



GENERAL ELECTION Election Calendar November 6, 2012

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Please call 707-784-6675 if you have any questions or comments or visit our website at www.solanocounty.com/elections Thank you.

All references are to the California Elections Code unless otherwise noted.

Calendar Key – **Asterisk “*”** indicates the legal date falls on a holiday or weekend. County offices will be closed. The date listed will be the next working day. **"E"** stands for Election. The minus sign and the number after **"E -"** indicates the number of days until the election. The plus sign and the number after **"E +"** indicate the number of days after the election. For example, “E-29” means 29 days before the election, while “E+28” means 28 days after the election.

EARLY suggested deadlines are provided in the calendar below for jurisdictions that can meet them. These EARLY deadlines are necessary in order for the Solano County Elections Department to meet printing and mailing schedules. FINAL deadlines are noted as such. Thank you for your cooperation.

June 11, 2012 (E-148)	<u>GOVERNOR'S PROCLAMATION – ISSUANCE</u> By this date, the Governor shall issue a proclamation calling the General Election and shall state the time of the election and the offices to be filled and transmit a copy of the proclamation to the Board of Supervisors of each county. The Secretary of State will send an informational copy of the proclamation to each County Elections Official. §12000
July 2 – July 16 (E-127 to E-113)	<u>CITIES PUBLISH ELECTION NOTICE</u> Between these dates, any city that is consolidating an election with the November General will publish a Notice of Election one time in a newspaper of general circulation stating: • The date and polling hours of the election. • Any offices to be filled, specifying full term or short term, as the case may be. §12101, 12102

July 4, 2012* (E-125)	<u>SPECIAL DISTRICTS & CITIES DELIVER NOTICE OF ELECTION TO THE ELECTIONS OFFICE</u> Last day for district secretaries and City Clerks to deliver Notice of Election listing the elective offices to be filled and any measure (if known at the time) to be voted on and to deliver a map of the District or City to the Elections Department. Cities and Special Districts should include the notice of how a tie vote will be resolved. §§10509, 10522, 10524
July 4, 2012* (E-123)	<u>SCHOOLS TO DELIVER SPECIFICATIONS OF THE ELECTION ORDER TO THE ELECTIONS OFFICE</u> Last day for a School Board to deliver a resolution known as the "Specifications of the Election Order" and file it with the County Superintendent of Schools and County Elections Official, stating the date and purpose of the election. Ed. Code §5322 A clause to determine a tie vote is included in the "Specifications of the Elections Order". Ed. Code §5016
July 9 – August 8 (E-120 to E-90)	<u>NOTICE OF ELECTION PUBLICATION</u> Between these dates the County Elections Official, as a matter of policy, will publish a Notice of Election containing the date of the election, the offices to be filled, where nomination papers are available, and the deadline for filing Declarations of Candidacy. Notice of Central Counting Place may be combined with this notice. §§12109, 12112
July 16 – August 10 (E-113 to E-88)	<u>CANDIDATE STATEMENTS – COUNTY & SCHOOLS</u> Between these dates, nominees may prepare a statement of qualifications, not to exceed 200 words, to be included in the official sample ballot. The statement shall be filed and paid for at the time it is filed. Obtain cost information from the Elections Department. §13307
July 16 – August 10 (E-113 to E-88)	<u>CANDIDATE STATEMENTS IN THE COUNTY OFFICIAL SAMPLE BALLOT</u> Period in which United States House of Representatives, State Senate and Assembly candidates may purchase space for a 250-word candidate statement in the official sample ballot(s) of the county or counties in the jurisdiction. Candidates for State Senate and Assembly may purchase statement space only if they have agreed to voluntary expenditure limits. § 13307.5; GC 85601

July 16 – August 10 (E-113 to E-88)	<u>CANDIDATE NOMINATION PERIOD – SCHOOL/SPECIAL DISTRICTS</u> Candidate filing period for candidates running for special and school district offices. Forms are obtained from and filed with the County Elections Department. <u>CITIES</u> §§10510, 13307, 13311 Candidates for city office must be nominated by not less than 20 nor more than 30 voters in cities with 1,000 or more registered voters. The nomination papers shall be accompanied by an affidavit of the nominee that he or she will accept the office if elected. Nomination documents shall be obtained from and filed with the City Clerk. §§ 10220-10230, GC 36503
July 18, 2012 (E-111) EARLY	Early date to submit resolutions and measure text to the County Elections Official. The date is recommended because of the printer's deadlines. (Suggested Date)
July 18, 2012 (E-111) Date designated by SOS	<u>CANDIDATE STATEMENTS - STATEWIDE CANDIDATES ONLY</u> Last day U.S Senate candidate's statement for publication in the state ballot pamphlet will be accepted by the Secretary of State. §9084(i); GC 85601(a)
July 31, 2012 (Date fixed by law) (E-98)	<u>CAMPAIGN FINANCIAL STATEMENT – SEMIANNUAL</u> Last day to file semiannual campaign financial statements for candidates and committees receiving contributions or making expenditures between January 1, 2012 and June 30, 2012. GC 84200, 84218
July 31, 2012 (E-98)	<u>CHANGE OF CANDIDATE'S DESIGNATION ON BALLOT</u> The last day that any candidate may request in writing a different ballot designation than that used at the Primary Election. The written request shall be accompanied by a ballot designation worksheet. This request should be made to both the Secretary of State and the County Elections Official. §13107(e)
August 10, 2012 5:00 p.m (E-88)	<u>DEADLINE FOR FILING TAX RATE STATEMENT FOR BOND MEASURES</u> Statement for any bond measure appearing on the November ballot. §9401

August 10, 2012 5:00 p.m. (E-88)	<u>LAST DAY TO FILE A REQUEST FOR CONSOLIDATION</u> Last day for local governing body to file with Board of Supervisors a resolution requesting consolidation of a local election for candidates and/or measures to be voted upon. A copy of the resolution must also be filed with the Registrar of Voters on or before this date. Earlier filing dates are encouraged in order to meet printing schedules. The request for consolidation shall set forth the exact form of any question, proposition, or office to be voted on, as it is to appear on the ballot. §§10401, 10402, 10403
August 10, 2012 (E-88) FINAL	<u>CANDIDATE'S STATEMENT – LEGISLATIVE, CONGRESSIONAL AND COUNTY NOMINEES WHO WILL RUNOFF IN THE NOVEMBER ELECTION</u> Last day nominees may prepare a statement of qualifications, not to exceed 200 words for local candidates and 250 words for state candidates, to be included in the official sample ballot. The statement shall be filed and paid for at the same time it is filed. Obtain cost information from the County Elections Department. § 13307
August 10, 2012 (E-88)	<u>NOTIFICATION OF MAIL BALLOT PRECINCT</u> Last day for the county elections official to determine if there are 250 or less persons registered to vote in any precinct. If this is the case, the election official may furnish each voter with a vote-by-mail ballot along with a statement that there will be no polling place for the election. The election official shall also notify each voter of the location of the two nearest polling places in the event the voter chooses to return the ballot on election day. § 3005
August 11, 2012* to August 15, 2012 (E-87 – E-83)	<u>EXTENSION OF NOMINATION PERIOD</u> Extension period for anyone other than the incumbent to file a Declaration of Candidacy and Nomination Petition if the incumbent did not file by August 10. This provision does not apply if there is no incumbent eligible or if there is a vacancy. §§ 8022,8024,8204
August 15, 2012 (E-83)	<u>POLITICAL PARTY ENDORSEMENTS</u> Last day for any qualified political party to submit to the county elections official a list of all candidates for voter-nominated office who will appear on any ballot in the county in question, and who have been endorsed by the party. The county elections official shall print any such list that is timely received in the sample ballot. § 13302(b)

August 15, 2012 (E-83)	<u>INSUFFICIENT NOMINEES – SPECIAL DISTRICTS</u> If by 5p.m. on this day, only one person has been nominated or an insufficient number of persons have been nominated to fill an office or offices, and a petition signed by 10% or 50 voters (whichever is the smaller number) has not been submitted, the elections official shall certify this fact to the Board of Supervisors. Any person who has filed a Declaration of Candidacy shall be appointed by the Board of Supervisors at a regular or special meeting held prior to the first Monday before the first Friday in December. If no one filed, another qualified person shall be appointed by the Board of Supervisors on or before November 6 and shall take office and serve as if elected. § 10515
August 15, 2012 (E-83)	<u>INSUFFICIENT NOMINEES – SCHOOLS / COUNTY BOARDS OF EDUCATION</u> If by 5 p.m. on this day, only one person has been nominated or there are no nominees for the office(s) to be filled or in the case of members elected at large or by trustee areas, there are fewer than the number to be elected, and no petition is signed by 10% or 50 voters (whichever is the smaller number) an appointment will be made. The qualified person nominated shall be seated at the organizational meeting of the board, or, if an insufficient number is nominated, the governing board shall appoint as necessary at a meeting prior to Election Day. Persons so appointed shall be seated at the organizational meeting as if they had been elected. In the event no one is nominated, the governing board shall publish a notice one time in a newspaper of general circulation in the district stating the board intends to make an appointment and informing the public how to apply for the office. Ed. Code §§ 5326, 5328, 5328.5 Cities: If by this day (or the 88th day if there is no extension) there are no nominees or only one nominee for an elective city office, the city council may decide to fill the office by appointment or proceed with the election. Prior to the council's action, the City Clerk must publish a one-time notice of the facts and options under Elec. Code§ 10229. The council may not make an appointment until five days after this publication. § 10229 If no appointment is made by the 75th day, Aug 23rd, the election is held. If any citywide office or measure is on the ballot, the election is held regardless of insufficient nominees. § 10229(a)
August 16, 2012 11 a.m. (E-82)	<u>RANDOMIZED ALPHABET DRAWING</u> Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidates will appear on the general election ballot. On this same day, the elections official shall conduct a randomized alphabet drawing for the offices of State Senate and Assembly. § 13112(b)

