

Meeting of October 7, 2014 – 2:30-8:00 PM

Closed Session: 675 Texas St, Ste 1800, Fairfield, CA

Public Session: 601 Texas Street, Conference Room B, Fairfield, CA

CALL TO ORDER

- I. Closed Session – 2:30pm – 675 Texas St, Ste 1800, Fairfield, CA**
 - A. Public Employee Appointment-Executive Director of Children and Families. (Government Code Section 54957.6.)

- II. Reconvene to Public Session – 6:30pm – 601 Texas Street, Conference Room B, Fairfield, CA**
 - A. Salute to the Flag
 - B. Report Action Taken in Closed Session (if applicable)

- III. Public Comment** **Information**

This is the opportunity for members of the public to address the Commission on matters not listed on the Agenda that are otherwise within the subject matter jurisdiction of the Commission. Please submit a Speaker Card and limit your comments to 3 minutes.

- IV. Consent Calendar** (5 min) **Action**
 - A. Approve the Commission Meeting Agenda for October 7, 2014
 - B. Approve Minutes of the August 12, 2014 Commission Meeting
 - C. Approve the 2015 Commission Meeting Dates

- V. Public Hearing: First 5 Solano FY2013/14 Annual Report** (20 min) **Action**
 - A. Approve the First 5 Solano submission to the First 5 California the FY2013/14 Annual Report
Cherelyn Ellington, Early Education Programs Manager

- VI. Committee Reports** (60 min) **Action**
 - A. Systems and Policy Committee (Commissioner Crutison)
 1. Receive an update on planning for the annual Commission Retreat on October 25, 2014 and Strategic Planning Sessions for 2015
Megan Richards, Interim Executive Director
 2. **Consider approval of an update to the First 5 Solano Tobacco Use Policy**
Christine Shipman, Health Programs Manager
 - B. Program and Community Engagement Committee (Commissioner Niedziela)
 1. **Consider a recommendation to fund a lease for the childcare center at 275 Beck Ave at a rate of no greater than \$49,968 annually, with an annual 3% increase to support Head Start/Early Head Start slots in Solano County and allocate up to \$45,000 from the Discretionary Fund for one-time expenses associated with start-up costs.** (Source of Funding: Long Term Financial Plan /Discretionary Fund)
Cherelyn Ellington Hunt, Early Learning Program Manager & Megan Richards, Interim Executive Director

- VII. Chair Appoints Nominating Committee for 2015 Officers** (5 min) **Information**

Meeting of October 7, 2014 – 2:30-8:00 PM

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- VIII. Executive Director's Report** (5 min) **Information**
Megan Richards, Interim Executive Director
- IX. Commissioner Remarks** (5 min) **Information**
- X. Future Agenda Items, Meeting Time/Date/Location** (5 min)
The Commission Retreat will be held on October 25, 2014 at 9:00 am at the Solano County Office of Education, 5100 Business Center Dr, Fairfield, CA 94534. The next Commission meeting will be held on December 2, 2014 at 5:30 PM at 601 Texas Street Fairfield. Future agenda items include: Strategic Planning; Committee Reports

ADJOURN

Vision: All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities. **Mission:** First 5 Solano Children and Families Commission creates and fosters programs and partnerships with community entities to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.

**First 5 Solano Children and Families Commission
Commission Meeting**

August 12, 2014, 5:30 PM – 7:30 PM
601 Texas Street, Suite 210, Fairfield, CA

Minutes

Chair Speck called the meeting to order at 5:30pm.

Commissioners present: Jay Speck (Chair), Aaron Crutison (Vice Chair), Dan Ayala, Dana Dean, Elise Crane, Erin Hannigan, Liz Niedziela, Marisela Barbosa, and Patrick Duterte

First 5 Staff present: Megan Richards (Interim Executive Director), Ciara Gonsalves (Policy and Fund Development), Cherelyn Ellington-Hunt (Early Childhood Development), Christine Shipman (Health and Well-Being), and Christiana Lewis (Office Assistant III)

Members of the public present: Lori Allio (Hatchuel, Tabernik, and Associates), Debbi Davis (Children's Nurturing Project & Help Me Grow Solano), Annette Balter, Susan Brutschy, June Regis, Cheryl Lyn deWerff, Beth Coffman, Christina Arrostuto, Alan Kerzin, and 8 others

I. Closed Session

Commissioners retreated to Closed Session

II. Reconvene to Public Session

Reconvened to Public Session at 5:51pm. Chair Speck reported no action was taken during closed session.

III. Public Comment

A. Alan Kerzin from the Children's Network announced an open house taking place on Wednesday, September 24th from 4-6pm. The open house is an opportunity to meet Children's Network board members and staff, as well as gain insight into the Children's Network initiatives. Mr. Kerzin presented a copy of the *So Fit City Day* flyer detailing a 5k and 10k run on September 27, 2014. Mr. Kerzin also presented the newest Children's Network brochure, which was funded by a grant from Kaiser Permanente, and provides detailed information about the program. Kerzin ended with well-wishes to Christina Arrostuto.

B. Chair Speck introduced the newest Commission Member, Patrick Duterte, H&SS Director, and announced the departure of Commissioner Stephan Betz, as of August 5, 2014. Chair Speck presented Mr. Betz with a plaque of appreciation from the Commission. All Commissioners expressed their gratitude and appreciation for Mr. Betz's contributions and wished him well on new endeavors.

Mr. Betz stated he believes Solano is a leader among other First 5 Commissions and named specific examples of pioneered programs, such as leveraging for Early and Periodic Screening, Diagnosis and Treatment (EPSDT), and First 5 Futures. Mr. Betz thanked everyone for the opportunity to be part of the First 5 Solano Team.

IV. Consent Calendar

- A. Approve the Commission Meeting Agenda for August 12, 2014
- B. Approve Minutes of the June 3, 2014 Commission Meeting

Motion: Approve the August 12, 2014 Commission Meeting Agenda and the June 3, 2014 Commission Meeting Minutes

Moved by Commissioner Ayala; Seconded by Commissioner Hannigan

Approved 9-0-0

Yea: Commissioners Speck, Crutison, Crane, Hannigan, Ayala, Niedziela, Duterte, Dean, Barbosa

Nay: None

Abstain: None

V. Honor Christina Arrostituto

Chair Speck asked each Commissioner to participate in reading Resolution #2014-04 aloud.

Motion: Adopt and present Resolution #2014-04 honoring Christina Arrostituto for her 11 years of distinguished service to the First 5 Commission and Solano County's children aged 0-5, their families and communities

Moved by Commissioner Ayala; Seconded by Commissioner Hannigan

Approved 9-0-0

Yea: Commissioners Speck, Crutison, Crane, Hannigan, Ayala, Niedziela, Duterte, Dean, Barbosa

Nay: None

Abstain: None

Chair Speck presented Ms. Arrostituto with a plaque of appreciation from the Commission. All Commissioners individually thanked Ms. Arrostituto for her passion, commitment, and tremendous contribution to First 5 Solano.

Chair Speck asked if there were any public comments. Susan Brutschy, Cheryl Lyn deWerff, Michele Harris, Cherelyn Ellington Hunt, Stephan Betz, and Debbi Davis, responded and thanked Ms. Arrostituto and wished her well on her new endeavors. Ms. Arrostituto thanked everyone and gave credit to the Commission and community partners for making her time as the Executive Director possible. Ms. Arrostituto presented the Commission with a framed collection of children's drawings from a school in Costa Rica.

VI. Community Partner Presentation

Ms. Richards introduced Annette Balter, Health Education Specialist, from Solano County Health & Social Services. Ms. Balter provided a detailed presentation on e-cigarettes and their policy implications.

E-Cigarettes, also known as e-hookahs, vapor pens, etc., are battery operated devices that deliver nicotine and other chemicals by vaporization, are disposable or re-useable, and can be disguised in many everyday items and creative designs that appeal to young people, especially children and the 18-24 age group.

Ms. Balter cited a CDC report on the use of e-cigarettes by middle and high school-aged children, which doubled between 2011 and 2012. Ms. Balter further explained that online sales contribute greatly to the accessibility of e-cigarettes to minors because the only age verification required is for the purchaser to check a box and declare they are at least 18 years of age.

Ms. Balter stated a common myth is that e-cigarettes are harmless water vapor, but actually the vapor is loaded with carcinogens and tiny particles of metal which are embedded deep in the lung tissue. Ms. Balter presented a list of immediate side effects and the possibility of the device exploding. Currently, the long-term side effects are unknown. E-cigarettes are not an FDA approved smoking cessation device, and the claims that they help people quit smoking remains unproven.

The danger and threat to children is that e-cigarettes are marketed to young people with devices designed in cartoon images, liquids flavored like bubblegum or fruit, and advertising that pictures smoking is "cool." Ms. Balter presented examples of the device and liquids which she explained contains 60 milligrams of nicotine or more and is a potential lethal poison to young children. Ms. Balter cited a CA Poison Control Center report which state up to 215 calls per month regarding children ages 0-5 being harmed by e-cigarette liquid as of February 2014.

Currently, entities such as the World Health Organization and the California Department of Education are developing policies and taken positions against e-cigarettes. The State of California does restrict sales to only those over the age of 18. The FDA has released pending regulations and is currently accepting public comments.

Ms. Balter suggested updating smoke-free zones policies and identified Benicia as one of 62 California jurisdictions that has done so. Commissioner Hannigan explained that Solano County has a smoke-free zone among all County owned or leased property which will include e-cigarettes, but each city has its own jurisdiction.

Commissioner Hannigan asked for Ms. Balter's suggestion for action items First 5 Solano could do regarding e-cigarettes. Ms. Balter responded that it would be very beneficial to spread the word to First 5's provider network about the dangers and risks to children, community education, parent awareness, and advocating for policy change.

Commissioner Hannigan asked Ms. Richards if First 5 Solano has a smoking or tobacco policy. Ms. Richards responded that there is a tobacco-free policy, but is not updated to

include e-cigarettes. Ms. Richards stated the policy could be updated and brought to the next Systems and Policy Committee meeting for review and inclusion of e-cigarettes. Commissioners agreed.

Commissioner Barbosa suggested the Commission also educate parents on how to explain e-cigarettes to young children. Commissioner Duterte stated one of the immediate threats is containers and devices that are not childproof. He also suggested the Commission take a position on e-cigarettes, if allowed. Commissioner Crutison suggested the Commission also work to regulate the appearance of e-cigarettes and its accessories.

Chair Speck thanked Ms. Balter for her presentation.

VII. Committee Reports

A. Systems and Policy Committee

Commissioner Crutison explained that the Systems and Policy Committee (SPC) discussed conducting a “Collective Impact” (CI) model in addition to the Commission’s traditional strategic planning process. Ms. Richards gave a brief overview of CI, then introduced Dr. Lori Allio from Hatchuel Tabernik & Associates (HTA), Debbie Davis from Help Me Grow Solano (HMG), and Applied Survey Research (ASR), the Commission’s evaluator.

Dr. Allio explained that CI is an approach, not a planned process, which works with a set of elements to create systemic change. Dr. Allio explained the basic elements of CI and how this is an evolution of the collaboration that is already taking place in the community. It is proposed that HMG Solano can be used as the framework with the HMG Steering Committee assisting in CI implementation.

Commissioner Dean voiced concern about the potential for failure if the Commission does not grant some authority to the Steering Committee. Commissioner Crutison concurred with Commissioner Dean’s concern and stated the same discussion was brought up in the SPC meeting. He clarified that CI is a community-shared agenda, but First 5 would still be in charge of what the priorities are for First 5. Ms. Richards agreed and pointed out that there are similarities with this and what the Commission did early on with childhood mental health collaborative plan county-wide, but decided which piece of the plan the Commission wanted to fund.

Commissioner Crane expressed that she thought this plan would be broader to include children up to age 18. There is a lack of services and programs for kids after the age of 5 as well, so Commissioner Crane speculated CI could be an agenda for children 0-18 of which First 5 would zero in on the 0-5 group, and other experts would take on the 6-18 group. Commissioner Crane suggests there may be more potential to draw more funding with that plan. Commissioner Dean stated she was concern of encroaching on the statutory role and mandates of First 5 with CI. Dr. Allio confirmed that CI can be a “cradle-to-career” model or can be specific to 0-5.

The current proposal is for First 5 to implement the 0-5 portion with other funders possibly coming in at a later date to broaden the scope.

Commissioner Duterte responded that this model could tap into funding of larger organizations like Health & Social Services, which may provide an opportunity for funding beyond the \$100,000 per year. A common agenda could spark the attention of the Board of Supervisors and leverage more resources. Commissioner Duterte stated he supported CI.

Commissioner Barbosa stated that if the end result is an increase in resources and programs and services that have measurable results for children then it is worthwhile. Commissioner Barbosa wanted clarification as to who was going to be included in the Collective Impact, such as parents or grandparents. Dr. Allio answered that the entire community would be involved.

Commissioner Hannigan asked for clarification about if other entities will match the \$100,000. Chair Speck responded that the initial investment would be by First 5 to fund the backbone and other organizations may come in with other funding, but that is not required.

Commissioner Barbosa asked for clarification on the minutes from the last SPC meeting which state "\$100,000 for three years." Ms. Richards explained that the agenda is correct, but the minutes were not and should have read: "\$100,000 annually for three years." Chair Speck concurred. Ms. Richards stated the draft minutes would go back to the SPC for correction and approval at their next meeting.

Debbi Davis further explained how CI would fit with the Health Me Grow framework. Ms. Davis provided examples of shared goals like school readiness or measurable health milestones. Susan Brutschy also explained how measurement and the work the Commission has already done around Results Based Accountability fits into CI.

Motion: Consider a recommendation to implement a combined First 5 strategic planning and county-wide "Collective Impact" development process beginning in August 2014 and recommend funding of up to \$100,000 a year for three years

Moved by Commissioner Duterte; Seconded by Commissioner Hannigan

Approved 9-0-0

Yea: Commissioners Speck, Crutison, Crane, Hannigan, Ayala, Niedziela, Duterte, Dean, Barbosa

Nay: None

Abstain: None

B. Program and Community Engagement Committee

Ms. Gonsalves presented the First 5 Solano Social Media Business Operations Plan and advised that, with advancements in technology, social media is a great way to reach the target audience and further the mission, vision, and core values of First 5

Solano. Ms. Gonsalves explained that if the Commission approved recommendation, the next step is to have the plan approved through the County Administrator and implemented by IT.

Commissioner Duterte asked if the plan would need a separate budget. Ms. Richards explained that the Community Engagement budget currently has a line item for social media (which Ms. Ellington clarified was \$5,000), however most of the money needed to maintain this plan would come from staff time.

Commissioner Barbosa shared that she has experience in creating social media for non-profits and that people use social media visually, by sharing, then by reading text. She also suggested the use of Pintrest to reach women of all ages, newsletters, and programs such as Hootsuite.

Commissioner Dean asked for Ms. Gonsalves to return to the Commission within a few months after implementation with a status update on its effectiveness. She also suggested that \$5,000 is a lot of money for a social media campaign and it is necessary to maintain content to keep the interest of the audience. Commissioner Dean inquired regarding the 2005 review date of the communications plan and Ms. Ellington and Ms. Gonsalves clarified that it was implemented in 2005, but was reviewed last year.

Motion: Consider a recommendation to adopt the “First 5 Solano Social Media Business Operations Plan” as required by Solano County Social Media Policy

Moved by Commissioner Dean; Seconded by Commissioner Duterte

Approved 9-0-0

Yea: Commissioners Speck, Crutison, Crane, Hannigan, Ayala, Niedziela, Duterte, Dean, Barbosa

Nay: None

Abstain: None

VIII. Executive Director’s Report

Ms. Richards thanked the Commission for the opportunity to be Interim Executive Director. In addition, she provided the following updates:

- Head Start is applying for Early Partnership Grant which will help with increasing the quality of subsidized childcare slots and the Commission contributed with a letter of support.
- Solano County is in talks with Beth Coffman to use First 5 Futures funding to coordinate state preschool slots.
- First 5 is also working in partnership with Head Start to secure a vacated childcare space at 275 Beck Avenue, and will be bringing it to the Commission through committee.
- First 5 received notice from their attorneys that we lost the appeal for AB99 attorney’s fees. At the advice of the attorney, none of the First 5’s participating will be pursuing any further. Out of \$100,000 that was set aside in the Discretionary Fund for the lawsuit approximately \$57,000 has been spent and

Ms. Richards anticipates one more invoice for July and August at which time she will report the final amount. Any monies that remain would be re-deposited into the long-term financial reserve.

- The Safety Net Summit # 8 is planned for October 2, 2014.

IX. Commissioner Remarks

Commissioner Dean announced she has been elected.

Commissioner Ayala asked for an updated Commissioner contact sheet. Ms. Richards confirmed his request.

X. Future Agenda Items, Meeting Time/Date/Location

No comments.

Adjourn

Commissioner Speck adjourned the meeting at 8:21pm.

Christiana Lewis, Office Assistant III

Approved:

2015 First 5 Solano Commission & Committee Meeting Schedule

Commission Meetings <u>Proposed</u> 1st Tuesday¹ 5:00-7:30 PM 601 Texas Street, Fairfield	Program & Community Engagement Committee <u>Proposed</u> 1st Thursday* 2 pm-3:30 pm 601 Texas St., Suite 210, Fairfield Change due to holiday	Systems and Policy Committee <u>Proposed</u> 1st Tuesday* 3pm-4:30 pm 601 Texas St., Suite 210, Fairfield
January 13		
	February 5	February 3
March 3	March 5	March 3
April 7		
	May 7	May 5
June 2		
	July 2	July 7
August 11		
	September 3	September 1
October 6		
October 24 <i>Annual Retreat 10:00 AM - 3:00 PM</i>		October 30*
	November 5	November 3
December 1	December 3	December 1

¹ January and August Commission meetings are the second Tuesday



CHILDREN ARE OUR BOTTOM LINE

DATE: October 2, 2014
TO: First 5 Solano Children and Families Commission
FROM: Chereilyn Ellington Hunt, Early Learning and Education Manager
SUBJ: **First 5 Solano Submission to First 5 California for the FY2013/14 Annual Report**
Motion: **Approve the First 5 Solano Submission to First 5 California for the FY2013/14 Annual Report**

Background

Each year, the First 5 California Children and Families Commission is required by law to submit to the Legislature and the Governor a report outlining the activities and accomplishments of both the state First 5 Commission and the 58 county First 5 Commissions.

First 5 Solano presents its required contribution for this document to the First 5 Solano Commission each year at the October Commission meeting, where it is reviewed in a public hearing, to meet the October 31 deadline for submission to First 5 California.

The First 5 Solano submission to First 5 California for its FY2013/14 annual report has been prepared in accordance with state requirements. These include brief descriptions of program accomplishments, summaries and breakdowns of “aggregate data” (service counts and demographics), and detailed information about the Commission’s revenues, expenditures and fund balance.

As the First 5 California Annual Report submission requirements are relatively narrow and prescriptive stating the required elements for state Commission, they do not constitute a full report of First 5 Solano’s activities, grants and services. To that end, staff also included for the Solano Commission’s information the following reports for FY2013/14:

- Table of Accomplishments
- Year End Performance Report

Enclosure: First 5 Solano FY2013/14 Annual Report Submission to First 5 California.

COMMISSIONERS

Jay Speck

Chair

Dan Ayala

Marisela Barbosa

Elise Crane

Aaron Crutison

Dana Dean

Patrick Duterte

Erin Hannigan

Liz Niedziela

September 30, 2014

Camille Maben
First 5 California
2389 Gateway Oaks Drive, Suite 260
Sacramento, CA 95833

Dear Ms. Maben,

First 5 Solano is pleased to convey its submission to First 5 California for its FY2013/14 Annual Report.

STAFF

Megan Richards

Interim Executive Director

Venis Jones Boyd

Family Support Programs Mgr.

Cherelyn Ellington

Early Learning & CE Programs Mgr.

Ciara Gonsalves

Policy & Fund Development Mgr.

Chris Shipman

Health Programs Mgr.

