

Exhibit C, Appendix C-3: Requirements for Day Camps

On June 5, 2020 the State released Industry Guidance for Day Camps, and current local conditions and disease epidemiology related to COVID-19 support allowing these facilities to operate in accordance with the State's guidance. The State's Industry Guidance includes a caveat that the more people a camper or staff member interacts with, and the longer the interaction occurs, the higher the risk of COVID-19 spread. The risk of COVID-19 spread increases in youth camp settings as follows:

- Low Risk: Small groups of campers stay together all day, each day. Campers remain at least 6 feet apart from each other and from Day Camp staff and do not share objects. Outdoor activities are prioritized. All campers are from the same local geographic area (e.g., same city or county).
- Medium Risk: Campers mix between groups and do not remain spaced apart. All campers are not from the local geographic area (e.g., different city or county).

All effort must be made to plan and maintain a Low Risk Day Camp. However, to facilitate operation of Day Camps, this approval is based on Medium Risk, though any Low Risk Day Camp is also approved.

Prior to re-opening or commencing expanded operations, the operator must ensure that their facility is clean and ready for guests by ensuring the following:

- A. The day camp is prepared to receive campers:
 1. Any facilities used for the day camp are operable, cleaned and stocked. All equipment, plumbing, and ventilation systems are operational.
 2. There is an adequate supply of PPE for staff, contractors, vendors, and, if needed, campers.
 3. All touch points are thoroughly cleaned and disinfected, including all indoor and outdoor equipment to be used and staff and camper areas.
 4. Sanitation and disinfecting supplies, such as sanitizing wipes and hand sanitizer, are provided at various locations and available for staff and campers.
- B. Review the guidance provided in the State of California "[COVID-19 INDUSTRY GUIDANCE: Day Camps](https://covid19.ca.gov/pdf/guidance-daycamps.pdf)" (Industry Guidance) found at <https://covid19.ca.gov/pdf/guidance-daycamps.pdf>.
- C. Implement the [Industry Guidance](#) criteria applicable to the Day Camp. This includes staff training, staff health monitoring, use of physical separation methods or barriers, use of personal protective equipment (PPE) such as face coverings in areas where staff cannot maintain six feet from campers or each other, increased cleaning and sanitation, camper health screening and facial covering recommendations, and other applicable guidance criteria.
- D. Print out the [Industry Guidance](#) and place a check mark by each bullet point that is implemented at the Day Camp. Cross out those bullet points and associated paragraphs that are not applicable. Attach the completed [Industry Guidance](#) and any other protocols being implemented specific to the Day Camp provided to meet the [Industry Guidance](#) and this Order to the cover sheet in Attachment C-3A. This will be the written plan for social distancing (Written Plan) for the facility.
- E. Designate a COVID-19 supervisor to ensure the implementation of the Day Camp's Written Plan. The designated COVID-19 supervisor shall be present on-site at all times the Day Camp is operating. The COVID-19 supervisor can be a staff person who is designated to carry this role. More than one COVID-19 supervisor may be designated to account for multiple shifts or zones within the Day Camp. However, if multiple COVID-19 supervisors are designated, then only one shall be responsible for the overall compliance with the Written Plan.

- F. Post the COVID-19 related signage visible to staff and campers, parents or guardians as applicable. If there is no structure, then copies of the sign (or equivalent notice) shall be provided to each camper, parent or guardian. Electronic copies of the sign (or equivalent notice) or Written Plan may also be provided in lieu of hard copies:
- i. Post at or near each entrance door in a manner that is readily visible to the participants and staff or provide to campers, parents or guardians as applicable the following signs:
 - a. A sign stating that the facility has a Written Plan available for review and stating the name and phone number of an on-site person who can be contacted regarding details of the Written Plan. A sample [Written Plan entrance sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32285>.
 - b. A sign stating to stay home if you have a cough, fever or feel unwell; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear face covering in public; and avoid physical contact. A sample [Help Our Community Stay Healthy sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286>.
 - ii. Post, in areas visible to workers and public at various locations throughout the facility being used, or if no facility, provide to campers, parents or guardians as applicable, signs providing general guidance on practices to help reduce the risk of spreading COVID-19, including not touching face; washing hands with soap and water for at least 20 seconds; cleaning and disinfecting frequently touched objects; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC. A sample [Stop the Spread of Germs sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283>.
- G. Provide a copy of the Written Plan to all employees and have the plan available to the campers, parents or guardians as applicable upon request for their review. Providing the plan to employees and public in an electronic format is acceptable.
- H. The Day Camp may provide services to the campers once all criteria in this section are completed.

Once open, the Day Camp must abide by all applicable [Industry Guidance](#) requirements, requirements of this Order, and their Written Plan.

**EXHIBIT C, APPENDIX C-3
ATTACHMENT C-3A**

**Solano County
Written Plan for Social Distancing (Written Plan)
for Day Camps**

Business name:

Facility Address:

Number of campers allowed into the Day Camp at one time:

California and Local Guidance for Day Camps:

This Written Plan meets guidance from California's [COVID-19 INDUSTRY GUIDANCE: Day Camps](#) (Industry Guidance) applicable to the type of service provided by this facility. The [Industry Guidance](#) showing the applicable protections being implemented at this facility is attached.

Maintenance of six feet separation between all individuals is emphasized during activities. Staff and, if age appropriate, campers, wear face coverings if six feet separation cannot be maintained.

Signage and Availability of Written Plan:

Signs are posted at or near the entrance doors readily visible to employees and campers, parents or guardians that a [Written Plan](#) is available upon request and providing [general precautions](#) to prevent the spread of COVID-19 to be consider before or upon entering the facility. If signs cannot be posted, then a copy of the sign or equivalent notification is provided as applicable.

Signs are posted throughout any facility in a manner readily visible to workers and campers, parents or guardians reminding them of the [general practices](#) to help reduce the risk of spreading COVID-19. If signs cannot be posted, then a copy of the sign or equivalent notification is provided as applicable.

A copy of the Written Plan is readily available to the public upon request.

Measures to Ensure Compliance to Protocol:

At least one COVID-19 Supervisor, who can be an on-site employee, is designated for all periods the day camp is operating to ensure compliance with this protocol.

A copy of this Written Plan has been provided to all employees and all employees have received training on the plan.

* Any additional measures not included here or in the Industry Guidance should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

Attach a check marked copy of the [COVID-19 INDUSTRY GUIDANCE: Day Camps](#).