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POLICY MEMORANDUM 5530

Implementation Date: **May 12, 2020**
Review Date: **May 12, 2022**

REVIEWED/APPROVED BY:

 MD, MAS

BRYN MUMMA, MD, MAS, EMS AGENCY MEDICAL DIRECTOR



TED SELBY, EMS AGENCY ADMINISTRATOR

SUBJECT: FIRE DEPARTMENT/DISTRICT ADVANCED LIFE SUPPORT NON-TRANSPORT DESIGNATION PROCESS

AUTHORITY:

California Health and Safety Code Sections 1797.206, 1797.212, 1797.218, 1797.220, and 1797.227

PURPOSE:

To establish guidelines for Solano County Basic Life Support (BLS) fire department/district(s) to transition to Advanced Life Support (ALS) non-transport fire department/district(s).

I. ALS NON-TRANSPORT PROVIDER DESIGNATION PROCESS

- A. Solano County Fire Departments/Districts seeking designation as an ALS Non-Transport Provider, to provide Paramedic services for the residents and visitors in their respective jurisdictional service area(s), must have on file, or submit, the following:
1. Current Solano County Basic Life Support Provider status.
 2. A letter of intent to be designated as an ALS Non-Transport Provider signed by the Fire Chief.
 3. Appointing documents associated with a Medical Director as per the requirements set forth in Solano County EMS Policy 1705, Provider Agency Medical Director Requirements & Responsibilities, Section II.

- a. Supporting documentation demonstrating how the Medical Director meets the requirements in Policy 1705, Section II shall also be provided.
 4. A copy of the Medical Director's current DEA license.
 5. A copy of an agreement exhibiting the use of an ePCR system that is compliant with the most current version of NEMESIS. (CA H&S 1797.227)
 6. A Quality Improvement (QI) Plan, including provisions for restocking and rotation of equipment and supplies, that conforms with Solano County EMS Policy 2203, QI Plan – EMT-P Service Provider; as well as identification and appointment of a liaison to be the direct point of contact between the Provider and the EMS Agency.
 7. A plan to have all prospective Paramedics accredited by the Solano County EMS Agency within 30 days of ALS Provider approval.
 - a. If a Paramedic is currently accredited by the Solano County EMS Agency, they may respond to ALS calls and use the ALS scope of practice.
 - b. Paramedics MAY NOT use the ALS scope of practice until they are accredited by the Solano County EMS Agency.
 8. A Staffing Plan ensuring each ALS unit is staffed with at least one Paramedic and one EMT at all times.
 9. A list of units that will be used for ALS response that includes vehicle registration, proof of insurance, and current CHP inspection forms.
 10. The one-time payment as set forth in Policy 3000, EMS Fees, to cover the cost of application review, unit inspections, technical assistance, and EMS Agency support during the designation process.
- B. All intended ALS units will undergo an inspection by Solano County EMS Agency staff prior to going in-service.
1. ALS units will be stocked per Policy 5700, Equipment, Supplies, & Medications – ALS Units.
- C. Documentation/files associated with the above requirements are to be submitted to the Solano County EMS Agency for review prior to scheduling unit inspections. The approximate time for review is 30 days.
- D. Upon completion of the documentation review and unit inspection process, the ALS Non-Transport Fire Department/District Applicant will enter into an agreement with the Solano EMS Agency to provide ALS non-transport services and adhere to the terms of the agreement. The final ALS Non-transport Fire Department/District Designation will be memorialized in writing within 14 days of executing the agreement.
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