

Solano County IHSS Public Authority Caregiver Registry



**DO YOU
WANT TO BE A
REGISTRY CAREGIVER?**

707-784-8200

(updated 12/22/2017)

Office location: **275 Beck Ave Fairfield, CA 94533**

www.solanocounty.com/pa

like



Solano County IHSS Public Authority Training



SOLANO COUNTY IHSS PUBLIC AUTHORITY

Who we are and what do we do?

Every County has an IHSS Public Authority office.

Every County's Public Authority runs a little differently, and have slightly different registry requirements.

- For All IHSS Providers, we
 - Act as Employer of Record
 - Oversees Supplemental Insurance
 - Negotiates with Provider Union (SEIU 2015)
 - Provide Access to Trainings
- Run a Caregiver Registry
 - Assists clients by referring Registry Caregivers to them.

Solano County IHSS Caregiver Information and Benefits

Pay Periods

1st – 15th

16th – end of month

Solano County

Pay Rate

Regular \$11.50/hour

Pay Differential for OT
\$5.75/hour

(OT Rate of \$17.25/hr)

**IHSS Providers are currently not
eligible for paid sick leave,
vacation, or holiday pay.**

Worker's Compensation

- If hurt on the job,
call 707-784-8753

Medical, Dental, Vision

- Solano County IHSS
Providers only
- Need to work
65+ hours/month
- Only a **Supplemental Plan**

**SEIU Local 2015
(ULTCW Union)**

1-855-810-2015

SEIU2015.org



- Union Dues = fees depend
on hours worked per month.

IHSS CAREGIVERS

- Must complete IHSS Provider Enrollment process, which includes a DOJ Background Clearance.
- IHSS Caregivers are the direct employees of IHSS Recipients.
- IHSS Caregivers are hired and supervised by the recipients.
- IHSS Caregivers complete the IHSS tasks for the recipients.
- IHSS Caregivers submit approved timesheets to be paid.

Live Scan

(background check for the Registry)

- Give written permission for the Public Authority to conduct a criminal background check.
- Disclose any criminal convictions (*felonies, misdemeanors, pleas*) on the Public Authority Registry Caregiver application.
- All IHSS providers must complete the State mandated IHSS Provider Enrollment process, including a background clearance.



Live Scan

(background check for the registry)

- Providers must pay for and pass a Department of Justice Background Check with no convictions of the following:

(DO NOT complete this until instructed to do so.)

- Specified abuse of a child (CPS)
- Abuse of an elder or dependent adult (APS)
- Fraud against a government health care program (Medi-Cal Fraud)
- A violent or serious felony
- A felony offense which requires a person to register as a sex offender
- A felony offense for fraud against a public social services program (Welfare Fraud)
- Offense against property, including but not limited to, theft, robbery, burglary, embezzlement or extortion
- Offense where inclusion or continued participation in the registry would, in the judgment of the Public Authority, subject an IHSS consumer to risk of harm, or otherwise undermine the functioning of the registry

Preferred Caregivers for our Registry

Registry Caregivers provide direct care services to our
IHSS Recipients (clients).

- **Professional**
- **Open schedule/availability**
- **Car for transporting**
- **Heavy lifting, physical transfers**
- **Medical Certifications** (CNA, HHA, MA, CPR, FA)
- **Medical Experience** (wound care, injections, catheters, colostomy, g-tubes, etc.)
- **Experience with** (Alzheimer's, dementia, schizophrenia, developmental disabilities, autism, depression, anxiety, stroke, Traumatic Brain Injury, physical disabilities, hoarders)

IN-HOME SUPPORTIVE SERVICES

What is IHSS in terms of Recipient (client) eligibility and the Purpose of the Program?

WHAT IS THE PURPOSE OF THE IHSS PROGRAM

- **Purpose is to allow our clients to remain safely living at home**
- **Clients receive help with Domestic and Personal Care Services**

CLIENT ELIGIBILITY IS BASED ON

- **Their NEED**
 - **Elderly (65+), Blind, or Disabled (0-64)** (must be a long-term disability)
- **Their INCOME**
 - **IHSS clients are low income and must qualify for Medi-Cal**

IHSS Recipients (Clients)

How a Client Applies for In Home Supportive Services

- Must be eligible for Medi-Cal.
- Clients call Solano County IHSS at 707-784-8259 to start the initial phase of the IHSS application process.
- A client must be approved to receive IHSS before a caregiver can be paid.

IHSS Clients are Responsible for

- Clients are the direct employers of their caregivers.
- Clients are responsible for hiring, firing and supervising their caregiver(s).
- Clients approve caregivers' timesheets for submission.

Things that IHSS Recipients Need Help with: These are the Registry Caregivers' Job Duties

- Domestic and Related Services
 - Cleaning, meal, laundry, grocery shopping, picking up medications
- Non-Medical Personal Care
 - Bathing, toileting, dressing, feeding, transfers, repositioning, assist with medications
- Accompaniment to/from
 - Medical appointments and other services in place of IHSS
- Protective Supervision
- Paramedical Services
- Heavy Cleaning

Our Caregiver Registry application process

(You may be denied at any step of the process.)

1. Complete and submit a Registry Caregiver Application Packet

1. Print out an application packet here www.solanocounty.com/pa
2. Or pick up an application packet at **275 Beck Ave. Fairfield.**
3. Completely fill out and sign the Registry Caregiver application.
4. Give the two Work References to your previous or current employers to complete and send back to you.
5. Mail or drop off your completed application and work references to:
275 Beck Ave. MS 5-190, Fairfield, CA 94533.

2. In Person Interview

1. If your application is selected, you will be contacted for an in-office panel interview.
2. Please bring Government issued ID and any relevant proof of trainings.

3. Complete IHSS Provider Enrollment

1. You will be instructed on how to complete this later.

4. Attend Registry 101 Class

1. You will be invited to attend this class, as the last step of the process.



Thank you for
CARING FOR OUR COMMUNITY
and your desire to
help people in need!

Office location: 275 Beck Ave
Fairfield, CA 94533

Phone: (707) 784-8200

Website: www.solanocounty.com/pa (for Application)



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