

# COUNTY ADMINISTRATOR'S OFFICE

**BIRGITTA E. CORSELLO**  
COUNTY ADMINISTRATOR  
COUNTY OF SOLANO

COUNTY ADMINISTRATOR'S OFFICE  
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To: Board of Supervisors  
From: Birgitta Corsello, County Administrator  
Date: November 14, 2011  
Subject: Biweekly Update of Significant Issues

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## **1. County Administrator's Update on Contracts**

The County Administrator did not sign any contracts of significance since the last Significant Issues update.

## **2. Sale of Surplus County Real Property – Old Veterans Hall in Dixon**

On September 13, 2011, the Board of Supervisors adopted a resolution authorizing the sale of the County-owned surplus real property located at 231 North First Street in Dixon to Winfred and Cherie Fanning for \$65,000. The sale was the result of a public bid process, which generated \$64,490.50 in one-time revenue for the County General Fund. The transaction closed escrow on November 4, 2011.

- Contact: Keith Hanson, Real Estate Manager, General Services, 784-7906

## **3. Efforts to Extend the Library Sales Tax Measure Moving Forward**

The Library's 1/8 of a penny sales tax expires on October 1, 2014. The revenue from this measure represents a significant funding stream for the Solano County Library at 22% of its funding. It also represents 30% of the Benicia Public Library funding and 55% of Dixon Library District funding. Staff is working with County Counsel to rewrite the Ordinance and is tentative slated to come to the Board of Supervisors on November 22 to request the Board place it on the June 5, 2012 ballot. The directors of the three public library systems in the county have been working together on the introductory piece of the Ordinance.

In addition, a campaign committee called Keep Our Libraries Open (KOLO) has been formed. The committee is preparing to launch the public campaign in January. A poll funded by KOLO was conducted in early October and is quite encouraging. The chair of the campaign committee will attend the Board meeting when the Ordinance is presented to report on campaign efforts to date.

- Contact: Bonnie Katz, Director of Library Services, 784-1500

#### **4. 'Katie A.' Lawsuit Settled; Potential Increase in County Financial Burden**

A lawsuit brought in 2002 to ensure that foster children and youth receive adequate intensive supports needed to address their mental health needs was settled recently. Under the terms of the Settlement, the State of California and its counties will be required to offer new, more comprehensive services to foster children based on their needs. Implementation of the terms of the settlement will likely impose additional financial burdens on county child welfare and mental health departments.

Solano Health and Social Service Department is currently studying the settlement to determine the likely fiscal impact on both Child Welfare Services and Mental Health divisions. Some of the services are reimbursable under Early Periodic Screening, Diagnosis, and Treatment (EPSDT) for mental health, but it is unclear how other required services will be reimbursed, in particular services provided by Child Welfare staff.

- Contact: Patrick Duterte, Director, Health and Social Services, 784-8400

#### **5. AB1297 to Allow Higher Reimbursements Rates for Children's Mental Health Services**

The Governor has signed AB 1297, which will allow county mental health plans to receive higher reimbursement rates by implementing two changes in the State's Welfare and Institutions Code: a) counties can bill for and be reimbursed at the federal upper limit for the services provided to Medi-Cal beneficiaries versus the lower rate paid by the State of California; and b) counties can submit claims only with an overhead costs not exceeding 15 percent, aligning State guidelines with federal Medicaid regulations. The change may enhance the amount of Federal Financial Participation (FFP) owed Solano County, and decrease disallowances due to having to meet two sets of rules (state and federal) that at times provided conflicting guidelines.

- Contact: Patrick Duterte, Director, Health and Social Services, 784-8400

#### **6. County Vacancy Rate**

There were 2,491.25 allocated positions in the County as of the Nov. 13, 2011 pay period, of which 144.975 or 5.82% were vacant. Departments obtained authorization to fill 52 of those vacant positions, which represents a vacancy rate of 2.17% for requested positions. A spreadsheet detailing the vacancies by department is attached.

