

SOLANO EMERGENCY MEDICAL SERVICES COOPERATIVE

Board of Directors

Bill Emlen
Solano County Administrator
Chair, SEMSC

John Jansen
Health Care Consumer Rep.
Vice Chair, SEMSC

Joshua Chadwick, Fire Chief
Benicia Fire Department
Fire Chief Representative

Caesar Djavaheerian, MD
Emergency Department
NorthBay Medical Center
Physicians' Forum Rep.

Vacant,
City Manager Representative

Thea Giboney, MHA
Medical Group Administrator
Kaiser Permanente
Medical Professional Rep.

David Piccinati, MD
Emergency Department
Sutter Solano Med. Center
Medical Professional Rep.

EMS Agency Staff

Bela Matyas, MD, MPH
Public Health Officer

Pranav Shetty, MD, MPH
EMS Agency Medical Director

Benjamin Gammon, EMT-P
EMS Agency Administrator

Counsel

Julie A. Barga
Deputy County Counsel

SEMSC Board of Directors Regular Meeting

Thursday, January 11, 2024
9:00 – 10:30 AM

701 Civic Center Blvd.
Suisun City, CA 94585

AGENDA

Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda. Members of the public who wish to comment on any item on the agenda may submit comments by emailing HSSSolanoresponds@solanocounty.com or mailing the comments to 355 Tuolumne St., Suite 2400, MS 20-240, Vallejo, CA. 94590 (Attention: SEMSC). In order for comments received in advance to be provided to the Board, the comments must be received no later than Wednesday, January 10, 2024 at 5:00p.m. If received on time, copies of comments received will be provided to the Board and will become apart of the official meeting record but will not be read aloud at the meeting.

To submit comments verbally from your phone during the meeting, you may do so by dialing 1-415-655-0001 and using Access Code 2467 852 3156. No attendee ID number is required. Once entered into the meeting, you will be able to hear the meeting and will be called upon to speak during the public comment period.

For members of the public attending in person, the Chair will call upon speakers for public comment as indicated on the agenda. Each speaker will have 2 minutes to address the Board.

SEMSC does not discriminate against persons with disabilities. If you wish to participate in this meeting and will require assistance in order to do so, please call staff at (707) 784-8155 or email HSSSolanoresponds@solanocounty.com at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet will be emailed to you upon request. You may request materials by emailing HSSSolanoresponds@solanocounty.com.

SOLANO EMERGENCY MEDICAL SERVICES COOPERATIVE

Regular Board Meeting – Agenda – January 11, 2024

1. CALL TO ORDER - 9:00 a.m.

2. ROLL CALL

3. ITEMS FROM THE PUBLIC

*This portion of the meeting is reserved for persons wishing to address the Board on any matter **not** included on the agenda.*

4. APPROVAL OF THE MINUTES OF October 12, 2023 (Discussion/Action)

5. APPROVAL OF THE AGENDA (Discussion/Action)

6. REPORTS (Informational Reports)

- a. SEMSC Medical Director’s Report
- b. EMS Administrator’s Report
- c. Medic Ambulance Operator’s Report
- d. EMS Quarterly Activity Report

Attachments: A – EMS Quarterly Activity Report for the Period of July to September 2023 EMS General Overview

- (1) EMS General Data
- (2) EMS Specialty Care Program Data
- (3) EMS Trauma One System Update
- (4) Emergency Medical Dispatch (EMD) Update
- (5) ESO EMD Data Repository Update
- (6) Exclusive Operating Area (EOA) Request for Proposal (RFP) Ambulance Update

7. ITEMS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Board on Regular Calendar Items included on the Agenda. Each speaker shall have 2 minutes to address the Board

8. REGULAR CALENDAR (Discussion/Action)

- a. Selection of Vice Chair 2024
- b. Review and Consider Approval of Annual SEMSC Budget/Revenue Allocation Plan for FY 2024/2025, and Adoption of Resolution 22-001 Attachment: Resolution 22-001 (Annual Budget/Revenue Allocation Plan)
- c. Review and consider adopting an amendment to the Solano Emergency Medical Services Cooperative Ambulance Service Agreement, “Agreement”, authorizing imposition of franchise fee increase to compensate Solano County for costs related to effort required to monitor, enforce and manage the Agreement. This franchise fee will account for substantial increases based on cost of living and operational costs. This would increase the current franchise increase from \$600,000.00 to \$650,000.00.
- d. Review and consider adopting amendments to the Conflict of Interest Code. Local Agencies must review its Conflict of Interest Code biennially during even-numbered years to ensure the codes remain current and accurate. A review of the current Conflict of Interest Code reflects amendments necessary to reflect current structure of the SEMSC and to update the categories of financial interests subject to disclosure.

