

**COMMISSION MEETING**  
**December 1, 2020 – 5:30-7:30pm**  
**3375 Sonoma Blvd, Suite 30, Vallejo, CA 94590**

In furtherance of the direction from Governor Newsom (Executive Order N-25-20) and pursuant to the Executive Order issued by Governor Gavin Newsom (Executive Order N-29-20), **public access to the First 5 Solano Commission Meeting will be limited.**

Commissioners and public may attend via remote meeting using the following options:

**Join livestream via Zoom:**

<https://us02web.zoom.us/j/5922775330>

**Join via Phone:**

1-669-900-6833

Meeting ID: 592 277 5330

**Public Comments:**

Public Comment may be provided by: During the meeting via the phone/computer audio when the Chair calls for Public Comment on an item; or submitting written public comments to First 5 Solano via email at [cfcsolano@solanocounty.com](mailto:cfcsolano@solanocounty.com) by 4:00pm on the day of the meeting.

**CALL TO ORDER / SALUTE TO THE FLAG**

**I. Public Comment**

**Information**

*This is the opportunity for members of the public to address the Commission on matters not listed on the Agenda that are otherwise within the subject matter jurisdiction of the Commission. Please submit a Speaker Card and limit your comments to 3 minutes.*

**II. Consent Calendar (5 min)**

**Action**

- A. Approve the December 1, 2020 Commission Meeting Agenda
- B. Approve the October 13, 2020 Commission Meeting Minutes

**III. Election of the 2021 First 5 Solano Commission Officers (5 min)**

**Action**

Consider approval of the recommendation from the Nominating Committee to appoint Jennifer Barton as 2021 Chair and Erin Hannigan as 2021 Vice-Chair of the First 5 Solano Commission

*Commissioners Lenesha Anderson and Gerald Huber*

**IV. Strategic Plan and Community Indicators Review (45 min)**

**Information/  
Discussion**

Receive an update on community indicators and review the Commission's 2016 Strategic Plan Update utilizing the framework of Results Based Accountability  
*Michele Harris, Executive Director; Susan Brutchy & Christina Branom, Applied Survey Research*

**V. Policy and Oversight Committee Report (Commissioner Barton) (45 min)**

**Action**

**1. Responsive Grant Fund**

- A. Consider approval of a *Small Grants Policy*
- B. Consider approval to retire the following policies as of June 30, 2021:
  - i. Business Challenge Grant Fund Policy
  - ii. Community Engagement Fund Policy
  - iii. Co-Sponsorship of Conferences and Training Policy
  - iv. Organizational Support-Grantwriting Fund Policy

*Megan Richards, Deputy Director*

**2. Systems Change 4-Year Summary**

Review Result 12 systems change activities for FY2016/17-FY2019/20

*Michele Harris, Executive Director, Christina Branom, Applied Survey Research, Akon Walker, Solano County Health & Social Services, Lorraine Fernandez, First 5 Solano*

**VI. Executive Director's Report** (10 min)

*Michele Harris, Executive Director*

**Information**

**VII. Commissioner Remarks** (5 min)

**Information**

**VIII. Future Agenda Items, Meeting Time/Date/Location**

The next Commission meeting will be held on January 12, 2021 at 5:30PM at 3375 Sonoma Boulevard, Suite 30, Vallejo. Future agenda items include: Strategic Planning, Committee Report.

**Information**

**ADJOURN**

**Vision:** *All Solano County children are loved, healthy, confident, eager to learn, and nurtured by their families, caregivers and communities.* **Mission:** *First 5 Solano Children and Families Commission is a leader that fosters and sustains effective programs and partnerships with the community to promote, support and improve the lives of young children, their families and their communities.*

*The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 3375 Sonoma Blvd Ste 30, Vallejo CA during normal business hours.*