



**DEPARTMENT OF RESOURCE MANAGEMENT**  
**Planning Services Division**  
675 Texas Street, Suite 5500, Fairfield, CA 94533

(707) 784-6765 Phone  
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[www.solanocounty.com](http://www.solanocounty.com)

Bill Emlen, Director  
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## **MAJOR SUBDIVISION**

A Major Subdivision is generally any subdivision creating five (5) or more parcels for which a tentative and final map are required. Major Subdivisions are governed by Chapter 26 of the Solano County Code which complies with and supplements the State Subdivision Map Act. It is suggested that the applicant contact a land surveyor licensed to practice in the State of California as one will be required to do the field survey and to prepare the final map.

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### **THE APPLICATION PACKET INCLUDES THE FOLLOWING:**

- SUBMITTAL REQUIREMENTS
- APPLICATION FORM
- PROCESS INFORMATION
- CONTACT INFORMATION

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For assistance call (707) 784-6765 and ask for the Planner on Duty. Access the Solano County General Plan, Zoning Code, Subdivision Ordinance and property zoning information online at [www.solanocounty.com](http://www.solanocounty.com). Click on the Department of Resource Management then Planning Services.

## **SUBMITTAL REQUIREMENTS:**

- 1 copy of pre-application notes, if applicable.
- 1 copy of completed application form signed by applicant and owner.
- 1 copy of an Assessor's Parcel Map. Outline the subject site in red.

Available at the Assessor's Department located at the County Administration Center (2<sup>nd</sup> floor) or online via [www.solanocounty.com](http://www.solanocounty.com). Click on County's Assessor Recorder Department webpage.

- 3 copies of the Preliminary Title Report dated within 60 days of application.
- Proof of legal parcels

2 copies of a recorded deed conveying the parcel(s) as a separate legal lot(s) of record [including owner names, dates of transfer, and description of the lot(s)] dated prior to January 29, 1959.

### **Deeds must be clear and legible.**

**or**

2 copies of a subdivision map recorded after August 14, 1929 creating the parcel.

**or**

Other required documentation that has been approved by the Planning Division prior to the submittal of this application.

- 1 copy of each plan reduced to 8.5" x 11"
- 3 sets of photographs of the site and relation to surrounding areas. Minimum of 4 photos.
- Electronic copies of all materials above (pdf or jpeg) and AUTOCAD files for the proposed tentative map, in a CD.
- Filing Fee. Please consult the fee schedule or contact Planning Services at (707) 784-6765 for appropriate filing fees. Cash, ATM/Debit or check made payable to Solano County are accepted.
- 20 copies of the Tentative Subdivision Map full sized (18" x 26" max.) folded The Tentative Maps shall be clearly and legibly drawn on sheets 18 x 26 inches in size, using an engineer's scale in all cases (larger map sizes may be permitted where circumstances warrant it and this can be determined by a staff planner). A marginal line shall be drawn around each sheet leaving a blank margin of 1 inch. The scale shall be large enough to show all details clearly and enough sheets shall be used to accomplish this end. The particular number of sheets comprising the map shall be stated on each of the sheets, and its relation to each adjoining sheet shall be clearly shown.

## Major Subdivision Application Instructions

Page 3 of 6

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Each map shall contain all pertinent information as outlined in Sect. 26-62 of the Solano County Subdivision Ordinance, including but not limited to the following information (unless waived by the Department of Resource Management):

- The boundaries of the land proposed to be divided with dimensions and the net area exclusive of roads.
- Tract Number
- The boundaries of land proposed to be divided with dimensions and the net areas exclusive of roads.
- Date of preparation, revision dates, north point, scale with graphic scale.
- Sufficient legal description of the land to define the boundaries of the proposed division of land.
- A key map indicating the location of the proposed division of land in relation to the surrounding area.
- The name, address, and telephone number of the owner of record, the subdivider, the civil engineer, licensed surveyor, and/or other person who prepared the map.
- The location, dimensions, setbacks and the use of any existing structures or improvements on the land or underground, including wells, sewerage, etc.
- The location, dimensions, and setbacks of proposed building sites, leachfield areas, and sewage disposal reserve areas, identified in the Soils Profile or Percolation Tests report.
- The existing topography of the land proposed to be divided, using contour intervals of not more than five feet, or otherwise as approved by the Department of Resource Management. Contours of adjacent land shall also be shown whenever the surface features of such land affect the design and/or improvements of the proposed division. The tentative map shall contain a statement by the person preparing the map, stating the source of contours shown on the map.
- The designation of any areas with slopes greater than twenty-five percent or any area not otherwise in conformance with Chapter 25 of the Solano County Code (sewage and sewage disposal) for establishment of a building site.
- The approximate location of all areas subject to inundation or storm water overflow and the location, width, and direction of flow of each watercourse.
- The approximate location of each area covered by trees with a statement of the nature of the cover and the predominant species and approximate location of all trees standing within the boundaries of proposed public right-of-way.
- The location, width, approximate grade, and radius and arc length of each centerline curve, of all existing and proposed streets and highways within and adjacent to the proposed subdivision, and the location and width of pavement, curbs, gutters, and sidewalks, both existing and proposed, and the angle of intersecting streets or highways if such angle deviates from a right angle by more than four degrees. Each street shall be shown by its actual street name or by a temporary name or letter for purposes of identification until the proper name of such street is determined.
- The width, purpose and approximate location of all existing and proposed easements or rights-of-way, whether public or private, within and adjacent to the proposed subdivision.

