

**First 5 Solano Children and Families Commission
Commission Meeting**

April 7, 2020, 5:30 PM – 7:30 PM
3375 Sonoma Blvd, Suite 30, Vallejo, CA

Minutes

Commissioners present (via Zoom videoconferencing): Lisette Estrella-Henderson, Jennifer Barton, Aaron Crutison, Erin Hannigan (arrived 5:32 PM), Jerry Huber, Nicole Neff, Tyffany Wanberg

Chair Estrella-Henderson called the meeting to order at 5:30 PM

I. Public Comment

No public comment

II. Consent Calendar

A. Approve the April 7, 2020 Commission Meeting Agenda

Motion: Approve the Commission Meeting Agenda for April 7, 2020

Moved by Commissioner Barton; Seconded by Commissioner Huber

Approved 6-0-0

**Yea: Commissioners Barton, Crutison, Estrella-Henderson, Huber, Neff,
Wanberg**

Nay: None

Abstain: None

B. Approve March 3, 2020 Commission Meeting Minutes

Motion: Approve the Commission Meeting Minutes for March 3, 2020

Moved by Commissioner Barton; Seconded by Commissioner Crutison

Approved 5-0-1

Yea: Commissioners Barton, Crutison, Estrella-Henderson, Neff, Wanberg

Nay: None

Abstain: Huber

Commissioner Hannigan arrived

III. April Children's Month

First 5 Solano Program Manager Juanita Morales presented Resolutions 2020-01 and 2020-02 recognizing April as Children's Month and Child Abuse Prevention Month.

Motion: Approve Resolutions #2020-01 and #2020-02 recognizing April 2020 as “Children’s Month” and “Child Abuse Prevention Month” in Solano County
Moved by Commissioner Neff; Seconded by Commissioner Hannigan
Approved 7-0-0

Yea: Commissioners Barton, Crutison, Estrella-Henderson, Hanigan, Huber, Neff, Wanberg

Nay: None

Abstain: None

IV. First 5 Solano Allocations of Funding

- A. Consider approval of awards of funding up to \$447,370 for year 3 (FY2020/21) to Triple P Parent Education providers as follows:
- a. Up to \$190,900 to Parents By Choice
 - b. Up to \$125,650 to Child Haven
 - c. Up to \$55,280 to Child Start
 - d. Up to \$26,640 to Fairfield-Suisun Adult School
 - e. Up to \$13,750 to Solano Family and Children’s Services
 - f. Up to \$20,080 to Fairfield-Suisun Unified School District
 - g. Up to \$8,820 to Solano County Office of Education
 - h. Up to \$6,250 to Rio Vista CARE

Chair Estrella-Henderson outlined the Zoom recusal process and recused herself. Commissioner Wanberg also recused herself. Vice-Chair Barton assumed the chair.

First 5 Solano Program Manager Gene Ibe explained the Triple P Funds were allocated in the 2018-2023 Program Investment Plan. Along with the 8 programs being funded in FY2019/20, First 5 Solano plans to release an RFP for \$65,000 so additional community providers can perform services.

Motion: Consider approval of awards of funding up to \$447,370 for year 3 (FY2020/21) to Triple P Parent Education providers as follows:

- a. **Up to \$190,900 to Parents By Choice**
- b. **Up to \$125,650 to Child Haven**
- c. **Up to \$55,280 to Child Start**
- d. **Up to \$26,640 to Fairfield-Suisun Adult School**
- e. **Up to \$13,750 to Solano Family and Children’s Services**
- f. **Up to \$20,080 to Fairfield-Suisun Unified School District**
- g. **Up to \$8,820 to Solano County Office of Education**
- h. **Up to \$6,250 to Rio Vista CARE**

Moved by Commissioner Hannigan; Seconded by Commissioner Neff
Approved 5-0-2

Yea: Commissioners Barton, Crutison, Hannigan, Huber, Neff

Nay: None

Abstain: None

Recused: Estrella-Henderson, Wanberg

Commissioner Wanberg returned.

- B. Consider approval of an award of funding up to \$725,204 for 3 years (\$241,735 per year for FY2020/21-FY2022/23) to Solano County Office of Education for the IMPACT program

Ms. Morales reported that the Commission approved First 5 Solano to apply to First 5 California as lead agency at the January 14, 2020 Commission meeting and current funding is set to expire on June 30, 2020. Overall program funding is a majority First 5 California funding, with a local required match from First 5 Solano. Solano County Office of Education (SCOE) has successfully managed the program for the last 5 years. The motion would allow SCOE to continue this work.

Motion: Consider approval of an award of funding up to \$725,204 for 3 years (\$241,735 per year for FY2020/21-FY2022/23) to Solano County Office of Education for the IMPACT program

Moved by Commissioner Neff; Seconded by Commissioner Hannigan

Approved 6-0-1

Yea: Commissioners Barton, Crutison, Hannigan, Huber, Neff, Wanberg

Nay: None

Abstain: None

Recused: Estrella-Henderson

Chair Estrella-Henderson returned

- C. Consider approval of an award of funding up to \$150,000 for 3 years (\$50,000 per year for FY2020/21-FY2022/23) to SupplyBank.org for the Diaper Kit program

Ms. Morales outlined some of the work done by SupplyBank.org in the community from their beginnings in 2009 to their partnership with First 5 Solano which began in 2017. The motion would fund continued distribution of diapers in Vacaville and expand to sites in Vallejo and Fairfield. Commissioners Hannigan and Barton shared their very positive experiences working with Supply Bank.org.

