

First 5 Solano Children and Families Commission
Special Commission Meeting
September 6, 2016, 4:30 PM – 5:30 PM
601 Texas Street, Suite 210, Fairfield, CA

Minutes

Commissioners present: Marisela Barbosa (Chair), Jay Speck, Dan Ayala, Erin Hannigan, and Aaron Crutison

First 5 Solano Staff present: Michele Harris, Megan Richards, Ciara Gonsalves, Juanita Morales, and Andrew Boatright

Members of the public present: Cinda Clemente (Solano Family Children's Services), Kathy Lago (Solano Family Children's Services), Akon Walker (H&SS), Jane Johnson (Child Haven)

Chair Barbosa called the meeting to order at 4:30pm.

I. Consent Calendar

A. Approve the September 6, 2016 Commission Meeting Agenda

Motion: Approve the Commission Meeting Agenda for September 6, 2016.

**Moved by Commissioner Hannigan; Seconded by Commissioner Ayala
Approved 5-0-0**

Yea: Commissioners Barbosa, Speck, Ayala, Hannigan, Crutison

Nay: None

Abstain: None

II. Reallocation of Funding

In late August 2016, the Commission received notification that Children's Nurturing Project (CNP), the lead contractor for PEAK services, was closing its agency. Ms. Harris reported that the purpose of this Special Commission Meeting is to address the provision of the services that CNP was providing in the community and to consider reallocation of funding to the remaining PEAK service providers to complete the complement of services through June 30, 2017.

Ms. Harris noted the reallocation of funds to cover services for the Partnership for Early Access for Kids (PEAK) program would be split between Solano Family Children's Services (SFCS), to provide the Help Me Grow Solano program, and Child Haven, to complete additional screenings and Interdisciplinary meetings.

1. Commissioner Hannigan asked if SFCS is ready for the load associated with providing the Help Me Grow Solano program. Ms. Lago responded that after reading the Help Me Grow site reviews, other Help Me Grows have benefited from being co-located with a childcare resource center such as SFCS. The connections made with families through SFCS services is much the same as Help Me Grow Solano and are ready to continue these services in the increased capacity.
2. Ms. Richards noted that Child Haven, which has been asking for additional screenings, is currently providing around 20 screenings. This would be increased to around 100 screenings, as well as providing Inter-Disciplinary Team meetings. Commissioner Hannigan asked if an audit has been conducted to show CNP has provided services paid. Ms. Harris noted that an Audit of CNP was conducted, around \$62,000 was owed to First 5 Solano, which was repaid over one year; Staff will review the final invoices submitted by CNP for accuracy and appropriateness. Commissioner Speck thanked the staff and organizations present for stepping up so quickly to fill the need.

Consider Approval of a reallocation of funding in the Partnership for Early Access for Kids (PEAK) program to the following agencies as follows:

Motion 1: Up to \$120,000 to Solano Family Children's Services to provide Help Me Grow Solano program and complete additional provider trainings for a revised FY2016/17 allocation from \$55,000 to \$175,000

Moved by Commissioner Hannigan; Seconded by Commissioner Crutison

Approved 5-0-0

Yea: Commissioners Barbosa, Speck, Ayala, Hannigan, and Crutison

Nay: None

Abstain: None

Motion 2: Up to \$54,196 to Child Haven to complete additional developmental screenings and Inter-Disciplinary Team meetings for a revised FY2016/17 allocation from \$78,000 to \$132,196

Moved by Commissioner Hannigan; Seconded by Commissioner Ayala

Approved 5-0-0

Yea: Commissioners Barbosa, Speck, Ayala, Hannigan, and Crutison

Nay: None

Abstain: None

III. Future Agenda Items

The next Commission meeting will be held on October 4, 2016 at 5:30 PM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: Annual Report, Annual Audit.

Adjourn

Chair Barbosa adjourned the meeting at 4:45pm.

Andrew Boatright, Office Assistant III

Approved:

