



**SOLANO COUNTY SHERIFF'S OFFICE**  
**Thomas A. Ferrara, Sheriff-Coroner**

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Office of Emergency Services  
530 Clay Street, Fairfield, CA 94533  
Office (707) 784-1600 / Fax (707) 421-6383

Dear Volunteer Applicant,

Thank you for your interest in serving your community by volunteering at the Solano County Sheriff's Office! Many of the services provided by the Sheriff's Office would not be possible without service minded volunteers such as you!

As you prepare to fill out the attached application, please do so carefully and completely. The time it takes to process applications can often be minimized by taking a few extra moments to ensure all information requested is included and accurate. You will notice on the top of the first page there are many different volunteer options. Some of these exciting opportunities for volunteering do require the completion of certified training in order to apply while others do not. All Sheriff's volunteers are required to undergo a thorough background investigation prior to appointment. The following will provide more details on the programs and their pre-requisites:

- ACS – Auxiliary Communication Service – No pre-requisite, HAM license encouraged
- SAR – Search & Rescue – No pre-requisite, all necessary training is provided
- Dive – Recreational diver credentials from a nationally recognized organization such as NAUI, PADI, etc.
- Reserve Deputy (Sheriff) – POST PC832 Module III or higher required prior to application
- OES – Office of Emergency Services Volunteer – No pre-requisite training required
- Cadet (Law Enforcement and SAR) – No prior training required,
  - Must be between 14-20 years of age and have completed the 8<sup>th</sup> grade
  - Must be enrolled in school and have a minimum 2.0 GPA
- SAVE – Sheriff's Active Volunteer Experience – No pre-requisite training required, may volunteer in any of the following areas:
  - Administration
  - Animal Care
  - Patrol
- Sheriff's Posse – No pre-requisite training required

Sincerely,

**Jon Mazer**  
Emergency Services Sergeant

**Rustin Banks**  
Personnel & Training Sergeant

*Dedicated to Community Service*

**SOLANO COUNTY SHERIFF'S OFFICE  
VOLUNTEER APPLICATION**

Please check the box of the volunteer position you are applying for:

OFFICE OF EMERGENCY SERVICES	YOUTH	PUBLIC RELATIONS
<input type="checkbox"/> ACS <input type="checkbox"/> Dive <input type="checkbox"/> OES <input type="checkbox"/> SAR <input type="checkbox"/> Reserve Deputy	CADET (select type) <input type="checkbox"/> Law <input type="checkbox"/> SAR	<input type="checkbox"/> SAVE <input type="checkbox"/> Posse

Legal Name

Last

First  Middle Initial

Aliases \_\_\_\_\_

Birth Date       Place of Birth

City, State (2 letters) and Country if not USA

Residence Address (please include apartment number)

City

State  Zip/Postal Code   -

E-mail Address (Optional) Please write clearly so that the difference between letters and numbers is clear.  
 For example, "O" and "0" (zero); "l" or "L" and 1 (one)

E-mail

Day Phone Number    -    -     Extension     OK to leave a message?  Yes  No

Alternate Phone Number    -    -     Extension     OK to leave a message?  Yes  No

Physical Description (for official ID card)    Gender

Hgt.       Wgt.

Hair       Eyes

Do you possess a valid driver's license?  Yes  No

Driver's License Number  Driver's License State

Social Security Number  -  -

Emergency Contact \_\_\_\_\_    -    -

Name & Relation

SCHOOL & EMPLOYMENT

Current School or Employer

[Grid for current school/employer name]

School / Employer Address (please include any unit number)

[Grid for current school/employer address]

City

[Grid for current city]

State Zip/Postal Code School / Employer Phone Number Extension

[Grid for current state, zip, phone, and extension]

Previous Employer (or current if school provided above)

[Grid for previous employer name]

Employer Address (please include any unit number)

[Grid for previous employer address]

City

[Grid for previous city]

State Zip/Postal Code Employer Phone Number Extension

[Grid for previous state, zip, phone, and extension]

Previous Employer

[Grid for previous employer name]

