

**Solano County**  
**FY2020/21 Supplemental Departmental Narratives**  
**September 22, 2020**

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

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## **Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget**

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### **FY2020/21 SUPPLEMENTAL DEPARTMENTAL BUDGET NARRATIVE INTRODUCTION**

The following pages provide detailed departmental narratives outlining the FY2020/21 Supplemental Budget for each County Department where Supplemental Recommended Adjustments are reflected. These departmental narratives are intended to supplement the FY2020/21 Preliminary Recommended Budget Narratives provided to the Board in connection with the June 25, 2020 Budget Hearings.

The FY2020/21 Preliminary Recommended Budget Narratives approved by the Board on June 25, 2020 are available on the County Website located at the following web address:

<https://www.solanocounty.com/civicax/filebank/blobdload.aspx?BlobID=32323>

Information provided in the Supplemental Departmental Budget Narratives are condensed to focus only on the Supplemental adjustments and any necessary updates to the information provided in connection with the June 25, 2020 Budget Hearing. Only those Departments with FY2020/21 supplemental adjustments were required to provide a supplemental narrative. Departments reflecting no supplemental changes are excluded from this document and their budget remains as presented in the FY2020/21 Preliminary Recommended Budget.

# Supplemental Departmental Narratives

## Solano County FY2020/21 Supplemental Recommended Budget

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### **General Revenues – Fund 001, BU 1101**

The General Revenue budget accounts for revenues not attributable to a specific County service or department. These revenues are the source of funding to support the County's general-purpose appropriations including mandated Maintenance of Effort contributions, mandated minimum levels of program service, general government programs and services, as well as other Board priorities. The FY2020/21 Preliminary Recommended Budget can be found on page F-66 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects an increase of \$3,774,093 in revenues and no change in appropriations when compared to the FY2020/21 Preliminary Recommended Budget.

#### Revenues

Increase in Tax revenues are primarily due to the following:

- \$1,537,304 net increase in property tax revenues primarily due to the final Property Tax Assessment Roll values as of July 1, 2020.
- \$240,643 increase in Sales & Use Tax based on higher than anticipated receipt of sales tax revenue trends during COVID-19 pandemic response.
- \$200,000 increase in Property Transfer Tax revenue, resulting from a revised projection of taxes associated with the sales of property in the County. Original projections in the Preliminary Recommended Budget were lowered based on anticipated decline in real estate sales, which are not materializing; however, lower mortgage interest rates and impacts of the COVID-19 pandemic in the Bay Area appear to be spurring local real estate sales.

Increase in Intergovernmental revenue due to the following:

- \$750,000 increase Intergovernmental revenue due to one-time proceeds from the sale of former redevelopment property by the City of Fairfield Successor Agency.
- \$23,854 decrease in Homeowners Property Tax Relief due to a slight decrease in the number of properties with the exemption claimed.

Increase in Charges for Services revenue due to the following:

- \$1,070,000 increase in Disposal Fees based on revised projections based prior year actual trends and a projected increase due to the debris associated with the LNU Lightning Complex fire.

#### Appropriations

- No Change

#### Contracts

None.

#### Fixed Assets

None.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
TAXES	179,640,687	183,104,957	1,977,947	185,082,904
LICENSES, PERMITS & FRANCHISE	730,812	600,000	0	600,000
REVENUE FROM USE OF MONEY/PROP	3,698,289	500,500	0	500,500
INTERGOVERNMENTAL REV STATE	1,602,124	1,439,100	(23,854)	1,415,246
INTERGOVERNMENTAL REV FEDERAL	6,165	4,800	0	4,800
INTERGOVERNMENTAL REV OTHER	255,427	107,000	750,000	857,000
CHARGES FOR SERVICES	8,311,177	7,230,000	1,070,000	8,300,000
MISC REVENUE	120,722	3,050,000	0	3,050,000
OTHER FINANCING SOURCES	923,274	0	0	0
<b>TOTAL REVENUES</b>	<b>195,288,677</b>	<b>196,036,357</b>	<b>3,774,093</b>	<b>199,810,450</b>
<b>APPROPRIATIONS</b>				
SERVICES AND SUPPLIES	12,676	50,000	0	50,000
OTHER CHARGES	427,383	550,000	0	550,000
<b>TOTAL APPROPRIATIONS</b>	<b>440,059</b>	<b>600,000</b>	<b>0</b>	<b>600,000</b>
<b>NET COUNTY COST</b>	<b>(194,848,618)</b>	<b>(195,436,357)</b>	<b>(3,774,093)</b>	<b>(199,210,450)</b>

**Pending Issues & Policy Considerations**

The FY2020/21 Budget for revenue does not reflect potential changes or impacts due to the continued COVID-19 pandemic State-required business restrictions, impacting ongoing operations, nor does it reflect likely property tax adjustments due to the LNU Lightning Complex fire that burned into Solano County along the rural areas of Pleasants Valley on August 18, 2020. The Auditor-Controller and County Administrator will continue to monitor the impacts of the two emergency declarations and provide updates during the midyear financial reports.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **General Services – Fund 001, BU 1117**

General Services provides County Departments with reliable, quality, innovative support services in the areas of facilities management, capital projects management and central services that promote a clean, safe, and healthy place to live, learn, work and play. The FY2020/21 Preliminary Recommended Budget can be found on page F-113 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net increase of \$253,261 in revenues and a net increase of \$108,000 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$145,261 in Net County Cost.

#### Revenues

- \$443,045 projected increase in revenue as reimbursement for COVID-19 pandemic related labor costs through the Federal CARES Act to cover anticipated COVID-19 pandemic related and eligible costs in the emerging medical pandemic response.
- \$189,784 net decrease in Charges for Services primarily due to loss in revenue for \$231,069 representing decrease in billable hours in Capital Project Management (CPM) as projects are completed. Additional decrease is due to reduction in interfund services request by Department of Child Support Services for \$1,500 within the Facilities Operations and CPM Project. These decreases are offset by increase in departmental administrative overhead for \$42,785 within the CPM division from the Real Estate Services to cover the cost of salaries and employee benefits for clerical support services.

#### Appropriations

- \$100,000 increase in Overtime/Callback to cover extended custodial cleaning services in County facilities related to COVID-19 pandemic protection measures.
- \$8,000 net increase in Services and Supplies for Small Tools & Instruments for the Fairfield Corporation Yard for \$9,000 offset by a reduction of \$1,000 in purchases for resale to reflect the reduction in Interfund Services for maintenance materials and small projects for DCSS.

#### Contracts

None.

#### Fixed Assets

None.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	15,576	12,000	0	12,000
INTERGOVERNMENTAL REV STATE	1,087,153	530,000	0	530,000
INTERGOVERNMENTAL REV FEDERAL	249,903	0	443,045	443,045
CHARGES FOR SERVICES	18,195,340	19,467,096	(189,784)	19,277,312
MISC REVENUE	409,125	157,369	0	157,369
OTHER FINANCING SOURCES	86,047	75,000	0	75,000
<b>TOTAL REVENUES</b>	<b>20,043,144</b>	<b>20,241,465</b>	<b>253,261</b>	<b>20,494,726</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	9,958,608	11,358,268	100,000	11,458,268
SERVICES AND SUPPLIES	9,530,275	10,926,170	8,000	10,934,170
OTHER CHARGES	1,290,404	1,576,691	0	1,576,691
F/A EQUIPMENT	26,661	151,373	0	151,373
OTHER FINANCING USES	117,850	154,111	0	154,111
INTRA-FUND TRANSFERS	(354,111)	(360,610)	0	(360,610)
<b>TOTAL APPROPRIATIONS</b>	<b>20,569,687</b>	<b>23,806,003</b>	<b>108,000</b>	<b>23,914,003</b>
<b>NET COUNTY COST</b>	<b>526,543</b>	<b>3,564,538</b>	<b>(145,261)</b>	<b>3,419,277</b>

**Summary of Position Changes**

The FY2020/21 Supplemental Budget includes the following proposed position change, originally postponed from the Preliminary Budget:

- Add 1.0 FTE Custodian – This position was recommended in the General Services Preliminary Recommended Budget on page F-119

**Pending Issues & Policy Considerations**

COVID-19 – General Services may incur additional expenses due to impacts related to COVID-19 pandemic cleaning, supplies and protective measures. The department will provide an update to the Board as part of the FY2020/21 Midyear Budget Report.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **Auditor-Controller – Fund 001, BU 1200**

The elected Auditor-Controller performs the duties of the office under the legal authority provided within Government Code §26880 and §26900. The Auditor-Controller is the principal financial and accounting officer of the County. The FY2020/21 Preliminary Recommended Budget can be found on page F-59 of the FY2020/21 Recommended Budget Book.

### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net increase of \$44,700 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting no change in Net County Cost.

#### Revenues

- \$52,700 increase in Intergovernmental Revenue resulting from Federal CARES Act funding for reimbursement of staff time assisting in the Federal Leave Administration and Contact Tracing and financial record keeping.
- \$8,000 decrease in accounting services due to required financial services for Federal CARES Act funding instead of charges for services.

#### Appropriations

- \$32,700 increase in Salary and Employee Benefits for staff time delivering Federal CARES Act financial accounting services (Federal Leave Administration and Contact Tracing).
- \$5,000 increase in Services and Supplies for replacement of two scanners that are beyond their useful life.

#### Contracts

None.

#### Fixed Assets

- \$7,000 in Fixed Assets to replace the current high-speed scanner that is beyond its useful life. This equipment was budgeted/approved to be replaced several years ago but was not replaced as it continued to function.



**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
INTERGOVERNMENTAL REV STATE	6,695	8,900	0	8,900
INTERGOVERNMENTAL REV FEDERAL	53,313	0	52,700	52,700
CHARGES FOR SERVICES	5,589,250	5,614,344	(8,000)	5,606,344
MISC REVENUE	45	0	0	0
<b>TOTAL REVENUES</b>	<b>5,649,302</b>	<b>5,623,244</b>	<b>44,700</b>	<b>5,667,944</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	4,369,549	5,115,380	32,700	5,148,080
SERVICES AND SUPPLIES	622,122	714,814	5,000	719,814
OTHER CHARGES	118,395	118,429	0	118,429
F/A EQUIPMENT	0	0	7,000	7,000
OTHER FINANCING USES	40,800	50,969	0	50,969
INTRA-FUND TRANSFERS	(123,732)	(182,710)	0	(182,710)
<b>TOTAL APPROPRIATIONS</b>	<b>5,027,135</b>	<b>5,816,882</b>	<b>44,700</b>	<b>5,861,582</b>
<b>NET COUNTY COST</b>	<b>(622,168)</b>	<b>193,638</b>	<b>0</b>	<b>193,638</b>

**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

COVID-19 – The Auditor-Controller may incur additional costs for financial accounting required due to the administration of COVID-19 pandemic medical emergency expenditures and the CARES Act. The Department will provide an update to the Board as part of the FY2020/21 Midyear Budget Report.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **Treasurer Tax Collector County Clerk – Fund 001, BU 1300**

The Tax Collector collects real and personal property taxes on behalf of various tax-levying entities in Solano County. This revenue is then distributed to the tax-levying agencies as a funding source they can use to provide services to the residents of Solano County. The County Clerk issues a variety of official public records; registers all professional photocopiers, process servers, unlawful detainer assistants, and legal document assistants; administers public notary oaths of office and deputy oaths of office; files, maintains, and verifies a variety of documents, and conducts wedding ceremonies. The FY2020/21 Preliminary Recommended Budget can be found on page F-77 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net decrease of \$85,000 in revenues and a net decrease of \$24,500 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increase of \$60,500 in Net County Cost which will be offset by General Fund - Fund Balance.

#### Revenues

- \$85,000 decrease in Tax revenue resulting from the Governor's issuance of executive orders N-28-20 and N-37-20 in response to the COVID-19 pandemic. These orders mandated a cancellation of all pending tax default sales for FY2020/21 in accordance with Revenue & Taxation Code §3706.1.

#### Appropriations

- \$20,000 decrease in Contracted Services to reflect the non-incurrence of costs associated with parties of interest research conducted in preparation of default property tax sales.
- \$4,500 decrease in various other appropriated costs to reflect ancillary cost savings associated with the cancellation of the pending tax sale.

#### Contracts

The FY2020/21 Supplemental Budget includes a total of \$20,000 in additional contracted and professional services which includes the following significant contract changes:

- \$20,000 – First Corporate Solutions parties of interest research costs incurred on a fee for services provided basis. The cancellation of the tax default property sale will negate the need for the consultant/professional services in FY2020/21.

#### Fixed Assets

None.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
TAXES	151,635	127,000	0	127,000
LICENSES, PERMITS & FRANCHISE	101,267	110,000	0	110,000
INTERGOVERNMENTAL REV FEDERAL	20,848	0	0	0
CHARGES FOR SERVICES	922,339	1,043,927	(85,000)	958,927
MISC REVENUE	19,623	0	0	0
<b>TOTAL REVENUES</b>	<b>1,215,713</b>	<b>1,280,927</b>	<b>(85,000)</b>	<b>1,195,927</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	1,434,148	1,508,429	0	1,508,429
SERVICES AND SUPPLIES	784,894	825,347	(24,500)	800,847
OTHER CHARGES	261,309	298,419	0	298,419
OTHER FINANCING USES	13,666	14,717	0	14,717
INTRA-FUND TRANSFERS	26,230	56,870	0	56,870
<b>TOTAL APPROPRIATIONS</b>	<b>2,520,247</b>	<b>2,703,782</b>	<b>(24,500)</b>	<b>2,679,282</b>
<b>NET COUNTY COST</b>	<b>1,304,534</b>	<b>1,422,855</b>	<b>60,500</b>	<b>1,483,355</b>

**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

No pending issues or policy considerations.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

**Human Resources – Fund 001, BU 1500**

The Human Resources Department provides centralized administrative support services to assist County Departments in addressing the Board’s priorities in relation to the County’s workforce. The FY2020/21 Preliminary Recommended Budget can be found on page F-91 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects no change in revenues and an increase of \$150,000 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increase of \$150,000 in Net County Cost which will be offset by General Fund - Fund Balance.

Revenues

- No Change.

Appropriations

- \$150,000 increase in Services and Supplies including professional services to contract with outside investigators for Equal Employment Opportunity (EEO) investigations.

Contracts

None.

Fixed Assets

None.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
INTERGOVERNMENTAL REV FEDERAL	30,853	0	0	0
CHARGES FOR SERVICES	4,716,976	4,309,741	0	4,309,741
MISC REVENUE	53,364	50,300	0	50,300
<b>TOTAL REVENUES</b>	<b>4,801,194</b>	<b>4,360,041</b>	<b>0</b>	<b>4,360,041</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	3,229,822	3,590,216	0	3,590,216
SERVICES AND SUPPLIES	833,236	956,438	150,000	1,106,438
OTHER CHARGES	99,310	97,478	0	97,478
OTHER FINANCING USES	30,216	35,966	0	35,966
INTRA-FUND TRANSFERS	9,459	10,750	0	10,750
<b>TOTAL APPROPRIATIONS</b>	<b>4,202,044</b>	<b>4,690,848</b>	<b>150,000</b>	<b>4,840,848</b>
<b>NET COUNTY COST</b>	<b>(599,150)</b>	<b>330,807</b>	<b>150,000</b>	<b>480,807</b>

**Summary of Position Changes**

None.

## **Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget**

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### **Pending Issues & Policy Considerations**

COVID-19 – The Human Resources Department may incur additional costs and related funding depending on the impacts of the COVID-19 pandemic. If additional costs are realized, the department will provide an update to the Board as part of the FY2020/21 Midyear Budget Report.

As of July 30, 2020, the number of formal EEO investigation complaints filed has increased by 30% when compared to the same time last year. The EEO Division funded three outside investigations in FY2019/20. As of July 30, 2020, just one month into the new fiscal year, the EEO Division has already contracted out the same number of investigations. The Department is requesting an additional \$150,000 in funding for outside investigators; however, this amount may not be enough for the entire year if formal complaints continue to increase. The Department will continue to monitor this issue and will make any adjustments or requests as part of the FY2020/21 Midyear Budget Report.

**Supplemental Departmental Narratives**  
**Solano County FY2020/21 Supplemental Recommended Budget**

**Registrar of Voters – Fund 001, BU 1550**

The Registrar of Voters (ROV) is a Division of the Department of Information Technology charged with conducting fair and impartial federal, State, local and school elections as mandated by the Constitutions of the United States and the State of California, the State of California Elections Code, Government Code, Education Code, Health & Safety Code, and the Water Code. The FY2020/21 Preliminary Recommended Budget can be found on page F-107 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects an increase of \$120,000 in revenues and no change in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$120,000 in Net County Cost.

Revenues

- \$120,000 increase in Intergovernmental Revenue as reimbursement for COVID-19 pandemic related costs through the Federal CARES Act funding to cover additional precautionary and COVID-19 pandemic related measures for the November 2020 election.

Appropriations

- No Change.

Contracts

None.

Fixed Assets

None.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
INTERGOVERNMENTAL REV STATE	12,987	120,500	0	120,500
INTERGOVERNMENTAL REV FEDERAL	2,538,117	0	120,000	120,000
CHARGES FOR SERVICES	48,880	983,983	0	983,983
MISC REVENUE	349	0	0	0
<b>TOTAL REVENUES</b>	<b>2,600,334</b>	<b>1,104,483</b>	<b>120,000</b>	<b>1,224,483</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	1,523,995	1,719,444	0	1,719,444
SERVICES AND SUPPLIES	2,981,445	2,701,068	0	2,701,068
OTHER CHARGES	517,883	509,026	0	509,026
F/A EQUIPMENT	2,137,324	0	0	0
OTHER FINANCING USES	9,034	11,387	0	11,387
INTRA-FUND TRANSFERS	63,421	51,400	0	51,400
<b>TOTAL APPROPRIATIONS</b>	<b>7,233,101</b>	<b>4,992,325</b>	<b>0</b>	<b>4,992,325</b>
<b>NET COUNTY COST</b>	<b>4,632,768</b>	<b>3,887,842</b>	<b>(120,000)</b>	<b>3,767,842</b>

**Summary of Position Changes**

None.

## **Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget**

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### **Pending Issues & Policy Considerations**

COVID-19 – The Registrar of Voters may incur additional costs depending on the impacts of the COVID-19 pandemic. If additional costs are realized, the department will provide an update to the Board as part of the FY2020/21 Midyear Budget Report.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

**Real Estate Services – Fund 001, BU 1640**

Real Estate Services provides real estate and property management services in support of the County's operational needs. The FY2020/21 Preliminary Recommended Budget can be found on page F-121 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects an increase of \$5,564 in revenues and an increase of \$42,785 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increase of \$37,221 in Net County Cost which will be offset by General Fund - fund balance.

Revenues

- \$5,564 increase in Intergovernmental Revenue primarily attributable to the reimbursement for COVID-19 pandemic related labor costs through the Federal CARES Act funding.

Appropriations

- \$42,785 increase in Other Charges for Departmental Administrative Overhead costs for Real Estate's share of salaries and employee benefits for clerical support services provided by General Services Capital Projects Management division.

Contracts

None.

Fixed Assets

None.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
LICENSES, PERMITS & FRANCHISE	204,592	166,726	0	166,726
REVENUE FROM USE OF MONEY/PROP	900,072	819,831	0	819,831
INTERGOVERNMENTAL REV FEDERAL	3,073	0	5,564	5,564
CHARGES FOR SERVICES	6,994	51,639	0	51,639
<b>TOTAL REVENUES</b>	<b>1,114,731</b>	<b>1,038,196</b>	<b>5,564</b>	<b>1,043,760</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	74,216	158,205	0	158,205
SERVICES AND SUPPLIES	253,889	305,301	0	305,301
OTHER CHARGES	479,623	454,789	42,785	497,574
OTHER FINANCING USES	636	1,449	0	1,449
INTRA-FUND TRANSFERS	(26,882)	(5,119)	0	(5,119)
<b>TOTAL APPROPRIATIONS</b>	<b>781,482</b>	<b>914,625</b>	<b>42,785</b>	<b>957,410</b>
<b>NET COUNTY COST</b>	<b>(333,248)</b>	<b>(123,571)</b>	<b>37,221</b>	<b>(86,350)</b>

**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

No pending issues or policy considerations.



**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

**General Expenditures – Fund 001, BU 1903**

The General Expenditures budget exists to reflect the financing of programs outside of the General Fund such as Public Safety, Health and Social Services, In-Home Supportive Services Public Authority, Parks and Recreation, and the Library Director’s position. This budget also contains funding to the Courts as a County obligation under Maintenance of Efforts (MOE) agreements with the State. Other expenditures budgeted in this budget unit cover costs not readily allocated to departmental budgets. The FY2020/21 Preliminary Recommended Budget can be found on page F-34 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects no change in revenues and a decrease of \$6,756,125 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$6,756,125 in General Fund Net County Cost.

Revenues

- No Change.

Appropriations

- \$6,756,125 decrease in appropriations is primarily due to \$7,535,679 reduction in Operating Transfers to other funds, including the Public Safety fund, and the Health & Social Services fund. These decreases are partially offset by an increase transfer of \$784,309 to the Accumulated Capital Outlay Budget to fund costs associated with the DCSS tenant improvements at 675 Texas Street in Fairfield (5<sup>th</sup> Floor).

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
<b>REVENUES</b>				
FINES, FORFEITURES, & PENALTY	1,264,282	1,085,500	0	1,085,500
CHARGES FOR SERVICES	1,284,710	1,235,000	0	1,235,000
OTHER FINANCING SOURCES	178,206	0	0	0
<b>TOTAL REVENUES</b>	<b>2,727,197</b>	<b>2,320,500</b>	<b>0</b>	<b>2,320,500</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	0	1,500,000	0	1,500,000
SERVICES AND SUPPLIES	620,889	1,305,619	0	1,305,619
OTHER CHARGES	9,439,919	9,445,832	0	9,445,832
OTHER FINANCING USES	154,844,881	177,068,367	(6,756,125)	170,312,242
INTRA-FUND TRANSFERS	556	0	0	0
<b>TOTAL APPROPRIATIONS</b>	<b>164,906,245</b>	<b>189,319,818</b>	<b>(6,756,125)</b>	<b>182,563,693</b>
<b>NET COUNTY COST</b>	<b>162,179,048</b>	<b>186,999,318</b>	<b>(6,756,125)</b>	<b>180,243,193</b>

**Pending Issues & Policy Considerations**

No pending issues or policy considerations.

