

**SOLANO COUNTY PARK AND RECREATION COMMISSION
MINUTES OF THE MEETING OF
January 4, 2018**

**County Administration Center - First Floor Hearing Room
675 Texas Street, Fairfield
10:00 A.M.**

Members Present: Commissioners Leong, Riddle, Whited, and Alvarez
Members Excused: Chairman Hermsmeyer
Staff Present: Chris Drake, Parks Services Manager,
Resource Management, Kristine Sowards, Resource
Management

1. Call to Order and Roll Call

Vice-Chairman Whited called the meeting to order at 10:00 a.m. A quorum was confirmed.

2. Approval of the Minutes

The minutes of November 9, 2017 were approved (motion by Commissioner Alvarez, second by Commissioner Leong).

3. Approval of Agenda

The agenda was approved (motion by Commissioner Riddle, second by Commissioner Leong).

4. Chair and Commissioner Comments and Outreach Reports

Commissioner Whited visited Sandy Beach Park over the Thanksgiving holiday and was pleasantly surprised to find the park full and very well maintained as always.

5. Public Comments

There were no public comments.

6. Election of Chair and Vice Chair

Commissioner Riddle nominated Commissioner Whited to Chair the Park and Recreation Commission. The nomination was seconded by Commissioner Leong. The motion passed unanimously.

Commissioner Leong nominated Commissioner Alvarez as Vice-Chair of the Park and Recreation Commission. The nomination was seconded by Commissioner Riddle. The motion passed unanimously.

7. Assign Replacement FWPF Ad Hoc Committee Members for Commissioner Leong and Subject Matter Expert Takekawa

Commissioner Leong and Mr. Takekawa have conflicts of interest that preclude them from sitting on the FWPF Ad Hoc committee. Solano County Counsel advised Mr. Drake that they needed to repeat the committee selection process to replace the two members. Counsel also suggested adding an alternate member. At the March meeting a recommendation for the committee membership can be made and staff will then try to put it on the Board of Supervisors agenda for acceptance. Commissioner Alvarez suggested having a backup plan in case a subject matter expert can't be found within the timeframe needed. He suggested that Mr. Drake act as the backup if the need arises. Chairman Whited offered to replace Commissioner Leong on the committee. Steve Foreman and Teri Luchini are candidates for the subject matter expert position

and will be contacted immediately. Mr. Drake noted that he would be available to act as an information resource to the Ad Hoc committee as needed.

8. Status Reports by Staff

A. Regional Parks Update:

Staff interviewed consultants again to assist with the creation of the administration and finance plan. Staff has also asked to interview subject matter experts that deal directly with parks. At this time no candidates have been selected. The Regional Park Committee is also focusing on the development of a realistic timeline for the formation of the Regional Park District.

B. Attendance and Revenue Summary

Total attendance to date is at 114,671. Total revenues received as of the date of this meeting are approximately \$285,000. Last year at this time revenues were \$271,000. This year revenue to date shows an increase of more than \$10,000. Park revenues are at 52% for FY2017/18.

C. Project Updates

A total of nine fishing rod holders are being installed on the new tables at Belden's Landing. There are plans for rod holders to be installed on the fishing pier as well. The fishing pier also had welding repairs done on a non-structural portion of the railing.

At Lake Solano the tree canopy assessment and mitigation is in process. Parks is working with the RCD and the Putah Creek Council on planting new plants and trees. There is a very mature forest at Lake Solano so older trees or tree limbs that are deemed unsafe are being removed. The playground surface is being replaced using recycled rubber tiles.

At Lynch Canyon a horse manure composting bin was installed. And increasing the size of the staging area is being considered to accommodate equestrian use. Regular maintenance continues such as sign replacement, trail and staging area maintenance.

At Sandy Beach new drinking fountain/water bottle filling stations have been installed as well as a new entrance kiosk. They are preparing to install step platforms into campsite #11.

D. Sandy Beach Peak Closure

Mr. Drake advised the Commission that the high levels of peak season attendance at Sandy Beach result in heavy impacts, such as parking space capacities being reached, staff conducting traffic control (minimizing patrolling duties) and redirection of staff from other parks to assist with closure and patrol operations. Mr. Drake also asked the Commission for their ideas and advised them that parks staff was reaching out to neighboring agencies to learn of any strategies they have in place that might be a successful fit for Solano County Parks.

E. Belden's Landing Restoration Plan

Mr. Drake reported that park staff would like to present the Draft Belden's Landing Restoration Plan to the Commission at the next meeting. The Commission indicated an interest in receiving the presentation.

9. Confirm Date of Next Regular Meeting on March 8, 2018 at 10a.m. and Adjourn

The Commissioners agreed by consensus to a regular Commission meeting on March 8, 2018 in its regular location, at 10:00 a.m. in the County Administrative Center, 1st Floor Hearing Room. Meeting was adjourned at 10:57am.