant Health program, a total of 114 clients were served.

Gerald Huber, Director of Health & Social Services
Health & Public Assistance

- Nurse-Family Partnership served 108 clients in FY2019/20, reflecting an increase of 23% compared to FY2018/19. Additionally, 61 new clients were enrolled, and 40 infants were born during the last fiscal year, with 100% breastfed at birth.
- The Communicable Diseases Bureau tracked 1,342 cases of HIV and 2,082 sexually transmitted disease (STDs) cases, including 212 cases of syphilis. Of these 212 cases of syphilis, 12 were pregnant moms, requiring continued close follow-up to ensure treatment and prevent conversion.
- In 2020, the Tuberculosis team of the Communicable Diseases Bureau investigated 382 contacts from 42 cases, with 10 cases having some level of drug resistance, requiring extra care and follow-up.
- Prior to school closures in 2020, the Oral Health Education program visited 12 schools, and 116 students in transitional kindergarten and kindergarten classes. Through a grant from First 5 Solano, these students received free fluoride varnish applications, dental screenings, and oral health education.
- The Maternal, Child and Adolescent Health Bureau launched the Strive2BeHealthy (S2BH) Program in 2018, a new prevention-focused initiative that combines community level activities (such as increased outreach to seniors and implementation of fall prevention classes and social activities at senior centers) with home-based, direct services targeting medically fragile older adults. S2BH provided case management services to a combined caseload of 54 clients living throughout the county in 2020.
- In 2020, Solano Public Health coordinated COVID-19 testing sites across the county, including sites in Fairfield, Rio Vista, Suisun, Vacaville, and Vallejo. In Solano County, 217,892 tests were administered to 140,003 residents.
- In 2020, the Solano Epidemiologist Outbreak Team investigated an estimated 152 COVID-19 outbreaks at congregate living facilities and manufacturing settings.
- In FY2019/20, the Public Health Laboratory tested more than 30,000 patient and environmental specimens in Solano County (excluding water testing), the highest volume tests were: SARS-CoV-2 (33%), QuantiFERON TB Gold Plus (31%), blood lead level (17%), and TB smear/culture (11%).
- In 2020, District Public Health Nursing Program saw a significant decrease in referrals from 1,016 in FY2018/19 to 832 in FY2019/20 due to the impacts of COVID-19 shelter-at-home orders and State issued waivers for operations.
- In 2020, prior to the COVID-19 restrictions, the student health center at Solano Community College in Fairfield, staffed by the Maternal, Child and Adolescent Health Bureau, served 1,506 students, faculty, and staff with a variety of screening, assessment, counseling, education, consultation, vaccination, and other health-related services. Solano Community College notified Solano Public Health that they were exploring providing health services at the college in a different manner and the contract ended between Solano Community College and Solano County for Student Health Center services.
- In 2020, Solano Public Health, Vital Statistics Unit issued 2,108 birth certificates, 18,582 death certificates, and 4,560 death permits. The Vital Statistics Unit continues to work closely with hospitals, funeral homes, and Sheriff's Office to collect and report important health data for Solano County.

DIVISION BUDGET SUMMARY

The Recommended Budget represents a decrease of \$16,060,192 or 27.0% in revenues and a decrease of \$7,999,017 or 14.1% in appropriations when compared to the FY2020/21 Adopted Budget. The Recommended Budget includes appropriations of \$6,486,565 in Public Health, \$1,711,910 in Administration and \$212,964 in Social Services that will be funded with Public Health-Intergovernmental Transfer (IGT) (see glossary for definition) restricted funds. The Net County Contribution increased by \$809,548 which represents the annual participation fee for the County Medical Services Program that was waived in FY2020/21.

Primary Funding Sources

Funding sources for Public Health include various federal grants; fee-for-service; revenue contracts with other counties and private companies; IGT; and federal and State allocations. Programs utilizing federal grants include Nurse-Family Partnership, Health Education and Women, Infants, and Children (WIC). Programs utilizing fee-for-service and revenue contracts include the Public Health Laboratory, Vital Statistics, and Health Promotion and Community Wellness. Programs utilizing federal and State allocations include Tuberculosis Control, Communicable Disease, AIDS Surveillance, AIDS Community Education, Health

Promotion and Community Wellness, Public Health Nursing, Childhood Lead Poisoning Prevention, Immunization, California Children's Services, Child Health and Disability Prevention, Nutrition Services, and Maternal, Child and Adolescent Health.

The funding sources for Medical Services are 1991 Realignment, Forfeitures and Penalties, and County General Fund.

The FY2021/22 Recommended Budget for Health Services includes a \$16,060,192 or 27.0% net decrease compared to the FY2020/21 Adopted Budget. The net decrease in revenues is primarily due to the following:

- Decrease of \$11,579,304 in IGT Revenue due to last year's transition of the IGT funding cycle from a fiscal year to a calendar year. FY2021/22 funding is based on 12 months while FY2020/21 was based on 18 months.
- Decrease of \$11,315,804 in one-time Federal CARES Act revenues to offset eligible expenditures, including Public Health staffing costs, through December 30, 2020.
- Decrease of \$1,387,148 in Other Revenue primarily due to one-time Whole Person Care housing grant of \$1,714,178 received in FY2020/21 and offset by Yocha Dehe donation of \$327,030 previously budgeted under Donations and Contributions. The Yocha Dehe donation covers expenditures only through December 2021.
- Decrease of \$1,142,993 in Grant Revenue due to the Whole Person Care grant expiring in December 2020.
- Decrease of \$353,841 in COVID-19 Federal Direct for one-time emergency preparedness COVID-19 grants in FY2020/21.
- Decrease of \$651,000 in Donations and Contributions due to Yocha Dehe funding now budgeted under Other Revenue.
- Decrease of \$394,006 in State funding due to a decrease of \$1,183,798 in one-time State General Fund backfill for 1991 Realignment in FY2020/21, offset by an increase in State allocations of \$789,792 for Tuberculosis Care, Communicable Diseases, Oral Health, and the California Home Visiting Program SGF Innovation Grant funding for Black Infant Health.
- Decrease of \$337,000 in Operating Transfers In due to cancellation of discretionary funding for Alcohol, Tobacco and Other Drugs (ATOD) prevention contracts and health access initiatives.
- Increase of \$4,416,568 in COVID-19 State Pass-Through for the Epidemiology and Laboratory Capacity (ELC) revenues to offset Public Health COVID-19 response and expansion efforts based on a State-approved spending plan.
- Increase of \$3,725,168 in 1991 PH Realignment primarily due to the receipt of one-time CARES funding in FY2020/21 for redirected resources in response to the COVID-19 pandemic.
- Increase of \$1,032,029 in Federal Aid primarily due to increased claiming for staff who were previously redirected to respond to COVID-19 and funded with Federal CARES Act revenues in FY2020/21.
- Increase of \$809,548 in County General Fund represents the annual participation fee for the County Medical Services Program (CMSP) which was waived in FY2020/21.
- Increase of \$657,869 in Admin Services Fees due to higher expenditures in the Emergency Services program for services supporting the Solano Emergency Medical Services Cooperative, which had been redirected and funded with Federal CARES Act revenues in FY2020/21.

Primary Costs

Primary costs for Health Services are \$23,463,641 for Salaries and Employee Benefits, \$9,617,015 for Services and Supplies, \$12,058,238 for Other Charges, \$15,000 in Fixed Assets, \$232,767 for Other Financing Uses, and \$3,369,925 for Intrafund Transfers.

The recommended appropriations for the Health Services Division include \$40,822,069 for Public Health (BU 7800) and \$7,934,517 for Medical Services (BU 7588).

The FY2021/22 Recommended Budget includes \$7,999,017 or 14.1% net decrease in appropriations primarily due to the following:

- Increase of \$4,164,377 in Salaries and Employee Benefits primarily due to negotiated and approved labor contracts resulting in increases in wages, retirement, and health insurance costs. The increase is also attributed to the transfer of positions from Family Health Services to Public Health and reduced salary savings.

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- Increase of \$190,233 in Services and Supplies due to increases in liability insurance, maintenance costs for laboratory equipment purchased with one-time federal CARES Act funds, pharmaceutical, medical and dental supplies, contracted services to support ELC strategies, software maintenance and support for the data integration project funded with IGT, and Department of Information Technology (DoIT) costs. These increases are offset by decreases in communication, laboratory supplies, ergonomic equipment, advertising and marketing, and the IGT State administration fee.
 - Decrease of \$13,166,958 in Other Charges primarily due to decreases of \$7,381,423 in contracted direct services funded with one-time federal CARES Act and Whole Person Care grant funds both ending in December 2020 and \$6,256,353 in Other Charges – IGT due to the transition of the IGT funding cycle from fiscal year to calendar year.
 - Decrease of \$68,000 in Fixed Assets due to only one request for fixed assets in FY2021/22. Equipment needed to address the COVID-19 pandemic were purchased with COVID-19 relief funds in FY2020/21.
 - Increase of \$13,150 in Other Financing Uses due to increases in pension obligation bond costs.
 - Increase of \$868,181 in Intrafund Transfers due primarily to an increase in the Division's share of H&SS Administration costs and an increase in IGT funds transferred to other divisions.

Contracts

The FY2021/22 Recommended Budget for Health Services includes a total of \$2,749,074 or 5.64% in contracted services for the provision of services to Public Health. H&SS will present to the Board prior in June 2021 with a master list of contracts for the Board's consideration.

Fixed Assets

The FY2021/22 Recommended Budget includes \$15,000 for the purchase of a Benchtop Centrifuge instrument for the Public Health Laboratory.

DEPARTMENT COMMENTS

None.

Summary of Division Budget

7880 – Fund 902-Health Services
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	18,872	24,000	24,000	0	0.0%
FINES, FORFEITURES, & PENALTY	300,892	269,000	275,000	6,000	2.2%
REVENUE FROM USE OF MONEY/PROP	788,666	0	278,904	278,904	0.0%
INTERGOVERNMENTAL REV STATE	28,606,455	33,217,515	29,395,005	(3,822,510)	(11.5%)
INTERGOVERNMENTAL REV FEDERAL	11,139,192	19,456,840	7,676,262	(11,780,578)	(60.5%)
INTERGOVERNMENTAL REV OTHER	695,701	757,493	862,013	104,520	13.8%
CHARGES FOR SERVICES	2,095,017	1,585,063	2,304,135	719,072	45.4%
MISC REVENUE	637,176	2,387,178	349,030	(2,038,148)	(85.4%)
OTHER FINANCING SOURCES	436,999	337,000	0	(337,000)	(100.0%)
GENERAL FUND CONTRIBUTION	2,259,897	1,439,923	2,249,471	809,548	56.2%
TOTAL REVENUES	46,978,868	59,474,012	43,413,820	(16,060,192)	(27.0%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	19,386,128	19,299,264	23,463,641	4,164,377	21.6%
SERVICES AND SUPPLIES	6,391,225	9,426,782	9,617,015	190,233	2.0%
OTHER CHARGES	14,338,596	25,225,196	12,058,238	(13,166,958)	(52.2%)
F/A EQUIPMENT	104,167	83,000	15,000	(68,000)	(81.9%)
OTHER FINANCING USES	1,017,994	219,617	232,767	13,150	6.0%
INTRA-FUND TRANSFERS	1,937,285	2,501,744	3,369,925	868,181	34.7%
TOTAL APPROPRIATIONS	43,175,394	56,755,603	48,756,586	(7,999,017)	(14.1%)
NET CHANGE	(3,803,474)	(2,718,409)	5,342,766	8,061,175	(296.5%)

STAFFING					
HEALTH SERVICES	156.50	161.25	168.00	6.75	4.2%
TOTAL STAFFING	156.50	161.25	168.00	6.75	4.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

One-time federal CARES Act funds totaling \$11,315,804 covered Public Health expenditures through December 30, 2020. Public Health has been allocated additional COVID-19 relief funds through State Pass Through programs in the amount of \$4,416,568 for a net decrease in COVID-19 relief funds of \$6,899,236. Health Services staff continue to be redirected to COVID-19 activities; however, the Division anticipates receiving additional COVID-19 response relief funds and will continue to provide critical support to address the pandemic. Staff is in the process of preparing a plan and budget update as part of the Supplement Budget process. Refer to the Pending Issues section for additional details.

SUMMARY OF POSITION CHANGES

The following positions transferred from FHS to Health Services during the fiscal year as part of an ongoing effort to mitigate the structural deficit in Family Health Services:

- 1.0 FTE Clinic Physician (Board Certified)
- 1.0 FTE Clinic Registered Nurse (Senior)
- 0.75 FTE Health Assistant
- 1.0 FTE Health Education Specialist
- 2.0 FTE Medical Assistant
- 1.0 FTE Project Manager

PENDING ISSUES AND POLICY CONSIDERATIONS

Public Health

The Recommended Budget does not reflect the continued impact of COVID-19 and may require adjustments to meet these challenges. The Department's Supplemental Budget will address necessary budgetary adjustments, including anticipated additional funding for critical programs to combat the pandemic, specifically the ELC Enhancing Detection Expansion funds in the amount of \$16,415,577 covering the period of January 15, 2021 through July 31, 2023. This allocation is to augment the funding received in FY2020/21 in the amount of \$4,893,927. Public Health also received notice from the California Department of Public Health (CDPH) Immunization Branch that Solano County will be allocated COVID-19 supplemental funding of \$2,045,440 through June 30, 2022. The increase in relief funds may impact normal program invoicing due to the redirection of County workforce to combat the effects of the pandemic resulting in a decrease in the use or draw of State/federal allocations and realignment funds.

The redirection of Public Health resources to COVID-19 activities provides temporary relief on the Division's need to draw 1991 Realignment to fund its operations. The uncertainty of the effects of the pandemic on the economy may impact this funding stream. As a proactive measure, Public Health continues to monitor vacant positions and move positions between programs within the Division to maximize funding as appropriate. The Department will continue to monitor the Health Services budget and will provide an update as part of the FY2021/22 Midyear Budget Report update to the Board.

Pending Board approval, it is anticipated that the Public Health Laboratory's Joint Exercise of Powers Agreement (JPA) between Napa, Solano, Yolo, and Marin Counties for regional public health lab services will be expanded to include Mendocino County. This will result in a five-county regional public health laboratory, with an additional initial annual revenue of \$100,000.

Current waivers permitting the WIC Program and the Division's home visiting programs to engage clients through telehealth visits are expected to expire in the coming months. It is unclear to what extent such telehealth visits will be permitted to continue for clients preferring this modality of service once the waivers expire, but many clients have expressed concerns about resuming in-home visits in the near future; this may impact client loads in the affected programs.

DIVISION PURPOSE

The Department of Health and Social Services – Social Services Division budget has over 17 major programs primarily providing services in the following broad categories: Child Welfare Services (CWS); Employment and Eligibility Services (E&ES), which includes Welfare Administration (WA); and Older and Disabled Adult Services (ODAS). In addition, the Social Services Division is also responsible for In-Home Supportive Services (IHSS) Public Authority Administration (BU 7690) and Napa/Solano Area Agency on Aging Administration (AAA) (BU 7685). Staff in these bureaus are responsible for issuing assistance to clients as budgeted in the Assistance Programs Division (BU 7900).

Child Welfare Services

CWS is a State supervised, County administered program. The program's purpose is to prevent, identify and respond to allegations of child abuse and neglect. Families in the child welfare system receive services so that children can remain safely in their homes, and children who are temporarily removed from their homes can reunify with their families. For cases in which children are unable to reunify with their families, efforts are made to find a permanent home through adoption or guardianship. CWS services are mandated pursuant to State and federal laws, e.g., Title IV of the Social Security Act, and Chapter 978, California Statutes of 1982.

Employment and Eligibility Services

E&ES contributes to Solano County residents' well-being by providing safety net public assistance, medical insurance enrollment, and employment services. E&ES promotes healthy, safe, and stable lives by assisting low-income families and individuals with obtaining employment, access to health care, and food and cash assistance.

Welfare Administration

WA and the Special Investigations Bureau (SIB) provide overall administration and program integrity through comprehensive investigations of fraud allegations in Social Services programs, the collection of debts, and the timely hearing of appeals.

Special Projects

The Special Projects budget is used for projects that have funding sources separate from State social services funds and that are not included in the consolidated Social Services County Expense Claim for federal and State reimbursement.

Older and Disabled Adult Services

ODAS provides interdisciplinary services to the elderly and disabled who are among the County's most isolated and vulnerable residents. ODAS focuses on comprehensive, integrated assistance through multiple programs: Adult Protective Services (APS), Napa/Solano AAA services, In-Home Supportive Services (IHSS), In-Home Supportive Services Public Authority (IHSS PA), and Public Administrator (PA)/Public Guardian (PG)/Public Conservator (PC). Although included in Social Services for budgeting purposes, ODAS is organizationally integrated under the Public Health Division. This integration provides for a preventative health focus for the aged and disabled communities in the county.

FUNCTION AND RESPONSIBILITIES**Child Welfare Services**

The mission of CWS is to protect children from abuse and neglect by strengthening families or finding safe, permanent homes so that children can grow into healthy productive adults. CWS includes 24-hours a day, 7-days a week, Hotline and Emergency Response Services, Family Maintenance and Family Reunification Services, Transition to Permanency, including Adoption Services, Supportive Transition Services, and Support Services. The programs were passed by State legislation in 1982 with Senate Bill 14 to implement federal requirements under Public Law 96-272.

- Hotline/Emergency Response staff investigate allegations of neglect or abuse of children and decide whether children can safely remain in their own home. Emergency Response may initiate a service plan to reduce risk factors sufficiently to allow children to remain at home or, if this is not possible, complete the legal documentation to request the Juvenile Court to order the children into foster or relative care. Emergency Response is available 24-hours a day, 7-days a week, to respond to situations in which a child is at imminent risk of abuse or serious neglect.

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Health & Public Assistance

- Family Maintenance and Family Reunification provides an Intensive Family Services model, which engages families, including frequent social worker contact, to address the factors that necessitated CWS involvement through a family focused service approach to support families.
- Transition to Permanency consists of Permanency, Adoptions and Non-Minor Dependency (Supportive Transition Services for young adults ages 18-21) that provide services to children/youth when reunification efforts are unsuccessful. Permanency Placement services are meant to ensure that these children grow up in a permanent, safe, and secure living arrangement. Adoption Services provides the full range of adoption and support services including concurrent planning, placement of children in adoptive homes, and post-adoptive services to the adopting family and children. For non-minor dependents, youth opt to receive supervised independent living placements and/or transitional housing programs as they work towards educational and vocational goals.
- Support Services consists of Resource Family Approval, Staff Development and Training, Family Preservation and Visitation Services, Legal Processing, and Court Support. This unit provides ancillary services to support program operations, service delivery and staff development. Support Services ensures children are placed in a safe, least restrictive environment and are provided timely reunification services and positive parent child interactions in order to reunify. This unit also supports the development of the skills and knowledge social workers need to provide safety, permanency and well-being to children and families.

Employment and Eligibility Services

E&ES provides public assistance, including nutrition, healthcare coverage, housing assistance, cash aid, and employment and training resources to Solano County residents and assists recipients in achieving financial self-sufficiency. Specifically, E&ES administers CalFresh (see glossary for definition), Medi-Cal, California Work Opportunity and Responsibility to Kids (CalWORKs), and General Assistance.

Welfare Administration and Special Investigations Bureau

WA and the SIB conduct investigations annually to ensure the prevention and detection of fraud cases. SIB is also responsible for the computation and collection of CalWORKs overpayments and Food Stamp over issuances, as well as the collection of General Assistance debts. The Appeals Unit within SIB is responsible for the timely hearing of appeals of adverse actions filed by recipients. SIB also manages the H&SS employee identification badge access system.

Special Projects

Special Projects is used to account for appropriations related to information technology systems and special programs. Information technology projects include the CalWORKs Information Network (CalWIN) public assistance case management system. Special programs include Transitional Housing Program Plus (THP-Plus) for transition age youth and the use of the Wraparound Reinvestment Fund.

Older and Disabled Adult Services

ODAS is responsible for APS, Napa/Solano AAA services, IHSS, IHSS PA, and the PA/PG/PC. APS responds to and performs investigations of allegations of elderly or dependent adult abuse or neglect (including self-neglect) and is available 24-hours a day, 7-days a week.

The Napa/Solano AAA manages a wide array of federal and State funded services that help support older individuals to live as independently as possible in the community; promote healthy aging and community involvement; and assist family members in their vital care giving role.

IHSS is a Medi-Cal entitlement program which provides domestic and personal care services to low-income elderly or disabled persons who, without these services, are at risk for out-of-home placement. ODAS IHSS staff provide coordinated case management services which includes program eligibility, intake assessments, annual reassessments, community referral resources, payroll assistance, and referrals to the IHSS PA for recipient-provider matching services.

The IHSS PA provides enrollment services to IHSS providers with the goal of matching IHSS recipients to an IHSS provider on the PA's provider registry. The IHSS PA is also responsible for the recruitment, screening, and training of registry providers. The PG and PC provide personal and financial services to individuals who have been conservated by the Court and who are

unable to care for themselves and/or manage their own affairs. The PA's responsibilities are to search for next-of-kin, authorize the disposition of decedents' remains, and oversee the distribution of decedents' estates when they have left no direction and/or executor for that purpose.

The IHSS Public Authority is discussed in BU 1520 and H&SS Social Services' IHSS Public Authority Administration Bureau in BU 7690.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Child Welfare Services

- CWS partnered with Advancing California's Trauma-Informed System (ACTS) to implement trauma informed system change in Solano County CWS workforce and practice. ACTS assisted Solano County Child Welfare towards implementing and sustaining trauma informed practices. The project's focus was secondary traumatic stress (STS) and its impact on the workforce. This past calendar year (2020), provided many opportunities to utilize the structured mechanisms to identify and reduce the impact of STS on the workforce and improve staff well-being and safety. Anticipated changes to the work culture include: 1) Reduction in staff turnover, 2) Improved morale, 3) Improved client outcomes, and 4) Improved staff satisfaction.
- A Child and Family Team meeting (CFT) is a gathering of family members, friends, and other invested stakeholders who join together to strengthen a family and provide an inclusive and coordinated case plan for the child to achieve safety, permanency, and well-being. Solano County CWS noticed a significant increase in family, friends and other stakeholders participating in virtual CFT meetings during this pandemic year. This trend signaled an awareness of increased engagement and addressed other barriers such as travel, geographic location, and/or the sheer comfort of connecting remotely from the privacy of their home environment. This notable trend has been a tremendous success and has improved how the Division plans to continue engagements with the flexibility of using technology with families. This engagement has demonstrated better outcomes for children and families.

Employment and Eligibility Services

- Public Assistance Access through COVID-19: In March 2020, E&ES closed reception windows to limit face-to-face interactions between employees and community members; however, E&ES continued to provide face-to-face services through a lobby triage service which, from March through December 2020, served 69,531 community members (56% less than the clients served in lobbies in 2019). In February 2021, the California Department of Social Services recognized and appreciated E&ES for maintaining in-person program access during COVID-19.
- Economic Impact: In 2020, E&ES approved \$120.0 million in public assistance benefits, 32% more than in 2019 and an important economic support to individuals, families, and businesses through COVID-19. This included \$85.0 million in CalFresh, \$30.2 million in CalWORKs, \$2.5 million in CalWORKs supportive services (includes permanently housing 123 families), \$2.6 million in childcare (148% more than 2019 and reflecting the 2019 regulatory change to provide full-time childcare for all CalWORKs families), and \$1.6 million in General Assistance.
- Workload and Timeliness: In 2020, the E&ES overall workload increased by 11% and E&ES struggled to meet timeliness mandates. By improving case processing procedures, employing "all hands-on-deck" assignments during COVID-19-related workload spikes, and offering overtime, E&ES was achieving all timeliness mandates by December.
- Accuracy: Solano County consistently maintains one of the lowest CalFresh error rates. In Federal Fiscal Year 2020, Solano County's error rate was 3.99% compared to the California State average rate of 8.50%. However, to maintain accuracy, E&ES should be completing approximately 12,000 case reviews per year. In FY2021/22, E&ES will consolidate all case reviews in a Quality Assurance unit to aggregate results and provide Just-In-Time training for identified deficiencies.
- H&SS Integration: In 2019, H&SS launched a navigator service to improve the ease by which Solano County residents access multiple H&SS services. During COVID-19, the navigators were deployed to Project RoomKey sites to ensure that residents received the full range of H&SS services for which they were eligible. After the public health emergency, the navigators will expand their services to families.
- Interview Cubicles: Prior to the COVID-19 pandemic, E&ES staff interviewed clients in their own cubicles. During COVID-19, the State waived the face-to-face interview requirement. E&ES used this opportunity to reconfigure cubicle

assignments to provide clusters of dedicated interview cubicles for client interactions near reception areas and consolidated staff-occupied cubicles towards the rear of work areas. When client interviews resume, they will only be conducted in interview cubicles thus reducing disruption in employee work areas.

- Telework: In 2020, E&ES implemented a COVID-19 emergency telework program. Sixty-eight percent of staff requested and were approved to telework a few days per week. To date, telework has not negatively impacted E&ES productivity. E&ES is evaluating the feasibility of telework beyond the public health emergency.
- New Employee Training: Seventy-three percent of E&ES positions are in the eligibility classification series. All employees in this series start with a six-month, full-time training program. To increase the frequency with which new eligibility workers are trained and available to serve the community, E&ES has increased the number of trainings from one in 2017, to two in 2019, three in 2020, and four in 2021.
- New graduate internship program: In FY2019/20, E&ES launched a new internship program and hosted two interns from Brandman University. This program offers an integrated health and social services field practicum with field learning, supervision, and networking opportunities for up to 500 hours. Students engage individuals and families in matters of unemployment, homelessness, and poverty.

Welfare Administration

- In 2020, the Special Investigations Bureau conducted 2,399 welfare fraud investigations resulting in \$4.6 million in cost savings in CalWORKs and CalFresh programs.

Older and Disabled Adult Services:

- Adult Protective Services reports of abuse have increased over 20% this year. Financial abuse, housing and mental health issues are common reports and are increasingly more complex, requiring staff to provide more long-term case management to resolve matters. The current staffing is not set up for long term case management, but rather for short term interventions and the ability to move on to the next investigation. APS continues to participate in the CalOES Victim Services Program Unit Elder Abuse (XE) program which is a multidisciplinary community agency meeting to create a larger safety net for victims of crime and connect victims to resources.
- Public Guardian / Public Conservator cases also continue to grow in complexity, requiring more time, attention and collaboration with Behavioral Health and community partners to meet client needs, especially related to housing and behavioral health treatment goals. An electronic bill payment process was adopted to streamline client bill payment processes and case management services and this enhancement will assist with program efficiency.
- On October 6, 2020, the Solano County Board of Supervisors honored 44 centenarians, people aged 100 years or older. People are living longer as evidenced by the number of centenarians now with approximately 80,000 in the US, compared to approximately 70,000 in 2010. Remarkable examples of longevity and the meaning of quality of life, centenarians age with dignity and grace. Their contributions to the understanding of the aging process and how to age with self-respect and pride are laudable and worthy of recognition. While genetics play a role in longevity with 20-30% of longevity attributed to genetic factors, environmental factors (e.g., lifestyle choices) account for 70-80% of longevity. Most centenarians are women coming from all walks of life. In our county, centenarians come from diverse ethnic, socioeconomic, religious, and educational backgrounds. This sentinel event was possible with the partnership between the Solano County Board of Supervisors, the Senior Coalition of Solano County and Public Health staff.
- In 2020, Solano County assisted 10,243 IHSS recipients and providers to adopt an electronic timesheet method to record and approve caregiver time either in the Electronic Services Portal or the Telephone Timesheet System. In December 2020, Solano County became a “paperless county,” converting providers and recipients to an electronic timesheet method at provider orientation or when the IHSS recipient is approved for services.

WORKLOAD INDICATORSChild Welfare Services

- In 2020, CWS received 4,047 reports, as compared to 4,370 reports in 2019, for allegations of child abuse and neglect, which were evaluated and assessed. Of the 4,047 reports, 1,810 led to investigations. These investigations led to 185 children being placed in out of home care. During this period, 85 children were returned home and 42 achieved guardianship or adoption.
- As of December 2020, CWS had 431 children and youth in out of home placement, as compared to 394 in December 2019. Of the 431 children in out of home placements, 112 were with a relative or non-relative extended family member; 14 in Group Homes or Short Term Residential Therapeutic Placements (STRTP's) (5 in County/9 out of County); 35 in Non-relative Solano County Resource Family/Foster homes; 170 in Foster Family Agency Certified Homes; 17 young adults in Supervised Independent Living placements; 66 youth in non-dependent Legal Guardianship placements; 14 dependent youth in Guardianship placements; and 3 youth in other placement types (court ordered or specialty homes).

Employment and Eligibility Services

- In FY2020/21, through February, E&ES served an average of 123,944 unduplicated county residents each month representing 28% of the county population, a 12% increase over the monthly average of 111,122 in FY2019/20.
- In 2020, the Clerical Bureau received 51,442 calls (5% increase over 2019), processed 71,655 pieces of mail (4% increase), received 55,363 new applications (32% increase), and imaged 443,752 documents (7% decrease). During COVID-19, E&ES actively promoted online application options. In January 2020, 44% of applications were submitted online increasing to 72% by December. Online applications are more efficient for E&ES because documents are already imaged.
- Four Bureaus provide eligibility services. The Multiprogram Intake Bureau determines eligibility for Medi-Cal and CalFresh applications. The H.E.L.P. Bureau provides all public assistance services for older and disabled adults, housing services for families, and General Assistance for indigent single adults. The Employment Services Bureau delivers CalWORKs and Welfare-to-Work services. And, the Benefits Action Call Center maintains active Medi-Cal and CalFresh cases. In 2020, the E&ES workload was characterized by intermittent large COVID-19 caseload spikes. These four bureaus demonstrated agility as they shifted work between bureaus as necessary to provide timely services. Collectively, they processed 70,520 applications, increasing from 5,846 per month in January 2020 to 6,479 in January 2021, an 11% increase. They shared the maintenance of all active cases which increased from 81,328 in January 2020 to 90,461 in January 2021, an 11% increase.
- In 2020, the Program Support Bureau developed procedures related to 95 State and federal regulatory changes (116% more than 2019), processed and distributed 11,631 payments for supportive services (56% more than 2019) and produced 391 management reports for daily operational coordination (5% more than 2019).
- In 2020, the Hiring & Staff Development Bureau hired 82 new employees, of which 34% were internal promotions; delivered three six-month induction classes for 28 new eligibility workers; and delivered 722 hours of in-service training regarding regulatory changes.

Welfare Administration

- The Special Investigations Bureau Overpayment Recovery Unit computed 1,044 overpayments/over issuances totaling over \$2.2 million in the CalWORKs and CalFresh programs. This is an 11.5% increase in overpayments/over issuances computed and 4.75% increase in the dollar amount of the computations.
- The Appeals Unit had 1,226 requests for hearings, a 6.0% decrease from the previous year. This is most likely due to COVID-19 waivers which resulted in fewer negative actions being taken on cases, therefore, fewer hearing requests.
- A review of uncollectable General Assistance debts was done and submitted to H&SS administration for write-off.

Older and Disabled Services

In calendar year 2020:

- Adult Protective Services investigated 2,298 reports of elderly adult and dependent adult abuse. This is a 26% increase and challenging as clients require long-term case management to mitigate unsafe circumstances.
- Public Guardian / Public Conservator averaged 283 cases over the year based on monthly case reports. Caseloads fluctuate based on court orders, effective treatment of clients and restoration from grave disability back to the community.
- Public Administrator had 27 open cases and closed 19 cases.

DIVISION BUDGET SUMMARY

The Recommended Budget represents increases of \$5,033,430 or 4.2% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. The County General Fund Contribution of \$7,919,623 reflects a decrease of \$321,174 or 3.9%.

