



SOLANO COUNTY

FY2020/21 Supplemental Budget

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TRANSMITTAL MEMORANDUM

DATE: September 8, 2020
TO: Board of Supervisors
FROM: Birgitta E. Corsello, County Administrator
SUBJECT: **Solano County FY2020/21 Supplemental Budget**

Enclosed is your copy of the Solano County FY2020/21 Supplemental Budget. This document is provided as an addendum to the Preliminary Recommended Budget presented to your Board on June 25, 2020. The Preliminary Recommended Budget document is available on the County website for the public and is on file with each of the County operated Library facilities as well as Benicia. The Supplemental Budget document will also be made available to the public with the already available Preliminary Recommended Budget. You may receive inquiries from the public on the document.

I encourage you to schedule meetings with each of the department heads and the fiscal teams who have reflected adjustments to review their supplemental budgets, recognizing that we continue to face many challenges as we work through FY2020/21. With ongoing COVID-19 pandemic emergency impacts remaining, no 2021 federal budget yet, and the County working to help several hundred residents recover from the devastation from the LNU Lightning Complex Fire, the Supplemental Budget recommendations for FY2020/21 represent our base budget for this fiscal year and will require County Departments to monitor closely expenditures and revenues over the coming months. CAO staff will be contacting you to schedule a meeting to review the contents of this document and to answer any questions you may have.

As communicated during the June 25, 2020 Board of Supervisors Budget Hearing on the preliminary budget the County has utilized an alternative process to allow for the State of California to adopt a budget for FY2020/21 in July/August 2020. The Recommended Budget Hearings to complete a budget for FY2020/21 are scheduled for Tuesday, September 22, 2020 at 9:00 am. At the conclusion of these hearings the Board will be asked to adopt the FY2020/21 Solano County Budget and take other actions as outlined in the FY2020/21 Supplemental Budget.

Please feel free to contact any CAO staff should you have any immediate questions.

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DEPARTMENTAL SUPPLEMENTAL RECOMMENDATION

DATE: September 8, 2020

TO: Members of the Board of Supervisors

FROM: Birgitta E. Corsello, County Administrator
Ian M. Goldberg, County Budget Officer

SUBJECT: Supplemental Recommendations for Consideration and Action Regarding the FY2020/21 Budget

On June 25, 2020, for the first time in many decades the County of Solano staff requested that the Board approve a Preliminary Recommended Budget due to the lack of information and uncertainties of the financial impacts of emergency action taken by the State and Federal government in response to the COVID-19 pandemic emergency. The Preliminary Recommended Budget was prepared during the early onset of the COVID-19 medical pandemic and the full impact of the emergency action taken on the federal and State recoveries and their budgets were not yet finalized. At that time, it was recommended that the County extend the Budget process, postponing Supplemental Budget adjustments until September 2020 when your Board would be asked to take the final steps to adopt the FY2020/21 County Budget. In light of potential gaps in State and Federal revenues and to address revenue short falls in the County Budget, County Departments were asked to identify necessary changes to revenues and/or operations in the Supplemental adjustments for consideration in September as part of final budget deliberations for FY2020/21.

The FY2020/21 Supplemental Budget provides recommendations that update the Preliminary Recommended Budget with the most current information we have available, although much uncertainty remains. The County Administrator is recommending the Board approve Department adjustments reflected in the FY2020/21 Supplemental Budget.

The FY2020/21 Solano County Budget including the Preliminary Recommended Budget presented and authorized by the Board on June 25th, 2020 and the Supplemental Budget included herein total **\$1,193,569,699**. The County budget is balanced and anticipates a combination of funding from State and federal revenue sources including Federal CARES Act funding and awarded grants, local revenues include fees for services, interest income, various tax revenues, business license fees, and a small amount of sales tax collected in the unincorporated areas of the county and the use of and draws from reserves.

The County Administrator's Office, in collaboration with the Auditor-Controller, Human Resources, and the Department Heads, has prepared the attached supplemental budget adjustment documents and resolutions for the Board's deliberation during the Public Hearing. An overview of department supplemental changes and operational impacts is provided in the financial summary with details provided in the department budgets. The actions recommended for Board approval on September 22, 2020 include the steps necessary to adopt the FY2020/21 Solano County Budget. The recommendations for the September 22nd Budget Hearing also include approval of position changes, fixed assets and additional capital projects which were held on June 25th, 2020 pending the outcome of State and Federal budgets and additional analysis by Departments given the impacts of the COVID-19 medical emergency pandemic. There is consensus between the County Administrator and Department Heads on the FY2020/21 Recommended Budget documents presented to the Board for approval.

At the conclusion of the June 25, 2020 Budget Hearings the Board approved a series of actions to facilitate the year end close of FY2019/20 and to facilitate the additional actions related to financing of the FY2020/21 Preliminary Recommended Budget. The following Budget Considerations and Recommended Actions are provided as the balance of the actions required for Board approval to finalize the adoption of the FY2020/21 Solano County Budget.

Budget Considerations and Recommended Actions:

Approve the following Recommended Budget actions for September 22, 2020 Budget Hearing:

1. Adopt the Budget Resolution (Attachment H) approving the FY2020/21 Supplemental Budget adjustments (Attachment B and Attachment C), and approve the following specific authorizations listed in items 2-9.
2. Approve the attached Changes in Position Allocation List reflecting allocated positions included in the Supplemental Budget and Approve the Resolution Amending the List of Numbers and Classifications of Positions incorporating the deletions and additions recommended in the FY2020/21 Supplemental Budget to be effective October 4, 2020. (Attachment D).
3. Approve the list of Capital Projects in both Accumulated Capital Outlay and Public Works Departments reflected in the Supplemental Budget to be effective October 1, 2020. (Attachment E).
4. Approve the list of Fixed Assets included in the Supplemental Budget (See Supplemental Budget narratives) to be effective October 1, 2020. (Attachment F).

Approve delegated authority to facilitate additional actions related to financing of the FY2020/21 Preliminary Recommended Budget:

5. Authorize the Auditor-Controller with the concurrence of the County Administrator, to increase unrestricted Fund Balance to finance the gap between revenues and expenditures for FY2020/21 of any amount and to transfer year-end General Fund Balances to all or some of the following committed/restricted reserves in the following manner:
 - i. Increase the General Fund Contingency up to \$5.0 million;
 - ii. Increase the General Fund Committed Fund Balance for Capital Renewal up to \$5.0 million; and
 - iii. Increase the General Fund Committed Fund Balance for the Employer PERS Rate Increases up to \$5.0 million.
6. Authorize an additional payment to CalPERS up to the amount of \$6,811,584 from the Pension Debt Service Fund's available fund balance to pay down select amortization bases under the County's Miscellaneous and Safety Retirement Plans, as recommended by the Pension Advisory Committee; and Approve any necessary appropriation transfer request to complete the CalPERS Additional Discretionary Payment from fund balance in the Pension Debt Service Fund; and Authorize the Auditor-Controller to work with CalPERS to determine the timing of the payment.
7. Authorize the Director of Human Resources, with the concurrence of the County Administrator, to make technical changes to the Position Allocation List.
8. Authorize the Auditor-Controller, with the concurrence of the County Administrator, to make adjustments after the close of the Budget Hearing as needed and where applicable to balance the FY2020/21 Adopted Budget.
9. Authorize the County Administrator to sign all agreements and/or contract amendments resulting from the Board's approval of the FY2020/21 Supplemental Budget adjustment requests.

In summary, the following separate attachments have been prepared in support of the recommended actions for Board approval and to provide additional detail and explanations:

- Attachment A: Financial Summary Update
Attachment B: Supplemental Budget Schedules
Attachment C: Supplemental Budget Narratives
Attachment D: Supplemental Position Summary - Changes in the Permanent Position Allocation and Resolution Amending the List of Numbers and Classifications of Positions in the Preliminary Recommended Budget September 22, 2020
Attachment E: Supplemental Capital Projects List
Attachment F: Supplemental Fixed Asset List
Attachment G: CARES Act Update
Attachment H: FY2020/21 Final Budget Resolution

Financial Summary Update
Solano County FY2020/21 Supplemental Recommended Budget

FINANCIAL SUMMARY UPDATE

The FY2020/21 Solano County Budget process reflects an extended timeline in response to COVID-19 medical pandemic emergency. On May 29, 2020 the Solano County Administrator issued the FY2020/21 Preliminary Recommended Budget, which is available on the Solano County website at www.solanocounty.com. The Preliminary Recommended Budget was prepared during the early onset of the COVID-19 medical pandemic and the full impact of the emergency action taken on the federal and State recoveries and their budgets were not yet finalized. On June 25, 2020 the Board held Budget Hearings to act on the Preliminary Recommended Budget to authorize County expenditures effective July 1, 2020 until adoption of a final budget for FY2020/21. At the conclusion of the June 25th Budget Hearing the Board supported extending the supplemental budget process to allow departments time to determine any necessary adjustments to the Preliminary Recommended Budget in an effort to reflect updated information based on approved State and Federal Budgets which were still in process on June 25, 2020.

Since that time additional budget adjustments impacting FY2020/21 have been identified by County Departments. These additional budget adjustments subject to the County Budget Act are reflected in the Supplemental Budget recommended by the County Administrator. There is consensus between the County Administrator and Department Heads on the FY2020/21 Supplemental Budget documents presented to the Board for approval.

Solano County
FY2020/21 Recommended Budget
(Subject to the Budget Act)

FY2020/21 Preliminary Recommended Budget	\$1,155,160,630
FY2020/21 Preliminary Supplemental Budget	<u>10,696,726</u>
Authorized June 25, 2020	\$1,165,857,356
FY2020/21 Supplemental Budget	<u>27,712,343</u>
Total FY2020/21 Preliminary Recommended & Supplemental Budget	<u>\$1,193,569,699</u>

The FY2020/21 Recommended Budget of \$1,193,569,699 is a balanced budget that anticipates a combination of funding from State and federal revenue sources and includes awarded grants, and local revenues from fees for services, interest income, various tax revenues; including property tax, business license fees, and a small amount of sales tax collected in the unincorporated areas of the county. It is important to note that while the budget is mathematically balanced, it does rely on draws from reserves, and the use of Fund Balance. As our County moves to adopt the FY2020/21 Budget, we continue to face challenges resulting from the COVID-19 medical pandemic emergency.

GENERAL FUND –FUND BALANCE 6/30/2020

In preparing the FY2020/21 Preliminary Recommended Budget in May 2020, County staff utilized the Midyear projection of Fund Balance as of June 30, 2020 of \$24.7 million to balance the budget. This projection of beginning Fund Balance was based on information available prior to the COVID-19 pandemic medical emergency. The Preliminary Recommended Budget anticipated using \$24.7 million Fund Balance to fund \$12 million in contingencies, with the remaining \$12.7 million used with draws from Reserves. The FY2020/21 Preliminary Recommended Budget reflected significant revenue losses due to the COVID-19 pandemic impact.

In early August the Auditor-Controller's Office completed the FY2019/20 year-end close. Some revenues were better than initially projected at midyear. Department savings, use of one-time funds, and unexpected reimbursement of COVID-19 costs through the Federal CARES Act program contributed to the County's FY2019/20 year-end fund balance available for financing FY2020/21 of \$36.3 million, or \$11.6 million higher than projected in May.

Financial Summary Update
Solano County FY2020/21 Supplemental Recommended Budget

FY2020/21 SUPPLEMENTAL BUDGET UPDATE

On June 25, 2020, the Board of Supervisors authorized spending authority for the FY2020/21 Preliminary Recommended Budget as a preliminary budget prepared before the full impacts of the COVID-19 pandemic or the receipt of Federal CARES Act funding. Since the June 25, 2020 budget hearings, departments have updated the Preliminary Recommended Budget's with Supplemental Budget adjustments necessary to reflect updated State and other revenue changes. The FY2020/21 Supplemental Budget includes a net \$27,712,343 in adjustments subject to the Budget Act, resulting in a total FY2020/21 Recommended Budget of \$1,193,569,699.

TOTAL FINANCING REQUIREMENTS - ALL GOVERNMENTAL FUNDS						
FY2020/21						
FUND NAME	FY2019/20 ADOPTED BUDGET	FY2020/21 PRELIMINARY RECOMMENDED (June 25, 2020)	FY2020/21 SUPPLEMENTAL BUDGET (Sept 22, 2020)	FY2020/21 FINAL RECOMMENDED BUDGET (Sept 22, 2020)	Change over FY2019/20	% CHANGE
GENERAL FUND	\$ 303,753,517	\$ 295,365,618	\$ 5,806,167	\$ 301,171,785	\$ (2,581,732)	(0.8%)
SPECIAL REVENUE FUNDS	\$ 790,519,277	\$ 826,494,515	\$ 20,303,063	\$ 846,797,578	\$ 56,278,301	7.1%
CAPITAL PROJECT FUNDS	\$ 16,420,137	\$ 27,424,445	\$ 1,603,113	\$ 29,027,558	\$ 12,607,421	76.8%
DEBT SERVICE FUNDS	\$ 19,886,693	\$ 16,572,778	\$ 0	\$ 16,572,778	\$ (3,313,915)	(16.7%)
TOTAL GOVERNMENTAL FUNDS	\$ 1,130,579,624	\$ 1,165,857,356	\$ 27,712,343	\$ 1,193,569,699	\$ 62,990,075	5.6%
BUDGETED POSITIONS	3,083.40	3,132.58	(2.00)	3,130.58	47.18	1.5%

The FY2020/21 Supplemental Budget for the County General Fund represents a net increase of \$5.8 million, resulting in a total FY2020/21 Recommended Budget of \$301.2 million. The General Fund increase of \$5.8 million reflects increase transfers to Contingencies of \$5 million and General Fund Reserves of \$7.3 million partially offset by reductions in appropriations of \$6.5 million, primarily due to reduced transfers to Public Safety Departments.

The Supplemental Budget reflects the allocation of the unanticipated year-end Fund Balance of \$11.6 million and \$4.5 million in additional revenue in the General Fund when compared to the Preliminary Recommended Budget. The Supplemental Recommendations include utilizing this funding in place of the planned draw from reserves in the Preliminary Recommended Budget of \$10.3 million. By reducing the planned use of reserves in the current year the County maintains funding for key County expenditures in future years, such as Capital Renewal and Cal PERS Rate increases. In addition, this funding is recommended to be used to fund the balance of the increase in General Fund Contingency and Reserves noted above. Utilizing this one-time funding to increase contingency and reserves in the General Fund, positions the County to address the potential for increased costs in responding to the COVID-19 pandemic or the LNU Lightning Complex Fire. This funding is also critical in ensuring the County remains ready to respond to any future emergency.

The Supplemental Budget reflects changes in the Special Revenue Funds of \$20.3 million, resulting in a total FY2020/21 Recommended Budget of \$846.8 million. Supplemental adjustments to Special Revenue Funds include updates to Health & Social Services, Public Safety Departments, the County Library, Road Fund, Child Support Services, MHSA, and other County Funds. The changes primarily reflect updated projections of State revenues and adjustments to reflect Coronavirus Aid, Relief, and Economic Security (CARES) Act funded appropriations outlined in the CARES Act Expenditure Plan approved by the Board on August 25, 2020.

Capital Project Funds include an increase of \$1.6 million in the Supplemental Budget, resulting in a total FY2020/21 Recommended Budget of \$29 million. The increase in Capital Project Funds is primarily do to the Board approved acquisition of

Financial Summary Update

Solano County FY2020/21 Supplemental Recommended Budget

property on Sacket Lane in Winters, California, increased costs for emergency project management, and other adjustments to capital project budgets.

Additional detail on the Supplemental adjustments are presented in Attachment B in the Supplemental Schedules, and in Attachment C in the Supplemental Budget Narratives.

County Revenues - Update

Revenue projections from key funding sources have been adjusted to reflect updated projections for FY2020/21. Proposition 172 Public Safety Sales Tax Revenue, Interest Income, Supplemental Taxes, Unsecured Taxes, Sales & Use Taxes, and Disposal Fees were all anticipated to decline due to COVID-19 in the Preliminary Recommended Budget. The actual decline in these revenue sources are dependent on the investment markets, construction and housing market, and the impact on local businesses. While these revenue sources were reduced based on an initial evaluation, the actual impact will depend on the short- and long-term impacts of COVID-19 related restrictions, the effect on consumer spending, and a number of other factors. Department staff have updated assumptions in the Supplemental Budget on key revenue sources and provided additional information in the following table.

COVID-19 Revenue Impacts - Revised As of September 8, 2020					
FY2020/21	February Projection For FY2020/21	FY2020/21 Preliminary Recommended Budget	Original Projected Revenue Reduction	FY2020/21 Supplemental Budget	Inc/Dec From Preliminary Recommended Budget
Sales Tax	2,350,000	2,109,357	(240,643)	2,350,000	240,643
Prop 172 - Public Safety Tax	41,208,108	35,292,426	(5,915,682)	36,197,477	905,051
Interest Income - GF	2,500,000	500,000	(2,000,000)	500,000	-
Disposal Fees	7,700,000	6,930,000	(770,000)	8,000,000	1,070,000
Property Taxes - Supplemental Secured and Property Transfer Tax	5,000,000	4,400,000	(600,000)	4,600,000	200,000
Total	58,758,108	49,231,783	(9,526,325)	51,647,477	2,415,694

Sales & Use Tax Projections:

The estimates in Recommended Budget are based on an updated analysis of our sales tax revenue and are applied to the most recent monthly estimates received from our sales tax consultants, HdL Companies. For FY2020/21, we are assuming a slow recovery, starting in the first quarter, growing by the 4th Quarter. These assumptions are largely dependent on how long the public health orders are in place and estimates will be re-evaluated in the coming months. The FY2020/21 Supplemental Budget includes an increase in projected Sales Tax revenue of \$240,643.

Prop 172 Public Safety Sales Tax Revenue Projections

Proposition 172 is a key revenue source for our County Public Safety Departments and is based on ½ cent statewide sales tax funding for Public Safety Services. Prop 172 revenue is generated by a statewide sales tax and a statewide distribution formula. At Midyear, Prop 172 prior to COVID-19 was projected at \$40 million and accounted for 58% of Intergovernmental revenues in FY2019/20.

After the outbreak of COVID-19, the swift reaction by consumers and businesses in the U.S. resulted in a significant decrease in spending on certain goods and services. The national and state response, combined with the uncertainty of how long the presence of the virus will disrupt the U.S. economy, has made revenue forecasting particularly challenging. Initial estimates for Prop 172 revenue in FY2019/20 reflected only \$35 million, a projected loss of \$5 million compared to Midyear. At the close of FY2019/20 Prop 172 revenue closed at \$38 million, a loss of only \$2 million.

The FY2020/21 Preliminary Recommended Budget reflected \$35.3 million in Prop 172 revenue. Based on sales tax trends and revenue receipts through the early months of the COVID-19 pandemic, staff working with HDL, the County Sales Tax consultant, have revised estimates for Prop 172 revenue. The Supplemental Budget reflects adjustments to revise the County's expectation

Financial Summary Update

Solano County FY2020/21 Supplemental Recommended Budget

of Prop 172 revenue through June 30, 2021 to reflect \$36.2 million, an increase of \$905,051. Staff is working with HDL and will continue to monitor the statewide trend in Prop 172 funding throughout FY2020/21 and provide updates as necessary.

Interest Income

Interest Income in the General Fund was adjusted downward in the FY2020/21 Preliminary Recommended Budget. Based on further evaluation through the Supplemental budget period no further adjustments are recommended to Interest Income at this time.

Disposal Fees

Disposal Fees are based on municipal solid waste at the local landfills. In the Preliminary Recommended Budget Disposal Fees were projected to decline based on the potential impacts from COVID-19 on the local economy and the anticipated solid waste disposal. The FY2020/21 Supplemental Budget has been revised to reflect increases in anticipated Disposal Fees based on recent trends in fee collection and the anticipated increases resulting from the LNU Lightning Complex Fire debris disposal.

Property Tax Projections:

Secured property tax revenues and other taxes based on the secured property tax roll for FY2020/21 are based on base year value as of January 1, 2020. Therefore, we do not project any negative impact in FY2020/21 resulting from the impacts of COVID-19. However, COVID-19 may impact the based year value as of January 1, 2021, which would impact the FY2021/22 tax roll. Impacts will depend on changes in the local real estate market, which has yet to show significant negative impacts from COVID-19.

In response the LNU Lightning Complex Fire, Solano County experienced significant structure damage to properties on the Property Tax Assessment Roll. The County is taking steps to provide property tax relief to residents who were impacted by the fire. The reduction in assessed values will result in a loss of property tax revenues to Solano County. The final projections for property tax impacts is currently in process and any necessary adjustments will be provided to the Board and reflected in Midyear projections.

Supplemental Secured and Property Transfer Tax

Supplemental Property Tax is a tax on the purchase of new property or on new construction to residential property. Supplemental Property Tax is in addition to the standard property taxes that are required and are based on the value of the new property or the new construction. Property Transfer Tax is a documentary transfer tax or sales transfer tax levied on property transfers that occur in the County. Both of these tax revenue sources are dependent on home sales and new construction.

Realignment Revenue

The Legislature's budget package includes \$1 billion for the safety net services counties provide on behalf of the State as a Realignment backfill in FY2020/21. Of this total, \$750 million is provided directly and \$250 million is dependent upon the State receiving additional federal COVID-19 relief. The safety net funding is to be used for health and human services programs, entitlement programs, and programs that serve vulnerable populations. The remaining \$250 million is dependent upon the federal trigger. By October 15, 2020, the Director of the Department of Finance must determine if the federal government will be providing an additional \$14 billion in COVID-19 relief. If that occurs, counties will receive the additional \$250 million and all of the other funding or cut reversals that are tied to the federal trigger will also occur. If an amount less than \$14 billion, but greater than \$2 billion, is provided, then each of the trigger items will be adjusted proportionally.

Solano County's allocation of the State Realignment backfill in FY2020/21 is \$7.1 million. The following table provides additional information on Realignment Funding in Solano County and the funding impacts in FY2020/21.

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Solano County FY2020/21 Supplemental Recommended Budget

Solano County Realignment Revenue Received					
	Social Services	Behavioral Health	Health Services	Law Enforcement	Total
FY2019/20 Actuals	\$ 38,524,100	\$ 28,690,895	\$ 17,103,156	\$ 21,343,211	\$ 105,661,361
FY2020/21 Preliminary Recommended Budget	\$ 38,663,521	\$ 30,608,969	\$ 17,322,774	\$ 21,295,400	\$ 107,890,664
FY2020/21 Revised Projection Prior to Backfill	\$ 32,017,747	\$ 24,644,502	\$ 15,687,539	\$ 18,564,509	\$ 90,914,297
FY2020/21 Realignment Backfill Revenue	\$ 2,749,663	\$ 1,783,196	\$ 1,183,798	\$ 1,347,095	\$ 7,063,752
Revised FY2020/21 Supplemental Budget Projection	\$ 34,767,410	\$ 26,427,698	\$ 16,871,337	\$ 19,911,604	\$ 97,978,049
FY2020/21 Projected Realignment Revenue Shortfall when compared to FY2019/20 Actual	\$ (3,756,690)	\$ (2,263,197)	\$ (231,819)	\$ (1,431,607)	\$ (7,683,312)
*Note - Projected Realignment Revenue Projected Shortfalls are being addressed through additional draw from Realignment Reserves, and department budget reductions.					

POSITION SUMMARY

The Supplemental Recommended Budget reflects a workforce of 3,130.58 FTE positions, excluding extra-help positions, and assumptions that existing vacancies would be filled. The Supplemental Budget reflects a net increase of 47.18 FTE compared to FY2019/20 Adopted Budget of which 46.68 FTE were added during FY2019/20 and a net 3.50 FTE positions were added during the FY2020/21 Preliminary Recommended Budget. A net decrease of 3.00 FTE results from the addition of 12.00 FTE and the deletion of 15.00 vacant FTEs in the FY2020/21 Supplemental Recommended Budget. The year to date position changes and those in this budget reflect the continued efforts to align allocated positions throughout the County with evolving operational requirements.

SOLANO COUNTY DECLARATION OF EMERGENCY/DISASTER

Solano County continues to be impacted by two significant disasters in 2020, with both emergency declarations still in process as staff work to finalize the FY2020/21 Solano County Budget. The first emergency resulting from the COVID-19 Medical Emergency Pandemic and the second from the LNU Lightning Complex Fire.

COVID-19 Pandemic Emergency Impacts in Solano County

On February 27, 2020, the County Administrator, signed a Proclamation of Local Emergency in response to an extreme threat to public health that now exists in Solano County due to the identification of the Novel Coronavirus (COVID-19) in Solano County. On March 3, 2020 your Board ratified this Proclamation of Local Emergency making Solano County eligible for any available State and federal relief funds as may be available to reimburse the County for expenses it incurs in addressing this emergency. On March 4, 2020 the Governor of California declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19. Since that time a number of other health orders and directives in response to COVID-19 have been issued. On May 5, 2020 the Board authorized the use of up to \$2 million in General Fund Contingency to pay for costs related to COVID-19 response. In the months that followed the State allocated Federal CARES Act program funding resulting in additional revenue to Solano County in response to COVID-19.

On August 28, 2020 the Governor of California rolled out a new 4 tier framework for COVID-19 response status. This new framework provides guidelines to counties on the reopening of business, schools, and other key sectors, based on the status of COVID-19 cases in each respective county. The State's "Blueprint for a Safer Economy" (Blueprint) has four tiers, including Tier 1, Widespread; Tier 2, Substantial; Tier 3, Moderate; and Tier 4, Minimal. Depending on the tier, there may be limits placed on operations, including requirements preventing or limiting indoor service, the type of service, and the number of people allowed indoors at one time. Solano County has been designed in Tier 1 (purple), which is classified as Widespread COVID-19 activity.

Financial Summary Update

Solano County FY2020/21 Supplemental Recommended Budget

The Solano County Department of Resource Management, Environmental Health division, and the Solano County Department of Health and Social Services, Public Health division, continue their outreach to local businesses, assisting them in implementing state-mandated social distancing best practices; including protecting employees, customers, and the public, limiting the spread of COVID-19 transmission. In the coming weeks, the County looks toward improvement in COVID-19 activity, and in economic indicators going forward.

LNU Lightning Complex Fire Impacts in Solano County

On August 17, 2020 the LNU Lightning Complex Fire began in Napa County. The fire crossed into Solano County on August 18, 2020 and caused the destruction of critical infrastructure, residences, businesses, the evacuation of residents, the exposure and infliction of severe respiratory distress, and other damage. On August 19, 2020, the County Administrator signed a Proclamation of Local Emergency in response to the LNU Lightning Complex Fire. This proclamation was ratified by the Solano County Board on August 25, 2020. California Governor Gavin Newsom signed an Emergency Proclamation on August 18, 2020, indicating that Federal Emergency Management Agency has approved multiple Fire Assistant Grants to assist with the mitigation, management and control of the River Fire, the Jones Fire, and the LNU Lightning Complex Fire. The proclamation makes Solano County eligible for any available State and federal disaster assistance funds. On September 1, 2020 the Board authorized the use of up to up to a total of \$7,000,000 from Solano County's Public Work's Contingency (\$2,000,000) and General Fund Contingency (\$5,000,000) to pay for costs related to damages from the LNU Lightning Complex Fire. The final costs and budget impacts for the LNU Lightning Complex Fire are still under evaluation and more details will be provided as part of the disaster recovery efforts.

GENERAL CONTINGENCY

On February 13, 2007, the Board adopted the General Fund Contingency policy to establish a level equal to 10% of the General Fund total budget. The recommendation from staff for FY2020/21 Preliminary Recommended Budget was to maintain a \$12 million contingency amount within the General Fund which is approximately 4.1% of Proposed General Fund Expenditures, in-line with FY2019/20. Based on the FY2020/21 Preliminary Recommended Budget the contingency could be 10% of the General Fund or up to \$29.5 million. Appropriations for Contingencies are legal authorizations granted by the Board of Supervisors to be used for one-time, unexpected needs that arise outside of the regular budget planning process. Pursuant to Government Code §29130, access to the Appropriation for Contingency requires a 4/5th vote of the Board of Supervisors. The following table provides an overview of General Fund Contingency use in FY2020/21 year to date. Based on the Board authorized use of contingencies in response to the local emergency response to the LNU Lightning Complex Fire, the Supplemental Budget recommends that the Board authorize the use of \$5 million in available Fund Balance to replenish contingencies, providing a revised estimate of \$12 million in available contingency for the remainder of FY2020/21.

Solano County General Fund Contingency Funding

FY2020/21 Preliminary Recommended Budget Contingency	\$ 12,000,000
LNU Lightning Complex Fire Contingency Authorization (Approved by Board Sept 1, 2020)	\$ (5,000,000)
Preliminary Recommended Budget - Remaining Contingency for FY2020/21	\$ 7,000,000
The FY2020/21 Supplemental Budget Adjustments include funding Contingencies with an additional \$5,000,000 to provide emergency funding for the remainder of FY2020/21 in an effort to be prepared to respond to expanded disaster costs or new disasters during the remaining of the fiscal year.	\$ 5,000,000
Final Recommended FY2020/21 Contingency	\$ 12,000,000

GENERAL FUND RESERVES

The FY2020/21 Preliminary Recommended Budget includes the following significant General Fund reserves, designations, and commitments:

- **General Reserve:** Per Board adopted policy, which is outlined in the Budget Construction and Legal Requirements section of the FY2020/21 Preliminary Recommended Budget, the General Fund - General Reserve will be maintained at a level equal to 10% of the County's total budget excluding interfund transfers, with a minimum balance of \$20 million at all times. The FY2020/21 Preliminary Recommended Budget for the General Fund - General Reserve was projected at \$46.3 million after a draw from the General Reserve to finance County operations in response to the fiscal hardships resulting from COVID-19.

Financial Summary Update

Solano County FY2020/21 Supplemental Recommended Budget

Based on Board policy, the reserve target is 10% of the County's total budget, excluding Interfund transfers, which calculates to be \$93 million in FY2020/21. The Supplemental Budget includes the elimination of the draw on the General Reserve included in the Preliminary Recommended Budget. The final recommended General Reserve is projected at \$46.7 million.

- Employer Public Employee Retirement System (PERS) Rate Increase Reserve: This Reserve was established to address both the County's unfunded actuarial accrued liability for the Miscellaneous & Safety Retirement Plans and to position the General Fund to address the future CalPERS rate increases for retirement costs should these rates initially exceed available ongoing revenues, as a means to allow a smoother transition year over year. The FY2020/21 Preliminary Recommended Budget for the Employer PERS Rate Increases includes both the value of the IRS 115 Trust at \$31.3 million and the Reserve for Employer PERS Rate Increase at \$15.2 million for a total reserve of \$46.5 million. The Supplemental Budget includes the elimination of the draw on the PERS Rate Increase Reserve of \$2 million included in the Preliminary Recommended Budget, and an increase transfer to the reserve of \$4.3 million. The final recommended Reserve is projected at \$52.8 million.
- Capital Renewal Reserve (Deferred Capital/Maintenance Projects): In 2007, the Board established a committed Fund Balance for capital renewal/deferred maintenance projects to fund deferred maintenance, unexpected maintenance, and/or future maintenance of County facilities. The FY2020/21 Preliminary Recommended Budget for Capital Renewal Reserve was projected at \$15.6 million after drawdowns recommended to address facility renewal needs. The Supplemental Budget includes the elimination of the draw on the Capital Renewal Reserve of \$6.4 million included in the Preliminary Recommended Budget, and an increase transfer to the reserve of \$3 million. The final recommended Reserve is projected at \$25 million.
- Unfunded Employee Accrued Leave Payoff: In accordance with the Board's Fund Balance Policy, the Board established and maintains a General Fund Reserve for Accrued Employee Leave Payoff. Each year, the Auditor-Controller and Human Resources work with the County Administrator's Office to assess the funds necessary to pay for any unanticipated leave payoff that departments cannot absorb with existing appropriations. Based on the County's workforce, continued utilization of the Accrued Leave Payoff funds is anticipated in FY2020/21. The FY2020/21 Preliminary Recommended Budget for the Unfunded Employee Leave Payoff reserve is \$4.9 million. The Supplemental Budget includes the elimination of the draw on the Reserve of \$1.5 million included in the Preliminary Recommended Budget. The final recommended Reserve is projected at \$6.4 million.

In addition to the reserves, designations, and commitments outlined above the County maintains other balances such as the Property Tax System Replacement funds, Long Term Receivables, and the Housing/SB375 fund. The details of these balances and additional information is outlined further in the FY2020/21 Preliminary Recommended Budget in the Budget Summary section of the document.

ECONOMIC OUTLOOK UPDATE

The COVID-19 pandemic has negatively affected travel, commerce, investment values, and financial markets globally, and is widely expected to continue to negatively affect economic output worldwide and within the County. Since the pandemic began, over 94,000 unemployment filings have occurred within the County as of July 25, 2020. The unemployment rate in the County was 12.4 percent in July 2020, down from a revised 13.6 percent in June 2020, but more than triple the estimate of 4.1 percent a year ago. This compares with an unadjusted unemployment rate of 13.7 percent for California and 10.5 percent for the nation during the same period. What was previously anticipated to be a "U" shaped economic recovery with the State widely reopening in June is now more likely to reflect a "W" shaped economic recovery as the State reinstates closures and restrictions across California. With the expiration of the unemployment benefits approved with early federal stimulus bills, an additional federal stimulus bill is expected to pass, although the amount and details of such a bill are still in flux.

STATE BUDGET & OTHER IMPACTS

On June 15, 2020, the Legislature passed the 2020-21 Budget Act. The Legislature upheld its constitutional requirement to pass a budget, although legislative leaders openly acknowledged that the Budget Bill passed did not represent a deal with Governor Newsom and did not signify the end of negotiations. The major differences that remained included whether to make deeper cuts or rely more on deferrals and borrowing, how much school funding to provide, and how to structure trigger cuts related to a possible federal aid package. On June 22, 2020, the Governor and the Legislature announced an agreement on the 2020-21 Budget. The main budget bill is Assembly Bill 89/Senate Bill 121. In addition, there are numerous budget trailer bills that the Legislature will also be considering. These trailer bills enact the various policy changes that coincide with the funding in the budget bill.

Financial Summary Update

Solano County FY2020/21 Supplemental Recommended Budget

Coronavirus Relief Funds. (CARES Act Funding)

The budget includes \$1.289 billion in funding for counties to assist for payment for the costs of responding to the COVID-19 pandemic, including both the direct costs of confronting the health effects and the second-level economic effects. The funds were provided by Congress in the Coronavirus Aid, Relief and Economic Security (CARES) Act and must be utilized in compliance with US Department of Treasury guidance. Funding to local governments is contingent upon compliance with the state's stay-at-home order, Executive Orders, and Department of Public Health orders and guidance issued in response to the COVID-19 emergency. Local governments are required to certify compliance with the Department of Finance. The County of Solano allocation is approximately \$44.8 million from this funding. This funding must be spent by December 30, 2020.

On August 25, 2020 the Board of Supervisors approved the Solano County CARES Act Expenditure Plan. This Plan provides funding for COVID-19 response throughout the County. Departments have reflected CARES Act revenues and appropriations in their operating budgets in order to address the critical services and costs outlined in the plan. Additional information on the CARES Act Plan is provided in Attachment G to the Supplemental Budget.

Federal Budget & Stimulus Negotiations Continue

As the County finalizes recommendations for the FY2020/21 Supplemental Budget adjustments, the federal government continues to negotiate the details of the federal appropriation bills. While the House has made considerable progress on the FFY2021 budget – approving ten of the 12 annual appropriations measures – Senate appropriators have yet to draft their respective bills. As the federal budget deadlines approach, it appears the federal government will be moving toward a continuing resolution. As the Federal Budget is not yet finalized, the County's Supplemental Budget adjustments do not reflect any potential impacts of significant changes in the Federal Budget. As the Federal Budget is finalized County staff will return to the Board with any necessary budget adjustments during the fiscal year.

In May, the House passed a \$3 trillion coronavirus stimulus plan, the Health and Economic Recovery Omnibus Emergency Solutions (HEROES) Act, which would be larger than the four previous economic stimulus packages combined that Congress has approved since March to combat the coronavirus. In addition to state and local aid, the measure's more prominent elements include funding: "hazard pay" to essential employees such as front-line health care workers; testing and contact tracing; a second round of economic impact payments of \$1,200 per family member, up to \$6,000 per household; emergency grants to small businesses through the Economic Injury Disaster Loan program; COBRA subsidies to workers who have lost their health insurance because they've been laid off; extension of weekly \$600 federal unemployment payments through January; and funds to help renters and homeowners make monthly rent, mortgage and utility payments and other housing-related costs.

On July 27, 2020, the U.S. Senate introduced the Health, Economic Assistance, Liability Protection and Schools (HEALS) Act, the first step in negotiations in the next coronavirus relief package. Key components for counties are summarized below. The HEALS Act does not allocate additional state and local aid beyond what was already allocated under the CARES Act's \$150 billion Coronavirus Relief Fund but does provide some flexibility for previously allocated CARES Act dollars. This flexibility would allow for CARES Act money to be spent past the original December 30, 2020 deadline, and expand allowable uses of relief payments to include lost revenue. However, only 25 percent of these funds could be used towards revenue shortfalls. The HEALS Act does contain important public health resources to help counties continue to respond to the coronavirus pandemic. It would allocate \$16 billion for testing, and an additional \$25 billion for the hospital/provider fund, as well as \$15 billion for child care including a new flexible grant program. There are also some investments in the 2020 Census and workforce training that counties could utilize. In all, the HEALS Act would provide \$302 billion in supplemental appropriations across various programs.

BUDGET PROCESS CONTINUED

The FY2020/21 supplemental changes to the Preliminary Recommended Budget are being provided on September 8, 2020, in order for the public to review the document in advance of Budget Hearings. The hearings are scheduled to begin September 22, 2020. At the conclusion of the public hearings, the Board of Supervisors will be asked to approve the updated FY2020/21 Budget, as modified per any approved supplemental adjustments and additional Board direction during the hearings. The Board will also be asked to delegate authority to the County Administrator and the Auditor-Controller to finalize budgetary adjustments for the FY2020/21 Adopted Budget, as required per State law before October 10th. Since there is a great deal of uncertainty with the General Fund revenues in light of COVID-19 and the Federal Budget is still in process, it may be necessary to modify the FY2020/21 Adopted Budget at midyear.

Financial Summary Update
Solano County FY2020/21 Supplemental Recommended Budget

FINANCIAL SUMMARIES—UPDATED

The tables on the next few pages provide updated summaries of the FY2020/21 Recommended Budget, showing financing for All Funds and the General Fund compared to the Preliminary Recommended Budget. Detailed information related to each department can be found in the Departmental Budgets Narrative section.