9. BOARD MEMBER COMMENTS

- a. Chair
- b. Directors

10. ADJOURN

To the next regularly scheduled meeting of April 11, 2024, 9:00 AM in the Suisun City Council Chambers, 701 Civic Center Blvd., Suisun City CA 94585 or via WebEx

**Solano Emergency Medical Services Cooperative (SEMSC)
Regular Meeting Minutes
October 12, 2023; 9:00AM – 10:30 AM**

BOARD MEMBERS

- Bill Emlen, Chairperson, SEMSC Board
- Joshua Chadwick, Fire Chiefs Representative
- Caesar Djavaheerian, Physicians' Forum Representative
- Greg Folsom, City Managers Representative
- Thea Giboney, Medical Professional Representative
- John Jansen, Healthcare Consumer Representative
- David Piccinati, Medical Professional Representative

STAFF

- Pranav Shetty, EMS Medical Director
- Bela Matyas, Public Health Officer
- Benjamin Gammon, EMS Administrator
- Scott Wagness, EMS Coordinator
- Keith Erickson, EMS Coordinator
- Karen Arreola, Clerk of the Board
- Isabella Lim, Health Assistant
- Adelin Ansari, Health Education Specialist

AGENDA ITEMS	DISCUSSION	ACTION	RESPONSIBLE
1. Call to Order - 9:00 a.m.			
2. Roll Call	Meeting called to order with a quorum present. Board Member Greg Folsom was not present.		
3. Items from the Public	(None.)		
4. a. Approval of the Regular Meeting Minutes of July 13, 2023	<p>Board Member Jansen moved to approve the Regular Meeting Minutes of the January 12, 2023 Meeting. Board Member Chadwick seconded.</p> <p><u>Roll Call Vote:</u> Bill Emlen – AYE David Piccinati – AYE Caesar Djavaheerian – AYE Thea Giboney- AYE</p>		

<p>b. Approval of the Special Meeting Minutes of August 28, 2023</p>	<p>Motion passed.</p> <p>Board Member Chadwick moved to approve the Special Meeting Minutes of the August 28, 2023 Meeting. Board Member Jansen seconded.</p> <p><u>Roll Call Vote:</u> Bill Emlen – AYE David Piccinati – AYE Caesar Djavaheerian – AYE Thea Giboney- AYE</p> <p>Motion passed.</p>		
<p>5. Approval of the Agenda</p>	<p>Board Member Chadwick moved to approve the Agenda. Board Member Djavaheerian seconded.</p> <p><u>Roll Call Vote:</u> Bill Emlen – AYE John Jansen – AYE Thea Giboney - AYE David Piccinati – AYE</p> <p>Motion passed.</p>		
<p>6. Reports</p>	<p>(Informational Reports)</p>		
<p>a. SEMSC Medical Director's Report</p>	<p>a. Dr. Shetty then stated that they are revamping a lot of the protocols, specifically the BLS protocols that are very outdated, in which they are creating a new format that are organized by chief complaint and then the ALS and BLS protocols are all in one document, in one common protocol given that the ALS interventions are a natural extension of the BLS interventions. Dr. Shetty states that they have been continuing to move forward on these updates and adds that in the past quarter they have had five new protocols on U B1 for Behavioral emergencies, B2 for abuse, C1 for shock, C10 for chest pain and C14 for stemi. Dr. Shetty adds that these are all new protocols that were revised and enacted and that the relevant BLS protocols that map to those chief complaints were discontinued. Dr. Shetty states that our website will need to be updated on those changes but that those protocols are live. Dr. Shetty then states that they currently have two protocols out for comment; one</p>		

	<p>is C3 on pulseless arrest and this actually combines several protocols that they had in the past that divided out the ideology of pulseless arrest so they tried to consolidate some of that which is replacing BLS C3 as well as 3 ALS protocols being C3, C4 and C12 who he is hoping to consolidate and make things simpler in that way. Dr. Shetty also mentioned that they have one new protocol that they put forward on suspected sepsis M10, the reason being because sepsis obviously causes a lot of morbidity and mortality in our community and found that early recognition of sepsis can lead to decreased morbidity and so they have put together a new protocol that's essentially trying to recognize sepsis from a prehospital standpoint and essentially encouraging more aggressive fluid resuscitation in the course of illness and allowing for vasoactive drugs to be given to support blood pressure during the time and making it a little bit more explicit in their protocol, which is out for comment as well. Dr. Shetty then moved on to policies and mentioned that two policies were enacted in the last quarter. The first one is 5700 which basically updated the stock to the required stock for non-transport providers to reflect again their protocols as well and the expanded scope as discussed in prior meetings. The second policy being 6612 which is the one that allows ALS providers to utilize the cardiac monitor as an assessment tool. Dr. Shetty states that they had discussed this before especially when they were speaking about the relative distinction of ALS versus BLS level of care that's being provided and prior to this essentially, once a medic puts a monitor on the patient, it became an ALS call and they continued that throughout and hopefully have now allowed, with the work that Ms. Adelin has done in looking at what interventions these patients received, have basically allowed for a medic to use the monitor to obtain more data of the patient's security of illness but then can still run that as a BLS call once they get that information. If any other ALS interventions as an IV or EKG are done, then it stays as ALS but they're allowed to put the patient on the monitor to just obtain more data. Dr. Shetty lastly adds that they have one EMT discipline case pending for a Solano County medic where the incident occurred in Sacramento County, and is actually under criminal investigation because of what happened in the line of duty, which until that process finishes, they would move forward with their process on recertification and license. Dr. Shetty concluded his report and asked if there were any questions. No questions were asked.</p>		
<p>b. EMS Administrator's Report</p>	<p>b. Ben Gammon, EMS Coordinator, EMS Administrator provided the following update: Mr. Gammon started off with introducing their new Deputy Health Officer, Dr. Cameron Kaiser. Dr. Kaiser comes from San Diego County and has taken involvement here and trying to learn the EMS system, with the hope of the upcoming months playing a larger role with the SEMSC. Mr. Gammon then moved on reporting response times for quarter four, April through June, 2023. Benicia Fire at 95.1%, Dixon Fire at 99.6%, Fairfield Fire at 94.6%, Vallejo Fire at 94.1%, and happily to report that Suisun City Fire is now in this PPP contract and providing date and are at 96.1%. Mr. Gammon then reported the EOA of their Medic Ambulance Provider at 99.4%. Mr. Gammon then asked if there were any questions because he wanted to save time for the EMS team's presentation. Board Member Chadwick asked that when Mr. Gammon</p>		

	reported Dixon Fire at 99.6%, is that just the city of Dixon or does that include covering their district as well? Mr. Gammon answered that it is just their response area to their city.		
c. Medic Ambulance Operator's Report	c. Jimmy Pierson, owner of Medic Ambulance provided the following update:		
d. EMS Quarterly Activity Report	<p>d. EMS staff, Isabella Lim, Health Assistant, Scott Wagness, EMS Coordinator, and Adelin Ansari, Health Education Specialist presented the EMS quarterly activity report to the Board, with a PowerPoint presentation. It was mentioned the report covered the period of April 1 through June 30, 2023, and the topics included:</p> <ul style="list-style-type: none"> • EMS Applications: EMT, Paramedic, MICN • General EMS Data • National Emergency Medical Services Information System • Specialty Care Programs • New and Upcoming Projects <p>Mr. Wagness concluded the PowerPoint presentation and asked if there was any questions she can answer. There was no questions asked.</p>		
7. Items of the Public	Bill Bullard, president of Healthcare Strategist, stepped forward to intrude himself to the board and formally meet. Mr. Bullard stated that he lives an hour away which is an easy drive for him and added that his team has between 35 and 50 years of experience in EMS consulting and would be happy to serve the county and can take any questions today.		
8. Regular Calendar	(Discussion/Action)		
a. Review and select a consultant from a provided list of three vendors to create the Exclusive Operating Area (EOA) Request for Proposal (RFP).	Mr. Gammon mentioned that the further questions the board asked for about the vendors have been provided in their meeting packets. Mr. Gammon states that the questions that were asked before along with the new set have been updated to the meeting packet for the vendor to be selected. Mr Gammon added that he is going to ask Ms. Arreola to do a roll call between the board members in which he would like the board members to list their first, second and third choice, in which then Bill will move to motion and then move forward to the vendor that has been selected. The Clerk of the Board, Mrs. Arreola, started the roll call vote with		

<p>Delegate authority to the EMS Administrator to execute a contract for such services.</p>	<p>Board Member Emlen in which Mr. Emlen asked to be deferred until the end. The roll call vote was at stated:</p> <p><u>Roll Call Vote</u> John Jansen: 1st- Healthcare Strategist 2nd- Endpoint EMS 3rd- Filler Security Joshua Chadwick: 1st- Filler Security 2nd- Healthcare Strategist 3rd- Endpoint EMS Caesar Djaveherian: 1st- Healthcare Strategists 2nd- Filler Security 3rd- Endpoint EMS Thea Giboney: 1st -Healthcare Strategist 2nd- Endpoint EMS (Ms. Giboney didn't have a 3rd selection) David Piccinati: 1st- Healthcare Strategists 2nd- Endpoint EMS 3rd- Filler Security Bill Emlen: 1st- Healthcare Strategists 2nd- Endpoint EMS (Mr. Emlen didn't have a 3rd selection)</p> <p>Mrs. Arreola stated that the first choice per votes is Healthcare Strategists, second choice is Endpoint EMS and 3rd choice is Filler Security.</p> <p>Board Member Piccinati moved to approve the voting for the vendor selection. Board Member Djaveherian seconded.</p> <p><u>Roll Call Vote:</u> Bill Emlen – AYE John Jansen – AYE Thea Giboney - AYE Joshua Chadwick – AYE</p> <p>Motion passed.</p>		
<p>b. Review and adopt a resolution that rescinds a portion of Resolution 11-001 and approves requiring operators of emergency ambulances to obtain authorization to operate in Solano County.</p>	<p>Keith Erickson, EMS Coordinator, stated that the first one was conceived back in 2010 and has not been revised since then and one of the main issues of it was the set dollar amount for the permits and inspection fees for the units so every time Solano EMS wanted to raise fees they would have to come to a vote from the board to increase fees. Mr. Erickson stated that they took it out and instead put in a clause saying that whatever the fee is set forth in policy 3000 EMS fees so it would not take up the board's time to vote on a fee increase every single time and that the EMS fees are bargain basement at best right now for BLS and CCT fees compared to the rest of the area. Mr. Erickson also added their appeals process needed to be tightened up especially when an operator does not show up for a hearing. Mr. Erickson also added that they raised the fees for the penalties also which for very small penalties, like for the first infraction was \$1,500, which it feels like that is no penalty for most, in which now all penalty</p>		

<p>c. BOARD MEMBER COMMENTS</p>	<p>fees are also increased. Board Member Chadwick asked if this was just for our facility or is this 911 response? Mr. Erickson answered that it is only for non-exclusive providers only. Board Member Chadwick also asked that if by doing this there were excluding anyone if there was an emergency and all units were out? Mr. Erickson answered that it would be a mutual aid and Medic would response and if its big enough it would go through the MHOAC. Board Member Giboney asked what was the process for the review of applications and the criteria for approval or denial? Mr. Erickson answered that it is spelled out in policy 5510 and the ambulance permit policy. He added that they would have to make sure that the company is solvent and that they have the correct staff in place, all units are up to standard, and all vehicles are up to CHP code.</p> <p>Board Member Jansen moved the resolution. Board Member Piccinati seconded.</p> <p><u>Roll Call Vote:</u> Bill Emlen – AYE Joshua Chadwick – AYE Thea Giboney - AYE Caesar Djavaherian – AYE</p> <p>Motion passed.</p>		
<p>9. Adjournment</p>	<p>Meeting adjourned at 10:06 a.m. Approximately and the next Regular Meeting of January 11, 2024, at 9:00 a.m., will be held in the Suisun City Chambers, 701 Civic Center Blvd., Suisun City, CA 94585.</p>		

Solano Emergency Medical Services Cooperative
Regular Board of Directors Meeting

Meeting Date: 1/11/2024

6. REPORTS

a. SEMSC Medical Director's Report (verbal update, no action)

No new policies were enacted since the last Board Meeting but there are a number that are being revised and will be finalized once the comment period ends.

Solano EMS policies and protocols are available on the internet at
<http://www.co.solano.ca.us/depts/ems/>

Solano Emergency Medical Services Cooperative
Regular Board of Directors Meeting

Meeting Date: 1/11/2024

6. REPORTS

b. EMS Administrator's Report

b.1. General Update

- *Staffing updates*

b.2. System Performance (FY 2023)

- Response time Percentages (EOA Provider)

	<u>1st Quarter</u>	<u>Overall</u>
➤ Medic:	98%	98.7%
- Response time Percentages (PPP Providers)

	<u>1st Quarter</u>	<u>Overall</u>
Benicia:	94.6%	95.2%
Dixon:	94.9%	97.4%
Fairfield:	93.8%	93.9%
Vallejo:	95.8%	93.8%
Suisun City:	95.7%	95.9%

b.3. System Updates

- Emergency Medical Dispatch (EMD)

Solano Emergency Medical Services Cooperative
Regular Board of Directors Meeting

Meeting Date: 1/12/2023

6. REPORTS

- c. Medic Ambulance Operator Report (verbal update, no action)**

Solano Emergency Medical Services Cooperative
Regular Board of Directors Meeting

Meeting Date: 1/11/2024

6. REPORTS

d. EMS Activity Report

Attachments:

A – EMS Quarterly Activity Report for the Period of July – September 2023

including:

- (1) EMS General Overview**
- (2) EMS General Data**
- (3) EMS Specialty Care Program Data**
- (4) EMS Trauma One**
- (5) Emergency Medical Dispatch (EMD)**
- (6) ESO EMD Data Repository**

**Solano Emergency Medical Services Cooperative
Regular Board of Directors Meeting**

Meeting Date: 1/11/2024

8. REGULAR CALENDAR

a. Selection of Vice Chair 2024

BACKGROUND:

In accordance with the SEMSC Bylaws, the SEMSC Board shall be comprised of seven members: the Solano County Administrator; one City Manager selected by the Solano County City Managers; one Fire Chief selected by the Solano-Napa Counties Fire Chiefs organization; two Medical Professional Representatives selected by the Solano County hospitals with emergency rooms; one Physicians' Forum Representative selected by the Physicians' Forum; and one Healthcare Consumer Representative selected by the other six members of the board. Each Board Member appointment is for a term of four years, with the exception of the Chair, which is a permanent appointment. The Bylaws provide for the annual election of the Vice Chair.

As indicated above, the Board must elect a Vice Chair annually. Pursuant to Article V, Section C, of the Solano Emergency Medical Services Cooperative (SEMSC) Bylaws, "The Board, at its regular January meeting, shall elect the Vice Chair, who shall hold office for a term of one (1) year unless the Vice Chair resigns. Should the Vice Chair resign, the Board shall elect a new Vice Chair who shall hold office for the remainder of the term.

LEGAL REVIEW SUFFICIENCY: This item has been reviewed as to form by CountyCounsel.

**Solano Emergency Medical Services Cooperative
Regular Board of Directors Meeting**

Meeting Date: 1/11/2024

8. REGULAR CALENDAR

- b. Discuss and Consider Approval of the SEMSC Budget/Revenue Allocation Plan for FY 2023/2024 and Adoption of Resolution 21-001**

Attachments: A – Resolution 21-001

B – Expenses/Revenue

C – Historical Reserve Balance

LEGAL REVIEW SUFFICIENCY: This item has been reviewed as to form by CountyCounsel.

**Solano Emergency Medical Services Cooperative
Regular Board of Directors Meeting**

Meeting Date: 1/11/2024

8. REGULAR CALENDAR

- c. **Review and consider adopting an increase to our EOA Provider annual franchise fee.**

BACKGROUND:

Over the past months, we have observed a substantial rise in costs assorted with the increased cost of living (COLA) and other operational expenses. Medic Ambulance has worked with SEMSC staff on coming to an agreement on a \$50,000.00 increase to their franchise fee starting April 1st, 2024.

The SEMSC Board is asked to review and adopt a 4th Amendment to the existing MSA, attached, authorizing this \$50,000.00 franchise fee increase.

**Attachments: D - Franchise increase fee letter
E – Fourth Amendment request**

LEGAL REVIEW SUFFICIENCY: This item has been reviewed as to form by CountyCounsel.

**Solano Emergency Medical Services Cooperative
Regular Board of Directors Meeting**

Meeting Date: 1/11/2024

8. REGULAR CALENDAR

- d. Review and consider adopting amendments to the Conflict of Interest Code.**

BACKGROUND:

To update the Conflict of Interest Code, review the existing code, identify outdated elements, and align it with current regulations and organizational needs. Consider factors such as legal changes since 1996 and update the policy accordingly.

Attachments: F - Original Conflict Code (1996)

G – Proposed Updated Conflict Code

LEGAL REVIEW SUFFICIENCY: This item has been reviewed as to form by CountyCounsel.

8 – b Attachment B

EXPENSES							
		Approved FY 2022/23	Actuals FY 2022/23	Approved FY 2023/24	Proposed FY 2024/25	Variance Approved FY2023/24 vs Proposed FY2024/25	
SALARIES AND BENEFITS							
	FTE			FTE	FTE		
	EMS Administrator	1.0	240,948	1.0	186,415	1.0	222,933
	EMS Coordinator	1.0	165,760	2.0	307,180	2.0	374,271
	Clinic RN Sr	1.0	165,200	-	-	-	-
	Health Education Specialist	1.0	125,080	1.0	125,080	1.0	146,907
	Health Assistant	1.0	100,320	1.0	93,610	1.0	102,100
	Administrative Secretary	1.0	112,590	0.5	49,601	0.5	66,765
	Project Manager	0.2	31,930	0.2	29,019	0.2	31,013
			941,828		790,905		943,989
SERVICES, SUPPLIES & CONTRACTS							
	Medical Director		38,330		39,860		41,455
	County Counsel		25,000		40,000		40,000
	Auditor Controller		20,000		23,000		23,000
	Priority Dispatch		-		-		-
	Operating Expenses - includes operating expenses and IT services		136,980		228,085		148,000
			220,310		638,794		250,860
COUNTYWIDE OVERHEAD (Transfers outside H&SS)							
	Countrywide Overhead - includes Sheriff's services, Groundskeeping, Building Maintenance and Custodial charges		74,000		80,259		77,000
							81,000
							4,000
DEPARTMENTAL OVERHEAD (Transfer within H&SS)							
	H&SS overhead		90,000		51,202		90,000
							60,000
							(30,000)
	TOTAL:		1,326,138		1,437,733		1,208,765
							1,419,444
							210,679
REVENUE							
		Approved FY 2022/23	Actuals FY 2022/23	Approved FY 2023/24	Proposed FY 2024/25	Variance	
LICENSES, PERMITS & FRANCHISE FEES							
	EOA Franchise Fee:	600,000	575,000	600,000	600,000	-	
	LII Trauma Designation Fees (x1)	189,000	198,000	199,206	199,206	-	
	LIII Trauma Designation Fees (x1)	63,000	63,000	66,402	66,402	-	
	STEMI Designation Fees (x2)	25,200	12,000	26,561	26,561	-	
	EDAP Designation Fees (x3)	18,900	18,000	19,921	19,921	-	
	Stroke Designation Fees (x4)	25,200	18,000	26,561	26,561	-	
	Base Station Designation Fees (x4)	25,200	18,000	26,561	26,561	-	
	BLS Ambulance/Provider Fees	15,750	15,800	11,067	18,000	6,933	
	CCT Ambulance Provider Fees (x2)	45,000		-	15,000	15,000	
	Air Ambulance Permit	4,200		4,427	4,500	73	
	Paramedic Accreditation, EMT Certification/Registration/Mobile Intensive Care Nurse	31,500	23,025	33,201	30,000	(3,201)	
	Ambulance Inspection	11,000	10,200	11,594	11,594	-	
		1,053,950	888,025	1,025,500	1,044,305	18,805	
FINES FORFEITURES, PENALTIES & ASSESSMENTS							
	Anticipated fines for violations	1,500	-	1,500	-	(1,500)	
GRANTS, ALLOCATIONS & DESIGNATED FUNDING							
	Maddy Fund Administration	55,000	52,074	55,000	55,000	-	
	ARPA	-	8,612				
	COVID-19 Related Funding for Redirected Staff	-	203,157	138,650	-	(138,650)	
		55,000	263,843	193,650	55,000	(138,650)	
REVENUE FROM USE OF MONEY							
	Interest earned on allocations and reserves	10,000	19,398	10,000	12,500	2,500	
TRANSFERS FROM RESERVES							
	Carryover from previous years	205,688	259,847	(21,885)	307,639	329,524	
	TOTAL:		1,326,138		1,431,113		1,208,765
							1,419,444
							210,679

8 – b Attachment C

HISTORICAL RESERVE BALANCE		
2013/14	\$ 102,925	
2014/15	\$ 348,761	
2015/16	\$ 592,702	
2016/17	\$ 575,045	
2017/18	\$ 543,284	
2018/19	\$ 217,369	
2019/20	\$ 48,396	
2020/21	\$ 501,700	
2021/22	\$ 721,699	
2022/23	\$ 461,852	

8 – b Attachment D

SOLANO EMERGENCY MEDICAL SERVICES COOPERATIVE

Board of Directors

Bill Emlen
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Vice Chair, SEMSC

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Deputy County Counsel

January 3, 2024

VIA EMAIL AND US MAIL

ATTN: James Pierson
President/ COO
Medic Ambulance Service
506 Couch St, Vallejo, Ca. 94590
jpierson@medicambulance.net

RE: Request for Franchise

Dear James Pierson,

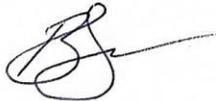
I hope this message finds you well. We appreciate your continued commitment to Solano Emergency Medical Services Cooperative (SEMSC) and the mutual success we have achieved together.

Over the past months, we have observed a substantial rise in costs associated with the increased cost of living (COLA) and other operational expenses. In order to compensate Solano County for the level of effort expended for monitoring, enforcement and management of the contract, including management and enforcement of exclusivity, we find it necessary to increase the franchise fee. By increasing the franchise fee \$50,000.00 starting April 1st, 2024. This will bring the total franchise fee to an annual cost of \$650,000.00.

This adjustment is crucial to ensuring the sustainability of our agency model and the continued delivery of top-notch services to our community. We understand the significance of this change and are committed to working closely with you during this transition.

Please feel free to reach out with any questions or concerns you may have. We value our partnership and look forward to achieving even greater success together.

Best Regards,



Benjamin G Gammon
Solano County
EMS Administrator

Solano EMS Cooperative

355 Tuolumne St., MS 20-240, Suite 2400 Vallejo, CA 94590 / PH: 707-784-8155 / Web Site: www.solanocounty.com

8 – b Attachment E

**FOURTH AMENDMENT TO THE AMBULANCE SERVICE AGREEMENT
BETWEEN SOLANO EMERGENCY MEDICAL SERVICES COOPERATIVE
and MEDIC AMBULANCE SERVICE, INC.**

This Fourth Amendment to the Exclusive Operating Area (EOA) Master Services Agreement (MSA) ("Fourth Amendment") is entered into and is effective as of the _____ day of _____, 2024, between the Solano Medical Services Cooperative, a Joint Powers Authority ("SEMSC") and Medic Ambulance Service, Inc., a California Corporation, ("Medic").

I. Recitals

- A. The parties previously entered into the MSA on or about April 8, 2010, relating to the exclusive provision of advanced life support services by Medic within the exclusive operating area located in the County of Solano.
- B. The parties amended the MSA on October 3, 2014 ("First Amendment") to extend the term of the MSA through May 1, 2020; again on October 9, 2014 ("Second Amendment") to provide for an additional five year extension through May 1, 2025 and authorize annual adjustments to Medic's rates if certain conditions were met; and again on June 13, 2019 ("Third Agreement") to exercise the five year extension through May 1, 2025.
- C. The parties now wish to amend and modify certain provisions of the MSA related to the franchise fee as specified in this Fourth Amendment.
- D. The parties agree to amend the MSA as set forth below.

2. Agreement.

A. Franchise Fee.

Section 5.1 is amended in part to add the following:

The franchise fee shall be increased to \$650,000 for the period of _____, 2024 through _____, 2025.

3. Effectiveness of Agreement.

Except as set forth in this Fourth Amendment, all other terms and conditions specified in the MSA and the First, Second and Third Amendments remain in full force and effect.