Primary Funding Sources

The primary funding sources for Social Services' 17 major programs are State allocations, federal funds, 2011 Realignment (see glossary for definition), and 1991 Realignment (see glossary for definition). Federal funding includes the following: Title IV-E for Adoptions, Commercially Sexually Exploited Children (CSEC) Program, Child Welfare Services, Independent Living Program (ILP) and Kinship Guardianship Assistance Payment Program (Kin-GAP); Title XIX for Medi-Cal and Health Related (CWS, IHSS and APS); Temporary Assistance for Needy Families (TANF – see glossary for definition) for CalWORKs and CWS Emergency Assistance; Title XX for Child Welfare Services; Title IV-B for Child Welfare Services and Promoting Safe and Stable Families (PSSF); Title IIIB, IIIB C1 and C2, and Title IIIE for Napa/Solano AAA Administration, and State Administrative matching grants for the Supplemental Nutrition Assistance Program (SNAP) from the Department of Agriculture, also known as CalFresh.

State funds are primarily used for the following programs: Napa/Solano AAA, IHSS, CalWORKs and CalFresh administration. State funds are also allocated to support components of administering child welfare services that are not part of 2011 Realignment which include the implementation of Continuum of Care Reform (CCR). In the FY2021/22 Recommended Budget, the non-federal share of costs related to CCR activities are funded with State revenue and 1991 Realignment.

H&SS is projecting to use approximately \$26.8 million in Realignment revenues in FY2021/22. The estimated Realignment receipts are projected at the same level as FY2020/21 base receipts. Realignment revenues, both 1991 and 2011, are funded through sales tax and Vehicle License Fees (VLF). Although H&SS is projecting that there will be sufficient combined 1991 and 2011 Realignment revenues to cover projected expenditures in FY2021/22, future Realignment receipts may not be sufficient to cover increasing administration and assistance costs (foster care and adoptions assistance). This poses an ongoing concern, particularly to CWS and APS programs that solely rely on Realignment funds to cover 100% of the nonfederal share of administration costs. Both 1991 and 2011 Realignment are funded by sales tax and vehicle license fees. Receipts from both sources typically experience a downward trend during periods of economic decline.

The Governor's January 2020 Proposed Budget for FY2021/22 projects a \$10.7 million or 0.56% net decrease in the administration of CalWORKs Single Allocation (SA) which includes the following components: Eligibility, Employment Services and Cal Learn. The Child Care (Stage 1) budget, which is projected to decrease by \$60.3 million or 12.53%, is no longer part of the CalWORKs SA beginning in FY2021/22; therefore, counties will not have flexibility to use unspent Child Care allocations for the other components of CalWORKs SA or vice versa. The Governor's Proposed Budget also projects increases in base administration of CalFresh and IHSS of \$178.5 million or 26.8% and \$19.7 million or 6.5%, respectively. The FY2021/22 Recommended Budget uses the Statewide percentages of increase or decrease and applied to Solano County's FY2020/21 allocations to project available revenues for next fiscal year.

The County has a required share of cost for the administration of most Social Services programs, except for ILP, Providing Safe and Stable Families (PSSF), Medi-Cal, and County Medical Services Program (CMSP). County General Fund is also used for the administration costs of the General Assistance, Public Guardian, and SSI Advocacy programs.

The County Maintenance of Effort (MOE) for CalWORKs/CalFresh programs is \$1,870,052. The County is required to pay 100% of its share of the nonfederal costs that are above the CalWORKs/Cal Fresh MOE. Prior year phase out match costs are

calculated during the State closeout process, which is two years after close of a fiscal year. The estimated County match above the County MOE for FY2019/20, payable in FY2021/22, is \$796,479 and is funded with local funds. Due to COVID-19 pandemic, counties are given a temporary waiver of the county match requirement and will have access to their full allocation without being subject to the traditional county share of costs. A final county match waiver adjustment will occur during the FY2020/21 closeout process in FY2022/23.

Projecting revenues for Social Services continues to be a challenge due to variations in caseloads, staff time studies for programs, and available State and federal allocation information. Costs of the administration of Social Services programs are shared by federal, State, and county agencies based on ratios developed from the State Quarterly County Expense Claim (CEC) (see glossary for definition) which may vary based on time study hours and caseloads. The timing of receipt of revenues also impacts forecasts. In developing the budget, various assumptions must be made based on these noted factors.

The FY2021/22 Recommended Budget for Social Services includes a \$5,033,430 or 4.2% net increase in revenues compared to the FY2020/21 Adopted Budget, primarily due to the following:

- Increase of \$15,453,671 in combined 1991 and 2011 Realignment revenues representing the amount of Realignment revenue needed to cover projected program costs.
- Increase of \$54,094 in Operating Transfers-In from Fund 216 – Napa/Solano AAA representing reimbursement for program management and administrative support costs.
- Decrease of \$5,949,991 in prior year State and federal revenues due to lower FY2020/21 revenues estimated at Midyear compared to the FY2020/21 Adopted Budget.
- Decrease of \$3,865,601 in combined State and federal revenues primarily due to an increase in Medi-Cal and in federal reimbursements for various CWS programs offset by decreases in CalFresh, CalWORKS, IHSS Administration, one-time Federal CARES Act revenues of \$312,346 and State Other. The decrease in State Other includes the one-time receipt of \$2.8 million in State General Fund in FY2020/21 to backfill the loss in realignment revenues due to COVID-19.
- Decrease of \$337,569 in other revenues primarily due to decreased collections in Public Guardian and Public Administrator fees and a reduced draw from the Wraparound Reinvestment Fund to cover the match requirement for Bringing Families Home program based on the spending plan submitted to the State for FY2021/22.
- Decrease of \$321,174 in County General Fund Contribution primarily due to reduced spending in the administration of CalFresh, CalWORKs, Public Guardian, and SSI advocacy offset by increases in the administration of Medi-Cal, General Assistance, CalWIN and In-Home Supportive Services.

Primary Costs

Child Welfare Services (BU 7600) – With recommended appropriations of \$29,925,620, CWS includes the costs of social workers, supervisors, eligibility workers, and administrative and clerical support staff dedicated primarily to child protective services. Other programs administered by CWS include Adoptions, Foster Care Eligibility, Supportive and Therapeutic Options, Family Preservation, Wraparound Services, Child Abuse Prevention, Transitional Housing Placement Program, Bringing Families Home, Emergency Child Care Bridge Program, and contracted Community Services.

Employment and Eligibility Services (BU 7650) – With recommended appropriations of \$68,015,216, E&ES includes the costs of staff dedicated to eligibility determination and welfare-to-work programs, eligibility workers, employment services, social workers, supervisors, and administrative and clerical support staff. Also included is the cost of employment services contracts, ancillary and transportation services provided to CalWORKs clients, and housing support services. Programs administered include CalWORKs, Medi-Cal, CMSP, CalFresh, Refugee, General Assistance, and housing support programs.

Welfare Administration (BU 7545) – With recommended appropriations of \$7,858,365, WA includes the costs of welfare fraud investigators, appeals specialists, and administrative and clerical support staff who receive reports of potential fraud in all social services programs. WA conducts investigations on these reports and also hears appeals from clients regarding decisions made on benefits for assistance programs and IHSS services. Clerical and accounting staff who handle fiscal disbursement functions for the assistance programs are also included in this cost center.

**Gerald Huber, Director of Health & Social Services
Health & Public Assistance**

Older and Disabled Adult Services (BU 7640) – With recommended appropriations of \$14,495,301, ODAS includes the costs of social workers, and administrative and clerical support staff dedicated to IHSS, APS, and PG functions.

Special Projects (BU 7675) – With recommended appropriations of \$3,083,008, Special Projects includes the costs for the Transitional Housing Assistance Program for emancipated foster youth, the CalWIN database and case management system used to determine eligibility for Assistance Programs, and other costs covered by the CalWIN allocation.

Napa/Solano Area Agency on Aging (BU 7685) – With recommended appropriations of \$626,760, Napa/Solano AAA includes the costs of staff dedicated to Napa/Solano AAA.

Social Services Support (BU 7670) – With recommended appropriations of \$1,200 which represents Countywide Administrative Overhead cost changes.

The FY2021/22 Recommended Budget includes a \$5,033,430 or 4.2% net increase in appropriations compared to the FY2020/21 Adopted Budget.

- Increase of \$3,778,661 in Salaries and Benefits due to negotiated and approved labor contracts resulting in increases in wages, retirement, and health insurance costs. The increase is also attributed to the addition of 12 additional FTEs in Employment & Eligibility Services and reduced salary savings.
- Increase of \$319,205 in Services and Supplies due to increases in liability insurance, household expense for anticipated increase in the janitorial services contract for Executive Court, computer component, ergonomic equipment, contracted services for CWS and E&ES employee training, Department of Information Technology (DoIT) charges, building rents and leases, and employee training. These are offset by decreases in various other line items such as communication, office expense, postage, fuels and lubricant, mileage and travel, and other professional services.
- Increase of \$173,715 in Other Charges due to increases in CalWORKs childcare, contracted services for the implementation of Family Urgent Response System (FURS), transitional housing placement including other emergency support services for foster care youth, and interfund charges from General Services and other departments. These are offset by decreases in Countywide Administrative Overhead, housing support and direct services to CalWORKs clients.
- Increase of \$44,900 in Fixed Assets primarily due to the purchase of hand-held radios for Welfare Administration as mandated by the Office of Emergency Services.
- Increase of \$41,390 in Other Financing Uses due to an increase in pension obligation bond rate costs.
- Increase of \$675,559 in Intrafund Transfers primarily due to an increase in the Division's share of H&SS Administration costs.

Contracts

The preliminary recommended appropriations for Social Services include \$4,959,457 or 4.0% in contracted direct services for the provision of services to CWS, E&ES and Transitional Housing. H&SS will return to the Board in June 2021 with a master list of contracts for the Board's consideration.

Fixed Assets

The FY2021/22 Recommended Budget includes the following fixed assets:

- \$48,000 for the purchase of hand-held radios for Welfare Administration as mandated by the Office of Emergency Services.
- \$69,600 re-budget from prior year for the purchase of 5 Compass self-scan kiosks in E&ES.

DEPARTMENT COMMENTS

None.

Summary of Division Budget

7680 – Fund 902-Social Services
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	67,046	200	200	0	0.0%
INTERGOVERNMENTAL REV STATE	40,503,309	40,049,838	49,320,136	9,270,298	23.1%
INTERGOVERNMENTAL REV FEDERAL	54,356,477	68,978,195	65,345,976	(3,632,219)	(5.3%)
CHARGES FOR SERVICES	682,868	776,574	536,073	(240,501)	(31.0%)
MISC REVENUE	151,569	353,770	256,702	(97,068)	(27.4%)
OTHER FINANCING SOURCES	488,654	572,666	626,760	54,094	9.4%
GENERAL FUND CONTRIBUTION	6,880,184	8,240,797	7,919,623	(321,174)	(3.9%)
TOTAL REVENUES	103,130,107	118,972,040	124,005,470	5,033,430	4.2%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	69,358,723	78,890,745	82,669,406	3,778,661	4.8%
SERVICES AND SUPPLIES	10,937,040	11,907,260	12,226,465	319,205	2.7%
OTHER CHARGES	14,281,255	17,613,410	17,787,125	173,715	1.0%
F/A EQUIPMENT	0	72,700	117,600	44,900	61.8%
OTHER FINANCING USES	644,385	891,872	933,262	41,390	4.6%
INTRA-FUND TRANSFERS	7,910,223	9,596,053	10,271,612	675,559	7.0%
TOTAL APPROPRIATIONS	103,131,626	118,972,040	124,005,470	5,033,430	4.2%
NET CHANGE	1,519	0	0	0	0.0%

STAFFING					
SOCIAL SERVICES DIVISION	651.75	656.00	666.00	10.00	1.5%
TOTAL STAFFING	651.75	656.00	666.00	10.00	1.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the Division's position allocations since the adoption of the FY2020/21 Budget are provided below by program.

Child Welfare Services

On March 9, 2021, the following position changes were included as part of the Midyear Report:

Converted 2.0 FTE Social Worker III Limited-Term to 2.0 regular FTE for Continuum of Care Reform (CCR) implementation. As part of the family re-unification effort as outlined in the CCR, the positions conduct child/family team meetings and are funded with federal and State allocations, 1991 and 2011 Realignment.

On May 1, 2021, a Limited-Term Eligibility Benefits Specialist III position expired. The position was a medical backfill and was included in the FY2020/21 Adopted Budget allocation.

Employment and Eligibility Services

On March 9, 2021, the Midyear Report included reclassifying 1.0 FTE Office Assistant III to 1.0 FTE Office Assistant II to align the classification with duties performed. This position is funded with federal and State allocation funds.

The FY2021/22 Recommended Budget includes the following position changes:

- Delete 1.0 FTE Employment Resource Specialist II and add 1.0 FTE Social Services Supervisor to assist in the transition and implementation of CalWORKs 2.0.

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- Delete 1.0 FTE Employment Resources Specialist III and add 1.0 FTE Special Programs Supervisor to supervise staff development trainers and increase operational capacity for developing and conducting in-service trainings for employees.
 - Add 1.0 FTE Project Manager to assist in the redesign, restructure, and maintenance of the internal document management and data storage site including updating data dashboards.
 - Add 6.0 FTE Eligibility Benefits Specialist III as part of a Quality Assurance Unit to perform case reviews and ensure compliance with State and federal regulatory and programmatic changes.
 - Add 4.0 FTE Staff Development Trainer to increase induction classes allowing E&ES to shorten the time for filling vacant positions and lower its vacancy rate as well as increase capacity for in-service training.

PENDING ISSUES AND POLICY CONSIDERATIONSChild Welfare Services

Assembly Bill (AB) 403 Continuum of Care Reform (CCR) is in its fifth year and reforms continue to be launched from the California Department of Social Services (CDSS) and with new legislation approved.

Systems of Care (SOC) coordination has started in Solano County. The first convening was launched in March 2020 which was in-person and all subsequent meetings have been virtual. AB 2083 (Chapter 815, Statutes of 2018), requires each county to develop and implement a Memorandum of Understanding (MOU) outlining the roles and responsibilities of the various local entities that serve children and youth in foster care who have experienced severe trauma. The law also tasks the State to establish a joint interagency resolution team to develop guidance for local agencies with regard to developing the MOU, supporting the implementation of those MOUs, and providing technical assistance to identify and secure the appropriate level of services to meet the needs of children and youth in foster care who have experienced severe trauma. This endeavor requires high level leadership commitment and support. The MOU is in progress with an anticipated completion date of June 2021.

Senate Bill 80 (section 15, June 27, 2019) established a statewide hotline which became operational on March 1, 2021. The Family Urgent Response System (FURS) was created to respond to calls from caregivers or current/former foster children or youth from both the Child Welfare and Probation systems during moments of instability. This legislation requires the hotline to include, among other things, referrals to a county-based mobile response system for further support and in-person response. It also requires the California Department of Social Services to ensure that de-identified, aggregated data are collected regarding individuals served through the hotline and the county-based mobile response system and to publish a report on the Department's website by January 1, 2022, and annually thereafter, including specified information. Child Welfare has contracted with Seneca Family of Agencies to serve as the Solano County's mobile response. Behavioral Health will also contract with Seneca to provide EPSDT revenue for allowable services.

Employment and Eligibility

COVID-19 Regulatory Waivers: During COVID-19, State and federal agencies made many temporary regulatory waivers to ensure continuous provision of public assistance benefits for eligible community members, while limiting in-person contact to safeguard the community and staff. Ongoing waivers include the suspension of all face-to face interviews, acceptance of telephonic signatures, acceptance of self-attestation of verifications, relief from benefits time-limits, and increased benefit amounts. These waivers currently extend through June 30, 2021, or the end of the Public Health Emergency, with the exception of CalWorks which is June 15, 2021.

COVID-19 Medi-Cal Backlog: During COVID-19, to ensure that low-income individuals and families did not lose health coverage, the Department of Health Care Services (DHCS) suspended the processing of semi-annual and annual redeterminations, discontinuances, and negative actions for active Medi-Cal cases. As of March 2021, E&ES has a backlog of 23,662 Medi-Cal renewals, 13 months of work. DCHS has not yet decided how to process these renewals. It has convened a workgroup with representatives from each region to draft a plan. Solano County will represent the Bay Area region. Counties are extremely worried about the workload ramifications of this backlog.

ABAWD: Although SNAP regulations require that able-bodied adults without dependents (ABAWD) meet work requirements or be limited to three months of CalFresh in a 36-month period, California has long had an exemption. Effective December 5, 2019, California was to lose this exemption per the December 5, 2019 USDA Final Rule on time limits for ABAWDs. This would

have impacted approximately 4,898 Solano County residents. On October 19, 2020, the U.S. District Court for D.C. struck down the proposed rule.

CalWORKs Childcare: In FY2021/22, all CalWORKs childcare programs will transition from the California Department of Education to the California Department of Social Services and the CalWORKs childcare allocation will be separated from the CalWORKs single allocation. E&ES will collaborate with Fiscal throughout the year to understand the impacts, if any, of this change.

Older and Disabled Adult Services

In June 2019, Governor Newsom signed an Executive Order to create a Master Plan for Aging to be developed by October 1, 2020. The rollout of this plan was delayed until January 2021---due to the COVID-19 pandemic. Five objectives are detailed in the Master Plan for Aging to serve 10.8 million older adults by year 2030. These relate to housing for all ages and stages; health reimagined; inclusion and equity, not isolation; caregiving that works; and affording aging. The report's recommendations represent immediate and long-term strategies which the Department anticipates will become part of future legislation and State Budgets to facilitate implementation.

In March 2020, the federal Dignity in Aging Act of 2019 passed, which reauthorized the Older Americans Act through FFY2023/24 and included increased federal funding. This legislation provides for critical services to keep older adults healthy and independent – services like meals, job training, senior centers, health promotion, caregiver support, benefits enrollment, transportation and more. The Dignity in Aging Act is a broader focus on the needs of older adults, with a research component which allows for an improved focus on programming needs.

The COVID-19 pandemic affected ODAS programs significantly. Many older adults were reluctant to allow home visits due to fear of exposure to the virus. Adult Protective Services experienced a 26% increase in reports of elderly adult and dependent adult abuse, and IHSS case reassessments have grown. The State is permitting counties to perform virtual reassessments and briefer home visits to promote client safety through December 2021.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

BUREAU PURPOSE

On March 5, 2002, the Solano County Board of Supervisors established an In-Home Supportive Services (IHSS) Public Authority (PA) to act as the Employer of Record for In-Home Supportive Services providers. In addition to serving as the employer of record for IHSS providers, the IHSS PA also provides services to IHSS consumers. Health and Social Services' (H&SS) Social Services Division, through a Memorandum of Understanding (MOU) with the IHSS PA Board, provides the administration for the IHSS PA. This budget unit was established to track revenues and expenditures for staff positions and other operating costs affiliated with the administration of the IHSS PA.

FUNCTION AND RESPONSIBILITIES

H&SS dedicates staff and operating expenditures in this budget unit to fulfill the requirements set forth in Welfare and Institutions Code section 12301.6 as follows: a) operate as the employer of IHSS providers for the purposes of collective bargaining over wages, hours, and other terms of employment such as administering health benefits; b) assist IHSS consumers in finding IHSS providers through the establishment of a registry of IHSS providers and a referral system under which IHSS providers shall be referred (recipient – provider matching services); c) investigate the qualifications and background of all IHSS providers; d) provide training to IHSS providers and consumers; e) provide administrative support to the IHSS PA Advisory Committee; and f) perform any other functions as necessary for the operation of the IHSS PA.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- In response to COVID-19, the IHSS PA established the COVID-19 Emergency Backup Registry (EBUS), implemented videoconference onboarding for IHSS PA Registry providers, and distributed safety supplies to IHSS caregivers.
- In 2020, between January and April, the IHSS PA provided a monthly topic-based support group for IHSS providers in Fairfield and Vallejo; the support groups have been discontinued at this time due to staffing vacancies in the IHSS PA. First Aid and CPR classes continued, but few providers registered for these classes despite COVID-19 safety measures being implemented.
- In 2020, between March and December, the IHSS PA Registry lost 60 Registry Providers due to COVID-19 concerns. IHSS consumers terminated employment with their unrelated caregivers and some Registry caregivers quit with little notice.
- In 2020, the average number of active IHSS providers on the Registry was 276, with 144 already assigned to work for one or more consumers. The IHSS PA received 823 requests for caregivers in 2020, and due to limited available caregivers on the Registry, 80% of IHSS consumers were not able to get matched with a caregiver on the Registry. IHSS PA staff assist consumers with connections and resources to find alternative caregivers.

WORKLOAD INDICATORS

In calendar year 2020:

- The IHSS PA maintained an average of 276 providers on the IHSS PA Provider Registry to serve an average of 299 IHSS consumers per month. These providers represent a subset of the 4,457 IHSS paid providers countywide as of December 2020.
- Processed 151 applications from individuals interested in being placed on the IHSS PA Provider Registry, resulting in 50 new providers added; however, the increase was half that of the prior year. The decrease in the number of providers added to the Registry is mainly attributed to the COVID-19 pandemic concerns and requirements. Additionally, 18% cancelled their applications due to the availability of employment in supported living service environments.
- Received and processed 823 provider list requests from IHSS recipients who requested assistance in finding a provider.
- Served 651 new IHSS consumers, a decrease of 26 average monthly consumers when compared to the prior year. The decrease of the number of new consumers served is due to COVID-19 as many consumers reported they did not want an unrelated caregiver in their home.
- Provided 1,685 intervention services including intake, information and assistance, mediation to resolve complex issues, and follow-up. The increase in the number of interventions is attributed to a new practice to track “provider interview”

interventions, the increased number of calls received asking for information and assistance relating to the implementation of Electronic Visit Verification, requests for safety supplies, and information about the COVID-19 pandemic.

- IHSS PA staff administered health benefits to an average of 1,320 IHSS providers per month. All eligible IHSS providers who requested to be added to the health plan were enrolled within 30 days of receiving the request throughout the year. In addition to this benefit, IHSS PA staff issued safety supplies (gloves, sanitary wipes, and masks) to 513 individual providers who requested them.

BUREAU BUDGET SUMMARY

The FY2021/22 Recommended Budget represents decreases of \$70,335 or 7.6% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget.

Budget 7690, a Bureau of the H&SS Department Budget, is primarily comprised of the cost of H&SS dedicated staff and operating expenditures needed to administer the IHSS PA responsibilities.

Primary Funding Sources

IHSS PA Administration is primarily funded with an Operating Transfers-In of \$782,365 from the IHSS PA operating fund (Fund 152 - BU 1520) to reimburse H&SS for administrative support staff and operating costs.

The FY2021/22 Recommended Budget projects a \$70,335 or 7.6% decrease in revenues primarily due to the following:

- Decrease of \$111,242 in Operating Transfers-In due to lower reimbursement from Fund 152 due to an overall decrease in costs.
- Increase of \$40,907 in Administration Overhead representing a one-time Countywide Administrative Overhead credit.

Primary Costs

Primary costs for IHSS PA Administration are: \$734,574 for Salary and Employee Benefits; \$107,139 for Services and Supplies; \$28,398 for Other Charges; \$7,024 for Other Financing Uses; and (\$21,797) for Intrafund Transfers.

The FY2021/22 Recommended Budget projects a \$70,335 or 7.6% decrease in appropriations primarily due to the following:

- Increase of \$17,988 in Salary and Employee Benefits primarily due to negotiated and approved labor contracts resulting in increases in wages, and increases in CalPERS retirement, health insurance and compensation insurance costs.
- Decrease of \$4,561 in Services and Supplies due to decreases in interpreters, office expense, refresh computers, ergonomic equipment, advertising, and utilities costs. These are offset by increases in printing costs, software maintenance, equipment leases, and training costs.
- Decrease of \$1,010 in Other Charges primarily due to a decrease in postage costs.
- Decrease of \$82,729 in Intrafund Transfer primarily due the transfer of IHSS-PA staff time study cost to the Older and Disabled Adult Services (ODAS) budget unit for staff support to the IHSS enrollment team allocated in ODAS and COVID-19 relative activities included in the County Expense Claim.

Contracts

The FY2021/22 Recommended Budget includes a total of \$52,280 in contracted services which includes the following significant contracts:

- \$18,680 for software licenses and maintenance services.
- \$18,600 for provider training and support services.
- \$15,000 for consulting services.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	0	16,466	57,373	40,907	248.4%
MISC REVENUE	7,200	15,600	15,600	0	0.0%
OTHER FINANCING SOURCES	817,967	893,607	782,365	(111,242)	(12.4%)
TOTAL REVENUES	825,167	925,673	855,338	(70,335)	(7.6%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	641,585	716,586	734,574	17,988	2.5%
SERVICES AND SUPPLIES	72,781	111,700	107,139	(4,561)	(4.1%)
OTHER CHARGES	48,846	29,408	28,398	(1,010)	(3.4%)
OTHER FINANCING USES	6,198	7,047	7,024	(23)	(0.3%)
INTRA-FUND TRANSFERS	55,758	60,932	(21,797)	(82,729)	(135.8%)
TOTAL APPROPRIATIONS	825,167	925,673	855,338	(70,335)	(7.6%)
NET CHANGE	0	0	0	0	0.0%

STAFFING					
IHSS - PA ADMINISTRATION	5	5	5	0	0.0%
TOTAL STAFFING	5	5	5	0	0.0%

BUREAU COMMENTS

None.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

The IHSS PA coordinates a continuous recruitment for additional IHSS providers to the Registry to meet the continued demand of referrals and needs of the clients. Recruitment and retention of providers on the Registry remains challenging as the number of new IHSS eligible clients referred to the service continues to grow and fewer individuals are applying to be added to the Registry at this time. There has been an increase in more IHSS providers requesting to terminate their listing on the Registry.

The establishment of the COVID-19 Emergency Backup System (EBUS) provider services includes a two-dollar differential to a provider who is hired temporarily to backfill behind a primary provider. This differential is ongoing through the end of calendar year 2020, with additional funding. However, the EBUS has been underutilized by IHSS consumers because they typically terminate a provider when the provider is unable to work due to a COVID-19 illness, exposure to COVID-19, or having to care for someone who has COVID-19. When a consumer terminates the employment and requests to hire another provider, the two-dollar differential does not apply because the assignment is more than "temporary." The two-dollar differential is offered by the State. More flexibility on how the two-dollar differential is an emerging situation would be helpful and is issue is being discussed by the California Association of Public Authorities and the California Welfare Director's Association.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DIVISION PURPOSE

This budget unit tracks financial aid for recipients of mandated social services assistance programs.

FUNCTION AND RESPONSIBILITIES

The Assistance Programs provide mandated categorical aid to eligible persons based on federal and State criteria. These include California Work Opportunity and Responsibility to Kids (CalWORKs) (see glossary for definition), Refugee Resettlement Program, Adoptions Assistance Program (AAP), Foster Care Assistance, General Assistance (GA), Approved Relative Caregiver (ARC), Work Incentive Nutritional Supplement (WINS), State Utility Assistance Subsidy (SUAS), and Low-Income Home Energy Assistance Program (LIHEAP) payments.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Projecting the cost of Assistance Programs is challenging, given frequent changes in federal and State regulations for eligibility, duration, and assistance program criteria, as well as court decisions and economic conditions. The projections are based on current trend in caseloads prior to COVID-19 pandemic and various changes to program criteria. Adjustments, if needed, will be included in the Supplemental Budget.

WORKLOAD INDICATORS

Operational costs associated with Assistance payments and relevant workload indicators are included in the H&SS Social Services budget.

DIVISION BUDGET SUMMARY

The FY2021/22 Recommended Budget represents increases of \$1,201,354 or 2.1% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. The County General Fund (CGF) Contribution of \$5,830,970 represents an increase of \$2,283,831 or 64.4%.

Primary Funding Sources

The primary funding sources are federal entitlement funds, State funds, 1991 and 2011 Realignment (see glossary for definition), and County General Fund. Federal funds include Foster Care and Adoptions Assistance (Title IV-E), CalWORKs or Temporary Assistance for Needy Families (TANF) (see glossary for definitions), and Title XX federal funds.

Both Foster Care and Adoptions Assistance programs are also included in the 2011 Realignment that redirected sales tax revenues to counties to fund the State's share of these programs and shifted the financial responsibility to counties for 100% of the non-federal share of costs. The cost to the County General Fund will increase if sales tax revenues are not sufficient to cover costs.

CalWORKs Assistance was realigned from the State to counties with 2011 Realignment differently from other programs. The State shifted Proposition 63 – Mental Health Services Act (MHSA) (see glossary for definition) funding on a one-time basis in order to fund Mental Health Programs which were, at that time, funded through 1991 Realignment. The State then shifted the 1991 Mental Health Realignment funds to pay for CalWORKs Assistance costs.

In addition, AB 85 (see glossary for definition) changed the 1991 Realignment structure to enable counties' indigent health care savings to be captured and redirected to pay for CalWORKs State General Fund assistance costs, thereby freeing up State General Fund to pay for the State's Medi-Cal expansion costs. The State added subaccounts in the 1991 Realignment structure, namely the Family Support Account, funded with 1991 Realignment Sales Tax revenues and the Child Poverty and Family Supplemental Support, funded by Vehicle License Fees.

To provide funding for the Child Poverty and Family Supplemental Support subaccount, AB 85 changed the 1991 Realignment general growth formulas, capping general growth for the Health subaccount at 18.45% and eliminating general growth funding for Social Services. The Child Poverty and Family Supplemental Support subaccount is used to fund CalWORKs Assistance grant increases and the repeal of the Maximum Family Grant (MFG) rule (see glossary for definition), effective January 1, 2017. To the extent that 1991 Realignment funds resulting from the account structure change do not cover the State's share of cost for CalWORKs, the State is continuing to fund their share from State General Fund. The FY2021/22 Recommended Budget includes a 1.5% increase in CalWORKs Maximum Aid Payment (MAP) effective October 2021. The Governor's FY2021/22

January proposed budget assumes that there will be sufficient State General Fund provided each year to cover any shortfalls in the amount needed to fully fund the grant increases and MFG repeal.

The FY2021/22 Recommended Budget for Assistance Programs projects a \$1,201,354 or 2.1% net increase in revenues compared to the FY2020/21 Adopted Budget primarily due to an increase in average grant for Adoptions Assistance and an increase in projected paid cases for Foster Care Assistance. The changes are reflected in the following revenue sources:

- \$40,373 decrease in State and federal revenues.
- \$1,042,104 decrease in combined 1991 and 2011 Realignment revenues.
- \$2,283,831 increase in CGF contribution.

Primary Costs

The FY2021/22 Recommended Budget for Assistance Programs projects a \$1,201,354 or 2.1% net increase in appropriations compared to the FY2020/21 Adopted Budget. The projected increase is primarily the result of the following:

Adoptions Assistance Program (BU 7901) – \$542,223 or 6.0% net increase in appropriations primarily due to increase average grant from \$1,149 in FY2020/21 Adopted Budget to \$1,351 in FY2021/22 Recommended Budget.

Foster Care Assistance programs – \$2,263,491 or 17.34% net increase in appropriations due to the following:

- Kin-GAP (BU 7902) – Costs are projected to decrease by \$38,402 or 2.6% when compared to FY2020/21 Adopted Budget.
- Foster Care (BU 7903) – Costs are projected to increase by \$2,358,012 or 21.0% when compared to FY2020/21 Adopted Budget due to increase in projected paid cases based on trend.
- County Only Foster Care (BU 7908) – Costs are projected to decrease by \$56,119, or 15.9% when compared to FY2020/21 Adopted Budget.

CalWORKs Assistance (BU 7904) – \$1,574,435 or 4.9% net decrease in appropriations primarily due to decrease in projected paid cases based on trend.

Refugee Assistance (BU 7906) – \$2,544 or 27.8% decrease in appropriations due to decrease in projected paid cases.

General Assistance (BU 7907) – \$311,116 or 13.9% net decrease in appropriations due to decrease in projected paid cases.

Approved Relative Caregiver (BU 7909) – \$163,944 or 67.2% net increase in appropriations due to increase in projected paid cases based on trend.

Work Incentive Nutritional Supplement (WINS), State Utility Assistance Subsidy (SUAS) and Low-Income Home Energy Assistance Program (LIHEAP (BU 7911)) – \$119,791 or 44.0% increase in appropriations based on trend.

Contracts

The recommended appropriations for Assistance Programs include \$780,000 in contracted direct services for the provision of Adoption and Foster Care Wraparound services and \$190,704 in Emergency Child Care Bridge Program for Foster Care. H&SS will return to the Board in June 2021 with a master list of contracts for the Board's consideration.