**Supplemental Departmental Narratives**  
**Solano County FY2020/21 Supplemental Recommended Budget**

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**Agricultural Commissioner – Fund 001, BU 2830**

The Department of Agriculture combines the functions of the County Agricultural Commissioner and County Sealer of Weights and Measures into a consolidated unit. The Agricultural Commissioner's Office is responsible for protecting and promoting agriculture in the county through its Pest Prevention, Pesticide Use Enforcement, Export Certification, and Inspection Services programs. The Sealer of Weights and Measures verifies equity in commercial transactions through device, weighmaster, petroleum products, quantity control, and point-of sale (price scanner) inspections. The FY2020/21 Preliminary Recommended Budget can be found on page H-83 of the Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects an increase of \$23,800 in revenues and an increase of \$10,102 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$13,698 in Net County Cost.

Revenues

- \$3,450 decrease in Licenses, Permits and Franchise represents a \$2,000 reduction in business licenses based on realized FY2019/20 revenue and potential COVID-19 pandemic impacts to the pest control industry; and \$1,450 reduction in hazardous materials permits due to reductions and/or delays in Resource Management permit processing related to COVID-19 pandemic.
- \$48,017 decrease in Intergovernmental Revenue due to projected reduction in state pest detection based on amount of work completed and invoiced in FY2019/20 and projected workloads in FY2020/21.
- \$75,267 increase in Federal CARES Act funding revenue for COVID-19 pandemic related safety measures, outreach and support to the agricultural industry and increased overtime costs for staff assisting as contact tracers.

Appropriations

- \$10,102 increase in Salary and Employee Benefits related to overtime associated with staff assisting County Department Health and Social Services - Public Health Services division with COVID-19 pandemic contact tracing.

Contracts

None.

Fixed Assets

None.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
LICENSES, PERMITS & FRANCHISE	287,567	273,336	(3,450)	269,886
FINES, FORFEITURES, & PENALTY	9,184	5,000	0	5,000
INTERGOVERNMENTAL REV STATE	1,901,934	1,794,644	(48,017)	1,746,627
INTERGOVERNMENTAL REV FEDERAL	74,876	0	75,267	75,267
CHARGES FOR SERVICES	156,739	155,546	0	155,546
MISC REVENUE	176	0	0	0
<b>TOTAL REVENUES</b>	<b>2,430,476</b>	<b>2,228,526</b>	<b>23,800</b>	<b>2,252,326</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	2,811,525	3,261,109	10,102	3,271,211
SERVICES AND SUPPLIES	718,298	790,160	0	790,160
OTHER CHARGES	192,644	235,490	0	235,490
OTHER FINANCING USES	79,652	65,142	0	65,142
INTRA-FUND TRANSFERS	26,697	9,200	0	9,200
<b>TOTAL APPROPRIATIONS</b>	<b>3,828,816</b>	<b>4,361,101</b>	<b>10,102</b>	<b>4,371,203</b>
<b>NET COUNTY COST</b>	<b>1,398,340</b>	<b>2,132,575</b>	<b>(13,698)</b>	<b>2,118,877</b>

**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

COVID-19 – Additional losses of funding may be incurred if Federal CARES Act funding support is not allocated to the department and if unclaimed gas tax revenues are reduced. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

**Animal Care Services – Fund 001, BU 2850**

Animal Care Services is organized into two distinct functions: Animal Care and Animal Control. The Animal Care division provides countywide shelter services, which includes the seven cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo. The Animal Control Division provides services for the unincorporated areas of the County and for the City of Vallejo through a service contract. The FY2020/21 Preliminary Recommended Budget can be found on page H-68 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects an increase of \$51,956 in revenues when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$51,956 in Net County Cost.

Revenues

- \$51,956 increase in Intergovernmental Revenue for Federal CARES Act funding as reimbursement for operational and animal care changes made due to the impact of the COVID-19 pandemic.

Appropriations

- No Change.

Contracts

None.

Fixed Assets

None.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
LICENSES, PERMITS & FRANCHISE	40,346	38,815	0	38,815
INTERGOVERNMENTAL REV FEDERAL	48,562	0	51,956	51,956
INTERGOVERNMENTAL REV OTHER	2,527,287	2,871,526	0	2,871,526
CHARGES FOR SERVICES	936,332	1,092,866	0	1,092,866
MISC REVENUE	173,042	197,875	0	197,875
<b>TOTAL REVENUES</b>	<b>3,725,570</b>	<b>4,201,082</b>	<b>51,956</b>	<b>4,253,038</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	2,677,786	3,072,082	0	3,072,082
SERVICES AND SUPPLIES	1,059,449	1,284,758	0	1,284,758
OTHER CHARGES	594,785	591,860	0	591,860
F/A EQUIPMENT	7,581	60,000	0	60,000
OTHER FINANCING USES	24,784	28,355	0	28,355
INTRA-FUND TRANSFERS	3,762	1,875	0	1,875
<b>TOTAL APPROPRIATIONS</b>	<b>4,368,147</b>	<b>5,038,930</b>	<b>0</b>	<b>5,038,930</b>
<b>NET COUNTY COST</b>	<b>642,577</b>	<b>837,848</b>	<b>(51,956)</b>	<b>785,892</b>

**Summary of Position Changes**

None.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

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**Pending Issues & Policy Considerations**

No pending issues or policy considerations.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **Resource Management – Fund 001, BU 2910**

The Department of Resource Management consists of planning services, building and safety services, environmental health services, administrative support, engineering and grading, public works, road operations, parks and recreation, and Delta Water division that receives general direction from the Office of the Director and provide a variety of legally mandated and non-mandated programs and services. The FY2020/21 Preliminary Recommended Budget can be found on page H-90 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net increase of \$332,871 in revenues and a net decrease of \$41,973 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$374,844 in Net County Cost.

#### Revenues

- \$6,510 decrease in Licenses, Permits & Franchise revenue due to the net result of decreases in Food Permits and Body Art Activities resulting from impacts of COVID-19 pandemic mitigations and State operational restrictions, offset by increases in revenue from business licenses and Building, Zoning and Septic Construction Permits related to land development activity above pre-pandemic levels due to low mortgage interest rates.
- \$27,716 increase in Charges for Services for Planning Services, Land Division Fees, and Water Well Permit activity.
- \$311,665 increase in Intergovernmental Revenues from Federal CARES Act funding as reimbursement for Environmental Health staff to perform COVID-19 pandemic related food facility visits, manage COVID-19 pandemic business complaints, and providing business assistance outreach regarding business reopening plans.

#### Appropriations

- \$95,198 decrease in Salaries and Employee Benefits primarily related to the deletion of two positions and increased salary savings related to positions remaining unfilled during recruitments or from unanticipated extended leaves partially offset by the addition of 2.0 FTE positions and additional extra help staffing to address current work demands.
- \$21,775 decrease in Services and Supplies is a net of a technical adjustment to reclassify an agreement with the City of Vallejo to Other Charges and offset by increases for a contractor to assist with park district formation work from the Parks Fund into Resource Management; additional expenses for professional licenses for recently hired staff, and for purchase of software subscriptions to assist with electronic document and plan review.
- \$50,000 increase in Other Charges is a technical adjustment reclassifying appropriations for an agreement with the City of Vallejo related to the Lakes Water System from Services and Supplies.
- \$25,000 increase to Other Financing Uses to purchase a vehicle for a new Environmental Health Specialist Journey position to perform daily inspections.

#### Contracts

None.

#### Fixed Assets

None.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
<b>REVENUES</b>				
LICENSES, PERMITS & FRANCHISE	7,011,305	6,757,920	(6,510)	6,751,410
INTERGOVERNMENTAL REV STATE	321,680	606,458	0	606,458
INTERGOVERNMENTAL REV FEDERAL	139,407	0	311,665	311,665
INTERGOVERNMENTAL REV OTHER	19,121	35,000	0	35,000
CHARGES FOR SERVICES	1,356,656	1,479,277	27,716	1,506,993
MISC REVENUE	285,765	503,565	0	503,565
<b>TOTAL REVENUES</b>	<b>9,133,934</b>	<b>9,382,220</b>	<b>332,871</b>	<b>9,715,091</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	7,213,011	8,142,694	(95,198)	8,047,496
SERVICES AND SUPPLIES	2,161,894	3,602,314	(21,775)	3,580,539
OTHER CHARGES	1,927,175	1,796,399	50,000	1,846,399
OTHER FINANCING USES	129,876	118,454	25,000	143,454
INTRA-FUND TRANSFERS	(40,826)	(43,402)	0	(43,402)
<b>TOTAL APPROPRIATIONS</b>	<b>11,391,130</b>	<b>13,616,459</b>	<b>(41,973)</b>	<b>13,574,486</b>
<b>NET COUNTY COST</b>	<b>2,257,196</b>	<b>4,234,239</b>	<b>(374,844)</b>	<b>3,859,395</b>

**Summary of Position Changes**

The FY2020/21 Supplemental Budget includes the following proposed position changes, one was originally postponed from the Preliminary Budget:

- Delete 1.0 FTE Hydro-Geological Analyst to reflect a change in the needs of the Environmental Health Services division work assignments and work demands.
- Add 1.0 FTE Civil Engineer – Environmental in the Environmental Health Services division to implement the water well and groundwater program, perform complex environmental health inspections, assist with engineering calculations related to landfills and septic systems, and aid Delta Water Activities as needed. Annual cost will be \$132,836 funded through permit and solid waste fees.
- Add 1.0 FTE Environmental Health Specialist Journey to perform professional level inspections and plan checks to address workload in Environmental Health. Annual cost will be \$108,733 funded through permit fees.
- Delete 1.0 FTE Environmental Health Assistant
- Add 1.0 FTE Planner Associate - This position was recommended in the Resource Management Recommended Budget on page H-97

**Pending Issues & Policy Considerations**

COVID-19 – Many businesses, based on State Health Orders due to the COVID-19 pandemic medical emergency, continue to operate at reduced operating capacity and some business sectors remain closed as part of State disease risk management measures. Meanwhile, demand for land development related permits and services continues at pre-COVID-19 pandemic levels as a result of economic incentives, including historically low interest rates, to spur the economy. Should COVID-19 pandemic mitigations create additional economic impacts to businesses, or if land development slows, the Department may be impacted by higher than expected revenue loss during the FY2020/21.

**Supplemental Departmental Narratives**  
**Solano County FY2020/21 Supplemental Recommended Budget**

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LNU Lightning Complex Fire – The impacts, required revenue, and actions related to the LNU Lightning Complex fire are not reflected in this budget at this time. Staff will continue to monitor and evaluate the impacts and the department will provide an update to the Board as needed or as part of the FY2020/21 Midyear Budget Report.



## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **County Library – Fund 004, BU 6300**

The Solano County Library provides a full complement of hours, services, and programs at nine branches in the cities of Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo. In addition, the Library offers a virtual branch with online services available 24-hours a day, seven-days a week. The Department also operates the County Law Library. The FY2020/21 Preliminary Recommended Budget can be found on page K-1 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net decrease of \$856,322 in revenues and a net increase of \$3,676,348 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increased use of Fund Balance of \$4,532,670. There is no impact to the County General Fund.

#### Revenues

- \$777,620 decrease in Taxes due to lower Measure B Sales Tax collections anticipated in FY2020/21 related to the COVID-19 pandemic response, imposed restrictions on retail businesses.
- \$4,350 decrease in Building Rental due to anticipated reduction on meeting room rentals due to reduced Library public access to facilities due to COVID-19 pandemic response.
- \$67,189 increase in Federal CARES Act funding to account for the reimbursements on employee's time spend on contact tracing and expand Wi-Fi hotspots for distance learning.
- \$16,234 decrease in Photo Copies collections due to fewer patrons visiting library to use the copy devices.
- \$63,852 decrease in Library Services primarily to reflect a "fines free policy" and additional reduction on fee collections.
- \$61,455 decrease in Other Professional Services due to reduced staffing services to Vacaville and Dixon Public Libraries.

#### Appropriations

- \$260,308 net decrease in Salaries and Employee Benefits due to lower Extra Help and Overtime hours anticipated as the result of temporary reduced Library operating hours, slightly offset by increase in accrued leave payoff due to retirement.
- \$91,200 increase in Other Professional Services for system-wide programming and interim website.
- \$20,500 net increase in Office Expense and Software Maintenance and Support to provide consistent programs.
- \$25,000 increase in Cellular Communication Services to expand Wi-Fi hotspots for distance learning.
- \$100,044 decrease in Interfund Services-Professional to reflect security services provided by Sheriff's Office.
- \$3,900,000 increase in Construction in Progress to design and install generator back-up power at the Fairfield Library to prevent interruption on the Library network servers for the Library automation system during the power outage and develop resiliency planning.

#### Contracts

None.

#### Fixed Assets

- \$3,900,000 to design and install generator back-up power at the Fairfield Library to prevent interruption on the Library network servers for the Library automation system during the power outage and develop resiliency planning.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
TAXES	13,667,032	13,882,248	(777,620)	13,104,628
REVENUE FROM USE OF MONEY/PROP	409,848	82,198	(4,350)	77,848
INTERGOVERNMENTAL REV STATE	166,218	137,998	0	137,998
INTERGOVERNMENTAL REV FEDERAL	204,656	0	67,189	67,189
INTERGOVERNMENTAL REV OTHER	211,195	199,650	0	199,650
CHARGES FOR SERVICES	5,203,687	6,253,457	(141,541)	6,111,916
MISC REVENUE	91,466	0	0	0
OTHER FINANCING SOURCES	2,478,425	2,358,755	0	2,358,755
GENERAL FUND CONTRIBUTION	313,430	320,827	0	320,827
<b>TOTAL REVENUES</b>	<b>22,745,956</b>	<b>23,235,133</b>	<b>(856,322)</b>	<b>22,378,811</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	12,972,492	14,972,045	(260,308)	14,711,737
SERVICES AND SUPPLIES	4,417,366	6,239,803	136,700	6,376,503
OTHER CHARGES	1,675,301	1,889,334	(100,044)	1,789,290
F/A BLDGS AND IMPRMTS	649,556	739,500	3,900,000	4,639,500
F/A EQUIPMENT	30,739	30,000	0	30,000
OTHER FINANCING USES	115,690	133,000	0	133,000
<b>TOTAL APPROPRIATIONS</b>	<b>19,861,144</b>	<b>24,003,682</b>	<b>3,676,348</b>	<b>27,680,030</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(2,884,813)</b>	<b>768,549</b>	<b>4,532,670</b>	<b>5,301,219</b>

**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

COVID-19 – The Library may incur additional expenses or losses of funding depending on the duration of State imposed business operational changes due to the COVID-19 pandemic. If additional expenses or revenue losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

The primary funding source for the Department are property taxes and a 1/8 of a penny voter approved sales tax dedicated to library services, which are directly tied to the economy. The current financial crisis created by the COVID-19 pandemic medical emergency restrictions imposed by federal and State health orders on businesses have and are impacting and reducing sales tax revenues. To meet this challenge, the Department will continue to minimize costs by reducing various services and programs provided and aggressively seek grants and other sources of funding to enhance revenues.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

**Accumulated Capital Outlay – Fund 006, BU 1700**

The Accumulated Capital Outlay budget reflects funding used to administer capital projects, acquire real property, plan for capital improvements, construct new facilities, and repair/improve existing County facilities. The FY2020/21 Preliminary Recommended Budget can be found on page G-1 of the FY2020/21 Recommended Budget Book.

Per the 5-year Capital Facilities Improvement Plan, updated and published annually, the selection and prioritization of recommended projects follows Board approved principles and criteria:

- Balance prioritized needs with available funding
- Utilize facility and real estate assets effectively
- Renew facilities consistent with expected life-cycle
- Implement sustainable building design
- Base new construction on operational need
- Dispose of surplus real estate

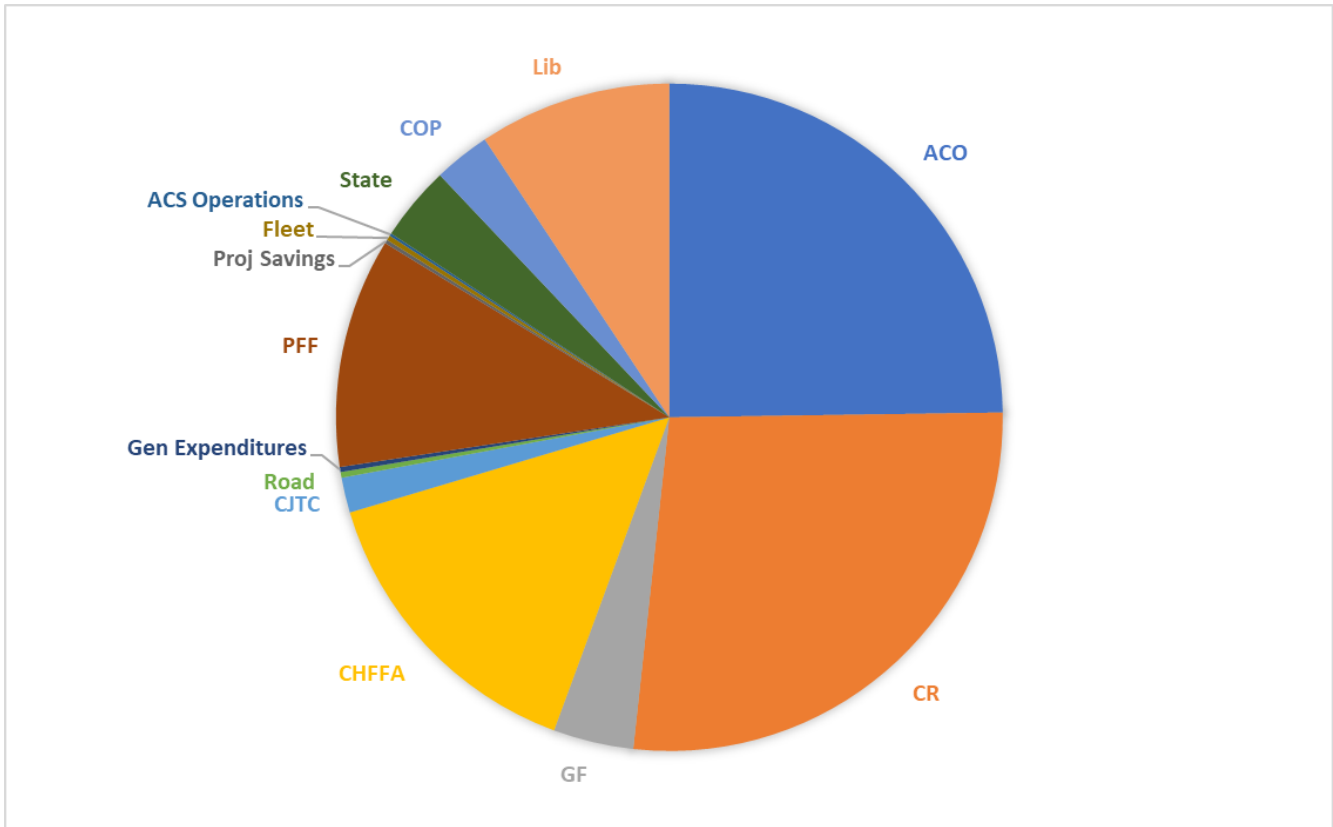
Based on these principles, this budget funds projects prioritized to increase safety and security for the public and staff, to renew and/or preserve aging assets and end-of-life equipment, and studies to determine on-going and future programmatic needs and utilization of current facilities. Projects addressing each priority category are approved or recommended for funding in FY2020/21.

A total of twenty-one projects started in previous years will continue or have funds carried over into FY2020/21, representing \$24,576,540 in capital funding. Thirteen projects and studies were approved at June 2020 budget hearing, for immediate start, representing \$18,717,237 in funding including \$5 million for H&SS Mental Health Adult Board and Care Facility. An additional nine projects, one land acquisition and two contingency budget units remaining in the recommended and supplemental budgets represent a final \$7,864,488 in FY2020/21 capital funding for a total of \$46,158,264.

