ADDENDUM 1

Claybank Campus Perimeter Security Fence Replacement Project
2500 Claybank Road, Fairfield, CA 94533

August 4, 2020

This Addendum shall be considered part of the bid documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated into those documents. Where provisions of the following supplementary data differ from those of the original bid documents, this addendum shall govern and take precedence.

Bidders are notified that they shall make any necessary adjustment(s) in their estimate on account of this addendum. It will be construed that each Bidder’s proposal is submitted with full knowledge of all modifications and supplemental data specified in this addendum.

The clarification and/or additions and/or deletions that are described in this addendum shall be included in the specifications and/or drawings.

This ADDENDUM supersedes the original PROJECT MANUAL and DRAWINGS dated July 15, 2020 to the extent that it contradicts them; all other conditions remain unchanged.

Acknowledgement of receipt of this ADDENDUM is required on the bid form.

PRE-BID CONFERENCE

- Attached are the sign-in sheet from the mandatory Pre-Bid conference held on July 29, 2020 and Sheriff's Office Background Check Packet.

REQUEST FOR INFORMATION

1. Please confirm basis of award of contract.
   The County will make a bid selection based on lowest, responsible bidder of the Lump Sum Base Bid and who meets the minimum qualifications.

2. On demo of existing fence, please confirm cutting posts flush with concrete is acceptable After existing perimeter fence posts are cut and ground down to grade, Contractor shall fill grounded fence posts with 2-sack slurry mix to grade.
3. There’s a couple of guys late to job walk, are they allowed to bid the project?
   Attendance at the pre-bid conference and signing the pre-bid roster are required to be eligible to bid this project. Although the 2 Contractors were late to the conference, Capital Projects Management has determined that under the circumstances they followed the bid requirements; thus they are still qualified to bid the Project.

CONSTRUCTION DRAWINGS

1. Razor Wire Diameter Change

   Construction Documents currently specify 24” razor wire/ribbon on top of proposed gates and 10’ high security fence. Razor ribbon shall be 30” in diameter at all locations where razor wire/ribbon is specified on plans. Razor wire/ribbon and fence height shall match existing fence with 30” razor ribbon that is located at the existing Rourk Vocational Training Center Building B at 2458 Claybank Road, Fairfield.
**CLAYBANK CAMPUS PERIMETER SECURITY FENCE REPLACEMENT PROJECT**

**Meeting:** PRE-BID CONFERENCE  
**Date - Time:** July 29, 2020, 9am  
**Location:** Claybank Detention Facility Lobby, 2500 Claybank Rd, Fairfield

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<thead>
<tr>
<th>NAME</th>
<th>COMPANY</th>
<th>EMAIL</th>
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<td>Solano County Capital Projects Management</td>
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</tr>
</tbody>
</table>
SOLANO COUNTY SHERIFF-CORONER'S OFFICE
Personnel Bureau

NOTICE TO APPLICANTS/CANDIDATES

It is important for you to thoroughly complete the attached Personal History Statement and attach copies of the required documents (birth certificate, social security card, and valid driver's license or other legal identification). All copies should be on standard 8 ½" x 11" paper. Any omissions of information and/or copies of required documents will delay the process.

As part of the background clearance process we will be contacting you to schedule an appointment for fingerprinting. It can take several days to several weeks for us to receive responses from the fingerprint submission.

DO NOT CALL AND INQUIRE ABOUT THE STATUS OF YOUR BACKGROUND CLEARANCE.

The background investigator is prohibited by department policy from discussing the status of your background clearance any results, conclusions or other information. Please understand that you are not the only person having a background clearance being conducted; we could have 20 to 50 background clearances being conducted at a given time.

You will be notified in writing by the Personnel Services Bureau of the status of your background clearance when it is complete and has been reviewed by command staff.
SOLANO COUNTY SHERIFF-CORONER’S OFFICE
Personnel Bureau

SECURITY CLEARANCE - CLETS ACCESS PERSONAL HISTORY STATEMENT
PERSONAL INFORMATION

Position: Contractor
BUREAU: __________________________ (i.e. -ACS, County Administrator, etc.)

