



To: Board of Supervisors
From: Birgitta E. Corsello, County Administrator
Date: August 19, 2016
Subject: Significant Issues Update

1) County Administrator's Update on Contracts

The County Administrator signed the following contracts of significance since the last Significant Issues update:

- The Solano County Library, a contract with Lori Bowen Ayre at the Galecia Group, to provide assistance in the area of automated materials handling analysis of the Library's circulation and materials handling process, \$44,000, from June 1, 2016 to May 31, 2017. The funding source is the Library's Operating Budget.
- Department of Human Resources, a contract with Ralph Andersen and Associates, to conduct classification and compensation study of Information Technology classifications, \$42,285, from July 18, 2016 to November 28, 2016. The funding source is the Department of Information Technology departmental user fees.
- Department of Health and Social Services, Public Health Division, a contract with the Kiely Group, to provide planning, assessment and facilitation support to Solano Public Health of the Local Public Health System Assessment, \$25,000, from July 1, 2016 to June 30, 2017. The funding source is 1991 Realignment.
- Department of Health and Social Services, Public Health Division, a contract with Rajiv Bhatia, MD, to assess the feasibility and to provide consultation and recommendations to the County on the development of a "Food as Prescription" (FoodRx) program, \$27,000, from May 9, 2016 to September 29, 2016. The funding source is the Partnership to Improve Community Health federal grant.
- Department of Health and Social Services, Mental Health Division, a contract with Gigi Crowder, to help implement the African-American faith-based Initiative: Mental Health Friendly Communities campaign, \$27,137, from July 1, 2016 to June 30, 2017. The funding source is through Proposition 63 – Mental Health Service Act, Prevention and Early Intervention program.
- Department of Health and Social Services, Child Welfare Services Division, a contract with Healthy Partnerships, to provide outreach on substance abuse services, \$30,000, from July 1, 2016 to June 30, 2017. The funding source is a federal allocation through the Promoting Safe and Stable Families program.
- Department of Health and Social Services, Medical Services Division, a contract with Shannon Hurlburt, to manage the County's Strategic National Stockpile local program and the local

antibiotic and antiviral cache, \$35,106, from July 1, 2016 to June 30, 2017. The funding source is the federal Public Health Emergency Preparedness grant.

- Department of Health and Social Services, Public Health Division, a contract with the Greater Vallejo Recreation District, to increase access to water, healthy food and beverages and healthy vending machines at parks in Vallejo, \$35,347, from July 1, 2016 to June 30, 2017. The funding source is the Partnership to Improve Community Health federal grant.
- Department of Health and Social Services, Public Health Division, a contract with Human Impact Partners, to provide health equity training and technical assistance to H&SS department employees, \$39,994, from May 1, 2016 to September 29, 2016. The funding source is the Partnership to Improve Community Health federal grant.
- Department of Health and Social Services, Mental Health Division, a contract with Rio Vista CARE, to provide mental health services to children ages 6-21 who have been identified as eligible for mental health outpatient services, \$40,000, from July 1, 2016 to June 30, 2017. The funding sources are the Medi-Cal Early Periodic and Diagnostic Screening and Treatment program and 1991 and / or 2011 Realignment.
- Department of Health and Social Services, Older and Disabled Adult Services, a contract with McWilliams Mailliard Technologies Group, Inc., to implement software to track intake, case management and referral history for the APS Program, \$41,980, from July 1, 2016 to June 30, 2017. The funding sources are the Department of Health and Social Services and 1991 Realignment.
- Department of Health and Social Services, Substance Abuse Division, a contract with Healthy Partnerships, to provide Adolescent Intervention Modality (AIM) services to adolescents in Solano County, \$45,241, from July 1, 2016 to June 30, 2017. The funding source is County General Fund.
- Department of Health and Social Services, Mental Health Division, a contract with Select Practice Opportunity, to recruit firms for professional services, \$48,000, from May 1, 2016 to June 30, 2018. The funding sources are Medi-Cal, 1991 Realignment and the County General Fund.
- Department of Health and Social Services, Child Welfare Services Division, a contract with Fighting Back Partnership, to provide positive activities and opportunities that help prevent youth from engaging in potentially harmful behaviors, \$49,595, from July 1, 2016 to June 30, 2017. The funding sources are a State Community Based Child Abuse Prevention grand and 1991 and / or 2011 Realignment.
- Department of Health and Social Services, Medical Services Division, a contract with Mercury Pharmacy, to provide 340B prescription drugs to eligible participants of Solano County, \$49,900, from July 1, 2016 to June 13, 2017. The funding source is through the Federally Qualified Healthcare Clinics encounter rate.
- Department of Health and Social Services, Mental Health Division, a contract with Gateway Pharmacy, to provide pharmacy services, \$47,500, from July 1, 2016 to June 30, 2017. The funding sources are Medi-Cal, IGT and 1991 Realignment.

