



AGENDA SUBMITTAL TO SOLANO COUNTY BOARD OF SUPERVISORS

ITEM TITLE Approve an Appropriation Transfer Request increasing appropriations in the Clerk of the Board's budget (Budget Unit 1114) by \$83,015, with offsetting revenue from General Expenditures (Budget Unit 1903) to enable payment to Granicus, Inc. in accordance with the terms of the First Amendment to the Service Agreement with Granicus approved by the Board on May 24, 2011 for improvements to the County's paperless agenda workflow management system		BOARD MEETING DATE June 14, 2011	AGENDA NUMBER 6
Dept:	County Administrator	Supervisorial District Number ALL	
Contact:	Birgitta E. Corsello		
Extension:	6107		
Published Notice Required?		Yes _____	No <u> X </u>
Public Hearing Required?		Yes _____	No <u> X </u>

DEPARTMENTAL RECOMMENDATION:

The County Administrator recommends the Board of Supervisors approve an Appropriation Transfer Request increasing appropriations in the Clerk of the Board's budget (Budget Unit 1114) by \$83,015, with offsetting revenue from General Expenditures (Budget Unit 1903) to enable payment to Granicus, Inc. in accordance with the terms of the First Amendment to the Service Agreement with Granicus approved by the Board on May 24, 2011 for improvements to the County's paperless agenda workflow management system.

SUMMARY/DISCUSSION:

On May 24, 2011, the Board approved the First Amendment to the Service Agreement with Granicus, Inc. Granicus provides a fully integrated videotaping system of the Board of Supervisors' meetings, streaming the meetings live on-line over the internet, thereby providing transparent, public viewing of the meeting and documents related to the issues being taken up by the Board. Granicus also provides the public the ability to view videos and meeting agenda materials and minutes of the Board's past meetings as well.

The Amendment to the Agreement provides for the addition of the following to improve staff efficiencies in their use of the County's existing Granicus agenda system:

- (1) Legistar Agenda Management Locally Installed System - agenda workflow, tracking and public web portal management;
- (2) Open Platform/Product Suites – facilitates Government transparency and meeting efficiency, including iPad agenda notation for authorized users; and
- (3) Mobile Encoder – enables streaming video and documents to mobile devices.

FINANCING:

As indicated in the agenda submittal for the May 24th Board meeting, the cost of the improvements to the County's current paperless agenda system will be funded from the Board-approved Technology Improvement funding included in the FY2010/11 General Expenditures Budget.

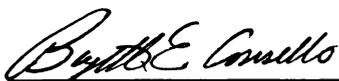
ALTERNATIVES:

The Board could choose not to approve the recommended Appropriation Transfer Request; however, this alternative is not recommended as it would hamper efforts to enhance the County's electronic paperless agenda process. The Board-approved Technology Improvement funding was specifically set aside to implement electronic systems that create efficiencies. The need for these efficiencies is more crucial during these times of workforce reductions.

OTHER AGENCY INVOLVEMENT:

The Department of Information Technology, along with departmental staff from Health and Social Services, Sheriff's Department, Department of Resource Management, County Administrator's Office participated in the review of various agenda process systems and had selected Granicus' Legistar system to be the most adaptive, intuitive and flexible automated paperless agenda management system. On May 24, 2011, the Board approved the First Amendment to the Service Agreement with Granicus, Inc. for the addition of the Legistar system to the County's existing Granicus electronic agenda/video system. Additionally, the Board-approved FY2010/11 General Expenditures budget includes Technology Improvement funding to implement electronic systems that create efficiencies with a reduced workforce.

DEPARTMENT HEAD SIGNATURE:



BIRGITTA E. CORSELLO
Solano County Administrator