

MEGAN M. GREVE
Director
MMGreve@SolanoCounty.com
(707) 784-7900

JAMES M. BEZEK
Assistant Director
jjbezek@solanocounty.com
(707) 784-7900



LORRAINE TANG
Support Services Manager
ltang@solanocounty.com
(707) 784-3426

675 Texas Street, Suite 2500
Fairfield, CA 94533-6342
Fax (707) 784-6320
www.solanocounty.com

**DEPARTMENT OF RESOURCE MANAGEMENT
ENVIRONMENTAL HEALTH DIVISION**

**REQUEST FOR QUOTATIONS (RFQ)
NUMBER: 850-0716-22**

FOR

**SOIL SAMPLING AND REMOVAL OF FIRE ASH AND DEBRIS,
HOUSEHOLD HAZARDOUS WASTE, E-WASTE, ASBESTOS
SERVICES**

**RELEASE DATE: JULY 16, 2021
SUBMISSION DATE: JULY 27, 2021 12:00 PM (PST)**

SUBMIT QUOTE TO	RFQ COORDINATOR
Solano County Via email to MFAatmar@solanocounty.com . Or, digitally via Bonfire E-Procurement Platform Solano County Portal website at https://solanocounty.bonfirehub.com	Farid Atmar, Sr. Buyer/RFQ Coordinator MFAatmar@solanocounty.com

This document is available electronically on the Bonfire website at https://Solanocounty.Bonfirehub.Com
The selected Contractor(s) will be required to have a vendor application on file with the County. This application may be downloaded from the Solano County website at www.solanocounty.com .
"Smoking is not permitted in County Buildings or around Solano County campuses. Thank you in advance for your compliance."

1.0. STATEMENT OF PURPOSE

The County of Solano, on behalf of the Department of Resource Management, Environmental Health Division, hereinafter referred to as the "County," is soliciting Quotations for soil sampling and removal of disaster-generated debris (debris), specifically to include fire ash and debris, household hazardous waste, e-waste, and asbestos from the County identified locations outlined below, and proper disposal of the waste as required by law.

The following is list of locations/properties requiring either only soil sampling and or both soil sampling and debris removal immediate services:

- 1 property requires soil sampling only (3509 Wells Lane, Vacaville, CA 95688)
- 1 property requires debris removal and soil sampling (3349 Shale Peak Ln, Vacaville, CA 95688)

The County reserves the right to increase the number of the locations/properties that require soil sampling and debris removal services. The bidder quoted prices shall remain unchanged for any additional locations that the County will identify prior to award of a contract as a result of this RFQ or during the period of performance.

1.1. Parcel/Property Survey and HHW Collection Procedures

Contractor's team will consist of hazardous waste removal personnel, asbestos removal personnel, Certified Asbestos Consultants (CAC), DTSC Emergency Response personnel, and County representatives. All personnel will be 40-Hour HAZWOPER trained in accordance with 29 CFR 1910.120 and Title 8 Section 5192. Contractor's Project Leader will provide individual team leads with survey assignments for each day. The tasking will include information accessible using the appropriate collection application on a portable electronic tablet. Information will be input into an electronic assessment form for each address respectively.

Upon arrival to a property, a visual assessment of the property will be conducted to ensure the site is safe for entry (i.e., accessibility issues, unstable structures, power lines, tree hazards, etc.). If there are "NO TRESPASSING" signs posted for the property, this information will be relayed immediately to the Contractor's Team Leads for each crew and the respective County representative or their designee. Based on consultation between the Contractor Team Leads and County representatives, a decision will be made regarding entry to the property. Ideally for properties marked with "NO TRESPASSING" signs, coordination with the property owner would be preferred prior to entering said property. If the property cannot be accessed for other reasons (locked gate, bridge out, physical hazard, etc.), Contractor Team Leads will complete a comment in the appropriate collection application.

If there is access to the property and the site is safe to enter, the Contractor HazMat Team will complete a brief safety huddle to delineate responsibilities for those entering the property. Contractor will conduct monitoring using the following instruments during all survey activities for personnel health and safety surveillance following their Health and Safety Plan (HASP):

1. Ludlum Model 3000, or equivalent radiological monitoring instrument.

2. MultiRae Pro/Plus five gas meter, or equivalent volatile organic compound (VOC) monitoring instrument, to record lower explosive limit (LEL), hydrogen sulfide (H₂S), VOCs, oxygen (O₂), and carbon monoxide (CO);
3. Heat Stress Meter (Kestral 3000 or WBGT or equivalent monitor), as appropriate;
4. Particulate Monitor -TSI Dust Trak Model 8534 (Utilized if wildfire smoke is an issue. Refer to Figure 2: Protection from Wildfire Smoke.)

Contractor's Team Leads will record pertinent property information, features and/or hazards in the collection application. Contractor HazMat Teams will check-in using an electronic assessment form when they arrive at a property each day to maintain situational awareness of where teams have visited over the course of a day. Prior to entering a property Contractor's HazMat Teams will comply with the requirements of the HASP.

Action levels are listed in Table 1 below. In the event that action levels are exceeded, the Contractor's Team Leads and HazMat Crew will leave the site, note the information in the collection application, and discuss the results with the Contractor Project Leader and County Representative to determine next steps before activities can continue at that location.

TABLE 1. ACTION LEVELS			
These Action Levels, if not defined by regulation, are some percent (usually 50%) of the applicable PEL/TLV/REL. That number must also be adjusted to account for instrument response factors.			
	TASKS	AMBIENT AIR CONCENTRATION	ACTION
<input checked="" type="checkbox"/> EXPLOSIVE OR FLAMMABLE ATMOSPHERE	All	<10% LEL >10% LEL	Work may continue. Consider toxicity potential. Work must stop. Leave area immediately and evacuate to a safe upwind location. Consult with Industrial Hygienist (IH) and Project Leader.
<input checked="" type="checkbox"/> OXYGEN	All	<19.5% O ₂ 19.5 to 22% O ₂ >22% O ₂	Leave area. Re-enter only with self-contained breathing apparatus. Work may continue. Work must stop. Ventilate area before returning.
<input checked="" type="checkbox"/> RADIATION	All	<3 times background 3 times background to <1 mR/hour >1 mrem/hour	Continue work. Radiation above background levels (normally 0.01-0.02 mR/hr) signifies possible radiation source(s) present. Continue investigation with caution. Perform thorough monitoring. Consult with an IH. Potential radiation hazard. Evacuate site. Continue investigation only upon the advice of an IH.
<input checked="" type="checkbox"/> ORGANIC GASES AND VAPORS	2, 3	Carbon Monoxide: 10 ppm VOC: <1 ppm 1 ppm to <5 ppm >5 ppm to <500 ppm VOCs >3000 ppm relative response units	Leave the area. Call Incident Command. Level C within footprint of destroyed structure. Level C w/ APR/Multipurpose +P100 cartridge. Level B. Contact DTSC Project Leader for guidance and/or planning. Leave the area.
<input checked="" type="checkbox"/> INORGANIC GASES, AND VAPORS	2, 3	<u>Sustained in the Breathing Zone:</u> Carbon Monoxide Alkaline Ash (as particulate): 1 mg/m ³ Mercury: 12,500 ng/ m ³ Hydrogen Sulfide: ≥ 0.5 ppm	Leave the area. Level B is indicated. Contact DTSC Project Leader. Level C w/ APR/Multipurpose +P100 cartridge. Level C w/ APR/Mercury Cartridge. Leave the area. Level B is indicated. Contact DTSC Project Leader.
<input checked="" type="checkbox"/> PARTICULATES	All	AQI < 151 151 ≤ AQI ≤ 500 AQI > 500	Recommended Health & Safety measures are outlined in the <i>Protection from Wildfire Smoke Summary and Actions Fact Sheet</i> (see Figure 2).

Rev 4/23/2020

3

The Contractor shall be OSHA HAZWOPER licensed Contractor to remove debris and perform work in accordance to FEMA and OSHA regulations and Federal law.

RFQ NO: 850-0716-22

SUBMISSION DATE: 07/27/2021 5:00 PM PST

THE STATE OF CALIFORNIA PREVAILING WAGE IS IN EFFECT FOR DEBRIS REMOVAL PART OF THIS PROJECT. CONTRACTOR MUST SUBMIT WITH QUOTATION CONTRACTOR'S CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS (DIR) REGISTRATION NUMBER AND THE CONTRACTOR'S CALIFORNIA STATE LICENSE BOARD NUMBER.

Applicable County sales tax will be added to invoice. The County is exempted from Federal Excise Tax. A tax-exempt ID number will be provided upon request.

Bidders shall use the County Standard Quotation Sheet attachment (1) of this RFQ and provide quotation as per terms and conditions set forth herein.

Bidder shall demonstrate that it is experienced and knowledgeable in soil sampling, handling and executing disaster debris removal in compliance and consistent with the policies, publications, guidelines and regulations of the FEMA and all applicable federal law and regulations in effect at the time of the work being performed. Throughout these quotation specifications, any reference to FEMA shall also mean FHWA compliance when the circumstances dictate, such as when sites eligible for emergency relief work are involved. The Contractor shall further demonstrate compliance with, including but not limited to, the following:

By submitting a quotation, the Bidder accepts that it is bound by the RFQ process, requirements, specifications, terms and conditions contained in the RFQ and its Quotation sheet.

Questions regarding this solicitation shall be submitted in writing to the RFQ Coordinator at MFAatmar@solanocounty.com immediately, but no later than July 19, 2021, 5:00 p.m. (PST). Response to written questions will be provided to the firm the following morning. If there is a delay in posting responses, the bid submission due date will be extended commensurate. The County cannot assure any response to questions/inquiries received after this date.

Quotes must be submitted via email to MFAatmar@solanocounty.com, or, digitally via Bonfire E-Procurement Platform Solano County Portal website at <https://solanocounty.bonfirehub.com>, no later than July 27, 2021 5:00 PM, Pacific Standard Time (PST), at which time, the County will access and evaluate all bids in accordance with the County of Solano's specifications and requirements. Any hard copy submissions, submissions via email, or late submissions will be retained in the file unopened and will be considered disqualified. Use Attachment 1, Bid Sheet to submit your quote.

1.2. Soil Sampling

The Contractor shall utilize a licensed professional (should one not already be on staff) to collect and analyze soil samples to determine compliance with cleanup goals. The total number of samples to be collected is based on estimate square footage of ash footprint as follows:

Estimated Square Footage of Ash Footprint (Decision Unit)	Number of 5- Point Aliquots
0-100 square feet	1

101-1,000 square feet	2
1,001- 1,500	3
1,501-2,000	4
2,0001-5,000	5
>5,000 square feet	Must consult with local environmental health

All confirmation samples shall be collected from a depth of 0-3 inches using a dedicated 4-ounce plastic scoop and be placed in 8-ounce jars. Samples shall be taken to an approved laboratory for analysis of Title 22 Metals including antimony, arsenic, barium, beryllium, cadmium, chromium, cobalt, copper, lead, molybdenum, nickel, selenium, silver, thallium, vanadium, and zinc by either EPA Method 6010 or 6020, and mercury by EPA Method 7471A. Although either EPA Method 6010 or 6020 may be used, **the same lab method** should be used for confirmation and background samples.

Should confirmation sample analysis exceed CalRecycle's guidelines (available through Resource Management), a site's results may still be considered passing if it is within 20% of the background data. The following requirements apply, when collecting background samples, specific to a site:

1. Three sampling locations shall be identified away from the impacted/cleanup area, such that minimal air blown ash or debris may disturb the desired samples. Locations shall be staggered to represent the area. Please note, these are to be three discreet samples analyzed separately and shall not be composited into one sample.
2. In order to ensure a "clean" or "native" sample, the first 3 inches of dirt shall be removed from the ground surface.
3. Samples shall be collected from 3 to 9 inches and placed in appropriate containers for transport to an analytical laboratory
4. Background samples shall be analyzed for metals under the same lab method used for the confirmation samples (see above).
5. Analytical results will be reviewed and compiled by the licensed professional, and a determination made if the results are representative of background for the subject site.

1.3. Equipment

All equipment to be utilized by the Contractor shall comply with all applicable federal, state, and local rules and regulations and shall be inspected and approved by the County prior to use. The Contractor shall provide all labor and materials necessary to fully operate and maintain all equipment to be utilized. Additionally, all equipment must meet the following minimum standards:

- (1) All loading equipment shall be able to operate from the road using buckets and/or booms and grapple devices to remove and load the debris.
- (2) All trucks and other equipment shall be equipped with back up alarms.
- (3) Any truck or trailer used to haul debris must be mechanically loaded and be capable of rapidly dumping its load without the assistance of other equipment.
- (4) "Hand loading" of trucks and trailers is prohibited.