**Capital Outlay Summary: Funding by Source**

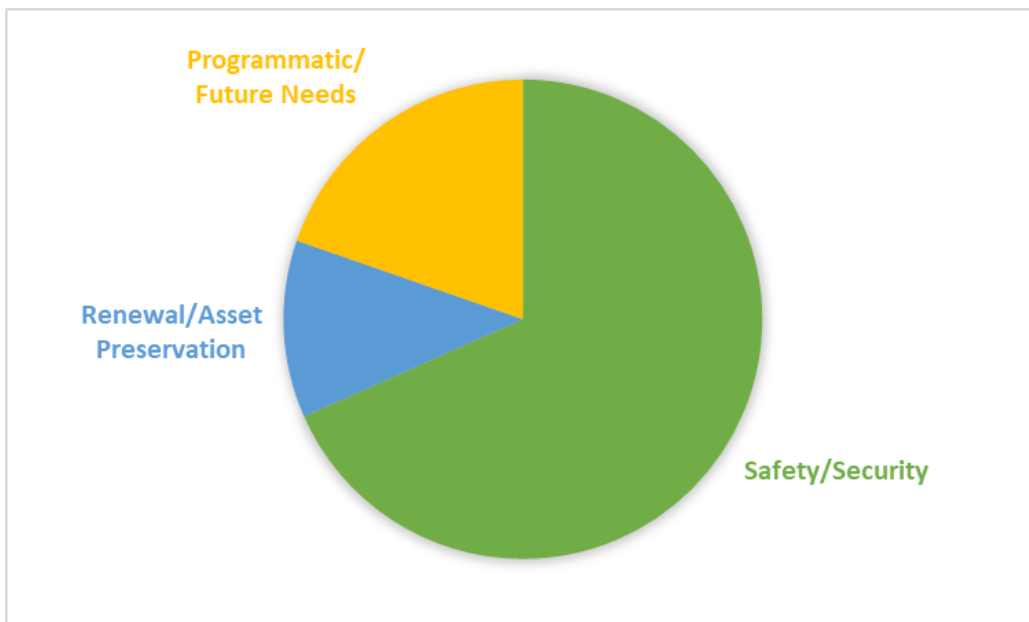
Accumulated Capital Outlay Fund - ACO	\$12,673,888
Capital Renewal Reserve Fund - CR	\$13,790,608
General Fund - GF	\$1,991,557
California Health Facilities Finance Authority – CHFFA/HHAP	\$7,557,237
Criminal Justice Temp. Construction Fund - CJTC	\$871,015
Road Fund - Road	\$140,000
General Expense - Gen Expenditures	\$124,132
Public Facilities Fees - PFF	\$5,692,836
Project Savings - Proj Savings	\$92,516
Fleet Fund - Fleet	\$120,000
Animal Care Svcs Operational Budget - ACS Operations	\$65,930
State Cost Reimbursement - State	\$1,859,192
Certificates of Participation - COP	\$1,400,353
Library Fund - Lib	\$4,779,000
	<u>\$51,158,264</u>

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**



**Capital Outlay Summary: Funding by Priority**

Safety/Security	\$34,966,235
Renewal/Asset Preservation	\$ 6,123,282
Programmatic/Future Needs	\$10,068,747
	<u>\$51,158,264</u>



## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$827,381 in revenues and an increase of \$1,684,488 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a use of Fund Balance of \$857,107.

#### BU 1665 – 5<sup>th</sup> Floor Space Reconfiguration

- \$43,072 increase in Other Revenue to reflect a payment from Department of Child Support Services (DCSS) to the Accumulated Capital Outlay budget for their share of tenant improvement costs at 675 Texas Street in Fairfield (5<sup>th</sup> floor) for the period covering January through June 2021.
- \$784,309 increase in Transfers-In from the General Fund - Capital Renewal Reserve to fund the DCSS relocation project. This was originally funded by the DCSS State grant but may be no longer feasible.

#### BU 1701 – Other Financing Uses

- \$1,000,000 funded by ACO fund to cover costs of emergency project management during the fiscal year that have not otherwise been previously funded.

#### BU 1977 – Property & Land Acquisition

- \$684,488 funded by ACO fund to cover the FY2020/21 portion of the County's share of cost for the acquisition of property at 3373 Sacket Lane in Winters, CA (includes closing costs and half of County share of purchase price). Remaining purchase cost will be included in the FY2021/22 Requested Budget.

#### Contracts

Contracts for projects requested in the FY2020/21 Supplemental Budget will be brought forward to the Board subsequent to project budget approval.

#### Fixed Assets

- \$684,488 to cover the FY2020/21 portion of the County's share of cost for the acquisition of property at 3373 Sacket Lane in Winters, CA (includes closing costs and half of County share of purchase price).

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
TAXES	3,118,695	3,227,094	0	3,227,094
REVENUE FROM USE OF MONEY/PROP	411,115	68,086	0	68,086
INTERGOVERNMENTAL REV STATE	24,460	6,325,100	0	6,325,100
INTERGOVERNMENTAL REV FEDERAL	161	635	0	635
INTERGOVERNMENTAL REV OTHER	145,763	11,000	0	11,000
CHARGES FOR SERVICES	11,700	9,183	0	9,183
MISC REVENUE	35	0	43,072	43,072
OTHER FINANCING SOURCES	2,981,200	6,502,309	0	6,502,309
GENERAL FUND CONTRIBUTION	7,628,000	6,385,000	784,309	7,169,309
<b>TOTAL REVENUES</b>	<b>14,321,128</b>	<b>22,528,407</b>	<b>827,381</b>	<b>23,355,788</b>
<b>APPROPRIATIONS</b>				
SERVICES AND SUPPLIES	2,317,962	2,299,385	1,000,000	3,299,385
OTHER CHARGES	710,177	502,995	0	502,995
F/A LAND	50,000	0	684,488	684,488
F/A BLDGS AND IMPRMTS	8,149,905	15,135,417	0	15,135,417
F/A EQUIPMENT	887,468	5,345,000	0	5,345,000
OTHER FINANCING USES	1,673,437	958,377	0	958,377
<b>TOTAL APPROPRIATIONS</b>	<b>13,788,948</b>	<b>24,241,174</b>	<b>1,684,488</b>	<b>25,925,662</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(532,180)</b>	<b>1,712,767</b>	<b>857,107</b>	<b>2,569,874</b>

**Pending Issues & Policy Considerations**

California Senate Bill 823 passed on September 1, 2020, which will close the California Department of Corrections and Rehabilitation's Department of Juvenile Justice (DJJ) to new youth as of 7/1/21. All currently detained youth will stay at DJJ until discharged, released, or otherwise moved pursuant to law. Because these youth were convicted of violent crimes, they cannot be housed in the same units as unsentenced youth, and those held for lesser crimes. In addition, the age limit was increased to 25 versus the current under 18, so these youths will be detained at the County level for longer periods of time than those currently housed at the Juvenile Detention Facility (JDF). Because JDF was not designed to hold more potentially violent offenders for extended periods of time, potentially extensive alterations will be needed to ensure security is sufficient to protect all youths at the JDF, as well as staff and the community. The Department of General Services will initiate talks with appropriate county departments to scope alternatives for housing their new category of youth offenders and define the needed facilities Board consideration in FY2020/21.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **Parks and Recreation – Fund 016, BU 7000**

Parks and Recreation is responsible for providing park services to the public at Solano County's four parks, Sandy Beach County Park, Lake Solano County Park, Belden's Landing Water Access Facility and Lynch Canyon Open Space Park. The FY2020/21 Preliminary Recommended Budget can be found on page H-116 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net decrease of \$184,500 in revenues and a net decrease of \$139,452 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to the General Fund Contribution and a \$45,048 increase in use of the Parks Fund Balance.

#### Revenues

- \$7,500 decrease in Revenue from Use of Money/Property as a result of not operating the boat rentals at Lake Solano Park and or the ice cream vendor at Sandy Beach Park.
- \$10,000 increase in Intergovernmental Revenue for Federal CARES Act funding for reimbursement of COVID-19 pandemic related expenditures.
- \$183,000 decrease in Charges for Services as the result of reduction in Recreation Services revenues due to closures and reduced operations resulting from the COVID-19 pandemic.
- \$4,000 net decrease in Miscellaneous Revenues, a combined result of COVID-19 pandemic operations preventing fishing derbies and reduced campground occupancy levels impacting firewood sales.

#### Appropriations

- \$22,142 decrease in Salaries and Employee Benefits related to intermittent vacancies in the Park Ranger, Park Ranger Assistant, and Extra Help Park Aide positions.
- \$79,310 decrease in Services and Supplies primarily resulting from reduced operations at Lake Solano Parks and Sandy Beach Park as a result of COVID-19 pandemic mitigations and from moving cost of a contract related to Parks District formation to Resource Management.
- \$38,000 decrease in Fixed Assets related to a deferral of a planned purchase of a utility tractor.

#### Contracts

The FY2020/21 Supplemental Budget includes a decrease of \$25,000 in other professional services for the Parks District survey work, which will be funded by the Planning Division, and an offsetting increase of \$10,000 to install traffic spikes at Sandy Beach Park to control entry into the park to comply with COVID-19 pandemic social distancing protocols.

#### Fixed Assets

- \$38,000 decrease related to a deferral of a planned purchase of a utility tractor until next fiscal year if operations are returned to full capacity.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
<b>REVENUES</b>				
TAXES	782,228	782,717	0	782,717
FINES, FORFEITURES, & PENALTY	1,464	1,464	0	1,464
REVENUE FROM USE OF MONEY/PROP	19,600	24,903	(7,500)	17,403
INTERGOVERNMENTAL REV STATE	14,288	8,304	0	8,304
INTERGOVERNMENTAL REV FEDERAL	3,314	20,579	10,000	30,579
INTERGOVERNMENTAL REV OTHER	1,282	1,500	0	1,500
CHARGES FOR SERVICES	405,996	624,500	(183,000)	441,500
MISC REVENUE	6,971	8,000	(4,000)	4,000
GENERAL FUND CONTRIBUTION	413,131	572,579	0	572,579
<b>TOTAL REVENUES</b>	<b>1,648,272</b>	<b>2,044,546</b>	<b>(184,500)</b>	<b>1,860,046</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	805,279	934,995	(22,142)	912,853
SERVICES AND SUPPLIES	613,276	732,027	(79,310)	652,717
OTHER CHARGES	285,269	361,490	0	361,490
F/A EQUIPMENT	12,135	38,000	(38,000)	0
OTHER FINANCING USES	6,636	7,768	0	7,768
<b>TOTAL APPROPRIATIONS</b>	<b>1,722,595</b>	<b>2,074,280</b>	<b>(139,452)</b>	<b>1,934,828</b>
<b>CHANGE IN FUND BALANCE</b>	<b>74,324</b>	<b>29,734</b>	<b>45,048</b>	<b>74,782</b>

**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

COVID-19 - The COVID-19 pandemic is continuing to have a significant effect on Parks and Recreation Division's operations and revenues. The Division is continuing to adapt park operations to meet state and local guidelines related to the COVID-19 pandemic, including reductions in operating hours, closure of the Sandy Beach campground, reduction in occupancy levels at the Lake Solano campground, and implementation of day use access limitations, such as closure of the beach at Sandy Beach Park. Staff continues to evaluate existing and potential operational models and capital improvement needs in efforts to increase access to park locations while providing for safe opportunities for the public to recreate. This includes Federal CARES Act funding to immediately address the Sandy Beach Park entrance so that access by visitors and campers can be controlled, which may allow the campground and beach to be re-opened.

In July 2020 Solano County Parks Department was allocated up to \$715,590 in Prop 68 Per Capita Program Funds for capital outlay projects for recreation. State workshops on applying for this funding related to specific projects are scheduled for fall 2020. Several projects on the County's Capital Improvement Plan for Solano County Parks are being considered by staff for the use of these funds and additional Board approval may be necessary for application submission. If approved, funding for projects would not be available until FY2021/22.

LNU Lighting Complex Fire – In August 2020, Lake Solano on the Putah Creek sustained park damages and the loss of two residential units, the impacts of this damage is currently not reflected in budget. The Department has filed insurance claims and will return to the Board as part of the recovery and repair process.



**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

**Fleet Operations – Fund 034, BU 3100**

Fleet Management provides comprehensive fleet management and transportation services to County departments, two cities, and six Special Districts within Solano County. Fleet Management is responsible for providing the following services: monthly and daily vehicle rentals, equipment maintenance and repair, management of five fuel sites, and acquisition and disposal of vehicles and equipment. The FY2020/21 Preliminary Recommended Budget can be found on page F-123 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects an increase of \$31,000 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting no change in Fund Balance.

Revenues

- \$31,000 increase in Operating Transfers In of which \$6,000 is from the Sheriff for the purchase of a Custody K-9 vehicle and \$25,000 is from Resource Management for the purchase of a vehicle for Environmental Health to perform daily food facility inspections and site visits.

Appropriations

- \$31,000 increase in Fixed Assets for the purchase of vehicles for the Sheriff and Resource Management departments.

Contracts

None.

Fixed Assets

- \$31,000 increase in Fixed Assets of which \$6,000 is from the Sheriff for the purchase of a Custody K-9 vehicle and \$25,000 is from Resource Management for the purchase of a vehicle for Environmental Health to perform daily food facility inspections and site visits.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	74,325	14,131	0	14,131
INTERGOVERNMENTAL REV FEDERAL	973	0	0	0
CHARGES FOR SERVICES	5,284,993	5,299,615	0	5,299,615
MISC REVENUE	92,705	105,000	0	105,000
OTHER FINANCING SOURCES	466,198	159,000	31,000	190,000
<b>TOTAL REVENUES</b>	<b>5,919,194</b>	<b>5,577,746</b>	<b>31,000</b>	<b>5,608,746</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	1,106,808	1,318,130	0	1,318,130
SERVICES AND SUPPLIES	1,946,032	2,174,018	0	2,174,018
OTHER CHARGES	305,224	264,772	0	264,772
F/A EQUIPMENT	2,123,878	2,744,673	31,000	2,775,673
OTHER FINANCING USES	129,782	12,562	0	12,562
<b>TOTAL APPROPRIATIONS</b>	<b>5,611,724</b>	<b>6,514,155</b>	<b>31,000</b>	<b>6,545,155</b>
<b>NET GAIN(LOSS)</b>	<b>307,470</b>	<b>(936,409)</b>	<b>0</b>	<b>(936,409)</b>

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

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**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

No pending issues or policy considerations.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

**Risk Management – Fund 060, BU 1830**

Risk Management administers loss control insurance, workers’ compensation, and safety programs, and manages the disability and disabled employee leave programs. The FY2020/21 Preliminary Recommended Budget can be found on page F-100 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects an increase of \$260,000 in revenues and expenditures when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to the Fund Balance.

Revenues

- \$260,000 increase in Intergovernmental Revenue as reimbursement for COVID-19 pandemic related costs through the Federal CARES Act funding.

Appropriations

- \$260,000 increase in Service and Supplies Insurance Claims for Unemployment Insurance associated with the COVID-19 pandemic.

Contracts

None.

Fixed Assets

None.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	391,990	86,385	0	86,385
INTERGOVERNMENTAL REV FEDERAL	79,224	0	260,000	260,000
CHARGES FOR SERVICES	17,252,665	18,230,425	0	18,230,425
MISC REVENUE	437,101	450,298	0	450,298
<b>TOTAL REVENUES</b>	<b>18,160,979</b>	<b>18,767,108</b>	<b>260,000</b>	<b>19,027,108</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	1,049,751	1,231,909	0	1,231,909
SERVICES AND SUPPLIES	14,954,616	19,780,094	260,000	20,040,094
OTHER CHARGES	847,156	816,149	0	816,149
OTHER FINANCING USES	10,200	12,335	0	12,335
<b>TOTAL APPROPRIATIONS</b>	<b>16,861,722</b>	<b>21,840,487</b>	<b>260,000</b>	<b>22,100,487</b>
<b>NET GAIN(LOSS)</b>	<b>1,299,257</b>	<b>(3,073,379)</b>	<b>0</b>	<b>(3,073,379)</b>

**Summary of Position Changes**

None.

## **Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget**

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### **Pending Issues & Policy Considerations**

COVID-19 – Risk Management may incur additional costs and related COVID-19 pandemic reimbursement depending on the impacts of the COVID-19 pandemic. If additional costs are realized, the department will provide an update to the Board as part of the FY2020/21 Midyear Budget Report.

# Supplemental Departmental Narratives

## Solano County FY2020/21 Supplemental Recommended Budget

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### **Public Works – Fund 101, BU 3010**

Public Works is responsible for providing and maintaining a safe, reliable roadway network and associated infrastructure in unincorporated Solano County for the benefit of the traveling public. The FY2020/21 Preliminary Recommended Budget can be found on page I-1 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net decrease of \$3,078,008 in revenues and a net decrease of \$4,116,716 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a \$1,038,708 decrease use of the Road Fund Balance.

#### Revenues

- \$3,078,008 decrease in Intergovernmental Revenues due to a \$1,726,335 decrease in Federal Construction from the deferment of Stevenson Road Bridge construction, and a \$699,309 decrease in Highway Users Tax and \$652,364 decrease due to the impacts of Road Maintenance and Rehabilitation Account (SB-1) State funding, due to a reduction in fuel usage taxes and fees related to the COVID-19 pandemic impacts on stay-at-home orders on traveling public.

#### Appropriations

- \$33,284 increase in Salaries and Employee Benefits for the addition of an extra help Staff Analyst Entry to assist during with budget and contract monitoring workloads during department management transitions.
- \$50,000 increase in Services and Supplies for the implementation and annual cost of asset tracking software for Operations to monitor the location, age, and condition of street signs, striping, culverts, and other road assets.
- \$4,200,000 decrease in Fixed Assets for deferment of the following projects:
  - Cantelow Culvert Replacement \$1,200,000
  - Liberty Island Road Paving \$1,500,000
  - Stevenson Road Bridge \$1,500,000

#### Contracts

None.

#### Fixed Assets

The Preliminary Recommended Budget included approval of \$9,043,012 in Rollover Projects, \$3,000,000 in new Capital Projects, and \$2,100,000 in maintenance projects.

It is Recommended to approve \$3,297,000 in Capital Projects and \$1,500,000 in maintenance projects as outlined below. There is a decrease of \$4,200,000 in Construction in Progress for the deferral of capitalized construction projects to FY2021/22.

- Farm to Market Phase 3 – Abernathy Road \$1,200,000
- Farm to Market Phase 3 – Mankas Corner Road \$ 360,000
- Farm to Market Phase 3 – Rockville Road \$ 453,000
- Farm to Market Phase 3 – Suisun Valley Road \$1,284,000
- Overlay 2021 (Prof Services) \$1,500,000

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
TAXES	1,109,527	1,156,028	0	1,156,028
LICENSES, PERMITS & FRANCHISE	317,612	258,600	0	258,600
FINES, FORFEITURES, & PENALTY	75,340	0	0	0
REVENUE FROM USE OF MONEY/PROP	304,344	93,922	0	93,922
INTERGOVERNMENTAL REV STATE	15,752,866	17,760,712	(1,351,673)	16,409,039
INTERGOVERNMENTAL REV FEDERAL	774,009	6,122,978	(1,726,335)	4,396,643
INTERGOVERNMENTAL REV OTHER	733,539	1,300,000	0	1,300,000
CHARGES FOR SERVICES	1,157,062	1,236,645	0	1,236,645
MISC REVENUE	20,116	2,000	0	2,000
OTHER FINANCING SOURCES	184,799	889,000	0	889,000
<b>TOTAL REVENUES</b>	<b>20,429,211</b>	<b>28,819,885</b>	<b>(3,078,008)</b>	<b>25,741,877</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	7,897,124	8,805,416	33,284	8,838,700
SERVICES AND SUPPLIES	4,828,331	10,829,452	50,000	10,879,452
OTHER CHARGES	1,243,990	1,463,295	0	1,463,295
F/A LAND	352,320	176,000	0	176,000
F/A BLDGS AND IMPRMTS	3,398,677	10,497,000	(4,200,000)	6,297,000
F/A EQUIPMENT	895,555	1,031,000	0	1,031,000
OTHER FINANCING USES	149,418	227,971	0	227,971
<b>TOTAL APPROPRIATIONS</b>	<b>18,765,414</b>	<b>33,030,134</b>	<b>(4,116,716)</b>	<b>28,913,418</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(1,663,797)</b>	<b>4,210,249</b>	<b>(1,038,708)</b>	<b>3,171,541</b>

**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

COVID-19 - Due to State and Local stay-at-home orders, fuel usage decreased in March, April, and May of 2020, resulting in an 8% or \$1,350,000 decrease in gas tax revenue from earlier projections for FY2019/20. Based on California Association of Counties revised projections due to the State's May Revision to the state budget, gas tax revenue is expected to decrease again by 8% or \$1,350,000 in FY2020/21 for a total combined decrease of \$2,700,000.

LNU Lighting Complex Fire – On August 18, 2020 the LNU Lighting Complex fire burned from the Napa hills into Solano County. The greatest fire damage and destruction occurred in the unincorporated area of Pleasant Valley, English Hills, and part of Steiger Hills. The fire destroyed homes and businesses and many structures as well as roadways, road signage, guardrails, street marking, and drainage. These costs are not yet reflected in this Budget. The Board approved an appropriation from contingencies on September 1, 2020 to cover the initial repair costs pending FEMA and CalOES reimbursements.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

**IHSS - Public Authority – Fund 152, BU 1520**

The In-Home Supportive Services (IHSS) Public Authority (PA) is a distinct legal entity that serves as the Employer of Record for In-Home Supportive Services caregivers (also known as IHSS providers) in Solano County, established in accordance with California Welfare and Institutions Code §12301.6. The Solano County Board of Supervisors serves as the Governing Board for this separate legal entity. In addition to serving as the Employer of Record for IHSS, the Public Authority also provides services to IHSS consumers. The FY2020/21 Preliminary Recommended Budget can be found on page J-49 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a decrease of \$9,063 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$4,755 in General Fund Contribution.

Revenues

- \$4,308 decrease in federal revenues based on federal share of cost.
- \$4,755 decrease in County General Fund Contribution to reflect local share of the reduction in H&SS administration costs.

Appropriations

- \$9,063 decrease in H&SS administration costs allocated to IHSS Public Authority. Please refer to BU 7690 for detailed explanation.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
<b>REVENUES</b>				
INTERGOVERNMENTAL REV STATE	8,948,507	10,198,067	0	10,198,067
INTERGOVERNMENTAL REV FEDERAL	2,017,914	2,705,366	(4,308)	2,701,058
CHARGES FOR SERVICES	0	654	0	654
GENERAL FUND CONTRIBUTION	6,069,731	6,545,803	(4,755)	6,541,048
<b>TOTAL REVENUES</b>	<b>17,036,151</b>	<b>19,449,890</b>	<b>(9,063)</b>	<b>19,440,827</b>
<b>APPROPRIATIONS</b>				
SERVICES AND SUPPLIES	5,496	14,675	0	14,675
OTHER CHARGES	16,212,688	18,532,545	0	18,532,545
OTHER FINANCING USES	817,967	902,670	(9,063)	893,607
<b>TOTAL APPROPRIATIONS</b>	<b>17,036,151</b>	<b>19,449,890</b>	<b>(9,063)</b>	<b>19,440,827</b>
<b>CHANGE IN FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Pending Issues & Policy Considerations**

No pending issues or policy considerations.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **First 5 Solano – Fund 153, BU 1530**

First 5 Solano Children and Families Commission (First 5 Solano) exists to develop and support programs and partnerships that improve the lives of young children, their families, and their communities. First 5 Solano provides funding for community-based services that address the health, well-being, social, cognitive, academic, emotional, and developmental needs of expectant parents, young children, and their families. First 5 Solano also funds activities that promote and support a stronger infrastructure and more effective system of services for children from birth to five years of age. First 5 Solano's strategic investments are used to support additional leveraged funds in local, State, federal, and foundation dollars for Solano County's youngest children. The FY2020/21 Preliminary Recommended Budget can be found on page J-60 of the FY2020/21 Recommended Budget Book.

### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net increase of \$145,887 revenues and a net increase of \$103,722 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$42,165 in Fund Balance.

#### Revenues

- \$100,000 increase in Intergovernmental revenue resulting from a grant from First 5 California for home visiting coordination.
- \$45,887 increase in Intergovernmental revenue related to Federal CARES Act funding reimbursement for COVID-19 pandemic related expenditure.

#### Appropriations

- \$3,722 increase Salary and Employee Benefits to fund staff to assist Public Health with contact tracing.
- \$39,900 increase in evaluation to conduct needs assessment and evaluation for home visiting coordination grant.
- \$60,100 in interfund transfer to Health & Social Services for activities related to the home visiting coordination grant.

#### Contracts

The FY2020/21 Supplemental Budget includes the following additional significant contract:

- \$40,000 – Applied Survey Research, home visiting coordination needs assessment and evaluation plan.

#### Fixed Assets

None.



**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	177,423	161,085	0	161,085
INTERGOVERNMENTAL REV STATE	3,387,000	3,027,292	0	3,027,292
INTERGOVERNMENTAL REV FEDERAL	448,459	221,402	145,887	367,289
CHARGES FOR SERVICES	467,755	769,396	0	769,396
MISC REVENUE	971,192	5,000	0	5,000
<b>TOTAL REVENUES</b>	<b>5,451,829</b>	<b>4,184,175</b>	<b>145,887</b>	<b>4,330,062</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	1,035,576	1,129,347	3,722	1,133,069
SERVICES AND SUPPLIES	297,484	319,174	0	319,174
OTHER CHARGES	2,629,049	3,142,184	100,000	3,242,184
F/A BLDGS AND IMPRMTS	1,444,228	0	0	0
F/A EQUIPMENT	14,986	0	0	0
OTHER FINANCING USES	10,170	11,074	0	11,074
<b>TOTAL APPROPRIATIONS</b>	<b>5,431,494</b>	<b>4,601,779</b>	<b>103,722</b>	<b>4,705,501</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(20,335)</b>	<b>417,604</b>	<b>(42,165)</b>	<b>375,439</b>

**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

No pending issues or policy considerations.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

**Grants/Programs Administration – Fund 151, BU 1570**

This budget unit was established to track County Administrative Office/First 5 Solano’s administration and program costs related to Solano Children’s Alliance (SCA) and has expanded to include other Board of Supervisors approved programs/contributions outside of the scope of First 5 Solano Children and Families Commission. The FY2020/21 Preliminary Recommended Budget can be found on page J-66 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a decrease of \$78,000 in revenue and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change in Fund Balance.

The reduction in revenue and expenditure represents a transition of \$78,000 of the Children’s Trust Fund (CTF) to Health & Social Services (H&SS). CTF resides within H&SS and First 5 Solano has managed these funds on behalf of H&SS as they were connected with contracts managed by First 5 Solano. As the contracts have ended as of June 30, 2020 (with the exception of Children’s Alliance), these funds will be managed by H&SS.

Contracts

None.

Fixed Assets

None.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	8,578	0	0	0
CHARGES FOR SERVICES	116,772	90,000	(78,000)	12,000
MISC REVENUE	200,000	0	0	0
GENERAL FUND CONTRIBUTION	616,560	1,746,250	0	1,746,250
<b>TOTAL REVENUES</b>	<b>941,909</b>	<b>1,836,250</b>	<b>(78,000)</b>	<b>1,758,250</b>
<b>APPROPRIATIONS</b>				
OTHER CHARGES	869,935	1,886,251	(78,000)	1,808,251
<b>TOTAL APPROPRIATIONS</b>	<b>869,935</b>	<b>1,886,251</b>	<b>(78,000)</b>	<b>1,808,251</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(71,974)</b>	<b>50,001</b>	<b>0</b>	<b>50,001</b>

**Pending Issues & Policy Considerations**

No pending issues or policy considerations.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

**Napa/Solano Area Agency on Aging – Fund 216, BU 2160**

The Napa/Solano Area Agency on Aging for Planning and Service Area (PSA) 28 is the entity that serves as the Area Agency on Aging (AAA) in Napa and Solano Counties, established in accordance with the federal Older Americans Act and the Older Californians Act, to administer programs to older adults, adults with disabilities, family caregivers, and residents of long-term care facilities. The FY2020/21 Preliminary Recommended Budget can be found on page J-57 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects an increase of \$702,355 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to Net County Cost; however, County General Fund decreased by \$20,287 due to an increase in federal and State allocations.

Revenues

- \$731,314 net increase in federal and State revenues for the Area Plan (AP-2021-28), Home Fall Prevention Funding, and Family First Coronavirus Response Act.
- \$8,672 decrease in other revenue to reflect decrease in Napa County's share of administration costs.
- \$20,287 decrease in operating transfers in to reflect decrease in County General Fund contribution due to increase in federal and State revenues.

Appropriations

- \$702,355 increase in Other Charges which primarily represents increases in contracted direct services due to increase in federal and State revenues.

Contracts

The FY2020/21 Supplemental Budget includes a \$702,317 increase in contracted direct services which will be allocated to new or existing contracts.

Fixed Assets

None.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
INTERGOVERNMENTAL REV STATE	714,491	309,570	918,331	1,227,901
INTERGOVERNMENTAL REV FEDERAL	2,764,009	2,520,960	(187,017)	2,333,943
MISC REVENUE	66,388	91,090	(8,672)	82,418
OTHER FINANCING SOURCES	196,240	252,516	(20,287)	232,229
<b>TOTAL REVENUES</b>	<b>3,741,128</b>	<b>3,174,136</b>	<b>702,355</b>	<b>3,876,491</b>
<b>APPROPRIATIONS</b>				
OTHER CHARGES	3,252,474	2,601,508	702,317	3,303,825
OTHER FINANCING USES	488,654	572,628	38	572,666
<b>TOTAL APPROPRIATIONS</b>	<b>3,741,128</b>	<b>3,174,136</b>	<b>702,355</b>	<b>3,876,491</b>
<b>NET COUNTY COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Supplemental Departmental Narratives**  
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**Pending Issues & Policy Considerations**

COVID-19 – At this time it is unclear if there will be impacts to the N/S AAA budget related to the COVID-19 pandemic. The Department will continue to monitor and provide an update to the Board and a corrective action plan if necessary to address any losses in funding as part of the FY2020/21 Midyear Budget Report.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **Solano County Fair – Fund 235, BU 2350**

The Solano County Fair Association (SCFA) is a 501(c)3 nonprofit organization established in 1946 to conduct the annual Solano County Fair and to oversee the day-to-day operations of the County's fairgrounds property. The SCFA strives to provide a year-round regional destination point by presenting first-class, multi-use entertainment and recreation facilities that support the County Fair and provide an economic and quality of life asset to the greater Solano County community. The FY2020/21 Preliminary Recommended Budget can be found on page M-9 of the FY2020/21 Recommended Budget Book.

As no budget figures were included by the County Administrator's Office for the FY2020/21 Preliminary Recommended Budget, Supplemental Budget Adjustments reflect increases in both funding and appropriations.

#### **Significant Challenges and Accomplishments**

##### COVID-19:

- In response to the COVID-19 pandemic SCFA has taken the following actions:
  - All salaried staff has taken a voluntary 25% reduction in pay.
  - SCFA cancelled or rescheduled events and activities that did not meet COVID-19 pandemic social distancing standards.
  - Suspended or reduced all advertising and marketing costs.
  - Eliminated or reduced all unnecessary maintenance or facility improvements projects.
  - Furloughed the majority of SCFA staff leaving only a basic "bare-bones" crew. Furloughed SCFA crew will continue to receive the same healthcare benefits while furloughed that they enjoyed while working.
  - Hosted one of the County's COVID-19 pandemic drive through testing sites.
  - Remaining SCFA staff continue to monitor all new federal and State programs intended to support the small business community, local non-profits, their impacted employees, and the community they serve.
  - Postponed the 2020 Youth Ag Day.
  - Pivoted to a Virtual 2020 Solano County Fair – one of the first in the nation.
  - Worked closely with Solano County Public Health officials to develop a "SCFA COVID-19 Reopening Plan," which included the SCFA Board taking action to approve new policies.
  - After having to close, the Solano County Race Place was one of the first northern California satellite wagering facilities to gain approval to reopen.
- Planning for a slow recovery - SCFA has modified its business model to adapt to doing business in a "COVID-19 world":
  - Prepare, review, and update 6 Month Revenue / Cost Projection – reflecting changing reduced revenue stream and minimum expenses.
  - New events opportunities – Move to capture new revenue streams created or revealed by pandemic.
  - Adapting old events to COVID-19 pandemic standards – Explore opportunities with existing event partnerships to test adaptability of current event lineup.
  - Emphasis on SCFA independent funding stream. Pursue securing funding opportunities available to non-profits, small businesses, and other non-government entities.

##### 2020 Virtual Solano County Fair:

With most fairs cancelling many, if not all their activities, the Solano County Fair Association Board of Directors decided that hosting a complete fair was of the utmost importance. When it became apparent that the COVID-19 pandemic would prevent a traditional fair format, SCFA pivoted and went 100% virtual. Countless volunteer hours combined with an incredible response from the community ensured that the 2020 Virtual Solano County Fair would be a success. Adding to the significance of SCFA's

**Supplemental Departmental Narratives**  
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Virtual Fair efforts was that the 2020 Virtual Solano County Fair was one of the first fairs nation-wide to go 100% virtual. Since the conclusion of the 2020 Virtual Solano County Fair, SCFA Board and staff have been contacted by other state fairs as well as national organizers interested in replicating SCFA's virtual success.

- 27+ hours of live streamed broadcast.
- 4,997 views, which consists of 362 hours 53 minutes of watch time.
- 45 entertainers, community contributors, and non-profit resources.
- Over \$11,000 raised from 20+ cash donors, in-kind sponsors, and public donations.
- 420 Youth Solano Living Entries judged with \$2,041 paid in premiums and awards.
- 86 Junior Livestock Entries for the On-Site Livestock Show and \$122,045 in Gross Sales at the Virtual Livestock Auction.

Emergency Response:

- SCFA volunteered to be a regional animal shelter for Napa and Solano County residents during the LNU Lightning Complex fire.
- SCFA and the Solano County Fair Grounds was one of three animal evacuation centers set up by the Solano County OES.
- At one point 325 animals (99 from Napa County) were sheltered at the Fairgrounds, including goats, sheep, horses, cows, large birds, and other animals.
- Open for four days during fire evacuations.

**Budget Summary**

The SCFA budget is based on a calendar year. The 2020 SCFA Budget reflects total revenues of \$3,071,868 an increase of \$255,474 or 9.1% over the 2019 Adopted Budget. The 2020 appropriations total \$2,767,395 reflecting an increase of \$323,774 or 13.3% over the 2019 Adopted Budget.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL*	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	220,492	871	2,000,574	2,001,445
INTERGOVERNMENTAL REV STATE	0	0	82,487	82,487
CHARGES FOR SERVICES	0	0	839,136	839,136
MISC REVENUE	37,167	0	148,800	148,800
<b>TOTAL REVENUES</b>	<b>257,659</b>	<b>871</b>	<b>3,070,997</b>	<b>3,071,868</b>
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	0	0	1,344,677	1,344,677
SERVICES AND SUPPLIES	46,668	0	1,347,610	1,347,610
OTHER CHARGES	0	0	10,308	10,308
F/A BLDGS AND IMPRMTS	0	0	64,800	64,800
<b>TOTAL APPROPRIATIONS</b>	<b>46,668</b>	<b>0</b>	<b>2,767,395</b>	<b>2,767,395</b>
<b>NET GAIN(LOSS)</b>	<b>210,991</b>	<b>871</b>	<b>303,602</b>	<b>304,473</b>

\*Footnote - The FY2019/20 Actual only reflect those figures that flow through the County OneSolution System. SCFA manages their own financial system outside the County Financial System to account for and document their actual revenues and appropriations.

## **Supplemental Departmental Narratives**

### **Solano County FY2020/21 Supplemental Recommended Budget**

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#### **Summary of Significant Adjustments**

SCFA concluded calendar year 2019 with an audited change in net position before depreciation, pension, and OPEB expense of \$285,780 a decrease of \$84,790 compared to CY2018 representing and a decrease of 22.8%; however, the audited total net position of the SCFA was deficit balance of (\$1,634,314) for calendar year 2019. The SCFA has starting balances in its designated reserves for January 1, 2020 of \$39,203 in Capital Projects/Maintenance Reserve; \$9,834 in Parking Lot Improvement Reserves; \$34,144 in Fair Hands Reserve; \$8,775 in Racing Facilities Improvement Reserve; \$10,575 in Ag Day Reserve; and \$24,580 in Junior Livestock Auction Reserve.

#### **Summary of Position Changes**

In 2019, 3.6 positions were either eliminated or duties/responsibilities shifted to another position. The 2020 budget continues the downsizing trend. The 2019 SCFA budget had 24 positions reflecting 14.9 FTE. The 2020 SCFA budget reflects a reduction to 18 positions reflecting 12.89 FTE.

#### **Pending Issues & Policy Considerations**

COVID-19 – SCFA may incur additional costs and related funding shortages depending on the impacts of the COVID-19 pandemic. Based on State Health Orders due to the COVID-19 pandemic medical emergency, Six Flags Discovery Kingdom (Six Flags) has not been open since March 2020 and was unable to meet their rent payment totaling \$481,400.63 for the period April 1, 2020 through March 31, 2021, as outlined in the Parking Management Agreement between the County and Six Flags, the annual lump sum payment is typically payable on or before July 1 of each year; however, Six Flags requested deferment of the payment until December 1, 2020. If additional costs or funding shortages are realized, an update to the Board will be included as part of the FY2020/21 Midyear Budget Report.

On May 7, 2020, the Fair was granted a loan (the “Loan”) from Westamerica Bank in the aggregate amount of \$258,786, pursuant to the Paycheck Protection Program (the “PPP”) of the federal CARES Act. The Loan, dated May 1, 2020, matures on May 1, 2022, and bears interest at a rate of 1.00% per annum, payable monthly commencing on December 1, 2020. Funds from the Loan may only be used for payroll costs, costs used to continue group health care benefits, mortgage payments, rent, utilities, and interest on other debt obligations incurred before February 15, 2020. Under the terms of the PPP, certain amounts of the Loan may be forgiven if they are used for qualifying expenses as described in the Federal CARES Act, SCFA intends to use the entire Loan amount for qualifying expenses.

The SCFA operates under a contract with the County of Solano and expires on January 31, 2021 unless the contract is amended as part of SCFA’s annual budget approval process, per the operating agreement. Most of SCFA’s revenues are generated by the operations of the fairgrounds. The County Fair Association receives a small allocation of license fees generated by the California horse racing industry to offset a portion of the cost of providing staff services to the SCFA. Revenues include ground leases and revenue from Fair parking and Six Flags parking agreement, advertising, facility rental, satellite wagering and support from the State of California for the network of fairs. Many of these revenues have been drastically impacted due to the COVID-19 pandemic.

**Supplemental Departmental Narratives  
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**Civil Processing – Fund 241, BU 4110**

Under authority of Government Code §26720 et seq., the Sheriff collects certain fees related to services provided through the Department’s Civil Bureau (i.e., service of process, etc.). The specific code sections cited below provide for portions of fees collected to be deposited into a special fund to be used for specified purposes. The FY2020/21 Preliminary Recommended Budget can be found on page F-86 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a decrease of \$15,000 in revenues and appropriations when compared to FY2020/21 Preliminary Recommended Budget, resulting in no change to Fund Balance.

Revenues:

- \$12,000 decrease in court assessments revenue from civil awards as fewer court cases are anticipated due to the Coronavirus pandemic.
- \$3,000 decrease in civil processing fee revenue reflects fewer requests for civil actions.

Appropriations:

- \$15,000 decrease in Operating Transfers-Out to the Sheriff’s Operating Budget to offset operational costs for the Civil program.

Contracts

None.

Fixed Assets

None.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
FINES, FORFEITURES, & PENALTY	81,207	99,790	(12,000)	87,790
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	26,604	5,416	0	5,416
	50,612	51,000	(3,000)	48,000
<b>TOTAL REVENUES</b>	<b>158,423</b>	<b>156,206</b>	<b>(15,000)</b>	<b>141,206</b>
<b>APPROPRIATIONS</b>				
OTHER FINANCING USES	270,973	152,566	(15,000)	137,566
<b>TOTAL APPROPRIATIONS</b>	<b>270,973</b>	<b>152,566</b>	<b>(15,000)</b>	<b>137,566</b>
<b>CHANGE IN FUND BALANCE</b>	<b>112,550</b>	<b>(3,640)</b>	<b>0</b>	<b>(3,640)</b>

**Pending Issues & Policy Considerations**

No pending issues or policy considerations.



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**Sheriff's Assets Seizure – Fund 253, BU 4120**

The Sheriff's Office, in its role as a law enforcement agency, assists other local law enforcement agencies with the arrests of suspected drug dealers. Personal property associated with illegal drug activity is often seized by the arresting agencies, declared "forfeited" by a court order, and then sold. The Sheriff's Office's portion of any applicable sale proceeds is deposited in this special revenue fund and expended to support programs in the Sheriff's operating budget for the investigation, detection, and prosecution of criminal activities, and to combat drug abuse and gang activity. The FY2020/21 Preliminary Recommended Budget can be found on page H-53 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects no change in revenues and an increase of \$6,000 in appropriations when compared to FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$6,000 to Fund Balance.

Revenues

- No Change.

Appropriations

- \$6,000 increase in Operating Transfers-Out to offset costs in the Sheriff's Operating Budget to purchase a replacement vehicle for the Custody Division to support Custody's canine program.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
<b>REVENUES</b>				
FINES, FORFEITURES, & PENALTY	2,968	0	0	0
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	5,093	1,500	0	1,500
	0	643	0	643
<b>TOTAL REVENUES</b>	<b>8,061</b>	<b>2,143</b>	<b>0</b>	<b>2,143</b>
<b>APPROPRIATIONS</b>				
OTHER CHARGES	41,337	0	0	0
OTHER FINANCING USES	61,450	31,743	6,000	37,743
<b>TOTAL APPROPRIATIONS</b>	<b>102,787</b>	<b>31,743</b>	<b>6,000</b>	<b>37,743</b>
<b>CHANGE IN FUND BALANCE</b>	<b>94,726</b>	<b>29,600</b>	<b>6,000</b>	<b>35,600</b>

**Pending Issues & Policy Considerations**

No pending issues or policy considerations.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **County Disaster – Fund 282, BU 5908**

Solano County utilizes the County Disaster Fund to provide a separate budget unit to account for the payment of County costs associated with disasters impacting Solano County and the related subsequent reimbursement from the State and federal government. In prior years the Disaster Fund was utilized for tracking costs for the 2014 Napa Earthquake, 2017 Winter Storm Flooding and the 2017 October Wildfires. Active disaster events which are being accounted for in the Disaster Fund are the 2019 Public Safety Power Shutoff (PSPS) and Wildfires, the COVID-19 pandemic medical emergency and Federal CARES Act funding, and the 2020 LNU Lightning Complex Fire. The FY2020/21 Preliminary Recommended Budget can be found on page F-68 of the FY2020/21 Recommended Budget Book.

### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects an increase of \$14,390,528 in revenues and appropriations when compared to FY2020/21 Preliminary Recommended Budget, resulting in no change to Fund Balance.

#### Revenues

- \$14,390,528 increase in Federal CARES Act funding.

#### Appropriations

Increase in appropriations are the result of the CARES Act Expenditure Plan approved by the Board on August 25, 2020. The following is a summary of the Federal CARES Act funding appropriations budgeted in the County Disaster Fund.

- \$4,000,000 - Rental Assistance Program
- \$3,043,244 - Project RoomKey
- \$2,500,000 – County PPE
- \$2,000,000 – Small Business COVID-19 Grant Program
- \$300,000 – Utility Assistance
- \$200,000 – Tenant Landlord Outreach
- \$200,000 – Food Bank
- \$800,000 – Emergency Sheltering – (i.e. Other TBD, Project Homekey)
- \$200,000 – COVID-19 Translation Services (Spanish/Tagalog, etc.)
- \$812,284 – Childcare Emergency Grants
- \$185,000 – Consultant costs
- \$150,000 – Transportation Services

#### Contracts

None.

#### Fixed Assets

None.