- The lot layout and dimensions of each proposed lot and/or building site, with dimensions and net and gross area.
- A preliminary grading plan with the location of all cut and fill slopes (see below). Engineering data shall show the approximate existing and finished grading of each lot, the elevation of proposed building pads, the top and toe of cut and fill slopes to scale, and the approximate quantities of cut, fill, and/or soils balanced on site.
- The name, or names, of any geologist or soils engineer whose services were required in the preparation of the design of the tentative map.

**In addition, each application shall include all pertinent documents as outlined in Sect. 26-63 of the Solano County Subdivision Ordinance, including but not limited to:**

Identify existing oil/gas development permits and leases on the property.

- The names and addresses of all operators of proposed subdivision utility systems, all proposed water and sewer purveyors, all on-site oil/gas well permits, and all on-site oil/gas pipeline operators.
- A utility plan showing all existing and proposed infrastructure and/or utilities necessary to serve development of any parcel on the proposed tentative map.
- 1 copy of Will Serve Letters from each utility or service provider that will serve developments on the parcels shown on the tentative map.
- The existing use of the property including any active use permits.
- A description of the proposed method of storm water disposal, prepared by a civil engineer registered by the State of California, including a hydrologic and hydraulic study containing all information as required by Sect. 26-63(j) of the Solano County Subdivision Ordinance (contact Public Works Division for more information).
- A complete description of the proposed method of sewage disposal for each proposed lot, as required by Sect. 26-63(k) of the Solano County Subdivision Ordinance (contact Environmental Health Services Division for more information).
- A description of the proposed method and plan for providing a permanent domestic water supply to each proposed lot, as required by Sect. 26-63(l) of the Solano County Subdivision Ordinance (contact Environmental Health Services Division for more information).
- A preliminary geotechnical investigation may be required addressing the suitability of each lot for purposes of construction, prepared by a Geotechnical Engineer registered by the State of California, and based upon adequate soil borings and other appropriate test methods, as required by Sect. 26-63(n) of the Solano County Subdivision Ordinance, provided that the preliminary geotechnical investigation may be waived if the Public Works Division, the Building and Safety Division, and the Environmental Health Services Division find, on the basis of their knowledge of the soils in the subdivision, that the report is unnecessary.
- If the Public Works Division, Building and Safety Division, or the Environmental Health Services Division, has knowledge of, or if the preliminary geotechnical investigation indicates the presence of, critically expansive soils or other soils problems which, if not corrected, could lead to structural defects or hazardous conditions, a geotechnical investigation report for each proposed lot where

such problems exist, shall be prepared by a Geotechnical Engineer registered with the State of California, as required by Sect. 26-63(o) of the Solano County Subdivision Ordinance.