- (5) Sideboards or other extensions to the bed of trucks shall meet all applicable rules and regulations, shall cover the front and both sides, and shall be constructed in a manner to withstand severe operating conditions.
- (6) Sideboards shall be constructed of 2" by 6" boards or greater and not extend more than two feet above the metal bedsides.
- (7) All trailers shall have a metal-framed exterior and a minimum of 5/8" plywood (not wafer board) interior walls.
- (8) All equipment used to haul debris shall be equipped with a tailgate that will effectively contain the debris during transport and permit the truck to be filled to capacity.
- (9) Plastic webbing is not acceptable for a tailgate.
- (10) All hauling equipment shall be measured and marked for its load capacity; and,
- (11) Loading equipment shall be rubber-tired and sized properly to fit loading conditions

2.0. REPORTING REQUIREMENT

The Contractor shall be required to keep complete and accurate records of all activities as set out in these quotation specifications. Load tickets shall be used for all debris removal and disposal activities and daily reports shall be filed as set out herein.

In order to facilitate the expedient review of cleanup documentation, results of testing and analyses shall be outlined in tables for each site compared against the identified screening level. Certified analytical reports shall be attached including all QA/QC documentation from the lab. As the results presented will include interpretation, all reports must be certified and stamped by the licensed professional (civil engineer, petroleum engineer, or geologist) who is taking responsibility for the work.

2.1. Load Tickets

The Contractor shall utilize load tickets for recording the cubic yard volume of debris removed from a debris removal location. Any item paid by weight shall indicate tare and gross weight for the load. Load tickets to be utilized shall be submitted to the County for approval prior to beginning work on a project.

The load ticket shall be sequentially numbered with a minimum of four-parts and shall contain the following information:

- (1) Ticket Number
- (2) Contractor Name
- (3) Sub-Contractor Name if applicable
- (4) Date
- (5) Truck or Roll-off Number
- (6) Truck Capacity
- (7) Point of Debris Collection
- (8) Point of Debris Disposal
- (9) Loading Departure Time

- (10) Disposal Site Arrival Time
- (11) Percent of Load
- (12) Actual Debris Volume
- (13) Debris Eligibility
- (14) Debris Classification; and,
- (15) Tare and gross weight, where applicable.

Designated personnel from the County shall distribute load tickets to the Contractor prior to transportation of debris from the debris removal location after verifying the hauler and equipment, type of debris to be collected, percentage of truck capacity, and the actual cubic yards of eligible debris. The original load ticket shall be retained by the designated County personnel at the primary debris management disposal site and the remaining copies shall be distributed as follows:

- (1) One part to the designated County personnel or debris removal monitor at the loading site;
- (2) One part to the designated County personnel at the debris management site/disposal site upon arrival of the hauling equipment; and,
- (3) One part to the hauler when exiting the debris management site after unloading debris.

All load tickets shall be submitted with the Contractor 's daily report.

2.2. General and Professional Liability Insurance

Contractor shall maintain a minimum of \$1,000,000 coverage each for Commercial General Liability and Automobile Insurance. Contractor shall provide proof of such coverage and shall name the County of Solano as an additional insured.

2.3. Local Vendor Preference:

- A. In order to address the competitive disadvantage faced by local businesses that seek to enter into contracts with the County because of the higher costs of doing business in the County, and to encourage businesses to locate and remain in the County, the County has implemented a local preference policy.

B. Definition of Local Business

For purposes of this section, a "local business" means a business enterprise, including but not limited to a sole proprietorship, partnership, or corporation, which has the following:

- A valid business license issued from the County or a political subdivision within the County; and
- Its principal business office, or a satellite office with at least one full-time employee, located in the County.