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<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
INTERGOVERNMENTAL REV STATE	4,914	0	14,390,528	14,390,528
INTERGOVERNMENTAL REV FEDERAL	238,919	0	0	0
CHARGES FOR SERVICES	24,169	6,018	0	6,018
<b>TOTAL REVENUES</b>	<b>268,002</b>	<b>6,018</b>	<b>14,390,528</b>	<b>14,396,546</b>
<b>APPROPRIATIONS</b>				
SERVICES AND SUPPLIES	238,919	0	4,385,000	4,385,000
OTHER CHARGES	4,067	6	10,005,528	10,005,534
<b>TOTAL APPROPRIATIONS</b>	<b>242,986</b>	<b>6</b>	<b>14,390,528</b>	<b>14,390,534</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(25,016)</b>	<b>(6,012)</b>	<b>0</b>	<b>(6,012)</b>

**Pending Issues & Policy Considerations**

COVID-19 – Partial shutdowns of the economy continue due to the COVID-19 pandemic, resulting in decreased revenues to the County. \$14.4 million in Federal CARES Act funding partially offsets pandemic-related revenue losses for disaster expenditures through December 2020, and \$2 million in General Fund Contingency previously approved by the Board in FY2019/20 was re-budgeted to FY2020/21 to cover COVID-19 pandemic related costs. Staff will continue to monitor funding sources and present any recommended adjustments to the Board during the FY2020/21 Midyear Budget Report.

Wildfires – On September 1, 2020, the Board approved \$4 million in General Fund Contingency for expenses related to the LNU Lightning Complex fire which, as of this writing, has resulted in the loss of 309 homes, 405 additional structures, and burned 41,776 acres in Solano County with recovery just beginning and will result in County costs while the County seeks FEMA and CalOES reimbursement for a portion of those costs. Wildfire season in Solano County typically peaks in late summer/early fall, leaving several more months of the potential for fire hazards in the County.

Public Safety Power Shutoffs (PSPS) – PSPS events continue to be a possibility in Solano County. While PG&E has made strides in narrowing the focus of these shutoffs to reduce the impact to neighborhoods not typically threatened by wildfires, the potential for PSPS's remains. \$464,000 in State funding was made available to the County in FY2019/20 to mitigate the impact of PSPS events in FY2020/21.

**Supplemental Departmental Narratives  
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**Public Facilities Fees – Fund 296, BU 1760**

The Public Facilities Fee (PFF) budget is the conduit for receipt and distribution of Public Facilities Fees collected and used for capital project expenses. The fee is imposed on all new non-exempt construction within all incorporated and unincorporated areas of Solano County. The fee, set under the authority of Government Code §66000-66009, was implemented through County Ordinance 1466 adopted on February 9, 1993. The purpose of the fee is to provide funding for expansion and/or new construction of County facilities required to accommodate new demands for facilities needed to house government services in the County. Fees collected under the Ordinance provide funding for needs assessments, planning, designing, construction, lease-purchase, acquisition, improvements, fixed assets, and furnishings for County services, including jails, justice services, general administration, public and mental health services, public assistance services, regional transportation, County parks, libraries, and animal shelters. The FY2020/21 Preliminary Recommended Budget can be found on page G-14 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects no change in revenue and an increase of \$565,644 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$565,644 in Fund Balance.

Each year, the actual amount of the previous year's collections must be transferred from the Vacaville Library District PFF function (1764) to the Vacaville Library District. When the budget is prepared, the actual amount of collections is not known. For FY2020/21, only \$450,000 was budgeted for the transfer. The actual amount of collections in FY2019/20 was \$1,015,644.

Contracts

None.

Fixed Assets

None.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	611,529 <u>7,244,037</u>	98,305 <u>5,616,155</u>	0 <u>0</u>	98,305 <u>5,616,155</u>
<b>TOTAL REVENUES</b>	<b>7,855,566</b>	<b>5,714,460</b>	<b>0</b>	<b>5,714,460</b>
<b>APPROPRIATIONS</b>				
SERVICES AND SUPPLIES OTHER CHARGES OTHER FINANCING USES	34,103 483,734 <u>1,482,936</u>	2,050 494,796 <u>6,304,051</u>	0 565,644 <u>0</u>	2,050 1,060,440 <u>6,304,051</u>
<b>TOTAL APPROPRIATIONS</b>	<b>2,000,773</b>	<b>6,800,897</b>	<b>565,644</b>	<b>7,366,541</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(5,854,793)</b>	<b>1,086,437</b>	<b>565,644</b>	<b>1,652,081</b>

**Pending Issues & Policy Considerations**

No pending issues or policy considerations.

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### **Department of Child Support Services – Fund 369, BU 2480**

Under provisions of Title IV-D of the Federal Social Security Act, the Department of Child Support Services (DCSS) enriches our community by promoting parental responsibility to enhance the well-being of children by providing child support services to establish parentage and collect child support. The FY2020/21 Preliminary Recommended Budget can be found on page H-1 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a decrease of \$761,921 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to the Net County Cost.

#### Revenues

- \$795,961 decrease in Intergovernmental revenue related to State and federal funding resulting from the State fiscal crisis caused by the COVID-19 pandemic and subsequent economic recession. The funding will be partially or completely restored if the State receives additional federal funding by October 15, 2020.
- \$34,040 increase in Intergovernmental revenue related to the Federal CARES Act funding for the reimbursement in the deployment of two employees to assist with COVID-19 pandemic contract tracing.

#### Appropriations

- \$652,589 decrease in Salary and Employee Benefits due to deleting two vacant positions, an Accounting Technician, and an Accounting Clerk II, and keeping five vacant Child Support Specialist positions unfilled until funding becomes available.
- \$107,832 net decrease in Services and Supplies primarily due to decreases of \$10,000 in legal service costs, \$22,000 in central data processing supplemental service costs, \$13,000 in advertising costs, \$40,850 in education and training costs, \$15,000 in travel costs, and \$10,000 in PG&E costs offset by \$13,072 increase in building lease costs for the repayment of a zero-interest loan from the County. The loan will cover some of the Department's renovation costs for its planned move to the County Administration Center in FY2020/21 in the event State DCSS is unable to provide the funding due to State budget reductions.
- \$1,500 decrease in Other Charges related to materials, small projects, and labor due to the Department's move to the County Administration Center, which will result in General Services costs being charged to different cost categories.

#### Contracts

None.

#### Fixed Assets

None.

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<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	16,134	3,784	0	3,784
INTERGOVERNMENTAL REV STATE	4,175,363	4,523,632	(270,627)	4,253,005
INTERGOVERNMENTAL REV FEDERAL	8,198,681	8,971,169	(491,294)	8,479,875
CHARGES FOR SERVICES	1,342	500	0	500
OTHER FINANCING SOURCES	0	55,000	0	55,000
GENERAL FUND CONTRIBUTION	0	40,000	0	40,000
<b>TOTAL REVENUES</b>	<b>12,391,521</b>	<b>13,594,085</b>	<b>(761,921)</b>	<b>12,832,164</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	10,411,580	11,108,599	(652,589)	10,456,010
SERVICES AND SUPPLIES	1,455,817	1,442,118	(107,832)	1,334,286
OTHER CHARGES	330,542	391,911	(1,500)	390,411
OTHER FINANCING USES	100,289	894,618	0	894,618
<b>TOTAL APPROPRIATIONS</b>	<b>12,298,227</b>	<b>13,837,246</b>	<b>(761,921)</b>	<b>13,075,325</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(93,293)</b>	<b>243,161</b>	<b>0</b>	<b>243,161</b>

**Summary of Position Changes**

The FY2020/21 Supplemental Budget includes the following proposed position changes:

- Delete 1.0 FTE Accounting Technician
- Delete 1.0 FTE Accounting Clerk II

**Pending Issues & Policy Considerations**

COVID-19 – Child Support Services may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

On June 29, 2020, the 2020 Budget Act was signed by Governor Newsom. The State Budget includes significant changes to the child support program in response to the fiscal crisis caused by the COVID-19 pandemic and subsequent economic recession. Specifically, the State Budget includes reductions of \$56 million to local child support agency funding. The funding reductions may be restored partially or completely if California receives additional federal funding by October 15, 2020. Without additional federal funding, the Department will lose \$795,961 in State and federal funding compared to the FY2020/21 Preliminary Recommended Budget.

State child support funding levels for future years are unknown at this time. Continued flat funding or additional funding cuts, combined with anticipated increases in personnel salary and benefit costs, will result in reduced staffing levels, which will have an adverse impact on customer service and department performance. To mitigate these impacts, the Department continues to expand the use of technology and explore shared services agreements with other local child support agencies.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **District Attorney – Fund 900, BU 6500**

The District Attorney is the County's public prosecutor and chief law enforcement official, initiating and conducting, on behalf of the people, all prosecutions for public offenses. The FY2020/21 Preliminary Recommended Budget can be found on page H-7 of the FY2020/21 Recommended Budget Book

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net increase of \$124,577 in revenue and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change in Fund Balance nor General Fund Contribution.

#### Revenues

- \$124,577 increase in Proposition 172 Public Safety Sales Tax Revenues.
- \$78,000 increase in 2011 Realignment Revocation Intergovernmental Revenue to offset the Department's decrease in CCP revenue.
- \$78,000 decrease in 2011 Realignment CCP Intergovernmental Revenue due to a projected County-wide \$2.8 million deficit in Community Corrections Partnership (CCP) revenue.

#### Appropriations

- \$114,859 increase in Salary and Employee Benefits to fund a 1.0 FTE District Attorney Investigator (Limited-Term) that was approved in the Preliminary Recommended Budget on June 25, 2020.
- \$7,419 increase in Services and Supplies including cell phone, equipment and other costs associated with the hiring of a 1.0 FTE District Attorney Investigator (Limited-Term) that was approved in the Preliminary Recommended Budget on June 25, 2020.
- \$2,299 increase in Other Finance Uses for Pension Obligation Bond expense to fund a 1.0 FTE District Attorney Investigator (Limited-Term) that was approved in the Preliminary Recommended Budget on June 25, 2020.

#### Contracts

None.

#### Fixed Assets

None.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
FINES, FORFEITURES, & PENALTY	97,096	111,600	0	111,600
INTERGOVERNMENTAL REV STATE	9,592,049	8,902,696	124,577	9,027,273
INTERGOVERNMENTAL REV FEDERAL	33,887	0	0	0
CHARGES FOR SERVICES	685,990	855,630	0	855,630
MISC REVENUE	140,972	211,736	0	211,736
OTHER FINANCING SOURCES	1,149,242	1,350,310	0	1,350,310
GENERAL FUND CONTRIBUTION	14,835,092	17,897,488	0	17,897,488
<b>TOTAL REVENUES</b>	<b>26,534,329</b>	<b>29,329,460</b>	<b>124,577</b>	<b>29,454,037</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	21,377,762	23,836,084	114,859	23,950,943
SERVICES AND SUPPLIES	3,103,842	3,370,021	7,419	3,377,440
OTHER CHARGES	1,757,465	1,790,770	0	1,790,770
F/A EQUIPMENT	27,283	26,012	0	26,012
OTHER FINANCING USES	229,278	263,378	2,299	265,677
INTRA-FUND TRANSFERS	44,376	43,195	0	43,195
<b>TOTAL APPROPRIATIONS</b>	<b>26,540,007</b>	<b>29,329,460</b>	<b>124,577</b>	<b>29,454,037</b>
<b>CHANGE IN FUND BALANCE</b>	<b>5,678</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

COVID-19 – The District Attorney may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.



## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **Sheriff's Office – Fund 900, BU 6550**

Headed by the elected Sheriff as prescribed in Government Code §24000(b), the Sheriff's Office is responsible for providing public safety services in the County, including patrol, investigations, custody of adult offenders, and overseeing the Coroner's Office, Animal Care/Control, and the Office of Emergency Services (OES). The Sheriff's Office also provides a variety of support services including dispatch of public safety personnel and maintenance of criminal records. The FY2020/21 Preliminary Recommended Budget can be found on page H-37 of the FY2020/21 Recommended Budget Book

### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net decrease of \$2,076,360 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$6,078,311 in General Fund Contribution.

#### Revenues

- \$4,376,000 increase in one-time Federal CARES Act funding to offset costs and operational changes from July 2020 through December 2020.
- \$756,000 decrease in Revenues from the current financial crisis brought on by the Coronavirus pandemic. The impacts are:
  - \$202,000 decrease in Law Enforcement revenues from operational changes implemented by the Solano Community College District, moving from in-classroom instruction to online classroom instruction.
  - \$147,000 decrease in 2011 Public Safety Realignment revenues for Community Corrections from State funding losses from sales tax and vehicle license revenues, somewhat offset by State program backfill.
  - \$141,000 decrease in Alternative to Custody fee revenue from decrease in the number of bookings and Court closures.
  - \$112,000 decrease in Security service revenues from reduced operating days/hours for the County libraries and cancellation of the 2020 Solano County Fair.
  - \$64,000 accumulated decrease in court assessment, business license, Penal Code 4700 reimbursement, POST training, copy fee and Operating Transfers-In revenues.
  - \$50,000 decrease in State Criminal Alien Assistance Program revenue from anticipated fewer incarceration days claimed.
  - \$40,000 decrease in Civil processing fee revenue from continuation of temporarily halting service of eviction notices and subsequent evictions.
- \$95,000 decrease in Insurance Proceeds from fewer altercations and staff injuries for safety employees.

#### Appropriations

- \$403,000 increase in salary and benefits for the requested conversion of 2.0 FTE Limited-term Public Safety Dispatcher (Sr.) to regular full-time and the addition of 2.0 FTE Public Safety Dispatcher (Sr.) to perform emergency medical dispatching.
- \$2,034,000 net decrease in Salaries and Employee Benefits due to lower daily inmate population:
  - \$1,087,000 increase in salary savings as the Sheriff's Office intends to hold 11 Correctional Officer positions vacant through June 30, 2021.
  - \$597,000 decrease in contracted inmate medical, mental health, and dental services.
  - \$289,000 decrease in inmate food costs.
  - \$61,000 decrease in contracted case management and re-entry planning services for selected inmates.
- \$178,000 increase in Services and Supplies to combat the Coronavirus pandemic:
  - \$100,000 increase in building maintenance costs related to COVID-19 pandemic activities. The Supplemental Budget

## Supplemental Departmental Narratives

### Solano County FY2020/21 Supplemental Recommended Budget

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includes offsetting Federal CARES Act funding.

- \$78,000 increase in supplies expense for masks, nitrile gloves, sanitizer, wipes, and other COVID-19 pandemic related items. The Supplemental Budget includes offsetting Federal CARES Act funding.
- \$25,000 increase in software costs to upgrade the Sheriff's Records Management System (RIMS) to help transition from reporting data under California's Uniform Crime Reporting Summary Reporting System to California's newer Incident-Based Reporting System.
- \$20,000 increase in rents and leases to replace 10 in-car vehicle cameras for Patrol.

#### Contracts

The FY2020/21 Supplemental Budget includes an increase of \$140,000 for additional contracted and professional services which includes the following significant contracts:

- Two \$70,000 contracts for forensic pathology services as part of the Sheriff's Office succession plan.

#### Fixed Assets

- \$277,200 to replace security control system at the Claybank Detention Facility (CDF), replace servers, control board workstations, a controller, wi-fi access points, network switches, and tablets and includes costs for programming and software licensing. This project is critical to CDF operations as the system is unsupported, parts of the current system have failed, and the system network is near failing. This has required staff to open doors manually using keys and reduce the bandwidth of the integrated video security system to avoid system overload, as well as create the issue of potential key theft/loss.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
<b>REVENUES</b>				
LICENSES, PERMITS & FRANCHISE	76,275	73,256	(1,653)	71,603
FINES, FORFEITURES, & PENALTY	410,140	452,635	(115,569)	337,066
REVENUE FROM USE OF MONEY/PROP	12,000	12,000	(10,000)	2,000
INTERGOVERNMENTAL REV STATE	37,214,843	35,532,989	609,983	36,142,972
INTERGOVERNMENTAL REV FEDERAL	3,688,094	385,679	4,322,175	4,707,854
INTERGOVERNMENTAL REV OTHER	563,785	510,466	112,969	623,435
CHARGES FOR SERVICES	10,527,607	13,735,265	(395,348)	13,339,917
MISC REVENUE	857,819	1,162,709	(318,682)	844,027
OTHER FINANCING SOURCES	1,266,522	799,583	(201,924)	597,659
GENERAL FUND CONTRIBUTION	61,450,404	73,162,239	(6,078,311)	67,083,928
<b>TOTAL REVENUES</b>	<b>116,067,489</b>	<b>125,826,821</b>	<b>(2,076,360)</b>	<b>123,750,461</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	78,842,189	86,017,916	(1,764,566)	84,253,350
SERVICES AND SUPPLIES	27,701,429	31,440,862	(596,797)	30,844,065
OTHER CHARGES	7,749,982	7,379,905	0	7,379,905
F/A EQUIPMENT	556,814	277,264	277,200	554,464
F/A - INTANGIBLES	743,221	24,000	0	24,000
OTHER FINANCING USES	1,115,747	1,304,156	7,803	1,311,959
INTRA-FUND TRANSFERS	(589,419)	(617,282)	0	(617,282)
<b>TOTAL APPROPRIATIONS</b>	<b>116,119,963</b>	<b>125,826,821</b>	<b>(2,076,360)</b>	<b>123,750,461</b>
<b>CHANGE IN FUND BALANCE</b>	<b>52,474</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Summary of Position Changes**

The FY2020/21 Supplemental Budget includes the following proposed position changes, originally postponed from the Preliminary Budget:

- Convert 2.0 FTE Limited-term Public Safety Dispatcher (Sr.) to regular full-time. The cost of each position is \$101,000 annually and would be funded by the General Fund - These positions were recommended in the Sheriff/Coroner Recommended Budget on page H-48; however, funding was still being evaluated and therefore the salaries and employee benefits were not included in the Preliminary Recommended Budget.
- Add 2.0 FTE Public Safety Dispatcher (Sr.) to perform Emergency Medical Dispatching, dedicated to providing pre-arrival medical instructions and stay on the line with the caller until fire or medical arrive on scene. The cost of each position is \$101,000 annually and would be funded by the General Fund - These positions were recommended in the Sheriff/Coroner Recommended Budget on page H-48; however, funding was still being evaluated and therefore the salaries and employee benefits were not included in the Preliminary Recommended Budget.

**Pending Issues & Policy Considerations**

COVID-19 – The Sheriff's Office may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **Probation – Fund 900, BU 6650**

Under the direction of the Chief Probation Officer as prescribed in section 270 of the California Welfare and Institutions Code and sections 1203.5 and 1203.6 of the California Penal Code (PC), the Department provides community protection by providing treatment services and interventions to justice involved adults and juveniles. California Welfare and Institutions Code §850 establishes the requirement for a Juvenile Hall, and California Welfare and Institutions Code §854 places the appointment of the staff assigned to a Juvenile Hall under the direction of the Chief Probation Officer. The FY2020/21 Preliminary Recommended Budget can be found on page H-74 of the FY2020/21 Recommended Budget Book.

### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net decrease of \$777,739 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$627,533 in General Fund Contribution.

#### Revenues

- \$627,533 decrease in General Fund Contribution.
- \$10,264 net increase in Intergovernmental Revenue resulting from the following:
  - \$675,440 decrease in 2011 Realignment revenue related to the COVID-19 pandemic.
  - \$298,089 increase in Federal CARES Act funding to offset costs and operational changes from the COVID-19 pandemic.
  - \$211,835 increase in State Other SB678 to mitigate the impact of 2011 Realignment revenue loss.
  - \$109,249 increase in Proposition 172 due to more current projections of FY2020/21 revenues.
  - \$66,531 increase in Federal Other revenue as a result of the re-budget of unspent grant funds from FY2020/21.

#### Appropriations

- \$230,906 net decrease in Salaries and Employee Benefits to meet reductions in 2011 Realignment funding.
- \$390,985 decrease in Other Charges to meet reductions in 2011 Realignment funding.
- \$81,994 net decrease in Services and Supplies to meet reductions in 2011 Realignment funding.
- \$73,854 net decrease in Fixed Assets to meet reductions in 2011 Realignment funding.

#### Contracts

None.

#### Fixed Assets

- \$38,646 to purchase Seal Shield Electroclaves to disinfect and sanitize mobile devices and other high-touch items to be funded by the Federal CARES Act funding.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
<b>REVENUES</b>				
FINES, FORFEITURES, & PENALTY	12,095	12,901	0	12,901
INTERGOVERNMENTAL REV STATE	17,276,569	19,916,223	(354,356)	19,561,867
INTERGOVERNMENTAL REV FEDERAL	980,592	773,199	364,620	1,137,819
CHARGES FOR SERVICES	352,062	378,890	(160,470)	218,420
MISC REVENUE	244,719	472,175	0	472,175
OTHER FINANCING SOURCES	0	92,000	0	92,000
GENERAL FUND CONTRIBUTION	22,296,709	24,171,067	(627,533)	23,543,534
<b>TOTAL REVENUES</b>	<b>41,162,746</b>	<b>45,816,455</b>	<b>(777,739)</b>	<b>45,038,716</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	26,096,750	29,032,337	(230,906)	28,801,431
SERVICES AND SUPPLIES	8,334,842	9,371,969	(81,994)	9,289,975
OTHER CHARGES	6,004,603	6,284,452	(390,985)	5,893,467
F/A BLDGS AND IMPRMTS	0	112,500	(112,500)	0
F/A EQUIPMENT	95,396	0	38,646	38,646
OTHER FINANCING USES	405,459	475,768	0	475,768
INTRA-FUND TRANSFERS	510,298	539,429	0	539,429
<b>TOTAL APPROPRIATIONS</b>	<b>41,447,349</b>	<b>45,816,455</b>	<b>(777,739)</b>	<b>45,038,716</b>
<b>CHANGE IN FUND BALANCE</b>	<b>284,603</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Summary of Position Changes**

The FY2020/21 Supplemental Budget includes the following proposed position change:

- Add 1.0 FTE Staff Analyst to manage contracts, grants, and conduct audits of subcontractors to meet funding source requirements. The annual cost of salary and benefits is \$144,646 to be funded by Proposition 172 and YOBG – This position was recommended in the Probation Recommended Budget on page H-48.