- Contact: Georgia Cochran, Interim Director of Human Resources, 784-3406



**COUNTYWIDE VACANCY REPORT**  
For Significant Issues

| Department                             | Current # Allocations | Current # Filled | Current # Vacant | Current # Req's | Current % Requested to Fill | Pay Period of 11/12/11                   |              | Pay Period of 07/09/11                   |              | Pay Period of 12/25/10                   |              | Pay Period of 07/10/10                   |              | Pay Period of 12/26/09                   |              | Pay Period of 7/11/09                    |              |
|--|-----------------------|------------------|------------------|-----------------|-----------------------------|--|--------------|--|--------------|--|--------------|--|--------------|--|--------------|--|--------------|
|  |                       |                  |                  |                 |                             | Vacancy Rate for Requisitioned Positions | Vacancy Rate | Vacancy Rate for Requisitioned Positions | Vacancy Rate | Vacancy Rate for Requisitioned Positions | Vacancy Rate | Vacancy Rate for Requisitioned Positions | Vacancy Rate | Vacancy Rate for Requisitioned Positions | Vacancy Rate | Vacancy Rate for Requisitioned Positions | Vacancy Rate |
| Agriculture                            | 17.5                  | 16.5             | 1                | 0               | N/A                         | 0.00%                                    | 5.71%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 9.09%        | 0.00%                                    | 4.35%        |
| Assessor/Recorder                      | 49                    | 46               | 3                | 0               | N/A                         | 0.00%                                    | 6.12%        | 2.22%                                    | 10.20%       | 7.69%                                    | 9.43%        | 2.00%                                    | 5.77%        | 0.00%                                    | 0.00%        | 1.72%                                    | 8.06%        |
| Auditor/Controller                     | 29                    | 29               | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 3.33%        | 3.23%                                    | 3.23%        | 3.13%                                    | 3.13%        | 3.13%                                    | 6.06%        | 0.00%                                    | 2.86%        |
| Board of Supervisors                   | 10                    | 10               | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        |
| Cooperative Extension-UC               | 2                     | 2                | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        |
| County Administrator's Office          | 24                    | 23               | 1                | 0               | N/A                         | 0.00%                                    | 4.17%        | 4.00%                                    | 7.69%        | 4.00%                                    | 7.69%        | 11.54%                                   | 14.81%       | 4.76%                                    | 16.67%       | 0.00%                                    | 3.85%        |
| - CAO - Administration                 | 14                    | 14               | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 7.14%                                    | 13.33%       | 7.14%                                    | 13.33%       | 20.00%                                   | 25.00%       | 10.00%                                   | 30.77%       | 0.00%                                    | 6.25%        |
| - CAO - Clerk of the BOS               | 2                     | 2                | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        |
| - CAO - 1st 5                          | 8                     | 7                | 1                | 0               | N/A                         | 0.00%                                    | 12.50%       | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        |
| County Counsel                         | 16.55                 | 16.55            | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 6.76%        | 0.00%                                    | 2.11%        | 0.00%                                    | 2.96%        | 0.00%                                    | 7.72%        | 0.00%                                    | 2.14%        |
| Child Support Services                 | 105                   | 104              | 1                | 0               | N/A                         | 0.00%                                    | 0.95%        | 3.85%                                    | 4.76%        | 7.41%                                    | 5.66%        | 1.90%                                    | 3.27%        | 0.00%                                    | 1.40%        | 0.83%                                    | 0.83%        |
| Information Technology                 | 52                    | 52               | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 1.92%        | 0.00%                                    | 1.75%        | 0.00%                                    | 0.00%        | 0.00%                                    | 6.45%        | 1.56%                                    | 7.35%        |
| District Attorney                      | 110                   | 102.875          | 7.125            | 3               | 42.11%                      | 2.83%                                    | 6.48%        | 1.91%                                    | 10.15%       | 0.00%                                    | 6.81%        | 0.85%                                    | 6.30%        | 3.94%                                    | 10.29%       | 0.75%                                    | 6.01%        |
| - Office of Family Violence Prevention | 5                     | 5                | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 20.00%       | N/A                                      | N/A          | N/A                                      | N/A          | N/A                                      | N/A          | N/A                                      | N/A          |
| General Services                       | 89                    | 88               | 1                | 0               | N/A                         | 0.00%                                    | 1.12%        | 1.07%                                    | 1.07%        | 0.86%                                    | 2.53%        | 0.00%                                    | 3.20%        | 0.72%                                    | 4.39%        | 0.71%                                    | 9.90%        |
| Health & Social Services               | 1027.7                | 933.60           | 94.10            | 27              | 28.69%                      | 2.81%                                    | 9.16%        | 4.42%                                    | 10.83%       | 3.13%                                    | 7.20%        | 4.62%                                    | 8.14%        | 3.34%                                    | 9.28%        | 1.31%                                    | 10.60%       |
| - H&SS - Admin                         | 75                    | 65               | 10               | 5               | 50.00%                      | 7.14%                                    | 13.33%       | 9.66%                                    | 12.08%       | 0.00%                                    | 2.58%        | 0.00%                                    | 5.56%        | 2.45%                                    | 4.22%        | 2.47%                                    | 7.06%        |
| - H&SS - CWS                           | 100                   | 99               | 1                | 0               | N/A                         | 0.00%                                    | 1.00%        | 6.00%                                    | 9.62%        | 0.00%                                    | 1.90%        | 7.62%                                    | 8.49%        | 0.00%                                    | 7.44%        | 0.83%                                    | 10.45%       |
| - H&SS - E&ES                          | 308.8                 | 286.8            | 22               | 15              | 68.18%                      | 4.97%                                    | 7.12%        | 5.50%                                    | 10.43%       | 2.33%                                    | 6.67%        | 3.56%                                    | 5.19%        | 5.12%                                    | 9.25%        | 0.00%                                    | 7.93%        |
| - H&SS - FHS                           | 111.25                | 80.75            | 30.5             | 6               | 19.67%                      | 6.92%                                    | 27.42%       | 10.61%                                   | 13.81%       | 4.72%                                    | 8.50%        | 14.00%                                   | 14.55%       | 1.53%                                    | 10.41%       | 3.05%                                    | 8.63%        |
| - H&SS - IHSS                          | 3.75                  | 3.75             | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 20.00%       | 0.00%                                    | 25.00%       | 0.00%                                    | 25.00%       | 16.67%                                   | 16.67%       |
| - H&SS - MH Managed Care               | 6                     | 6                | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 25.00%       | 0.00%                                    | 25.00%       | 0.00%                                    | 12.50%       | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        |
| - H&SS - MH                            | 148.85                | 136              | 12.85            | 0               | N/A                         | 0.00%                                    | 8.63%        | 0.68%                                    | 15.32%       | 4.20%                                    | 10.90%       | 4.50%                                    | 11.61%       | 1.56%                                    | 6.02%        | 1.58%                                    | 14.67%       |
| - H&SS - ODAS                          | 55.5                  | 54.5             | 1                | 0               | N/A                         | 0.00%                                    | 1.80%        | 3.60%                                    | 10.08%       | 3.48%                                    | 9.76%        | 0.00%                                    | 2.06%        | 4.12%                                    | 26.19%       | 0.00%                                    | 10.00%       |
| - H&SS - PHS                           | 127.55                | 116.8            | 10.75            | 0               | N/A                         | 0.00%                                    | 8.43%        | 0.87%                                    | 8.80%        | 6.69%                                    | 8.72%        | 3.72%                                    | 8.33%        | 5.70%                                    | 9.11%        | 3.59%                                    | 16.36%       |
| - H&SS - Substance Abuse               | 17.5                  | 17.5             | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 5.13%                                    | 7.50%        | 0.00%                                    | 15.22%       | 0.00%                                    | 4.17%        |
| - H&SS - Tobacco Prev/Edu              | 2                     | 2                | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        |
| - H&SS - Welfare Admin                 | 71.5                  | 65.5             | 6                | 1               | 16.67%                      | 1.50%                                    | 8.39%        | 0.00%                                    | 4.20%        | 4.32%                                    | 5.67%        | 5.76%                                    | 8.14%        | 4.26%                                    | 9.40%        | 0.00%                                    | 7.64%        |
| Human Resources                        | 26                    | 24               | 2                | 0               | N/A                         | 0.00%                                    | 7.69%        | 0.00%                                    | 5.66%        | 3.64%                                    | 3.64%        | 3.85%                                    | 10.71%       | 3.45%                                    | 9.68%        | 3.13%                                    | 11.43%       |
| Library                                | 116.5                 | 111.75           | 4.75             | 2               | 42.11%                      | 1.76%                                    | 4.08%        | 0.00%                                    | 3.22%        | 0.00%                                    | 5.86%        | 0.00%                                    | 5.26%        | 0.77%                                    | 4.43%        | 0.00%                                    | 3.63%        |
| Probation                              | 187.5                 | 176.5            | 11               | 4               | 36.36%                      | 2.22%                                    | 5.87%        | 2.11%                                    | 9.49%        | 0.92%                                    | 1.83%        | 0.00%                                    | 2.44%        | 0.00%                                    | 5.03%        | 0.37%                                    | 6.40%        |
| Public Defender                        | 69                    | 69               | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 4.35%                                    | 4.35%        | 2.70%                                    | 2.70%        | 4.35%                                    | 4.35%        | 0.00%                                    | 12.35%       | 2.35%                                    | 7.78%        |
| Resources Management                   | 112.5                 | 107.5            | 5                | 3               | 60.00%                      | 2.71%                                    | 4.44%        | 0.90%                                    | 2.64%        | 2.74%                                    | 2.71%        | 0.00%                                    | 2.72%        | 1.75%                                    | 11.79%       | 0.78%                                    | 6.59%        |
| - Delta Water Act Division             | 1                     | 1                | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | N/A                                      | N/A          |
| - Public Works                         | 61.5                  | 56.5             | 5                | 3               | 60.00%                      | 5.04%                                    | 8.13%        | 1.65%                                    | 3.25%        | 4.72%                                    | 4.72%        | 0.00%                                    | 1.57%        | 3.15%                                    | 16.33%       | 1.42%                                    | 7.95%        |
| - Resource Management                  | 50                    | 50               | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 1.96%        | 0.00%                                    | 2.17%        | 0.00%                                    | 4.35%        | 0.00%                                    | 5.66%        | 0.00%                                    | 4.92%        |
| Sheriff's Office                       | 410                   | 397              | 13               | 13              | 100.00%                     | 3.17%                                    | 3.17%        | 2.22%                                    | 2.45%        | 0.99%                                    | 1.47%        | 2.92%                                    | 3.27%        | 1.12%                                    | 4.22%        | 1.28%                                    | 10.01%       |
| - Sheriff Animal Care Services         | 16                    | 16               | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | N/A                                      | N/A          |  |              | N/A                                      | N/A          | N/A                                      | N/A          |
| Treasurer-Tax Collector-County Clerk   | 13                    | 12               | 1                | 0               | N/A                         | 0.00%                                    | 7.69%        | 7.69%                                    | 7.69%        | 0.00%                                    | 0.00%        | 0.00%                                    | 6.67%        | 0.00%                                    | 0.00%        | 0.00%                                    | 11.11%       |
| Veterans Services                      | 4                     | 4                | 0                | 0               | N/A                         | 0.00%                                    | 0.00%        | 20.00%                                   | 0.00%        | 0.00%                                    | 16.67%       | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        | 0.00%                                    | 0.00%        |
| <b>Countywide Total</b>                | <b>2491.25</b>        | <b>2346.275</b>  | <b>144.975</b>   | <b>52.00</b>    | <b>35.87%</b>               | <b>2.17%</b>                             | <b>5.82%</b> | <b>2.93%</b>                             | <b>7.27%</b> | <b>2.32%</b>                             | <b>4.93%</b> | <b>2.79%</b>                             | <b>5.56%</b> | <b>1.93%</b>                             | <b>7.28%</b> | <b>1.05%</b>                             | <b>8.47%</b> |