2) Solano County Auditor-Controller's Whistleblower Program Update

The Auditor-Controller's Internal Audit Division operates the County's Whistleblower Program. The Program includes a special hotline number (866) 384-TIPS and a website for submission of reports. The reports received were reviewed by the Internal Audit Division in cooperation with Appointed and Elected Department Heads and the County Administrator as deemed appropriate.

From January 1, 2016 through June 30, 2016, the Auditor-Controller's Office received 278 contacts through the Whistleblower Program. Thirty-three were reports of perceived incidence of fraud, waste, and abuse, or violations of County policy or law. Two hundred forty-five were determined not to be County Whistleblower matters because the complaint failed to provide sufficient information, or the allegation was not within the scope of the County's whistleblower program. In addition, there were eight complaints from our last report. Four remain open with an investigation in progress and four were closed, bringing the caseload to 41.

Reports of valid whistleblower matters were received in the following categories:

- 12 Violations of Law and/or County policy
- 7 Welfare fraud
- 3 Management conduct
- 1 Environmental nuisance
- 18 Other

Of the 41 complaints:

- 3 were substantiated and found to have merit
- 14 were found to not have merit
- 11 remain open with investigation in progress
- 4 were closed due to insufficient information
- 9 were referred to appropriate agencies and were closed

Details about the complaints found to have merit are as follows:

<i>Complaint Allegation</i>	<i>Resolution</i>
Seven complaints of alleged welfare fraud were referred to H&SS Special Investigations Bureau (SIB) for investigation.	The complaints were investigated by SIB. Two complaints were found to have merit while five complaints were found to not have merit.
A County employee was operating a County vehicle to go out for lunch.	The complaint was investigated by the department. The employee was counseled and advised of County policy.

The Whistleblower Program continues to demonstrate success in the identification of County-related matters in potential fraud, waste, and abuse. The Program continues to improve controls and promotes accountability and oversight throughout the County by providing a process for employees and other County citizens to report perceived incidence of fraud, waste, and abuse in policy and practice.

For questions, please contact Kirk Starkey, Internal Audit Manager, at (707) 784-3057.

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3) Vallejo City Unified School District and the Workforce Development Board of Solano County Collaborate for the 2nd Consecutive Year to Aid Vallejo's Youth in Summer Employment

Each year high school students across Solano County face the same challenge: finding summer employment. While the process of job seeking can be overwhelming to students who lack skill sets and resources, the Workforce Development Board (WDB) of Solano County and the Vallejo City Unified School District (VCUSD) have continued their program partnership "Putting Our Youth to Work" for the second consecutive year preparing Vallejo's youth for the workforce. The WDB has helped VCUSD serve as a platform for students to gain vital job-readiness skills through in-person workshops and coordinate with local businesses to provide 100 to 125 hours of paid summer internships.

In keeping with its founding principles, the "Putting Our Youth to Work" program strives to provide summer jobs for Vallejo's youth and young adults. Through these coordinated efforts the program is also preparing them to understand workplace expectations, identifying potential employers and discovering career pathways. The program runs from June through August, and since its inception, has provided 228 students with work experience and job skills needed to succeed upon entering the workforce.

The WDB and VCUSD's work-readiness workshops were designed to equip students with crucial information and expectations of how to become a successful employee for summer internships and beyond. This year, over sixty (60) students participated in three half day workshops throughout Vallejo that were conducted in mid-June and early July. The focus of the workshops centered on developing the soft skills students need to enter the workplace including: communication, enthusiasm, attitude, teamwork, networking, problem solving, critical thinking and professionalism.

The "Putting Our Youth to Work" program has successfully placed 78 students in paid summer internships this year, with several past participants. Most notably, we've received commitments from Kaiser Permanente as a returning company, as well as other local business including the United States Forestry Department, City of Vallejo and the Positive News Team.

"Investing in the future workforce of Solano County has never been more pertinent to the success of our economic stability than now. WDB and VCUSD intend to use the 'Putting Our Youth to Work' program to elevate the skill sets and workplace readiness of Vallejo's youth to ensure they thrive in today's competitive job landscape." – Robert Bloom, President and Executive Director of the Workforce Development Board (WDB) of Solano County

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