- If the subdivision includes a hillside area, including type A or B lands identified in the Health and Safety Element of the General Plan, or any other geologically hazardous area, an engineering geology evaluation report, prepared by a Registered Geologist, in accordance with any applicable notes and recommended guidelines promulgated by the California Division of Mines and Geology, as required by Sect. 26-63(p) of the Solano County Subdivision Ordinance, provided that the engineering geology evaluation report may be waived if the Planning Services Division, Public Works Division, and the Building and Safety Division find, on the basis of their knowledge of the geologic characteristics of the subdivision, that the report is unnecessary.
- A report on the significant biological and wildlife resources found on the property, unless waived by the Planning Services Division.
- A survey of the archeological and paleontological resources found on the property, unless waived by the Planning Services Division.
- A status report, approved by the State Division of Oil and Gas, on any shut-in or abandoned oil/gas wells, and other wells associated with oil and gas development, located on the parent parcel, including a map from the Division of Oil and Gas with the project site outlined in red.
- Cross sections of all proposed improvements for roads or streets, utility lines, storm drains and the like.
- A preliminary grading plan showing all cut and fill slopes over five feet (1.5 meters) in vertical height, both on and outside the parent parcel, and showing contour lines as prescribed by subsection (e) of Section 26-62.
- If the proposed subdivision involves the conversion of a mobile home park to another use, a report on the impact of the conversion on displaced residents of the mobile home park meeting the requirements of Section 66427.4 of the Subdivision Map Act.
- The flood elevation data used to delineate on the tentative map any flood hazard area based on 100-year storm frequency.
- Any other relevant document deemed necessary by the Planning Services Division to make a determination of application completeness.

## **SUBDIVISION PROCESS INFORMATION:**

**PUBLIC NOTICE:** Two advertised public hearings are required for each subdivision application, one by the County Planning Commission and one by the County Board of Supervisors. At least ten (10) days prior to the hearing, the Department of Resource Management will provide written notice by first class mail to the applicant(s) and owners of property located within 500 feet of the properties involved (1/2 mile in the Agricultural (A) and Rural Residential (RR) zone districts). Notice will also be published in a newspaper of general circulation or posted in the vicinity of the project location. This public notice is to inform the public of their right to appear and be heard on the matter.

**PUBLIC HEARING:** The subdivider or his representative should be present at the public hearings. If he is unable to attend, he may request a continuance in writing. During the hearings, all interested persons will have the opportunity to speak in favor of or in opposition to the subdivision. Persons speaking will usually be asked their interest in the application and other pertinent questions deemed

necessary in determining approval or denial of the subdivision. Normally, the applicant is invited to speak first.

**DECISION:** The Planning Commission, acting as an advisory agency, shall review the tentative map and make its written report and recommendations to the Board of Supervisors within fifty (50) days after the filing of the tentative map with the Department of Resource Management. However, if an Environmental Impact Report (EIR) is prepared for the tentative map, the 50-day period specified in this section shall not be applicable and the Planning Commission shall render its report as required by this section within 45 days after certification of the EIR.

The Board of Supervisors, at its next regular meeting following the filing of the Planning Commission's report, shall fix the meeting date at which the tentative map will be considered by it, which date shall be within thirty (30) days thereafter. The Board of Supervisors shall approve, conditionally approve, or disapprove the tentative map within such thirty-day period.

**TENTATIVE MAP APPROVED:** When a tentative map has been approved, a final map must be prepared in conformity with the approved or conditionally approved tentative map by a licensed land surveyor licensed to practice in the State of California and be recorded in the office of the County Recorder within two (2) years of the tentative approval. The tentative map becomes null and void if not recorded within the two-year period.

**FINAL MAP WAIVER:** For any subdivision in which each parcel created by the proposed subdivision has a gross area of forty-one acres or more or is not less than a quarter of a quarter section, and for lot elimination subdivisions or Mobile Home Park condominium conversions, the applicant may request a waiver from the filing of a Final Map. Upon approval of the Tentative Map by the Zoning Administrator with a Parcel Map waiver, a Certificate of Compliance shall be required. Written legal descriptions of the newly created parcels, prepared by a registered land surveyor or civil engineer, licensed to survey in the State of California, shall be filed with the Department of Resource Management in lieu of the Final Map. The legal descriptions must be signed and sealed by the professional preparing the descriptions and will be reviewed for accuracy. All conditions of approval for the tentative map must be satisfied prior to recordation of the Certificate of Compliance with the legal descriptions.

A Parcel Map Waiver is not permitted for any subdivision which is required to extend or improve any public road or provide extensions of any public or community utility system or infrastructure.

Upon approval by the Planning Division of these legal descriptions and satisfaction of all conditions of approval required prior to recordation of the Certificate of Compliance, a Certificate of Compliance will be prepared and forwarded by the Planning Services Division to the Title Company/Escrow Officer identified on the minor subdivision application, with instructions to the Title Company/Escrow Officer to prepare new grant deeds reflecting the new property boundaries as subdivided. In addition, prior to recordation of the Certificate of Compliance, a certificate signed by the Solano County Tax Collector shall be submitted by the Title Company/Escrow Officer to the Solano County Assessor/Recorder indicating that there are no unpaid real property taxes on the property to be transferred.



