

Addendum to RFA #2018-05
Annual Grants Program
Applicants' Questions & Answers

Q1. Are attachments to the proposal allowed? (such as letters of support, organizational chart, staff resumes, etc.)

A1. No, attachments will not be forwarded to the review panel.

Q2. Should applicants type the narrative within the tables on the application form or attach typed pages separately?

A2. Within the tables on the application.

Q3. Is there a preferred geographic scope that the proposed activities must cover? Do you prefer that a proposer provide services across Solano County rather than simply in one jurisdiction? Are some cities higher priorities than others for services?

A3. Activities must occur in Solano County. Applicants may propose to provide services across Solano county or in one or more jurisdiction. No cities are higher priority than others in the scoring criteria.

Q4. Are there preferred or recommended data sources and/or indicators as it relates to determining community gaps within the Commission's strategic plan priorities?

A4. No.

Q5. Can funds from this grant be used to build a restroom for our classes located in a portable?

A5. Applicants may propose their activities based on the criteria outlined in the RFA; proposers must outline how the activities are innovative, fill a time-sensitive community need, and/or fill a community gap.

Q6. Considering that First 5 recently, but separately, funded Triple P parent education, will you consider funding parenting education activities (that are not Triple P) in this RFA?

A6. Applicants may propose their activities based on the criteria outlined in the RFA; proposers must outline how the activities are innovative, fill a time-sensitive community need, and/or fill a community gap.

Q7. Can you share any examples of a “new or innovative idea” that you would consider funding?

A7. No, we are looking for Applicants to propose their best idea that fits the criteria in the RFA.

Q8. An organization can only apply for funding of one idea, correct?

A8. Yes, only one application will be accepted per organization.

Q9. Who will be the reviewers?

A9. Section 2F of the RFA states “...an Evaluation Committee composed of First 5 Solano staff and other parties with relevant expertise or experience.”

Q10. What is the reporting format for the mid-year and final reports? Do you have any examples/templates to share?

A10. The template for this reporting is not yet available.

Q11. Does the information provided in reports need to be qualitative and quantitative?

A11. Yes.

Q12. Does First 5 Solano have an anticipated number or range of children and families that should be served through each grant?

A12. No, Applicants should propose how many children and/or families they will serve based on the services they are proposing.

Q13. Do outcomes need to be statistically significant or is there an allowance for smaller populations?

A13. Applicants should propose their target outcome based on the population numbers that they will be serving.

Q14. Do we determine the outcome benchmark in the application?

A14. Yes, Applicants should propose the outcome.

Q15. Do tools used in the program need to be evidence-based/best practice?

A15. No.

Q16. In cases of conflict, which laws supersede fed/state?

A16. Should this happen, First 5 Solano would seek legal counsel for the specific situation.

Q17. If the project is successful will there be opportunities to expand/be funded beyond the fiscal year?

A17. No. Annual Grants are only available for one Fiscal Year.

Q18. If some people served are residents of another county, but are receiving services, such as education, in Solano, is that an issue?

A18. Services must be provided in Solano County and may benefit those who have a connection to the Solano community.

Q19. If one person is performing all the duties of the project, does each duty need to be a line item in the budget?

A19. No, the person may be listed as "Project Coordinator" or a similar title and their duties can be described in the budget narrative.

Q20. If we want to use space from another agency, how would we incorporate them into our contract?

A20. If you are renting space and need to pay that as part of your application to First 5 Solano, you would list it as a line item and the amount requested from First 5 Solano in the budget form. If another agency is providing the space as in-kind, you may list the market rate as "Other Funds" on the budget form and explain in the budget narrative.

Q21. Can in-kind or matching funds exceed the amount funded by First 5 Solano?

A21. Yes

Q22. Do services need to be provided in English only?

A22. No.

Q23. Is there a page limit for program description?

A23. Yes, Section 2 Program Narrative is a maximum of 3 pages.

Q24. As part of a network that is not applying (as a network) and each partner organizations is free to apply on their own, can they apply to address a gap in a First 5 Solano funded program that the network is unable to directly address?

A24. Yes.