August 17, 2012 (E-81)	<u>ARGUMENTS DUE FOR BALLOT MEASURES</u> Deadline to submit arguments for or against ballot measures. (Arguments are public after the 5p.m. deadline). Department Policy §§ 9163, 9316
August 17, 2012 to August 27, 2012 (E-81 to E-71)	<u>10 DAY PUBLIC INSPECTION FOR ARGUMENTS FILED</u> 10-calendar day public inspection of arguments and ballot materials for measures. Documents will be on public display at the Solano County Registrar of Voters at 675 Texas St, Suite 2600, Fairfield. Any person may obtain a copy of the materials for a fee not to exceed the actual cost incurred by the county to provide them. § 9190 During this period, any voter of the jurisdiction or the County Elections Official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted. §§ 9190, 9380
August 27, 2012 (E-71)	<u>REBUTTALS AND ANALYSES DUE FOR BALLOT MEASURE</u> Deadline for proponents and opponents to submit rebuttal arguments. § 9167 (Rebuttals and Analyses are public after the 5p.m. deadline). Department Policy County Counsel to submit analyses (§9160, 9313) for county and school / special district measures; City Attorney to submit analyses of city measures. § 9280 County Auditor, if previously directed by the Board of Supervisors, to submit fiscal analysis of measures. § 9160
August 27, 2012 to September 6, 2012 (E-71 to E-61)	<u>10-DAY PUBLIC INSPECTION FOR REBUTTALS AND ANALYSES</u> 10-calendar day public inspection of analysis, rebuttals, and ballot materials for measures. Documents will be on public display at the Solano County Registrar of Voters at 675 Texas St, Suite 2600, Fairfield. Any person may obtain a copy of the materials for a fee not to exceed the actual cost incurred by the county to provide them. § 9160, 9162, 9190 During this period, any voter of the jurisdiction or the County Elections Official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted. §§ 9190, 9380

August 30, 2012 (E-68)	<u>CERTIFIED LIST OF CANDIDATES AND ROTATION LIST</u> Last day for the Secretary of State to certify and send to each County Elections Official a list by public office showing the name, party preference (or lack of party preference), and ballot designation of every person who has received the nomination as a candidate for public office and is entitled to receive votes within the county at the General Election. § 8148 By this day, the Secretary of State shall also provide to county elections officials a list of candidates for each county arranged according to the randomized alphabet drawn on August 16, 2012 (E-82). §§ 8149, 13111
August 30, 2012 (E-68)	<u>DEATH OF A CANDIDATE</u> Last day for the county elections official to remove a deceased candidate's name from the General Election ballot. § 8808
September 7, 2012 (E-60)	<u>SPECIAL ABSENTEE VOTER BALLOT APPLICATIONS</u> First day county elections official may process applications for special absentee voter ballots (Federal Post Card Applications). Any application received by the county elections official prior to this day shall be kept and processed on or after this date. If the applicant is not a resident of the county to which he or she has applied, the elections official receiving the application shall forward it immediately to the proper county. §§ 300(b), 3100, 3103, 3303, 3304
September 7, 2012 to September 17, 2012 (E-60 – E-50)	<u>REPORT OF REGISTRATION-60 DAY COUNTY REPORT</u> Within this timeframe, the county election official shall send to the Secretary of State a summary statement of the number of persons registered by party in their counties and in each political subdivision thereof as of September 7, 2012. § 2187
September 10, 2012 To October 23, 2012 (E-57 – E-14)	<u>WRITE - IN PERIOD FOR NONPARTISAN OFFICE ONLY</u> During this period write-in candidates must file their Statement of Write-in Candidacy and Nomination papers with the county elections official. § 8601
September 27, 2012 to October 16, 2012 (E-40 to E-21)	<u>STATE VOTER INFORMATION GUIDE</u> Between these dates, the Secretary of State shall mail state Voter Information Guides to all households in which voters were registered by September 7, 2012 (E-60). § 9094(a)

September 27, 2012 to October 16, 2012 (E-40 to E-21)	<u>COUNTY SAMPLE BALLOT MAILING</u> Between these dates, the County Elections Official shall mail a polling place notice and sample ballot to each registered voter. The polling place notice shall state whether the polling place is accessible to the physically handicapped. §§ 13300, 13304, 13303
October 5, 2012 (E-32) (Date fixed by law)	<u>FIRST PRE-ELECTION STATEMENT</u> Last day for candidates and committees to file campaign financial statements covering the period ending September 30, 2012. GC 84200.5; 84200.7(b)
October 8, 2012 (E-29)	<u>LAST DAY TO REGISTER TO VOTE TO ENSURE RECEIPT OF SAMPLE BALLOT</u>
October 8, 2012 (E-29)	<u>PRECINCT BOARD MEMBERS AND POLLING PLACES</u> Last day for the county elections official to appoint the members of the several precinct boards and designate the polling places. § 12286
October 8, 2012 to October 30, 2012 (E-29 to E-7)	<u>VOTE-BY-MAIL VOTING PERIOD</u> Between these dates, any registered voter may apply in the County Elections Office for a Vote-By-Mail ballot. Applications received before October 8, 2012 (E-29) shall be kept and processed during this application period. §§ 3001, 3003
October 21, 2012 to November 5, 2012 (Within 24 hours) (E-16 to E-1)	<u>LATE CONTRIBUTION REPORT</u> All candidates and committees that make or receive a late contribution and all other committees that make a late contribution cumulatively totaling \$1000 or more from a single source during the 16 days before an election must report it by <u>guaranteed overnight mail</u>, <u>personal delivery</u>, or <u>facsimile transmission</u> within 24 hours. Late contribution reports may be reported on Form 497. GC 84203; 84203.3

October 21, 2012 to November 5, 2012 (Within 24 hours) (E-16 to E-1)	<u>LATE INDEPENDENT EXPENDITURE REPORT</u> All candidates and committees that make a late independent expenditure totaling \$1000 or more on any date during the 16 days before an election must report it by <u>guaranteed overnight mail, personal delivery, or facsimile transmission</u> within 24 hours. Late independent expenditure reports may be reported on Form 496. GC 84204; 85500
October 22, 2012 (E-15)	<u>CLOSE OF VOTER REGISTRATION</u> The county elections official shall accept an affidavit of registration executed as part of a voter registration card in the forthcoming election if the affidavit is executed on or before the 15th day prior to the election, and if any of the following apply: 1) The affidavit is postmarked on or before the 15th day prior to the election and received by mail by the county elections official. 2) The affidavit is submitted to the Dept. of Motor Vehicles or accepted by any other public agency designated as a voter registration agency pursuant to the National Voter Registration Act of 1993 (42 U.S.C. Sec 1973gg) on or before the 15th day prior to the election. 3) The affidavit is delivered to the county elections official by means other than those described in paragraphs (1) and (2) on or before the 15th day prior to the election. § 2107
October 22, 2012 (E-15)	<u>NOTICE OF CHANGE OF ADDRESS WITHIN COUNTY</u> Last day before the General Election for any voter to send a notice or letter advising the county elections official of a change of address within the county. The notice or letter shall be mailed (postmarked by this date) or delivered to the county elections official by this date and is effective upon receipt. The notice or letter may also be submitted to the Department of Motor Vehicles or any National Voter Registration Act designated agency by this date prior to the election. The county elections official shall correct the registration records accordingly. The notice or letter is in lieu of re-registering. § 2119
October 23, 2012 to October 30, 2012 (E-14 to E-7)	<u>NEW RESIDENT REGISTRATION PERIOD</u> Any person who becomes a new resident after October 22, 2012 (E-15) may register to vote beginning on October 23, 2012 (E-14), and ending on October 30, 2012 (E-7). This registration must be executed in the county elections office and the new resident shall vote a new resident's ballot in that office. A new resident is eligible to vote for only president and vice president. §§ 332, 3400 The ballots of new residents shall be received and canvassed at the same time and under the same procedure as vote-by-mail ballots. § 3405

October 23, 2012 to November 6, 2012 (E-14 to E-0)	<u>NEW CITIZENS REGISTRATION PERIOD</u> Registration for new citizens begins the 14th day prior to an election and ends on Election Day. A new citizen registering to vote after the close of registration shall provide the County Elections Official with proof of citizenship (between these dates) prior to voting, and shall declare that he or she has established residency in California. New citizens vote within the Registrar of Voters' office. §§ 331, 3500, 3501, 3502
October 25, 2012 (E-12)	<u>SECOND PRE-ELECTION CAMPAIGN FINANCIAL STATEMENT</u> Last day to file campaign statements for candidates and committees for the reporting period October 1, 2012 through October 20, 2012. Candidates being voted upon, their controlled committees, and committees primarily formed to support or oppose a candidate or measure must file the second pre-election statement by <u>guaranteed overnight mail</u> or <u>personal delivery</u>. GC 84200.5; 84200.7(a)
October 25, 2012 (E-12)	<u>SUPPLEMENTAL INDEPENDENT EXPENDITURE REPORT</u> Last day to file supplemental independent expenditure reports for candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure. Independent expenditure reports are filed at the same time, and in the same places, as would be required if the filer were primarily formed to support or oppose the candidate, measure, or measure qualification affected by the independent expenditure. GC 84203.5
Oct. 27, 2012 (E-10)	<u>NOTICE OF CENTRAL COUNTING PLACE</u> Last day for County Elections Official to publish the notice that the general election ballots will be counted at a specified public place. The notice shall be published one time in a newspaper of general circulation in the county. § 12109
Oct. 30, 2012 (E-7)	<u>LAST DAY FOR CITIES TO PUBLISH NOTICE OF MEASURE</u> The city elections official shall publish a synopsis of any measures at least one time not later than one week before the election in a newspaper of general circulation in the city. § 12111

October 30, 2012 (E-7)	<u>VOTE-BY-MAIL VOTER BALLOT APPLICATION</u> Last day for the County Elections Official to receive any voter's application for a Vote-By-Mail ballot and to issue such ballot for the general election. § 3001
October 31, 2012 to November 5, 2012 (E-6 to E-1)	<u>SPECIAL ABSENTEE VOTER – RECALLED TO MILITARY SERVICE</u> On or between these dates, a registered special absent voter recalled to military service after October 30, 2012(E-7), but before 5:00 p.m. on November 5, 2012(E-1), may appear before the County Elections Official and obtain an vote-by-mail ballot which may be voted in the County Election Official's office or outside the County Election Official's office on or before the close of the polls and returned as are other voted absent voter ballots. § 3110
October 31, 2012 to November 6, 2012 (E-6 to E-0)	<u>REQUEST FOR VOTE-BY-MAIL BALLOTS - LATE CONDITIONS</u> On or between these dates, Vote-By-Mail ballots are available at the elections offices for voters who have conditions preventing them from voting at a polling place. A written application signed by the voter under penalty of perjury is required. The voter may designate any authorized representative to return the voted Vote-by-Mail ballot. § 3021
November 6, 2012 (E-0)	<u>GENERAL ELECTION DAY</u> Polls open at 7 a.m. and close at 8 p.m. §§ 1000, 14212
November 6, 2012 (E-0)	<u>UNOPPOSED SUPERIOR COURT JUDGE</u> On this date the County Elections Official will declare any incumbent superior court judge whose name did not appear on either the primary or general election ballot re-elected. § 8203
December 4, 2012 (E+28)	<u>COMPLETION OF OFFICIAL CANVASS BY ELECTIONS OFFICIAL</u> The Elections Official shall prepare a certified statement of the results of the election and submit it to the Board of Supervisors. The Board of Supervisors shall declare the winners for each office and each measure. The Elections Official shall make out and deliver to each person elected or nominated a Certificate of Election or Nomination. §§ 15372, 15400,15401

December 7, 2012 (E+31)	<u>STATEMENT OF RESULTS TO SECRETARY OF STATE</u> By this date the County Elections Official shall send to the Secretary of State in an electronic format, one complete copy of the returns for all candidates for statewide office, Representative in Congress, Member of the State Senate, Assembly, Member of the State Board of Equalization, and for all statewide measures. § 15375
December 7, 2012	<u>CANDIDATES ELECTED TO SPECIAL DISTRICTS AND SCHOOL DISTRICTS ASSUME OFFICE</u> Special district officers declared elected or appointed take office this day at noon. §10554 School and Community College district officers elected or appointed take office this day. E.C. 5017
January 31, 2013 (Date fixed by law)	<u>CAMPAIGN FINANCIAL STATEMENT – SEMIANNUAL</u> Last day to file semiannual campaign financial statements for all candidates and committees receiving contributions or making expenditures between July 1, 2012 and December 31, 2012.