**DEPARTMENT OF RESOURCE MANAGEMENT**  
**DEVELOPMENT PERMIT APPLICATION**  
**Planning Services Division**

675 Texas Street , Suite 5500, Fairfield, CA 94533  
Phone (707) 784-6765 Fax (707) 784-4805  
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- Application Type:  New  Extension (maps)  Minor Revision  Map Modification
- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Architectural Review (AR)      | <input type="checkbox"/> Minor Subdivision (MS)     | <input type="checkbox"/> Sign Permit (SGN) |
| <input type="checkbox"/> General Plan Amendment (G)     | <input type="checkbox"/> Major Subdivision (S)      | <input type="checkbox"/> Use Permit (U)    |
| <input type="checkbox"/> Mutual Agreement (MA)          | <input type="checkbox"/> Performance Standards (PS) | <input type="checkbox"/> Variance (V)      |
| <input type="checkbox"/> Marsh Development Permit (MD)  | <input type="checkbox"/> Policy Plan Overlay (PP)   | <input type="checkbox"/> Waiver (WA)       |
| <input type="checkbox"/> Mobilehome Storage Permit (MH) | <input type="checkbox"/> Rezone (Z)                 |  |

For office use only: Application No: \_\_\_\_\_ Hrg: ZA PC BOS \_\_\_\_\_ Date Filed: \_\_\_\_\_ Plnr: \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Subject Site Information**

Site Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Assessor's Parcel Number (s): \_\_\_\_\_ Size (sq. ft/acre): \_\_\_\_\_

Preferred Property Access by Staff:  OK to access  Call applicant before access  Call owner before access

**Contact Information**

**Property Owner Name:** \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Architect/Engineer/Land Surveyor Company Name:** \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Applicant/Company Name:** \_\_\_\_\_

Contact Name : \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Other Contacts:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_





### 3 Williamson Act Contract

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A. Is any portion of the property under Williamson Act Contract?  Yes  No

If yes, Contract No. \_\_\_\_\_ please provide a copy.

If yes, has a Notice of Non-Renewal been filed?  Yes  No

*If yes, please provide a copy.*

B. Are there any agricultural conservation, open space or similar easements affecting the use of the project site?  
(such easements do not include Williamson Act contracts)

Yes  No *if yes, please list and provide a copy.*

### 4 Additional Background Information

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A. Does the proposal propose the demolition or alteration of any existing structures on the subject site?

Yes  No *If yes, please describe in the project narrative.*

B. List any permits that are required from Solano County and/or other local, state, federal agencies (i.e. building permit, Department of Fish and Game permits, etc.)

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C. List any known previously approved projects located on the property (i.e. Use Permit, Parcel Maps, etc). Identify the project name, type of project and date of approval.

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D. List any known professionally prepared reports for the project (i.e. biological survey, traffic study, geologic, hazardous materials, etc.)

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E. Does the project involve Housing and Urban Development (HUD) federal funding?  Yes  No  
Is HUD funding anticipated?  Yes  No

If yes, indicate the type of funding (i.e. CDBG grant, HOME, Investment Partnership Program, etc), funding amount, whether awarded or application pending and fiscal year of award or application request.

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H. Is this part of a larger project? If yes, please explain.  Yes  No

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## 5 Existing Conditions

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Describe in general the project site and surrounding properties as they presently exist; including but not limited to, information on existing land uses, unique physical and topographic features, soil stability, plants and animals, cultural, historical, or scenic aspects, and any other information which would assist the Department in understanding the project's environmental setting. Clear, representative color photographs may be submitted to show the project area. Draw in property boundaries on the photographs.

A. Project site:

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B. Surrounding properties:

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C. Existing use of land:

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D. Describe number and type of existing structures:

	Type/Number	Square Feet
Residential		
Agricultural		
Commercial		
Industrial		
Other		

E. Describe existing vegetation on site, including number and type of existing trees.

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F. If in agricultural use, describe type of use or crop (cattle, sheep, hay, vegetables, fruit, etc).

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G. Slope of property:

Flat or sloping (0 - 6% slope) \_\_\_\_\_ acres  
Rolling (7 - 15% slope) \_\_\_\_\_ acres  
Hilly (16 - 24% slope) \_\_\_\_\_ acres  
Steep (> 24% slope) \_\_\_\_\_ acres

H. Describe existing drainage conditions on site. Indicate direction of surface flows, adjacent parcels affected.

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I. Describe land uses on adjacent parcels (specify types of crops if agricultural).

