

Request for Testing Accommodation
By Applicants with Disabilities

It is the policy of the County of Solano to provide equal employment opportunities to all persons, regardless of physical or mental disability, in regard to any position for which they are qualified. The Americans with Disabilities Act defines an applicant with a disability as a person who has a physical or mental condition which limits one or more major life activities, or who has a history of such a condition, or is regarded as having such a condition. Use this form to request testing accommodations due to a disability. **Submit the completed request with a current certification from a medical provider or the State Department of Rehabilitation, noting specific limitation(s) that makes it difficult to take the test. The documents must be received in the Human Resources Department by the final filing date of the applicable recruitment.** Every effort will be made to provide reasonable testing accommodation. Human Resources will maintain the form separately from your employment application.

If you need help completing the form or have questions, please call (707) 784-6170, Mon-Fri, 8:00 am.-5:00 pm.

For Position: _____ Recruitment #: _____

Final Filing Date: _____

Name: _____ Last four (4) of SSN: _____

Telephone No: (____) _____ Email Address: _____

Address: _____
Street City/State Zip Code

Do you need testing accommodations? Yes _____ No _____ If yes, please describe:

Are you currently using the services of the State Dept. of Rehabilitation? Yes _____ No _____

What office: _____ Telephone: (____) _____

Are you currently using services of any other agency for individuals with disabilities? Yes _____ No _____

What agency? _____ Telephone: (____) _____

Applicant Signature

Date

A Human Resources staff member will contact you after we have received and reviewed your request. Thank you.

Submit to: Solano County Department of Human Resources
Risk Management Division
675 Texas Street, Suite 1800
Fairfield, CA 94533