



Solano County  
**Airport Land Use Commission**  
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## **SOLANO COUNTY AIRPORT LAND USE COMMISSION**

### **MINUTES OF THE REGULAR MEETING OF April 10, 2008**

The regular meeting of the Solano County Airport Land Use Commission was held Thursday, April 10, 2008 in the Solano County Administration Center, Multi-Purpose Room, 675 Texas St., Fairfield, CA 94533.

**MEMBERS PRESENT:** Chairman Foster, Commissioners Potter, Baldwin, Schoch, Cavanagh, Demos and Baumler

**MEMBERS ABSENT:** Commissioner Stockard

**OTHERS PRESENT:** Jim Leland, Resource Management; Lee Axelrad, County Counsel

Items 1, 2 & 3: Chairman Foster called the meeting to order at 7:00 p.m. After the Salute to the Flag, Roll call was taken and a quorum was present.

Commissioner Cavanagh asked Chairman Foster if the election of the Vice Chair (Item 9) could be moved forward to be the next item for consideration by the Airport Land Use Commission. After discussion among the Commission and County Counsel it was decided to change Item 9 to Item 3a.

Item 3a. Election of Vice-chair to a term beginning April 10, 2008 and ending at the first Regular Meeting of the ALUC in 2009

Lee Axelrad explained that elections under the current by-laws are by nomination and roll call vote (no second needed). Chairman Foster nominated John Potter for Vice-chair of the ALUC. Commissioner Potter nominated Raymond Schoch. Commissioner Cavanagh nominated Dale Baumler.

Commissioner Potter stated that because he lives in a fairly remote area he couldn't physically stay as close to the issues as had other officers of the Commission. He stated that if elected he would accept the nomination. Commissioner Schoch withdrew his name from the nomination of Vice-chair.

Commissioner Baumler stated that he would accept the nomination for Vice-chair and that he had the time and experience to devote to the position. A roll call vote was taken for the Vice-chair position.

	<b>Nominee for Vice-chair</b>
Commissioner Potter	Abstained
Commissioner Baldwin	John Potter
Commissioner Schoch	Dale Baumler
Commissioner Cavanagh	Dale Baumler
Commissioner Demos	John Potter
Commissioner Baumler	Dale Baumler
Chairman Foster	John Potter

The vote for Vice-chair resulted in a tie. Chairman Foster asked for another vote for the Vice-chair with no member abstaining from the vote. Mr. Axelrad stated that the vote for Vice-chair had been taken and could not be taken over. In order to bring the election of Vice-chair back for a vote the Commission could vote to have another vote for Vice-chair as long as there was a motion, second and a majority of five to carry the motion.

Commissioner Cavanagh suggested deferring the election of Vice-chair to the next regular meeting since not all the Commissioners were present. Chairman Foster made a motion to vote again for Vice-chair of the ALUC. Commissioner Potter seconded the motion. There were five Commissioners in favor of the re-vote and two opposed.

Commissioner Baumler requested to remove his name from the nominees and replace it with Raymond Schoch. Mr. Axelrad stated that there was a procedure available to modify the nomination but in view of Commissioner Schoch's earlier withdrawal of his name from the nominees the process might be moot. Commissioner Cavanagh stated that in light of one of the nominees offering to withdraw his name from the nominees and replace it with Commissioner Schoch the Commission ought to reopen the nominations. Mr. Axelrad stated if that was the preference of the Commission he would guide them on that process. Mr. Axelrad asked the Chairman if the Commission could take a short break.

Chairman Foster reconvened the meeting. Chairman Foster announced that effective immediately he was resigning as Chair of the ALUC. He stated that he would like to nominate Raymond Schoch as chairman and John Potter as vice-chair of the Commission. Mr. Axelrad stated that in view of the Chair's resignation the Commission now needed to address the vacancy of the Chair with immediate action by adding a new agenda item or modifying agenda item 3a to include the election of the Chair. Chairman Foster moved to add the election of Chair to agenda item 3a. Commissioner Cavanagh seconded the motion. The motion passed unanimously.

Chairman Foster stated that he had nominated Raymond Schoch for Chairman. There were no other nominations. A roll call vote was taken for the nomination of Raymond Schoch as Chair of the ALUC.

	<b>Nominee for Chair</b>
Commissioner Potter	Raymond Schoch
Commissioner Baldwin	Raymond Schoch
Commissioner Schoch	Raymond Schoch
Commissioner Cavanagh	Raymond Schoch
Commissioner Demos	Raymond Schoch
Commissioner Baumler	Raymond Schoch
Chairman Foster	Raymond Schoch

The nomination of Raymond Schoch for Chair of the ALUC passed unanimously.

Chairman Schoch asked for nominations for the Vice-chair position. Commissioner Foster nominated John Potter for Vice-chair. There were no other nominations. A roll call vote was taken for the nomination of John Potter as Vice-chair of the ALUC.

	<b>Nominee for Vice-chair</b>
Commissioner Potter	John Potter
Commissioner Baldwin	John Potter
Commissioner Foster	John Potter
Commissioner Cavanagh	John Potter
Commissioner Demos	John Potter
Commissioner Baumler	John Potter
Chairman Schoch	John Potter

The nomination of John Potter for Vice-chair of the ALUC passed unanimously.

Item 4. Ceremonial Matters – Presentation Honoring Outgoing Commissioner Peters  
 Mr. Peters was unable to attend the meeting.

Item 5. Approval of the Minutes of March 13, 2008  
 The minutes of the March 13, 2008 minutes were approved.

Item 6. Staff and Commission Member Comments and Items from the Floor  
 There were no comments.

Item 7. Discussion of Final By-Law Amendments  
 Chairman Schoch asked for Commission member comments. Commissioner Baumler asked if the County bulletin board at the County Administration

Center was a conspicuous enough location for the posting of public notices. He suggested adding to the by-laws that Commissioners be notified of meetings by e-mail. Commissioners Potter and Cavanagh thought that Commissioner Baumler's suggestion should not be included in the by-laws but could be placed in the operating manual. Referring to Section 5.07 regarding scheduling of agenda items Commissioner Baumler stated that the by-laws only refer to who the Administrative Officer is in one other area. Commissioner Potter stated that it is probably a correct observation that it was not defined because the person acting as Administrative Officer within the County could change over time. Currently the Administrative Officer is assigned by the Board of Supervisors as Resource Management. The duties of Administrative Officer are shared by Resource Management staff. Mr. Axelrad stated that Birgitta Corsello, Director of Resource Management was designated as Administrative Officer by the Board and she in turn designated Jim Leland and Diane Buschman to act as staff to the Commission. As the Commission did not have 10 days to review amendments to the by-laws made at the March meeting the adoption of the by-laws will be placed on the agenda of the next regular Airport Land Use Commission meeting.

Item 8. Discussion of 2008 Work Plan

Chairman Schoch opened the item to Commission discussion. Work Plan item 4., entitled *NTAAC Representative* was discussed first. Commissioner Foster reported that he had received an e-mail from Andrew Swanson, Nut Tree Airport manager, stating that there would no longer be a need for an ALUC representative on the Nut Tree Airport Advisory Committee (NTAAC) if a proposal to eliminate the ALUC representative was approved by the Board of Supervisors. The Commission agreed to eliminate item 4 from the Work Plan.

Item no. 1 on the Work Plan was entitled *ALUC Scope of Review, Ch. 2, Sect. 1.5 of Review Procedures*. Commissioner Potter stated that Work Plan item 1 would become an important part of the Organizational Manual. The Commission decided to keep item 1 in the Work Plan.

Work Plan item 2 was entitled *Travis LUCP Table 2A* and concerned the issue of hazards to flight which had already been resolved. The Commission agreed to delete item 2 from the Work Plan.

Work Plan item 3 was entitled *Suisun City General Plan/Travis ALUC consistency determination*. Jim Leland stated that Suisun City had referred a draft copy of their General Plan to the County. And that they had expressed the intention of filing to officially adopt their General Plan and have the ALUC determine whether Suisun City's General Plan was consistent with the Travis AFB Land Use Plan. The Commission agreed to keep the item in the Work Plan as renumbered item 2. Mr. Leland also stated that Solano County's Draft General Plan would be coming before the ALUC as well. It was agreed to add the Solano County General Plan Update to the Work Plan as new item 3.

Work Plan item 5 was entitled *Rio Vista Airport Master Plan, ALUCP and Airport Manager*. Commissioner Baldwin reported that there were currently no plans for an airport manager at the Rio Vista Airport. Also funds were needed for a review of the Rio Vista Airport Master Plan. The Commission agreed to keep this item in the Work Plan as new item 4.

Work Plan item 6 was entitled *May 10<sup>th</sup> Nut Tree Workshop Response to Vacaville*. This item was completed and the Commission agreed to delete it from the Work Plan.

Commissioner Foster suggested that the ALUC monitor the preservation of precision approach capabilities of the Nut Tree Airport. It was decided to add the suggestion to the Work Plan.

Commissioner Potter recommended that the development of an ALUC operating manual with procedures and policies be added to the Work Plan. Mr. Leland added that county staff had determined that the streamline concept of review was not appropriate for the Commission. The recommendation was included in the Work Plan.

Commissioner Potter asked if the Nut Tree ALUP, which was written in 1989, should be reviewed. Commissioner Foster stated that before the Nut Tree ALUP could be reviewed the Nut Tree Airport needed to first complete a business plan followed by the completion of an Airport Master Plan. Mr. Leland offered to meet with Nut Tree Airport staff and report back to the ALUC on the status of plans for airport improvements. The Commissioners agreed to add this as a Work Plan item.

Commissioner Potter suggested having a workshop with Cal Trans representatives since Cal Trans regulations have an impact on ALUC matters. It was agreed to include this item in the Work Plan.

Commissioner Potter stated that the California Office of Planning and Research put out a document on community and military capability planning. He asked if staff could brief the Commission on the document. The Commission decided to not include this as a Work Plan item.

Item 9. This item was changed to Item 3a.

Chairman Schoch asked if there were any Commission member comments. Commissioner Baumler asked how the amended Solano County zoning regulations related to the ALUC. Mr. Leland answered that the Airport Land Use Commission is required by the State to review General Plan amendments and zoning ordinance amendments. Commissioner Potter asked if meeting materials could be sent to the Commission electronically with a summary of why they are being sent rather than sending hardcopies through the mail. Members who indicate to staff their preference for e-mail only will be accommodated.

Item 10.      Adjournment

The next regular meeting of the Solano County Airport Land Use Commission will be held on **Thursday, May 8, 2008**, in the Solano County Administration Center, Multi-Purpose Room, 675 Texas St., Fairfield, CA 94533

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