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DEPARTMENT OF GENERAL SERVICES
Capital Projects Management Division



SOLANO
COUNTY

MARK A. HUMMEL, AIA
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675 Texas Street, Suite 2500
Fairfield, CA 94533-6342
(707) 784-7908
Fax (707) 784-7912

DATE: October 31, 2022
TO: All Interest Bidders

SUBJECT: Addendum 01
Additional Documents to be Included to Contract Documents for:
1740 – Claybank Security Fence-EASEMENT IMPROVEMENTS Project
located at 2500 Clay Bank Road, Fairfield, CA 94533

This ADDENDUM shall be considered part of the bid documents for the above-mentioned projects as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this ADDENDUM shall govern and take precedence.

Bidders are notified that they shall make **any** necessary adjustment(s) in their estimates on account of this ADDENDUM. It will be construed that each bidders' proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

The clarifications and/or additions and/or deletions that are described in this ADDENDUM shall be included in the Specifications and/or Drawings.

The Responses made to Written Comments reflect inquiries received as of Wednesday, October 26, 2022. In general, the County **does not** modify inquiries received from Contractors. The inquiries are presented exactly as submitted where possible, with the exception that the County has removed any specific firm or individual name references included in the inquiry.

This ADDENDUM supersedes the original VOLUME 1 – BIDDING REQUIREMENTS; VOLUME 2 – BIDDER PROPOSAL; VOLUME 3 – GENERAL CONTRACT REQUIREMENTS; and VOLUME 4 – PROJECT SPECIFIC INFORMATION (INCL. PLANS AND TECHNICAL SPECS) dated 10/14/2022, where it contradicts them; all other conditions remain unchanged.

The bid date remains the same; bids are due by 2:00 PM local time, November 03, 2022 at the Solano County General Services Department, Capital Projects Management Division, 675 Texas Street, Suite 2500, Fairfield, California 94533.

Acknowledgment of receipt of this ADDENDUM is required on the Bid Form. The Acknowledgment Form is included in the VOLUME 2 – BIDDER PROPOSAL, Section 00 41 00 – BID FORM, page 1.

ADDENDUM NO. 1

Addendum No. 1 is being issued to the Contract Bid Documents for the above referenced project.

PART A – COUNTY CLARIFICATIONS/REVISIONS TO SPECIFICATIONS/ DRAWINGS; and PART B – LIST OF ADDITIONAL DOCUMENTS

PART A – COUNTY CLARIFICATIONS/REVISIONS TO SPECIFICATIONS/ DRAWINGS

Clarification 01

Mandatory Pre-Bid Sign-In Sheets

See Attachment A for Mandatory Pre-Bid Sign-In Sheets.

Clarification 02

Mandatory Pre-Bid Conference Meeting Agenda

See Attachment B for Mandatory Pre-Bid Conference Agenda.

VOLUME 1 – BIDDING REQUIREMENTS

Clarification 03

Revisions:

Section 00 11 00 – NOTICE TO BIDDERS, III. Construction Schedule.

“The Contractor agrees that the Work will be substantially completed in **208** calendar days from the Notice to Proceed...”

VOLUME 2 – BIDDER PROPOSAL

Clarification 04

Revisions:

Section 00 41 00 – BID FORM, H.

“...Contractor shall Substantially Complete the Project within **208** calendar days from the Notice to Proceed...”
(See Attachment C – Volume 2, SECTION 00 41 00 – BID FORM)

VOLUME 3 – GENERAL AND CONTRACT REQUIREMENTS

Clarification 05

Revisions:

Section 00 52 00 – Article 3 – TIME OF COMMENCEMENT AND SUBSTANTIAL COMPLETION.

“...The Contractor agrees that the Work will be substantially completed in **208** calendar days from the Notice to Proceed...”

Section 00 73 00 – SUPPLEMENTARY CONDITIONS, 1.3 Article 2 – ADMINISTRATION OF CONTRACT.

“...The Project Manager will monitor all warranties for a period of **TWO YEARS** after **Notice of Completion**, unless otherwise specified as a longer term.”

Section 00 73 00 – SUPPLEMENTARY CONDITIONS, 1.11 Article 13 – UNCOVERING AND CORRECTION OF WORK.

“...If, within **TWO YEARS** after **Notice of Completion** or within such longer period of time as may be prescribed by the terms of any applicable special warranty required by the Contract Documents...”

VOLUME 4 – PROJECT SPECIFIC INFORMATION

Clarification 6

Add: Section 01 11 00 – SUMMARY OF WORK, 1.02 Project Description, A, (Add).

“17. Contractor shall perform underground survey and pot holing prior to excavation and grading. Identify any active and inactive utilities. Existing utilities affected by work shall be brought up to the County; otherwise, contractor assumes existing conditions and shall reconnect any utilities damaged during construction at no additional cost to the County.”

18. Solano County has a moratorium for grading. Contractor is only allowed to do grub and grade between April 15, 2023 through October 15, 2023. A variance for grading is allowed on a case-by-case basis for the months of February & March. Contractor is responsible for County fees to apply for the variance.

19. Contractor to pick-up grading permit from Resource Management prior to starting any grub and grading work. Permit fees are paid by County.”

Revisions: Section 01 11 00 – SUMMARY OF WORK, 1.05 PROJECTED CONSTRUCTION SCHEDULE.

“A. Construction is scheduled for substantial completion within 208 calendar days from the Notice of Proceed, as stated in Section 00 41 00 – Bid Form and Section 00 52 00 – Agreement Construction Schedule (estimated dates): between Owner and Contractor.

B. Estimated Critical Milestones of Construction Schedule:

- | | | |
|-----|------------|---|
| .1 | 12-13-2022 | Contract Execution (Board Approval) |
| .2 | 12-21-2022 | Issue Notice to Proceed |
| .3 | 01-31-2023 | Complete Submittal Review |
| .4 | 02-01-2023 | Contractor Background Check |
| .5 | 04-03-2023 | Pick-up Grading Permit |
| .6 | 04-04-2023 | Construction (Mobilization) Start Date |
| .7 | 04-17-2023 | Grub & Grade (Must Start after 04-15-2023) |
| .8 | 07-17-2023 | Substantial Completion |
| .9 | 08-14-2023 | Final Completion |
| .10 | 09-13-2023 | Notice of Completion Filed (Board Approval) |
| .11 | 09-13-2025 | Guarantee/Warranty and Warranty Bond Expiration Date” |

Add: Section 01 35 53 – PROJECT SECURITY PROCEDURES

(See Attachment D – Volume 4, SECTION 01 35 53 - PROJECT SECURITY PROCEDURES)

PART B – LIST OF ADDITIONAL DOCUMENTS (ATTACHED AS PART OF THIS ADDENDUM)

- Attachment A – Mandatory Pre-Bid Sign-in Sheets
- Attachment B – Mandatory Pre-Bid Conference Agenda
- Attachment C – Volume 2, SECTION 00 41 00 – BID FORM
- Attachment D – Volume 4, SECTION 01 35 53 – PROJECT SECURITY PROCEDURES

(END OF ADDENDUM 1)

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Project: 1740 CLAYBANK SECURITY FENCE-EASEMENT IMPROVEMENTS
Mandatory Pre-Bid/Site Walk Meeting; Page 1 of 4
Time/Date: 10:00 AM, Thursday, October 20, 2022
Location: 675 Texas Street, Conference Room 2500, Fairfield, CA 94533

SIGN-IN SHEET

NAME & TITLE	COMPANY	ADDRESS	PHONE NO.	EMAIL
Antone Stannanopoulos Owner	NS General Contractors	13 Danville Oak Pl. Danville CA 94526	925-467-6077	info@ns-generalcontractors.com
CHRISTO KARAHALIOS	NS General Contractors	13 Danville oak Pl Danville CA 94526	(707) 688-7676	CHRISTO-KARAHALIOS@Gmail.com
Mike Baker Estimating	Vacaville Exc. & Trucking	2201 E. Mark Vista Vacaville, CA	707-453-1812	reika@uvexc.com
Jared Parham Owner	Copper Ag	12021 Wing Lane Rd Stockton CA	209-598-4505	Jared.parham@yahoo.com
ALEX MURTHA Supervisor	PRO BUILDERS	7030 DRYWOOD WAY ORANGEVALE CA 95662	(916) 225-0373	SEBASTIAN@SACPROBUILDERS.com

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SIGN-IN SHEET

NAME & TITLE	COMPANY	ADDRESS	PHONE NO.	EMAIL
JUSTINE ARVISH OFFICE ASSISTANT	Solano County General Services	675 Texas St Suite 2500	707 789 7900	Jmarvisu @ Solano County. com
Unika Wright Senior Buyer	Solano County GSA	675 Texas St #2500	707 789 1900	UWright@ Solano County. com
ANTONIO T. ESPINOZA PM	SOLANO COUNTY GILBANE	675 TEXAS ST #2500	707-784 3428	atespasa@ SOLANOCOUNTY. com
Chris Chandler Project Manager	Solano County/ Gilbane	675 Texas St. #2500 Fairfield, CA 94533	(408) 839- 7262	cmchandler@solanocounty.com
Lords Electric Inc Tim Paros PM	Lords Electric Inc	1513 Sports Dr Ste 100a Sacramento CA 95834	916-607- 1359	LordsElectric.val@ gmail.com

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SIGN-IN SHEET

NAME & TITLE	COMPANY	ADDRESS	PHONE NO.	EMAIL
Karen Poole SR. BUYER	County of Solano	CAC	784-6321	
Jim Simon Grounds SUPERVISOR	Solano	CAC	784-1385	
Magdy Hamid MSH Development Group	MSH Development Group	1234 S Westgate Ave Los Angeles, CA 90025	310-461- 6515	magdy@mshgroup.com

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SIGN-IN SHEET

NAME & TITLE	COMPANY	ADDRESS	PHONE NO.	EMAIL
Alex Curtis	DC Johnsons	1520 Fourth St Berkeley CA 94710	9256891309	Acurtis@dcjohns.com

Attachment B – Mandatory Pre-Bid Conference Agenda

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MANDATORY PRE-BID CONFERENCE

CLAYBANK SECURITY FENCE-EASEMENT IMPROVEMENTS

Date: October 20, 2022 (10am)
From: Antonio T. Esposito (Tony), Project Coordinator
Project: Claybank Security Fence-Easement Improvements
Meeting: Mandatory Pre-Bid Conference
Location: 675 Texas Street, Conference Room 2500, Fairfield, CA 94533

1) Introduction

a) Sign-In Sheet – to be posted to the County's website at www.solanocounty.com . All bidding contractors are required to sign-in and attend building tour. **PRINT CLEARLY!**

b) County's Project Team

- i) Owner: Solano County
- ii) Capital Project Manager Solano County – Mark Hummel
- iii) Project Manager: Solano County – Chris Chandler
- iv) Project Manager: Solano County – Antonio T. Esposito (Tony)
- v) Project Asst: Solano County – Justine Arviso
- vi) County Buyer Solano County – Karen Poole
- vii) County Buyer Solano County – Umiika Wright
- viii) Facilities Manager Solano County - Jason Alvarez
- ix) Facilities Supervisor Solano County – Mike Patrick
- x) Facilities Grounds Solano County – James Simon
- xi) Sheriff Solano County – Lt. Dan Castillo
- xii) Building Use (Project): Solano County

c) Lines of Communications during the bid period

- i) Through Project Manager:
Tony Esposito, (707) 784-3428, atesposito@solanocounty.com
Chris Chandler, (408) 839-7262, cmchandler@solanocounty.com

Attachment B – Mandatory Pre-Bid Conference Agenda

Bonfire website at <https://solanocounty.bonfirehub.com>

- d) Project objective – Grub 18,000 square feet of weeds and natural growth and off haul. Grade 2 percent to drain East and North West from highest peak and compact dirt to 90 percent compaction. Provide 18,000 square feet of pre-emergent and apply onto dirt. Activate pre-emergent with water. Provide 18,000 square feet of geotextile/weed fabric and spread over compacted dirt. Provide 18,000 square feet by 4 inches deep of $\frac{3}{4}$ agg base rock and compact agg base rock to 90 percent compaction. Provide French drain 20 inch deep x 250 linear feet and a 12 inch by 12 inch traffic rated precast storm drain inlet and connect French drain to existing storm drain inlet. Move and relocate existing farm fencing to County Animal Care. Install 14 feet chain link double gate to match existing.
 - i) Add Alternate 1: 1,100 linear feet of bender board.
 - ii) Add Alternate 2: 1,100 linear feet of concrete mow band curb.
 - e) Project Delivery: Informal Bidding.
- 2) Review of Bidder Information
- a) Bid Date/Time: **November 03, 2022, 2:00pm** (local time; bid opening to follow immediately)
 - b) Requests for Information: **October 26, 2022, 5:00pm**
 - c) Addenda No Later Than **October 31, 2022, 2:00pm**
 - d) Est. Construction Cost: \$60,000
 - c) Submittal of Bid (Sealed) – Per specification Volume 2
 - i) Bid Form
 - ii) Contractor's License **A or B**
 - iii) Bid Security: 10% Bid Bond, Certified or Cashier's Check
 - iv) Bids Notarized: California All Purpose Acknowledgement
 - v) Subcontractor's List
 - vi) Non-Collusion Declaration (notarized)
 - vii) Worker's Compensation Certification
 - viii) Statement of Experience
 - ix) Corporation Resolution Authorizing Signature of Document
- 3) Bids are to be held 90 calendar days from bid date
- 4) Lowest responsible bidder will be determined based on lump sum base bid
- 5) Prevailing Wage with no union requirement
- 6) Project Overview