FUNCTION OF GOV.		DEPARTMENT		Preliminary Recommended Budget Document Narrative Page Number	Supplemental Attachment C Narrative Page Number	PRELIMINARY RECOMMENDED APPROPRIATIONS	PRELIMINARY RECOMMENDED REVENUES	PRELIMINARY RECOMMENDED NET COUNTY COST	SUPPLEMENTAL APPROPRIATIONS ADJUSTMENTS	SUPPLEMENTAL REVENUE ADJUSTMENTS	SUPPLEMENTAL ADJ NET COUNTY COST	FINAL RECOMMEDNED APPROPRIATIONS	FINAL RECOMMENDED REVENUES	FINAL RECOMMENDED NET COUNTY COST
						2021	2021	2021	2021	2021	2021	2021	2021	2021
01	GENERAL GOVERNMENT	1001	BOS-DISTRICT 1	F-3	NA	\$597,938	\$0	\$597,938	\$0	\$0	\$0	\$597,938	\$0	\$597,938
		1002	BOS-DISTRICT 2	F-9	NA	\$549,181	\$0	\$549,181	\$0	\$0	\$0	\$549,181	\$0	\$549,181
		1003	BOS-DISTRICT 3	F-13	NA	\$623,117	\$0	\$623,117	\$0	\$0	\$0	\$623,117	\$0	\$623,117
		1004	BOS-DISTRICT 4	F-16	NA	\$606,898	\$0	\$606,898	\$0	\$0	\$0	\$606,898	\$0	\$606,898
		1005	BOS-DISTRICT 5	F-20	NA	\$539,133	\$0	\$539,133	\$0	\$0	\$0	\$539,133	\$0	\$539,133
		1008	BOS-ADMINISTRATION	F-24	NA	\$308,887	\$0	\$308,887	\$0	\$0	\$0	\$308,887	\$0	\$308,887
		1100	ADMINISTRATION	F-25	NA	\$5,005,414	\$3,578,735	\$1,426,679	\$0	\$0	\$0	\$5,005,414	\$3,578,735	\$1,426,679
		1101	GENERAL REVENUE	F-66	4	\$600,000	\$196,036,357	(\$195,436,357)	\$0	\$3,774,093	(\$3,774,093)	\$600,000	\$199,810,450	(\$199,210,450)
		1103	EMPLOYEE DEVELOPMENT & TRAININ	F-97	NA	\$689,775	\$624,508	\$65,267	\$0	\$0	\$0	\$689,775	\$624,508	\$65,267
		1117	GENERAL SERVICES	F-113	6	\$23,806,003	\$20,241,465	\$3,564,538	\$108,000	\$253,261	(\$145,261)	\$23,914,003	\$20,494,726	\$3,419,277
		1150	ASSESSOR	F-47	NA	\$8,871,996	\$3,731,000	\$5,140,996	\$0	\$0	\$0	\$8,871,996	\$3,731,000	\$5,140,996
		1200	AUDITOR-CONTROLLER	F-59	8	\$5,816,882	\$5,623,244	\$193,638	\$44,700	\$44,700	\$0	\$5,861,582	\$5,667,944	\$193,638
		1300	TAX COLLECTOR/COUNTY CLERK	F-77	10	\$2,703,782	\$1,280,927	\$1,422,855	(\$24,500)	(\$85,000)	\$60,500	\$2,679,282	\$1,195,927	\$1,483,355
		1350	TREASURER	F-83	NA	\$1,193,211	\$1,193,211	\$0	\$0	\$0	\$0	\$1,193,211	\$1,193,211	\$0
		1400	COUNTY COUNSEL	F-86	NA	\$5,187,987	\$4,542,643	\$645,344	\$0	\$0	\$0	\$5,187,987	\$4,542,643	\$645,344
		1450	DELTA WATER ACTIVITIES	H-101	NA	\$1,126,572	\$464,360	\$662,212	\$0	\$0	\$0	\$1,126,572	\$464,360	\$662,212
		1500	HUMAN RESOURCES	F-91	12	\$4,690,848	\$4,360,041	\$330,807	\$150,000	\$0	\$150,000	\$4,840,848	\$4,360,041	\$480,807
		1550	REGISTRAR OF VOTERS	F-107	14	\$4,992,325	\$1,104,483	\$3,887,842	\$0	\$120,000	(\$120,000)	\$4,992,325	\$1,224,483	\$3,767,842
		1640	REAL ESTATE SERVICES	F-121	16	\$914,625	\$1,038,196	(\$123,571)	\$42,785	\$5,564	\$37,221	\$957,410	\$1,043,760	(\$86,350)
		1750	PROMOTION	F-32	NA	\$155,444	\$0	\$155,444	\$0	\$0	\$0	\$155,444	\$0	\$155,444
		1903	GENERAL EXPENDITURES	F-34	17	\$189,319,818	\$2,320,500	\$186,999,318	(\$6,756,125)	\$0	(\$6,756,125)	\$182,563,693	\$2,320,500	\$180,243,193
		1904	SURVEYOR/ENGINEER	H-105	NA	\$141,426	\$52,900	\$88,526	\$0	\$0	\$0	\$141,426	\$52,900	\$88,526
		1905	COUNTYWIDE COST ALLOCATION PLA	F-37	NA	(\$4,347,768)	(\$4,347,768)	\$0	\$0	\$0	\$0	(\$4,347,768)	(\$4,347,768)	\$0
		1906	GENERAL FUND OTHER-DEBT SERV	F-38	NA	\$1,893,858	\$0	\$1,893,858	\$0	\$0	\$0	\$1,893,858	\$0	\$1,893,858
01	GENERAL GOVERNMENT					\$255,987,352	\$241,844,802	\$14,142,550	(\$6,435,140)	\$4,112,618	(\$10,547,758)	\$249,552,212	\$245,957,420	\$3,594,792
02	PUBLIC PROTECTION	2400	GRAND JURY	F-39	NA	\$132,315	\$0	\$132,315	\$0	\$0	\$0	\$132,315	\$0	\$132,315
		2830	AGRICULTURAL COMMISSIONER	H-83	18	\$4,361,101	\$2,228,526	\$2,132,575	\$10,102	\$23,800	(\$13,698)	\$4,371,203	\$2,252,326	\$2,118,877
		2850	ANIMAL CARE SERVICES	H-68	20	\$5,038,930	\$4,201,082	\$837,848	\$0	\$51,956	(\$51,956)	\$5,038,930	\$4,253,038	\$785,892
		2909	RECORDER	F-53	NA	\$2,045,603	\$2,047,000	(\$1,397)	\$0	\$0	\$0	\$2,045,603	\$2,047,000	(\$1,397)
		2910	RESOURCE MANAGEMENT	H-90	22	\$13,616,459	\$9,382,220	\$4,234,239	(\$41,973)	\$332,871	(\$374,844)	\$13,574,486	\$9,715,091	\$3,859,395
		5500	OFFICE OF FAMILY VIOLENCE PREV	H-19	NA	\$926,173	\$243,966	\$682,207	\$0	\$0	\$0	\$926,173	\$243,966	\$682,207
02	PUBLIC PROTECTION					\$26,120,581	\$18,102,794	\$8,017,787	(\$31,871)	\$408,627	(\$440,498)	\$26,088,710	\$18,511,421	\$7,577,289
05	PUBLIC ASSISTANCE	5460	IND BURIAL VETS CEM CARE	H-73	NA	\$37,558	\$8,890	\$28,668	\$0	\$0	\$0	\$37,558	\$8,890	\$28,668
		5800	VETERANS SERVICE	J-70	NA	\$845,204	\$330,000	\$515,204	\$0	\$0	\$0	\$845,204	\$330,000	\$515,204
05	PUBLIC ASSISTANCE					\$882,762	\$338,890	\$543,872	\$0	\$0	\$0	\$882,762	\$338,890	\$543,872
06	EDUCATION	6200	COOPERATIVE EXT SVCE	K-14	NA	\$374,923	\$0	\$374,923	\$0	\$0	\$0	\$374,923	\$0	\$374,923
06	EDUCATION					\$374,923	\$0	\$374,923	\$0	\$0	\$0	\$374,923	\$0	\$374,923
09	CONTINGENCIES	9301	APPROP CONT FUND 001	L-1		\$12,000,000	\$0	\$12,000,000	\$5,000,000	\$0	\$5,000,000	\$17,000,000	\$0	\$17,000,000
09	CONTINGENCIES					\$12,000,000	\$0	\$12,000,000	\$5,000,000	\$0	\$5,000,000	\$17,000,000	\$0	\$17,000,000
10	RESERVES	9201	RESERVE FOR FUND 001			\$0	\$10,322,145	(\$10,322,145)	\$7,273,178	(\$10,322,145)	\$17,595,323	\$7,273,178	\$0	\$7,273,178
10	RESERVES					\$0	\$10,322,145	(\$10,322,145)	\$7,273,178	(\$10,322,145)	\$17,595,323	\$7,273,178	\$0	\$7,273,178
						\$295,365,618	\$270,608,631	\$24,756,987	\$5,806,167	(\$5,800,900)	\$11,607,067	\$301,171,785	\$264,807,731	\$36,364,054

FUND		FUNCTION		DEPARTMENT		Preliminary Recommended Budget Document Narrative Page Number	Supplemental Attachment C Narrative Page Number	PRELIMINARY RECOMMENDED APPROPRIATIONS	PRELIMINARY RECOMMENDED REVENUES	PRELIMINARY RECOMMENDED CHANGE IN FUND BALANCE	SUPPLEMENTAL APPROPRIATIONS ADJUSTMENTS	SUPPLEMENTAL REVENUE ADJUSTMENTS	SUPPLEMENTAL ADJ -CHANGE IN FUND BALANCE	FINAL RECOMMEDNED APPROPRIATIONS	FINAL RECOMMENDED REVENUES	FINAL RECOMMENDED CHANGE IN FUND BALANCE
004	COUNTY LIBRARY	06	EDUCATION	6300	LIBRARY	K-1	25	\$24,003,682	\$23,235,133	\$768,549	\$3,676,348	(\$856,322)	\$4,532,670	\$27,680,030	\$22,378,811	\$5,301,219
		09	CONTINGENCIES	9304	APPROP CONT FUND 004	L-26	NA	\$16,628,573	\$0	\$16,628,573	(\$4,532,670)	\$0	(\$4,532,670)	\$12,095,903	\$0	\$12,095,903
		10	RESERVES	9104	RESERVE FOR FUND 004			\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
004	COUNTY LIBRARY							\$41,632,255	\$23,235,133	\$18,397,122	(\$856,322)	(\$856,322)	\$0	\$40,775,933	\$22,378,811	\$18,397,122
006	CAPITAL OUTLAY	01	GENERAL GOVERNMENT	1700	CAPITAL PROJECTS	G-1	27	\$24,241,174	\$22,528,407	\$1,712,767	\$1,684,488	\$827,381	\$857,107	\$25,925,662	\$23,355,788	\$2,569,874
		09	CONTINGENCIES	9306	APPROP CONT FUND 006	L-2	NA	\$81,375	\$0	\$81,375	(\$81,375)		(\$81,375)	\$0	\$0	\$0
006	CAPITAL OUTLAY							\$24,322,549	\$22,528,407	\$1,794,142	\$1,603,113	\$827,381	\$775,732	\$25,925,662	\$23,355,788	\$2,569,874
012	FISH/WILDLIFE PROPAGATION	02	PUBLIC PROTECTION	2950	FISH/WILDLIFE PROPAGATION PROG	H-114		\$11,453	\$4,506	\$6,947	\$0	\$0	\$0	\$11,453	\$4,506	\$6,947
		09	CONTINGENCIES	9312	APPROP CONT FUND 012	L-19		\$24,053	\$0	\$24,053	\$0	\$0	\$0	\$24,053	\$0	\$24,053
012	FISH/WILDLIFE PROPAGATION							\$35,506	\$4,506	\$31,000	\$0	\$0	\$0	\$35,506	\$4,506	\$31,000
016	PARKS AND RECREATION	07	REC & CULTURAL SERVICES	7000	PARKS & RECREATION	H-116	31	\$2,074,280	\$2,044,546	\$29,734	(\$139,452)	(\$184,500)	\$45,048	\$1,934,828	\$1,860,046	\$74,782
		09	CONTINGENCIES	9316	APPROP CONT FUND 016	L-29	NA	\$280,116	\$0	\$280,116	(\$45,048)	\$0	(\$45,048)	\$235,068	\$0	\$235,068
016	PARKS AND RECREATION							\$2,354,396	\$2,044,546	\$309,850	(\$184,500)	(\$184,500)	\$0	\$2,169,896	\$1,860,046	\$309,850
031	FOUTS SPRINGS YOUTH FACILITY	01	GENERAL GOVERNMENT	2801	FOUTS SPRINGS RANCH	F-133		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
031	FOUTS SPRINGS YOUTH FACILITY							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
034	FLEET MANAGEMENT	01	GENERAL GOVERNMENT	3100	FLEET MANAGEMENT	F-123	33	\$6,514,155	\$5,577,746	\$936,409	\$31,000	\$31,000	\$0	\$6,545,155	\$5,608,746	\$936,409
034	FLEET MANAGEMENT							\$6,514,155	\$5,577,746	\$936,409	\$31,000	\$31,000	\$0	\$6,545,155	\$5,608,746	\$936,409
035	JH REC HALL - WARD WELFARE	02	PUBLIC PROTECTION	8035	JH REC HALL - WARD WELFARE	H-82		\$6,035	\$5,069	\$966	\$0	\$0	\$0	\$6,035	\$5,069	\$966
		09	CONTINGENCIES	9151	APPROP FOR CONT FUND 035	L-14		\$120,821	\$0	\$120,821	\$0	\$0	\$0	\$120,821	\$0	\$120,821
035	JH REC HALL - WARD WELFARE							\$126,856	\$5,069	\$121,787	\$0	\$0	\$0	\$126,856	\$5,069	\$121,787
036	LIBRARY ZONE 1	06	EDUCATION	6150	LIBRARY ZONE 1	K-8		\$1,804,588	\$1,804,588	\$0	\$0	\$0	\$0	\$1,804,588	\$1,804,588	\$0
		09	CONTINGENCIES	9150	APPROP FOR CONT FUND 036	L-27		\$226,185	\$0	\$226,185	\$0	\$0	\$0	\$226,185	\$0	\$226,185
036	LIBRARY ZONE 1							\$2,030,773	\$1,804,588	\$226,185	\$0	\$0	\$0	\$2,030,773	\$1,804,588	\$226,185
037	LIBRARY ZONE 2	06	EDUCATION	6180	LIBRARY ZONE 2	K-9		\$46,843	\$46,843	\$0	\$0	\$0	\$0	\$46,843	\$46,843	\$0
037	LIBRARY ZONE 2							\$46,843	\$46,843	\$0	\$0	\$0	\$0	\$46,843	\$46,843	\$0
046	COUNTY CONSOLIDATED SVC AREA	03	PUBLIC WAYS & FAC	9746	COUNTY CONSOLIDATED SVC AREA	M-3		\$279,161	\$143,408	\$135,753	\$0	\$0	\$0	\$279,161	\$143,408	\$135,753
046	COUNTY CONSOLIDATED SVC AREA							\$279,161	\$143,408	\$135,753	\$0	\$0	\$0	\$279,161	\$143,408	\$135,753
047	AIRPORT ENTERPRISE	11	BUSINESS-TYPE ACTIVITIES	9000	AIRPORT	F-126		\$1,770,974	\$2,124,040	(\$353,066)	\$0	\$0	\$0	\$1,770,974	\$2,124,040	(\$353,066)
				9010	AIRPORT SPECIAL PROJECTS	F-129		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
047	AIRPORT ENTERPRISE							\$1,770,974	\$2,124,040	(\$353,066)	\$0	\$0	\$0	\$1,770,974	\$2,124,040	(\$353,066)
060	RISK MANAGEMENT	01	GENERAL GOVERNMENT	1830	RISK MANAGEMENT	F-100	35	\$21,840,487	\$18,767,108	\$3,073,379	\$260,000	\$260,000	\$0	\$22,100,487	\$19,027,108	\$3,073,379
060	RISK MANAGEMENT							\$21,840,487	\$18,767,108	\$3,073,379	\$260,000	\$260,000	\$0	\$22,100,487	\$19,027,108	\$3,073,379
066	LIBRARY ZONE 6	06	EDUCATION	6166	LIBRARY ZONE 6	K-10		\$21,249	\$21,249	\$0	\$0	\$0	\$0	\$21,249	\$21,249	\$0
066	LIBRARY ZONE 6							\$21,249	\$21,249	\$0	\$0	\$0	\$0	\$21,249	\$21,249	\$0
067	LIBRARY ZONE 7	06	EDUCATION	6167	LIBRARY ZONE 7	K-11		\$518,250	\$518,250	\$0	\$0	\$0	\$0	\$518,250	\$518,250	\$0
		09	CONTINGENCIES	9167	APPROP FOR CONT FUND 067	L-28		\$637	\$0	\$637	\$0	\$0	\$0	\$637	\$0	\$637
067	LIBRARY ZONE 7							\$518,887	\$518,250	\$637	\$0	\$0	\$0	\$518,887	\$518,250	\$637
101	ROAD	03	PUBLIC WAYS & FAC	3010	TRANSPORTATION DEPARTMENT	I-1	37	\$33,030,134	\$28,819,885	\$4,210,249	(\$4,116,716)	(\$3,078,008)	(\$1,038,708)	\$28,913,418	\$25,741,877	\$3,171,541
				3030	REGIONAL TRANSPORTATION PROJ	I-10		\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$25,000	\$0
				09	CONTINGENCIES	9401	APPROP CONT FUND 101	L-21	NA	\$2,901,155	\$0	\$2,901,155	\$1,038,708	\$0	\$1,038,708	\$3,939,863
101	ROAD							\$35,956,289	\$28,844,885	\$7,111,404	(\$3,078,008)	(\$3,078,008)	\$0	\$32,878,281	\$25,766,877	\$7,111,404
105	HOUSING REHABILITATION	02	PUBLIC PROTECTION	8215	CDBG 99			\$0	\$145	(\$145)	\$0	\$0	\$0	\$0	\$145	(\$145)
		09	CONTINGENCIES	9165	APPROP FOR CONT FUND 105	L-18		\$37,296	\$0	\$37,296	\$0	\$0	\$0	\$37,296	\$0	\$37,296
105	HOUSING REHABILITATION							\$37,296	\$145	\$37,151	\$0	\$0	\$0	\$37,296	\$145	\$37,151
106	PUBLIC ARTS PROJECTS	01	GENERAL GOVERNMENT	1630	PUBLIC ART	G-9		\$3,377	\$3,617	(\$240)	\$0	\$0	\$0	\$3,377	\$3,617	(\$240)
		09	CONTINGENCIES	9402	APPROP FOR CONT FUND 106	L-4		\$3,953	\$0	\$3,953	\$0	\$0	\$0	\$3,953	\$0	\$3,953
106	PUBLIC ARTS PROJECTS							\$7,330	\$3,617	\$3,713	\$0	\$0	\$0	\$7,330	\$3,617	\$3,713
107	FAIRGROUNDS DEVELOPMENT PROJ	01	GENERAL GOVERNMENT	1820	FAIRGROUNDS DEVELOPMENT PROJ	G-10		\$3,094,566	\$7,946,898	(\$4,852,332)	\$0	\$0	\$0	\$3,094,566	\$7,946,898	(\$4,852,332)
107	FAIRGROUNDS DEVELOPMENT PROJ							\$3,094,566	\$7,946,898	(\$4,852,332)	\$0	\$0	\$0	\$3,094,566	\$7,946,898	(\$4,852,332)
110	MICROENTERPRISE BUSINESS	02	PUBLIC PROTECTION	2110	MICROENTERPRISE BUSINESS	H-112		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
110	MICROENTERPRISE BUSINESS							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
120	HOMEACRES LOAN PROGRAM	02	PUBLIC PROTECTION	8220	HOMEACRES LOAN PROGRAM	H-108		\$81,040	\$18,925	\$62,115	\$0	\$0	\$0	\$81,040	\$18,925	\$62,115
		09	CONTINGENCIES	9129	APPROP FOR CONT FUND 120	L-16		\$1,876,662	\$0	\$1,876,662	\$0	\$0	\$0	\$1,876,662	\$0	\$1,876,662

Solano County
All Other Funds
9/2/2020

Attachment B

FUND		FUNCTION		DEPARTMENT		Preliminary Recommended Budget Document Narrative Page Number	Supplemental Attachment C Narrative Page Number	PRELIMINARY RECOMMENDED APPROPRIATIONS	PRELIMINARY RECOMMENDED REVENUES	PRELIMINARY RECOMMENDED CHANGE IN FUND BALANCE	SUPPLEMENTAL APPROPRIATIONS ADJUSTMENTS	SUPPLEMENTAL REVENUE ADJUSTMENTS	SUPPLEMENTAL ADJ -CHANGE IN FUND BALANCE	FINAL RECOMMEDNED APPROPRIATIONS	FINAL RECOMMENDED REVENUES	FINAL RECOMMENDED CHANGE IN FUND BALANCE
120	HOMEACRES LOAN PROGRAM							\$1,957,702	\$18,925	\$1,938,777	\$0	\$0	\$0	\$1,957,702	\$18,925	\$1,938,777
134	EAST VJO FIRE DISTRICT	02	PUBLIC PROTECTION	9814	EAST VALLEJO FIRE DIST	M-1		\$635,180	\$635,180	\$0	\$0	\$0	\$0	\$635,180	\$635,180	\$0
134	EAST VJO FIRE DISTRICT							\$635,180	\$635,180	\$0	\$0	\$0	\$0	\$635,180	\$635,180	\$0
150	HOUSING & URBAN DEVELOPMENT	02	PUBLIC PROTECTION	1510	HOUSING & URBAN DEVELOPMENT	H-110		\$2,600,000	\$2,600,000	\$0	\$0	\$0	\$0	\$2,600,000	\$2,600,000	\$0
150	HOUSING & URBAN DEVELOPMENT							\$2,600,000	\$2,600,000	\$0	\$0	\$0	\$0	\$2,600,000	\$2,600,000	\$0
151	FIRST 5 FUTURE INITIATIVE	05	PUBLIC ASSISTANCE	1570	GRANTS/PROGRAMS ADMIN	J-66	42	\$1,886,251	\$1,836,250	\$50,001	(\$78,000)	(\$78,000)	\$0	\$1,808,251	\$1,758,250	\$50,001
		09	CONTINGENCIES	9136	APPROP FOR CONT FUND 151	L-17		\$274,520	\$0	\$274,520	\$0	\$0	\$0	\$274,520	\$0	\$274,520
151	FIRST 5 FUTURE INITIATIVE							\$2,160,771	\$1,836,250	\$324,521	(\$78,000)	(\$78,000)	\$0	\$2,082,771	\$1,758,250	\$324,521
152	IN HOME SUPP SVCS-PUBLIC AUTH	04	HEALTH & SANITATION	1520	IN HOME SUPP SVCS-PUBLIC AUTH	J-49	39	\$19,449,890	\$19,449,890	\$0	(\$9,063)	(\$9,063)	\$0	\$19,440,827	\$19,440,827	\$0
152	IN HOME SUPP SVCS-PUBLIC AUTH							\$19,449,890	\$19,449,890	\$0	(\$9,063)	(\$9,063)	\$0	\$19,440,827	\$19,440,827	\$0
153	FIRST 5 SOLANO	04	HEALTH & SANITATION	1530	FIRST 5 SOLANO	J-60	40	\$4,601,779	\$4,184,175	\$417,604	\$103,722	\$145,887	(\$42,165)	\$4,705,501	\$4,330,062	\$375,439
		09	CONTINGENCIES	9153	APPROP FOR CONT FUND 153	L-22	NA	\$1,819,000	\$0	\$1,819,000	\$42,165	\$0	\$42,165	\$1,861,165	\$0	\$1,861,165
153	FIRST 5 SOLANO							\$6,420,779	\$4,184,175	\$2,236,604	\$145,887	\$145,887	\$0	\$6,566,666	\$4,330,062	\$2,236,604
215	RECORDER SPECIAL REVENUE	02	PUBLIC PROTECTION	4000	RECORDER SPECIAL REVENUE	F-57		\$832,500	\$789,902	\$42,598	\$0	\$0	\$0	\$832,500	\$789,902	\$42,598
		09	CONTINGENCIES	9115	APPROP FON CONT FUND 215	L-15		\$9,873,414	\$0	\$9,873,414	\$0	\$0	\$0	\$9,873,414	\$0	\$9,873,414
215	RECORDER SPECIAL REVENUE							\$10,705,914	\$789,902	\$9,916,012	\$0	\$0	\$0	\$10,705,914	\$789,902	\$9,916,012
216	AAA NAPA/SOLANO	05	PUBLIC ASSISTANCE	2160	AAA FOR NAPA/SOLANO	J-57	43	\$3,174,136	\$3,174,136	\$0	\$702,355	\$702,355	\$0	\$3,876,491	\$3,876,491	\$0
216	AAA NAPA/SOLANO							\$3,174,136	\$3,174,136	\$0	\$702,355	\$702,355	\$0	\$3,876,491	\$3,876,491	\$0
228	LIBRARY - FRIENDS & FOUNDATION	06	EDUCATION	2280	LIBRARY - FRIENDS & FOUNDATION	K-12		\$214,265	\$148,000	\$66,265	\$0	\$0	\$0	\$214,265	\$148,000	\$66,265
		09	CONTINGENCIES	9228	APPROP FOR CONT FUND 228	L-25		\$72,316	\$0	\$72,316	\$0	\$0	\$0	\$72,316	\$0	\$72,316
228	LIBRARY - FRIENDS & FOUNDATION							\$286,581	\$148,000	\$138,581	\$0	\$0	\$0	\$286,581	\$148,000	\$138,581
233	DISTRICT ATTORNEY SPECIAL REV	02	PUBLIC PROTECTION	4100	DA SPECIAL REVENUE	H-17		\$1,350,302	\$324,120	\$1,026,182	\$0	\$0	\$0	\$1,350,302	\$324,120	\$1,026,182
		09	CONTINGENCIES	9116	APPROP FOR CONT FUND 233	L-6		\$3,090,763	\$0	\$3,090,763	\$0	\$0	\$0	\$3,090,763	\$0	\$3,090,763
233	DISTRICT ATTORNEY SPECIAL REV							\$4,441,065	\$324,120	\$4,116,945	\$0	\$0	\$0	\$4,441,065	\$324,120	\$4,116,945
235	SOLANO CO FAIR	11	BUSINESS-TYPE ACTIVITIES	2350	SOLANO COUNTY FAIR	M-9	45	\$0	\$871	(\$871)	\$2,767,395	\$3,070,997	(\$303,602)	\$2,767,395	\$3,071,868	(\$304,473)
235	SOLANO CO FAIR							\$0	\$871	(\$871)	\$2,767,395	\$3,070,997	(\$303,602)	\$2,767,395	\$3,071,868	(\$304,473)
241	CIVIL PROCESSING FEES	02	PUBLIC PROTECTION	4110	CIVIL PROCESSING FEES	H-51	48	\$152,566	\$156,206	(\$3,640)	(\$15,000)	(\$15,000)	\$0	\$137,566	\$141,206	(\$3,640)
		09	CONTINGENCIES	9117	APPROP FOR CONT FUND 241	L-8		\$470,425	\$0	\$470,425	\$0	\$0	\$0	\$470,425	\$0	\$470,425
241	CIVIL PROCESSING FEES							\$622,991	\$156,206	\$466,785	(\$15,000)	(\$15,000)	\$0	\$607,991	\$141,206	\$466,785
249	HSS CAPITAL PROJECTS	01	GENERAL GOVERNMENT	2490	HSS CAPITAL PROJECTS	G-13		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
249	HSS CAPITAL PROJECTS							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
253	SHERIFF'S ASSET SEIZURE	02	PUBLIC PROTECTION	4120	SHERIFF ASSET SEIZURE	H-53	49	\$31,743	\$2,143	\$29,600	\$6,000	\$0	\$6,000	\$37,743	\$2,143	\$35,600
		09	CONTINGENCIES	9118	APPROP FOR CONT FUND 253	L-9	NA	\$171,966	\$0	\$171,966	(\$6,000)	\$0	(\$6,000)	\$165,966	\$0	\$165,966
253	SHERIFF'S ASSET SEIZURE							\$203,709	\$2,143	\$201,566	\$0	\$0	\$0	\$203,709	\$2,143	\$201,566
256	SHERIFF OES	02	PUBLIC PROTECTION	2535	EMERGENCY MGMT PERFORM GRANTS	H-56		\$85,837	\$85,837	\$0	\$0	\$0	\$0	\$85,837	\$85,837	\$0
				2536	FLOOD EMERGENCY RESPONSE GRANT	H-58		\$131,000	\$131,000	\$0	\$0	\$0	\$0	\$131,000	\$131,000	\$0
				2538	URBAN AREAS SEC INITIATIVE	H-60		\$128,800	\$128,800	\$0	\$0	\$0	\$0	\$128,800	\$128,800	\$0
				2539	HOMELAND SECURITY GRANTS	H-62		\$859,617	\$859,617	\$0	\$0	\$0	\$0	\$859,617	\$859,617	\$0
		09	CONTINGENCIES	9256	APP CONT FUND 256	L-10		\$6,135	\$0	\$6,135	\$0	\$0	\$0	\$6,135	\$0	\$6,135
256	SHERIFF OES							\$1,211,389	\$1,205,254	\$6,135	\$0	\$0	\$0	\$1,211,389	\$1,205,254	\$6,135
263	CJ TEMP CONSTRUCTION	02	PUBLIC PROTECTION	4130	CJ FAC TEMP CONST FUND	G-16		\$580,923	\$302,912	\$278,011	\$0	\$0	\$0	\$580,923	\$302,912	\$278,011
		09	CONTINGENCIES	9119	APPROP FOR CONT FUND 263	L-12		\$808,450	\$0	\$808,450	\$0	\$0	\$0	\$808,450	\$0	\$808,450
263	CJ TEMP CONSTRUCTION							\$1,389,373	\$302,912	\$1,086,461	\$0	\$0	\$0	\$1,389,373	\$302,912	\$1,086,461
264	CRTHSE TEMP CONST	02	PUBLIC PROTECTION	4140	CRTHSE TEMP CONST FUND	G-17		\$398,418	\$299,674	\$98,744	\$0	\$0	\$0	\$398,418	\$299,674	\$98,744
		09	CONTINGENCIES	9120	APPROP FOR CONT FUND 264	L-13		\$162,871	\$0	\$162,871	\$0	\$0	\$0	\$162,871	\$0	\$162,871
264	CRTHSE TEMP CONST							\$561,289	\$299,674	\$261,615	\$0	\$0	\$0	\$561,289	\$299,674	\$261,615
278	PUBLIC WORKS IMPROVEMENT	03	PUBLIC WORKS & FAC	3020	PUBLIC WORKS IMPROVEMENT	I-12		\$837,000	\$471,856	\$365,144	\$0	\$0	\$0	\$837,000	\$471,856	\$365,144
		09	CONTINGENCIES	9122	APPROP FOR CONT FUND 278	L-20		\$193,105	\$0	\$193,105	\$0	\$0	\$0	\$193,105	\$0	\$193,105
278	PUBLIC WORKS IMPROVEMENT							\$1,030,105	\$471,856	\$558,249	\$0	\$0	\$0	\$1,030,105	\$471,856	\$558,249
281	SURVEY MONUMENT PRESERVATION	01	GENERAL GOVERNMENT	1950	SURVEY MONUMENT	H-106		\$73,413	\$10,255	\$63,158	\$0	\$0	\$0	\$73,413	\$10,255	\$63,158
		09	CONTINGENCIES	9123	APPROP FOR CONT FUND 281	L-5		\$10,447	\$0	\$10,447	\$0	\$0	\$0	\$10,447	\$0	\$10,447
281	SURVEY MONUMENT PRESERVATION							\$83,860	\$10,255	\$73,605	\$0	\$0	\$0	\$83,860	\$10,255	\$73,605
282	COUNTY DISASTER	05	PUBLIC ASSISTANCE	5908	COUNTY DISASTER	F-68	50	\$6	\$6,018	(\$6,012)	\$14,390,528	\$14,390,528	\$0	\$14,390,534	\$14,396,546	(\$6,012)
		09	CONTINGENCIES	9382	APPROP CONT FUND 282	L-24		\$54,116	\$0	\$54,116	\$0	\$0	\$0	\$54,116	\$0	\$54,116

FUND		FUNCTION		DEPARTMENT		Preliminary Recommended Budget Document Narrative Page Number	Supplemental Attachment C Narrative Page Number	PRELIMINARY RECOMMENDED APPROPRIATIONS	PRELIMINARY RECOMMENDED REVENUES	PRELIMINARY RECOMMENDED CHANGE IN FUND BALANCE	SUPPLEMENTAL APPROPRIATIONS ADJUSTMENTS	SUPPLEMENTAL REVENUE ADJUSTMENTS	SUPPLEMENTAL ADJ -CHANGE IN FUND BALANCE	FINAL RECOMMEDNED APPROPRIATIONS	FINAL RECOMMENDED REVENUES	FINAL RECOMMENDED CHANGE IN FUND BALANCE
282	COUNTY DISASTER							\$54,122	\$6,018	\$48,104	\$14,390,528	\$14,390,528	\$0	\$14,444,650	\$14,396,546	\$48,104
296	PUBLIC FACILITIES FEES	01	GENERAL GOVERNMENT	1760	PUBLIC FACILITIES FEES	G-14	52	\$6,800,897	\$5,714,460	\$1,086,437	\$565,644	\$0	\$565,644	\$7,366,541	\$5,714,460	\$1,652,081
		09	CONTINGENCIES	9124	APPROP FOR CONT FUND 296	L-2	NA	\$34,199,921	\$0	\$34,199,921	(\$565,644)	\$0	(\$565,644)	\$33,634,277	\$0	\$33,634,277
296	PUBLIC FACILITIES FEES							\$41,000,818	\$5,714,460	\$35,286,358	\$0	\$0	\$0	\$41,000,818	\$5,714,460	\$35,286,358
306	PENSION DEBT SERVICE	08	DEBT SERVICE	8006	PENSION DEBT SERVICE FUND	F-72		\$4,782,135	\$8,722,840	(\$3,940,705)	\$0	\$0	\$0	\$4,782,135	\$8,722,840	(\$3,940,705)
		10	RESERVES	9236	RESERVE FOR FUND 206	NA		\$3,940,705	\$0	\$3,940,705	\$0	\$0	\$0	\$3,940,705	\$0	\$3,940,705
306	PENSION DEBT SERVICE							\$8,722,840	\$8,722,840	\$0	\$0	\$0	\$0	\$8,722,840	\$8,722,840	\$0
310	SPECIAL AVIATION	11	BUSINESS-TYPE ACTIVITIES	9050	SPECIAL AVIATION	F-131		\$223,789	\$206,901	\$16,888	\$0	\$0	\$0	\$223,789	\$206,901	\$16,888
310	SPECIAL AVIATION							\$223,789	\$206,901	\$16,888	\$0	\$0	\$0	\$223,789	\$206,901	\$16,888
326	SHERIFF - SPECIAL REVENUE	02	PUBLIC PROTECTION	4050	AUTOMATED IDENTIFICATION	H-64		\$439,639	\$506,705	(\$67,066)	\$0	\$0	\$0	\$439,639	\$506,705	(\$67,066)
				4052	VEHICLE THEFT INVES/RECOVERY	H-66		\$543,935	\$518,865	\$25,070	\$0	\$0	\$0	\$543,935	\$518,865	\$25,070
		09	CONTINGENCIES	9125	APPROP FOR CONT FUND 326	L-11		\$468,006	\$0	\$468,006	\$0	\$0	\$0	\$468,006	\$0	\$468,006
326	SHERIFF - SPECIAL REVENUE							\$1,451,580	\$1,025,570	\$426,010	\$0	\$0	\$0	\$1,451,580	\$1,025,570	\$426,010
332	GOVERNMENT CENTER DEBT SERVICE	08	DEBT SERVICE	8037	2017 CERTIFICATES OF PARTICIPA	F-73		\$7,376,153	\$7,376,153	\$0	\$0	\$0	\$0	\$7,376,153	\$7,376,153	\$0
332	GOVERNMENT CENTER DEBT SERVICE							\$7,376,153	\$7,376,153	\$0	\$0	\$0	\$0	\$7,376,153	\$7,376,153	\$0
334	H&SS SPH ADMIN/REFINANCE	08	DEBT SERVICE	8034	HSS ADMIN/REFINANCE SPHF	F-75		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
334	H&SS SPH ADMIN/REFINANCE							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
336	2013 COP ANIMAL CARE PROJECT	08	DEBT SERVICE	8036	2013 COP ANIMAL CARE PROJECT	F-76		\$473,785	\$462,488	\$11,297	\$0	\$0	\$0	\$473,785	\$462,488	\$11,297
336	2013 COP ANIMAL CARE PROJECT							\$473,785	\$462,488	\$11,297	\$0	\$0	\$0	\$473,785	\$462,488	\$11,297
369	CHILD SUPPORT SERVICES	02	PUBLIC PROTECTION	2480	DEPT OF CHILD SUPPORT SERVICES	H-1	53	\$13,837,246	\$13,594,085	\$243,161	(\$761,921)	(\$761,921)	\$0	\$13,075,325	\$12,832,164	\$243,161
369	CHILD SUPPORT SERVICES							\$13,837,246	\$13,594,085	\$243,161	(\$761,921)	(\$761,921)	\$0	\$13,075,325	\$12,832,164	\$243,161
370	DEPARTMENT OF INFO TECHNOLOGY	01	GENERAL GOVERNMENT	1870	DEPARTMENT OF INFO TECHNOLOGY	F-135	63	\$29,995,707	\$29,241,805	\$753,902	\$394,574	\$573,926	(\$179,352)	\$30,390,281	\$29,815,731	\$574,550
				1878	SCIPS REPLACEMENT PROJECT	F-145		\$3,387,044	\$3,387,044	\$0	\$0	\$0	\$0	\$3,387,044	\$3,387,044	\$0
370	DEPARTMENT OF INFO TECHNOLOGY							\$33,382,751	\$32,628,849	\$753,902	\$394,574	\$573,926	(\$179,352)	\$33,777,325	\$33,202,775	\$574,550
390	TOBACCO PREVENTION & EDUCATION	04	HEALTH & SANITATION	7950	TOBACCO PREVENTION & EDUCATION	J-54		\$823,487	\$823,487	\$0	\$0	\$0	\$0	\$823,487	\$823,487	\$0
		09	CONTINGENCIES	9290	APPROP FOR CONT FUND 390	L-23		\$825	\$0	\$825	\$0	\$0	\$0	\$825	\$0	\$825
390	TOBACCO PREVENTION & EDUCATION							\$824,312	\$823,487	\$825	\$0	\$0	\$0	\$824,312	\$823,487	\$825
900	PUBLIC SAFETY	02	PUBLIC PROTECTION	6500	DISTRICT ATTORNEY	H-7	55	\$29,329,460	\$29,329,460	\$0	\$124,577	\$124,577	\$0	\$29,454,037	\$29,454,037	\$0
				6530	PUBLIC DEFENDER	H-24		\$15,981,920	\$15,981,920	\$0	\$0	\$0	\$0	\$15,981,920	\$15,981,920	\$0
				6540	ALTERNATE PUBLIC DEFENDER	H-32		\$5,138,182	\$5,138,182	\$0	\$0	\$0	\$0	\$5,138,182	\$5,138,182	\$0
				6550	SHERIFF	H-37	57	\$125,826,821	\$125,826,821	\$0	(\$2,076,360)	(\$2,076,360)	\$0	\$123,750,461	\$123,750,461	\$0
				6650	PROBATION	H-74	60	\$45,816,455	\$45,816,455	\$0	(\$777,739)	(\$777,739)	\$0	\$45,038,716	\$45,038,716	\$0
				6730	OTHER PUBLIC DEFENSE	F-41		\$3,425,910	\$3,425,910	\$0	\$0	\$0	\$0	\$3,425,910	\$3,425,910	\$0
900	PUBLIC SAFETY							\$225,518,748	\$225,518,748	\$0	(\$2,729,522)	(\$2,729,522)	\$0	\$222,789,226	\$222,789,226	\$0
901	C M F CASES	02	PUBLIC PROTECTION	6800	C M F CASES	F-43		\$408,429	\$450,000	(\$41,571)	\$0	\$0	\$0	\$408,429	\$450,000	(\$41,571)
		09	CONTINGENCIES	9391	APPROP CONT FUND 901	L-7		\$41,571	\$0	\$41,571	\$0	\$0	\$0	\$41,571	\$0	\$41,571
901	C M F CASES							\$450,000	\$450,000	\$0	\$0	\$0	\$0	\$450,000	\$450,000	\$0
902	HEALTH & SOCIAL SERVICES	04	HEALTH & SANITATION	7580	FAMILY HEALTH SERVICES	J-21	67	\$30,455,081	\$30,455,081	\$0	\$303,844	\$303,844	\$0	\$30,758,925	\$30,758,925	\$0
				7690	IN-HOME SUPPORTIVE SERVICES PA	J-42	74	\$934,736	\$934,736	\$0	(\$9,063)	(\$9,063)	\$0	\$925,673	\$925,673	\$0
				7780	BEHAVIORAL HEALTH	J-13	76	\$107,092,837	\$107,092,837	\$0	(\$107,705)	(\$107,705)	\$0	\$106,985,132	\$106,985,132	\$0
				7880	HEALTH SERVICES	J-21	81	\$53,445,141	\$56,432,192	(\$2,987,051)	\$3,310,462	\$3,041,820	\$268,642	\$56,755,603	\$59,474,012	(\$2,718,409)
		05	PUBLIC ASSISTANCE	7501	ADMINISTRATION DIVISION	J-9	65	\$2,804,899	\$2,804,899	\$0	\$749,392	\$749,392	\$0	\$3,554,291	\$3,554,291	\$0
				7680	SOCIAL SERVICES DEPARTMENT	J-31	70	\$115,059,076	\$115,059,076	\$0	\$3,912,964	\$3,912,964	\$0	\$118,972,040	\$118,972,040	\$0
				7900	ASSISTANCE PROGRAMS	J-45	86	\$57,423,991	\$57,423,991	\$0	(\$307,875)	(\$307,875)	\$0	\$57,116,116	\$57,116,116	\$0
		10	RESERVES	9287	RESERVE FOR FUND 902	NA		\$2,987,051	\$0	\$2,987,051	(\$268,642)	\$0	(\$268,642)	\$2,718,409	\$0	\$2,718,409
902	HEALTH & SOCIAL SERVICES							\$370,202,812	\$370,202,812	\$0	\$7,583,377	\$7,583,377	\$0	\$377,786,189	\$377,786,189	\$0
903	WORKFORCE DEVELOPMENT BOARD	05	PUBLIC ASSISTANCE	7200	WORKFORCE INVESTMENT BOARD	M-5	88	\$5,991,851	\$5,990,337	\$1,514	\$2,774,499	\$2,776,013	(\$1,514)	\$8,766,350	\$8,766,350	\$0
903	WORKFORCE DEVELOPMENT BOARD							\$5,991,851	\$5,990,337	\$1,514	\$2,774,499	\$2,776,013	(\$1,514)	\$8,766,350	\$8,766,350	\$0
905	COUNTY LOCAL REVENUE FUND 2011	02	PUBLIC PROTECTION	6901	2011 REALIGNMENT-ADMINISTRATIO	F-45		\$219,910	\$150,000	\$69,910	\$0	\$0	\$0	\$219,910	\$150,000	\$69,910
905	COUNTY LOCAL REVENUE FUND 2011							\$219,910	\$150,000	\$69,910	\$0	\$0	\$0	\$219,910	\$150,000	\$69,910
906	MHSA	04	HEALTH & SANITATION	9600	MHSA	J-52	90	\$27,883,212	\$23,441,872	\$4,441,340	\$2,418,753	(\$3,182,294)	\$5,601,047	\$30,301,965	\$20,259,578	\$10,042,387
		10	RESERVES	9135	RESERVE FOR FUND 906	NA		\$0	\$3,956,349	(\$3,956,349)	\$0	\$0	\$0	\$0	\$3,956,349	(\$3,956,349)
906	MHSA							\$27,883,212	\$27,398,221	\$484,991	\$2,418,753	(\$3,182,294)	\$5,601,047	\$30,301,965	\$24,215,927	\$6,086,038
Overall								\$935,138,235	\$849,497,156	\$85,641,079	\$25,359,145	\$19,466,834	\$5,892,311	\$960,497,380	\$868,963,990	\$91,533,390

Solano County
FY2020/21 Supplemental Departmental Narratives
September 22, 2020

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Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

FY2020/21 SUPPLEMENTAL DEPARTMENTAL BUDGET NARRATIVE INTRODUCTION

The following pages provide detailed departmental narratives outlining the FY2020/21 Supplemental Budget for each County Department where Supplemental Recommended Adjustments are reflected. These departmental narratives are intended to supplement the FY2020/21 Preliminary Recommended Budget Narratives provided to the Board in connection with the June 25, 2020 Budget Hearings.

The FY2020/21 Preliminary Recommended Budget Narratives approved by the Board on June 25, 2020 are available on the County Website located at the following web address:

<https://www.solanocounty.com/civicax/filebank/blobdload.aspx?BlobID=32323>

Information provided in the Supplemental Departmental Budget Narratives are condensed to focus only on the Supplemental adjustments and any necessary updates to the information provided in connection with the June 25, 2020 Budget Hearing. Only those Departments with FY2020/21 supplemental adjustments were required to provide a supplemental narrative. Departments reflecting no supplemental changes are excluded from this document and their budget remains as presented in the FY2020/21 Preliminary Recommended Budget.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

General Revenues – Fund 001, BU 1101

The General Revenue budget accounts for revenues not attributable to a specific County service or department. These revenues are the source of funding to support the County's general-purpose appropriations including mandated Maintenance of Effort contributions, mandated minimum levels of program service, general government programs and services, as well as other Board priorities. The FY2020/21 Preliminary Recommended Budget can be found on page F-66 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects an increase of \$3,774,093 in revenues and no change in appropriations when compared to the FY2020/21 Preliminary Recommended Budget.

Revenues

Increase in Tax revenues are primarily due to the following:

- \$1,537,304 net increase in property tax revenues primarily due to the final Property Tax Assessment Roll values as of July 1, 2020.
- \$240,643 increase in Sales & Use Tax based on higher than anticipated receipt of sales tax revenue trends during COVID-19 pandemic response.
- \$200,000 increase in Property Transfer Tax revenue, resulting from a revised projection of taxes associated with the sales of property in the County. Original projections in the Preliminary Recommended Budget were lowered based on anticipated decline in real estate sales, which are not materializing; however, lower mortgage interest rates and impacts of the COVID-19 pandemic in the Bay Area appear to be spurring local real estate sales.

Increase in Intergovernmental revenue due to the following:

- \$750,000 increase Intergovernmental revenue due to one-time proceeds from the sale of former redevelopment property by the City of Fairfield Successor Agency.
- \$23,854 decrease in Homeowners Property Tax Relief due to a slight decrease in the number of properties with the exemption claimed.

Increase in Charges for Services revenue due to the following:

- \$1,070,000 increase in Disposal Fees based on revised projections based prior year actual trends and a projected increase due to the debris associated with the LNU Lightning Complex fire.

Appropriations

- No Change

Contracts

None.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
TAXES	179,640,687	183,104,957	1,977,947	185,082,904
LICENSES, PERMITS & FRANCHISE	730,812	600,000	0	600,000
REVENUE FROM USE OF MONEY/PROP	3,698,289	500,500	0	500,500
INTERGOVERNMENTAL REV STATE	1,602,124	1,439,100	(23,854)	1,415,246
INTERGOVERNMENTAL REV FEDERAL	6,165	4,800	0	4,800
INTERGOVERNMENTAL REV OTHER	255,427	107,000	750,000	857,000
CHARGES FOR SERVICES	8,311,177	7,230,000	1,070,000	8,300,000
MISC REVENUE	120,722	3,050,000	0	3,050,000
OTHER FINANCING SOURCES	923,274	0	0	0
TOTAL REVENUES	195,288,677	196,036,357	3,774,093	199,810,450
APPROPRIATIONS				
SERVICES AND SUPPLIES	12,676	50,000	0	50,000
OTHER CHARGES	427,383	550,000	0	550,000
TOTAL APPROPRIATIONS	440,059	600,000	0	600,000
NET COUNTY COST	(194,848,618)	(195,436,357)	(3,774,093)	(199,210,450)

Pending Issues & Policy Considerations

The FY2020/21 Budget for revenue does not reflect potential changes or impacts due to the continued COVID-19 pandemic State-required business restrictions, impacting ongoing operations, nor does it reflect likely property tax adjustments due to the LNU Lightning Complex fire that burned into Solano County along the rural areas of Pleasants Valley on August 18, 2020. The Auditor-Controller and County Administrator will continue to monitor the impacts of the two emergency declarations and provide updates during the midyear financial reports.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

General Services – Fund 001, BU 1117

General Services provides County Departments with reliable, quality, innovative support services in the areas of facilities management, capital projects management and central services that promote a clean, safe, and healthy place to live, learn, work and play. The FY2020/21 Preliminary Recommended Budget can be found on page F-113 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$253,261 in revenues and a net increase of \$108,000 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$145,261 in Net County Cost.

Revenues

- \$443,045 projected increase in revenue as reimbursement for COVID-19 pandemic related labor costs through the Federal CARES Act to cover anticipated COVID-19 pandemic related and eligible costs in the emerging medical pandemic response.
- \$189,784 net decrease in Charges for Services primarily due to loss in revenue for \$231,069 representing decrease in billable hours in Capital Project Management (CPM) as projects are completed. Additional decrease is due to reduction in interfund services request by Department of Child Support Services for \$1,500 within the Facilities Operations and CPM Project. These decreases are offset by increase in departmental administrative overhead for \$42,785 within the CPM division from the Real Estate Services to cover the cost of salaries and employee benefits for clerical support services.

Appropriations

- \$100,000 increase in Overtime/Callback to cover extended custodial cleaning services in County facilities related to COVID-19 pandemic protection measures.
- \$8,000 net increase in Services and Supplies for Small Tools & Instruments for the Fairfield Corporation Yard for \$9,000 offset by a reduction of \$1,000 in purchases for resale to reflect the reduction in Interfund Services for maintenance materials and small projects for DCSS.

Contracts

None.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	15,576	12,000	0	12,000
INTERGOVERNMENTAL REV STATE	1,087,153	530,000	0	530,000
INTERGOVERNMENTAL REV FEDERAL	249,903	0	443,045	443,045
CHARGES FOR SERVICES	18,195,340	19,467,096	(189,784)	19,277,312
MISC REVENUE	409,125	157,369	0	157,369
OTHER FINANCING SOURCES	86,047	75,000	0	75,000
TOTAL REVENUES	20,043,144	20,241,465	253,261	20,494,726
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	9,958,608	11,358,268	100,000	11,458,268
SERVICES AND SUPPLIES	9,530,275	10,926,170	8,000	10,934,170
OTHER CHARGES	1,290,404	1,576,691	0	1,576,691
F/A EQUIPMENT	26,661	151,373	0	151,373
OTHER FINANCING USES	117,850	154,111	0	154,111
INTRA-FUND TRANSFERS	(354,111)	(360,610)	0	(360,610)
TOTAL APPROPRIATIONS	20,569,687	23,806,003	108,000	23,914,003
NET COUNTY COST	526,543	3,564,538	(145,261)	3,419,277

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following proposed position change, originally postponed from the Preliminary Budget:

- Add 1.0 FTE Custodian – This position was recommended in the General Services Preliminary Recommended Budget on page F-119

Pending Issues & Policy Considerations

COVID-19 – General Services may incur additional expenses due to impacts related to COVID-19 pandemic cleaning, supplies and protective measures. The department will provide an update to the Board as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Auditor-Controller – Fund 001, BU 1200

The elected Auditor-Controller performs the duties of the office under the legal authority provided within Government Code §26880 and §26900. The Auditor-Controller is the principal financial and accounting officer of the County. The FY2020/21 Preliminary Recommended Budget can be found on page F-59 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$44,700 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting no change in Net County Cost.

Revenues

- \$52,700 increase in Intergovernmental Revenue resulting from Federal CARES Act funding for reimbursement of staff time assisting in the Federal Leave Administration and Contact Tracing and financial record keeping.
- \$8,000 decrease in accounting services due to required financial services for Federal CARES Act funding instead of charges for services.

Appropriations

- \$32,700 increase in Salary and Employee Benefits for staff time delivering Federal CARES Act financial accounting services (Federal Leave Administration and Contact Tracing).
- \$5,000 increase in Services and Supplies for replacement of two scanners that are beyond their useful life.

Contracts

None.

Fixed Assets

- \$7,000 in Fixed Assets to replace the current high-speed scanner that is beyond its useful life. This equipment was budgeted/approved to be replaced several years ago but was not replaced as it continued to function.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
INTERGOVERNMENTAL REV STATE	6,695	8,900	0	8,900
INTERGOVERNMENTAL REV FEDERAL	53,313	0	52,700	52,700
CHARGES FOR SERVICES	5,589,250	5,614,344	(8,000)	5,606,344
MISC REVENUE	45	0	0	0
TOTAL REVENUES	5,649,302	5,623,244	44,700	5,667,944
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	4,369,549	5,115,380	32,700	5,148,080
SERVICES AND SUPPLIES	622,122	714,814	5,000	719,814
OTHER CHARGES	118,395	118,429	0	118,429
F/A EQUIPMENT	0	0	7,000	7,000
OTHER FINANCING USES	40,800	50,969	0	50,969
INTRA-FUND TRANSFERS	(123,732)	(182,710)	0	(182,710)
TOTAL APPROPRIATIONS	5,027,135	5,816,882	44,700	5,861,582
NET COUNTY COST	(622,168)	193,638	0	193,638

Summary of Position Changes

None.

Pending Issues & Policy Considerations

COVID-19 – The Auditor-Controller may incur additional costs for financial accounting required due to the administration of COVID-19 pandemic medical emergency expenditures and the CARES Act. The Department will provide an update to the Board as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Treasurer Tax Collector County Clerk – Fund 001, BU 1300

The Tax Collector collects real and personal property taxes on behalf of various tax-levying entities in Solano County. This revenue is then distributed to the tax-levying agencies as a funding source they can use to provide services to the residents of Solano County. The County Clerk issues a variety of official public records; registers all professional photocopiers, process servers, unlawful detainer assistants, and legal document assistants; administers public notary oaths of office and deputy oaths of office; files, maintains, and verifies a variety of documents, and conducts wedding ceremonies. The FY2020/21 Preliminary Recommended Budget can be found on page F-77 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net decrease of \$85,000 in revenues and a net decrease of \$24,500 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increase of \$60,500 in Net County Cost which will be offset by General Fund - Fund Balance.

Revenues

- \$85,000 decrease in Tax revenue resulting from the Governor's issuance of executive orders N-28-20 and N-37-20 in response to the COVID-19 pandemic. These orders mandated a cancellation of all pending tax default sales for FY2020/21 in accordance with Revenue & Taxation Code §3706.1.

Appropriations

- \$20,000 decrease in Contracted Services to reflect the non-incurrence of costs associated with parties of interest research conducted in preparation of default property tax sales.
- \$4,500 decrease in various other appropriated costs to reflect ancillary cost savings associated with the cancellation of the pending tax sale.

Contracts

The FY2020/21 Supplemental Budget includes a total of \$20,000 in additional contracted and professional services which includes the following significant contract changes:

- \$20,000 – First Corporate Solutions parties of interest research costs incurred on a fee for services provided basis. The cancellation of the tax default property sale will negate the need for the consultant/professional services in FY2020/21.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
TAXES	151,635	127,000	0	127,000
LICENSES, PERMITS & FRANCHISE	101,267	110,000	0	110,000
INTERGOVERNMENTAL REV FEDERAL	20,848	0	0	0
CHARGES FOR SERVICES	922,339	1,043,927	(85,000)	958,927
MISC REVENUE	19,623	0	0	0
TOTAL REVENUES	1,215,713	1,280,927	(85,000)	1,195,927
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	1,434,148	1,508,429	0	1,508,429
SERVICES AND SUPPLIES	784,894	825,347	(24,500)	800,847
OTHER CHARGES	261,309	298,419	0	298,419
OTHER FINANCING USES	13,666	14,717	0	14,717
INTRA-FUND TRANSFERS	26,230	56,870	0	56,870
TOTAL APPROPRIATIONS	2,520,247	2,703,782	(24,500)	2,679,282
NET COUNTY COST	1,304,534	1,422,855	60,500	1,483,355

Summary of Position Changes

None.

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Human Resources – Fund 001, BU 1500

The Human Resources Department provides centralized administrative support services to assist County Departments in addressing the Board's priorities in relation to the County's workforce. The FY2020/21 Preliminary Recommended Budget can be found on page F-91 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects no change in revenues and an increase of \$150,000 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increase of \$150,000 in Net County Cost which will be offset by General Fund - Fund Balance.

Revenues

- No Change.

Appropriations

- \$150,000 increase in Services and Supplies including professional services to contract with outside investigators for Equal Employment Opportunity (EEO) investigations.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
INTERGOVERNMENTAL REV FEDERAL	30,853	0	0	0
CHARGES FOR SERVICES	4,716,976	4,309,741	0	4,309,741
MISC REVENUE	53,364	50,300	0	50,300
TOTAL REVENUES	4,801,194	4,360,041	0	4,360,041
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	3,229,822	3,590,216	0	3,590,216
SERVICES AND SUPPLIES	833,236	956,438	150,000	1,106,438
OTHER CHARGES	99,310	97,478	0	97,478
OTHER FINANCING USES	30,216	35,966	0	35,966
INTRA-FUND TRANSFERS	9,459	10,750	0	10,750
TOTAL APPROPRIATIONS	4,202,044	4,690,848	150,000	4,840,848
NET COUNTY COST	(599,150)	330,807	150,000	480,807

Summary of Position Changes

None.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Pending Issues & Policy Considerations

COVID-19 – The Human Resources Department may incur additional costs and related funding depending on the impacts of the COVID-19 pandemic. If additional costs are realized, the department will provide an update to the Board as part of the FY2020/21 Midyear Budget Report.

As of July 30, 2020, the number of formal EEO investigation complaints filed has increased by 30% when compared to the same time last year. The EEO Division funded three outside investigations in FY2019/20. As of July 30, 2020, just one month into the new fiscal year, the EEO Division has already contracted out the same number of investigations. The Department is requesting an additional \$150,000 in funding for outside investigators; however, this amount may not be enough for the entire year if formal complaints continue to increase. The Department will continue to monitor this issue and will make any adjustments or requests as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Registrar of Voters – Fund 001, BU 1550

The Registrar of Voters (ROV) is a Division of the Department of Information Technology charged with conducting fair and impartial federal, State, local and school elections as mandated by the Constitutions of the United States and the State of California, the State of California Elections Code, Government Code, Education Code, Health & Safety Code, and the Water Code. The FY2020/21 Preliminary Recommended Budget can be found on page F-107 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects an increase of \$120,000 in revenues and no change in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$120,000 in Net County Cost.

Revenues

- \$120,000 increase in Intergovernmental Revenue as reimbursement for COVID-19 pandemic related costs through the Federal CARES Act funding to cover additional precautionary and COVID-19 pandemic related measures for the November 2020 election.

Appropriations

- No Change.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
INTERGOVERNMENTAL REV STATE	12,987	120,500	0	120,500
INTERGOVERNMENTAL REV FEDERAL	2,538,117	0	120,000	120,000
CHARGES FOR SERVICES	48,880	983,983	0	983,983
MISC REVENUE	349	0	0	0
TOTAL REVENUES	2,600,334	1,104,483	120,000	1,224,483
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	1,523,995	1,719,444	0	1,719,444
SERVICES AND SUPPLIES	2,981,445	2,701,068	0	2,701,068
OTHER CHARGES	517,883	509,026	0	509,026
F/A EQUIPMENT	2,137,324	0	0	0
OTHER FINANCING USES	9,034	11,387	0	11,387
INTRA-FUND TRANSFERS	63,421	51,400	0	51,400
TOTAL APPROPRIATIONS	7,233,101	4,992,325	0	4,992,325
NET COUNTY COST	4,632,768	3,887,842	(120,000)	3,767,842

Summary of Position Changes

None.

Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

Pending Issues & Policy Considerations

COVID-19 – The Registrar of Voters may incur additional costs depending on the impacts of the COVID-19 pandemic. If additional costs are realized, the department will provide an update to the Board as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Real Estate Services – Fund 001, BU 1640

Real Estate Services provides real estate and property management services in support of the County's operational needs. The FY2020/21 Preliminary Recommended Budget can be found on page F-121 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects an increase of \$5,564 in revenues and an increase of \$42,785 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increase of \$37,221 in Net County Cost which will be offset by General Fund - fund balance.

Revenues

- \$5,564 increase in Intergovernmental Revenue primarily attributable to the reimbursement for COVID-19 pandemic related labor costs through the Federal CARES Act funding.

Appropriations

- \$42,785 increase in Other Charges for Departmental Administrative Overhead costs for Real Estate's share of salaries and employee benefits for clerical support services provided by General Services Capital Projects Management division.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
LICENSES, PERMITS & FRANCHISE	204,592	166,726	0	166,726
REVENUE FROM USE OF MONEY/PROP	900,072	819,831	0	819,831
INTERGOVERNMENTAL REV FEDERAL	3,073	0	5,564	5,564
CHARGES FOR SERVICES	6,994	51,639	0	51,639
TOTAL REVENUES	1,114,731	1,038,196	5,564	1,043,760
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	74,216	158,205	0	158,205
SERVICES AND SUPPLIES	253,889	305,301	0	305,301
OTHER CHARGES	479,623	454,789	42,785	497,574
OTHER FINANCING USES	636	1,449	0	1,449
INTRA-FUND TRANSFERS	(26,882)	(5,119)	0	(5,119)
TOTAL APPROPRIATIONS	781,482	914,625	42,785	957,410
NET COUNTY COST	(333,248)	(123,571)	37,221	(86,350)

Summary of Position Changes

None.

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

General Expenditures – Fund 001, BU 1903

The General Expenditures budget exists to reflect the financing of programs outside of the General Fund such as Public Safety, Health and Social Services, In-Home Supportive Services Public Authority, Parks and Recreation, and the Library Director's position. This budget also contains funding to the Courts as a County obligation under Maintenance of Efforts (MOE) agreements with the State. Other expenditures budgeted in this budget unit cover costs not readily allocated to departmental budgets. The FY2020/21 Preliminary Recommended Budget can be found on page F-34 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects no change in revenues and a decrease of \$6,756,125 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$6,756,125 in General Fund Net County Cost.

Revenues

- No Change.

Appropriations

- \$6,756,125 decrease in appropriations is primarily due to \$7,535,679 reduction in Operating Transfers to other funds, including the Public Safety fund, and the Health & Social Services fund. These decreases are partially offset by an increase transfer of \$784,309 to the Accumulated Capital Outlay Budget to fund costs associated with the DCSS tenant improvements at 675 Texas Street in Fairfield (5th Floor).

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
FINES, FORFEITURES, & PENALTY	1,264,282	1,085,500	0	1,085,500
CHARGES FOR SERVICES	1,284,710	1,235,000	0	1,235,000
OTHER FINANCING SOURCES	178,206	0	0	0
TOTAL REVENUES	2,727,197	2,320,500	0	2,320,500
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	0	1,500,000	0	1,500,000
SERVICES AND SUPPLIES	620,889	1,305,619	0	1,305,619
OTHER CHARGES	9,439,919	9,445,832	0	9,445,832
OTHER FINANCING USES	154,844,881	177,068,367	(6,756,125)	170,312,242
INTRA-FUND TRANSFERS	556	0	0	0
TOTAL APPROPRIATIONS	164,906,245	189,319,818	(6,756,125)	182,563,693
NET COUNTY COST	162,179,048	186,999,318	(6,756,125)	180,243,193

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Agricultural Commissioner – Fund 001, BU 2830

The Department of Agriculture combines the functions of the County Agricultural Commissioner and County Sealer of Weights and Measures into a consolidated unit. The Agricultural Commissioner's Office is responsible for protecting and promoting agriculture in the county through its Pest Prevention, Pesticide Use Enforcement, Export Certification, and Inspection Services programs. The Sealer of Weights and Measures verifies equity in commercial transactions through device, weighmaster, petroleum products, quantity control, and point-of sale (price scanner) inspections. The FY2020/21 Preliminary Recommended Budget can be found on page H-83 of the Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects an increase of \$23,800 in revenues and an increase of \$10,102 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$13,698 in Net County Cost.

Revenues

- \$3,450 decrease in Licenses, Permits and Franchise represents a \$2,000 reduction in business licenses based on realized FY2019/20 revenue and potential COVID-19 pandemic impacts to the pest control industry; and \$1,450 reduction in hazardous materials permits due to reductions and/or delays in Resource Management permit processing related to COVID-19 pandemic.
- \$48,017 decrease in Intergovernmental Revenue due to projected reduction in state pest detection based on amount of work completed and invoiced in FY2019/20 and projected workloads in FY2020/21.
- \$75,267 increase in Federal CARES Act funding revenue for COVID-19 pandemic related safety measures, outreach and support to the agricultural industry and increased overtime costs for staff assisting as contact tracers.

Appropriations

- \$10,102 increase in Salary and Employee Benefits related to overtime associated with staff assisting County Department Health and Social Services - Public Health Services division with COVID-19 pandemic contact tracing.

Contracts

None.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
LICENSES, PERMITS & FRANCHISE	287,567	273,336	(3,450)	269,886
FINES, FORFEITURES, & PENALTY	9,184	5,000	0	5,000
INTERGOVERNMENTAL REV STATE	1,901,934	1,794,644	(48,017)	1,746,627
INTERGOVERNMENTAL REV FEDERAL	74,876	0	75,267	75,267
CHARGES FOR SERVICES	156,739	155,546	0	155,546
MISC REVENUE	176	0	0	0
TOTAL REVENUES	2,430,476	2,228,526	23,800	2,252,326
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	2,811,525	3,261,109	10,102	3,271,211
SERVICES AND SUPPLIES	718,298	790,160	0	790,160
OTHER CHARGES	192,644	235,490	0	235,490
OTHER FINANCING USES	79,652	65,142	0	65,142
INTRA-FUND TRANSFERS	26,697	9,200	0	9,200
TOTAL APPROPRIATIONS	3,828,816	4,361,101	10,102	4,371,203
NET COUNTY COST	1,398,340	2,132,575	(13,698)	2,118,877

Summary of Position Changes

None.

Pending Issues & Policy Considerations

COVID-19 – Additional losses of funding may be incurred if Federal CARES Act funding support is not allocated to the department and if unclaimed gas tax revenues are reduced. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Animal Care Services – Fund 001, BU 2850

Animal Care Services is organized into two distinct functions: Animal Care and Animal Control. The Animal Care division provides countywide shelter services, which includes the seven cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo. The Animal Control Division provides services for the unincorporated areas of the County and for the City of Vallejo through a service contract. The FY2020/21 Preliminary Recommended Budget can be found on page H-68 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects an increase of \$51,956 in revenues when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$51,956 in Net County Cost.

Revenues

- \$51,956 increase in Intergovernmental Revenue for Federal CARES Act funding as reimbursement for operational and animal care changes made due to the impact of the COVID-19 pandemic.

Appropriations

- No Change.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
LICENSES, PERMITS & FRANCHISE	40,346	38,815	0	38,815
INTERGOVERNMENTAL REV FEDERAL	48,562	0	51,956	51,956
INTERGOVERNMENTAL REV OTHER	2,527,287	2,871,526	0	2,871,526
CHARGES FOR SERVICES	936,332	1,092,866	0	1,092,866
MISC REVENUE	173,042	197,875	0	197,875
TOTAL REVENUES	3,725,570	4,201,082	51,956	4,253,038
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	2,677,786	3,072,082	0	3,072,082
SERVICES AND SUPPLIES	1,059,449	1,284,758	0	1,284,758
OTHER CHARGES	594,785	591,860	0	591,860
F/A EQUIPMENT	7,581	60,000	0	60,000
OTHER FINANCING USES	24,784	28,355	0	28,355
INTRA-FUND TRANSFERS	3,762	1,875	0	1,875
TOTAL APPROPRIATIONS	4,368,147	5,038,930	0	5,038,930
NET COUNTY COST	642,577	837,848	(51,956)	785,892

Summary of Position Changes

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Resource Management – Fund 001, BU 2910

The Department of Resource Management consists of planning services, building and safety services, environmental health services, administrative support, engineering and grading, public works, road operations, parks and recreation, and Delta Water division that receives general direction from the Office of the Director and provide a variety of legally mandated and non-mandated programs and services. The FY2020/21 Preliminary Recommended Budget can be found on page H-90 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$332,871 in revenues and a net decrease of \$41,973 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$374,844 in Net County Cost.

Revenues

- \$6,510 decrease in Licenses, Permits & Franchise revenue due to the net result of decreases in Food Permits and Body Art Activities resulting from impacts of COVID-19 pandemic mitigations and State operational restrictions, offset by increases in revenue from business licenses and Building, Zoning and Septic Construction Permits related to land development activity above pre-pandemic levels due to low mortgage interest rates.
- \$27,716 increase in Charges for Services for Planning Services, Land Division Fees, and Water Well Permit activity.
- \$311,665 increase in Intergovernmental Revenues from Federal CARES Act funding as reimbursement for Environmental Health staff to perform COVID-19 pandemic related food facility visits, manage COVID-19 pandemic business complaints, and providing business assistance outreach regarding business reopening plans.

Appropriations

- \$95,198 decrease in Salaries and Employee Benefits primarily related to the deletion of two positions and increased salary savings related to positions remaining unfilled during recruitments or from unanticipated extended leaves partially offset by the addition of 2.0 FTE positions and additional extra help staffing to address current work demands.
- \$21,775 decrease in Services and Supplies is a net of a technical adjustment to reclassify an agreement with the City of Vallejo to Other Charges and offset by increases for a contractor to assist with park district formation work from the Parks Fund into Resource Management; additional expenses for professional licenses for recently hired staff, and for purchase of software subscriptions to assist with electronic document and plan review.
- \$50,000 increase in Other Charges is a technical adjustment reclassifying appropriations for an agreement with the City of Vallejo related to the Lakes Water System from Services and Supplies.
- \$25,000 increase to Other Financing Uses to purchase a vehicle for a new Environmental Health Specialist Journey position to perform daily inspections.

Contracts

None.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
LICENSES, PERMITS & FRANCHISE	7,011,305	6,757,920	(6,510)	6,751,410
INTERGOVERNMENTAL REV STATE	321,680	606,458	0	606,458
INTERGOVERNMENTAL REV FEDERAL	139,407	0	311,665	311,665
INTERGOVERNMENTAL REV OTHER	19,121	35,000	0	35,000
CHARGES FOR SERVICES	1,356,656	1,479,277	27,716	1,506,993
MISC REVENUE	285,765	503,565	0	503,565
TOTAL REVENUES	9,133,934	9,382,220	332,871	9,715,091
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	7,213,011	8,142,694	(95,198)	8,047,496
SERVICES AND SUPPLIES	2,161,894	3,602,314	(21,775)	3,580,539
OTHER CHARGES	1,927,175	1,796,399	50,000	1,846,399
OTHER FINANCING USES	129,876	118,454	25,000	143,454
INTRA-FUND TRANSFERS	(40,826)	(43,402)	0	(43,402)
TOTAL APPROPRIATIONS	11,391,130	13,616,459	(41,973)	13,574,486
NET COUNTY COST	2,257,196	4,234,239	(374,844)	3,859,395

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following proposed position changes, one was originally postponed from the Preliminary Budget:

- Delete 1.0 FTE Hydro-Geological Analyst to reflect a change in the needs of the Environmental Health Services division work assignments and work demands.
- Add 1.0 FTE Civil Engineer – Environmental in the Environmental Health Services division to implement the water well and groundwater program, perform complex environmental health inspections, assist with engineering calculations related to landfills and septic systems, and aid Delta Water Activities as needed. Annual cost will be \$132,836 funded through permit and solid waste fees.
- Add 1.0 FTE Environmental Health Specialist Journey to perform professional level inspections and plan checks to address workload in Environmental Health. Annual cost will be \$108,733 funded through permit fees.
- Delete 1.0 FTE Environmental Health Assistant
- Add 1.0 FTE Planner Associate - This position was recommended in the Resource Management Recommended Budget on page H-97

Pending Issues & Policy Considerations

COVID-19 – Many businesses, based on State Health Orders due to the COVID-19 pandemic medical emergency, continue to operate at reduced operating capacity and some business sectors remain closed as part of State disease risk management measures. Meanwhile, demand for land development related permits and services continues at pre-COVID-19 pandemic levels as a result of economic incentives, including historically low interest rates, to spur the economy. Should COVID-19 pandemic mitigations create additional economic impacts to businesses, or if land development slows, the Department may be impacted by higher than expected revenue loss during the FY2020/21.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

LNU Lightning Complex Fire – The impacts, required revenue, and actions related to the LNU Lightning Complex fire are not reflected in this budget at this time. Staff will continue to monitor and evaluate the impacts and the department will provide an update to the Board as needed or as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

County Library – Fund 004, BU 6300

The Solano County Library provides a full complement of hours, services, and programs at nine branches in the cities of Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo. In addition, the Library offers a virtual branch with online services available 24-hours a day, seven-days a week. The Department also operates the County Law Library. The FY2020/21 Preliminary Recommended Budget can be found on page K-1 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net decrease of \$856,322 in revenues and a net increase of \$3,676,348 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increased use of Fund Balance of \$4,532,670. There is no impact to the County General Fund.

Revenues

- \$777,620 decrease in Taxes due to lower Measure B Sales Tax collections anticipated in FY2020/21 related to the COVID-19 pandemic response, imposed restrictions on retail businesses.
- \$4,350 decrease in Building Rental due to anticipated reduction on meeting room rentals due to reduced Library public access to facilities due to COVID-19 pandemic response.
- \$67,189 increase in Federal CARES Act funding to account for the reimbursements on employee's time spend on contact tracing and expand Wi-Fi hotspots for distance learning.
- \$16,234 decrease in Photo Copies collections due to fewer patrons visiting library to use the copy devices.
- \$63,852 decrease in Library Services primarily to reflect a "fines free policy" and additional reduction on fee collections.
- \$61,455 decrease in Other Professional Services due to reduced staffing services to Vacaville and Dixon Public Libraries.

Appropriations

- \$260,308 net decrease in Salaries and Employee Benefits due to lower Extra Help and Overtime hours anticipated as the result of temporary reduced Library operating hours, slightly offset by increase in accrued leave payoff due to retirement.
- \$91,200 increase in Other Professional Services for system-wide programming and interim website.
- \$20,500 net increase in Office Expense and Software Maintenance and Support to provide consistent programs.
- \$25,000 increase in Cellular Communication Services to expand Wi-Fi hotspots for distance learning.
- \$100,044 decrease in Interfund Services-Professional to reflect security services provided by Sheriff's Office.
- \$3,900,000 increase in Construction in Progress to design and install generator back-up power at the Fairfield Library to prevent interruption on the Library network servers for the Library automation system during the power outage and develop resiliency planning.

Contracts

None.

Fixed Assets

- \$3,900,000 to design and install generator back-up power at the Fairfield Library to prevent interruption on the Library network servers for the Library automation system during the power outage and develop resiliency planning.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
TAXES	13,667,032	13,882,248	(777,620)	13,104,628
REVENUE FROM USE OF MONEY/PROP	409,848	82,198	(4,350)	77,848
INTERGOVERNMENTAL REV STATE	166,218	137,998	0	137,998
INTERGOVERNMENTAL REV FEDERAL	204,656	0	67,189	67,189
INTERGOVERNMENTAL REV OTHER	211,195	199,650	0	199,650
CHARGES FOR SERVICES	5,203,687	6,253,457	(141,541)	6,111,916
MISC REVENUE	91,466	0	0	0
OTHER FINANCING SOURCES	2,478,425	2,358,755	0	2,358,755
GENERAL FUND CONTRIBUTION	313,430	320,827	0	320,827
TOTAL REVENUES	22,745,956	23,235,133	(856,322)	22,378,811
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	12,972,492	14,972,045	(260,308)	14,711,737
SERVICES AND SUPPLIES	4,417,366	6,239,803	136,700	6,376,503
OTHER CHARGES	1,675,301	1,889,334	(100,044)	1,789,290
F/A BLDGS AND IMPRMTS	649,556	739,500	3,900,000	4,639,500
F/A EQUIPMENT	30,739	30,000	0	30,000
OTHER FINANCING USES	115,690	133,000	0	133,000
TOTAL APPROPRIATIONS	19,861,144	24,003,682	3,676,348	27,680,030
CHANGE IN FUND BALANCE	(2,884,813)	768,549	4,532,670	5,301,219

Summary of Position Changes

None.

Pending Issues & Policy Considerations

COVID-19 – The Library may incur additional expenses or losses of funding depending on the duration of State imposed business operational changes due to the COVID-19 pandemic. If additional expenses or revenue losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

The primary funding source for the Department are property taxes and a 1/8 of a penny voter approved sales tax dedicated to library services, which are directly tied to the economy. The current financial crisis created by the COVID-19 pandemic medical emergency restrictions imposed by federal and State health orders on businesses have and are impacting and reducing sales tax revenues. To meet this challenge, the Department will continue to minimize costs by reducing various services and programs provided and aggressively seek grants and other sources of funding to enhance revenues.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Accumulated Capital Outlay – Fund 006, BU 1700

The Accumulated Capital Outlay budget reflects funding used to administer capital projects, acquire real property, plan for capital improvements, construct new facilities, and repair/improve existing County facilities. The FY2020/21 Preliminary Recommended Budget can be found on page G-1 of the FY2020/21 Recommended Budget Book.

Per the 5-year Capital Facilities Improvement Plan, updated and published annually, the selection and prioritization of recommended projects follows Board approved principles and criteria:

- Balance prioritized needs with available funding
- Utilize facility and real estate assets effectively
- Renew facilities consistent with expected life-cycle
- Implement sustainable building design
- Base new construction on operational need
- Dispose of surplus real estate

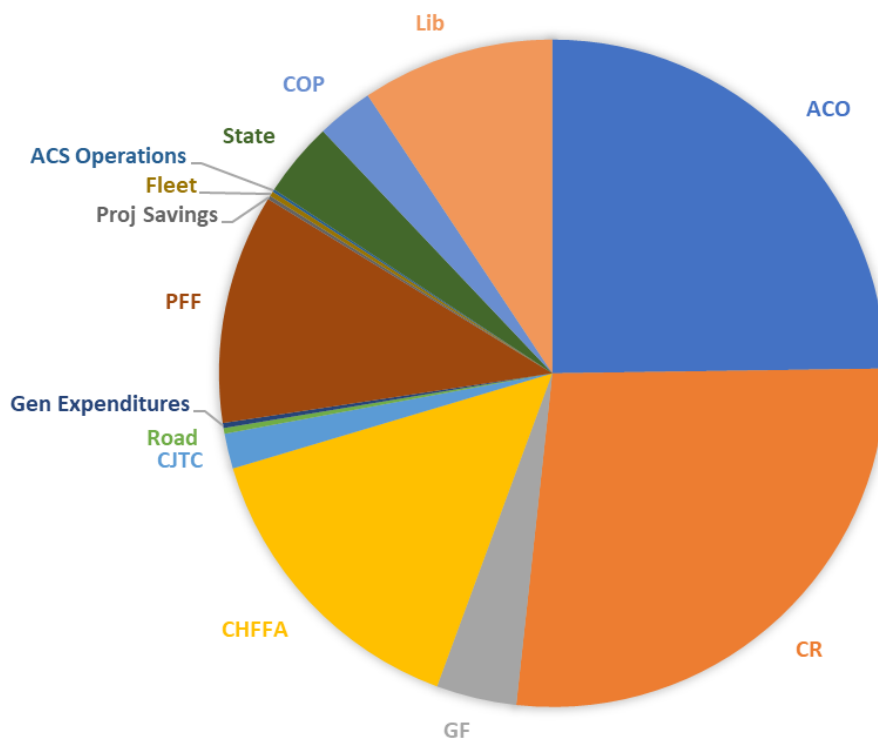
Based on these principles, this budget funds projects prioritized to increase safety and security for the public and staff, to renew and/or preserve aging assets and end-of-life equipment, and studies to determine on-going and future programmatic needs and utilization of current facilities. Projects addressing each priority category are approved or recommended for funding in FY2020/21.

A total of twenty-one projects started in previous years will continue or have funds carried over into FY2020/21, representing \$24,576,540 in capital funding. Thirteen projects and studies were approved at June 2020 budget hearing, for immediate start, representing \$18,717,237 in funding including \$5 million for H&SS Mental Health Adult Board and Care Facility. An additional nine projects, one land acquisition and two contingency budget units remaining in the recommended and supplemental budgets represent a final \$7,864,488 in FY2020/21 capital funding for a total of \$46,158,264.

Capital Outlay Summary: Funding by Source

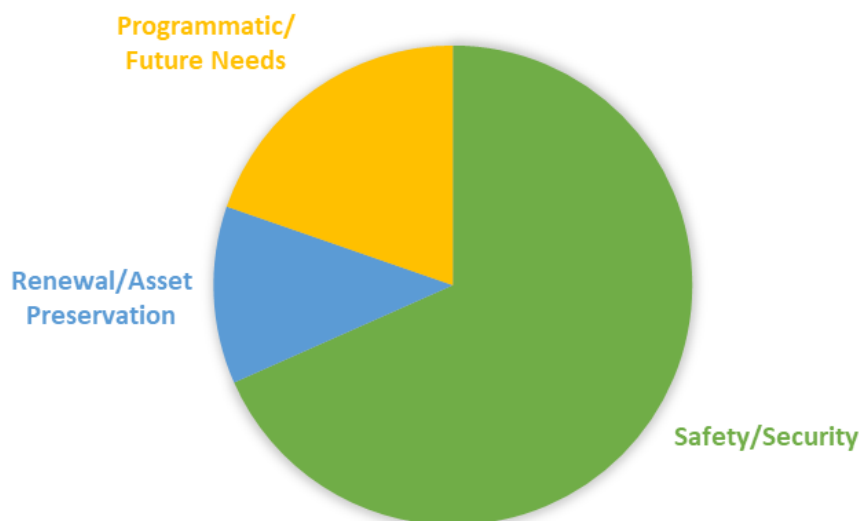
Accumulated Capital Outlay Fund - ACO	\$12,673,888
Capital Renewal Reserve Fund - CR	\$13,790,608
General Fund - GF	\$1,991,557
California Health Facilities Finance Authority – CHFFA/HHAP	\$7,557,237
Criminal Justice Temp. Construction Fund - CJTC	\$871,015
Road Fund - Road	\$140,000
General Expense - Gen Expenditures	\$124,132
Public Facilities Fees - PFF	\$5,692,836
Project Savings - Proj Savings	\$92,516
Fleet Fund - Fleet	\$120,000
Animal Care Svcs Operational Budget - ACS Operations	\$65,930
State Cost Reimbursement - State	\$1,859,192
Certificates of Participation - COP	\$1,400,353
Library Fund - Lib	\$4,779,000
	<u>\$51,158,264</u>

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget



Capital Outlay Summary: Funding by Priority

Safety/Security	\$34,966,235
Renewal/Asset Preservation	\$ 6,123,282
Programmatic/Future Needs	\$10,068,747
	<u>\$51,158,264</u>



Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$827,381 in revenues and an increase of \$1,684,488 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a use of Fund Balance of \$857,107.

BU 1665 – 5th Floor Space Reconfiguration

- \$43,072 increase in Other Revenue to reflect a payment from Department of Child Support Services (DCSS) to the Accumulated Capital Outlay budget for their share of tenant improvement costs at 675 Texas Street in Fairfield (5th floor) for the period covering January through June 2021.
- \$784,309 increase in Transfers-In from the General Fund - Capital Renewal Reserve to fund the DCSS relocation project. This was originally funded by the DCSS State grant but may be no longer feasible.

BU 1701 – Other Financing Uses

- \$1,000,000 funded by ACO fund to cover costs of emergency project management during the fiscal year that have not otherwise been previously funded.

BU 1977 – Property & Land Acquisition

- \$684,488 funded by ACO fund to cover the FY2020/21 portion of the County's share of cost for the acquisition of property at 3373 Sacket Lane in Winters, CA (includes closing costs and half of County share of purchase price). Remaining purchase cost will be included in the FY2021/22 Requested Budget.

Contracts

Contracts for projects requested in the FY2020/21 Supplemental Budget will be brought forward to the Board subsequent to project budget approval.

Fixed Assets

- \$684,488 to cover the FY2020/21 portion of the County's share of cost for the acquisition of property at 3373 Sacket Lane in Winters, CA (includes closing costs and half of County share of purchase price).

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
TAXES	3,118,695	3,227,094	0	3,227,094
REVENUE FROM USE OF MONEY/PROP	411,115	68,086	0	68,086
INTERGOVERNMENTAL REV STATE	24,460	6,325,100	0	6,325,100
INTERGOVERNMENTAL REV FEDERAL	161	635	0	635
INTERGOVERNMENTAL REV OTHER	145,763	11,000	0	11,000
CHARGES FOR SERVICES	11,700	9,183	0	9,183
MISC REVENUE	35	0	43,072	43,072
OTHER FINANCING SOURCES	2,981,200	6,502,309	0	6,502,309
GENERAL FUND CONTRIBUTION	7,628,000	6,385,000	784,309	7,169,309
TOTAL REVENUES	14,321,128	22,528,407	827,381	23,355,788
APPROPRIATIONS				
SERVICES AND SUPPLIES	2,317,962	2,299,385	1,000,000	3,299,385
OTHER CHARGES	710,177	502,995	0	502,995
F/A LAND	50,000	0	684,488	684,488
F/A BLDGS AND IMPRMTS	8,149,905	15,135,417	0	15,135,417
F/A EQUIPMENT	887,468	5,345,000	0	5,345,000
OTHER FINANCING USES	1,673,437	958,377	0	958,377
TOTAL APPROPRIATIONS	13,788,948	24,241,174	1,684,488	25,925,662
CHANGE IN FUND BALANCE	(532,180)	1,712,767	857,107	2,569,874

Pending Issues & Policy Considerations

California Senate Bill 823 passed on September 1, 2020, which will close the California Department of Corrections and Rehabilitation's Department of Juvenile Justice (DJJ) to new youth as of 7/1/21. All currently detained youth will stay at DJJ until discharged, released, or otherwise moved pursuant to law. Because these youth were convicted of violent crimes, they cannot be housed in the same units as unsentenced youth, and those held for lesser crimes. In addition, the age limit was increased to 25 versus the current under 18, so these youths will be detained at the County level for longer periods of time than those currently housed at the Juvenile Detention Facility (JDF). Because JDF was not designed to hold more potentially violent offenders for extended periods of time, potentially extensive alterations will be needed to ensure security is sufficient to protect all youths at the JDF, as well as staff and the community. The Department of General Services will initiate talks with appropriate county departments to scope alternatives for housing their new category of youth offenders and define the needed facilities Board consideration in FY2020/21.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Parks and Recreation – Fund 016, BU 7000

Parks and Recreation is responsible for providing park services to the public at Solano County's four parks, Sandy Beach County Park, Lake Solano County Park, Belden's Landing Water Access Facility and Lynch Canyon Open Space Park. The FY2020/21 Preliminary Recommended Budget can be found on page H-116 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net decrease of \$184,500 in revenues and a net decrease of \$139,452 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to the General Fund Contribution and a \$45,048 increase in use of the Parks Fund Balance.

Revenues

- \$7,500 decrease in Revenue from Use of Money/Property as a result of not operating the boat rentals at Lake Solano Park and or the ice cream vendor at Sandy Beach Park.
- \$10,000 increase in Intergovernmental Revenue for Federal CARES Act funding for reimbursement of COVID-19 pandemic related expenditures.
- \$183,000 decrease in Charges for Services as the result of reduction in Recreation Services revenues due to closures and reduced operations resulting from the COVID-19 pandemic.
- \$4,000 net decrease in Miscellaneous Revenues, a combined result of COVID-19 pandemic operations preventing fishing derbies and reduced campground occupancy levels impacting firewood sales.

Appropriations

- \$22,142 decrease in Salaries and Employee Benefits related to intermittent vacancies in the Park Ranger, Park Ranger Assistant, and Extra Help Park Aide positions.
- \$79,310 decrease in Services and Supplies primarily resulting from reduced operations at Lake Solano Parks and Sandy Beach Park as a result of COVID-19 pandemic mitigations and from moving cost of a contract related to Parks District formation to Resource Management.
- \$38,000 decrease in Fixed Assets related to a deferral of a planned purchase of a utility tractor.

Contracts

The FY2020/21 Supplemental Budget includes a decrease of \$25,000 in other professional services for the Parks District survey work, which will be funded by the Planning Division, and an offsetting increase of \$10,000 to install traffic spikes at Sandy Beach Park to control entry into the park to comply with COVID-19 pandemic social distancing protocols.

Fixed Assets

- \$38,000 decrease related to a deferral of a planned purchase of a utility tractor until next fiscal year if operations are returned to full capacity.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
TAXES	782,228	782,717	0	782,717
FINES, FORFEITURES, & PENALTY	1,464	1,464	0	1,464
REVENUE FROM USE OF MONEY/PROP	19,600	24,903	(7,500)	17,403
INTERGOVERNMENTAL REV STATE	14,288	8,304	0	8,304
INTERGOVERNMENTAL REV FEDERAL	3,314	20,579	10,000	30,579
INTERGOVERNMENTAL REV OTHER	1,282	1,500	0	1,500
CHARGES FOR SERVICES	405,996	624,500	(183,000)	441,500
MISC REVENUE	6,971	8,000	(4,000)	4,000
GENERAL FUND CONTRIBUTION	413,131	572,579	0	572,579
TOTAL REVENUES	1,648,272	2,044,546	(184,500)	1,860,046
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	805,279	934,995	(22,142)	912,853
SERVICES AND SUPPLIES	613,276	732,027	(79,310)	652,717
OTHER CHARGES	285,269	361,490	0	361,490
F/A EQUIPMENT	12,135	38,000	(38,000)	0
OTHER FINANCING USES	6,636	7,768	0	7,768
TOTAL APPROPRIATIONS	1,722,595	2,074,280	(139,452)	1,934,828
CHANGE IN FUND BALANCE	74,324	29,734	45,048	74,782

Summary of Position Changes

None.

Pending Issues & Policy Considerations

COVID-19 - The COVID-19 pandemic is continuing to have a significant effect on Parks and Recreation Division's operations and revenues. The Division is continuing to adapt park operations to meet state and local guidelines related to the COVID-19 pandemic, including reductions in operating hours, closure of the Sandy Beach campground, reduction in occupancy levels at the Lake Solano campground, and implementation of day use access limitations, such as closure of the beach at Sandy Beach Park. Staff continues to evaluate existing and potential operational models and capital improvement needs in efforts to increase access to park locations while providing for safe opportunities for the public to recreate. This includes Federal CARES Act funding to immediately address the Sandy Beach Park entrance so that access by visitors and campers can be controlled, which may allow the campground and beach to be re-opened.

In July 2020 Solano County Parks Department was allocated up to \$715,590 in Prop 68 Per Capita Program Funds for capital outlay projects for recreation. State workshops on applying for this funding related to specific projects are scheduled for fall 2020. Several projects on the County's Capital Improvement Plan for Solano County Parks are being considered by staff for the use of these funds and additional Board approval may be necessary for application submission. If approved, funding for projects would not be available until FY2021/22.

LNU Lighting Complex Fire – In August 2020, Lake Solano on the Putah Creek sustained park damages and the loss of two residential units, the impacts of this damage is currently not reflected in budget. The Department has filed insurance claims and will return to the Board as part of the recovery and repair process.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Fleet Operations – Fund 034, BU 3100

Fleet Management provides comprehensive fleet management and transportation services to County departments, two cities, and six Special Districts within Solano County. Fleet Management is responsible for providing the following services: monthly and daily vehicle rentals, equipment maintenance and repair, management of five fuel sites, and acquisition and disposal of vehicles and equipment. The FY2020/21 Preliminary Recommended Budget can be found on page F-123 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects an increase of \$31,000 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting no change in Fund Balance.

Revenues

- \$31,000 increase in Operating Transfers In of which \$6,000 is from the Sheriff for the purchase of a Custody K-9 vehicle and \$25,000 is from Resource Management for the purchase of a vehicle for Environmental Health to perform daily food facility inspections and site visits.

Appropriations

- \$31,000 increase in Fixed Assets for the purchase of vehicles for the Sheriff and Resource Management departments.

Contracts

None.

Fixed Assets

- \$31,000 increase in Fixed Assets of which \$6,000 is from the Sheriff for the purchase of a Custody K-9 vehicle and \$25,000 is from Resource Management for the purchase of a vehicle for Environmental Health to perform daily food facility inspections and site visits.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	74,325	14,131	0	14,131
INTERGOVERNMENTAL REV FEDERAL	973	0	0	0
CHARGES FOR SERVICES	5,284,993	5,299,615	0	5,299,615
MISC REVENUE	92,705	105,000	0	105,000
OTHER FINANCING SOURCES	466,198	159,000	31,000	190,000
TOTAL REVENUES	5,919,194	5,577,746	31,000	5,608,746
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	1,106,808	1,318,130	0	1,318,130
SERVICES AND SUPPLIES	1,946,032	2,174,018	0	2,174,018
OTHER CHARGES	305,224	264,772	0	264,772
F/A EQUIPMENT	2,123,878	2,744,673	31,000	2,775,673
OTHER FINANCING USES	129,782	12,562	0	12,562
TOTAL APPROPRIATIONS	5,611,724	6,514,155	31,000	6,545,155
NET GAIN(LOSS)	307,470	(936,409)	0	(936,409)

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Summary of Position Changes

None.

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Risk Management – Fund 060, BU 1830

Risk Management administers loss control insurance, workers' compensation, and safety programs, and manages the disability and disabled employee leave programs. The FY2020/21 Preliminary Recommended Budget can be found on page F-100 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects an increase of \$260,000 in revenues and expenditures when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to the Fund Balance.