C. Preference

- a. Where the lowest responsible bidder is not a local business, the purchasing agent shall provide the lowest responsible local business bidder, should one exist and its bid is within five percent (5%) of the lowest responsible bidder, with notice and an opportunity to reduce its bid to match that of the lowest responsible bidder. Notice shall be by telephone and either facsimile or electronic mail. The local business shall have five (5) business days after the date of such notice to match the lowest bid, in writing. Should the local business so match, it shall be deemed the lowest responsible bidder and receive the award.
- b. Should the lowest responsible local business bidder decline to match as set forth above, the purchasing agent shall provide the next lowest responsible local business bidder, should one exist and its bid is within five percent (5%) of the lowest responsible bidder, with the same notice and opportunity to match the bid of the lowest responsible bidder as above. This process shall continue as necessary, until an award is made either to a responsible local business bidder within five percent (5%) of the lowest responsible bidder, or the lowest responsible bidder itself.
- c. In instances where a local business and a non-local business submit equivalent, lowest responsible bids, the purchasing agent shall give preference to the local business.
- d. No contract awarded to a local business under this section shall be assigned or subcontracted in any manner that permits more than fifty (50) percent or more of the dollar value of the contract to be performed by an entity that is not a local business.

D. Declaration of Compliance

In submitting a bid subject to this section, a local business shall affirm its compliance with Sections 22-24 of the Solano County Code, on a form to be provided by the purchasing agent (Declaration form included in this bid)

E. Notice

The purchasing agent shall provide adequate notice of the provisions of this section to prospective bidders.

F. Exceptions

The exceptions provided for in section 2.11 of the County's Purchasing & Contracting Policy Manual shall apply to this section. Furthermore, this section is made expressly inapplicable to public works or other projects to the extent the application would be prohibited by state or federal law.

2.4. Bidder Registration with Bonfire Interactive (Effective Immediately)

The County of Solano, Purchasing Services is now partnering with **Bonfire Interactive** to create an electronic procurement portal that will allow you to receive notifications of County business opportunities and submit bids and proposals to Solano County digitally. All Vendors who wish to compete for County work, must register with Bonfire Interactive.

BIDDER REGISTRATION PROCEDURE: To subscribe with Bonfire Interactive and receive electronic notifications regarding upcoming and/or current bidding opportunities with the County of Solano, visit the vendor registration page at

<https://solanocounty.bonfirehub.com/portal/?tab=login> and follow the instructions provided.

When registration is completed, vendors will receive email notifications of bidding opportunities that match the commodity/services listed in the vendor profile. It is critical to list the National Institute of Purchasing (NIGP) codes related to the services and/or commodities offered by the vendors/contractors.

Remember that all vendors are also required to be register with the County of Solano. The vendor applications may be obtained here: (<http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=31209>).

For further information, please contact Solano County Purchasing Services at Purchasing@solanocounty.com or (707) 784-6320.

3.0. CONTRACT TYPE

This is a one-time Firm-Fixed-Price (FFP) type of contract, in the form of Purchase Order (PO), and all requirements, terms and conditions of this solicitation shall be incorporated in the PO by reference.

4.0. ATTACHMENTS AND EXHIBITS

Complete the following required attachments and include with quotation response.

Attachment 1: Quotation Sheet

Attachment 2: Declaration of Local Business

Attachment 3: Public Works Reform Fact Sheet

ATTACHMENT 1

**COUNTY OF SOLANO
REQUEST FOR QUOTATION (RFQx) NO.: 850-0716-22
SOIL SAMPLING AND REMOVAL OF FIRE ASH AND DEBRIS, HOUSEHOLD HAZARDOUS WASTE, E-
WASTE, ASBESTOS SERVICES**

