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DEPARTMENT OF GENERAL SERVICES



SOLANO
COUNTY

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AMENDMENT 2

**REQUEST FOR PROPOSAL (RFP) NO.: 955-1103-21
FOR
TRANSITIONAL HOUSING PROGRAM-PLUS
(THP-PLUS)**

SUBMISSION DATE: DECEMBER 17, 2020, 5:00 PM (PST)

| SUBMIT PROPOSAL TO: | RFP COORDINATOR |
|---|---|
| Solano County digitally via Bonfire E-Procurement Platform Solano County Portal website at https://solanocounty.bonfirehub.com | Farid Atmar, RFP Coordinator Phone: 707/784-6976 MFAanmar@solanocounty.com |
| Any proposer participating in this solicitation is required to have a vendor application on file with the County. This application may be downloaded from the Solano County website at www.solanocounty.com . Include the application with your proposal. The County will post any changes and information relating to this RFP digitally via Bonfire E-Procurement Platform. Proposers are responsible for frequently checking the Bonfire Platform at https://Solanocounty.Bonfirehub.Com for any changes or information relating to this RFP. | |
| "Smoking is not permitted in County Buildings or around Solano County campuses. Thank you in advance for your compliance." | |

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DEPARTMENT OF GENERAL SERVICES
Central Services Division



**SOLANO
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November 19, 2020

AMENDMENT 2

**TRANSITIONAL HOUSING PROGRAM-PLUS
(THP-PLUS)**

RFP NO.: 955-1103-21

Pursuant to Request for Proposal, RFP No. 955-1103-21, Transitional Housing Program-Plus (THP-PLUS), the County of Solano has amended the RFP to reflect the following changes:

Attachment 1: Questions and Answers

The amendment shall be considered part of the Request for Proposal for the above-mentioned services as though it had been issued at the same time and shall be incorporated integrally therewith. Where provision of the following supplementary data differs from those of the original RFP package, this amendment shall govern and take precedence.

Interested firms are hereby notified that they shall make any necessary adjustment(s) in the response to this RFP as a result of this amendment. The County considers that each firm's proposal is submitted with full knowledge of all modifications and supplemental data specified.

All other terms and conditions and requirements contained in the RFP remain unchanged. Complete the attached amendment acknowledgment letter and return with your proposal.

The County of Solano thanks you for your expressed interest in its RFP and looks forward to receiving your proposal.

Respectfully,

A handwritten signature in black ink, appearing to read "Farid Atmar", with a stylized flourish.

Farid Atmar, Senior Buyer
RFP Coordinator

**COUNTY RESPONSES TO QUESTIONS/COMMENTS
TRANSITIONAL HOUSING PROGRAM-PLUS
(THP-PLUS)**

RFP NO.: 955-1103-21

Questions and Answers Sheet

| No. | RFP Reference Section | Question/Comment | County Response (For County use only) |
|-----|---|---|--|
| 1 | Page 9, Section k. County Contract | Is there a template? Or do we type up our own Statement of Acknowledgment on agency letterhead? | No, there is not a Statement of Acknowledgment template; please include a statement of acknowledgment in your proposal. |
| 2 | Page 7, Section 6. Instructions to Proposers | RE: Proposal formatting: Is there a font style or size requirement? | Written responses must be formatted using, at minimum, an 11-point font with, at minimum, 1-inch margins. |
| 3 | Page 8, Sections i. and ii. "Key team members" | For key team members, include interim C-level staff or ok to omit since they will not be involved for the duration of the project as specified by the RFP/contract? | Yes, include these staff. Indicate they are interim, does not need to be binding staff. List the staff on deck who are key members. |
| 4 | Page 7, Section 6. Instructions to proposers a. "Proposal" | 25-page limit excludes cover letter, resumes, and RFP, but does that also mean the 25-page max is to include all subsequent sections c. through h.? | The 25-page limit shall include section 6.c through 6.g. |
| | Page 6, section 4. Contract Duration and Funding Availability | Will rate structure still be consistent with matching NMD rate? | The County is requesting the agencies indicate the rate structure they would be requesting in their proposal. Under number 3- Scope of Service- B- the first bullet point requests that based on the maximum budget the proposers describe the number of participants that can be served. This would be based off o the rate structure they are proposing. |

Attachment 2

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AMENDMENT 2 ACKNOWLEDGMENT

REQUEST FOR PROPOSAL (RFP) NO.: 955-1103-21 FOR TRANSITIONAL HOUSING PROGRAM-PLUS (THP-PLUS)

SUBMISSION DATE: DECEMBER 17, 2020, 5:00 PM (PST)

This document may be found at www.solanocounty.com and www.publicpurchase.com
Updates and any amendments will be posted on the same website.

DATE OF AMENDMENT: NOVEMBER 19, 2020

ACKNOWLEDGEMENT

This Amendment must be signed and returned with your bid, or otherwise acknowledged, prior to the Closing Date and Time listed on the RFP cover sheet. If you have already submitted a Proposal and need to make corrections, submit a corrected Proposal with this Amendment prior to the closing.

Offeror

Signature

Name and Title

Date

RETURN WITH PROPOSAL