

**Solano County Healthy Solano Steering Committee Meeting
 Notes from May 11, 2015 Meeting
 Conference Room 1, 275 Beck Avenue, 1st Floor, Fairfield, CA**



Attendees: Meileen Acosta, Beth Armentano, Stepan Astvatsaturyan, Joseph Bick, Robin Cox, Cara Drake, Tatiana Dykes, Felicia Flores-Workman, Nemesia Kelly, Glenda Lingenfelter, Shelee Loughmiller, Leanne Martinsen, Marijoyce Naguit, Tom Norris, Zoila Perez-Sanchez, Jayleen Richards, Amber Siddle-Manas, Melita Singson-Ganitano, Heather Theaux Venezio, Karyn Tribble, Susan Whalen, Areli Williams

Agenda Item	Notes
I. Welcome and Introductions	Introductions provided
II. Meeting Overview	Reviewed agenda and purpose of meeting
III. Review Solano County Public Health System	<p>Amber and Beth reviewed the concept of the Public Health System, using the Local Public Health System web diagram that the group created during the previous Healthy Solano Steering Committee, to illustrate that the Public Health System is much more than just the Health Department.</p> <p>Because the Local Public Health System spans far beyond the scope of the Health Department, many local community groups and organizations must be included in the assessment of the performance of the Local Public Health System. Today, the group will only complete one section of the assessment.</p>
IV. Begin Local Public Health System Assessment	<p>The Local Public Health System Assessment (LPHSA) is one of the Four Assessments detailed in the Mobilizing for Action through Planning and partnerships (MAPP) process. This particular assessment looks to rate the Local Public Health System on a comprehensive level, as it pertains to how that system delivers the Ten Essential Services of Public Health. When completing a LPHSA, the local public health system must rate itself on how well it performs each of the Ten Essential Services of Public Health.</p> <p>At the May 11, 2015 Healthy Solano Steering Committee meeting, the steering committee completed the assessment for Essential Service #4: Mobilize Community Partnerships to Identify and Solve Health Problems. Essential Service #4 is broken down into two specific areas: 4.1 Constituency Development and 4.2 Community</p>

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	<p>Partnerships, which in turn were broken down into 3 or 4 specific tasks:</p> <p>4.1: Constituency Development</p> <p>4.1.1: Maintain a complete and current directory of community organizations?</p> <p>4.1.2: Follow an established process for identifying key constituents related to overall public health interests and particular health concerns?</p> <p>4.1.3: Encourage constituents to participate in activities to improve community health?</p> <p>4.1.4: Create forums for communication of public health issues?</p> <p>4.2: Community Partnerships</p> <p>4.2.1: Establish community partnerships and strategic alliances to provide a comprehensive approach to improving health in the community?</p> <p>4.2.2: Establish a broad-based community health improvement committee?</p> <p>4.2.3: Assess how well community partnerships and strategic alliances are working to improve community health?</p> <p>The group discussed their experiences mobilizing community partnerships to identify and solve health problems, so that each individual present could have a broader understanding of how Solano County as a whole provides, or doesn't provide, Essential Service #4. Then, using a MAPP-developed 5-point-scale, each person filled out a ballot according to which level they believed the local public health system performed each of the above tasks: 'No Activity', 'Minimal Activity', 'Moderate Activity', 'Significant Activity', and 'Optimal Activity'.</p> <p>After each person had turned in their ballots, the scores were tallied and if 70% of the voters had not chosen the same score, the group discussed their votes and came to a consensus on a final score. The final assessment scores for Essential Service #4 are:</p> <p>4.1.1: 2 (Minimal Activity)</p> <p>4.1.2: 2 (Minimal Activity)</p> <p>4.2.3: 3 (Moderate Activity)</p> <p>4.1.4: 2 (Minimal Activity)</p> <p>4.2.1: 2 (Minimal Activity)</p> <p>4.2.2: 2 (Minimal Activity)</p> <p>4.2.3: 2 (Minimal Activity)</p>

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V. Brainstorm future LPHSA Participants	Meileen lead a discussion around which individuals and other committees/workgroups/community meetings should be included in the assessments of the other 9 Essential Services of Public Health. The group filled out a form indicating whether they felt like they could accurately assess any of the 9 remaining services, and who else they thought was also qualified to participate in future assessments.
VI. Review Next Steps Adjournment	The groups asked to be involved in the selection of the next Healthy Solano Steering Committee Meeting date and time, so a poll will be sent out to the group to determine the specifics of the next meeting.