**Pending Issues & Policy Considerations**

COVID-19 – The Department may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

California Senate Bill 10, the California Money Bail Reform Act of 2017, will have an impact on Department operations if an opposition referendum, Proposition 25, fails. The bill is on hold until elections in November 2020. The passage of Proposition 25 would likely increase the number of adults who are referred to and served in the Pretrial Services program. The Department will continue to monitor the outcome of Proposition 25 and its impacts on SB 10 and work with other stakeholders to make modifications as needed.

California Senate Bill 144 would eliminate numerous fees imposed on criminal offenses and Vehicle Code violations. This would include fees for supervision, reports, public defender costs, and administrative costs for collecting fees. The passage of SB144 would have a fiscal impact on the Department/County in that the Department could no longer charge a fee for services rendered to adults, which may result in an increase in General Fund Contribution. The impact to the Department's operations and workload would be minimal in that fiscal staff will still need to meet with clients to set up payment plans for victim restitution and mandatory fines and fees.

**Supplemental Departmental Narratives**  
**Solano County FY2020/21 Supplemental Recommended Budget**

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California Senate Bill 823 passed on September 1, 2020, which will close the California Department of Corrections and Rehabilitation's Department of Juvenile Justice (DJJ) to new youth as of 7/1/21. All currently detained youth will stay at DJJ until discharged, released, or otherwise moved pursuant to law. Because these youth have been convicted of violent crimes, they cannot be housed in the same units as unsentenced youth, and those held for lesser crimes. In addition, the age limit was increased to 25, so these youths will be detained at the County level for longer periods of time than those currently housed at the Juvenile Detention Facility (JDF). Because JDRF was not designed to hold more sophisticated criminals for extended periods of time, potentially extensive alterations will be needed to ensure security is sufficient to protect all youths at the JDF, as well as staff and the community.

## **Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget**

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### **Department of Information Technology – Fund 0370, BU 1870**

The Department of Information Technology (DoIT) develops, implements, and supports computing and communications technologies and provides related technical services in support of the County’s business processes. DoIT supports all County departments in automating and improving the delivery of programs and services to the public. The FY2020/21 Preliminary Recommended Budget can be found on page F-135 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects an increase of \$394,574 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget. As a result, there is no change to the General Fund Contribution nor Fund Balance.

#### Revenues

- \$394,574 increase in Data Processing revenue resulting from Health & Social Services funding for deliverable services.
- \$179,352 increase in Federal CARES Act funding, already approved by the Board.

#### Appropriations

- \$394,574 increase in Data Processing Services to fund Avenu contract staff to deliver funded services.

#### Contracts

The FY2020/21 Supplemental Budget includes a total of \$394,574 in additional contracted and professional services which includes the following significant contract:

- \$394,574 – Vendor, contracted service description for two MS Dynamic/Azure Analysts and two Computer Deployment Technicians.

#### Fixed Assets

None.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	128,605	53,800	0	53,800
INTERGOVERNMENTAL REV STATE	390,000	0	0	0
INTERGOVERNMENTAL REV FEDERAL	996,667	0	179,352	179,352
INTERGOVERNMENTAL REV OTHER	156,311	156,311	0	156,311
CHARGES FOR SERVICES	25,137,487	28,936,389	394,574	29,330,963
MISC REVENUE	311,472	95,305	0	95,305
OTHER FINANCING SOURCES	107,165	0	0	0
<b>TOTAL REVENUES</b>	<b>27,227,706</b>	<b>29,241,805</b>	<b>573,926</b>	<b>29,815,731</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	10,263,822	12,765,026	0	12,765,026
SERVICES AND SUPPLIES	13,806,450	14,859,825	394,574	15,254,399
OTHER CHARGES	1,047,589	1,108,276	0	1,108,276
F/A EQUIPMENT	1,106,822	1,445,702	0	1,445,702
OTHER FINANCING USES	129,990	131,878	0	131,878
INTRA-FUND TRANSFERS	0	(315,000)	0	(315,000)
<b>TOTAL APPROPRIATIONS</b>	<b>26,354,673</b>	<b>29,995,707</b>	<b>394,574</b>	<b>30,390,281</b>
<b>NET GAIN(LOSS)</b>	<b>873,033</b>	<b>(753,902)</b>	<b>179,352</b>	<b>(574,550)</b>

**Summary of Position Changes**

The FY2020/21 Supplemental Budget includes the following proposed position changes, originally postponed from the Preliminary Budget:

- Add 2.0 FTE Information Technology Analyst IV – These positions were recommended in the Department of Information Technology Recommended Budget on page F-143
- Add 1.0 FTE Business Systems Analyst (Sr.) – This position was recommended in the Department of Information Technology Recommended Budget on page F-143

**Pending Issues & Policy Considerations**

COVID-19 – The Department of Information Technology may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.



## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **H&SS – Administration Division – Fund 902, BU 7501**

Health and Social Services – Administration Division provides day-to-day operational and fiscal management and direction of support functions needed for the Health and Social Services (H&SS) Department to promote self-reliance and safeguard the physical, emotional, and social well-being of Solano County residents. The FY2020/21 Preliminary Recommended Budget can be found on page J-9 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net increase of \$749,392 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to Fund Balance.

Adjustments primarily include a decrease in H&SS administration costs for the division's share of cost reductions due to the loss in realignment revenues, and additional Federal CARES Act funding to reimburse COVID-19 pandemic related costs that have a department-wide impacts.

#### Revenues

- \$749,392 net increase in Intergovernmental Revenues primarily due to the increase in Federal CARES Act funding to reimburse eligible COVID-19 pandemic costs under the Coronavirus Relief Fund (CRF) federal guidelines.

#### Appropriations

- \$706,350 decrease in Salaries and Employee Benefits to reflect holding additional positions vacant to offset realignment revenue loss.
- \$645,438 increase in Services and Supplies which includes increases in contracted services for security and in special departmental expenses for COVID-19 pandemic related costs. These increases are offset by decreases in education and training, travel expense and other professional services for department-wide training.
- \$810,304 decrease in Intrafund Transfers to reflect reduced administration costs charged to program divisions funded by realignment and intergovernmental fund (IGT) revenues.

#### Contracts

The FY2020/21 Supplemental Budget includes a total of \$54,282 in additional contracted and professional services which included the following contract adjustments:

- \$26,468 increase for Allied Security Services.
- \$80,750 decrease for the UC Davis for training services.

#### Fixed Assets

None.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	1,621,893	1,017,403	0	1,017,403
INTERGOVERNMENTAL REV FEDERAL	1,067,183	39,200	749,392	788,592
CHARGES FOR SERVICES	15,609	864	0	864
MISC REVENUE	42,518	153,466	0	153,466
OTHER FINANCING SOURCES	185,042	155,196	0	155,196
GENERAL FUND CONTRIBUTION	<u>1,487,520</u>	<u>1,438,770</u>	<u>0</u>	<u>1,438,770</u>
<b>TOTAL REVENUES</b>	<b>4,419,766</b>	<b>2,804,899</b>	<b>749,392</b>	<b>3,554,291</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	11,128,731	14,057,938	(706,350)	13,351,588
SERVICES AND SUPPLIES	3,547,384	4,125,081	645,438	4,770,519
OTHER CHARGES	3,821,947	2,739,248	0	2,739,248
OTHER FINANCING USES	261,608	124,272	0	124,272
INTRA-FUND TRANSFERS	<u>(14,339,075)</u>	<u>(18,241,640)</u>	<u>810,304</u>	<u>(17,431,336)</u>
<b>TOTAL APPROPRIATIONS</b>	<b>4,420,595</b>	<b>2,804,899</b>	<b>749,392</b>	<b>3,554,291</b>
<b>CHANGE IN FUND BALANCE</b>	<b>830</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Summary of Position Changes**

None.

**Pending Issues & Policy Considerations**

COVID-19 – The Health and Social Services Department may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the Department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **H&SS – Family Health Services Division – Fund 902, BU 7580**

Health and Social Services – Family Health Services (FHS) Division operates fixed-site, Federally Qualified Health Center (FQHC) medical and dental clinics in Fairfield, Vacaville, and Vallejo, as well as satellite and mobile clinics that provide medical and dental services throughout the county. The majority of patients served by FHS are Medi-Cal recipients; however, there are a number of uninsured, vulnerable underinsured and homeless patients served by the clinics as mandated by Welfare and Institutions Code §17000. The FY2020/21 Preliminary Recommended Budget can be found on page J-21 of the FY2020/21 Recommended Budget Book.

#### **Family Health Services – Medical and Dental Clinic Operations**

##### Fairfield Dental

- Monday – Friday, 7:30 am – 6:30 pm, closed for lunch from 12:30 pm – 1:30 pm

##### Vacaville Dental

- Monday – Friday, 7:30 am – 6:30 pm, closed for lunch from 12:30 pm – 1:30 pm

##### Vallejo Dental

- \*Monday – Thursday, 7:30 am – 6:30 pm, closed for lunch from 12:30 pm – 1:30 pm  
(\*Due to limited staffing, patients are temporarily being referred to the Fairfield Dental)

##### Fairfield Adult Medical

- Monday, 8:00 am – 5:00 pm, does not close for lunch; and Tuesday – Friday, 8:00 am – 6:00 pm\* (\*when provider is available), does not close for lunch

##### Fairfield Pediatric

- Monday – Friday, 8:00 am – 5:00 pm, does not close for lunch

##### Vacaville Medical

- Monday – Friday, 8:00 am-7:00 pm\* (\*when provider is available), closed for lunch from 12:00 pm – 1:00 pm

##### Vallejo Medical

- Monday – Thursday, 8:00 am – 7:00 pm\* (\*when provider is available), closed for lunch from 12:00 pm – 1:00 pm Friday, 8:00 am – 5:00 pm, closed for lunch from 12:00 pm – 1:00 pm

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net increase of \$303,844 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change in the Net County Cost/General Fund Contribution.

The increase represents costs for adjustments in various expenditure categories reflecting the financial impact of COVID-19 pandemic medical emergency on the FHS budget and cost measures to address the ongoing structural deficit of the clinics, as well as additional 1991 Public Health Realignment and Federal CARES Act funding to cover the net increase in costs.

##### Revenues

- \$1,976,949 increase in federal CARES Act funding to reimburse eligible costs for the prevention, preparation, and response efforts to COVID-19 pandemic related impacts on clinic services and staffing.
- \$498,988 increase in 1991 Public Health Realignment to cover funding gap not otherwise paid for by patient-related revenues or grants.
- \$5,665 increase in FQHC revenue to match revised expectations.
- \$2,177,758 decrease in Quality Improvement funding from Partnership HealthPlan due to not meeting Quality Improvement goals needed to draw funding, partly resulting from reduced client visits caused by COVID-19 pandemic medical emergency required operational changes impacting billable eligible client costs.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

Appropriations

- \$265,565 increase in Salaries and Employee Benefits resulting from the following adjustments:
  - \$2,021,750 decrease in salaries and employee benefit costs due to deletion of 9.0 FTE vacant positions and transfer of 9.0 FTE positions to other H&SS divisions.
  - \$86,840 increase in overtime costs for staff volunteers to work as contact tracers and funded with Federal CARES Act funding.
  - \$2,200,475 decrease in salary savings due to properly reflecting existing vacancies after deletion of positions and projected turnover.
- \$398,500 increase in Services and Supplies for COVID-19 pandemic medical, dental, and special departmental expenses.
- \$205,000 decrease in Other Charges due to a \$225,000 decrease in contracted direct services for the projected under-utilization of a locum tenens contract. This is offset by a \$20,000 increase in client transportation costs funded by Federal CARES Act funding.
- \$10,008 decrease in Other Financing Uses resulting from a reduction in Pension Obligation Bonds due to deletion of vacant positions and transfers to other H&SS divisions.
- \$145,213 decrease in Intrafund Transfers due to an increase in the division's share of research and planning personnel costs combined with a decrease of \$171,350 in H&SS Administration costs.

Contracts

The FY2020/21 Supplemental Budget includes a reduction of \$225,000 due to the decreased use of the locum tenens contract.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
<b>REVENUES</b>				
INTERGOVERNMENTAL REV STATE	5,946,116	3,205,334	498,988	3,704,322
INTERGOVERNMENTAL REV FEDERAL	3,306,119	1,999,130	1,976,949	3,976,079
CHARGES FOR SERVICES	17,616,815	22,404,626	5,665	22,410,291
MISC REVENUE	1,316,827	2,845,991	(2,177,758)	668,233
<b>TOTAL REVENUES</b>	<b>28,185,877</b>	<b>30,455,081</b>	<b>303,844</b>	<b>30,758,925</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	19,065,474	19,384,412	265,565	19,649,977
SERVICES AND SUPPLIES	4,390,850	5,487,260	398,500	5,885,760
OTHER CHARGES	2,463,797	3,249,769	(205,000)	3,044,769
F/A EQUIPMENT	24,241	19,000	0	19,000
OTHER FINANCING USES	175,647	241,510	(10,008)	231,502
INTRA-FUND TRANSFERS	2,065,868	2,073,130	(145,213)	1,927,917
<b>TOTAL APPROPRIATIONS</b>	<b>28,185,877</b>	<b>30,455,081</b>	<b>303,844</b>	<b>30,758,925</b>
<b>CHANGE IN FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following organizational and proposed position changes:

- Transfer 1.0 FTE Accountant
- Transfer 1.0 FTE Accounting Clerk II
- Transfer 1.0 FTE Health Education Specialist
- Transfer 1.0 FTE H&SS Planning Analyst
- Transfer 3.0 FTE Office Assistant II
- Transfer 1.0 FTE Office Assistant III
- Transfer 1.0 FTE Public Health Nurse
- Delete 1.0 FTE Limited-Term Dental Assistant (Registered)
- Delete 1.0 FTE Health Assistant
- Delete 2.5 FTE Medical Assistant
- Delete 1.0 FTE Office Assistant II
- Delete 2.5 FTE Public Health Nurse
- Delete 1.0 FTE Limited-Term Public Health Nurse

### Pending Issues & Policy Considerations

FHS continues to carry a structural deficit and relies on 1991 Public Health Realignment to cover the funding gap. The losses incurred in patient-related revenues during the last quarter of FY2019/20 exacerbated the ongoing deficit. The COVID-19 pandemic has made it more challenging to achieve breakeven productivity levels.

FHS is making some operational changes to reduce the deficit on a gradual and sustained basis including changes in positions. It is critical for FHS to reduce the use 1991 Public Health Realignment funds to maintain operations. These funds are used primarily to preserve and maintain core Public Health services and are projected to decrease due to the sudden economic downturn resulting from the COVID-19 pandemic.

Staff will continue to monitor the FHS budget and will provide an update as part of the FY2020/21 Midyear Budget Report.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **H&SS – Social Services Division – Fund 902, BU 7680**

The Department of Health and Social Services – Social Services Division budget has over 17 major programs primarily providing services in the following categories: Child Welfare Services (CWS); Employment and Eligibility Services (E&ES), which includes Welfare Administration (WA); and Older and Disabled Adult Services (ODAS). In addition, the Social Services Division is also responsible for In-Home Supportive Services (IHSS) Public Authority Administration (BU 7690) and Napa/Solano Area Agency on Aging Administration (AAA) (BU 7685). Staff in these bureaus are responsible for issuing assistance to clients as budgeted in the Assistance Programs Division (BU 7900). The FY2020/21 Preliminary Recommended Budget can be found on page J-31 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget represents increases of \$3,912,964 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to Fund Balance nor General Fund Contribution.

The Supplemental Budget includes an increase in program administration costs within Employment and Eligibility (E&ES) division and is funded with State and federal revenue allocations (E&ES division does not utilize realignment revenue); and an updated projection of prior year and current year revenues based on actual FY2020/21 information and revised allocation estimates based on the State's approved budget.

The 1991 and 2011 Realignment revenues are projected to decline due to the impact of the COVID-19 pandemic on the State's economy. The State approved a \$750 million realignment backfill to counties to preserve safety net services. Social Services' share of the backfill is included in the Supplemental Budget.

The Supplemental Budget also reflects the Division's efforts to aggressively reduce the vacancy rate in E&ES and maximize draw of CalWORKS, Medi-Cal, and CalFresh funding allocations. This is a key strategy the Division is undertaking to reduce the overall spending of 1991/2011 Realignment in the administration of Social Services programs while also meeting the increased demand for services during this economic downturn.

#### **Revenues**

- \$3,879,932 increase in Intergovernmental Revenues primarily due to the following adjustments:
  - \$360,870 in Federal CARES Act funding to reimburse eligible COVID-19 pandemic costs under the Coronavirus Relief Fund (CRF) federal guidelines.
  - \$2,749,113 increase in State Other due to the State general fund backfilling reductions to 1991/2011 Realignment.
  - \$7,823,710 combined decrease in the use of 1991/2011 Realignment due to the projected increase in draw against current year funding allocations and the increase in prior year revenues.
  - \$5,315,697 increase in receipt of prior year federal and State revenues based on actual revenues that were deferred in FY2019/20 under GASB 33 guidelines.
  - \$3,338,787 increase in current year federal and State revenues based on updated federal and State funding allocations that can be claimed based on revised cost projections and time study assumptions.
  - \$60,825 decrease in grant revenue to reflect decrease in corresponding State revenues due to adjustments in Bringing Families Home (BFH) and Emergency Child Care Program estimated costs to align with programs and contract budgets for FY2020/21.
- \$32,994 increase in Other Revenue to reflect decrease of transfer from the wraparound reinvestment fund due to adjustment in BFH estimated costs.

#### **Appropriations**

- \$3,176,278 increase in Salaries and Employee Benefits to reflect the unfreezing of five positions, which had been included in salary savings, increasing overtime costs due to caseload growth, adding two Office Aide positions, and deleting a Clerical Operations Supervisor within the E&ES division. Additionally, the Department continues efforts to aggressively reduce the

## Supplemental Departmental Narratives

### Solano County FY2020/21 Supplemental Recommended Budget

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vacancy rate in E&ES division and maximize draw of CalWORKS, Medi-Cal, and CalFresh funding allocations. The increases in costs are funded with federal and State allocations.

- \$254,637 increase in Services and Supplies which primarily includes increases in contracted services for document batch indexing, document barcode scanning, CalWIN maintenance, services and support, and DoIT charges for laptop deployment.
- \$426,072 increase in Other Charges which primarily includes increases in transportation, ancillary and housing assistance to CalWORKS clients and contracted services for the Transitional Housing Program (THP) for young adults transitioning out of foster care and Housing Navigators Program (HNP) grant for housing location assistance for the same population. These increases are offset by decreases in various contracted services to reflect the actual approved contract amounts.
- \$72,700 increase in Fixed Assets (F/A) representing estimated cost of five compass pilot self-scan kiosks in E&ES division and a mail inserter machine for the Special Investigations Bureau (SIB).
- \$92,607 increase in Other Financing uses to reflect operating transfers out to Probation Department relative to the THP grant.
- \$109,330 decrease in Intrafund Transfers to reflect reduced H&SS administration costs charged to program divisions.

#### Contracts:

The FY2020/21 Supplemental Budget includes a total of \$109,281 in additional contracts which primarily includes the following:

- \$92,000 increase for the THP grant.
- \$37,780 increase for the HNP grant.
- \$20,499 net decrease in various contracts to reflect actual contracted amounts.

#### Fixed Assets:

- \$72,700 increase in fixed assets to reflect the estimated cost of five compass pilot self-scan kiosks in E&ES division and a mail inserter machine for the Special Investigations Bureau (SIB).

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	67,046	200	0	200
INTERGOVERNMENTAL REV STATE	40,503,309	40,754,614	(704,776)	40,049,838
INTERGOVERNMENTAL REV FEDERAL	54,356,477	64,393,487	4,584,708	68,978,195
CHARGES FOR SERVICES	682,868	776,574	0	776,574
MISC REVENUE	151,569	320,776	32,994	353,770
OTHER FINANCING SOURCES	488,654	572,628	38	572,666
GENERAL FUND CONTRIBUTION	6,880,184	8,240,797	0	8,240,797
<b>TOTAL REVENUES</b>	<b>103,130,107</b>	<b>115,059,076</b>	<b>3,912,964</b>	<b>118,972,040</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	69,358,723	75,714,467	3,176,278	78,890,745
SERVICES AND SUPPLIES	10,937,040	11,652,623	254,637	11,907,260
OTHER CHARGES	14,281,255	17,187,338	426,072	17,613,410
F/A EQUIPMENT	0	0	72,700	72,700
OTHER FINANCING USES	644,385	799,265	92,607	891,872
INTRA-FUND TRANSFERS	7,910,223	9,705,383	(109,330)	9,596,053
<b>TOTAL APPROPRIATIONS</b>	<b>103,131,626</b>	<b>115,059,076</b>	<b>3,912,964</b>	<b>118,972,040</b>
<b>CHANGE IN FUND BALANCE</b>	<b>1,519</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Summary of Position Changes**

The FY2020/21 Supplemental Budget includes the following organizational and proposed position changes in Employment and Eligibility Services:

- Add 2.0 FTE Office Aide
- Delete 1.0 FTE Clerical Operations Supervisor

The deletion of a Clerical Operations Supervisor will assist in offsetting costs for the addition of two Office Aides within the E&ES division. A triage system is created to limit the number of individuals allowed into the lobbies due to the COVID-19 pandemic. The Office Aides will assist in the triage process outside lobby entrances to determine the needs of clients visiting County offices and direct them to the right staff or unit to efficiently and effectively serve them.

**Pending Issues & Policy Considerations**

Employment and Eligibility Services

*COVID-19 and Safety-Net Benefits.* With the onset of the COVID-19 pandemic, the need for CalFresh and Medi-Cal has dramatically increased. Data between August 2019 and August 2020 shows a 28% increase in CalFresh active cases (from 19,593 to 25,173) and an 11% increase in Medi-Cal active cases (from 52,108 to 57,967).

However, to date, CalWORKs active cases have remained relatively stable increasing by only 2% from 3,356 to 3,418. The eligibility criterion for the CalWORKs public assistance program is very low income and the enhanced unemployment benefits may have prevented the need for CalWORKs to date.

