

Exhibit B, Appendix A-5: Low Risk Activity – Campgrounds, RV Parks, and Outdoor Recreation

On June 5, 2020 the State released Industry Guidance for campgrounds, RV parks, and outdoor recreation, and current local conditions and disease epidemiology related to COVID-19 support allowing these facilities to operate in accordance with State and local guidance.

The State's guidance does not apply to youth camps (see Day Camps Exhibit C), team or contact sports, school and educational activities, and other public gatherings. Most organized activities and sports such as basketball, baseball, soccer, and football that are held on park fields, open areas, and courts are not permitted to the extent that they require coaches and athletes who are not from the same household or living unit to be in close proximity, which increases their potential for exposure to COVID-19. Members of the same household may engage in such activities and sports together.

Public events or concentrated gatherings at campgrounds or RV parks, including group bonfires, group campsites, presentations at outdoor amphitheaters, musical or other performances, or other events must be cancelled or postponed.

The State's guidance provides that playgrounds, conference spaces, or meeting rooms at campgrounds should remain closed.

The operator must ensure that their facility is clean and ready for guests by ensuring the following:

- A. The facility is operable, cleaned and stocked:
 1. All equipment, plumbing, electrical and ventilation systems are operational, as applicable, to the site. This includes any on-site water system, which, if it has not been in use, should be chlorinated, flushed and, at a minimum, tested to ensure water meets applicable bacteriological state drinking water standards. For pools, this also includes ensuring that all filtering, disinfection, and recirculating systems are operable, that disinfectant, pH, and other chemical levels are at proper levels, and that signage and safety gear are present and in good condition per state code requirements.
 2. There is an adequate supply of PPE for staff; and if needed, contractors, vendors, and visitors.
 3. The facility is cleaned and disinfected, including all employee and customer areas, as applicable.
 4. Sanitation and disinfecting supplies, such as sanitizing wipes and hand sanitizer, are provided at various locations throughout fixed facilities, such as a visitor center, office, and if practical, restrooms and pool areas.
- B. Review the guidance provided in the State of California "[COVID-19 INDUSTRY GUIDANCE: Campgrounds, RV Parks, and Outdoor Recreation](https://covid19.ca.gov/pdf/guidance-campgrounds.pdf)" (Industry Guidance) found at <https://covid19.ca.gov/pdf/guidance-campgrounds.pdf>.
- C. Implement the [Industry Guidance](#) criteria applicable to the type of service provided at the facility. This includes employee training, employee health monitoring, use of physical separation methods or barriers, use of personal protective equipment (PPE) such as face coverings in areas where workers cannot maintain six feet from customers, increased cleaning and sanitation, customer health screening and facial covering recommendations, and other applicable guidance criteria.
- D. For operation of pools provided for residents' use at apartment complexes, mobile home parks, or condominium, townhome or other home owner association (HOA) type complexes, the following must also be implemented:

1. Pool and pool area (pool facility) used by residents only; no off-site guests are allowed.
 2. No gatherings or parties are allowed in the pool facility.
 3. Spas should be closed. If unable to close, then spa use must be limited to one person or one household use at a time.
 4. The number of people using the pool facility must be limited to ensure that 6' separation can always be maintained between people from different households. Pool operators may want to establish an occupancy limit specific to their pool facility to assist them in this endeavor. An example for consideration is limiting the number of people to 25% maximum pool occupancy or 10 people at a time, whichever is less.
 5. A monitored appointment system must be used to limit the use of the pool facility to a small number of household groups that reside on the property at a time. This could be an electronic web-based reservation system, sign in sheet at managers office, etc. The system should encourage all members of the same household to use the pool during the same appointment. This is usually overseen by the on-site manager or a member of the HOA board who lives on-site.
 6. A COVID-19 Supervisor (see F below), such as an onsite manager, designated employee or HOA board member residing on-site, who can consistently monitor the pool facility and ensure that social distancing is being maintained, must be designated. All employees and residents should know who this person is and how to contact the person. This COVID-19 Supervisor must have authority to close the pool facility if social distancing is not maintained.
- E. Print out the [Industry Guidance](#) and place a check mark by each bullet point that is implemented at the facility. Cross out those bullet points and associated paragraphs that are not applicable to the type of service provided. Attach the completed [Industry Guidance](#) and any other site specific protocols to meet the [Industry Guidance](#) and this Order to the cover sheet in Attachment A-5A. If operating a pool facility for residents at an apartment complex, mobile home park, or condominium, townhome or other HOA type complex, then also attach to the completed checklist that is Attachment A-5B. This will be the written plan for social distancing (Written Plan) for the facility.
- F. Designate a COVID-19 supervisor to ensure the implementation of the facility's Written Plan. The designated COVID-19 supervisor shall be present on-site at all times the facility is open. The COVID-19 supervisor can be an on-site worker who is designated to carry this role. More than one COVID-19 supervisor may be designated to account for multiple shifts or zones within the facility. However, if multiple COVID-19 supervisors are designated, then only one shall be responsible for the overall facility compliance with the Written Plan.
- G. Post the COVID-19 related signage visible to employees and guests:
- i. At a minimum, post at or near each entrance areas in a manner that is readily visible to the public and employees the following signs:
 - a. A sign stating that the facility has a Written Plan available for review and stating the name and phone number of an on-site person who can be contacted regarding details of the Written Plan. A sample [Written Plan entrance sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32285>.
 - b. A sign stating to stay home if you have a cough, fever or feel unwell; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear face covering in public; and avoid physical contact. A sample [Help Our](#)

[Community Stay Healthy sign](http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286>.

- ii. Post, in areas visible to workers and public at various locations throughout the facility, including visitor centers, offices, pool areas, and common noticing areas, signs providing general guidance on practices to help reduce the risk of spreading COVID-19, including not touching face; washing hands with soap and water for at least 20 seconds; cleaning and disinfecting frequently touched objects; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC. A sample [Stop the Spread of Germs sign](http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283>.
- H. Provide a copy of the Written Plan to all employees and have the plan available to the public upon request for their review. Providing the Written Plan in an electronic format is acceptable.
- I. Once all criteria in this section are completed, the campground, RV park, and/or outdoor recreation operation may open, expand its services to the public, or occur provided that it continues to abide by all applicable [Industry Guidance](#) requirements, requirements of this Order, and their Written Plan.

**EXHIBIT B, APPENDIX A-5
ATTACHMENT A-5A**

**Solano County
Written Plan for Social Distancing (Written Plan)
for Campgrounds, RV Parks, and Outdoor Recreation**

Business name:

Facility Address:

Number of customers allowed into the campground, RV Park, or outdoor recreation facility at one time:

California and Local Guidance for Campgrounds, RV Parks, and Outdoor Recreation:

- This Written Plan meets guidance from California’s [COVID-19 INDUSTRY GUIDANCE: Campgrounds, RV Parks, and Outdoor Recreation](#) (Industry Guidance) applicable to the type of service provided. The [Industry Guidance](#) showing the applicable protections being implemented is attached.
- No pool is available, or if available, protocols have been implemented to limit the number of guests from different households using the swimming pool at any one time.
 - The pool facility is at an apartment complex, mobile home park, or condominium, townhome or other HOA type complex and Attachment A-5B is completed and attached.
- Saunas, steam rooms, and hot tubs are closed or not available on-site (except as authorized in Attachment A-5B).

Signage and Availability of Written Plan:

- Signs are posted at or near the entrance doors readily visible to employees and the public that a [Written Plan](#) is available upon request and providing [general precautions](#) to prevent the spread of COVID-19 to be consider before or upon entering the facility.
- Signs are posted throughout the facility in a manner readily visible to workers and customers reminding them of the [general practices](#) to help reduce the risk of spreading COVID-19.
- A copy of the Written Plan is readily available to the public upon request.

Measures to Ensure Compliance to Protocol:

- At least one COVID-19 Supervisor, who can be an on-site employee, is designated for all periods the campground, RV Park, or outdoor recreation is operating or occurring to ensure compliance with this protocol.
- A copy of this Written Plan has been provided to all employees and all employees have received training on the plan.

* Any additional measures not included here or in the Industry Guidance should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

Attach a check marked copy of the [COVID-19 INDUSTRY GUIDANCE: Campgrounds, RV Parks, and Outdoor Recreation](#), and, if applicable, Attachment A-5B.

**EXHIBIT B, APPENDIX A-5
ATTACHMENT A-5B
ADDENDUM**

**Solano County
Addendum to Written Plan (Attachment A-5A)
For Pool Facilities at apartment complexes, mobile home parks, or HOA type complexes**

- Pool and pool area (pool facility) used by residents only; no off-site guests are allowed.
- No gatherings or parties are allowed in the pool facility.
- Spas are closed or limited to use by one person or by one household at a time.
- The number of people using the pool facility is limited to ensure that 6’ separation can always be maintained between people from different households. If a maximum occupancy to facilitate maintaining the minimum 6’ separation is established, that maximum occupancy is:_____ people.
- A monitored appointment system is being actively implemented to limit the use of the pool facility to a small number of household groups that reside on the property at a time. A short description of the system is provided below:

- A COVID-19 Supervisor who consistently monitors the pool facility and ensures that social distancing is being maintained has been designated. The COVID-19 Supervisor has authority to close the pool facility if social distancing is not being maintained. All employees and residents have been informed of this contact information for this person.

Name of COVID-19 Supervisor: _____

Contact information: _____

Attached additional sheets and schedule if more than one.

Once complete, attach to Written Plan after Attachment A-5A.