

# COUNTY ADMINISTRATOR'S OFFICE

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To: Board of Supervisors  
From: Michael D. Johnson, County Administrator  
Date: February 9, 2011  
Subject: Biweekly Update of Significant Issues

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## **1. County Administrator's Update on Contracts**

The County Administrator signed the following contracts of significance since the last Significant Issues update:

- Health and Social Services, a contract with Erin Zezulak (effective January 17, 2011 to September 30, 2011) to provide intensive one-on-one breastfeeding promotion, support and follow-up to pregnant and postpartum mothers and their babies using designated peer counselors and lactation consultants, \$41,209.
- Health and Social Services, a contract with Fairfield-Suisun Community Action Council, (effective January 1, 2010 to June 30, 2011) to provide case management services to clients inappropriately using emergency room services in place of primary health care, \$49,929.

## **2. Child Support Services Earns Higher Ranking in State Performance**

During a time of unprecedented budget constraints and resulting service contractions, Solano County Department of Child Support Services (DCSS) has risen to the challenge to achieve yet another success. At the end of each federal fiscal year, each local child support agency (LCSA) is ranked by State DCSS in five program areas: paternity establishment, child support order establishment, collection of current support, number of cases paying on arrears, and cost effectiveness. The combined total of these ranking is combined into an overall ranking by LCSA from 1 to 52 based on overall performance. This past year, federal fiscal year 2010, Solano DCSS increased its ranking to 16 from 33 in 2009. This is a remarkable achievement and is a testament to the dedication and creativity of DCSS staff.

This higher ranking means that Solano DCSS has improved performance overall compared to the previous year as well as improved performance relative to other LCSAs, which are also working diligently to make program improvements. The real benefits, however, are to the children and families of Solano County who rely on DCSS to receive vital financial and medical support.

- Contact: Pamela Posehn, Child Support Services Director, 784-3606

### **3. Settlement Distribution of Kinder Morgan Plea Agreement**

At the February 8, 2010 Board of Supervisors meeting a question was raised regarding the Plea Agreement reached with Kinder Morgan and the payment restitution plan that resulted from failure to notify Office of Emergency Services immediately when a pipeline leaked oil into the Suisun Marsh in 2004. The only items affecting Solano County in the 2005 Agreement include a \$20,000 payment of restitution to Solano County Resource Management, Hazardous Material Section to be used solely for hazardous material enforcement training; \$100,000 to the Solano County Inter-Agency Haz-Mat Response Team for the acquisition of a super duty Ford diesel pickup and a heavy duty hauler for the Solano County Office of Emergency Services; and \$480,000 partial payment restitution to provide supplemental environmental projects for fish, wildlife and habitat enhancement in the Suisun Marsh.

- Contact: Chris Rogers, County Administrator's Office, 784-6481

### **4. H&SS Re-Starts Create Jobs Program to Assist Local Employers, CalWORKs Recipients**

Health & Social Services has identified approximately \$1 million of Federal and State CalWORKs funds that can be used to re-start a Create Jobs program for the remainder of this fiscal year. Based on the prior average wage of \$11 per hour for 35 hours per week, H&SS estimates that these funds can subsidize approximately 180 local jobs. The department is directing these dollars to this program based on the demonstrated benefit in 2010 to both local employers and CalWORKs recipients.

Background: On February 9, 2010, the Board approved a Create Jobs program, a subsidized employment program for CalWORKs recipients funded under the Federal American Recovery and Reinvestment Act. The program offered local employers a subsidy of 80% of wage costs up to \$16 per hour, for jobs ranging from 20 to 40 hours per week. As a result, 14 employers hired 27 participants in 28 jobs (one person worked two jobs for different businesses with the same owner) during the program's six months of operation. Employers came primarily from the private sector, but also included one non-profit and one from the public sector. While most employers hired a single employee, four hired multiple staff, one of whom hired 11 employees. There were 20 participants active at the program's end on August 31, 2010. Employers kept 18 or 90% of the employees without the subsidy at the end of the program. Additionally, three of the employees earned enough income through their jobs to exceed CalWORKs income limits and their cases were closed.