Revenues

- \$260,000 increase in Intergovernmental Revenue as reimbursement for COVID-19 pandemic related costs through the Federal CARES Act funding.

Appropriations

- \$260,000 increase in Service and Supplies Insurance Claims for Unemployment Insurance associated with the COVID-19 pandemic.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	391,990	86,385	0	86,385
INTERGOVERNMENTAL REV FEDERAL	79,224	0	260,000	260,000
CHARGES FOR SERVICES	17,252,665	18,230,425	0	18,230,425
MISC REVENUE	437,101	450,298	0	450,298
TOTAL REVENUES	18,160,979	18,767,108	260,000	19,027,108
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	1,049,751	1,231,909	0	1,231,909
SERVICES AND SUPPLIES	14,954,616	19,780,094	260,000	20,040,094
OTHER CHARGES	847,156	816,149	0	816,149
OTHER FINANCING USES	10,200	12,335	0	12,335
TOTAL APPROPRIATIONS	16,861,722	21,840,487	260,000	22,100,487
NET GAIN(LOSS)	1,299,257	(3,073,379)	0	(3,073,379)

Summary of Position Changes

None.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Pending Issues & Policy Considerations

COVID-19 – Risk Management may incur additional costs and related COVID-19 pandemic reimbursement depending on the impacts of the COVID-19 pandemic. If additional costs are realized, the department will provide an update to the Board as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Public Works – Fund 101, BU 3010

Public Works is responsible for providing and maintaining a safe, reliable roadway network and associated infrastructure in unincorporated Solano County for the benefit of the traveling public. The FY2020/21 Preliminary Recommended Budget can be found on page I-1 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net decrease of \$3,078,008 in revenues and a net decrease of \$4,116,716 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a \$1,038,708 decrease use of the Road Fund Balance.

Revenues

- \$3,078,008 decrease in Intergovernmental Revenues due to a \$1,726,335 decrease in Federal Construction from the deferment of Stevenson Road Bridge construction, and a \$699,309 decrease in Highway Users Tax and \$652,364 decrease due to the impacts of Road Maintenance and Rehabilitation Account (SB-1) State funding, due to a reduction in fuel usage taxes and fees related to the COVID-19 pandemic impacts on stay-at-home orders on traveling public.

Appropriations

- \$33,284 increase in Salaries and Employee Benefits for the addition of an extra help Staff Analyst Entry to assist during with budget and contract monitoring workloads during department management transitions.
- \$50,000 increase in Services and Supplies for the implementation and annual cost of asset tracking software for Operations to monitor the location, age, and condition of street signs, striping, culverts, and other road assets.
- \$4,200,000 decrease in Fixed Assets for deferment of the following projects:
 - Cantelow Culvert Replacement \$1,200,000
 - Liberty Island Road Paving \$1,500,000
 - Stevenson Road Bridge \$1,500,000

Contracts

None.

Fixed Assets

The Preliminary Recommended Budget included approval of \$9,043,012 in Rollover Projects, \$3,000,000 in new Capital Projects, and \$2,100,000 in maintenance projects.

It is Recommended to approve \$3,297,000 in Capital Projects and \$1,500,000 in maintenance projects as outlined below. There is a decrease of \$4,200,000 in Construction in Progress for the deferral of capitalized construction projects to FY2021/22.

- Farm to Market Phase 3 – Abernathy Road \$1,200,000
- Farm to Market Phase 3 – Mankas Corner Road \$ 360,000
- Farm to Market Phase 3 – Rockville Road \$ 453,000
- Farm to Market Phase 3 – Suisun Valley Road \$1,284,000
- Overlay 2021 (Prof Services) \$1,500,000

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
TAXES	1,109,527	1,156,028	0	1,156,028
LICENSES, PERMITS & FRANCHISE	317,612	258,600	0	258,600
FINES, FORFEITURES, & PENALTY	75,340	0	0	0
REVENUE FROM USE OF MONEY/PROP	304,344	93,922	0	93,922
INTERGOVERNMENTAL REV STATE	15,752,866	17,760,712	(1,351,673)	16,409,039
INTERGOVERNMENTAL REV FEDERAL	774,009	6,122,978	(1,726,335)	4,396,643
INTERGOVERNMENTAL REV OTHER	733,539	1,300,000	0	1,300,000
CHARGES FOR SERVICES	1,157,062	1,236,645	0	1,236,645
MISC REVENUE	20,116	2,000	0	2,000
OTHER FINANCING SOURCES	184,799	889,000	0	889,000
TOTAL REVENUES	20,429,211	28,819,885	(3,078,008)	25,741,877
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	7,897,124	8,805,416	33,284	8,838,700
SERVICES AND SUPPLIES	4,828,331	10,829,452	50,000	10,879,452
OTHER CHARGES	1,243,990	1,463,295	0	1,463,295
F/A LAND	352,320	176,000	0	176,000
F/A BLDGS AND IMPRMTS	3,398,677	10,497,000	(4,200,000)	6,297,000
F/A EQUIPMENT	895,555	1,031,000	0	1,031,000
OTHER FINANCING USES	149,418	227,971	0	227,971
TOTAL APPROPRIATIONS	18,765,414	33,030,134	(4,116,716)	28,913,418
CHANGE IN FUND BALANCE	(1,663,797)	4,210,249	(1,038,708)	3,171,541

Summary of Position Changes

None.

Pending Issues & Policy Considerations

COVID-19 - Due to State and Local stay-at-home orders, fuel usage decreased in March, April, and May of 2020, resulting in an 8% or \$1,350,000 decrease in gas tax revenue from earlier projections for FY2019/20. Based on California Association of Counties revised projections due to the State's May Revision to the state budget, gas tax revenue is expected to decrease again by 8% or \$1,350,000 in FY2020/21 for a total combined decrease of \$2,700,000.

LNU Lighting Complex Fire – On August 18, 2020 the LNU Lighting Complex fire burned from the Napa hills into Solano County. The greatest fire damage and destruction occurred in the unincorporated area of Pleasant Valley, English Hills, and part of Steiger Hills. The fire destroyed homes and businesses and many structures as well as roadways, road signage, guardrails, street marking, and drainage. These costs are not yet reflected in this Budget. The Board approved an appropriation from contingencies on September 1, 2020 to cover the initial repair costs pending FEMA and CalOES reimbursements.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

IHSS - Public Authority – Fund 152, BU 1520

The In-Home Supportive Services (IHSS) Public Authority (PA) is a distinct legal entity that serves as the Employer of Record for In-Home Supportive Services caregivers (also known as IHSS providers) in Solano County, established in accordance with California Welfare and Institutions Code §12301.6. The Solano County Board of Supervisors serves as the Governing Board for this separate legal entity. In addition to serving as the Employer of Record for IHSS, the Public Authority also provides services to IHSS consumers. The FY2020/21 Preliminary Recommended Budget can be found on page J-49 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a decrease of \$9,063 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$4,755 in General Fund Contribution.

Revenues

- \$4,308 decrease in federal revenues based on federal share of cost.
- \$4,755 decrease in County General Fund Contribution to reflect local share of the reduction in H&SS administration costs.

Appropriations

- \$9,063 decrease in H&SS administration costs allocated to IHSS Public Authority. Please refer to BU 7690 for detailed explanation.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
INTERGOVERNMENTAL REV STATE	8,948,507	10,198,067	0	10,198,067
INTERGOVERNMENTAL REV FEDERAL	2,017,914	2,705,366	(4,308)	2,701,058
CHARGES FOR SERVICES	0	654	0	654
GENERAL FUND CONTRIBUTION	6,069,731	6,545,803	(4,755)	6,541,048
TOTAL REVENUES	17,036,151	19,449,890	(9,063)	19,440,827
APPROPRIATIONS				
SERVICES AND SUPPLIES	5,496	14,675	0	14,675
OTHER CHARGES	16,212,688	18,532,545	0	18,532,545
OTHER FINANCING USES	817,967	902,670	(9,063)	893,607
TOTAL APPROPRIATIONS	17,036,151	19,449,890	(9,063)	19,440,827
CHANGE IN FUND BALANCE	0	0	0	0

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

First 5 Solano – Fund 153, BU 1530

First 5 Solano Children and Families Commission (First 5 Solano) exists to develop and support programs and partnerships that improve the lives of young children, their families, and their communities. First 5 Solano provides funding for community-based services that address the health, well-being, social, cognitive, academic, emotional, and developmental needs of expectant parents, young children, and their families. First 5 Solano also funds activities that promote and support a stronger infrastructure and more effective system of services for children from birth to five years of age. First 5 Solano's strategic investments are used to support additional leveraged funds in local, State, federal, and foundation dollars for Solano County's youngest children. The FY2020/21 Preliminary Recommended Budget can be found on page J-60 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$145,887 revenues and a net increase of \$103,722 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$42,165 in Fund Balance.

Revenues

- \$100,000 increase in Intergovernmental revenue resulting from a grant from First 5 California for home visiting coordination.
- \$45,887 increase in Intergovernmental revenue related to Federal CARES Act funding reimbursement for COVID-19 pandemic related expenditure.

Appropriations

- \$3,722 increase Salary and Employee Benefits to fund staff to assist Public Health with contact tracing.
- \$39,900 increase in evaluation to conduct needs assessment and evaluation for home visiting coordination grant.
- \$60,100 in interfund transfer to Health & Social Services for activities related to the home visiting coordination grant.

Contracts

The FY2020/21 Supplemental Budget includes the following additional significant contract:

- \$40,000 – Applied Survey Research, home visiting coordination needs assessment and evaluation plan.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	177,423	161,085	0	161,085
INTERGOVERNMENTAL REV STATE	3,387,000	3,027,292	0	3,027,292
INTERGOVERNMENTAL REV FEDERAL	448,459	221,402	145,887	367,289
CHARGES FOR SERVICES	467,755	769,396	0	769,396
MISC REVENUE	971,192	5,000	0	5,000
TOTAL REVENUES	5,451,829	4,184,175	145,887	4,330,062
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	1,035,576	1,129,347	3,722	1,133,069
SERVICES AND SUPPLIES	297,484	319,174	0	319,174
OTHER CHARGES	2,629,049	3,142,184	100,000	3,242,184
F/A BLDGS AND IMPRMTS	1,444,228	0	0	0
F/A EQUIPMENT	14,986	0	0	0
OTHER FINANCING USES	10,170	11,074	0	11,074
TOTAL APPROPRIATIONS	5,431,494	4,601,779	103,722	4,705,501
CHANGE IN FUND BALANCE	(20,335)	417,604	(42,165)	375,439

Summary of Position Changes

None.

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Grants/Programs Administration – Fund 151, BU 1570

This budget unit was established to track County Administrative Office/First 5 Solano's administration and program costs related to Solano Children's Alliance (SCA) and has expanded to include other Board of Supervisors approved programs/contributions outside of the scope of First 5 Solano Children and Families Commission. The FY2020/21 Preliminary Recommended Budget can be found on page J-66 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a decrease of \$78,000 in revenue and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change in Fund Balance.

The reduction in revenue and expenditure represents a transition of \$78,000 of the Children's Trust Fund (CTF) to Health & Social Services (H&SS). CTF resides within H&SS and First 5 Solano has managed these funds on behalf of H&SS as they were connected with contracts managed by First 5 Solano. As the contracts have ended as of June 30, 2020 (with the exception of Children's Alliance), these funds will be managed by H&SS.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	8,578	0	0	0
CHARGES FOR SERVICES	116,772	90,000	(78,000)	12,000
MISC REVENUE	200,000	0	0	0
GENERAL FUND CONTRIBUTION	616,560	1,746,250	0	1,746,250
TOTAL REVENUES	941,909	1,836,250	(78,000)	1,758,250
APPROPRIATIONS				
OTHER CHARGES	869,935	1,886,251	(78,000)	1,808,251
TOTAL APPROPRIATIONS	869,935	1,886,251	(78,000)	1,808,251
CHANGE IN FUND BALANCE	(71,974)	50,001	0	50,001

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Napa/Solano Area Agency on Aging – Fund 216, BU 2160

The Napa/Solano Area Agency on Aging for Planning and Service Area (PSA) 28 is the entity that serves as the Area Agency on Aging (AAA) in Napa and Solano Counties, established in accordance with the federal Older Americans Act and the Older Californians Act, to administer programs to older adults, adults with disabilities, family caregivers, and residents of long-term care facilities. The FY2020/21 Preliminary Recommended Budget can be found on page J-57 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects an increase of \$702,355 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to Net County Cost; however, County General Fund decreased by \$20,287 due to an increase in federal and State allocations.

Revenues

- \$731,314 net increase in federal and State revenues for the Area Plan (AP-2021-28), Home Fall Prevention Funding, and Family First Coronavirus Response Act.
- \$8,672 decrease in other revenue to reflect decrease in Napa County's share of administration costs.
- \$20,287 decrease in operating transfers in to reflect decrease in County General Fund contribution due to increase in federal and State revenues.

Appropriations

- \$702,355 increase in Other Charges which primarily represents increases in contracted direct services due to increase in federal and State revenues.

Contracts

The FY2020/21 Supplemental Budget includes a \$702,317 increase in contracted direct services which will be allocated to new or existing contracts.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
INTERGOVERNMENTAL REV STATE	714,491	309,570	918,331	1,227,901
INTERGOVERNMENTAL REV FEDERAL	2,764,009	2,520,960	(187,017)	2,333,943
MISC REVENUE	66,388	91,090	(8,672)	82,418
OTHER FINANCING SOURCES	196,240	252,516	(20,287)	232,229
TOTAL REVENUES	3,741,128	3,174,136	702,355	3,876,491
APPROPRIATIONS				
OTHER CHARGES	3,252,474	2,601,508	702,317	3,303,825
OTHER FINANCING USES	488,654	572,628	38	572,666
TOTAL APPROPRIATIONS	3,741,128	3,174,136	702,355	3,876,491
NET COUNTY COST	0	0	0	0

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Pending Issues & Policy Considerations

COVID-19 – At this time it is unclear if there will be impacts to the N/S AAA budget related to the COVID-19 pandemic. The Department will continue to monitor and provide an update to the Board and a corrective action plan if necessary to address any losses in funding as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Solano County Fair – Fund 235, BU 2350

The Solano County Fair Association (SCFA) is a 501(c)3 nonprofit organization established in 1946 to conduct the annual Solano County Fair and to oversee the day-to-day operations of the County's fairgrounds property. The SCFA strives to provide a year-round regional destination point by presenting first-class, multi-use entertainment and recreation facilities that support the County Fair and provide an economic and quality of life asset to the greater Solano County community. The FY2020/21 Preliminary Recommended Budget can be found on page M-9 of the FY2020/21 Recommended Budget Book.

As no budget figures were included by the County Administrator's Office for the FY2020/21 Preliminary Recommended Budget, Supplemental Budget Adjustments reflect increases in both funding and appropriations.

Significant Challenges and Accomplishments

COVID-19:

- In response to the COVID-19 pandemic SCFA has taken the following actions:
 - All salaried staff has taken a voluntary 25% reduction in pay.
 - SCFA cancelled or rescheduled events and activities that did not meet COVID-19 pandemic social distancing standards.
 - Suspended or reduced all advertising and marketing costs.
 - Eliminated or reduced all unnecessary maintenance or facility improvements projects.
 - Furloughed the majority of SCFA staff leaving only a basic "bare-bones" crew. Furloughed SCFA crew will continue to receive the same healthcare benefits while furloughed that they enjoyed while working.
 - Hosted one of the County's COVID-19 pandemic drive through testing sites.
 - Remaining SCFA staff continue to monitor all new federal and State programs intended to support the small business community, local non-profits, their impacted employees, and the community they serve.
 - Postponed the 2020 Youth Ag Day.
 - Pivoted to a Virtual 2020 Solano County Fair – one of the first in the nation.
 - Worked closely with Solano County Public Health officials to develop a "SCFA COVID-19 Reopening Plan," which included the SCFA Board taking action to approve new policies.
 - After having to close, the Solano County Race Place was one of the first northern California satellite wagering facilities to gain approval to reopen.
- Planning for a slow recovery - SCFA has modified its business model to adapt to doing business in a "COVID-19 world":
 - Prepare, review, and update 6 Month Revenue / Cost Projection – reflecting changing reduced revenue stream and minimum expenses.
 - New events opportunities – Move to capture new revenue streams created or revealed by pandemic.
 - Adapting old events to COVID-19 pandemic standards – Explore opportunities with existing event partnerships to test adaptability of current event lineup.
 - Emphasis on SCFA independent funding stream. Pursue securing funding opportunities available to non-profits, small businesses, and other non-government entities.

2020 Virtual Solano County Fair:

With most fairs cancelling many, if not all their activities, the Solano County Fair Association Board of Directors decided that hosting a complete fair was of the utmost importance. When it became apparent that the COVID-19 pandemic would prevent a traditional fair format, SCFA pivoted and went 100% virtual. Countless volunteer hours combined with an incredible response from the community ensured that the 2020 Virtual Solano County Fair would be a success. Adding to the significance of SCFA's

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Virtual Fair efforts was that the 2020 Virtual Solano County Fair was one of the first fairs nation-wide to go 100% virtual. Since the conclusion of the 2020 Virtual Solano County Fair, SCFA Board and staff have been contacted by other state fairs as well as national organizers interested in replicating SCFA's virtual success.

- 27+ hours of live streamed broadcast.
- 4,997 views, which consists of 362 hours 53 minutes of watch time.
- 45 entertainers, community contributors, and non-profit resources.
- Over \$11,000 raised from 20+ cash donors, in-kind sponsors, and public donations.
- 420 Youth Solano Living Entries judged with \$2,041 paid in premiums and awards.
- 86 Junior Livestock Entries for the On-Site Livestock Show and \$122,045 in Gross Sales at the Virtual Livestock Auction.

Emergency Response:

- SCFA volunteered to be a regional animal shelter for Napa and Solano County residents during the LNU Lightning Complex fire.
- SCFA and the Solano County Fair Grounds was one of three animal evacuation centers set up by the Solano County OES.
- At one point 325 animals (99 from Napa County) were sheltered at the Fairgrounds, including goats, sheep, horses, cows, large birds, and other animals.
- Open for four days during fire evacuations.

Budget Summary

The SCFA budget is based on a calendar year. The 2020 SCFA Budget reflects total revenues of \$3,071,868 an increase of \$255,474 or 9.1% over the 2019 Adopted Budget. The 2020 appropriations total \$2,767,395 reflecting an increase of \$323,774 or 13.3% over the 2019 Adopted Budget.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL*	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	220,492	871	2,000,574	2,001,445
INTERGOVERNMENTAL REV STATE	0	0	82,487	82,487
CHARGES FOR SERVICES	0	0	839,136	839,136
MISC REVENUE	37,167	0	148,800	148,800
TOTAL REVENUES	257,659	871	3,070,997	3,071,868
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	0	0	1,344,677	1,344,677
SERVICES AND SUPPLIES	46,668	0	1,347,610	1,347,610
OTHER CHARGES	0	0	10,308	10,308
F/A BLDGS AND IMPRMTS	0	0	64,800	64,800
TOTAL APPROPRIATIONS	46,668	0	2,767,395	2,767,395
NET GAIN(LOSS)	210,991	871	303,602	304,473

*Footnote - The FY2019/20 Actual only reflect those figures that flow through the County OneSolution System. SCFA manages their own financial system outside the County Financial System to account for and document their actual revenues and appropriations.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Summary of Significant Adjustments

SCFA concluded calendar year 2019 with an audited change in net position before depreciation, pension, and OPEB expense of \$285,780 a decrease of \$84,790 compared to CY2018 representing and a decrease of 22.8%; however, the audited total net position of the SCFA was deficit balance of (\$1,634,314) for calendar year 2019. The SCFA has starting balances in its designated reserves for January 1, 2020 of \$39,203 in Capital Projects/Maintenance Reserve; \$9,834 in Parking Lot Improvement Reserves; \$34,144 in Fair Hands Reserve; \$8,775 in Racing Facilities Improvement Reserve; \$10,575 in Ag Day Reserve; and \$24,580 in Junior Livestock Auction Reserve.

Summary of Position Changes

In 2019, 3.6 positions were either eliminated or duties/responsibilities shifted to another position. The 2020 budget continues the downsizing trend. The 2019 SCFA budget had 24 positions reflecting 14.9 FTE. The 2020 SCFA budget reflects a reduction to 18 positions reflecting 12.89 FTE.

Pending Issues & Policy Considerations

COVID-19 – SCFA may incur additional costs and related funding shortages depending on the impacts of the COVID-19 pandemic. Based on State Health Orders due to the COVID-19 pandemic medical emergency, Six Flags Discovery Kingdom (Six Flags) has not been open since March 2020 and was unable to meet their rent payment totaling \$481,400.63 for the period April 1, 2020 through March 31, 2021, as outlined in the Parking Management Agreement between the County and Six Flags, the annual lump sum payment is typically payable on or before July 1 of each year; however, Six Flags requested deferment of the payment until December 1, 2020. If additional costs or funding shortages are realized, an update to the Board will be included as part of the FY2020/21 Midyear Budget Report.

On May 7, 2020, the Fair was granted a loan (the "Loan") from Westamerica Bank in the aggregate amount of \$258,786, pursuant to the Paycheck Protection Program (the "PPP") of the federal CARES Act. The Loan, dated May 1, 2020, matures on May 1, 2022, and bears interest at a rate of 1.00% per annum, payable monthly commencing on December 1, 2020. Funds from the Loan may only be used for payroll costs, costs used to continue group health care benefits, mortgage payments, rent, utilities, and interest on other debt obligations incurred before February 15, 2020. Under the terms of the PPP, certain amounts of the Loan may be forgiven if they are used for qualifying expenses as described in the Federal CARES Act, SCFA intends to use the entire Loan amount for qualifying expenses.

The SCFA operates under a contract with the County of Solano and expires on January 31, 2021 unless the contract is amended as part of SCFA's annual budget approval process, per the operating agreement. Most of SCFA's revenues are generated by the operations of the fairgrounds. The County Fair Association receives a small allocation of license fees generated by the California horse racing industry to offset a portion of the cost of providing staff services to the SCFA. Revenues include ground leases and revenue from Fair parking and Six Flags parking agreement, advertising, facility rental, satellite wagering and support from the State of California for the network of fairs. Many of these revenues have been drastically impacted due to the COVID-19 pandemic.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Civil Processing – Fund 241, BU 4110

Under authority of Government Code §26720 et seq., the Sheriff collects certain fees related to services provided through the Department's Civil Bureau (i.e., service of process, etc.). The specific code sections cited below provide for portions of fees collected to be deposited into a special fund to be used for specified purposes. The FY2020/21 Preliminary Recommended Budget can be found on page F-86 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a decrease of \$15,000 in revenues and appropriations when compared to FY2020/21 Preliminary Recommended Budget, resulting in no change to Fund Balance.

Revenues:

- \$12,000 decrease in court assessments revenue from civil awards as fewer court cases are anticipated due to the Coronavirus pandemic.
- \$3,000 decrease in civil processing fee revenue reflects fewer requests for civil actions.

Appropriations:

- \$15,000 decrease in Operating Transfers-Out to the Sheriff's Operating Budget to offset operational costs for the Civil program.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
FINES, FORFEITURES, & PENALTY	81,207	99,790	(12,000)	87,790
REVENUE FROM USE OF MONEY/PROP	26,604	5,416	0	5,416
CHARGES FOR SERVICES	50,612	51,000	(3,000)	48,000
TOTAL REVENUES	158,423	156,206	(15,000)	141,206
APPROPRIATIONS				
OTHER FINANCING USES	270,973	152,566	(15,000)	137,566
TOTAL APPROPRIATIONS	270,973	152,566	(15,000)	137,566
CHANGE IN FUND BALANCE	112,550	(3,640)	0	(3,640)

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Sheriff's Assets Seizure – Fund 253, BU 4120

The Sheriff's Office, in its role as a law enforcement agency, assists other local law enforcement agencies with the arrests of suspected drug dealers. Personal property associated with illegal drug activity is often seized by the arresting agencies, declared "forfeited" by a court order, and then sold. The Sheriff's Office's portion of any applicable sale proceeds is deposited in this special revenue fund and expended to support programs in the Sheriff's operating budget for the investigation, detection, and prosecution of criminal activities, and to combat drug abuse and gang activity. The FY2020/21 Preliminary Recommended Budget can be found on page H-53 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects no change in revenues and an increase of \$6,000 in appropriations when compared to FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$6,000 to Fund Balance.

Revenues

- No Change.

Appropriations

- \$6,000 increase in Operating Transfers-Out to offset costs in the Sheriff's Operating Budget to purchase a replacement vehicle for the Custody Division to support Custody's canine program.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
FINES, FORFEITURES, & PENALTY	2,968	0	0	0
REVENUE FROM USE OF MONEY/PROP	5,093	1,500	0	1,500
CHARGES FOR SERVICES	0	643	0	643
TOTAL REVENUES	8,061	2,143	0	2,143
APPROPRIATIONS				
OTHER CHARGES	41,337	0	0	0
OTHER FINANCING USES	61,450	31,743	6,000	37,743
TOTAL APPROPRIATIONS	102,787	31,743	6,000	37,743
CHANGE IN FUND BALANCE	94,726	29,600	6,000	35,600

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

County Disaster – Fund 282, BU 5908

Solano County utilizes the County Disaster Fund to provide a separate budget unit to account for the payment of County costs associated with disasters impacting Solano County and the related subsequent reimbursement from the State and federal government. In prior years the Disaster Fund was utilized for tracking costs for the 2014 Napa Earthquake, 2017 Winter Storm Flooding and the 2017 October Wildfires. Active disaster events which are being accounted for in the Disaster Fund are the 2019 Public Safety Power Shutoff (PSPS) and Wildfires, the COVID-19 pandemic medical emergency and Federal CARES Act funding, and the 2020 LNU Lightning Complex Fire. The FY2020/21 Preliminary Recommended Budget can be found on page F-68 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects an increase of \$14,390,528 in revenues and appropriations when compared to FY2020/21 Preliminary Recommended Budget, resulting in no change to Fund Balance.

Revenues

- \$14,390,528 increase in Federal CARES Act funding.

Appropriations

Increase in appropriations are the result of the CARES Act Expenditure Plan approved by the Board on August 25, 2020. The following is a summary of the Federal CARES Act funding appropriations budgeted in the County Disaster Fund.

- \$4,000,000 - Rental Assistance Program
- \$3,043,244 - Project RoomKey
- \$2,500,000 – County PPE
- \$2,000,000 – Small Business COVID-19 Grant Program
- \$300,000 – Utility Assistance
- \$200,000 – Tenant Landlord Outreach
- \$200,000 – Food Bank
- \$800,000 – Emergency Sheltering – (i.e. Other TBD, Project Homekey)
- \$200,000 – COVID-19 Translation Services (Spanish/Tagalog, etc.)
- \$812,284 – Childcare Emergency Grants
- \$185,000 – Consultant costs
- \$150,000 – Transportation Services

Contracts

None.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
INTERGOVERNMENTAL REV STATE	4,914	0	14,390,528	14,390,528
INTERGOVERNMENTAL REV FEDERAL	238,919	0	0	0
CHARGES FOR SERVICES	24,169	6,018	0	6,018
TOTAL REVENUES	268,002	6,018	14,390,528	14,396,546
APPROPRIATIONS				
SERVICES AND SUPPLIES	238,919	0	4,385,000	4,385,000
OTHER CHARGES	4,067	6	10,005,528	10,005,534
TOTAL APPROPRIATIONS	242,986	6	14,390,528	14,390,534
CHANGE IN FUND BALANCE	(25,016)	(6,012)	0	(6,012)

Pending Issues & Policy Considerations

COVID-19 – Partial shutdowns of the economy continue due to the COVID-19 pandemic, resulting in decreased revenues to the County. \$14.4 million in Federal CARES Act funding partially offsets pandemic-related revenue losses for disaster expenditures through December 2020, and \$2 million in General Fund Contingency previously approved by the Board in FY2019/20 was re-budgeted to FY2020/21 to cover COVID-19 pandemic related costs. Staff will continue to monitor funding sources and present any recommended adjustments to the Board during the FY2020/21 Midyear Budget Report.

Wildfires – On September 1, 2020, the Board approved \$4 million in General Fund Contingency for expenses related to the LNU Lightning Complex fire which, as of this writing, has resulted in the loss of 309 homes, 405 additional structures, and burned 41,776 acres in Solano County with recovery just beginning and will result in County costs while the County seeks FEMA and CalOES reimbursement for a portion of those costs. Wildfire season in Solano County typically peaks in late summer/early fall, leaving several more months of the potential for fire hazards in the County.

Public Safety Power Shutoffs (PSPS) – PSPS events continue to be a possibility in Solano County. While PG&E has made strides in narrowing the focus of these shutoffs to reduce the impact to neighborhoods not typically threatened by wildfires, the potential for PSPS's remains. \$464,000 in State funding was made available to the County in FY2019/20 to mitigate the impact of PSPS events in FY2020/21.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Public Facilities Fees – Fund 296, BU 1760

The Public Facilities Fee (PFF) budget is the conduit for receipt and distribution of Public Facilities Fees collected and used for capital project expenses. The fee is imposed on all new non-exempt construction within all incorporated and unincorporated areas of Solano County. The fee, set under the authority of Government Code §66000-66009, was implemented through County Ordinance 1466 adopted on February 9, 1993. The purpose of the fee is to provide funding for expansion and/or new construction of County facilities required to accommodate new demands for facilities needed to house government services in the County. Fees collected under the Ordinance provide funding for needs assessments, planning, designing, construction, lease-purchase, acquisition, improvements, fixed assets, and furnishings for County services, including jails, justice services, general administration, public and mental health services, public assistance services, regional transportation, County parks, libraries, and animal shelters. The FY2020/21 Preliminary Recommended Budget can be found on page G-14 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects no change in revenue and an increase of \$565,644 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$565,644 in Fund Balance.

Each year, the actual amount of the previous year's collections must be transferred from the Vacaville Library District PFF function (1764) to the Vacaville Library District. When the budget is prepared, the actual amount of collections is not known. For FY2020/21, only \$450,000 was budgeted for the transfer. The actual amount of collections in FY2019/20 was \$1,015,644.

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	611,529	98,305	0	98,305
CHARGES FOR SERVICES	7,244,037	5,616,155	0	5,616,155
TOTAL REVENUES	7,855,566	5,714,460	0	5,714,460
APPROPRIATIONS				
SERVICES AND SUPPLIES	34,103	2,050	0	2,050
OTHER CHARGES	483,734	494,796	565,644	1,060,440
OTHER FINANCING USES	1,482,936	6,304,051	0	6,304,051
TOTAL APPROPRIATIONS	2,000,773	6,800,897	565,644	7,366,541
CHANGE IN FUND BALANCE	(5,854,793)	1,086,437	565,644	1,652,081

Pending Issues & Policy Considerations

No pending issues or policy considerations.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Department of Child Support Services – Fund 369, BU 2480

Under provisions of Title IV-D of the Federal Social Security Act, the Department of Child Support Services (DCSS) enriches our community by promoting parental responsibility to enhance the well-being of children by providing child support services to establish parentage and collect child support. The FY2020/21 Preliminary Recommended Budget can be found on page H-1 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a decrease of \$761,921 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to the Net County Cost.

Revenues

- \$795,961 decrease in Intergovernmental revenue related to State and federal funding resulting from the State fiscal crisis caused by the COVID-19 pandemic and subsequent economic recession. The funding will be partially or completely restored if the State receives additional federal funding by October 15, 2020.
- \$34,040 increase in Intergovernmental revenue related to the Federal CARES Act funding for the reimbursement in the deployment of two employees to assist with COVID-19 pandemic contract tracing.

Appropriations

- \$652,589 decrease in Salary and Employee Benefits due to deleting two vacant positions, an Accounting Technician, and an Accounting Clerk II, and keeping five vacant Child Support Specialist positions unfilled until funding becomes available.
- \$107,832 net decrease in Services and Supplies primarily due to decreases of \$10,000 in legal service costs, \$22,000 in central data processing supplemental service costs, \$13,000 in advertising costs, \$40,850 in education and training costs, \$15,000 in travel costs, and \$10,000 in PG&E costs offset by \$13,072 increase in building lease costs for the repayment of a zero-interest loan from the County. The loan will cover some of the Department's renovation costs for its planned move to the County Administration Center in FY2020/21 in the event State DCSS is unable to provide the funding due to State budget reductions.
- \$1,500 decrease in Other Charges related to materials, small projects, and labor due to the Department's move to the County Administration Center, which will result in General Services costs being charged to different cost categories.

Contracts

None.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	16,134	3,784	0	3,784
INTERGOVERNMENTAL REV STATE	4,175,363	4,523,632	(270,627)	4,253,005
INTERGOVERNMENTAL REV FEDERAL	8,198,681	8,971,169	(491,294)	8,479,875
CHARGES FOR SERVICES	1,342	500	0	500
OTHER FINANCING SOURCES	0	55,000	0	55,000
GENERAL FUND CONTRIBUTION	0	40,000	0	40,000
TOTAL REVENUES	12,391,521	13,594,085	(761,921)	12,832,164
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	10,411,580	11,108,599	(652,589)	10,456,010
SERVICES AND SUPPLIES	1,455,817	1,442,118	(107,832)	1,334,286
OTHER CHARGES	330,542	391,911	(1,500)	390,411
OTHER FINANCING USES	100,289	894,618	0	894,618
TOTAL APPROPRIATIONS	12,298,227	13,837,246	(761,921)	13,075,325
CHANGE IN FUND BALANCE	(93,293)	243,161	0	243,161

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following proposed position changes:

- Delete 1.0 FTE Accounting Technician
- Delete 1.0 FTE Accounting Clerk II

Pending Issues & Policy Considerations

COVID-19 – Child Support Services may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

On June 29, 2020, the 2020 Budget Act was signed by Governor Newsom. The State Budget includes significant changes to the child support program in response to the fiscal crisis caused by the COVID-19 pandemic and subsequent economic recession. Specifically, the State Budget includes reductions of \$56 million to local child support agency funding. The funding reductions may be restored partially or completely if California receives additional federal funding by October 15, 2020. Without additional federal funding, the Department will lose \$795,961 in State and federal funding compared to the FY2020/21 Preliminary Recommended Budget.

State child support funding levels for future years are unknown at this time. Continued flat funding or additional funding cuts, combined with anticipated increases in personnel salary and benefit costs, will result in reduced staffing levels, which will have an adverse impact on customer service and department performance. To mitigate these impacts, the Department continues to expand the use of technology and explore shared services agreements with other local child support agencies.

Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

District Attorney – Fund 900, BU 6500

The District Attorney is the County's public prosecutor and chief law enforcement official, initiating and conducting, on behalf of the people, all prosecutions for public offenses. The FY2020/21 Preliminary Recommended Budget can be found on page H-7 of the FY2020/21 Recommended Budget Book

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$124,577 in revenue and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change in Fund Balance nor General Fund Contribution.

Revenues

- \$124,577 increase in Proposition 172 Public Safety Sales Tax Revenues.
- \$78,000 increase in 2011 Realignment Revocation Intergovernmental Revenue to offset the Department's decrease in CCP revenue.
- \$78,000 decrease in 2011 Realignment CCP Intergovernmental Revenue due to a projected County-wide \$2.8 million deficit in Community Corrections Partnership (CCP) revenue.

Appropriations

- \$114,859 increase in Salary and Employee Benefits to fund a 1.0 FTE District Attorney Investigator (Limited-Term) that was approved in the Preliminary Recommended Budget on June 25, 2020.
- \$7,419 increase in Services and Supplies including cell phone, equipment and other costs associated with the hiring of a 1.0 FTE District Attorney Investigator (Limited-Term) that was approved in the Preliminary Recommended Budget on June 25, 2020.
- \$2,299 increase in Other Finance Uses for Pension Obligation Bond expense to fund a 1.0 FTE District Attorney Investigator (Limited-Term) that was approved in the Preliminary Recommended Budget on June 25, 2020.

Contracts

None.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
FINES, FORFEITURES, & PENALTY	97,096	111,600	0	111,600
INTERGOVERNMENTAL REV STATE	9,592,049	8,902,696	124,577	9,027,273
INTERGOVERNMENTAL REV FEDERAL	33,887	0	0	0
CHARGES FOR SERVICES	685,990	855,630	0	855,630
MISC REVENUE	140,972	211,736	0	211,736
OTHER FINANCING SOURCES	1,149,242	1,350,310	0	1,350,310
GENERAL FUND CONTRIBUTION	14,835,092	17,897,488	0	17,897,488
TOTAL REVENUES	26,534,329	29,329,460	124,577	29,454,037
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	21,377,762	23,836,084	114,859	23,950,943
SERVICES AND SUPPLIES	3,103,842	3,370,021	7,419	3,377,440
OTHER CHARGES	1,757,465	1,790,770	0	1,790,770
F/A EQUIPMENT	27,283	26,012	0	26,012
OTHER FINANCING USES	229,278	263,378	2,299	265,677
INTRA-FUND TRANSFERS	44,376	43,195	0	43,195
TOTAL APPROPRIATIONS	26,540,007	29,329,460	124,577	29,454,037
CHANGE IN FUND BALANCE	5,678	0	0	0

Summary of Position Changes

None.

Pending Issues & Policy Considerations

COVID-19 – The District Attorney may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Sheriff's Office – Fund 900, BU 6550

Headed by the elected Sheriff as prescribed in Government Code §24000(b), the Sheriff's Office is responsible for providing public safety services in the County, including patrol, investigations, custody of adult offenders, and overseeing the Coroner's Office, Animal Care/Control, and the Office of Emergency Services (OES). The Sheriff's Office also provides a variety of support services including dispatch of public safety personnel and maintenance of criminal records. The FY2020/21 Preliminary Recommended Budget can be found on page H-37 of the FY2020/21 Recommended Budget Book

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net decrease of \$2,076,360 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$6,078,311 in General Fund Contribution.

Revenues

- \$4,376,000 increase in one-time Federal CARES Act funding to offset costs and operational changes from July 2020 through December 2020.
- \$756,000 decrease in Revenues from the current financial crisis brought on by the Coronavirus pandemic. The impacts are:
 - \$202,000 decrease in Law Enforcement revenues from operational changes implemented by the Solano Community College District, moving from in-classroom instruction to online classroom instruction.
 - \$147,000 decrease in 2011 Public Safety Realignment revenues for Community Corrections from State funding losses from sales tax and vehicle license revenues, somewhat offset by State program backfill.
 - \$141,000 decrease in Alternative to Custody fee revenue from decrease in the number of bookings and Court closures.
 - \$112,000 decrease in Security service revenues from reduced operating days/hours for the County libraries and cancellation of the 2020 Solano County Fair.
 - \$64,000 accumulated decrease in court assessment, business license, Penal Code 4700 reimbursement, POST training, copy fee and Operating Transfers-In revenues.
 - \$50,000 decrease in State Criminal Alien Assistance Program revenue from anticipated fewer incarceration days claimed.
 - \$40,000 decrease in Civil processing fee revenue from continuation of temporarily halting service of eviction notices and subsequent evictions.
- \$95,000 decrease in Insurance Proceeds from fewer altercations and staff injuries for safety employees.

Appropriations

- \$403,000 increase in salary and benefits for the requested conversion of 2.0 FTE Limited-term Public Safety Dispatcher (Sr.) to regular full-time and the addition of 2.0 FTE Public Safety Dispatcher (Sr.) to perform emergency medical dispatching.
- \$2,034,000 net decrease in Salaries and Employee Benefits due to lower daily inmate population:
 - \$1,087,000 increase in salary savings as the Sheriff's Office intends to hold 11 Correctional Officer positions vacant through June 30, 2021.
 - \$597,000 decrease in contracted inmate medical, mental health, and dental services.
 - \$289,000 decrease in inmate food costs.
 - \$61,000 decrease in contracted case management and re-entry planning services for selected inmates.
- \$178,000 increase in Services and Supplies to combat the Coronavirus pandemic:
 - \$100,000 increase in building maintenance costs related to COVID-19 pandemic activities. The Supplemental Budget

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

includes offsetting Federal CARES Act funding.

- \$78,000 increase in supplies expense for masks, nitrile gloves, sanitizer, wipes, and other COVID-19 pandemic related items. The Supplemental Budget includes offsetting Federal CARES Act funding.
- \$25,000 increase in software costs to upgrade the Sheriff's Records Management System (RIMS) to help transition from reporting data under California's Uniform Crime Reporting Summary Reporting System to California's newer Incident-Based Reporting System.
- \$20,000 increase in rents and leases to replace 10 in-car vehicle cameras for Patrol.

Contracts

The FY2020/21 Supplemental Budget includes an increase of \$140,000 for additional contracted and professional services which includes the following significant contracts:

- Two \$70,000 contracts for forensic pathology services as part of the Sheriff's Office succession plan.

Fixed Assets

- \$277,200 to replace security control system at the Claybank Detention Facility (CDF), replace servers, control board workstations, a controller, wi-fi access points, network switches, and tablets and includes costs for programming and software licensing. This project is critical to CDF operations as the system is unsupported, parts of the current system have failed, and the system network is near failing. This has required staff to open doors manually using keys and reduce the bandwidth of the integrated video security system to avoid system overload, as well as create the issue of potential key theft/loss.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
LICENSES, PERMITS & FRANCHISE	76,275	73,256	(1,653)	71,603
FINES, FORFEITURES, & PENALTY	410,140	452,635	(115,569)	337,066
REVENUE FROM USE OF MONEY/PROP	12,000	12,000	(10,000)	2,000
INTERGOVERNMENTAL REV STATE	37,214,843	35,532,989	609,983	36,142,972
INTERGOVERNMENTAL REV FEDERAL	3,688,094	385,679	4,322,175	4,707,854
INTERGOVERNMENTAL REV OTHER	563,785	510,466	112,969	623,435
CHARGES FOR SERVICES	10,527,607	13,735,265	(395,348)	13,339,917
MISC REVENUE	857,819	1,162,709	(318,682)	844,027
OTHER FINANCING SOURCES	1,266,522	799,583	(201,924)	597,659
GENERAL FUND CONTRIBUTION	61,450,404	73,162,239	(6,078,311)	67,083,928
TOTAL REVENUES	116,067,489	125,826,821	(2,076,360)	123,750,461
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	78,842,189	86,017,916	(1,764,566)	84,253,350
SERVICES AND SUPPLIES	27,701,429	31,440,862	(596,797)	30,844,065
OTHER CHARGES	7,749,982	7,379,905	0	7,379,905
F/A EQUIPMENT	556,814	277,264	277,200	554,464
F/A - INTANGIBLES	743,221	24,000	0	24,000
OTHER FINANCING USES	1,115,747	1,304,156	7,803	1,311,959
INTRA-FUND TRANSFERS	(589,419)	(617,282)	0	(617,282)
TOTAL APPROPRIATIONS	116,119,963	125,826,821	(2,076,360)	123,750,461
CHANGE IN FUND BALANCE	52,474	0	0	0

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following proposed position changes, originally postponed from the Preliminary Budget:

- Convert 2.0 FTE Limited-term Public Safety Dispatcher (Sr.) to regular full-time. The cost of each position is \$101,000 annually and would be funded by the General Fund - These positions were recommended in the Sheriff/Coroner Recommended Budget on page H-48; however, funding was still being evaluated and therefore the salaries and employee benefits were not included in the Preliminary Recommended Budget.
- Add 2.0 FTE Public Safety Dispatcher (Sr.) to perform Emergency Medical Dispatching, dedicated to providing pre-arrival medical instructions and stay on the line with the caller until fire or medical arrive on scene. The cost of each position is \$101,000 annually and would be funded by the General Fund - These positions were recommended in the Sheriff/Coroner Recommended Budget on page H-48; however, funding was still being evaluated and therefore the salaries and employee benefits were not included in the Preliminary Recommended Budget.

Pending Issues & Policy Considerations

COVID-19 – The Sheriff's Office may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Probation – Fund 900, BU 6650

Under the direction of the Chief Probation Officer as prescribed in section 270 of the California Welfare and Institutions Code and sections 1203.5 and 1203.6 of the California Penal Code (PC), the Department provides community protection by providing treatment services and interventions to justice involved adults and juveniles. California Welfare and Institutions Code §850 establishes the requirement for a Juvenile Hall, and California Welfare and Institutions Code §854 places the appointment of the staff assigned to a Juvenile Hall under the direction of the Chief Probation Officer. The FY2020/21 Preliminary Recommended Budget can be found on page H-74 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net decrease of \$777,739 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in a decrease of \$627,533 in General Fund Contribution.

Revenues

- \$627,533 decrease in General Fund Contribution.
- \$10,264 net increase in Intergovernmental Revenue resulting from the following:
 - \$675,440 decrease in 2011 Realignment revenue related to the COVID-19 pandemic.
 - \$298,089 increase in Federal CARES Act funding to offset costs and operational changes from the COVID-19 pandemic.
 - \$211,835 increase in State Other SB678 to mitigate the impact of 2011 Realignment revenue loss.
 - \$109,249 increase in Proposition 172 due to more current projections of FY2020/21 revenues.
 - \$66,531 increase in Federal Other revenue as a result of the re-budget of unspent grant funds from FY2020/21.

Appropriations

- \$230,906 net decrease in Salaries and Employee Benefits to meet reductions in 2011 Realignment funding.
- \$390,985 decrease in Other Charges to meet reductions in 2011 Realignment funding.
- \$81,994 net decrease in Services and Supplies to meet reductions in 2011 Realignment funding.
- \$73,854 net decrease in Fixed Assets to meet reductions in 2011 Realignment funding.

Contracts

None.

Fixed Assets

- \$38,646 to purchase Seal Shield Electroclaves to disinfect and sanitize mobile devices and other high-touch items to be funded by the Federal CARES Act funding.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
FINES, FORFEITURES, & PENALTY	12,095	12,901	0	12,901
INTERGOVERNMENTAL REV STATE	17,276,569	19,916,223	(354,356)	19,561,867
INTERGOVERNMENTAL REV FEDERAL	980,592	773,199	364,620	1,137,819
CHARGES FOR SERVICES	352,062	378,890	(160,470)	218,420
MISC REVENUE	244,719	472,175	0	472,175
OTHER FINANCING SOURCES	0	92,000	0	92,000
GENERAL FUND CONTRIBUTION	22,296,709	24,171,067	(627,533)	23,543,534
TOTAL REVENUES	41,162,746	45,816,455	(777,739)	45,038,716
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	26,096,750	29,032,337	(230,906)	28,801,431
SERVICES AND SUPPLIES	8,334,842	9,371,969	(81,994)	9,289,975
OTHER CHARGES	6,004,603	6,284,452	(390,985)	5,893,467
F/A BLDGS AND IMPRMTS	0	112,500	(112,500)	0
F/A EQUIPMENT	95,396	0	38,646	38,646
OTHER FINANCING USES	405,459	475,768	0	475,768
INTRA-FUND TRANSFERS	510,298	539,429	0	539,429
TOTAL APPROPRIATIONS	41,447,349	45,816,455	(777,739)	45,038,716
CHANGE IN FUND BALANCE	284,603	0	0	0

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following proposed position change:

- Add 1.0 FTE Staff Analyst to manage contracts, grants, and conduct audits of subcontractors to meet funding source requirements. The annual cost of salary and benefits is \$144,646 to be funded by Proposition 172 and YOBG – This position was recommended in the Probation Recommended Budget on page H-48.

Pending Issues & Policy Considerations

COVID-19 – The Department may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

California Senate Bill 10, the California Money Bail Reform Act of 2017, will have an impact on Department operations if an opposition referendum, Proposition 25, fails. The bill is on hold until elections in November 2020. The passage of Proposition 25 would likely increase the number of adults who are referred to and served in the Pretrial Services program. The Department will continue to monitor the outcome of Proposition 25 and its impacts on SB 10 and work with other stakeholders to make modifications as needed.

California Senate Bill 144 would eliminate numerous fees imposed on criminal offenses and Vehicle Code violations. This would include fees for supervision, reports, public defender costs, and administrative costs for collecting fees. The passage of SB144 would have a fiscal impact on the Department/County in that the Department could no longer charge a fee for services rendered to adults, which may result in an increase in General Fund Contribution. The impact to the Department's operations and workload would be minimal in that fiscal staff will still need to meet with clients to set up payment plans for victim restitution and mandatory fines and fees.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

California Senate Bill 823 passed on September 1, 2020, which will close the California Department of Corrections and Rehabilitation's Department of Juvenile Justice (DJJ) to new youth as of 7/1/21. All currently detained youth will stay at DJJ until discharged, released, or otherwise moved pursuant to law. Because these youth have been convicted of violent crimes, they cannot be housed in the same units as unsentenced youth, and those held for lesser crimes. In addition, the age limit was increased to 25, so these youths will be detained at the County level for longer periods of time than those currently housed at the Juvenile Detention Facility (JDF). Because JDRF was not designed to hold more sophisticated criminals for extended periods of time, potentially extensive alterations will be needed to ensure security is sufficient to protect all youths at the JDF, as well as staff and the community.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Department of Information Technology – Fund 0370, BU 1870

The Department of Information Technology (DoIT) develops, implements, and supports computing and communications technologies and provides related technical services in support of the County's business processes. DoIT supports all County departments in automating and improving the delivery of programs and services to the public. The FY2020/21 Preliminary Recommended Budget can be found on page F-135 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects an increase of \$394,574 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget. As a result, there is no change to the General Fund Contribution nor Fund Balance.

Revenues

- \$394,574 increase in Data Processing revenue resulting from Health & Social Services funding for deliverable services.
- \$179,352 increase in Federal CARES Act funding, already approved by the Board.

Appropriations

- \$394,574 increase in Data Processing Services to fund Avenu contract staff to deliver funded services.

Contracts

The FY2020/21 Supplemental Budget includes a total of \$394,574 in additional contracted and professional services which includes the following significant contract:

- \$394,574 – Vendor, contracted service description for two MS Dynamic/Azure Analysts and two Computer Deployment Technicians.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	128,605	53,800	0	53,800
INTERGOVERNMENTAL REV STATE	390,000	0	0	0
INTERGOVERNMENTAL REV FEDERAL	996,667	0	179,352	179,352
INTERGOVERNMENTAL REV OTHER	156,311	156,311	0	156,311
CHARGES FOR SERVICES	25,137,487	28,936,389	394,574	29,330,963
MISC REVENUE	311,472	95,305	0	95,305
OTHER FINANCING SOURCES	107,165	0	0	0
TOTAL REVENUES	27,227,706	29,241,805	573,926	29,815,731
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	10,263,822	12,765,026	0	12,765,026
SERVICES AND SUPPLIES	13,806,450	14,859,825	394,574	15,254,399
OTHER CHARGES	1,047,589	1,108,276	0	1,108,276
F/A EQUIPMENT	1,106,822	1,445,702	0	1,445,702
OTHER FINANCING USES	129,990	131,878	0	131,878
INTRA-FUND TRANSFERS	0	(315,000)	0	(315,000)
TOTAL APPROPRIATIONS	26,354,673	29,995,707	394,574	30,390,281
NET GAIN(LOSS)	873,033	(753,902)	179,352	(574,550)

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following proposed position changes, originally postponed from the Preliminary Budget:

- Add 2.0 FTE Information Technology Analyst IV – These positions were recommended in the Department of Information Technology Recommended Budget on page F-143
- Add 1.0 FTE Business Systems Analyst (Sr.) – This position was recommended in the Department of Information Technology Recommended Budget on page F-143

Pending Issues & Policy Considerations

COVID-19 – The Department of Information Technology may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

H&SS – Administration Division – Fund 902, BU 7501

Health and Social Services – Administration Division provides day-to-day operational and fiscal management and direction of support functions needed for the Health and Social Services (H&SS) Department to promote self-reliance and safeguard the physical, emotional, and social well-being of Solano County residents. The FY2020/21 Preliminary Recommended Budget can be found on page J-9 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$749,392 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to Fund Balance.

Adjustments primarily include a decrease in H&SS administration costs for the division's share of cost reductions due to the loss in realignment revenues, and additional Federal CARES Act funding to reimburse COVID-19 pandemic related costs that have a department-wide impacts.

Revenues

- \$749,392 net increase in Intergovernmental Revenues primarily due to the increase in Federal CARES Act funding to reimburse eligible COVID-19 pandemic costs under the Coronavirus Relief Fund (CRF) federal guidelines.

Appropriations

- \$706,350 decrease in Salaries and Employee Benefits to reflect holding additional positions vacant to offset realignment revenue loss.
- \$645,438 increase in Services and Supplies which includes increases in contracted services for security and in special departmental expenses for COVID-19 pandemic related costs. These increases are offset by decreases in education and training, travel expense and other professional services for department-wide training.
- \$810,304 decrease in Intrafund Transfers to reflect reduced administration costs charged to program divisions funded by realignment and intergovernmental fund (IGT) revenues.

Contracts

The FY2020/21 Supplemental Budget includes a total of \$54,282 in additional contracted and professional services which included the following contract adjustments:

- \$26,468 increase for Allied Security Services.
- \$80,750 decrease for the UC Davis for training services.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	1,621,893	1,017,403	0	1,017,403
INTERGOVERNMENTAL REV FEDERAL	1,067,183	39,200	749,392	788,592
CHARGES FOR SERVICES	15,609	864	0	864
MISC REVENUE	42,518	153,466	0	153,466
OTHER FINANCING SOURCES	185,042	155,196	0	155,196
GENERAL FUND CONTRIBUTION	1,487,520	1,438,770	0	1,438,770
TOTAL REVENUES	4,419,766	2,804,899	749,392	3,554,291
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	11,128,731	14,057,938	(706,350)	13,351,588
SERVICES AND SUPPLIES	3,547,384	4,125,081	645,438	4,770,519
OTHER CHARGES	3,821,947	2,739,248	0	2,739,248
OTHER FINANCING USES	261,608	124,272	0	124,272
INTRA-FUND TRANSFERS	(14,339,075)	(18,241,640)	810,304	(17,431,336)
TOTAL APPROPRIATIONS	4,420,595	2,804,899	749,392	3,554,291
CHANGE IN FUND BALANCE	830	0	0	0

Summary of Position Changes

None.

Pending Issues & Policy Considerations

COVID-19 – The Health and Social Services Department may incur additional losses of funding depending on the final impacts from the federal budget in FY2020/21. If additional losses are realized, the Department will provide an update to the Board and a corrective action plan to address the loss in funding as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

H&SS – Family Health Services Division – Fund 902, BU 7580

Health and Social Services – Family Health Services (FHS) Division operates fixed-site, Federally Qualified Health Center (FQHC) medical and dental clinics in Fairfield, Vacaville, and Vallejo, as well as satellite and mobile clinics that provide medical and dental services throughout the county. The majority of patients served by FHS are Medi-Cal recipients; however, there are a number of uninsured, vulnerable underinsured and homeless patients served by the clinics as mandated by Welfare and Institutions Code §17000. The FY2020/21 Preliminary Recommended Budget can be found on page J-21 of the FY2020/21 Recommended Budget Book.

Family Health Services – Medical and Dental Clinic Operations

Fairfield Dental

- Monday – Friday, 7:30 am – 6:30 pm, closed for lunch from 12:30 pm – 1:30 pm

Vacaville Dental

- Monday – Friday, 7:30 am – 6:30 pm, closed for lunch from 12:30 pm – 1:30 pm

Vallejo Dental

- *Monday – Thursday, 7:30 am – 6:30 pm, closed for lunch from 12:30 pm – 1:30 pm
(*Due to limited staffing, patients are temporarily being referred to the Fairfield Dental)

Fairfield Adult Medical

- Monday, 8:00 am – 5:00 pm, does not close for lunch; and Tuesday – Friday, 8:00 am – 6:00 pm* (*when provider is available), does not close for lunch

Fairfield Pediatric

- Monday – Friday, 8:00 am – 5:00 pm, does not close for lunch

Vacaville Medical

- Monday – Friday, 8:00 am-7:00 pm* (*when provider is available), closed for lunch from 12:00 pm – 1:00 pm

Vallejo Medical

- Monday – Thursday, 8:00 am – 7:00 pm* (*when provider is available), closed for lunch from 12:00 pm – 1:00 pm Friday, 8:00 am – 5:00 pm, closed for lunch from 12:00 pm – 1:00 pm

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$303,844 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change in the Net County Cost/General Fund Contribution.

The increase represents costs for adjustments in various expenditure categories reflecting the financial impact of COVID-19 pandemic medical emergency on the FHS budget and cost measures to address the ongoing structural deficit of the clinics, as well as additional 1991 Public Health Realignment and Federal CARES Act funding to cover the net increase in costs.

Revenues

- \$1,976,949 increase in federal CARES Act funding to reimburse eligible costs for the prevention, preparation, and response efforts to COVID-19 pandemic related impacts on clinic services and staffing.
- \$498,988 increase in 1991 Public Health Realignment to cover funding gap not otherwise paid for by patient-related revenues or grants.
- \$5,665 increase in FQHC revenue to match revised expectations.
- \$2,177,758 decrease in Quality Improvement funding from Partnership HealthPlan due to not meeting Quality Improvement goals needed to draw funding, partly resulting from reduced client visits caused by COVID-19 pandemic medical emergency required operational changes impacting billable eligible client costs.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Appropriations

- \$265,565 increase in Salaries and Employee Benefits resulting from the following adjustments:
 - \$2,021,750 decrease in salaries and employee benefit costs due to deletion of 9.0 FTE vacant positions and transfer of 9.0 FTE positions to other H&SS divisions.
 - \$86,840 increase in overtime costs for staff volunteers to work as contact tracers and funded with Federal CARES Act funding.
 - \$2,200,475 decrease in salary savings due to properly reflecting existing vacancies after deletion of positions and projected turnover.
- \$398,500 increase in Services and Supplies for COVID-19 pandemic medical, dental, and special departmental expenses.
- \$205,000 decrease in Other Charges due to a \$225,000 decrease in contracted direct services for the projected under-utilization of a locum tenens contract. This is offset by a \$20,000 increase in client transportation costs funded by Federal CARES Act funding.
- \$10,008 decrease in Other Financing Uses resulting from a reduction in Pension Obligation Bonds due to deletion of vacant positions and transfers to other H&SS divisions.
- \$145,213 decrease in Intrafund Transfers due to an increase in the division's share of research and planning personnel costs combined with a decrease of \$171,350 in H&SS Administration costs.

Contracts

The FY2020/21 Supplemental Budget includes a reduction of \$225,000 due to the decreased use of the locum tenens contract.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
INTERGOVERNMENTAL REV STATE	5,946,116	3,205,334	498,988	3,704,322
INTERGOVERNMENTAL REV FEDERAL	3,306,119	1,999,130	1,976,949	3,976,079
CHARGES FOR SERVICES	17,616,815	22,404,626	5,665	22,410,291
MISC REVENUE	1,316,827	2,845,991	(2,177,758)	668,233
TOTAL REVENUES	28,185,877	30,455,081	303,844	30,758,925
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	19,065,474	19,384,412	265,565	19,649,977
SERVICES AND SUPPLIES	4,390,850	5,487,260	398,500	5,885,760
OTHER CHARGES	2,463,797	3,249,769	(205,000)	3,044,769
F/A EQUIPMENT	24,241	19,000	0	19,000
OTHER FINANCING USES	175,647	241,510	(10,008)	231,502
INTRA-FUND TRANSFERS	2,065,868	2,073,130	(145,213)	1,927,917
TOTAL APPROPRIATIONS	28,185,877	30,455,081	303,844	30,758,925
CHANGE IN FUND BALANCE	0	0	0	0

Supplemental Departmental Narratives Solano County FY2020/21 Supplemental Recommended Budget

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following organizational and proposed position changes:

- Transfer 1.0 FTE Accountant
- Transfer 1.0 FTE Accounting Clerk II
- Transfer 1.0 FTE Health Education Specialist
- Transfer 1.0 FTE H&SS Planning Analyst
- Transfer 3.0 FTE Office Assistant II
- Transfer 1.0 FTE Office Assistant III
- Transfer 1.0 FTE Public Health Nurse
- Delete 1.0 FTE Limited-Term Dental Assistant (Registered)
- Delete 1.0 FTE Health Assistant
- Delete 2.5 FTE Medical Assistant
- Delete 1.0 FTE Office Assistant II
- Delete 2.5 FTE Public Health Nurse
- Delete 1.0 FTE Limited-Term Public Health Nurse

Pending Issues & Policy Considerations

FHS continues to carry a structural deficit and relies on 1991 Public Health Realignment to cover the funding gap. The losses incurred in patient-related revenues during the last quarter of FY2019/20 exacerbated the ongoing deficit. The COVID-19 pandemic has made it more challenging to achieve breakeven productivity levels.

FHS is making some operational changes to reduce the deficit on a gradual and sustained basis including changes in positions. It is critical for FHS to reduce the use 1991 Public Health Realignment funds to maintain operations. These funds are used primarily to preserve and maintain core Public Health services and are projected to decrease due to the sudden economic downturn resulting from the COVID-19 pandemic.

Staff will continue to monitor the FHS budget and will provide an update as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

H&SS – Social Services Division – Fund 902, BU 7680

The Department of Health and Social Services – Social Services Division budget has over 17 major programs primarily providing services in the following categories: Child Welfare Services (CWS); Employment and Eligibility Services (E&ES), which includes Welfare Administration (WA); and Older and Disabled Adult Services (ODAS). In addition, the Social Services Division is also responsible for In-Home Supportive Services (IHSS) Public Authority Administration (BU 7690) and Napa/Solano Area Agency on Aging Administration (AAA) (BU 7685). Staff in these bureaus are responsible for issuing assistance to clients as budgeted in the Assistance Programs Division (BU 7900). The FY2020/21 Preliminary Recommended Budget can be found on page J-31 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget represents increases of \$3,912,964 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change to Fund Balance nor General Fund Contribution.

The Supplemental Budget includes an increase in program administration costs within Employment and Eligibility (E&ES) division and is funded with State and federal revenue allocations (E&ES division does not utilize realignment revenue); and an updated projection of prior year and current year revenues based on actual FY2020/21 information and revised allocation estimates based on the State's approved budget.

The 1991 and 2011 Realignment revenues are projected to decline due to the impact of the COVID-19 pandemic on the State's economy. The State approved a \$750 million realignment backfill to counties to preserve safety net services. Social Services' share of the backfill is included in the Supplemental Budget.

The Supplemental Budget also reflects the Division's efforts to aggressively reduce the vacancy rate in E&ES and maximize draw of CalWORKS, Medi-Cal, and CalFresh funding allocations. This is a key strategy the Division is undertaking to reduce the overall spending of 1991/2011 Realignment in the administration of Social Services programs while also meeting the increased demand for services during this economic downturn.

Revenues

- \$3,879,932 increase in Intergovernmental Revenues primarily due to the following adjustments:
 - \$360,870 in Federal CARES Act funding to reimburse eligible COVID-19 pandemic costs under the Coronavirus Relief Fund (CRF) federal guidelines.
 - \$2,749,113 increase in State Other due to the State general fund backfilling reductions to 1991/2011 Realignment.
 - \$7,823,710 combined decrease in the use of 1991/2011 Realignment due to the projected increase in draw against current year funding allocations and the increase in prior year revenues.
 - \$5,315,697 increase in receipt of prior year federal and State revenues based on actual revenues that were deferred in FY2019/20 under GASB 33 guidelines.
 - \$3,338,787 increase in current year federal and State revenues based on updated federal and State funding allocations that can be claimed based on revised cost projections and time study assumptions.
 - \$60,825 decrease in grant revenue to reflect decrease in corresponding State revenues due to adjustments in Bringing Families Home (BFH) and Emergency Child Care Program estimated costs to align with programs and contract budgets for FY2020/21.
- \$32,994 increase in Other Revenue to reflect decrease of transfer from the wraparound reinvestment fund due to adjustment in BFH estimated costs.

Appropriations

- \$3,176,278 increase in Salaries and Employee Benefits to reflect the unfreezing of five positions, which had been included in salary savings, increasing overtime costs due to caseload growth, adding two Office Aide positions, and deleting a Clerical Operations Supervisor within the E&ES division. Additionally, the Department continues efforts to aggressively reduce the

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

vacancy rate in E&ES division and maximize draw of CalWORKS, Medi-Cal, and CalFresh funding allocations. The increases in costs are funded with federal and State allocations.

- \$254,637 increase in Services and Supplies which primarily includes increases in contracted services for document batch indexing, document barcode scanning, CalWIN maintenance, services and support, and DoIT charges for laptop deployment.
- \$426,072 increase in Other Charges which primarily includes increases in transportation, ancillary and housing assistance to CalWORKS clients and contracted services for the Transitional Housing Program (THP) for young adults transitioning out of foster care and Housing Navigators Program (HNP) grant for housing location assistance for the same population. These increases are offset by decreases in various contracted services to reflect the actual approved contract amounts.
- \$72,700 increase in Fixed Assets (F/A) representing estimated cost of five compass pilot self-scan kiosks in E&ES division and a mail inserter machine for the Special Investigations Bureau (SIB).
- \$92,607 increase in Other Financing uses to reflect operating transfers out to Probation Department relative to the THP grant.
- \$109,330 decrease in Intrafund Transfers to reflect reduced H&SS administration costs charged to program divisions.

Contracts:

The FY2020/21 Supplemental Budget includes a total of \$109,281 in additional contracts which primarily includes the following:

- \$92,000 increase for the THP grant.
- \$37,780 increase for the HNP grant.
- \$20,499 net decrease in various contracts to reflect actual contracted amounts.

Fixed Assets:

- \$72,700 increase in fixed assets to reflect the estimated cost of five compass pilot self-scan kiosks in E&ES division and a mail inserter machine for the Special Investigations Bureau (SIB).

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	67,046	200	0	200
INTERGOVERNMENTAL REV STATE	40,503,309	40,754,614	(704,776)	40,049,838
INTERGOVERNMENTAL REV FEDERAL	54,356,477	64,393,487	4,584,708	68,978,195
CHARGES FOR SERVICES	682,868	776,574	0	776,574
MISC REVENUE	151,569	320,776	32,994	353,770
OTHER FINANCING SOURCES	488,654	572,628	38	572,666
GENERAL FUND CONTRIBUTION	6,880,184	8,240,797	0	8,240,797
TOTAL REVENUES	103,130,107	115,059,076	3,912,964	118,972,040
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	69,358,723	75,714,467	3,176,278	78,890,745
SERVICES AND SUPPLIES	10,937,040	11,652,623	254,637	11,907,260
OTHER CHARGES	14,281,255	17,187,338	426,072	17,613,410
F/A EQUIPMENT	0	0	72,700	72,700
OTHER FINANCING USES	644,385	799,265	92,607	891,872
INTRA-FUND TRANSFERS	7,910,223	9,705,383	(109,330)	9,596,053
TOTAL APPROPRIATIONS	103,131,626	115,059,076	3,912,964	118,972,040
CHANGE IN FUND BALANCE	1,519	0	0	0

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following organizational and proposed position changes in Employment and Eligibility Services:

- Add 2.0 FTE Office Aide
- Delete 1.0 FTE Clerical Operations Supervisor

The deletion of a Clerical Operations Supervisor will assist in offsetting costs for the addition of two Office Aides within the E&ES division. A triage system is created to limit the number of individuals allowed into the lobbies due to the COVID-19 pandemic. The Office Aides will assist in the triage process outside lobby entrances to determine the needs of clients visiting County offices and direct them to the right staff or unit to efficiently and effectively serve them.

Pending Issues & Policy Considerations

Employment and Eligibility Services

COVID-19 and Safety-Net Benefits. With the onset of the COVID-19 pandemic, the need for CalFresh and Medi-Cal has dramatically increased. Data between August 2019 and August 2020 shows a 28% increase in CalFresh active cases (from 19,593 to 25,173) and an 11% increase in Medi-Cal active cases (from 52,108 to 57,967).

However, to date, CalWORKs active cases have remained relatively stable increasing by only 2% from 3,356 to 3,418. The eligibility criterion for the CalWORKs public assistance program is very low income and the enhanced unemployment benefits may have prevented the need for CalWORKs to date.

General Assistance active cases declined by 20% (from 355 to 283) which may be due to the enhanced services for homeless individuals through Project Roomkey during the COVID-19 pandemic.

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The total value of CalFresh, CalWORKS, and General Assistance cash benefits increased by 40% between the third and fourth quarter of FY2019/20. The total cash benefits for third quarter was \$23.4 million at a monthly average of \$7.8 million while fourth quarter was \$32.8 million at a monthly average of \$10.9 million attributed primarily to federal and State COVID-19 pandemic medical emergency response, imposing business closures and reduced operations resulting in full or partial layoffs of workers who in turn became eligible for federal assistance programs.

Funding Allocation Growth. E&ES allocations are tied to caseload size. For FY2020/21 budget, the State projects continued increases in public assistance caseloads due to COVID-19 pandemic related economic impacts. Therefore, E&ES budget allocations have been increased to reflect additional staffing to meet the community need. The E&ES Supplemental Budget reflects a vacancy rate of 5.92% compared to the Preliminary Recommended Budget of 12.53%. This ensures that E&ES has additional staff to meet the economic needs of the community. This change will also result in some savings on the use of realignment funds by shifting administrative costs to E&ES. This shift reduces administrative costs in Child Welfare Services and Older and Disabled Adult Services, reducing those programs' draw of realignment revenue. Maximizing the use of State and federal allocations results in reduced draw against 1991/2011 realignment revenues for administrative and social services but is contingent upon E&ES meeting the reduced vacancy rate of 5.92%.

Frozen Positions. In the prior two fiscal years, approximately twenty-seven positions have been held vacant to avoid exceeding State funding allocations for the administration of E&ES programs with the savings reflected in budgeted salary savings. Twenty-two vacant positions are in process to be filled, this Budget anticipated the remaining 5 be released as part of the Supplemental Budget.

COVID-19-Related Regulatory Waivers. During the COVID-19 pandemic, State and federal agencies have made many temporary waivers to the regulations which govern the work of E&ES. Although these waivers are short term and will expire when the public health emergency is lifted or earlier, they have ensured the continued provision of public benefits for eligible community members, while limiting in-person contact to safeguard our community and staff. Current waivers include the suspension of most face-to-face interviews, acceptance of telephonic signatures, acceptance of self-attestation of income and disability status, relief from time-limit, and increased benefit amounts. Staff are working with the County Welfare Director's Association (CWDA) and our State and federal partners to advocate for the extension of these waivers for as long as necessary to reduce the need for face-to-face contact.

COVID-19-Related Medi-Cal Workload Backlog. During the COVID-19 pandemic, and to ensure that low-income individuals and families did not lose health coverage, the Department of Health Care Services (DHCS) prohibited the processing of semi-annual and annual redeterminations, discontinuances, and negative actions for existing Medi-Cal cases. However, the processing of these actions will still be required post-COVID-19 pandemic. The initial processing prohibition was scheduled for 90 days, and then extended through August 31, 2020. Extension through the pandemic are expected. As a result, E&ES is facing a backlog in Medi-Cal redeterminations beginning for March 2020 and forward. Moreover, when the prohibition is lifted, counties will be required to maintain timeliness of redeterminations. Normally, redetermination must be complete in the month they are due. As of this writing, there are 57,967 Medi-Cal active cases (a 13% increase over 2019 and still growing). On average, 1/12, or 4,826 cases would require an annual determination. To date, the backlog from March through August (6 months) totals 28,956 cases which is equivalent to half a year of caseload work. Currently, there is no regulatory workload relief from DHCS for this mandated backlog and the Medi-Cal allocation does not cover this backlog.

Child Welfare Services

Extension of Foster Care (EFC) for Non-Minor Dependent (NMD) – SB 912 (Beall). Provides continuous extended foster care eligibility to youth during a state emergency to ensure continuity of care and allows a Non-Minor Dependent who turned 21 between March 4, 2020 and June 30, 2021 eligible to receive extended foster care through June 30, 2021.

Staff will continue to monitor the impact of the pending issues on the budget for the Social Services Division and provide an update as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

IHSS - Public Authority Administration – Fund 902, BU 7690

On March 5, 2002, the Solano County Board of Supervisors established an In-Home Supportive Services (IHSS) Public Authority (PA) to act as the Employer of Record for In-Home Supportive Services providers. In addition to serving as the employer of record for IHSS providers, the IHSS PA also provides services to IHSS consumers. Health and Social Services' (H&SS) Social Services Division, through a Memorandum of Understanding (MOU) with the IHSS PA Board, provides the administration for the IHSS PA. This budget unit was established to track revenues and expenditures for staff positions and other operating costs affiliated with the administration of the IHSS PA. The FY2020/21 Preliminary Recommended Budget can be found on page J-42 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net decrease of \$9,063 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no impact on Net County Cost nor Fund Balance.

The decrease primarily represents decreases in costs in the areas of association memberships, contracts, and H&SS departmental administration costs.

Revenues

- \$9,063 decrease in revenues to reflect a decrease in operating transfers in from In-Home Support Services-Public Authority (BU 1520).

Appropriations

- \$4,776 decrease in Services and Supplies to reflect decreases in an association membership and software maintenance costs.
- \$4,287 decrease in Intrafund Transfers to reflect reduced H&SS administration costs charged to IHSS Public Authority.

Contracts

None.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
CHARGES FOR SERVICES	0	16,466	0	16,466
MISC REVENUE	7,200	15,600	0	15,600
OTHER FINANCING SOURCES	817,967	902,670	(9,063)	893,607
TOTAL REVENUES	825,167	934,736	(9,063)	925,673
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	641,585	716,586	0	716,586
SERVICES AND SUPPLIES	72,781	116,476	(4,776)	111,700
OTHER CHARGES	48,846	29,408	0	29,408
OTHER FINANCING USES	6,198	7,047	0	7,047
INTRA-FUND TRANSFERS	55,758	65,219	(4,287)	60,932
TOTAL APPROPRIATIONS	825,167	934,736	(9,063)	925,673
CHANGE IN FUND BALANCE	0	0	0	0

Summary of Position Changes

None.

Pending Issues and Policy Considerations

COVID-19 – At this time it is unclear if there will be impacts to this budget related to the COVID-19 pandemic. The Department will continue to monitor and provide an update to the Board and a corrective action plan if necessary to address any losses in funding as part of the FY2020/21 Midyear Budget Report.

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H&SS – Behavioral Health Division – Fund 902, BU 7780

The Department of Health and Social Services - Behavioral Health Division includes the Mental Health Plan (MHP) and Substance Use Disorder services. Integration of these programs allows the Department of Health and Social Services (H&SS) to efficiently monitor and manage programs and expenses as a comprehensive behavioral health system of care.

On May 12, 2020, the Board authorized participation in the California State Department of Health Care Services Organized Delivery System (ODS) pilot for substance use treatment services under Medi-Cal and authorized an agreement with Partnership Health Plan to oversee the delivery of services under the Organized Delivery System. ODS is a federal waiver program, also referred to as the ODS-Drug Medi-Cal Waiver, went into full operation on July 1, 2020. ODS brings federal reimbursement for several additional services that were not covered in the prior Drug Medi-Cal State Plan which the County was a participant. Benefits of the new DMC program include a managed care framework that emphasizes integration with other healthcare services, more services reimbursed through Medi-Cal and better access to services through Partnership HealthPlan.

The Division's FY2020/21 Preliminary Recommended Budget can be found on page J-13 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

H&SS – Behavioral Health Division's Supplemental Budget reflects decreases of \$107,705 in revenues and appropriations when compared to the Preliminary Recommended Budget. The County General Fund Contribution remains unchanged. Supplemental adjustments reflect the implementation of the Drug Medi-Cal (DMC) Waiver on July 1, 2020.

The decrease of \$107,705 in the Division's revenues and appropriations represents decreases of \$2,027,447 in revenues and appropriations for Mental Health services and increases of \$1,919,742 in revenues and appropriations for Substance Abuse services.

This budget narrative provides detailed adjustments separated between Mental Health services and Substance Abuse services to illustrate budgetary changes between the Preliminary Recommended Budget and the Supplemental Budget.

Mental Health – BU 7700

The Supplemental Budget for Mental Health Services represents a net decrease of \$2,027,447 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget with no impact on Net County Cost nor Fund Balance. Realignment revenues, for both 1991 and 2011, are projected to decline due to the impact of the COVID-19 pandemic on the State's economy. The State approved a \$750 million realignment backfill to counties to preserve safety net services. Mental Health's share of the backfill is included in the Supplemental Budget (see details below).

COVID-19 pandemic impacts are projected to continue to impact revenues statewide resulting in an additional projected decline of 1991/2011 Realignment revenues. The Supplemental Budget includes maximizing the use of Mental Health Services Act (MHSA) dollars.

Revenues

- \$4,446,200 decrease in Intergovernmental Revenues primarily due to the following supplemental adjustments:
 - \$181,804 increase in Federal CARES Act funding to reimburse eligible COVID-19 pandemic costs under the Coronavirus Relief Fund federal guidelines.
 - \$269,763 decrease in Short Doyle Medi-Cal revenues primarily due to children's direct service contract reductions to align contract maximums with current spending trends and identifying additional vacant positions for salary savings; offset with an increase in additional billable services at the Crisis Residential Treatment (CRT) program (federal funds).
 - \$146,593 net decrease to Short Doyle Quality Assurance and Administrative revenues due to operational changes and the reassignment of positions (federal funds).
 - \$850,000 increase in grant revenue for the Mental Health Student Services Act (MHSSA) project that expands school campus based mental health services and supports (State grant funds).

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- \$1,808,330 decrease in 1991 Realignment due to reductions in adult contracts to align them with current spending trends and using MHSA to fund the local match for a case management contract for these services.
- \$2,697,483 reduction in prior year revenue due to the receipt of the FY2010/11 supplemental payment in FY2019/20 instead of FY2020/21 as previously projected.
- \$2,339,031 reduction in the use of 2011 Realignment primarily due to contract reductions, receipt of State General Fund as backfill due to loss of realignment funds, and operational changes which included movement of some positions to Mental Health Services Act programs. Offsetting the reductions in 2011 Realignment revenue for mental health for FY2020/21 was an increase due to the receipt of a State supplemental payment in the prior year (FY2019/20).
- \$1,783,196 increase in State Other revenue due to on time State General Fund backfill allocation to reductions in 1991 Realignment funding.
- \$2,418,753 increase in draw down Mental Health Services Act (MHSA) revenues due to operational changes including the movement of some positions and adjustments to MHSA funded contracts.

Appropriations

- \$165,235 decrease in Salaries and Employee Benefits to reflect increase in salary savings resulting from the loss in realignment revenues; and partially offset with the transfer of two positions from Substance Abuse to Mental Health resulting from the implementation of the Drug Medi-Cal Waiver and overtime for staff performing COVID-19 pandemic contact tracing.
- \$64,924 increase in Services and Supplies to reflect increases in memberships, maintenance, pharmacy, and professional services.
- \$1,834,699 decrease in Other Charges reflecting a reduction in children's outpatient contracts and contracts for beds in inpatient, Institutions for Mental Disease (IMD), and Augmented Board and Care (ABC) facilities. The reduction is to align appropriations with actual current spending trends. Decreases were partially offset with increases in contracts for housing, expansion of school-based services and crisis residential treatment beds.
- \$1,642 increase in Other Financing Uses to reflect an adjustment in pension obligation bond costs resulting from the movement of positions from Substance Abuse to Mental Health.
- \$94,079 decrease in Intrafund Transfers to reflect reduced administration costs charged to program divisions funded by realignment and intergovernmental fund (IGT) revenues, and partially offset with an increase in personnel costs for the Division's share for research and planning staff.

Contracts

The FY2020/21 Supplemental Budget includes a net decrease of \$1,796,010 in contract agreements and services including:

- \$20,000 increase for drugs and pharmaceutical costs funded with realignment.
- \$18,689 increase in contracted services for participation in statewide suicide prevention hotline funded by Mental Health Services Act (MHSA) revenue.
- \$720,790 decrease in contracts for bed days in Institutions of Mental Disease (IMDs) resulting in reduction in the use of 1991 Realignment.
- \$740,900 reduction in children's outpatient contracts saving 2011 Realignment and reducing Short Doyle Medi-Cal.
- \$1,620,059 reduction in contracts for inpatient bed days resulting in reduction in the use of 1991 and 2011 Realignment.
- \$414,250 decrease in augmented board and care contracts resulting in reduction in the use of 1991 Realignment.
- \$200,000 reduction to the Locum Tenens contract for psychiatrists resulting in reduction in the use of 2011 Realignment.
- \$761,300 increase for a contract with Caminar to provide bridge supportive housing for up to 12 consumers funded by Mental Health Services Act (MHSA) revenue.
- \$850,000 increase for a contract with the Solano County Office of Education (SCOE) to expand school-based services funded by a Mental Health Student Services Act (MHSSA) grant.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

- \$250,000 increase to the residential treatment program contract with Bay Area Community Services (BACS) to provide additional billable services that will be funded with Short Doyle Medi-Cal and realignment revenues.

Fixed Assets

None.

Substance Abuse – BU 7560

The Supplemental Budget represents increases of \$1,919,742 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget with no impact on Net County Cost and Fund Balance. Adjustments reflect the implementation of the Drug Medi-Cal (DMC) Waiver program on July 1, 2020, including monthly payments to the Partnership HealthPlan and reimbursement from the State Department of Health Care Services (DHCS). Most services will now be provided under the Waiver and budget adjustments reflect the associated operational changes.

Revenues

- \$3,405,416 increase in federal and State DMC revenues due to implementation of the DMC Waiver.
- \$551,743 decrease in Substance Abuse Block Grant (SABG) revenues due to adjustments to contract expenditures to more accurately reflect expenditures that will remain a responsibility of the County and timing of receipt of revenues.
- \$379,721 increase in 2011 Realignment-DMC and offset with a reduction of \$1,304,383 in 2011 Realignment-non-DMC to reflect reimbursement changes as a result of the DMC Waiver.

Appropriations

- \$174,228 decrease in Salaries and Employee Benefits due to operational changes and the transfer of positions from Substance Abuse to Mental Health resulting from the implementation of the Drug Medi-Cal Waiver.
- \$22,567 increase in unallowable cost per audit based on an anticipated payback for a recently submitted FY2017/18 DMC and SABG cost report.
- \$2,139,316 increase in Other Charges due to adjustments to appropriations to reflect projected DMC expenditures and remaining County contracts.
- \$1,642 decrease in pension obligation bond costs due to movement of positions from Substance Abuse to Mental Health.
- \$66,271 decrease in Intrafund Transfers to reflect reduced administration costs charged to program divisions funded by realignment and intergovernmental fund (IGT) revenues and more CalWORKs funding available to fund the Successful Mental Health and Addiction and Recovery Team (SMART); partially offset with an increase in personnel costs for the Division's share for research and planning staff.

Contracts

The FY2020/21 Supplemental Budget includes a total of \$2,139,316 in contract adjustments to reflect the change in appropriations needed for implementation of the DMC Waiver. Solano County will pay the Partnership HealthPlan a per utilizer per month (PUPM) fee. The PUPM was based on an estimated cost for providing DMC services in Solano County. Expanded services, increased costs, and more federal reimbursement are expected with implementation. Contract changes include:

- A \$7,028,961 increase due to the PUPM payments to Partnership HealthPlan.
- A \$4,889,645 decrease due to transfer of the responsibility for payments to providers for narcotic treatment program (NTP), residential, and outpatient services to the Partnership HealthPlan under the DMC Waiver.

Fixed Assets

None.

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DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
FINES, FORFEITURES, & PENALTY	35,888	37,984	0	37,984
INTERGOVERNMENTAL REV STATE	29,872,344	39,966,252	(2,876,592)	37,089,660
INTERGOVERNMENTAL REV FEDERAL	33,369,836	32,069,994	350,134	32,420,128
CHARGES FOR SERVICES	750,810	682,269	0	682,269
MISC REVENUE	781,912	0	0	0
OTHER FINANCING SOURCES	22,066,035	27,882,664	2,418,753	30,301,417
GENERAL FUND CONTRIBUTION	6,453,674	6,453,674	0	6,453,674
TOTAL REVENUES	93,330,499	107,092,837	(107,705)	106,985,132
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	27,236,580	30,509,976	(339,463)	30,170,513
SERVICES AND SUPPLIES	5,413,133	7,122,673	87,491	7,210,164
OTHER CHARGES	56,683,113	65,618,237	304,617	65,922,854
OTHER FINANCING USES	1,627,240	336,911	0	336,911
INTRA-FUND TRANSFERS	2,369,942	3,505,040	(160,350)	3,344,690
TOTAL APPROPRIATIONS	93,330,007	107,092,837	(107,705)	106,985,132
CHANGE IN FUND BALANCE	(492)	0	0	0

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following organizational and proposed position changes:

- Transfer of 1.0 FTE Office Assistant II and 1.0 FTE Office Assistant III from the Substance Abuse Division to the Mental Health Division due to the implementation of the Drug Medi-Cal Waiver. The Waiver subcontracted most substance abuse services to the Partnership HealthPlan resulting in staff being reassigned to other programs. Other positions remaining in the Substance Abuse Division will time study to other programs based on services provided.

Pending Issues & Policy Considerations

Mental Health

DHCS submitted several waivers to the Centers for Medicare and Medicaid Services (CMS) for flexibilities on service provision and reimbursement in response to the COVID-19 pandemic. Included in the approved waivers were changes that allowed emergency enrollment in Medi-Cal for specialty mental health providers, and postponement or conversion to desk review of audits and onsite reviews. Additionally, payment flexibilities were approved that increase caps on interim reimbursement during the public health emergency. The County began receiving additional funding for county services provided after May 31, 2020. While these flexibilities assist with cash flow, DHCS will continue to settle with county providers to their actual costs. Some flexibilities also exist for contract providers; however, the County needs to provide the non-federal match for the higher cost. Therefore, if the County increases payments to these contract providers, it will receive reimbursement but only for the non-federal match resulting in an overall increase in County costs. Other approved adjustments include an increase of 6.2% to the Federal Medical Assistance Percentage (FMAP) retroactive to January 1, 2020, and an increase from 15% to 30% on the cap for administrative costs beginning March 1, 2020.

The deadline for the FY2019/20 Short Doyle cost report has not been changed; however, DHCS recently updated its templates to reflect the funding changes that have been approved due to the COVID-19 pandemic. DHCS has also distributed a draft information notice to counties on its cost allocation policy. Counties continue to be concerned about DHCS' policy change and

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

the impact on prior year cost reports because the policy change indicates that costs previously distributed to program service units may now be required to be categorized as administrative costs and subject to the administrative cap. If this policy change becomes effective, counties will receive lower cost reimbursement for provided services. DHCS is currently performing audits back to FY2012/13 so fiscal exposure for counties can be great.

Since March 2019, DHCS has been working on proposed regulatory changes for administration of the Mental Health Services Act (MHSA) funding. On May 6, 2020, approved fiscal regulations were filed with the Secretary of State. The rules became effective July 1, 2020. Notable changes include a cap on the amount of funding counties can have in a prudent reserve, clarification of the fiscal reversion process, and standard yearly reporting requirements. While the rules became effective July 1, 2020, AB 81 enacted on June 29, 2020, allows counties more flexibility in the use of MHSA funds during the COVID-19 pandemic medical emergency. Changes include: a year extension for currently approved Mental Health Plans or Updates, if requested, and justification that the Public Health Emergency prevented the County from meeting this requirement; flexibility to transfer funding from the prudent reserve to the Community Services and Support (CSS) and Prevention and Early Intervention (PEI) components; flexibility in the allocation percentages of CSS funding among full service partnerships, general system development and outreach and engagement; and, a year extension on unspent funds originally subject to reversion July 1, 2019 and July 1, 2020.

The full fiscal impact of the COVID-19 pandemic on State 1991/2011 realignment and MHSA revenues continues to be uncertain. The supplemental budget reduces contracts and increases the amount MHSA funding supporting staff and contracts to address the anticipated shortfalls in 1991 and 2011 realignment sales tax related to revenues. Reductions were made in adult contracts to align with recent spending trends; however, costs for these contracts can fluctuate depending on demand for inpatient and IMD beds. As these stays can be costly and are primarily funded with realignment revenue, any increases in usage may put additional demands on the need for realignment and/or County General Fund. The FY2020/21 Supplemental Budget assumes prior year unspent MHSA revenue will cover anticipated expenditures where appropriate. If expenditures continue to outpace revenue generation, program reductions may be needed.

Substance Abuse

The Drug Medi-Cal Waiver was implemented July 1, 2020. The Supplemental Budget adjusts appropriations and revenues based on the fiscal model DHCS provided. As the model made several assumptions on services and payer mix, the fiscal impact continues to be unknown.