Fixed Assets

None.

DIVISION COMMENTS

None.

Summary of Division Budget
7900 – Fund 902-Assistance Programs
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	36,623,298	39,670,796	35,178,522	(4,492,274)	(11.3%)
INTERGOVERNMENTAL REV FEDERAL	13,494,326	13,898,181	17,307,978	3,409,797	24.5%
MISC REVENUE	20,790	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	3,791,474	3,547,139	5,830,970	2,283,831	64.4%
TOTAL REVENUES	53,929,888	57,116,116	58,317,470	1,201,354	2.1%
APPROPRIATIONS					
OTHER CHARGES	52,865,160	57,116,116	58,317,470	1,201,354	2.1%
OTHER FINANCING USES	1,064,729	0	0	0	0.0%
TOTAL APPROPRIATIONS	53,929,888	57,116,116	58,317,470	1,201,354	2.1%
NET CHANGE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

CWDA is advocating to exempt COVID-19 pandemic or statewide public health emergency related unemployment or other relief benefits from consideration during CalWORKs eligibility determinations for applicants and recipients. The fiscal impact of this is not included in the budget due to unavailability of information regarding COVID-19 relief benefits that will be available in FY2021/22.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

7900 – Fund 902-Assistance Programs
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

Summary of Division Budget

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	
		ADOPTED BUDGET	2021/22 RECOMMENDED	PERCENT CHANGE	
REVENUES					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	17,036,151	19,440,826	19,956,210	515,384	2.7%
9600 MHSA	17,937,547	20,259,578	25,262,255	5,002,677	24.7%
7950 TOBACCO PREVENTION & EDUCATION	525,260	823,487	931,514	108,027	13.1%
APPROPRIATIONS					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	17,036,151	19,440,827	19,956,210	515,383	2.7%
9600 MHSA	21,899,923	30,301,965	31,912,573	1,610,608	5.3%
7950 TOBACCO PREVENTION & EDUCATION	525,260	823,487	931,514	108,027	13.1%
NET CHANGE					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	0	(1)	0	1	(100.0%)
9600 MHSA	(3,962,377)	(10,042,387)	(6,650,318)	3,392,069	(33.8%)
7950 TOBACCO PREVENTION & EDUCATION	0	0	0	0	0.0%

A summary of the budgets administered by the Health and Social Services Department is provided on the following pages.

DEPARTMENTAL PURPOSE

The In-Home Supportive Services (IHSS) Public Authority (PA) is a distinct legal entity that serves as the Employer of Record for In-Home Supportive Services caregivers (also known as IHSS providers) in Solano County, established in accordance with California Welfare and Institutions Code §12301.6. The Solano County Board of Supervisors serves as the Governing Board for this separate legal entity. In addition to serving as the Employer of Record for IHSS, the Public Authority also provides services to IHSS consumers.

FUNCTION AND RESPONSIBILITIES

On March 5, 2002, the Solano County Board of Supervisors established the Public Authority to act as the Employer of Record for IHSS providers. The IHSS Public Authority, a governmental entity separate and distinct from Solano County, established a Memorandum of Understanding (MOU) with the County to provide staff and all administrative services for the IHSS PA.

This budget unit includes administrative costs incurred by the IHSS PA (BU 1521), IHSS Public Authority Advisory Committee (BU 1522), health benefit premium payments for IHSS providers (BU 1523), and the IHSS Maintenance of Effort (MOE) - Services (BU 1523). The required County General Fund Contribution for these functions is budgeted in this fund.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In 2020, the IHSS Public Advisory Committee met bimonthly to discuss issues pertinent to the In-Home Supportive Services program and to make recommendations regarding service delivery. Due to COVID-19 pandemic, meetings were transitioned from in-person to video conference, and the annual Spring conference was cancelled.

WORKLOAD INDICATORS

Relevant workload indicators are incorporated in H&SS Social Services Division's IHSS Public Authority Bureau (BU 7690).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$515,384 or 2.7% in revenues and \$515,383 or 2.7% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The primary funding sources are Federal Title XIX (Medi-Cal funding), State General Fund, 1991 Social Services Realignment, and County General Fund.

The FY2021/22 Recommended Budget projects a net increase of \$515,384 or 2.7% in revenues primarily due to the following:

- Decrease of \$3,680 in combined State and federal revenues due to overall decrease in IHSS Public Authority administration costs.
- Increase of \$1,289 in Administration Overhead represents a one-time countywide administrative overhead credit.
- Decrease of \$1,013,816 in 1991 Realignment local draw down from Reserves and represents decrease in share of the IHSS Maintenance of Effort.
- Increase of \$1,531,591 in County General Fund represents increase in share of the IHSS Maintenance of Effort due to reduced 1991 Realignment.

Primary Costs

Primary costs for IHSS Public Authority are \$19,164,245 in Other Charges which is primarily the County share of the IHSS direct service costs, \$782,365 in Operating Transfer-Out, and \$9,600 in Services and Supplies.

The FY2021/22 Recommended Budget projects a net increase of \$515,383 or 2.7% in appropriations primarily due to the following:

- Increase of \$564,042 in IHSS MOE cost share representing 4% inflation factor as required by legislation under SB 80 (2019) applied toward the program service cost.

Gerald Huber, Director of Health & Social Services
Health & Public Assistance

- Increase of \$75,743 in Individual Providers-IHSS costs representing the projected increase in health premium payments to Pan American Life Insurance based on projected provider hours multiplied by \$0.60 hourly approved benefit rate.
- Decrease of \$8,085 in Countywide Administrative Overhead and interest expense.
- Decrease of \$111,242 in Operating Transfer-Out due to reduced costs in BU 7690 to reimburse H&SS for staff time study costs and operating support costs to administer the IHSS Public Authority program.
- Decrease of \$5,075 in Services and Supplies representing decrease in the IHSS Advisory Committee's budget submitted, which primarily represents decreases in training, conferences, and outreach costs.

Contracts

The recommended appropriations include \$4,313,937 in estimated health plan costs.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	8,948,507	10,198,067	9,152,365	(1,045,702)	(10.3%)
INTERGOVERNMENTAL REV FEDERAL	2,017,914	2,701,058	2,729,264	28,206	1.0%
CHARGES FOR SERVICES	0	653	1,942	1,289	197.4%
GENERAL FUND CONTRIBUTION	6,069,731	6,541,048	8,072,639	1,531,591	23.4%
TOTAL REVENUES	17,036,151	19,440,826	19,956,210	515,384	2.7%
APPROPRIATIONS					
SERVICES AND SUPPLIES	5,496	14,675	9,600	(5,075)	(34.6%)
OTHER CHARGES	16,212,688	18,532,545	19,164,245	631,700	3.4%
OTHER FINANCING USES	817,967	893,607	782,365	(111,242)	(12.4%)
TOTAL APPROPRIATIONS	17,036,151	19,440,827	19,956,210	515,383	2.7%
NET CHANGE	0	1	0	(1)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2021/22 Recommended Budget includes an adjustment to reflect equal share of the FY2019/20 IHSS Maintenance of Effort base amount between 1991 Realignment and County General Fund. In addition, the 4% inflation increases beginning FY2020/21 per SB 80 (2019) are a County General Fund cost.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

IHSS PA and SEIU 2015 labor contract expired on June 30, 2020. Formal negotiations with SEIU 2015 began in February 2021. Negotiations continue at this time of this Budget document preparation. When the successor contract is completed it is anticipated that there will be changes in wages or benefits resulting in increased costs and adjustments.

The federal share of IHSS costs historically ranges between 50%-56%, the remainder is referred to as the non-federal share of cost for negotiated wage and benefit increases in the IHSS. The State legislation and Maintenance of Effort County Contribution

is split 65% State and 35% County. In the FY2019/20 State budget, the State revised this formula to flip in 2022 to 65% County and 35% State for negotiated provider increases once minimum wage equals \$15/hour which State adoption is currently scheduled for January 1, 2022. The change in sharing ratios will have an impact on the Department's FY2021/22 or future budgets. CSAC is in discussions with the State on this exposure to all counties at this time.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DEPARTMENTAL PURPOSE

On May 7, 2013, the Solano County Board of Supervisors approved the establishment of the Mental Health Services Act (MHSA) budget unit in accordance with State Welfare & Institutions Code (WIC) section 5892(f) to facilitate the MHSA County Fiscal Accountability Certification required by the State.

FUNCTION AND RESPONSIBILITIES

MHSA was established in November 2004 with the passage of Statewide Proposition 63 which placed a 1% tax on personal income in excess of \$1 million and provided the first opportunity in many years for the California Department of Mental Health (DMH) to provide increased funding for personnel and other resources to support county mental health programs and monitor progress toward statewide goals for children, transition age youth, adults, older adults, and families. MHSA continues under the oversight of the Mental Health Services Oversight and Accountability Commission (MHSOAC) and the Department of Health Care Services (DHCS). Programs are based upon community specific needs—as identified through a comprehensive community program planning (CPP) process—and intended to address a broad continuum of prevention, early intervention and service needs and the necessary infrastructure, technology, and training elements necessary.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Due to the COVID-19 pandemic, the MHSA could not conduct the required community planning process in-person but was able to transition to online community stakeholder meetings to develop the new MHSA Three-Year Plan FY2020/21 through FY2022/23 and to complete the Annual Update for FY2020/21.
- Both County and contracted MHSA funded programs quickly shifted to telehealth platforms which had some impact on service delivery and revenue generated as consumers—especially school aged youth—began to fatigue from video interactions (school, social engagements, in addition to MH services). Most agencies, including the County programs, put safety measures in place to continue necessary in-person client services. However, there were several site-based programs such as the adult Wellness Centers operated by Caminar and the Child Haven CARE program, which provides intensive services for children ages 3-6, that had to close their programs temporarily due to COVID-19 Stay-At-Home order requirement to cease group activities of unrelated individuals.
- Several of the Prevention and Early Intervention (PEI) funded programs were not able to meet their outreach deliverables typically accomplished through outreach at large community events and holding in-person trainings, and some proprietary trainings did not allow for modification to virtual platforms. Despite school closures, the three contractors providing PEI School-Based Mental Health Services provided trainings for school personnel/parents and student workshops for 759 individuals in FY2019/20, an increase from 586 in FY2018/19, and they provided assessments and individual therapy for 287 students in FY2019/20, up from 244 in FY2018/19.
- The Full-Service Partnership (FSP) programs continue to provide the most intensive outpatient level of care, with services provided to consumers at least twice per week, and often more, as necessary. The adult FSPs continue to implement Assertive Community Treatment (ACT), an evidenced-based model that is an intensive interdisciplinary team treatment approach designed to provide comprehensive, community-based psychiatric treatment, rehabilitation, and support. In July 2019, two County-operated adult FSP teams were merged into one team which is now called the ACT Team. The team serves the forensic and non-forensic populations and addresses all the needs of the consumer including mental health substance use, linking to employment services, etc.
- The two Child/Youth FSP teams continue to receive training to implement the Transitions in Care (TIP), an evidenced supported model developed to engage and support young people experiencing emotional and or behavioral struggles.
- Innovation (INN) funds that were due to be reverted to the State by June 30, 2020 were extended to June 30, 2021. Several of the 14 INN action plans have been successfully implemented with these funds:
 - “Taking CLAS to the Schools” funded thirty-five (35) culturally responsive school wellness centers on school sites K-12 and adult education sites across Solano County. Prior to school closures due to COVID-19, five pilot sites were opened on three elementary school campuses, one at an alternative education site, and one at an adult education site. The additional thirty wellness centers have been set up and will be ready when students return to school. It is

Summary of Other Administered Budgets

9600 – Fund 906-Mental Health Services Act Gerald Huber, Director of Health & Social Services Health & Public Assistance

anticipated that another 6-10 wellness centers will be funded in 2021 using the balance of the funds that are at risk of reverting.

- “TRUECare Roadmap” is a community-friendly, culturally responsive resource guide available in both paper and web-based interactive versions in English, Spanish and Tagalog.
- The “LGBTQ+ Ethnic Visibility” QI action plan addresses the intersect of the Latino, Filipino and LGBTQ+ communities and is focused on a signage campaign to combat stigma related to both mental health and the stigma and discrimination that affects LGBTQ+ communities. Seven posters have been developed and have been distributed throughout Solano County in restaurants and businesses frequented by the Latino and Filipino communities, as well as in all County behavioral health and healthcare clinics and contracted agencies.
- A successful RFP process selected in Uplift Family Services to provide the highly anticipated Mobile Crisis program with an expected launch date of April 2021. The implementation of this program will be done in phases and through a close partnership with city law enforcement departments.

WORKLOAD INDICATORS

- Adult FSP programs (County-operated and through a contract with Caminar) served 317 adults in FY2019/20, compared to 304 adults in FY2018/19.
- Child/Youth FSPs (County-operated and through a contract with Seneca), served 257 consumers in FY2019/20 which was a decrease from 288 served in FY2018/19, in part due to lower referrals from schools as a result of school closures due to the COVID-19 pandemic. Commercially sexually exploited youth are served in the Seneca FSP, where 25 such youth were served in FY2019/20 compared to 22 served in FY2018/19.
- Likely a result of the INN projects, there has also been an increase in incoming calls to the Access Line for services by the three project priority populations: an 86.5% increase in Filipino callers requesting services and a 33.8% increase in Hispanic/Latino callers. Likely under-represented in the data, the LGBTQ+ community showed a 425% (4 to 21) increase of callers who identified as a gender other than “male” or “female” and 666% (29 to 222) increase of callers who identified their sexual orientation as something other than “heterosexual.”

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$5,002,677 or 24.7% in revenues and an increase of \$1,610,608 or 5.3% in appropriations when compared to the FY2020/21 Adopted Budget. There is no County General Fund Contribution to this fund. MHSA revenues are directly recognized in this fund and transferred to Fund 902 to reimburse MHSA qualifying expenditures.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	686,365	396,653	248,307	(148,346)	(37.4%)
INTERGOVERNMENTAL REV STATE	17,251,182	19,862,925	25,013,941	5,151,016	25.9%
CHARGES FOR SERVICES	0	0	7	7	0.0%
TOTAL REVENUES	17,937,547	20,259,578	25,262,255	5,002,677	24.7%
APPROPRIATIONS					
OTHER CHARGES	426	548	355	(193)	(35.2%)
OTHER FINANCING USES	21,899,497	30,301,417	31,912,218	1,610,801	5.3%
TOTAL APPROPRIATIONS	21,899,923	30,301,965	31,912,573	1,610,608	5.3%
CHANGE IN FUND BALANCE	3,962,377	10,042,387	6,650,318	(3,392,069)	(33.8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The increase of \$5,002,677 in revenues is primarily due to a projected increase in Statewide MHSA revenues when compared to the FY2020/21 Adopted Budget. The State transfers 1.76% of all personal income tax payments to the MHSA fund monthly. An annual adjustment is done typically two years after to reconcile the fund to what should have been deposited into the fund. Depending on the result, the adjustment may be either positive or negative against the State MHSA Fund.

The increase of \$1,610,608 in appropriations is primarily due to an increase in transfers out to Fund 902 for MHSA program costs and how the County is budgeting for the draw on the Restricted Fund. The transfer in expenditures from this Fund needs to equal the MHSA revenues in Behavioral Health and the reason for the increase in expenditures is mentioned in the Behavioral Health narrative. The projected draw on the restricted MHSA fund is \$6,650,318.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Due to initial projections that MHSA revenues would be significantly impacted due to the COVID-19 pandemic with a projected significant decrease for FY2022/23, when developing the budget for the MHSA Three-Year Plan FYs 2020/23 and budget for FY2021/22, budgetary reductions were implemented for PEI programs and many of the CSS programs. While newer projections for FY2021/22 and FY2022/23 MHSA revenues are now projected to be higher than initially anticipated, the Department proceeded with a portion of the planned reductions and will closely monitor projections coming from the State. It should be noted that the source of funding is from high wage earners and that revenues are allocated a few years after receipt as based on tax returns. Due to COVID-19, the tax return deadline for 2019 earnings was extended through July 15, 2020. The impact of COVID-19 pandemic emergency on the earnings for high wage earners for 2020 may not be yet be evident in income taxes.

Several bills were presented in the State Legislature that sought to increase the flexibility of how counties can use MHSA funds, though sometimes this flexibility was designed to divert MHSA funds from mental health services to housing initiatives, criminal justice, schools, and substance use disorder programming. Most of the bills did not go forward or will be re-introduced. DHCS clarified that MHSA funds may be used for individuals on parole and that the funds may be used for substance use disorder treatment for individuals with co-occurring mental health issues. It will be important to monitor as potential diversion of MHSA funds as that could jeopardize existing programs.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified. COVID-19 did not impact MHSA revenue generation as significantly as originally projected. However, some economic flexibilities remain due to the pandemic which could impact future revenue generation.

DEPARTMENTAL PURPOSE

Tobacco Prevention and Education Program (TPEP) is a Health Promotion and Community Wellness program mandated by the California Department of Public Health (CDPH), Tobacco Control Program (TCP), and located in the Public Health Division of Solano County Department of Health & Social Services (H&SS). The mission of Solano County Public Health is to optimize the health of the community through individual and population-based services which promote health and safety through prevention and treatment of disease and injury.

FUNCTION AND RESPONSIBILITIES

In November 1988, California voters approved the California Tobacco Health Protection Act of 1988, also known as Proposition 99. This referendum increased the State cigarette tax by 25 cents per pack and added an equivalent amount on other tobacco products. A portion of the revenue generated by the tax is deposited in the Health Education Account, which is administered by CDPH, TCP. This program provides funds to 61 Local Lead Agencies, which operate community-based programs to prevent and reduce tobacco use. The TPEP is designated as Solano County's Local Lead Agency for tobacco control.

With the passage of Proposition 56 by California voters in November 2016, which added a \$2.00 per pack tax on cigarettes and other tobacco products, effective April 1, 2017, TPEP began to receive additional funding to implement a more robust, comprehensive tobacco control plan that is integrated with the Proposition 99-funded plan. The resulting funding increase resulted in an enhanced 2017-2021 TPEP scope of work including:

- Increase partnerships with non-traditional groups by linking Adverse Childhood Experiences (ACEs) to tobacco use. Since multiple ACEs are known to increase the risk of tobacco use, preventing ACEs helps prevent tobacco use.
- Decrease the density of tobacco retailers in the City of Dixon to address the fact that Dixon has the most children under 18 per capita of any Solano jurisdiction, and has the highest number of tobacco retailers per capita.
- Work with all eight Solano County jurisdictions to update their definitions of tobacco products to include e-cigarettes, so that tobacco restrictions would automatically include vaping products and use.
- Engage youth through building partnerships with youth-serving organizations, and train and support young people to help TPEP staff with their objectives. Youth benefit from this by learning skills of advocacy, public speaking, and helping their community, and the program benefits by learning from young people about the nicotine products in their environment, and creative ways to reach their peers.
- Identify and support jurisdictions in Solano County that are willing to consider a sales restriction on flavored and menthol products to help address the current teen vaping epidemic and the predatory marketing of these products to people of color, LGBTQ communities, and underage youth.
- Identify and support jurisdictions in Solano County that are willing to consider an ordinance to restrict tobacco use in multi-unit housing to protect residents from secondhand smoke exposure.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

There was a continued focus on teen vaping, due to a new lung illness identified by the Centers for Disease Control and Prevention throughout the country, with two major media campaigns highlighting lung infections caused by vaping, and highlighting tobacco use as an underlying condition causing exacerbations of respiratory issues for individuals impacted by COVID-19 infections.

The most significant accomplishment in FY2020/21 was the implementation of two comprehensive tobacco ordinances in the City of Benicia impacting their 27,192 residents. These ordinances greatly restrict where tobacco and vaping products can be sold, for how much, and where they can be used. The ordinances also enacted a tobacco retail license and prohibited smoking in multi-unit apartments and condominium housing. TPEP staff supported this success by assisting with technical product information, sharing statewide jurisdictional approaches, and helping facilitate public meetings and surveys to gauge support. TPEP and Bureau staff continue to provide public health information to the Benicia City Council and Police Department to support the implementation of these ordinances.

WORKLOAD INDICATORS

- In early 2021, VibeSolano's Tobacco Prevention and Education Program (TPEP), in collaboration with VibeSolano's Substance Abuse Prevention Program (ATOD), released a request for applications for small projects to promote tobacco, alcohol, and cannabis prevention among youth. The goal of the "We Can't Breathe" Youth Tobacco Prevention Project is to increase youth civic engagement and participation in tobacco prevention efforts. The aim is to increase community awareness in Solano County about the predatory marketing of the tobacco industry among communities of color and LGBTQ communities, and the social injustices and disparities faced by youth in Solano County due to smoking, vaping, and cannabis use.
- In coordination with the release of the HSHC data, a State-developed and approved media campaign was released in April 2021. The campaign focuses on how Big Tobacco aggressively promotes menthol cigarettes, particularly among communities of color, LGBTQ, and the young. The campaign is titled "We Are Not Profit Solano County."
- A third series of data was collected in FY2019/20 for the statewide Healthy Stores for a Healthy Community (HSHC) project, however, due to the COVID-19 pandemic, release of the information was delayed until April 2021. Collected data reflected that within the State, Solano County has one of the highest number of retailers (within the cities) selling flavored tobacco products, including menthol cigarettes.
- In FY2020/21, staff collaborated with Supervisor Hannigan's office, the Bay Area Community Resources (BACR) and LGBTQ Minus Tobacco to work with city officials and community residents in Vallejo and surrounding unincorporated Solano County. The scope of the discussion and efforts related to cities within the county establishing a tobacco retail license (TRL), restrictions of flavored and menthol products, and smoke free multi-unit housing.
- In 2020, focusing on the need to understand and implement Adverse Childhood Experiences (ACE's) into the programmatic structure and mindset, a "Trauma Informed Care Training" was held that was attended by twelve (12) Tobacco Free Solano (TFS) members and nine (9) Alcohol, Tobacco, and Other Drug (ATOD) coalition members, for a total of twenty-one (21) participants.
- Also renewed in 2020 was a focus on energizing local community participation. Seven Community Heroes (members) from Benicia were trained on the Midwest Academy Strategy Chart (MASC) Training. This training is utilized to strategize and gauge a city's readiness to make change in their community, whether that change is to implement or update a local ordinance or to establish a new health program or campaign.
- In 2020, TPEP staff engaged with the cities and communities and the TFS to plan implementation of the Communities of Excellence (CX) process in 2021. The CX is used to obtain community input on several key tobacco indicators and assets. The information gained will help develop the next four-year tobacco prevention plan. There are eight (8) sessions scheduled to be conducted via Zoom. This outreach will also be an opportunity for the community to address health equity in tobacco prevention.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$108,027 or 13.1% in both revenues and appropriations when compared to the FY2020/21 Adopted Budget. There is no County General Fund Contribution to this budget.

Primary Funding Sources

The primary funding source for Tobacco Prevention and Education Program (TPEP) is the State of California Tobacco Prevention and Education Fund Allocation from Proposition 99 and Proposition 56.

The FY2021/22 Recommended Budget includes \$108,027 or 13.1% net increase in revenues due to the rollover of prior year unspent funds.

Primary Costs

The FY2021/22 Recommended Budget includes \$108,027 or 13.1% net increase in appropriations primarily due to negotiated and approved labor contract wage increases, CalPERS retirement costs, and an increase in media campaigns for tobacco education.

Summary of Other Administered Budgets**7950 – Fund 390-Tobacco Prevention & Education****Gerald Huber, Director of Health & Social Services****Health & Public Assistance**

Primary costs for TPEP are:

- \$283,336 for Salaries and Employee Benefits.
- \$455,174 in Services and Supplies, including \$177,250 for contracted evaluation and community engagement services, and \$200,443 for advertising and marketing campaigns aimed at reducing and preventing tobacco use.
- \$190,244 in Other Charges, including \$171,586 for Public Health personnel staff time for TPEP programs.

Contracts

The FY2021/22 Recommended Budget for Tobacco Prevention and Education includes a total of \$177,250 in contracted services for the youth coalition development for tobacco prevention, evaluation of tobacco prevention program objectives, consultants, a speaker on adverse childhood experiences, and maintenance of the tobacco free website.

Fixed Assets

None.

See related Budget Unit 9290 - Fund 390 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	11,546	5,000	500	(4,500)	(90.0%)
INTERGOVERNMENTAL REV STATE	508,210	818,487	931,014	112,527	13.7%
CHARGES FOR SERVICES	5,504	0	0	0	0.0%
TOTAL REVENUES	525,260	823,487	931,514	108,027	13.1%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	205,804	249,856	283,336	33,480	13.4%
SERVICES AND SUPPLIES	162,424	381,439	455,174	73,735	19.3%
OTHER CHARGES	155,063	189,831	190,244	413	0.2%
OTHER FINANCING USES	1,970	2,361	2,760	399	16.9%
TOTAL APPROPRIATIONS	525,260	823,487	931,514	108,027	13.1%
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

STAFFING

TOBACCO PREVENTION & EDUCATION	2	2	2	0	0.0%
TOTAL STAFFING	2	2	2	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

On August 28, 2020, California passed SB 793 prohibiting the sale of most flavored tobacco products. Three days later, on August 31, 2020, a proposed referendum was submitted by Big Tobacco to the Attorney General of California. On January 22,

Gerald Huber, Director of Health & Social Services**Health & Public Assistance**

2021, the referendum qualified for the ballot, putting SB 793 on hold until the 2022 general election referendum vote. TPEP continues to provide education on similar restrictions locally. Due to the successful work with the City of Benicia, additional cities within Solano County have indicated a desire to learn more about protections they can potentially take to improve the health of their communities. TPEP staff will continue to provide education and offer technical assistance.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-10 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Summary of Other Administered Budgets 2160 – Fund 216-Napa/Solano Area Agency on Aging
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

DEPARTMENTAL PURPOSE

The Napa/Solano Area Agency on Aging for Planning and Service Area (PSA) 28 is the entity that serves as the Area Agency on Aging (AAA) in Napa and Solano Counties, established in accordance with the federal Older Americans Act and the Older Californians Act, to administer programs to older adults, adults with disabilities, family caregivers, and residents of long-term care facilities.

FUNCTION AND RESPONSIBILITIES

On September 27, 2018, the California Department Aging (CDA) designated the County of Solano as the lead agency for the Napa/Solano AAA for PSA 28, which includes Napa and Solano Counties, beginning January 1, 2019. This new entity was formed following the closure of the non-profit in July 2018 that served as the program administration. The Napa/Solano Area Agency on Aging operates via a Joint Exercise of Powers between Napa and Solano Counties with Solano County, as the lead entity, overseeing the Agency's administration.

This budget unit includes administrative costs incurred by the AAA (BU 2161) and direct services costs (BU 2162) and tracks financials for the Napa/Solano Area Agency on Aging (N/S AAA), California Department of Aging (CDA). The County General Fund contribution for these functions is budgeted in this fund.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In calendar year 2020:

- The N/S AAA assisted service providers in transforming program delivery to accommodate COVID-19 safety requirements. Congregate meal participants received meals at home. Additional breakfast and snacks were delivered to seniors who could not shop. Volunteer visiting programs moved to calling programs, evidence-based exercise programs were offered online. Volunteer transportation services began delivering groceries to homebound seniors.
- In July 2020, the N/S AAA printed two senior resource guides, one for Napa County and one for Solano County, and used existing service providers and County Social Workers to distribute the printed guides. Seniors who are not comfortable using computers now have a printed guide for contact numbers.
- Responding to Public Safety Power Shutoffs (PSPS), the N/S AAA distributed 200, 3-day emergency packs to vulnerable seniors. The emergency backpacks contained food, radios, blankets, and additional supplies to assist in power outages.
- Working through the CDA and CALOES, the N/S AAA distributed over 1,000 bottles of hand sanitizer and 5,000 masks to homebound seniors through nonprofit service providers.
- In November 2020, using Federal CARES Act funds, the N/S AAA created new contracts with the Food Bank of Contra Costa, Innovative Health Solutions, and Benicia Family Resource Center to provide emergency meals, assistance with housing related funds, and medically tailored meals to low-income seniors.

WORKLOAD INDICATORS

- The N/S AAA created and monitored 35 separate contracts with 19 different service providers for 28 different services. The 3-person team of a Project Manager, Staff Analyst and Accountant administer the contracts and respond to service provider needs in addition to providing support to the N/S AAA Advisory Council and Oversight Board. The program's first upcoming CDA Monitoring Visit is set for May 2021, N/S AAA will learn more about the refinements needed in the program.

DEPARTMENTAL BUDGET SUMMARY

The FY2021/22 Recommended Budget includes \$303,889 or 7.8% decrease in both revenues and appropriations. This Department is primarily comprised of contracted direct services and an Operating Transfer Out (Fund 902 – BU 7685, N/S AAA Administration budget) for the cost of Health and Social Services staff and operating expenditures allocated to the administration of the N/S AAA.

Primary Funding Sources

The primary funding sources for this budget are federal revenues (Titles III B, III C-1, III C-2, III D, III E and VII), State General Fund, and required match contributions from Napa County and Solano County General Funds. However, in FY2020/21, the

2160 – Fund 216-Napa/Solano Area Agency on Aging Summary of Other Administered Budgets

Gerald Huber, Director of Health & Social Services

Health & Public Assistance

Department received one-time COVID-19 State Pass-Through revenue of \$372,620 to fund eligible costs in responding to the COVID-19 pandemic emergency which are not included in the FY2021/22 Recommended Budget.

The FY2021/22 Recommended Budget projects \$3,139,740 in combined federal and State revenues, \$111,722 in contributions from Napa County, and \$321,140 in Solano County General Fund.

Primary Costs

The Recommended Budget includes \$3,572,602 in appropriations, a decrease of \$303,889 or 7.8%. Primary costs include:

- \$2,902,170 in Contracted Direct Services to provide various supportive services, home-delivered and congregate meals, nutrition counseling and education, ombudsman services, and elder abuse prevention.
- \$43,672 in Countywide Administrative Overhead costs.
- \$626,760 in Operating Transfer Out to Fund 902, Bureau 7685, which represents \$493,527 for Salaries and Employee Benefits of staff and \$133,233 for other operating expenditures to administer the N/S AAA.

Contracts

The FY2021/22 Recommended Budget includes a total of \$2,902,170 or 81.2% in contracted direct services. H&SS will return to the Board in June 2021 with a master list of contracts for the Board's consideration.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	714,491	1,227,901	711,531	(516,370)	(42.1%)
INTERGOVERNMENTAL REV FEDERAL	2,764,009	2,333,943	2,428,209	94,266	4.0%
MISC REVENUE	66,388	82,418	111,722	29,304	35.6%
OTHER FINANCING SOURCES	196,240	232,229	321,140	88,911	38.3%
TOTAL REVENUES	3,741,128	3,876,491	3,572,602	(303,889)	(7.8%)
APPROPRIATIONS					
OTHER CHARGES	3,252,474	3,303,825	2,945,842	(357,983)	(10.8%)
OTHER FINANCING USES	488,654	572,666	626,760	54,094	9.4%
TOTAL APPROPRIATIONS	3,741,128	3,876,491	3,572,602	(303,889)	(7.8%)
NET COUNTY COST	0	0	0	(0)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

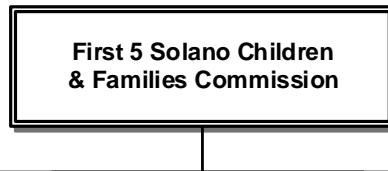
PENDING ISSUES AND POLICY CONSIDERATIONS

In June 2019, Governor Newsom signed an Executive Order to create a Master Plan for Aging to be developed by October 1, 2020. The rollout of this plan was delayed until January 2021 due to the COVID-19 pandemic. The N/S AAA was an active

Summary of Other Administered Budgets 2160 – Fund 216-Napa/Solano Area Agency on Aging
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

partner representing consumers, providers, advocates and caregivers at key stakeholder and public meetings. Five objectives are detailed in the State's Master Plan for Aging to serve 10.8 million older adults by year 2030. These relate to housing for all ages and stages; health reimagined; inclusion and equity, not isolation; caregiving that works; and affording aging. The report's recommendations represent immediate and long-term strategies. There is related discussion about restructuring California's 33 AAA Planning and Service Areas to possibly broaden scope and effectiveness. No definitive decisions have been made. Staff are participating in discussions at the regional and State levels to be prepared and to collaborate with community partners to advance the Master Plan for Aging.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.