SUBMIT QUOTATION TO		SOLICITATION COORDINATOR	
SOLANO COUNTY, VIA EMAIL TO MFATMAR@SOLANOCOUNTY.COM OR, DIGITALLY VIA BONFIRE E-PROCUREMENT PLATFORM SOLANO COUNTY PORTAL WEBSITE AT HTTPS://SOLANOCOUNTY.BONFIREHUB.COM		FARID ATMAR, RFQ COORDINATOR EMAIL: MFATMAR@SOLANOCOUNTY.COM	
SOLICITATION RELEASE DATE: JULY 16, 2021		QUOTATION SUBMISSION DATE: JULY 27, 2021 5:00 PM PST	
BIDDER / OFFEROR INFORMATION			
FIRM / COMPANY NAME:			
ADDRESS:			
CONTACT PERSON:			
EMAIL ADDRESS:			
PHONE AND FAX:			
CONTRACTOR'S DIR NUMBER			
QUOTATION ON THIS SHEET IN THE SPACES PROVIDED BELOW.			
SUPPLY /SERVICES /SCHEDULE			
ITEM#	UNIT	DESCRIPTION / SPECIFICATION	UNIT PRICE
1	HOURLY RATE	ASSESSMENT SERVICES – SOIL SAMPLING	
2	CUB YARD	REMOVAL OF FIRE ASH AND DEBRIS, HOUSEHOLD HAZARDOUS WASTE, E-WASTE, ASBESTOS SERVICES	
3	IF APPLICABLE	OVERHEAD	
TERMS AND CONDITION			SUBTOTAL
DELIVERY TERM	AS SPECIFIED IN THE RFQ DOCUMENT	DISCOUNT BY (%) OR AMOUNT	-
DELIVERY ADDRESS	AS SPECIFIED IN THE RFQ DOCUMENT	OTHER COST, SPECIFY	
DELIVERY DATE	AS SPECIFIED IN THE RFQ DOCUMENT	SALES TAX	
QUOTATION VALIDITY (DAYS)	90 DAYS FROM QUOTATION SUBMISSION DATE	EXTENDED TOTAL COST	
LOCAL VENDOR	YES <input type="checkbox"/> NO <input type="checkbox"/>		
IMPORTANT NOTE: PLEASE READ THE RFQ DOCUMENTS ENTIRELY			
ACKNOWLEDGMENT: THE UNDERSIGNED OFFERS AND AGREES TO FURNISH THE ABOVE ARTICLE(S) AT THE PRICES AND TERMS STATED SUBJECT TO THE INSTRUCTIONS AND CONDITIONS OF THIS SOLICITATION.			
CONTACT NAME:		SIGNATURE:	DATE:
NOTE: PLEASE FILL IN THE FORM WITH THE REQUIRED INFORMATION, PRINT, SIGN AND SUBMIT ALONG WITH YOUR QUOTATION DOCUMENTS			

FARID ATMAR, RFQ COORDINATOR

COUNTY OF SOLANO
REQUEST FOR QUOTATION (RFQx) NO.: 850-0716-22
SOIL SAMPLING AND REMOVAL OF FIRE ASH AND DEBRIS, HOUSEHOLD HAZARDOUS
WASTE, E-WASTE, ASBESTOS SERVICES

DECLARATION OF LOCAL BUSINESS

Solano County gives local businesses a preference in formal solicitations of goods and services as set forth in section 22-24 of the Solano county code. in order to qualify for this preference, a business must meet all of the following criteria:

- A valid business license issued from the county or a political subdivision within the county; and
- Its principal business office, or a satellite office with at least one full-time employee, located in the County.

Section 2: Acknowledgement

By completing and signing this form, the undersigned states that, under penalty of perjury, the statements provided herein are true and correct and that the business meets the definition of a local business as defined in section 22-24 of the Solano County code.

All information submitted is subject to investigation, as well as disclosure to third parties under the California Public Records Act. Incomplete, unclear, or incomprehensible responses to the following will result in the bid not being considered for application of the County's local preference policy. False or dishonest responses will result in rejection of the bid and curtail the declarant's ability to conduct business with the County in the future. It may also result in legal action.

1. Legal name of the business: _____
2. Physical address of principal place of business or satellite office with at least one employee:
street: _____ city: _____ state: _____ zip: _____
3. Business license number issued by County of Solano: _____

I declare under penalty of perjury under the laws of the state of California that the foregoing is true and correct and that this declaration is executed by

I certify that I am authorized by the company named above to respond to this request.

SIGNATURE AND ACKNOWLEDGMENT:

COMPANY / FIRM NAME		
ADDRESS (INCLUDING ZIP)		
CONTACT PERSON:		
EMAIL AND WEBSITE		
PHONE		SIGNATURE:

COMPLETE THIS FORM AND RETURN WITH BID DOCUMENT

**COUNTY OF SOLANO
REQUEST FOR QUOTATION (RFQx) NO.: 850-0716-22
SOIL SAMPLING AND REMOVAL OF FIRE ASH AND DEBRIS, HOUSEHOLD HAZARDOUS
WASTE, E-WASTE, ASBESTOS SERVICES**

**PUBLIC WORKS REFORMS (SB 854)
FACT SHEET**

(check website below for any updates)

<https://www.dir.ca.gov/default.html>

Public works reforms (SB 854) were signed into law on June 20, 2014. The reforms made several significant changes to the administration and enforcement of prevailing wage requirements by the Department of Industrial Relations (DIR). Among other things, SB 854 established a public works contractor registration program to replace prior Compliance Monitoring Unit (CMU) and Labor Compliance Program (LCP) requirements for bond-funded and other specified public works projects. The fees collected through the program established by SB 854 are used to fund DIR's public works activities.