Christiana Lewis

Office Assistant III

Amanda Holmes

Office Assistant II

Highlights of the First 5 Solano submission include:

- Enrollment of 944 children in health insurance
- Provision of 929 developmental screenings for children, with referrals for those children showing concerns or needing further assessment
- 108 child care providers successfully participating in the CARES Plus program & 30 classrooms implemented classroom improvement activities as part of the Child Signature Program (CSP)
- 423 children with little or no prior preschool experience attended pre-kindergarten academies, and showed gains in all social/emotional and cognitive domains of the pre/post Kindergarten Student Entry Profile II (KSEP II)
- Case management for 378 high risk families and home visiting services for 154 children in contact with Child Protective Services who remained safely in their homes/communities.

If you have any questions, feel free to contact me at 707-784-1335. Thank you.

Sincerely,



Megan Richards
Interim Executive Director

First 5 Solano Children & Families Commission uses Proposition 10 tobacco tax and other funds for prenatal, health, quality child care, school readiness and parent, provider, and family support programs across Solano County. These services help ensure that children thrive and enter school healthy and ready to learn, grow and become productive members of Solano County's workforce and community.



FY2013/14 Table of Accomplishments

Grantee/Initiative	Accomplishment Highlights	Target		Actual	Performance
PRIORITY 1: Health and Well-Being					
Prenatal Services Initiative BabyFirst Solano #2012-603 <i>BabyFirst Solano provides services to expectant parents and new families using the evidence based home-visiting programs Healthy Families America (HFA) and Nurse Family Partnership (NFP) as well as enhanced behavioral health and substance abuse services. Services targeting low-income pregnant women and teens who are smokers and/or substance users.</i>	<ul style="list-style-type: none"> ü 100% of 10 singleton infants in Nurse Family Partnership (NFP) were delivered at optimum weight and at or after 37 weeks gestation 	Service:	10	10	Met
		Impact:	9	10	Exceeded
		Outcome:	90%	100%	Exceeded
		ü 100% of 10 infants born to NFP clients will attend recommended pediatric and well-baby appointments	Service:	10	10
		Impact:	9	10	Exceeded
		Outcome:	90%	100%	Exceeded
	ü The application for affiliation with Healthy Families America was completed.	Service:	NA	NA	NA
	ü 80% of 24 women referred to substance abuse services were linked to treatment and remain involved with client to encourage continued participation in sessions/ongoing treatment and completion of the program.	Service:	24	24	Met
		Impact:	19	24	Exceeded
		Outcome:	80%	100%	Exceeded
Health Access/Children's Health Initiative Solano Coalition for Better Health-SKIP #2012-401 <i>Assistance to families with uninsured children ages 0-5 to successfully apply for subsidized health insurance and maintain health coverage.</i>	ü 611 children 2 months to 5 years were enrolled in health insurance and have access to health insurance.	Service:	600	611	Exceeded
	ü 95% of 944 uninsured children under 5 maintained enrollment in insurance programs.	Service:	570	944	Exceeded
		Impact:	541	897	Exceeded
		Outcome:	95%	95%	Met
Solano Coalition for Better Health-SKIP #2012-601 <i>Assistance to uninsured pregnant women to successfully apply for subsidized health insurance and maintain health coverage.</i>	ü 96% of 271 uninsured expectant mothers were successfully enrolled in appropriate health insurance programs.	Service:	150	271	Exceeded
		Impact:	128	260	Exceeded
		Outcome:	85%	96%	Exceeded

Grantee/Initiative	Accomplishment Highlights	Target		Actual	Performance
Early Childhood Mental Health Initiative/Partnership for Early Access for Kids (PEAK) PEAK-Children's Nurturing Project #2009-101 <i>Coordination of the Early Childhood Mental Health Initiative. Coordination of early childhood strategies and conduct pre-screenings, assessments, outreach and education. Provision of family-friendly, home-based early and sequential screening and linkage to services for mental health, developmental, behavioral, and health concerns to newborns, infants, and toddlers.</i>	<ul style="list-style-type: none"> 100% of 127 providers trained demonstrated increased knowledge of the training subject matter related to Birth - 5. 	Service: Impact: Outcome:	70 56 80%	127 127 100%	Exceeded Exceeded Exceeded
	<ul style="list-style-type: none"> 236 developmental screenings were conducted for 0-5 children. 	Service:	225	236	Exceeded
	<ul style="list-style-type: none"> 97% of 77 families who were referred for intensive care management, received services and staff followed through on needed assistance and documented services received. 	Service: Impact: Outcome:	50 40 90%	77 75 97%	Exceeded Exceeded Exceeded
PEAK-EMQ FamiliesFirst #2009-102 <i>Coordination of early childhood strategies and conduct assessments, outreach and education. Provide parent, caregiver, and provider training, parent coaching through Incredible Years and PCIT, short term limited treatment services.</i> <i>Mental health services for children 0-5 and their families in order to increase the level of parent-child interaction and bonding, and increase the parenting skills and connection to community resources.</i>	<ul style="list-style-type: none"> 232 screenings for social emotional and developmental delays were provided to children 0-5. 	Service:	225	232	Exceeded
	<ul style="list-style-type: none"> 100% of 60 providers trained will demonstrate increased knowledge of birth - 5 and their families. 	Service: Impact: Outcome:	50 40 80%	60 60 100%	Exceeded Exceeded Exceeded
	<ul style="list-style-type: none"> 100% of 112 parents and caregivers demonstrated increased knowledge of the goals and topics discussed in education workshops. 	Service: Impact: Outcome:	60 48 80%	112 112 100%	Exceeded Exceeded Exceeded
	<ul style="list-style-type: none"> 100% of 77 families who were referred for intensive care management, received services and staff followed through on needed assistance and documented services received. 	Service: Impact: Outcome:	50 40 90%	77 77 100%	Exceeded Exceeded Exceeded
Child Start #2009-103 <i>Social emotional screening of children in early Head Start and Head Start programs, and parent and caregiver education.</i> <i>Behavioral and mental health services to Head Start students located in each School Readiness catchment area.</i>	<ul style="list-style-type: none"> 461 total screenings for social emotional and developmental delays were provided to children in Head Start and Early Head Start throughout Solano County. Children who were identified with possible delays were referred for further assessment. 	Service:	300	461	Exceeded

Grantee/Initiative	Accomplishment Highlights	Target		Actual	Performance
<p>PEAK-Solano Family and Children's Services #2009-104 <i>Outreach and trainings to parents, child care provider education around developmental milestones, red flags and concerns, and developmental screenings.</i></p>	<ul style="list-style-type: none"> ü 100% of 75 child care providers demonstrated increased competency in using the ASQ 3 and ASQ-SE. 	Service: Impact: Outcome:	64 51 80%	75 75 100%	Exceeded Exceeded Exceeded
<p>Early Childhood Mental Health Initiative Solano County Health and Social Services – Early Periodic Screening, Diagnosis and Treatment #2007-102 <i>Mental health services to children ages 0-5 through the leveraging of Early Periodic Screening, Diagnosis and Treatment funding.</i></p>	<ul style="list-style-type: none"> ü 443 clients received ongoing mental health services. 	Service:	400	443	Exceeded
	<ul style="list-style-type: none"> ü 100% of 211 ongoing clients reevaluated at 6-months demonstrated measurable improvement in at least one stated treatment goal. 	Service: Impact: Outcome:	180 144 80%	211 211 100%	Exceeded Exceeded Exceeded

Grantee/Initiative	Accomplishment Highlights	Target	Actual	Performance	
PRIORITY 2: Early Childhood Learning and Development					
Quality Child Care Child Start – Full Day Head Start #2012-502 <i>Promotes early reading and math skills to preschoolers in order to be successful in kindergarten by enhancing the social and cognitive development of children and their families.</i>	ü 96% of 24 4 year olds enrolled demonstrated skill development in awareness of symbols and letters; that letters make up words; and that letters make sounds.	Service: Impact: Outcome:	Eligible 4 Year Olds 90%	24 23 96%	Met Met Met
Children’s Network – CARES #2013-509 <i>Provides trainings and stipends to child care providers as an incentive to continue and advance in the field of early childhood education.</i>	ü 100% of 109 participants received quality professional development advising, completed required coursework, and were eligible for a CARES Plus stipend.	Service: Impact: Outcome:	100 80 80%	109 109 100%	Exceeded Exceeded Exceeded
Child Signature Program –Beth Coffman #2013-501 <i>Develops and helps implement quality improvement in pre-school classrooms throughout the County.</i>	ü 100% of 30 classrooms completed a quality assessment and developed a Quality Improvement Plan.	Service: Impact: Outcome:	30 30 100%	30 30 100%	Met Met Met
School Readiness Pre-Kindergarten Academies –Various Providers <i>Provides 4 week Pre-Kindergarten “Boot-Camps” to children with little or no prior preschool experience to assist with.</i>	ü 409 children attending Pre-K Academies showed gains in components of the Social/Emotional and Cognitive scales of the KSEP showing that children can benefit from short, targeted programs to help them become ready for school.	Service: Impact: Outcome:	408 NA NA	426 409 96%	Exceeded Met Met

Grantee/Initiative	Accomplishment Highlights	Target	Actual	Performance
PRIORITY 3: Family Support and Education				
Family Strengthening Partnership (FSP) Benicia Police Department – Family Resource Center #2012-301 <i>Increase high-risk families' access to county-wide, integrated, and evidence-based family strengthening service to improve family stability and reduce child abuse and neglect in Benicia.</i>	ü 60% of 20 families served remained stable or improved in the Family Development Matrix domains of Parent/Child Relationships, Financial Stability, and Community Engagement.	Service: 20 Impact: 10 Outcome: 50%	20 12 60%	Met Exceeded Exceeded
	ü 80% of 5 families receiving home visiting services displayed improvement in the post AAPI-2 evaluation instrument.	Service: 10 Impact: 8 Outcome: 75%	9 7 78%	Met Met Exceeded
Dixon Family Services – Family Resource Center #2012-302 <i>Increase high-risk families' access to county-wide, integrated, and evidence-based family strengthening service to improve family stability and reduce child abuse and neglect in Dixon and surrounding area.</i>	ü 100% of 43 families served remained stable or improved in the Family Development Matrix domains of Parent/Child Relationships, Financial Stability, and Community Engagement.	Service: 30 Impact: 15 Outcome: 50%	43 43 100%	Exceeded Exceeded Exceeded
	ü 92% of 12 families receiving home visiting services displayed improvement in the post AAPI-2 evaluation instrument.	Service: 15 Impact: 11 Outcome: 75%	12 11 92%	Not Met Met Exceeded
Fairfield-Suisun Unified School District – Healthy Start Family Resource Centers #2012-303 <i>Increase high-risk families' access to county-wide, integrated, and evidence-based family strengthening service to improve family stability and reduce child abuse and neglect in Fairfield and Suisun City.</i>	ü 85% of 114 families served remained stable or improved in the Family Development Matrix domains of Parent/Child Relationships, Financial Stability, and Community Engagement.	Service: 55 Impact: 28 Outcome: 50%	114 97 85%	Exceeded Exceeded Exceeded
	ü 100% of 24 families receiving home visiting services displayed improvement in the post AAPI-2 evaluation instrument.	Service: 25 Impact: 19 Outcome: 75%	27 20 74%	Exceeded Exceeded Met
Fighting Back Partnership – Vallejo Family Resource Centers #2012-304 <i>Increase high-risk families' access to county-wide, integrated, and evidence-based family strengthening service to improve family stability and reduce child abuse and neglect in Vallejo.</i>	ü 48% of 86 families served remained stable or improved in the Family Development Matrix domains of Parent/Child Relationships, Financial Stability, and Community Engagement.	Service: 40 Impact: 20 Outcome: 50%	86 41 48%	Exceeded Exceeded Met
	ü 83% of 30 families receiving home visiting services displayed improvement in the post AAPI-2 evaluation instrument.	Service: 30 Impact: 23 Outcome: 75%	30 25 83%	Met Exceeded Exceeded

Grantee/Initiative	Accomplishment Highlights	Target	Actual	Performance
PRIORITY 3: Family Support and Education				
Rio Vista CARE – Family Resource Center #2012-305 <i>Increase high-risk families’ access to county-wide, integrated, and evidence-based family strengthening service to improve family stability and reduce child abuse and neglect in Rio Vista and surrounding area.</i>	ü 82% of 49 families served remained stable or improved in the Family Development Matrix domains of Parent/Child Relationships, Financial Stability, and Community Engagement.	Service: 45 Impact: 23 Outcome: 50%	49 40 82%	Exceeded Exceeded Exceeded
	ü 76% of 17 families receiving home visiting services displayed improvement in the post AAPI-2 evaluation instrument.	Service: 20 Impact: 15 Outcome: 75%	17 13 76%	Not Met Not Met Exceeded
Vacaville Police Department – Family Resource Center #2012-306 <i>Increase high-risk families’ access to county-wide, integrated, and evidence-based family strengthening service to improve family stability and reduce child abuse and neglect in Vacaville.</i>	ü 100% of 55 families served remained stable or improved in the Family Development Matrix domains of Parent/Child Relationships, Financial Stability, and Community Engagement.	Service: 40 Impact: 20 Outcome: 50%	55 55 100%	Exceeded Exceeded Exceeded
	ü 75% of 28 families receiving home visiting services displayed improvement in the post AAPI-2 evaluation instrument.	Service: 25 Impact: 19 Outcome: 75%	28 21 75%	Exceeded Exceeded Met
Solano County H&SS – Child Welfare and Public Health Services #2012-307 <i>Provide access to at-risk/high/risk families with children ages zero to five to county-wide, integrated evidence-based family strengthening services to improve family stability and reduce child abuse. Services are intended to be provided both on-site at Family Resource Center locations and through home visits.</i>	ü CWS: 99% of 155 children remained in the home or with the family unit.	Service: 130 Impact: 111 Outcome: 85%	155 154 99%	Exceeded Exceeded Exceeded
	ü PHN: 98%% of 121 children improved their health status by referral to health care provider, WIC, immunization status, and/or developmental screenings.	Service: 100 Impact: 75 Outcome: 75%	121 118 98%	Exceeded Exceeded Exceeded
Children’s Network Collaborative Coordination #2012-308 <i>Coordination of eight Family Resource Centers, Heather House Homeless Shelter, a Public Health Nurse and Child Protective Services Social Worker Home Visitor for family strengthening services.</i>	ü Family Resource Center Network meetings expanded to include Family Strengthening Program, Family Development Matrix, Protective Factors, and Multidisciplinary Team/Case Conferencing protocol review	Service: 10	10	Met

Grantee/Initiative	Accomplishment Highlights	Target	Actual	Actual	Performance
PRIORITY 3: Family Support and Education					
Interfaith Council of Solano County – Heather House Homeless Shelter #2012-309 <i>Provide a safe environment and support transition to permanent housing for families of children aged 0-5 through basic needs assistance, intensive case management, life skills instruction, information and referrals.</i>	<ul style="list-style-type: none"> ü 71% of 38 families served moved from homeless to stable and remained stable for at least 90 days. 	Service: 20 Impact: 8 Outcome: 40%	38 27 71%		Exceeded Exceeded Exceeded
Parent Education Children’s Nurturing Project #2012-701 <i>Increase parent’s competency in appropriate parenting practices with their children ages 0-5 to reduce the likelihood of abuse and neglect county wide.</i>	<ul style="list-style-type: none"> ü 57% of 63 parents/caregivers displayed an improvement in AAPI, Family Nurturing Competency Scales, or Family Activity Logs from pre- to post-assessment. 	Service: 38 Impact: 30 Outcome: 80%	46 36 78%		Exceeded Exceeded Met
Fairfield-Suisun Unified School District – Adult School #2012-703 <i>Increase use of effective parenting skills in Solano County through the parent education classes, family literacy nights, and school readiness activities.</i>	<ul style="list-style-type: none"> ü 100% of 137 parents set parenting goals and completed their individual parenting plan. 	Service: 65 Impact: 52 Outcome: 80%	137 137 100%		Exceeded Exceeded Exceeded

Grantee/Initiative	Accomplishment Highlights	Target	Actual	Actual	Performance
Collaboration and Coordination					
Meta-Collaborative Help Me Grow Solano #2013-901 <i>Engage all First 5 Solano service providers in a coordinated approach to service delivery and strengthen the early childhood system of care in Solano County also known as Help Me Grow Solano.</i>	<ul style="list-style-type: none"> ü Implement and ongoing management of collaborative website and social media campaign. 	Service	1	1	Met



Annual Report Form 1 (AR-1)(Page 1 of 5)
County Revenue and Expenditure Summary
for Fiscal Year 2013-2014 (July 1, 2013 - June 30, 2014)

County: Solano

Thursday, October 02, 2014

Revenue Detail	
Tobacco Tax Funds	\$ 3,574,426
CARES Plus Program Funds, Round 2	\$ 157,559
CSP, RFA 1	\$ 0
CSP, RFA 2	\$ 105,000
CSP, RFA 3	\$ 0
Small County Augmentation Funds	\$ 0
Other Funds (Specify Source Below)	\$ 471,472
Mental Health Services Act	
Revenue for Services Provided	
Grants (Specify Source Below)	\$ 11,634
United Way of the Bay Area	
Misc small grants	
Donations	\$ 13,048
Revenue from Interest Earned	\$ 44,867
Total Revenue	\$ 4,378,006



Annual Report Form 1 (AR-1)(Page 2 of 5)
County Revenue and Expenditure Summary
for Fiscal Year 2013-2014 (July 1, 2013 - June 30, 2014)

County: Solano

Thursday, October 02, 2014

Results and Services - Expenditure Details

Result 1: Improved Family Functioning

Community Resource and Referral	\$	254,734
Distribution of Kit for New Parents	\$	0
Adult and Family Literacy Programs	\$	0
Targeted Intensive Family Support Services	\$	592,420
General Parenting Education and Family Support Programs	\$	195,429
Quality Family Functioning Systems Improvement (please describe below)	\$	0
<input type="text"/>		
Total	\$	1,042,583

Result 2: Improved Child Development

Preschool Programs for 3 and 4 Year Olds	\$	0
Infants, Toddlers, and All Age Early Learning Programs	\$	144,000
Early Education Provider Programs	\$	105,000
Kindergarten Transition Services	\$	141,820
Quality ECE Investments (please describe below)	\$	0
<input type="text"/>		
Total	\$	390,820



Annual Report Form 1 (AR-1)(Page 3 of 5)
County Revenue and Expenditure Summary
for Fiscal Year 2013-2014 (July 1, 2013 - June 30, 2014)

County: Solano

Thursday, October 02, 2014

Result 3: Improved Child Health

Nutrition and Fitness	\$	0
Health Access	\$	251,207
Maternal and Child Healthcare	\$	997,941
Oral Health	\$	0
Primary and Specialty Medical Services	\$	0
Comprehensive Screening and Assessments	\$	812,181
Targeted Intensive Intervention for Identified Special Needs	\$	213,344
Safety Education and Injury Prevention	\$	0
Tobacco Education and Outreach	\$	0
Quality Health Systems Improvement (please describe below)	\$	0

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Total \$ **2,274,673**

Result 4: Improved Systems of Care

Policy and Broad-Systems-Change Efforts	\$	324,418
Organizational Support	\$	753,028
Public Education and Information	\$	178,048

Total \$ **1,255,494**



Annual Report Form 1 (AR-1)(Page 4 of 5)
County Revenue and Expenditure Summary
for Fiscal Year 2013-2014 (July 1, 2013 - June 30, 2014)

County: Solano

Thursday, October 02, 2014

Expenditure Detail

FY 2013-2014 Program Expenditures	\$	4,963,570
FY 2013-2014 Administrative Expenditures	\$	567,487
FY 2013-2014 Evaluation Expenditures	\$	168,996
Total Expenditures	\$	5,700,053
Excess (Deficiency) Of Revenues Over (Under) Expenses	\$	-1,322,047

Other Financing Sources

Sale(s) of Capital Assets	\$	0
Other: Specify Source Below	\$	0
Total Other Financing Sources	\$	0

Net Change in Fund Balance

Fund Balance - Beginning July 1, 2013	\$	11,796,206
Fund Balance - Ending June 30, -2014	\$	10,474,159
Net Change In Fund Balance	\$	-1,322,047

FY 2013-2014 Fund Balance

Nonspendable	\$	0
Restricted	\$	10,474,159
Committed	\$	0
Assigned	\$	0
Unassigned	\$	0
Total Fund Balance	\$	10,474,159



**Annual Report Form 1 (AR-1)(Page 5 of 5)
County Revenue and Expenditure Summary
for Fiscal Year 2013-2014 (July 1, 2013 - June 30, 2014)**

County: Solano

Thursday, October 02, 2014

Expenditure Notes: Please use this space to document any issues with the information provided in this system and to explain any significant variances from prior year's expenses that is not related to revenue growth. Please identify if any cell includes significant capital expenditures. If yes, identify the cell and the capital amount included.

I hereby certify the information submitted herein is accurate and complete to the best of my knowledge. I further certify that I have the authority to submit this information. I make these certifications via my name, phone number and e-mail address entered below. I acknowledge that the data in this submission may be subject to verification at a later date.

Name

Phone

Email

**First 5 Solano
Most Compelling Outcomes
Annual Submission to First 5 California: FY2013/14**

Result/Service	AR-2.2 Compelling Outcome	AR-2.3 Benchmark/Baseline Data	AR-2.4 Outcome Measurement Tool
<p>Result Area 1: Improved Family Functioning</p> <p>Service: Targeted Intensive Parent Support Services</p>	<p>In FY2013/14, approximately 2,000 high-risk and/or at-risk families were assessed utilizing the Family Development Matrix (FDM) tool. Three hundred seventy eight (378) families throughout Solano County were provided intensive case management services. The families served are designated high risk families with multiple challenges, including those with children with mental health concerns. Additionally, as a partner in the Family Strengthening Partnership, Solano County Health and Social Services Child Welfare Services Department were in contact with one hundred and fifty five (155) children; 154 (99%) remained in the home or with the family unit.</p>	<p>In FY2013/14, of the 378 families, 355 families (94%) increased their scores in the family functioning domain of the FDM, significantly exceeding the contracted target of 50% improvement.</p>	<p>The Family Development Matrix tool has categories, measurement indicators, and status level indicators. It used to design family outcome indicators, record ongoing assessments, guide case management planning, and a method to support the family strength-building relationship.</p>

Result/Service	AR-2.2 Compelling Outcome	AR-2.3 Benchmark/Baseline Data	AR-2.4 Outcome Measurement Tool
<p>Result Area 2: Improved Child Development</p> <p>Service: Kindergarten Transition Services</p>	<p>Pre-Kindergarten academies help children who have not had other pre-school or school readiness programs an opportunity to develop skills to help them start school ready to learn.</p> <p>In FY2013/14, nine providers provided Pre-Kindergarten Academies to 426 children at 20 schools and childcare sites. Three out of four (73%) of the children had no prior pre-school experience. Overall, children gained in all components of the Social/Emotional and Cognitive scales as measured the Kindergarten Student Entrance Profile (KSEP).</p> <p>Pre-K Academies also included enrichment activities for children such as art and science, and parent engagement to increase familiarity and participation of the families in the school and classroom.</p>	<p>In FY2013/14, English Language Learners participating in Pre-K Academies made larger gains than their English speaking counterparts.</p> <p>Out of the 130 English Language Learners 82% had mastered the Social Emotional skills at exit compared to 57% at entry, and 83% mastered Cognitive skills at exit compared to 53% at entry. These gains of 25 and 20 percentage points respectively outgained the English Speaking students 20 and 17 percentage point gains in these same areas.</p>	<p>Pre-K Academy teachers receive training on the use of the Kindergarten Student Entrance Profile (KSEP), prior to the start of the Pre-K session.</p> <p>Using this evidence based tool allows measurement of the success of the Pre-K academies across our county and in different demographic areas.</p>

County: Solano Results and Service Area Worksheet AR2

Result Area 1: Improved Family Functioning (Family Support, Education and Services

Service Area: 13. Community Resource and Referral

Reporting Requirements

TOTAL

Population Served

Children less than 3	401
Children 3 to Five Years	419
Children - Ages Unknown(birth to five years)	0
Parents/Guardians/Primary Caregivers	1154
Other family members	396
Providers	0
TOTAL	2370

Ethnic Breakdown of Population Served(Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	5	7
Asian	5	12
Black/African-American	197	283
Hispanic/Latino	379	602
Pacific Islander	12	13
White	113	159
Multiracial	90	46
Other/Unknown	19	32
TOTAL	820	1154

Primary Language Spoken in the Home(Children and Families)

	Children	Parents/Guardians
English	531	677
Spanish	275	449
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	4	4
Unknown	10	24
TOTAL	820	1154

County: Solano Results and Service Area Worksheet AR2

Result Area 1: Improved Family Functioning (Family Support, Education and Services

Service Area: 17. Targeted Intensive Family Support Services

Reporting Requirements

TOTAL

Population Served

Children less than 3	479
Children 3 to Five Years	452
Children - Ages Unknown(birth to five years)	0
Parents/Guardians/Primary Caregivers	1129
Other family members	542
Providers	0
TOTAL	2602

Ethnic Breakdown of Population Served(Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	10	10
Asian	5	10
Black/African-American	233	277
Hispanic/Latino	331	483
Pacific Islander	14	15
White	216	244
Multiracial	111	69
Other/Unknown	11	21
TOTAL	931	1129

Primary Language Spoken in the Home(Children and Families)

	Children	Parents/Guardians
English	717	774
Spanish	207	343
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	3	2
Unknown	4	10
TOTAL	931	1129

County: Solano Results and Service Area Worksheet AR2

Result Area 1: Improved Family Functioning (Family Support, Education and Services

Service Area: 18. General Parenting Ed & Family Support Services

Reporting Requirements

TOTAL

Population Served

Children less than 3	55
Children 3 to Five Years	405
Children - Ages Unknown(birth to five years)	0
Parents/Guardians/Primary Caregivers	431
Other family members	5
Providers	0
TOTAL	896

Ethnic Breakdown of Population Served(Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	4	4
Asian	31	28
Black/African-American	62	57
Hispanic/Latino	231	223
Pacific Islander	1	1
White	116	106
Multiracial	0	0
Other/Unknown	15	12
TOTAL	460	431

Primary Language Spoken in the Home(Children and Families)

	Children	Parents/Guardians
English	189	174
Spanish	229	220
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	4	2
Other	38	35
Unknown	0	0
TOTAL	460	431

County: Solano Results and Service Area Worksheet AR2

Result Area 2: Improved Child Development (Child Development Services)

Service Area: 26. Early Education Programs for Children

Reporting Requirements

TOTAL

Population Served

Children less than 3	0
Children 3 to Five Years	43
Children - Ages Unknown(birth to five years)	0
Parents/Guardians/Primary Caregivers	62
Other family members	62
Providers	0
TOTAL	167

Ethnic Breakdown of Population Served(Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	0
Asian	0	0
Black/African-American	7	11
Hispanic/Latino	27	41
Pacific Islander	0	0
White	3	5
Multiracial	5	3
Other/Unknown	1	2
TOTAL	43	62

Primary Language Spoken in the Home(Children and Families)

	Children	Parents/Guardians
English	36	45
Spanish	7	17
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	0	0
TOTAL	43	62

County: Solano Results and Service Area Worksheet AR2

Result Area 2: Improved Child Development (Child Development Services)

Service Area: 27. Early Education Provider Programs

Reporting Requirements

TOTAL

Population Served

Children less than 3	0
Children 3 to Five Years	0
Children - Ages Unknown(birth to five years)	0
Parents/Guardians/Primary Caregivers	0
Other family members	0
Providers	30
TOTAL	30

Ethnic Breakdown of Population Served(Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	0
Asian	0	0
Black/African-American	0	0
Hispanic/Latino	0	0
Pacific Islander	0	0
White	0	0
Multiracial	0	0
Other/Unknown	0	0
TOTAL	0	0

Primary Language Spoken in the Home(Children and Families)

	Children	Parents/Guardians
English	0	0
Spanish	0	0
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	0	0
TOTAL	0	0

County: Solano Results and Service Area Worksheet AR2

Result Area 2: Improved Child Development (Child Development Services) Service Area: Kindergarten Transition Services

Reporting Requirements

TOTAL

Population Served

Children less than 3	0
Children 3 to Five Years	423
Children - Ages Unknown(birth to five years)	0
Parents/Guardians/Primary Caregivers	409
Other family members	0
Providers	37
TOTAL	869

Ethnic Breakdown of Population Served(Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	0
Asian	38	0
Black/African-American	53	0
Hispanic/Latino	157	0
Pacific Islander	0	0
White	88	0
Multiracial	39	0
Other/Unknown	48	409
TOTAL	423	409

Primary Language Spoken in the Home(Children and Families)

	Children	Parents/Guardians
English	246	246
Spanish	137	137
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	17	17
Unknown	23	9
TOTAL	423	409

County: Solano Results and Service Area Worksheet AR2

Result Area 3: Improved Health (Health Education and Services)

Service Area: 34. Health Access

Reporting Requirements

TOTAL

Population Served

Children less than 3	749
Children 3 to Five Years	256
Children - Ages Unknown(birth to five years)	0
Parents/Guardians/Primary Caregivers	0
Other family members	0
Providers	0
TOTAL	1005

Ethnic Breakdown of Population Served(Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	0
Asian	62	0
Black/African-American	78	0
Hispanic/Latino	705	0
Pacific Islander	0	0
White	92	0
Multiracial	28	0
Other/Unknown	40	0
TOTAL	1005	0

Primary Language Spoken in the Home(Children and Families)

	Children	Parents/Guardians
English	432	0
Spanish	555	0
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	18	0
Unknown	0	0
TOTAL	1005	0

County: Solano Results and Service Area Worksheet AR2

Result Area 3: Improved Health (Health Education and Services)

Service Area: 35. Maternal and Child Health

Reporting Requirements

TOTAL

Population Served

Children less than 3	45
Children 3 to Five Years	19
Children - Ages Unknown(birth to five years)	0
Parents/Guardians/Primary Caregivers	130
Other family members	45
Providers	0
TOTAL	239

Ethnic Breakdown of Population Served(Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	0	1
Asian	2	2
Black/African-American	25	51
Hispanic/Latino	19	34
Pacific Islander	0	0
White	5	25
Multiracial	11	14
Other/Unknown	2	3
TOTAL	64	130

Primary Language Spoken in the Home(Children and Families)

	Children	Parents/Guardians
English	55	115
Spanish	7	15
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	2	0
TOTAL	64	130

County: Solano Results and Service Area Worksheet AR2

Result Area 3: Improved Health (Health Education and Services)

Service Area: 39. Comprehensive Screening and Assessments

Reporting Requirements

TOTAL

Population Served

Children less than 3	371
Children 3 to Five Years	1327
Children - Ages Unknown(birth to five years)	0
Parents/Guardians/Primary Caregivers	1043
Other family members	83
Providers	0
TOTAL	2824

Ethnic Breakdown of Population Served(Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	3	3
Asian	51	34
Black/African-American	472	245
Hispanic/Latino	675	412
Pacific Islander	18	5
White	276	240
Multiracial	158	64
Other/Unknown	45	40
TOTAL	1698	1043

Primary Language Spoken in the Home(Children and Families)

	Children	Parents/Guardians
English	1205	728
Spanish	469	306
Cantonese	0	0
Mandarin	0	0
Vietnamese	6	0
Korean	0	0
Other	10	9
Unknown	8	0
TOTAL	1698	1043

County: Solano Results and Service Area Worksheet AR2

Result Area 3: Improved Health (Health Education and Services)

Service Area: 40. Targeted Intensive Intervention for Children Identified with Special Needs

Reporting Requirements

TOTAL

Population Served

Children less than 3	159
Children 3 to Five Years	245
Children - Ages Unknown(birth to five years)	44
Parents/Guardians/Primary Caregivers	488
Other family members	1
Providers	0
TOTAL	937

Ethnic Breakdown of Population Served(Children and Families)

	Children	Parents/Guardians
Alaska Native/American Indian	6	6
Asian	10	13
Black/African-American	123	135
Hispanic/Latino	179	170
Pacific Islander	0	0
White	107	111
Multiracial	17	24
Other/Unknown	6	29
TOTAL	448	488

Primary Language Spoken in the Home(Children and Families)

	Children	Parents/Guardians
English	332	372
Spanish	114	114
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	2	2
Unknown	0	0
TOTAL	448	488

Improved Systems of Care Policy and Broad Systems Change Efforts

Who was the primary audience for the service?

First 5 Futures is a 5-year strategic effort adopted by the First 5 Solano Commission in 2010 to offset Solano's declining reserve funds. Three overarching priority areas include developing funds from foundations, corporations, and government grants, engaging business leaders and the business community, and engaging elected officials to pursue policy and legislative changes. The primary audience includes policymakers, early childhood stakeholders, community partners, and other funders.

What types of services were provided?

- Second-annual Pre-K Business Champions campaign with businesses and individuals donating \$14,300.
- Became a Help Me Grow affiliate. This system integration convenes leaders from multi-disciplinary backgrounds in Solano to coordinate child and family wellness from birth through five.
- Participated in the First Annual Children and Families Policy Forum. Elected representatives heard from the diverse community on the unique needs and issues Solano families face.
- Participated in Funding the Next Generation planning activities to identify and advocate for a local fund source for children.

What was the intended result of the service? What was the community impact of the service?

First 5 Futures seeks to sustain and expand First 5's services as Proposition 10 revenues decline. This is to be accomplished primarily by generating additional revenues in support of services to children and families. The community has come together to help with grant applications; the business community has contributed to support First 5 programs. Other strategies to ensure sustainability include continuing to maximize leveraging of First 5 dollars, supporting First 5 grantees to transition to evidence-based programs and tools, and pursuing policy and legislative changes that support the early childhood system.

Help Me Grow Solano has become the vehicle to coordinate early childhood services more effectively. Service providers embrace the opportunity to participate in a larger system-development effort. In that attempt, a bigger-picture project is in place as Solano embarks on a Collective Impact and Strategic Planning process in FY2014/15 with Help Me Grow as the guiding body.

Improved Systems of Care Organizational Support

Who was the primary audience for the service?

These are broad efforts that target parents, policymakers, professionals, practitioners and the public at large.

What were the types of services provided?

- Grant researching, writing, and/or passing opportunities to community partners and grantees;
- Building upon existing foundation, business and policy relationships and sustaining them - raising public awareness and support.
- Engaging grantees in adopting new service models, such as Help Me Grow Solano, streamlining referral forms, creating a one-stop shop for parents, caregivers, and providers of children and family services to make one call to get connected with services matching the needs of the caller.
- Work with grantees to move towards evidence-based programs.

What was the intended result of the service? What was the community impact of the service?

First 5 Futures efforts have resulted in generating over \$2.6 million over the past four years for early childhood service and system initiatives. In addition, First 5 offered full support for its grantees to utilize the First 5 data collection system, Persimmony, for case management and the majority of grantees have either taken advantage of this opportunity or are working towards using Persimmony in the future.

First 5 Futures and Help Me Grow Solano have resulted in more effective working relationships internally (across First 5's portfolio of investments) and externally (across the broader community of current or would-be stakeholders) in building the early childhood system such as businesses, the faith community and non-First 5-funded early childhood services or policy entities. The results of the services were that the grantee organizations are more capable of meeting the needs of their clientele. The community impact for this increase in provider capacity is expected to be more efficient and effective in service delivery.

Improved Systems of Care Public Education and Community Information Dissemination

Who was the primary audience for the service?

There are primary and secondary audiences in First 5 Solano's Community Engagement Communications Plan which include community-based agencies, parents, the public and policymakers.

In addition, First 5 Solano disbursed over \$28,000 in "mini" Community Engagement grants of up to \$300 and Co-Sponsorship grants of up to \$3,000 each. 20 Community Engagement grants were disbursed to local agencies primarily serving children and families. 9 Co-Sponsorship grants were disbursed to local agencies serving primarily providers of early childhood services.

What were the types of services provided?

- Funded activities included outreach events, fire safety information distribution, parent education workshops, resource fairs, preschool fair, preschool readiness evaluation, graduation recognition, and various provider trainings.
- Sponsored a local business breakfast focused on early childhood issues attended by over 100 local business leaders. Staff also conducted a "Pre-K Business Champions" campaign that informed and engaged local business leaders.
- Community information dissemination also occurred via outreach events, Public Information Messages via radio and the First 5 Solano website.

What was the intended result of the service? What was the community impact of the service?

The result of the mini-grants for events was to increase awareness of First 5 and its community partners, along with important messages of early childhood education.

The results of the business breakfast and campaign were increased awareness and support for early childhood issues and programs from the business community and policy makers.

The community impacts of the services were that parents, community residents and businesspeople better understood and supported early childhood in general and First 5 Solano's mission and programs in particular.

**County Evaluation Summary - Solano
First 5 CA Annual Report Submission
3 – Evaluation Activities Completed**

a. AR3 Evaluation Activities Completed Description of Evaluation Activities Completed during FY2013/14.

First 5 Solano and its local evaluator, Applied Survey Research (ASR) engaged in variety of evaluation activities in FY2013/14, including:

- § **Presentation to the Outcome Evaluation/Results Framework:** Updated and presented the Solano County Results Dashboard to the Commission for review during the annual review of the First 5 Solano Strategic Plan, which assisted First 5 Solano in the direction of increased clarity around the role of community indicators; not impact indicators of First 5 Solano effectiveness.
- § **2013 Pre-Kindergarten Academy Report:** In FY2013/14, the Commission received a report on the children that participated in the Pre-Kindergarten Academies during the summer of 2013. 409 children with little or no prior preschool experience were evaluated using the Kindergarten Student Entrance Profile (KSEP) at entrance and exit of a four week Pre-Kindergarten Academy at 20 sites throughout the County.
- § **Video Annual Report to the Community:** In lieu of a written report, the Commission created a Video Annual Report to the Community. The video highlighted programs, providers, and families within the four First 5 Solano priority areas documenting service and outcome data in each priority area. The report also documented a high-level financial picture, including annual spending and leveraging. The video has been available in the community via the First 5 Solano website.
- § **FY2012/13 Annual Report to First 5 California:** In October 2013, the Commission received and authorized the statutorily-required First 5 Solano submission to First 5 California for its annual report to the Governor/Legislature.
- § **Cost-Benefit Analysis:** In FY2013/14, the Commission, in conjunction with ASR, continued discussions with grantees in its Early Childhood Mental Health Initiative to construct and execute a cost-benefit analysis of services related to the First 5 California Result: Comprehensive Screenings and Assessments. The formal cost-benefit analysis of these First 5-funded programs will be finalized and published in the next fiscal year.
- § **Ongoing Technical Assistance and Management of Evaluation Processes and Systems:** First 5 Solano staff provided ongoing technical assistance to all current and newly-funded First 5 Solano grantees and initiative partners, to maintain and manage the evaluation processes in place and measure progress toward target objectives.
- § **Family Resource Center Effectiveness:** In FY2013/14, ASR and First 5 Solano introduced the Protective Factors Survey into the Family Resource Centers Family Strengthening Programs to increase evaluation capacity of the programs. In addition, began review of the Solano Family Development Matrix to standardize response scales and include probing questions which will be rolled out in FY2014/15.
- § **Childcare Capacity Data:** First 5 and ASR worked with members of the Local Childcare Planning Council to review and update local data on childcare capacity and need which was presented to the Commission in FY2013/14.

**County Evaluation Summary - Solano
First 5 CA Annual Report Submission
3 – Evaluation Findings Reported**

b. AR-3 Evaluation Findings Reported (Description of evaluation findings reported during the fiscal year)

Pre-Kindergarten Academies

Overall, the results of the 2013 Pre-Kindergarten Academies are positive. Sites were successful in recruiting a high percentage of children (73%) with no prior pre-school experience and the increased outreach allowed all sites to maintain at least a 78% attendance rate, while most maintained over 90%. Several sites reported success with using the lunch program and the “backpack” program, which provided a backpack full of supplies at the end of the academy, to help ensure that children attended regularly.