The following information is requested of you for verification and contact purposes:

NAME: __________________________________________________________
        Last                        First                        Middle

Other Names (including nicknames) you have used or been known by:
______________________________________________________________

Residence Address:

______________________________________________________________
Number   Street   Apt#   City   State   Zip

Mailing Address: (If different from above.)

______________________________________________________________
Home Phone: ______________________ Business Phone: ______________________
Cell Phone: ______________________

Date of Birth: __________ Place of Birth: _______________________________
(Please attach a copy of your birth certificate to this package.)

Social Security Number: ____________________________________________
(Please attach a copy of your social security card to this package.)
Drivers License Number: ______________________ State: ________________
(Please attach a copy of your drivers license to this package.)

Email Address: __________________________________________________

Employer Information

Employer’s Name and Address: _______________________________________

Phone Number: ______________________

Emergency Notification

Name: ______________________ Phone Number: ______________________
Address: ______________________ Relationship: ______________________

Page 2 of 4
LEGAL

Have you ever been convicted of any crime? □ YES □ NO
(Please exclude minor traffic citations, or other offenses which have been sealed by court order, discharged by the court or a pardon granted.)

*If so please list the following, date of conviction, charge, court of jurisdiction, arresting agency, sentencing information:*

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Have you ever been placed on court probation as an adult? □ YES □ NO
If yes, please give details (include when, where, why).

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Were you ever required to appear before a juvenile court for an act, which would have been a crime if committed by an adult?
□ YES □ NO  If yes, please give details (include when, where, why).

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Additional Information:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

I hereby certify that all statements made in this personal history statement are true and complete, and I understand that any misstatements of material facts will subject me to disqualification or dismissal.

Signed: ____________________________  Date: ____________________
Sheriff's Application for Background Clearance

1. Each applicant must provide copies of the following along with background application.

Birth Certificate (If born outside the U.S. and don’t have a birth certificate, copy of passport is acceptable)

Driver’s License or ID Card

Social Security Card
SOLANO COUNTY SHERIFF-CORONER’S OFFICE
Personnel Bureau

CLETS Clearance Background Request Form - CONTRACTOR

To be completed by Supervisor and submitted with Personal History Statement

Date of request: __________________________

Position Title: ____________________________________________________________

Subject name: _____________________________________________________________

Address: _________________________________________________________________

________________________________________________________

Business name & address: (if applicable) ______________________________________

________________________________________________________

Contact Telephone(s) numbers: ____________________________________________

________________________________________________________

Signature: ________________________________________________________________

Requester Contact name and phone number: _________________________________

_______________________________________________________________________

(Personnel Bureau Use Only)

Date received: _______________ Completed properly: Yes / No

PHS & Supporting documents sent on: _______________ By: ____________________

Form return due date: _______________ Returned: __________________________

Livescan scheduled (if applicable): __________________________________________

Records check submitted: _______________ Received: ________________________

Other: __________________________________________________________________

_______________________________________________________________________
SOLANO COUNTY SHERIFF-CORONER'S OFFICE  
Personnel Bureau  

AUTHORIZED TO RELEASE INFORMATION  

TO WHOM IT MAY CONCERN:  

I am an applicant for the position of CLETS Access with the Solano County Sheriff's Office. As a matter of department policy and California state law and regulations, my prospective employer is required to conduct an investigation into my ability to serve in this capacity.  

A background investigation for CLETS Access is required pursuant to Sections 703(d) and 707(b) of the California Code of Regulations and the CLETS Users Manual section 1.9.2.  

I hereby direct you, your organization, its Custodian of Records, and/or persons in your employ to release to the Solano County Sheriff's Office only, any and all information which you may have concerning me, including information which may be a confidential, privileged and/or derogatory nature, including, but not limited to: employment information, official employment information, official employment documents, employment performance data, character reference information, educational records and transcripts (pursuant to Public Law 93-380), credit and financial information (pursuant to the Banking Privacy and Fair Credit Reporting Acts), local criminal history information (pursuant to Penal Code Section 13300(b)(10)), and any internal affairs investigation files or any other file that has been sealed or closed by any agreement.  

I hereby agree to exonerate, release, discharge, indemnify and hold harmless the Solano County Sheriff's Office or any other agency, its officers, employees, custodian of records, authorized agents and representatives of and from any and all claims, damages or liability, of any nature, known or unknown, contingent or certain, past, present or future, arising out of or relating in any way to the furnishing of such documents, records and other information to the Solano County Sheriff's Office only. I hereby release discharge, and exonerate any agency their agents, representatives and/or any person from liability arising out of furnishing and/or inspection of records and/or truthful, even though embarrassing information. This release shall be binding on my legal representatives, heirs and assigns.  

A photocopy of this release is to be considered valid as an original.  

Signed: ________________________________ Date: ____________________  

Full Name: ________________________________  

B
SOLANO COUNTY SHERIFF-CORONER'S OFFICE
Personnel Bureau

ADVISEMENT TO APPLICANTS REGARDING FALSE STATEMENTS

The purpose of the pre-employment background investigation, for all intents and purposes, is to verify that the application you have submitted and any statements you have made to this prospective employer concerning your qualifications are true.

The California courts have held that an employer has a legal duty to know the persons whom it employs. In some cases, California law may mandate a background investigation before employment, while in other cases it is merely a matter of public policy or prudence before placing someone in a position of public trust.

Both State and Federal courts have also held that there is an absolute necessity for public employees to be truthful. You must understand that a lack of truthfulness or deception of any type on your part will automatically and irrevocably result in your application being rejected from further consideration.

For some people, there may be one or more incidents or occurrences in their background which they regret or over which they may feel some embarrassment. A prospective employer will not make inquiries into area's of a person's background, which have no legitimate bearing on their qualifications for the job. You should understand that the mere presence of so-called "negative" information in your background is not automatically disqualifying. For example, an applicant may have engaged in petty thievery as a child, used illegal drugs, been fired from a job or been convicted of a crime as an adult. While these things in and of themselves may not automatically remove that person from consideration for a job, lying about them will.

A pre-employment background investigation is not intended to be an intimidating experience or an unwarranted invasion into your privacy. Your background investigator will contact persons who know you, including your present and/or former employers, and will examine official documents and records concerning you to assure that you have been honest in your application and to fulfill the legal mandates imposed by the courts and legislature. The more forthright you have been, the greater the likelihood that you background can be completed in a timely and successful manner.

CERTIFICATION

I understand that any false statement and/or deliberate misrepresentations, whether by omission or commission, will result in my application being automatically and irrevocably rejected from further consideration. I certify that I have read the above statement, understand its contents and have been furnished a copy of it.

Date: ______________ Signature:__________________________________________
SOLANO COUNTY SHERIFF-CORONER'S OFFICE
Personnel Bureau

INFORMED CONSENT RELEASE AND HOLD HARMLESS
FOR CONFIDENTIALITY OF PRE-EMPLOYMENT BACKGROUND INVESTIGATION

I fully recognize that under California law, individuals must clearly demonstrate their personal, medical and psychological fitness to serve in certain employment positions. I further recognize that an employing agency has both a legal and moral obligation to take every reasonable effort to ensure that any person employed by them will conform to the very highest standards.

I understand that I am authorizing an intensive investigation into all aspects of my personal, medical and psychological fitness, and that such an investigation will include contacting persons and/or organizations who have information relating to my fitness, including if I am a peace officer in California, information protected under sections 832.7 of the Penal Code and 1043 of the Evidence Code, to perform in the position applied for. I further understand that this background investigation includes a credit check and that negative credit information may be considered as part of this process. I understand that under the law I am entitled to a copy of the credit report. I also understand that those persons and/or organizations may feel inhibited, intimidated, or otherwise reticent about furnishing legitimate information concerning my fitness unless confidentiality of their information can be guaranteed on a permanent basis.

I further recognize that although some of the information contained in this report is a matter of public record, or would otherwise be accessible to me, this information will be inextricably interwoven with other confidential data to which I would not be privy. I have also been informed that because this background investigation is either mandated by law or department practice, responses from persons contacted, whether solicited or unsolicited, may enjoy absolute privilege under California Civil Code Section 47.

Therefore, I exonerate, release and discharge both my prospective employer, its officers, agents, or assigns, now and in the future, from any claim or damages, whether in law or in equity, on behalf of myself, my heirs, agents, or assigns, for their refusal to make available any and all information contained in this pre-employment investigation declared confidential pursuant to law, including but not limited to the identity of any person or organization who may have supplied information in the course of this investigation, as well as the substance of any such information supplied which might identify that person.

I have had adequate time to review this form, I understand its meaning and purpose and have been furnished a copy of it pursuant to California Labor Code Section 432.

Dated this _____ day of _____, 20___, in the City of __________, County of __________, State of California. (This release is valid for 120 days from the date of signature.)

Undersigned:__________________________________________

Witness:__________________________________________

D
Waiver of right to view pre-employment background investigation files by sworn and non-sworn candidates.

Name: __________________________ Date: _______________

I fully recognize that individuals must clearly demonstrate their personal and professional fitness to serve in certain employment positions. I further recognize that an employing entity has an obligation to take every reasonable effort to insure that any person employed by them will conform to the very highest standards.

I understand that I will undergo a rigorous, in-depth background investigation as a result of my application for this position. This investigation will include, but is not limited to, contacting persons and/or organizations that have information regarding my fitness to work as a __________________________ for the Solano County Sheriff's Office.

I understand that this background investigation is to assess my qualifications for this specific employment. I understand that I will be given NO FEEDBACK or results other than being notified of “Selected” or “Not Selected”.

Therefore, I exonerate, release and discharge the Solano County Sheriff’s Office, its officers, agents, or assigns, now and in the future, from any claim or damages, whether in law or in equity, on behalf of myself, my heirs, agents, or assigns, for their refusal to make available any and all information contained in this pre-employment investigation, including but not limited to the identity of any person or organization providing the information, as well as the substance of any such information supplied, even where such information has been the basis for my disqualification from further consideration for employment.

I knowingly and voluntarily waive my rights to inspect, view or obtain any access to this pre-employment background investigation or background investigation report or to otherwise discover the contents of this investigation and all documents related thereto pursuant to Labor Code Section 1198.5 or other legislation.

I have read this advisement, understand its implications, and have received a copy of it.

Dated this __________ day of __________________, __________, in the City of __________________, County of __________________, State of California.

Candidate: __________________________

Witness: __________________________

Revised 11/05/04 Lt. Grant
SOLANO COUNTY SHERIFF’S OFFICE
AFFIRMATION OF UNDERSTANDING

Solano County Sheriff’s Office, employees, volunteers and contract workers SHALL:
Respect the dignity of each person and refrain from profane, callous, or degrading remarks.
Maintain an ethical demeanor with all inmates in custody and perform assigned duties in a mature and professional manner.
Be firm, impartial, and resolute in requiring compliance with all departmental rules and regulations.
Notify the Facility Commander by Memo as soon as they become aware that a close friend, significant other, or family member is incarcerated in the Solano County Jail.
Keep all inmates and prisoners safe and treat them humanely.

Solano County Sheriff’s Office, employees, volunteers and contract workers SHALL NOT:
Prejudge the guilt or innocence of any inmate or prisoner.
Conduct themselves in any manner that promotes the development or continuation of an emotional relationship with any inmate, their lives, except as required in the course of official employment or duties.
Deliver any message or article to, from, or for any inmate unless in the performance of official established duties or as directed by a supervisor.
Discuss job performance or confidential departmental business directly with an inmate or prisoner, or where either can overhear such conversations.
Criticize the Sheriff’s Office, or the actions of any member of the office, in the presence of any inmate, or prisoner or where such conversation can be overheard.
Discuss personal business about themselves or other employees with any inmate or prisoner.
Purchase any article from any inmate.
Sell any personal article to any inmate.
Borrow money or articles from any inmate.
Loan money or personal articles to any inmate.
Accept any gift from any inmate.
Offer any gift to any inmate.
Place money on the books of any relative or significant other inmate without the prior knowledge and documented approval of the Facility Commander. This is required for each incident of deposit.

Solano County Sheriff’s Office, employees, volunteers and contract workers SHALL immediately report to a supervisor any attempts by inmates to purchase, sell, loan, borrow, or give any money or articles to them or any other staff member.

Solano County Sheriff’s Office, employees, volunteers and contract workers SHALL immediately report to a supervisor any complaints by an inmate about a member or volunteer.

If a Solano County Sheriff’s Office, applicant, employee, volunteer or contract worker is arrested, he/she SHALL promptly inform the facility commander or their supervisor.

Nothing in this statement shall be construed to prohibit the normal course of business in the operation of the Solano County Sheriff’s Office nor prohibit conversations with inmates or prisoners in any official capacity.

I have read and discussed the above statement with the witnessing official and agree to abide by the rules and condition of conduct as set forth on this document.

________________________________________  ________________  ______________________________
Signature                                      Date                   Print Name

________________________________________  ________________
Witnessing Officers Name/Rank                  Date
CERTIFICATION

I hereby certify that I am familiar with the contents of (1) the Security Addendum, including its legal authority and purpose; (2) the NCIC Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20, and agree to be bound by their provisions.

I recognize that criminal history record information and related data, by its very nature, is sensitive and has potential for great harm if misused. I acknowledge that access to criminal history record information and related data is therefore limited to the purpose(s) for which a government agency has entered into the contract incorporating this Security Addendum. I understand that misuse of the system by, among other things: accessing it without authorization; accessing it by exceeding authorization; accessing it for an improper purpose; using, disseminating or re-disseminating information received as a result of this contract for a purpose other than that envisioned by the contract, may subject me to administrative and criminal penalties. I understand that accessing the system for an appropriate purpose and then using, disseminating or re-disseminating the information received for another purpose other than execution of the contract also constitutes misuse. I further understand that the occurrence of misuse does not depend upon whether or not I receive additional compensation for such authorized activity. Such exposure for misuse includes, but is not limited to, suspension or loss of employment and prosecution for state and federal crimes.

Printed Name/Signature of Contractor Employee

Date

Printed Name/Signature of Contractor Representative

Date

Organization and Title of Contractor Representative
Use of information from the California Law Enforcement Telecommunications System (CLETS) and the Department of Motor Vehicles record information

As an employee/volunteer of Solano County Sheriff’s Office, you may have access to confidential criminal records, the Department of Motor Vehicle (DMV) records or other criminal justice information, much of which is controlled by statute. All information from the CLETS is based on the "need-to-know" and the "right-to-know" basis. Federal, state or local law enforcement agencies shall not use any non-criminal history information contained within these databases for immigration enforcement purposes. This restriction does not pertain to any information that is regarding a person's immigration or citizenship status pursuant to 8 U.S.C. §§ 1373 and 1644. The misuse of such information may adversely affect an individual's civil rights and violates the law and/or CLETS policies.

Penal Code (PC) section 502 prescribes the penalties relating to computer crimes. PC sections 11105 and 13300 identify who has access to state and local summary criminal history information and under which circumstances it may be released. PC sections 11141–11143 and 13302–13304 prescribe penalties for misuse of state and local summary criminal history information. Government Code section 6200 prescribes the felony penalties for misuse of public records and information from the CLETS. California Vehicle Code section 1808.45 prescribes the penalties relating to misuse of the DMV record information.

PC sections 11142 and 13303 state:

"Any person authorized by law to receive a record or information obtained from a record who knowingly furnishes the record or information to a person not authorized by law to receive the record or information is guilty of a misdemeanor."

Any employee/volunteer who is responsible for the CLETS misuse is subject to immediate dismissal from employment. Violations of the law may result in criminal and/or civil action.

I HAVE READ THE ABOVE AND UNDERSTAND THE POLICY REGARDING MISUSE OF ALL INFORMATION FROM THE CLETS.

_________________________  ______________________
Signature                  Print Name

_________________________
Date
Prison Rape Elimination Act of 2003 (PREA)
Contractor and Volunteer Questionnaire Form

PLEASE ANSWER EACH QUESTION WITH A YES OR NO

Have you engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility or other institution (as defined in 42 U.S.C. 1997)?  YES -- NO (circle one)

Have you been convicted of engaging or attempting to engage in sexual activity in the community by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse?  YES -- NO (circle one)

Have you ever been civilly or administratively adjudicated to have engaged in sexual activity in the community by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse?  YES -- NO (circle one)

_______________________________
PRINT NAME

_______________________________
SIGNATURE

_______________________________
DATE

_______________________________
WITNESS SIGNATURE

_______________________________
DATE