North		South	
East		West	

J. Distance to nearest residence(s) or other adjacent use(s): \_\_\_\_\_ (ft/mi)

K. Describe and indicate location of any power lines, water mains, pipelines or other transmission lines which are located on or adjacent to the property.

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L. Describe number and location of natural creeks or water courses through or adjacent to the property. Specify names (if any). Indicate whether ephemeral (brief flows following rains), intermittent (seasonal flows during wet season), or perennial (year-round flows).

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M. Describe number and location of man-made drainage channels through or adjacent to the property. Specify names, if any.

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N. Identify and describe any on-site or adjacent marshes, wetlands, vernal pools, wet meadows, riparian (i.e. dependant on water bodies) vegetation, etc.:

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O. Are there any unique, sensitive, rare, threatened, or endangered animals, plants, or habitats on the project site or located in close proximity which may be affected by the project?

Yes \_\_\_\_\_ No \_\_\_\_\_ Don't Know \_\_\_\_\_ If yes, please list:

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P. Describe existing vehicle access(s) to property:

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Q. List and describe the nature and location of all existing easements serving or affecting the property, including access, utility, and other public or private easements (see deed or recent preliminary title report).

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R. List and describe any freestanding and attached signage on the property. Describe the dimensions, area and height. Include the location on the site plan.

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## **6 Proposed Changes to the Site**

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A. Topography and grading (attach copy of grading plan showing existing and proposed topography and drainage patterns.)

i. Percent of site previously graded: \_\_\_\_\_%.

ii. Project area (area to be graded or otherwise disturbed): \_\_\_\_\_sq. ft./acres.

iii. Estimate amount of soil to be moved (cut and/or fill):

\_\_\_\_\_ Less than 50 cubic yds<sup>3</sup> \_\_\_\_\_ More than 50 cubic yds<sup>3</sup> \_\_\_\_\_ More than 1000 cubic yds<sup>3</sup>

iv. Estimate amount of soil to be:

Imported \_\_\_\_\_yd<sup>3</sup> Exported \_\_\_\_\_yd<sup>3</sup> Used on site \_\_\_\_\_yd<sup>3</sup>.

B. Number, size and type of trees, and type and quantity of vegetation to be removed. (size of trees = diameter at 4ft. above grade)

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C. Number, type and use of existing structures to be removed, and removal schedule:

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D. Describe proposed fencing and/or visual screening (landscaping):

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E. Proposed access to project site (road name, driveway location, etc.):

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F. Proposed source and method of water supply:

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G. Proposed method of sewage disposal (specify agency if public sewer):

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H. Provisions for solid/hazardous waste disposal (specify company or agency if applicable):

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I. List hazardous materials or wastes handled on-site:

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J. Duration of construction and/or anticipated phasing:

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K. Will the proposed use be affected by or sensitive to existing noise in the vicinity? If so, describe source (e.g. freeway, industrial) and distance to noise source.

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## **7 Proposed Site Utilization**

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### **A. RESIDENTIAL PROJECTS**

1. Number of structures:            Single Family: \_\_\_\_\_ Multi-family: \_\_\_\_\_ Accessory: \_\_\_\_\_

    If multi-family, number of units: \_\_\_\_\_      Maximum height: \_\_\_\_\_

2. Signage:      Freestanding: \_\_\_\_\_ Dimension(s): \_\_\_\_\_ Area: \_\_\_\_\_ (sq.ft)

                  Attached/Wall \_\_\_\_\_ Dimensions(s): \_\_\_\_\_ Area: \_\_\_\_\_ (sq.ft)

### **B. NON-RESIDENTIAL PROJECTS (Commercial, Industrial, Agricultural, Other)**

1. Lot coverage:

    Building coverage: \_\_\_\_\_ (sq.ft.)      Surfaced area: \_\_\_\_\_ (sq.ft.)

    Landscaped or open space: \_\_\_\_\_ (sq.ft.)