Employer Address (please include any unit number)

[Grid for previous employer address]

City

[Grid for previous city]

State Zip/Postal Code Employer Phone Number Extension

[Grid for previous state, zip, phone, and extension]

CADET APPLICANTS ONLY

Are you currently enrolled in a high school, college or authorized home school program? [ ] Yes [ ] No

Do you currently have a minimum of a 2.0 grade point average (GPA)? [ ] Yes [ ] No

ALL APPLICANTS

Have you ever been convicted of a crime? [ ] Yes [ ] No

(Please exclude minor traffic citations or other offenses which have been sealed by court order, discharged by the court, discharged by the court or a pardon granted.) Please explain including date of action and agency involved.

[Horizontal lines for explanation of convictions]

Have you ever been placed on court probation?  Yes  No

If yes, please give details (include when, where, why).

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Were you ever required to appear before a juvenile court for an act, which would have been a crime if committed by an adult?  Yes  No If yes, please give details (include when, where, why).

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I hereby certify that all of the information provided above is true and correct to the best of my knowledge. I understand that any misstatements of material facts will subject me to disqualification or dismissal.

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Applicant Signature

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Date

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Parent Signature (if applicant is under 18 years old)

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Date

Send completed application to:

**Solano County Sheriff / Office of Emergency Services**

Attn: Volunteer Application

530 Clay Street

Fairfield, CA 94533-5625

**SOLANO COUNTY SHERIFF'S OFFICE  
AFFIRMATION OF UNDERSTANDING**

**Solano County Sheriff's Office, employees, volunteers and contract workers *SHALL*:**

Respect the dignity of each person and refrain from profane, callous, or degrading remarks.  
Maintain an ethical demeanor with all inmates in custody and perform assigned duties in a mature and professional manner.  
Be firm, impartial, and resolute in requiring compliance with all departmental rules and regulations.  
Notify the Facility Commander by Memo as soon as they become aware that a close friend, significant other, or family member is incarcerated in the Solano County Jail.  
Keep all inmates and prisoners safe and treat them humanely.

**Solano County Sheriff's Office, employees, volunteers and contract workers *SHALL NOT*:**

Prejudge the guilt or innocence of any inmate or prisoner.  
Conduct themselves in any manner that promotes the development or continuation of an emotional relationship with any inmate, their lives, except as required in the course of official employment or duties.  
Deliver any message or article to, from, or for any inmate unless in the performance of official established duties or as directed by a supervisor.  
Discuss job performance or confidential departmental business directly with an inmate or prisoner, or where either can overhear such conversations.  
Criticize the Sheriff's Office, or the actions of any member of the office, in the presence of any inmate, or prisoner or where such conversation can be overheard.  
Discuss personal business about themselves or other employees with any inmate or prisoner.  
Purchase any article from any inmate.  
Sell any personal article to any inmate.  
Borrow money or articles from any inmate.  
Loan money or personal articles to any inmate.  
Accept any gift from any inmate.  
Offer any gift to any inmate.  
Place money on the books of any relative or significant other inmate without the prior knowledge and documented approval of the Facility Commander. This is required for each incident of deposit.

**Solano County Sheriff's Office, employees, volunteers and contract workers *SHALL* immediately report to a supervisor any attempts by inmates to purchase, sell, loan, borrow, or give any money or articles to them or any other staff member.**

**Solano County Sheriff's Office, employees, volunteers and contract workers *SHALL* immediately report to a supervisor any complaints by an inmate about a member or volunteer.**

**If a Solano County Sheriff's Office, applicant, employee, volunteer or contract worker is arrested, he/she *SHALL* promptly inform the facility commander or their supervisor.**

Nothing in this statement shall be construed to prohibit the normal course of business in the operation of the Solano County Sheriff's Office nor prohibit conversations with inmates or prisoners in any official capacity.

I have read and discussed the above statement with the witnessing official and agree to abide by the rules and condition of conduct as set forth on this document.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Witnessing Officers Name/Rank

\_\_\_\_\_  
Date