Attachment B – Mandatory Pre-Bid Conference Agenda

- b) Summary of Work: Grub vegetation, grade dirt to 2 percent, provide pre-emergent, geotextile weed fabric, $\frac{3}{4}$ agg base, French drain, drain inlet, and 14 feet chain link double gate. (REVIEW DRAWINGS)
- c) Project Schedule (Milestones)
 - i) Est. Award Date: November 16, 2022
 - ii) Notice to Proceed: On or before December 16, 2022
 - iii) Substantial Completion: On or before April 20, 2023
 - iv) Final Completion: On or before May 18, 2023
 - v) Notice of Completion: On or after June 13, 2023 (1st, 2nd, or 4th Tuesday of the month)
- d) Site Issues
 - i) Normal work hours: 7:00am-5:00pm (M-F)
 - ii) After Hours Work:
 - (1) Extensive noise producing activities (e.g. demolition of existing elements, drilling, hammering, sawing, etc.) and odors.
 - (2) After hours work will require coordination with Project Manager
 - iii) Site Access
 - (1) Check in with Project Manager Daily.
 - (2) Movement of materials will happen during business hours. This includes material delivery, unloading, and loading. If there is a need to move materials during off-hours, coordination with the County Project Manager is required.
 - iv) Safety
 - (1) Wear PPE (hard hats, safety vest, safety glasses, safety gloves)
 - (2) Lock Out Tag out Procedures for energized utilities (ie. water & electrical)
 - (3) Fencing areas needs to be locked and secured daily
 - (4) Encroachment Permit for Road & Sidewalk closure
 - v) Lay-down Areas:
 - (1) See Site Utility Plan.
 - vi) Parking:
 - (1) See Site Utility Plan.
 - vii) Cleanup – Daily
- 7) Additional Requirements:
 - a) Work after Substantial Completion includes punch walk with punch list. Punch list to be completed 30 days after substantial completion.
- 8) Document Review

Attachment B – Mandatory Pre-Bid Conference Agenda

- a) Overview
 - i) Design Intent
- b) Owner's PM Overview
 - i) Coordination of Inspections by Contractor for compaction and 2 percent grading
 - ii) Start of the Warranty Period - Date of Board Acceptance (Notice of Completion)
- 9) Review of General Conditions
 - a) Liquidated Damages: \$2,000 per calendar day.
 - b) Performance and Payment Bond: 100% performance and payment bond required.
 - e) Application for Payment
 - i) Format – AIA G702
 - ii) Requirements of SB 854
 - (1) Registration of General Contractor and Subcontractors with Department of Industrial Relations (at time of bid submittal)
 - f) Coordination and Meetings: Regular progress meetings will be held at a location and time to be agreed upon.
 - g) Submittal Requirements:
 - i) Within 7 calendar days of Notice to Proceed, provide the following documents:
 - (1) Performance and Payment Bonds
 - (2) Insurance certifications indicating the coverage amounts specified.
 - (3) Priority List of Personnel, including personnel needing background clearance
 - ii) Within 10 calendar days after the Notice to Proceed, the Contractor to provide:
 - (1) Construction Schedule and Submittal & Procurement Schedule
 - iii) Within 15 calendar days after the Notice to Proceed, the Contractor to provide:
 - (1) Substitution Requests
 - h) Temporary Facilities
 - i) Water, Sanitary Facilities
 - ii) Electrical Service / Power – may need temporary permit
 - iii) Data and Telephone – by Contractor
 - i) Progress Cleaning by Contractor
 - j) Safety:
 - i) Temporary measures with building occupied by staff and public
 - ii) Demolition and debris removal, housekeeping
 - iii) Storage of materials in the building, scheduled deliveries and transfers
 - iv) Protective equipment and measures

Attachment B – Mandatory Pre-Bid Conference Agenda

- v) Air quality: dust control and fume control (dirt, adhesives, paint, HVAC)
- vi) Contractor shall perform underground survey and pot holing prior to site excavation.

10) Questions and Answers

- a) Questions asked by bidders at the Pre-Bid Conference will be answered in an informal manner and will not be considered as part of the Contract Documents. The reply does not change the bid documents unless it is issued in an Addendum. Formal questions will be answered in an addendum. Substitutions to be submitted via Substitution Request Form included in Specification Book.

11) Site Inspection 2500 Clay Banks Road, Fairfield, CA 94533 (Bid Walk)

12) Closing Remarks

- a) Questions and answers from site inspection tour
- b) Closing comments

Note: The above information does not change the Contract Documents. Bidders must review and confirm the items discussed in the Bid Documents, Plans and Specifications.

END OF MEETING



SECTION 00 41 00 - BID FORM

1.1 GENERAL BID INFORMATION

Bid for: Claybank Security Fence-EASEMENT IMPROVEMENT
2500 Claybank Road, Fairfield CA 94533

Architect/
Engineer: (N/A)

- A. We, the undersigned, having familiarized ourselves with the local conditions, the Notice to Bidders, Instructions to Bidders, General Conditions, Bid Form, Agreement Between County and Contractor, the Drawings and Specifications and Addenda issued by the Architect and Solano County, do hereby propose to furnish all labor, materials, necessary tools, expendables, equipment, utility and transportation services, including State of California and local sales or use taxes, license, necessary to complete the Work required for the above Project in strict accordance with the contract documents, including all Addenda.
- B. Undersigned declares that the cost of a Performance Bond and Payment Bond in the full amount of the Agreement, and a one (1) year Warranty Bond for 10% of the Final Contract Amount, is included in this bid.
- C. Undersigned agrees to enter into and execute an Agreement, if awarded on the basis of this Bid, and to furnish Bonds and Insurance in accordance with Contract Documents, within five (5) calendar days after date of receipt of Notice to Proceed.
- D. **Liquidated Damages for Failure to Enter into the Agreement:**
Enclosed is Certified Check or Bid Bond, made payable to the County, which is not less than 10% of the total amount of the Base Bid. Should Contractor's bid be accepted, and Contractor thereafter fail to enter into the Agreement on the basis of this bid, IT IS UNDERSTOOD AND AGREED that it is, and will be, difficult or impossible to determine the actual damage which County will sustain in the event of, and by reason of, such failure to enter into the Agreement. Undersigned further agrees that said check or Bid Bond shall be forfeited as liquidated damages (not as a penalty), if undersigned fails to enter into an Agreement on the basis of this bid, after receiving Notice of Award.
- E. Undersigned acknowledges receipt of the following Addenda:
1. Addendum No. ____ Dated _____
 2. Addendum No. ____ Dated _____
 3. Addendum No. ____ Dated _____
- F. This Bid is valid for ninety (90) calendar days following the date for receiving Bids.
- G. Undersigned proposes to enter into a contract for the following amounts:
- H. **LUMP SUM BASE BID** for work included in this Contract necessary to complete the Claybank Security Fence-EASEMENT IMPROVEMENT located at 2500 Claybank Road, Fairfield, CA 94533 as shown in the drawings and specifications. Contractor shall Substantially Complete the Project within **208 calendar** days from the Notice to Proceed. The undersigned is aware the Agreement includes provisions for Liquidated Damages as specified in Section 00 73 00 – Supplementary Conditions if the Project is not completed within the agreed time of



completion.

- I. In addition to the Lump Sum Base Bid, include separate alternate bids for each Add Alternates 1 and 2. The Lowest responsible bidder will be determined based on the Lump Sum Base Bid. County reserves the right to include any, or all, of the Add Alternates in the final contract award.

1.2 SCHEDULE OF WORK AND PRICES

Refer to Section 01 11 00 – Summary of Work, under Project Description for more information.

Total Amount in Words for BASE BID	\$	Numbers
---	----	---------

1.3 BID ALTERNATE:

Alternate prices are to include the cost of all labor, programming, license, materials, necessary tools, expendables, equipment, State and local uses taxes, license, including cost of general conditions, and requirement to perform the work.

Total Amount in Words for BID ALTERNATE 1 (Provide and install Bender Board)	\$	Numbers
---	----	---------

Total Amount in Words for BID ALTERNATE 2 (Provide and install Concrete Mow Band)	\$	Numbers
--	----	---------

1.4 UNIT PRICES

The unit prices quoted here will be used for potential Additions to the work required by the contract documents. Provide unit prices for the following item in table below. Unit prices are to include all labor, materials, necessary tools, equipment, State and Local Use taxes, licenses, cost of general conditions, and general requirements to perform the work.

Unit Price	Description	Cost (\$)	Measure
1	¾ Agg Base Rock		10 CY (cubic yard)
2	Geotextile Fabric/Weed Control		100 SF (square feet)
3	Grub, compact, grade, herbicide, & water buffalo		100 SF (square feet)



1740 – Claybank Security Fence-EASEMENT IMPROVEMENT

2500 Claybank Road, Fairfield, CA 94533

(Informal Bid)

Addendum 1: 10/31/2022

Bid submitted by:

Company's Name: _____

Type of Organization: _____
(Individual, Partnership, Corporation, Etc.)

Partner's Names: _____
(If Partnership)

Seal (If Corporation):

(Date)

By: _____
(Signature of Contractor)

(Name of Contractor) - TYPED

(Address)

(Telephone)

Attach "Corporate Resolution" Authorizing Signature of Document

Contractor License:

Class: _____ Number: _____ Expiration Date: _____

CA DIR Registration No: _____

END OF SECTION 00 41 00



SECTION 01 35 53 - PROJECT SECURITY PROCEDURES

PART 1 - GENERAL

1.01 GENERAL

- A. The following special requirements for Solano County Sheriff's Security regulations include, but are not limited to, the given provisions in this Section.
- B. Claybank Security Fence-Easement Improvement Project.
- C. The Contractor shall meet with the Project Manager and the Sheriff's Office Transition Team Manager prior to beginning any work on-site to review the applicable security procedures and develop a Security Requirements Plan that can be used to communicate the Project Security Procedures to all personnel that will be on-site or who will visit site during the construction of this Project. The Contractor will be required to designate one of their on-site personnel to represent the Contractor, monitor and implement the Security Requirements Plan.
- D. Reference: Contractor, sub-contractors, and their on-site employees will be required to read, sign, and date the rules regarding association with inmates, in addition, the Sheriff's Office has General Orders 5.026 and 5.027 regarding behavior around inmates for volunteers and employees; a copy will be provided Contractor.
- E. Sheriff's Transition Team and Correctional Officer
 - 1. Sheriff's Transition Team representative: A Sheriff's Office employee assigned as a permanent member to the Sheriff's Transition Team who holds the rank of Correctional Officer, Custody Sergeant or Custody Lieutenant. This is a permanent position that provides project supervision and support for the planning, construction and operational needs of the Training Center project. They are responsible for coordinating and assigning tasks associated with the transition project, including: Policy and Procedures; Post Orders; Phasing Coordination; Construction Site Observation; Training; Staffing, Classification and Movement of Inmates; Vendor Coordination and Facility Inspection.
 - 2. Correctional Officer: A Sheriff's Office employee assigned to supervise and control inmates in a detention facility.

1.02 USE OF PROPERTY

- A. Contractor shall confine work operations to the areas of work indicated on Volumes 2, 3 & 4. Material storage, fabrication facilities, and the like, shall be located as near to the working areas as custodial regulations permit. However, entering and exiting of Institution grounds from and to lay-down, material storage, fabrication, and tool storage areas will be required. Contractor shall make allowances in bid for delays caused by checking in and out. Contractor shall allow up to 1 hour each way for access arrival/departure of employees and material to and from Institution grounds.
- B. The Project Manager and Sheriff's Transition Team representative will designate an appropriate material storage, tool storage or shop facility area, and the like, on Institution grounds for Contractor's use.
- C. Materials, supplies and persons shall be subject to inspection by Correctional Officers upon entering or leaving Institution grounds and during work hours.



1.03 CONTRACTOR'S WORKERS CLEARANCES AND IDENTIFICATION

- A. Contractor's personnel must receive Criminal Identification Information (C.I. & I.) clearance prior to entering the Institution or grounds. C.I. & I. clearance may include fingerprinting, photography through the County of Solano, California, Department of Justice and orientation by the Transition Team at the Institution. Approximately 2 hours processing should be included with Contractor's bid for each person that will be working on this Project. This will be required of each new worker only once. For Level 2 security clearances, the contractor will be responsible for payment of a \$39.00 rolling fee and \$32.00 DOJ fee for submittal of fingerprints per personnel. Fees are subject to change.
- B. The C.I.&I. process to get personnel 'cleared' can take up to approximately 20 working days; Contractor shall work to provide this information to the Sheriff's Office as quickly as possible to ensure that assigned personnel can access and work on site.
- C. Workers will be required to show photo identification and their Institution-issued identification when requested by Sheriff's Transition Team representative or Correctional Officer. They will be allowed to park their private vehicles in designated construction parking areas, as directed by the Project Manager and Sheriff's Transition Team representative.
- D. No firearms, ammunition, narcotics, pepper sprays, chemical agents, cell phones, knives, drugs, intoxicants, handcuffs, handcuff keys, alarm keys, cameras, audio recording devices or explosives will be allowed on the premises. All persons shall remove ignition keys from their vehicles and lock the vehicle when it is not in use.
- E. Construction personnel will not be permitted into occupied areas without being escorted at all times by a Correctional employee.
- F. Workers may be in the same vicinity of inmates at times. Correctional Officers will advise workers and inmates of standard procedures to maintain separation.
- G. Contractor's personnel will be required to work in clothing different from that worn by the inmates. Inmates currently wear striped two-piece uniforms. Project Manager and Sheriff's Transition Team representative will notify Contractor of any clothing issues that develop with on-site construction personnel and Contractor shall take action to remedy issue.
- H. Within 5 calendar days after award of Contract, Contractor shall provide a 'priority' list of personnel who will be working on Project site upon commencement of work. Lists of other personnel will follow based on the Project Schedule. Contractor shall provide 48 hour notice of changes or additions in personnel as such changes or additions occur.
 - 1. Listing shall include the following information:
 - Name
 - Driver's License Number
 - Social Security Number
 - Date of Birth
 - 2. Prior arrest/conviction record may or may not affect the eligibility of a worker. The Sheriff's Office will be the approval authority in each individual case. The Sheriff's Office stresses that Contractor's personnel should be as truthful and divulging as possible to assist in these decisions. Information about work arrest/conviction records will be kept confidential.



3. Name of Contractor's pre-approved personnel working on Project site, separated according to trade classification, shall be submitted to Institution at least 24 hours before commencing work of that trade.
4. Workers may enter Project site with temporary visitor passes issued after security clearance has been obtained, prior to obtaining C.I. & I. identification. Site visitors and consultants may be issued a day pass issued by the Sheriff's Transition Team representative and must wear the day pass and be escorted through the site and Project at all times.
5. Allow 20 working days for security clearance, prior to new employee being permitted on Project site. Workers are subject to eviction from Institution at any time when a question of security clearance arises. Eviction for this reason is not a statement as to the character of the employee being evicted. Allow 30 days to verify security clearance where a question has arisen. Workers may be removed from clearance status at any time at the discretion of the Sheriff's Office.

1.04 WORK HOURS

- A. Normal work hours are Monday through Friday from 7:00 a.m. to 5:00 p.m. However, the County shall reserve the right to adjust start/quit times in the best interest of the Project.
- B. Contractor shall make special arrangements for overtime work with the Sheriff's Transition Team representative through the County Project Manager. No overtime will be allowed unless prior approval has been obtained.
- C. Contractor shall pay for necessary Institution Correctional services for time before and after normal working hours and time worked on Saturday, Sunday or County holiday. Arrangements for extra Correctional Officer services shall be made 48 hours in advance. A minimum of two Correctional Officers is required. The Institution will determine staffing requirements. Charges to Contractor for extra services will be \$50.00 per hour for each staff member.

1.05 SECURITY

- A. If Institution officials deem it necessary to declare a "State of Emergency", work may be curtailed or terminated for the duration of said emergency. Contractor shall be aware that events of this nature are considered potentially everyday occurrences on project sites of this nature. Requests for additional compensation for occurrences of the aforementioned type will not be considered.
- B. All persons shall remove ignition keys from their vehicles when they are out of the vehicle Contractor's equipment shall be rendered temporarily inoperative when not in use; by locking or other means.
- C. In order to maintain Institution security, inspection searches on the project site may become necessary; therefore, keys shall be furnished to provide access to all locked areas or places on the project site and for periodic fire prevention inspection. The Institution will not be responsible for Contractor's loss due to fire.
- D. Personal search is not normally required. However, the Institution reserves the right to search workers when there is probable cause, as determined by the Institution.
- E. Lunch boxes, toolboxes and vehicles may be inspected on a regular basis, as determined by the Sheriff's Transition Team representative.



- F. Contractor is responsible for missing tools. In the event of missing tools, the expense of search by Correctional Officers shall be paid for by Contractor.
- G. Debris loading into trucks or dumpsters shall be observed by a Correctional Officer, in applicable situations. In the event an officer is not notified and present to view a loading, Contractor shall remove the debris from the truck or dumpster to the satisfaction of the officer in order to make an inspection. The Contractor shall pay for costs for such actions. This issue can be adjusted with discussion with Sheriff's Transition Team representative.
- H. Food service facilities are not available for Contractor's personnel on-site. Workers will have to carry lunch boxes and shall eat in designated areas only when eating on-site. Metal utensils are not permitted. Glass bottles, metal cans or any items made of glass/metal materials shall not be placed in garbage receptacles or areas where inmates may access them. Items of this nature should be removed from the Work site at the end of each day.
- I. Contractor will be required to provide the Institution, or its representative, with a master inventory list of tools brought into the Institution. These tools, and the like, shall be stored in locked boxes in an area designated by Sheriff's Transition Team representative.
- J. Under the administration of the Correctional Officer Escorts, the master inventory list will be checked once at beginning of each work period, once during work period, and once again at end of work period. Correctional Officer Escorts will hold master inventory list. Correctional Officer Escorts shall report lost or broken tools to their Supervisor. This loss shall also be reported on "Loss of Tools Report" form, to be completed by Contractor.
- K. Contractor shall include in the bid all costs necessary to accommodate Correctional Officer Escorts in the inventories (tool checks), described above, to the satisfaction of the Correctional Officer.
- L. Tools and equipment not necessary for completion of Project should be removed from vehicles and toolboxes prior to arriving at Institution. Removal of unnecessary tools and equipment may facilitate required searches.
- M. Broken tools shall be disposed of off Institution grounds. Contractor shall also ensure that metals, or other items deemed dangerous in the opinion of the Institution, are stored away and protected from inmate pilferage.
- N. Mismanagement of tools, equipment or materials will result in Contractor's personnel being removed and barred from Institution property. The Institution reserves the right to determine any mismanagement concerned.
- O. The following tools are considered "escape priority tools" and shall be color-coded by Contractor, as directed by the Institution.
 - 1. Contractor shall notify Institution personnel prior to use of the following items:
 - a. Hacksaws.
 - b. Bolt cutters.
 - c. Oxygen-acetylene equipment.
 - d. Hydraulic jacks.
 - e. Blocks and tackles.
 - t. Ropes.
 - g. Ladders over 6 feet.
 - h. Portable scaffolds.
 - i. Files.