Effective July 1, 2020, DHCS streamlined the contracting process for SABG revenue. Previously, DHCS contracted with counties for a three-year period for county allocation amounts. For FY2020/21, DHCS changed the model to an application process and the Division is waiting for approval on the application. The ODS Drug Medi-Cal waiver's expanded services freed up SABG funding to be repurposed to other activities. New County staffing roles were included in the SABG application as well as indigent costs and room and board for residential stays.

DHCS informed counties that they would need to establish an indirect cost rate (ICR) for programs funded by the Federal Substance Abuse and Mental Health Services Administration (SAMHSA) which includes SABG and MHBG revenue. The Division submitted a request to negotiate the rate, one of three options provided to counties, and is waiting on a response from DHCS.

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H&SS - Health Services Division – Fund 902, BU 7880

Health and Social Services' Health Services Division consists of two key functional areas – Public Health and Emergency Services. Family Health Services, which operates the Federally Qualified Health Center medical and dental clinics, included in this Division in the Preliminary Recommended Budget but is now a separate division in the Department of Health and Social Services with a separate and dedicated section as part of the Supplemental Budget.

Public Health (PH) is responsible for monitoring, understanding, and helping to address health concerns facing the community. Public Health performs surveillance for communicable diseases, chronic diseases and injuries, risk factors for health conditions, and it responds to emerging disease threats and outbreaks. It provides services to vulnerable populations and focuses on prevention of disease, disability, and harmful health outcomes. Public Health communicates with the healthcare community and community partners to inform and coordinate on issues of importance, and with the public to provide residents with sufficient information to make healthy choices. Public Health is in the forefront of fostering and participating in community coalitions and professional networks, as well as in developing public health policies, and it is responsible for enforcing public health laws and regulations. Public Health also assists with emergency planning and response activities.

Emergency Services is composed of the Emergency Medical Services (EMS) Agency and the Emergency Preparedness and Response Program and is responsible for designation and oversight of specialty care medical centers, including Trauma Centers, ST Elevation Myocardial Infarction (STEMI) Centers (hospitals that receive heart attack cases), Emergency Departments approved for Pediatrics, and Hospital/EMS Communication Base Stations. The Bureau also provides oversight of emergency medical licensed and accredited personnel, such as Mobile Intensive Care Nurses, Paramedics and Emergency Medical Technicians, and coordinates and conducts the annual Statewide Medical and Health Exercise designed to test the County's medical partners' ability to effectively respond to, and recover from, catastrophic events and/or disasters. Emergency Services also partners with the Occupational Health Program which ensures safeguards are rendered to Solano County's employees, meeting the requirement of California Labor Code §6401 through health screenings, tests, and administration of immunizations for County employees.

The FY2020/21 Preliminary Recommended Budget for Health Services can be found on page J-21 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$3,041,820 in revenues and \$3,310,462 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increase of \$268,642 that will be funded with Public Health-Intergovernmental Transfer (IGT) restricted funds.

Additionally, the Supplemental Budget reflects the redirection of a significant amount of existing Public Health resources in response to the COVID-19 pandemic resulting in an increase in COVID-19 federal revenues and a decrease in the use or draw of State/federal allocations and realignment funds. Moreover, the State approved a \$750 million realignment backfill to counties to preserve safety net services. Public Health's share of the backfill is included in the Supplemental Budget Adjustments.

Revenues

Intergovernmental Revenues reflect an increase of \$4,639,794 primarily due to the following adjustments:

- \$12,165,509 increase in Federal CARES Act funding to offset eligible reimbursable costs, including Public Health staffing, for the prevention, preparation, and response efforts to the pandemic.
- \$6,901,041 decrease in the use of 1991 Public Health (PH) Realignment due to the redirection of staff to COVID-19 pandemic activities.
- \$817,552 net increase in State Other for the receipt of one-time State general fund realignment backfill of \$1,183,798. The increase is offset by a decrease of \$366,246 in State funds due to the redirection of staff to COVID-19 pandemic activities.
- \$1,442,226 decrease in federal funding due to the redirection of staff to COVID-19 pandemic activities.

Supplemental Departmental Narratives

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Charges for Services reflect a net decrease of \$788,426 primarily due to the following adjustments:

- \$288,631 decrease in contract services due to the non-renewal of the Solano Community College revenue contract since they are currently only offering online classes.
- \$503,926 decrease in administration services fees due to the redirection of Emergency Medical Services (EMS) personnel from Solano Emergency Medical Services Cooperative (SEMSC) to COVID-19 pandemic activities.
- \$55,969 decrease in other professional services due to the redirection of occupational health personnel to COVID-19 pandemic activities.
- \$60,100 increase in interfund services due to an MOU with First Five for home visiting coordination.

The General Fund Contribution reflects a decrease of \$809,548 due to the State waiver of the annual County Medical Services Program (CMSP) participation fee.

Appropriations

Salaries and Employee Benefits reflect a net decrease of \$989,930 due to the following adjustments:

- \$311,800 decrease in salaries primarily due to the deletion of a vacant position and transfer of three positions to another H&SS division resulting from operational changes.
- \$59,421 increase in extra-help for a PH Microbiologist and a PH Nurse as additional resources to assist with COVID-19 pandemic activities and funded with the Federal CARES Act funding.
- \$19,190 increase in overtime for staff assisting as contact tracers and funded with the Federal CARES Act funding.
- \$756,741 increase in salary savings due to operational changes and holding six positions vacant.

Services and Supplies reflect an increase of \$1,204,126 primarily due to the following adjustments:

- \$450,000 increase in Public Health Laboratory supplies due to an increase in supplies needed for COVID-19 pandemic testing.
- \$44,000 net increase in contracted services due to an increase of \$165,000 in Emergency Preparedness and Response (EPR) for COVID-19 pandemic activities offset by a decrease of \$121,000 in Vital Statistics for funding generators for the food bank and funding the PH Hub project, which has been delayed until next year.
- \$110,600 increase in software maintenance and support due to amending the RSM contract to develop participant and provider portals, document repository and data integration as part of the Whole Person Care project. The increase is funded by IGT.
- \$350,413 increase in H&SS DoIT time study costs for additional DoIT resources needed to assist with the Whole Person Care project. The increase is funded by IGT.
- \$256,728 increase in special departmental expense due to additional materials needed for COVID-19 pandemic activities in EPR and paid through dedicated COVID-19 pandemic grants.

Other Charges reflect a net increase of \$3,469,490 due to the following adjustments:

- \$809,548 decrease in CMSP participation fees due to the waiver of the annual participation fee.
- \$4,279,038 net increase in contracted direct services due to an increase of \$4,470,000 for COVID-19 pandemic testing offset by a decrease of \$190,962 due to the elimination of the Adolescent Family Life Program contract because of non-renewal of the program by the State.

Fixed Assets (F/A) reflects the following supplemental adjustments:

- \$47,100 decrease for the renovation of the WIC reception area as it has been postponed.
- \$65,000 increase in computer equipment due to the purchase of PH Lab equipment utilizing the EPR COVID grant.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Intrafund Transfers reflect a decrease of \$391,124 to reflect use of IGT funds for eligible PH administration costs not claimed against other federal programs, including COVID-19 pandemic related funds; partially offset by increased share in H&SS administration costs.

Contracts

The FY2020/21 Supplemental Budget includes a net increase of \$4,323,038 in additional contracted services which includes the following significant contracts:

- \$25,000 decrease in Public Health originally proposed to fund generators for the Food Bank. This was originally going to be funded with 1991 PH Realignment prior to the decrease in realignment funding.
- \$96,000 decrease in funding for the Public Health Hub project which will extend the timeline for the project and push out activities to subsequent years.
- \$165,000 increase in Emergency Preparedness and Response contracts utilizing COVID-19 pandemic funds received in April 2020.
- \$190,962 decrease in Public Health Adolescent Family Life Program contract due to elimination of federal funding for this program.
- \$4,470,000 increase in Public Health to support testing for COVID-19.

Fixed Assets

- \$65,000 increase for COVID-19 pandemic related equipment funded by the EPR COVID grant.
- \$47,100 decrease due to postponing the renovation of the WIC reception area.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
LICENSES, PERMITS & FRANCHISE	18,872	24,000	0	24,000
FINES, FORFEITURES, & PENALTY	300,892	269,000	0	269,000
REVENUE FROM USE OF MONEY/PROP	788,666	0	0	0
INTERGOVERNMENTAL REV STATE	28,606,455	39,301,004	(6,083,489)	33,217,515
INTERGOVERNMENTAL REV FEDERAL	11,139,192	8,733,557	10,723,283	19,456,840
INTERGOVERNMENTAL REV OTHER	695,701	757,493	0	757,493
CHARGES FOR SERVICES	2,095,017	2,373,489	(788,426)	1,585,063
MISC REVENUE	637,176	2,387,178	0	2,387,178
OTHER FINANCING SOURCES	436,999	337,000	0	337,000
GENERAL FUND CONTRIBUTION	2,259,897	2,249,471	(809,548)	1,439,923
TOTAL REVENUES	46,978,868	56,432,192	3,041,820	59,474,012
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	19,386,128	20,289,194	(989,930)	19,299,264
SERVICES AND SUPPLIES	6,391,225	8,222,656	1,204,126	9,426,782
OTHER CHARGES	14,338,596	21,755,706	3,469,490	25,225,196
F/A BLDGS AND IMPRMTS	0	47,100	(47,100)	0
F/A EQUIPMENT	104,167	18,000	65,000	83,000
OTHER FINANCING USES	1,017,994	219,617	0	219,617
INTRA-FUND TRANSFERS	1,937,285	2,892,868	(391,124)	2,501,744
TOTAL APPROPRIATIONS	43,175,394	53,445,141	3,310,462	56,755,603
CHANGE IN FUND BALANCE	(3,803,474)	(2,987,051)	268,642	(2,718,409)

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following proposed position changes:

- Delete 1.0 FTE Health Education Specialist
- Transfer 3.0 FTE Office Assistant II to H&SS Employment & Eligibility Division

Pending Issues & Policy Considerations

Public Health recently received notice from the California Department of Public Health (CDPH) that the Solano County will receive an allocation of \$4,893,927 in federal pass-thru funds to provide critical resources in support of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities. The allocation includes spending in six different strategies: enhance laboratory, surveillance and other workforce capacity for local health department needs; strengthen laboratory testing; advance electronic data exchange at Public Health laboratories; improve Public Health surveillance and reporting of electronic health data by enhanced disease monitoring activities; use laboratory data to enhance investigation, response and prevention by supporting the State's comprehensive contact tracing program; coordinate and engage with partners. The funding term is May 18, 2020 to November 17, 2022. The department will return to the Board to appropriate the funds upon approval by CDPH of the work and spending plans.

The redirection of Public Health resources to COVID-19 pandemic activities and receipt of the one-time State general fund Realignment backfill provide a temporary relief on the division's need to draw realignment to fund its operations. Absent these one-time funds, Public Health relies heavily on 1991 Realignment to support operations. Realignment is projected to decline

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

due to the impact of the COVID-19 pandemic on the State's economy. The decline creates a funding gap within Public Health that could materialize in the near future. As a proactive measure, Public Health is freezing some positions for the next twelve months and moving some to other divisions, as appropriate, where funding is available. Staff will continue to monitor the Public Health budget and will provide an update as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

H&SS – Assistance Division – Fund 902, BU 7900

The Health and Social Services – Assistance Division provides mandated categorical aid to eligible persons based on federal and State criteria. These include California Work Opportunity and Responsibility to Kids (CalWORKs), Refugee Resettlement Program, Adoptions Assistance Program (AAP), Foster Care Assistance, General Assistance (GA), Approved Relative Caregiver (ARC), Work Incentive Nutritional Supplement (WINS), State Utility Assistance Subsidy (SUAS), and Low-Income Home Energy Assistance Program (LIHEAP) payments. The FY2020/21 Preliminary Recommended Budget can be found on page J-45 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net decrease of \$307,875 in revenues and appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no change in Fund Balance.

The adjustments primarily reflect increases in child care costs offset by decreases in contracted direct services.

Revenues

- \$307,875 net decrease in Intergovernmental Revenues which represents reductions in federal, State and 1991/2011 Realignment revenues resulting from adjustments in appropriations.

Appropriations

- \$307,875 decrease in Other Charges primarily due to the following adjustments:
 - \$100,879 increase in child care for the Emergency Childcare Bridge Program.
 - \$408,754 decrease in contracted services within the Foster Care and Adoptions programs to remove Probation's share of wraparound services.

Contracts

The FY2020/21 Supplemental Budget includes a \$408,754 decrease in contracted direct services to reflect the final contract amount with Seneca Family and Agencies to provide wraparound services.

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
INTERGOVERNMENTAL REV STATE	36,623,298	39,904,555	(233,759)	39,670,796
INTERGOVERNMENTAL REV FEDERAL	13,494,326	13,972,297	(74,116)	13,898,181
MISC REVENUE	20,790	0	0	0
GENERAL FUND CONTRIBUTION	<u>3,791,474</u>	<u>3,547,139</u>	<u>0</u>	<u>3,547,139</u>
TOTAL REVENUES	53,929,888	57,423,991	(307,875)	57,116,116
APPROPRIATIONS				
OTHER CHARGES	52,865,160	57,423,991	(307,875)	57,116,116
OTHER FINANCING USES	<u>1,064,729</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL APPROPRIATIONS	53,929,888	57,423,991	(307,875)	57,116,116
CHANGE IN FUND BALANCE	0	0	0	0

Pending Issues & Policy Considerations:

The Federal CARES Act authorized a temporary 6.2% increase in federal medical assistance percentage (FMAP) to help states respond to the COVID-19 pandemic. The increase is retroactive January 1, 2020 through the quarter in which the public health emergency period ends. Assistance programs that get federal matching funds such as CalWORKS, Foster Care, and Adoptions are eligible for the enhanced rate. Estimating the impact requires a series of complex calculations by aid code category. The enhanced federal reimbursement helps reduce the draw against 1991/2011 realignment during this period of economic decline.

Staff will continue to monitor the impact of the pending issues on the Social Services budget and provide an update as part of the FY2020/21 Midyear Budget Report.

Please refer to the H&SS – Social Services Division (BU 7680) narrative for additional information on Assistance caseload increases due to the COVID-19 pandemic.

Supplemental Departmental Narratives

Solano County FY2020/21 Supplemental Recommended Budget

Workforce Development Board of Solano County – Fund 903, BU 7200

The Workforce Development Board (WDB) of Solano County, Inc. is a private, nonprofit, 501(c)(3) organization serving as the administrator/operator of a variety of workforce development grants and programs. The WDB Board of Directors is appointed by the County Board of Supervisors and acts as the federally-mandated, business-led Board to oversee U.S. Department of Labor (DOL) Workforce Innovation and Opportunity Act (WIOA) grants and programs. The FY2020/21 Preliminary Recommended Budget can be found on page M-5 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a net increase of \$2,776,013 in revenues and a net increase of \$2,774,499 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in no use of Fund Balance.

Revenues

- \$2,767,426 increase in Intergovernmental Revenue resulting from multiple COVID-19 pandemic grant awards to deliver services and actual Workforce Innovation & Opportunity Act (WIOA) formula fund allotments, additional funding from Tipping Point Community Emergency Relief Fund grant, and reclassification of revenue originally budgeted in Other Financing Uses.
- \$18,033 increase in Misc Revenues primarily related to anticipated donations and contributions from Small Business Development Center's (SBDC) donation revenue.
- \$12,060 decrease in Other Financing Sources related to a reclassification of revenue to Intergovernmental Revenue.
- \$2,614 increase in Interest Income due to an increase in funding.

Appropriations

- \$27,474 net increase in Salary and Employee Benefits to fund staffing changes to deliver grant funded services.
- \$2,571,530 in Other Charges including direct costs associated with delivering grant funded services including Federal CARES Act funding for Small Business Grants.
- \$175,495 net increase in Services and Supplies primarily related to increases in Professional Services associated with delivery of grant funded services.

Contracts

The FY2020/21 Supplemental Budget includes a total of \$518,000 in additional contracted and professional services which includes the following significant contracts:

- \$390,000 Youth Program contract
- \$128,000 Caminar contract

Fixed Assets

None.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	6,026	1,486	2,614	4,100
INTERGOVERNMENTAL REV STATE	330	0	0	0
INTERGOVERNMENTAL REV FEDERAL	3,943,279	4,376,752	164,169	4,540,921
INTERGOVERNMENTAL REV OTHER	1,223,493	1,560,939	2,603,257	4,164,196
MISC REVENUE	51,306	39,100	18,033	57,133
OTHER FINANCING SOURCES	167,113	12,060	(12,060)	0
TOTAL REVENUES	5,391,547	5,990,337	2,776,013	8,766,350
APPROPRIATIONS				
SALARIES AND EMPLOYEE BENEFITS	3,406,205	3,769,318	27,474	3,796,792
SERVICES AND SUPPLIES	755,677	1,001,092	175,495	1,176,587
OTHER CHARGES	1,183,218	1,221,441	2,571,530	3,792,971
TOTAL APPROPRIATIONS	5,345,101	5,991,851	2,774,499	8,766,350
CHANGE IN FUND BALANCE	(46,446)	1,514	(1,514)	0

Summary of Position Changes

The FY2020/21 Supplemental Budget includes the following organizational and proposed position changes, a net increase of 3.0 FTE:

- Add 6.0 FTE; Disability Resource Navigator, Veteran Employment Specialist, One-Stop Navigator, Fiscal clerk, H&SS Pathway to Employment Workshop Facilitator and Small Business Development Center (SBDC) Marketing Specialist
- Delete 3.0 FTE; SBDC Farmbudsman and two (2.0 FTE) H&SS Success Track Placement Coaches

Pending Issues & Policy Considerations

COVID-19 – WDB may incur additional increases in funding depending on the final impacts from the federal, state, and local budgets in FY2020/21. If additional increases are realized, WDB will provide an update as part of the FY2020/21 Midyear Budget Report.

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Mental Health Services Act (MHSA) – Fund 906, BU 9600

The Mental Health Services Act was established in November 2004 with the passage of Statewide Proposition 63 which placed a 1% tax on personal income in excess of \$1 million and provided the first opportunity in many years for the California Department of Mental Health to provide increased funding for personnel and other resources to support County mental health programs and monitor progress toward statewide goals for children, transition age youth, adults, older adults, and families. On May 7, 2013, the Solano County Board of Supervisors approved the establishment of the Mental Health Services Act (MHSA) budget unit in accordance with State Welfare & Institutions Code (WIC) §5892(f) to facilitate the MHSA County Fiscal Accountability Certification required by the State. The FY2020/21 Preliminary Recommended Budget can be found on page J-52 of the FY2020/21 Recommended Budget Book.

Supplemental Budget Summary of Significant Adjustments

The Supplemental Budget reflects a decrease of \$3,182,294 in revenues and an increase of \$2,418,753 in appropriations when compared to the FY2020/21 Preliminary Recommended Budget, resulting in an increased use of Fund Balance of \$5,826,047. There is no County General Fund Contribution to this fund. MHSA revenues are directly recognized in this fund and transferred to Fund 902 Health and Social Services to reimburse qualifying expenditures from this source of revenue.

The adjustments primarily represent increases in Health and Social Services – Mental Health Division to address reductions in 1991/2011 realignment revenues, and updated forecasting information for MHSA revenues and fund interest.

Revenues

- \$229,519 decrease in interest revenue due to lower interest generated for the fund.
- \$2,952,775 decrease in MHSA revenues projected due to the economic impacts of COVID-19 pandemic.

Appropriations

- \$2,418,753 increase in appropriations due to operational changes and funded with MHSA revenue (see BU 7780 for additional details).

Contracts

None.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2019/20 ACTUAL	2020/21 PRELIMINARY RECOMMENDED BUDGET	2020/21 SUPPLEMENTAL ADJ	2020/21 FINAL RECOMMENDED BUDGET
REVENUES				
REVENUE FROM USE OF MONEY/PROP	686,365	626,172	(229,519)	396,653
INTERGOVERNMENTAL REV STATE	<u>17,251,182</u>	<u>22,815,700</u>	<u>(2,952,775)</u>	<u>19,862,925</u>
TOTAL REVENUES	17,937,547	23,441,872	(3,182,294)	20,259,578
APPROPRIATIONS				
OTHER CHARGES	426	548	0	548
OTHER FINANCING USES	<u>21,899,497</u>	<u>27,882,664</u>	<u>2,418,753</u>	<u>30,301,417</u>
TOTAL APPROPRIATIONS	21,899,923	27,883,212	2,418,753	30,301,965
CHANGE IN FUND BALANCE	3,962,377	4,441,340	5,601,047	10,042,387

Supplemental Departmental Narratives
Solano County FY2020/21 Supplemental Recommended Budget

Pending Issues & Policy Considerations

Refer to Health and Social Services – Mental Health Division for pending issues on MHSA funding.

Changes in Permanent Position Allocation Solano County FY2020/21 Supplemental Recommended Budget

Changes in Permanent Position Allocation

This section of the FY2020/21 Supplemental Budget includes two additional attachments. Included for reference are the following:

- Exhibit D-1: FY2020/21 Supplemental Budget Position Resolution
- Exhibit D-2: FY2020/21 Adopted Budget Position Allocation Summary

The following is a summary of proposed changes to the Position Allocation List from the time the FY2020/21 Preliminary Recommended Budget was completed on June 25, 2020 through August 26, 2020.

On August 1, 2020, 1.0 FTE Limited-Term Management Analyst was extended by authority of the Human Resources Director.

On August 4, 2020, the Board approved to delete 1.0 FTE Deputy Director H&SS – Medical Services Officer and add 1.0 FTE Chief Medical Officer in the Health and Social Services Department – Behavioral Health.

On August 25, 2020, the Board approved to add 1.0 FTE Administrative Secretary (C), delete 1.0 FTE County Administrator Executive Assistant, and convert 1.0 Limited-Term Management Analyst to a 1.0 FTE Management Analyst (Sr) full-time in the County Administrators Office.

There were a net 11.50 FTE positions recommended in the Preliminary Recommended Budget and Department narratives and on June 25, 2020 a net 3.50 FTE positions were approved during Preliminary Budget Hearings. The Supplemental Budget reflects a net decrease of 3.00 FTE positions. This is the net result of 12.00 new FTE positions and deletion of 15.00 FTE positions (excludes reclassifications). It is recommended that the position changes in the Supplemental Budget Position Resolution (Exhibit D-1), with the effective date of October 4, 2020, be approved.

The recommended 12.00 new FTE positions (effective October 4, 2020) are in the following departments:

GENERAL GOVERNMENT

1117 – General Services – Operational changes; funded by Countywide Cost Allocation Plan

- 1.0 FTE Custodian

HEALTH

7650 – H&SS – Social Services – Operational changes

- 2.0 FTE Office Aide

PUBLIC PROTECTION

2910 – Resource Management – Operational changes / workload; offset with County General Fund and Fees for Service

- 1.0 FTE Planner Associate
- 1.0 FTE Civil Engineer – Environmental
- 1.0 FTE Environmental Health Specialist Journey

6550 – Sheriff – Operational changes; offset primarily with AB 109 funding and County General Fund

- 2.0 FTE Public Safety Dispatcher (Sr)

6650 – Probation – Operational changes; offset with SB 678 and Grant Funding

- 1.0 FTE Staff Analyst

OTHER FUNDS

1870 – Department of Information Technology – Operational changes; offset by Behavioral Health Funding

- 1.0 FTE Business Systems Analyst (Sr)
- 2.0 FTE Info Technology Analyst IV

Changes in Permanent Position Allocation Solano County FY2020/21 Supplemental Recommended Budget

The Supplemental Budget recommends the deletion of 15.00 FTE vacant positions that are either not funded or no longer meet the organizational needs of the County. The positions identified for deletion in the Supplemental Budget are as follows:

HEALTH

7650 – H&SS – Social Services – Operational changes; Funding Changes

- 1.0 FTE Clerical Operations Supervisor

7580 – H&SS – Family Health Services – Operational changes; Funding Changes

- 1.0 FTE Public Health Nurse – Limited Term expiring 6/30/21
- 2.5 FTE Public Health Nurse
- 1.0 FTE Office Assistant II
- 2.5 FTE Medical Assistant
- 1.0 FTE Health Assistant
- 1.0 FTE Dental Assistant (Registered) – Limited Term expiring 6/30/21

7800 – H&SS – Public Health Services – Operational changes; Funding Changes

- 1.0 FTE Health Education Specialist

PUBLIC PROTECTION

2480 – Child Support Services – Funding changes

- 1.0 FTE Accounting Technician
- 1.0 FTE Accounting Clerk II

2910 – Resource Management – Operational changes / workload; offset with County General Fund and Fees for Service

- 1.0 FTE Hydro-Geological Analyst
- 1.0 FTE Environmental Health Assistant

The County Administrator's Office is recommending the following departmental position conversions and reclassifications resulting from departmental operational changes and/or departmental reorganizations for approval in the FY2020/21 Supplemental Budget.

PUBLIC PROTECTION

6550 – Sheriff – Operational changes; offset primarily with Proposition 172 funding and County General Fund

- Convert 2.0 FTE Public Safety Dispatcher (Sr) from Limited Term to regular FTE

As of June 25, 2020, the Position Allocation List reflected 3,132.58 FTE allocated per Board authorized actions. Changes from the FY2020/21 Preliminary Budget, together with the Supplemental Adjustments, reflect a decrease of 2.00 FTE. The following table summarizes the additions, deletions, and other technical changes to the Position Allocation List recommended for approval for the FY2020/21 Adopted Budget.

Changes in Permanent Position Allocation
Solano County FY2020/21 Supplemental Recommended Budget

Summary of Position Allocations (FTE)

Added in Supplemental Budget	12.00
Deleted in Supplemental Budget	<u>(15.00)</u>
Supplemental Budget Position Resolution, Exhibit D-1	(3.00)
Allocated Positions in FY2020/21 Preliminary Budget	3,132.58
Net Allocated Position Changes, effective August 26, 2020	<u>1.00</u>
Allocated Positions Recommended in FY2020/21 Adopted Budget, Exhibit D-2	3,130.58

RESOLUTION NO. 2020 - _____

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SOLANO
AMENDING THE LIST OF NUMBERS AND CLASSIFICATIONS OF POSITIONS
WITHIN SOLANO COUNTY**

BE IT RESOLVED AND ORDERED, that the Solano County Board of Supervisors authorizes the Director of Human Resources to make any technical changes, if needed, with County Administrator's concurrence;

BE IT FURTHER RESOLVED AND ORDERED, that the Solano County Board of Supervisors does hereby amend, modify and/or alter its Allocation List of Positions of Solano County as set forth below:

Department	Budget Unit	Class No.	Position Control No.	Class Title	Effective Date	LT Ext.	Allocation			
							Current	Filled	Pro-posed	Change
Child Support Svcs Clerical Suppt	2487	404030	10309	Accounting Technician	10/04/20	0.00	2.00	1.00	1.00	(1.00)
Child Support Svcs Clerical Suppt	2487	703020	10307	Accounting Clerk II	10/04/20	0.00	3.00	2.00	2.00	(1.00)
Department of Child Support Services						Subtotal				(2.00)
DOIT - HSS - IT Support	1874	364040	NEW	Business Systems Analyst (Sr)	10/04/20	0.00	3.00	3.00	4.00	1.00
DOIT - HSS - IT Support	1874	364060	NEW	Info Technology Analyst IV	10/04/20	0.00	35.00	29.00	37.00	2.00
Department of Information Technology						Subtotal				3.00
General Services - Custodial	1659	973010	NEW	Custodian	10/04/20	0.00	23.00	20.00	24.00	1.00
General Services						Subtotal				1.00
H&SS - Social Svcs - E&E	7653	785070	15341	Clerical Operations Supervisor	10/04/20	0.00	11.00	10.00	10.00	(1.00)
H&SS - Social Svcs - E&E	7653	781060	NEW	Office Aide	10/04/20	0.00	0.00	0.00	2.00	2.00
H&SS - Health Svcs - Fam Hlth	7583	433260	15095 15554	Medical Assistant	10/04/20	0.00	65.50	55.00	64.00	(1.50)
H&SS - Health Svcs - Fam Hlth	7583	333110	14241	Public Health Nurse	10/04/20	0.00	33.25	23.75	32.25	(1.00)
H&SS - Health Svcs - Fam Hlth	7584	433270	14871	Health Assistant	10/04/20	0.00	30.75	25.75	29.75	(1.00)
H&SS - Health Svcs - Fam Hlth	7584	433260	16627	Medical Assistant	10/04/20	0.00	64.00	55.00	63.00	(1.00)
H&SS - Health Svcs - Fam Hlth	7594	783270	16357	Office Assistant II	10/04/20	0.00	137.00	125.00	136.00	(1.00)
H&SS - Health Svcs - Fam Hlth	7595	333110	16455	Public Health Nurse - LT	10/04/20	(1.00)	32.25	23.75	31.25	(1.00)
H&SS - Health Svcs - Fam Hlth	7595	333110	15057 16420	Public Health Nurse	10/04/20	0.00	31.25	23.75	29.75	(1.50)
H&SS - Health Svcs - Fam Hlth	7846	433280	16447	Dental Assistant (Registered) - LT	10/04/20	(1.00)	15.50	13.50	14.50	(1.00)
H&SS - Health Svcs - Public Hlth	7826	633020	13990	Health Education Specialist	10/04/20	0.00	14.00	11.00	13.00	(1.00)
Health and Social Services						Subtotal				(9.00)
Probation - Admin	6661	183060	NEW	Staff Analyst	10/04/20	0.00	1.00	1.00	2.00	1.00
Probation						Subtotal				1.00

Department	Budget Unit	Class No.	Position Control No.	Class Title	Effective Date	LT Ext.	Allocation			
							Current	Filled	Proposed	Change
Resource Mgmt - Land Use Admin	2912	353010	NEW	Planner Associate	10/04/20	0.00	1.00	1.00	2.00	1.00
Resource Mgmt - Health Svs	2917	353040	NEW	Civil Engineer - Environmental	10/04/20	0.00	0.00	0.00	1.00	1.00
Resource Mgmt - Health Svs	2917	423050	NEW	Environmental Health Specialist Journey	10/04/20	0.00	8.00	8.00	9.00	1.00
Resource Mgmt - Health Svs	2917	355020	16492	Hydro-Geological Analyst	10/04/20	0.00	1.00	0.00	0.00	(1.00)
Resource Mgmt - Health Svs	2917	423010	16366	Environmental Health Assistant	10/04/20	0.00	1.00	0.00	0.00	(1.00)
Resource Management					Subtotal					1.00
Sheriff - Operations	6571	464010	NEW	Public Safety Dispatcher (Sr)	10/04/20	0.00	14.00	12.00	16.00	2.00
Sheriff - Operations	6571	464010	16227 16228	Public Safety Dispatcher (Sr) - convert LT to regular F-T	10/04/20	0.00	16.00	12.00	16.00	0.00
Sheriff					Subtotal					2.00
GRAND TOTAL										(3.00)

The current allocation and proposed changes described above is approved by the Director of Human Resources. It is subject to adoption by the Board of Supervisors and classification by the Civil Service Commission.

Director of Human Resources

Date

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on _____, 2020, by the following vote:

AYES: SUPERVISORS

NOES: SUPERVISORS

EXCUSED: SUPERVISORS

ERIN HANNIGAN, Chairwoman
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

**County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary ***

			FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20				
Dept.	Div.	Position Title	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date		
2830	2831	AGRICULTURE DEPT														
		Agri-Agricultural Commissioner Accountant	1.00			1.00			1.00			1.00				
		Ag Bio/Wts & Meas Insp (Senior)	14.00	1.00	06/30/2020	13.00	1.00	06/30/2021	13.00	1.00	06/30/2021	13.00	1.00	06/30/2021		
		Ag Commissioner/Sealer Wts/Mea	1.00			1.00			1.00			1.00				
		Asst Ag Comm/Sealer Wts & Meas	1.00			1.00			1.00			1.00				
		Dep Ag Comm/Sealer Wts & Meas	4.00			4.00			4.00			4.00				
		Office Assistant I	1.00			0.00			0.00			0.00				
		Office Assistant II	1.00			2.00			2.00			2.00				
		Office Assistant II (C)	1.00			1.00			1.00			1.00				
		Office Supervisor				1.00			1.00			1.00				
		Sprvsing Ag Bio/W&M Inspector -TBD				2.00			2.00			2.00				
		DIVISION TOTAL			24.00	1.00		26.00	1.00		26.00	1.00		26.00	1.00	
DEPARTMENT TOTAL			24.00	1.00		26.00	1.00		26.00	1.00		26.00	1.00			
1150	1151	ASSR/RECORDER DEPT														
		Assr-Administration						06/30/2023			06/30/2023			06/30/2023		
								06/30/2023			06/30/2023			06/30/2023		
								06/30/2023			06/30/2023			06/30/2023		
		Appraiser	11.00			15.00	4.00	06/30/2023	15.00	4.00	06/30/2023	15.00	4.00	06/30/2023		
		Appraiser (Senior)	4.00			4.00			4.00			4.00				
		Appraiser (Spvsing)	2.00			2.00			2.00			2.00				
		Assessor/Recorder (E)	1.00			1.00			1.00			1.00				
		Asst Assessor/Recorder	1.00			1.00			1.00			1.00				
		Auditor-Appraiser	4.00			5.00	1.00	06/30/2023	5.00	1.00	06/30/2023	5.00	1.00	06/30/2023		
		Auditor-Appraiser (Spvsing)	1.00			1.00			1.00			1.00				
		Cadastral Mapping Tech II	1.00			1.00			1.00			1.00				
		Cadastral Mapping Tech III	1.00			1.00			1.00			1.00				
		Chief Appraiser	1.00			1.00			1.00			1.00				
		Clerical Operations Manager	1.00			1.00			1.00			1.00				
		Clerical Operations Supv	1.00			2.00	1.00	06/30/2023	2.00	1.00	06/30/2023	2.00	1.00	06/30/2023		
		Office Assistant II	4.00			6.00			6.00			6.00				
						0.00		06/30/2023	0.00		06/30/2023	0.00		06/30/2023		
						0.00		06/30/2023	0.00		06/30/2023	0.00		06/30/2023		
		Office Assistant III	7.00	2.00	06/30/2021	8.00	3.00	06/30/2023	8.00	3.00	06/30/2023	8.00	3.00	06/30/2023		
		DIVISION TOTAL			40.00	2.00		49.00	9.00		49.00	9.00		49.00	9.00	
2909	Recorder	Clerical Operations Supv	2.00			2.00			2.00			2.00				
		Office Assistant II	4.00			4.00			4.00			4.00				
		Office Assistant III	6.00			6.00			6.00			6.00				
		Office Coordinator TBD	1.00			1.00			1.00			1.00				
		Recording Operations Manager	1.00			1.00			1.00			1.00				
		DIVISION TOTAL			14.00	0.00		14.00	0.00		14.00	0.00		14.00	0.00	
		DEPARTMENT TOTAL			54.00	2.00		63.00	9.00		63.00	9.00		63.00	9.00	
1200	AUDITOR/CONTROLLER DEPARTMENT															
		1201 Aud-Administration														
		Asst Auditor-Controller	1.00			1.00			1.00			1.00				
		Auditor-Controller (E)	1.00			1.00			1.00			1.00				
		Office Coordinator (C)	1.00			1.00			1.00			1.00				
		DIVISION TOTAL			3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
		1202 Aud-Property Tax														
		Accountant-Auditor I	1.00	1.00	06/30/2021	1.00	1.00	06/30/2023	1.00	1.00	06/30/2023	1.00	1.00	06/30/2023		
		Accountant-Auditor III	4.00			4.00			4.00			4.00				
		Dep Auditor-Controller	1.00			1.00			1.00			1.00				
		DIVISION TOTAL			6.00	1.00		6.00	1.00		6.00	1.00		6.00	1.00	
		1203	Aud-Systems & Accounting	Accounting Clerk II	2.00			2.00			2.00			2.00		
Accounting Clerk II (C)	4.00					4.00			4.00			4.00				
Accounting Clerk III	1.00					1.00			1.00			1.00				
Accounting Supervisor	1.00					1.00			1.00			1.00				
Accounting Technician	2.00					2.00			2.00			2.00				
Accounting Technician (C)	4.00			1.00	06/30/2022	4.00	1.00	06/30/2022	4.00	1.00	06/30/2022	4.00	1.00	06/30/2022		
Dep Auditor-Controller	2.00					2.00			2.00			2.00				
Payroll Officer (C)	1.00					1.00			1.00			1.00				
Systems Accountant	2.00					2.00			2.00			2.00				
DIVISION TOTAL				19.00	1.00		19.00	1.00		19.00	1.00		19.00	1.00		
1204	Aud-Audit			Accountant-Auditor III	4.00			4.00			4.00			4.00		
		Dep Auditor-Controller	1.00			1.00			1.00			1.00				
		DIVISION TOTAL			5.00	0.00		5.00	0.00		5.00	0.00		5.00	0.00	
1205	Aud-Grants															

County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary *

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		Accountant-Auditor III	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	1.00	0.00		1.00	0.00		1.00	0.00		1.00	0.00	
	1206	Aud-Training Accounting												
		Accountant-Auditor III	3.00			3.00			3.00			3.00		
		DIVISION TOTAL	3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
	TBD	Aud-TBD												
		Accountant-Auditor III	(1.00)			(1.00)			(1.00)			(1.00)		
		Accountant-Auditor Analyst	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00	
		DEPARTMENT TOTAL	37.00	2.00		37.00	2.00		37.00	2.00		37.00	2.00	
1000		BOARD OF SUPERVISORS												
	1001	BOS-District 1												
		Board of Supervisors (E)	1.00			1.00			1.00			1.00		
		Board of Supervisors Aide	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
	1002	BOS-District 2												
		Board of Supervisors (E)	1.00			1.00			1.00			1.00		
		Board of Supervisors Aide	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
	1003	BOS-District 3												
		Board of Supervisors (E)	1.00			1.00			1.00			1.00		
		Board of Supervisors Aide	1.75			2.00			2.00			2.00		
		DIVISION TOTAL	2.75	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
	1004	BOS-District 4												
		Board of Supervisors (E)	1.00			1.00			1.00			1.00		
		Board of Supervisors Aide	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
	1005	BOS-District 5												
		Board of Supervisors (E)	1.00			1.00			1.00			1.00		
		Board of Supervisors Aide	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
		DEPARTMENT TOTAL	14.75	0.00		15.00	0.00		15.00	0.00		15.00	0.00	
1100		COUNTY ADMINISTRATOR'S OFFICE												
	1114	Clerk of the Board of Superv												
		Administrative Secretary (C)	1.00			1.00			1.00			1.00		
		Chief Deputy Clerk	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	2.00	0.00		2.00	0.00		2.00	0.00		2.00	0.00	
	1115	CAO Administration												
		Administrative Secretary (C)							1.00			1.00		
		Asst County Administrator	1.00			2.00			2.00			2.00		
		Budget Officer	1.00			1.00			1.00			1.00		
		County Administrator	1.00			1.00			1.00			1.00		
		County Administrator Exec Asst	1.00			1.00			0.00			0.00		
		Legis Intergov & Pub Affairs Off	1.00			1.00			1.00			1.00		
		Management Analyst				0.00	0.00	06/01/3021	0.00	0.00		0.00	0.00	
		Management Analyst (Principal)	3.00			3.00			3.00			3.00		
		Management Analyst (Senior)	2.00			2.00			3.00			3.00		
		Mangmt Anlyst (Sr)/Pub Com Ofcr	1.00			1.00			1.00			1.00		
		Office Assistant II (C)	1.00			1.00			1.00			1.00		
		Office Assistant III (C)	1.00			1.00			1.00			1.00		
		Office Supervisor (C)	1.00			1.00			1.00			1.00		
		To Be Determined	1.00			0.00			0.00			0.00		
		DIVISION TOTAL	15.00	0.00		15.00	0.00		16.00	0.00		16.00	0.00	
1530		FIRST 5 SOLANO CHILDREN & FAM												
	1531	First 5 Solan C&F-Operations												
		Dep Director First 5 Solano	1.00			1.00			1.00			1.00		
		Exec Dir of Children&Families	1.00			1.00			1.00			1.00		
		Office Assistant III	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
	1533	First 5 Solano Programs												
		Contract & Program Specialist	2.00			2.00			2.00			2.00		
		Health Education Specialist	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
	1545	First 5 Solano CNF-Spcl Proj												
		Contract & Program Specialist	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	1.00	0.00		1.00	0.00		1.00	0.00		1.00	0.00	

County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary *

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		DEPARTMENT TOTAL	24.00	0.00		24.00	0.00		25.00	0.00		25.00	0.00	
1400		COUNTY COUNSEL DEPT												
		Asst County Counsel	1.00			1.00			1.00			1.00		
		County Counsel	1.00			1.00			1.00			1.00		
		Dep County Counsel IV	10.00			10.00			10.00			10.00		
		Dep County Counsel V	3.00			3.00			3.00			3.00		
		Legal Procedures Clerk (C)	1.00			1.00			1.00			1.00		
		Legal Secretary (C)	3.00			3.00			3.00			3.00		
		Office Supervisor (C)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	20.00	0.00		20.00	0.00		20.00	0.00		20.00	0.00	
		DEPARTMENT TOTAL	20.00	0.00		20.00	0.00		20.00	0.00		20.00	0.00	
2480		DEPT OF CHILD SUPPORT SERVICES												
	2485	Chld Supp Svcs Casework Stats												
		Child Support Attorney IV	2.00			2.00			2.00			2.00		
		Child Support Atty (Supervsng)	1.00			1.00			1.00			1.00		
		Child Support Program Manager	2.00			2.00			2.00			2.00		
		Child Support Spec	49.00			50.00			50.00			50.00		
		Child Support Spec (Senior)	8.00			7.00			7.00			7.00		
		Child Support Spec (Spvsing)	7.00			7.00			7.00			7.00		
		DIVISION TOTAL	69.00	0.00		69.00	0.00		69.00	0.00		69.00	0.00	
	2486	Chld Supp Svcs Administration												
		Asst Director Child Supp Svcs	1.00			1.00			1.00			1.00		
		Director of Child Support Svcs	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	2.00	0.00		2.00	0.00		2.00	0.00		2.00	0.00	
	2487	Chld Supp Svcs Clerical Supp												
		Accountant	1.00			1.00			1.00			1.00		
		Accounting Clerk II	4.00			3.00			3.00			2.00		
		Accounting Clerk III	4.00			4.00			4.00			4.00		
		Accounting Technician	2.00			2.00			2.00			1.00		
		Legal Secretary	4.00			4.00			4.00			4.00		
		Legal Secretary (Senior)	1.00			1.00			1.00			1.00		
		Office Assistant II	4.00			4.00			4.00			4.00		
		Office Assistant III	1.00			1.00			1.00			1.00		
		Office Coordinator	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	22.00	0.00		21.00	0.00		21.00	0.00		19.00	0.00	
		DEPARTMENT TOTAL	93.00	0.00		92.00	0.00		92.00	0.00		90.00	0.00	
1550		DOIT-REGISTRAR OF VOTERS												
	1551	DOIT-ROV-Gen & Primary Electns												
		Asst Registrar of Voters	1.00			1.00			1.00			1.00		
		Dep Registrar of Voters	1.00			1.00			1.00			1.00		
		Election Coordinator	4.00			4.00			4.00			4.00		
		Elections Technician	1.00			1.00			1.00			1.00		
		Elections Technician (Lead)	1.00			1.00			1.00			1.00		
		Office Coordinator	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	9.00	0.00		9.00	0.00		9.00	0.00		9.00	0.00	
		DEPARTMENT TOTAL	9.00	0.00		9.00	0.00		9.00	0.00		9.00	0.00	
1870		DEPT OF INFORMATION TECHNOLOGY												
	1871	DOIT-CDP-Admin Costs												
		IT Infrastructure & Ops Mgr	4.00			3.00			3.00			3.00		
		Info Technology Analyst (Prin)	3.00			5.00			5.00			5.00		
		Info Technology Analyst IV	3.00			3.00			3.00			3.00		
		Info Technology Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	11.00	0.00		12.00	0.00		12.00	0.00		12.00	0.00	
	1873	DOIT-L&J-IT Support Team												
		Info Technology Analyst (Prin)	1.00			1.00			1.00			1.00		
		Info Technology Analyst IV	5.00			5.00			5.00			5.00		
		Info Technology Manager	1.00			1.00			1.00			1.00		
		Info Technology Specialist II	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	9.00	0.00		9.00	0.00		9.00	0.00		9.00	0.00	
	1874	DOIT-HSS-IT Support Team												
		Business Systems Analyst (Sr)	1.00			1.00			1.00			2.00		
		Info Technology Analyst (Prin)	2.00			2.00			2.00			2.00		
		Info Technology Analyst IV	10.00			10.00			10.00			12.00		
		Info Technology Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	14.00	0.00		14.00	0.00		14.00	0.00		17.00	0.00	
	1875	DOIT-CIO Administration												
		Accounting Clerk II	1.00			1.00			1.00			1.00		
		Accounting Technician	1.00											
		Admin Services Manager	1.00			1.00			1.00			1.00		