2. Total floor area: \_\_\_\_\_ (sq.ft.)

3. Number of stories: \_\_\_\_\_                      Maximum height: \_\_\_\_\_ (ft.)

4. Proposed hours of operation:

    Days: \_\_\_\_\_

    From : \_\_\_\_\_ a.m./p.m to \_\_\_\_\_ a.m./p.m

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Year round:  Yes     No

Months of operation: from \_\_\_\_\_ through \_\_\_\_\_

5. Proposed construction schedule:

Daily construction schedule: from \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

Days of construction: \_\_\_\_\_

6. Will this project be constructed in phases? Describe:

\_\_\_\_\_  
\_\_\_\_\_

7. Maximum number of people using facilities:

At any one time: \_\_\_\_\_ Throughout day: \_\_\_\_\_

8. Total number of employees: \_\_\_\_\_

Expected maximum number of employees on site: \_\_\_\_\_

During a shift: \_\_\_\_\_ During day: \_\_\_\_\_

9. Number of parking spaces proposed: \_\_\_\_\_

10. Maximum number of vehicles expected to arrive at site:

At any one time: \_\_\_\_\_ day: \_\_\_\_\_

11. Radius of service area: \_\_\_\_\_

12. Type of loading/unloading facilities:

\_\_\_\_\_  
\_\_\_\_\_

13. Type of exterior lighting proposed:

\_\_\_\_\_  
\_\_\_\_\_

14. Describe all anticipated noise-generating operations, vehicles or equipment on-site.

\_\_\_\_\_  
\_\_\_\_\_

15. Describe all proposed uses which may emit odors detectable on or off-site.

\_\_\_\_\_  
\_\_\_\_\_

16. Describe all proposed freestanding and wall signage. Include the dimensions, area and height.

\_\_\_\_\_  
\_\_\_\_\_

## 8 Environmental Checklist

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Indicate the following items applicable to the project or its effects. Discuss in Section 9 all items checked "Yes" or "Maybe". **Attach additional sheets as necessary.**

	YES	MAYBE	NO
A. Change in existing natural features including any bays, tidelands, lakes, streams, beaches, natural landforms or vegetation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Change in scenic views or vistas from existing residential areas, public lands or roads.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Change in scale, pattern or character of general area of project.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Increased amounts of solid waste or litter.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. Dust, ash, smoke, fumes or odors on site or in vicinity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. Change in ground water quality or quantity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. Alteration of existing drainage patterns, or change in surface water quantity or quality.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H. Change in existing noise or vibration levels.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I. Construction on filled land or construction or grading on slopes of 25% or more.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
J. Storage, use or disposal of materials potentially hazardous to man or wildlife, including gasoline and diesel fuel. (See Environmental Health Division for assistance or information).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K. Increase in demand for public services (police, fire, water, sewer, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
L. Increase in fossil fuel consumption (electricity, natural gas, oil, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M. Change in use of or access to an existing recreational area or navigable stream.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N. Change in traffic or vehicular noise on road system in immediate vicinity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O. Increased hazards for vehicles, bicycles or pedestrians.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P. Removal of agricultural or grazing lands from production.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Q. Relocation of people.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 9 Additional Information by Applicant

In order to make this application COMPLETE, please submit any additional data, information or special study reports that may be necessary to determine whether the project may have significant effect on the environment or to evaluate any adverse impacts, and to determine how they may be mitigated. Add additional pages as necessary.

## 10 Information Verification - Signed by Owner and Applicant

Owner and Applicant must sign below certifying that all information is to the best of his/her knowledge true and correct.

If the applicant is not the owner of record of all property included in this application, the signature given below is certification that the owners of record have knowledge of and consent to the filing of this application and supporting information. Additionally, the undersigned does hereby authorize representatives of the County to enter upon the above mentioned property for inspection purposes and as necessary to evaluate potential environmental impacts of the project. **This certification acknowledges that if the project exceeds double that of the application fee, applicants are subject to the hourly billing rate of staff time. You will be notified if the project is approaching this threshold.**

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Owner signature: \_\_\_\_\_ Date: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

### For Office Use Only

Planning Permit Fee(s)	Environmental Review Fees
_____ \$ _____	Initial Study \$ _____
_____ \$ _____	Archaeological Study (Sonoma State NWIC) \$ _____
_____ \$ _____	Negative Declaration \$ _____
_____ \$ _____	CA Fish and Games (ND or EIR) \$ _____
_____ \$ _____	Initiate EIR \$ _____
_____ \$ _____	Mitigation Monitoring Plan \$ _____
Total \$ _____	Total \$ _____
<b>Total Fees Paid (P + E) \$ _____</b>	Receipt No.: _____

Staff verify: Zoning: \_\_\_\_\_ GP Land Use & Consistency: \_\_\_\_\_

Comments: \_\_\_\_\_ Staff/Date: \_\_\_\_\_