



Health Services Department

Public Health Division

Donald R. Rowe, Director

Thomas L. Charron, M.D., M.P.
Health Officer
Assistant Director

EMERGENCY MEDICAL SERVICES

POLICY MEMORANDUM #4600

EFFECTIVE DATE: 07/01/92

APPROVED BY:

Handwritten signature of Thomas L. Charron in cursive.

THOMAS L. CHARRON, M.D., M.P.H., SOLANO COUNTY HEALTH OFFICER, EMS MEDICAL DIRECTOR

REVIEWED BY:

Handwritten signature of Steven J. Kaminiski in cursive.

STEVEN J. KAMINSKI, M.D., F.A.C.E.P., ASSISTANT EMS MEDICAL DIRECTOR

SUBJECT: EMERGENCY MEDICAL DISPATCHER PROGRAM

AUTHORITY: CALIFORNIA HEALTH & SAFETY CODE, DIVISION 2.5, 1797.220

PURPOSE/POLICY:

All Solano County approved Emergency Medical Dispatcher Training programs must meet the minimum requirements as set forth in the Emergency Medical Services Authority's "EMD Training Guidelines".

I. REQUIREMENTS OF PROGRAM

Training institutions requesting approval of their Emergency Medical Dispatcher training program in Solano County must submit a request to the Emergency Medical Services Agency which shall include:

- A. A statement of course objectives;
- B. Session guides or lesson plans;
- C. Performance objectives;
- D. Samples of written and skills examinations used for periodic testing, as appropriate;
- E. A final skills competency examination;
- F. A final written examination;

- G. The name and qualifications of the program director;
- H. The name and qualifications of the program instructors.

II. APPROVAL/DISAPPROVAL

Program approval or disapproval will be made by the Emergency Medical Services Agency, in writing, within ninety (90) days of receipt of all required documentation.

III. CONDITIONS

- A. Program approval will be for two (2) years.
 - B. All program materials are subject to periodic review.
 - C. All programs are subject to periodic on-site evaluation.
 - D. Persons or agencies conducting an approved EMD training program must notify the EMS Agency, in writing, within 30 days of any changes in the program.
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