



**SOLANO
COUNTY**

COUNTY ADMINISTRATOR'S OFFICE

To: Board of Supervisors
From: Birgitta Corsello, County Administrator
Date: June 30, 2014
Subject: Significant Issues Update

1) County Administrator's Update on Contracts

The County Administrator signed the following contracts of significance since the last Significant Issues update:

- Department of Information Technology, a contract with Planet Technologies, Inc. to provide technical consulting services to deploy Office 365, \$48,000.

2) County Vacancy Report as of June 21, 2014

There were 2780.20 allocated positions in the County as of the June 21, 2014 pay period, of which 240.45 or 8.65% were vacant. Departments obtained authorization to fill 178 of those vacant positions, which represents a vacancy rate of 6.55% for requested positions. A spreadsheet detailing the vacancies by department is attached.

Contact: Marc Fox, Human Resources Director, (707) 784-2552

→ **For report please see page 2 of this document**



COUNTYWIDE VACANCY REPORT

Department	Current # Allocations	Current # Filled	Current # Vacant	Current # Req's	Current % Requested to Fill	Pay Period of 06/21/14		Pay Period of 12/23/13		Pay Period of 07/06/13		Pay Period of 12/22/12		Pay Period of 07/07/12		Pay Period of 12/24/11	
						Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate
Agriculture	18	15	3	2	66.67%	11.76%	16.67%	0.00%	0.00%	0.00%	0.00%	0.00%	5.56%	0.00%	2.86%	5.71%	5.71%
Assessor/Recorder	49	48	1	1	100.00%	2.04%	2.04%	2.08%	4.08%	2.13%	2.13%	0.00%	0.00%	2.11%	3.13%	2.13%	2.13%
Auditor/Controller	33	30	3	3	100.00%	9.09%	9.09%	9.38%	9.38%	3.23%	6.25%	9.09%	6.25%	0.00%	0.00%	0.00%	0.00%
Board of Supervisors	10	9.75	0.25	0	N/A	0.00%	2.50%	0.00%	2.50%	0.00%	2.50%	0.00%	2.50%	0.00%	2.50%	0.00%	0.00%
Cooperative Extension-UC	2	2	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
County Administrator's Office	24	22	2	0	N/A	0.00%	8.33%	16.00%	12.50%	4.55%	8.70%	4.35%	4.35%	4.35%	8.33%	0.00%	4.17%
- CAO - Administration	14	13	1	0	N/A	0.00%	7.14%	7.69%	14.29%	0.00%	7.14%	7.14%	7.14%	7.14%	7.14%	0.00%	0.00%
- CAO - Clerk of the BOS	2	2	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
- CAO - Community Corrcctns Prtnrshp	1	0	1	0	N/A	0.00%	100.00%										
- CAO - First 5	7	7	0	0	N/A	0.00%	0.00%	14.29%	14.29%	14.29%	14.29%	0.00%	0.00%	0.00%	0.00%	0.00%	12.50%
County Counsel	17.55	17.55	0	0	N/A	0.00%	0.00%	0.00%	0.00%	5.70%	5.70%	10.78%	5.70%	0.00%	0.00%	0.00%	0.00%
Child Support Services	107	102	5	1	20.00%	0.97%	4.67%	1.89%	2.80%	0.00%	0.00%	4.72%	4.72%	0.94%	0.94%	0.00%	0.95%
Information Technology	55	50	5	5	100.00%	9.09%	9.09%	0.00%	3.77%	1.96%	5.66%	1.96%	3.85%	3.85%	3.85%	0.00%	0.00%
District Attorney	125	114.5	10.5	7	66.67%	5.76%	8.40%	4.85%	4.07%	0.86%	1.71%	8.51%	8.12%	0.00%	3.67%	1.89%	4.39%