Motion: Consider approval of an award of funding up to \$150,000 for 3 years (\$50,000 per year for FY2020/21-FY2022/23) to SupplyBank.org for the Diaper Kit program

Moved by Commissioner Neff; Seconded by Commissioner Barton

Approved 7-0-0

Yea: Commissioners Barton, Crutison, Estrella-Henderson, Hannigan, Huber, Neff, Wanberg

Nay: None

Abstain: None

- D. Consider approval of an award of funding of up to \$20,000 for 6 months (July 1-December 31, 2020) to Solano County Health & Social Services to close out the dental program

Commissioners Crutison and Huber recused themselves

Ms. Morales explained that the Commission allocated \$40,000 in previous years to Solano County Health and Social Services for dental screenings and education. Solano County H&SS received Proposition 56 funding and was required to create a local dental plan. This funding allocation was to fill gaps while the dental plan was being prepared. In the current fiscal year COVID-19 has created some challenges in meeting deliverables. This 6-months of funding would allow H&SS to their sustainable delivery system now that their dental plan is complete.

Motion: Consider approval of an award of funding up to \$20,000 for 6 months (July 1-December 31, 2020) to Solano County Health & Social Services to close out the funding for this dental program

Moved by Commissioner Neff; Seconded by Commissioner Hannigan

Approved 5-0-2

Yea: Commissioners Barton, Estrella-Henderson, Hannigan, Neff, Wanberg

Nay: None

Abstain: None

Recused: Crutison, Huber

V. Policy and Oversight Committee Report

Commissioners Crutison and Huber returned.

Executive Director Michele Harris shared First 5 Solano's development of an Emergency Response Fund (ERF) Policy to help agencies address new needs created by the current shelter-in-place order. Technology solutions, along with safety and sanitation supplies are some identified needs to continue serving children 0-5 and their families. The ERF policy was developed in response to the COVID-19 pandemic but has been written broadly enough that it could apply to any future community emergency, allowing the Commission the flexibility to rapidly respond when community issues arise. The new fund and policy were discussed with the Policy & Oversight Committee (POC), who recommended they be brought to the Commission. A survey has been sent to First 5 Solano partners to assess their new needs. The grants would be in amounts under \$7,500, falling under the Executive Director's authority to execute. The POC Chair would have approval power and report to Commission at the next meeting.

Commissioner Crutison asked how Guideline 4 would be monitored to ensure funding not supplant other local, state, or federal funding. Deputy Director Megan Richards reported that the application for funds asks how the requested funds would expand or support any current grant that may exist.

Commissioner Estrella-Henderson asked if the ERF was open only to current grantees or if new agencies could apply. Ms. Richards said that anyone serving children ages 0-5 and their families could apply for the Funds as the policy is written. Commissioners discussed and agreed it is best to keep application open to all.

Motion: Consider approval a recommendation to approve an Emergency Response Fund, including: recommending approval of an Emergency Response Fund Policy; and an allocation of \$44,519 in FY2019/20 and \$50,000 in FY2020/21 to support the fund

Moved by Commissioner Barton; Seconded by Commissioner Hannigan

Approved 7-0-0

Yea: Commissioners Barton, Crutison, Estrella-Henderson, Hannigan, Huber, Neff, Wanberg

Nay: None

Abstain: None

VI. Executive Director's Report

Ms. Harris reported that First 5 Solano has been activated as an arm of the Emergency Operation Center to provide temporary emergency childcare for essential workers and first responders. Ms. Richards gave details on these efforts over the last two weeks. The County Administrator recognized an unmet need for care in Vallejo. Cooper Elementary school has been identified as a site for one preschool classroom and one school-age classroom for up to 10 children each. One family childcare home has been identified that can take up to 10 children total. First 5 Solano Health Education Specialist Kwiana Algeré has been serving as parent liaison. 16 families have completed intake forms. Ms. Harris thanked Solano County Health & Social Services and Solano County Office of Education for their assistance in the process.

VII. Commissioner Remarks

Commissioner Huber shared that community organizations are struggling to stay afloat in the COVID-19 crisis. Ms. Richards mentioned nonprofits are eligible for Small Business Association loans. Commissioner Crutison asked that the community be extra vigilant on monitoring the welfare of children with schools being closed and fewer eyes on children outside of the home. Social Workers are also struggling with their own family situations and should be applauded for their good work. Commissioner Barton reported it is unlikely any new bills not related directly to COVID-19 will go through the State Assembly as they finalize a budget by May 15th. Commissioner Estrella-Henderson thanked First 5 Staff and fellow Commissioners for stepping up for the community during this difficult time. Commissioner Crutison suggested that in the future the Commission look at how COVID-19 health disparities are affecting children 0-5 in the County.

VIII. Future Agenda Items

The next Commission meeting will be held on June 2, 2020 at 5:30PM at Sonoma Boulevard, Suite 30, Vallejo. Future agenda items include: ECE Follow-up Report, Committee Reports, First 5 Center Reconciliation

Adjourn

Chair Estrella-Henderson adjourned the meeting at 6:22 PM.

Luke Winders, Office Assistant III

Approved:

A handwritten signature in blue ink, appearing to be 'Luke Winders', with a long horizontal flourish extending to the right.