General Assistance active cases declined by 20% (from 355 to 283) which may be due to the enhanced services for homeless individuals through Project Roomkey during the COVID-19 pandemic.



## Supplemental Departmental Narratives

### Solano County FY2020/21 Supplemental Recommended Budget

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The total value of CalFresh, CalWORKS, and General Assistance cash benefits increased by 40% between the third and fourth quarter of FY2019/20. The total cash benefits for third quarter was \$23.4 million at a monthly average of \$7.8 million while fourth quarter was \$32.8 million at a monthly average of \$10.9 million attributed primarily to federal and State COVID-19 pandemic medical emergency response, imposing business closures and reduced operations resulting in full or partial layoffs of workers who in turn became eligible for federal assistance programs.

*Funding Allocation Growth.* E&ES allocations are tied to caseload size. For FY2020/21 budget, the State projects continued increases in public assistance caseloads due to COVID-19 pandemic related economic impacts. Therefore, E&ES budget allocations have been increased to reflect additional staffing to meet the community need. The E&ES Supplemental Budget reflects a vacancy rate of 5.92% compared to the Preliminary Recommended Budget of 12.53%. This ensures that E&ES has additional staff to meet the economic needs of the community. This change will also result in some savings on the use of realignment funds by shifting administrative costs to E&ES. This shift reduces administrative costs in Child Welfare Services and Older and Disabled Adult Services, reducing those programs' draw of realignment revenue. Maximizing the use of State and federal allocations results in reduced draw against 1991/2011 realignment revenues for administrative and social services but is contingent upon E&ES meeting the reduced vacancy rate of 5.92%.

*Frozen Positions.* In the prior two fiscal years, approximately twenty-seven positions have been held vacant to avoid exceeding State funding allocations for the administration of E&ES programs with the savings reflected in budgeted salary savings. Twenty-two vacant positions are in process to be filled, this Budget anticipated the remaining 5 be released as part of the Supplemental Budget.

*COVID-19-Related Regulatory Waivers.* During the COVID-19 pandemic, State and federal agencies have made many temporary waivers to the regulations which govern the work of E&ES. Although these waivers are short term and will expire when the public health emergency is lifted or earlier, they have ensured the continued provision of public benefits for eligible community members, while limiting in-person contact to safeguard our community and staff. Current waivers include the suspension of most face-to-face interviews, acceptance of telephonic signatures, acceptance of self-attestation of income and disability status, relief from time-limit, and increased benefit amounts. Staff are working with the County Welfare Director's Association (CWDA) and our State and federal partners to advocate for the extension of these waivers for as long as necessary to reduce the need for face-to-face contact.

*COVID-19-Related Medi-Cal Workload Backlog.* During the COVID-19 pandemic, and to ensure that low-income individuals and families did not lose health coverage, the Department of Health Care Services (DHCS) prohibited the processing of semi-annual and annual redeterminations, discontinuances, and negative actions for existing Medi-Cal cases. However, the processing of these actions will still be required post-COVID-19 pandemic. The initial processing prohibition was scheduled for 90 days, and then extended through August 31, 2020. Extension through the pandemic are expected. As a result, E&ES is facing a backlog in Medi-Cal redeterminations beginning for March 2020 and forward. Moreover, when the prohibition is lifted, counties will be required to maintain timeliness of redeterminations. Normally, redetermination must be complete in the month they are due. As of this writing, there are 57,967 Medi-Cal active cases (a 13% increase over 2019 and still growing). On average, 1/12, or 4,826 cases would require an annual determination. To date, the backlog from March through August (6 months) totals 28,956 cases which is equivalent to half a year of caseload work. Currently, there is no regulatory workload relief from DHCS for this mandated backlog and the Medi-Cal allocation does not cover this backlog.

#### Child Welfare Services

*Extension of Foster Care (EFC) for Non-Minor Dependent (NMD) – SB 912 (Beall).* Provides continuous extended foster care eligibility to youth during a state emergency to ensure continuity of care and allows a Non-Minor Dependent who turned 21 between March 4, 2020 and June 30, 2021 eligible to receive extended foster care through June 30, 2021.

Staff will continue to monitor the impact of the pending issues on the budget for the Social Services Division and provide an update as part of the FY2020/21 Midyear Budget Report.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **IHSS - Public Authority Administration – Fund 902, BU 7690**

On March 5, 2002, the Solano County Board of Supervisors established an In-Home Supportive Services (IHSS) Public Authority (PA) to act as the Employer of Record for In-Home Supportive Services providers. In addition to serving as the employer of record for IHSS providers, the IHSS PA also provides services to IHSS consumers. Health and Social Services' (H&SS) Social Services Division, through a Memorandum of Understanding (MOU) with the IHSS PA Board, provides the administration for the IHSS PA. This budget unit was established to track revenues and expenditures for staff positions and other operating costs affiliated with the administration of the IHSS PA. The FY2020/21 Preliminary Recommended Budget can be found on page J-42 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net decrease of \$9,063 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no impact on Net County Cost nor Fund Balance.

The decrease primarily represents decreases in costs in the areas of association memberships, contracts, and H&SS departmental administration costs.

#### Revenues

- \$9,063 decrease in revenues to reflect a decrease in operating transfers in from In-Home Support Services-Public Authority (BU 1520).

#### Appropriations

- \$4,776 decrease in Services and Supplies to reflect decreases in an association membership and software maintenance costs.
- \$4,287 decrease in Intrafund Transfers to reflect reduced H&SS administration costs charged to IHSS Public Authority.

#### Contracts

None.

#### Fixed Assets

None.

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
CHARGES FOR SERVICES	0	16,466	0	16,466
MISC REVENUE	7,200	15,600	0	15,600
OTHER FINANCING SOURCES	817,967	902,670	(9,063)	893,607
<b>TOTAL REVENUES</b>	<b>825,167</b>	<b>934,736</b>	<b>(9,063)</b>	<b>925,673</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	641,585	716,586	0	716,586
SERVICES AND SUPPLIES	72,781	116,476	(4,776)	111,700
OTHER CHARGES	48,846	29,408	0	29,408
OTHER FINANCING USES	6,198	7,047	0	7,047
INTRA-FUND TRANSFERS	55,758	65,219	(4,287)	60,932
<b>TOTAL APPROPRIATIONS</b>	<b>825,167</b>	<b>934,736</b>	<b>(9,063)</b>	<b>925,673</b>
<b>CHANGE IN FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Summary of Position Changes**

None.

**Pending Issues and Policy Considerations**

COVID-19 – At this time it is unclear if there will be impacts to this budget related to the COVID-19 pandemic. The Department will continue to monitor and provide an update to the Board and a corrective action plan if necessary to address any losses in funding as part of the FY2020/21 Midyear Budget Report.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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### **H&SS – Behavioral Health Division – Fund 902, BU 7780**

The Department of Health and Social Services - Behavioral Health Division includes the Mental Health Plan (MHP) and Substance Use Disorder services. Integration of these programs allows the Department of Health and Social Services (H&SS) to efficiently monitor and manage programs and expenses as a comprehensive behavioral health system of care.

On May 12, 2020, the Board authorized participation in the California State Department of Health Care Services Organized Delivery System (ODS) pilot for substance use treatment services under Medi-Cal and authorized an agreement with Partnership Health Plan to oversee the delivery of services under the Organized Delivery System. ODS is a federal waiver program, also referred to as the ODS-Drug Medi-Cal Waiver, went into full operation on July 1, 2020. ODS brings federal reimbursement for several additional services that were not covered in the prior Drug Medi-Cal State Plan which the County was a participant. Benefits of the new DMC program include a managed care framework that emphasizes integration with other healthcare services, more services reimbursed through Medi-Cal and better access to services through Partnership HealthPlan.

The Division's FY2020/21 Preliminary Recommended Budget can be found on page J-13 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

H&SS – Behavioral Health Division's Supplemental Budget reflects decreases of \$107,705 in revenues and appropriations when compared to the Preliminary Recommended Budget. The County General Fund Contribution remains unchanged. Supplemental adjustments reflect the implementation of the Drug Medi-Cal (DMC) Waiver on July 1, 2020.

The decrease of \$107,705 in the Division's revenues and appropriations represents decreases of \$2,027,447 in revenues and appropriations for Mental Health services and increases of \$1,919,742 in revenues and appropriations for Substance Abuse services.

This budget narrative provides detailed adjustments separated between Mental Health services and Substance Abuse services to illustrate budgetary changes between the Preliminary Recommended Budget and the Supplemental Budget.

#### **Mental Health – BU 7700**

The Supplemental Budget for Mental Health Services represents a net decrease of \$2,027,447 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget with no impact on Net County Cost nor Fund Balance. Realignment revenues, for both 1991 and 2011, are projected to decline due to the impact of the COVID-19 pandemic on the State's economy. The State approved a \$750 million realignment backfill to counties to preserve safety net services. Mental Health's share of the backfill is included in the Supplemental Budget (see details below).

COVID-19 pandemic impacts are projected to continue to impact revenues statewide resulting in an additional projected decline of 1991/2011 Realignment revenues. The Supplemental Budget includes maximizing the use of Mental Health Services Act (MHSA) dollars.

#### **Revenues**

- \$4,446,200 decrease in Intergovernmental Revenues primarily due to the following supplemental adjustments:
  - \$181,804 increase in Federal CARES Act funding to reimburse eligible COVID-19 pandemic costs under the Coronavirus Relief Fund federal guidelines.
  - \$269,763 decrease in Short Doyle Medi-Cal revenues primarily due to children's direct service contract reductions to align contract maximums with current spending trends and identifying additional vacant positions for salary savings; offset with an increase in additional billable services at the Crisis Residential Treatment (CRT) program (federal funds).
  - \$146,593 net decrease to Short Doyle Quality Assurance and Administrative revenues due to operational changes and the reassignment of positions (federal funds).
  - \$850,000 increase in grant revenue for the Mental Health Student Services Act (MHSSA) project that expands school campus based mental health services and supports (State grant funds).

## Supplemental Departmental Narratives

### Solano County FY2020/21 Supplemental Recommended Budget

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- \$1,808,330 decrease in 1991 Realignment due to reductions in adult contracts to align them with current spending trends and using MHSA to fund the local match for a case management contract for these services.
  - \$2,697,483 reduction in prior year revenue due to the receipt of the FY2010/11 supplemental payment in FY2019/20 instead of FY2020/21 as previously projected.
  - \$2,339,031 reduction in the use of 2011 Realignment primarily due to contract reductions, receipt of State General Fund as backfill due to loss of realignment funds, and operational changes which included movement of some positions to Mental Health Services Act programs. Offsetting the reductions in 2011 Realignment revenue for mental health for FY2020/21 was an increase due to the receipt of a State supplemental payment in the prior year (FY2019/20).
  - \$1,783,196 increase in State Other revenue due to on time State General Fund backfill allocation to reductions in 1991 Realignment funding.
- \$2,418,753 increase in draw down Mental Health Services Act (MHSA) revenues due to operational changes including the movement of some positions and adjustments to MHSA funded contracts.

#### Appropriations

- \$165,235 decrease in Salaries and Employee Benefits to reflect increase in salary savings resulting from the loss in realignment revenues; and partially offset with the transfer of two positions from Substance Abuse to Mental Health resulting from the implementation of the Drug Medi-Cal Waiver and overtime for staff performing COVID-19 pandemic contact tracing.
- \$64,924 increase in Services and Supplies to reflect increases in memberships, maintenance, pharmacy, and professional services.
- \$1,834,699 decrease in Other Charges reflecting a reduction in children's outpatient contracts and contracts for beds in inpatient, Institutions for Mental Disease (IMD), and Augmented Board and Care (ABC) facilities. The reduction is to align appropriations with actual current spending trends. Decreases were partially offset with increases in contracts for housing, expansion of school-based services and crisis residential treatment beds.
- \$1,642 increase in Other Financing Uses to reflect an adjustment in pension obligation bond costs resulting from the movement of positions from Substance Abuse to Mental Health.
- \$94,079 decrease in Intrafund Transfers to reflect reduced administration costs charged to program divisions funded by realignment and intergovernmental fund (IGT) revenues, and partially offset with an increase in personnel costs for the Division's share for research and planning staff.

#### Contracts

The FY2020/21 Supplemental Budget includes a net decrease of \$1,796,010 in contract agreements and services including:

- \$20,000 increase for drugs and pharmaceutical costs funded with realignment.
- \$18,689 increase in contracted services for participation in statewide suicide prevention hotline funded by Mental Health Services Act (MHSA) revenue.
- \$720,790 decrease in contracts for bed days in Institutions of Mental Disease (IMDs) resulting in reduction in the use of 1991 Realignment.
- \$740,900 reduction in children's outpatient contracts saving 2011 Realignment and reducing Short Doyle Medi-Cal.
- \$1,620,059 reduction in contracts for inpatient bed days resulting in reduction in the use of 1991 and 2011 Realignment.
- \$414,250 decrease in augmented board and care contracts resulting in reduction in the use of 1991 Realignment.
- \$200,000 reduction to the Locum Tenens contract for psychiatrists resulting in reduction in the use of 2011 Realignment.
- \$761,300 increase for a contract with Caminar to provide bridge supportive housing for up to 12 consumers funded by Mental Health Services Act (MHSA) revenue.
- \$850,000 increase for a contract with the Solano County Office of Education (SCOE) to expand school-based services funded by a Mental Health Student Services Act (MHSSA) grant.

## Supplemental Departmental Narratives

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- \$250,000 increase to the residential treatment program contract with Bay Area Community Services (BACS) to provide additional billable services that will be funded with Short Doyle Medi-Cal and realignment revenues.

#### Fixed Assets

None.

#### **Substance Abuse – BU 7560**

The Supplemental Budget represents increases of \$1,919,742 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget with no impact on Net County Cost and Fund Balance. Adjustments reflect the implementation of the Drug Medi-Cal (DMC) Waiver program on July 1, 2020, including monthly payments to the Partnership HealthPlan and reimbursement from the State Department of Health Care Services (DHCS). Most services will now be provided under the Waiver and budget adjustments reflect the associated operational changes.

#### Revenues

- \$3,405,416 increase in federal and State DMC revenues due to implementation of the DMC Waiver.
- \$551,743 decrease in Substance Abuse Block Grant (SABG) revenues due to adjustments to contract expenditures to more accurately reflect expenditures that will remain a responsibility of the County and timing of receipt of revenues.
- \$379,721 increase in 2011 Realignment-DMC and offset with a reduction of \$1,304,383 in 2011 Realignment-non-DMC to reflect reimbursement changes as a result of the DMC Waiver.

#### Appropriations

- \$174,228 decrease in Salaries and Employee Benefits due to operational changes and the transfer of positions from Substance Abuse to Mental Health resulting from the implementation of the Drug Medi-Cal Waiver.
- \$22,567 increase in unallowable cost per audit based on an anticipated payback for a recently submitted FY2017/18 DMC and SABG cost report.
- \$2,139,316 increase in Other Charges due to adjustments to appropriations to reflect projected DMC expenditures and remaining County contracts.
- \$1,642 decrease in pension obligation bond costs due to movement of positions from Substance Abuse to Mental Health.
- \$66,271 decrease in Intrafund Transfers to reflect reduced administration costs charged to program divisions funded by realignment and intergovernmental fund (IGT) revenues and more CalWORKs funding available to fund the Successful Mental Health and Addiction and Recovery Team (SMART); partially offset with an increase in personnel costs for the Division's share for research and planning staff.

#### Contracts

The FY2020/21 Supplemental Budget includes a total of \$2,139,316 in contract adjustments to reflect the change in appropriations needed for implementation of the DMC Waiver. Solano County will pay the Partnership HealthPlan a per utilizer per month (PUPM) fee. The PUPM was based on an estimated cost for providing DMC services in Solano County. Expanded services, increased costs, and more federal reimbursement are expected with implementation. Contract changes include:

- A \$7,028,961 increase due to the PUPM payments to Partnership HealthPlan.
- A \$4,889,645 decrease due to transfer of the responsibility for payments to providers for narcotic treatment program (NTP), residential, and outpatient services to the Partnership HealthPlan under the DMC Waiver.

#### Fixed Assets

None.

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Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
FINES, FORFEITURES, & PENALTY	35,888	37,984	0	37,984
INTERGOVERNMENTAL REV STATE	29,872,344	39,966,252	(2,876,592)	37,089,660
INTERGOVERNMENTAL REV FEDERAL	33,369,836	32,069,994	350,134	32,420,128
CHARGES FOR SERVICES	750,810	682,269	0	682,269
MISC REVENUE	781,912	0	0	0
OTHER FINANCING SOURCES	22,066,035	27,882,664	2,418,753	30,301,417
GENERAL FUND CONTRIBUTION	<u>6,453,674</u>	<u>6,453,674</u>	<u>0</u>	<u>6,453,674</u>
<b>TOTAL REVENUES</b>	<b>93,330,499</b>	<b>107,092,837</b>	<b>(107,705)</b>	<b>106,985,132</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	27,236,580	30,509,976	(339,463)	30,170,513
SERVICES AND SUPPLIES	5,413,133	7,122,673	87,491	7,210,164
OTHER CHARGES	56,683,113	65,618,237	304,617	65,922,854
OTHER FINANCING USES	1,627,240	336,911	0	336,911
INTRA-FUND TRANSFERS	<u>2,369,942</u>	<u>3,505,040</u>	<u>(160,350)</u>	<u>3,344,690</u>
<b>TOTAL APPROPRIATIONS</b>	<b>93,330,007</b>	<b>107,092,837</b>	<b>(107,705)</b>	<b>106,985,132</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(492)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Summary of Position Changes**

The FY2020/21 Supplemental Budget includes the following organizational and proposed position changes:

- Transfer of 1.0 FTE Office Assistant II and 1.0 FTE Office Assistant III from the Substance Abuse Division to the Mental Health Division due to the implementation of the Drug Medi-Cal Waiver. The Waiver subcontracted most substance abuse services to the Partnership HealthPlan resulting in staff being reassigned to other programs. Other positions remaining in the Substance Abuse Division will time study to other programs based on services provided.

**Pending Issues & Policy Considerations**

Mental Health

DHCS submitted several waivers to the Centers for Medicare and Medicaid Services (CMS) for flexibilities on service provision and reimbursement in response to the COVID-19 pandemic. Included in the approved waivers were changes that allowed emergency enrollment in Medi-Cal for specialty mental health providers, and postponement or conversion to desk review of audits and onsite reviews. Additionally, payment flexibilities were approved that increase caps on interim reimbursement during the public health emergency. The County began receiving additional funding for county services provided after May 31, 2020. While these flexibilities assist with cash flow, DHCS will continue to settle with county providers to their actual costs. Some flexibilities also exist for contract providers; however, the County needs to provide the non-federal match for the higher cost. Therefore, if the County increases payments to these contract providers, it will receive reimbursement but only for the non-federal match resulting in an overall increase in County costs. Other approved adjustments include an increase of 6.2% to the Federal Medical Assistance Percentage (FMAP) retroactive to January 1, 2020, and an increase from 15% to 30% on the cap for administrative costs beginning March 1, 2020.

The deadline for the FY2019/20 Short Doyle cost report has not been changed; however, DHCS recently updated its templates to reflect the funding changes that have been approved due to the COVID-19 pandemic. DHCS has also distributed a draft information notice to counties on its cost allocation policy. Counties continue to be concerned about DHCS' policy change and

## Supplemental Departmental Narratives

### Solano County FY2020/21 Supplemental Recommended Budget

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the impact on prior year cost reports because the policy change indicates that costs previously distributed to program service units may now be required to be categorized as administrative costs and subject to the administrative cap. If this policy change becomes effective, counties will receive lower cost reimbursement for provided services. DHCS is currently performing audits back to FY2012/13 so fiscal exposure for counties can be great.

Since March 2019, DHCS has been working on proposed regulatory changes for administration of the Mental Health Services Act (MHSA) funding. On May 6, 2020, approved fiscal regulations were filed with the Secretary of State. The rules became effective July 1, 2020. Notable changes include a cap on the amount of funding counties can have in a prudent reserve, clarification of the fiscal reversion process, and standard yearly reporting requirements. While the rules became effective July 1, 2020, AB 81 enacted on June 29, 2020, allows counties more flexibility in the use of MHSA funds during the COVID-19 pandemic medical emergency. Changes include: a year extension for currently approved Mental Health Plans or Updates, if requested, and justification that the Public Health Emergency prevented the County from meeting this requirement; flexibility to transfer funding from the prudent reserve to the Community Services and Support (CSS) and Prevention and Early Intervention (PEI) components; flexibility in the allocation percentages of CSS funding among full service partnerships, general system development and outreach and engagement; and, a year extension on unspent funds originally subject to reversion July 1, 2019 and July 1, 2020.

The full fiscal impact of the COVID-19 pandemic on State 1991/2011 realignment and MHSA revenues continues to be uncertain. The supplemental budget reduces contracts and increases the amount MHSA funding supporting staff and contracts to address the anticipated shortfalls in 1991 and 2011 realignment sales tax related to revenues. Reductions were made in adult contracts to align with recent spending trends; however, costs for these contracts can fluctuate depending on demand for inpatient and IMD beds. As these stays can be costly and are primarily funded with realignment revenue, any increases in usage may put additional demands on the need for realignment and/or County General Fund. The FY2020/21 Supplemental Budget assumes prior year unspent MHSA revenue will cover anticipated expenditures where appropriate. If expenditures continue to outpace revenue generation, program reductions may be needed.

#### Substance Abuse

The Drug Medi-Cal Waiver was implemented July 1, 2020. The Supplemental Budget adjusts appropriations and revenues based on the fiscal model DHCS provided. As the model made several assumptions on services and payer mix, the fiscal impact continues to be unknown.

Effective July 1, 2020, DHCS streamlined the contracting process for SABG revenue. Previously, DHCS contracted with counties for a three-year period for county allocation amounts. For FY2020/21, DHCS changed the model to an application process and the Division is waiting for approval on the application. The ODS Drug Medi-Cal waiver's expanded services freed up SABG funding to be repurposed to other activities. New County staffing roles were included in the SABG application as well as indigent costs and room and board for residential stays.