Health & Well Being

- Health Access
- Early Childhood Mental Health
- Optimal Development

Early Learning & Development

- High Quality Early Care & Education
- School Readiness

Family Support & Parent Education

- Access to Resources
- Family Strengthening
- Parent Education

Systems Change

- Provider Capacity Development
- Leverage Financial Resources
- System Integration
- Legislative and Public Affairs

DEPARTMENTAL PURPOSE

First 5 Solano Children and Families Commission (First 5 Solano) exists to develop and support programs and partnerships that improve the lives of young children, their families, and their communities. First 5 Solano was created as a result of Proposition 10, approved by California voters in 1998, which established a dedicated funding source for services for children ages birth to five utilizing taxes on the sale of tobacco products. There is a State-level First 5 Commission as well as 58 county commissions; each county commission operates in accordance with a locally-approved strategic plan. County commissioners, appointed by local Boards of Supervisors, have sole authority to allocate county commission funds. These funds, which decline over time, cannot be used to supplant existing programs and/or services. First 5 Solano provides funding for community-

based services that address the health, well-being, social, cognitive, academic, emotional, and developmental needs of expectant parents, young children, and their families. First 5 Solano also funds activities that promote and support a stronger infrastructure and more effective system of services for children from birth to five years of age. First 5 Solano's strategic investments are used to support additional leveraged funds in local, State, federal, and foundation dollars for Solano County's youngest children.

Budget Summary:

FY2020/21 Midyear Projection:	4,337,177
FY2021/22 Recommended:	4,626,062
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	7

FUNCTION AND RESPONSIBILITIES

First 5 Solano funds local community organizations, government agencies, and school districts which offer programs and services that align with the following Strategic Plan Priority areas and initiatives:

- Health and Well-Being, including early childhood mental health, ensuring optimal development, and access to health services.
- Early Childhood Learning and Development, including early care and education quality improvement, pre-Kindergarten academies, early literacy, and a childcare and early learning facility.
- Family Support and Parent Education, including family strengthening services, a First 5 Center, and an evidence-based parent education program.

In addition to direct services, First 5 Solano has a Strategic Plan Priority Area of *Systems Change* with the goal of strengthening, integrating, expanding, and sustaining the early childhood system. Activities in this priority area include cross system collaboration, increasing capacity of early childhood providers, and expanding financial resources for the early childhood system. Systems building cross initiative approaches, include funding a referral call center known as "Help Me Grow Solano" to increase the connection of young children to services; the Solano Kids Thrive Collective Impact initiative to align activities within the early childhood system, with a focus on Adverse Childhood Experiences (ACEs) and resilience; and supporting community partners in increasing their organizational capacity.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Provided services to over 8,000 Solano residents, including children, parents/caregivers, and providers of services to young children.
- All services transitioned to COVID-safe delivery models, such as phone, Zoom, and limited in-person with safety measures.
- Utilized Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to provide support to nonprofits, child care providers, and the community in a variety of ways:
 - Provided pop-up child care for 25 children of essential workers; assisted a total of 76 families with 124 children in accessing child care.
 - Provided 228 Emergency Response Grants for nonprofits and child care providers to support families. Grants included:
 - Basic needs for families, such as food and rent.
 - Equipment to support cleaning, distancing, and sanitation, such as handwashing stations, outdoor shade structures, additional tables and chairs, isolation “nooks” for sick children.
 - Distributed over 70 pallets of supplies to child care providers and nonprofits to keep children and families safe, including thermometers, sneeze guards, air purifiers, room dividers, and individual learning kits for child care sites.
 - Provided stipends to 129 child care providers to assist them with increased costs and stay open to serve a total of 1,056 children.
- Acted as a community hub to distribute supplies provided by First 5 California and other community partners, such as diapers, wipes, masks, thermometers, and cleaning supplies.
- Implemented the third year of the Commission’s 2018-2023 Program Investment Plan to support young children and their families in the community, including:
 - Assisted approximately 1,500 children and parents/caregivers through the Help Me Grow Solano call center—a national model to connect young children and families to needed services in their community. In addition, Help Me Grow Solano implemented electronic developmental screenings expanding access to this service.
 - Partnered with Solano County Office of Education to provide early care and education providers coaching and professional development as part of the Quality Counts/IMPACT quality improvement program.
 - Provided Triple P Positive Parenting Program to over 1,000 parents through ten community partners, including workshops, brief intervention, targeted intervention, and groups.

WORKLOAD INDICATORS

- During the period of July 1, 2020 – June 30, 2021, First 5 Solano managed over 50 ongoing contracts and Memorandums of Understanding totaling approximately \$3 million, which provided services to over 8,000 Solano residents.
- Provided 228 Emergency Response Grants, stipends to 129 child care providers, and 9 days of drive through supply pick-ups to families, child care providers, and other community partners to support them during the COVID-19 pandemic.

Michele Harris, Executive Director
Health & Public Assistance

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FIRST 5 SOLANO	5,451,829	4,330,062	4,222,838	(107,224)	(2.5%)
TOTAL REVENUES	5,451,829	4,330,062	4,222,838	(107,224)	(2.5%)
APPROPRIATIONS					
FIRST 5 SOLANO	5,431,494	4,705,501	4,626,062	(79,439)	(1.7%)
TOTAL APPROPRIATIONS	5,431,494	4,705,501	4,626,062	(79,439)	(1.7%)
CHANGE IN FUND BALANCE					
FIRST 5 SOLANO	(20,335)	375,439	403,224	27,785	7.4%
CHANGE IN FUND BALANCE	(20,335)	375,439	403,224	27,785	7.4%

STAFFING	7	7	7	0	0.0%
TOTAL STAFFING	7	7	7	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall decrease of \$107,224 or 2.5% in revenues and a decrease of \$79,439 or 1.7% in appropriations when compared to FY2020/21 Adopted Budget, resulting in a decrease of \$403,224 in the Commission's Fund Balance.

The FY2021/22 Recommended Budget implements the fourth year of the Commission's 2018-2023 Program Investment Plan.

Primary Funding Sources

The primary funding source for First 5 Solano is Proposition 10 Tobacco Tax received from the Statewide collection of this Tax.

The FY2021/22 Recommended Budget includes a projected decrease in revenue of \$107,224 or 2.5% when compared to the FY2020/21 Adopted Budget. This projected decrease is primarily due to a decrease in interest revenue, reduced Mental Health Services Act (MHSAs) charges for service revenue received by the division, and no CARES Act revenue allocated for extra programs and services for COVID-19 response in FY2021/22, offset by a projected increase in Proposition 10 tobacco tax and a grant funds received from Medic Ambulance.

Primary Costs

The FY2021/22 Recommended Budget includes an overall decrease \$79,439 or 1.7% in appropriations primarily due a decrease in expenditures corresponding with the decrease in MHSAs revenue, offset by increases in Salaries and Benefits.

First 5 Solano will be providing \$2.7 million to community agencies to implement services and programs in alignment with the Commission's Strategic Plan.

Contracts

The FY2021/22 Recommended Budget includes \$2,700,000 in contracted services. This includes the following significant contracts:

- \$670,000 - Family Strengthening Services at the Vallejo First 5 Center and Rio Vista CARE
- \$450,000 - Triple P Parent Education-8 contracts
- \$300,000 - Help Me Grow call center with Solano Family & Children's Services

Functional Area Summary

1530 – Fund 153-First 5 Solano Children & Families Commission

**Michele Harris, Executive Director
Health & Public Assistance**

- \$250,000 - Quality Early Care and Education Services with Solano County Office of Education-36 child care sites
- \$240,000 - Pre-Kindergarten Academies
- \$200,000 - Annual Grants
- \$75,000 - Raising a Reader

Fixed Assets

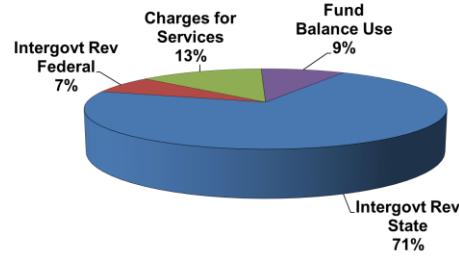
None.

See related Budget Unit 9153 – Fund 153 Contingencies (refer to Contingencies section of the Budget).

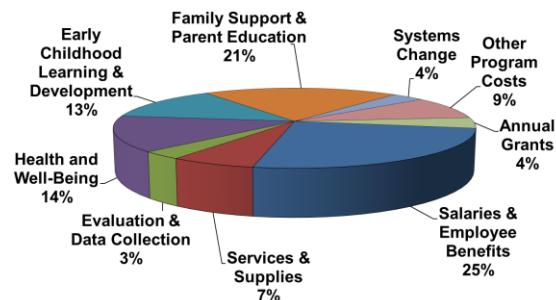
DEPARTMENTS COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



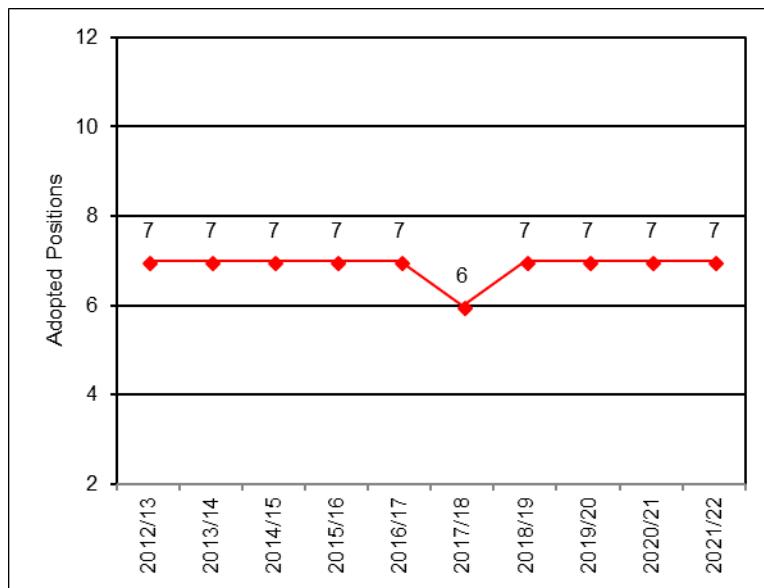
CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	
REVENUES					
REVENUE FROM USE OF MONEY/PROP	177,423	161,085	0	(161,085)	(100.0%)
INTERGOVERNMENTAL REV STATE	3,387,000	3,027,292	3,266,897	239,605	7.9%
INTERGOVERNMENTAL REV FEDERAL	448,459	367,289	321,402	(45,887)	(12.5%)
CHARGES FOR SERVICES	467,755	769,396	596,539	(172,857)	(22.5%)
MISC REVENUE	971,192	5,000	38,000	33,000	660.0%
TOTAL REVENUES	5,451,829	4,330,062	4,222,838	(107,224)	(2.5%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,035,576	1,133,069	1,169,854	36,785	3.2%
SERVICES AND SUPPLIES	297,484	319,174	301,688	(17,486)	(5.5%)
OTHER CHARGES	2,629,049	3,242,184	3,142,994	(99,190)	(3.1%)
F/A BLDGS AND IMPRMTS	1,444,228	0	0	0	0.0%
F/A EQUIPMENT	14,986	0	0	0	0.0%
OTHER FINANCING USES	10,170	11,074	11,526	452	4.1%
TOTAL APPROPRIATIONS	5,431,494	4,705,501	4,626,062	(79,439)	(1.7%)
CHANGE IN FUND BALANCE	(20,335)	375,439	403,224	27,785	7.4%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

First 5 Solano is continuing to seek ways in which the early childhood system can be sustained and even expanded as First 5 Solano revenues and reserves decline. First 5 Solano had been engaging in Systems Change work with its community partners to identify specific actions, such as increasing the capacity of early childhood providers, identifying new funding sources or leveraged dollars, integrating systems, and legislative and policy changes.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Summary of Other Administered Budgets 1530 – Fund 153- First 5 Solano Children & Families**Michele Harris, Executive Director
Health & Public Assistance**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	RECOMMENDED	
REVENUES						
1570 GRANTS/PROGRAMS ADMIN	941,909	1,758,250	1,615,000	(143,250)	(8.1%)	
APPROPRIATIONS						
1570 GRANTS/PROGRAMS ADMIN	869,935	1,808,251	1,615,000	(193,251)	(10.7%)	
NET CHANGE						
1570 GRANTS/PROGRAMS ADMIN	(71,974)	50,001	0	(50,001)	(100.0%)	

A summary of the budgets administered by First 5 Solano is provided on the following pages.

DEPARTMENTAL PURPOSE

This budget unit was established to track County Administrative Office/First 5 Solano's administration and program costs related to Solano Children's Alliance (SCA) and has expanded to include other Board of Supervisors approved programs/contributions outside of the scope of First 5 Solano Children and Families Commission.

FUNCTION AND RESPONSIBILITIES

In September 2018, the County Administrator's Office recommended, and the Board of Supervisors endorsed, the development of a formal process to utilize qualitative and quantitative data to identify the highest needs in the county. The goal of the 3-step process was to create a durable framework of desired outcomes with clearly defined indicators and use the findings to:

1. Guide decision-making during the budget process toward priority outcomes
2. Leverage other county resources.

In FY2018/19, Human Services Needs Assessment (HSNA) was conducted, guided by a planning team, including two Board members, to review extensive community data, conducted key informant interviews, and considered data results from a community survey before recommending that the Board of Supervisors establish a Community Investment Fund to address the top human services needs in Solano County.

The top community needs that were identified in this process were:

- Priority Need 1: Mental Health – Increase access to Solano County's mental health system of care with dual strategies of increasing community understanding of how to access mental health services and increasing provider understanding of how to respond to residents with mental health needs.
- Priority Need 2: Affordable Housing – Work with cities to increase the supply of affordable housing under the community goal of "reducing homelessness."
- Priority Need 3: Homelessness – Reduce homelessness with dual strategies strengthening capacity to address homelessness and increasing community and provider understanding of how to connect to available resources.
- Priority Needs 4-6: Early Education, Youth Development, Safe and Stable Environments for Children – While mental health, housing, and homelessness rose to the top priorities, early education, youth development, and safe and stable environments for children were also highly ranked in the prioritization.

Community Investment Fund:

In June 2019, the Board of Supervisors approved the recommendation from the planning team to create a Community Investment Fund (CIF). The CIF is a 3-pronged approach which includes:

1. Legacy Programs—3-year commitment to sustain programs previously funded by the Board to serve a specific population.
2. Deep Programming—3-year commitment to address the top 3 priority needs. Community partners will be selected following the County's Purchasing Policy, including competitive Request for Proposals process, to implement strategies that were selected as part of an outcomes framework to evaluate progress toward the selected needs over time.
3. One-Time Investments—Smaller annual grants to address the top 6 priority needs. Community partners will be selected by a competitive Request for Proposals process.

This budget, funded by a General Fund contribution, includes \$1,300,000 to implement deep programming, \$250,000 to implement one-time investments. The budget associated with the Legacy Programs is not included in this budget unit.

Deep Programs: The Board of Supervisors designated \$1.3 million to address the top 3 needs in the county:

1. *Mental Health* – Mental Health was ranked the highest need in Solano County. In particular, local experts shared that Solano County should clarify the existing System of Care and access points for mental health services and then widely share that information via a community engagement campaign. Secondly, Solano County should help to increase provider understanding of how to respond to residents with mental health needs; one way is by sharing the System of

Care and another way is to train providers on Mental Health First Aid to better connect clients to mental health services. To implement these strategies, FY2021/22 will be the second year of contracts for the following:

- Touro University's Public Health Department is the mapping of the mental health System of Care, creating a portal and navigators system to connect residents to appropriate services, and a community engagement campaign.
- A Better Way is providing the evidence-based Mental Health First Aid training.

These two mental health strategies comprise \$700,000 of the \$1.3 million designated for deep investments and will be spent annually for three years.

2. *Housing* – Housing was ranked the second highest need in Solano County. The HNSA identified that housing affordability for lower income residents who are spending the majority of their income on housing and addressing affordable housing as it relates to reducing homelessness were target areas. In FY2020/21, the County entered into a contract for \$200,000 with Habitat for Humanity to develop 3 single-family homes for low-income families. In FY2021/22, the County intends to employ a broader process to identify additional community providers/nonprofit developers to partner with for development of additional affordable housing.
3. *Homelessness* – Homelessness was ranked the third highest need in Solano County. Experts cited the lack of coordination efforts and resources between entities trying to address homeless, as well as the lack of provider/community understanding of how to respond to persons who are homeless/at risk of homelessness as the problem to be addressed. In FY2020/21, a Request for Proposals (RFP) resulted in a \$250,000/year 3-year contract with Volunteers of America for rapid rehousing services. A second RFP was released to identify a contractor to provide housing and services to transition age youth who are homeless or at-risk of homelessness.

One-Time Grants: The one-time grants are designated to address any of the top 6 needs in the County, allocation of \$250,000 annually:

1. Mental Health
2. Housing
3. Homelessness
4. Early Education
5. Youth Development
6. Safe and stable environments for children

These one-time grants will be funded up to \$50,000 per proposal for a one-year commitment, with \$250,000 designated annually. Annually, proposals will be selected via a competitive RFP process. Additionally, the RFP process may establish an eligibility list, so other worthy proposals will be ranked and may be funded should additional funding become available.

Legacy Programs: Programs funded by the Board for a number of years to serve a specific population where services are not otherwise available. The Legacy Programs include:

1. Solano Children's Alliance (included in Child Welfare Service BU 7780)
2. Senior Coalition, Inc. (Discontinued in FY2021/22)
3. Court-Appointed Special Advocates (CASA) (included in General Expenditures BU 1903)
4. Food Bank of Contra Costa and Solano (included in H&SS BU 7503)
5. Veteran's Court Case Manager (included in General Expenditures BU 1903, AB 109 BU 6901, and H&SS BU 7701)
6. North-Bay Stand Down (included in H&SS BU 7503)

In FY2020/21, the Board received assessments on the Children's Alliance and the Senior Coalition, prepared by an outside evaluator and coordinated by First 5 staff. Resulting from the revised and approved recommendations, the Children's Alliance transitioned to focus on Child Abuse Prevention utilizing Children's Trust fund matched by \$30,000 in General Fund. The

**Michele Harris, Executive Director
Health & Public Assistance**

management of this contract transitioned to Child Welfare Services. In addition, the Board adopted the recommendations to rely on the Advisory Council on Aging to advise on senior issues and discontinue funding of the coordination for the Senior Coalition. Combined, this is a reduction of \$145,550 of County General Fund (of this amount 118,750 is within this Budget Unit).

This budget unit also includes \$65,000 for First 5 Solano staff costs for the management of the Community Investment Fund.

Other Funds:

In addition to the Community Investment Fund, this Budget Unit has previously contained funding for the Local Child Care Planning Council and funds from Yocha Dehe Wintun Nation for basic needs. In FY2020/21, the Board transitioned the Local Child Care Planning Council to the Solano County Office of Education who is now responsible for the \$12,500 Maintenance of Effort. The FY2020/21 Budget includes the most recent Yocha Dehe grant award. The grant funds are anticipated be fully encumbered and any unspent funds will be carried forward as necessary. There are no additional Yocha Dehe grants anticipated in this fund in FY2021/22 Recommended Budget.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Seven community partners with annual grants in FY2020/21 have been providing services to Solano residents in the top areas of need including mental health, housing, safe and stable environments for children, and youth development. Services included:
 - Provided mental/behavioral health screenings to over 2,000 residents and provided wrap-around services to address challenges such as substance abuse, unemployment, housing needs, and food insecurity.
 - Provided nearly 1,000 families of school-aged children with access to wellness programs, basic needs support, and parenting education.
 - Supported over 100 transitional aged youth with resources for safe and affordable housing and paid internship opportunities.
- Conducted over 60 key informant interviews to map the mental health system of care in Solano County. Used these interviews to develop web application and live navigation process for referring residents to the appropriate services.
- Provided 15 residents rapid rehousing services to secure permanent housing.
- Broke ground on development of three single family homes for low-income families in Solano.

WORKLOAD INDICATORS

- Managed eleven contracts for the Community Investment Fund.
- Worked with evaluation consultant to conduct two Legacy Program Assessments.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$143,250 or 8.1% in revenues and a decrease of \$193,251 or 10.7% in appropriations when compared to the FY2020/21 Adopted Budget, resulting in a decrease in Fund Balance of \$50,001. The Recommended Budget includes a General Fund Contribution of \$1,615,000, a decrease of \$131,250 over the FY2020/21 Adopted Budget (\$118,750 from Children's Alliance and \$12,500 from Local Child Care Planning Council).

Primary Funding Sources

The primary funding source for the Department is County General Fund.

Contracts

The FY2021/22 Recommended Budget includes a total of \$1,550,000 in contracted services which includes the following significant contracts:

- \$340,000 Touro University-Mental Health Deep Investment
- \$260,000 A Better Way-Mental Health Deep Investment

- \$200,000 Housing provider-TBD-Housing Deep Investment
- \$250,000 Volunteers of America-Homeless Services Deep Investment
- \$250,000 Transition Age Youth Homeless Services Provider-TBD-Homeless Services Deep Investment
- \$250,000 Annual Grants-multiple contracts TBD

Fixed Assets

None.

See related Budget Unit 9126 – Fund 151 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP CHARGES	8,578	0	0	0	0.0%
CHARGES FOR SERVICES	116,772	12,000	0	(12,000)	(100.0%)
MISC REVENUE	200,000	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	616,560	1,746,250	1,615,000	(131,250)	(7.5%)
TOTAL REVENUES	941,909	1,758,250	1,615,000	(143,250)	(8.1%)
APPROPRIATIONS					
OTHER CHARGES	869,935	1,808,251	1,615,000	(193,251)	(10.7%)
TOTAL APPROPRIATIONS	869,935	1,808,251	1,615,000	(193,251)	(10.7%)
NET CHANGE	(71,974)	50,001	0	(50,001)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

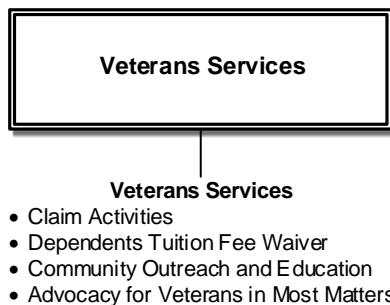
Significant adjustments for FY2021/22 include:

- The reduction of \$12,500 related to transitioning the Local Child Care Planning Council to Solano County Office of Education, who will now provide this Maintenance of Effort.
- Reduction of \$130,723 for the Children's Alliance. This effort will be transitioning to a focus on child abuse prevention using \$90,000 of Children's Trust Fund and \$30,000 General Fund and will be managed by Health & Social Services, Child Welfare Services, resulting in a decrease in the General Fund contribution herein.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Should the Board choose to alter the General Fund contribution, adjustments to this Budget Unit will need to be made.



DEPARTMENTAL PURPOSE

The Solano County Veterans Services Office (CVSO) was established in 1944 by the Solano County Board of Supervisors to assist the men and women who served in the Armed Forces, their dependents, and survivors in obtaining benefits from federal, State, and local agencies administering programs for veterans.

Budget Summary:

FY2020/21 Midyear Projection:	858,038
FY2021/22 Recommended:	938,462
County General Fund Contribution:	608,462
Percent County General Fund Supported:	64.8%
Total Employees (FTEs):	6

FUNCTION AND RESPONSIBILITIES

The CVSO assists veterans in applying for Monetary Benefit Programs, Survivors Benefits, Medical Benefits, Educational Programs, Veterans Administration (VA) Life Insurance Programs, State Veterans Homes, Veterans Property Tax Exemptions, Burial Benefits and VA National Cemeteries.

The Office has Veterans Benefits Counselors who are fully accredited by the U. S. Department of Veterans Affairs (VA), and therefore, able to offer comprehensive benefits counseling, claims preparation and submission, claims monitoring and follow-up, and development and submission of appeals.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Solano County Veterans Services Office continues to maintain one of the highest volumes of claim work and is recognized for its excellent level of service. The Office has been rated as the number two office in the State of California for veteran participation rate. Solano County serves approximately 34.7% of the veteran population when compared to a 22% participation rate in the State of California and nationwide. The CVSO is also number one in the State for new dollars brought into the County in the form of claims and benefit awards per capita. The Department filed 10,847 claims in FY2020/21 resulting in \$27.2 million in new dollars for veterans and their dependents. To keep Solano County as a top performer the Department must maintain existing staffing and performance levels to ensure federal funding dollars flowing into Solano County.

WORKLOAD INDICATORS

The CVSO workload continues to increase, providing service to an average of 40 veterans per day in FY2020/21, projected to increase to an anticipated 50 veterans per day in FY2021/22. To serve this growing demand, the Board of Supervisors approved the creation of a Senior Veterans Benefits Representative and extended the Limited-Term Veterans Services Counselor position to June 30, 2022, funded with an increase in revenue from the State.

Functional Area Summary

5800 – Fund 001-Veterans Services
Ted Puntillo, Director of Veterans Services
Veterans Services

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	RECOMMENDED	
REVENUES						
VETERANS SERVICES	321,194	330,000	330,000	0	0	0.0%
TOTAL REVENUES	321,194	330,000	330,000	0	0	0.0%
APPROPRIATIONS						
VETERANS SERVICES	780,931	845,204	938,462	93,258	93,258	11.0%
TOTAL APPROPRIATIONS	780,931	845,204	938,462	93,258	93,258	11.0%
NET COUNTY COST						
VETERANS SERVICES	459,737	515,204	608,462	93,258	93,258	18.1%
NET COUNTY COST	459,737	515,204	608,462	93,258	93,258	18.1%

STAFFING						
VETERANS SERVICES	6	6	6	0	0	0.0%
TOTAL STAFFING	6	6	6	0	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in subvention revenues from the State to provide veteran services and an increase of \$93,258 or 11% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The CVSO is primarily funded by the County General Fund (GF) and Intergovernmental funding from the State. Revenues are received from the State through a Subvention program that provides \$5.6 million statewide to help offset costs to the counties for providing services to veterans. This funding is distributed based on individual counties' workload data. Solano County has consistently ranked in the top counties for workload and receives \$330,000 in subvention funding.

Primary Costs

The increase in Salaries and Employee Benefits totaling \$93,174 or 14.2%, is primarily due to negotiated and approved labor contracts, increases in wages and CalPERS retirement costs and adding two employees to the County's medical plan who were previously not receiving benefits. The increase of \$3,817 or 4.1% in total Services and Supplies is due to an increase in Central Data Processing Services costs, managed print costs, risk management and liability insurance, and is offset by a reduction in office expenses.

Contracts

None requiring Board approval.

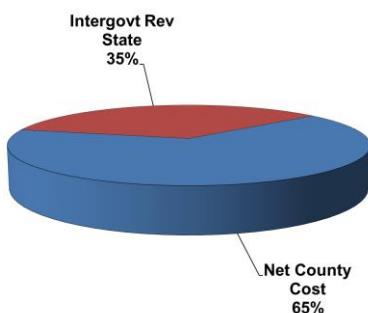
Fixed Assets

None.

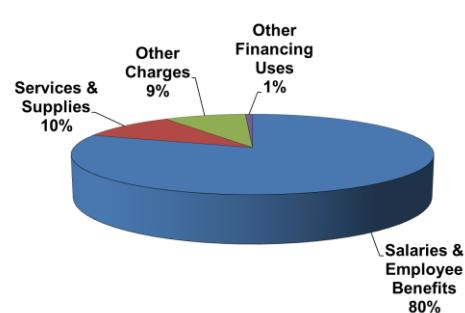
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



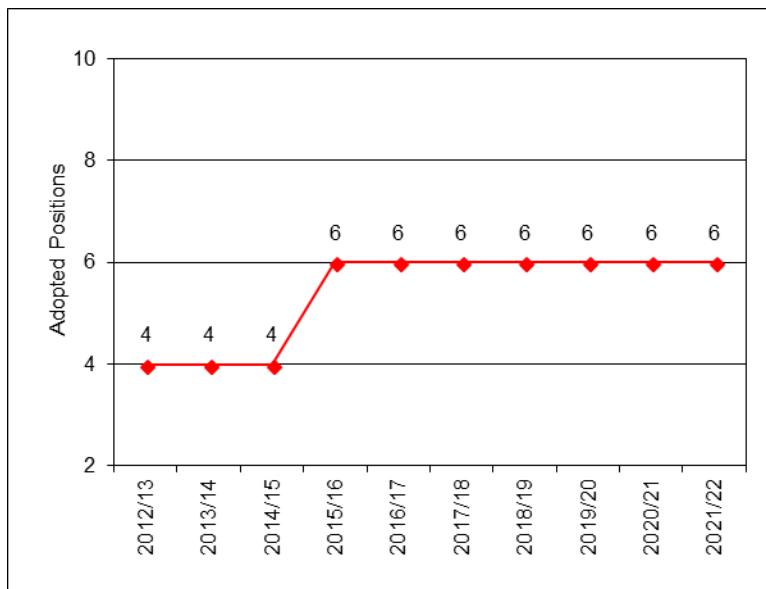
CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	321,194	330,000	330,000	0	0.0%
TOTAL REVENUES	321,194	330,000	330,000	0	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	615,092	657,855	751,029	93,174	14.2%
SERVICES AND SUPPLIES	72,596	92,398	96,215	3,817	4.1%
OTHER CHARGES	83,686	84,382	80,233	(4,149)	(4.9%)
OTHER FINANCING USES	5,958	6,569	6,985	416	6.3%
INTRA-FUND TRANSFERS	3,599	4,000	4,000	0	0.0%
TOTAL APPROPRIATIONS	780,931	845,204	938,462	93,258	11.0%
NET COUNTY COST	459,737	515,204	608,462	93,258	18.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

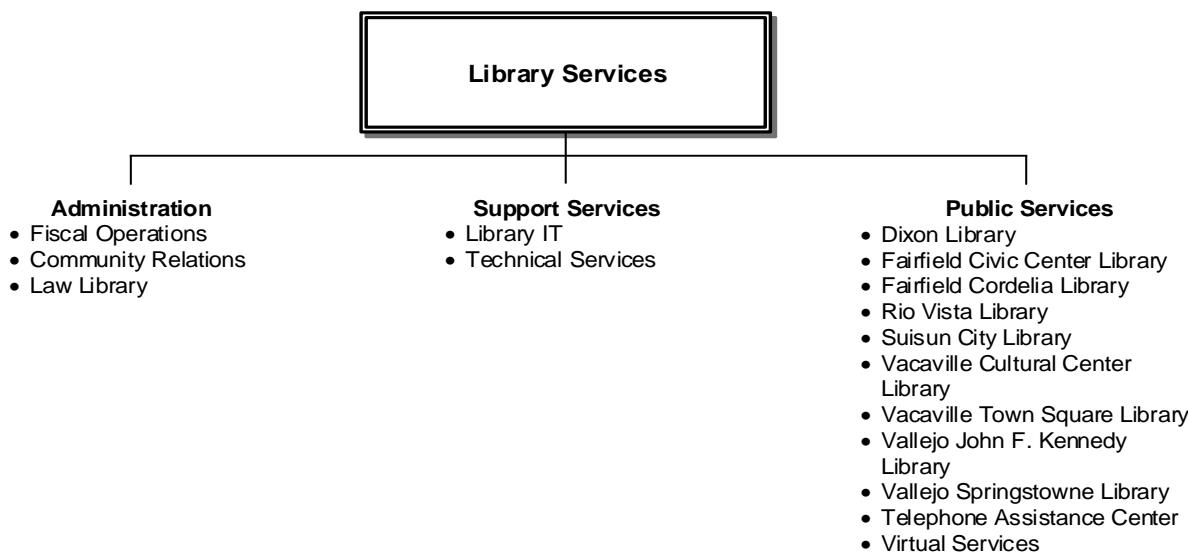
SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

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DEPARTMENTAL PURPOSE

The Solano County Library was established by the Board of Supervisors on April 6, 1914 under the County Free Library Law that was passed by the State legislature in 1909. Today, county libraries come under Education Code Title 1, Division 1, Part 11, Chapter 6, Articles 1-3, sections 19100-19180, which states, in part, that the Board of Supervisors may establish and maintain a County Free Library. There is no specific mandate related to the establishment of a County Free Library nor is a specific level of service required.