- j. Steel pipe cutters.
 - k. Pneumatic jackhammers with equipment.
 - l. Welding torches and cutting tips.
 - m. Impact hammers and bits.
 - n. Powder activated tools.
- 2. Items including, but not limited to the following are considered dangerous tools and stock:
 - a. Knives.
 - b. Hatchets.
 - c. Axes.
 - d. Chisels.
 - e. Hammers.
 - t. Screwdrivers.
 - g. Prick punches.
 - h. Scribes.
 - i. Sharp pointed tools.
 - j. Electric grinders and/or belt grinders.
 - k. Shears and scissors.
 - l. Grinders, stationary or portable.
 - m. Shears - metal cutting (capable of shearing 1/16" metal stock).
 - n. Plexiglass, plastic or fiberglass.
 - o. Any other tools as designated by the Institution.
- P. Control of Hacksaw, Do-All Saw and Band saw Blades: Contractor shall notify the Institution prior to bringing hacksaws, do-all saws and/or band saw blades onto Institution grounds. Controlled items will be issued and stored in accordance with Institution policy. Lost blades or missing parts of broken blades shall be reported to the Correctional Officer Escort. Under no circumstances shall blades be brought into the Institution other than through outlined procedure.
- Q. Use and Control of Ladders: Ladders shall be used and transported under direct and constant supervision of Institution personnel. Ladders 6 feet in height and over, and which are not in use, shall be under chain and padlock furnished by Contractor. They shall be accounted for on a daily basis. At the end of workday, ladders shall be stored in an area designated by the Sheriff's Transition Team representative.
- R. Use and Control of Scaffolding: Contractor shall notify the Correctional Officer Escort prior to scaffolding being used in order that clearances may be obtained. When it is necessary to leave scaffolding at the project site overnight or longer, the Sheriff's Transition Team representative will be notified so that he/she may evaluate security precautions that must be taken in the area that the scaffolding is to be left. Scaffolding shall be placed in an area, which provides adequate security measures, as determined by the Institution. Scaffold shall be securely chained and padlocked in such a manner to prevent it from being moved. Chain and padlocking devices shall encompass more than single rungs or struts of scaffolding and thereby provide adequate protection from becoming freed from such security. When not in use on project site, scaffolding shall be broken down and stored in an area designated by Correctional Coordinator. Contractor shall furnish Chains and locks.



- S. Control/Storage of Volatile Materials: Custodial control by Contractor shall be maintained over volatile, quick and evaporating liquids and alcohol based thinners. These items should be kept in a secure, locked facility and in a designated area.
- T. Locks on equipment, toolboxes, ladders and scaffolding shall be installed by Contractor to the satisfaction of the Sheriff's Transition Team representative.
- U. Gang boxes for storage of tools shall be specially constructed to allow for "shadow boards" or other means to quickly identify contents by Sheriff's Transition Team representative.
- V. In Unoccupied Institution areas: Hand tools may be secured in gang box and left inside of unoccupied Institution areas which are being worked on by Contractor. Power and other larger tools that cannot be secured in gang box may be left overnight. Ropes, ladders over 6 feet in height, cutting/welding torches and other equipment designated by Sheriff's Transition Team representative shall be stored in area designated area. Welding torches shall be broken down to separate gas tank from cutting tip. Tips may be secured in tool room, but gas tank shall not be stored inside security perimeter. Hacksaw, band saw, and do-all blades shall be stored as previously described.

1.06 HOSTAGES

- A. The Solano County Sheriff's Office has a no hostage policy and hostages will not be recognized for bargaining purposes. The Contractor is to communicate this to all personnel that will come on site.
- B. Responsible subcontractor personnel and other designated personnel shall attend security briefing at Preconstruction Meeting.

1.07 REMOVAL OF DEBRIS

- A. Debris, waste materials, and other trash resulting from work of this project, shall be disposed of regularly, Construction Waste Management. Disposal shall be off of County property and Contractor shall pay fees required for use of public dumps. Burning on County property is prohibited. Containers/dumpsters in which debris is placed will be subject to clearance by Sheriff's Transition Team representative as stated in Article 1.05/G. of this Section. Arrangements for outside waste companies to enter Institution grounds to pick-up/drop-off dumpsters shall be made with the Sheriff's Transition Team representative.

1.08 WORKING INMATES

- A. Guarded inmates may be performing work at the Institution at the same time as Contractor. Under such conditions, Contractor shall cooperate with the County and conform to certain security requirements, as may be directed by the County.

1.09 CAMERAS AND AUDIO OR VISUAL RECORDING DEVICES

- A. Cameras and other Audio or Visual Recording Devices may be allowed with written approval and arrangements with Sheriff's Transition Team representative. Written protocol will be discussed with Contractor at Pre-construction meeting. Contractor shall obtain approval from Institution prior to use of such devices within Institution grounds.

END OF SECTION 01 35 53