The data also show that overall, children attending Pre-K Academies showed gains in all components of the Social/Emotional and Cognitive scales of the KSEP. This outcome supports that children are able to benefit from short, targeted programs to help them become ready for school in the fall.

Childcare Data

Overall, it was determined that the childcare capacity of the County does not meet the need. However, it is difficult to estimate the exact need with the information that is available.

3 - Policy Impact of Evaluation Results

c. AR-3 Evaluation Findings Reported (Description of the policy impact of the evaluation results)

DECISIONS MADE

Expansion of Pre-Kindergarten Academies

Due to the high return on investment identified in 2013 and years prior, the Commission chose to further expand the Pre-Kindergarten Academies from the original funding of \$80,000 annually to \$240,000 for 2014 summer session so more children could be reached.

Program Investment Implementation and Future Strategic Planning: In FY2013/14, the Commission was in its second year of a three year funding cycle implemented its Strategic Plan and Program Investment Plan. A full strategic planning process was completed in December 2011 and in June 2014, the Commission chose to embark on another 18-month strategic planning process, in part due to the declining funds in reserve. In addition, in August 2014, the Commission chose to fund a “Collective Impact” approach to community planning alongside the more traditional Strategic Planning process. We look forward to reporting the results of both of these processes in FY2015/16.

LESSONS LEARNED

Focus on Evidence-Based Service Delivery. In this funding cycle, First 5 Solano has focused on evidence-based programs. While the long term goal is yielding more predictable positive results for families and children, during reviews of grantee Performance Measures, it has been identified that evidence-based programs can take longer to implement and have more

challenges engaging and retaining children and families. For example, the Commission's prenatal initiative BabyFirst Solano began implementing the Healthy Families America home-visiting program in October 2012. Due to the required trainings for staff, documentation of policies and procedures, and meeting of the practice standards, the program did not begin seeing clients under the HFA program until March 2013 and did not engage the initial expected number of clients in FY2013/14. In addition, some Family Resource Centers in the Family Strengthening Programs have had challenges in engaging and retaining families for the full term of the Nurturing Parenting Program.



CHILDREN ARE OUR BOTTOM LINE

FY2013/14 Year-End Performance Report

September 2014



Introduction

The First 5 Solano Year End Performance Measures Report covers the period July 1, 2013 - June 30, 2014 and represents the second year of a three year funding cycle.¹ Services are funded through community partners/grantees in specific initiatives under the First 5 Solano Strategic Plan Priority Areas. In addition, the Commission funds some internally run programs and “mini-grants.”

The FY2013/14 Annual Performance Report provides a snapshot of the performance of the Commission’s investments across all initiatives and programs. For each program, this report includes a brief description of the program, documentation of each grantee’s level of achievement of performance goals along with information about challenges faced by grantees. There is also a discussion of goals that were not attained and any necessary corrective action recommended or taken.

For FY2013/14, overall, First 5 Solano grantees achieved 89%² (146) of the (164) performance measures tracked across the Commission’s framework.

Brief History of First 5

First 5 Commissions were created in 1998 by California voters’ approval of Proposition 10, which imposed a 50 cent sales tax on tobacco products to be used to fund comprehensive services for California children from the prenatal period through 5 years of age. The proposition established a First 5 Commission for the State of California and local Commissions for each of the 58 counties. Under the Act, the State Board of Equalization collects an excise tax levied on all tobacco products and deposits the revenue into the California Children and Families Trust Fund, allocating 20 percent to First 5 California and 80 percent to County Commissions, divided proportionally based upon County birth rates. County Commissions are charged with developing strategic plans and allocating the funds to support their local goals.

Program Areas

The overarching goal of First 5 Solano’s Strategic Plan is to strengthen families through the services provided under the four priority areas:

1. Health and Wellbeing: Promotes physical, social and emotional development
2. Early Childhood Learning and Development: Supports learning by preparing children for kindergarten through developing communications, problem solving, physical, social-emotional and behavioral skills
3. Family Support and Parent Education: Strengthens families to provide nurturing and safe environments for children
4. First 5 Futures: Strategic effort to strengthen, sustain and expand the early childhood system in Solano County.

About the Year-End Performance Report

The evaluation process to determine program performance uses both qualitative and quantitative measures. While this report focuses mainly on the latter, grantees are encouraged to capture the personal stories and experiences of clients who participate in the programs. Grantees collect information on both process and outcome measures. The actual experiences are compared to First 5 Solano Performance goals and entered into the First 5 data system which calculates the outcome and displays the results compared to the performance goal. The data system also provides space for a narrative description that allows grantees to further tell the story on client level outcomes.

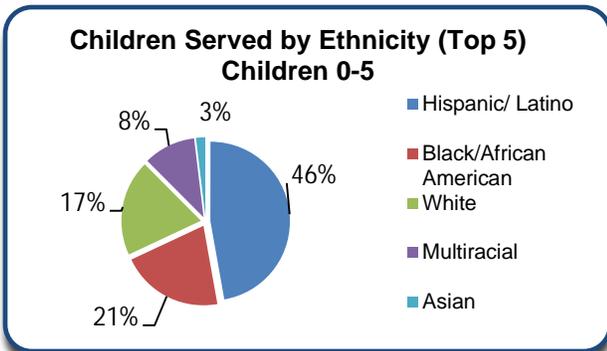
¹ The exception is the Early Childhood Developmental Health (ECDH) Initiative which is a joint investment by First 5 Solano and Health and Social Services-Mental Health Division (H&SS) and was in its 5th year.

² Note: Performance Measures for one grantee were rewritten at the end of this FY. If the grantee is omitted from the list, the compliance rate is 96%.

Demographics

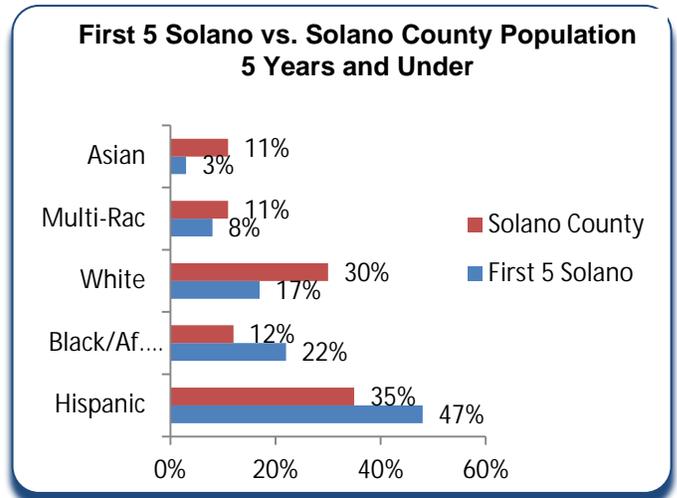
First 5 California requires that County Commissions collect “aggregate” data to document numbers, ages, language and ethnicities of children, parents/caregivers, and providers served. The First 5 Solano initiatives reach children, families/caregivers and service providers, while focusing on “hard-to-reach” populations including isolated, low-income and underserved communities.

During FY13/14 11,807 residents received services from First 5 Solano.³ Of this total, approximately half (5,892) were children ages 0-5, 41% (4,846) were parents and caregivers, and 9% (1,069) were providers and others relating to children ages 0-5.

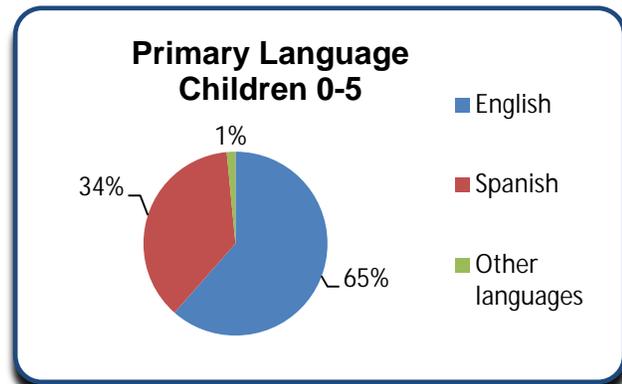


Overall, the unduplicated program participants for FY2013/14 in Solano were most likely to be Hispanic/Latino (46% or 2,703 children). This was followed by 21% or 1,250 children identified as African American and 17% or 1,016 of children and identified as white.

When compared to the Solano County 0-5 census for 2013.⁴ First 5 Solano programs were more likely to see Hispanic/Latino and African American children than the 2013 census populations for Solano County.



Over a third of the children served (34%) identified as Spanish-speaking.⁵ This finding highlights the importance for grantees to have staff who can communicate in Spanish, the ongoing need for parent education materials in English and Spanish, and continued literacy supports for the entire family.



³ Data is unduplicated by program but may be duplicated across programs

⁴ California Department of Finance populations by race, ethnicity and age

⁵ Defined as primary language spoken at home

Priority 1: Health and Well-Being

Prenatal Services Initiative



BabyFirst Solano

Program Overview

First 5 Solano has funded prenatal services in Solano County under the BabyFirst Solano program for nearly 10 years. This is the second year that BabyFirst Solano has utilized evidence-based service delivery models, including Nurse Family Partnership (NFP) and Healthy Families America (HFA).

NFP funding supplements other federal home visiting funding and expanded the existing program. Both HFA and NFP are home visiting programs offering services to expecting parents and new families focusing on low income pregnant women and teens, with an emphasis in supporting those at risk of substance abuse. The programs are designed to help families manage life challenges by building on strengths beginning perinatally and within the first three months after a child's birth and continuing through the first three years.

The key funded partners for BabyFirst Solano are:

- Health & Social Services-Maternal, Child, and Adolescent Health Bureau
- Children's Nurturing Project
- Planned Parenthood Shasta Pacific
- California Hispanic Commission
- Youth & Family Services

Key Performance Measures

- The HFA program continued its process to meet the requirement for accreditation, which is targeted for June 2015.
- BabyFirst Solano-HFA partnered with the California Home Visiting Program (CHVP) to provide Core Trainings for Advanced HOME Inventory training.
- BFS sustained efforts in the development of the Procedure and Protocol Manual, which includes the required 150+ standards for accreditation.
- BFS enrolled 103 clients into the Healthy Families America program
- Out of the 10 babies born to mothers in NFP, all were delivered at optimum weight and at or after 37 weeks gestation.

Challenges to Effective Service Provision

This is the second year of a 3-year funding cycle for this program, which includes implementation of the evidence-based model HFA. A significant amount of work has been invested in developing new policies/procedures, training, and collaboration. Lessons learned include a significant amount of start-up time is needed to implement evidence-based programs and this needs to be built into the scope of work. To that end, the scope of work for HFA FY2014/15 has been rewritten to accommodate where the program is in the process of implementation.

Children's Health Initiative

Solano Kids Insurance Program (SKIP)



Program Overview

Solano Coalition for Better Health is a non-profit organization governed by a body of healthcare providers, County Health & Social Services, community organizations and neighborhood advocates whose mission is to improve health and quality of life for the citizens of Solano County. The Coalition is designated the Children's Health Initiative (CHI) Collaborative, a program that provides health insurance to all children residing in Solano County. Solano Coalition for Better Health It is also the parent organization for Solano Kids Insurance Program (SKIP).

SKIP's Children's Health Initiative assists Solano County families to successfully apply for and retain health insurance, thereby increasing access to health, mental health and dental care services, First 5 Solano funds services for families with children ages 0-5, and also provides for insurance premiums when the child is not eligible for any other program. Services provided include:

- § Outreach – Identifying and engaging to families in need of coverage
- § Enrollment – Health insurance application assistance
- § Retention – Support to keep children and families enrolled in health insurance programs
- § Utilization – Support for children and families to utilize health services

Key Performance Measures

- SKIP assisted parents to enroll 926 children 0-5 in health insurance during FY2013/14.
- 271, or 96%, of newborns referred to SKIP were linked to insurance. In addition to enrolling new children in health insurance, SKIP maintained a 97% enrollment rate for Solano County's children. The enrollment rate is an important indicator of services, as the population receiving the service can often be dealing with issues of homelessness or other family stability issues.

Early Childhood Mental Health Initiative



partnership for early access
for kids | solano

Partnership for Early Access for Kids (PEAK)

Early Periodic Screening Diagnosis and Treatment (EPSDT)

Program Overview

The Solano Early Childhood Developmental Health (ECDH) Initiative includes the Partnership for Early Access for Kids (PEAK) Initiative and Solano County Health & Social Services Early Periodic Screening, Diagnosis and Treatment (EPSDT).

PEAK is funded through a partnership with Solano County Health & Social Services, Mental Health Division utilizing Mental Health Services Act, Prevention and Early Intervention funds. PEAK provides outreach, education and training for parents and providers as well as mental and developmental health screenings, assessments, referrals to treatment and safety-net services for children aged 0-5 and their families. The services provided through PEAK include:

- Screening/Assessment/Referral and Treatment
- Parent and Caregiver Education
- Provider Training
- Parent Coaching
- Short Term Limited Treatment
- Interdisciplinary Team Evaluations (IDT)

The funded partners in the initiative are Children's Nurturing Project, EMQ FamiliesFirst, Child Start, Solano Family and Children's Services, and Youth and Family Services.

EPSDT is the mental health services treatment component of the program. Eligible children with identified needs are referred to EPSDT for early childhood mental health services. Those children who are ineligible for EPSDT receive short term limited treatment via PEAK.

Key Performance Measures

The PEAK and EPSDT collaborative provided important mental health services to children:

- PEAK provided nearly 1000 developmental/mental Health screenings for children 0-5 during FY2013/14 and continue to see a significant number of children who qualify for and require referrals for additional services.
- Through a working collaborative, PEAK continued to improve coordination of services including center and home-based early screening, referrals and direct treatment for developmental and behavioral health concerns.
- 443 children received ongoing EPSDT services through the County's Mental Health Services Division, which contracts with community service providers. Of the 211 children who received a 6-month evaluation, 100% demonstrated measurable improvement in a least one stated goal of their service plan.
- Collaborative work groups continue to be focused on best practices in treating children with developmental needs and improved care. Many of the children have witnessed domestic violence, have been exposed to drugs and continue to live in environments where they are exposed to ongoing stressors. The PEAK provider trainings have continued to train providers in the crucial skills that they need to work with this vulnerable and complex population.

Priority 2: Early Childhood Learning and Development

Quality Child Care Initiative



Head Start Wraparound Child Care Services CARES Plus Child Care Workforce Professional Development Child Signature Program

Program Overview

First 5 Solano's Quality Child Care Initiative consists of 3 programs:

- Child Start/Head Start, which provides wrap-around care (full day child care) for 40 children receiving Head Start preschool services.
- Professional Development for Child Care Providers (CARES Plus), which raises the quality of child care providers by offering incentives and training to early childhood providers and educators to continue their professional development. Funding is matched 1:2 by First 5 California.
- The Child Signature Program is a child development-focused, classroom/environmental quality improvement program jointly-funded by First 5 California. Funding supports an Early Learning Systems Specialist (ELSS) and stipends to each of the 30 participating classrooms. The ELSS works closely with participating classrooms to implement the three-year program, which features individual classroom assessments, development and implementation of quality improvement plans for each classroom.

Key Performance Measures

- All 40 Head Start slots were consistently enrolled over the fiscal year.
- 109 child care providers participating in the CARES Plus Program were eligible to receive a stipend this fiscal year, exceeding the goal of 80.
- 127 CARES Plus providers received counseling and developed education plans through Solano Community College to support their higher education goals. A bilingual Spanish counselor assisted participants with transferring to a university, ECE certificates, and classes needed to obtain their degree. In addition, the stipend amount for CARES Plus Part D ("My Teaching Partner" participants) was increased from \$1,000 to \$1,500 to more fully support the costs associated with lower- and upper-division college course work.
- All 30 participating CSP classrooms completed a readiness assessment focused on teacher credentials, classroom environment, parent participation and community involvement.
- The ELSS worked with each classroom to develop Quality Improvement Plans (QIP) based on the classroom assessments. The classrooms began working on implementing the goals in their QIPs. The ELSS has also been working with West Ed on regional training and resources that help enhance implementation within the classrooms.

Challenges to Effective Service Provision

CARES Plus provides technical assistance/and or computer training to participants who have limited computer skills to reduce barriers. Participants also received assistance with completing the mandatory core online training and Component A, online trainings available through California Early Childhood Online (CECO) at no cost to the participants. CSP classrooms face issues related to staffing and time to work on their improvement strategies. The ELSS has worked closely with the classrooms to determine strategies such as online learning and training options and classroom supports to help teachers continue the goal of quality improvement.

School Readiness Initiative

Pre-Kindergarten Academies

Program Overview

The First 5 Solano Children and Families Commission funded its third year of Pre-Kindergarten Academies in 2013 with the goal of “all Children enters kindergarten ready to learn.”

Services were provided to 426 children throughout the County at nine Pre-Kindergarten Academy sites including:

- Fairfield-Suisun Unified School District
- Travis Unified School District
- Vacaville Unified School District
- Vallejo City Unified School District
- Benicia Unified School District
- Circle of Friends Child Development Center
- Solano County Licensed Family Child Care Association
- River Delta Unified School District
- Miracle Christina Worship Center-World Changers Academy

Sites were successful in recruiting a high percentage of children (73%) with no prior pre-school experiences. Each site administered the pre and post Kindergarten Student Entrance Profile (KSEP) to students in the academies. The KSEP provides a snapshot of the cognitive and social emotional levels and key milestones measuring Kindergarten Readiness.

Program Performance

- Children attending Pre-K Academies showed gains in all components of the Social/Emotional and Cognitive scales of the KSEP which demonstrates that children are able to benefit from short, targeted programs to help them become ready for school.
- Unlike in prior years, English Language Learners made larger gains than their English speaking counterparts. In addition, the gains made by English Language Learners are much higher than in past years and there has been a slight decrease in English speaking student gains. This resulted in both groups having the same percentage of students exhibiting improved mastery in the Social/Emotional Domain, and almost the same level of increased mastery in the Cognitive domain.

Challenges to Effective Service Provision

Sites continue to adapt to implementation of Pre-K Academies by performing continuing and consistent outreach throughout the academy session. Bilingual staffs at each site location are utilizing the district lunch programs as a means to maintain/attract parents to ensure their children participate. Family vacations, parental concerns about school in general, and transportation related issues are still issues that need continued mitigation to ensure high levels of attendance.

Priority Area 3: Family Support and Parent Education

Family Strengthening Initiative



Family Strengthening Partnership

Program Overview

The Family Strengthening Partnership is a public-private partnership that utilizes an integrated approach for delivering key services to high-risk families with the goal of capitalizing on and improving the family's protective factors. Comprehensive neighborhood-based services are provided for families experiencing/at-risk of child neglect or abuse, poverty, family violence, substance abuse or other pressing family needs. The services are also monitored by a Multidisciplinary Team which conducts case conferences for families with multiple issues, thereby reducing duplication of effort and provides the most appropriate, prevention-oriented assistance possible. The goal of FSP is to ensure that these families have access to support systems and community services; and that all parents support their child's development, guide and nurture their children, and are involved in their community's information infrastructure, resulting ultimately in improved outcomes for the children and families served.

Providers under the FSP include:

- Eight Family Resource Centers
- Solano County Child Welfare Services and Solano County Public Health Division
- Children's Network (FSP Coordinator)
- Interfaith Council's Heather House Homeless Shelter

Services include:

- Information and referral services to increase the percentage and number of families who access and utilize family and child resources
- Basic needs and intensive case management to stabilize families in crisis
- Home visiting for CWS-referred children to reduce the risk of out-of-home placements and reduce unsubstantiated child abuse referrals
- Home-based family support services
- Assistance for homeless families to transition to permanent housing
- Substance abuse outreach, screening, referral and treatment services.