Essentials of public works contractor registration program:

- Contractors are subject to a registration and annual renewal fee set initially at \$400. The fee is non-refundable and applies to all contractors and subcontractors who intend to bid or perform work on public works projects (as defined under the Labor Code).
- Contractors apply and pay the fee online and must meet minimum qualifications to be registered as eligible to bid and work on public works projects:
 - Must have workers' compensation coverage for any employees and only use subcontractors who are registered public works contractors.
 - Must have Contractors State License Board license if applicable to trade.
 - Must not have any delinquent unpaid wage or penalty assessments owed to any employee or enforcement agency.
 - Must not be under federal or state debarment.
 - Must not be in prior violation of this registration requirement once it becomes effective. However, for the first violation in a 12-month period, a contractor may still qualify for registration by paying an additional penalty.
- The registration fee is not related to any project. It is more like a license that enables the registrant to bid on and perform public works.
- DIR provides a searchable database of registered contractors and subcontractors on its website, so that awarding bodies and contractors can comply with the requirement to only use registered contractors and subcontractors.
- Various protections are built in so that
 - A contractor won't be in violation for working on a private job that is later determined to be public work.
 - The inadvertent listing of an unregistered subcontractor on a bid doesn't necessarily invalidate that bid.

- A contract with an unregistered contractor or subcontractor is subject to cancellation but is not void as to past work.
- An unregistered contractor or subcontractor can be replaced with one who is registered.
- A contractor whose registration lapses will have a 90-day grace period within which to pay a late fee and renew.
- Contractors and subcontractors register online. The preferred method of payment is by credit card.
- The requirement to list only registered contractors and subcontractors on bids became effective on March 1, 2015. The requirement to only use registered contractors and subcontractors on public works projects applies to all projects awarded on or after April 1, 2015.

Essentials of Public Works Enforcement Fund:

All contractor registration fees go into the State Public Works Enforcement Fund and are used to fund the following items:

- Administration of contractor registration requirement.
- All DIR costs for administering and enforcing public works laws.
- Labor Commissioner's enforcement of other Labor Code violations on monitored public works projects.

DIR no longer charges awarding bodies for prevailing wage compliance monitoring and enforcement on legacy CMU projects.

Related changes in DIR's administration and enforcement of public works requirements:

- Requirements to use CMU or specified alternative (labor compliance program or project labor agreement) for state bond-funded and other specified projects were eliminated and replaced by requirements that apply to *all* public works projects (as defined under the Labor Code).
- Awarding bodies are required to submit PWC-100 (contract award notice) for all public works projects.
- Contractors and subcontractors on *all* public works projects are required to submit certified payroll records (CPRs) to the Labor Commissioner unless excused from this requirement.
 - CPRs are furnished to the Labor Commissioner online
 - This requirement phases in as follows:
 - Applied to public works projects that had been under CMU monitoring;
 - Applies to any new projects awarded on or after April 1, 2015;
 - May apply to other projects as determined by Labor Commissioner;
 - Applies to *all* public works projects, (except those listed under Exemptions just below), on and after January 1, 2016.
 - **Exemptions:** As of April 1, 2015, and even after January 1, 2016, the following projects are exempt from the requirement to have contractors and subcontractors furnish certified payroll records (CPRs) to the Labor Commissioner:

Any projects monitored and enforced by the following legacy LCPs:

- California Department of Transportation (Caltrans)
- City of Los Angeles
- Los Angeles Unified School District
- County of Sacramento

Projects covered by qualifying project labor agreements, at the Labor Commissioner's discretion.

- Requirements for awarding bodies to adopt and enforce a DIR-approved LCP are now limited to: (1) ongoing public works projects awarded prior to January 1, 2012, that were under a pre-existing LCP requirement (see the four legacy LCPs listed above) and (2) projects funded in whole or in part by Proposition 84.

SIGNATURE AND ACKNOWLEDGMENT:

COMPANY / FIRM NAME		
ADDRESS (INCLUDING ZIP)		
CONTACT PERSON:		
EMAIL AND WEBSITE		
PHONE		SIGNATURE: