

**FOURTH AMENDMENT TO
COUNTY OF SOLANO STANDARD CONTRACT 2007-306**

This FOURTH AMENDMENT to COUNTY OF SOLANO STANDARD CONTRACT 2007-306 ("Fourth Amendment") is entered into as of the 23rd day of November, 2010, between the County of Solano, a political subdivision of the State of California, for the benefit of First 5 Solano Children and Families Commission, ("Commission"), and Vacaville Police Department - Family Resource Center ("Contractor").

WHEREAS, the parties entered into that certain County of Solano Standard Contract known as contract number 2007-306 ("Original Agreement"), as amended by that certain First Amendment to the County of Solano Standard Contract dated December 1, 2007 ("First Amendment"), and further amended by that certain Second Amendment to the County of Solano Standard Contract dated September 17, 2008 ("Second Amendment"), and further amended by that certain Third Amendment to the County of Solano Standard Contract dated June 22, 2010 ("Third Amendment", and together with First Amendment, Second Amendment and the Original Agreement, the "Agreement"), for Contractor to provide case management, case conferencing, and home visiting services; and

WHEREAS, Commission and Contractor desire to amend the Agreement to provide additional basic needs resources to alleviate impacts of the economic downturn on families with children ages 0-5 in accordance with the Commission's Community Stability Fund: Basic Needs Plan criteria.

NOW THEREFORE, Commission and Contractor agree to amend the Agreement as follows:

A. Section 3 of the Agreement is replaced in its entirety to read as follows:

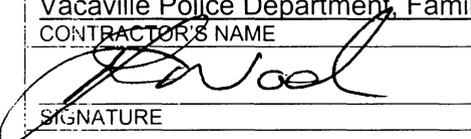
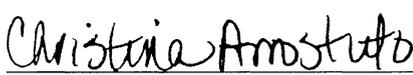
The maximum amount of this Contract is up to \$245,270 for the term of the Contract; up to \$37,470 for Year 1 (7/1/2007-6/30/2008), up to \$38,533 for Year 2 (7/1/2008-6/30/2009), up to \$39,629 for Year 3 (7/1/2009-6/30/2010), up to \$64,207 for Year 4 (7/1/2010-6/30/2011), up to \$65,431 for Year 5 (7/1/2011-6/30/2012).

B. Exhibit A to the Agreement (Scope of Work) is amended only as it relates to Years 4 and 5, for which years the Scope of Work shall be as set forth in the attached Exhibit A-4.

C. Exhibit B to the Agreement (Budget) is amended only as it relates to the Budget for Years 4 and 5, for which years the Budget shall be as set forth in the attached Exhibit B-1-D.

E. Except as expressly set forth in this Fourth Amendment, the terms and conditions of the Agreement shall remain unchanged and continue in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Fourth Amendment as of the day and year first written above.

CONTRACTOR	COUNTY OF SOLANO
<p>Vacaville Police Department, Family Resource Center CONTRACTOR'S NAME</p>	<p>_____ AUTHORIZED SIGNATURE</p> <p style="text-align: right;">_____ DATED</p>
<p> SIGNATURE</p> <p style="text-align: right;">11/12/10 DATED</p>	<p>_____ CHAIR, BOARD OF SUPERVISORS TITLE</p>
<p>Richard L. Word, Chief of Police PRINTED NAME AND TITLE</p>	<p> DEPARTMENT HEAD OR DESIGNEE</p> <p style="text-align: right;">11/10/10 DATED</p>
<p>660 Merchant Street ADDRESS</p>	<p>Approved as to Form:</p>
<p>Vacaville CA 95688 CITY STATE ZIP CODE</p>	<p> DEPUTY COUNTY COUNSEL</p> <p style="text-align: right;">11/10/10 DATED</p> <p>2300 Boynton Avenue, Suite 204 Fairfield, CA 94533</p>

**FIRST 5 SOLANO CHILDREN AND FAMILIES COMMISSION
YEAR 4 (July 1, 2010-June 30, 2011)-Scope of Work/Logic Model**

IFSI: 2007-306 Vacaville Family Resource Center | Family Support 2010/11

PROGRAM DESCRIPTION AND OVERVIEW: The mission of Vacaville FRC family support worker is to provide family support services to families with children 0-5 so that they can become aware of community resources and have access to supportive services resulting ultimately in parents who guide and nurture their children.

EXPECTED OUTCOME 1: All families have access to support systems and community services July 2010-June 2011

<p>Home Visiting</p> <p>1. A minimum of 210 (duplicated) in-home based services (1-2 hrs ea) will be provided to a minimum of 35 high risk (multiple needs) families</p>	<ul style="list-style-type: none"> ▪ FRC Database (Childnet Results Manager) ▪ Parent Pre-Post Survey ▪ Family Development Matrix levels will increase at least one level in Parent/Child Relationship category. ▪ Tracking tool for 26 most intensely served families, as identified by caseworkers 	<p>Service Target</p> <p>210 in-home based services</p> <p>35 high risk families</p>
<p>1.1. 75% of families that receive home visits each year will report sufficient knowledge and skills to improve family functioning (as measured by FDM scores in the Parent/Child Relationship domain)</p>	<p>Outcome Target</p> <p>75%</p> <p>Impact Target</p> <p>26 high risk families</p>	<p>Service Target</p> <p>35 high risk families</p>
<p>Case Conferencing</p> <p>2. Participate in monthly case conferences with local multi-disciplinary team (PHN, CWS, FamiliesFirst, CA Hispanic, LFS, BabyFirst Solano, Children's Network, etc.) to coordinate and plan services for a minimum of 35 families</p>	<ul style="list-style-type: none"> ▪ Sign-in Sheets ▪ Case notes ▪ Tracking tool for 26 most intensely served families, as identified by caseworkers 	<p>Service Target</p> <p>35 high risk families</p>
<p>Basic Needs</p> <p>1. Provide one-time financial assistance to families with children ages 0-5 who have urgent basic needs (defined primarily as rental assistance/foreclosure avoidance, overdue utility payments, food, and transportation assistance) in accordance with the First 5 Solano Commission's Basic Needs Plan attached to this contract as Exhibit A-2-1.</p>	<ul style="list-style-type: none"> ▪ Collect and report aggregate data monthly on the number of families served, basic needs assistance funds expended, and types of assistance provided. 	<p>Service Target</p> <p>Minimum 46 families</p> <p>Maximum 233 families</p>

**FIRST 5 SOLANO CHILDREN AND FAMILIES COMMISSION
YEAR 5 (July 1, 2011-June 30, 2012)-Scope of Work/Logic Model**

IFSI: 2007-306 Vacaville Family Resource Center | Family Support 2011/12

PROGRAM DESCRIPTION AND OVERVIEW: The mission of Vacaville FRC family support worker is to provide family support services to families with children 0-5 so that they can become aware of community resources and have access to supportive services resulting ultimately in parents who guide and nurture their children.

EXPECTED OUTCOME 1: All families have access to support systems and community services July 2011-June 2012

<p>Home Visiting 2. A minimum of 210 (duplicated) in-home based services (1-2 hrs ea) will be provided to a minimum of 35 high risk (multiple needs) families</p>	<ul style="list-style-type: none"> ▪ FRC Database (Childnet Results Manager) ▪ Parent Pre-Post Survey ▪ Family Development Matrix levels will increase at least one level in Parent/Child Relationship category. ▪ Tracking tool for 26 most intensely served families, as identified by caseworkers 	<p>Service Target 210 in-home based services 35 high risk families</p>
<p>1.2. 75% of families that receive home visits each year will report sufficient knowledge and skills to improve family functioning (as measured by FDM scores in the Parent/Child Relationship domain)</p>		<p>Outcome Target 75%</p> <p>Impact Target 26 high risk families</p>
<p>Case Conferencing 3. Participate in monthly case conferences with local multi-disciplinary team (PHN, CWS, FamiliesFirst, CA Hispanic, LFS, BabyFirst Solano, Children's Network, etc.) to coordinate and plan services for a minimum of 35 families</p>	<ul style="list-style-type: none"> ▪ Sign-in Sheets ▪ Case notes ▪ Tracking tool for 26 most intensely served families, as identified by caseworkers 	<p>Service Target 35 high risk families</p>
<p>Basic Needs 4. Provide one-time financial assistance to families with children ages 0-5 who have urgent basic needs (defined primarily as rental assistance/foreclosure avoidance, overdue utility payments, food, and transportation assistance) in accordance with the First 5 Solano Commission's Basic Needs Plan attached to this contract as Exhibit A-2-1.</p>	<ul style="list-style-type: none"> ▪ Collect and report aggregate data monthly on the number of families served, basic needs assistance funds expended, and types of assistance provided. 	<p>Service Target Minimum 46 families Maximum 233 families</p>

COMMUNITY STABILITY FUND: BASIC NEEDS PLAN

Introduction

This plan is to set forth the guidelines and criteria for the deployment of funds allocated for the Community Stability Fund (CSF) for “basic needs” (as outlined in this plan) to help ensure the health, safety and well-being of pregnant women and families with children ages 0-5. CSF funds allocated for this purpose are up to \$400,000 (up to \$200,000 for FY2010/11 and up to \$200,000 for FY2011/12). Monies authorized under this plan must further the priorities and goals of First 5 Solano Children and Families Commission as set forth in its Strategic Plan.

Basic Needs Deployment Plan

The purpose of the funding for basic needs is to provide one-time assistance to pregnant women and families with children ages 0-5 who have urgent basic needs assistance, defined primarily as rental assistance/foreclosure avoidance, overdue utility payments, food, and transportation assistance.

These funds will be deployed as follows:

A. TANF/ECF Leverage

Up to \$200,000 (up to \$100,000 for FY2010/11 and up to \$100,000 for FY2011/12), shall be reserved to fund the county match to leverage federal Temporary Assistance to Needy Families (TANF)/Emergency Contingency Fund (ECF) dollars, should these funds be made available¹ by US Department of Health and Human Services.

B. One-Time Assistance via Family Resource Centers (FRCs)

Up to \$200,000 (up to \$100,000 for FY2010/11 and up to \$100,000 for FY2011/12), shall be deployed via Family Resource Centers (FRCs), utilizing the guidelines and procedures outlined in this plan for issuance of and accounting for such funds. These funds are to provide one-time assistance to families with basic needs support such as rental assistance/foreclosure avoidance, overdue utility payments, food, and transportation assistance.

These CSF Basic Needs funds are intended to provide direct payments for basic needs assistance only, and may not be used for administrative purposes or for any other purpose.

First 5 Solano Basic Needs Assistance is designed to supplement, not supplant any other funding. As such, all other programs (i.e. HEAP) will be exhausted first in order for the family to be eligible for assistance. In addition, each FRC will provide documentation of the number of pregnant women and 0-5 families served in current basic needs programs over the past two years, and agree to continue to serve the same proportion of pregnant women and 0-5 families with existing basic needs funds to ensure that First 5 Solano non-supplantation guidelines are followed.

Any funds designated for this purpose remaining at the end of FY2010/11 will be recommended for reallocation to FY2011/12. This one-time reallocation terminates at the end of FY2011/12, with any funds remaining returning to the First 5 Solano Long Term Financial Plan.

¹ This reauthorization is expected to be decided in the new Federal Fiscal Year (Oct 2010 – Sept 2011). If these dollars are authorized, staff will work with County H&SS to effectively incorporate these match dollars to draw-down approximately \$800,000 in federal match funding to support additional TANF families with children ages 0-5. Should these funds not be reauthorized, the Program Committee will work to develop alternate uses of these funds.

The limit for First 5 Solano basic needs funds is \$500 per family for housing assistance or \$200 per family for any other assistance. The maximum allowable benefit per family is \$500 per lifetime (**example: families can receive an allocation of up to \$200 for basic needs [not rental assistance], and then an additional allocation of up to \$300 for rental assistance, totaling not more than \$500**). These limits are set so that the funds benefit the maximum number of families needing assistance.

Families requesting First 5 Solano-funded basic needs assistance must be screened and access limited case management services via FRCs prior to authorization of funding, including development of a family budget and/or a plan to avoid future incidents of basic needs assistance. Other services (such as but not limited to) participation in a financial management class and job search assistance, may also be provided as FRC funds permit and the family agrees.

Applicants receiving assistance must be pregnant or have at least one child aged 0-5 living in the home. Requests shall be documented in writing.

Rental/Mortgage & Utility Payment Assistance: For rental/mortgage and utility payments, applicants must provide an official invoice from the vendor. In these instances, basic needs assistance payments will be made payable direct to the vendor—not to the applicant.

Family Resource Center Allocations: First 5 Solano basic needs funds will be deployed based on geographic population among the six First 5 Solano-funded Family Resource Center grantees as follows:

Total county population²: 426,729

City	Population	Percent	Allocation
Benicia	31,337	7%	\$ 7,344
Dixon	20,933	5%	4,905
Fairfield-Suisun	138,655	32%	32,493
Rio Vista	11,581	3%	2,714
Vacaville	99,809	23%	23,389
Vallejo	124,414	29%	29,155
Total	426,729	100%	\$ 100,000

Documentation and Reporting

Each FRC shall collect and report data quarterly on the number of families served, basic needs assistance funds expended, and types of assistance provided. This information will be made available at each First 5 Solano bi-annual site visit for review and inspection. Each FRC will also complete quarterly narrative reports on the challenges, benefits and effectiveness of these funds.

² January 2009

Exhibit B-1-D

Grantee: Vacaville Family Resource Center
 Program: Family Support Services (IFSI)
 Duration: July 1, 2010 - June 30, 2011 (Year 4)

Line Item	FTE	First 5 Solano	Other Sources	Total
<u>Personnel</u>				
Family Support Worker	0.5	24,655	0	24,655
Family Support Worker	0.3	11,984	0	11,984
Benefits		4,179	0	4,179
Subtotal Personnel		40,818	0	40,818
<u>Operating Expenses</u>				
Basic Needs		23,389		23,389
Subtotal Operating Expenses		23,389	0	23,389
<u>Indirect Costs</u>				
Indirect Costs		0	0	0
Subtotal Indirect		0	0	0
Grand Total Expenses		\$64,207	\$0	\$64,207

Exhibit B-1-D

Grantee: Vacaville Family Resource Center
 Program: Family Support Services Collaborative (IFSI)
 Duration: July 1, 2011 - June 30, 2012 (Year 5)

Line Item	FTE	First 5 Solano	Other Sources	Total
Personnel				
Family Support Worker	0.5	25,642	0	25,642
Family Support Worker	0.3	11,990	0	11,990
Benefits		4,410	0	4,410
Subtotal Personnel		42,042	0	42,042
Operating Expenses				
Basic Needs		23,389		23,389
Subtotal Operating Expenses		23,389	0	23,389
Indirect Costs				
Indirect Costs		0	0	0
Subtotal Indirect		0	0	0
Grand Total Expenses		\$65,431	\$0	\$65,431