

**TERRY SCHMIDTBAUER**  
 Director (Interim)  
 (707) 784-6765

**MATT TUGGLE**  
 Public Works Manager  
 (707) 784-6765

**DEPARTMENT OF RESOURCE MANAGEMENT**



**SOLANO  
 COUNTY**

675 Texas Street, Suite 5500  
 Fairfield, CA 94533-6342  
 (707) 784-6765  
 Fax (707) 784-4805

[www.solanocounty.com](http://www.solanocounty.com)

Public Works – Engineering Services Division

**SIGN APPLICATION FORM**

<b>Sign Type (Check all that apply)</b>	<b>Fees FY 20-21</b>
<input type="checkbox"/> Installation of Private Road Name Sign	\$ 522.00
<input type="checkbox"/> Replace Sign (Routine Trip)	\$ 327.00
<input type="checkbox"/> Replace Sign (Special Trip)	\$ 477.00
<input type="checkbox"/> Renaming of a Private Road Sign	\$ 522.00
<input type="checkbox"/> Neighborhood Watch Sign	

<b>APPLICANT NAME</b>		Telephone Number	
Address		Email (optional)	
City	State	Zip Code	
<b>PROPERTY OWNER NAME</b>		Telephone Number	
Address		Email (optional)	
City	State	Zip Code	
<b>Private Road Name To be Printed on Plaque for New Sign (PLEASE print Clearly)</b>			
<b>Private Road Name To be Printed on Plaque for Sign Replacement or Renaming (PLEASE print Clearly)</b>			
<b>Location of Private Road Name Plaque</b>			
<b>PRIVATE ROAD SIGN FEE</b>			
Amount of Payment:		Date Payment Received:	
<b>FOR OFFICIAL USE ONLY</b>			
Application Received by:		Date Received:	
Planning Approval:		Date Approved:	
Installation by:		Date installed:	

**SAEED IRAVANI**  
 Building Official  
 Building & Safety

**ALLAN CALDER**  
 Program Manager  
 Planning Services

**JAG SAHOTA**  
 Manager  
 Environmental  
 Health

**SARAH PAPPAKOSTAS**  
 Administrative Services  
 Manager  
 Administrative Services

**MATT TUGGLE**  
 Engineering Manager  
 Public Works  
 Engineering

**CHARLES BOWERS**  
 Operations Manager  
 Public Works  
 Operations

**CHRIS DRAKE**  
 Parks Services  
 Manager  
 Parks

**MISTY KALTREIDER**  
 Water & Natural  
 Resources Program  
 Manager

## **PRIVATE ROAD SIGN CONDITIONS**

1. If the applicant/property owner is applying for a new private road name sign and the County is responsible for the installation, he/she must apply for an encroachment permit with the encroachment permit fee will be waived.
2. If the applicant/property owner is applying for a new private road name sign and the County is not responsible for the installation, he/she must apply for an encroachment permit and pay for an encroachment permit fee.
3. Applicant/Property Owner(s) are aware that the standard size for private road name is 30 inch (length) by 6 inch (height) with 4 inch letters.
4. Private Road Signs will have white legend and border with brown background.
5. New Private Road Name Sign fee includes installation of post, anchor and road name plaque.
6. The applicant/property owner(s) understands that Solano County shall not be responsible for any future repair and maintenance for the private road name sign.
7. The applicant/property owner(s) agrees to assume responsibility for the maintenance and repair of the installed private road name sign.
8. Applicant/Property Owner(s) have read and understand the “Policy on Neighborhood Watch Signs” from Solano County’s Department of Resource Management.
9. Applicant/Property Owner(s) have read and understand the Encroachment Permit standard conditions from Solano County’s Department of Resource Management.

---

Applicant Signature

---

Date

---

Applicant Name (Printed)