



COUNTY OF SOLANO  
DUTIES OF THE ADVISORY BOARDS, COMMISSIONS & COMMITTEES

**AGRICULTURAL ADVISORY COMMITTEE (Terms are same as appointing Supervisor)**

Duties: Advise the Board on matters related to agriculture, including procedures and techniques requiring legislative or policy actions that are conducive to the continued well being Solano County agricultural production.

County Liaison: Jose Arriaga, Interim 784-1310

**AIRPORT LAND USE COMMISSION**

Duties: The ALUC is responsible for the preparation of Land Use Compatibility Plans for each public use or military airport located in Solano County and to consider and determine the consistency of various land-use matters affecting areas located within these airport influence areas with the policies and consistency criteria of the pertinent Airport Land Use Compatibility Plans.

County Liaison: Jim Leland, 784-3138

**ALCOHOL & DRUG ADVISORY BOARD (3 year terms expiring from date of appointment)**

Duties: Review and evaluate the county program budget and the community's alcohol and drug prevention, treatment, and rehabilitation needs, services, facilities, and special problems. Encourage public understanding of alcoholism and drug abuse and support development and implementation of effective programs.

County Liaison: Kristina Fell, Health & Social Services 784-2221

**ANIMAL CARE ADVISORY COMMITTEE (4 year terms from date of appointment)**

Duties: Act as an advisory committee to the Board in matters regarding animal care and control issues and needs in Solano County. Make recommendations regarding Division policies, procedures, and funding. Promote animal adoption, spay and neuter programs, vaccination, etc. for the benefit of the County. Annually review the Solano County Animal Care Strategic Plan.

County Liaison: Cathy Raymos, Operations Manager 784-1370

**AREA AGENCY ON AGING (2 years terms expiring June 30<sup>th</sup>)**

Duties - This Corporation is organized exclusively for charitable purposes as specified in Section 501(c) (3) of the Internal Revenue Code and is formed specifically to support the planning, delivery, monitoring and administration of programs and services to meet the needs and serve the interests of the elder residents of Napa and Solano Counties under California Nonprofit Public Benefit Corporation Law.

County Liaison: Joyce Goodwin, 784-8203

**ARTS COUNCIL (2 year terms expiring February 1<sup>st</sup>)**

Duties: To maximize art resources in Solano County, develop a high quality technical assistance program to meet community needs, provide art education programs, set policy regarding funding for art events and organizations in the county, advocate for the arts to the private business community and local art agencies.

County Liaison: Carmen Slack, 712-3321

**ASSESSMENT APPEALS BOARD (4 years terms expiring first Monday in September)**

Duties: To hear all matters pending before the Solano County Board of Equalization.

County Liaison: Clerk of the Board, 784-6125

**CIVIL SERVICE COMMISSION**

Duties: Duties: To ensure that qualified persons are appointed to the service of the County. The Commission acts as Board of Review to hear petitions by civil service employees and applicants for civil service positions, and to grant or deny those petitions.

County Liaison: Susan Vestal, 784-6180

**COLLINSVILLE LEVEE MAINTENANCE DISTRICT (4 years terms expiring January)**

Duties: To manage the affairs of the Levee Maintenance District. To protect the lands within the district from overflow and for conserving or adding water to the sloughs and drains in the district.

County Liaison: Judi Booe, 419-4383

**CORDELIA FIRE PROTECTION DISTRICT**

Duties: Fire suppression, prevention & rescue/medical. By contractual agreement, provides mutual aid to the City of Benicia.

Contact: Keith Martin, 864-0468

### **DELTA CONSERVANCY BOARD**

Public Resources Code section 32330 et seq. delineates the roles and responsibilities of the governing board to the Sacramento-San Joaquin Delta Conservancy.

Contact: Aleesah Herup 916-375-2091

### **DIXON FIRE PROTECTION DISTRICT (4 years terms expiring March 1<sup>st</sup>)**

Duties: To provide fire and rescue protection to the residents of the district.

Contact: Greg Lewis, Fire Chief 678-7060

### **FAIR BOARD OF DIRECTORS (4 year terms expiring August 1<sup>st</sup>)**

Duties: To provide a year round safe family oriented environment for educational, agricultural, horticultural, mineral and livestock production, domestic arts and entertainment experiences that celebrate the accomplishments of our diverse multi-cultural community.

County Liaison: Michael Iakimedes, 551-2000

### **FIRST 5 SOLANO (4 year terms expiring from date of appointment)**

Duties: To do all things necessary to function as a local Commission under the Calif. Children & Families First Act. See bylaws for specific requirements. Among these, the Commission must adopt an adequate and complete county strategic plan for the support and improvement of early childhood development.

County Liaison: Luke Winders, 784-1492

### **GREATER VALLEJO RECREATION DISTRICT (4 years expiring September 7<sup>th</sup>)**

Duties: To exercise powers to organize and conduct programs of community recreation, to establish systems of recreation and recreation centers, and to acquire, construct, maintain and operate recreation centers inside or outside the district and to provide transportation services.

Contact: Gabriel Lanusse, General Manager 648-4603

### **HISTORICAL RECORDS COMMISSION (4 year terms)**

Duties: To foster, develop, promote & implement a program for the preservation of historical records.

