

## COUNTY OF SOLANO

### CLINIC PHYSICIAN (BOARD CERTIFIED)

Est. 5/06

#### **DEFINITION**

To provide medical services for programs including general medical clinics, specialized clinics, and occupational medical services; to provide on-call services.

#### **CLASS CHARACTERISTICS**

This class is characterized by the responsibility for providing direct medical services for Health and Social Services Department clients in various programs. Employees perform highly responsible and specialized professional functions and tasks independently requiring a high degree of professional level knowledge and expertise and excellent organizational and communication skills. Incumbents are expected to be well versed in clinical practice guidelines for managing acute and chronic medical conditions. The Board Certified Clinic Physician differs from the Clinic Physician job class by maintaining certification by a specialty board recognized by the American Medical Association or the American Osteopathic Association. Employees may have programmatic, clinical, and administrative responsibilities.

#### **SUPERVISION RECEIVED AND EXERCISED**

Receives administrative direction and clinical supervision from the Physician Manager; may receive administration direction from management staff.

May oversee the work of professional, technical and clerical staff; provides clinical supervision of Nursing staff.

#### **EXAMPLES OF DUTIES** *-Duties may include but are not limited to the following:*

Conducts medical and physical examinations; makes diagnoses and prescribes medical and rehabilitative treatment; prescribes medications.

Provides clinical supervision to mid-level practitioners; provides night, weekend, and holiday medical triage and authorizations via telephone.

Acts as physician member of a multi-disciplinary patient care team; confers with staff and patients and their families regarding diagnosis and treatment.

Recommends hospitalization or other indicated services; makes referrals to specialists as appropriate.

Serves as an occupational physician conducting base line physicals and pre-employment physicals.

May prepare protocols and standardize procedures; participates in ensuring continuous quality improvement.

Ensures that efficient, high quality primary outpatient medical care is provided for high- risk patients; performs outpatient minor surgical procedures; examines X-rays and orders laboratory tests and evaluates results; ensures that patient medical charts and records meet legal and medical requirements.

Provides medical consultation to private physicians and health care professionals; prepares records and reports; inputs, accesses and analyzes data using a computer.

Represents the Public Health Division/assigned program area(s) to other agencies/organizations, local communities, professional groups and committees, schools, clients, and the general public; acts as a resource regarding professional services/assigned program(s); responds to inquiries; and promotes the Division's mission and goals.

Establishes and maintains open communications with other department/division programs, projects, and work teams; coordinates data and resources as necessary and upon request in support of a productive and positive working environment.

### **JOB RELATED AND ESSENTIAL QUALIFICATIONS**

#### **Knowledge of:**

Standard and accepted principles and practices of health care systems and programs, with an in-depth understanding of clinical issues.

Principles and practices of professional and paraprofessional medical service providers.

General medical practices in diagnosis, treatment and prevention in such areas as epidemiology, health safety, and substance abuse.

Standard and accepted principles and practices of leadership, motivation, team building and conflict resolution.

Pertinent local, state and federal rules, regulations and laws.

#### **Ability to:**

Organize and manage the work of clinicians and therapists in the appropriate care and treatment of child/adolescent clients.

On a continuous basis, perform medical evaluations, develop diagnoses and recommend rehabilitative therapy.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Gain cooperation through discussion and persuasion.

Interpret and apply County and department policies, procedures, rules and regulations.

Communicate clearly and concisely, both orally and in writing.

Work with various cultural and ethnic individuals and groups in a tactful and effective manner.

Establish and maintain effective working relationships with those contacted in the performance of required duties.

### **Experience and Education/Training**

#### **Experience:**

Some professional level experience performing responsible patient evaluations and treatment of clients from diverse cultural and ethnic backgrounds.

#### **Education/Training:**

A Medical Doctor or Doctor of Osteopathy; additional education or training in public health services, public administration and/or clinic management desirable.

### **SPECIAL REQUIREMENTS**

Possession of a valid license to practice medicine in the State of California issued by the Board of Medical Examiners.

Possession of a valid certification by a specialty board recognized by the American Medical Association or the American Osteopathic Association.

### **SUPPLEMENTAL INFORMATION**

Independent travel will be required.

Candidates for employment must, as a condition of employment sign a statement agreeing to comply with Section 11166 of the California Penal Code relating to child abuse reporting.

### **ADA COMPLIANCE**

**Physical Ability:** Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and

materials of light weight (5-10 pounds). Tasks may involve extended periods of time at a keyboard or workstation. May involve prolonged standing.

**Sensory Requirements:** Requires the ability to recognize and identify similarities and differences between shade, degree or value of colors, shapes, sounds, forms, textures or physical appearance associated with job-related objects, materials, tasks or people.

**Environmental Factors:** Requires the ability to work under conditions where exposure to environmental factors poses a risk of minor injury or illness. Incumbents must be able to work in a clinical environment which may include exposure to communicable disease.

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DONALD W. TURKO  
Director of Human Resources

**Established Date:** May 2006

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