Key Performance Measures

Increased family stability, enhancing child development, and reducing child abuse and neglect by:

- Provided 2,390 parents with children aged 0-5 with information/referral and case management services.
- 744 at-risk/high-risk families were assessed utilizing the Family Development Matrix. Out of those, 390 high-risk families were provided with case management services and a case management plan. Of the 390 high-risk families, 367 (94%) remained stable or improved.
- 130 families referred by Child Welfare Services, Public Health or other partner agencies were provided home visiting services including the "Nurturing Parenting Program," an evidence-based parent education curriculum. 92% (119) of home visited families improved parenting

skills and child rearing attitudes, as exhibited by the AAPI-2 (Adult Adolescent Parenting Inventory-Version 2).

- 99% of the 155 high-risk children receiving Structured Decision Making Risk assessment by Child Welfare Services and supported by the Family Strengthening Partnership remained safely in their homes or with their family unit.
- Heather House Homeless Shelter provided emergency shelter and case management services to 38 families with 71% moving from homeless to stable and remaining there for at least 90 days. Additionally, the Interfaith Council assisted 74 families with transitional housing assistance to procure permanent housing.
- Began utilizing the “5 Protective Factors” survey to assess and build upon families’ strengths.

Challenges to Effective Service Provision

Of 65 performance measures total for the Family Strengthening Partnership 60 performance measures were met or exceeded. However, some challenges in meeting the performance measures included:

- During FY2013/14, Child Welfare Services Social Workers experienced a 50% reduction in staff due to several resignations and an extended hiring and training process which resulted in lower number of CWS risk and psychosocial assessments of families.
- Referrals to smaller Family Resource Centers by Child Welfare Services have been low. The FRCs are working to increase referrals from other sources including outreach activities. Consistent with the scarcity of referrals, the number of high-risk families is slightly below the target.
- Clients provided home visiting parent education services utilizing the Nurturing Parenting Program are below the stated target for some FRCs, even though FRC staff have made repeated outreach efforts. The FRC staff are creating strategies/community collaborations to increase referrals to this valuable service for FY2014/15. Additionally FRC staff are conversing with First 5 Solano to possible amend the target and add other parent education activities.

Parent Education Initiative

Children's Nurturing Project

Fairfield Suisun Unified School District SPACE Program

Program Overview

Parent Education services include the 12 week evidence-based Nurturing Parenting Program (NPP) through Children's Nurturing Project and the Solano Parent and Child Education (SPACE) Program through Fairfield Suisun Unified School District.

The Nurturing Parenting Program was regionally consolidated to be serviced county-wide by one grantee. The NPP provides parents strategies for managing their emotions with interacting with their children and providing consistency with routines, consequences, rewards for their children.

The variety of parent classes offered the SPACE Program include: *Welcome to Parenthood* for parents of newborns to 6 months; *Baby Steps* for parents and children ages 6 to 12 month; *Parent Toddler Time* for parents and toddlers ages 12 to 36 months; *Parent Education Cooperative Preschool* which includes 1-2-3 Magic and Systematic Training for Effective Parenting (STEP); *Parent and Child Literacy Development* for parents of 3-5 year olds; *Parent Education and Custody Effectiveness (PEACE)* for parents experiencing the divorce and separation process; *Family Literacy Nights*, and on-line courses for parents unable to meet in person.

Key Performance Measures

- 63 parents/caregivers completed 75% of required sessions towards completion of the NPP parent training.
- 74 children participated in developmental activity groups in concurrence with NPP parent groups.
- 103 parents attended orientation of parent education programs and completed Ages and Stages Questionnaire (ASQ).
- SPACE website had 1,815 'hits' over the year, with the most-visited page being "Kindergarten Readiness."
- The highly successful Kindergarten Readiness Roundup held in February 2014 offered parents the support they need to help their children prepare for academic success. 214 children were assessed for their readiness to enter Kindergarten. Each received a backpack filled with: 5"ball, pencils, easy grip scissors, Frontline Phonics CD, box of 8 chubby crayons, 1.25 oz. of school glue, non-hardening modeling clay, and spiral-bound blank journal. Six children were identified as having potential special needs. Copies of the evaluations were sent directly to the school where each child will be attending.

Challenges to Effective Service Provision

Dixon Family Services previously provided services under this Initiative, but terminated its contract in January 2014, due to challenges meeting enrollment numbers.

Of 18 performance measures, the Parent Education Initiative met and/or exceeded all but 2 Performance Measures. Challenges in meeting the Performance Measures included an initial challenge getting parents to work through the online class.

Priority Area 4: First 5 Futures

Program Overview

FY2013/14 marks the fourth full year of implementation of First 5 Futures, a 5-year Initiative to strengthen, expand and sustain the Solano County early childhood system by offsetting the declining tobacco tax base with alternative revenues and engaging with businesses and policy makers to affect positive changes for children and families. In December 2011, the Commission adopted the First 5 Futures Implementation and Fund Development Plan (IFD Plan) to achieve the First 5 Futures vision.

Goal 1: Secure large foundation and government grants and contracts

Progress To-Date: Since the start of the First 5 Futures Initiative, over \$29 million dollars in grant opportunities were considered or pursued. Approximately \$17.1 million in opportunities were not pursued due to lack of staff capacity in partner organizations or short turnaround time. Over \$12 million dollars in applications have been submitted with \$2.2 million being awarded. Grant applications since inception are summarized in the following table and brief grant descriptions are provided below. Numbers 12 through 15 represent fiscal year 2013-14.

Grant Applications Summary Table

	Grant	Grant Amount	Status		
			Not Submitted	Awarded	Not Awarded
1.	Elementary and Secondary Counseling	1,200,000		X	
2.	Child Welfare and Supportive Housing Services	5,000,000			X
3.	School-Based Comprehensive Oral Health Services	800,000		X	
4.	Substance Abuse and/or HIV/AIDS Svcs for Families	1,900,000	X		
5.	Mayor's Challenge	1,000,000			X
6.	Domestic Violence Prevention Services	250,000		X	
7.	Healthy Tomorrows Partnership for Children	235,635	X		
8.	Car / Booster Seat Purchase, Installation & Training	5,000		X	
9.	California Race to the Top Districts	15,000,000	X		
10.	General Mills Foundation Nutrition and Physical Ed.	10,000			X
11.	PEAK – Plus Svcs (AIA - Perinatal Substance Abuse Exposure)	1,856,990			X
12.	Cal Poison Reimbursement Grant	1,024		X	
13.	W.G. Kellogg	2,500,000			X
14.	Pre-K Business Champions 2013	13,450		X	
15.	Pre-K Business Champions 2014	14,300		X	
	Total	\$29,786,399	\$17,135,635	\$2,283,774	\$10,366,990

Details of the grants submitted/funds collected in FY2013/14 are below:

1. \$1,024 – First 5 Solano partnered with Safe Kids California of Sacramento for Poison Prevention Education. A number of grantees were selected from across the state to educate providers, parents, and community members around the dangers of accidental poisonings and teach proper prevention tips and techniques. Staff incorporated poison prevention materials at community engagement events and presentations.
2. \$2,500,000 – A joint application was submitted from First 5 Solano and Fighting Back Partnership to support Vallejo Community Schools Partnership in partnership with Vallejo City Unified School District to W.G. Kellogg Foundation. The ask was \$500,000 annually for five years totaling \$2,500,000 to provide funds to the existing collaboration which provides a coordinated system between schools and community services such as: high quality child development, family engagement, mentoring and youth development programs, primary health and dental health services, mental health screenings, and activities to promote family economic stability. The application was not selected for funding.
3. \$13,450 – First annual internal fundraiser, 2013 Pre-K Business Champions Campaign pilot. Businesses and individuals provided \$200 per child to attend a First 5 Solano Pre-K Academy in summer just before entering Kindergarten. 35 donations were received, raising a total of \$13,450 that is matched dollar-for-dollar by First 5 Solano, taking the total to \$26,900.
4. \$14,300 – Second annual internal fundraiser, 2014 Pre-K Business Champions. Businesses and individuals provided \$200 per child (or a portion of the total cost, \$400 per child) to attend a First 5 Solano Pre-K Academy in summer just before entering Kindergarten. 41 donations were received, raising a total of \$14,300 that is matched dollar-for-dollar by First 5 Solano, taking the total to \$28,600.

Goal 2: Obtain corporate grants and strengthen corporate and business partnerships

Presentations: First 5 Solano's Executive Director, Policy and Program Manager and First 5 Futures Intern made agency presentations over the course of the year to raise funds for Pre-K Business Champions campaign and to engage with business leaders. The presentations allowed for ongoing relationships to remain intact, but also to develop new business relationships.

Best Practices: In the past four years of First 5 Futures, staff worked to develop partnerships with large corporations in Solano such as Genentech and Meyer, Inc. While corporation staff has invited discussion of early childhood issues, family-friendly practices and representation of First 5 Solano at company health fairs, partnerships have not yet generated revenue for childhood efforts.

Pre-Kindergarten Business Champions Campaign The annual EDC Breakfast was held on May 29, 2014. This year's theme was "Learning for Earning: Today's Early Learners = Tomorrow's Quality Workforce". The event was hosted by Solano Economic Development Corporation's Board Chair, Patsy Van Ouwerkerk. Keynote speakers were First 5 Solano Chair Jay Speck, Matt Regan, VP of Public Affairs at the Bay Area Council, and Susan True who presented First 5 California's Talk, Read, Sing Campaign. Just over \$10,000 was committed as of the date of the EDC breakfast, with over \$4,000 being pledged on the spot following Commissioner Erin Hannigan's call for action. As of August 2014, \$14,300 was donated and over 40 individuals, business and public sector leaders were recognized as sponsors of Pre-K academies.

Goal 3: Pursue Legislative & Policy Changes

Children and Families Policy Forum: The First Annual Children and Families Policy Forum was held on March 15, 2014 in collaboration with other community partners. Elected officials representing

Solano County were invited as guest panelists and presented with needs unique to Solano by early childhood agencies, providers, parents, and youth. The event fared nicely with approximately 100 in attendance with childcare hosted onsite so parents with children could attend. First 5 Solano staff participated as a planning committee member and is working towards the second annual Policy Forum event.

As a next step, policy forum planning committee members made personal visits to legislators thanking them for their participation in the forum. This time was also used to provide additional resources to legislative staff for future participation and ongoing communication. Elected officials' response to this event was to return the following year with the community agreeing upon three to four priorities the elected officials can take forward with them in their own work. Planning for the second-annual event is underway.

Funding the Next Generation Solano: Participation in broader local efforts to secure alternate funding and effect policy change got underway in the 2013-14 year. A group of local representatives met and modeled "Funding the Next Generation (FNG) Solano" after the San Francisco project that established the Children's Fund, another revenue stream for children and families with the passing of a ballot initiative. First 5 Solano's Commission approved a motion to contribute funding toward the first of a three-part polling series to be conducted by a professional pollster to identify which types of children and family services and economic mechanisms they prefer. Next steps will be determined following the information collected from the voters.

Internal Program/Special Funds:

In addition to the Programs that fit directly under one of the Commission's 4 Priority Areas, the Commission has a variety of special funds and internally run programs that may be funded to support any of the priority areas under the Commission's Strategic Plan.

COMMUNITY ENGAGEMENT & CO-SPONSORSHIP FUNDS

First 5 Solano Children and Families Commission disbursed \$28,572 in "mini" grants during FY 2013/14.

Community Engagement grants of up to \$300 each totaling \$6,000 was disbursed to 20 local agencies. Details of each event are as follows:

1. University of California Berkeley's Inventor's Lab hosted Family Science Saturday – held at the Inventor's Lab at UC Berkeley on 9/25/2013 for community, and families with children.
2. Matrix Parent Organization – Silveyville Tree Farm social event for families and their special needs children on 12/13/2013.
3. Travis Air Force Base Fire Department – Fire Safety Week Community Event on 10/6/2013 for young children and their parents.
4. Cordelia Firefighters Association – Cordelia Fire Open House: fire safety in the home and in the outdoors hosted on 9/28/2013 for young children and their parents.
5. EMQ Families First – Parent workshop for parents with young children. 9/28/2013
6. Emmanuel Arms Community, Inc – National Night Out resource fair to the community. 8/6/2013
7. A More Excellent Way – 3rd Annual World Breast Feeding Week Celebration 4/4/2013
8. Benicia Mom's Group and Benicia Unified School District – Preschool Fair for parents and caregivers. Preschool resources fair 1/11/2014
9. Fairfield-Suisun Adult School – Pre-K roundup to assist parents in engaging their Pre-K child in activities that will prepare them for Kindergarten. 3/1/2014
10. Solano Coalition for Better Health – Preschool Dental Outreach 02/2014 and 05/2014
11. Greater Vallejo Recreation District – Mother's Day read-aloud on 5/9/2014
12. English Learners Community Connection – Family outreach day – 5/18/2014
13. Friends of Loma Vista Farm – Spring festival and activities – 5/17/2014
14. Children's Network – Children's Memorial Flag Day – 4/22/2014
15. Dixon Family Services – Block Party – fun, free, and safe event for families and children. 4/26/2014
16. Solano County Public Health Division – Health fair – 4/16/2014
17. Dixon Public Library – Summer Reading Program – 6/9 – 8/1, 2014
18. Planned Parenthood Shasta Pacific – Graduation recognition – 5/20/2014
19. Planned Parenthood Shasta Pacific – It Takes Two Parenting Workshop – 6/12/2014
20. Solano Community College Child Development Program – Art and Garden Event – 5/15/2014

Co- Sponsorship of Trainings and Conferences grants of up to \$3,000 each totaling \$22,572 was disbursed to local agencies for 9 training opportunities. Details of each event are as follows:

1. Solano County WIC Program – International Board Certification Lactation Consultant Exam for 1 staff – 7/29/2013
2. Solano-Napa Association for the Education of Young Children – early childhood provider training – 9/28/2013.
3. Community Housing Opportunity Corporation – Re-Housing Solano, community housing resources – 11/2/2013.
4. Solano County Office of Education – Pre-K instructor professional development to bridge Pre-K to common core standards at Vacaville Unified School District – 12/11/2013.
5. Solano County Office of Education - Pre-K instructor professional development to bridge Pre-K to common core standards – 10/24/2013
6. A More Excellent Way – Community Baby Shower, resource fair for new and expectant mothers – 2/22/2014.
7. A More Excellent Way – Breast feeding training from WIC Loving Support Program – 6 Saturdays over the course of January and February 2014.
8. Solano County Nutrition Services – Certified lactation consultant and educator course for professionals interested in becoming board certified – 4/15-17, 2013 and 5/21-22, 2013.
9. Child Haven – Infant-Parent Mental Health post-graduate certificate program for clinicians working with 0-5 population – 12/13/2013.

COMMUNITY PARTNERSHIPS/EXECUTIVE DIRECTOR FUND

For several years the Commission has approved an annual Community Partnerships/Executive Director's Fund to provide flexibility in meeting community needs. The Commission participated in multiple community partnerships in Solano County in FY2013/14 to serve our target population with small grants from the Executive Director's fund as follows:

1. Solano Safety Net Summit – Funding for a college intern and consultant to coordinate and facilitate Solano Safety Net Activities, including the Steering Committee and its Workgroups.
2. Every Minute Matters Banners – Two printings of Every Minute Matters Banners hung in schools throughout Solano County.
3. First Annual Children and Families Policy Forum – Support for location and set up.
4. Reach Out and Read – Implementation Reach Out and Read at the new Family Health Services Pediatric Clinic in Vacaville.
5. Dental Brochures – Printing of brochures in both English and Spanish detailing dental resources for young children in Solano distributed at CDA Cares and through local provider.
6. Step Up for Kids Day Bags – Bag with books and early literacy materials to be distributed to children and families at local childcare homes and throughout the county to promote early literacy and “Close the Word Gap.”

KIT FOR NEW PARENTS

The Kit for New Parents (KNP) is a First 5 California-funded program. First 5 California allows county commissions to “customize” KNPs with up to 3 items that will fit in the space provided. First 5 Solano has funded KNP customization for several years. In FY2013/14, 2,162 Kits for New Parents (KNP). These KNPs were customized in Solano with a window shade for the child’s window in the car, a growth chart, and “baby’s first toothbrush.”

KNPs were distributed in a variety of ways, such as:

- Given out at the hospitals and community clinics during prenatal visits and births
- Issued at community-based agencies as needed to new parents or expecting moms
- Provided at community events, such as the community events listed above at Community Engagement events
- Distributed by Nurse Family Partnership nurses at home visits

The KNP is one of First 5 California’s Signature Programs, and is one of the most popular items distributed by First 5 Solano.

Summary/Conclusion

First 5 Solano's FY2013/14 funded Priority Areas, programs and services were overall highly successful and effective. First 5 grantees, Commissioners, staff and community are to be commended for their diligent and committed work for Solano's youngest and most vulnerable children and their families.

As noted in the introduction, First 5 continues to evolve through a comprehensive set of strategies and activities, toward a more sustainable and higher-quality early childhood service system. As evidence-based tools and programs are adopted, the volume of residents served is expected to decline, with the targeted effectiveness of services expected to provide, over time, a corresponding measurable reduction in need for expensive (in both fiscal and human terms) crisis services.

First 5 staff continue to work closely with grantees and other partners to support execution of the First 5 Solano Strategic Plan through a variety of activities. Funded programs and services are major components that support Strategic Plan goals. Altogether, these components serve to position First 5 Solano and its grantees as community leaders in continuing to build, strengthen, sustain and expand an effective and accountable early childhood system for Solano County.

Table 1: Summary of FY2013/14 Performance Measures

Grantee	Performance Measures		
	Total Number	Number Met/ Exceeded FY 13/14 Year End	Number Unmet
Prenatal Services Initiative			
H&SS BabyFirst Solano - Healthy Families America	16	6 ⁶	11
H&SS BabyFirst – Other Program	10	10	
Solano Coalition for Better Health - Prenatal	2	2	
Early Childhood Developmental Health Initiative			
Solano County H&SS EPSDT	2	2	
PEAK - Children's Nurturing Project	9	9	
PEAK - EMQ Families First	7	7	
PEAK - Solano Family & Children's Services	2	2	
PEAK - Youth and Family Services	6	6	
PEAK - Child Start	5	5	
Children's Health Initiative			
Solano Coalition for Better Health	4	4	
Quality Child Care Initiative			
Children's Network - CARES Plus	13	13	
Child Start - Head Start Wraparound Care	5	5	
Family Support Initiative			
Benicia Police Department	7	5	2
Dixon Family Services	7	6	1
Fairfield-Suisun USD	7	7	
Fighting Back Partnership	7	7	
Rio Vista CARE	7	7	
Vacaville Police Department	7	7	
H&SS FSP Public Health Nurse/CWS Social Worker	12	10	2
Children's Network	2	2	
Interfaith Council (Homeless Shelter)	9	9	
Parent Education Initiative			
Children's Nurturing Project	6	4	2
Fairfield-Suisun USD SPACE	12	12	
Total All Grants:	164	146	18

⁶ First 5 Solano has approved a revised scope of work for this grantee to better reflect the Healthy Families America Program Model. When this program is excluded, the compliance is 95%. If we include this program, the rate drops to 89%

**First 5 Solano Children and Families Commission
Systems & Policy Committee Meeting
September 2, 2014, 3:00 PM – 4:30 PM
601 Texas Street, Suite 210, Fairfield, CA**

Minutes

I. Introductions, Public Comments, Commissioner Comments

Commissioner Aaron Crutison called the meeting to order at 3:05pm.

Committee Members present: Aaron Crutison, Marisela Barbosa, and Jay Speck

First 5 Staff present: Megan Richards (Interim Executive Director), Ciara Gonsalves (First 5 Futures and Community Engagement), Christine Shipman (Health and Well-Being), Cherelyn Ellington-Hunt (Early Childhood Development), Christiana Lewis (Office Assistant III)

Members of the public present: Lori Allio (Hatchuel, Tabernik, and Associates), Jessica Mautner (Solano County Office of Education), Catherine Baxter (Senator Lois Wolk's Field Representative)

Public Comment: None

Commissioners' Comments: Commissioner Speck announced he would recuse himself from Items III. B and C.

II. Consent Calendar

Motion: Approve Agenda of September 2, 2014

Moved by Commissioner Barbosa; Seconded by Commissioner Speck
Approved: 3-0-0

Original Motion: Approve Minutes from July 17, 2014

Amended Motion: Approve Minutes from July 17, 2014 as amended

Commissioner Barbosa asked for confirmation that the motion for Item VI was corrected from “. . . recommend funding of up to \$100,000 for three years” to “. . . recommend funding of up to \$100,000 annually for three years.” Ms. Richards confirmed the change..

Moved by Commissioner Barbosa; Seconded by Commissioner Speck
Approved: 3-0-0

Motion: Receive the Commissioner Meeting Attendance Status Report

Moved by Commissioner Speck; Seconded by Commissioner Barbosa
Approved: 3-0-0

III. Co-Sponsorship Grant Requests

- A. Ms. Ellington presented the request from A More Excellent Way (MEW) up to \$3,000 to fund a peer breastfeeding counselor training. The budget would cover \$150 for an honorarium, \$1350 for trainer fees, and \$1,500 for up to 30 breastfeeding counselor trainees. The training will take place in Vallejo on six consecutive Saturday mornings in January-February 2015. Ms. Ellington pointed out that per last year's attendance record for the same training, 12 people signed up and 7 completed. First 5 recommends to approve the total amount for honorarium and trainer, but to prorate the amount funded according to the number of actual attendees.

Commissioner Barbosa asked if there has been any follow-up assessment of the 7 graduates from the previous year's training regarding the benefit of the class. Ms. Ellington stated that out of the attendees from last year, 1 has begun coaching her second new mom, and the others have been engaged with pregnant or lactating women. Commissioner Barbosa said she likes to see results that substantiate trainings such as these, especially when funded by First 5 multiple years.

Commissioner Barbosa asked if it was typical of First 5 to fund refreshments. Ms. Richards clarified that MEW is requesting funding for refreshments from Kaiser. The amount requested from First 5 is for speakers and breastfeeding supplies. Commissioner Crutison asked how many years First 5 has funded this training. Ms. Ellington replied it was the fifth year. Commissioner Crutison asked for the average attendance rate during that time, to which Ms. Ellington said she does not currently have those numbers, but the correspondence she received from MEW states the attendance of last year's class "runs parallel" to previous years.

Commissioner Speck asked if MEW has non-profit status. Ms. Ellington confirmed. Commissioner Crutison asked how much First 5 funded last year. Ms. Ellington stated a flat rate of \$3,000 was funded. Commissioner Barbosa asked how MEW reaches out to the community to gain participants in their trainings. Ms. Ellington explained that they are very involved in the faith community as well as word-of-mouth and a partnership with WIC.

Original Motion: Consider approval of a request from A More Excellent Way Health to deploy up to \$3,000 for the 10th Annual MEW Breastfeeding Peer Counselor Training. (Source of funding: FY2014/15 Training and Co-Sponsorship Fund)

Amended Motion: Consider approval of a request from A More Excellent Way Health to deploy up to \$1,350 for trainer fees, \$150 for honorarium fees, and \$50 per trainee who attend first session, up to 30 trainees, for the 10th Annual MEW Breastfeeding Peer Counselor Training. (Source of funding: FY2014/15 Training and Co-Sponsorship Fund)

Moved by Commissioner Speck; Seconded by Commissioner Barbosa
Approved: 3-0-0

Commissioner Speck recused himself from the room.

- B. The Solano County Office of Education (SCOE) requested a sponsorship of \$2,144 for a Preschool to Kindergarten Articulation event which focuses on Preschool Foundations and Kindergarten Common Core State Standards, and will also provide hands-on experiences of Math Habits of Mind. The amount will provide materials, supplies, and instructor fees. The same class last year partially funded by First 5 exceeded their anticipated attendance.

Commissioner Barbosa asked how many people attended last year. Ms. Mautner responded there were 135 people in attendance last year, and this year they are planning for 130 people. Ms. Mautner explained that all attendees get a certificate toward professional development hours, which bolsters attendance rates. SCOE aims to keep this event free for participants because this type of professional development tends to be costly to individuals. Commissioner Barbosa asked which city has the most participants; Ms. Mautner responded that the event is open to all cities within Solano County, but the city from which a participant is from is not tracked. Commissioner Crutison asked if a registration fee was charged in the past. Ms. Mautner said not during the two years she has been with SCOE and she does not believe there was a registration fee prior to that. Ms. Ellington also commented that this training supports the CARES and CSP leadership requirement. Commissioner Crutison asked what SCOE's role was in this event. Ms. Mautner answered they are the facility and event coordinators.

Motion: Consider approval of a request from the Solano County Office of Education for an allocation up to \$2,144 for the 2014 Countywide Math Habits of Mind Preschool to Kindergarten Articulation Event.

Moved by Commissioner Barbosa; Seconded by Crutison
Approved: 2-0-0

- C. SCOE requested \$3,000 for a series of 5 workshops for up to 30 teachers and preschool providers to help assess and support students who are socio-economically disadvantaged, special-needs, and English Language Learners, while helping them meet the Common Core Standards.

Commissioner Barbosa asked what "English Language Learner Special Needs" focuses on. Ms. Mautner explained that this event will provide an actual guide to meet the needs of the English-learner, special-needs, and socio-economically disadvantaged students, and it provides a project-based lesson to implement immediately in their classroom. Commissioner Barbosa asked who organizes these programs. Ms. Mautner said there were various organizations contributing.

Commissioner Crutison asked if this was the first year for this event. Ms. Mautner answered that this event took place last year but focused on a different topic.

Commissioner Barbosa asked what the registration fee was; Ms. Ellington said there was no registration fee at this point and that this request will off-set the complete cost to any participants, but there may be a registration fee if funding requests were not fulfilled. Commissioner Crutison expressed his concern for not having a budget in place before approving the request for funding. He said the request is not specific and it prevents the Committee from making a more informed decision. Ms. Ellington and Ms. Mautner explained the budget is still being constructed, but there was verbal clarification between Ms. Ellington and SCOE as to what the First 5 funds would be used for. Commissioner Barbosa asked if the event would take place regardless of funding from First 5; Ms. Mautner confirmed the event would proceed regardless of funding, but the hope is to make it more accessible to participants.

Commissioner Crutison asked if a full budget was requested. Ms. Ellington explained a full budget was not requested in the current application. However, clarification on the anticipated utilization of the requested \$3,000 was given based on the outcomes from last year's event. Ms. Ellington informed the Committee that the current Co-Sponsorship application is being revised to include the requirement of a full budget for all future requests.

Original Motion: Consider approval of a request from the Solano County Office of Education for an allocation up to \$3,000 for the 2014 Solano County Preschool English Learner Professional Development Series.

(Source of funding: FY2014/15 Training and Co-Sponsorship Fund)

Amended Motion: Consider approval of a request from the Solano County Office of Education for an allocation up to \$3,000 for the 2014 Solano County Preschool English Learner Professional Development Series upon submission of budget and Chair review.

(Source of funding: FY2014/15 Training and Co-Sponsorship Fund)

Moved by Commissioner Barbosa; Seconded by Commissioner Crutison

Approved: 2-0-0

Commissioner Speck returned to the room

IV. Planning for 2015 and Beyond

Ms. Richards presented the proposed Annual Commission Retreat agenda for review and input. Dr. Allio reiterated the goal is to create a new First 5 Solano Strategic plan and integrate it with information from Collective Impact. The morning of the Retreat will be spent on the required annual review of the current strategic plan. Dr. Allio also discussed how the Organizational History Review is a great tool to measure progress and will initiate conversation about the trajectory of the Commission. The afternoon will

be spent on a training and discussion of Collective Impact. Ms. Richards explained that the October 7th Commission Meeting will not be focused around strategic planning since the Retreat follows shortly after. Committee members agreed the agenda looked appropriate for the Retreat.

Ms. Richards solicited feedback from the Committee regarding adding 30 minutes to either the beginning or end of Commission Meetings in 2015 to discuss strategic planning and eliminate the need for additional meetings. The Committee members all stated more meetings are not preferred and they could either start at 5:00pm (preferred) or end at 8:00pm. The Committee members identified that other Commissioners would need to weigh in.

V. Receive a Staffing and Finance Update

All three interns have graduated and no longer work with First 5. Interviews were held earlier in the day and First 5 plans to move forward with a few of the candidates. The announcement for the Executive Director position closes this week and interviews should happen shortly thereafter.

Ms. Richards presented the end-of-year totals for revenue and expenditure. Ms. Richards explained the budget was underspent by about one million dollars and the amount is not attributed to any one item or event, rather multiple lines, including some program and grant under-spending and one FY2013/14 payment that was made late. The FY2013/14 audit will be presented at the October Commission meeting. The FY2012/13 audit has now been accepted by the State. The delay was caused when the State provided new administrative requirements in September 2013, after the FY2012/13 audit was completed. The administrative requirements have been resolved and the FY2012/13 audit has been accepted.

Commissioner Crutison asked for clarification on the totals for the Grantee Tracking Sheet and the Grants/Programs line item from the Staff Report that was presented. Ms. Richards explained that the Grantee Tracking Sheet only represents grantee funding, whereas the Staff Report provided total numbers, including internal spending.

VI. Receive First 5 Futures Update

The Pre-K Business Champions campaign raised a total of \$14,300 which is equivalent to 70 Pre-K Academy slots. When matched by First 5 Solano the grand total is \$28,600, which is \$850 more than the 2013 campaign total.

Ms. Gonsalves reminded the Committee members of the First 5 Futures Implementation and Fund Development (IFD) Plan that was launched in 2010. Ms. Gonsalves reported that the majority of the strategic plan to offset the depleting reserve fund has been completed. In the final year of IFD, Ms. Gonsalves plans to focus on three areas: growing upon the fund development training Commissioners had a few years ago by working one-on-one with Commissioners to leverage more donations; fostering regional and state-wide community partnerships; and continuing to engage legislators and policy change.

Commissioner Barbosa commented that she would like to revisit the specific goal of the fundraising efforts, for example Pre-K Academies. Ms. Gonsalves responded that she agreed and believes the Commission should think “bigger” and build off the Collective Impact work, which should yield larger funding opportunities due to the partnerships.

VII. Annual Commission review of policies

Ms. Richards specified the specific policy brought for review was the Tobacco Policy which the Commission requested an update to include e-cigarettes at the August 12, 2014 Commission Meeting. Ms. Richards also informed the Committee that all other current policies have been staff-reviewed and there are no other recommendations for change or update at this time.

Ms. Shipman presented the updated draft Tobacco Policy and outlined the research completed that resulted in the final draft. First 5 Solano reached out to the First 5 Association to confirm the terms of the same policy from other County Commissions. The Association could not identify another Commission that had formally updated their policy to include e-cigarettes and believed First 5 Solano would be the first. In addition, Ms. Shipman worked with the staff from the Tobacco Coalition at H&SS for language. The final draft of the Tobacco Policy uses the terms “electronic nicotine devices” and “nicotine” to capture possible forthcoming devices and substances. Ms. Shipman also suggested providing a link on First 5 Solano’s website to the Tobacco Education Coalition website for cessation resources.

Commissioner Barbosa asked if there would be a press release to draw attention to the updated policy. Ms. Shipman stated the policy would be sent to current grantees and partners. Ms. Richards stated First 5 could also do a press release. Ms. Shipman also stated the Tobacco Coalition requested a copy of the finalized Tobacco Policy, which would be highlighted to other departments.

Commissioner Crutison asked if smoking and oral use were the only two ways of depositing nicotine in the system. Ms. Shipman confirmed it was. Commissioner Crutison revisited the Commission’s concerns of marketing e-cigarettes to young children. In addition, perhaps “smoking” is an old term and people now use “vaping” which many do not associate with smoking.

Commissioner Speck suggested amending the title of the policy to include the word “nicotine” to more accurately describe all related elements. Commissioner Barbosa agreed.

Original Motion: Consider approval of an update to the First 5 Solano Tobacco Policy

Amended Motion: Consider approval of an update to the First 5 Solano Tobacco Policy with amended title “Tobacco/Nicotine Education, Prevention and Investment Policy”

Moved by Commissioner Barbosa; Seconded by Commissioner Speck
Approved: 3-0-0

VIII. Future Agenda Items, Meeting Time/Date/Location

The next SPC meeting has been rescheduled to November 13, 2014 to allow for enough time to organize information from the Commission retreat.

Adjourn

Commissioner Crutison adjourned the meeting at 4:39pm.

Christiana Lewis, Office Assistant III

Approved:



CHILDREN ARE OUR BOTTOM LINE

DATE: October 2, 2014
TO: First 5 Solano Children and Families Commission
FROM: Megan Richards, Interim Executive Director
SUBJ: Update on First 5 Solano Annual Commission Retreat and Strategic Planning Sessions for 2015

Background/Discussion

Annual Retreat Planning: Each year the First 5 Solano Commission includes a Saturday “Retreat” meeting in its annual schedule. The 2014 Commission Retreat is scheduled for October 25, 2014 at the Solano County Office of Education (5100 Business Center Dr, Fairfield). Attached is draft agenda (Attachment A) for consideration and input. The Retreat Agenda focuses the morning on the required Annual Review of the First 5 Solano Strategic Plan which will serve as a starting place for the new strategic planning process. In addition, the Commission will be reviewing and updating the First 5 Solano organizational history. The afternoon will focus on Collective Impact and how Collective Impact will integrate with the Commission’s strategic planning process.

Strategic Planning Sessions in 2015: To allow time for upcoming strategic planning in 2015, staff is requesting an additional one-half hour of time be added to each Commission Meeting in 2015 to accommodate Strategic Planning activities. This will decrease the need for any additional special meetings to complete strategic planning. Commissioners have agreed that starting at 5:00pm and going until 7:30pm is preferable and this time is reflected in the 2015 meeting calendar.

Attachment A: Draft Commission Retreat Agenda



Annual Commission Retreat - AGENDA

October 25, 2014
5100 Business Center Dr., Fairfield
10:00am – 3:00pm

I. Call to Order/Salute to the Flag

- II. Welcome and Overview of the Agenda** (10:00-10:15 am) **Action**
Approve the Commission Retreat Meeting Agenda for October 25, 2014
Jay Speck, Chair; Megan Richards, Interim Executive Director, Dr. Lori Allio, Hatchuel Tabernik Associates

- III. Public Comment** (10:15-10:20 am) **Information**
This is the opportunity for members of the public to address the Commission on matters not listed on the Agenda that are otherwise within the subject matter jurisdiction of the Commission. Please submit a Speaker Card and limit your comments to 3 minutes.

- IV. Public Hearing: FY2013/14 Annual Audit** (10:20-10:40am) **Action**
Receive the FY2013/14 First 5 Solano Audit
Phyllis Taynton, Assistant Auditor-Controller, Solano County ACO

- V. Public Hearing: Annual Review of the First 5 Solano Strategic Plan** (10:40-11:0 am) **Information/Discussion**
Conduct the mandated annual review of the First 5 Solano Strategic Plan, including a review of First 5 Solano “dashboard” of community indicators within strategic plan Result Areas
Megan Richards, Interim Executive Director, Dr. Lori Allio/Hatchuel Tabernik Associates (HTA); Susan Brutschy, Kim Carpenter, Christina Branom/Applied Survey Research (ASR)

- VI. Organizational History Review** (11:30am-12:15pm) **Information/Discussion**
Review organizational history graphic and update and amend graphic as necessary
Dr. Lori Allio, Hatchuel Tabernik Associates

Adjourn for Lunch (12:15 pm); Reconvene for working lunch/PM session (12:45 pm)

- VII. Collective Impact Training** (12:45-2:00 pm) **Information/Discussion**
Receive a training on the Collective Impact approach to build a shared understanding, the five key elements, and the role it will play as it unfolds alongside the Strategic Planning process
Dr. Lori Allio, Hatchuel Tabernik Associates (HTA)

- VIII. Collective Impact: Help Me Grow and First 5** (2:00-2:45 pm) **Information/Discussion**
Receive a status report on progress in planning to date and detailed work plan for joint work together
Debbi Davis, Executive Director Children’s Nurturing Project, Dr. Lori Allio, Hatchuel Tabernik Associates (HTA), Megan Richards, Interim Executive Director

- IX. Commissioner Remarks** (2:45-2:55 pm)

- X. Future Agenda Items, Meeting Time/Date/Location** (2:55-3:00 pm)
The next regularly-scheduled Commission meeting will be held on **December 2, 2014 at 5:30 PM** at 601 Texas St. Fairfield. Future agenda items include: Election of 2014 Officers; Committee Reports; 2013 Pre-K Academy Services Report and 2014 Pre-K Academy Services Request for Applications.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784-1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.

Vision: All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities. **Mission:** First 5 Solano Children and Families Commission creates and fosters programs and partnerships with community entities to promote, support and improve the lives of young children, their families and their communities.



CHILDREN ARE OUR BOTTOM LINE

DATE: September 25, 2014
TO: First 5 Solano Children and Families Commission
FROM: Aaron Crutison, Systems and Policy Committee Chair
By Christine Shipman, Health Programs Manager
CC: Megan Richards, Interim Executive Director
SUBJECT: Tobacco Policy Revision

MOTION: *Approve an update to the First 5 Solano Tobacco Policy to include nicotine devices/e-cigarettes*

Background/Discussion

Commission policies are updated either on an as-needed basis, or in an annual review process that takes place in or around each September to ensure they are consistent with changes to County policy, state laws/regulations and Commission actions during the year.

Staff conducted the annual review of Commission policies in August 2014, including the required Conflict of Interest Code Review, and no changes are recommended to policies at this time, with the exception of the First 5 Solano Tobacco Policy as requested at the August 12, 2014 Commission Meeting.

At the August 2014 Commission Meeting, the Commission received a presentation from Annette Balter, Health Education Specialist, Solano County Health & Social Services on the ongoing research into e-cigarettes and the associated hazards and policy issues. As a result, Commissioners directed staff to update the First 5 Solano Tobacco Policy to include e-cigarettes. Staff has received information and recommendations from Health & Social Services and the First 5 Association to make the proposed revision to the policy (Attachment A).

The Systems and Policy Committee reviewed and provided input into this draft policy at their September 2, 2014 meeting, and is recommending approval.

Attachment A: Proposed Revision to the First 5 Solano Tobacco Policy
Attachment B: Current First 5 Solano Tobacco Policy



CHILDREN ARE OUR BOTTOM LINE

TOBACCO/NICOTINE EDUCATION, PREVENTION AND INVESTMENT POLICY

This policy covers the smoking or oral use of any tobacco or nicotine product including cigarettes, cigars, pipes, all forms of smokeless tobacco and any other smoking devices that use tobacco such as hookahs, or simulate the use of tobacco such as electronic cigarettes/nicotine devices or clove cigarettes.

The following constitutes the adopted Tobacco Policy that funded First 5 Solano programs/projects will follow. Funded Programs/Projects will:

- 1) Provide a tobacco and nicotine-free working environment for employees, visitors and clients and keep a safe and healthy environment for families and children.
- 2) Provide and/or arrange training and information to staff on the dangers of tobacco and nicotine products, smoking cessation, and the dangers of second-hand smoke (as needed).
- 3) Refuse tobacco and nicotine funding.
- 4) Divest themselves of tobacco and nicotine product investments.
- 5) Distribute and/or make available tobacco and nicotine cessation-related materials for participants in Commission funded programs.
- 6) A complete listing of tobacco and nicotine-cessation resources can be found at <http://www.tobaccofreesolano.org> which is included as a link on the First 5 website.



CHILDREN ARE OUR BOTTOM LINE

TOBACCO EDUCATION, PREVENTION AND INVESTMENT POLICY

The following constitutes the adopted Tobacco Policy that funded projects will adhere to:

Funded Projects will:

- 1) Provide a smoke-free working environment,
- 2) Provide and/or arrange training and information to staff on smoking cessation/dangers of second-hand smoke (as needed),
- 3) Refuse tobacco funding, and
- 4) Divest themselves of tobacco product investments.
- 5) Distribute and/or make available smoking cessation- related materials for participants in Commission funded programs.

First 5 Solano Children and Families Commission

Program & Community Engagement Committee Meeting
September 25, 2014, 2:00 PM – 4:00 PM
601 Texas Street, Suite 210, Fairfield, CA 94533

Minutes

I. Introductions, Commissioner Comment, Public Comment

Committee Chair Niedziela called the meeting to order at 2:25 PM.

Committee members present: Committee Chair Liz Niedziela and Commissioner Erin Hannigan

First 5 Staff present: Megan Richards (Interim Executive Director), Cherelyn Ellington Hunt (Early Care and Education Programs Manager), Christine Shipman (Health Programs Manager), Ciara Gonsalves (First 5 Futures and Community Engagement Manager), and Christiana Lewis (Office Assistant III)

Public attendees: Niccore Tyler and Nazlin Huerta (H&SS/BabyFirst Solano), Debbie Peralez and Karen Sanchez (Child Start)

Commissioner Comment: None

Public Comment: None

II. Consent Calendar

- a. Approve Agenda of September 25, 2014
- b. Approve Minutes of July 24, 2014
- c. Recommend approval of 2015 Commission Meeting Dates

Ms. Richards elaborated on Item IIc to clarify that the motion is to approve the proposed dates only. A new start time of 5pm is being considered to allow an additional 30 minutes of designated Strategic Planning time, and will be presented once all Commissioners have been polled for their availability. Commissioner Hannigan and Commissioner Niedziela confirmed they are able to begin at 5pm and prefer that to going later.

Moved: Commissioner Hannigan, Seconded: Commissioner Niedziela
Approved: 2-0-0

III. 275 Beck Avenue Child Development Center

Ms. Richards explained the previous childcare provider terminated its lease and the space at 275 Beck Ave that was designed as a childcare facility has been vacant since late 2013. The County Administrator approached First 5 asking to find a way to keep the space available for another childcare center. First 5 staff has been working with Child Start to house Head Start and Early Head Start programs at the site at a nominal cost to First 5. Staff spoke to the Board of Supervisors to determine if a discounted rate would be possible. The current cost rate for the 4,400 square foot space is \$1.18/sf, however the former childcare provider negotiated a rate of \$0.95/sf. Ms. Richards presented an updated cost sheet to the Committee from her meeting with the Board of Supervisors earlier in the week. In addition, General Services has agreed to a consistent rate of an annual 3% increase to account for CPI. Commissioner Hannigan inquired if an additional potential discount to \$.80/sf that the Board had discussed had been

communicated to First 5 staff. Ms. Richards responded that had not yet been communicated, but she would inquire with General Services and the County Administrator's Office to confirm to rate.

The other element of the motion is a one-time allocation of \$45,000 from the Discretionary Fund for start-up costs which would allow: General Services and consultants to begin the pre-renovation process which could adjust the move-in date up to two months earlier; renovations that are necessary to comply with the new ADA Draft Guidelines but are not associated with Child Start-specific need and; and signage to promote the center. Ms. Richards pointed out that there would also be renovations to the space that would be funded by Child Start and the tentative opening date is estimated at for July 2015, although that is an ambitious timeline.

Commissioner Hannigan asked when First 5 would start paying for the lease and how long the space has been vacant. Ms. Richards answered that payments would begin upon move-in and the space has been vacant since November 2013.

Commissioner Niedziela asked for clarification on the commitment from First 5. Ms. Richards explained the commitment would be 10 years, up to \$572,827 starting in FY2015/16 which would be funded by the long term financial plan, plus initial start-up costs of up to \$45,000 from the FY2014/15 Discretionary Fund.

Ms. Peralez stated that they were able to secure some funding for FY2014/15 from sequestration that must be expended during the same year and will be used in part for renovations of the facility. Per their Federally-mandated requirements, Child Start must show community support for their programs in order to continue receiving Federal grants. The funding provided by First 5 and the Board can be used as a 3 to 1 leverage for obtaining federal dollars.

Ms. Tyler asked if the child facility would be open to Solano County employees, especially those who work at that location. Ms. Peralez stated anyone using the facility would need to meet Head Start/Early Head Start income requirements, which most County employees would not qualify. However, there may be a few if someone is working part-time.

Original Motion: Consider a recommendation to fund a lease for the childcare center at 275 Beck Ave to support an increase in Head Start/Early Head Start slots in Solano County and allocate up to \$45,000 from the Discretionary Fund for one-time expenses associated with start-up costs.

Amended motion: Consider a recommendation to fund a lease for the childcare center at 275 Beck Ave at a rate of no greater than \$49,968 annually, with an annual 3% increase to support Head Start/Early Head Start slots in Solano County and allocate up to \$45,000 from the Discretionary Fund for one-time expenses associated with start-up costs.

***Moved: Commissioner Hannigan, Seconded: Commissioner Niedziela
Approved: 2-0-0***

IV. Program Updates

Ms. Shipman reported a fully executed Compliance Action Plan for BabyFirst Solano (BFS). The scope of work was modified at the start of FY2014/15. First 5 staff met with BabyFirst Solano on September 15th to clarify reporting of Performance Measures for FY2014/15. BabyFirst Solano has also reported the following achievements for July-August 2014: enrolled 14 new families into Healthy Families America, 84% weighted case load, and 7 new births which all were at or

above optimum weight and greater than 37 weeks gestation, initiated breastfeeding in-hospital, linked to medical home within 30 days, and completed appropriate well-baby appointments.

First 5 will continue to monitor BFS-HFA performance and report results back to the Committee.

Ms. Huerta added that BFA-HFA is now up to 72 active families and at 84% weighted case load they have already exceeded the required 80% per the new scope of work. Also, Ms. Huerta requested that the original memo submitted entitled *BabyFirst Solano/Healthy Families America Status Report July-August 2014* be added to the official record of the Committee meeting. Ms. Lewis made copies of the memo for those present.

V. Community Engagement Activities Update

Ms. Gonsalves reported that three new interns were in the process of being hired and one of them will be specifically assigned for Community Engagement activities. The First 5 Solano Social Media Business Operations Plan is under review from the County Administrator's Office who is suggesting we draft a condensed version for review by other County Departments and the full version can be used as our implementation plan. Once the plan has passed all levels of approval, First 5 Solano can begin using social media.

First 5 is continuing to build relationships with the community, including the local radio station, KUIC. Staff is exploring the possibility of broadening the relationship with KUIC to include website and calendar contributions, hosting "coffee breaks" or "free-lunch Fridays" to raise awareness around early childhood issues, providers, and resources.

Since the last PCE Meeting, Ms. Gonsalves attended one of two resource fairs First 5 staff was invited to and passed out materials such as Kits for New Parents, Daddy's Tool-Kit DVDs, and Potter the Otter books to the community. Although First 5 was unable to attend Vallejo Celebrates Youth on September 13, 2014, the Commission was able to provide funding through a Community Engagement grant and materials to support the event.

VI. Future Agenda Items, Meeting Time/Date/Location

Ms. Ellington confirmed the next meeting scheduled for November 6, 2014, but she stated that she will be contacting the Committee members about possible alterations to the schedule for 2015. Ms. Ellington asked the Committee members if 2:00pm is an agreeable start time; Chair Niedziela and Commissioner Hannigan confirmed.

Ms. Richards advised that a Cost Benefit Analysis of the Partnership for Early Access for Kids will be presented at the next meeting. The data needed from Child Welfare Services has been received and evaluated by Applied Survey Research.

The meeting was adjourned at 3:13 PM.

Christiana Lewis, Office Assistant III

Approved:

DATE: October 1, 2014

TO: First 5 Solano Commission

FROM: Liz Niedziela, Program & Community Engagement Committee (PCE) Chair
by Chereilyn Ellington Hunt, PCE Staff

SUBJECT: 275 Beck Avenue Child Development Center

Motion: Consider a recommendation to fund a lease for the childcare center at 275 Beck Ave at a rate of no greater than \$49,968 annually, with an annual 3% increase to support Head Start/Early Head Start slots in Solano County and allocate up to \$45,000 from the Discretionary Fund for one-time expenses associated with start-up costs. (Source of Funding: Discretionary Fund/Long Term Financial Plan)

Summary

The County Administrator notified First 5 Solano in early 2014 that the former childcare provider had vacated the childcare facility at 275 Beck Ave., Fairfield, and that the County would like this space to continue to house childcare/early childhood developmental services. Staff have been working with General Services and Child Start, Inc. to determine the feasibility to house Head Start and Early Head Start programs at this site and have determined it would be a great opportunity to expand Head Start services in the county at a nominal cost to First 5 Solano. First 5 Solano would lease the space and in turn provide the space to Child Start at no cost for an initial term of five years with an option to extend the lease an additional 5 years. The Fair Market Value of the lease would be leveraged as the local community match by Child Start, to increase funding and available spaces for Head Start and Early Head Start.

Background

The childcare provider located at the Beck Avenue Health & Social Services complex in Fairfield terminated its lease in November 2013 and went out of business due to low enrollment and challenges meeting expenses. The space has been vacant since and is still configured for use as a childcare center. First 5 Solano was approached by the County Administrator with the opportunity to provide/support childcare services in the building.

First 5 staff researched possible options for use of the space to support the Commission's Quality Childcare Initiative, including soliciting for another private provider, partnering with Fairfield Suisun Unified School District, and partnering with Child Start. In the end, it was deemed that the partnership with Child Start was the most feasible and cost effective.

Child Start is a federally funded child development and preschool provider, and is the sole Head Start and Early Head Start program provider in Solano County. Child Start meets high quality standards, and provides childcare and early learning opportunities at no cost to low income families. First 5 Solano currently partners with Child Start through the Child Signature Program to increase quality in the classroom and through funding for 40 children to receive full day care so parents can work or go to school. With these local partnerships, Child Start is able to leverage additional federal dollars at the rate of a 3:1 federal/local match. Currently, Child Start runs a preschool center that serves 20 children in a converted residence on Woolner Avenue in Fairfield to meet the demand from the surrounding community. Child Start's services are available to children up to 5 years of age and children must meet income eligibility criteria.

Status

First 5 Solano has been strategically utilizing its reserve to provide program funding under its current Program Investment Plan. If funding is continued at the current level, the reserve is projected to be fully expended by FY2017/18. At that time, the Commission will have to rely on its annual Proposition 10 allocation, which is less than half of its current budget. This opportunity would allow the Commission to partner and leverage funds whereby support of high quality programs can be extended over a longer period of time to serve the maximum number of children and families possible.

The actual building use cost for 275 Beck, which is a fully-loaded occupancy rate that includes maintenance, repairs, utilities, insurance, etc., and is charged to departments through the A87 cost plan based on their assigned square footage, was \$1.18/sf per month for FY2012/13. Based on this figure, the cost for the 4,400 sf childcare space equates to \$62,304 annually. However, the former childcare provider had obtained a negotiated rate through the Board of Supervisors of \$0.95/sf, which would lower the annual cost to \$49,968. First 5 and General Services have been in discussion with the Board of Supervisors who initially agreed to provide the space to First 5 at \$0.95/sf with a 3% annual increase which was presented to the Program and Community Engagement Committee on September 25, 2014 and which the Committee recommended to the full Commission. Upon further discussion after the Committee Meeting, it was determined the Board is willing to provide the space to First 5 at a rate of \$0.80/sf with a 3% annual increase.

Beck Childcare Center Costs Annually and Cumulative for 10 year agreement											
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total all years
Proposed rate + 3% annual increase \$.80/sf x 4,400 sf	\$42,240	\$43,507	\$44,812	\$46,157	\$47,541	\$48,968	\$50,437	\$51,950	\$53,508	\$55,114	\$484,234

General Services, Child Start and First 5 staff have developed a tentative project plan which includes:

- Development of a Memorandum of Understanding (MOU) between the County and Child Start, Inc. for the lease and occupancy of the building.
- Contract between First 5 Solano and Child Start for lease payment and performance measures.
- Minor construction improvements and upgrades to bring the building up to Head Start standards including removing a wall, lowering sinks, food storage requirements and playground modifications
- County ADA compliance review and minor modifications to meet ADA standards of the existing structure
- Application for licensing to Child Start from both their required Federal and State Agencies.

Child Start will pay for any desired or necessary improvements to the space to meet their licensing and quality requirements, which will revert to the County upon termination of the use agreement. Child Start will also pay for phone/data, and contracted janitorial services. All maintenance, repair, and utility costs for the space will be the responsibility of the County as are all other spaces in the building and are included in the lease amount. It is anticipated that Child Start could be relocated and operational in approximately six-twelve months, depending on the construction timeline.

With First 5 Solano paying for the lease and allowing Child Start to use the space at no charge, the Fair Market Value of the lease qualifies for the local/community match, thereby allowing Child Start to receive three times this amount in federal funding for its operations in the space.

Child Start would relocate 20 full day Head Start preschool slots to this site and also expand to provide 16 additional Early Head Start toddler spaces utilizing the federal matching dollars.

In order for the project to begin, funds must be allocated by the Commission to support the lease agreement. The Commission would make a commitment to fund the annual lease for up to ten years. In addition to the lease funding, it is requested that the Commission allocate up to \$45,000 from the Discretionary Fund in one-time expenses associated with start-up costs including: initiating architectural drawings prior to a fully executed lease agreement with Child Start (estimated at \$20,000), any necessary ADA improvements under the new ADA draft plan (improvement necessary for habitation of the building and not associated with improvements requested by Child Start estimated at \$20,000), and First 5 Solano branding of the building.

Alternatives

1. The Commission could choose not to approve funding for this lease. However this is not recommended for the following reasons:

- By utilizing the rent-free Fair Market value from First 5 and the County to meet the 3:1 federal/local match ratio, Child Start will have federal funding to sustain operations in the space for the 5-year term, the 5-year extension, and potentially years beyond. This continues the Commission's success in leverage First 5 dollars within the County.
- Child Start, First 5 Solano, and the County have a history of successful working partnerships through First 5 funded programs and at other County locations, such as Virginia St. in Vallejo.
- Currently, Child Start is only able to serve approximately 30% of eligible preschoolers and 4-6% of eligible toddlers showing a current demand in the surrounding community for Child Start's services especially in hard to establish toddler slots.

Attachment A: Discretionary Fund Tracking

**First 5 Solano
Discretionary Fund Tracking**

Discretionary Fund Allocation		2012/13	2013/14	2014/15	Total 2012-2015
Beginning Balance		250,000	250,000	250,000	750,000
Roll Forward		-	3,989	63,208	
Annual Funding Allocation		250,000	253,989	313,208	750,000
Discretionary Fund Deployment	Authorized				
<i>Child Signature Project Site Grants</i>	<i>May 2012</i>	(150,000)			(150,000)
<i>Art for Kids/Parent Education</i>	<i>Jun 2012</i>	(9,638)			(9,638)
<i>Children's Network Data System Support</i>	<i>Aug 2012</i>	(16,865)			(16,865)
<i>Child Signature Project Site Grants</i>	<i>Jan 2013</i>		(99,000)	(62,500)	(161,500)
<i>2013 Pre-K Academy Expanded Sessions</i>	<i>Mar 2013</i>	(69,508)			(69,508)
<i>2014 Pre-K Academy Expanded Sessions</i>	<i>Dec 2013</i>		(42,645)		(42,645)
<i>2014 Pre-K Academy Expanded Sessions</i>	<i>Mar 2014</i>		(58,136)		(58,136)
<i>Transition to Permanent Housing</i>	<i>Mar 2014</i>			(75,000)	(75,000)
<i>Child Signature Project Site Grants (Correction)</i>	<i>May 2014</i>		9,000	(12,500)	(3,500)
<i>275 Beck Ave Improvements</i>	<i>Pending</i>			(45,000)	
					-
Discretionary Fund Remaining Balance:		3,989	63,208	118,208	163,208



CHILDREN ARE OUR BOTTOM LINE

DATE: October 1, 2014
TO: First 5 Solano Children and Families Commission
FROM: Jay Speck, Chair
SUBJ: Nominating Committee for Election of 2015 First 5 Solano Commission Officers

In December of each year the First 5 Solano Commission elects its officers (Chair and Vice-Chair) as per its Bylaws. To facilitate this process, each October the Commission Chair calls for 2-3 Commissioner volunteers to comprise an ad hoc Nominating Committee, and bring forward a recommended slate of officers for the upcoming year. Commissioners Dana Dean and Dan Ayala have agreed to serve on the Nominating Committee for 2015 officers.

For the Commission's convenience, attached are copies of the Bylaws and the First 5 Solano "Commissioner Job Description," which include details about the duties of the Chair and Vice-Chair. Officers serve a term of one calendar year. Commissioners interested in serving as officers can review these materials and, if they wish to be considered, forward their names to the Nominating Committee for consideration.

Attachment A: Commission Bylaws
Attachment B: Commissioner Job Description

BY-LAWS
OF
FIRST 5 SOLANO CHILDREN AND FAMILIES COMMISSION

ARTICLE 1

AUTHORITY

The First 5 Solano Children and Families Commission is governed by the California Children and Families Act of 1998 and Solano County Code Section 7.3.

ARTICLE II

PURPOSE AND INTENT

Section 2.1 Purpose. The specific purpose of this Commission is to carry out the mandates as set forth in the California Children and Families Act of 1998 and Solano County Code Section 7.3.

ARTICLE III

POWERS AND DUTIES

Section 3.1 Powers and Duties. The powers and duties of the Commission shall be as set forth in the California Children and Families Act of 1998 and Solano County Code Section 7.3.

ARTICLE IV

MEMBERS

Section 4.1. Management of the Commission's Activities and Affairs. The activities and affairs of the Commission shall be conducted as set forth in the California Children and Families Act of 1998 and Solano County Code Section 7.3.

Section 4.2 Membership. The Commission shall be appointed by the Solano County Board of Supervisors as set forth in the California Children and Families Act of 1998 and Solano County Code Section 7.3.

Section 4.3 California Political Reform Act. Members shall comply with the terms of the California Political Reform Act.

Section 4.4 Terms of Office. The terms of office for each Commission member shall be four years. The terms of the original members shall be staggered.

SECTION V

COMMITTEES

Section 5.1 Standing and Ad Hoc Committees. The Commission may form standing committees or ad hoc committees as needed.

ARTICLE VI

OFFICERS AND DUTIES

Section 6.1 Identification and Title. The officers of the Commission shall be the Chair and the Vice-Chair.

Section 6.2 Terms of Office. The term of office for each officer shall be one year.

Section 6.3 Election of Officers. The election of officers shall take place at the first meeting in December of any year. The newly elected officers shall take office at the first meeting in January of any year. Vacancies in the positions of Chair and/or Vice-Chair that occur during the calendar year shall be filled by election as soon as possible, in accordance with the Ralph M. Brown Act, and any such officer(s) elected mid year shall serve out the remainder of the calendar year.

Section 6.4 Conduct of Meetings. The Chair shall preside at all meetings. In the absence of the Chair, the Vice-Chair shall preside. In the absence of both, the Commissioners attending shall choose a temporary Chair at the beginning of the meeting.

Section 6.5 Chair. The Chair shall:

1. Preside at all meetings of the Commission;
2. Appoint Chairs of Standing and ad hoc Committees.
3. Exercise such other powers and perform such other duties as may be prescribed by the Commission.

Section 6.6 Vice-Chair. The Vice-Chair shall have such powers and perform such duties as may be delegated by the Chair, and when the Chair is unable to preside at meetings and in his/her absence, shall preside and otherwise act as Chair.

ARTICLE VII

MEETINGS OF THE COMMISSION

Section 7.1 Meeting Time and Place. A regular time and place of meeting shall be adopted by the Commission in accordance with the Ralph M. Brown Act.

Section 7.2 Special Meetings. Special meetings of the Commission may be called from time to time provided such special meeting is called in accordance with the Ralph M. Brown Act.

ARTICLE VIII

QUORUM

Section 8.1 Quorum.

- (a) A quorum of the Commission shall be five members present.
- (b) Actions of the Commission shall be by majority vote of the full Commission.
- (c) If a quorum is lost so that no action may be taken, the meeting may continue as a committee in order to allow discussion and take testimony, provided that no action will be taken.