Budget Summary:

FY2020/21 Midyear Projection:	28,096,064
FY2021/22 Recommended:	28,045,596
County General Fund Contribution:	343,832
Percent County General Fund Supported:	1.2%
Total Employees (FTEs):	129.23

FUNCTION AND RESPONSIBILITIES

The Solano County Library provides a full complement of hours, services, and programs at nine branches in the cities of Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo. In addition, the Library offers a virtual branch with online services available 24-hours a day, seven-days a week. The Department also operates the County Law Library. The Library provides free use of books, magazines, newspapers, compact discs, DVDs, electronic books, government documents, and online databases and resources; staff to assist library customers looking for information and to answer their questions; staff who develop and present reading programs for children, conduct class visits and instructional tours, and offer special informational programs for all age groups; literacy tutoring for adults and families with limited reading skills and for English-as-a-Second Language (ESL) learners; a pediatric literacy program, Reach Out and Read; access to an online catalog, information and research assistance as well as tutoring services for students and lifelong learners; access to computers for personal computing needs as well as technology training in most of the Library's branches; and partnerships with other government agencies or community groups that directly benefit customers including Children's Network of Solano County, Solano Childcare Planning Council, Foster Youth Education Project, Solano Community Foundation, City of Fairfield Quality Neighborhood Program, Nonprofit Partnership Program, City of Vacaville, and Vacaville Senior Roundtable. The Library staff takes great care to provide expanded hours and services. The value and services provided by the Library has had broad voter support as evidenced by approval of the passage of two sales tax measures dedicated to Library services.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSChallenges:

- The Department will continue exploring additional funding sources to address increasing expenditures. The Department will pursue grant opportunities and work with its Foundation and Friends groups to help support ongoing library and literacy programming.
- The Department continues to explore different service deliveries to keep up with technology changes and to address the needs of the various age groups that the Library serves. Many of the Library's customers use only their smart phones for their information needs and the Department needs to ensure that the technology available will work on these devices.
- The Department modified its services as a result of the COVID-19 pandemic, increasing online access to materials and closing its lobbies to the public. In FY2021/22, the Department will be working to expand access to library services by increasing its Wi-Fi capabilities while continuing to address social distancing requirements as long as they remain.

Accomplishments:

- Department completed the implementation of the Automated Materials Handling (AMH) equipment. AMH checks in and sorts library materials, improves efficiency of staff time and resources, and contributes to increased accuracy of library accounts. In the branches where the equipment has been installed, Fairfield Civic Center, John F. Kennedy, Cordelia, Vacaville Cultural Center and Vacaville Town Square libraries, AMH makes it easier and faster for customers to check in library materials.
- The Department expanded its collection with the introduction of Wi-Fi hotspots lending for the home or on the go. Customers can check out the hotspots at any branch of the Library.
- The Department instituted curb side pickup at all libraries to address the COVID-19 pandemic impact on Library Services. Users can make an appointment to pick up their holds or other materials. Staff gets the materials prepared for the user and provides contactless pick-up.
- To continue library programming during the COVID-19 pandemic, staff recorded programs for children and youth. These programs can be attended virtually or viewed later on YouTube.
- The Department eliminated fines to enable more users to have access to the collection of materials.

WORKLOAD INDICATORS

During the period of July 1, 2019 – June 30, 2020:

- 1,390,589 in library materials were circulated by the Library.
- 1,016,124 individual visits to the library branches.
- 1,172,134 people “virtually” visited the library at www.solanolibrary.com.
- 21,568 hours of time donated by volunteers.
- 94,252 people attended 2,687 library programs.
- 184,935 digital downloads.

Functional Area Summary

6300 – Fund 004-Library
Bonnie Katz, Director of Library Services
Library Services

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LIBRARY ADMINISTRATION	22,188,779	22,184,278	23,651,666	1,467,388	6.6%
PUBLIC SERVICES	342,852	119,419	97,740	(21,679)	(18.2%)
SUPPORT SERVICES	214,325	224,650	211,011	(13,639)	(6.1%)
TOTAL REVENUES	22,745,956	22,528,347	23,960,417	1,432,070	6.4%
APPROPRIATIONS					
LIBRARY ADMINISTRATION	4,072,647	4,732,131	6,046,171	1,314,040	27.8%
PUBLIC SERVICES	10,694,268	12,920,614	13,344,046	423,432	3.3%
SUPPORT SERVICES	5,094,229	10,027,285	8,655,379	(1,371,906)	(13.7%)
TOTAL APPROPRIATIONS	19,861,144	27,680,030	28,045,596	365,566	1.3%
CHANGE IN FUND BALANCE					
LIBRARY ADMINISTRATION	(18,116,132)	(17,452,147)	(17,605,495)	(153,348)	0.9%
PUBLIC SERVICES	10,351,416	12,801,195	13,246,306	445,111	3.5%
SUPPORT SERVICES	4,879,904	9,802,635	8,444,368	(1,358,267)	(13.9%)
CHANGE IN FUND BALANCE	(2,884,812)	5,151,683	4,085,179	(1,066,504)	(20.7%)

STAFFING					
LIBRARY ADMINISTRATION	22.80	22.80	22.80	0.0	0.0%
PUBLIC SERVICES	82.00	89.43	89.43	0.0	0.0%
SUPPORT SERVICES	17.00	17.00	17.00	0.0	0.0%
TOTAL STAFFING	121.80	129.23	129.23	0.0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$1,432,070 or 6.4% in revenues and an increase of \$365,566 or 1.3% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, use of Fund Balance decreased \$1,066,504 or 20.7%.

Primary Funding Sources

The primary funding sources for the Department are property taxes and a 1/8 of a penny voter approved sales tax dedicated to library services, which are directly tied to the economy. These revenue streams seem to have stabilized and have begun to slightly increase after many years of decline; however, these funding sources have been impacted as a result of the COVID-19 pandemic. The extent of the impact is unclear and may require further revisions in FY2021/22. The Department continues to explore additional ways to minimize costs by streamlining services and programs while striving to maintain its level of services.

The FY2021/22 Recommended Budget includes a \$1,432,070 or 6.4% increase in revenues primarily due to the following:

- Property and sales tax revenues reflect an increase of \$1,481,919.
- Revenue from use of Money/Property reflects an increase of \$73,950 primarily due to an increase in interest income.
- Intergovernmental Revenues reflect a decrease of \$56,302 resulting from the use of one-time Federal CARES Act revenue in FY2020/21 to fund eligible costs in responding to the COVID-19 pandemic emergency.
- Charges for Services reflect a decrease of \$31,460, primarily due to a decrease in revenue for library services provided to the Vacaville Library District, Dixon Public Library and Law Library, and a decrease in library fee collections.

Bonnie Katz, Director of Library Services
Library Services

-
- Other Financing Sources reflect a decrease of \$59,042 primarily due to a reduction in property tax revenue Transfers-In from the four Library Zones.
 - The General Fund Contribution to the Library of \$343,832 reflects an increase of \$23,005.

Primary Costs

The FY2021/22 Recommended Budget of \$28,045,596 includes a \$365,566 or 1.3% increase in appropriations primarily due to the following:

- Salaries and Employee Benefits reflect an increase of \$904,532 primarily due to negotiated and approved labor contracts resulting in increases in wages, CalPERS retirement costs, and insurance rates; slightly offset by a decrease in Extra Help and Overtime hours anticipated due to adjusted operating hours and limited space capacities due to COVID-19 pandemic response.
- Services and Supplies reflect an increase of \$749,670 primarily due to an increase in property and liability insurance costs, upgrade of the security systems, other professional services to launch for library rebranding, and rebudget in advertising/marketing to promote library rebranding.
- Other Charges reflect an increase of \$239,365 primarily due to an increase of \$169,063 in Interfund Services, which reflects the level of security provided by the Sheriff at several Library branches, and an increase of \$43,807 in Countywide Administrative Overhead charges.
- Fixed Assets reflect a decrease of \$1,539,500 primarily due to the completion of the AMH project in FY2020/21.

Contracts

The FY2021/22 Recommended Budget includes a total of \$1,143,102 or 4.1% in contracted services, which includes the following significant contracts:

- \$210,500 for maintenance on the integrated library system.
- \$238,092 for custodial services at eight library branches located in non-county owned buildings.
- \$204,230 for online integrated hardware and software library automation services.
- \$146,000 for inter-library borrowing and distribution of materials through statewide loan system and affiliation with the library consortium.
- \$108,400 for AMH (automated library material) equipment maintenance.
- \$43,000 for collection services for delinquent Library accounts for material replacement costs for lost and non-returned items.
- \$41,580 for fire and security alarm system inspections, monitoring, maintenance, and repair services.
- \$40,000 for collection management and development process support.
- \$29,800 for cataloging and metadata services for library materials.
- \$21,500 for maintenance services for RFID (Radio Frequency Identification) equipment.
- \$18,000 for furniture reupholster services.
- \$15,000 for delivery services on statewide inter-library materials.
- \$15,000 for children's database maintenance services.
- \$12,000 for hot spot device management service.

Fixed Assets

The FY2021/22 Recommended Budget includes the following fixed assets:

- \$250,000 associated with the continuation of space reconfiguration for Library's adult literacy program at Fairfield Library.
- \$350,000 to rebudget the upgrade of a security project at all library branches.
- \$2,500,000 to rebudget for design and install generator back-up power at Fairfield Library to prevent interruption of the Library network servers for the Library automation system during power outages and develop resiliency planning.
- \$30,000 to rebudget the replacement of five library branch file servers that are at the end of their useful life.

Reserves/Contingency

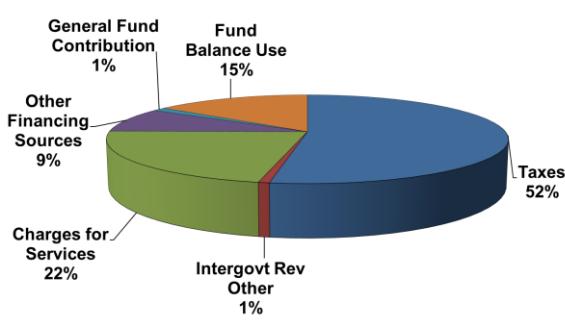
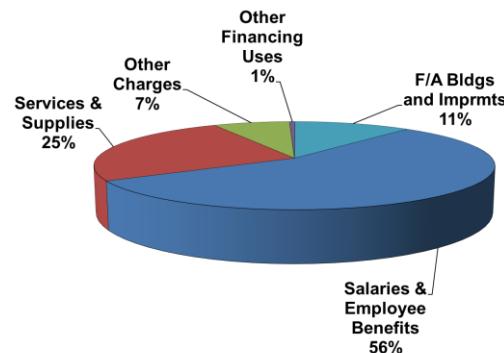
The FY2021/22 Recommended Budget includes \$500,000 appropriation to the Library's Reserve budget (Fund 004 - BU 9104), and an equipment contingency for SPLASH of \$429,357 (Fund 0004-9304) for upgrades to the Library's automation system.

See related Budget Unit 9304 – Fund 004 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

The Department completed its facility needs assessment in early 2021. The Department anticipates a need to re-structure its organization, functions, and program service delivery models in the context of the continued implementation of the Five-Year Library Strategic Plan developed in FY2016/17 and implemented in FY2017/18. The Department plans to start on the development of a new strategic plan in FY2021/22. The Department is also in the process of updating its current website to provide easier access for its customers, in addition to establishing a new marketing plan to enable the Department to have the ability to better promote its services to library users and non-users.

During the six-year period between FY2009/10 and FY2014/15, there was a 34.1 FTE or 24% reduction in staff positions. The Recommended Budget includes 129.23 FTEs, still below the staffing level of 142.1 FTEs in FY2009/10. However, with the continuing expectation that the sales tax revenues will decrease with the onset of the COVID-19 pandemic, the Department will continue to review staffing levels, delivery of library services, and ways to streamline or automate further. The Department anticipates having a structural deficit for the next three fiscal years and will use fund balance to ensure that the budget is balanced.

SOURCE OF FUNDS**USE OF FUNDS**

Bonnie Katz, Director of Library Services
Library Services

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	13,667,032	13,104,628	14,586,547	1,481,919	11.3%
REVENUE FROM USE OF MONEY/PROP	409,848	77,848	151,798	73,950	95.0%
INTERGOVERNMENTAL REV STATE	166,218	137,998	137,524	(474)	(0.3%)
INTERGOVERNMENTAL REV FEDERAL	204,656	67,189	0	(67,189)	(100.0%)
INTERGOVERNMENTAL REV OTHER	211,195	199,650	211,011	11,361	5.7%
CHARGES FOR SERVICES	5,203,687	6,111,916	6,080,456	(31,460)	(0.5%)
MISC REVENUE	91,466	0	0	0	0.0%
OTHER FINANCING SOURCES	2,478,425	2,508,291	2,449,249	(59,042)	(2.4%)
GENERAL FUND CONTRIBUTION	313,430	320,827	343,832	23,005	7.2%
TOTAL REVENUES	22,745,956	22,528,347	23,960,417	1,432,070	6.4%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	12,972,492	14,711,737	15,616,269	904,532	6.1%
SERVICES AND SUPPLIES	4,417,366	6,376,503	7,126,173	749,670	11.8%
OTHER CHARGES	1,675,301	1,789,290	2,028,655	239,365	13.4%
F/A BLDGS AND IMPRMTS	649,556	4,639,500	3,100,000	(1,539,500)	(33.2%)
F/A EQUIPMENT	30,739	30,000	30,000	0	0.0%
OTHER FINANCING USES	115,690	133,000	144,499	11,499	8.6%
TOTAL APPROPRIATIONS	19,861,144	27,680,030	28,045,596	365,566	1.3%
CHANGE IN FUND BALANCE	(2,884,812)	5,151,683	4,085,179	(1,066,504)	(20.7%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

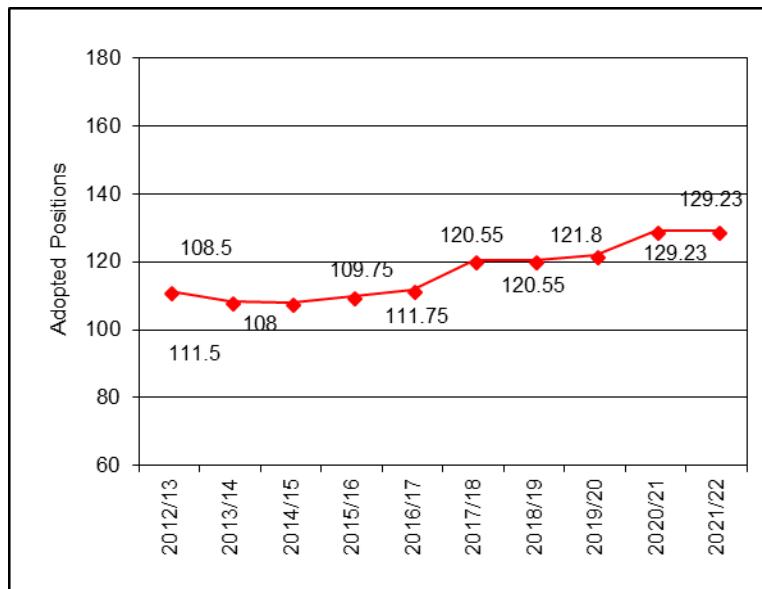
SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2020/21 Budget are provided below. All positions are funded with property and sales tax revenue dedicated to the Library Fund.

On March 9, 2021, the following position allocation changes were approved by the Board:

- Added 0.5 FTE Librarian
- Deleted 0.5 FTE Library Associate

There are no position allocation changes in the FY2021/22 Recommended Budget.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

The Department continues to address its structural operating deficit having achieved a balanced budget for the past six fiscal years. However, with increases in personnel costs, library materials costs and the restructuring of the automation consortium now known as SPLASH (Solano Partner Libraries and St. Helena), the Department will need to continue to work on keeping its budget balanced and address the structural deficit. The Department continues to rely on Fund Balance and one-time revenues to balance its annual budget.

The Department is in the process of updating its website. Since its inception, many technological changes have occurred. The new website should give staff greater flexibility to update and change the site to stay current. It will also showcase various programs that the Library provides for the communities it serves as well as incorporate many goals in the five-year strategic plan. The Department will be implementing its new branding over this fiscal year, which will update the website as well as the collateral that the Department produces.

The Department has plans to issue an RFP to explore a different ILS (Integrated Library Systems) which is the catalog of materials for library service. There have been numerous changes in the last five years since the Department signed its current contract.

The Department also plans to issue an RFP for new signage to complement the newly developed branding standards.

COVID-19 - The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19, most specifically how customers may continue to utilize library services, how gatherings may take place moving forward, and how these impacts may affect the revenue. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

Bonnie Katz, Director of Library Services
Library Services

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2019/20 ACTUAL	2020/21		FROM ADOPTED TO RECOMMENDED	
		ADOPTED BUDGET	2021/22 RECOMMENDED	PERCENT CHANGE	
REVENUES					
6150 LIBRARY ZONE 1	1,778,700	1,804,588	1,881,943	77,355	4.3%
6180 LIBRARY ZONE 2	45,751	46,843	47,165	322	0.7%
6166 LIBRARY ZONE 6	20,829	21,249	22,385	1,136	5.3%
6167 LIBRARY ZONE 7	513,254	518,250	534,646	16,396	3.2%
2280 LIBRARY - FRIENDS & FOUNDATION	144,606	148,000	86,337	(61,663)	(41.7%)
APPROPRIATIONS					
6150 LIBRARY ZONE 1	1,756,156	1,899,591	1,881,943	(17,648)	(0.9%)
6180 LIBRARY ZONE 2	43,663	51,044	47,165	(3,879)	(7.6%)
6166 LIBRARY ZONE 6	19,607	24,649	22,385	(2,264)	(9.2%)
6167 LIBRARY ZONE 7	508,565	565,182	534,646	(30,536)	(5.4%)
2280 LIBRARY - FRIENDS & FOUNDATION	137,058	214,265	214,265	0	0.0%
NET CHANGE					
6150 LIBRARY ZONE 1	(22,544)	95,003	0	(95,003)	(100.0%)
6180 LIBRARY ZONE 2	(2,088)	4,201	0	(4,201)	(100.0%)
6166 LIBRARY ZONE 6	(1,222)	3,400	0	(3,400)	(100.0%)
6167 LIBRARY ZONE 7	(4,689)	46,932	0	(46,932)	(100.0%)
2280 LIBRARY - FRIENDS & FOUNDATION	(7,548)	66,265	127,928	61,663	93.1%

A summary of the budgets administered by the Library is provided on the following pages.

Summary of Other Administered Budgets

6150 – Fund 036-Library Zone 1
Bonnie Katz, Director of Library Services
Library Services

FUNCTION AND RESPONSIBILITIES

This budget provides revenue to offset expenses for the Solano County Library – Fairfield Civic Center Library's services.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$77,355 or 4.3% in revenues and a decrease of \$17,648 or 0.9% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The primary funding source for the Department is property tax revenues. The FY2021/22 Recommended Budget includes \$1,881,943 in revenue, which reflects an increase of \$77,355 or 4.3%.

Primary Costs

The FY2021/22 Recommended Budget of \$1,881,943 includes a decrease of \$17,648 or 0.9% in appropriations. The decrease is primarily due to a decrease in the Operating Transfers-Out to the County Library's Fund 004. If there is any available Fund Balance at year end, it will be applied as an Operating Transfers-Out to the Library-Fund 004.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	1,743,133	1,787,667	1,864,797	77,130	4.3%
REVENUE FROM USE OF MONEY/PROP	12,794	2,659	2,877	218	8.2%
INTERGOVERNMENTAL REV STATE	14,672	14,262	14,269	7	0.0%
INTERGOVERNMENTAL REV FEDERAL	57	0	0	0	0.0%
INTERGOVERNMENTAL REV OTHER	8,043	0	0	0	0.0%
TOTAL REVENUES	1,778,700	1,804,588	1,881,943	77,355	4.3%
APPROPRIATIONS					
SERVICES AND SUPPLIES	13,609	17,770	18,648	878	4.9%
OTHER CHARGES	2,547	2,028	2,494	466	23.0%
OTHER FINANCING USES	1,740,000	1,879,793	1,860,801	(18,992)	(1.0%)
TOTAL APPROPRIATIONS	1,756,156	1,899,591	1,881,943	(17,648)	(0.9%)
CHANGE IN FUND BALANCE	(22,544)	95,003	0	(95,003)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

This budget provides revenue to offset expenses for the Rio Vista Library's services.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$322 or 0.7% in revenues and a decrease of \$3,879 or 7.6% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The primary funding source for the Department is property tax revenues. The FY2021/22 Recommended Budget includes \$47,165 in revenue, which reflects an increase of \$322 or 0.7%.

Primary Costs

The FY2021/22 Recommended Budget of \$47,165 includes a net decrease of \$3,879 or 7.6% in appropriations. The decrease is primarily due to a decrease in the Operating Transfers-Out to the County Library's Fund 004. If there is any available Fund Balance at year end, it will be applied as an Operating Transfers-Out to the Library-Fund 004.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	45,241	46,482	46,818	336	0.7%
REVENUE FROM USE OF MONEY/PROP	180	42	45	3	7.1%
INTERGOVERNMENTAL REV STATE	329	319	302	(17)	(5.3%)
INTERGOVERNMENTAL REV FEDERAL	1	0	0	0	0.0%
TOTAL REVENUES	45,751	46,843	47,165	322	0.7%
APPROPRIATIONS					
SERVICES AND SUPPLIES	520	693	703	10	0.0%
OTHER CHARGES	1,993	1,419	2,199	780	55.0%
OTHER FINANCING USES	41,150	48,932	44,263	(4,669)	(9.5%)
TOTAL APPROPRIATIONS	43,663	51,044	47,165	(3,879)	(7.6%)
CHANGE IN FUND BALANCE	(2,088)	4,201	0	(4,201)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets

6166 – Fund 066-Library Zone 6
Bonnie Katz, Director of Library Services
Library Services

FUNCTION AND RESPONSIBILITIES

This budget provides revenue to offset expenses for the Vallejo Library's services.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$1,136 or 5.3% in revenues and a decrease of \$2,264 or 9.2% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The primary funding source for the Department is property tax revenues. The FY2021/22 Recommended Budget includes \$22,385 in revenue, which reflects an increase of \$1,136 or 5.3%.

Primary Costs

The FY2021/22 Recommended Budget of \$22,385 includes a net decrease of \$2,264 or 9.2% in appropriations. The decrease is primarily due to a decrease in the Operating Transfer-Out to the County Library's Fund 004. If there is any available Fund Balance at year end, it will be applied as an Operating Transfers-Out to the Library-Fund.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	20,532	21,088	22,216	1,128	5.3%
REVENUE FROM USE OF MONEY/PROP	126	26	31	5	19.2%
INTERGOVERNMENTAL REV STATE	139	135	138	3	2.2%
INTERGOVERNMENTAL REV FEDERAL	32	0	0	0	0.0%
TOTAL REVENUES	20,829	21,249	22,385	1,136	5.3%
APPROPRIATIONS					
SERVICES AND SUPPLIES	246	314	334	20	6.4%
OTHER CHARGES	361	445	283	(162)	(36.4%)
OTHER FINANCING USES	19,000	23,890	21,768	(2,122)	(8.9%)
TOTAL APPROPRIATIONS	19,607	24,649	22,385	(2,264)	(9.2%)
CHANGE IN FUND BALANCE	(1,222)	3,400	0	(3,400)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

This budget provides revenue to offset expenses for the Vallejo Library's services.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$16,396 or 3.2% in revenues and a decrease of \$30,536 or 5.4% in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The primary funding source for the Department is property tax revenues. The FY2021/22 Recommended Budget includes \$534,646 in revenue, which reflects an increase of \$16,396 or 3.2%.

Primary Costs

The FY2021/22 Recommended Budget of \$534,646 includes a net decrease of \$30,536 or 5.4% in appropriations. The decrease is primarily due to a decrease in the Operating Transfers-Out to the County Library's Fund 004. If there is any available Fund Balance at year end, it will be applied as an Operating Transfers-Out to the Library-Fund 004.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	506,710	514,040	530,537	16,497	3.2%
REVENUE FROM USE OF MONEY/PROP	2,695	571	511	(60)	(10.5%)
INTERGOVERNMENTAL REV STATE	3,743	3,639	3,598	(41)	(1.1%)
INTERGOVERNMENTAL REV FEDERAL	107	0	0	0	0.0%
TOTAL REVENUES	513,254	518,250	534,646	16,396	3.2%
APPROPRIATIONS					
SERVICES AND SUPPLIES	5,763	7,657	7,959	302	3.9%
OTHER CHARGES	2,802	1,849	4,270	2,421	130.9%
OTHER FINANCING USES	500,000	555,676	522,417	(33,259)	(6.0%)
TOTAL APPROPRIATIONS	508,565	565,182	534,646	(30,536)	(5.4%)
CHANGE IN FUND BALANCE	(4,689)	46,932	0	(46,932)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets

2280 – Fund 228-Library-Special Revenue

Bonnie Katz, Director of Library Services

Library Services

FUNCTION AND RESPONSIBILITIES

This budget provides revenue that is donated to the Library from the four different Friends of the Library Groups and the Foundation. The money is used to enhance programs for all age groups, particularly children, as well as to support literacy services. Programs include the Reach Out and Read component of the Literacy Program, Solano County Kids Read Program, Adult Literacy, and National Library Week and Volunteer appreciation celebrations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$61,663 or 41.7% in revenues and no change in appropriations when compared to the FY2020/21 Adopted Budget.

Primary Funding Sources

The primary funding source for the Department is through donations and contributions from the four different Friends of the Library Groups and the Library Foundation. The FY2021/22 Recommended Budget includes \$86,337 in revenue, which reflects a decrease of \$61,663 or 41.7%. The figures in this budget were prepared during the COVID-19 pandemic and several fundraising events have been canceled, the budget may need to be revisited in FY2021/22.

Primary Costs

The FY2021/22 Recommended Budget of \$214,265 reflects no change in appropriations.

Contracts

None.

Fixed Assets

None.

See related Budget Unit 9228 - Fund 228 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	3,376	3,500	1,337	(2,163)	(61.8%)
INTERGOVERNMENTAL REV STATE	31,500	0	0	0	0.0%
CHARGES FOR SERVICES	13,193	0	0	0	0.0%
MISC REVENUE	96,537	144,500	85,000	(59,500)	(41.2%)
TOTAL REVENUES	144,606	148,000	86,337	(61,663)	(41.7%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	137,058	214,265	214,265	0	0.0%
TOTAL APPROPRIATIONS	137,058	214,265	214,265	0	0.0%
CHANGE IN FUND BALANCE	(7,548)	66,265	127,928	61,663	93.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 - The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

**University of California
Cooperative Extension****UC Cooperative Extension**

- Master Gardener Program
- 4-H Youth Development Program
- Nutrition, Family and Consumer Science
 - Master Food Preserver Program
- Agriculture Research & Extension
 - Delta Crops, Forage Crops, Livestock, Orchard, Organic Crops, Pest Management, Small Farms, Small Grains, Vegetable Crops
- Natural Resource Management

DEPARTMENTAL PURPOSE

The University of California Cooperative Extension (UCCE) Department in Solano County was established in 1915 by a cooperative agreement between the Department of Agriculture (USDA), the University of California (UC) and the County of Solano. The Department is the primary access for local residents to the resources of the University of California. UCCE's mission is to develop and share research-based knowledge to assist people in solving problems related to agriculture production, natural resources management, youth development, nutrition, and family and consumer sciences.

Budget Summary:

FY2020/21 Midyear Projection:	373,123
FY2021/22 Recommended:	329,513
County General Fund Contribution:	329,513
Percent County General Fund Supported:	100%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

The County UCCE program operates through an Interlocal Agreement between the Regents of the UC, Sacramento County, Solano County and Yolo County for a multi-county partnership formed in 2014. Through this agreement, UC provides various programs, including several agriculture programs, 4-H youth development programs, Master Gardener program and the Master Food Preserver program to the County. UCCE's key functions and responsibilities are to 1) assess community and industry needs, 2) develop a research agenda to address those needs, and 3) extend the research-based information through a variety of educational delivery methods.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSChallenges:

- COVID-19 restrictions curtailed almost all of our normal operations and outreach activities. Work on essential research projects were able to resume in late-April 2020, and all research activities resumed in late-June 2020. All in-person outreach activities transitioned to virtual online meetings and pre-recorded videos.
- Youth enrollment in 4-H club programs dropped about 50% due to COVID-19 limitations on in-person club activities. The reduced enrollment created operational and financial stresses for 4-H staff and volunteers.
- State funding for the UC Division of Agriculture and Natural Resources (ANR) has not increased while costs continue to rise. This creates a significant budget shortfall for ANR which is severely limiting our ability to fill academic positions that develop programs to serve the citizens of Solano County.

Accomplishments:

- UCCE Ag Advisors addressed agricultural productivity and marketing issues in FY2020/21 including: developing climate-resilient orchard systems for addressing warmer winters and dormancy needs to ensure strong fruit and nut crop production, determining the benefits and risks of biosolids in small grain farming systems, evaluating the use of drone technology for applying crop pesticides, and providing online workshops and seminars on many aspects of crop and natural resource management.
- UCCE Ag Advisors are very active in researching pest management strategies in both crop and rangeland systems. Chemical control strategies are always changing as pesticide resistance increases and new pesticides are released. Recent pest management research includes broomrape in tomato plants; nematodes in walnuts; ryegrass control in wheat; cucumber beetle in organic melons; organic weed pest control strategies; and rangeland weed control through restoration.
- UCCE Ag Advisors are addressing water efficiency and water quality, two prominent issues for the ag community as a result of the past drought and new regulations. Our Advisors have active projects on providing weekly soil moisture loss data to inform irrigation scheduling, selecting water efficient tree rootstocks, and publishing an instructor's guide for planning ranch water quality workshops for livestock producers.
- UCCE hosted and co-organized a post-LNU Fire webinar "[After the LNU Fire: What to do on the land and what to avoid.](#)" This webinar was live attended by over 260 participants and the recorded video has had over 580 views.
- UCCE assisted 13 farmers and ranchers in Solano County apply for and receive \$748,675 in Climate Smart Agriculture grant funds offered by the California Department of Food and Agriculture.
- The UCCE Urban Integrated Pest Management program, through in-person and virtual meetings, extended information on organic herbicide efficacy, specifically for use in school and other public zones.
- The Master Gardener (MG) program graduated 13 new certified volunteers and currently has 12 volunteer trainees with most training classes held online.
- The Master Food Preserver (MFP) program graduated 8 certified volunteers who completed their MFP training and currently has 12 volunteer trainees.
- The MFP program held food safety training for people in the cottage food industry.
- The MG and MFP programs created monthly "Ask a Master Gardener/Master Food Preserver" virtual meetings to assist with public questions with an average attendance of 15 participants.
- UCCE continued its 4-H Military program, a USDA grant-funded program to bring 4-H program activities to youths of families stationed at Travis AFB.
- The Solano County 4-H program raised over \$32,000 in donations during the online fund-raising events Giving Tuesday and Big Give Day.

WORKLOAD INDICATORS

- 4-H community clubs served 217 youth with the help of 107 adult volunteers.
- The Solano County Master Gardener Program provides science-based information and advice on home gardening and landscape practices. In FY2020/21, 111 Master Gardener volunteers contributed a total of 4,875 hours of service to their communities, providing Solano County residents with information on soil health, integrated pest management, tree pruning, weed identification and control, irrigation, water-wise landscaping, and other horticultural practices.
- The Master Food Preserver (MFP) program provides the public with information and trainings on safe home food preservation. In FY2020/21, 22 MFP volunteers contributed a total of 1,986 hours of service to their communities and held 17 workshops reaching 429 residents.
- UCCE Academic Advisors collectively held 78 extension meetings reaching over 1,890 participants and wrote 74 peer-reviewed journal and audience-requested publications.

