

PUBLIC AUTHORITY OFFICE

275 Beck Avenue, MS 5-190
Fairfield, CA 94533
Phone: (707)784-8200
Fax: (707)435-2388



PUBLIC AUTHORITY ADMINISTRATOR
Teri Ruggiero, MPA

ADVISORY COMMITTEE
Donna Brown, Chair
John Metzler, Vice Chair
Kathy Mitsopoulos, Secretary

Advisory Committee Strategic Planning Agenda

Monday, December 12, 2016

11:30am-4:30pm

2101 Courage Drive, Fairfield, CA 94533 (Multipurpose Room)

In compliance with the Americans with Disabilities Act (ADA) of 1990, the County will provide accommodations for persons with disabilities, who attend public meetings. If you have the need for an accommodation, such as interpreters or materials in an alternative format, please contact Teri Ruggiero at (707)784-8803.

If you wish to address any item on the Agenda, please submit a Speaker Card to staff before the Committee considers a specific item. Cards are available at the front door or from staff. Comments will be limited to three (3) minutes.

<u>AGENDA ITEM</u>	<u>PRESENTER</u>	<u>TIME**</u>
1 Open Strategic Planning Session	Donna Brown	11:30am
2 Public Comment:	All	11:35am
<i>This is an opportunity for the Public to address the Committee on a matter not listed on the Agenda, but the comments must be within the subject matter jurisdiction of the Committee. Please submit a speaker card before the first speaker is called. Comments will be limited to 3 minutes.</i>		
3 Upcoming Initiatives for Public Health, ODAS & Public Authority	Bela Matyas Joyce Goodwin Teri Ruggiero	11:40am
4 Strategic Priorities, Initiatives & Activities of the Solano County Senior Coalition	Rochelle Sherlock	12:10pm
5 Potluck <i>Water, 2 Main Dishes & Brownies provided everyone else bring salads, fruit, or veggies</i>	All	12:30pm

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| 6 Strategic Planning Part 1 | | |
| A. Review Vision, Mission, Goals & Objectives and Discuss Accomplishments | All | 1:15pm |
| B. SWOT Analysis – Discuss Internal Strengths & Weaknesses, External Opportunities & Threats | All | 1:45pm |
| 7 Break | | 2:30pm |
| 8 Strategic Planning Part 2 | | |
| A. Brainstorming Goals & Objectives | All | 2:45pm |
| B. Discuss Report to the Board of Supervisors | All | 3:45pm |
| 9 Topics for Next Meeting/Adjournment | All | 4:15pm |

Next Meeting:

Monday, January 23, 2017

1pm – Conference Planning

2pm – Regular Board Meeting

2101 Courage Drive, Fairfield, Multipurpose Room