

# COUNTY ADMINISTRATOR'S OFFICE

**BIRGITTA E. CORSELLO**  
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COUNTY OF SOLANO

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To: Board of Supervisors  
From: Birgitta Corsello, County Administrator  
Date: April 15, 2013  
Subject: Biweekly Update of Significant Issues

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## **1. County Administrator's Update on Contracts**

The County Administrator signed the following contracts of significance since the last Significant Issues update:

- Auditor-Controller, a \$231,779 contract amendment with Macias Gini & O'Connell LLP (effective May 11, 2010 to June 30, 2015) for external audit services, for a total of \$556,941 as authorized by the Board in its approval of the contract on May 10, 2010.
- Human Resources, a \$1,000 contract amendment with Avery Associates (effective June 17, 2012 to June 30, 2013) for recruitment assistance services, for a total of \$34,900.
- Human Resources, a contract with Dr. Steve Albrecht PHR, CPP, BCC (effective April 1, 2013 to July 1, 2015) to provide security assessment services on an as-needed basis, for a total of \$49,900.

## **2. Successful WIB Regional Career Fair**

The 16<sup>th</sup> Biannual WIB Regional Career Fair was held on Thursday, April 4, 2013 at the University of Phoenix in Fairfield. There were 731 job seekers in attendance, and 166 employer representatives representing 76 employers.

One of the important characteristics of this Career Fair is that employers must be actively recruiting for open positions in order to participate. There were a few employers who conducted interviews on-site, including Walmart, Sears Home Services (for Appliance Repair Technicians), and Express Employment Professionals.

The success of this event is dependent on sponsorships from local businesses and partner agencies. There were 25 sponsors that provided a total of \$33,020 in sponsorship support, of which \$31,020 was "in-kind" and \$2,000 was in "cash". A substantial amount of the "in-kind" sponsors provided advertising and marketing support, and included radio and newspaper ads.

The WIB's Career Fair team implemented a substantial marketing campaign for this event, which included:

- The distribution of approximately 10,000 flyers.

- Information on the WIB website, including the list of participating employers and sponsors.
- Advertisements and public service announcements on radio, newspaper and websites.
- Press releases and calendar listings printed in local newspapers and publications, including all of the chambers of commerce newsletters.
- Contact: Robert Bloom, Workforce Investment Board, 863-3501

### **3. Modified Consultant Team for Economic Diversification Project**

On March 26, 2013, the Board of Supervisors approved a contract with Economic & Planning Systems (EPS) to conduct an economic diversification project funded by the Office of Economic Adjustment (OEA), a field agency of the Department of Defense. The objective of the project is to conduct a comprehensive analysis of the economic impact of Travis Air Force Base on Solano County and to provide recommendations on how the public and private sector entities across the county could further diversify the Solano County economy. During this meeting, the Board asked to ensure the Solano Economic Development Corporation was an integral part of the project.

The Solano EDC is now part of the consultant team. EPS has retained the Solano EDC as a sub-consultant to assist in the public engagement process and to provide review and comment on the draft project deliverables. The inclusion of the Solano EDC into the project team capitalizes on the Solano EDC's vast array of relationships with virtually every segment of the Solano County community, its facilitation of past economic studies funded by the County (the *Index of Economic and Community Progress* and industry cluster analyses on energy, life science and food chain), and its familiarity with the OEA grant. The Solano EDC initiated the local inquiry with OEA to determine if Solano County was eligible for the economic diversification grant funding, which resulted in the site visit in May 2012 that launched the grant application process.

The sub-consultant agreement with Solano EDC is for an amount not to exceed \$20,000. This contract modification reduces the project contingency amount to \$13,860.

- Contact: Stephen Pierce, County Administrator's Office, 784-6122