Functional Area Summary
6200 – Fund 001-Cooperative Extension
Morgan Doran / Rachael Long, Multi-County Partnership Director
Agricultural Education

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
UC COOPERATIVE EXTENSION	326,539	374,923	329,513	(45,410)	(12.1%)
TOTAL APPROPRIATIONS	326,539	374,923	329,513	(45,410)	(12.1%)
NET COUNTY COST					
UC COOPERATIVE EXTENSION	326,539	374,923	329,513	(45,410)	(12.1%)
NET COUNTY COST	326,539	374,923	329,513	(45,410)	(12.1%)

STAFFING	0	0	0	0	0.0%
TOTAL STAFFING	0	0	0	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$45,410 or 12.1% in appropriations when compared to the FY2020/21 Adopted Budget. As a result, the Net County Cost decreased by \$45,410 or 12.1%.

Primary Funding Source

The funding source for the service agreement with UC Cooperative Extension, Davis, is the County General Fund.

Primary Costs

The FY2021/22 Recommended Budget includes a \$15,000 decrease in appropriations to the University of California and a \$29,957 decrease in County Admin Overhead (formerly A-87) charges.

Contracts

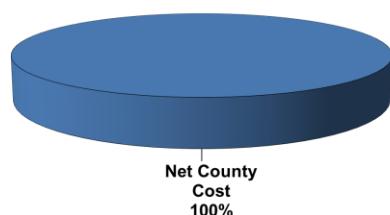
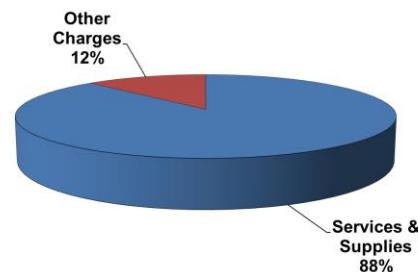
The FY2021/22 Recommended Budget includes \$285,000 to the University of California for providing University of California Cooperative Extension (UCCE) programs to Solano County through June 30, 2022, and in-kind costs of \$44,513 for a facility in Fairfield to house program operations, custodial and grounds keeping services, telephone and print services.

Fixed Assets

None.

DEPARTMENT COMMENTS

On June 30, 2019, UC Cooperative Extension entered its second five-year Interlocal Agreement between the Regents of the UC, Sacramento County, Solano County, and Yolo County that creates the UCCE Capitol Corridor Multi-County Partnership. This reorganization of UC Cooperative Extension offices was done to achieve efficiencies by consolidating administrative operations and sharing resources across county lines. UCCE continues to offer the same suite of programs to Solano County residents including agricultural advisors, 4-H, Master Gardener Program, and the Master Food Preserver Program. A top priority is for UC ANR to approve a Youth, Families and Communities Advisor position in Solano County, which will enable a UCCE nutrition education program and enhance the 4-H Youth Development Program.

SOURCE OF FUNDS**USE OF FUNDS**

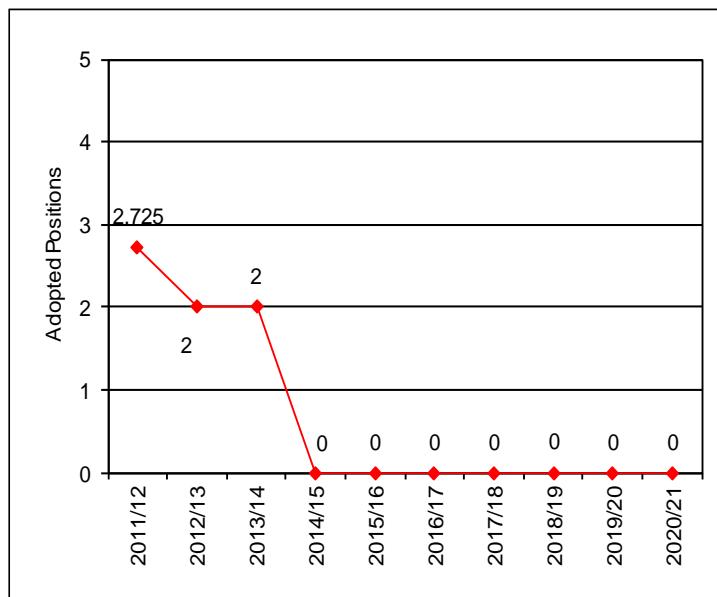
DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SERVICES AND SUPPLIES	294,556	305,000	289,547	(15,453)	(5.1%)
OTHER CHARGES	31,631	69,923	39,966	(29,957)	(42.8%)
INTRA-FUND TRANSFERS	353	0	0	0	0.0%
TOTAL APPROPRIATIONS	326,539	374,923	329,513	(45,410)	(12.1%)
NET COUNTY COST	326,539	374,923	329,513	(45,410)	(12.1%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget. In 2014, the current Inter-local Agreement between the Regents of the UC, Sacramento County, Solano County, and Yolo County was approved by all members, and the two former County employees transitioned to UC employment.

STAFFING TREND**PENDING ISSUES AND POLICY CONSIDERATIONS**

State funding for the UC Division of Agriculture and Natural Resources (ANR) continues to be flat. As a result, ANR is not filling critical academic positions, specific programs will not be provided.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

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9301 – Fund 001-Contingencies-General Fund**Birgitta E. Corsello, County Administrator****Legislative & Administration**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	17,000,000	14,000,000	(3,000,000)	(17.6%)
TOTAL APPROPRIATIONS	0	17,000,000	14,000,000	(3,000,000)	(17.6%)

DEPARTMENTAL PURPOSE

This budget unit provides funds for unforeseen emergencies that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$14,000,000, based on potential General Fund exposures in litigation, uncertainty in annual State and Federal funding, and for potential revenue shortfalls in Health and Social Services (H&SS) and in public safety departments. In addition, the County remains exposed to COVID-19 impacts and potential costs for future disasters, as experienced in declared emergencies related to wildfires, floods and earthquakes in recent years which have required reliance on contingencies. This contingency includes \$2,000,000 to address potential costs for the California Gubernatorial Recall Election. The FY2021/22 Recommended General Fund Budget totals \$311,611,371 excluding the \$14,000,000 for contingency. The Recommended General Fund contingency of \$14,000,000 is equal to 4.5% of the Recommended General Fund Budget for FY2021/22.

PENDING ISSUES AND POLICY CONSIDERATIONS

In considering the setting of contingency for FY2021/22, there are a number of uncertainties that may impact the County. Please refer to the Budget Summary Section of the FY2021/22 Recommended Budget for further details.

9124 – Fund 296-Contingencies-Public Facilities Fee**Birgitta E. Corsello, County Administrator****Plant Acquisition**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	29,729,336	34,164,887	4,435,551	14.9%
TOTAL APPROPRIATIONS	0	29,729,336	34,164,887	4,435,551	14.9%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Public Facilities Fee Fund (BU 1760) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$34,164,887. This amount reflects the estimated funding available based on the FY2020/21 Midyear Projections and is restricted in its use.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9306 – Fund 006-Contingencies-Accumulated Capital Outlay (ACO)**Megan M. Greve, Director of General Services****Plant Acquisition**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	1,568,382	2,567,041	998,659	63.7%
TOTAL APPROPRIATIONS	0	1,568,382	2,567,041	998,659	63.7%

DEPARTMENTAL PURPOSE

This budget unit provides funds for unforeseen Capital Projects Fund (BU 1700). The funds are used to accommodate financing needs identified by the Department of General Services, and approved by the Board for capital projects, acquisition of real property, planning of capital improvements, construction of new facilities, facility renewal, and repairs to existing County facilities.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$2,567,041. This amount reflects the estimated funding available for Fund 006 restricted purposes based on the FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9402 – Fund 106-Contingencies-Public Art Projects

**Megan M. Greve, Director of General Services
Promotion**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	3,708	4,438	730	19.7%
TOTAL APPROPRIATIONS	0	3,708	4,438	730	19.7%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Public Art Operating Fund (BU 1630) to accommodate financing needs related to purchase or commission of public art and maintenance of public art within designated public areas owned by the County (Ordinance No. 1639, Chapter 5, section 5.5-5.6).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$4,438. This amount reflects the estimated funding available for the Fund 106 restricted purposes based on the FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9123 – Fund 281-Contingencies-Survey Monument Preservation**Terry Schmidbauer, Director of Resource Management****Other General**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	10,469	21,107	10,638	101.6%
TOTAL APPROPRIATIONS	0	10,469	21,107	10,638	101.6%

DEPARTMENTAL PURPOSE

This budget unit is utilized by Resource Management's Survey Monument Preservation Fund (BU 1950) to accommodate any unforeseen financing needs related to Survey Monument Preservation that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$21,107. This amount reflects the estimated funding available for the Fund 281 restricted purposes based on the FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9116 – Fund 233-Contingencies-DA Special Revenue

**Krishna A. Abrams, District Attorney
Judicial**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	3,205,103	2,009,414	(1,195,689)	(37.3%)
TOTAL APPROPRIATIONS	0	3,205,103	2,009,414	(1,195,689)	(37.3%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the District Attorney (DA) (BU 4100) to accommodate any financing needs that may arise in the DA's budget related to certain restricted funds as follows:

- Per California Business and Professions Code section 17206 and 17500, court ordered fines and forfeitures accrue to this fund for the support of general investigation and all aspects involving the prosecution of consumer protection cases and is the primary revenue source for the District Attorney's Consumer Protection Unit (BU 6502).
- California Health and Safety Code section 25192 provides that a percentage of fines levied against the commission of environmental offenses be provided to the prosecuting agency bringing the action. These funds provide the funding source in support of general investigation and all aspects involving the investigation and prosecution of environmental crimes that are normally prosecuted in the DA's Consumer Protection Unit.
- Use of the asset forfeiture funds is governed by the federal Department of Justice's Equitable Sharing Program, California Health and Safety Code section 11489, and California Vehicle Code section 14607.6.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$2,009,414. This amount reflects the estimated funding available in Fund 233 for restricted purposes outlined above based on the FY2020/21 Midyear Projections. The fund includes civil penalties related to consumer and environmental protection, and asset forfeiture.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9391 – Fund 901-Contingencies-California Med. Fac. (CMF) Cases**Birgitta E. Corsello, County Administrator****Judicial**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	15,914	122,192	106,278	667.8%
TOTAL APPROPRIATIONS	0	15,914	122,192	106,278	667.8%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the California Medical Facility (CMF) Cases (BU 6800) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$122,192. This amount reflects the estimated funding available based upon FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9117 – Fund 241-Contingencies-Civil Processing Fees

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21		FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED		
APPROPRIATIONS:					
CONTINGENCIES	0	512,621	334,162	(178,459)	(34.8%)
TOTAL APPROPRIATIONS	0	512,621	334,162	(178,459)	(34.8%)

DEPARTMENTAL PURPOSE

This budget unit represents the contingency for the Sheriff Civil Processing Fees (BU 4110). Under authority of Government Code sections 26720 et seq., the Sheriff collects certain fees related to services provided through the Department's Civil Bureau. Revenues are driven by Government Code (GC) sections 26731 portion of Civil Fees collected and 26746 Debtor Processing Assessment Fee. GC 26731 states that \$18 of any fee collected by the Sheriff's Civil Division is deposited into a special fund. Approximately 95% of revenue in this special fund supplements costs for the implementation, maintenance and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings necessary for the Sheriff's Civil Division. The remaining 5% of revenue in the special fund supplements expenses of the Sheriff's Civil Division in administering the funds. GC section 26746 states that a \$12 processing fee is assessed for certain specified disbursements. Funds collected and deposited pursuant to this section supplement the cost for civil process operations in (BU 4110).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$334,162. This amount reflects the estimated funding available based on the FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9118 – Fund 253-Contingencies-Sheriff Asset Seizure**Thomas A. Ferrara, Sheriff/Coroner****Public Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	141,473	143,645	2,172	1.5%
TOTAL APPROPRIATIONS	0	141,473	143,645	2,172	1.5%

DEPARTMENTAL PURPOSE

This budget unit represents the contingency for the Sheriff Asset Seizure (BU 4120). The Sheriff's Office, in its role as a law enforcement agency, arrests and assists other local law enforcement agencies with the arrests of suspected drug dealers. Health and Safety Code section 11489 authorizes the distribution of net sale proceeds from the sale of forfeited property seized from illegal drug activity. The Sheriff's Office's portion of applicable sale proceeds is deposited in this Special Revenue Fund 253 and expended in (BU 4120) to support Narcotics Enforcement Programs.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$143,645. This amount reflects the estimated funding available based on the FY2020/21 Midyear Projections. This amount reflects the unexpended net proceeds from the sale of forfeited property.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9256 – Fund 256-Contingencies-Sheriff Office of Emergency Services Fund**Thomas A. Ferrara, Sheriff/Coroner****Public Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	6,135	52,092	45,957	749.1%
TOTAL APPROPRIATIONS	0	6,135	52,092	45,957	749.1%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Sheriff's Office of Emergency Services Fund 256 to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$52,092. This amount reflects the estimated funding available based upon FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9125 – Fund 326-Contingencies-Special Revenue Fund**Thomas A. Ferrara, Sheriff/Coroner****Public Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	567,104	494,436	(72,668)	(12.8%)
TOTAL APPROPRIATIONS	0	567,104	494,436	(72,668)	(12.8%)

DEPARTMENTAL PURPOSE

This budget unit represents the contingency for the Sheriff Special Revenue Fund 326. The fund was established to enable accounting for Automated Fingerprint Fees, Cal-ID Auto Fingerprint Fees, and Vehicle Theft Allocation accrued from fines levied by the Courts and Department of Motor Vehicles. Each fee has its own restricted use. The Sheriff's operating appropriations can be found in (BU 4050).

Automated Fingerprint Fees

Under the authority of Government Code section 76102 and California Vehicle Code section 9250.19 fees shall be allocated to the County and expended exclusively to fund programs that enhance the capacity of local law enforcement to provide automated mobile and fixed location fingerprint identification of individuals.

Cal-ID Auto Fees Fingerprint

The California Identification System (Cal-ID), as described in section 11112.2 of the Penal Code and Government Code section 76102(a) shall be for the purpose of assisting the County in the establishment of adequate fingerprint facilities and adequate suspect booking identification facilities.

Vehicle Theft Allocation

The Vehicle Theft Allocation accrues funds from vehicle registration fees based on Vehicle Code section 9250.14 and shall be expended exclusively to fund programs that enhance the capacity of local police and prosecutors to deter, investigate, and prosecute vehicle theft crimes.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$494,436. This amount reflects the estimated funding available based on the FY2020/21 Midyear Projections. The reduction is the result of an anticipated decrease in vehicle registration fee collection and a slight increase in expenditures.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9119 – Fund 263-Contingencies-CJ Facility Temporary Construction Fund

**Megan M. Greve, Director of General Services
Justice**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	555,826	303,850	(251,976)	(45.3%)
TOTAL APPROPRIATIONS	0	555,826	303,850	(251,976)	(45.3%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Criminal Justice Facility Temporary Construction Fund (BU 4130) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$303,850. This amount reflects the estimated funding available based on the FY2020/21 Midyear Projections and the reduction is due to reduced collections and a transfer to the Accumulated Capital Outlay (ACO) Fund to fund capital and maintenance repairs for the County's Criminal Justice Facilities.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9151 – Fund 035-Contingencies-Juv. Hall Rec.-Ward Welfare Fund**Christopher Hansen, Chief Probation Officer****Detention & Corrections**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	119,458	120,424	966	0.8%
TOTAL APPROPRIATIONS	0	119,458	120,424	966	0.8%

DEPARTMENTAL PURPOSE

This budget unit represents the contingency for the Probation Department (BU 8035). The source of revenue is from the telephone company that facilitates collections attributable to collect calls made by youth detained at the juvenile detention facilities. Pursuant to Welfare and Institutions Code §873, funds deposited are expected to be used for the benefit, education, and welfare of the youth detained at juvenile detention facilities.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$120,424. This amount reflects the estimated funding available based on the FY2020/21 Midyear Projections. The Probation Department revised its contract with the telephone company providing collect call services to the youth detained at JDF, including the Challenge Academy, to reduce the amount of transactions fees charged and eliminated commissions received by Probation for these services in order to encourage youths to contact their families. As such, no new revenue is being generated and appropriations in the Operating Budget (BU 8035) have been reduced in order to maximize the benefits provided with the remaining funds.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9115 – Fund 215-Contingencies-Recorder/Micrographic**Marc Tonnesen, Assessor/Recorder****Other Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	10,095,806	10,720,801	624,995	6.2%
TOTAL APPROPRIATIONS	0	10,095,806	10,720,801	624,995	6.2%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Recorder/Micrographic Fund (BU 4000). The funds are segregated by purpose and can only be used specifically for the intent they were collected: Micrographics \$2,982,753, Recorder's System Modernization \$6,781,801, Social Security Number Truncation \$789,492, and Electronic Recording \$166,755. Collection of the Social Security Number Truncation fee was terminated, this represents the remaining balance.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$10,720,801. This amount reflects the estimated funding available for the Fund 215 restricted purposes based on the FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9129 – Fund 120-Contingencies-Homeacres Loan Program**Terry Schmidtbauer, Director of Resource Management****Other Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	1,909,477	1,897,289	(12,188)	(0.6%)
TOTAL APPROPRIATIONS	0	1,909,477	1,897,289	(12,188)	(0.6%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Homeacres Loan Program (BU 8220) to accommodate any financing or loans authorized that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$1,897,289. This amount reflects the estimated funding available based on the FY2020/21 Midyear Projections. There are no requests for new loans pending at this time. These funds will remain available until qualified loan applicants with completed loan applications are identified and approved.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9136 – Fund 151-Contingencies-Grants/Programs Administration

**Michele Harris, Executive Director
Health & Public Assistance**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	283,703	392,454	108,751	38.3%
TOTAL APPROPRIATIONS	0	283,703	392,454	108,751	38.3%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the First 5 Grants/Programs Administration Fund (BU 1570) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENT BUDGET SUMMARY

The Recommended Budget includes a contingency appropriation of \$392,454. This amount reflects the estimated funding available based on FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9165 – Fund 105-Contingencies-HOME 2010 Program
Terry Schmidtbauer, Director of Resource Management
Other Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	37,613	38,356	743	2.0%
TOTAL APPROPRIATIONS	0	37,613	38,356	743	2.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the housing rehabilitation programs, HOME 2010 Program (BU 8217) to accommodate any loans that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$38,356. This amount reflects the estimated funding available based on the FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9312 – Fund 012-Contingencies-Fish/Wildlife Propagation Program**Terry Schmidtbauer, Director of Resource Management****Other Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	35,083	27,210	(7,873)	(22.4%)
TOTAL APPROPRIATIONS	0	35,083	27,210	(7,873)	(22.4%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Fish/Wildlife Propagation Program Fund (BU 2950) to accommodate any financing needs that may arise during the fiscal year. The source of funding is fine revenues from the Department of Fish and Wildlife.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$27,210. This amount reflects the estimated funding available based upon FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9122 – Fund 278-Contingencies-Public Works Improvements**Terry Schmidtbauer, Director of Resource Management****Public Ways**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	344,636	68,468	(276,168)	(80.1%)
TOTAL APPROPRIATIONS	0	344,636	68,468	(276,168)	(80.1%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by Public Works Improvements Fund (BU 3020) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$68,468. This amount reflects the estimated funding available based on the FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9401 – Fund 101-Contingencies-Public Works
Terry Schmidbauer, Director of Resource Management
Public Ways

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	4,057,720	7,268,183	3,210,463	79.1%
TOTAL APPROPRIATIONS	0	4,057,720	7,268,183	3,210,463	79.1%

DEPARTMENTAL PURPOSE

This budget unit is utilized by Public Works Fund (BU 3010) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$7,268,183. This amount reflects the estimated funding available based on the FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9153 – Fund 153-Contingencies-First 5 Solano & Families Commission

**Michele Harris, Executive Director
Health & Public Assistance**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	2,308,680	2,673,101	364,421	15.8%
TOTAL APPROPRIATIONS	0	2,308,680	2,673,101	364,421	15.8%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the First 5 Solano Children & Families Commission Fund (BU 1530) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$2,673,101. This amount reflects the estimated funding available based upon FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9290 – Fund 390-Contingencies-Tobacco Prevention & Education**Gerald Huber, Director of Health & Social Services****Health & Public Assistance**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21		FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED		
APPROPRIATIONS:					
CONTINGENCIES	0	1,095	1,095	0	0.0%
TOTAL APPROPRIATIONS	0	1,095	1,095	0	0.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Tobacco Prevention & Education Fund (BU 7950) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$1,095. This amount reflects the estimated funding available based upon FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9304 – Fund 004-Contingencies-Library
Bonnie Katz, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	15,331,703	10,778,032	(4,553,671)	(29.7%)
SPLASH CONTINGENCIES	0	_____	429,357	429,357	0.0%
TOTAL APPROPRIATIONS	0	15,331,703	11,207,389	(4,124,314)	(26.9%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Fund (BU 6300) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$11,207,389 which includes the Solano Partner Libraries and St. Helena (SPLASH) contingency of \$429,357. The contingency appropriation reflects the estimated funding available based on the FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9150 – Fund 036-Contingencies-Library Zone 1

**Bonnie Katz, Director of Library Services
Library Services**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	226,185	336,349	110,164	48.7%
TOTAL APPROPRIATIONS	0	226,185	336,349	110,164	48.7%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 1 Fund (BU 6150) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$336,349. This amount reflects the estimated funding available based upon FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9166 – Fund 066-Contingencies-Library Zone 6**Bonnie Katz, Director of Library Services****Library Services**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0		779	779	0.0%
TOTAL APPROPRIATIONS	0	0	779	779	0.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 6 Fund (BU 6166) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$779. This amount reflects the estimated funding available based upon FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9167 – Fund 067-Contingencies-Library Zone 7

**Bonnie Katz, Director of Library Services
Library Services**

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21		FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
		ADOPTED BUDGET	2021/22 RECOMMENDED	RECOMMENDED	RECOMMENDED	
APPROPRIATIONS:						
CONTINGENCIES	0	637	7,938	7,938	7,301	1146.2%
TOTAL APPROPRIATIONS	0	637	7,938	7,301	7,301	1146.2%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 7 Fund (BU 6167) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$7,938. This amount reflects the estimated funding available based upon FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9316 – Fund 016-Contingencies-Parks & Recreation
Terry Schmidtbauer, Director of Resource Management
Recreation Facility

MAJOR ACCOUNTS CLASSIFICATIONS	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	172,879	280,975	108,096	62.5%
TOTAL APPROPRIATIONS	0	172,879	280,975	108,096	62.5%

DEPARTMENTAL PURPOSE

This budget unit is utilized by Parks and Recreation Fund (BU 7000) to accommodate any financing needs that may arise during the fiscal year. The source of funding is from Recreation Services revenues, comprised of user fees for use of parks.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$280,975. This amount reflects the estimated funding available based upon FY2020/21 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time

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Functional Area Summary

9814 – Fund 134-East Vallejo Fire Protection District

**Birgitta E. Corsello, County Administrator
Fire Protection**

DISTRICT PURPOSE

The East Vallejo Fire Protection District (EVFPD) was established for the purpose of disbursing property tax revenues collected within the District's jurisdiction to the City of Vallejo through a contract for fire protection services to its citizens.

Budget Summary:

FY2020/21 Midyear Projection:	658,725
FY2021/22 Recommended:	669,898
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
<u>Total Employees (FTEs):</u>	<u>0.0</u>

FUNCTION AND RESPONSIBILITIES

The EVFPD's jurisdiction is Southeast Vallejo, an unincorporated area of the county, surrounded by the City of Vallejo. This budget unit receives property taxes from this area for the payment of fire protection services. The Board of Supervisors serves as the District's Board of Directors and the District is administered through the County Administrator's Office.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

WORKLOAD INDICATORS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$34,718 or 5.5% in revenues and \$34,718 or 5.5% in appropriations when compared to the FY2020/21 Adopted Budget.

The increase in revenues is the result of an increase in tax revenue projected for FY2021/22. Contracted services with the City of Vallejo Fire Department are budgeted at \$659,517 and is based on available funding, less administrative support costs. If there is any available Fund Balance at the FY2020/21 year-end, the Department requests the Auditor-Controller increase the Department's appropriations for Contracted Services by the amount of the available ending Fund Balance.

DEPARTMENT COMMENTS

On June 23, 2020 the District's Board approved the adoption of user fees for the District based on the City of Vallejo's Fire Department's existing fee schedule and request. District fees will be charged on development, including plan review and inspection services, fire safety inspections, etc. Fee revenue will offset the direct cost of the services provided by the City. User fees are reflected in Miscellaneous Revenues.

SUMMARY BY SOURCE	2019/20	2020/21	FROM		PERCENT CHANGE	
	ACTUALS	ADOPTED BUDGET	2021/22 RECOMMENDED	ADOPTED TO RECOMMENDED		
134 - EAST VJO FIRE DISTRICT						
REVENUES						
TAXES	606,285	629,746	663,450	33,704	5.4%	
REVENUE FROM USE OF MONEY/PROP	2,675	1,000	600	(400)	(40.0%)	
INTERGOVERNMENTAL REV STATE	4,197	4,328	4,231	(97)	(2.2%)	
INTERGOVERNMENTAL REV FEDERAL	17	106	17	(89)	(84.0%)	
MISC REVENUE	0	0	1,600	1,600	0.0%	
TOTAL REVENUES	613,174	635,180	669,898	34,718	5.5%	
APPROPRIATIONS						
SERVICES AND SUPPLIES	619,389	632,730	668,017	35,287	5.6%	
OTHER CHARGES	2,440	2,450	1,881	(569)	(23.2%)	
TOTAL APPROPRIATIONS	621,829	635,180	669,898	34,718	5.5%	

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

The EVFPD has no employees. The District contracts out for fire protection services currently through an agreement with the City of Vallejo.

PENDING ISSUES AND POLICY CONSIDERATIONS

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be impacted by COVID-19.

DISTRICT PURPOSE

The Consolidated County Service Area (CCSA) provides street lighting in the unincorporated areas of Solano County.

Budget Summary:

FY2020/21 Midyear Projection:	117,413
FY2021/22 Recommended:	234,851
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

The Consolidated County Service Area (CSA) provides street lighting in the unincorporated areas of Solano County. This budget funds maintenance of 590 existing streetlights, including 172 streetlights in Home Acres. Maintenance costs for these streetlights include electricity, repair, and installation of new streetlights. This budget is entirely funded through property taxes.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Department continued its effort to identify and obtain GPS coordinates of all street lights observed in the County right-of-way. This effort will allow for digital mapping that will enhance locations of specific streetlights for maintenance in the future. The various resource impacts from the LNU Lightning Complex Fire has delayed completion of this work into FY2021/22.
- The Department will also work with the other light owners (PG&E and local cities) to convert their lights to LED including establishment of a unified numbering system to better identify lights.
- The Department has been working on grant funding options to assist in the conversion of remaining high-pressure sodium bulbs to LED.

WORKLOAD INDICATORS

Operated and maintained 590 streetlights, of which 487 are LED and 103 are high-pressure sodium.

DEPARTMENTAL BUDGET SUMMARY

The FY2021/22 Recommended Budget represents a decrease of \$78,426 or 34.2% in revenues and a decrease of \$44,310 or 15.9% in appropriations when compared to the FY2020/21 Adopted Budget. The decrease in revenues is related to a \$86,035 decrease in Reserve funds to fund the operation offset by an increase of \$5,340 in interest income and a \$2,219 anticipated increase in property tax revenues. The decrease in appropriations is primarily the net result of a \$38,852 decrease in appropriation for Reserves and \$10,000 for street light repairs offset by an increase of \$5,000 PG&E costs.

Contracts

The FY2021/22 Recommended Budget includes a \$90,000 contract for streetlight repair and replacement.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

SUMMARY BY SOURCE	2019/20 ACTUALS	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
046 - COUNTY CONSOLIDATED SVC AREA					
REVENUES					
TAXES	139,810	140,325	142,544	2,219	1.6%
REVENUE FROM USE OF MONEY/PROP	11,754	2,165	7,505	5,340	246.7%
INTERGOVERNMENTAL REV STATE	963	908	958	50	5.5%
INTERGOVERNMENTAL REV FEDERAL	4	10	10	0	0.0%
MISC REVENUE	3,049	0	0	0	0.0%
FROM RESERVE	0	86,035	0	(86,035)	(100.0%)
TOTAL REVENUES	155,581	229,443	151,017	(78,426)	(34.2%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	46,660	140,630	135,630	(5,000)	(3.6%)
OTHER CHARGES	27,598	40,898	40,440	(458)	(1.1%)
CONTINGENCIES AND RESERVES	0	97,633	58,781	(38,852)	(39.8%)
TOTAL APROPRIATIONS	74,258	279,161	234,851	(44,310)	(15.9%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

In FY2021/22 the County will initiate a contract to convert all remaining 103 High-Pressure Sodium Vapour (HPSV) streetlights to LED lighting. Department is researching for possible grant that can be utilized to subsidize the costs of this contract.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DEPARTMENTAL PURPOSE

The Workforce Development Board (WDB) of Solano County, Inc. is a private, nonprofit, 501(c)(3) organization serving as the administrator/operator of a variety of workforce development grants and programs. The WDB Board of Directors is appointed by the County Board of Supervisors and acts as the federally-mandated, business-led Board to oversee U.S. Department of Labor (DOL) Workforce Innovation and Opportunity Act (WIOA) grants and programs.

Budget Summary:

FY2020/21 Midyear Projection:	9,253,579
FY2021/22 Recommended:	6,705,862
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	46

FUNCTION AND RESPONSIBILITIES

The Workforce Development Board (WDB) of Solano County, Inc. works to build and sustain a skilled workforce, support a vibrant economy, and create a shared prosperity for the community of Solano County. The WDB oversees federally-funded workforce services through the Workforce Innovation and Opportunity Act (WIOA) on behalf of Solano County, as well as other special projects. Staff members provide tailored job search services, job preparation, training, and placement services to job seekers, as well as work with local businesses to support both business-specific talent development efforts and industry-wide initiatives.

Job seeker services are provided through:

- The County's "America's Job Centers of California" (AJCC) system for One Stop Career Centers that offer free basic job search services for any job seeker, as well as recruitment events for businesses.
- WIOA-enrolled services for adult, dislocated workers, and youth jobseekers – services include occupational training, job coaching, wrap-around service provisions, and job placement assistance.
- Discretionary grants serving job seekers and employers – often solicited through the California Workforce Development Board or California's Employment Development Department (EDD). Grants to the North Bay region are included.
- Contracts with local agencies to provide employment and training services for targeted populations.
- Various additional grants and contracts to serve special population groups, employers, or industries are taken on across time, as opportunities arise.

The WDB also serves as host to the Solano Small Business Development Center (SBDC), funded in part by the Small Business Administration (SBA) via Humboldt State University as NorCal SBDC. The SBDC provides free business advising and training to small businesses in Solano County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The WDB faces challenges due to the significant employment and small business impacts resulting from the COVID-19 pandemic, while maintaining federal and State mandates under WIOA. These challenges have been, and will continue to be, met through a responsive, data-driven, collaborative effort to best serve the needs of both jobseekers and employers.

Challenges:

- Solano County faces significant unemployment due to the COVID-19 pandemic stay at home orders and business closures over the past year. Some Solano County residents have struggled to meet basic needs and maintain a steady income. The overwhelming volume of Unemployment Insurance (UI) claims led to backlogs in UI claims processing and increased need to provide basic UI assistance within the Job Centers. With the continued closure of Vallejo's Job Center due to the COVID-19 pandemic, availability of employment support county-wide has been limited.
- Small businesses particularly struggled as a result of the COVID-19 pandemic and related closures. Businesses have taken financial losses and had to pivot to respond to the changing landscape. Both the WDB and SBDC faced challenges in meeting demand to support small businesses. Both the WDB and SBDC made significant fiscal and programmatic changes to meet the needs of Solano's business community.

Birgitta E. Corsello, County Administrator**Other Assistance**

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- The WDB had to make significant changes to the IT infrastructure and service delivery models to adjust to the social distancing of the COVID-19 environment. Rapid fiscal and programmatic changes were needed in order to meet the talent needs of the county. Continued adjustments will need to be made to pivot effectively in the COVID-19 and post-COVID environment.