- Contact: Christiana Smith, H&SS Deputy Director for Employment & Eligibility Services, 553-5173

### **5. Unaccounted Fixed Assets Inventory for FY2009/10**

The Fixed Asset Inventory for FY2009/10 identified a total of six unaccounted items, for a historical value (purchase price) of \$94,119 and all of the items were more than five years old. Unaccounted items were reported in the following departments: Department of Information Technology, Resource Management, and District Attorney. The fair market value of the unaccounted items is \$0 and meets the requirements of the authority delegated by the Board. A report has been submitted to the County Administrator's Office for review and to resolve the disposition of the unaccounted for assets with the affected departments.

Background: The annual Fixed Asset Inventory is conducted pursuant to Government Code Section 24051 and in accordance with the County's Fixed Assets Accountability and Control

Policy, which states that each County department head, elected or appointed, is responsible for all property purchased for, assigned to, or otherwise provided to his/her department. Each respective department is responsible for conducting an annual physical inventory of the fixed assets as of June 30 and is required to submit a signed copy of the inventory list to the Auditor-Controller by September 30.

In February 5, 2008, the Board of Supervisors delegated the authority to release a department head from accountability of unaccounted fixed assets to the County Administrator under the following conditions: a) Unaccounted Fixed Asset has a Fair Market Value of less than \$5,000; or b) Fixed Asset is stolen and has a Fair market Value of less than \$5,000, department has provided a copy of a police report and the CAO has determined no negligence.

- Contact: Sheila Turgo, Deputy Auditor-Controller, 784-2956

## **6. Job Order Contracting Program: Recent Accomplishments and Work in Progress**

The County's Job Ordering Contract (JOC) program is in fifth year of project. The two current JOC contracts will terminate in May 2011. The Division of Architectural Services has begun the solicitation process for the contracts, which are anticipated to be presented to the Board for award in April 2011. Since the last JOC report on August 24, 2010, several projects have been completed:

- Audio-visual equipment installation at four WIC program sites: 365 Tuolumne St. in Vallejo, 2101 Courage Drive in Fairfield, 233 Dobbins St. in Vacaville, and 155 North Second St. in Dixon sites. This project was funded by a State grant.
- ADA improvements at the Animal Care Shelter, 2550 Claybank Road in Fairfield, included a new ramp, steps, and handrails.
- Re-carpeting and barrier removal at the Jury Assembly Room in the Vallejo Justice Center included retrofit of service counters, door hardware, and installation of new carpet. This project was funded by the Administrative Office of the Courts.
- Roof replacement and repairs at Fouts Springs Youth Facility.

The following JOC projects are in progress:

- Demolition of the Weights & Measures Building in Vallejo.
- Installation of Fleet Management's new emergency generator at the County Corporation Yard at 3255 North Texas St. in Fairfield that will serve emergency and public service vehicles during a disaster. This project was funded by a Homeland Security grant.
- ADA upgrades at the Hall of Justice at 550/600 Union Ave. in Fairfield and the Vallejo Justice Center at 321 Tuolumne St.
- ADA upgrades at the Rio Vista Veterans Hall, including a wheel chair lift at the existing stage, accessible path of travel, and plumbing fixtures.
- ADA upgrades at the Vacaville Veterans Hall, including an elevator upgrade, ramp, door hardware, and plumbing fixtures.
- Contact: Kanon R. Artiche, General Services County Architect and JOC Administrator, 784-7908, or Rosa Lane, General Services Associate County Architect, JOC Coordinator, 784-7908

## **7. Healthy Eating Policy Yields Positive Results**

Central Services recently met with representatives of Canteen Vending for the County's annual business review. Canteen vending is the County's business partner for the electronic vending of food and beverages in various locations throughout County buildings. Annual sales for calendar year 2010 totaled \$127,643. In April 2009, the Board adopted a Healthy Eating Policy that required a balance of healthy food and beverage options available in vending machines. Of the total annual sales, employees purchases of designated healthy items was \$57,439 or 45%.

Canteen Vending pays the County a 17.5% commission on all net vending sales, which totaled about \$22,000 for calendar year 2010. Annual revenues from this contract are collected and managed through the County's Central Services Division and are deposited into the County General Fund.

- Contact: Dianne Koutz, General Services Central Services Manager, 784-3105