

**Co-Sponsorship of Training and Conferences Fund Application**

First 5 Solano Children and Families Commission can provide up to $3,000 to support conferences and/or training that benefits providers of services to children aged 0-5 and their families.

Application Date: Applicant Name: Organization(s) Name (if applicable): Address (Street, Apt., City, Zip): Phone Number: Email:

Date of Training/Conference:

Time of Training/Conference

Location of Training/Conference:

Describe the proposed training/conference/activity and how it will directly contribute to improving the capacity of individuals and organizations in Solano County to serve expectant parents, children 0-5 and their families include any informational material as a separate supplemental attachment.

What is the goal/purpose of your activity/event?

Who is the “audience” for the activity/event?

What is the total number of people expected to attend?

Are you charging a registration fee to attendees? Amount:

What is the total estimated cost of the Activity/Event? $

What is the total dollar amount you are requesting from First 5? $

Are you receiving funds from any other sources for this event? ? If so include in budget.

Please provide a detailed budget breakdown for your training/conference/activity.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type** | **Cost** | **Amount Requested** | **Amount from other source or in-kind** | **Description** |
| Instructor Cost | $ | $ | $ |  |
| Facility Rentals | $ | $ | $ |  |
| Training Materials | $ | $ | $ |  |
| Promotion/Advertising | $ | $ | $ |  |
| Refreshments | $ | $ | $ |  |
| Supplies/Postage | $ | $ | $ |  |
| Other | $ | $ | $ |  |
| Other | $ | $ | $ |  |

Applicant Signature Date

**NOTE**: In addition to this Application, if the funding is approved, Applicant must read and sign the “Agreement for Co-Sponsorship of Education, Conferences & Training Fund Grant”.

For more information or help completing this application, contact First 5 Solano at 784-1332, email [CFCSolano@SolanoCounty.com](mailto:CFCSolano@SolanoCounty.com) or visit [www.first5solano.org](http://www.first5solano.org/)

*First 5 use only*

Received:

S & P Meeting Date:

Approved by Committee Yes / No Amount approved:

Notes:

Attach: SPC Meeting Agenda, Staff Report