Accomplishments:

- The WDB secured a number of new funding streams to respond to community needs during the pandemic. Funding included additional assistance funding from EDD, a National Dislocated Worker Grant via EDD for COVID Emergency Response, supportive service funding through Yocha Dehe Wintun Nation via First 5 Solano, Small Business Administration federal CARES Act funding, donations from Wells Fargo and Genentech, Inc., the City of Benicia, and federal CARES Act funding via the County of Solano and the Cities of Vallejo and Fairfield.
- The WDB increased resources and activities for vulnerable populations, including individuals with disabilities, veterans and military spouses, and justice-involved individuals and secured discretionary grants for veterans and individuals with disabilities and launched new program to provide employment services for veterans and military spouses.
- Provided COVID-19 financial support for small businesses through a Layoff Aversion Fund and by administering federal CARES Act funding for the County of Solano and the City of Vallejo, in addition to application assistance for the City of Fairfield's federal CARES Act small business program.
- In Calendar Year 2020, in partnership with Small Business Development Center (SBDC), WDB assisted 127 small businesses with SBA loans totaling \$9.9 million and 50 businesses with Payroll Protection Program loans totaling \$4.8 million.

WORKLOAD INDICATORS

- The federal WIOA system has WIOA Indicators for Adult, Dislocated Worker, and Youth programs. These measures include employment 2nd Quarter after Exit, Employment 4th Quarter after Exit, Median Wages, Credential Attainment, and Measurable Skills Gains for each of the programs. For each indicator, the WDB met or exceeded the WIOA goals.
- The federal Small Business Administration (SBA) system has indicators to measure small business success through the SBDC network. These measures include jobs created, new business starts, change in sales, and loans or equity secured. In its first year under the WDB, the SBDC made significant improvements in meeting local SBA measures.
- Special grants and contracts have their own performance outcomes related to planned enrollment numbers, outcomes, and expenditures. The WDB met or exceeded all CalWORKs contract measurements for its Pathway to Employment and Success Track contracts.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$1,830,764 or 21.4% in revenues and a decrease of \$2,060,488 or 23.5% in appropriations when compared to the FY2020/21 Adopted Budget. There is no County General Fund support for this budget, as the WDB's activities are fully funded by its own grants.

Primary Funding Sources

The primary funding source for the WDB are grants under the federal Workforce Innovation and Opportunity Act (WIOA). Funding at the federal level is based on a formula that includes the unemployment rate, number of dislocated workers, and other factors. Funding to each state is then allocated to local Development Boards by the Governor based on State formulas that include number of unemployed and disadvantaged individuals, along with local industry and other factors. Federal WIOA funding allocations are not released until late spring; as such, the current Recommended Budget is based on a projected funding level, calculated at 0% (no increase or decrease) of prior fiscal year's allocations released by the State of California, Employment Development Department (EDD).

Overall, the requested budget of the WDB is based on the best estimates of federal grant funding that will be awarded for FY2021/22. In addition to the projection of this available new WIOA funding, this budget includes the projection of unspent WIOA funds remaining at June 30, 2021, from prior fiscal year(s) that will be available for expenditure in FY2021/22.

This Recommended Budget does not include pipeline grants, where funder response has not yet been received for submitted grant applications. Overall, grant revenue is subject to possible future increases or reductions in federal funding, along with possible increases in new grants.

The FY2021/22 Recommended Budget includes a \$1,830,764 or 21.4% decrease in revenues primarily due to changes in COVID-19 grant funding, including \$2,300,000 in one-time federal CARES Act funds for a Small Business grant program passed through from the County in FY2020/21, and an increase in WIOA carryover from FY2020/21 due to a decrease in standard WIOA activity usurped by COVID-19 activities. No new COVID-19 grants are currently anticipated in FY2021/22 for WDB.

Primary Expenditures

The FY2021/22 Recommended Budget of \$6,705,862 represents a decrease of \$2,060,488 or 23.5% in appropriations when compared to the FY2020/21 Adopted Budget, primarily due to the following:

- Salaries and Employee Benefits reflect an increase of \$188,415 or 5.0% primarily due to the addition of a net 3.0 FTEs during FY2020/21, in addition to increases in wages, retirement costs, and insurance rates.
- Services and Supplies reflect a decrease of \$278,478 or 23.6% primarily due to a reduction in Other Professional Services related to anticipated program service contracts that ended in FY2020/21.
- Other Charges reflect a decrease of \$1,970,425 or 52.0% primarily due to decreases in COVID-19 grant related expenditures. A small reduction in Countywide Admin Overhead and decreases in anticipated vocational and work experience training, along with their correlating supportive services, and employer outreach due to WIOA and WIOA discretionary grant activities delayed by COVID-19 in prior fiscal year.

Contracts

The FY2021/22 Recommended Budget includes a total of \$921,989 or 13.8% in contracted services, which includes the following significant contracts:

- \$414,329 Youth Program contract (Solano County Office of Education).
- \$113,240 Work Experience Employer of Record contract (Does not include Youth Work Experience) (Career Catalyst).
- \$83,143 Caminar contract for AB 1111 grant.
- \$75,000 America's Job Center of California (AJCC) contract for One Stop Operator Services.
- \$52,000 Center for Employment Opportunities (CEO) contract for Prisoners 2 Employment grant.
- \$41,294 WIOA Regional Organizer contract for Regional Plan Implementation (RPI)/Slingshot 3.0 grant (Racy Ming).
- \$30,000 Legal Services of Northern California contract for Prisoners 2 Employment grant.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

Birgitta E. Corsello, County Administrator**Other Assistance**

CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 ADOPTED BUDGET	2021/22 RECOMMENDED	FROM ADOPTED TO RECOMMENDED		PERCENT CHANGE
				ADOPTED	RECOMMENDED	
REVENUES						
REVENUE FROM USE OF MONEY/PROP	6,026	(225,624)	3,000	228,624		(101.3%)
INTERGOVERNMENTAL REV STATE	330	0	0	0		0.0%
INTERGOVERNMENTAL REV FEDERAL	3,943,279	4,540,921	4,643,142	102,221		2.3%
INTERGOVERNMENTAL REV OTHER	1,223,493	4,164,196	2,011,020	(2,153,176)		(51.7%)
MISC REVENUE	51,306	57,133	48,700	(8,433)		(14.8%)
OTHER FINANCING SOURCES	167,113	0	0	0		0.0%
TOTAL REVENUES	5,391,547	8,536,626	6,705,862	(1,830,764)		(21.4%)
APPROPRIATIONS						
SALARIES AND EMPLOYEE BENEFITS	3,406,205	3,796,792	3,985,207	188,415		5.0%
SERVICES AND SUPPLIES	755,677	1,179,587	901,109	(278,478)		(23.6%)
OTHER CHARGES	1,183,218	3,789,971	1,819,546	(1,970,425)		(52.0%)
TOTAL APPROPRIATIONS	5,345,101	8,766,350	6,705,862	(2,060,488)		(23.5%)
NET CHANGE	(46,446)	229,724	0	(229,724)		(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the position allocation since the adoption of the FY2020/21 Budget are provided below.

- Net addition of 3.0 FTE.

No position changes are included in the FY2021/22 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Under the leadership of the Governor and Secretary of Labor and Workforce Development, California's vision for the future of workforce development is centered on the establishment and growth of a High Road workforce system under the State's 2020-2023 Unified State Workforce Plan. This High Road system will be focused on meaningful industry engagement and placement of Californians in quality jobs that provide economic security. California is committed to developing a workforce system that enables economic growth and shared prosperity for employers and employees, especially those with barriers to employment, by investing in industry partnerships, job quality, and meaningful skills attainment rather than low wages, contingent employment, and minimal benefits. Key elements of the State's High Road workforce vision include job quality, the importance of worker voice, equity, and environmental sustainability.

COVID-19 – The Recommended Budget was prepared during the continued response to the COVID-19 pandemic emergency. At this time, it is unclear if the FY2021/22 Budget will be additionally impacted by COVID-19. Department staff will continue to monitor and evaluate COVID-19 impacts and will provide necessary revisions when verified.

DEPARTMENTAL PURPOSE

The Solano County Fair Association (SCFA) is a 501(c)3 nonprofit organization established in 1946 to conduct the annual Solano County Fair and to oversee the day-to-day operations of the County's fairgrounds property. The SCFA strives to provide a year-round regional destination point by presenting first-class, multi-use, entertainment and recreation facilities that support the County Fair and provide an economic and quality of life asset to the greater Solano County community.

Budget Summary:

CY2021:	1,688,474
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	11.3

FUNCTION AND RESPONSIBILITIES

The Solano County Fair Association (SCFA) operates under a contract with the County of Solano and expires on December 31, 2021 unless the contract is amended. Most of SCFA's revenues are generated by the operations of the fairgrounds. The County Fair Association receives a small allocation of license fees generated by the California horse racing industry to offset a portion of the cost of providing staff services to the SCFA. Revenues include ground leases and revenue from Fair parking and Six Flags parking agreement, advertising, facility rental, satellite wagering and support from the State of California for the network of fairs.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSChallenges:

- In response to the COVID-19 pandemic SCFA took the following actions:
 - All salaried staff took a voluntary 25% reduction in pay and the Fair board secured a Paycheck Protection Program loan to pay for and keep staff.
 - Furloughed the majority of SCFA staff leaving only a basic "bare-bones" crew. Furloughed SCFA crew will continue to receive the same healthcare benefits while furloughed that they enjoyed while working. Remaining SCFA staff continued to monitor all new federal and state programs intended to support the small business community, local nonprofits, their impacted employees, and the community they serve.
 - SCFA cancelled or rescheduled events and activities that did not meet COVID-19 social distancing standards and State closure requests.
 - Suspended or reduced all advertising and marketing costs and eliminated or reduced all unnecessary maintenance or facility improvements projects.
 - Postponed the 2020 Youth Ag Day; created a Virtual 2021 Youth Ag Day video.
 - Pivoted to a Virtual 2020 Solano County Fair – one of the first in the nation, which was recognized both regionally and nationally.
- Planning for a slow recovery - SCFA has modified its business model and is adapting to doing business in a COVID-19 world.
- Financial burdens associated with operating buildings, grounds and equipment that are, in most cases, long past their intended useful lives, continues for SCFA. At one time, most facility maintenance costs, beyond standard day-to-day repairs performed by SCFA under the agreement with the County, were supported by State of California funding. The State funding, for the past 10 years, has been significantly reduced. SCFA currently receives less than \$35,000 annually. That amount is far below what the current facility maintenance/upgrade requires.
- SCFA is a non-profit organization in transition; financial challenges and facility needs have required the SCFA to move away from the old fair-centric model to one of a year-round event center focused on supporting and promoting the community of Solano County. SCFA has undertaken an organizational change/re-structuring that is impacting all facets of SCFA's operation. The Board of Supervisors has expressed concerns about the financial and organizational viability of

**Mike Ioakimedes, Executive Director & Chief Executive Officer
Solano County Fair**

SCFA. Accordingly, the Board has been reluctant to make appointments to SCFA's Board of Directors pending the results of the ongoing organizational changes. The SCFA Board currently has six Directors, (out of 15 appointed members). The reduced numbers significantly impact SCFA's ability to address key elements the Fair Board members have identified as mission critical objectives. SCFA's reorganizational efforts focus on expanding the volunteer base, strengthening the committee structure, and maximizing fundraising capabilities.

Accomplishments:

- SCFA has been aggressively pursuing grant opportunities. To date SCFA has been able to secure over \$525,000 in new grant funding including Paycheck Protection Program (PPP) and Economic Injury Disaster Loan (EIDL).
- Hosted one of the County's COVID-19 drive through testing sites and one of the County's COVID-19 Vaccine sites.
- Worked closely with Solano County Public Health officials to develop a "SCFA COVID-19 Reopening Plan," which included the SCFA Board taking action to approve new policies.
- SCFA hosted a variety of pandemic inspired events including drive in movies, drive in concerts, and even drive in funerals and weddings.
- After having to close, the Solano County Race Place was one of the first northern California satellite wagering facilities to gain approval to reopen.
- 2020 Virtual Solano County Fair - With most fairs cancelling many, if not all their activities, the Solano County Fair Association Board of Directors decided that hosting a complete fair was of the upmost importance. When it became apparent that the COVID-19 pandemic would prevent a traditional fair format, SCFA pivoted and went 100% virtual. Countless volunteer hours combined with an incredible response from the community ensured that the 2020 Virtual Solano County Fair would be a success. Adding to the significance of SCFA's Virtual Fair efforts was that the 2020 Virtual Solano County Fair was one of the first fairs nation-wide to go 100% virtual. SCFA Board and staff were contacted by other state fairs as well as national organizers interested in replicating SCFA's virtual success.
 - 27+ hours of live streamed broadcast.
 - 4,997 views, which consists of 362 hours 53 minutes of watch time.
 - 45 entertainers, community contributors, and non-profit resources.
 - Over \$11,000 raised from 20+ cash donors, in-kind sponsors, and public donations.
 - 420 Youth Solano Living Entries judged with \$2,041 paid in premiums and awards.
 - 86 Junior Livestock Entries for the On-Site Livestock Show and \$122,045 in Gross Sales at the Virtual Livestock Auction.
- SCFA's 2020 Virtual Fair has been recognized by the fair industry on the international stage: receiving a first place Award of Excellence in the Hall of Honor Communications contest through the International Association of Fairs and Expositions (IAFE). On a regional level SCFA 2020 virtual Fair received two 2020 Western Fair's Association Achievement Awards. The SCFA was honored with a 1st Place award in the Virtual Fair category and a 2nd Place award in the Community Outreach category.
- Emergency Response – SCFA volunteered to be a regional animal shelter for Napa and Solano residents during the LNU Lightning Complex Fire. The Solano County Fair Grounds was one of three animal evacuation centers set up by Solano County OES. This site, at one point hosted 325 animals, 99 from Napa County, and was open for four days during fire evacuations.

WORKLOAD INDICATORS

- 12,753 attendees at the Solano Race Place in 2020 for an average daily attendance of 104 people, a decrease was seen due to the COVID-19 pandemic and local and State Stay-at-Home Orders.
- Gross revenue for Solano Race Place for 2020 was \$575,026 a decrease of \$31,057 when compared to 2019 gross revenue reflecting a 5.4% decrease in revenue.

Functional Area Summary

2350 – Fund 235-Solano County Fair Mike Ioakimedes, Executive Director & Chief Executive Officer Solano County Fair

- 2020 Ag Day was postponed and ultimately canceled due to COVID-19; SCFA has pivoted to a virtual Ag Day for 2021.
- Facility Rentals for 2020 were \$400,608 a decrease of \$752,966 when compared to 2019 rental figures or approximately a 188% decrease in sales, this decrease is primarily due to the COVID-19 pandemic and local and State Stay-at-Home Orders.

DEPARTMENTAL BUDGET SUMMARY

The SCFA budget is based on a calendar year (CY). The 2021 SCFA Budget reflects total revenues of \$1,788,767 a decrease of \$1,283,101 or 41.8% over the 2020 Adopted Budget. The 2021 appropriations total \$1,688,474 reflecting a decrease of \$1,078,921 or 39% over the 2020 Adopted Budget.

DEPARTMENT COMMENTS

The 2021 Solano County Fair will take place Thursday, June 17 through Sunday, June 20. The theme is “Solano Fair on the Air!” Due to COVID-19 the 2020 Solano County Fair pivoted to a Virtual 2020 Solano County Fair. The 2021 annual Solano County Fair will continue a similar model.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	CY2019 ACTUALS	CY2020 ADOPTED BUDGET	CY2021 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	220,492	2,001,445	1,045,594	(955,851)	(47.8%)
INTERGOVERNMENTAL REV STATE	0	82,487	120,580	38,093	46.2%
CHARGES FOR SERVICES	0	839,136	576,943	(262,193)	(31.2%)
MISC REVENUE	37,167	148,800	45,650	(103,150)	(69.3%)
TOTAL REVENUES	257,659	3,071,868	1,788,767	(1,283,101)	(41.8%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	0	1,344,677	940,292	(404,385)	(30.1%)
SERVICES AND SUPPLIES	46,668	1,347,610	703,417	(644,193)	(47.8%)
OTHER CHARGES	0	10,308	7,133	(3,175)	(30.8%)
F/A BLDGS AND IMPRMTS	0	64,800	37,632	(27,168)	(41.9%)
TOTAL APPROPRIATIONS	46,668	2,767,395	1,688,474	(1,078,921)	(39.0%)
NET GAIN(LOSS)	210,991	304,473	100,293	(204,180)	(67.1%)

*Footnote: The CY2019 Actuals only reflect those figures that flow through the County OneSolution System. SCFA manages their own financial system outside the County Financial System to account for and document their actual revenues and appropriations.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

SCFA concluded calendar year 2020 with an unaudited change in net position before depreciation, pension, and OPEB expense of \$514,320 an increase of \$228,540 over 2019 representing an increase of 80% when compared to the audited 2019 net position; however, the unaudited total net position of the SCFA was deficit balance of \$1,338,018 for calendar year 2020. The SCFA has starting balances in its designated reserves for January 1, 2021 of \$39,203 in Capital Projects/Maintenance Reserve; \$9,834 in Parking Lot Improvement Reserves; \$19,414 in Fair Hands Reserve; \$0 in Racing Facilities Improvement Reserve; \$22,077 in Ag Day Reserve; and \$22,584 in Junior Livestock Auction Reserve.

SUMMARY OF POSITION CHANGES

In 2020, 2.85 positions were either eliminated or duties/responsibilities shifted to another position. The CY2021 budget continues the downsizing trend. The 2020 SCFA budget had 18 positions reflecting 12.89 FTE. The 2021 SCFA budget reflects a reduction to 17.0 positions reflecting 11.34 FTE.

PENDING ISSUES AND POLICY CONSIDERATIONS

The SCFA operates under a contract with the County of Solano and expires on January 31, 2022 unless the contract is amended. Most of SCFA's revenues are generated by the operations of the fairgrounds. The County Fair Association receives a small allocation of license fees generated by the California horse racing industry to offset a portion of the cost of providing staff services to the SCFA. Revenues include ground leases and revenue from Fair parking and Six Flags parking agreement, advertising, facility rental, satellite wagering and support from the State of California for the network of fairs. Many of these revenues have been drastically impacted due to COVID-19.

In June 2009, the County Board of Supervisors in cooperation with the City of Vallejo initiated the visioning effort known as Solano360. In 2013 a Specific Plan, Environmental Impact Report (EIR) and tentative map were reviewed by the Board, City of Vallejo and SCFA and approved by the City of Vallejo and Board of Supervisors. The County, City of Vallejo, and SCFA are working together to redevelop the fairgrounds property and create a "Fair of the Future." SCFA is mindful that Solano360 is entering into an important transitional period. Flexibility and adaptability will be key operational benchmarks for SCFA moving forward in support of the ongoing development efforts. For more details on this ongoing effort, refer to Budget Unit 1820 in the Capital Projects section of the Preliminary Recommended Budget.

The unfunded pension liability is \$1.5 million as of March 2019. SCFA makes full contributions to its current pension liability and has begun to budget funds towards payment of the unfunded portion. Unfortunately, these efforts fall short of what is required to fully address the liability. SCFA's Board of Directors is exploring establishing a 20 to 30-year payment/investment strategy that would fully address the current unfunded pension liability.

The audit has been completed for 2018 and 2019. The County Administrator's Office is awaiting the final audited financial numbers for calendar year 2020 and is utilizing projected Budget figures for CY2021 provided by SCFA. SCFA has requested that the audits now be done on an annual basis beginning in 2021. The 2020 audit is scheduled for mid-Summer 2021.

COVID-19 – SCFA may incur additional costs and related funding shortages depending on the impacts of COVID-19. If additional costs are realized, an update to the Board will be included as part of the FY2021/22 Midyear Budget update to the Board.

Glossary of Budget Terms and Acronyms

Glossary

1991 REALIGNMENT FUNDS – 1991 Realignment funds are a dedicated percentage of California State sales tax and Vehicle License Fees. These revenues support local health and social services programs (R&T Code sections 6051.2 6201.2) and are allocated yearly to County operated Health and Social Services.

2011 REALIGNMENT FUNDS – 2011 Realignment is funded with a dedicated portion of California State sales tax revenue and Vehicle License Fees (VLF) to support counties, local public safety programs and through the Local Revenue Fund 2011 (Fund) for counties to receive the revenues and appropriate funding for 2011 Public Safety Realignment. (R&T Code Sections 6051.15 and 6201.15). ABX1 16 realigned the California Department of Social Services' (CDSS) funding for Adoption Services, Foster Care, Child Welfare Services, Child Abuse Prevention, Intervention and Treatment (CAPIT), Transitional Housing Program Plus (THP Plus), Independent Living Program (ILP), Adult Protective Services (APS), and State Family Preservation (SFP) programs from the State to local governments and redirected specified tax revenues to fund this effort. The impact of this funding mechanism is the County is responsible for 100% of the non-federal share of costs in realigned programs.

A-87 – Refers to costs allocated to County departments under the Countywide Cost Allocation Plan to cover central administrative and overhead expenditures. Also referred to as Administrative Overhead.

AAB – Assessment Appeals Board.

AB – Assembly Bill.

AB 85 – Signed by the Governor on June 27, 2013, provides mechanism for the State to redirect 1991 State health realignment funding to fund social service programs.

AB 109 PUBLIC SAFETY REALIGNMENT (AB 109) – Effective October 1, 2011, and a component of 2011 Realignment, this new California law realigns sentenced low-level offenders, adult parolees, and juvenile offenders to local County jails instead of State prisons. Each County is required to form a local Community Corrections Partnership (CCP) to implement this law. It is California's solution for reducing the number of inmates in the State's 33 prisons to 137.5 percent of design capacity by June 27, 2013.

AB 1810 – Signed by the Governor on June 27, 2018, included a component known as Mental Health Diversion, allows those charged with certain criminal offenses (excluding certain violent crimes) and have a verifiable mental disorder (with exceptions) to be diverted into a mental health treatment program rather than being

incarcerated if the mental disorder played a significant role in the commission of the charged offense. Diversion may last up to two years, and if successfully completed, charges may be dismissed at the end of the diversion program. Some funding for counties may be available through the State Department of Hospitals for the provision of services. The courts would be responsible for the cost of related reports for their use.

AB 233 – Known as the Lockyer-Isenberg Trial Court Funding Act of 1997, this omnibus bill transferred the responsibility for local trial courts from the counties to the State, established maintenance of effort payments by the counties to the State based on 1995/96 expenditures and established two task forces to advise the Legislature regarding future responsibility for trial court employees and facilities.

AB 2083 – Known as System of Care (Chapter 815, statues of 2018) requires each county to develop and implement an MOU outlining the roles and responsibilities of the various local entities that service children and youth in the foster care who have experienced severe trauma.

AB 403 CONTINUUM OF CARE REFORM (CCR) – Signed by the Governor on October 11, 2015 and implemented January 1, 2017, CCR is a broad legislative attempt to reform the child welfare system. AB 403 proposes to create local, community based therapeutic foster care homes as an alternative to long term placement for children and youth in and out of group home placement.

ABAG – Association of Bay Area Governments.

ABIS – Automated Biometric Identification Systems. Enables multiple forms of identification (e.g. fingerprints, facial recognition, iris scanning).

ABX1 26 – Bill approved by the Governor on June 28, 2011, which dissolved all redevelopment agencies (RDA) in California. RDAs were officially dissolved on February 1, 2012.

ACA – Affordable Care Act (or Federal Patient Protection and Affordable Care Act). Federal statute signed into law by President Barack Obama on March 23, 2010, which seeks to provide affordable health insurance for all US citizens and to reduce the growth in health care spending.

ACCOUNT – A classification of expenditure or revenue. Example: "Office Expense" is an account in "Services and Supplies."

ACCOUNTS PAYABLE – A short-term liability reflecting amounts owed private persons or organizations for goods or services received.

Glossary of Budget Terms and Acronyms

Glossary

ACCOUNTS RECEIVABLE – An asset account reflecting amounts due from private persons or organizations for goods and services provided (excluding amounts due from other funds or other governments).

ACCRUAL BASIS – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ACCRUED EXPENSES – Expenses incurred but not paid.

ACCRUED REVENUE – Revenues earned but not received.

ACO – Accumulated Capital Outlay.

ACTIVITY – A specific line of work performed to accomplish a function for which a governmental unit is responsible. Example: "Protective Inspection" is an activity performed in the "Public Protection" function.

ADSEP – Administrative Segregation, or Administrative Separation. AdSep inmates are those who are likely to promote criminal behavior, including escape or assault, or are likely to need protection from other inmates (e.g. gang members). AdSep inmates are housed alone in a double-occupancy rated cell, thereby limiting available inmate housing.

AD VALOREM TAX – A tax based on value (i.e., a property tax).

ADA – Americans with Disabilities Act, federal legislation.

ADMINISTRATIVE OVERHEAD – Refers to costs allocated to County departments under the Countywide Cost Allocation Plan to cover central administrative and overhead expenditures. Also referred to as A-87.

ADOPTED BUDGET – Approved legal spending plan for a fiscal year. By statute, the Board of Supervisors must approve an Adopted Budget by October 2nd each year.

AGENCY FUND – A fund used to account for assets held by a government as an agent for individuals, private organizations or other governments, and/or other funds.

ALPR – Automated License Plate Reader.

AOC – Administrative Office of the Courts (Judicial Counsel).

APPROPRIATION – A legal authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at the end of the fiscal year.

ARC – Approved Relative Caregiver (term used in Child Welfare Services) to represent relative care givers who

receive cash and benefits for providing care for children who are ineligible to receive federal foster care benefits.

ARPA – American Rescue Plan Act.

ARRA – American Reinvestment and Recovery Act.

ASSESSED VALUATION – A valuation set upon real estate or other property by the County or State Board of Equalization as a basis for levying taxes.

AUTHORIZED ALLOCATED POSITIONS – Positions included in the County's salary resolution and for which funding may or may not be provided in the budget.

BALANCE SHEET – The financial statement disclosing the assets, liabilities and fund equity or net assets of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

BASIS OF ACCOUNTING – A term used to refer to when revenues, expenditures, expenses, and transfers—and the related assets and liabilities—are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the modified accrual or the accrual basis.

BCDC – Bay Conservation and Development Commission.

BDCP – Bay Delta Conservation Plan.

BOE – (State) Board of Equalization.

BOS – Board of Supervisors.

BSCC – Board of State Community Corrections.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. A budget usually is a financial plan for a single fiscal year.

BUDGET UNIT (BU) – The classification of the budget expenditure requirements into appropriate, identified, or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

BUDGETED POSITIONS – The number of full-time equivalent positions to be funded in the budget. Budgeted positions should not be confused with "authorized" or

Glossary of Budget Terms and Acronyms Glossary

"allocated" positions, which are positions that may or may not be funded in the budget.

CAC – County Administration Center in downtown Fairfield.

CalAIM – California Advancing and Innovating Medi-Cal. State's renewed federal waiver in January 2022, an initiative that seeks to improve quality of life and health outcomes by implementing a statewide person-centered approach to providing services and payment reform for the Medi-Cal program.

CALFRESH – a nutrition program to help households purchase healthy foods, previously known as the Food Stamp Program in California. It is the federal Supplemental Nutrition Assistance Program (SNAP), funded through the U.S. Department of Agriculture (USDA).

CALFRESH ADMINISTRATION MATCH WAIVER – From FY2010/11 through FY2014/15, allowed counties to draw down a portion of their State General Fund and federal CalFresh Administration allocation without a match of County funds, as long as the County met its required CalWORKs/CalFresh Maintenance of Effort in the CalFresh Program. The program was phased out over a 3-year period ending FY2017/18.

Cal-MMET – California Multi-Jurisdictional Methamphetamine Enforcement Team.

CALOES – California Governor's Office of Emergency Services. The Office is responsible for the coordination of overall State agency response to disasters and for assuring the State's readiness to respond to and recover from all hazards. Also assists local governments in their emergency preparedness, response, recovery and mitigation.

CAL-OSHA – California - Occupational Safety and Health Administration.

CALSAWS – California Statewide Automated Welfare System.

CALWIN – CalWORKs Informational Network case management system.

CALWORKS – California Work Opportunities and Responsibility to Kids public assistance program that provides cash and services to eligible families that have children in the home. The program is California's name for the federal Temporary Assistance to Needy Families (TANF) program.

CAPITAL ASSET – A tangible asset with a useful life extending beyond a single reporting period such as land, buildings, furniture and equipment, typically valued in excess of \$5,000.

CAPITAL EXPENDITURES – Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

CAPITAL PROJECT FUND – A governmental fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and Trust Funds).

CARES ACT – Federal Coronavirus Aid, Relief and Economic Security Act.

CASA – Court-Appointed Special Advocates.

CASH BASIS – A basis of accounting under which transactions are recognized when cash is received or disbursed.

CASH FLOW – Cash available from net collections available for expenditure payments at any given point.

CATS – County Assessment and Taxation System (replacement system for the SCIPS property tax administration system).

CCP – Community Corrections Partnership. A planning and advisory board statutorily created as a result of the 2011 Public Safety Realignment legislation. The CCP is responsible for developing an implementation plan for the 2011 Public Safety Realignment in its respective county and allocating funding to the county/city agencies. The Executive Committee from the CCP members is comprised of the following: Chief probation officer, Chief of police, Sheriff, District Attorney, Public Defender, Presiding Judge of the Superior Court, a representative from either the County Department of Social Services, Mental Health, or Alcohol and Substance Abuse Programs, as appointed by the County Board of Supervisors.

CCR – Continuum of Care Reform (2019). See AB 403.

CCSA – Consolidated County Service Area.

CDBG – Community Development Block Grant.

CDCR – California Department of Corrections and Rehabilitation: The State agency that operates all State adult prisons and juvenile facilities, oversees a variety of community correctional facilities and other important correctional facility responsibilities, and supervises all adult and juvenile parolees during their reentry into society.

CDFA – California Department of Food and Agriculture.

CDP – Central Data Processing.

CENTRAL SERVICE COSTS – Central administrative and overhead costs allocated back to departments through the Administrative Overhead Cost Plan.

Glossary of Budget Terms and Acronyms

Glossary

CEQA – California Environmental Quality Act.

CGC – California Government Code.

CGF – County General Fund.

CJIS – Criminal Justice Information System.

CLETS – California Law Enforcement Telecommunications System.

CMIPS – Case Management Information and Payrolling System.

CMSP – County Medical Services Program.

COLA – Cost-of-living adjustment.

CONTINGENCY – An amount of specified appropriations of a fund, appropriated for unforeseen expenditure requirements.

CONTRACTED SERVICES – Expenditures for services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COORDINATED CARE INITIATIVE (CCI) – A joint State-federal demonstration project implemented beginning in FY2012/13 and designed to improve the coordination of healthcare and long-term services and supports, and reduce the overall costs, of providing care for seniors and persons with disabilities. (Discontinued in FY2017/18)

COP – Certificates of Participation. Certificates issued for the financing of capital assets. COPs represent undivided interests in the rental payments under a tax-exempt lease.

COPPS – Community Oriented Policing and Problem Solving.

COPS – Community Oriented Policing Services.

CORE PRACTICE MODEL – Identifies specific required components that support the standards and expectations for practice behaviors by child welfare and mental health staff.

CORTAC PAYMENT – County Reciprocal Tax Accounting. This program allows lenders or other entities to make bulk payment of real property taxes, through wire transfer to the County's bank, on behalf of the real property owners who are assessed property tax by the County.

COST ACCOUNTING – The method of accounting that provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

COUNTY EXPENSE CLAIM (CEC) – Vehicle used by

counties to obtain State and federal reimbursements for costs incurred in administering mandated social services programs.

COVID-19 – Coronavirus disease 2019, an infectious disease caused by the novel coronavirus (SARS-CoV-2) that appeared in late 2019 and was declared a public health emergency of international concern on January 30, 2020, by the World Health Organization.

CPC - Center for Positive Change. Solano County's day reporting centers were renamed the "Centers for Positive Change" for Reentry/Training under Probation.