Solano Emergency Medical Services
Cooperative,
A Joint Powers Authority

Medic Ambulance Services, Inc.
A California Corporation

By: _____
Bill Emlen
Board Chair

By: _____
Helen Pierson
Chief Executive Officer

APPROVED AS TO FORM:

By: _____
Julie Barga
Deputy County Counsel
Attorney for SEMSC

By: _____
Attorney for Medic Ambulance Services,
Inc.

8 - b Attachment F

**CONFLICT OF INTEREST CODE
FOR THE**

SOLANO EMERGENCY MEDICAL SERVICES COOPERATIVE

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Exhibits in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the agency named above.

All designated positions required to submit a statement of financial interests shall file the disclosure statement with the agency who will make the statements available for public inspection and reproduction. (Government Code Section 81008). Upon receipt of the statements the agency shall make and retain a copy thereof and shall forward the original of these statements to the Solano County Elections Department, Attention: Statement of Economic Interests filing officer.

10-8-1996

8 – b Attachment G

SOLANO COUNTY EMERGENCY MEDICAL SERVICES COOPERATIVE

A JOINT POWERS AUTHORITY

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices consisting of A through B, in which Members of the Board, Alternates, employees and consultants are designated, and disclosure categories are set forth, shall constitute the conflict of interest code of the Solano County Emergency Medical Services Cooperative, a Joint Powers Authority ("SEMSC").

Individuals holding designated positions shall file their Statements of Economic Interests (FPPC Form 700) with the SEMSC, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). Upon receipt of the statements for the Members of the Board, Alternates, employees and any Consultants, the SEMSC shall make and retain copies and forward the originals to the Solano County Registrar of Voters. All other statements will be retained by the SEMSC.

SOLANO COUNTY EMERGENCY MEDICAL SERVICES COOPERATIVE

A JOINT POWERS AUTHORITY CONFLICT OF INTEREST CODE

APPENDIX A

DESIGNATED POSITIONS

The persons holding positions listed below are designated employees. A designated employee is an board member, employee or consultant of the Solano County Emergency Medical Services Cooperative, a Joint Powers Authority (“SEMSC”) whose position is designated in this Code because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on economic interests.

Designated employees shall disclose in their statement of economic interests those economic interests they have which are the kind described in the disclosure categories to which he or she is assigned below. It has been determined that the economic interests set forth in a designated employee’s disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her position.

POSITION TITLE	DISCLOSURE CATEGORIES (From Appendix B)
Board Members and Alternates	1, 2, 3, 4
Employees (Emergency Medical Services Administrator, Emergency Medical Services Medical Director, County Health Officer, Legal Counsel)	1, 2, 3, 4
Consultants and New Positions	1, 2, 3, 4

For purposes of the Code, a "consultant" is defined in 2 California Code of Regulations section 18700.3 (a)

The SEMSC Board may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The SEMSC Board's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Section 81008).

Note:

This Code does not establish any disclosure obligation for any designated employees who are designated in a conflict-of-interest code for another agency if all of the following apply.

- (a) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;
- (b) The disclosure assigned in the code of the other agency is the same as that required under Article 2, Chapter 7 of the Political Reform Act, Section 87200; and
- (c) The filing officer is the same for both agencies.

The position of County Counsel is not designated by this Code because it is subject to Article 2, Chapter 7 of the Political Reform Act, Sections 87200, et seq.

However, designated employees who are required to file statements of economic interests under any other agency's conflict-of-interest code, or under Article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original.

SOLANO COUNTY EMERGENCY MEDICAL SERVICES COOPERATIVE

A JOINT POWERS AUTHORITY CONFLICT OF INTEREST CODE

APPENDIX B

DISCLOSURE CATEGORIES

Filers must report interests in all categories below to the extent that such interests are with entities that provide any product, service or financial support for emergency or non-emergency medical services or communications and dispatch in the State of California.

Category 1

All investments, business positions in business entities, and income (including receipt of gifts, loans, and travel payments), from entities that provide products, equipment, goods, or services (including training or consulting services) of the type utilized by the SEMSC.

Category 2

All interests in real property located in whole or in part within, or not more than two miles outside the boundaries of Solano County.

Category 3

All investments and business positions in business entities and sources of income (including gifts, loans and travel payments), including income from non-profits or similar organizations, if the source is of the type to receive grants or similar funding from or through SEMSC.

Category 4

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.