County Liaison: Dianne Luna (Koutz), 784-3105

**IN HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY ADVISORY COMMITTEE (4 years from date of appointment)**

Duties: To provide ongoing advice and recommendations regarding in-home supportive services to the County Board of Supervisors, and fulfill the roles & responsibilities as required under Welfare & Institutions Code Section 12301.6.

County Liaison – Teri Ruggiero, 784-8803

**LIBRARY ADVISORY COUNCIL (4 year terms expiring September 30<sup>th</sup>)**

Duties: To serve in an advisory capacity to the Director of Library Services and to the Board of Supervisors in matters pertaining to library service, to provide input on the Library's annual budget and make recommendations.

County Liaison: Bonnie Katz, 784-1502

**MENTAL HEALTH BOARD (3 year terms expiring from date of appointment)**

Duties: To function according to the provisions of the Bronzan-McCorquodale Act,--primarily to review and evaluate the community's mental health needs, services, facilities, and special problems and serve as an advisory board to the Board of Supervisors and the Local Mental Health Director.

County Liaison: Cynthia Limerick, 784-8336

**MONTEZUMA FIRE PROTECTION DISTRICT (4 years expiring March 1<sup>st</sup>)**

Duties: To provide fire protection as well as emergency medical responses within the District.

Contact: Ronald Glantz, 374-5962

**NUT TREE AIRPORT ADVISORY COMMITTEE (4 year terms expiring June30<sup>th</sup>)**

Duties: To advise the Board of Supervisors on policy matters pertaining to the operation and management of the Nut Tree Airport and any other matters as the Board may from time to time request relating to the Nut Tree Airport. To review and make recommendations regarding plans and policies for airport safety. To review and assist in the preparation of the airport master plan, and other related plans and documents. To submit to the Board of Supervisors an annual report relating to activities of the Airport and the Committee.

County Liaison: David Daly, 469-4603

**PARKS & RECREATION COMMISSION (4 year terms expiring January 1st)**

Duties: Advise the BOS & Planning Commission on park and recreation needs, including proposed buffer zones, open spaces and greenbelts. Promote the use of park & recreation facilities. Review & evaluate the Park & Rec. Master Plan and make recommendations. Provide appropriate & timely review, comment & recommendations to the BOS on environmental impact reports, statements, studies, & findings as may effect Solano County Regional Parks. To advise as to the expenditures of Fish & Wildlife Propagation Fund for projects & activities protecting, conserving & enhancing the fish & game resources of the County.

County Liaison: Chris Drake, 784-3118

**PLANNING COMMISSION (4 years expiring January 31<sup>st</sup>)**

Duties: To supervise the administration and enforcement of the provisions of the Solano County Code and any other ordinances adopted for the regulation and inspection of building , electrical, gas, & plumbing construction in the county, except as any such powers are specifically conferred upon other agencies, officers or employees of the county.

County Liaison: Kristine Sowards, 784-3175

**RIO VISTA MONTEZUMA CEMETERY DISTRICT (4 year terms expiring the 1<sup>st</sup> Monday in Jan.)**

Duties: Maintain cemetery and mausoleums, establish rates for burials and minimum deposits; limit use; establish rate for burial charges and conditions for burial of non-residents. Determine adequacy of space for future needs; establish an endowment care fund with requirement of minimum deposit; contract with County for burial of nonresident indigents; may set standards for grave markers; may take & hold title to property; may adopt & use a common seal; may sue and be sued by its name.

Contact: Rosanne D' Amico, 688-0159

**SENIOR COALITION ADVISORY BOARD (2 year terms expiring from date of appointment)**

Duties: The mission of the Coalition is to advocate for and support efforts that improve and enrich the lives of seniors living and working in Solano County. The vision of the Coalition is that Solano County is a place where seniors are healthy, safe and secure; share their skills and experience; and are valued and celebrated for their wisdom and contributions. The values of the Coalition are Inclusion, Wellness, Respect, Safety and Leadership.

County Liaison: Deloris Roach, 681-9254

**SOLANO PARTNERSHIP AGAINST VIOLENCE (Terms expires same as appointing Supervisor)**

Duties: Provide advice and recommendations to the Board of Supervisors regarding the adoption and implementation of policies and actions that may be necessary to accomplish the Partnership's purposes and to facilitate better integration of family violence prevention services within Solano County.

County Liaison: Lori Frank, 784-7635

**SUISUN FIRE PROTECTION DISTRICT (4 year terms exp. April 15<sup>th</sup>) Located in Districts 2, 3 & 5**

This district is located in Supervisorial Districts 2, 3 & 5. District 2, 3 & 5 may make a recommendation(s).

Duties: May include fire protection services, rescue services, emergency medical services, hazardous material emergency response services; and Ambulance services, pursuant to Div. 25 of the Health & Safety Code.

County Liaison: Justin Vincent, 421-7205

**VACAVILLE FIRE PROTECTION DISTRICT (4 year terms expiring July 1<sup>st</sup>) Located in District 4 & 5**

This district is located in Supervisorial District 4 & 5. Once a term has expired, you may want to discuss among yourselves who will make a recommendation.

Duties: To provide fire and emergency medical services, as well as search and rescue assistance that includes a dive team.

County Liaison: Howard Wood, 447-2252

**VACAVILLE ELMIRA CEMETERY DISTRICT (4 years expiring 1<sup>st</sup> Monday in January)**

Duties: To govern and maintain local public cemeteries for the burial of residents and taxpayers of the districts and members of their families.

Contact: Glenn Richards, 448-7206