CPS – Child Protective Services.

CSAC – California State Association of Counties. An organization that represents California county governments before the California Legislature, administrative agencies, and the federal government.

CSAC-EIA – California State Association of Counties – Excess Insurance Authority.

CSEC – Commercially Sexually Exploited Children. Program to serve youth who are victims or at risk of commercial sexual exploitation.

CTO – Compensatory Time Off.

CURRENT LIABILITIES – Liabilities that are payable within one year.

CURRENT RESOURCES – Resources of a governmental unit that are available to meet expenditures of the current fiscal year.

CVP – Central Valley Project.

CWS – Child Welfare System.

CY – Calendar Year.

DA – District Attorney.

DCC – Delta Counties Coalition. A coalition of 5 counties working together to preserve and protect their interests in the Delta. The participating counties include Solano, Contra Costa, Sacramento, San Joaquin and Yolo.

DCSS – Department of Child Support Services (County).

DEBT SERVICE FUND – A fund established to account for the accumulation of resources for the payment of interest and principal for general long-term debt.

DEFEASANCE – The legal release of a debtor from being the primary obligor under the debt, either by the courts or by the creditor. Also referred to as a legal defeasance.

Glossary of Budget Terms and Acronyms

Glossary

DEFERRED REVENUE – Resource inflows that do not yet meet the criteria for revenue recognition. Unearned amounts are always reported as deferred revenue. In governmental funds, earned amounts also are reported as deferred revenue until they are available to liquidate liabilities of the current period.

DEFICIT – (a) The excess of the liabilities of a fund over its assets. (b) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES – Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DESIGNATION – For government fund types, a segregation of a portion of the unreserved Fund Balance to indicate tentative plans for financial resource utilization in a future period, such as for general contingencies, equipment replacement, financing receivables, etc.

DMC-ODS – Drug Medi-Cal Organized Delivery System.

DOIT – Department of Information Technology (County).

DOJ – Department of Justice.

DPA – Delta Protection Agency.

DRC – Day Reporting Center.

DUE TO OTHER AGENCIES – A short-term liability account reflecting amounts owed by the County to an outside government agency for goods or services provided.

DUID – Driving under the influence of drugs.

EARMARKED FUNDS – Revenues designated by statute or Constitution for a specific purpose.

EHR – Electronic Health Record.

EIR/S – Environmental Impact Report/Statement.

EMPLOYEE BENEFITS – Amounts paid on behalf of employees by employers in addition to salary. Examples are group health or life insurance payments, contributions to employee retirement, Social Security taxes, workers' compensation, dental and vision and unemployment insurance premiums.

EMSA – Emergency Medical Services Authority.

ENCUMBRANCE – An obligation in the form of a purchase order, contract, or other commitment related to unperformed contracts for goods and services.

ENTERPRISE FUND – A fund established to account for operations financed and operated in a manner similar to private business enterprises, where the intent of the government body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (i.e., Airport)

EPSDT – Early Periodic Screening Diagnosis and Treatment.

ERAF – Education Revenue Augmentation Fund established by the State of California in FY1992/93. This Fund was established to require distribution of property tax funds that were shifted from cities, special districts and the County to offset cuts in State revenues to schools.

ERI – Early Retirement Incentive.

EXPENDITURE – Decrease in net financial resources under the current financial resources measurement focus not properly classified as *other financing uses*.

EXPENSES – Outflows or other depletion of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

EXTRA-HELP POSITION – A non-regular, temporary position created to meet a peak workload or other unusual work situation; can include seasonal or recurrent intermittent employment.

FAMCICLOVAR - A medication used for the treatment of upper respiratory infection in animals.

FEMA – Federal Emergency Management Agency.

FFCRA – Federal Families First Coronavirus Response Act.

FICA – Federal Insurance Contributions Act. Federal law that requires three separate taxes be held from employee wages and matched by the employer: Social Security tax, Medicare tax, and a Medicare surtax (if applicable).

FINAL BUDGET – Approved legal spending plan for a fiscal year. By statute, the Board of Supervisors must approve a Final Budget by October 2nd each year.

FISCAL YEAR – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

Glossary of Budget Terms and Acronyms

Glossary

FIXED ASSETS – A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of \$5,000.

FQHC – Federally Qualified Health Centers. Community based health care providers that receive funds from the federal Health Resources and Service Administration to provide primary care in underserved areas.

FRC – Family Resource Center.

FTE – Full-Time Equivalent position. A full- or part-time position converted to a decimal equivalent of a full-time position based on 2,080 hours per year (a 40-hour week). For example, an extra-help laborer working for four months or 690 hours would be equivalent to 0.33 of a full-time position (FTE).

FUNCTION – A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. These designations are specified by the State Controller. Example: "Public Protection" is a function.

FUND – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – The excess of assets of a fund over its liabilities reported in a governmental fund. A portion of this balance may be available to finance the succeeding year's budget.

FUND EQUITY – The net difference of assets over liabilities.

FUND TYPE – Any one of eleven categories into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue fund, debt service funds, capital project funds and permanent funds. Proprietary fund types include enterprise funds and internal services fund. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds and agency funds.

FURS – Family Urgent Response System. Created to respond to calls from caregivers, current or former foster children, or youth from both the Child Welfare and Probation Systems during moments of instability.

FWPF – Fish and Wildlife Propagation Fund.

FY – Fiscal Year.

GA – General Assistance. Social Service program funded entirely by counties, which provides cash assistance, generally to childless adults.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards and guidelines for financial accounting and reporting. These govern the form and content of the financial statement of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP for State and local governments is the GASB.

GANN LIMIT – Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies. Limit is generally prior year appropriations factored by Consumer Price Index (CPI) and population changes.

GASB – Governmental Accounting Standard Board. The authoritative accounting and financial reporting standard-setting body for government entities.

GASB 34 – The GASB issued statement No. 34 changing the framework of financial reporting for State and local governments.

GASB 54 – The GASB issued statement No. 54 to enhance how Fund Balance information is reported and improve its decision-usefulness.

GENERAL FUND – The main operating fund to provide County services comprised of revenue and appropriation accounts.

GENERAL FUND CONTRIBUTION – A contribution from General Fund revenue to other operating budgets.

GENERAL FUND REVENUE – Non-specific program revenues, which include such items as property taxes, sales tax, interest earnings, vehicle license fees, etc. These are revenues not specified or dedicated to a particular program but may be allocated at the discretion of the Board of Supervisors.

GENERAL RESERVE – An equity restriction within a fund which is legally or contractually constrained for use only during the budget process or in the event of national emergency.

GIS – Geographical Information System.

Glossary of Budget Terms and Acronyms

Glossary

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

GSA – Groundwater Sustainability Agency.

GSP – Groundwater Sustainability Plan.

GTEAP – Grants to Encourage Arrest Policies.

H&SS – Health and Social Services.

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) – Passed by Congress in 1996, HIPPA provides the ability to transfer and continue health insurance coverage in the event of a loss of job or a job change; reduces health care fraud and abuse; mandates industry standards for health care information on electronic billing and other processes; and requires the protection and confidential handling of protected health information.

HHAP – Homeless Housing Assistance and Prevention Grant. Provides local jurisdictions with funds to support regional coordination and expand or develop local capacity to address their immediate homeless challenges.

HIE – Health Information Exchange.

HUD – Housing and Urban Development.

IFAS – Integrated Fund Accounting System.

IGT – Intergovernmental Transfers.

IHSS – In-Home Supportive Services. IHSS provides services to eligible elderly and disabled persons who are unable to remain safely in their own homes without assistance. IHSS is funded through federal and State Medi-Cal and County funds.

IMD – Institution for Mental Disease. A hospital, nursing facility, or other institution of more than 16 beds that is primarily engaged in providing diagnosis, treatment, or care of persons with mental diseases, including medical attention, nursing care, and related services.

INTERFUND REVENUE / EXPENSE – Revenue or Expense resulting from transactions for goods or services provided or received between government fund types, not including internal service funds.

INTERNAL CONTROL STRUCTURE – Policies and procedures established to provide reasonable assurance that specific government objectives will be achieved.

INTERNAL SERVICE FUND – A fund used to account for the financing of goods or services provided by one

department or agency to another department or agency of a government on a cost reimbursement basis. (i.e., Fleet, Data Processing, Risk Management)

INTRAFUND REVENUE / EXPENSE – Revenue or Expense between departments or divisions within the same fund.

JAIL BASED COMPETENCY TREATMENT (JBCT) – Felony defendants who have been declared Incompetent to Stand Trial (IST) typically wait in jail for an opening at a State Hospital to receive treatment to restore competency to stand trial. Because the wait for an opening at a State Hospital is lengthy, the California Department of State Hospitals (DSH) implemented a program in partnership with county jails where the defendant may receive treatment to restore competency while in jail and prevent unnecessary delays in going to trial. The Sheriff's Office, in partnership with its mental health service provider, entered into a contract with DSH in February 2019 to provide treatment to up to 12 defendants at a time.

JDF – Juvenile Detention Facility. Administered by the County's Probation Department, the facility houses youth charged with serious crimes who otherwise cannot be safely released to the community and are likely to flee the jurisdiction of the Court.

JJCPA – Juvenile Justice Crime Prevention Act.

JPA – Joint Powers Authority.

JUVENILE DAY REPORTING CENTER – Centralized location, currently at Sullivan Interagency Youth Services Center, where youth who were convicted of a crime but do not reach a level requiring detention, as well as their families, may receive treatment services to discourage recidivism.

KATIE A. SETTLEMENT – Settlement agreement approved by the Federal District Court on December 2, 2011 outlining the provision of intensive mental health services to the Katie A. subclass broadly defined as youth and their families who have significant needs and by receiving intensive care coordination and intensive home-based services in their own home, family setting or the most homelike setting, will be most likely to improve their safety, permanence and well-being.

LAFCo – Local Agency Formation Commission. LAFCo is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies. The Commission is tasked to observe these basic statutory purposes: (a) the promotion of orderly development; (b) the discouragement of urban sprawl; (c)

Glossary of Budget Terms and Acronyms

Glossary

the preservation of open-space and prime agricultural lands; and (d) the extension of governmental services.

LLEBG – Local Law Enforcement Block Grant.

LT – Limited Term position. A full- or part-time position that has a specified term of employment. At the end of the term, the position is eliminated from the Position Allocation Listing.

MAA – Medi-Cal Administrative Activities. A program where participating local governmental agencies are eligible to receive federal reimbursement for the cost of performing activities that directly support efforts to identify and enroll potential eligible individuals into Medi-Cal.

MANDATED PROGRAMS – Mandated programs are those programs and services that the County is required to provide by specific State and/or federal law or by court order.

MATCH – Refers to a cost sharing ratio for a State or federal program that requires a County General Fund Contribution of a certain amount or percentage to qualify.

MAY REVISE – The California Governor submits the Governor's Budget to the Legislature in January, it is revised in May/June, and the fiscal year begins July 1.

MEHKO – Microenterprise Home Kitchen Operations.

MFG – Maximum Family Grant. For purposes of defining CalWORKs aid payments the number of needy persons in a family is not to include any child born into a family that has received cash aid continuously for 10 months immediately prior to the child's birth. Discontinued effect January 1, 2017 with the enactment of AB 1603.

MEDI-CAL – Medi-Cal, California's Medicaid program, is a federal-State cooperative medical care financing program for low-income elderly, disabled, children and families.

MHSA – Mental Health Services Act. (See Proposition 63).

MOCR – Mentally Ill Offender and Crime Reduction Act. Passed in 2004, this provides federal funds that enable the County to respond to the issues of services, treatment, and recidivism reduction for the justice-involved mentally ill.

MISOC – Management Information Services Oversight Committee.

MISSION STATEMENT – A succinct description of the scope and purpose of a County department.

MODIFIED ACCRUAL BASIS OF ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured

interest on general long-term debt and certain similar accrued obligations, which should be recognized when due. Measurable, relates to the amount being determinable. Available, indicates it will be received within 90 days of the fiscal year.

MOU – Memorandum of Understanding. A legal document between the Board of Supervisors and an employee organization (union) that outlines agreements reached regarding wages, hours and working conditions for a specific group of County employees.

MOE – Maintenance of Effort. A federal and / or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MSA – Master Settlement Agreement for tobacco health impacts.

NACo – National Association of Counties.

NEPA – National Environmental Protection Act.

NET COUNTY COST – The difference between budgeted appropriations and departmental revenues for General Fund budgets. Local tax revenues fund the difference.

NHA – National Heritage Area.

NPLH – No Place Like Home. On July 1, 2016, Governor Brown signed legislation enacting the No Place Like Home program to dedicate bond proceeds to invest in the development of permanent supportive housing for persons who are in need of mental health services and are experiencing homelessness, chronic homelessness, or who are at risk of chronic homelessness. In November 2018, voters approved Proposition 2, authorizing the sale of up to \$2 billion of revenue bonds and the use of Proposition 63 taxes for the No Place Like Home (NPLH) program.

NON-NON-NON – Term referred to in AB 109 as non-violent, non-serious, and non-sex offenders. Under AB 109, these inmates will serve their sentence in County jails instead of State prisons. Upon release from prison, counties are responsible for post-release supervision.

OBJECT OF EXPENDITURE – A major category of appropriation. Example: "Salaries and Employee Benefits" and "Services and Supplies."

OES – Office of Emergency Services.

Glossary of Budget Terms and Acronyms

Glossary

OFFICIAL STATEMENT – A document published by a governmental entity planning to issue bonds that provides information on the proposed bond issue, the purpose of the issue, and the means of servicing indebtedness, as well as other information about the issuer that may be helpful in evaluating credit worthiness.

OFVP – Office of Family Violence Prevention.

OPEB – Other Post-Employment Benefits.

OTHER CHARGES – A category of appropriations for payment to an agency, institution or person outside the County Government and includes principal and interest payments for debt service.

OTHER FINANCING SOURCES – A category of revenues, which include long-term debt proceeds, proceeds from the sale of general fixed assets, and Operating Transfers-In. Such amounts are classified separately from revenues on the governmental statement of revenues, expenditures and changes in Fund Balance.

OTHER FINANCING USES – A category of appropriations, which include fund Operating Transfers-Out and the amount of refunding bond proceeds deposited with the escrow agent. Such amounts are classified separately from expenditures on the governmental statement of revenues, expenditures and changes in Fund Balance.

OTS – Office and Traffic Safety (OTS).

PARS – Public Agency Retirement Services.

PC – Penal Code. The California Penal Code contains statutes that define criminal offenses and specify corresponding punishments along with criminal justice system mandates and procedures.

PERS – Public Employees Retirement System.

PFF – Public Facilities Fees.

POB – Pension Obligation Bonds.

POST – Police Officer Standards and Training.

PPE – Personal Protective Equipment.

PPS – Prospective Payment System.

PRCS – Post-Release Community Supervision. (See NON-NON-NON) PC Section 3450 provides that California Department of Corrections and Rehabilitation (CDCR) continues to have jurisdiction over all offenders who are on State parole prior to the implementation date of AB 109, October 1, 2011. After this date, county-level supervision for offenders upon release from prison will include current non-violent, current non-serious (irrespective of prior

offenses), and some sex offenders.

PREA – Federal Prison Rape Elimination Act. Passed in 2003, drives all California Department of Corrections and Rehabilitation efforts to combat sexual abuse and sexual misconduct within detention facilities.

PROGRAM REVENUE – Revenue that is derived from and dedicated to specific program operations.

PROPOSED BUDGET – The working document for the fiscal year under discussion.

PROPOSITION 1A (PROP 1A) – Passed by the voters on November 2006, this measure amended the California constitution to limit the conditions under which the transfer of gasoline sales tax revenues from transportation costs to other uses may be allowed. Suspensions would be treated as loans to the General Fund which must be repaid in full, including interest, and suspensions would not be allowed more than twice every ten years. Additionally, all prior suspensions would need to be paid off before another suspension could be put into effect.

PROPOSITION 2 (PROP 2) – Passed by the voters in November 2018, this measure gave the State authority to use revenue from Proposition 63, a 1% tax on income above \$1 million for mental health services, on \$2 billion in revenue bonds for homelessness prevention housing for persons in need of mental health services.

PROPOSITION 8 (PROP 8) – Passed by voters in 1978, this constitutional amendment to Article XIII A allows for a temporary reduction in assessed value when real property suffers a decline in value. A decline in value occurs when the *current market* value of real property is less than the *current assessed* (taxable) factored base year value as of the lien date, January 1. Proposition 8 is codified by [section 51\(a\)\(2\)](#) of the Revenue and Taxation Code.

In the past few years, the Solano County Assessor has been assessing a number of real properties under their “Prop 8 value”.

PROPOSITION 10 (PROP 10) – Passed by the voters on November 3, 1998, this measure imposed a 50-cent per pack excise tax on cigarettes and a specified excise tax on other types of tobacco products. Revenues generated were placed in a new special fund – the Children and Families First Trust Fund – to be used to fund early childhood development programs and to offset revenue losses to Proposition 99.

PROPOSITION 12 (PROP 12) – Passed by the voters in March 2000, this measure gave the State authority to issue

Glossary of Budget Terms and Acronyms

Glossary

\$2.1 billion in bonds to fund watershed protection, water quality improvement, wildlife habitat conservation, preservation of open space and farmland threatened by unplanned development, and to repair and improve the safety of State and neighborhood parks.

PROPOSITION 13 (PROP 13) – A tax limitation initiative approved by the voters in 1978. This measure provides for: (a) a one (1) percent tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness; (b) assessment restrictions establishing 1975 level values for all property with allowable increase of 2% annually and reappraisal to current value upon change in ownership and new construction; (c) a two-thirds vote requirement to increase State taxes; and (d) a two-thirds vote of the electorate for local agencies to impose "special taxes."

PROPOSITION 30 (PROP 30) – The Schools and Local Public Safety Act of 2012, added Article XIII Section 36 to the California Constitution. Passed by the voters on November 6, 2012, this measure increases taxes on earnings over \$250,000 for seven years and sales taxes by $\frac{1}{4}$ cent for four years, to fund schools and guarantees public safety realignment funding.

PROPOSITION 36 (PROP 36) – Passed by the voters on November 7, 2000, this measure changed State law so that certain adult offenders who use or possess illegal drugs would receive drug treatment and supervision in the community, rather than being sent to prison or jail. The measure also provides State funds to counties to operate drug treatment programs.

PROPOSITION 40 (PROP 40) – Passed by the voters in March 2002, this measure provided for a \$2.6 billion bond for natural resource conservation, parks and historical and cultural resources.

PROPOSITION 42 (PROP 42) – Passed by the voters in March 2002, requires the State sales tax on gasoline (18 cents per gallon) be spent for transportation purposes only. Prop 42 contains provisions that allow the money to be diverted to other purposes under certain limited circumstances, such as State fiscal difficulties. Those provisions were tightened by Prop 1A in November 2006.

PROPOSITION 47 (PROP 47) – Passed by the voters in November 2014, reduces penalties for current offenders convicted of nonserious and nonviolent property and drug crimes.

PROPOSITION 56 (PROP 56) – Passed by the voters on November 8, 2016, increased cigarette tax by \$2.00 per pack effective April 1, 2017 with equivalent increases on

other tobacco products and electronic cigarettes containing nicotine.

PROPOSITION 63 (PROP 63) – Passed by the voters in November 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than \$1 million. Funds resulting from the surcharge would be used to expand County Mental Health programs (also known as Mental Health Services Act or MHSA).

PROPOSITION 64 (PROP 64) – Passed by the voters on November 8, 2016, the measure legalized marijuana for adults 21 and older.

PROPOSITION 99 (PROP 99) – Added Article XIIIIB Section 12 to the California Constitution. Passed by the voters in November 1988, this measure established a 25-cent surtax per package of cigarettes and equivalent amount on all other tobacco products sold in California. Revenues provide funding for health, health education, research and other programs.

PROPOSITION 172 (PROP 172) – Passed in November 1993, this measure established a $\frac{1}{2}$ cent sales tax whose proceeds are used to fund eligible public safety activities.

PROPOSITION 218 (PROP 218) – Passed by the voters in November 1996, this measure constrained local governments' ability to impose fees, assessments and taxes through the imposition of specific criteria and requirements. All new taxes, fees and assessments require a two-thirds vote.

PTAF – Property Tax Administration Fee.

PY – Program Year.

RDA – Redevelopment Agencies.

REAL PROPERTY – Land and the structures attached to it.

RECIDIVISM - Relapse into criminal behavior.

RECOMMENDED BUDGET – The working document for the fiscal year under discussion.

RE-ENTRY – the act of transitioning parolees or probationer back into the society.

REGULAR POSITION – Any permanent position in the County's classification system approved and funded by the Board of Supervisors.

REIMBURSEMENT – Payment received for services and supplies expended on behalf of another institution, agency or person.

Glossary of Budget Terms and Acronyms

Glossary

RESERVE – An account used to set aside and maintain a portion of fund equity, which is legally or contractually restricted for future use or not available for expenditure.

REVENUE – Money received to finance ongoing County services. Examples are property taxes, sales taxes, fees, and State and federal grants.

RFMP – Regional Flood Management Plan.

RFP – Request for Proposals.

RMRA – Road Maintenance and Rehabilitation Account.

RNVWD – Rural North Vacaville Water District.

ROV – Registrar of Voters.

RULE 810 – Refers to Rules promulgated by the Administrative Office of the Court, which defines expenditures eligible for funding local courts through the Trial Court Budget Commission.

SACPA – Substance Abuse and Crime Prevention Act of 2000.

SAFE – Sexual Assault Felony Enforcement (Team).

SALARIES AND EMPLOYEE BENEFITS – An object (category) of expenditure, which establishes all expenditures for employee-related costs.

SALARY SAVINGS – The dollar amount of salaries expected to be saved due to vacancies and turnover of employees.

SAMHSA – Substance Abuse and Mental Health Services Administration.

SART – Sexual Assault Response Team. An organized group of professionals who help victims of sexual assault to navigate the complexities of medical, emotional, and legal issues along with the associated procedures.

SB – Senate Bill.

SB 1, THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 – Signed into law on April 28, 2017. This legislative package proposes to invest \$54 billion over the next decade to fix roads, freeways and bridges in communities across California and puts more dollars toward transit and safety. These funds will be split equally between State and local investments.

SB 2, THE BUILDING HOMES AND JOBS ACT – Signed into law by Governor Jerry Brown on September 29, 2017 and effective January 1, 2018. It creates a \$75 fee on certain real estate transaction documents when they are recorded, capped at \$225 per transaction. The fee does not apply to sales of residential and commercial properties but

instead to other transactions like mortgage refinancing and county fixture filings.

SB 1022/ROURK VOCATIONAL TRAINING CENTER – Passed on June 27, 2012, this provided up to \$500 million in lease revenue bond financing for the Adult Local Criminal Justice Facilities Construction Program to acquire, design, and construct adult local criminal justice facilities. On January 29, 2019, the County dedicated its new SB 1022-funded facility the Rourk Vocational Training Center.

SB 1437 – Effective January 2019, this law amended Penal Code 1170.95 by creating a process by which an inmate convicted of accomplice liability for felony murder under a theory of murder (did not commit or intend to commit the act) may petition to have their conviction vacated and resentenced. These petitions must be reviewed by the District Attorney and a response provided within 60 days and may require the Public Defender to provide legal assistance to the inmate. It also prohibits new murder charges under the theory of murder. By requiring the participation of district attorneys and public defenders in the resentencing process, this bill imposed a State-mandated local program.

SCHEDULE – A listing of financial data in a form and manner prescribed by the State Controller's Office.

SCHEDULE 1 – A summary of the financing sources and financing uses for all funds, including governmental-type funds (general, special revenue, capital projects, and debt service) as well as enterprise, internal service, special districts and other agencies governed by the Board of Supervisors. Independent special districts are excluded from this schedule.

SCHEDULE 2 – A summary of financing sources and financing uses of only County Governmental funds consisting of general, special revenue, capital projects, and debt service funds. Fiduciary, enterprise, internal service funds, special districts and other agencies are excluded from Schedule 2.

SCHEDULE 3 – Presents various components of actual or estimated Fund Balance. Encumbrances, nonspendable, restricted, committed and assigned Fund Balances are subtracted from actual or estimated total Fund Balance to determine the amount of Fund Balance that is available as of June 30 of the preceding budget year, and therefore available for budgetary requirements.

SCHEDULE 4 – Presents all amounts reserved or designated and unavailable for financing budgetary requirements in the budget year.

SCHEDULE 5 – Consists of two sections. The first section summarizes the additional financing sources by revenue

Glossary of Budget Terms and Acronyms

Glossary

category for the governmental funds, as defined in Chapter 6 of the "Accounting Standards and Procedures for Counties." The second section summarizes the additional financing sources by fund within the governmental funds. The totals of the summarization by source must agree with the totals of the summarization by fund.

SCHEDULE 6 – Presents additional financing sources for each governmental fund in accordance with the Chart of Accounts as prescribed in Chapter 7 of the "Accounting Standards and Procedures for Counties."

SCHEDULE 7 – Consists of two sections. The first section summarizes the total financing uses by function, appropriations for contingencies and provisions for new or increased reserves and designations for the governmental funds, as defined in Chapter 7 of the "Accounting Standards and Procedures for Counties." The second section summarizes the financing uses by fund.

SCHEDULE 8 – A summary of financing uses by function, activity and budget unit for the governmental funds.

SCHEDULE 9 – Prepared to meet requirements for disclosing financing sources and uses as covered in Section 29006 of the Budget Act. All financing sources shall be classified by source, as defined in Chapter 7 of the "Accounting Standards and Procedures for Counties." All financing uses, including both specific and contingent by object category, are presented in this schedule. A separate schedule is required for each budget unit having activity within the County's governmental funds.

SCHEDULE 10 – Reflects all Internal Service Funds as defined in Chapter 13 of "Accounting Standards and Procedures for Counties." The schedule meets the requirement of Government Code (GC) §29141.

SCHEDULE 11 – Reflects all Enterprise funds as defined in Chapter 13 of "Accounting Standards and Procedures for Counties." The schedule meets the requirements of Government Code (GC) §29141.

SCHEDULE 12 – This is the counterpart of Schedule 2 of the County budget forms. The basic discussion of Schedule 2 applies to this schedule. This schedule is a summary of financing sources and financing uses of special districts whose affairs and finances are under the supervision and control of the Board of Supervisors as provided in Section 29002.

SCHEDULE 13 – Discloses the various components of actual or estimated Fund Balance. Encumbrances, nonspendable, restricted, committed, and assigned Fund Balances are subtracted from actual or estimated total Fund Balance to determine the amount of Fund Balance which is

available as of June 30 of the preceding budget year, and therefore available for current budgetary requirements.

SCHEDULE 14 – Presents amounts reserved or designated and unavailable for financing budgetary requirements in the budget year.

SCHEDULE 15 – Discloses the financing sources and financing uses by object for each dependent special district and other agency whose affairs and finances are under the supervision and control of the Board of Supervisors as provided in Section 29002.

SCIPS – Solano County Integrated Property Systems. Provides information management systems and related services in a timely manner to those County departments responsible for the administration of property tax and the recording of official documents.

SCWA – Solano County Water Agency.

SDHS – State Department of Health Services.

SECURED ROLL – Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor.

SECURED TAXES – Taxes levied on real properties in the County that can be "secured" by a lien on the properties.

SEMSC – Solano Emergency Medical Services Cooperative.

SERVICES AND SUPPLIES – An object (category) of expenditure that establishes expenditures for the operating expenses of County departments and programs.

SFCS – Solano Family and Children's Services. (See Proposition 10)

SFJC – Solano Family Justice Center. (See Solano Family Justice Center)

SGMA – Sustainable Groundwater Management Act.

SLESF – Supplemental Law Enforcement Services Fund. Funded by the State's Citizen's Option for Public Safety program.

SMSF – Suisun Marsh Specific Fund.

SOLANO EDC – Solano Economic Development Corporation.

SOLANO FAMILY JUSTICE CENTER – The Solano Family Justice Center (SFJC) is a service center for victims of domestic violence, sexual assault, child abuse and elder abuse. The SFJC is operated by the District Attorney's

Glossary of Budget Terms and Acronyms

Glossary

Office of Family Violence Prevention in collaboration with 27 different partnering agencies.

SOLNET – Solano Narcotics Enforcement Team.

SPECIAL DISTRICT – Independent unit of local government generally organized and funded through assessments to the beneficiaries of the district to perform a specific function(s) for a specific area. Examples are street lighting, waterworks and fire departments.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditure for specified purposes.

STAY AT HOME ORDER – Directive from a public health official to remain at home to preserve public health and safety.

SUBOBJECT – A detailed description by category of expenditure and revenue type with an object; also called an “account” or “line item.” The specific names of most subobjects are designated by the State (i.e., “Small Tools and Instruments”).

SUCCESSOR AGENCIES – Agencies responsible for winding down the affairs of the redevelopment agencies at the local level. Successor agencies manage redevelopment projects currently underway, make payments on enforceable obligations, and dispose of redevelopment assets and properties.

SUPPLEMENTAL TAX ROLL – The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

SWP – State Water Project.

SWRCB – State Water Resources Control Board.

TAFB – Travis Air Force Base.

TANF – Temporary Assistance for Needy Families. TANF was created to replace Aid to Families with Dependent Children (AFDC), Emergency Assistance (EA), and Job Opportunities and Basic Skills Training (JOBS). It provides a block grant to States to enable temporary assistance to needy families and creates new work requirements and time limits. In California, the program is known as CalWORKs.

TAX LEVY – Amount of tax dollars raised by the imposition of the property tax rate on the assessed valuation.

TAX RATE – The rate per one hundred dollars applied to the assessed valuation base necessary to produce the tax levy.

TAX RELIEF SUBVENTION – Funds ordinarily paid to compensate for taxes lost because of tax relief measures, such as homeowner's exemption.

TDA – Transportation Development Act.

TEA 21 – Transportation Equity Act for the 21st Century.

TEETER PLAN – A plan whereby 100% of the secured property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning 100% of taxes as they are collected.

TEMPORARY POSITION – See Extra-Help.

TRAN(S) – Tax Revenue Anticipation Notes. Notes or warrants issued in anticipation of collection of taxes, usually retireable only from tax collections and frequently only from the proceeds of the tax levy whose collection they anticipate.

TRIAL COURT FUNDING – The Trial Court Funding Act of 1997 effectively separated the budgetary and administrative function of the trial courts from the County and made the State responsible for funding trial court operations. The County's fiscal responsibility is limited to a Maintenance of Effort.

TRUST FUND – A fund used to account for assets held by a government in a trustee capacity.

UAAL – Unfunded Accrued Actuarial Liability.

UNALLOCATED REVENUES – Revenues that are for general purposes. Also known as discretionary, unrestricted or local-purpose revenues.

UNINCORPORATED AREA – The areas of the County outside city boundaries.

UNSECURED TAX – A tax on properties, such as office furniture, equipment, and boats, that are not secured by real property owned by the assessee.

USE TAX – A tax on goods purchased outside the State to prevent revenue loss from avoidance of sales taxes by means of out-of-state purchases. A use tax is also levied in order to remove inequities between purchases made within and outside the State.

VBM – Vote-by-Mail.

Glossary of Budget Terms and Acronyms

Glossary

VICTIM COMPENSATION BOARD - The California Victim Compensation Board (CalVCB) is a State program dedicated to providing reimbursement for many crime-related expenses to eligible victims who suffer physical injury or the threat of physical injury as a direct result of a violent crime. CalVCB funding comes from restitution paid by criminal offenders through fines, orders, penalty assessments and federal funds.

VITAL RECORD FEE – The County-established cost to file and/or receive a copy of a certificate of birth, death, or marriage that took place in the County.

VLF – Vehicle License Fees.

WDB – Workforce Development Board.

WIOA – Workforce Investment and Opportunity Act.

WPR – Work Participation Rate.

YOBG – Youthful Offender Block Grant. Provided by the Board of State and Community Corrections, the funding is for counties to deliver custody and care (i.e., appropriate rehabilitative and supervisory services) to youthful offenders who previously would have been committed to the California Department of Corrections & Rehabilitation.

YSAQMD – Yolo-Solano Air Quality Management District.



SOLANO COUNTY

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