General Services	93.6	88.6	5	3	60.00%	3.28%	5.34%	3.28%	3.28%	2.28%	5.52%	1.15%	5.52%	0.00%	4.44%	0.00%	2.25%
Health & Social Services	1201.05	1054.60	146.45	105	71.70%	9.05%	12.19%	14.01%	13.80%	11.84%	13.81%	9.09%	12.48%	7.77%	12.59%	5.12%	9.60%
- H&SS - Admin	74.5	67.5	7	3	42.86%	4.26%	9.40%	6.80%	8.05%	5.88%	8.57%	4.41%	5.80%	2.94%	7.04%	2.99%	10.96%
- H&SS - CWS	124	108.5	15.5	16	103.23%	12.85%	12.50%	13.97%	14.42%	7.91%	8.07%	6.11%	5.70%	3.70%	4.59%	3.00%	3.00%
- H&SS - E&ES	394.15	352.2	41.95	32	76.28%	8.33%	10.64%	9.25%	8.07%	11.91%	12.87%	6.43%	6.70%	12.15%	13.66%	7.80%	8.10%
- H&SS - FHS	183.3	139.4	43.9	24	54.67%	14.69%	23.95%	28.51%	29.06%	22.65%	26.58%	25.07%	37.27%	11.54%	21.94%	13.79%	26.04%
- H&SS - IHSS	5	4	1	0	N/A	0.00%	20.00%	0.00%	0.00%	0.00%	0.80%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
- H&SS - Inter Trnsfer Div	9	5.5	3.5	4	114.29%	42.11%	38.89%										
- H&SS - MH	147	133.25	13.75	14	101.82%	9.51%	9.35%	16.77%	16.23%	12.65%	13.11%	9.28%	13.15%	6.26%	10.97%	0.79%	7.13%
- H&SS - ODAS	57.5	55.5	2	1	50.00%	1.77%	3.48%	3.60%	6.96%	7.14%	7.14%	5.41%	6.25%	1.83%	3.60%	1.83%	3.60%
- H&SS - PHS	136.1	122.25	13.85	9	64.98%	6.86%	10.18%	16.67%	13.73%	8.65%	13.10%	8.04%	11.43%	5.89%	20.17%	1.71%	9.28%
- H&SS - Substance Abuse	19.5	17.5	2	1	50.00%	5.41%	10.26%	19.51%	23.26%	11.43%	20.51%	0.00%	2.86%	0.00%	0.00%	0.00%	0.00%
- H&SS - Welfare Admin	51	49	2	1	50.00%	2.00%	3.92%	6.00%	7.84%	6.12%	8.00%	6.00%	6.00%	3.77%	5.56%	2.96%	8.39%
Human Resources	25	24	1	1	100.00%	4.00%	4.00%	3.85%	7.41%	7.69%	7.69%	20.00%	23.08%	15.38%	15.38%	0.00%	3.85%
Library	107.5	104.25	3.25	4	123.08%	3.70%	3.02%	1.89%	4.38%	0.94%	3.00%	1.86%	5.16%	1.80%	2.02%	0.00%	1.10%
Probation	216.5	202.5	14	9	64.29%	4.26%	6.47%	5.87%	11.09%	8.80%	10.98%	6.65%	9.43%	5.26%	10.89%	7.35%	8.60%
Public Defender	77.5	77.5	0	0	N/A	0.00%	0.00%	7.41%	3.23%	2.68%	2.03%	1.40%	2.08%	0.00%	0.00%	4.17%	2.82%
Resource Management	115	107	8	7	87.50%	6.14%	6.96%	5.38%	4.52%	2.78%	4.55%	0.00%	2.70%	1.83%	3.17%	2.74%	4.48%
- Delta Water Act Division	1	0	1	0	N/A	0.00%	100.00%	0.00%	100.00%	0.00%	100.00%	0.00%	100.00%	0.00%	100.00%	0.00%	0.00%
- Public Works	63	59	4	4	100.00%	6.35%	6.35%	6.35%	3.28%	0.00%	1.64%	0.00%	1.64%	1.64%	0.83%	5.04%	6.61%
- Resource Management	51	48	3	3	100.00%	5.88%	5.88%	4.12%	4.12%	6.25%	6.25%	0.00%	2.04%	2.08%	4.08%	0.00%	2.00%
Sheriff's Office	485	453	32	30	93.75%	6.21%	6.60%	8.28%	9.05%	4.19%	4.19%	6.59%	6.80%	5.09%	4.87%	6.37%	6.35%
Treasurer-Tax Collector-County Clerk	13.5	13.5	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	3.85%	0.00%	0.00%	7.14%	0.00%	8.33%	15.38%
Veterans Services	5	4	1	0	N/A	0.00%	20.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Countywide Total	2780.20	2539.75	240.45	178.00	74.03%	6.55%	8.65%	9.17%	9.68%	7.05%	8.55%	6.67%	8.81%	5.02%	7.87%	4.18%	6.60%