ARTICLE IX

RULES OF ORDER

Section 9.1 Robert's Rules of Order. Except as they may conflict with these By-Laws, the conduct of their affairs by the Commission and of all the committees shall proceed in accordance with provisions of the then-current codification of Robert's Rules of Order.

ARTICLE X

RECORDS, REPORTS AND INSPECTION RIGHTS

Section 10.1. Annual Report.

- (a) By January of each year, the Commission shall furnish a report containing the following information:
 - (1) the assets and liabilities as of the end of the fiscal year;
 - (2) the principal changes in assets and liabilities, including trust funds, during the fiscal year;
 - (3) the revenue or receipts of the Commission, both unrestricted and restricted to particular purposes, for the fiscal year;
 - (4) the expenses or disbursements of the Commission, for both general and restricted purposes, during the fiscal year; and
- (b) The report required herein shall be accompanied by any report thereon of the annual independent audit.

Section 10.2 Strategic Plan. By January of each year the Commission shall furnish a report on outcomes and changes regarding the Commission's Strategic Plan.

ARTICLE XI

MISCELLANEOUS PROVISIONS

Section 11.1 Interpretation of By-Laws.

- (a) Unless defined differently herein or unless the context requires a different meaning, terms used in these By-Laws shall have the same meaning as may be given to them in the Law, as amended from time to time.
- (b) To the extent possible, these By-Laws shall be construed as supplemental to all laws applicable to the same subject matter and shall be fully complied with unless such compliance shall be legal.
- (c) Any provision of these By-Laws which is inconsistent with any applicable law shall not be complied with, but such inconsistency shall not affect the validity of any other provision of these By-Laws, it being hereby declared that these By-Laws would have been adopted in full irrespective of the invalidity of any provision thereof.
- (d) By-Laws may be amended by majority vote at a regularly noticed Commission meeting. All proposed changes to these By-Laws shall be mailed to each Commissioner at least 10 days prior to such scheduled meeting. These By-Laws and subsequent amendments to these By-Laws shall take effect upon approval by the Board of Supervisors.

Section 11.2 Fiscal Year. The fiscal year of the Commission shall coincide with Solano County's fiscal year.



CHILDREN ARE OUR BOTTOM LINE

First 5 Solano Commissioner “Job Description”

I. First 5 Solano Commissioners are appointed for a four-year term.

The Commission makeup is as follows:

- One Board of Supervisor member
- Two Solano County Department of Health and Social Services representative members
- Five members, each of whom is nominated by a Board of Supervisor member (appointee need not reside in the District the appointing Board member represents)
- One ‘at large’ member

II. Major areas of Commission responsibility include, but are not limited to:

- A. **Policy/Strategic Planning:** Oversee the development of, and approve, a strategic plan as the framework for the allocation of funding for programs, services and activities that enhance the health, well-being and development of children 0-5. Oversee and actively engage in the implementation of the strategic plan.
- B. **Allocation of funds:** Independent authority to allocate funds for services for children 0-5 and their families in accordance with the approved strategic plan.
- C. **Accountability:**
1. Ensure that the annual required independent audit is performed and submitted to the Board of Supervisors and First 5 California in accordance with established timelines.
 2. Approve an annual proposed budget and submit this budget to the Board of Supervisors in accordance with established timelines. Monitor the budget.
 3. Approve the required annual report submission to First 5 California. Monitor and review local program outcomes and documented results.
- D. **Functioning/Staffing:**
1. Approve and monitor policies as needed and ensure adherence to County policies as appropriate.
 2. Participate in the selection and evaluation of the Executive Director.
 3. Provide direction to staff to carry out the work of the Commission.
- E. **Community Engagement:** Substantively involve Solano parents, service providers, interested community members and policy makers in the activities and decision-making process of the Commission. Ensure that the Commission’s strategic plan, funding priorities, programs and services reflect community needs and priorities. Ensure the free and open flow of information among Commissioners and the public.

II. Commissioner Job Duties:

In order to fulfill these responsibilities (and carry out the other powers and duties prescribed in the Children and Families First Act, County Code Section 7.3, Commission By-Laws and applicable commission policies), Commissioners are expected to commit to a substantive level of time and effort, including but not limited to the sections below.

A. **Meetings** – Commissioners must maintain sufficient meeting attendance in accordance with County Code Section 7.3 and the First 5 Solano Commission Meeting Attendance Policy. Meeting participation is outlined below.

1. There are 8-10 full Commission meetings per year, generally starting in late afternoon or early evening, lasting 2-4 hours and located in various parts of the County, including an annual, full-day Retreat, generally on a Saturday in October. From time to time a special meeting may be called to deal with an item that cannot be postponed.

The full Commission Chair and Vice Chair are elected annually and serve a one- (calendar) year term. Duties and responsibilities of Commission Chair include:

- a. reviewing and approving agendas and meeting materials
- b. presiding at/conducting meetings
- c. appointing Chairs of standing and ad hoc Committees
- d. presenting reports to the full Commission
- e. carrying out any other duties/activities delegated by the Commission
- f. representing the Commission at public or other meetings

The By-Laws provide that the Vice Chair acts as Chair if the Chair is unavailable and presides at meetings when the Chair is not present, and has the powers and performs the duties delegated to him/her by the Chair.

2. There are three standing committees – “Internal Systems, “Program” and “Community Engagement” committees. Committees also meet 8-12 times/year for 2-3 hours). Each Commissioner will be asked to serve on a standing committee.

Committee Chairs are appointed by the Commission Chair. Committee Chairs and members serve a minimum of one year and may serve indefinitely. Duties and Responsibilities of Committee Chairs include:

- a. reviewing and approving agendas and meeting materials
- b. presiding at/conducting meetings
- c. presenting reports to the full Commission
- d. representing the Commission at public or other meetings

3. From time to time, the Commission forms ad hoc committees, work groups or task forces and may request one or more Commissioners to serve on these bodies.

4. Commissioners also have training sessions on areas such as public information/media, Brown Act, Conflict of Interest and Robert's Rules of Order.
- B. **Establishing and maintaining a level of knowledge and understanding about early childhood issues to support responsible policy, strategic and fiscal decisions by the First 5 Commission.** This is accomplished by reading Commission packets and supporting information, tracking the Committee process.
- C. **Engaging in substantive policy, program or community support activities to promote the alignment of Commission/Community priorities, foster the free flow of information and promote system change¹.** These can include representing the Commission in areas such as:
1. Presentations at policy bodies such as school boards, city councils, Solano County Board of Supervisors, etc.;
 2. Attendance at community meetings and events;
 3. Participating in interagency planning meetings and activities;
 4. Participating in Commission-hosted or -funded meetings and events (such as quarterly Grantee training/technical assistance meetings, strategic planning meetings, forums and workshops held by grantee organizations, Commission-sponsored forums/health and literacy fairs/etc., or other activities);
 5. Community partner visits to funded programs and local organizations, including meeting with parents, service providers and other community stakeholders;
 6. Participating in public information/education activities (such as a Speakers Bureau, writing opinion pieces or other press/media materials, speaking with the press, etc.).
- D. **Engaging in regional and statewide policy-level processes and/or activities concerning First 5 and/or early childhood issues.** Examples include attending First 5 Association or First 5 California meetings and being familiar with early childhood-related legislation or policy changes.

¹ With the understanding that Commissioners represent First 5 Solano and its Strategic Plan Priorities, Goals, Results and objectives.



CHILDREN ARE OUR BOTTOM LINE

DATE: October 1, 2014
TO: First 5 Solano Commission
From: Megan Richards, Interim Executive Director
SUBJ: **Executive Director's Report for October 2014**

Information Items:

Child Care Funding:

First 5 Solano, in partnership with the Local Childcare Planning Council and other community partners, submitted an "expression of interest" to be a Subgrantee to the state of California for a Federal Preschool Expansion Grant. According to the notice of interest, "California's application will focus on fostering voluntary alignment of existing local efforts into a statewide network supported by services and technical assistance from statewide partners, primarily the California Department of Education (CDE – Early Education and Support and Special Education Divisions) and First 5 California (F5CA). This investment will also emphasize building capacity and sustainable infrastructure, particularly at the local level, with a strong focus on full inclusion of children with disabilities. Integration of recent innovations, such as California's Race to the Top-Early Learning Challenge Quality Continuum Framework, will be an important feature of the proposed project. A key provision of this funding opportunity is that 95 percent of the grant award must be distributed to two or more Subgrantees in high-need areas of the state (as defined by the applicant) in order to increase access to high-quality early learning opportunities."

While this would have been a great opportunity to raise the quality and capacity of local preschool services, Solano was not selected to be a Subgrantee.

First 5 California Visit: Camille Maben, Executive Director of First 5 California, and Lori Gladding, CARES Plus consultant, visited Solano County on August 28, 2014. A day of site visits to grantees and lunch with two Commissioners familiarized her with the local programs and priorities. A big thank you to all grantees and Commissioners who participated!

First 5 Statewide Convenings

First 5 Solano staff and Commissioner Crane attended the First 5 Solano Association Staff Summit September 29-October 1 in Lake Tahoe. Workshops and sessions were held on various program areas, including Help Me Grow, partnering with Mental Health Services Act, and linking data, to name a few. Counties took the opportunity to learn from each other and share best practices across the state. Congratulations to Venis Boyd who presented on "Improving Internal Commission Practices." Great job representing First 5 Solano!

First 5 CA will be cohosting a conference in Sacramento February 10-12, 2015 with the goal of bringing state level partners together for a rich discussion on how to work together at a state level. The three areas of focus are poverty, early brain development, and impact of trauma. It is anticipated that there will be one or more sessions for local Commissioners, so stay tuned!

Stakeholders Policy Summit

First 5 staff and Commissioners have been invited to the Stakeholder's Policy Summit on November 5, 2014 at Joe Nelson Community Center to prioritize children's policy areas to present at the Second

Annual Children and Families Policy Forum in February 2015. Registration has closed, but if any Commissioners have not registered and are interested in participating, please let me know and I will inquire if there is any available spaces remaining.

Local and Regional Anti-Poverty/Pro-Prosperty Activities Update:

First 5 Solano received notice that United Way of the Bay Area/Rise Together Bay Area again funded \$25,000 to the Solano Safety Net Summits for FY2014/15 with First 5 Solano acting as the fiscal agent. These funds will go support the Steering Committee, the work groups, and implementing Parent Leadership Institute Training. The Parent Leadership Institute Training will be implemented in partnership with Children's Network of Solano County. As a college intern to be the Site Coordinator was not identified during the recent intern interviews, the funding for the Site Coordinator will be provided to Children's Network to hire a Site Coordinator along with facilitators, curriculum, and logistics (childcare, meals, etc.).

In addition, the Solano Safety Net Summit #8 was postponed to early 2015 to allow additional time for the work groups to identify the aligned measurements of the work groups to share.

Recent work group activities include:

- Closing the Word Gap participated in "Step Up for Kids" day, including a resolution at the Board of Supervisors and visits to local childcare providers to deliver books and early literacy materials to the providers and the children in their care.
- Senior Poverty Summit II will be held October 16 from 9:30-2:30. To RSVP, call 707-784-8269.

Role of the First 5 Association:

Over the past few months, the First 5 Association and it members have been discussing a transition in the Association's role from technical assistance to Counties to coordinating policy and communication efforts. Technical assistance will still be provided as needed and through county to county collaborations and online sharing of tools. To that end, the Association has developed the attached policy paper (Attachment A) to detail the four identified policy areas. The Association and its membership is working to further develop these policy areas and identify how to move the policy recommendations forward.

Attachment A: First 5 Association Policy Areas



ASSOCIATION POLICY AREAS September 2014

Universal Developmental Screenings

One in four children, age 0-5 years, is at moderate or high risk for developmental, behavioral, or social delay. The American Academy of Pediatrics recommends screening of all children for developmental, behavioral, and social delays at 9, 18, and 24 or 30 months. Even though these screenings are required to be covered as a preventive service by children's health insurance coverage, most children do not receive the recommended screenings. The federal health reform law requires insurance plans to cover developmental and behavioral screenings, along with two dozen other preventive services, at no cost to children; and Medicaid (Medi-Cal) also covers developmental and behavioral screenings as part of its package of children's preventive services. However, an alarming 72% or 1.7 million of California's youngest children did not receive any recommended developmental screening last year. Latino children are diagnosed with autism an average two and a half years later than white children, delaying the start of crucial intervention treatment. Identifying the signs of autism in Latino children whose primary language is Spanish is particularly difficult because less than a third of doctors offer developmental and behavioral screenings in Spanish.

Over 90% of First 5 commissions across California have established systems of screening and referral using validated tools like the Ages and Stages Questionnaire (ASQ), PEDS, and MCHAT. Last year, commissions screened over 90,000 children using these tools in a wide variety of settings. More importantly, county commissions have taken a leadership role in training thousands of pediatricians, nurses, early educators, and others to ensure that providers serving young children have the tools they need to advise families.

First 5s, however, understand that screening is just the first step in a multi-level approach to identifying and supporting children with developmental needs. Our goal is to ensure that all families have access to a comprehensive system that includes centralized intake and referral, community outreach to promote the early intervention systems, targeted outreach to childcare and child health providers, and the collection and analysis of data to understand the system.

California's leaders could support statewide efforts and make developmental and behavioral screenings a policy priority by:

- Recognizing early identification, referral, and intervention for children, including universal developmental and behavioral screenings, as a major state health and education priority.
- Ensuring children's health insurance plans and programs appropriately provide developmental and behavioral screenings, as well as other preventive services, that are covered at no cost under federal and state law.
- Investing in quality early intervention services and promotion of child-centered referral and care coordination models, such as Help Me Grow.
- Working with the AAP on outreach to pediatricians, to ensure they are ready to fulfill this important role.

Early Learning Quality

The current neuroscience and economic research makes clear that an investment in early care and education yields a high return. Specifically, children who attend high-quality early education programs start kindergarten ready for school, are more likely to graduate from high school and attend college, and are more likely to be self-sufficient, productive members of society.

Over a third of all First 5 investments are dedicated to providing young children with access to high-quality early learning programs. County commissions invest in preschool programs meeting national standards for excellence; infant and toddler programs; programs for children with special needs, homeless children, and children in migrant worker families; summer bridge programs for entering kindergartners; and workforce development efforts for teachers. Last year, commissions invested \$132 million in high-quality programs serving 93,000 infants, toddlers, and preschoolers.

In the past five years, the development of quality rating systems has become the backbone of commissions' efforts, focusing on the need for a system that educates parents, providers, advocates, and the public about the component of a quality program and, more importantly, one that helps providers improve their classrooms and their practice. First 5s have been catalytic in these efforts, establishing the systems upon which state programs can be built.

California has taken important steps in the current budget to begin moving our fragmented system of care, which prioritizes access over quality, to one that integrates current research on the components of a program that supports strong child outcomes. These new investments build on First 5 path-breaking work, and chart a course for future investments. However, we must continue to build this system, and ensure access to quality for the all low-income children, in all 58 counties. But many challenges remain. Among the policy priorities to consider:

- Provide greater access to quality early care and education programs starting at birth.
- Strengthen connections between early education and K-12 systems.
- Improve program quality through Quality Rating and Improvement Systems.
- Enhance training and professional development for teachers and administrators.
- Promote family involvement and strengthen language and literacy services.
- Establish stronger links among preschool, transitional kindergarten, and kindergarten.
- Support a statewide kindergarten readiness observation and assessment tool that (a) helps parents better support their children's development, (b) informs the instructional practices of preschool, transitional kindergarten, and kindergarten teachers, and (c) provides policymakers a statewide snapshot of overall kindergarten readiness.

Oral and Vision Health

Although tooth decay is the most common preventable illness, findings from the California Health Interview Survey (CHIS) show that one in three children between the ages of 1 and 5 years do not have access to dental insurance and a third have never visited a dentist. Many dentists do not encourage early visits for routine check-ups, despite the American Academy of Pediatric Dentistry's recommendation that all children visit a dentist "by the first tooth or first birthday." Untreated dental problems, such as cavities and gum disease, are progressive and can affect a child's health and quality of life by leading to pain, nutritional and sleep problems, impaired concentration, and increased school absences, as well as lost work hours for parents. If dental disease is not treated early, it can result in the need for more serious and expensive intervention later on.

Equally important is the access to vision screening. Vision disorders are a common pediatric health problem in the United States. It is estimated that nearly 25% of school-age children have vision problems. And only around one third of all children have had an eye examination or vision screening prior to entering school.

In many counties, First 5 is the only funder of dental care for young low-income children, providing screening and fluoride varnishes to prevent caries, and increasing access to fluoridated drinking water. County commissions invested \$15 million last year to improve young children's oral health, serving over 193,000 children. Outcome evaluation data from several commissions show a steady decline in the number of children with oral problems and severity of decay, and the improvement or maintenance of good oral health practices.

However, in many counties, these oral health efforts (as well as vision screening efforts in a few larger counties) have created a parallel system, where children with Medi-Cal coverage are being treated outside the system, by First 5 funded oral and vision health providers. While these programs are highly effective, are low cost per child, and have low administrative cost, they are not financially sustainable or expandable without receiving reimbursement from the Medi-Cal program. Without Medi-Cal funding, these programs cannot continue to operate at their current level and cannot be expanded to meet the need throughout the state.

- California should pursue all available federal funding opportunities to strengthen existing programs and create new ones to improve the oral health of the state's children, such as Affordable Care Act grant opportunities focused on addressing dental disease prevention, expanding the dental workforce, investing in state infrastructure, and improving dental data collection.
- The state should also align Medi-Cal dentist reimbursement rates more closely with private dental coverage to improve children's access to pediatric dental care.
- The state should explore ways to incentivize pediatricians to explain the importance of routine pediatric dental care to parents to increase utilization of dental services.
- The state should expand the use of tele-dentistry to reach underserved child populations, especially those in rural areas, and expand the oral health care workforce so dentists' time can be used more efficiently and more children can access needed services.
- The state should also explore ways to strengthen Medi-Cal reimbursement systems to ensure that we are maximizing the use of these benefits for low-income children.

Family Supports for 0-3 Families

A growing body of research shows that family support programs must focus on the family, rather than simply the child; on prevention, rather than intervention or treatment; and on family empowerment. Family support programs must be designed to strengthen and enhance the growth and development of the entire family unit, and focus on empowering adults in their roles as parents, nurturers, and providers. First 5 county commissions support at-risk and isolated families in a variety of ways. Targeted intensive family support services utilizing evidence-based models seek to strengthen a family's connections to community supports; educate parents about positive discipline approaches; and support children's health and development. Over 60% of county commissions offer home visitation programs, which result in improved family and child outcomes such as increased school readiness and fewer children in social welfare and juvenile corrections systems.

However, these programs serve only a fraction of the existing need, and are not available in every community. State-level investments in these services and programs lag far behind First 5. More importantly, California does not have a vision for an integrated system of care and supports for infants, toddlers and their families. Unfortunately, infants and toddlers comprise more than one-quarter (27%) of the children who are abused or neglected annually and, at 31%, are the largest single group of children entering foster care.

The first step we must take is to map the current system, understand the available funding (both tapped and untapped) and work with other partners from across the spectrum of service areas to identify the critical needs. Among those many needs include:

- Support the integration of the Strengthening Families Framework across program areas, particularly those serving families with very young children.
- Seek and support opportunities to expand current home visiting programs (both First 5 and MIECHV-funded) at the federal level.
- Begin conversations with other partners about the need to strengthen policies that promote placement stability, reduce reliance on group care, and facilitate permanency for infants and children in foster care.
- Effectively leverage all newly available funds generated by the Mental Health Services Act of 2004, emphasizing prevention and early intervention programs focusing on children 0-3.

Statewide Integration – A Fifth Area

Finally, across all four areas, we should work with state partners to identify benchmark goals for the many interrelated aspects of children's well-being from cradle to career. Using these goals, agencies that provide services to children should work together more closely to report on children's outcomes in a manner that is accessible and informative to the public and policymakers.