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			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		Asst Director Info Technology	1.00			1.00			1.00			1.00		
		Chief Information Officer	1.00			1.00			1.00			1.00		
		Info Technology Specialist II				2.00			2.00			2.00		
		Office Coordinator				1.00			1.00			1.00		
		Staff Analyst	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	6.00	0.00		8.00	0.00		8.00	0.00		8.00	0.00	
	1877	DOIT-Info Tech Support Team												
		Business Systems Analyst (Sr)	1.00			1.00			1.00			1.00		
		Info Technology Analyst (Prin)				1.00			1.00			1.00		
		Info Technology Analyst IV (C)	4.00			3.00			3.00			3.00		
		DIVISION TOTAL	5.00	0.00		5.00	0.00		5.00	0.00		5.00	0.00	
	1879	DOIT-SCIPS												
		Business Systems Analyst (Sr)	1.00			1.00			1.00			1.00		
						0.00		06/30/2022	0.00		06/30/2022	0.00		06/30/2022
		Info Technology Analyst IV	8.00			10.00	2.00	06/30/2022	10.00	2.00	06/30/2022	10.00	2.00	06/30/2022
		Info Technology Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	10.00	0.00		12.00	2.00		12.00	2.00		12.00	2.00	
	1880	DOIT-WEB												
		Info Technology Analyst IV	4.00			4.00			4.00			4.00		
		DIVISION TOTAL	4.00	0.00		4.00	0.00		4.00	0.00		4.00	0.00	
	1883	DOIT-Telephone Services												
		Communications Technician II	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	2.00	0.00		2.00	0.00		2.00	0.00		2.00	0.00	
	1884	DOIT-Pub Sfty Communications												
		Communications Supervisor	1.00			1.00			1.00			1.00		
		Communications Tech (Senior)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	2.00	0.00		2.00	0.00		2.00	0.00		2.00	0.00	
	1896	DOIT-Geographic Info Systems												
		Info Technology Analyst (Prin)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	1.00	0.00		1.00	0.00		1.00	0.00		1.00	0.00	
		DEPARTMENT TOTAL	64.00	0.00		69.00	2.00		69.00	2.00		72.00	2.00	
5500		DA-OFC OF FAM VIOL PREV												
	5501	Ofc of Fam Viol Prev - Admin												
		Family Violence Preventn Offcr	1.00			1.00			1.00			1.00		
		Social Services Worker	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	2.00	0.00		2.00	0.00		2.00	0.00		2.00	0.00	
	5502	Ofc of Fam Viol Prev - Grants												
		Social Worker III	1.00	1.00	06/30/2020	1.00	1.00	06/30/2021	1.00	1.00	06/30/2021	1.00	1.00	06/30/2021
		DIVISION TOTAL	1.00	1.00		1.00	1.00		1.00	1.00		1.00	1.00	
6500		DISTRICT ATTORNEY DEPT												
	6501	DA-Criminal Division												
		Accounting Clerk III	0.75			0.75			0.75			0.75		
		Accounting Technician	1.00			1.00			1.00			1.00		
		Administrative Secretary	1.00			1.00			1.00			1.00		
		Chief D A Investigator	1.00			1.00			1.00			1.00		
		Chief Deputy District Attorney	2.00			2.00			2.00			2.00		
		Clerical Operations Manager	1.00			1.00			1.00			1.00		
		Clerical Operations Supv	3.00			3.00			3.00			3.00		
		Criminalist (Senior)	4.00			4.00			4.00			4.00		
		Criminalist Supervisor	1.00			1.00			1.00			1.00		
						0.00		06/30/2021	0.00		06/30/2021	0.00		06/30/2021
					06/30/2020	0.00		06/30/2021	0.00		06/30/2021	0.00		06/30/2021
					09/30/2020	0.00		06/30/2021	0.00		06/30/2021	0.00		06/30/2021
		Dep District Attorney IV	46.75	3.00	09/30/2020	46.75	4.00	06/30/2021	46.75	4.00	06/30/2021	46.75	4.00	06/30/2021
		Dep District Attorney V	7.00			7.00			7.00			7.00		
		District Attorney (E)	1.00			1.00			1.00			1.00		
		District Attorney Inv (Spvsing)	2.00			2.00			2.00			2.00		
		District Attorney Investigator	8.00			9.00	1.00	06/27/2020	9.00	1.00	06/27/2020	9.00	1.00	06/27/2020
		Forensic Laboratory Director	1.00			1.00			1.00			1.00		
		Investigative Assistant	3.50			3.50			3.50			3.50		
		Legal Procedures Clerk												
		Legal Secretary	25.00	1.00	06/30/2020	25.00	1.00	06/30/2021	25.00	1.00	06/30/2021	25.00	1.00	06/30/2021
		Office Assistant II	4.00			5.00	1.00	09/30/2021	5.00	1.00	09/30/2021	5.00	1.00	09/30/2021
		Paralegal	1.00			2.00			2.00			2.00		
		Process Server	5.00			5.00			5.00			5.00		
					12/31/2019	0.00		12/31/2020	0.00		12/31/2020	0.00		12/31/2020
		Social Worker II	2.00	2.00	12/31/2019	2.00	2.00	12/31/2020	2.00	2.00	12/31/2020	2.00	2.00	12/31/2020
		Staff Analyst (Senior)	1.00			1.00			1.00			1.00		
					09/30/2020	0.00		09/30/2021	0.00		09/30/2021	0.00		09/30/2021
					09/30/2020	0.00		09/30/2021	0.00		09/30/2021	0.00		09/30/2021
					09/30/2020	0.00		09/30/2021	0.00		09/30/2021	0.00		09/30/2021

**County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary ***

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
					12/31/2019	0.00		12/31/2020	0.00		12/31/2020	0.00		12/31/2020
		Victim/Witness Assistant	8.00	4.00	12/31/2019	9.00	5.00	12/31/2020	9.00	5.00	12/31/2020	9.00	5.00	12/31/2020
		Victim/Witness Program Coord	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	131.00	10.00		135.00	14.00		135.00	14.00		135.00	14.00	
		<i>*As of 08/14/19, 4.00 FTE LPCs remain to be reclassified upon meeting MQs of Legal Secretary, and will have various effective dates</i>												
	6502	DA-Consumer Affairs												
		Dep District Attorney IV	4.00	1.00	06/30/2020	3.00			3.00			3.00		
		Dep District Attorney V				1.00			1.00			1.00		
		District Attorney Investigator	1.00			2.00	1.00	06/30/2021	2.00	1.00	06/30/2021	2.00	1.00	06/30/2021
		Legal Secretary	1.00			1.00			1.00			1.00		
		Paralegal	1.00											
		Paralegal (Senior)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	8.00	1.00		8.00	1.00		8.00	1.00		8.00	1.00	
		DEPARTMENT TOTAL	142.00	12.00		146.00	16.00		146.00	16.00		146.00	16.00	
1117		GENERAL SERVICES												
	1102	Gen Svcs Administration												
		Accountant	2.00			2.00			2.00			2.00		
		Accounting Technician	2.00			2.00			2.00			2.00		
		Asst Director of General Svcs	1.00			1.00			1.00			1.00		
		Director of General Services	1.00			1.00			1.00			1.00		
		Office Assistant II	2.00			2.00			2.00			2.00		
		Office Coordinator	1.00			1.00			1.00			1.00		
		Staff Analyst (Senior)	2.00			2.00			2.00			2.00		
		Support Services Manager				1.00			1.00			1.00		
		DIVISION TOTAL	11.00	0.00		12.00	0.00		12.00	0.00		12.00	0.00	
	1270	Gen Svcs-Architect Admin												
		Capital Projects Coord (Senior)	4.00			4.00			4.00			4.00		
		Capital Projects Coordinator	1.00			1.00			1.00			1.00		
		Capital Projects Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	6.00	0.00		6.00	0.00		6.00	0.00		6.00	0.00	
	1280	Gen Svcs-CntrlSvcs Div												
		Administrative Secretary	1.00			1.00			1.00			1.00		
		Buyer	2.00			2.00			2.00			2.00		
		Buyer (Senior)	1.00			1.00			1.00			1.00		
		Central Services Manager	1.00			0.00			0.00			0.00		
		Courier	2.00			2.00			2.00			2.00		
		Inventory Clerk	1.00			1.00			1.00			1.00		
		Inventory Coordinator	1.00			1.00			1.00			1.00		
		Records Coordinator	1.00			1.00			1.00			1.00		
		Stores Supervisor	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	11.00	0.00		10.00	0.00		10.00	0.00		10.00	0.00	
	1642	Genl Svcs - Property Mgmt												
		Real Estate Manager												
		Real Estate Agent	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	1.00	0.00		1.00	0.00		1.00	0.00		1.00	0.00	
	1650	Gen Svcs-Facilities												
		Building Maintenance Assistant	4.00			4.00			4.00			4.00		
		Building Trades Mechanic	9.00			9.00			9.00			9.00		
		Building Trades Mechanic (Sr)	1.00			1.00			1.00			1.00		
		Cogen Industrl Engine Mechanic	1.00			1.00			1.00			1.00		
		Facilities Operations Manager	1.00			1.00			1.00			1.00		
		Facilities Operations Supv	2.00			2.00			2.00			2.00		
		Office Assistant II	1.00			1.00			1.00			1.00		
		Office Coordinator	1.00			1.00			1.00			1.00		
		Stationary Engineer	7.00			7.00			7.00			7.00		
		Stationary Engineer (Senior)	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	29.00	0.00		29.00	0.00		29.00	0.00		29.00	0.00	
	1658	Gen Svcs-Grounds Maint												
		Groundskeeper	5.00			5.00			5.00			5.00		
		Groundskeeper (Supervising)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	6.00	0.00		6.00	0.00		6.00	0.00		6.00	0.00	
	1659	Gen Svcs-Custodial												
		Custodial Supervisor	2.00			2.00			2.00			2.00		
		Custodian	23.00			23.00			23.00			24.00		
		Custodian (Lead)	4.00			4.00			4.00			4.00		
		DIVISION TOTAL	29.00	0.00		29.00	0.00		29.00	0.00		30.00	0.00	
3100		GENLSVCS-FLEET MANAGEMENT												
		Equipment Mechanic	6.00			6.00			6.00			6.00		
		Equipment Service Worker	1.00			0.00			0.00			0.00		

**County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary ***

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		Fleet Manager	1.00			1.00			1.00			1.00		
		Fleet Services Supervisor	1.00			1.00			1.00			1.00		
		Office Assistant II				1.00			1.00			1.00		
		Office Coordinator	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	10.00	0.00		10.00	0.00		10.00	0.00		10.00	0.00	
9000		GENL SVCS - AIRPORT												
	9002	GS-Airport-Airport												
		Airport Manager	1.00			1.00			1.00			1.00		
		Building Trades Mechanic	1.00			1.00			1.00			1.00		
		Office Coordinator	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
		DEPARTMENT TOTAL	106.00	0.00		106.00	0.00		106.00	0.00		107.00	0.00	
7500		HEALTH & SOCIAL SERVICES DEPT												
7501		H&SS-Administration Div												
		Accountant	11.00			11.00			11.00			11.00		
		Accountant (Senior)	3.00			3.00			3.00			3.00		
		Accounting Clerk II	12.00			12.00			12.00			12.00		
		Accounting Clerk III	2.00			2.00			2.00			2.00		
		Accounting Supervisor	2.00			2.00			2.00			2.00		
		Accounting Technician	14.00			15.00			15.00			15.00		
		Admin Services Manager	1.00			1.00			1.00			1.00		
		Administration Chief Deputy TBD	1.00			1.00			1.00			1.00		
		Administrative Secretary	3.00			3.00			3.00			3.00		
		Administrative Secretary (C)	2.00			2.00			2.00			2.00		
		Administrative Services Administrator TBD	1.00			1.00			1.00			1.00		
		Asst Director H&SS/Resrch&Plan	1.00			1.00			1.00			1.00		
		Chief Deputy Behavioral Health	1.00			1.00			1.00			1.00		
		Community Services Coordinator	2.00			2.00			2.00			2.00		
		Compliance & QA Analyst	2.00			3.00			3.00			3.00		
		Compliance & QA Manager	1.00			1.00			1.00			1.00		
		Courier	2.00			2.00			2.00			2.00		
		Dep Compliance & QA Manager	1.00											
		Director of Admin Services	1.00			1.00			1.00			1.00		
		Director of Health & Soc Svcs	1.00			1.00			1.00			1.00		
		Grant Writer TBD	1.00			1.00			1.00			1.00		
		H&SS Planning Analyst												
		H&SS Safety Specialist TBD	1.00			1.00			1.00			1.00		
		H&SS Training/Hiring Coord	1.00			1.00			1.00			1.00		
		Health Chief Deputy/Health Officer TBD	1.00			1.00			1.00			1.00		
		Health Education Spec (Sr)												
		Human Services Chief Deputy TBD	1.00			1.00			1.00			1.00		
		Inventory Clerk	3.00			3.00			3.00			3.00		
		Inventory Coordinator				1.00			1.00			1.00		
		Medical Billing Supervisor	1.00			1.00			1.00			1.00		
		Office Assistant II	4.00			3.00			3.00			3.00		
		Office Assistant III	2.00			2.00			2.00			2.00		
		Office Coordinator	1.00											
		Office Supervisor (C)	1.00			1.00			1.00			1.00		
		Policy and Financial Analyst	1.00			1.00			1.00			1.00		
		Policy and Financial Manager	3.00			3.00			3.00			3.00		
		Project Manager	3.00			3.00			3.00			3.00		
		Public Hlth Nurse	2.00			2.00			2.00			2.00		
		Social Worker II	2.00			2.00			2.00			2.00		
		Staff Analyst	8.00			8.00			8.00			8.00		
		Staff Analyst (Senior)	6.00			6.00			6.00			6.00		
		DIVISION TOTAL	106.00	0.00		106.00	0.00		106.00	0.00		106.00	0.00	
7680		H&SS-SOCIAL SVCS												
	7545	H&SS-Welfare Admin Div												
		Accounting Clerk II	3.00			3.00			3.00			3.00		
		Accounting Clerk III	3.00			3.00			3.00			3.00		
		Accounting Supervisor	3.00			3.00			3.00			3.00		
		Accounting Technician	4.00			4.00			4.00			4.00		
		Appeals Specialist	12.00			12.00			12.00			12.00		
		Chief Welfare Fraud Investig	1.00			1.00			1.00			1.00		
		Clerical Operations Supv	1.00			1.00			1.00			1.00		
		Investigative Assistant	1.00			1.00			1.00			1.00		
		Office Assistant II	4.00			5.00			5.00			5.00		
		Office Assistant III	5.00			4.00			4.00			4.00		
		Special Programs Supervisor	2.00			2.00			2.00			2.00		
		Welfare Fraud Investig	5.00			5.00			5.00			5.00		
		Welfare Fraud Investig (Supv)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	45.00	0.00		45.00	0.00		45.00	0.00		45.00	0.00	
	7600	H&SS-Child Welfare Svcs Div												
		Administrative Secretary	1.00			1.00			1.00			1.00		
		Clerical Operations Supv	1.00			1.00			1.00			1.00		
		Dep Director H&SS-Soc Prog CWS	1.00			1.00			1.00			1.00		

County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary *

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		Eligibility Benefits Spec II	4.00			4.00			4.00			4.00		
		Eligibility Benefits Spec III	1.00			2.00	1.00	09/05/2020	2.00	1.00	09/05/2020	2.00	1.00	09/05/2020
		H&SS Systems Interface Specialist TBD	1.00			1.00			1.00			1.00		
		Legal Procedures Clerk	1.00			1.00			1.00			1.00		
		Office Assistant II	18.00			18.00			18.00			18.00		
		Office Assistant III	3.00			3.00			3.00			3.00		
		Office Coordinator	1.00			1.00			1.00			1.00		
		Office Supervisor	1.00			1.00			1.00			1.00		
		Paralegal	2.00			2.00			2.00			2.00		
		Public Hlth Nurse	1.00			1.00			1.00			1.00		
		Social Services Manager	3.00			3.00			3.00			3.00		
		Social Services Program Coord	1.00			1.00			1.00			1.00		
		Social Services Supervisor	16.00			16.00			16.00			16.00		
		Social Svcs Administrator-CWS	1.00			1.00			1.00			1.00		
		Social Worker II	12.00			12.00			12.00			12.00		
					06/20/2021	0.00		06/30/2021	0.00		06/30/2021	0.00		06/30/2021
		Social Worker III	72.00	2.00	06/20/2021	72.00	2.00	06/30/2021	72.00	2.00	06/30/2021	72.00	2.00	06/30/2021
		Special Programs Supervisor	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	142.00	2.00		143.00	3.00		143.00	3.00		143.00	3.00	
7640	H&SS-Oldr&Disbl Adult Svcs													
	Accountant (Senior)		1.00			1.00			1.00			1.00		
	Accounting Clerk II		4.00			4.00			4.00			4.00		
	Accounting Technician		2.00			2.00			2.00			2.00		
	Clerical Operations Supv		1.00			1.00			1.00			1.00		
	Dep PubAdmin/PubGuard/PubCons		5.00			5.00			5.00			5.00		
	Estate Inventory Specialist		1.00			1.00			1.00			1.00		
	Health Services Administrator		1.00			1.00			1.00			1.00		
	Mental Health Clinician (Lic)		2.00			2.00			2.00			2.00		
	Office Assistant II		5.00			6.00			6.00			6.00		
	Office Coordinator		1.00			1.00			1.00			1.00		
	Project Manager		1.00			1.00			1.00			1.00		
	Public Hlth Nurse		2.00			2.00			2.00			2.00		
	Public Hlth Nurse Manager		1.00			1.00			1.00			1.00		
	Social Services Supervisor		6.00			6.00			6.00			6.00		
	Social Services Worker		7.00			6.00			6.00			6.00		
	Social Worker II		22.00			22.00			22.00			22.00		
	Social Worker III		20.00			20.00			20.00			20.00		
	DIVISION TOTAL		82.00	0.00		82.00	0.00		82.00	0.00		82.00	0.00	
7650	H&SS-Employ & Elig Svcs Div													
	Accounting Clerk II		1.00			1.00			1.00			1.00		
	Accounting Technician		1.00			1.00			1.00			1.00		
	Administrative Secretary		1.00			1.00			1.00			1.00		
	Clerical Operations Manager		2.00			2.00			2.00			2.00		
	Clerical Operations Supv		8.00			8.00			8.00			7.00		
	Dep Director H&SS-E&E Programs		1.00			1.00			1.00			1.00		
	Eligibility Benefits Spec II		163.00			163.00			163.00			163.00		
	Eligibility Benefits Spec III		20.00			20.00			20.00			20.00		
	Eligibility Benefits Spec Supv		20.00			20.00			20.00			20.00		
	Employment Resources Spec II*		36.00			36.00			36.00			36.00		
	Employment Resources Spec III		11.00			11.00			11.00			11.00		
	Employment Resources Spec Supv**		5.00			5.00			5.00			5.00		
	Employment/Eligibility Admin		2.00			2.00			2.00			2.00		
	Employment/Eligibility SvcsMgr		6.00			6.00			6.00			6.00		
	H&SS Planning Analyst		1.00			1.00			1.00			1.00		
	H&SS Systems Interface Specialist TBD*		3.00			3.00			3.00			3.00		
	H&SS Systems Interface Specialist Supv TBD**		1.00			1.00			1.00			1.00		
	Office Aide											2.00		
	Office Assistant II**		50.00			51.00			51.00			51.00		
	Office Assistant III**		21.00			20.00			20.00			20.00		
	Office Supervisor		1.00			1.00			1.00			1.00		
	Prgram Analyst					1.00	1.00	06/30/2023	1.00	1.00	06/30/2023	1.00	1.00	06/30/2023
	Program Specialist		6.00			6.00			6.00			6.00		
	Project Manager		0.75			2.00	1.00	06/30/2023	2.00	1.00	06/30/2023	2.00	1.00	06/30/2023
	Social Services Supervisor		1.00			1.00			1.00			1.00		
	Social Worker II		6.00			6.00			6.00			6.00		
	Social Worker III		4.00			4.00			4.00			4.00		
	Special Programs Supervisor		3.00			3.00			3.00			3.00		
	Staff Development Trainer		8.00			8.00			8.00			8.00		
	DIVISION TOTAL		382.75	0.00		385.00	2.00		385.00	2.00		386.00	2.00	
	*Reflects the reclassification of 3 FTE's upon HR's review													
	**Reflects the reclassification of 1 FTE upon HR's review													
7690	H&SS-IHSS-Pub Auth Svcs Div													
	Office Assistant III		1.00			1.00			1.00			1.00		
	Public Authority Administrator		1.00			1.00			1.00			1.00		
	Social Services Worker		2.00			2.00			2.00			2.00		
	Social Worker III		1.00			1.00			1.00			1.00		
	DIVISION TOTAL		5.00	0.00		5.00	0.00		5.00	0.00		5.00	0.00	

County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary *

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
7780		H&SS-BEHAVIORAL HEALTH												
	7560	H&SS-Substance Abuse Division												
		Clinical Services Associate	1.00			1.00			1.00			1.00		
		Health Education Spec (Senior)	1.00			1.00			1.00			1.00		
		Mental Health Clinical Supv	2.00			2.00			2.00			2.00		
		Mental Health Clinician (Lic)	13.00			11.00			11.00			11.00		
		Mental Health Services Manager	1.00											
		Mental Health Specialist II	1.00	1.00	09/30/2020	1.00	1.00	06/30/2021	1.00	1.00	06/30/2021	1.00	1.00	06/30/2021
		Office Assistant II	1.00			1.00			1.00			1.00		
		Office Assistant III	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	21.00	1.00		18.00	1.00		18.00	1.00		18.00	1.00	
	7700	H&SS-Mental Health Div												
		Accounting Clerk II	1.00			1.00			1.00			1.00		
		Administrative Secretary	1.00			1.00			1.00			1.00		
		Behavioral Hlth Peer Suppt Spec	3.00			3.00			3.00			3.00		
		Clinical Psychologist	1.00			1.00			1.00			1.00		
		Consumer Affairs Liaison	1.00			1.00			1.00			1.00		
		Crisis Specialist	1.00			1.00			1.00			1.00		
		Dep Director H&SS-Behavior Hlth	1.00			1.00			1.00			1.00		
		H&SS Planning Analyst				1.00			1.00			1.00		
		Medical Assistant	5.00			5.00			5.00			5.00		
		Medical Records Technician												
		Mental Health Clinical Supv	16.00			16.00			16.00			16.00		
		Mental Health Clinician (Lic)	69.50	1.00	07/14/2022	71.50	1.00	07/14/2022	71.50	1.00	07/14/2022	71.50	1.00	07/14/2022
		Mental Health Medical Director	1.00			1.00			1.00			1.00		
		Mental Health Nurse	5.00			5.00			5.00			5.00		
		Mental Health Services Admin	2.00			2.00			2.00			2.00		
		Mental Health Services Manager	3.00			5.00			5.00			5.00		
		Mental Health Services Mgr (Sr)	4.00			4.00			4.00			4.00		
		Mental Health Specialist II	29.50			29.50			29.50			29.50		
		Nurse Practition/PhysicianAsst	3.00	1.00	06/30/2020	2.00			2.00			2.00		
		Office Assistant II	22.00			22.00			22.00			22.00		
		Office Assistant III	6.00			6.00			6.00			6.00		
		Office Coordinator	2.00			2.00			2.00			2.00		
		Office Supervisor	1.00			1.00			1.00			1.00		
		Patient Benefits Specialist	2.00			2.00			2.00			2.00		
		Peer Mentor (TBD)												
		Project Manager	5.00			4.00			4.00			4.00		
		Psychiatrist (Board Cert)	7.50			7.50			7.50			7.50		
		Psychitrist Supervisor												
		Psychiatrist (Child-Board Cert)	1.75			1.75			1.75			1.75		
		Public Hlth Nurse Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	195.25	2.00		198.25	1.00		198.25	1.00		198.25	1.00	
7580		H&SS-HEALTH SVCS												
	7580	H&SS-Family Health Svcs Div												
		Accountant	1.00			1.00			1.00			1.00		
		Accounting Clerk II	4.00			4.00			4.00			4.00		
		Accounting Clerk III	1.00			1.00			1.00			1.00		
		Administrative Secretary	1.00			1.00			1.00			1.00		
		Clinic Physician (Board Cert)	6.80			6.80			6.80			6.80		
		Clinic Physician Supervisor	4.00			4.00			4.00			4.00		
		Clinic Registered Nurse	3.50	1.00	06/30/2020	3.50	1.00	06/30/2021	3.50	1.00	06/30/2021	3.50	1.00	06/30/2021
		Clinic Registered Nurse (Sr)	4.00			4.00			4.00			4.00		
		Dental Assistant (Reg Lead)	2.00			2.00			2.00			2.00		
					06/30/2020	0.00		06/30/2021	0.00		06/30/2021			
		Dental Assistant (Registered)	15.50	2.00	06/30/2020	15.50	2.00	06/30/2021	15.50	2.00	06/30/2021	14.50	1.00	06/30/2021
		Dental Office Supervisor	2.00			2.00			2.00			2.00		
		Dentist	7.30			7.30			7.30			7.30		
		Dentist Manager	1.00			1.00			1.00			1.00		
		Dep Director H&SS-Med Svcs Off	1.00			1.00			0.00			0.00		
		Chief Medical Officer							1.00			1.00		
		H&SS Planning Analyst	1.00			1.00			1.00			1.00		
		Health Assistant	2.75			2.75			2.75			1.75		
		Health Education Specialist	2.00			2.00			2.00			2.00		
		Health Services Administrator	1.00			1.00			1.00			1.00		
		Health Services Manager	4.00			4.00			4.00			4.00		
		Health Services Manager (Sr)	1.00			1.00			1.00			1.00		
		Licensed Vocational Nurse	2.00			2.00			2.00			2.00		
					06/30/2020	0.00		06/30/2021	0.00		06/30/2021	0.00		06/30/2021
		Medical Assistant	60.50	2.00	06/30/2020	60.50	2.00	06/30/2021	60.50	2.00	06/30/2021	58.00	2.00	06/30/2021
		Medical Assistant (Lead)	4.00			4.00			4.00			4.00		
		Medical Records Supervisor	1.00			1.00			1.00			1.00		
		Mental Health Clinician (Lic)	3.00	1.00	06/30/2020	3.00	1.00	06/30/2021	3.00	1.00	06/30/2021	3.00	1.00	06/30/2021
		Nurse Practition/PhysicianAsst	13.30			14.30			14.30			14.30		
		Office Assistant I	5.00											
		Office Assistant II	12.00			17.00			17.00			16.00		

County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary *

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		Office Assistant III	1.00			1.00			1.00			1.00		
		Office Supervisor	3.00			3.00			3.00			3.00		
		Policy & Financial Analyst	1.00			1.00			1.00			1.00		
		Project Manager	1.00			1.00			1.00			1.00		
		Public Hlth Nurse	5.50	1.00	06/21/2020	5.50	1.00	06/30/2021	5.50	1.00	06/30/2021	2.00	0.00	
		DIVISION TOTAL	178.15	7.00		179.15	7.00		179.15	7.00		170.15	5.00	
7800	H&SS-Public Health Svcs Div													
		Accounting Clerk II	3.00			3.00			3.00			3.00		
		Accounting Technician	1.00			1.00			1.00			1.00		
		Administrative Secretary	3.00			3.00			3.00			3.00		
		Clinic Registered Nurse	0.50			0.50			0.50			0.50		
		Clinic Registered Nurse (Sr)	1.00			1.00			1.00			1.00		
		Communic Disease Invest (Spvsg)	1.00			1.00			1.00			1.00		
						0.00		06/30/2022	0.00		06/30/2022	0.00		06/30/2022
		Communicable Disease Invest	3.00			5.00	2.00	06/30/2022	5.00	2.00	06/30/2022	5.00	2.00	06/30/2022
		Community Services Coordinator	1.00			1.00			1.00			1.00		
		Courier	2.00			2.00			2.00			2.00		
		Dep Director H&SS-Health Offcr	1.00			1.00			1.00			1.00		
		Emergency Medical Svcs Coord	2.00			2.00			2.00			2.00		
		Epidemiologist	3.00	1.00	06/21/2020	3.00	1.00	06/30/2022	3.00	1.00	06/30/2022	3.00	1.00	06/30/2022
		Epidemiologist (Senior)	1.00			1.00			1.00			1.00		
		H&SS Planning Analyst	2.00			2.00			2.00			2.00		
						0.00		06/30/2022	0.00		06/30/2022	0.00		06/30/2022
		Health Assistant	26.00			28.00	2.00	06/30/2022	28.00	2.00	06/30/2022	28.00	2.00	06/30/2022
		Health Education Spec (Senior)	5.00			5.00			5.00			5.00		
		Health Education Spec (Spvsing)	1.00			1.00			1.00			1.00		
					06/30/2020	0.00		06/30/2022	0.00		06/30/2022	0.00		06/30/2022
		Health Education Specialist	11.00	2.00	06/30/2020	11.00	2.00	06/30/2022	11.00	2.00	06/30/2022	10.00	2.00	06/30/2022
		Health Services Administrator	2.00			2.00			2.00			2.00		
		Health Services Manager	2.00	1.00	06/30/2020	2.00			2.00			2.00		
		Health Services Manager (Sr)	3.00			3.00			3.00			3.00		
		Infant Nutrition Counselor	2.00			2.00			2.00			2.00		
		Lactation Educator & Counselor	1.00			1.00			1.00			1.00		
		Medical Records Technician	1.00			1.00			1.00			1.00		
		Mental Health Clinical Supv	1.00			1.00			1.00			1.00		
		Mental Health Clinician (Lic)	2.00	1.00	06/30/2020	2.00	1.00	06/30/2022	2.00	1.00	06/30/2022	2.00	1.00	06/30/2022
		Nursing Services Director	1.00			1.00			1.00			1.00		
		Occupational Therapist	1.00			1.00			1.00			1.00		
		Office Assistant II	14.00			14.00			14.00			14.00		
		Office Assistant III	3.00			3.00			3.00			3.00		
		Office Supervisor	1.00			1.00			1.00			1.00		
		Pharmacy Specialist	1.00			1.00			1.00			1.00		
		Physical Therapist	1.00			1.00			1.00			1.00		
		Project Manager	3.00	1.00	06/30/2020	3.00	1.00	06/30/2022	3.00	1.00	06/30/2022	3.00	1.00	06/30/2022
		Public Hlth Lab Asst Director	1.00			1.00			1.00			1.00		
		Public Hlth Lab Director	1.00			1.00			1.00			1.00		
		Public Hlth Lab Technician	2.00			2.00			2.00			2.00		
		Public Hlth Microbiologist	5.00			5.00			5.00			5.00		
		Public Hlth Nurse	21.00			22.75	1.00	06/30/2022	22.75	1.00	06/30/2022	22.75	1.00	06/30/2022
		Public Hlth Nurse (Senior)	6.00	1.00	06/30/2020	6.00	1.00	06/30/2022	6.00	1.00	06/30/2022	6.00	1.00	06/30/2022
		Public Hlth Nurse Manager	2.00			2.00			2.00			2.00		
		Public Hlth Nutritionist	5.00			5.00			5.00			5.00		
		Public Hlth Nutritionist (Spvsg)	4.00			4.00			4.00			4.00		
		Social Worker III	2.00			2.00			2.00			2.00		
		Therapist (Senior)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	156.50	7.00		162.25	11.00		162.25	11.00		161.25	11.00	
7950	H&SS-Tobacco Prev & Educ Fund													
		Health Education Spec (Senior)	1.00			1.00			1.00			1.00		
		Health Education Specialist	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	2.00	0.00		2.00	0.00		2.00	0.00		2.00	0.00	
		DEPARTMENT TOTAL	1315.65	19.00		1325.65	25.00		1325.65	25.00		1316.65	23.00	
1103	HR-EMPLOYEE DEVELOP & RECOG													
1104	HR-Employee Development													
		Office Assistant II (C)	2.00			2.00			2.00			2.00		
		Org Development/Train Officer	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
1500	HUMAN RESOURCES DEPT													
1501	HR-Personnel Administration													
		Administrative Secretary (C)	1.00			1.00			1.00			1.00		
		Director of Human Resources	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	2.00	0.00		2.00	0.00		2.00	0.00		2.00	0.00	
1502	HR-Employee Benefits													
		Benefits and Fiscal Manager	1.00			1.00			1.00			1.00		
		Human Resources Assistant	4.00	1.00	06/30/2020	4.00	1.00	06/30/2022	4.00	1.00	06/30/2022	4.00	1.00	06/30/2022

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			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		Human Resources Asst (Senior)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	6.00	1.00		6.00	1.00		6.00	1.00		6.00	1.00	
	1504	HR-Equal Employ Opportunity												
		Human Resources Analyst (Prin)	1.00			1.00			1.00			1.00		
		EEO Officer												
		DIVISION TOTAL	1.00	0.00		1.00	0.00		1.00	0.00		1.00	0.00	
	1505	HR-Personnel Recruiting&Testing												
		Asst Director of Human Resources	1.00			1.00			1.00			1.00		
		Human Resources Analyst (Prin)	2.00			2.00			2.00			2.00		
		Human Resources Analyst (Sr)	7.00	1.00	06/30/2020	7.00	1.00	06/30/2022	7.00	1.00	06/30/2022	7.00	1.00	06/30/2022
		Human Resources Assistant	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	12.00	1.00		12.00	1.00		12.00	1.00		12.00	1.00	
	1508	HR-Empl Rel/Class & Pay Adm												
		Human Resources Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	1.00	0.00		1.00	0.00	01/00/1900	1.00	0.00	01/00/1900	1.00	0.00	
1830		HUMAN RESOURCES-RISK MGMT SVCS												
	1821	HR-RM-Administration												
		Human Resources Analyst	1.00			1.00			1.00			1.00		
		Office Assistant III (C)												
		Risk Analyst	2.00			2.00			2.00			2.00		
		Risk Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	4.00	0.00		4.00	0.00		4.00	0.00		4.00	0.00	
	1822	HR-RM-Liability												
		Risk Analyst	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	1.00	0.00		1.00	0.00		1.00	0.00		1.00	0.00	
	1823	HR-RM-Workers' Comp												
		Risk Analyst	2.00			2.00			2.00			2.00		
		Wellness Coordinator	0.70			0.70			0.70			0.70		
		DIVISION TOTAL	2.70	0.00		2.70	0.00		2.70	0.00		2.70	0.00	
		DEPARTMENT TOTAL	32.70	2.00		32.70	2.00		32.70	2.00		32.70	2.00	
6300		LIBRARY DEPT												
	6306	Lbry-Automation Project												
		Dep Director of Library Svcs	1.00			1.00			1.00			1.00		
		Info Technology Coordinator	1.00			1.00			1.00			1.00		
		Info Technology Specialist II	3.00			3.00			3.00			3.00		
		DIVISION TOTAL	5.00	0.00		5.00	0.00		5.00	0.00		5.00	0.00	
	6309	Lbry-Literacy Program Grant												
		Literacy Prog Asst (Senior)	1.00			1.00			1.00			1.00		
		Literacy Program Assistant	2.50			2.50			2.50			2.50		
		Literacy Program Manager	1.00			1.00			1.00			1.00		
		Office Assistant III	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	5.50	0.00		5.50	0.00		5.50	0.00		5.50	0.00	
	6311	Lbry-HDQ Management												
		Accounting Clerk II	1.00			1.00			1.00			1.00		
		Accounting Technician	1.00			1.00			1.00			1.00		
		Admin Services Manager	1.00			1.00			1.00			1.00		
		Asst Director of Library Svcs	1.00			1.00			1.00			1.00		
		Clerical Operations Supv (C)	1.00			0.00			0.00			0.00		
		Dep Director of Library Svcs	1.00			1.00			1.00			1.00		
		Director of Library Services	1.00			1.00			1.00			1.00		
		Librarian	2.00			2.00			2.00			2.00		
		Librarian (Spvsing)	1.00			1.00			1.00			1.00		
		Library Aide	8.80			8.80			8.80			8.80		
		Library Associate	2.00			2.00			2.00			2.00		
		Library Marktg & Comm Rel Off	1.00			1.00			1.00			1.00		
		Office Assistant II	1.00			1.00			1.00			1.00		
		Office Assistant III				1.00			1.00			1.00		
		Volunteer Coordinator												
		DIVISION TOTAL	22.80	0.00		22.80	0.00		22.80	0.00		22.80	0.00	
	6316	Lbry-Operations												
		Courier	2.00			2.00			2.00			2.00		
		Info Technology Specialist II	1.00			1.00			1.00			1.00		
		Librarian	1.00			1.00			1.00			1.00		
		Librarian (Spvsing)	1.00			1.00			1.00			1.00		
		Library Assistant	4.00			4.00			4.00			4.00		
		Library Assistant (Senior)	1.00			1.00			1.00			1.00		
		Library Associate	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	12.00	0.00		12.00	0.00		12.00	0.00		12.00	0.00	
	6342	Lbry-Telephone Center												

**County of Solano
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			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		Library Associate	2.50			2.50			2.50			2.50		
		DIVISION TOTAL	2.50	0.00		2.50	0.00		2.50	0.00		2.50	0.00	
	6343	Lbry-John F. Kennedy												
		Librarian	3.00			3.00			3.00			3.00		
		Librarian (Spvsing)	1.00			1.00			1.00			1.00		
		Library Assistant	2.50			2.50			2.50			2.50		
		Library Assistant (Senior)	1.00			1.00			1.00			1.00		
		Library Assistant (Spvsing)	1.00			1.00			1.00			1.00		
		Library Associate	2.50			2.50			2.50			2.50		
		Library Branch Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	12.00	0.00		12.00	0.00		12.00	0.00		12.00	0.00	
	6344	Lbry-Springstowne												
		Librarian	2.00			2.00			2.00			2.00		
		Librarian (Spvsing)	1.00			1.00			1.00			1.00		
		Library Assistant	1.50			1.50			1.50			1.50		
		Library Associate	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	5.50	0.00		5.50	0.00		5.50	0.00		5.50	0.00	
	6361	Lbry-Suisun City Library												
		Librarian	1.00			1.00			1.00			1.00		
		Librarian (Spvsing)	1.00			1.00			1.00			1.00		
		Library Assistant	2.50			2.50			2.50			2.50		
		Library Associate	2.50			2.50			2.50			2.50		
		DIVISION TOTAL	7.00	0.00		7.00	0.00		7.00	0.00		7.00	0.00	
	6362	Lbry-Fairfield/Suisun												
		Librarian	4.00			4.00			4.00			4.00		
		Librarian (Spvsing)	1.00			1.00			1.00			1.00		
		Library Assistant	3.50			3.50			3.50			3.50		
		Library Assistant (Senior)	1.00			1.00			1.00			1.00		
		Library Assistant (Spvsing)	1.00			1.00			1.00			1.00		
		Library Associate	3.00			3.00			3.00			3.00		
		Library Branch Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	14.50	0.00		14.50	0.00		14.50	0.00		14.50	0.00	
	6363	Lbry-Rio Vista												
		Librarian	0.50			0.50			0.50			0.50		
		Librarian (Spvsing)	1.00			1.00			1.00			1.00		
		Library Assistant	2.00			2.00			2.00			2.00		
		Library Associate	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	4.50	0.00		4.50	0.00		4.50	0.00		4.50	0.00	
	6364	Lbry-Fairfield Cordelia Lib												
		Librarian	2.00			2.00			2.00			2.00		
		Librarian (Spvsing)	1.00			1.00			1.00			1.00		
		Library Assistant	2.50			2.50			2.50			2.50		
		Library Assistant (Spvsing)	1.00			0.00			0.00			0.00		
		Library Associate	2.00			3.00			3.00			3.00		
		DIVISION TOTAL	8.50	0.00		8.50	0.00		8.50	0.00		8.50	0.00	
	6365	Lbry-Dixon Pub Lib												
		Librarian				1.63			1.63			1.63		
		Librarian (Spvsing)				1.00			1.00			1.00		
		Library Assistant				2.80			2.80			2.80		
		Library Associate				2.00			2.00			2.00		
		DIVISION TOTAL	0.00	0.00		7.43	0.00		7.43	0.00		7.43	0.00	
	6367	Lbry-Vacaville Library Service												
		Librarian	4.00			4.00			4.00			4.00		
		Librarian (Spvsing)	1.00			1.00			1.00			1.00		
		Library Assistant	3.50			3.50			3.50			3.50		
		Library Assistant (Senior)	1.00			1.00			1.00			1.00		
		Library Assistant (Spvsing)	1.00			1.00			1.00			1.00		
		Library Associate	2.00			2.00			2.00			2.00		
		Library Branch Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	13.50	0.00		13.50	0.00		13.50	0.00		13.50	0.00	
	6368	Lbry-Vcville Pub Lib-Townsquare												
		Librarian	2.00			2.00			2.00			2.00		
		Librarian (Spvsing)	1.00			1.00			1.00			1.00		
		Library Assistant	2.50			2.50			2.50			2.50		
		Library Associate	3.00			3.00			3.00			3.00		
		DIVISION TOTAL	8.50	0.00		8.50	0.00		8.50	0.00		8.50	0.00	
		DEPARTMENT TOTAL	121.80	0.00		129.23	0.00		129.23	0.00		129.23	0.00	
6650		PROBATION DEPT												
	6651	Probation-Juvenile Hall Svcs												
		Accounting Technician	1.00			1.00			1.00			1.00		

County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary *

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		Administrative Secretary	1.00			1.00			1.00			1.00		
		Group Counselor	53.00			52.00			52.00			52.00		
		Group Counselor (Senior)	6.00			6.00			6.00			6.00		
		Group Counselor (Spvsing)	5.00			4.00			4.00			4.00		
		Probation Services Manager	2.00			2.00			2.00			2.00		
		Super of Juv Detention Facility	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	69.00	0.00		67.00	0.00		67.00	0.00		67.00	0.00	
	6652	Probation-Administration Div												
		Accountant	1.00			1.00			1.00			1.00		
		Accounting Clerk III	1.00			1.00			1.00			1.00		
		Accounting Supervisor	1.00			0.00			0.00			0.00		
		Accounting Technician	1.00			1.00			1.00			1.00		
		Admin Services Manager	1.00			1.00			1.00			1.00		
		Asst Director of Probation	1.00			1.00			1.00			1.00		
		Clerical Operations Manager	1.00			1.00			1.00			1.00		
		Collections Officer	1.00			1.00			1.00			1.00		
		Dep Director of Probation	1.00			1.00			1.00			1.00		
		Director of Probation	1.00			1.00			1.00			1.00		
		Office Assistant II	1.00											
		Office Coordinator	1.00			2.00			2.00			2.00		
		QA & Implementation Analyst	1.00			1.00			1.00			1.00		
		Staff Analyst	1.00			1.00			1.00			2.00		
		Staff Analyst (Senior)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	15.00	0.00		14.00	0.00		14.00	0.00		15.00	0.00	
	6653	Probation-Adult												
		Administrative Secretary (C)	1.00			1.00			1.00			1.00		
		Clerical Operations Supv	1.00			1.00			1.00			1.00		
		Dep Probation Officer	47.00	1.00	09/30/2020	46.50	1.00	09/30/2021	46.50	1.00	09/30/2021	46.50	1.00	09/30/2021
		Dep Probation Officer (Senior)	11.00	1.00	09/30/2020	11.00	1.00	09/30/2021	11.00	1.00	09/30/2021	11.00	1.00	09/30/2021
		Dep Probation Officer (Spvsing)	10.00			10.00			10.00			10.00		
		Legal Procedures Clerk	10.50			10.50			10.50			10.50		
		Legal Procedures Clerk (Senior)	1.00			1.00			1.00			1.00		
		Mental Health Clinician (Lic)	2.00			2.00			2.00			2.00		
		Office Assistant II	2.00			2.00			2.00			2.00		
		Office Coordinator	1.00											
		Probation Services Manager	2.00			2.00			2.00			2.00		
		Project Manager	1.00			1.00			1.00			1.00		
		Social Services Manager	1.00			1.00			1.00			1.00		
		Social Worker II	1.00			2.00	1.00	06/30/2021	2.00	1.00	06/30/2021	2.00	1.00	06/30/2021
		DIVISION TOTAL	91.50	2.00		91.00	3.00		91.00	3.00		91.00	3.00	
	6654	Probation-Juvenile												
		Clerical Operations Supv	1.00			1.00			1.00			1.00		
		Dep Probation Officer	12.00			12.00			12.00			12.00		
		Dep Probation Officer (Senior)	9.00			9.00			9.00			9.00		
		Dep Probation Officer (Spvsing)	6.00			6.00			6.00			6.00		
		Group Counselor	1.00			1.00			1.00			1.00		
		Group Counselor (Spvsing)	1.00			2.00			2.00			2.00		
		Legal Procedures Clerk	7.00			7.00			7.00			7.00		
		Legal Procedures Clerk (Senior)	1.00			1.00			1.00			1.00		
		Office Assistant II	2.00			3.00			3.00			3.00		
		Probation Services Manager	1.00			1.00			1.00			1.00		
		QA & Implementation Analyst	1.00			1.00			1.00			1.00		
		Social Worker III	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	43.00	0.00		45.00	0.00		45.00	0.00		45.00	0.00	
		DEPARTMENT TOTAL	218.50	2.00		217.00	3.00		217.00	3.00		218.00	3.00	
6530		PUBLIC DEFENDER DEPT												
	6531	Pub Dfndr-Operations												
		Administrative Secretary (C)	1.00			1.00			1.00			1.00		
		Chief Deputy Public Defender	2.00			2.00			2.00			2.00		
		Chief Public Defender Investig	1.00			1.00			1.00			1.00		
		Clerical Operations Supv	1.00			1.00			1.00			1.00		
					06/30/2020			12/31/2020			12/31/2020			12/31/2020
		Dep Public Defender IV	30.00	2.00	06/30/2020	30.00	2.00	06/30/2021	30.00	2.00	06/30/2021	30.00	2.00	06/30/2021
		Dep Public Defender V	5.00			5.00			5.00			5.00		
		Investigative Assistant				1.00	1.00	06/30/2021	1.00	1.00	06/30/2021	1.00	1.00	06/30/2021
		Legal Secretary	7.00			7.00			7.00			7.00		
		Legal Secretary (Senior)	3.00			3.00			3.00			3.00		
					06/30/2020			06/30/2021			06/30/2021			06/30/2021
		Office Assistant II	5.00	2.00	06/30/2020	5.00	2.00	06/30/2021	5.00	2.00	06/30/2021	5.00	2.00	06/30/2021
		Paralegal	1.00	1.00	06/30/2020	1.00		12/31/2020	1.00	1.00	12/31/2020	1.00	1.00	12/31/2020
		Process Server	1.00	1.00	06/30/2020	1.00	1.00	06/30/2021	1.00	1.00	06/30/2021	1.00	1.00	06/30/2021
		Public Defender	1.00			1.00			1.00			1.00		
		Public Defender Investigator	6.00			6.00			6.00			6.00		
		Social Worker II	1.00											
		Social Worker III	0.50			2.00			2.00			2.00		

County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary *

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		Staff Analyst	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	66.50	6.00		68.00	7.00		68.00	7.00		68.00	7.00	
	6534	Pub Dfndr-Realignment												
		Dep Public Defender IV	2.00			2.00			2.00			2.00		
		Legal Secretary	1.00			1.00			1.00			1.00		
		Paralegal	1.00			1.00			1.00			1.00		
		Social Worker III	0.50											
		DIVISION TOTAL	4.50	0.00		4.00	0.00		4.00	0.00		4.00	0.00	
6540	6541	PUBLIC DEFENDER - ALT DEFENDER												
		Chief Deputy Public Defender	1.00			1.00			1.00			1.00		
		Dep Public Defender IV	11.00	1.00	06/30/2020	11.00	1.00	12/31/2020	11.00	1.00	12/31/2020	11.00	1.00	12/31/2020
		Dep Public Defender V	2.00			2.00			2.00			2.00		
		Legal Secretary	3.50			2.50			2.50			2.50		
		Legal Secretary (Senior)				1.00			1.00			1.00		
		Office Assistant II	1.00	1.00	06/30/2020	1.00	1.00	06/30/2021	1.00	1.00	06/30/2021	1.00	1.00	06/30/2021
		Office Supervisor	1.00			1.00			1.00			1.00		
		Paralegal	0.50			0.50			0.50			0.50		
		Process Server	1.00			1.00			1.00			1.00		
		Public Defender Investigator	2.00			2.00			2.00			2.00		
		Social Worker II	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	24.00	2.00		24.00	2.00		24.00	2.00		24.00	2.00	
		DEPARTMENT TOTAL	95.00	8.00		96.00	9.00		96.00	9.00		96.00	9.00	
1450	1451	RES MGMT - DELTA WATER ACT DIV												
		Water & Nat Resources Prog Mgr	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	1.00	0.00		1.00	0.00		1.00	0.00		1.00	0.00	
		DEPARTMENT TOTAL	1.00	0.00		1.00	0.00		1.00	0.00		1.00	0.00	
3010		RES MGMT-PUBLIC WORKS												
	3015	RMPW-Engineering Svcs												
		Civil Engineer	2.00			2.00			2.00			2.00		
		Civil Engineer (Entry)												
		Civil Engineer (Senior)	3.00			3.00			3.00			3.00		
		County Surveyor	1.00			1.00			1.00			1.00		
		Engineer Assistant	1.00			1.00			1.00			1.00		
		Engineering Manager	1.00			1.00			1.00			1.00		
		Engineering Services Supv	1.00			1.00			1.00			1.00		
		Engineering Technician	6.00			6.00			6.00			6.00		
		Engineering Technician (Senior)	5.00			5.00			5.00			5.00		
		Survey Party Chief	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	21.00	0.00		21.00	0.00		21.00	0.00		21.00	0.00	
	3016	RMPW-Operation Road Svcs												
		Office Coordinator	1.00			1.00			1.00			1.00		
		Public Works Maint Wkr (Senior)	10.00			10.00			10.00			10.00		
		Public Works Maintenance Supv	5.00			5.00			5.00			5.00		
		Public Works Maintenance Wkr	28.00			28.00			28.00			28.00		
		Public Works Operations Mgr	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	45.00	0.00		45.00	0.00		45.00	0.00		45.00	0.00	
	3017	RMPW-Admin Svcs												
		Accountant	1.00			1.00			1.00			1.00		
		Accounting Technician	1.00			1.00			1.00			1.00		
		Admin Services Manager	1.00			1.00			1.00			1.00		
		Clerical Operations Supv	1.00			1.00			1.00			1.00		
		Office Assistant III	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	5.00	0.00		5.00	0.00		5.00	0.00		5.00	0.00	
		DEPARTMENT TOTAL	71.00	0.00		71.00	0.00		71.00	0.00		71.00	0.00	
2910		RESOURCE MANAGEMENT												
	2911	Res Mgmt - Direct												
		Accounting Technician	1.00			1.00			1.00			1.00		
		Asst Director Resources Mgmt	1.00			1.00			1.00			1.00		
		Director of Resources Mgmt	1.00			1.00			1.00			1.00		
		Office Assistant II	3.00			3.00			3.00			3.00		
		Office Assistant III	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	7.00	0.00		7.00	0.00		7.00	0.00		7.00	0.00	
	2912	Res Mgmt - Lan Use Adm												
		Administrative Secretary	1.00			1.00			1.00			1.00		
		Planner (Principal)	2.00			2.00			2.00			2.00		
		Planner (Senior)	2.00			2.00			2.00			2.00		
		Planner Associate	1.00			1.00			1.00			1.00		
		Planning Program Manager	1.00			1.00			1.00			1.00		
		Planning Technician	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	8.00	0.00		8.00	0.00		8.00	0.00		9.00	0.00	

County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary *

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
	2913	Res Mgmt - Int Wast Mgmt Plng Planner (Senior)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	1.00	0.00		1.00	0.00		1.00	0.00		1.00	0.00	
	2916	Res Mgmt - Building Inspection												
		Building Inspector (Senior)	1.00			1.00			1.00			1.00		
		Building Inspector II	2.00			2.00			2.00			2.00		
		Building Official	1.00			1.00			1.00			1.00		
		Building Permits Technician II	1.00			1.00			1.00			1.00		
		Civil Engineer - Plan Check	1.00			1.00			1.00			1.00		
		Code Compliance Officer	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	8.00	0.00		8.00	0.00		8.00	0.00		8.00	0.00	
	2917	Res Mgmt - Health Svcs												
		Accounting Clerk II	1.00			1.00			1.00			1.00		
		Civil Engineer - Environmental										1.00		
		Environmental Health Mgr	1.00			1.00			1.00			1.00		
		Environmental Hlth Assistant	1.00			1.00			1.00			0.00		
		Environmental Hlth Spec (Jrn)	5.00			5.00			5.00			5.00		
		Environmental Hlth Spec (Journ)	8.00			8.00			8.00			9.00		
		Environmental Hlth Supv	2.00			2.00			2.00			2.00		
		Geologist	1.00			1.00			1.00			1.00		
		Hydro-Geological Analyst	1.00			1.00			1.00			0.00		
		DIVISION TOTAL	20.00	0.00		20.00	0.00		20.00	0.00		20.00	0.00	
	2918	Res Mgmt - Comp Haz Mat Insp												
		Hazardous Material Spec (Spvng)	1.00			1.00			1.00			1.00		
		Hazardous Materials Spec (Sr)	6.00			6.00			6.00			6.00		
		DIVISION TOTAL	7.00	0.00		7.00	0.00		7.00	0.00		7.00	0.00	
7000	RES MGMT-PARKS & REC													
		Park Ranger	2.00			2.00			2.00			2.00		
		Park Ranger Assistant	3.00			3.00			3.00			3.00		
		Park Ranger Supervisor	1.00			1.00			1.00			1.00		
		Parks Services Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	7.00	0.00		7.00	0.00		7.00	0.00		7.00	0.00	
DEPARTMENT TOTAL			58.00	0.00		58.00	0.00		58.00	0.00		59.00	0.00	
6550	SHERIFF'S OFFICE DEPT													
	2850	Sheriff-Animal Care Svcs												
		Animal Care Manager	1.00			1.00			1.00			1.00		
		Animal Care Outreach & Vol Coord	1.00			1.00			1.00			1.00		
		Animal Care Specialist	9.00	1.00	06/30/2020	9.00	1.00	06/30/2021	9.00	1.00	06/30/2021	9.00	1.00	06/30/2021
		Animal Care Specialist (Lead)	1.00			1.00			1.00			1.00		
		Animal Care Supv & Vet Tech	1.00			1.00			1.00			1.00		
		Animal Control Officer	5.00			5.00			5.00			5.00		
		Animal Control Officer (Sr)	1.00			1.00			1.00			1.00		
		Clerical Operations Supv	1.00			1.00			1.00			1.00		
		Custody Lieutenant												
		Office Assistant II	3.00			3.00			3.00			3.00		
		Sergeant-Sheriff	1.00											
		Veterinary Technician (Reg)	3.00			3.00			3.00			3.00		
		DIVISION TOTAL	27.00	1.00		26.00	1.00		26.00	1.00		26.00	1.00	
	4050	Sheriff - Special Revenue Fund												
		Dep Sheriff	2.00			2.00			2.00			2.00		
		DIVISION TOTAL	2.00	0.00		2.00	0.00		2.00	0.00		2.00	0.00	
	6551	Sheriff-Support Services Div												
		Accountant	2.00			2.00			2.00			2.00		
		Accounting Supervisor	1.00			1.00			1.00			1.00		
		Accounting Technician	6.00			6.00			6.00			6.00		
		Admin Services Manager	1.00			1.00			1.00			1.00		
		Administrative Secretary	2.00			2.00			2.00			2.00		
		Administrative Secretary (C)	1.00			1.00			1.00			1.00		
		Captain - Sheriff	2.00			1.00			1.00			1.00		
		Clerical Operations Manager - TBD	1.00											
		Clerical Operations Supv	1.00			1.00			1.00			1.00		
		Correctional Officer	1.00			1.00			1.00			1.00		
		Custody Sergeant				1.00			1.00			1.00		
		Dep Sheriff	8.00			7.00			7.00			7.00		
		Director of Admin Services	1.00			1.00			1.00			1.00		
		Evidence Technician	2.00			2.00			2.00			2.00		
		Health Services Manager	1.00			1.00			1.00			1.00		
		Identification Bureau Spvsvr	1.00			1.00			1.00			1.00		
		Latent Fingerprint Examiner	2.00			2.00			2.00			2.00		
		Legal Procedures Clerk	14.00			14.00			14.00			14.00		
		Legal Procedures Clerk (Senior)	3.00			3.00			3.00			3.00		
		Lieutenant-Sheriff	1.00			2.00			2.00			2.00		

County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary *

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
		Nursing Manager												
		Office Assistant II	6.00			5.00			5.00			5.00		
		Office Assistant III	2.00			2.00			2.00			2.00		
		Office Supervisor	2.00			2.00			2.00			2.00		
		Project Manager				1.00			1.00			1.00		
		Sergeant-Sheriff	2.00			4.00			4.00			4.00		
		Sheriff's Security Officer	2.00			2.00			2.00			2.00		
		Sheriff/Coroner/Pub Admin (E)	1.00			1.00			1.00			1.00		
		Sheriff's Forens & Rcrds Svcs Mgr	1.00			1.00			1.00			1.00		
		Staff Analyst	2.00			2.00			2.00			2.00		
		Staff Analyst (Senior)	1.00			1.00			1.00			1.00		
		Undersheriff	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	71.00	0.00		72.00	0.00		72.00	0.00		72.00	0.00	
	6552	Sheriff-Operations Div												
		Captain-Sheriff	1.00			2.00			2.00			2.00		
		Coordinator-Progrms/Emerg Svcs	1.00			1.00			1.00			1.00		
		Coroner Forensic Technician	1.00			1.00			1.00			1.00		
		Correctional Officer	246.00			246.00			246.00			246.00		
		Courier	1.00			1.00			1.00			1.00		
		Custody Lieutenant	4.00			4.00			4.00			4.00		
		Custody Sergeant	29.00	1.00	06/30/2020	28.00	1.00	06/30/2021	28.00	1.00	06/30/2021	28.00	1.00	06/30/2021
		Dep Sheriff	95.00			91.00			91.00			91.00		
		Dispatch Center Manager	1.00			1.00			1.00			1.00		
		Emergency Services Manager	1.00			1.00			1.00			1.00		
		Emergency Services Technician	1.00			1.00			1.00			1.00		
		Food Service Coordinator	1.00			1.00			1.00			1.00		
		Inmate Pgm & Svs Mgr												
		Laundry Coordinator	1.00			1.00			1.00			1.00		
		Lieutenant-Sheriff	6.00			4.00			4.00			4.00		
		Mental Health Clinician (Lic)	1.00	1.00	06/30/2020	1.00	1.00	09/30/2020	1.00	1.00	09/30/2020	1.00	1.00	09/30/2020
		Mental Health Specialist (Lic)				1.00	1.00	06/30/2021	1.00	1.00	06/30/2021	1.00	1.00	06/30/2021
		Office Aide	1.00			1.00			1.00			1.00		
		Office Assistant II	4.00			4.00			4.00			4.00		
		Office Assistant III	3.00			3.00			3.00			3.00		
		Office Supervisor	1.00			1.00			1.00			1.00		
					06/30/2020	0.00		06/30/2021	0.00		06/30/2021	0.00		06/30/2021
		Public Safety Dispatcher (Sr)	14.00	2.00	06/30/2020	14.00	2.00		14.00	2.00		16.00	0.00	
		Public Safety Dispatcher Tech	1.00			1.00			1.00			1.00		
		Public Safety Dispatchr (Spvsg)	4.00			4.00			4.00			4.00		
		Sergeant-Sheriff	16.00			13.00			13.00			13.00		
		Sherff Crim Just Prog Svcs Mgr	1.00			1.00			1.00			1.00		
		Sheriff's Security Officer*	25.00			22.00			22.00			22.00		
		Sheriff's Security Officer (Sr)				3.00			3.00			3.00		
		Sheriff's Services Technician	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	461.00	4.00		453.00	5.00		453.00	5.00		455.00	3.00	
		<i>*includes 3.0 FTE deletions, date to be determined</i>												
	6553	Sheriff - Field Operations Div												
		Deputy Sheriff				15.00			15.00			15.00		
		Lieutenant-sheriff				2.00			2.00			2.00		
		Sergeant-Sheriff				4.00			4.00			4.00		
		DIVISION TOTAL	0.00	0.00		21.00	0.00		21.00	0.00		21.00	0.00	
		DEPARTMENT TOTAL	561.00	5.00		574.00	6.00		574.00	6.00		576.00	4.00	
1300		TREASURER-TAX COLLECTOR-CO CLK												
	1311	TTCCC - Tax Collector												
		Accounting Clerk II	3.00	1.00	06/30/2021	3.00	1.00	06/30/2023	3.00	1.00	06/30/2023	3.00	1.00	06/30/2023
		Accounting Clerk III	2.00			2.00			2.00			2.00		
		Accounting Technician	1.00			1.00			1.00			1.00		
		Asst Treasurer-Tax Col-Co Clk	1.00			1.00			1.00			1.00		
		Collections Officer	1.00			1.00			1.00			1.00		
		Office Assistant II												
		Office Coordinator	1.00			1.00			1.00			1.00		
		Tax Collections Manager	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	10.00	1.00		10.00	1.00		10.00	1.00		10.00	1.00	
	1312	TTCCC - County Clerk												
		Accounting Clerk II	1.00			1.00			1.00			1.00		
		Accounting Supervisor	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	2.00	0.00		2.00	0.00		2.00	0.00		2.00	0.00	
1350		TTCCC-TREASURER'S DEPT												
		Accounting Clerk II	1.00			1.00			1.00			1.00		
		Accounting Technician	1.00			1.00			1.00			1.00		
		Treasurer/Tax Col/Co Clk (E)	1.00			1.00			1.00			1.00		
		DIVISION TOTAL	3.00	0.00		3.00	0.00		3.00	0.00		3.00	0.00	
		DEPARTMENT TOTAL	15.00	1.00		15.00	1.00		15.00	1.00		15.00	1.00	

**County of Solano
FY2020/21 Recommended Budget
Position Allocation Report Summary ***

Dept.	Div.	Position Title	FY2019/20 ADOPTED BUDGET			FY2020/21 PRELIMINARY RECOMMENDED BUDGET As Of 06/12/20			FY2020/21 ADJUSTED THROUGH 8/26/2020			FY2020/21 ADOPTED BUDGET As of 8/27/20		
			FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date	FTE	LT	LT Exp Date
5800		VETERANS SERVICES												
		Director of Veterans Services	1.00			1.00			1.00			1.00		
		Office Coordinator	1.00			1.00			1.00			1.00		
		Veterans' Benefits Counselor	4.00	1.00	06/30/2020	4.00	1.00	06/30/2021	4.00	1.00	06/30/2021	4.00	1.00	06/30/2021
		DIVISION TOTAL	6.00	1.00		6.00	1.00		6.00	1.00		6.00	1.00	
		DEPARTMENT TOTAL	6.00	1.00		6.00	1.00		6.00	1.00		6.00	1.00	
		LIMITED TERM TOTAL:	55.00			77.00			77.00			73.00		
		REGULAR FULL & PART TIME TOTAL:	3,028.40			3,055.58			3,056.58			3,057.58		
		COUNTY TOTAL ALLOCATION:	3,083.40			3,132.58			3,133.58			3,130.58		

* Some allocated positions have future add/delete effective dates within the fiscal year.

Note: Some positions may have moved between departmental divisions resulting in a net change of zero within the department.

CAPITAL PROJECTS
Accumulated Capital Outlay
Summary of Project Timelines
as of September 22, 2020

On June 25, 2020 the Board approved Capital Projects required to be effective July 1, 2020 in order to ensure funding was in place and construction timelines were not impacted on recommended Capital Projects in FY2020/21. At that time the Board was asked to postpone approval on Capital Projects which did not have an immediate need for Board action based on proposed construction timelines. The projects which were recommended for spending approval on 10/1/20 are reflected below with any necessary modifications and are now recommended for Board Approval in connection with the Budget Hearing on September 22, 2020.

NEW PROJECTS in FY2020/21 - TIMELINE ESTIMATES

FY2020/21				Status				Comments	CAO Recommendation for Spending Approval
Priority	Budget Unit	Project Name	Recommended Budget	Funding Source	Bid Date**	Award Date			
1	1677	CFIP 20-21 - JDF (Bldg. A) Interior Repainting	\$240,000	Capital Renewal Reserve FUND	1/15/2021	4/15/2021			10/1/20
1	1675	CFIP 20-21 - JDF (Bldg. C) Shower Updates	\$610,000	Accumulated Capital Outlay	4/15/2021	7/15/2021			10/1/20
1	1722	CFIP 20-21 -CAC-CEC-Pkg Security Cameras Updates	\$1,400,000	Capital Renewal Reserve FUND	1/15/2021	6/15/2021			10/1/20
1	1688	CFIP 20-21 -Sheriff's Office Forensic Lab Upgrades	\$85,000	Criminal Justice T. Construction Fund	1/15/2021	4/15/2021			10/1/20
1	1798	CFIP 20-21 -H&SS Public Reception Updates	\$975,000	Accumulated Capital Outlay	1/15/2021	4/15/2021			10/1/20
1	1705	CFIP 20-21 H&SS HQ Security Cameras	\$585,000	Capital Renewal Reserve FUND	1/15/2021	4/15/2021			10/1/20
2	1685	CFIP 20-21 -Claybank Air Handling Unit Replacement and Duct Repair	\$1,960,000	Capital Renewal Reserve Fund	4/15/2021	7/15/2021			10/1/20
2	1729	CFIP 20-21 -Fleet Heavy Roofing Replacement	\$140,000	Road Fund	4/15/2021	7/15/2021			10/1/20
2	1748	CFIP 21-22 - 510/512 Clay St Ext Repainting	\$110,000	Capital Renewal Reserve Fund	5/1/2021	5/30/2021			10/1/20
1	1665	DCSS Relocation -5th Floor CAC	\$839,000	Rebudget and Capital Renewal Reserve Fund	2/15/2020	3/15/2020	Additional Funding for previously approved project		10/1/20
1	1672	Miscellaneous Project	\$75,000	Accumulated Capital Outlay	N/A	N/A	Emergency projects		10/1/20
1	1740	Claybank Security Fencing	\$300,000	Criminal Justice Construction Fund	8/15/2020	11/15/2020	Additional Funding for previously approved project		10/1/20
1	1791	Justice Campus Asset Protection	\$2,000,000	Capital Renewal Reserve Fund	6/15/2020	7/15/2020	Additional Funding for previously approved project		10/1/20
Sub - Total			\$9,319,000						
Additional - Included in the Supplemental Budget									
1	1701	Other Project Management	\$1,000,000	Accumulated Capital Outlay	TBD	TBD	Various unforeseen and emergency projects		10/1/20
1	1977	Property and Land Acquisition	\$684,488	Accumulated Capital Outlay	N/A	N/A	Land Purchase at 3373 Sackett Lane Winters, CA		10/1/20
1	6316	Library Back Up Generator ⁽¹⁾	\$3,900,000	Library Fund Balance	TBD	TBD	Back Up Generator for County Library		10/1/20
Sub - Total			\$5,584,488						
TOTAL			\$14,903,488						
<p style="text-align: right;">**Approx. targets; for Professional Services, indicates time frame for proposal negotiation and ASA issuance</p>									

Note: Bid and award dates are not yet final; approximate dates are offered given the resources and priorities

⁽¹⁾ Library Project - Managed by General Services

CAPITAL PROJECTS
Public Works - Capital Projects
Summary of Project Timelines
as of September 22, 2020

NEW PROJECTS IN FY2020/21 - TIMELINE ESTIMATES

Status									CAO Recommendation for Spending Approval
Priority	Budget Unit	Project Name	FY2020/21 Recommended Budget	Funding Source	Bid Date**	Award Date	Comments		
3	3023	Overlay 2021	\$1,500,000	Road Fund / Gas Tax	Jan-21	Feb-21	Professional Services	10/1/20	
3	3023	Farm to Market Phase 3 - Abernathy Road	\$1,200,000	Road Fund / Gas Tax	Feb-21	Mar-21	Federal Reimbursement of 89%	10/1/20	
3	3023	Farm to Market Phase 3 - Mankas Corner Rd	\$360,000	Road Fund / Gas Tax	Feb-21	Mar-21	Federal Reimbursement of 89%	10/1/20	
3	3023	Farm to Market Phase 3 - Rockville Road	\$453,000	Road Fund / Gas Tax	Feb-21	Mar-21	Federal Reimbursement of 89%, Green Valley Zone of Benefit 11%	10/1/20	
3	3023	Farm to Market Phase 3 - Suisun Valley Rd	\$1,284,000	Road Fund / Gas Tax	Feb-21	Mar-21	Federal Reimbursement of 89%	10/1/20	
TOTAL			\$4,797,000						
The following Projects are in the Recommended Budget but are now being recommended for deletion in FY20/21									
3	3023	Cantelow Culvert Replacement	\$1,200,000	Road Fund / Gas Tax	N/A	N/A			
3	3023	Liberty Island Road	\$1,500,000	Road Fund / Gas Tax	N/A	N/A			
3	3023	Stevenson Road Bridge	\$1,500,000	Road Fund / Gas Tax	N/A	N/A			
TOTAL			\$4,200,000						

**Approx. targets; for Professional Services, indicates time frame for proposal negotiation and ASA issuance

Note: Bid and award dates are not yet final; approximate dates are offered given the resources and priorities

FY2020/21 Fixed Asset List Recommended For Approval September 22, 2020

The following fixed assets are reflected in the FY2020/21 Recommended Budget and require Board of Supervisors approval on September 22, 2020.

						Recommended for Approval on September 22, 2020	Fixed Asset Description	Funding Source for Purchase	Justification
Fund	Dept	Key	Key Desc	Subobject	Obj Desc				
Included in the FY2020/21 Preliminary Recommended Budget - Spending approval recommended September 22, 2020.									
001	1117	1658	GROUND MAINTENANCE	0004303	EQUIPMENT	\$ 71,504	\$25,906 - Tractor \$45,598 - Diesel 48" Walker Mowers	A87 - Countywide Cost Plan	Tractor - existing is beyond 20 years life cycle - (1973 service date) Diesel 48" Walker Mowers - The equipment is beyond useful life and has high repair costs and long lead time for parts.
001	2850	2851	ANIMAL CARE SERVICES	0004303	EQUIPMENT	\$ 60,000	\$45,000 - X-ray system \$15,000 - Generator	X-ray - Donation Revenue Generator - Contracts with cities	X-ray - To better diagnose animal ailments Generator - To enable shelter operations to continue during power outages.
001	1117	1657	UTILITIES	0004303	EQUIPMENT	\$ 7,588	Milling Machine	A87 - Countywide Cost Plan	Mill - milling machine necessary to mill flat surfaces and to drill, cut, and bore gears. Most of the gearing and engine components are removed and sent out to be manufactured by third party contractors causing long lead times and downtime for equipment. In some cases reduces power production from the cogen plant.
004	6300	6316	TECHNICAL SERVICES	0004304	COMPUTER EQUIPMENT	\$ 30,000	Windows Server Replacement - Rebudget from FY2019/20	Fund Balance	Re-Budget; end of life
034	3100	3100	FLEET MANAGEMENT	0004303	EQUIPMENT	\$ 22,500	Heavy Duty tire machine and Heavy Duty Jack/stands	ISF - User Fees	Needed to carry out basic and complex functions of the department.
034	3100	3100	FLEET MANAGEMENT	0004301	EQUIPMENT-VEHICLES	\$ 229,336	35 Fleet vehicles	ISF - User Fees	5 vehicles department owned and funded vehicles; 1 outside agency contract vehicle and the remaining for Fleet operations
101	3010	3016	OPERATION ROAD SERVICES	0004302	EQUIPMENT-CONSTRUCTION	\$ 525,000	Milling machine	Gas Tax	Needed to remove aging asphalt and concrete pavement
101	3010	3016	OPERATION ROAD SERVICES	0004302	EQUIPMENT-CONSTRUCTION	\$ 90,000	Transport trailer	Gas Tax	Necessary to transport heavy equipment
101	3010	3016	OPERATION ROAD SERVICES	0004302	EQUIPMENT-CONSTRUCTION	\$ 135,000	Transport truck	Gas Tax	Transport truck to move heavy equipment
101	3010	3016	OPERATION ROAD SERVICES	0004302	EQUIPMENT-CONSTRUCTION	\$ 140,000	Aerial bucket truck	Gas Tax	Truck necessary for tree trimming
101	3010	3016	OPERATION ROAD SERVICES	0004302	EQUIPMENT-CONSTRUCTION	\$ 40,000	Rotary eraser attachment	Gas Tax	Tool needed to remove thermo plastic striping
101	3010	3016	OPERATION ROAD SERVICES	0004302	EQUIPMENT-CONSTRUCTION	\$ 20,000	Dump trailer	Gas Tax	Needed to haul large quantities of solid waste
101	3010	3016	OPERATION ROAD SERVICES	0004302	EQUIPMENT-CONSTRUCTION	\$ 60,000	5 Porta Potty's and trailers	Gas Tax	For operations crews use in the field
101	3010	3016	OPERATION ROAD SERVICES	0004302	EQUIPMENT-CONSTRUCTION	\$ 8,000	Herbicide tank sprayer	Gas Tax	Needed for herbicide application
101	3010	3023	ENGINEERING DESIGN & CONST	0004101	LAND	\$ 176,000	Right of Way for various streets	Gas Tax	Right of Way
256	2538	2589	2019 UASI	0004303	EQUIPMENT	\$ 63,942	DNA/RNA extraction instrument	UASI grant	To replace obsolete equipment for the Napa-Solano-Yolo-Marin County Public Health Laboratory.
326	4052	4052	VEHICLE THEFT INVES/RECOVERY	0004303	EQUIPMENT	\$ 15,000	Vehicle tagging system	Add-on vehicle registration fees	Tag and locate fleeing vehicles of interest
370	1870	1884	RADIO SERVICES	0004305	COMMUNICATION EQUIPMENT	\$ 65,000	Public Safety Radio System Infrastructure Equipment	ISF - User Fees	Support Radio Interoperability
370	1870	1871	CDP ADMINISTRATION COSTS	0004304	COMPUTER EQUIPMENT	\$ 85,000	Cisco Infrastructure Refresh	ISF - User Fees	Infrastructure is old and near end of life
370	1870	1871	CDP ADMINISTRATION COSTS	0004305	COMPUTER EQUIPMENT	\$ 200,000	Servers Infrastructure Upgrade/Refresh	ISF - User Fees	Infrastructure is old and near end of life
370	1870	1871	CDP ADMINISTRATION COSTS	0004306	COMPUTER EQUIPMENT	\$ 150,000	VM Hardware (Hyperflex Node) Req'd for Add'l Virtual Servers (ESX)	ISF - User Fees	HX Infrastructure is low at capacity
370	1870	1871	CDP ADMINISTRATION COSTS	0004307	COMPUTER EQUIPMENT	\$ 500,000	Data Center and Network Infrastructure Refresh	ISF - User Fees	Infrastructure is old and near end of life
370	1870	1871	CDP ADMINISTRATION COSTS	0004308	COMPUTER EQUIPMENT	\$ 50,000	BlueCoat Reverse Proxy	ISF - User Fees	Old and near end of life - effects teleworking
900	6550	6580	PATROL	0004305	COMMUNICATION EQUIPMENT	\$ 71,000	10 refresher portable radios and 10 refresher car radios (see below)	AB109 SLESF	Refresh only
900	6550	6570	CIVIL	0004305	COMMUNICATION EQUIPMENT	\$ 58,972	10 refresher portable radios and 10 refresher car radios (see below)	Civil processing fees	Refresh only

Recommended for Approval on September 22, 2020									
Fund	Dept	Key	Key Desc	Subobject	Obj Desc	Fixed Asset Description	Funding Source for Purchase	Justification	
900	6550	6564	TECHNICAL SERVICES	0004304	COMPUTER EQUIPMENT	\$ 64,000	Replacement server to store security video from Stanton	General Fund	Refresh only
900	6500	6507	BUREAU OF FORENSIC SERVICES	0004303	EQUIPMENT	\$ 26,012	Raman Spectrometer for the Forensic Lab	Coverdell grant	Provides improved testing capabilities
900	6550	6585	PROPERTY ID	0004303	EQUIPMENT	\$ 23,815	Handscope laser for investigating and processing crime scenes	General Fund	Current equipment old, requires 2 staff to operate
900	6550	6590	CLAYBANK DETENTION FACILITY	0004303	EQUIPMENT	\$ 8,190	Replacement battery-powered floor scrubber	General Fund	Current equipment old
900	6550	6597	JUSTICE CENTER DETENTION FAC	0004303	EQUIPMENT	\$ 8,190	Replacement battery-powered floor scrubber	General Fund	Current equipment old
900	6550	6572	RECORDS/WARRANTS	0004303	EQUIPMENT	\$ 7,500	Microfilm scanner to digitize microfiche records	General Fund	Free up space, maintain quality of old records
902	7880	7587	DENTAL SERVICES	0004304	COMPUTER EQUIPMENT	\$ 19,000	PH Lab refrigerator and microscope parts.	Regional MOU for the PH Laboratory	Needed for lab operations.
902	7880	7807	PUBLIC HEALTH LABORATORY	0004303	EQUIPMENT	\$ 18,000	Dexis Dental x-ray equipment for Fairfield Dental.	FQHC funds	Improved dental health service.
Total						\$ 3,048,549			

Included in the FY2020/21 Supplemental Budget Adjustment

001	1200	1211	GENERAL ACCOUNTING	0004303	EQUIPMENT	\$ 7,000	High Speed Scanner - still working on final approval	General Fund	12 year old scanner needs to be replaced - end of useful life
900	6550	6564	TECHNICAL SERVICES	0004303	EQUIPMENT	\$ 277,200	Claybank Safety Control	General Fund	To replace outdated control system
900	6550	6590	CLAYBANK DETENTION FACILITY	0004303	EQUIPMENT	\$ 38,646	Shield Electroclaves	CARES Act	Sanitize mobile devices
902	7680	7536	SIB-MANAGEMENT	0004303	EQUIPMENT	\$ 8,500	Mail sorter machine	E&ES allocations, primarily CalFresh, CalWorks, and Medi-Cal	Current machine is broken and repair would be more costly.
902	7680	7652	ADMINISTRATIVE - ELIGIBILITY	0004304	COMPUTER EQUIPMENT	\$ 64,200	5 Compass Pilot Self-Scan Kiosks	E&ES allocations, primarily CalFresh, CalWorks, and Medi-Cal	Creates efficiencies as enables clients to self-scan documents required to be submitted.
902	7880	7816	BIOTERRORISM	0004304	COMPUTER EQUIPMENT	\$ 65,000	Testing Equipment	COVID Emergency Response Grant	To improve testing capabilities.
034	3100	3100	FLEET MANAGEMENT	0004301	EQUIPMENT-VEHICLES	\$ 31,000	2 Vehicles	\$6,000 - Sheriff; \$25,000 - Resource Management	Sheriff - purchase of used Custody K9 vehicle Resource Management - vehicle purchase for Environmental Health Division
Total						\$ 491,546			

Total FY2020/21 Recommended Fixed Assets - September 22, 2020 **\$ 3,540,095**

Note: The following Fixed Assets were originally included in the FY2020/21 Preliminary Recommended Budget. After further evaluation these Fixed Assets have been eliminated from the FY2020/21 Recommended Budget.

016	7000	7001	PARK ADMIN DIVISION	0004303	EQUIPMENT	\$ 38,000	Tractor	Park's Fund Balance	No longer needed
900	6650	6675	ADULT - DAY REPORTING CENTER	0004201	BUILDINGS AND IMPROVEMENTS	\$ 112,500	Camera	AB109	No longer needed
902	7880	7842	WOMEN, INFANTS & CHILDREN	0004201	BUILDINGS AND IMPROVEMENTS	\$ 47,100	Remodel of front desk, including plexi-glass window at reception window.	WIC funds	No longer needed

CARES Act Funding Summary

Solano County FY2020/21 Supplemental Recommended Budget

Overview:

The Coronavirus Aid, Relief, and Economic Security (CARES) Act is the federal economic relief package approved to aid in responding to the public health and economic impacts of Coronavirus Disease 2019 (COVID-19). The CARES Act appropriated \$150 Billion to be used by specific state & local governments in response costs to COVID-19 from March 1, 2020 to December 30, 2020. The CARES Act was signed into law on March 27, 2020. On June 29, 2020 Governor Newsom signed the State's 2020/21 Budget which formalized an allocation of CARES Act funding to each County and City. Solano County's allocation is \$45 million.

Access and receipt of CARES Act funding allocation requires that the County adhere to both federal and State guidelines. The guidelines include a requirement that CARES Act expenditures must be incurred between March 1, 2020 and December 30, 2020 and be due to the Public Health emergency with respect to COVID-19. CARES Act funds not spent by the County will need to be returned to the State. The window of time to plan and spend the CARES Act allocation is currently 10 months, although the COVID-19 impacts may be longer. The federal and State agencies administering the funding are establishing reporting requirements to ensure funds are allocated and spent in-line with the guidelines.

County Departments identified initial eligible costs under the CARES Act eligibility criteria for March 1, 2020 and June 30, 2020 and prepared estimates for July to December 2020 for COVID-19 medical response costs.

On August 11, 2020 the County Administrator provided a series of recommendations to the Board with a proposed CARES Act Expenditure Plan, allocating the \$45 million in funding. The Board approved delegated authority on CARES Act funding to the County Administrator and provided feedback. On August 25, 2020 the Board received and approved the revised CARES Act Expenditure Plan allocating the Solano County CARES Act funding. County Departments have reflected necessary appropriations for CARES Act funds in the FY2020/21 Supplemental Adjustments to Departmental Budgets. See details in the Supplemental Departmental Narratives in Attachment C to the Supplemental Recommended Budget Document.

Background:

The CARES Act, signed into law on March 27, 2020, included \$150 Billion in Coronavirus Relief Fund (CRF) allocations for State, Local, and Tribal governments. While the County of Solano fell under the population threshold of 500,000 population to receive a direct allocation from the federally approved and funded CRF, the California State Budget included a proposal to share \$1.3 Billion of the State's CRF allocation with all counties and cities.

On June 29, 2020, Governor Gavin Newsom signed the 2020/21 Budget, which made formal the allocation of \$45 million in CRF funds to the County of Solano for purposes consistent with the guidance provided by the U.S. Department of the Treasury.

In addition to the County's allocation of CARES Act funds, the State allocations of pass-through CARES Act funding to local jurisdictions include Benicia (\$335,553); Dixon (\$246,597); Fairfield (\$1.44million); Rio Vista (\$123,311); Suisun City (\$359,536); Vacaville (\$1.22million); Vallejo (\$1.47million). Also included in the CARES Act Funding was a federal allocation to HUD to be distributed to HUD Entitlement Jurisdictions throughout the Country as an additional related allocation via the Community Development Block Grant program for COVID-19 response. Locally, this included several cities who are HUD/CDBG entitlement cities -- Fairfield (\$507,084); Vacaville (\$297,029); and Vallejo (\$618,244). The cities of Benicia, Dixon, Rio Vista and Suisun City and the County of Solano are not HUD entitlement agencies. Allocation of CARES Act funding also included funding allocations to other types of public entities (e.g., transit agencies, hospitals, workforce agencies and schools).

CARES Act Expenditure Guidelines:

The CARES funding comes with several federal restrictions that must be met to be an allowable expenditure. In summary the CARES Act provides that payments from the fund may only be used to cover costs that:

- Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government;

CARES Act Funding Summary

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- Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020. It is important to note that encumbered and/or awards are considered an expense only if the scope of services has been completely satisfied by December 30, 2020;
- Expenditures comply with 2 CFR 200 and are subject to Single Audit; and
- Funds cannot be used to supplant costs funded by other sources (i.e. State/Federal grants).

The acceptance of CARES funding includes additional State restrictions in order to receive the funding:

- Adhere to federal guidance and the state's stay-at-home requirements and other health requirements as directed in gubernatorial Executive Order N-33-20, any subsequent Executive Orders or statutes, and all California Department of Public Health orders, directives, and guidance in response to the COVID-19 emergency.
- Use the funds in accordance with all applicable provisions of subdivision (d) of Control Section 11.90 of the Budget Act of 2020.
- Report on expenditures and summarize regional collaboration and non-duplication of efforts within the region by September 1, 2020 and return any funds that are unspent by October 30, 2020 (unless extended by the Department of Finance based on reported expenditures to date) and repay the state for any cost disallowed after federal review.
- Retain records to support reported COVID-19 eligible expenditures and participate in audits as outlined by the federal government and State.

State Distribution of CARES Act funds to local agencies began the end of July, with the first distribution received on July 31, 2020. Per the State Budget the State will require that Counties certify each month that they are still maintaining compliance with state health orders, executive orders, and other guidance related to COVID-19 in order to receive each of these monthly allocations. In addition, the County is required to submit periodic expenditure reports to the State on CARES funding and should the County not demonstrate adequate expenses or a plan to expend all funds prior to December 30, 2020, the State reserves the right to withhold funds.

The full U.S. Department of the Treasury guidance and FAQs are available online here: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

RESOLUTION NO._____

**RESOLUTION OF THE SOLANO COUNTY BOARD
OF SUPERVISORS ADOPTING THE BUDGET FOR THE
COUNTY OF SOLANO FOR THE 2020/21 FISCAL YEAR**

WHEREAS, the Solano County Board of Supervisors held a public hearing for the discussion and consideration of the FY2020/21 Preliminary Recommended Budget; the public hearing on June 25, 2020 pursuant to notice given under section 29080 and the requirements of Sections 29081 through 29093 of the California Government Code; and

WHEREAS, the Board of Supervisors approved the FY2020/21 Preliminary Recommended Budget on June 25, 2020 and authorized County expenditures effective July 1, 2020 until adoption of a final budget for FY2020/21; and

WHEREAS, the Board of Supervisors, held public hearings for the discussion and consideration of the FY2020/21 Final Recommended Budget; the public hearings having commenced on September 22, 2020 and concluded on September __, 2020 pursuant to notice given under section 29080 and the requirements of Sections 29081 through 29093 of the California Government Code; and

WHEREAS, the Board of Supervisors met pursuant to such published notice and heard all taxpayers present regarding the matters aforesaid and considered, made and settled all revisions of, deductions from, and increases or additions to the Recommended Budget which it deems advisable; and

WHEREAS, the FY2020/21 Preliminary Recommended Budget document and the County Administrator's adjustments to the Preliminary Budget recommendations and the Supplemental Budget recommendations are in the possession of the Clerk of the Board of Supervisors of Solano County, and the public hearing on the Budget being now finally closed, and the meetings thereon finally concluded; and

WHEREAS, the Board of Supervisors is required to amend the Position Allocation List to allow for changes of positions authorized in the Budget.

NOW, THEREFORE, IT IS RESOLVED by the Solano County Board of Supervisors, that the Budget for FY2020/21 for the County of Solano as so modified, revised and settled in the amount of \$_____ is adopted, as the Budget for FY2020/21 for the County of Solano; the budget document presently consists of the FY2020/21 Preliminary Recommended Budget, Preliminary Budget adjustments, Supplemental Budget adjustments, the record for the June 25, 2020 and the September 22, 2020 Budget Hearings and summaries and decisions of the Solano County Board of Supervisors in making budget adjustments, all of which are on file with the Clerk of the Board of Supervisors.

IT IS FURTHER RESOLVED that the Auditor-Controller is authorized with the concurrence of the County Administrator to make necessary adjustments to balance the budget.

IT IS FURTHER RESOLVED that the attached Position Allocation List for FY2020/21 is approved and shall be included in the FY2020/21 Adopted Budget document.

Passed and adopted by the Solano County Board of Supervisors at its special meeting on September __, 2020 by the following votes:

AYES: **SUPERVISORS:** _____

NOES: **SUPERVISORS:** _____

EXCUSED: **SUPERVISORS:** _____

Erin Hannigan, Chairwoman
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

BY: _____
Jeanette Neiger, Chief Deputy Clerk