

First 5 Solano Children and Families Commission
Commission Meeting
March 3, 2020, 5:30 PM – 7:30 PM
3375 Sonoma Blvd, Suite 30, Vallejo, CA

Minutes

Commissioners present: Lisette Estrella-Henderson (left 5:59 PM), Jennifer Barton, Aaron Crutison, Mina Diaz (arrived 5:34 PM), Erin Hannigan, Nicole Neff

Chair Estrella-Henderson called the meeting to order at 5:31 PM

I. Public Comment

No public comment

II. Consent Calendar

Motion:

- A. Approve the March 3, 2020 Commission Meeting Agenda
- B. Approve January 14, 2020 Commission Meeting Minutes

Moved by Commissioner Hannigan; Seconded by Commissioner Barton
Approved 5-0-0

Yea: Commissioners Barton, Crutison, Estrella-Henderson, Hannigan, Neff

Nay: None

Abstain: None

Commissioner Diaz arrived

III. First 5 Solano FY2020/21 Proposed Budget

Deputy Director Megan Richards presented the proposed budget for FY2020-21. The proposed budget also requests authority be delegated to the Executive Director to incorporate additional grant funds, should they be secured during the fiscal year. Projected expenditures are down 12% due to completion of many one-time First 5 Center tenant improvements allocated in the prior year's budget. Staff will particularly analyze and make efforts to make more utilization of Community Engagement funds.

Motion:

- A. Consider approval of the First 5 Solano FY2020/21 Proposed Budget**
- B. Delegate authority to the Executive Director to incorporate additional grant funds in the FY2020/21 budget**

Moved by Commissioner Hannigan; Seconded by Commissioner Crutison
Approved 6-0-0

Yea: Commissioners Barton, Crutison, Diaz, Estrella-Henderson, Hannigan, Neff

Nay: None
Abstain: None

Ms. Richards shared some background on the Beck Ave Head Start site and the MOU between the County and Child Start for operation. The current lease expires June 2020 and notice will need to be given this month to extend another 5 years.

Motion:

C. Consider an allocation of \$259,978 (\$48,968 per year with a 3% annual increase for 5 years) to extend the lease at 275 Beck Ave. in Fairfield for the Head Start site

Moved by Commissioner Hannigan; Seconded by Commissioner Diaz
Approved 6-0-0

Yea: Commissioners Barton, Crutison, Diaz, Estrella-Henderson, Hannigan, Neff

Nay: None
Abstain: None

Motions D and E, regarding developmental screenings, were considered together. Ms. Richards explained the Bay Area Community Resources allocation would increase their contract from \$500,000 to \$600,000. Healthcare providers are currently performing screenings and referring at-risk cases to Help Me Grow, who lack the capacity at present for this caseload.

Motion:

D. Consider an additional allocation of \$100,000 to Bay Area Community Resources for developmental screenings at the First 5 Center in Vallejo for FY2020/21

E. Consider a sole source allocation of \$900,000 (\$300,000 per year FY2020/21-FY2022/23) to Solano Family and Children's Services to extend the Help Me Grow Solano program

Moved by Commissioner Diaz; Seconded by Commissioner Neff
Approved 6-0-0

Yea: Commissioners Barton, Crutison, Diaz, Estrella-Henderson, Hannigan, Neff

Nay: None
Abstain: None

Commissioner Estrella-Henderson recused herself and left the meeting.

Ms. Richards explained that Child Start has been able to fill only one of the two Pre-Kindergarten academies allocated in each of the last two years. Solano County Office of Education has proposed providing one class at the Vallejo First 5 Center.

Motion:

F. Consider a sole source allocation of up to \$10,000 to the Solano County Office of Education for one Pre-Kindergarten Academy session in Vallejo

Moved by Commissioner Neff; Seconded by Commissioner Crutison

Approved 5-0-0

Yea: Commissioners Barton, Crutison, Diaz, Hannigan, Neff

Nay: None

Abstain: None

Recused: Estrella-Henderson

IV. Executive Director's Report

Executive Director Michele Harris invited Commissioners to sign up for reading stories at the First 5 Center.

V. Commissioner Remarks

No Commissioner Remarks

VI. Future Agenda Items

The next Commission meeting will be held on April 7, 2020 at 5:30PM at Sonoma Boulevard, Suite 30, Vallejo. Future agenda items include: Allocations of Funding, ECE Follow-up Report, Committee Reports, First 5 Center Reconciliation

Adjourn

Vice-Chair Barton adjourned the meeting at 6:01 PM.

Luke Winders, Office Assistant III

Approved:



