

June 1, 2011

Birgitta E. Corsello
County Administrator
675 Texas Street, Suite 6500
Fairfield CA 94533

SUBJECT: REQUEST FOR ONE YEAR EXTENSION OF MEMORANDUM OF UNDERSTANDING ON PROVISION OF ANIMAL CARE SERVICES

Dear Ms. Corsello:

This letter is provided at your request to confirm our mutual agreement regarding a one-year extension to the Memorandum of Understanding on Provision of Animal Care Services (the "MOU") that occurred at the May 25, 2011 meeting of the City Managers Group. As stated in the MOU, the County and seven cities (the "Member Agencies") have been working on a reevaluation of the Animal Shelter Needs Study since 2006. This study resulted in a project that the Member Agencies mutually agreed was not achievable. A new process began in 2010 that has not yet concluded, and there are remaining questions about the administrative charges and method of financing capital improvements. In addition, significant damage to the existing facility occurred earlier this year, and most recently, the County has announced plans to transition the Animal Shelter oversight to Sheriff Stanton's Office.

Section 1.B of the MOU requires the Member Agencies to notify the County by June 30, 2011 if they wish to withdraw from the MOU. The Member Agencies contemplated that this decision would be made after completion of the long range facility needs evaluation, satisfying the requirements of Section 2 of the MOU.

Based on all of the above mentioned factors the Member Agencies would like to extend the Initial Term by one (1) year to June 30, 2014 to allow for the Member Agencies to develop a long range plan for the Claybank Animal Shelter. During this one year period, the following activities would occur:

1. Sheriff Stanton would assume oversight of the Animal Shelter services and in cooperation of the Member Agencies, re-evaluate the long range plans for the shelter operations. Any plans for building new structures at the Claybank facility would be put on hold during this period.
2. Member Agencies would review the administrative charges and the methodology for these charges.
3. The County would proceed immediately with the roofing repairs, and the Member Agencies would agree to a three year financing plan for these repairs so that these costs would be covered within the amended term of the MOU.

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4. The remaining terms of the MOU would remain unchanged, and the County would continue to provide animal care services pursuant to the MOU through June 30, 2014.

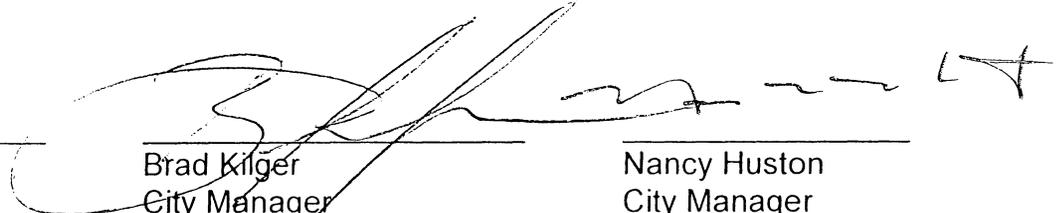
The above activities would help to ensure that a successful plan for the provision of Animal Care Services can be developed. After much discussion, we all believe this is a solution that benefits all of the Member Agencies and ensures a better plan for service delivery to our customers.

The City Managers of the seven cities who are a party to the MOU have agreed to this request on behalf of their cities. Due to the need to move forward on this issue before the deadline of June 30, 2011, the seven cities will be requesting approval from their City Council as soon as possible, so that the County Board of Supervisors can take action before the end of the month. Each City will identify when their City Council is scheduled to take action by the end of May.

Sincerely,

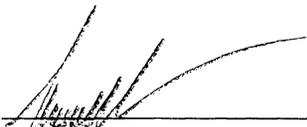


Phil Batchelor
City Manager
City of Vallejo

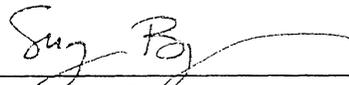


Brad Kilger
City Manager
City of Benicia

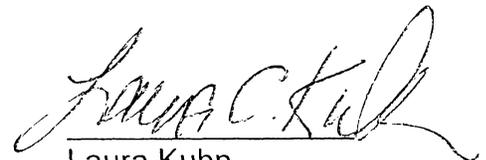
Nancy Huston
City Manager
City of Dixon



Sean Quinn
City Manager
City of Fairfield



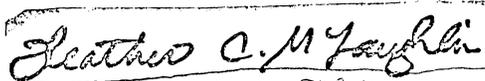
Suzanne Bragdon
City Manager
City of Suisun City



Laura Kuhn
City Manager
City of Vacaville



Hector De La Rosa
City Manager
City of Rio Vista



APPROVED AS TO FORM
CITY OF BENICIA