DHCS informed counties that they would need to establish an indirect cost rate (ICR) for programs funded by the Federal Substance Abuse and Mental Health Services Administration (SAMHSA) which includes SABG and MHBG revenue. The Division submitted a request to negotiate the rate, one of three options provided to counties, and is waiting on a response from DHCS.



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### **H&SS - Health Services Division – Fund 902, BU 7880**

Health and Social Services' Health Services Division consists of two key functional areas – Public Health and Emergency Services. Family Health Services, which operates the Federally Qualified Health Center medical and dental clinics, included in this Division in the Preliminary Recommended Budget but is now a separate division in the Department of Health and Social Services with a separate and dedicated section as part of the Supplemental Budget.

Public Health (PH) is responsible for monitoring, understanding, and helping to address health concerns facing the community. Public Health performs surveillance for communicable diseases, chronic diseases and injuries, risk factors for health conditions, and it responds to emerging disease threats and outbreaks. It provides services to vulnerable populations and focuses on prevention of disease, disability, and harmful health outcomes. Public Health communicates with the healthcare community and community partners to inform and coordinate on issues of importance, and with the public to provide residents with sufficient information to make healthy choices. Public Health is in the forefront of fostering and participating in community coalitions and professional networks, as well as in developing public health policies, and it is responsible for enforcing public health laws and regulations. Public Health also assists with emergency planning and response activities.

Emergency Services is composed of the Emergency Medical Services (EMS) Agency and the Emergency Preparedness and Response Program and is responsible for designation and oversight of specialty care medical centers, including Trauma Centers, ST Elevation Myocardial Infarction (STEMI) Centers (hospitals that receive heart attack cases), Emergency Departments approved for Pediatrics, and Hospital/EMS Communication Base Stations. The Bureau also provides oversight of emergency medical licensed and accredited personnel, such as Mobile Intensive Care Nurses, Paramedics and Emergency Medical Technicians, and coordinates and conducts the annual Statewide Medical and Health Exercise designed to test the County's medical partners' ability to effectively respond to, and recover from, catastrophic events and/or disasters. Emergency Services also partners with the Occupational Health Program which ensures safeguards are rendered to Solano County's employees, meeting the requirement of California Labor Code §6401 through health screenings, tests, and administration of immunizations for County employees.

The FY2020/21 Preliminary Recommended Budget for Health Services can be found on page J-21 of the FY2020/21 Recommended Budget Book.

### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net increase of \$3,041,820 in revenues and \$3,310,462 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increase of \$268,642 that will be funded with Public Health-Intergovernmental Transfer (IGT) restricted funds.

Additionally, the Supplemental Budget reflects the redirection of a significant amount of existing Public Health resources in response to the COVID-19 pandemic resulting in an increase in COVID-19 federal revenues and a decrease in the use or draw of State/federal allocations and realignment funds. Moreover, the State approved a \$750 million realignment backfill to counties to preserve safety net services. Public Health's share of the backfill is included in the Supplemental Budget Adjustments.

### **Revenues**

Intergovernmental Revenues reflect an increase of \$4,639,794 primarily due to the following adjustments:

- \$12,165,509 increase in Federal CARES Act funding to offset eligible reimbursable costs, including Public Health staffing, for the prevention, preparation, and response efforts to the pandemic.
- \$6,901,041 decrease in the use of 1991 Public Health (PH) Realignment due to the redirection of staff to COVID-19 pandemic activities.
- \$817,552 net increase in State Other for the receipt of one-time State general fund realignment backfill of \$1,183,798. The increase is offset by a decrease of \$366,246 in State funds due to the redirection of staff to COVID-19 pandemic activities.
- \$1,442,226 decrease in federal funding due to the redirection of staff to COVID-19 pandemic activities.

## Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

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Charges for Services reflect a net decrease of \$788,426 primarily due to the following adjustments:

- \$288,631 decrease in contract services due to the non-renewal of the Solano Community College revenue contract since they are currently only offering online classes.
- \$503,926 decrease in administration services fees due to the redirection of Emergency Medical Services (EMS) personnel from Solano Emergency Medical Services Cooperative (SEMSC) to COVID-19 pandemic activities.
- \$55,969 decrease in other professional services due to the redirection of occupational health personnel to COVID-19 pandemic activities.
- \$60,100 increase in interfund services due to an MOU with First Five for home visiting coordination.

The General Fund Contribution reflects a decrease of \$809,548 due to the State waiver of the annual County Medical Services Program (CMSP) participation fee.

### Appropriations

Salaries and Employee Benefits reflect a net decrease of \$989,930 due to the following adjustments:

- \$311,800 decrease in salaries primarily due to the deletion of a vacant position and transfer of three positions to another H&SS division resulting from operational changes.
- \$59,421 increase in extra-help for a PH Microbiologist and a PH Nurse as additional resources to assist with COVID-19 pandemic activities and funded with the Federal CARES Act funding.
- \$19,190 increase in overtime for staff assisting as contact tracers and funded with the Federal CARES Act funding.
- \$756,741 increase in salary savings due to operational changes and holding six positions vacant.

Services and Supplies reflect an increase of \$1,204,126 primarily due to the following adjustments:

- \$450,000 increase in Public Health Laboratory supplies due to an increase in supplies needed for COVID-19 pandemic testing.
- \$44,000 net increase in contracted services due to an increase of \$165,000 in Emergency Preparedness and Response (EPR) for COVID-19 pandemic activities offset by a decrease of \$121,000 in Vital Statistics for funding generators for the food bank and funding the PH Hub project, which has been delayed until next year.
- \$110,600 increase in software maintenance and support due to amending the RSM contract to develop participant and provider portals, document repository and data integration as part of the Whole Person Care project. The increase is funded by IGT.
- \$350,413 increase in H&SS DoIT time study costs for additional DoIT resources needed to assist with the Whole Person Care project. The increase is funded by IGT.
- \$256,728 increase in special departmental expense due to additional materials needed for COVID-19 pandemic activities in EPR and paid through dedicated COVID-19 pandemic grants.

Other Charges reflect a net increase of \$3,469,490 due to the following adjustments:

- \$809,548 decrease in CMSP participation fees due to the waiver of the annual participation fee.
- \$4,279,038 net increase in contracted direct services due to an increase of \$4,470,000 for COVID-19 pandemic testing offset by a decrease of \$190,962 due to the elimination of the Adolescent Family Life Program contract because of non-renewal of the program by the State.

Fixed Assets (F/A) reflects the following supplemental adjustments:

- \$47,100 decrease for the renovation of the WIC reception area as it has been postponed.
- \$65,000 increase in computer equipment due to the purchase of PH Lab equipment utilizing the EPR COVID grant.

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Intrafund Transfers reflect a decrease of \$391,124 to reflect use of IGT funds for eligible PH administration costs not claimed against other federal programs, including COVID-19 pandemic related funds; partially offset by increased share in H&SS administration costs.

#### Contracts

The FY2020/21 Supplemental Budget includes a net increase of \$4,323,038 in additional contracted services which includes the following significant contracts:

- \$25,000 decrease in Public Health originally proposed to fund generators for the Food Bank. This was originally going to be funded with 1991 PH Realignment prior to the decrease in realignment funding.
- \$96,000 decrease in funding for the Public Health Hub project which will extend the timeline for the project and push out activities to subsequent years.
- \$165,000 increase in Emergency Preparedness and Response contracts utilizing COVID-19 pandemic funds received in April 2020.
- \$190,962 decrease in Public Health Adolescent Family Life Program contract due to elimination of federal funding for this program.
- \$4,470,000 increase in Public Health to support testing for COVID-19.

#### Fixed Assets

- \$65,000 increase for COVID-19 pandemic related equipment funded by the EPR COVID grant.
- \$47,100 decrease due to postponing the renovation of the WIC reception area.

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Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
LICENSES, PERMITS & FRANCHISE	18,872	24,000	0	24,000
FINES, FORFEITURES, & PENALTY	300,892	269,000	0	269,000
REVENUE FROM USE OF MONEY/PROP	788,666	0	0	0
INTERGOVERNMENTAL REV STATE	28,606,455	39,301,004	(6,083,489)	33,217,515
INTERGOVERNMENTAL REV FEDERAL	11,139,192	8,733,557	10,723,283	19,456,840
INTERGOVERNMENTAL REV OTHER	695,701	757,493	0	757,493
CHARGES FOR SERVICES	2,095,017	2,373,489	(788,426)	1,585,063
MISC REVENUE	637,176	2,387,178	0	2,387,178
OTHER FINANCING SOURCES	436,999	337,000	0	337,000
GENERAL FUND CONTRIBUTION	2,259,897	2,249,471	(809,548)	1,439,923
<b>TOTAL REVENUES</b>	<b>46,978,868</b>	<b>56,432,192</b>	<b>3,041,820</b>	<b>59,474,012</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	19,386,128	20,289,194	(989,930)	19,299,264
SERVICES AND SUPPLIES	6,391,225	8,222,656	1,204,126	9,426,782
OTHER CHARGES	14,338,596	21,755,706	3,469,490	25,225,196
F/A BLDGS AND IMPRMTS	0	47,100	(47,100)	0
F/A EQUIPMENT	104,167	18,000	65,000	83,000
OTHER FINANCING USES	1,017,994	219,617	0	219,617
INTRA-FUND TRANSFERS	1,937,285	2,892,868	(391,124)	2,501,744
<b>TOTAL APPROPRIATIONS</b>	<b>43,175,394</b>	<b>53,445,141</b>	<b>3,310,462</b>	<b>56,755,603</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(3,803,474)</b>	<b>(2,987,051)</b>	<b>268,642</b>	<b>(2,718,409)</b>

**Summary of Position Changes**

The FY2020/21 Supplemental Budget includes the following proposed position changes:

- Delete 1.0 FTE Health Education Specialist
- Transfer 3.0 FTE Office Assistant II to H&SS Employment & Eligibility Division

**Pending Issues & Policy Considerations**

Public Health recently received notice from the California Department of Public Health (CDPH) that the Solano County will receive an allocation of \$4,893,927 in federal pass-thru funds to provide critical resources in support of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities. The allocation includes spending in six different strategies: enhance laboratory, surveillance and other workforce capacity for local health department needs; strengthen laboratory testing; advance electronic data exchange at Public Health laboratories; improve Public Health surveillance and reporting of electronic health data by enhanced disease monitoring activities; use laboratory data to enhance investigation, response and prevention by supporting the State's comprehensive contact tracing program; coordinate and engage with partners. The funding term is May 18, 2020 to November 17, 2022. The department will return to the Board to appropriate the funds upon approval by CDPH of the work and spending plans.

The redirection of Public Health resources to COVID-19 pandemic activities and receipt of the one-time State general fund Realignment backfill provide a temporary relief on the division's need to draw realignment to fund its operations. Absent these one-time funds, Public Health relies heavily on 1991 Realignment to support operations. Realignment is projected to decline

**Supplemental Departmental Narratives**  
**Solano County FY2020/21 Supplemental Recommended Budget**

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due to the impact of the COVID-19 pandemic on the State's economy. The decline creates a funding gap within Public Health that could materialize in the near future. As a proactive measure, Public Health is freezing some positions for the next twelve months and moving some to other divisions, as appropriate, where funding is available. Staff will continue to monitor the Public Health budget and will provide an update as part of the FY2020/21 Midyear Budget Report.

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### **H&SS – Assistance Division – Fund 902, BU 7900**

The Health and Social Services – Assistance Division provides mandated categorical aid to eligible persons based on federal and State criteria. These include California Work Opportunity and Responsibility to Kids (CalWORKs), Refugee Resettlement Program, Adoptions Assistance Program (AAP), Foster Care Assistance, General Assistance (GA), Approved Relative Caregiver (ARC), Work Incentive Nutritional Supplement (WINS), State Utility Assistance Subsidy (SUAS), and Low-Income Home Energy Assistance Program (LIHEAP) payments. The FY2020/21 Preliminary Recommended Budget can be found on page J-45 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net decrease of \$307,875 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change in Fund Balance.

The adjustments primarily reflect increases in child care costs offset by decreases in contracted direct services.

#### Revenues

- \$307,875 net decrease in Intergovernmental Revenues which represents reductions in federal, State and 1991/2011 Realignment revenues resulting from adjustments in appropriations.

#### Appropriations

- \$307,875 decrease in Other Charges primarily due to the following adjustments:
  - \$100,879 increase in child care for the Emergency Childcare Bridge Program.
  - \$408,754 decrease in contracted services within the Foster Care and Adoptions programs to remove Probation's share of wraparound services.

#### Contracts

The FY2020/21 Supplemental Budget includes a \$408,754 decrease in contracted direct services to reflect the final contract amount with Seneca Family and Agencies to provide wraparound services.

#### Fixed Assets

None.

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Solano County FY2020/21 Supplemental Recommended Budget**

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
INTERGOVERNMENTAL REV STATE	36,623,298	39,904,555	(233,759)	39,670,796
INTERGOVERNMENTAL REV FEDERAL	13,494,326	13,972,297	(74,116)	13,898,181
MISC REVENUE	20,790	0	0	0
GENERAL FUND CONTRIBUTION	<u>3,791,474</u>	<u>3,547,139</u>	<u>0</u>	<u>3,547,139</u>
<b>TOTAL REVENUES</b>	<b>53,929,888</b>	<b>57,423,991</b>	<b>(307,875)</b>	<b>57,116,116</b>
<b>APPROPRIATIONS</b>				
OTHER CHARGES	52,865,160	57,423,991	(307,875)	57,116,116
OTHER FINANCING USES	<u>1,064,729</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL APPROPRIATIONS</b>	<b>53,929,888</b>	<b>57,423,991</b>	<b>(307,875)</b>	<b>57,116,116</b>
<b>CHANGE IN FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Pending Issues & Policy Considerations:**

The Federal CARES Act authorized a temporary 6.2% increase in federal medical assistance percentage (FMAP) to help states respond to the COVID-19 pandemic. The increase is retroactive January 1, 2020 through the quarter in which the public health emergency period ends. Assistance programs that get federal matching funds such as CalWORKS, Foster Care, and Adoptions are eligible for the enhanced rate. Estimating the impact requires a series of complex calculations by aid code category. The enhanced federal reimbursement helps reduce the draw against 1991/2011 realignment during this period of economic decline.

Staff will continue to monitor the impact of the pending issues on the Social Services budget and provide an update as part of the FY2020/21 Midyear Budget Report.

Please refer to the H&SS – Social Services Division (BU 7680) narrative for additional information on Assistance caseload increases due to the COVID-19 pandemic.

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### **Workforce Development Board of Solano County – Fund 903, BU 7200**

The Workforce Development Board (WDB) of Solano County, Inc. is a private, nonprofit, 501(c)(3) organization serving as the administrator/operator of a variety of workforce development grants and programs. The WDB Board of Directors is appointed by the County Board of Supervisors and acts as the federally-mandated, business-led Board to oversee U.S. Department of Labor (DOL) Workforce Innovation and Opportunity Act (WIOA) grants and programs. The FY2020/21 Preliminary Recommended Budget can be found on page M-5 of the FY2020/21 Recommended Budget Book.

#### **Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a net increase of \$2,776,013 in revenues and a net increase of \$2,774,499 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no use of Fund Balance.

#### Revenues

- \$2,767,426 increase in Intergovernmental Revenue resulting from multiple COVID-19 pandemic grant awards to deliver services and actual Workforce Innovation & Opportunity Act (WIOA) formula fund allotments, additional funding from Tipping Point Community Emergency Relief Fund grant, and reclassification of revenue originally budgeted in Other Financing Uses.
- \$18,033 increase in Misc Revenues primarily related to anticipated donations and contributions from Small Business Development Center's (SBDC) donation revenue.
- \$12,060 decrease in Other Financing Sources related to a reclassification of revenue to Intergovernmental Revenue.
- \$2,614 increase in Interest Income due to an increase in funding.

#### Appropriations

- \$27,474 net increase in Salary and Employee Benefits to fund staffing changes to deliver grant funded services.
- \$2,571,530 in Other Charges including direct costs associated with delivering grant funded services including Federal CARES Act funding for Small Business Grants.
- \$175,495 net increase in Services and Supplies primarily related to increases in Professional Services associated with delivery of grant funded services.

#### Contracts

The FY2020/21 Supplemental Budget includes a total of \$518,000 in additional contracted and professional services which includes the following significant contracts:

- \$390,000 Youth Program contract
- \$128,000 Caminar contract

#### Fixed Assets

None.



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<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	6,026	1,486	2,614	4,100
INTERGOVERNMENTAL REV STATE	330	0	0	0
INTERGOVERNMENTAL REV FEDERAL	3,943,279	4,376,752	164,169	4,540,921
INTERGOVERNMENTAL REV OTHER	1,223,493	1,560,939	2,603,257	4,164,196
MISC REVENUE	51,306	39,100	18,033	57,133
OTHER FINANCING SOURCES	167,113	12,060	(12,060)	0
<b>TOTAL REVENUES</b>	<b>5,391,547</b>	<b>5,990,337</b>	<b>2,776,013</b>	<b>8,766,350</b>
<b>APPROPRIATIONS</b>				
SALARIES AND EMPLOYEE BENEFITS	3,406,205	3,769,318	27,474	3,796,792
SERVICES AND SUPPLIES	755,677	1,001,092	175,495	1,176,587
OTHER CHARGES	1,183,218	1,221,441	2,571,530	3,792,971
<b>TOTAL APPROPRIATIONS</b>	<b>5,345,101</b>	<b>5,991,851</b>	<b>2,774,499</b>	<b>8,766,350</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(46,446)</b>	<b>1,514</b>	<b>(1,514)</b>	<b>0</b>

**Summary of Position Changes**

The FY2020/21 Supplemental Budget includes the following organizational and proposed position changes, a net increase of 3.0 FTE:

- Add 6.0 FTE; Disability Resource Navigator, Veteran Employment Specialist, One-Stop Navigator, Fiscal clerk, H&SS Pathway to Employment Workshop Facilitator and Small Business Development Center (SBDC) Marketing Specialist
- Delete 3.0 FTE; SBDC Farmbudsman and two (2.0 FTE) H&SS Success Track Placement Coaches

**Pending Issues & Policy Considerations**

COVID-19 – WDB may incur additional increases in funding depending on the final impacts from the federal, state, and local budgets in FY2020/21. If additional increases are realized, WDB will provide an update as part of the FY2020/21 Midyear Budget Report.

**Supplemental Departmental Narratives**  
**Solano County FY2020/21 Supplemental Recommended Budget**

**Mental Health Services Act (MHSA) – Fund 906, BU 9600**

The Mental Health Services Act was established in November 2004 with the passage of Statewide Proposition 63 which placed a 1% tax on personal income in excess of \$1 million and provided the first opportunity in many years for the California Department of Mental Health to provide increased funding for personnel and other resources to support County mental health programs and monitor progress toward statewide goals for children, transition age youth, adults, older adults, and families. On May 7, 2013, the Solano County Board of Supervisors approved the establishment of the Mental Health Services Act (MHSA) budget unit in accordance with State Welfare & Institutions Code (WIC) §5892(f) to facilitate the MHSA County Fiscal Accountability Certification required by the State. The FY2020/21 Preliminary Recommended Budget can be found on page J-52 of the FY2020/21 Recommended Budget Book.

**Supplemental Budget Summary of Significant Adjustments**

The Supplemental Budget reflects a decrease of \$3,182,294 in revenues and an increase of \$2,418,753 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increased use of Fund Balance of \$5,826,047. There is no County General Fund Contribution to this fund. MHSA revenues are directly recognized in this fund and transferred to Fund 902 Health and Social Services to reimburse qualifying expenditures from this source of revenue.

The adjustments primarily represent increases in Health and Social Services – Mental Health Division to address reductions in 1991/2011 realignment revenues, and updated forecasting information for MHSA revenues and fund interest.

Revenues

- \$229,519 decrease in interest revenue due to lower interest generated for the fund.
- \$2,952,775 decrease in MHSA revenues projected due to the economic impacts of COVID-19 pandemic.

Appropriations

- \$2,418,753 increase in appropriations due to operational changes and funded with MHSA revenue (see BU 7780 for additional details).

Contracts

None.

Fixed Assets

None.

<b>DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY</b>	<b>2019/20 ACTUAL</b>	<b>2020/21 PRELIMINARY RECOMMENDED BUDGET</b>	<b>2020/21 SUPPLEMENTAL ADJ</b>	<b>2020/21 FINAL RECOMMENDED BUDGET</b>
<b>REVENUES</b>				
REVENUE FROM USE OF MONEY/PROP	686,365	626,172	(229,519)	396,653
INTERGOVERNMENTAL REV STATE	<u>17,251,182</u>	<u>22,815,700</u>	<u>(2,952,775)</u>	<u>19,862,925</u>
<b>TOTAL REVENUES</b>	<b>17,937,547</b>	<b>23,441,872</b>	<b>(3,182,294)</b>	<b>20,259,578</b>
<b>APPROPRIATIONS</b>				
OTHER CHARGES	426	548	0	548
OTHER FINANCING USES	<u>21,899,497</u>	<u>27,882,664</u>	<u>2,418,753</u>	<u>30,301,417</u>
<b>TOTAL APPROPRIATIONS</b>	<b>21,899,923</b>	<b>27,883,212</b>	<b>2,418,753</b>	<b>30,301,965</b>
<b>CHANGE IN FUND BALANCE</b>	<b>3,962,377</b>	<b>4,441,340</b>	<b>5,601,047</b>	<b>10,042,387</b>

**Supplemental Departmental Narratives  
Solano County FY2020/21 Supplemental Recommended Budget**

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**Pending Issues & Policy Considerations**

Refer to Health and Social Services – Mental Health Division for pending issues on MHSA funding.